



Yukon Public Schools  
Board of Education Regular Meeting Monday, July 10, 2023 6:00 PM  
Yukon Public School District ISD #27 Administration Bldg., Board Room  
600 Maple Street  
Yukon, OK 73099

1. Invocation/Moment of Silence and Flag Salute

Please join me in a moment of silence. The moment of silence is a time to reflect, meditate, pray or engage in any other silent activity that does not interfere with others. The moment of silence shall begin now.

2. Call to Order and Roll Call

Attendance Taken at 6:02 PM.

Mr. Jeff Behymer: Present

Mrs. Suzanne Cannon: Present

Mr. Brian Coulson: Present

Mr. Cody Sanders: Present

Mr. Leonard Wells: Present

3. Reports/ Comments from Superintendent and/or Staff

Pre-K through 8 administrators are all in Bar Harbor, MD, at NAESP.  
Provost, Dr. Joel Kindal, SWOSU is here concerning the partnership between SWOSU and YPS.  
Mr. Mark Lebsack is here to go over the changes expected in design for the new building at YHS.

4. Board Member Communications and Announcements

4.A. Individual Board Member Comments

Mr. Sanders: Thank you for the information provided.  
Mrs. Cannon: Please do not hesitate to contact us if you have questions  
Mr. Coulson: No comment  
Mr. Wells: AAU commented on and thanked us for the use of our facilities  
Mr. Behymer: No comment

4.B. Upcoming Meetings/ Events:

AUGUST:

- 8/7 - Board Meeting - 6pm
- 8/17 - First day of school
- 8/24-27 - OSSBA Conference

5. Communications - Request for patrons to address the board - Pursuant to Board Policy AF, comments can be made only by district patrons concerning items listed on this agenda.

There was no one signed up to speak

6. Finance Consent Docket- All of the finance consent items will be discussed, considered and approved or disapproved by one vote unless a board member desires to have a separate vote on any or all of the consent items.

I move we approve all business items on the Finance Consent Docket as listed Passed with a motion by Mr. Jeff Behymer and a second by Mr. Cody Sanders.

Mr. Jeff Behymer: Yes

Mr. Brian Coulson: Yes

Mr. Cody Sanders: Yes

Mr. Leonard Wells: Yes

Mrs. Suzanne Cannon: Yes

- 6.A. Encumbrances and Change Orders as recommended by Dr. Jason Simeroth, Superintendent, and Jim Fenrick, Chief Financial Officer

- 6.B. Treasurer's Report(s) and General Fund Report(s)

- 6.C. Child Nutrition Report

7. Minutes of the June 5, 2022, Regular Board Meeting

Mrs. Cannon was absent.

I move we approve the board agenda Passed with a motion by Mr. Jeff Behymer and a second by Mr. Brian Coulson.

Mr. Jeff Behymer: Yes

Mr. Brian Coulson: Yes

Mr. Cody Sanders: Yes

Mr. Leonard Wells: Yes

Mrs. Suzanne Cannon: Abstain

8. Business Consent Docket: All of the consent items will be discussed, considered and approved or disapproved by one vote unless a board member requests to have a separate vote on any or all of the consent items.

I move we approve all items on the Business Consent Docket as presented Passed with a motion by Mr. Cody Sanders and a second by Mr. Jeff Behymer.

Mr. Jeff Behymer: Yes

Mr. Brian Coulson: Yes

Mr. Cody Sanders: Yes

Mr. Leonard Wells: Yes

Mrs. Suzanne Cannon: Yes

#### 8.A. New and Continuing Contracts

- Core Counseling - a cost increase of \$2000 per year due to an increase in students served.
- Community Care EAP - no notable changes from last year.
- Motor Mouth - new contract.
- IEP Service Agreement with Moore PS - a cost increase of \$1047.38.
- Engineered Systems & Energy Systems, Inc - new contract.
- Sodexo - continuing contract as food service management company

8.B. Letter to Oklahoma State Department of Education authorizing Jim Fenrick to sign on behalf of the LEA during Fiscal year 2024.

8.C. Food Service Management Company - Sodexo

8.D. Activity fund accounts

8.E. Adjunct application for Wesley McAtee (theater)

8.F. Adjunct application for Joshua Herndon (Theater)

8.G. Adjunct application for Chelsea Vincenti (Early Childhood)

8.H. Surplus

- YHS - portable stage

8.I. Pay scale for school year 2023-2024

282 votes; 99.3% voted in favor.

8.J. Student Handbooks have been updated with regards to staffing and law changes.

9. New Business: this business, in accordance with Oklahoma Statutes, title 25-311 (A)(9) is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

No new business

10. Personnel Docket:

10.A. Personnel-Vote to convene or not to convene in executive session pursuant to 25 O.S.307 (B)(1) to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, transfers as listed on the attached Exhibit A and possible changes to the Superintendent's contract.

At 6:39 pm the board entered into executive session.

I move we convene in executive session to discuss the personnel docket Passed with a motion by Mr. Jeff Behymer and a second by Mr. Cody Sanders.

Mr.  
Jeff  
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Mr.  
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Mrs.  
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anne Yes  
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non:

10.B. Acknowledge the board has returned from executive session. Executive session minutes compliance announcement.

The board entered into executive session pursuant to State 25 O.S. 307 (B)(1) of the Open Meeting Act at 6:39 pm to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A, and the changes to the Superintendents contract. Those present in executive session were Suzanne Cannon, Leonard Wells, Jeff Behymer, Brian Coulson, Cody Sanders, Diana Lebsack, and via telephone Dr. Simeroth. No action was taken by the board of education. The board returned to open session at 8:14pm.

10.C. Discussion and possible action on the attached Exhibit A, Personnel items and the amended Superintendent's contract.

I move we separate the personnel from the superintendent's contract. Passed with a motion by Mr. Cody Sanders and a second by Mr. Jeff Behymer.

Mr.  
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Mrs.  
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I move we approve the personnel as submitted. Passed with a motion by Mr. Cody Sanders and a second by Mr. Jeff Behymer.

Mr.  
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Mr.  
Leo  
nard Yes  
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Mrs.  
Suz  
anne Yes  
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non:

I move we table the superintendent's contract until the next meeting. Passed with a motion by Mr. Cody Sanders and a second by Mr. Jeff Behymer.

Mr.  
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Mr.  
Leo  
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Wel  
ls:

Mrs.  
Suzanne  
Cannon: Yes

11. Adjournment

Time: 8:17pm

I move we adjourn Passed with a motion by Mr. Jeff Behymer and a second by Mr. Brian Coulson.

Mr. Jeff  
Behymer: Yes

Mr. Brian  
Coulson: Yes

Mr. Cody  
Sanders: Yes

Mr.  
Leonard  
Wells: Yes

Mrs.  
Suzanne  
Cannon: Yes

PONumber	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240002	11	51	2213	860	271	0	0	51	5,000.00	7/1/2023	Instructional Empowerment Inc	STAFF REGISTRATIONS	Administration - annual
240003	11	51	2213	860	271	0	0	51	5,500.00	7/1/2023	Instructional Empowerment Inc	STAFF REGISTRATIONS	Administration - annual
240004	11	11	2511	337	0	0	0	50	100.00	7/1/2023	BAY BRIDGE ADMINISTRATORS	OTHER PROFESSIONAL SVCS	District - annual
240005	11	51	2321	810	0	0	0	51	2,000.00	7/1/2023	CCOSA	DUES & FEES	Administration - annual
240007	11	11	2640	436	0	0	0	50	2,500.00	7/1/2023	A/C/E Media Supply, Inc	Office Machines Repairs and Maintenance	Administration - annual
240008	11	51	2620	619	0	0	0	51	2,500.00	7/1/2023	A/C/E Media Supply, Inc	SUPPLIES AND MATERIALS	District - annual
240009	11	51	2620	619	0	0	0	51	777.13	7/1/2023	AMAZON	SUPPLIES AND MATERIALS	Administration - annual
240010	11	51	2511	860	0	0	0	51	269.00	7/1/2023	ASBO INTERNATIONAL	DUES & FEES	Administration - annual
240011	11	51	2511	810	0	0	0	51	230.00	7/1/2023	ASBO INTERNATIONAL	DUES & FEES	Administration - annual
240012	11	67	2620	530	0	0	0	67	65,500.00	7/1/2023	AT&T	COMMUNICATION & SOFTWARE SERVICES	Administration - annual
240013	11	388	1000	591	430	0	0	705	15,000.00	7/1/2023	CANADIAN CO JUVENILE CENTER	SERVICES PURCHASED FROM OTHER LEA	Technology - annual
240014	11	11	2314	310	0	0	0	51	30,000.00	7/1/2023	CANADIAN COUNTY ELECTION BOARD	OFFICIAL ADMIN SERVICES	Alternative Ed funding
240015	11	11	2518	870	0	0	0	51	280,000.00	7/1/2023	CANADIAN COUNTY TREASURER	CNTY ASSMT/REVAL FEE	Election costs
240016	11	388	1000	561	430	0	0	705	65,709.12	7/1/2023	CANADIAN VALLEY TECHNOLOGY CENTER	TUITIONS TO OTHER LEAS	District - annual
240017	11	51	2317	352	0	0	0	51	1,700.00	7/1/2023	THE CENTER FOR EDUCATION LAW INC	CIVIL LITIGATION - DEFENDANT	Alternative Ed funding
240017	11	51	2317	354	0	0	0	51	12,000.00	7/1/2023	THE CENTER FOR EDUCATION LAW INC	GEN COUNSEL SVCS	Administration - annual
240017	11	53	2317	355	239	0	0	753	12,500.00	7/1/2023	THE CENTER FOR EDUCATION LAW INC	DUE PROCESS	Administration - annual
240019	11	46	2620	410	0	0	0	66	202,400.00	7/1/2023	CITY OF YUKON	UTILITY SERVICES	SPED - annual
240021	11	56	2660	344	0	0	0	56	350,000.00	7/1/2023	CITY OF YUKON (POLICE DEPT)	SECURITY SVCS	Utilities - annual
240022	11	67	2620	530	0	0	0	67	27,000.00	7/1/2023	COX COMMUNICATIONS INC	COMMUNICATION & SOFTWARE SERVICES	Security
240023	11	46	2620	530	0	0	0	50	2,080.00	7/1/2023	ENERGY CAP INC	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240024	11	46	2620	530	0	0	0	50	10.00	7/1/2023	ENERGY CAP INC	COMMUNICATION & SOFTWARE SERVICES	Utilities - annual
240025	11	11	2321	653	0	0	0	50	22,204.14	7/1/2023	FRONTLINE TECHNOLOGIES GROUP LLC	TECHNOLOGY - RELATED SUPPLIES	Utilities - annual
240026	11	11	2321	653	0	0	0	50	20,039.99	7/1/2023	FRONTLINE TECHNOLOGIES GROUP LLC	TECHNOLOGY - RELATED SUPPLIES	District - annual
240027	11	57	2530	619	0	0	0	757	3,000.00	7/1/2023	IMAGE WORKS OF OKLAHOMA INC	SUPPLIES AND MATERIALS	District - annual
240028	11	795	2620	420	0	0	0	51	27,657.00	7/1/2023	JANI KING OF OKLA INC	CLEANING SERVICES	Printing - annual
240028	11	795	2620	420	0	0	0	115	64,474.20	7/1/2023	JANI KING OF OKLA INC	CLEANING SERVICES	ESSER grant funding
240028	11	795	2620	420	0	0	0	125	86,726.76	7/1/2023	JANI KING OF OKLA INC	CLEANING SERVICES	ESSER grant funding
240028	11	795	2620	420	0	0	0	145	95,889.00	7/1/2023	JANI KING OF OKLA INC	CLEANING SERVICES	ESSER grant funding
240028	11	795	2620	420	0	0	0	150	138,427.44	7/1/2023	JANI KING OF OKLA INC	CLEANING SERVICES	ESSER grant funding
240028	11	795	2620	420	0	0	0	520	266,661.36	7/1/2023	JANI KING OF OKLA INC	CLEANING SERVICES	ESSER grant funding
240029	11	795	2620	420	0	0	0	705	320,556.60	7/1/2023	JANI KING OF OKLA INC	CLEANING SERVICES	ESSER grant funding
240029	11	66	2620	420	0	0	0	66	31,187.00	7/1/2023	JANI KING OF OKLA INC	CLEANING SERVICES	ESSER grant funding
240030	11	11	2319	580	0	0	0	51	250.00	7/1/2023	LEONARD WELLS	STAFF TRAVEL	Maintenance - annual
240031	11	46	2620	624	0	0	0	66	1,050,000.00	7/1/2023	OG&E	ELECTRICITY	Travel reimbursement
240032	11	51	2511	860	0	0	0	51	2,495.00	7/1/2023	OKLA ASBO	STAFF REGISTRATIONS	Utilities - annual
240034	11	54	5600	930	0	0	0	54	4,004.50	7/1/2023	OKLAHOMA SCHOOL INSURANCE GROUP	REIMBURSEMENT	Administration - annual
240035	11	15	2312	525	0	0	0	50	100.00	7/1/2023	OKLAHOMA SCHOOL INSURANCE GROUP	SURETY BONDS	Transportation - annual
240035	11	15	2620	523	0	0	0	50	1,021,031.00	7/1/2023	OKLAHOMA SCHOOL INSURANCE GROUP	PROPERTY INSURANCE	District insurance
240036	11	15	2620	523	0	0	0	50	17,500.00	7/1/2023	OKLAHOMA SCHOOL INSURANCE GROUP	PROPERTY INSURANCE	District insurance
240037	11	67	1000	530	100	2500	0	767	32,995.39	7/1/2023	ONENET	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240038	11	46	2620	627	0	0	0	66	85,000.00	7/1/2023	ONG	NATURAL GAS	Utilities - annual
240039	11	51	2571	540	0	0	0	51	300.00	7/1/2023	OPURCO COMMUNICATIONS	ADVERTISING	Administration - annual
240040	11	51	2321	619	0	0	0	51	1,100.00	7/1/2023	OSSAA	SUPPLIES AND MATERIALS	Administration - annual
240041	11	51	2321	619	0	0	0	51	4,600.00	7/1/2023	OSSAA	SUPPLIES AND MATERIALS	Administration - annual
240041	11	51	2321	619	0	0	0	51	250.00	7/1/2023	OSSBA	SUPPLIES AND MATERIALS	Administration - annual
240042	11	51	2319	311	0	0	0	51	650.00	7/1/2023	OSSBA	DUES & FEES	Administration - annual
240043	11	51	2321	810	0	0	0	51	3,000.00	7/1/2023	OSSBA	Board of Ed Services	Administration - annual
240044	11	51	2321	810	0	0	0	51	4,927.00	7/1/2023	OSSBA	DUES & FEES	Administration - annual
240044	11	51	2321	619	0	0	0	51	250.00	7/1/2023	OSSBA	SUPPLIES AND MATERIALS	Administration - annual

PONumber	FD	PROJ	FUNCC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240044	11	51	2321	810	0	0	0	51	650.00	7/1/2023	OSSBA	DUES & FEES	Administration - annual
240045	11	51	2319	311	0	0	0	51	750.00	7/1/2023	OSSBA	Board of Ed Services	Administration - annual
240046	11	51	2620	619	0	0	0	51	1,500.00	7/1/2023	PITNEY BOWES	SUPPLIES AND MATERIALS	Administration - annual
240047	11	51	2620	530	0	0	0	51	1,500.00	7/1/2023	PITNEY BOWES	COMMUNICATION & SOFTWARE SERVICES	Administration - annual
240048	11	51	2620	530	0	0	0	50	750.00	7/1/2023	POSTMASTER	COMMUNICATION & SOFTWARE SERVICES	District - annual
240049	11	51	2318	331	0	0	0	51	11,850.00	7/1/2023	PUTNAM & COMPANY, PLLC	ACCOUNTING SERVICES	Administration - annual
240050	11	51	2530	550	0	0	0	51	9,000.00	7/1/2023	REDLANDS COMMUNITY COLLEGE	PRINTING AND BINDING	Administration - annual
240051	11	51	2620	530	0	0	0	51	13,000.00	7/1/2023	RESERVE ACCOUNT	COMMUNICATION & SOFTWARE SERVICES	Administration - annual
240052	11	51	2319	810	0	0	0	51	150.00	7/1/2023	SAM'S CLUB DIRECT	DUES & FEES	Administration - annual
240053	11	51	2213	860	0	0	0	51	70,000.00	7/1/2023	SOUTHWESTERN OKLA STATE UNIV	STAFF REGISTRATIONS	Administration - annual
240054	11	51	2321	619	0	0	0	51	500.00	7/1/2023	STARLES INC	SUPPLIES AND MATERIALS	Administration - annual
240055	11	51	2319	580	0	0	0	51	500.00	7/1/2023	STAPLES INC	SUPPLIES AND MATERIALS	Administration - annual
240056	11	11	2511	331	0	0	0	50	2,700.00	7/1/2023	SUZANNE CANNON	STAFF TRAVEL	Travel reimbursement
240057	11	41	2199	336	0	0	0	705	25,000.00	7/1/2023	TAX MANAGEMENT SERVICES	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	District - annual
240058	11	11	2321	619	0	0	0	51	500.00	7/1/2023	THE COMPLIANCE RESOURCE GROUP INC	SUPPLIES AND MATERIALS	District - annual
240061	11	51	2321	619	0	0	0	51	1,000.00	7/1/2023	THE OKLAHOMAN	SUPPLIES AND MATERIALS	District - annual
240062	11	11	2319	810	0	0	0	51	1,650.00	7/1/2023	UNITED PRINTING	SUPPLIES AND MATERIALS	District - annual
240064	11	11	2511	810	0	0	0	50	10.00	7/1/2023	USSA	DUES & FEES	Administration - annual
240065	11	51	2313	525	0	0	0	51	1,150.00	7/1/2023	VISION SERVICE PLAN INC OKLAHOMA	DUES & FEES	Annual fees
240066	11	51	2321	525	0	0	0	51	375.00	7/1/2023	WESCO INSURANCE	SURETY BONDS	Administration - annual
240065	11	51	2321	525	0	0	0	51	375.00	7/1/2023	WESCO INSURANCE	SURETY BONDS	Administration - annual
240065	11	51	2511	525	0	0	0	51	375.00	7/1/2023	WESCO INSURANCE	SURETY BONDS	Administration - annual
240066	11	11	2120	320	0	0	0	50	1,500.00	7/1/2023	YOUTH & FAMILY SERVICES INC	PROF EDUCATION SERVICES	Annual agreement
240067	11	51	2321	810	0	0	0	51	2,705.00	7/1/2023	YUKON CHAMBER OF COMMERCE	DUES & FEES	Administration - annual
240069	11	511	2720	511	425	0	0	750	1,000.00	7/1/2023	YUKON PUBLIC SCHOOLS TRANSPORTATION	DUES & FEES	Technology - annual
240070	11	51	2571	540	0	0	0	51	5,500.00	7/1/2023	YUKON REVIEW	STUDENT TRANSP BY ANOTHER DIST IN STATE	Administration - annual
240071	11	51	2620	619	0	0	0	51	150.00	7/1/2023	YUKON REVIEW	ADVERTISING	Administration - annual
240072	11	51	2620	619	0	0	0	51	1,332.00	7/1/2023	YUKON TROPHY & AWARDS INC	SUPPLIES AND MATERIALS	Administration - annual
240073	11	11	2321	580	0	0	0	51	5,000.00	7/1/2023	American Document Shredding LLC	SUPPLIES AND MATERIALS	District - annual
240074	11	51	2511	619	0	0	0	51	2,500.00	7/1/2023	Jason Simeroth	Non Tech Repairs and Maintenance	Travel reimbursement
240075	11	11	2319	522	0	0	0	50	5,000.00	7/1/2023	Tyler Business Forms	SUPPLIES AND MATERIALS	Administration - annual
240076	11	67	2720	432	0	0	0	54	4,500.00	7/1/2023	Broker's Risk Placement Service, Inc	LIABILITY INSURANCE	Legal liability/deductible
240077	11	51	2571	653	0	0	0	50	6,674.45	7/1/2023	Transfinder Corporation	Technology Repairs and Maintenance	Technology - annual
240078	11	51	2580	653	0	0	0	50	10,462.61	7/1/2023	Powerschool Group LLC	Technology - RELATED SUPPLIES	Technology - annual
240079	11	51	2571	653	0	0	0	50	13,260.00	7/1/2023	U S Bank National Association	Invalid - Use Site 067	District - annual
240080	11	57	2530	442	0	0	0	757	4,000.00	7/1/2023	U S Bank National Association	Equipment and Vehicle Rental Services	Administration - annual
240081	11	317	1000	619	442	2710	0	705	4,000.00	7/1/2023	Finish Line Fuels LLC	Supplies and Materials	Printing - annual
240085	11	11	2317	356	0	0	0	705	5,500.00	7/1/2023	Cantey Hanger LLP	Supplies and Materials	Driver Education
240087	11	11	2213	580	0	0	0	750	10,000.00	7/1/2023	Capital One/Pikepass	Employment law	Employment law
240088	11	51	2571	540	0	0	0	51	2,500.00	7/1/2023	Yukon Progress	STAFF TRAVEL	PikePass fees
240092	11	11	2575	337	0	0	0	50	800.00	7/1/2023	Accutax	ADVERTISING	Administration - annual
240093	11	51	2530	550	0	0	0	51	1,000.00	7/1/2023	The UPS Store #6953	OTHER PROFESSIONAL SVCS	District - annual
240096	11	56	2660	344	0	0	0	56	10.00	7/1/2023	OMEGA Security Specialists, Inc	PRINTING AND BINDING	Administration - annual
240097	11	11	2574	336	0	0	0	50	3,600.00	7/1/2023	Select Physical Therapy	SECURITY SVCS	District - annual
240099	11	11	2120	320	0	0	0	50	9,600.00	7/1/2023	Choices Counseling Center LLC	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	Annual agreement
240101	11	49	2574	336	0	0	0	50	12,312.00	7/1/2023	CommunityCare HMO, Inc	PROF EDUCATION SERVICES	Districtwide services - annual
240102	11	65	2132	619	0	0	0	50	500.00	7/1/2023	Sharp Compliance, Inc	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	Student health
240102	11	0	1000	273	100	1050	210	705	150,956.00	7/1/2023	Compsource Mutual Insurance Company	SUPPLIES AND MATERIALS	WC annual premium
240102	11	2	1000	283	100	0	413	705	37,739.00	7/1/2023	Compsource Mutual Insurance Company	WORKERS COMP	WC annual premium
240103	11	11	2670	337	0	0	0	50	10.00	7/1/2023	Bankfirst Insurance Services, Inc	WORKERS COMP	District - annual
240103	11	11	2670	337	0	0	0	50	10.00	7/1/2023	Bankfirst Insurance Services, Inc	OTHER PROFESSIONAL SVCS	District - annual

PO Number	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PO Date	Order Name	Acc Description	Budget
240104	11	49	2120	320	0	0	0	50	6,000.00	7/1/2023	Gayle R Jones	PROF EDUCATION SERVICES	Districtwide services - annual
240106	11	66	2620	420	0	0	0	66	10.00	7/1/2023	SourceOne Management Services Inc	CLEANING SERVICES	Maintenance - annual
240107	11	552	2120	320	0	0	0	705	34,400.00	7/1/2023	Core Counseling Mental Health Services	PROF EDUCATION SERVICES	Title VA grant
240108	11	11	2530	342	0	0	0	53	10,000.00	7/1/2023	Armor Industries Corp	DATA PROCESSING SVCS	District - annual
240109	11	11	2319	580	0	0	0	51	250.00	7/1/2023	Brian Keith Coulson	STAFF TRAVEL	Travel reimbursement
240110	11	11	2319	580	0	0	0	51	250.00	7/1/2023	Cody Sanders	STAFF TRAVEL	Travel reimbursement
240111	11	46	2620	627	0	0	0	66	200,000.00	7/1/2023	Constellation NewEnergy - Gas Division	NATURAL GAS	Utilities - annual
240112	11	66	2620	420	0	0	0	705	6,800.00	7/1/2023	A & A Janitorial Services LLC	CLEANING SERVICES	Maintenance - annual
240113	11	795	2620	420	0	0	0	705	15,000.00	7/1/2023	A & A Janitorial Services LLC	CLEANING SERVICES	ESSER grant funding
240114	11	795	2620	420	0	0	0	140	90,000.00	7/1/2023	A & A Janitorial Services LLC	CLEANING SERVICES	ESSER grant funding
240115	11	795	2620	420	0	0	0	705	53,012.04	7/1/2023	A & A Janitorial Services LLC	CLEANING SERVICES	ESSER grant funding
240115	11	51	2321	619	0	0	0	51	2,000.00	7/1/2023	ODP Business Solutions	SUPPLIES AND MATERIALS	Administration - annual
240115	11	51	2311	619	0	0	0	51	2,000.00	7/1/2023	ODP Business Solutions	SUPPLIES AND MATERIALS	Administration - annual
240117	11	51	2620	619	0	0	0	51	750.00	7/1/2023	Summit Mailing and Shipping Systems LLC	SUPPLIES AND MATERIALS	Administration - annual
240118	11	11	2640	625	0	0	0	54	5,000.00	7/1/2023	CPG Fleet Management	GASOLINE	District - annual
240118	11	54	2740	625	0	0	0	54	5,000.00	7/1/2023	CPG Fleet Management	GASOLINE	Transportation - annual
240118	11	317	1000	619	442	2710	0	705	4,000.00	7/1/2023	CPG Fleet Management	GASOLINE	Transportation - annual
240119	11	412	2620	625	311	8000	0	705	5,900.00	7/1/2023	CPG Fleet Management	GASOLINE	Driver Education
240120	11	412	2620	625	311	8000	0	705	5,440.00	7/1/2023	CPG Fleet Management	GASOLINE	Carrer Tech grant funding
240121	11	56	2660	344	0	0	0	56	50,000.00	7/1/2023	Canadian County Sheriff	SECURITY SVCS	Carrer Tech grant funding
240124	11	66	2620	619	0	0	0	66	450.00	7/1/2023	A/C/E Media Supply, Inc	SUPPLIES AND MATERIALS	Security
240185	11	66	2620	420	0	0	0	705	55,000.00	7/1/2023	JANI KING OF OKLA INC	CLEANING SERVICES	Maintenance - annual
240340	11	54	2740	612	0	0	0	54	3,000.00	7/1/2023	OKLAHOMA TAX COMMISSION	SUPPLIES AND MATERIALS	Maintenance - annual
240341	11	54	2620	619	0	0	0	54	1,000.00	7/1/2023	A/C/E Media Supply, Inc	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240342	11	54	2740	612	0	0	0	54	1,750.00	7/1/2023	AUDDEL'S ALTS & STARTERS	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240343	11	54	2740	612	0	0	0	54	3,500.00	7/1/2023	AUTO FX	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240344	11	54	2740	612	0	0	0	54	10.00	7/1/2023	BINSWANGER ENTERPRISES, LLC	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240346	11	54	2720	860	0	0	0	54	500.00	7/1/2023	CANADIAN VALLEY TECHNOLOGY CENTER	STAFF REGISTRATIONS	Transportation - annual
240347	11	54	2740	439	0	0	0	54	100.00	7/1/2023	CARPENTER/ACE HARDWARE	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240348	11	54	2740	612	0	0	0	54	2,000.00	7/1/2023	CAVINS WRECKER SERVICE, LLC	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240349	11	54	2740	612	0	0	0	54	500.00	7/1/2023	CHAPPELL SUPPLY & EQUIP CO	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240350	11	54	2740	612	0	0	0	54	3,000.00	7/1/2023	CONTINENTAL BATTERIES	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240351	11	54	2740	612	0	0	0	54	2,000.00	7/1/2023	FRONTIER MOTOR CO	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240352	11	54	2740	612	0	0	0	54	1,500.00	7/1/2023	HERITAGE-CRYSTAL CLEAN, LLC	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240353	11	54	2720	439	0	0	0	54	5,817.09	7/1/2023	HOIDALE CO INC	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240355	11	54	2720	619	0	0	0	54	5,000.00	7/1/2023	INLAND TRUCK PARTS INC	SUPPLIES AND MATERIALS	Transportation - annual
240356	11	54	2740	612	0	0	0	54	1,000.00	7/1/2023	JAMES VAN HORN-2637	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240357	11	54	2720	619	0	0	0	54	2,000.00	7/1/2023	JOE COOPER FORD OF YUKON, LLC	SUPPLIES AND MATERIALS	Transportation - annual
240358	11	54	2740	439	0	0	0	54	26,043.01	7/1/2023	LOWE'S COMPANIES INC	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240358	11	54	2740	612	0	0	0	54	8,500.00	7/1/2023	MIDWEST BUS SALES INC	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240359	11	54	2740	612	0	0	0	54	8,000.00	7/1/2023	NAPPA AUTO PARTS	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240360	11	54	2740	612	0	0	0	54	20,000.00	7/1/2023	O'REILLY AUTO PARTS	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240361	11	54	2740	612	0	0	0	54	2,000.00	7/1/2023	OKLA TAG OF YUKON	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240362	11	54	2740	449	0	0	0	54	25.00	7/1/2023	OKLAHOMA CORPORATION COMMISSION	Other Rentals or Lease Services	Transportation - annual
240363	11	54	2740	439	0	0	0	54	1,000.00	7/1/2023	PERFECTION TRUCK PARTS AND EQUIP	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240364	11	54	2740	612	0	0	0	54	2,300.00	7/1/2023	RAM PRODUCTS LTD	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240365	11	54	2620	619	0	0	0	54	2,000.00	7/1/2023	REDLANDS COMMUNITY COLLEGE	SUPPLIES AND MATERIALS	Transportation - annual
240366	11	54	2740	439	0	0	0	54	53,500.00	7/1/2023	ROSS TRANSPORTATION INC	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240366	11	54	2740	612	0	0	0	54	21,500.00	7/1/2023	ROSS TRANSPORTATION INC	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240367	11	54	2720	619	0	0	0	54	2,028.93	7/1/2023	SAFETY VISION LP	SUPPLIES AND MATERIALS	Transportation - annual

PNNumber	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240368	11	54	2620	619	0	0	0	54	150.00	7/1/2023	SAM'S CLUB DIRECT	SUPPLIES AND MATERIALS	Transportation - annual
240369	11	54	2740	612	0	0	0	54	5,000.00	7/1/2023	CUMMINS SOUTHERN PLAINS LLC	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240370	11	54	2740	612	0	0	0	54	40,000.00	7/1/2023	SOUTHERN TIRE MART	SUPPLIES AND MATERIALS	Transportation - annual
240371	11	54	2620	619	0	0	0	54	1,500.00	7/1/2023	STAPLES INC	SUPPLIES AND MATERIALS	Transportation - annual
240372	11	54	2740	612	0	0	0	54	5,000.00	7/1/2023	T & W TIRE	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240373	11	54	2720	336	0	0	0	54	6,700.00	7/1/2023	THE COMPLIANCE RESOURCE GROUP INC	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	Transportation - annual
240374	11	54	2740	445	0	0	0	54	9,600.00	7/1/2023	UNIFIRST CORPORATION	Uniform Services	Transportation - annual
240375	11	54	2740	612	0	0	0	54	3,000.00	7/1/2023	UNITED ENGINES INC	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240376	11	54	2740	439	0	0	0	54	8,500.00	7/1/2023	X-CLUSIVE TOWING & RECOVERY	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240377	11	54	2740	612	0	0	0	54	200.00	7/1/2023	YUKON TAG AGENCY	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240378	11	54	2720	619	0	0	0	54	1,200.00	7/1/2023	YUKON TROPHY & AWARDS INC	SUPPLIES AND MATERIALS	Transportation - annual
240379	11	54	2720	442	0	0	0	54	3,500.00	7/1/2023	ENTERPRISE RENT-A-CAR	Equipment and Vehicle Rental Services	Transportation - annual
240380	11	54	2740	612	0	0	0	54	600.00	7/1/2023	January Environmental Services Inc	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240381	11	54	2740	439	0	0	0	54	3,000.00	7/1/2023	Ranchwood Autoworks	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240382	11	54	2740	612	0	0	0	54	6,000.00	7/1/2023	Penley Oil Company	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240382	11	54	2740	623	0	0	0	54	55,000.00	7/1/2023	Penley Oil Company	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240382	11	54	2740	625	0	0	0	54	300,000.00	7/1/2023	Penley Oil Company	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240383	11	54	2132	336	0	0	0	54	850.00	7/1/2023	Concentra Medical Centers	GASOLINE	Transportation - annual
240384	11	54	2740	439	0	0	0	54	1,000.00	7/1/2023	A-Z TOWING	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	Transportation - annual
240385	11	317	2199	442	442	2710	0	705	5,587.32	7/1/2023	Enterprise FM Trust	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240386	11	54	2740	439	0	0	0	54	3,000.00	7/1/2023	Sign It Up	Equipment and Vehicle Rental Services	Transportation - annual
240387	11	54	2720	619	0	0	0	54	4,800.00	7/1/2023	Chalks Truck Parts Inc	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240388	11	54	2720	336	0	0	0	54	300.00	7/1/2023	INTEGRIS Family Care Yukon	SUPPLIES AND MATERIALS	Transportation - annual
240389	11	54	2720	619	0	0	0	54	100.00	7/1/2023	Elite Promotions Inc	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	Transportation - annual
240390	11	54	2720	439	0	0	0	54	200.00	7/1/2023	Blue Beacon International, Inc	SUPPLIES AND MATERIALS	Transportation - annual
240391	11	54	2740	612	0	0	0	54	2,500.00	7/1/2023	Chickasaw Personal Communications	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240392	11	54	2720	439	0	0	0	54	3,500.00	7/1/2023	Fox Brick & Stone Masonry	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240393	11	54	2740	612	0	0	0	54	7,000.00	7/1/2023	MHC Kenworth Oklahoma City	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240394	11	54	2132	336	0	0	0	54	3,000.00	7/1/2023	Total Wellness LLC	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	Transportation - annual
240395	11	54	2720	619	0	0	0	54	600.00	7/1/2023	Detco Industries Inc	SUPPLIES AND MATERIALS	Transportation - annual
240396	11	54	2720	439	0	0	0	54	7,082.92	7/1/2023	Holt Truck Centers of Oklahoma LLC	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240396	11	54	2740	612	0	0	0	54	7,748.91	7/1/2023	Holt Truck Centers of Oklahoma LLC	AUTOMOTIVE & BUS SUPPLIES	Transportation - annual
240397	11	54	2620	619	0	0	0	54	2,000.00	7/1/2023	ODP Business Solutions	SUPPLIES AND MATERIALS	Transportation - annual
240398	11	54	2720	439	0	0	0	54	500.00	7/1/2023	A.C.E Testing LLC	Other Equipment/Vehicle Repairs and Maintenance	Transportation - annual
240399	11	54	2620	619	0	0	0	54	1,300.00	7/1/2023	WALMART / CAPITAL ONE TRADE CREDIT	SUPPLIES AND MATERIALS	Transportation - annual
240400	11	54	2720	860	0	0	0	54	1,200.00	7/1/2023	Caddo Kiowa Technology Center	STAFF REGISTRATIONS	Transportation - annual
240402	11	51	2321	810	0	0	0	51	5,000.00	7/1/2023	CCOSA	DUES & FEES	Transportation - annual
240403	11	11	2319	580	0	0	0	51	250.00	7/1/2023	LEONARD WELLS	STAFF TRAVEL	Travel reimbursement
240404	11	51	2511	810	0	0	0	51	250.00	7/1/2023	OKLAHOMA STATE DEPT OF EDUCATION	DUES & FEES	Travel reimbursement
240405	11	51	2321	619	0	0	0	51	300.00	7/1/2023	OSSBA	SUPPLIES AND MATERIALS	Administration - annual
240405	11	51	2321	810	0	0	0	51	5,000.00	7/1/2023	OSSBA	DUES & FEES	Administration - annual
240406	11	11	2319	580	0	0	0	51	250.00	7/1/2023	SUZANNE CANNON	STAFF TRAVEL	Travel reimbursement
240407	11	51	2319	860	0	0	0	51	600.00	7/1/2023	USAA	STAFF REGISTRATIONS	Administration - annual
240407	11	51	2321	810	0	0	0	51	500.00	7/1/2023	USAA	DUES & FEES	Administration - annual
240408	11	51	2620	619	0	0	0	51	500.00	7/1/2023	USAA	STAFF REGISTRATIONS	Administration - annual
240409	11	31	2573	580	0	0	0	51	1,200.00	7/1/2023	YUKON TROPHY & AWARDS INC	SUPPLIES AND MATERIALS	Administration - annual
240410	11	31	2573	580	271	0	0	140	650.00	7/1/2023	Melissa G Barlow	STAFF TRAVEL	Professional development
240411	11	11	2321	580	0	0	0	51	1,000.00	7/1/2023	Jason Simeroth	STAFF TRAVEL	Travel reimbursement
240412	11	31	2573	580	271	0	0	140	650.00	7/1/2023	Michael Perez	STAFF TRAVEL	Professional development
240413	11	31	2573	580	271	0	0	140	3,000.00	7/1/2023	Capital One/Gaylord Palms	STAFF TRAVEL	Professional development
240414	11	11	2319	580	0	0	0	51	250.00	7/1/2023	Jeff Behlmer	STAFF TRAVEL	Travel reimbursement

PONumber	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240416	11	11	2319	580	0	0	0	51	250.00	7/1/2023	Brian Keith Coulson	STAFF TRAVEL	Travel reimbursement
240417	11	11	2319	580	0	0	0	51	250.00	7/1/2023	Cody Sanders	STAFF TRAVEL	Travel reimbursement
240418	11	31	2573	580	271	0	0	140	650.00	7/1/2023	Clark Crawford	STAFF TRAVEL	Professional development
240419	11	31	2573	580	271	0	0	140	650.00	7/1/2023	Natalie Sue Haworth	STAFF TRAVEL	Professional development
240421	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Lance A Haggard	STAFF TRAVEL	Title IIA grant
240422	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Carla J Smith	STAFF TRAVEL	Title IIA grant
240423	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Scott J Hein	STAFF TRAVEL	Title IIA grant
240424	11	541	2573	580	0	0	0	752	500.00	7/1/2023	KRISTIN LIPE	STAFF TRAVEL	Title IIA grant
240425	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Richard Barlow	STAFF TRAVEL	Title IIA grant
240427	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Shannon Dutton	STAFF TRAVEL	Title IIA grant
240428	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Amber Rodrigues	STAFF TRAVEL	Title IIA grant
240429	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Laura Gallagher	STAFF TRAVEL	Title IIA grant
240430	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Amy Young	STAFF TRAVEL	Title IIA grant
240431	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Audrey Lunsford	STAFF TRAVEL	Title IIA grant
240432	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Shila Dobbins	STAFF TRAVEL	Title IIA grant
240433	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Randy Stowe	STAFF TRAVEL	Title IIA grant
240434	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Desaree Ann Witmer	STAFF TRAVEL	Title IIA grant
240435	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Phillip Ward	STAFF TRAVEL	Title IIA grant
240436	11	541	2573	580	0	0	0	752	13,000.00	7/1/2023	Capital One/Gaylord Nat'l Harbor Convent	STAFF TRAVEL	Title IIA grant
240437	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Tracy Sowinski	STAFF TRAVEL	Title IIA grant
240438	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Heather Mitchell	STAFF TRAVEL	Title IIA grant
240439	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Micah Sexton	STAFF TRAVEL	Title IIA grant
240440	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Chase Langley	STAFF TRAVEL	Title IIA grant
240441	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Samuel Glenn Summers	STAFF TRAVEL	Title IIA grant
240442	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Karyn Kay Garcia	STAFF TRAVEL	Title IIA grant
240443	11	541	2573	580	0	0	0	752	500.00	7/1/2023	Adam Jewell	STAFF TRAVEL	Title IIA grant
240444	11	62	3300	619	690	0	0	62	1,500.00	7/1/2023	A/C/E Media Supply, Inc	SUPPLIES AND MATERIALS	Community Engagement - annual
240445	11	88	1000	619	430	0	0	711	300.00	7/1/2023	HOBBY LOBBY	SUPPLIES AND MATERIALS	VALE
240446	11	88	1000	619	430	0	0	711	300.00	7/1/2023	LOWE'S COMPANIES INC	SUPPLIES AND MATERIALS	VALE
240447	11	88	1000	648	430	0	0	711	329.67	7/1/2023	SCHOLASTIC CLASSROOM MAGAZINES	MAGAZINES	VALE
240448	11	88	1000	619	430	0	0	711	50.00	7/1/2023	YUKON HIGH SCHOOL	SUPPLIES AND MATERIALS	VALE
240449	11	11	1000	320	100	0	0	750	500.00	7/1/2023	Luz B Mendez	PROF EDUCATION SERVICES	Handbook translator
240450	11	62	3300	619	690	0	0	62	500.00	7/1/2023	ODP Business Solutions	SUPPLIES AND MATERIALS	Community Engagement - annual
240451	11	62	3300	619	640	0	0	62	5,000.00	7/1/2023	ODP Business Solutions	SUPPLIES AND MATERIALS	Community Engagement - annual
240452	11	88	1000	619	430	0	0	711	2,000.00	7/1/2023	ODP Business Solutions	SUPPLIES AND MATERIALS	VALE
240453	11	62	3300	619	640	0	0	62	5,000.00	7/1/2023	WALMART / CAPITAL ONE TRADE CREDIT	SUPPLIES AND MATERIALS	Community Engagement - annual
240454	11	62	3300	619	690	0	0	62	100.00	7/1/2023	WALMART / CAPITAL ONE TRADE CREDIT	SUPPLIES AND MATERIALS	Community Engagement - annual
240455	11	62	3300	616	640	0	0	62	500.00	7/1/2023	WALMART / CAPITAL ONE TRADE CREDIT	SUPPLIES AND MATERIALS	Community Engagement - annual
240456	11	88	1000	619	430	0	0	711	500.00	7/1/2023	WALMART / CAPITAL ONE TRADE CREDIT	FIRST AID SUPPLIES	Community Engagement - annual
240457	11	67	1000	653	100	2500	0	767	4,000.00	7/1/2023	A/C/E Media Supply, Inc	SUPPLIES AND MATERIALS	VALE
240458	11	67	1000	619	100	2500	0	767	3,000.00	7/1/2023	A/C/E Media Supply, Inc	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240459	11	57	2530	619	0	0	0	57	1,000.00	7/1/2023	ADVANTAGE BATTERY	SUPPLIES AND MATERIALS	Technology - annual
240459	11	57	2530	619	0	0	0	57	4,000.00	7/1/2023	AMAZON	SUPPLIES AND MATERIALS	Printing - annual
240460	11	67	1000	653	100	1050	0	767	4,000.00	7/1/2023	AMAZON	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240461	11	62	3300	619	640	0	0	62	40,000.00	7/1/2023	APPLE INC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240462	11	67	1000	653	100	1050	0	767	16,000.00	7/1/2023	BEN E KEITH FOODS INC -OKLAHOMA	SUPPLIES AND MATERIALS	Community Engagement - annual
240463	11	67	1000	432	100	2500	0	767	15,000.00	7/1/2023	CDW GOVERNMENT INC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240464	11	67	1000	653	100	2500	0	767	2,374.40	7/1/2023	DELL MARKETING L P	Technology Repairs and Maintenance	Technology - annual
240465	11	67	1000	432	100	2500	0	767	12,500.00	7/1/2023	DIGICERT INC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240466	11	67	1000	530	100	2500	0	767	2,299.00	7/1/2023	ENDEX OF OKLAHOMA INC	Technology Repairs and Maintenance	Technology - annual
											HEARTLAND PAYMENT SYSTEMS, INC	COMMUNICATION & SOFTWARE SERVICES	Technology - annual

PONumber	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240467	11	67	1000	619	100	2500	0	767	450.00	7/1/2023	HOBBY LOBBY	SUPPLIES AND MATERIALS	Technology - annual
240468	11	67	1000	320	100	2500	0	767	1,600.00	7/1/2023	HOBBY LOBBY	PROF EDUCATION SERVICES	Technology - annual
240469	11	67	1000	653	100	1050	0	767	5,925.20	7/1/2023	KELLOGG & SOVEREIGN CONSULTING LLC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240470	11	67	1000	619	100	2500	0	767	1,000.00	7/1/2023	LOWE'S COMPANIES INC	SUPPLIES AND MATERIALS	Technology - annual
240471	11	67	1000	653	100	1050	0	767	5,000.00	7/1/2023	MONOPRICE	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240472	11	67	1000	530	100	2500	0	767	350.00	7/1/2023	NETWORK SOLUTIONS/CAPITAL ONE BANK	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240473	11	67	1000	653	100	2500	0	767	250.00	7/1/2023	NEWEGG INC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240474	11	51	2560	810	0	0	0	51	555.00	7/1/2023	NSPRA	DUES & FEES	Administration - annual
240475	11	51	2560	810	0	0	0	51	200.00	7/1/2023	OKSPRA	DUES & FEES	Administration - annual
240476	11	51	2560	860	0	0	0	51	125.00	7/1/2023	OKSPRA	DUES & FEES	Administration - annual
240478	11	57	2530	619	0	0	0	57	2,400.00	7/1/2023	POSITIVE PROMOTIONS INC	STAFF REGISTRATIONS	Administration - annual
240478	11	67	1000	320	100	2500	0	767	500.00	7/1/2023	SOLARWINDS INC.	SUPPLIES AND MATERIALS	Administration - annual
240478	11	67	1000	653	100	1050	0	767	440.00	7/1/2023	SOLARWINDS INC.	PROF EDUCATION SERVICES	Printing - annual
240479	11	67	1000	619	100	2500	0	767	3,000.00	7/1/2023	STAPLES INC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240480	11	67	1000	320	100	2500	0	767	3,000.00	7/1/2023	SNENERGY DATACOM SUPPLY INC	SUPPLIES AND MATERIALS	Technology - annual
240481	11	67	1000	653	100	2500	0	767	591.50	7/1/2023	TECHSMITH CORP	PROF EDUCATION SERVICES	Technology - annual
240482	11	51	2321	860	0	0	0	51	6,110.00	7/1/2023	TYLER TECHNOLOGIES	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240484	11	67	1000	653	100	1050	0	767	5,000.00	7/1/2023	UNITED SYSTEMS, INC.	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240485	11	67	2620	432	100	2500	0	767	4,255.26	7/1/2023	UNITED SYSTEMS, INC.	Technology Repairs and Maintenance	Technology - annual
240486	11	67	2620	432	100	2500	0	767	12,025.42	7/1/2023	UNITED SYSTEMS, INC.	Technology Repairs and Maintenance	Technology - annual
240487	11	67	1000	653	100	2500	0	767	2,688.60	7/1/2023	UNITED SYSTEMS, INC.	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240488	11	67	1000	653	100	2500	0	767	36,506.20	7/1/2023	UNITED SYSTEMS, INC.	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240489	11	67	1000	653	100	2500	0	767	1,158.00	7/1/2023	UNITED SYSTEMS, INC.	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240490	11	67	1000	653	100	2500	0	767	3,500.00	7/1/2023	UNITED SYSTEMS, INC.	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240491	11	67	1000	432	100	2500	0	767	8,970.00	7/1/2023	UNITED SYSTEMS, INC.	Technology Repairs and Maintenance	Technology - annual
240494	11	67	1000	653	100	1050	0	767	30,000.00	7/1/2023	VIDEO REALITY	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240495	11	67	2620	530	0	0	0	67	809.50	7/1/2023	HelpSystems	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240496	11	67	1000	653	100	1050	0	767	3,500.00	7/1/2023	DV Warehouse, Inc.	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240497	11	67	2640	432	100	2500	0	767	15,000.00	7/1/2023	Unite Private Networks	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240498	11	51	2321	580	0	0	0	51	600.00	7/1/2023	Capital One/Artesian Hotel and Spa	STAFF TRAVEL	Technology - annual
240499	11	67	1000	653	100	2500	0	767	395.00	7/1/2023	FASTSPRING	TECHNOLOGY - RELATED SUPPLIES	Administration - annual
240500	11	67	1000	653	100	2500	0	767	4,380.00	7/1/2023	Secure by Design Inc.	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240502	11	67	1000	320	100	2500	0	767	1,939.35	7/1/2023	Powerschool Group LLC	PROF EDUCATION SERVICES	Technology - annual
240502	11	67	1000	653	100	1050	0	105	12,646.31	7/1/2023	Powerschool Group LLC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240502	11	67	1000	653	100	2500	0	767	97,467.36	7/1/2023	Powerschool Group LLC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240503	11	67	2620	530	0	0	0	67	34,211.96	7/1/2023	Powerschool Group LLC	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240504	11	67	1000	320	100	2500	0	767	4,108.00	7/1/2023	Powerschool Group LLC	PROF EDUCATION SERVICES	Technology - annual
240505	11	67	1000	530	100	2500	0	767	2,747.60	7/1/2023	Powerschool Group LLC	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240506	11	67	1000	653	100	2500	0	767	3,896.77	7/1/2023	PowerSchool Group LLC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240507	11	67	1000	653	100	2500	0	750	1,000.00	7/1/2023	PowerSchool Group LLC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240507	11	67	2620	530	0	0	0	67	1,000.00	7/1/2023	Capital One/RingCentral Inc.	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240508	11	67	1000	653	100	2500	0	767	1,500.00	7/1/2023	Calendly/Capital One	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240509	11	67	1000	619	100	2500	0	767	3,900.00	7/1/2023	BadgePass, Inc	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240510	11	67	1000	432	100	2500	0	105	10,000.00	7/1/2023	Acer Service Corporation	SUPPLIES AND MATERIALS	Technology - annual
240511	11	67	1000	320	100	2500	0	767	14,256.00	7/1/2023	KnowBe4, Inc	Technology Repairs and Maintenance	Technology - annual
240511	11	67	1000	653	100	2500	0	767	13,448.90	7/1/2023	KnowBe4, Inc	PROF EDUCATION SERVICES	Technology - annual
240511	11	67	2640	432	100	2500	0	767	10,810.80	7/1/2023	KnowBe4, Inc	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240512	11	57	2530	550	0	0	0	757	15,000.00	7/1/2023	Capital One/SignsCom, Inc	Technology Repairs and Maintenance	Technology - annual
240513	11	67	1000	810	100	2500	0	767	199.00	7/1/2023	Capital One/Project Management Institute	PRINTING AND BINDING	Printing - annual
240514	11	67	2620	619	0	0	0	767	600.00	7/1/2023	SmartSign	DUES & FEES	Technology - annual
												SUPPLIES AND MATERIALS	Technology - annual

PONumber	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240518	11	67	1000	432	100	2500	0	767	55,000.00	7/1/2023	Oklahoma Copier Solutions	Technology Repair and Maintenance	Technology - annual
240519	11	67	2620	530	0	0	0	67	1,188.00	7/1/2023	Capital One/Sorryapp.com	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240520	11	67	1000	432	100	2500	0	767	3,000.00	7/1/2023	Cktec Inc	Technology Repairs and Maintenance	Technology - annual
240522	11	67	1000	320	100	2500	0	767	5,962.00	7/1/2023	School Safe ID, LLC	PROF EDUCATION SERVICES	Technology - annual
240522	11	67	1000	619	100	2500	0	767	2,000.00	7/1/2023	School Safe ID, LLC	SUPPLIES AND MATERIALS	Technology - annual
240522	11	67	1000	653	100	1050	0	115	1,499.00	7/1/2023	School Safe ID, LLC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240523	11	67	1000	653	100	2500	0	705	2,496.00	7/1/2023	Adobe Inc	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240523	11	67	2620	530	0	0	0	67	5,569.20	7/1/2023	Adobe Inc	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240524	11	67	1000	653	100	2500	0	767	7,176.81	7/1/2023	Instructure Inc	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240525	11	67	2620	530	0	0	0	67	600.00	7/1/2023	Capital One/SociableKit	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240526	11	67	2620	530	0	0	0	67	4,500.00	7/1/2023	Formsite	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240527	11	67	1000	653	100	2500	0	767	5,000.00	7/1/2023	Allied Universal Technology Services	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240528	11	67	1000	530	100	2500	0	767	7,500.00	7/1/2023	Capital One/Monday.com	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240529	11	67	1000	530	100	2500	0	767	300.00	7/1/2023	Capital One/Visme.com	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240532	11	67	1000	530	100	2500	0	767	54,505.00	7/1/2023	Intrado Interactive Services Corporation	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240533	11	67	2620	530	0	0	0	67	10,925.00	7/1/2023	Intrado Interactive Services Corporation	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240534	11	67	1000	653	100	1050	0	767	4,000.00	7/1/2023	Capital One/Zapier	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240535	11	67	1000	619	100	2500	0	767	4,500.00	7/1/2023	Capital One/dwholesaler.com	SUPPLIES AND MATERIALS	Technology - annual
240535	11	67	1000	653	100	2500	0	705	1,875.44	7/1/2023	Capital One/dwholesaler.com	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240535	11	67	2620	530	0	0	0	67	1,000.00	7/1/2023	Capital One/dwholesaler.com	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240537	11	67	1000	653	100	2500	0	767	54,531.00	7/1/2023	Security Inc	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240538	11	67	1000	653	100	1050	0	62	20,000.00	7/1/2023	Security Inc	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240539	11	62	3300	653	640	0	0	767	720.00	7/1/2023	Track It Forward	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240540	11	67	1000	530	100	2500	0	767	990.00	7/1/2023	Capital One/Restream	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240541	11	67	2213	580	0	0	0	767	850.00	7/1/2023	Terry Jackson	STAFF TRAVEL	Technology - annual
240542	11	67	2213	580	0	0	0	767	500.00	7/1/2023	Matthew Lowry	STAFF TRAVEL	Technology - annual
240543	11	67	2213	580	0	0	0	767	750.00	7/1/2023	Jeremy Stinnett	STAFF TRAVEL	Technology - annual
240544	11	67	2213	580	0	0	0	767	300.00	7/1/2023	Irene Welch	STAFF TRAVEL	Technology - annual
240545	11	67	2213	860	0	0	0	767	1,400.00	7/1/2023	OKSTE	STAFF REGISTRATIONS	Technology - annual
240546	11	67	1000	810	100	2500	0	767	750.00	7/1/2023	OKSTE	DUES & FEES	Technology - annual
240547	11	67	1000	653	100	2500	0	767	1,000.00	7/1/2023	Custom Advanced Technology	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240548	11	67	1000	320	100	2500	0	767	1,000.00	7/1/2023	pSTechGroup Inc	PROF EDUCATION SERVICES	Technology - annual
240549	11	67	1000	653	100	1050	0	767	250.00	7/1/2023	Capital One/QRCode Generator.com	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240550	11	67	1000	653	100	2500	0	767	3,000.00	7/1/2023	Capital One/HelpDocs	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240552	11	67	1000	653	100	2500	0	767	1,000.00	7/1/2023	Perry Weather LLC	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240553	11	67	1000	653	100	2500	0	705	3,200.00	7/1/2023	Capital One/Gilfy.com	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240555	11	67	1000	653	100	2500	0	750	1,299.00	7/1/2023	Capital One/Digital Inspiration	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240556	11	67	1000	653	100	2500	0	767	700.00	7/1/2023	RAS Technology Consultants Inc	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240557	11	67	1000	530	100	2500	0	767	360.00	7/1/2023	Capital One/Synthesia	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240558	11	67	1000	653	100	2500	0	767	960.00	7/1/2023	Capital One/Tango.com	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240560	11	67	2213	580	0	0	0	767	750.00	7/1/2023	Joshua Childers	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240561	11	67	2213	580	0	0	0	767	850.00	7/1/2023	Tristan Zirkle	STAFF TRAVEL	Technology - annual
240562	11	67	1000	530	100	2500	0	767	2,500.00	7/1/2023	Mazira LLC	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240564	11	67	1000	530	100	2500	0	767	1,593.97	7/1/2023	Nimble Industries	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240565	11	67	2213	580	0	0	0	767	850.00	7/1/2023	Vernie Kyle Thompson	STAFF TRAVEL	Technology - annual
240566	11	67	2213	580	0	0	0	767	300.00	7/1/2023	HOBBY LOBBY	STAFF TRAVEL	Technology - annual
240567	11	68	2620	619	0	0	0	68	450.00	7/1/2023	WALKER STAMP & SEAL CO	SUPPLIES AND MATERIALS	Technology - annual
240568	11	68	2620	619	0	0	0	68	435.50	7/1/2023	Marcia Brenner Associates, LLC	SUPPLIES AND MATERIALS	Technology - annual
240569	11	67	1000	320	100	2500	0	767	1,200.00	7/1/2023	Marcia Brenner Associates, LLC	PROF EDUCATION SERVICES	Technology - annual
240569	11	67	1000	530	100	2500	0	767	8,550.00	7/1/2023	Marcia Brenner Associates, LLC	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240570	11	57	2530	619	0	0	0	757	4,000.00	7/1/2023	Capital One/Logosportswear.com	SUPPLIES AND MATERIALS	Printing - annual

PONumber	FD	PROJ	FUNC	ORJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240571	11	62	3300	653	640	0	0	62	10,000.00	7/1/2023	Digital Signup	TECHNOLOGY - RELATED SUPPLIES	Community Engagement - annual
240572	11	57	2530	550	0	0	0	757	500.00	7/1/2023	Capital One Bank/Canva.com	PRINTING AND BINDING	Printing - annual
240573	11	67	1000	530	100	2500	0	767	600.00	7/1/2023	Capital One/ldwholesaler.com	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240574	11	68	2620	619	0	0	0	68	3,000.00	7/1/2023	ODP Business Solutions	SUPPLIES AND MATERIALS	Enrollment Center
240575	11	67	1000	530	100	2500	0	767	1,593.97	7/1/2023	Nimble Industries	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240577	11	57	2530	619	0	0	0	757	12,000.00	7/1/2023	4IMPRIINT INC	SUPPLIES AND MATERIALS	Printing - annual
240578	11	57	2530	550	0	0	0	757	30,000.00	7/1/2023	The UPS Store #6953	PRINTING AND BINDING	Printing - annual
240579	11	67	1000	320	100	2500	0	767	1,500.00	7/1/2023	Marcia Brenner Associates, LLC	PROF EDUCATION SERVICES	Technology - annual
240579	11	67	1000	530	100	2500	0	767	12,112.50	7/1/2023	Marcia Brenner Associates, LLC	COMMUNICATION & SOFTWARE SERVICES	Technology - annual
240580	11	53	1000	619	239	0	0	753	5,000.00	7/1/2023	A/C/E Media Supply, Inc	SUPPLIES AND MATERIALS	SPED - annual
240581	11	53	1000	320	239	0	0	753	1,000.00	7/1/2023	ACT	PROF EDUCATION SERVICES	SPED - annual
240582	11	53	1000	619	239	0	0	753	188.44	7/1/2023	AMAZON	SUPPLIES AND MATERIALS	SPED - annual
240583	11	53	2153	320	239	0	0	753	3,500.00	7/1/2023	SIRS INC	PROF EDUCATION SERVICES	SPED - annual
240584	11	53	2140	580	239	0	0	753	600.00	7/1/2023	Angela Fletcher	STAFF TRAVEL	SPED - annual
240585	11	53	2140	580	239	0	0	753	100.00	7/1/2023	Stacey Paddock	STAFF TRAVEL	SPED - annual
240585	11	53	2135	580	239	0	0	753	200.00	7/1/2023	Lauri Bowles	STAFF TRAVEL	SPED - annual
240587	11	53	2132	580	239	0	0	753	200.00	7/1/2023	Paula Mitchell	STAFF TRAVEL	SPED - annual
240588	11	53	2140	580	239	0	0	753	500.00	7/1/2023	Kristine Edwards	STAFF TRAVEL	SPED - annual
240589	11	53	2132	580	239	0	0	753	500.00	7/1/2023	Sarah Elaine Brush	STAFF TRAVEL	SPED - annual
240590	11	53	2140	580	239	0	0	753	600.00	7/1/2023	Makenzie Lobough	STAFF TRAVEL	SPED - annual
240591	11	53	2140	580	239	0	0	753	500.00	7/1/2023	Margarita Milingura	STAFF TRAVEL	SPED - annual
240592	11	53	2135	580	239	0	0	753	200.00	7/1/2023	Megan Rooney	STAFF TRAVEL	SPED - annual
240593	11	53	2153	320	239	0	0	753	650.00	7/1/2023	My ASL Interpreter LLP	PROF EDUCATION SERVICES	SPED - annual
240594	11	53	2140	580	239	0	0	753	500.00	7/1/2023	Ivy Boyce	STAFF TRAVEL	SPED - annual
240595	11	53	2140	580	239	0	0	753	800.00	7/1/2023	Bailee Logan,	STAFF TRAVEL	SPED - annual
240596	11	62	3300	337	640	0	0	130	6,000.00	7/1/2023	Deidra C Davis	OTHER PROFESSIONAL SVCS	Community Engagement - annual
240597	11	53	2170	580	239	0	0	753	400.00	7/1/2023	Sara Elizabeth Smart	STAFF TRAVEL	SPED - annual
240598	11	53	2132	580	239	0	0	753	300.00	7/1/2023	Lorinda Kay Adams	STAFF TRAVEL	SPED - annual
240599	11	53	1000	619	239	0	0	753	4,000.00	7/1/2023	ODP Business Solutions	SUPPLIES AND MATERIALS	SPED - annual
240600	11	53	2140	580	239	0	0	753	500.00	7/1/2023	Jordan Hale	STAFF TRAVEL	SPED - annual
240601	11	53	2140	580	239	0	0	753	300.00	7/1/2023	Misty Busche	STAFF TRAVEL	SPED - annual
240602	11	53	1000	619	239	0	0	753	4,000.00	7/1/2023	WALMART / CAPITAL ONE TRADE CREDIT	SUPPLIES AND MATERIALS	SPED - annual
240603	11	53	2135	580	239	0	0	753	600.00	7/1/2023	Lois V Garner	STAFF TRAVEL	SPED - annual
240604	11	62	3300	580	690	0	0	62	2,000.00	7/1/2023	Diana Mann	STAFF TRAVEL	Community Engagement - annual
240605	11	62	3300	580	640	0	0	62	2,000.00	7/1/2023	Aimee McElhaney	STAFF TRAVEL	Community Engagement - annual
240606	11	82	1000	619	100	0	0	705	2,184.00	7/1/2023	AMAZON	SUPPLIES AND MATERIALS	YHS
240607	11	53	2152	320	239	0	0	753	18,000.00	7/1/2023	APRIL NIKKI KECK	SUPPLIES AND MATERIALS	SPED - annual
240608	11	53	1000	320	239	0	0	753	12,125.87	7/1/2023	MOORE PUBLIC SCHOOLS	PROF EDUCATION SERVICES	SPED - annual
240609	11	53	2140	614	239	0	0	753	1,829.00	7/1/2023	NCS PEARSON, INC	PROF EDUCATION SERVICES	SPED - annual
240610	11	53	2140	614	239	0	0	753	4,109.00	7/1/2023	NCS PEARSON, INC	TESTING SUPPLIES & MATERIALS	SPED - annual
240611	11	53	2152	320	239	0	0	753	18,000.00	7/1/2023	SHANNAN BRANSON FROHOCK	TESTING SUPPLIES & MATERIALS	SPED - annual
240612	11	53	2140	614	239	0	0	753	1,091.00	7/1/2023	WPS	PROF EDUCATION SERVICES	SPED - annual
240613	11	53	2152	320	239	0	0	753	5,000.00	7/1/2023	JEANA PARKER D/B/A	PROF EDUCATION SERVICES	SPED - annual
240614	11	53	1000	320	239	0	0	753	5,000.00	7/1/2023	OKLAHOMA FAMILY COUNSELING CENTERS LLC	PROF EDUCATION SERVICES	SPED - annual
240615	11	53	1000	653	239	0	0	705	615.00	7/1/2023	MobyMax LLC	PROF EDUCATION SERVICES	SPED - annual
240617	11	53	2135	860	239	0	0	753	369.00	7/1/2023	Schoolhouse Education LLC	TECHNOLOGY - RELATED SUPPLIES	SPED - annual
240618	11	53	2135	653	239	0	0	753	356.00	7/1/2023	Continued.com, LLC	STAFF REGISTRATIONS	SPED - annual
240619	11	82	1000	619	100	0	0	705	3,500.00	7/1/2023	ODP Business Solutions	TECHNOLOGY - RELATED SUPPLIES	SPED - annual
240620	11	82	1000	619	100	0	0	705	300.00	7/1/2023	ODP Business Solutions	SUPPLIES AND MATERIALS	YHS
240621	11	53	2152	320	239	0	0	753	33,000.00	7/1/2023	Motor Mouth Therapy	SUPPLIES AND MATERIALS	YHS
240623	11	52	2213	580	0	0	0	752	732.78	7/1/2023	Hampton Inn & Suites Stillwater	PROF EDUCATION SERVICES	SPED - annual
												STAFF TRAVEL	Curriculum - annual

PONumber	FD	PROJ	FUNCC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240624	11	625	5500	336	239	0	0	195	6,452.70	7/1/2023	JEANA PARKER D/B/A	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	SPED grant funding
240625	11	625	5500	336	239	0	0	196	13,000.00	7/1/2023	JEANA PARKER D/B/A	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	SPED grant funding
240626	11	53	1000	561	239	0	0	753	1,000.00	7/1/2023	Canadian County Health Department	TUITIONS TO OTHER LEAS	SPED - annual
240627	11	53	2132	336	239	0	0	753	2,000.00	7/1/2023	Specialty Care Pediatrics Inc	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	SPED - annual
240628	11	412	2213	860	314	8434	0	705	115.00	7/1/2023	OKACTE	STAFF REGISTRATIONS	Carrier Tech grant funding
240629	11	412	2213	860	315	8852	0	705	90.00	7/1/2023	OKACTE	STAFF REGISTRATIONS	Carrier Tech grant funding
240630	11	412	2213	860	312	8600	0	705	90.00	7/1/2023	OKACTE	STAFF REGISTRATIONS	Carrier Tech grant funding
240631	11	412	2213	860	316	8100	0	705	90.00	7/1/2023	OKACTE	STAFF REGISTRATIONS	Carrier Tech grant funding
240632	11	412	2213	860	313	8551	0	705	150.00	7/1/2023	OKACTE	STAFF REGISTRATIONS	Carrier Tech grant funding
240633	11	412	2213	860	313	8550	0	705	150.00	7/1/2023	OKACTE	STAFF REGISTRATIONS	Carrier Tech grant funding
240634	11	412	2213	860	314	8415	0	705	115.00	7/1/2023	OKACTE	STAFF REGISTRATIONS	Carrier Tech grant funding
240635	11	412	2213	860	315	8852	0	705	85.00	7/1/2023	OKLAHOMA CAREER TECH	STAFF REGISTRATIONS	Carrier Tech grant funding
240636	11	412	2213	860	312	8600	0	705	85.00	7/1/2023	OKLAHOMA CAREER TECH	STAFF REGISTRATIONS	Carrier Tech grant funding
240637	11	412	2213	860	316	8100	0	705	85.00	7/1/2023	OKLAHOMA CAREER TECH	STAFF REGISTRATIONS	Carrier Tech grant funding
240638	11	412	2213	860	316	8178	0	705	85.00	7/1/2023	OKLAHOMA CAREER TECH	STAFF REGISTRATIONS	Carrier Tech grant funding
240639	11	412	2213	860	311	8000	0	705	77.00	7/1/2023	Dustin Beams	STAFF REGISTRATIONS	Carrier Tech grant funding
240640	11	412	2213	860	318	8900	0	705	87.00	7/1/2023	Tony Mashaw	STAFF REGISTRATIONS	Carrier Tech grant funding
240641	11	53	2152	580	239	0	0	753	100.00	7/1/2023	Nina Baker	TECHNOLOGY - RELATED SUPPLIES	SPED - annual
240642	11	53	1000	653	239	0	0	753	7,500.00	7/1/2023	Reading Horizons	TECHNOLOGY - RELATED SUPPLIES	SPED - annual
240643	11	412	2213	860	311	8000	0	705	77.00	7/1/2023	Jaycie Heath	STAFF REGISTRATIONS	Carrier Tech grant funding
240644	11	53	2152	580	239	0	0	753	300.00	7/1/2023	Cory Heston	STAFF TRAVEL	SPED - annual
240645	11	412	2213	860	316	8178	0	705	117.00	7/1/2023	Ryan Phillips	STAFF REGISTRATIONS	Carrier Tech grant funding
240646	11	412	2213	860	316	8178	0	705	88.50	7/1/2023	Ryan Phillips	STAFF TRAVEL	SPED - annual
240647	11	53	2132	580	239	0	0	753	300.00	7/1/2023	Jacklyn Mullins	STAFF TRAVEL	SPED - annual
240648	11	412	1000	653	315	8700	0	705	5,000.00	7/1/2023	Generation Esports	TECHNOLOGY - RELATED SUPPLIES	Carrier Tech grant funding
240649	11	412	2213	580	316	8100	0	705	88.50	7/1/2023	Collin Bricker	STAFF TRAVEL	Carrier Tech grant funding
240650	11	412	2213	580	312	8600	0	705	88.50	7/1/2023	Cassidy Nicole Coleman	STAFF TRAVEL	Carrier Tech grant funding
240651	11	613	2213	860	239	0	0	753	1,000.00	7/1/2023	CCCSA	STAFF REGISTRATIONS	SPED grant funding
240652	11	31	2573	860	0	0	0	752	2,737.00	7/1/2023	ARCHWAY	STAFF REGISTRATIONS	Professional development
240653	11	52	2213	320	100	0	0	752	1,440.00	7/1/2023	GLOBAL COMPLIANCE NETWORK	STAFF REGISTRATIONS	Professional development
240654	11	63	1000	614	251	0	0	763	5,112.00	7/1/2023	MHS INC	TESTING SUPPLIES & MATERIALS	Gifted - annual
240655	11	63	1000	614	251	0	0	763	7,560.00	7/1/2023	NCS PEARSON	TESTING SUPPLIES & MATERIALS	Gifted - annual
240658	11	53	1000	320	239	0	0	753	1,000.00	7/1/2023	Crisis Prevention Institute Inc	PROF EDUCATION SERVICES	SPED - annual
240658	11	53	1000	619	239	0	0	753	600.00	7/1/2023	Crisis Prevention Institute Inc	SUPPLIES AND MATERIALS	SPED - annual
240659	11	31	2573	860	0	0	0	752	7,200.00	7/1/2023	Angela K Bauer	STAFF REGISTRATIONS	Professional development
240660	11	52	1000	614	100	1050	0	752	371.50	7/1/2023	Riverside Insights	TESTING SUPPLIES & MATERIALS	Professional development
240661	11	31	2573	860	271	0	0	705	3,300.00	7/1/2023	Sawas Learning Company LLC	STAFF REGISTRATIONS	Professional development
240663	11	53	2132	336	239	0	0	753	2,000.00	7/1/2023	Specialty Care Pediatrics Inc	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	SPED - annual
240664	11	53	2140	336	239	0	0	753	5,000.00	7/1/2023	Maria K Gurman Loper	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	SPED - annual
240665	11	31	2573	580	271	0	0	705	650.00	7/1/2023	Virginia Kessler	STAFF TRAVEL	Professional development
240666	11	53	1000	320	239	0	0	753	4,980.00	7/3/2023	SNU	PROF EDUCATION SERVICES	SPED - annual
240667	11	52	2120	580	0	0	0	752	1,000.00	7/3/2023	Michelle R Hale	STAFF TRAVEL	Curriculum - annual
240668	11	52	2120	580	0	0	0	752	500.00	7/3/2023	Donna J Morris	STAFF TRAVEL	Curriculum - annual
240669	11	52	2120	580	0	0	0	752	1,000.00	7/3/2023	EVELYN I HAWK	STAFF TRAVEL	Curriculum - annual
240670	11	31	2573	860	0	0	0	752	1,650.00	7/3/2023	University of Oklahoma	STAFF REGISTRATIONS	Professional development
240671	11	52	2120	580	0	0	0	752	1,000.00	7/3/2023	Robert A Price	STAFF TRAVEL	Curriculum - annual
240672	11	52	2120	580	0	0	0	752	1,000.00	7/3/2023	Amanda Oneht	STAFF TRAVEL	Curriculum - annual
240673	11	52	2120	580	0	0	0	752	1,000.00	7/3/2023	Lezlie Kropf	STAFF TRAVEL	Curriculum - annual
240674	11	63	1000	580	251	0	0	763	1,000.00	7/3/2023	Jessica Purdum	STAFF TRAVEL	Gifted - annual
240675	11	52	2120	580	0	0	0	752	1,000.00	7/3/2023	Erica Ajayi	STAFF TRAVEL	Curriculum - annual
240676	11	52	2120	580	0	0	0	752	1,000.00	7/3/2023	Jeramey Tamez	STAFF TRAVEL	Curriculum - annual

PONumber	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240677	11	53	1000	320	239	0	0	753	4,500.00	7/3/2023	OUHSC	PROF EDUCATION SERVICES	SPED - annual
240678	11	31	2213	860	271	0	0	705	420.00	7/3/2023	Kansas Association of Teachers	STAFF REGISTRATIONS	Professional development
240679	11	52	2120	580	0	0	0	752	250.00	7/3/2023	Patrice Flemons	STAFF TRAVEL	Curriculum - annual
240680	11	63	1000	580	251	0	0	763	1,000.00	7/3/2023	Megan D Simpson	STAFF TRAVEL	Gifted - annual
240686	11	4	2720	261	0	0	801	54	962.73	7/5/2023	Oklahoma TRS	TRS Contrib-District Pd - Support	TRS billing statement
240687	11	52	2620	619	0	0	801	54	1,306.58	7/5/2023	A/C/E Media Supply, Inc	TRIS Employer Contrib - Support	TRS billing statement
240688	11	412	1000	619	311	8000	0	705	10,500.00	7/5/2023	BANNER CO-OP	SUPPLIES AND MATERIALS	Curriculum - annual
240690	11	52	1000	653	100	0	0	752	200.00	7/5/2023	CDW GOVERNMENT INC	TECHNOLOGY - RELATED SUPPLIES	Carrer Tech grant funding
240691	11	795	1000	653	100	0	0	520	170.40	7/5/2023	COMMITTEE FOR CHILDREN	TECHNOLOGY - RELATED SUPPLIES	Curriculum - annual
240692	11	412	2213	860	315	8874	0	705	22,166.10	7/5/2023	OKACTE	STAFF REGISTRATIONS	ESSER grant funding
240693	11	412	2213	860	316	8103	0	705	90.00	7/5/2023	OKACTE	STAFF REGISTRATIONS	Carrer Tech grant funding
240694	11	412	2213	860	315	8720	0	705	90.00	7/5/2023	OKACTE	STAFF REGISTRATIONS	Carrer Tech grant funding
240695	11	412	2213	860	315	8720	0	705	90.00	7/5/2023	OKACTE	STAFF REGISTRATIONS	Carrer Tech grant funding
240696	11	412	2213	580	315	8700	0	705	90.00	7/5/2023	OKACTE	STAFF TRAVEL	Carrer Tech grant funding
240697	11	412	2213	860	315	8104	0	520	85.00	7/5/2023	OKLAHOMA CAREER TECH	STAFF REGISTRATIONS	Carrer Tech grant funding
240697	11	412	2213	860	315	8803	0	520	85.00	7/5/2023	OKLAHOMA CAREER TECH	STAFF REGISTRATIONS	Carrer Tech grant funding
240697	11	412	2213	860	315	8838	0	520	85.00	7/5/2023	OKLAHOMA CAREER TECH	STAFF REGISTRATIONS	Carrer Tech grant funding
240698	11	412	2213	860	316	8103	0	705	85.00	7/5/2023	OKLAHOMA CAREER TECH	STAFF REGISTRATIONS	Carrer Tech grant funding
240699	11	412	2213	860	315	8720	0	705	85.00	7/5/2023	OKLAHOMA CAREER TECH	STAFF REGISTRATIONS	Carrer Tech grant funding
240700	11	412	2213	860	315	8720	0	705	85.00	7/5/2023	OKLAHOMA CAREER TECH	STAFF REGISTRATIONS	Carrer Tech grant funding
240701	11	412	2213	860	315	8874	0	705	85.00	7/5/2023	OKLAHOMA CAREER TECH	STAFF REGISTRATIONS	Carrer Tech grant funding
240702	11	52	1000	619	100	0	0	752	600.00	7/5/2023	STAPLES INC	SUPPLIES AND MATERIALS	Curriculum - annual
240703	11	67	1000	653	100	2500	0	767	21,762.12	7/5/2023	UNITED SYSTEMS, INC.	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240704	11	67	1000	653	100	2500	0	767	13,213.72	7/5/2023	UNITED SYSTEMS, INC.	TECHNOLOGY - RELATED SUPPLIES	Technology - annual
240706	11	412	2213	580	315	8104	0	520	88.50	7/5/2023	WILLIAM BRENT KAUFMAN	STAFF TRAVEL	Carrer Tech grant funding
240707	11	52	1000	653	100	2500	0	752	4,095.00	7/5/2023	University of Oklahoma	TECHNOLOGY - RELATED SUPPLIES	Curriculum - annual
240708	11	795	1000	653	100	1110	0	105	4,070.03	7/5/2023	Imagination Station Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240708	11	795	1000	653	100	1110	0	110	7,209.00	7/5/2023	Imagination Station Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240708	11	795	1000	653	100	1110	0	115	7,209.00	7/5/2023	Imagination Station Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240708	11	795	1000	653	100	1110	0	120	12,369.00	7/5/2023	Imagination Station Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240708	11	795	1000	653	100	1110	0	125	14,529.00	7/5/2023	Imagination Station Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240708	11	795	1000	653	100	1110	0	130	14,529.00	7/5/2023	Imagination Station Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240708	11	795	1000	653	100	1110	0	135	7,209.00	7/5/2023	Imagination Station Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240708	11	795	1000	653	100	1110	0	140	12,369.00	7/5/2023	Imagination Station Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240708	11	795	1000	653	100	1110	0	145	14,839.00	7/5/2023	Imagination Station Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240708	11	795	1000	653	100	1110	0	150	12,369.00	7/5/2023	Imagination Station Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240708	11	795	1000	653	100	1110	0	520	14,839.00	7/5/2023	Imagination Station Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240709	11	621	1000	320	239	0	0	753	480,000.00	7/5/2023	BC Behavioral LLC	PROF EDUCATION SERVICES	SPED grant funding
240710	11	63	1000	614	251	0	0	763	11,165.00	7/5/2023	Riverstone Insights	TESTING SUPPLIES & MATERIALS	Gifted - annual
240711	11	795	1000	653	100	0	0	705	86,831.34	7/5/2023	Instructure Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240712	11	412	2213	580	315	8803	0	520	88.50	7/5/2023	Michael Wayne Morey	STAFF TRAVEL	Carrer Tech grant funding
240713	11	795	1000	653	100	0	0	705	8,214.25	7/5/2023	Security Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240714	11	795	1000	653	100	0	0	520	4,966.00	7/5/2023	Security Inc	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240715	11	795	1000	653	100	0	0	752	5,273.75	7/5/2023	Florida Virtual School	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240716	11	795	1000	653	100	0	0	705	60,000.00	7/5/2023	Imagine Learning LLC	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240717	11	795	1000	653	100	0	0	705	26,620.00	7/5/2023	Imagine Learning LLC	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240718	11	795	1000	653	100	0	0	520	21,125.00	7/5/2023	Imagine Learning LLC	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240718	11	795	1000	653	100	0	0	705	28,325.00	7/5/2023	Imagine Learning LLC	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240718	11	795	1000	653	100	0	0	752	1,500.00	7/5/2023	Imagine Learning LLC	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding
240720	11	795	2580	653	0	0	0	50	26,460.00	7/5/2023	Thoughtexchange	TECHNOLOGY - RELATED SUPPLIES	ESSER grant funding

PONumber	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AccDescription	Budget
240721	11	52	1000	619	100	0	0	752	2,500.00	7/5/2023	ODP Business Solutions	SUPPLIES AND MATERIALS	Curriculum - annual
240722	11	52	1000	619	100	0	0	752	1,000.00	7/5/2023	WALMART / CAPITAL ONE TRADE CREDIT	SUPPLIES AND MATERIALS	Curriculum - annual
240723	11	412	2213	580	315	8852	0	705	88.50	7/5/2023	Jennifer G Edwards	STAFF TRAVEL	Carrier Tech grant funding
240724	11	412	2213	580	315	8874	0	705	88.50	7/5/2023	Bryan Jarrett	STAFF TRAVEL	Carrier Tech grant funding
240725	11	412	2213	580	315	8720	0	705	88.50	7/5/2023	Samantha Manke	STAFF TRAVEL	Carrier Tech grant funding
240726	11	412	2213	580	315	8720	0	705	88.50	7/5/2023	Kallie Sager	STAFF TRAVEL	Carrier Tech grant funding
240727	11	412	2213	580	315	8838	0	520	88.50	7/5/2023	Kymberlee Adams	STAFF TRAVEL	Carrier Tech grant funding
240728	11	31	2213	580	271	0	0	110	88.50	7/5/2023	Samantha Pierce	STAFF TRAVEL	Professional development

General Fund

8,202,375.91

240018	21	46	2620	410	0	0	0	54	500.00	7/1/2023	CITY OF OKC	UTILITY SERVICES	Maintenance - annual
240018	21	46	2620	410	0	0	0	125	12,000.00	7/1/2023	CITY OF OKC	UTILITY SERVICES	Maintenance - annual
240018	21	46	2620	410	0	0	0	150	18,000.00	7/1/2023	CITY OF OKC	UTILITY SERVICES	Maintenance - annual
240020	21	66	2620	810	0	0	0	66	600.00	7/1/2023	CITY OF YUKON (POLICE DEPT)	DUES & FEES	Maintenance - annual
240095	21	66	2620	619	0	0	0	66	175,000.00	7/1/2023	Classic Paper Supply, Inc	SUPPLIES AND MATERIALS	Maintenance - annual
240122	21	66	2620	619	0	0	0	66	12,000.00	7/1/2023	A & D SUPPLY CO	SUPPLIES AND MATERIALS	Maintenance - annual
240123	21	66	2620	619	0	0	0	66	1,000.00	7/1/2023	A WELDORS SUPPLY CO.	SUPPLIES AND MATERIALS	Maintenance - annual
240125	21	66	2620	619	0	0	0	66	10.00	7/1/2023	AADVANTAGE LAUNDRY SYSTEMS	SUPPLIES AND MATERIALS	Maintenance - annual
240126	21	66	2620	438	0	0	0	66	17,000.00	7/1/2023	ACTION SAFETY SUPPLY CO	Other Building Repairs and Maintenance	Maintenance - annual
240127	21	66	2620	619	0	0	0	66	1,500.00	7/1/2023	ADVANTAGE BATTERY	SUPPLIES AND MATERIALS	Maintenance - annual
240128	21	66	2620	619	0	0	0	66	250.00	7/1/2023	ADVENTURE OUT INC	SUPPLIES AND MATERIALS	Maintenance - annual
240129	21	66	2620	438	0	0	0	66	10,000.00	7/1/2023	AIR FLOW TECHNOLOGIES	SUPPLIES AND MATERIALS	Maintenance - annual
240131	21	66	2620	619	0	0	0	66	750.00	7/1/2023	ALL HOURS LOCKSMITH	Other Building Repairs and Maintenance	Maintenance - annual
240131	21	66	2620	619	0	0	0	66	1,000.00	7/1/2023	AMAZON	SUPPLIES AND MATERIALS	Maintenance - annual
240132	21	66	2620	438	0	0	0	66	2,400.00	7/1/2023	AMERICAN PLANT PRODUCTS & SERV	Other Building Repairs and Maintenance	Maintenance - annual
240133	21	66	2620	619	0	0	0	66	8,000.00	7/1/2023	AMERICAN SANITATION INC	SUPPLIES AND MATERIALS	Maintenance - annual
240134	21	66	2620	619	0	0	0	66	10.00	7/1/2023	ANCHOR PAINT CO OF OKC	SUPPLIES AND MATERIALS	Maintenance - annual
240135	21	66	2620	438	0	0	0	66	18,000.00	7/1/2023	ARBOR MASTERS TREE SERV	Other Building Repairs and Maintenance	Maintenance - annual
240136	21	66	2620	619	0	0	0	66	1,000.00	7/1/2023	AUTO FX	SUPPLIES AND MATERIALS	Maintenance - annual
240137	21	66	2620	619	0	0	0	66	10.00	7/1/2023	BANNER CO-OP	SUPPLIES AND MATERIALS	Maintenance - annual
240138	21	66	2620	619	0	0	0	66	75,000.00	7/1/2023	BINSWANGER ENTERPRISES, LLC	SUPPLIES AND MATERIALS	Maintenance - annual
240139	21	66	2620	439	0	0	0	66	1,500.00	7/1/2023	BOB CAT OF OKLAHOMA CITY	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240140	21	66	2620	439	0	0	0	66	3,000.00	7/1/2023	BOB SCHEER PIANO SERVICE	Other Building Repairs and Maintenance	Maintenance - annual
240141	21	66	2620	438	0	0	0	66	1,500.00	7/1/2023	BROOKS INDUSTRIES	SUPPLIES AND MATERIALS	Maintenance - annual
240141	21	66	2620	619	0	0	0	66	10,500.00	7/1/2023	BROOKS INDUSTRIES	SUPPLIES AND MATERIALS	Maintenance - annual
240142	21	66	2620	437	0	0	0	66	250.00	7/1/2023	BUILDING SPECIALTIES	Plumbing Repairs and Maintenance	Maintenance - annual
240143	21	66	2213	860	0	0	0	66	500.00	7/1/2023	CANADIAN VALLEY TECHNOLOGY CENTER	STAFF REGISTRATIONS	Maintenance - annual
240144	21	66	2620	619	0	0	0	66	20,000.00	7/1/2023	CARPENTER/ACE HARDWARE	SUPPLIES AND MATERIALS	Maintenance - annual
240145	21	66	2620	619	0	0	0	66	6,500.00	7/1/2023	CARRIER ENTERPRISES LLC	SUPPLIES AND MATERIALS	Maintenance - annual
240146	21	66	2620	619	0	0	0	66	65,000.00	7/1/2023	CENTRAL NEW HOLLAND INC	SUPPLIES AND MATERIALS	Maintenance - annual
240147	21	66	2620	619	0	0	0	66	20,000.00	7/1/2023	CENTRAL OKLA WINNELSON COMPANY	SUPPLIES AND MATERIALS	Maintenance - annual
240148	21	66	2620	810	0	0	0	66	250.00	7/1/2023	CITY OF OKLAHOMA CITY POLICE DEPT	DUES & FEES	Maintenance - annual
240149	21	66	2620	810	0	0	0	66	500.00	7/1/2023	CITY OF YUKON	DUES & FEES	Maintenance - annual
240150	21	66	2620	619	0	0	0	66	10,000.00	7/1/2023	CL BOYD	SUPPLIES AND MATERIALS	Maintenance - annual
240151	21	66	2620	619	0	0	0	66	250.00	7/1/2023	COLOR RITE INC	SUPPLIES AND MATERIALS	Maintenance - annual
240152	21	66	2620	619	0	0	0	66	500.00	7/1/2023	COMMERCIAL TRAILERS & PARTS	SUPPLIES AND MATERIALS	Maintenance - annual
240153	21	66	2620	438	0	0	0	66	10.00	7/1/2023	COMMERCIAL CARPET CONTRACTORS INC	Other Building Repairs and Maintenance	Maintenance - annual
240154	21	66	2620	619	0	0	0	66	750.00	7/1/2023	CONSTRUCTION INDUSTRIES BOARD	SUPPLIES AND MATERIALS	Maintenance - annual
240155	21	66	2620	619	0	0	0	66	25,000.00	7/1/2023	COUNTRY EQUIPMENT	SUPPLIES AND MATERIALS	Maintenance - annual
240156	21	66	2620	442	0	0	0	66	1,500.00	7/1/2023	CROSSLANDS RENTAL	Equipment and Vehicle Rental Services	Maintenance - annual

PONumber	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240157	21	66	2620	434	0	0	0	66	10.00	7/1/2023	DILL ELECTRIC LLC	Electrical Repairs and Maintenance	Maintenance - annual
240158	21	66	2620	619	0	0	0	66	2,500.00	7/1/2023	DOC SAVAGE SUPPLY	SUPPLIES AND MATERIALS	Maintenance - annual
240159	21	66	2620	619	0	0	0	66	5,000.00	7/1/2023	DOLESE BROS CO	SUPPLIES AND MATERIALS	Maintenance - annual
240160	21	66	2620	619	0	0	0	66	10,000.00	7/1/2023	ECKROAT SEED CO	SUPPLIES AND MATERIALS	Maintenance - annual
240161	21	66	2620	438	0	0	0	66	500.00	7/1/2023	ECOLAB	Other Building Repairs and Maintenance	Maintenance - annual
240162	21	66	2620	434	0	0	0	66	500.00	7/1/2023	ELECTRICAL SURPLUS	Electrical Repairs and Maintenance	Maintenance - annual
240163	21	66	2620	619	0	0	0	66	4,000.00	7/1/2023	EMSCO ELECTRIC SUPPLY CO., INC	SUPPLIES AND MATERIALS	Maintenance - annual
240164	21	66	2620	619	0	0	0	66	10,000.00	7/1/2023	ENGINEERED EQUIPMENT INC	SUPPLIES AND MATERIALS	Maintenance - annual
240165	21	66	2640	439	0	0	0	66	49,000.00	7/1/2023	ENGINEERED EQUIPMENT INC	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240166	21	66	2620	439	0	0	0	66	17,500.00	7/1/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240167	21	66	2620	619	0	0	0	66	2,000.00	7/1/2023	EUREKA WATER CO	SUPPLIES AND MATERIALS	Maintenance - annual
240168	21	66	2620	619	0	0	0	66	10.00	7/1/2023	EVANS ENTERPRISES INC	SUPPLIES AND MATERIALS	Maintenance - annual
240169	21	66	2620	619	0	0	0	66	250.00	7/1/2023	EWRC INC	SUPPLIES AND MATERIALS	Maintenance - annual
240170	21	66	2620	619	0	0	0	66	3,000.00	7/1/2023	FEDERAL CORPORATION	SUPPLIES AND MATERIALS	Maintenance - annual
240171	21	66	2640	439	0	0	0	66	85,000.00	7/1/2023	FIRETRIL PROTECTION SYSTEMS	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240172	21	66	2620	438	0	0	0	66	3,000.00	7/1/2023	GARYS CONCRETE SAWING & DRILLING INC	Other Building Repairs and Maintenance	Maintenance - annual
240173	21	66	2620	438	0	0	0	66	1,000.00	7/1/2023	GILLES BROS INC	Other Building Repairs and Maintenance	Maintenance - annual
240173	21	66	2620	619	0	0	0	66	27,000.00	7/1/2023	GILLES BROS INC	SUPPLIES AND MATERIALS	Maintenance - annual
240174	21	66	2620	619	0	0	0	66	5,000.00	7/1/2023	GRAINGER	SUPPLIES AND MATERIALS	Maintenance - annual
240175	21	66	2620	438	0	0	0	66	500.00	7/1/2023	H & H GARAGE DOORS INC	Other Building Repairs and Maintenance	Maintenance - annual
240176	21	66	2620	619	0	0	0	66	1,000.00	7/1/2023	HARBOR FREIGHT TOOLS	SUPPLIES AND MATERIALS	Maintenance - annual
240177	21	66	2620	438	0	0	0	66	10.00	7/1/2023	HELLAS CONSTRUCTION INC	Other Building Repairs and Maintenance	Maintenance - annual
240178	21	66	2620	619	0	0	0	66	1,250.00	7/1/2023	HILLT INC	Other Building Repairs and Maintenance	Maintenance - annual
240179	21	66	2620	619	0	0	0	66	500.00	7/1/2023	HIS PAINT MANUFACTURING CO	SUPPLIES AND MATERIALS	Maintenance - annual
240180	21	66	2620	619	0	0	0	66	1,000.00	7/1/2023	HUNZICKER BROS INC	SUPPLIES AND MATERIALS	Maintenance - annual
240181	21	66	2620	619	0	0	0	66	1,500.00	7/1/2023	IDN-ACME, INC	SUPPLIES AND MATERIALS	Maintenance - annual
240182	21	66	2620	619	0	0	0	66	1,200.00	7/1/2023	INTERSTATE ALL BATTERY CENTER	SUPPLIES AND MATERIALS	Maintenance - annual
240183	21	66	2620	619	0	0	0	66	4,500.00	7/1/2023	JAMES VAN HORN-2637	SUPPLIES AND MATERIALS	Maintenance - annual
240184	21	66	2620	619	0	0	0	66	10.00	7/1/2023	JAMIESON MANUFACTURING CO	SUPPLIES AND MATERIALS	Maintenance - annual
240186	21	66	2620	438	0	0	0	66	5,000.00	7/1/2023	JOE ROLLINS HARWOOD FLOORS INC	Other Building Repairs and Maintenance	Maintenance - annual
240187	21	66	2620	433	0	0	0	66	10.00	7/1/2023	JOHN E HELPHREY	Cooling Repairs and Maintenance	Maintenance - annual
240188	21	66	2620	619	0	0	0	66	500.00	7/1/2023	JOHNSON CONTROLS INC	SUPPLIES AND MATERIALS	Maintenance - annual
240189	21	66	2620	619	0	0	0	66	11,000.00	7/1/2023	JOHNSTONE SUPPLY	SUPPLIES AND MATERIALS	Maintenance - annual
240190	21	66	2620	439	0	0	0	66	5,000.00	7/1/2023	KONE ELEVATORS & ESCALATORS INC	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240190	21	66	2620	442	0	0	0	66	11,330.28	7/1/2023	KONE ELEVATORS & ESCALATORS INC	Equipment and Vehicle Rental Services	Maintenance - annual
240191	21	66	2620	619	0	0	0	66	500.00	7/1/2023	LE ACKER CO INC	SUPPLIES AND MATERIALS	Maintenance - annual
240192	21	66	2620	619	0	0	0	66	850.00	7/1/2023	LANGSTONS	SUPPLIES AND MATERIALS	Maintenance - annual
240193	21	66	2620	619	0	0	0	66	10,000.00	7/1/2023	LDS BUILDING SPECIALTIES	SUPPLIES AND MATERIALS	Maintenance - annual
240194	21	66	2620	619	0	0	0	66	750.00	7/1/2023	LENNOX INDUSTRIES INC	SUPPLIES AND MATERIALS	Maintenance - annual
240195	21	66	2620	619	0	0	0	66	45,000.00	7/1/2023	LOCKE SUPPLY CO.	SUPPLIES AND MATERIALS	Maintenance - annual
240196	21	66	2620	619	0	0	0	66	40,000.00	7/1/2023	LOWE'S COMPANIES INC	SUPPLIES AND MATERIALS	Maintenance - annual
240197	21	66	2620	439	0	0	0	66	10,000.00	7/1/2023	LPM FORKLIFT	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240197	21	66	2620	619	0	0	0	66	10,000.00	7/1/2023	LPM FORKLIFT	SUPPLIES AND MATERIALS	Maintenance - annual
240198	21	66	2620	438	0	0	0	66	1,000.00	7/1/2023	Magnum Materials Inc	Other Building Repairs and Maintenance	Maintenance - annual
240199	21	66	2640	437	0	0	0	66	42,000.00	7/1/2023	MAYABB PLUMBING & WELDING INC	Plumbing Repairs and Maintenance	Maintenance - annual
240200	21	66	2620	438	0	0	0	66	10.00	7/1/2023	MERRITT TENNIS & TRACK SYSTEMS	Other Building Repairs and Maintenance	Maintenance - annual
240201	21	66	2630	619	0	0	0	66	1,715.00	7/1/2023	METRO SIGN CORP	SUPPLIES AND MATERIALS	Maintenance - annual
240202	21	66	2620	619	0	0	0	66	2,500.00	7/1/2023	MINICK MATERIALS	SUPPLIES AND MATERIALS	Maintenance - annual
240203	21	66	2620	619	0	0	0	66	850.00	7/1/2023	NAPA AUTO PARTS	SUPPLIES AND MATERIALS	Maintenance - annual
240204	21	66	2660	439	0	0	0	66	7,500.00	7/1/2023	NOVALCO, INC	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240205	21	66	2620	619	0	0	0	66	10.00	7/1/2023	O'CONNORS LAWN & GARDEN	SUPPLIES AND MATERIALS	Maintenance - annual

PO Number	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PO Date	Order Name	Acc Description	Budget
240206	21	66	2620	619	0	0	0	66	10,000.00	7/1/2023	O'REILLY AUTO PARTS	SUPPLIES AND MATERIALS	Maintenance - annual
240207	21	66	2620	619	0	0	0	66	2,100.00	7/1/2023	OKLA CONTRACTORS SUPPLY	SUPPLIES AND MATERIALS	Maintenance - annual
240208	21	66	2630	420	0	0	0	66	500.00	7/1/2023	OKLAHOMA CITY LAND FILL/WCI	CLEANING SERVICES	Maintenance - annual
240209	21	66	2620	438	0	0	0	66	10.00	7/1/2023	OKLAHOMA CURB CUT INC.	Other Building Repairs and Maintenance	Maintenance - annual
240210	21	66	2620	810	0	0	0	66	15,700.00	7/1/2023	OKLAHOMA ENVIRONMENTAL OF LABOR	DUES & FEES	Maintenance - annual
240211	21	66	2620	438	0	0	0	66	500.00	7/1/2023	OKLAHOMA ENVIRONMENTAL MGMT AUTHORITY	Other Building Repairs and Maintenance	Maintenance - annual
240212	21	66	2620	619	0	0	0	66	250.00	7/1/2023	OKLAHOMA STONE INC	SUPPLIES AND MATERIALS	Maintenance - annual
240213	21	66	2620	439	0	0	0	66	1,000.00	7/1/2023	OLEN WILLIAMS INC	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240214	21	66	2620	736	0	0	0	66	5,000.00	7/1/2023	OMES FEDERAL SURPLUS	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240215	21	66	2620	439	0	0	0	66	1,250.00	7/1/2023	OVERHEAD DOOR CO.	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240216	21	66	2620	619	0	0	0	66	1,500.00	7/1/2023	PARIZEK FARMS LLC	SUPPLIES AND MATERIALS	Maintenance - annual
240217	21	66	2660	439	0	0	0	66	31,776.85	7/1/2023	PERFECTION TRUCK PARTS AND EQUIP	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240218	21	66	2630	420	0	0	0	66	116,714.00	7/1/2023	PITZERS LAWN MANAGEMENT INC	CLEANING SERVICES	Maintenance - annual
240219	21	66	2620	619	0	0	0	66	250.00	7/1/2023	PSI FASTENERS	SUPPLIES AND MATERIALS	Maintenance - annual
240220	21	66	2620	437	0	0	0	66	10.00	7/1/2023	RAVS SEWER SERVICE	Plumbing Repairs and Maintenance	Maintenance - annual
240221	21	66	2620	619	0	0	0	66	2,500.00	7/1/2023	REGAL PLASTIC SUPPLY CO.	SUPPLIES AND MATERIALS	Maintenance - annual
240222	21	66	2620	619	0	0	0	66	1,500.00	7/1/2023	REX PLAYGROUND INC	SUPPLIES AND MATERIALS	Maintenance - annual
240223	21	66	2620	439	0	0	0	66	6,500.00	7/1/2023	ROBERT BROOKE & ASSOC	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240224	21	66	2620	619	0	0	0	66	650.00	7/1/2023	SAM'S CLUB DIRECT	SUPPLIES AND MATERIALS	Maintenance - annual
240225	21	66	2620	438	0	0	0	66	21,500.00	7/1/2023	SCHWARZ PAVING CO., INC.	Other Building Repairs and Maintenance	Maintenance - annual
240226	21	66	2620	619	0	0	0	66	17,000.00	7/1/2023	SCOVIL & SIDES	SUPPLIES AND MATERIALS	Maintenance - annual
240227	21	66	2620	438	0	0	0	66	750.00	7/1/2023	SCUDDER SERVICE & SUPPLY INC	Other Building Repairs and Maintenance	Maintenance - annual
240228	21	66	2620	619	0	0	0	66	750.00	7/1/2023	SEAL TIGHT WINDOWS	SUPPLIES AND MATERIALS	Maintenance - annual
240229	21	66	2620	439	0	0	0	705	1,800.00	7/1/2023	SECURITY SOLUTIONS	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240230	21	66	2620	619	0	0	0	66	10,000.00	7/1/2023	SHERWIN-WILLIAMS	SUPPLIES AND MATERIALS	Maintenance - annual
240231	21	66	2620	619	0	0	0	66	1,000.00	7/1/2023	SIMPLEX GRINWELL-5782	SUPPLIES AND MATERIALS	Maintenance - annual
240232	21	66	2620	619	0	0	0	66	750.00	7/1/2023	SMITH DISTRIBUTING CO	SUPPLIES AND MATERIALS	Maintenance - annual
240233	21	66	2620	619	0	0	0	66	750.00	7/1/2023	SMITH FARM & GARDEN	SUPPLIES AND MATERIALS	Maintenance - annual
240234	21	66	2620	619	0	0	0	66	1,800.00	7/1/2023	SOONER CONTAINER	SUPPLIES AND MATERIALS	Maintenance - annual
240235	21	66	2620	442	0	0	0	66	3,500.00	7/1/2023	SOS TECHNOLOGIES	Equipment and Vehicle Rental Services	Maintenance - annual
240236	21	66	2620	619	0	0	0	66	10.00	7/1/2023	SOUTHWEST PAPER	SUPPLIES AND MATERIALS	Maintenance - annual
240237	21	66	2620	619	0	0	0	66	750.00	7/1/2023	SPRAY TECH SYSTEMS INC	SUPPLIES AND MATERIALS	Maintenance - annual
240238	21	66	2620	619	0	0	0	66	1,500.00	7/1/2023	STANDARD STEEL CO	SUPPLIES AND MATERIALS	Maintenance - annual
240239	21	66	2620	619	0	0	0	66	750.00	7/1/2023	STAPLES INC	SUPPLIES AND MATERIALS	Maintenance - annual
240240	21	66	2620	619	0	0	0	66	10,000.00	7/1/2023	STAR LIGHTING & SUPPLY	SUPPLIES AND MATERIALS	Maintenance - annual
240241	21	66	2620	619	0	0	0	66	500.00	7/1/2023	STITCH DESIGN, INC	SUPPLIES AND MATERIALS	Maintenance - annual
240242	21	66	2620	619	0	0	0	66	1,000.00	7/1/2023	TLC	SUPPLIES AND MATERIALS	Maintenance - annual
240243	21	66	2620	490	0	0	0	66	500.00	7/1/2023	TOMS SPEEDY LOCK & KEY SERVICE-6106	Other Purchased Services	Maintenance - annual
240244	21	66	2620	619	0	0	0	66	5,000.00	7/1/2023	TRACTOR SUPPLY CO	SUPPLIES AND MATERIALS	Maintenance - annual
240245	21	66	2620	619	0	0	0	66	10,000.00	7/1/2023	TRANE PARTS CENTER	SUPPLIES AND MATERIALS	Maintenance - annual
240246	21	66	2620	619	0	0	0	66	12,000.00	7/1/2023	ULINE	SUPPLIES AND MATERIALS	Maintenance - annual
240247	21	66	2620	619	0	0	0	66	2,000.00	7/1/2023	UNITED REFRIGERATION INC	SUPPLIES AND MATERIALS	Maintenance - annual
240248	21	66	2620	442	0	0	0	66	2,500.00	7/1/2023	UNITED RENTALS	Equipment and Vehicle Rental Services	Maintenance - annual
240249	21	66	2620	619	0	0	0	66	1,000.00	7/1/2023	VOSS ELECTRIC SUPPLY CO	SUPPLIES AND MATERIALS	Maintenance - annual
240250	21	66	2620	619	0	0	0	66	500.00	7/1/2023	WALCO	SUPPLIES AND MATERIALS	Maintenance - annual
240251	21	66	2630	420	0	0	0	66	40,000.00	7/1/2023	WASTE CONNECTIONS	CLEANING SERVICES	Maintenance - annual
240252	21	66	2620	619	0	0	0	66	1,750.00	7/1/2023	WHITE STAR MACHINERY	SUPPLIES AND MATERIALS	Maintenance - annual
240253	21	66	2620	619	0	0	0	66	2,500.00	7/1/2023	WHITTON SUPPLY CO.	SUPPLIES AND MATERIALS	Maintenance - annual
240254	21	66	2620	619	0	0	0	66	200.00	7/1/2023	WYLIE MANUFACTURING CO	SUPPLIES AND MATERIALS	Maintenance - annual
240255	21	66	2620	618	0	0	0	66	54,000.00	7/1/2023	YORK INTERNATIONAL CORP	CLEANING PRODUCTS	Maintenance - annual
240256	21	66	2620	619	0	0	0	66	7,500.00	7/1/2023	YUKON DOOR & PLYWOOD INC	SUPPLIES AND MATERIALS	Maintenance - annual

PONumber	FD	PROJ.	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240257	21	66	2620	438	0	0	0	66	10.00	7/1/2023	YUKON PEST CONTROL & EXTERMINATING INC	Other Building Repairs and Maintenance	Maintenance - annual
240258	21	66	2620	619	0	0	0	66	3,000.00	7/1/2023	YUKON TROPHY & AWARDS INC	SUPPLIES AND MATERIALS	Maintenance - annual
240259	21	66	2620	619	0	0	0	66	10.00	7/1/2023	YUKON VACUUM & SEWING CENTER-6401	SUPPLIES AND MATERIALS	Maintenance - annual
240260	21	66	2620	439	0	0	0	66	600.00	7/1/2023	SOONER UTILITY EQUIPMENT SERVICES	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240261	21	66	2620	619	0	0	0	66	250.00	7/1/2023	Professional Laboratories	SUPPLIES AND MATERIALS	Maintenance - annual
240262	21	66	2620	619	0	0	0	66	2,000.00	7/1/2023	The PlayWell Group Inc.	SUPPLIES AND MATERIALS	Maintenance - annual
240263	21	66	2620	439	0	0	0	66	1,500.00	7/1/2023	Robbins Restaurant Repair	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240264	21	66	2620	438	0	0	0	705	16,282.14	7/1/2023	Blacknon Mooring of Oklahoma City, Inc	Other Building Repairs and Maintenance	Maintenance - annual
240265	21	66	2620	619	0	0	0	66	10,000.00	7/1/2023	FENCE PRO OF OKLAHOMA INC	SUPPLIES AND MATERIALS	Maintenance - annual
240266	21	221	2620	458	0	0	0	145	150,000.00	7/1/2023	SALAZAR ROOFING & CONSTRUCTION INC	Roofing Services	Maintenance - annual
240267	21	66	2620	619	0	0	0	66	500.00	7/1/2023	Leslie's Swimming Pool Supplies	SUPPLIES AND MATERIALS	Maintenance - annual
240268	21	66	2620	619	0	0	0	66	12,500.00	7/1/2023	TOPCO DISTRIBUTING INC	SUPPLIES AND MATERIALS	Maintenance - annual
240269	21	66	2620	438	0	0	0	66	40,000.00	7/1/2023	Primos Construction Services LLC	Other Building Repairs and Maintenance	Maintenance - annual
240270	21	66	2620	420	0	0	0	66	10.00	7/1/2023	Red Earth Landscaping LLC	CLEANING SERVICES	Maintenance - annual
240271	21	66	2620	433	0	0	0	66	3,500.00	7/1/2023	R B Akins Company	Cooling Repairs and Maintenance	Maintenance - annual
240272	21	66	2620	619	0	0	0	66	500.00	7/1/2023	City Trailer Inc	SUPPLIES AND MATERIALS	Maintenance - annual
240273	21	66	2620	619	0	0	0	66	500.00	7/1/2023	LIGHTING INC	SUPPLIES AND MATERIALS	Maintenance - annual
240275	21	66	2620	438	0	0	0	66	12,000.00	7/1/2023	FEDERAL SERVICES LLC	Other Building Repairs and Maintenance	Maintenance - annual
240276	21	66	2620	619	0	0	0	66	750.00	7/1/2023	Kohn's Doors & Woodworking LLC	SUPPLIES AND MATERIALS	Maintenance - annual
240277	21	66	2620	438	0	0	0	66	500.00	7/1/2023	Environmental Measurements LLC	Other Building Repairs and Maintenance	Maintenance - annual
240278	21	66	2620	438	0	0	0	66	25,000.00	7/1/2023	American Fence Co Inc	Other Building Repairs and Maintenance	Maintenance - annual
240279	21	66	2620	619	0	0	0	66	12,000.00	7/1/2023	SCHWARZ ASPHALT LLC	Other Building Repairs and Maintenance	Maintenance - annual
240280	21	66	2620	619	0	0	0	66	1,250.00	7/1/2023	Virginia Tile Company LLC	SUPPLIES AND MATERIALS	Maintenance - annual
240281	21	66	2620	619	0	0	0	66	5,500.00	7/1/2023	Big O Tires	SUPPLIES AND MATERIALS	Maintenance - annual
240282	21	795	2620	618	0	0	0	66	16,542.13	7/1/2023	Classic Paper Supply, Inc	CLEANING AND MAINT SUPPLIES	ESSER - maintenance supplies
240283	21	66	2620	619	0	0	0	66	10,000.00	7/1/2023	ABC Supply Co Inc	SUPPLIES AND MATERIALS	Maintenance - annual
240284	21	66	2620	439	0	0	0	66	26,000.00	7/1/2023	Johnson Controls Security Solutions LLC	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240285	21	66	2620	438	0	0	0	66	4,500.00	7/1/2023	GMCO INC	Other Building Repairs and Maintenance	Maintenance - annual
240286	21	66	2620	619	0	0	0	66	4,000.00	7/1/2023	Eco Wood Solutions	SUPPLIES AND MATERIALS	Maintenance - annual
240287	21	66	2620	439	0	0	0	66	25,000.00	7/1/2023	Synergistic Power Systems Corp	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240288	21	66	2620	438	0	0	0	66	1,250.00	7/1/2023	Rainbo Guttering Service Inc	Other Building Repairs and Maintenance	Maintenance - annual
240289	21	66	2620	619	0	0	0	66	1,500.00	7/1/2023	Windsor Door	SUPPLIES AND MATERIALS	Maintenance - annual
240290	21	66	2620	438	0	0	0	66	18,300.00	7/1/2023	Kurt's Pest Control Inc	Other Building Repairs and Maintenance	Maintenance - annual
240291	21	66	2620	619	0	0	0	66	10.00	7/1/2023	New Pig Corporation	SUPPLIES AND MATERIALS	Maintenance - annual
240292	21	66	2620	439	0	0	0	66	15,000.00	7/1/2023	Allied Universal Technology Services	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240293	21	66	2620	438	0	0	0	66	20,000.00	7/1/2023	FormulaOne by AES Inc	Other Building Repairs and Maintenance	Maintenance - annual
240294	21	66	2620	438	0	0	0	66	100,000.00	7/1/2023	Phoenix Paint Co. LLC	Other Building Repairs and Maintenance	Maintenance - annual
240295	21	66	2620	438	0	0	0	66	2,500.00	7/1/2023	Garage Door Specialist of Oklahoma, Inc.	Other Building Repairs and Maintenance	Maintenance - annual
240296	21	66	2620	439	0	0	0	66	855.00	7/1/2023	Turf Reel Sharpening, LLC	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240297	21	66	2620	438	0	0	0	66	10.00	7/1/2023	Restoration Coatings LLC	Other Building Repairs and Maintenance	Maintenance - annual
240298	21	66	2620	438	0	0	0	66	25,000.00	7/1/2023	Jackson Mechanical Services Inc	Other Building Repairs and Maintenance	Maintenance - annual
240299	21	66	2620	438	0	0	0	66	2,500.00	7/1/2023	Sapphire Window Cleaning, LLC	Other Building Repairs and Maintenance	Maintenance - annual
240300	21	66	2620	619	0	0	0	66	50,000.00	7/1/2023	WAXIE Sanitary Supply	Other Building Repairs and Maintenance	Maintenance - annual
240301	21	66	2620	619	0	0	0	66	2,000.00	7/1/2023	Standard Supply & Distributing Co, Inc	SUPPLIES AND MATERIALS	Maintenance - annual
240302	21	66	2620	619	0	0	0	66	20,000.00	7/1/2023	Atwood Distributing L.P.	SUPPLIES AND MATERIALS	Maintenance - annual
240303	21	66	2620	438	0	0	0	66	5,000.00	7/1/2023	WW Cleaning Solutions LLC	SUPPLIES AND MATERIALS	Maintenance - annual
240304	21	66	2620	438	0	0	0	66	10.00	7/1/2023	Entrquez Lawn Sprinkler Solutions	Other Building Repairs and Maintenance	Maintenance - annual
240305	21	66	2640	434	0	0	0	66	30,000.00	7/1/2023	TMAX ELECTRIC	Electrical Repairs and Maintenance	Maintenance - annual
240306	21	66	2620	438	0	0	0	66	250.00	7/1/2023	Christian Messerli	Other Building Repairs and Maintenance	Maintenance - annual
240307	21	66	2620	619	0	0	0	66	95,240.80	7/1/2023	Pro Grade Flooring LLC	SUPPLIES AND MATERIALS	Maintenance - annual
240308	21	66	2640	438	0	0	0	66	10.00	7/1/2023	24/7 Flooring LLC	Other Building Repairs and Maintenance	Maintenance - annual

PO Number	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PO Date	OrderName	AcctDescription	Budget
240309	21		66	2620	619		0	0	66	7/1/2023	Capitol Electric Motor Repair Inc	SUPPLIES AND MATERIALS	Maintenance - annual
240310	21		66	2640	438		0	0	145	7/1/2023	QuickDraw Construction LLC	Other Building Repairs and Maintenance	Maintenance - annual
240311	21		66	2640	438		0	0	66	7/1/2023	Detco Industries Inc	Other Building Repairs and Maintenance	Maintenance - annual
240312	21		66	2620	433		0	0	66	7/1/2023	Allied Refrigeration LLC	Cooling Repairs and Maintenance	Maintenance - annual
240313	21		66	2620	619		0	0	66	7/1/2023	Allied Refrigeration LLC	SUPPLIES AND MATERIALS	Maintenance - annual
240314	21		66	2620	437		0	0	66	7/1/2023	Luckinbill Mechanical Inc	Plumbing Repairs and Maintenance	Maintenance - annual
240315	21		66	2620	439		0	0	66	7/1/2023	DIGI SECURITY SYSTEMS LLC	Other Equipment/Vehicle Repairs and Maintenance	Maintenance - annual
240316	21		66	2620	438		0	0	66	7/1/2023	Simonize Sports Field Services LLC	Other Building Repairs and Maintenance	Maintenance - annual
240317	21		66	2620	619		0	0	66	7/1/2023	WALMART / CAPITAL ONE TRADE CREDIT	SUPPLIES AND MATERIALS	Maintenance - annual
240318	21		66	2640	625		0	0	66	7/1/2023	CPG Fleet Management	GASOLINE	Maintenance - annual
240319	21		66	2620	619		0	0	66	7/1/2023	Quinn Company dba Monarch Power Supply	SUPPLIES AND MATERIALS	Maintenance - annual
240420	21		66	2620	619		0	0	66	7/1/2023	City Electric Supply Company	SUPPLIES AND MATERIALS	Maintenance - annual
240576	21		66	2620	438		0	0	66	7/1/2023	Allied Steel Construction Co LLC	Other Building Repairs and Maintenance	Maintenance - annual
240622	21		66	2620	420		0	0	130	7/1/2023	Metro Building Maintenance LLC	CLEANING SERVICES	Maintenance - annual
240681	21		213	4620	332		0	0	705	7/3/2023	The Stacy Group Inc	ARCHITECTURAL SERVICES	PO balance renewal to new year
240682	21		208	4620	332		0	0	125	7/3/2023	The Stacy Group Inc	ARCHITECTURAL SERVICES	PO balance renewal to new year
240683	21		218	4620	332		0	0	705	7/3/2023	The Stacy Group Inc	ARCHITECTURAL SERVICES	PO balance renewal to new year
240685	21		219	4620	332		0	0	705	7/5/2023	The Stacy Group Inc	ARCHITECTURAL SERVICES	PO balance renewal to new year

Building Fund

3,668,388.45

240068	22		763	5200	950		700	0	55	7/1/2023	YUKON FOOD SERVICE	Fund transfer/Reimbursements	CN beginning cash balance
240320	22		763	3140	653		700	0	55	7/1/2023	A/C/E Media Supply, Inc	TECHNOLOGY - RELATED SUPPLIES	CN supplies
240321	22		763	3140	619		700	0	55	7/1/2023	AMUNDSEN	SUPPLIES AND MATERIALS	CN supplies
240322	22		763	3140	438		700	0	55	7/1/2023	BROOKS INDUSTRIES	Other Building Repairs and Maintenance	CN maintenance
240322	22		763	3140	619		700	0	55	7/1/2023	BROOKS INDUSTRIES	SUPPLIES AND MATERIALS	CN supplies
240323	22		763	3140	438		700	0	55	7/1/2023	ECOLAB	Other Building Repairs and Maintenance	CN maintenance
240323	22		763	3140	619		700	0	55	7/1/2023	ECOLAB	SUPPLIES AND MATERIALS	CN supplies
240324	22		763	3140	619		700	0	55	7/1/2023	HAGAR RESTAURANT SERVICE	Other Building Repairs and Maintenance	CN maintenance
240324	22		763	3140	438		700	0	55	7/1/2023	HAGAR RESTAURANT SERVICE	SUPPLIES AND MATERIALS	CN maintenance
240325	22		763	3140	653		700	0	105	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	TECHNOLOGY - RELATED SUPPLIES	CN supplies
240325	22		763	3140	619		700	0	55	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	Other Building Repairs and Maintenance	CN maintenance
240325	22		763	3140	653		700	0	115	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	TECHNOLOGY - RELATED SUPPLIES	CN software
240325	22		763	3140	653		700	0	120	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	TECHNOLOGY - RELATED SUPPLIES	CN software
240325	22		763	3140	653		700	0	125	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	TECHNOLOGY - RELATED SUPPLIES	CN software
240325	22		763	3140	653		700	0	130	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	TECHNOLOGY - RELATED SUPPLIES	CN software
240325	22		763	3140	653		700	0	135	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	TECHNOLOGY - RELATED SUPPLIES	CN software
240325	22		763	3140	653		700	0	140	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	TECHNOLOGY - RELATED SUPPLIES	CN software
240325	22		763	3140	653		700	0	145	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	TECHNOLOGY - RELATED SUPPLIES	CN software
240325	22		763	3140	653		700	0	150	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	TECHNOLOGY - RELATED SUPPLIES	CN software
240325	22		763	3140	653		700	0	520	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	TECHNOLOGY - RELATED SUPPLIES	CN software
240325	22		763	3140	653		700	0	705	7/1/2023	HEARTLAND PAYMENT SYSTEMS, INC	TECHNOLOGY - RELATED SUPPLIES	CN software
240326	22		763	3140	619		700	0	55	7/1/2023	HOBART CORP	SUPPLIES AND MATERIALS	CN supplies
240327	22		763	3140	619		700	0	55	7/1/2023	LOCKE SUPPLY CO.	SUPPLIES AND MATERIALS	CN supplies
240328	22		763	3140	619		700	0	55	7/1/2023	LOWE'S COMPANIES INC	SUPPLIES AND MATERIALS	CN supplies
240329	22		763	3140	810		700	0	55	7/1/2023	OKLA DEPARTMENT OF HUMAN SERVICES	DUES & FEES	CN dues & fees
240330	22		763	3140	810		700	0	55	7/1/2023	OKLAHOMA STATE DEPARTMENT OF HEALTH	DUES & FEES	CN dues & fees
240331	22		763	3140	619		700	0	55	7/1/2023	OSWALT RESTAURANT SUPPLY	SUPPLIES AND MATERIALS	CN supplies
240332	22		763	3140	619		700	0	55	7/1/2023	UNITED REFRIGERATION INC	SUPPLIES AND MATERIALS	CN supplies

PONumber	EP	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	AcctDescription	Budget
240033	22	763	3140	540	700	0	0	55	250.00	7/1/2023	VUKON REVIEW	ADVERTISING	CN advertising
240334	22	763	3140	619	700	0	0	55	250.00	7/1/2023	Robbins Restaurant Repair	SUPPLIES AND MATERIALS	CN supplies
240335	22	763	3140	619	700	0	0	55	250.00	7/1/2023	Ecolab Food Safety Specialties Inc	SUPPLIES AND MATERIALS	CN supplies
240336	22	763	3140	810	700	0	0	55	850.00	7/1/2023	Canadian County Health Department	DUES & FEES	CN dues & fees
240337	22	763	3140	619	700	0	0	55	350.00	7/1/2023	The UPS Store #6953	SUPPLIES AND MATERIALS	CN supplies
240338	22	763	3150	570	700	0	0	55	3,065,000.00	7/1/2023	Sodexo Operations, LLC	FOOD SERVICE MGMT	CN FSMC claims
240339	22	763	3140	619	700	0	0	55	1,000.00	7/1/2023	ODP Business Solutions	SUPPLIES AND MATERIALS	CN supplies
Child Nutrition Fund													
3,161,967.21													
240033	31	202	2317	353	0	0	0	50	4,630.00	7/1/2023	OKLAHOMA ATTORNEY GENERAL	CONTR SVCS DRFT/REVIEW	Bond professional fees
240001	31	251	1000	653	100	0	0	767	22,836.00	7/1/2023	Instructional Empowerment Inc	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240060	31	202	2319	337	0	0	0	50	10,000.00	7/1/2023	UMB BANK	OTHER PROFESSIONAL SVCS	Bond professional fees
240077	31	251	1000	653	100	0	0	767	11,850.00	7/1/2023	Transfinder Corporation	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240084	31	202	2319	337	0	0	0	50	57,250.00	7/1/2023	Stephen H McDonald & Associates Inc	OTHER PROFESSIONAL SVCS	Bond professional fees
240089	31	202	2319	337	0	0	0	50	5,000.00	7/1/2023	IPREO LLC	OTHER PROFESSIONAL SVCS	Bond professional fees
240090	31	202	2317	353	0	0	0	50	21,850.00	7/1/2023	S&P Gobal	OTHER PROFESSIONAL SVCS	Bond professional fees
240091	31	202	2317	353	0	0	0	50	5,500.00	7/1/2023	Floyd Law Firm P.C.	CONTR SVCS DRFT/REVIEW	Bond professional fees
240105	31	211	2620	438	0	0	0	105	8,333.33	7/1/2023	Phoenix Paint Co. LLC	Other Building Repairs and Maintenance	Elementary upgrades
240105	31	211	2620	438	0	0	0	110	8,333.33	7/1/2023	Phoenix Paint Co. LLC	Other Building Repairs and Maintenance	Elementary upgrades
240105	31	211	2620	438	0	0	0	115	8,333.33	7/1/2023	Phoenix Paint Co. LLC	Other Building Repairs and Maintenance	Elementary upgrades
240105	31	211	2620	438	0	0	0	120	8,333.33	7/1/2023	Phoenix Paint Co. LLC	Other Building Repairs and Maintenance	Elementary upgrades
240105	31	211	2620	438	0	0	0	125	8,333.33	7/1/2023	Phoenix Paint Co. LLC	Other Building Repairs and Maintenance	Elementary upgrades
240105	31	211	2620	438	0	0	0	130	25,000.00	7/1/2023	Phoenix Paint Co. LLC	Other Building Repairs and Maintenance	Elementary upgrades
240105	31	211	2620	438	0	0	0	135	8,333.33	7/1/2023	Phoenix Paint Co. LLC	Other Building Repairs and Maintenance	Elementary upgrades
240116	31	251	1000	653	100	0	0	767	21,998.40	7/1/2023	Instructional Empowerment Inc	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240426	31	221	2620	458	0	0	0	520	150,000.00	7/1/2023	SALAZAR ROOFING & CONSTRUCTION INC	Roofing Services	Bond - technology
240477	31	251	1000	653	100	0	0	767	42,393.39	7/1/2023	SHI INTERNATIONAL	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240483	31	251	1000	653	100	0	0	767	73,674.64	7/1/2023	UNITED SYSTEMS, INC.	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240492	31	251	1000	653	100	0	0	767	10,949.10	7/1/2023	VIDEO REALITY	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240493	31	251	1000	653	100	0	0	767	500,000.00	7/1/2023	VIDEO REALITY	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240501	31	251	1000	653	100	0	0	767	13,099.78	7/1/2023	PowerSchool Group LLC	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240515	31	251	1000	653	100	0	0	767	7,950.00	7/1/2023	KAJEET INC	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240516	31	251	1000	653	100	0	0	767	16,666.90	7/1/2023	KAJEET INC	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240517	31	251	1000	653	100	0	0	767	12,370.67	7/1/2023	Marcia Brenner Associates, LLC	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240521	31	251	1000	653	100	0	0	767	17,466.29	7/1/2023	Virtu Corporation	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240522	31	251	1000	653	100	0	0	767	8,604.90	7/1/2023	School Safe ID, LLC	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240530	31	251	1000	653	100	0	0	767	6,972.00	7/1/2023	Intrado Interactive Services Corporation	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240531	31	251	1000	653	100	0	0	767	33,793.00	7/1/2023	Intrado Interactive Services Corporation	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240536	31	251	1000	653	100	0	0	767	27,765.52	7/1/2023	Incident IQ, LLC	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240539	31	251	1000	653	100	0	0	767	1,862.00	7/1/2023	Wasabi Technologies LLC	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240554	31	251	1000	653	100	0	0	767	47,500.00	7/1/2023	Amplified IT LLC	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240559	31	251	1000	653	100	0	0	767	47,200.00	7/1/2023	Adira LLC	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240563	31	251	1000	653	100	0	0	767	16,500.00	7/1/2023	NOTABLE INC	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240616	31	251	1000	653	100	0	0	753	40,855.32	7/1/2023	Seesaw Learning Inc	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240656	31	246	1000	644	100	5000	0	705	3,909.60	7/1/2023	THOMPSON SCHOOL BOOK DEPOSITORY INC	SUPPLEMENTAL TEXTBOOKS (NON-STATE ADOPTED)	Textbooks
240662	31	246	1000	644	100	5000	0	705	4,709.25	7/1/2023	THOMPSON SCHOOL BOOK DEPOSITORY INC	SUPPLEMENTAL TEXTBOOKS (NON-STATE ADOPTED)	Textbooks
240687	31	246	1000	644	100	5000	0	705	1,885.32	7/1/2023	Sawas Learning Company LLC	SUPPLEMENTAL TEXTBOOKS (NON-STATE ADOPTED)	Textbooks
240689	31	251	1000	653	100	0	0	767	15,000.38	7/5/2023	CAPSTONE	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240705	31	251	1000	653	100	0	0	767	33,634.84	7/5/2023	Follett School Solutions, Inc	TECHNOLOGY - RELATED SUPPLIES	Bond - technology
240719	31	246	1000	643	100	1110	0	705	172,536.50	7/5/2023	Sawas Learning Company LLC	STATE ADOPT TEXTBOOKS/MORBOOKS	Textbooks

PONumber	FD	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE	Amount	PODate	OrderName	ActDescription	Budget
240684	37	208	4620	450	0	0	0	125	809,844.98	7/3/2023	TCS Construction LLC	Surrey classrooms	PO balance renewal to new year
									<u>1,543,213.78</u>				
									809,844.98				
240354	39	291	2720	619	0	0	0	54	10.00	7/1/2023	INTEGRATED CIRCUITS	SUPPLIES AND MATERIALS	Supplies
240385	39	291	2720	442	0	0	0	54	65,504.78	7/1/2023	Enterprise FM Trust	Equipment and Vehicle Rental Services	Annual lease expense
									<u>65,514.78</u>				
240059	41	11	5100	831	0	0	0	50	28,655,000.00	7/1/2023	UMB BANK	REDEMPTION OF PRINCIPAL	Bond principal
240059	41	11	5100	832	0	0	0	50	1,430,653.13	7/1/2023	UMB BANK	INTEREST	Bond interest
									<u>30,085,653.13</u>				
240086	83	11	7400	336	0	0	0	50	5,000.00	7/1/2023	Concentra Medical Centers	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	Annual claim estimate
240098	83	11	7400	336	0	0	0	50	5,000.00	7/1/2023	Family First Urgent Care	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	Annual claim estimate
240415	83	11	7400	336	0	0	0	50	1,000.00	7/1/2023	Immediate Care of Oklahoma LLC	MEDICAL & PHYS/OCCUP THERAPIST SERVICES	Annual claim estimate
									<u>11,000.00</u>				
240006	87	12	7400	930	0	0	0	50	20,000.00	7/1/2023	OKLAHOMA EMPLOYMENT SECURITY COMMISSION	REIMBURSEMENT	Unemployment claims
									<u>20,000.00</u>				

PONumber	Fd	Proj	Func	Obj	Prog	Subj	lot	Site	Amount	PODate	OrderName	AcctDescription	Budget
231854	11	561	2199	580	429	0	0	61	429.08	6/7/2023	KIM MCCATHERN	STAFF TRAVEL	Title VI
231855	11	367	1000	619	427	1130	0	752	1,631.84	6/7/2023	The UPS Store #6953	SUPPLIES AND MATERIALS	RSA grant
231858	11	67	1000	653	100	2500	0	767	3,387.56	6/13/2023	UNITED SYSTEMS, INC.	TECHNOLOGY - RELATED SUPPLIES	Technology
231858	11	361	1000	653	426	2500	0	750	55,712.27	6/13/2023	UNITED SYSTEMS, INC.	TECHNOLOGY - RELATED SUPPLIES	ACE Technology grant
231863	11	31	2213	580	271	0	0	140	88.50	6/28/2023	Shila Dobbins	STAFF TRAVEL	Professional Devel
231864	11	31	2213	580	271	0	0	140	88.50	6/28/2023	Mwkal Victoria Haun	STAFF TRAVEL	Professional Devel
231865	11	62	3300	651	640	0	0	62	6,582.23	6/28/2023	VIRCO INC	APPLANCES, Furniture and Fixtures	Community Engage
General Fund										67,919.98			
231862	21	66	2620	337	0	0	0	50	400.00	6/27/2023	Southwest Appraisal Group LLC	OTHER PROFESSIONAL SVCS	Appraisal cost
Building Fund										400.00			
231860	22	763	3140	733	700	0	0	105	9,000.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
231860	22	763	3140	733	700	0	0	110	5,960.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
231860	22	763	3140	733	700	0	0	115	5,960.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
231860	22	763	3140	733	700	0	0	120	5,960.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
231860	22	763	3140	733	700	0	0	125	9,000.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
231860	22	763	3140	733	700	0	0	130	5,960.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
231860	22	763	3140	733	700	0	0	135	5,960.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
231860	22	763	3140	733	700	0	0	140	9,000.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
231860	22	763	3140	733	700	0	0	145	9,000.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
231860	22	763	3140	733	700	0	0	150	9,000.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
231860	22	763	3140	733	700	0	0	520	9,000.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
231860	22	763	3140	733	700	0	0	705	9,000.00	6/27/2023	ENGINEERED SYSTEMS & ENERGY SOLUTIONS, I	TECHNOLOGY - RELATED Hardware	Child Nutr energy control
Child Nutrition Fund										92,800.00			
231856	31	251	1000	653	100	0	0	105	6,658.11	6/12/2023	DELL MARKETING L P	TECHNOLOGY - RELATED SUPPLIES	Office laptop computers
231857	31	211	2670	438	0	0	0	105	6,349.00	6/12/2023	FormulaOne by AES Inc	Other Building Repairs and Maintenance	Security - safety film
231857	31	211	2670	438	0	0	0	110	4,315.00	6/12/2023	FormulaOne by AES Inc	Other Building Repairs and Maintenance	Security - safety film
231857	31	211	2670	438	0	0	0	115	2,740.00	6/12/2023	FormulaOne by AES Inc	Other Building Repairs and Maintenance	Security - safety film
231857	31	211	2670	438	0	0	0	120	2,740.00	6/12/2023	FormulaOne by AES Inc	Other Building Repairs and Maintenance	Security - safety film
231857	31	211	2670	438	0	0	0	125	4,000.00	6/12/2023	FormulaOne by AES Inc	Other Building Repairs and Maintenance	Security - safety film
231857	31	211	2670	438	0	0	0	130	3,915.00	6/12/2023	FormulaOne by AES Inc	Other Building Repairs and Maintenance	Security - safety film
231857	31	211	2670	438	0	0	0	135	3,765.00	6/12/2023	FormulaOne by AES Inc	Other Building Repairs and Maintenance	Security - safety film
231859	31	231	1000	652	803	1360	0	520	21,990.25	6/26/2023	CORNS AUDIO VISUAL	AUDIOVISUAL	Athletics - YMS sound
231861	31	231	1000	652	803	1360	0	520	1,738.00	6/27/2023	HIGH-TECH-TRONICS INC	AUDIOVISUAL	Athletics - YMS sound
2021 Bond Fund										58,210.36			

YUKON PUBLIC SCHOOLS  
DISTRICT I-27, CANADIAN COUNTY  
TREASURER'S GENERAL LEDGER  
2022-2023

May-23

Assets	Balance	Total Deposits And Collections	Transfers In/<Out>	Drawn and Warrants Paid	Balance	
<b>Cash</b>						
0101 YNB	2,434,960.28	25,526,697.16	-14,459,000.00	11,930,156.72	1,572,500.72	
0102 Bank of Oklahoma - Checking	250.25	0.00	0.00	0.00	250.25	
0103 Bank of Oklahoma - Money Market	12,962,018.27	113,052.52	19,537,000.00	0.00	32,612,070.79	
0106 Oklahoma Liquid Asset Program	0.00	0.00	0.00	0.00	0.00	
0108 Bank of Oklahoma - Insured Cash Sweep (ICS)	0.00	0.00	0.00	0.00	0.00	
Deposits/Checks in Transit	0.00	0.00	0.00	0.00	0.00	
Bank Adjustment	-256.74	-0.02	0.00	-0.02	-256.74	
<b>Total Cash</b>	<b>15,396,972.06</b>	<b>25,639,749.66</b>	<b>5,078,000.00</b>	<b>11,930,156.70</b>	<b>34,184,565.02</b>	
<b>Investments</b>						
0104 CD - Bank of Oklahoma	46,976,050.81	78,674.08	-5,078,000.00	0.00	41,976,724.89	
0104 CD - Bank of Ok. Investment in Transit	0.00	0.00	0.00	0.00	0.00	
0105 CDAR's	0.00	0.00	0.00	0.00	0.00	
0107 CD - YNB	0.00	0.00	0.00	0.00	0.00	
CD -YNB CDARs	0.00	0.00	0.00	0.00	0.00	
<b>Total Investments</b>	<b>46,976,050.81</b>	<b>78,674.08</b>	<b>-5,078,000.00</b>	<b>0.00</b>	<b>41,976,724.89</b>	
<b>Total Assets</b>	<b>62,373,022.87</b>	<b>25,718,423.74</b>	<b>0.00</b>	<b>11,930,156.70</b>	<b>76,161,289.91</b>	
<b>Liabilities and Fund Balances</b>						
2021-22 General Fund	3-11	26,856,582.82	6,463,010.58	0.00	6,390,772.72	26,928,820.68
2021-22 General Fund	2-11	231,601.98	0.00	0.00	57.25	231,544.73
2020-21 General Fund	1-11	0.00	0.00	0.00	0.00	0.00
2022-23 Building Fund	3-21	6,657,424.31	220,156.78	0.00	143,765.77	6,733,815.32
2021-22 Building Fund	2-21	104,993.62	0.00	0.00	48,024.75	56,968.87
2020-21 Building Fund	1-21	0.00	0.00	0.00	0.00	0.00
2022-23 Child Nutrition Fund	3-22	2,517,290.34	313,189.24	0.00	326,917.58	2,503,562.00
2021-22 Child Nutrition Fund	2-22	49,735.32	0.00	0.00	35,382.36	14,352.96
2021 Building Bond	3-31	1,221,135.52	16,999,800.00	0.00	2,455,268.81	15,765,666.71
2021 Building Bond	2-31	3,171,603.66	0.00	0.00	0.00	3,171,603.66
2018 Building Bond	3-37	532,273.27	0.00	0.00	99,540.10	432,733.17
2018 Building Bond	2-37	1,044,431.26	0.00	0.00	220,352.28	824,078.98
2013 Transportation Bond	3-39	502,217.61	895,000.00	0.00	2,975.08	1,394,242.53
2013 Transportation Bond	2-39	0.00	0.00	0.00	0.00	0.00
2022-23 Sinking Fund	3-41	18,880,807.89	827,267.14	0.00	2,202,187.50	17,505,887.53
2021-22 Sinking Fund	2-41	0.00	0.00	0.00	0.00	0.00
2021-22 Vision Insurance Plan	3-82	321,002.63	0.00	0.00	0.00	321,002.63
2021-22 Vision Insurance Plan	2-82	0.00	0.00	0.00	0.00	0.00
2022-23 Workers Comp Fund	3-83	29,489.63	0.00	0.00	106.00	29,383.63
2021-22 Workers Comp Fund	2-83	0.00	0.00	0.00	0.00	0.00
2021-22 Unemployment Comp	3-87	252,433.01	0.00	0.00	4,806.50	247,626.51
2021-22 Unemployment Comp	2-87	0.00	0.00	0.00	0.00	0.00
<b>Total Liabilities and Fund Balances</b>		<b>62,373,022.87</b>	<b>25,718,423.74</b>	<b>0.00</b>	<b>11,930,156.70</b>	<b>76,161,289.91</b>

YUKON PUBLIC SCHOOLS  
DISTRICT I-27, CANADIAN COUNTY  
TREASURER'S GENERAL LEDGER  
2022-2023

FY23 CUMULATIVE

Assets	Balance Beg. Of Year	Total Deposits And Collections	Transfers In/<Out>	Drawn and Warrants Paid	Balance	
<b>Cash</b>						
0101 YNB	2,961,436.58	114,674,330.74	-9,759,000.00	106,304,266.60	1,572,500.72	
0102 Bank of Oklahoma - Checking	247.97	2.28	0.00	0.00	250.25	
0103 Bank of Oklahoma - Money Market	10,082,258.36	533,623.96	21,996,188.47	0.00	32,612,070.79	
0106 Oklahoma Liquid Asset Program	0.00	0.00	0.00	0.00	0.00	
0108 Bank of Oklahoma - Insured Cash Sweep (ICS)	0.00	0.00	0.00	0.00	0.00	
Deposits/Checks in Transit	233.67	-233.67	0.00	0.00	0.00	
Bank Adjustment	0.00	-21,223.81	0.00	-20,967.07	-256.74	
<b>Total Cash</b>	<b>13,044,176.58</b>	<b>115,186,499.50</b>	<b>12,237,188.47</b>	<b>106,283,299.53</b>	<b>34,184,565.02</b>	
<b>Investments</b>						
0104 CD - Bank of Oklahoma	53,844,499.02	369,414.34	-12,237,188.47	0.00	41,976,724.89	
0104 CD - Bank of Ok. Investment in Transit	0.00	0.00	0.00	0.00	0.00	
0105 CDAR's	0.00	0.00	0.00	0.00	0.00	
0107 CD - YNB	0.00	0.00	0.00	0.00	0.00	
CD -YNB CDARs	0.00	0.00	0.00	0.00	0.00	
<b>Total Investments</b>	<b>53,844,499.02</b>	<b>369,414.34</b>	<b>-12,237,188.47</b>	<b>0.00</b>	<b>41,976,724.89</b>	
<b>Total Assets</b>	<b>66,888,675.60</b>	<b>115,555,913.84</b>	<b>0.00</b>	<b>106,283,299.53</b>	<b>76,161,289.91</b>	
<b>Liabilities and Fund Balances</b>						
2021-22 General Fund	3-11	0.00	73,076,979.49	12,279,971.03	58,428,129.84	26,928,820.68
2021-22 General Fund	2-11	22,764,719.95	0.00	-11,965,192.03	10,567,983.19	231,544.73
2020-21 General Fund	1-11	314,779.00	0.00	-314,779.00	0.00	0.00
2022-23 Building Fund	3-21	0.00	3,651,638.16	4,755,632.43	1,673,455.27	6,733,815.32
2021-22 Building Fund	2-21	5,998,027.63	0.00	-4,734,446.51	1,206,612.25	56,968.87
2020-21 Building Fund	1-21	21,185.92	0.00	-21,185.92	0.00	0.00
2022-23 Child Nutrition Fund	3-22	0.00	2,792,562.21	2,321,793.64	2,610,793.85	2,503,562.00
2021-22 Child Nutrition Fund	2-22	2,863,576.36	0.00	-2,321,793.64	527,429.76	14,352.96
2021 Building Bond	3-31	0.00	17,365,000.00	2,778,547.92	4,377,881.21	15,765,666.71
2021 Building Bond	2-31	13,029,710.66	0.00	-2,778,547.92	7,079,559.08	3,171,603.66
2018 Building Bond	3-37	0.00	18,200.00	531,905.57	117,372.40	432,733.17
2018 Building Bond	2-37	4,208,864.74	0.00	-531,905.57	2,852,880.19	824,078.98
2013 Transportation Bond	3-39	0.00	916,250.00	510,515.74	32,523.21	1,394,242.53
2013 Transportation Bond	2-39	618,931.74	0.00	-510,515.74	108,416.00	0.00
2022-23 Sinking Fund	3-41	0.00	17,660,456.98	16,440,443.05	16,595,012.50	17,505,887.53
2021-22 Sinking Fund	2-41	16,440,443.05	0.00	-16,440,443.05	0.00	0.00
2021-22 Vision Insurance Plan	3-82	0.00	74,827.00	317,843.50	71,667.87	321,002.63
2021-22 Vision Insurance Plan	2-82	336,119.37	0.00	-317,843.50	18,275.87	0.00
2022-23 Workers Comp Fund	3-83	0.00	0.00	29,489.63	106.00	29,383.63
2021-22 Workers Comp Fund	2-83	29,599.63	0.00	-29,489.63	110.00	0.00
2021-22 Unemployment Comp	3-87	0.00	0.00	262,717.55	15,091.04	247,626.51
2021-22 Unemployment Comp	2-87	262,717.55	0.00	-262,717.55	0.00	0.00
<b>Total Liabilities and Fund Balances</b>		<b>66,888,675.60</b>	<b>115,555,913.84</b>	<b>0.00</b>	<b>106,283,299.53</b>	<b>76,161,289.91</b>

**OKLAHOMA STATE DEPARTMENT OF EDUCATION  
SUMMER FOOD PROGRAM**

**May Claim**

YUKON PUBLIC SCHOOLS (09-I027) : FY 2023

<b><u>Revision Number</u></b>	<b><u>Days Operated</u></b>	<b><u>Sites Operated</u></b>	<b><u>Dates Operated</u></b>
0	0	5	5/30/2023 - 7/28/2023

<b><u>Meal</u></b>	<b><u>Firsts</u></b>	<b><u>Seconds</u></b>	<b><u>Rate</u></b>	<b><u>Total</u></b>
Breakfast	0	0	2.8250	
Urban & Vended ONLY	358	0	2.7725	\$992.55
Lunch	0	0	4.9500	
Urban & Vended ONLY	833	0	4.8700	\$4,056.71
Snack	0	0	1.1675	
Urban & Vended ONLY	0	0	1.1400	\$0.00
Supper	0	0	4.9500	
Urban & Vended ONLY	0	0	4.8700	\$0.00

Claim Subtotal	\$5,049.26
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# National School Lunch Program - School Food Authority Claim Summary

09-I027 YUKON  
600 Maple Street  
Yukon, OK 73099-2533

## General Information

Date Signed	<input type="text" value="5/19/2023"/>	Revision	<input type="text" value="Original"/>		
Claim Date	<input type="text" value="5/19/2023"/>	Claim Month	<input type="text" value="May"/>	Claim Year	<input type="text" value="2023"/>
Number of Days In Operation	<input type="text" value="14"/>	Number of Sites	<input type="text" value="12"/>	Number of Children Enrolled	<input type="text" value="9500"/>

This district is claiming students who are not enrolled (i.e., visiting students, adult education students, or out-of-home placement students).

This district is claiming preprimary students who are not enrolled (preprimary children under the age of four).

Comments

## Number of Enrolled Students On Site

Free	<input type="text" value="3467"/>	Reduced	<input type="text" value="954"/>	Paid	<input type="text" value="4890"/>
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## Average Daily Participation

Breakfast	<input type="text" value="1117"/>	Lunch	<input type="text" value="4363"/>
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Adult and Contract Meals

Adult Lunches	<input type="text" value="0"/>	Contract Lunches	<input type="text" value="0"/>
Adult Snacks	<input type="text" value="0"/>	Contract Snacks	<input type="text" value="0"/>
Adult Breakfast	<input type="text" value="0"/>	Contract Breakfast	<input type="text" value="0"/>
Adult SNB	<input type="text" value="0"/>	Contract SNB	<input type="text" value="0"/>

Provision 2

Provision 3

CEP

Breakfast

Type	Meals	Rate	Reimbursement
Free	<input type="text" value="2124"/>	<input type="text" value="\$2.26"/>	<input type="text" value="\$4,800.24"/>
Reduced	<input type="text" value="619"/>	<input type="text" value="\$1.96"/>	<input type="text" value="\$1,213.24"/>
Paid	<input type="text" value="1935"/>	<input type="text" value="\$0.50"/>	<input type="text" value="\$967.50"/>
Total	<input type="text" value="4678"/>		<input type="text" value="\$6,980.98"/>

**Note:** Regular breakfast served – do not include severe need breakfast (SNB) sites.

Severe Need Breakfast

Type	Meals	Rate	Reimbursement
Free	<input type="text" value="9456"/>	<input type="text" value="\$2.67"/>	<input type="text" value="\$25,247.52"/>
Reduced	<input type="text" value="2023"/>	<input type="text" value="\$2.37"/>	<input type="text" value="\$4,794.51"/>
Paid	<input type="text" value="4153"/>	<input type="text" value="\$0.50"/>	<input type="text" value="\$2,076.50"/>
Total	<input type="text" value="15632"/>		<input type="text" value="\$32,118.53"/>

**Note:** Regular Severe Need Breakfast served – do not include severe need Severe Need Breakfast (SNB) sites.

Breakfast - Sub-Totals

Total Breakfast Reimbursement: \$39,099.51  
Total Adjustments: \$0.00  
Warrant Amount: \$39,099.51

Lunch

Type	Meals	Rate	Reimbursement
Free	28291	\$4.33	\$122,500.03
Reduced	7560	\$3.93	\$29,710.80
Paid	25231	\$0.77	\$19,427.87
Performance Incentive	61082	0.08	\$4,886.56
Total	61082		\$176,525.26

After School Snack Program (ASSP)

**Over 50%**

Meals	Rate	Reimbursement
271	\$1.08	\$292.68

**Under 50%**

After School Snack Program Sub-Total

Total Meals 271 Reimbursement \$292.68

Lunch / Snack Sub-Totals

Total Lunch/Snack Reimbursement: \$176,817.94

Total Adjustments:

Warrant Amount:

[Special Milk - Non Pricing](#)

[Special Milk - Option 1](#)

[Special Milk - Option 2](#)

[Special Milk - Sub-Totals](#)

[NSLP SFA Summary Total](#)

[Advances and Payments](#)

Advance Amount

Adjusted Amount

Payment Plan Amount

Previous Claim Amount

Amount Paid

[Claim Management](#)

SFA Claim Submitted by: CAROL L WHITE on 5/19/2023

If you have questions or need assistance, please contact our office at 405-521-3327.



Yukon Public Schools  
Board of Education Regular Meeting  
Monday, June 5, 2023 6:00 PM  
Yukon Public School District ISD #27  
Administration Bldg., Board Room  
600 Maple Dr., Yukon, OK 73099

1. Invocation/Moment of Silence and Flag Salute

Please join me in a moment of silence.

2. Call to Order and Roll Call

Attendance Taken at 6:01 PM.

Mr. Jeff Behymer: Present, Mrs. Suzanne Cannon: Absent, Mr. Brian Coulson: Present, Mr. Cody Sanders: Present, Mr. Leonard Wells: Present

3. Reports/ Comments from Superintendent and/or Staff

4. Board Member Communications and Announcements

4.A. Individual Board Member Comments

Mr. Sanders: Great showing on sports!

Mrs. Cannon: Absent

Mr. Coulson: Enjoy your summer.

Mr. Wells: Band banquet volunteers were recognized for service over the years and they received an award signed by President Biden, a coin, and a medallion.

Mr. Behymer: shout out to LIS dodgeball team

4.B. Upcoming Meetings/ Events:

JULY:

10 - 6:00pm Board Meeting

5. Communications - Request for patrons to address the board - Pursuant to Board Policy AF, comments can be made only by district patrons concerning items listed on this agenda.

There are no requests to address the board.

6. Finance Consent Docket- All of the finance consent items will be discussed, considered and approved or disapproved by one vote unless a board member desires to have a separate vote on any or all of the consent items.

I move we approve all business items on the Finance Consent Docket as listed Passed with a motion by Mr. Cody Sanders and a second by Mr. Leonard Wells.

Mrs. Cannon: Absent, Mr. Behymer: Yes, Mr. Coulson: Yes, Mr. Sanders: Yes, Mr. Wells: Yes

6.A. Encumbrances and Change Orders as recommended by Dr. Jason Simeroth, Superintendent, and Jim Fenrick, Chief Financial Officer

6.B. Treasurer's Report(s) and General Fund Report(s)

6.C. Child Nutrition Report

7. Business Consent Docket: All of the consent items will be discussed, considered and approved or disapproved by one vote unless a board member requests to have a separate vote on any or all of the consent items.

Item 7j is a duplicate and item 7l is incomplete (it will appear on the July agenda).

The Canadian County Sheriff's Office contract provides one officer - the increase in contract is to bring the paid amount up to the same as we pay Yukon Police Department for their SRO's.

The 4% increase in premium is so low because we increased our deductible by \$150,000. There is sufficient funds in our fund balance for this to continue to be a good deal even if we experience a claim.

I move we remove item 7j and 7l and approve all remaining items on the Business Consent Docket as presented Passed with a motion by Mr. Jeff Behymer and a second by Mr. Leonard Wells.

Mrs. Cannon: Absent, Mr. Behymer: Yes, Mr. Coulson: Yes, Mr. Sanders: Yes, Mr. Wells: Yes

7.A. Minutes of the May 1, regular board meeting

7.B. Application for temporary appropriations for Fiscal Year 2023-2024

7.C. Cash Fund Estimate of Needs and Request for Appropriation for bond sale.

7.D. Contracts

- CCEC - no changes from last year's contract
- Oklahoma Department of Rehabilitation Services - no notable changes
- BC Behavioral - no notable changes
- WAT - no notable changes
- Nikki Keck - hourly charge from \$65 to \$70
- CRG - changes only to number of CDL drivers being tested
- Learning Science International - increase in total cost of \$1,122
- Jani-King - no notable changes
- Canadian County Sheriff's Office - \$8,545 total annual increase
- OSIG -
- A&A Janitorial - no notable changes
- Firetrol - no notable changes
- Gayle Jones - Connections Support Groups - no notable changes
- CompSource Mutual Workers' Compensation insurance - premium increase \$11,748. Not choosing low bid to have continuity of service and local service providers.

7.E. Surplus

- Chrome Acer laptop IT001621
- Toshiba Laptop #1067106
- Chromebook Acer IT001620
- 14 bags of band uniform jackets and 150 black shakos in hat boxes from YMS band
- woodshop equipment - YHS
- 4 video cameras, 1 voice recorder, and a DVD writer. all old equipment. 23 iPad cases without iPads. Misc. technology cords, 1 Vantage Lite Easy Start technology End of Life. TV and mount, Epson Scanner no longer operates. Out of date speech test kits X 4. and Protocols.

7.F. Deregulation application

7.G. Indoor batting cage facility turf

7.H. Yukon Middle School Activity Fund Revenue and Expense Report

7.I. Cash Fund Estimate of Needs and Request for Appropriation for the Transportation and Building Bonds

7.J. Deregulation Application

7.K. Out of State Travel

- Jennifer Bean requests permission to attend the Josten's workshop in Dallas, TX, July 7-12, 2023. The only cost to the district will be \$379.50 for meals and will be paid through an activity fund.
- Colin Bannon requests permission to attend a Choral Conducting Symposium at the University of North Texas, July 11-14, 2023. The only cost to the district is the registration fee of \$515.00 paid through an activity fund.

7.L. Amended Superintendent's contract

8. New Business: this business, in accordance with Oklahoma Statutes, title 25-311 (A)(9) is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

There is no new business.

9. Personnel Docket:

9.A. Personnel-Vote to convene or not to convene in executive session pursuant to 25 O.S.307 (B)(1) to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A.

I move we convene in executive session to discuss the personnel docket Passed with a motion by Mr. Cody Sanders and a second by Mr. Leonard Wells.

Mrs. Cannon: Absent, Mr. Behymer: Yes, Mr. Coulson: Yes, Mr. Sanders: Yes, Mr. Wells: Yes

9.B. Acknowledge the board has returned from executive session. Executive session minutes compliance announcement.

The board entered into executive session pursuant to State 25 O.S. 307 (B)(1) of the Open Meeting Act at 6:20pm to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A. Those present in executive session were Mr. Sanders, Mr. Wells, Mr. Coulson, Mr. Behymer, and Dr. Simeroth. No action was taken by the board of education. The board returned to open session at 7:03.

9.C. Discussion and possible action on the attached Exhibit A, Personnel items.

I move we approve all personnel items as presented on Exhibit A. Passed with a motion by Mr. Cody Sanders and a second by Mr. Jeff Behymer.

Mrs. Cannon: Absent, Mr. Behymer: Yes, Mr. Coulson: Yes, Mr. Sanders: Yes, Mr. Wells: Yes

10. Adjournment

Time: 7:03pm

I move we adjourn Passed with a motion by Mr. Jeff Behymer and a second by Mr. Cody Sanders.

Mrs. Cannon: Absent, Mr. Behymer: Yes, Mr. Coulson: Yes, Mr. Sanders: Yes, Mr. Wells: Yes



**Proposal for Yukon Public Schools and Core Counseling Mental Health Services, PLLC Mental Health Collaboration  
2023-24 School Year**

**Objective:** For Yukon Public Schools and Core Counseling Mental Health Services, PLLC to partner together in order to provide quality mental health counseling and supplemental mental health services for Yukon Public Schools' students 4th through 12th grade.

**Rationale:** According to the National Alliance on Mental Illness, mental health conditions most often begin in adolescence with onset usually occurring by the age of 14. Many children experience trauma and mental health issues much earlier making intervention prior to age 14 necessary. There are one in five youth living with a mental illness with less than half of these receiving needed mental health services.

In a given year 13%-20% of children meet criteria for a mental disorder, but less than 12% receive any services to address this. Students challenged with mental health concerns are at very high risk for disruption in their learning, family, and peer relationships. We know that when students are able to receive appropriate services and treatment, they are able to more effectively learn, grow, develop and be successful. Schools can play an important role in identifying the early warning signs and link students and their families to quality services and supports.

Due to the increase in students that have sought group support in the Yukon Public School setting during the 22-23 school year, we are proposing an increase in group hours offered to meet the hours that we currently offer at YPS. Our hours spent on safety risk assessments has also increased over the 22-23 school year. Our community continues to see an increase in mental health needs and a large decrease in licensed mental health providers.

**Interventions:** Mental health counseling will be provided by Core Counseling Mental Health Services, PLLC in the form of psychoeducational or processing groups and same day Crisis Assessment Intervention. Psychoeducation groups are grounded in learning. Using Cognitive Behavioral therapy a student will learn to connect thoughts, feelings, and actions based on the group topic. Processing groups allow the students to explore their emotions as they are controlling behaviors. While processing students will have the opportunity to get more in depth to the triggers in their environment and how those are affecting their ability to function in their identified role.

**Benefits for Yukon Public Schools:**

- YPS will control the referrals of its students.

- YPS will receive the mental health services of licensed clinicians who will see students with mental health needs by conducting psychoeducational and processing groups and will provide same day crisis assessment intervention services when needed.
- As many as 10 hours of face-to-face group counseling will be provided weekly at no cost to YPS students.
- Core Counseling will create data for YPS to identify the number of students receiving services over the 2023-24 school year. The data will show what type of services were utilized by YPS students.

**Yukon Public Schools Identified Mental Health Needs for Students:**

Core Counseling Mental Health Services would like to enter into an agreement with Yukon Public Schools to provide the following services by Licensed Professional Counselors (LPC) and Licensed Marriage and Family Therapists (LMFT) for the 2023-24 school year at a rate of \$36,000 per year.

- Core Counseling Mental Health Services will conduct Crisis assessments and follow-up for suicide/homicide ideation
  - Assessments must be performed on the same day, preferably at the school site.
  - Appropriate educational materials, documentation and confidentiality protocols will be provided to YPS.
  - Communication with designated YPS contact.
- Groups – 10 hours per week
  - Continue successful onsite groups at the middle school (MS) level (7-8th-grade students and YES program). High school groups (9-12) with Special Education students or others as needed.
  - Develop and implement onsite groups at the intermediate level (4-6) at three sites, as needed.
  - Sign-in sheets collected at the end of each group for attendance and invoicing purposes.
  - Appropriate educational materials, documentation and development of confidentiality protocols.
  - Demonstrate appropriate group management skills needed for facilitation.
  - Communicate with a designated YPS contact in the case of suicidal/homicidal ideation, cutting or other concerns as needed.
  - Communicate with parents, if necessary, in collaboration with the designated YPS contact.
  - Potential types of groups:
    - Anxiety and Depression
    - Grief
    - Life Skills
    - Anger management
    - Students with Incarcerated parents
    - Coping skills
    - LGBTQ+
    - Support groups for students returning to school after being absent for mental health treatment or inpatient services.

**Potential additional services that may be determined as needed by YPS:**

- Ability to provide individual counseling services if needed onsite.

- Additional group hours as needed.
- Staff training - trauma, basic mental health.

**Plan:**

- Crisis Assessment: A Yukon Public Schools counselor or other designated faculty member will initiate contact with Core Counseling Mental Health Services for a same-day assessment. Core Counseling Mental Health Services will communicate that same day with the YPS designee with an action timeline for the assessment and steps to take if the assessment cannot be performed for some reason that same day on site. Core Counseling will keep a record of Crisis Intervention Services provided throughout the year and this report will be included with the invoice each month for payment.

Core Counseling will provide recommendations based on assessment that the child be sent for inpatient assessment or if the child does not meet criteria. YPS will receive a copy of this report to identify that students are being assessed by proper medical facilities or if a DHS report for medical neglect need to be made. This will be a collaborative effort by YPS and Core Counseling.

- Group Counseling: A Yukon Public Schools counselor or other designated faculty member will make a referral to Core Counseling for a student to participate in either a psychoeducational group or processing group. . The YPS School Counselor or designee will work with the parent to receive a signed consent form for participation before beginning group. The YPS School Counselor or designee will coordinate the schedule of groups with contacts at Core in addition to make arrangements for students the day of each group session. A student sign-in sheet will be collected for each group, each week and will be included with the invoice each month for payment. At the conclusion of each psychoeducational or processing group, Core Counseling will report the progress made by students in the groups as indicated by pre and post group assessment.
- School Calendar: Core Counseling will be aware of school calendar and know when school is out of session. School may also be cancelled due to weather or other events that cannot be predicted. In these cases, groups will not be able to meet.

**Documents Core Counseling Group will Provide:** Core Counseling will provide the following documentation for each counselor that is contracted:

- Copy of license or supervision agreement
- Copy of malpractice insurance
- Copy of OSBI background check (performed within the last 12 months)
- Signed Release of Liability
- Core Counseling release of liability (YPS not responsible for any workman's compensation claims)

**Expenses:**

- Core Counseling is proposing \$36,000 for the 2023-2024 school year based on the administrative and professional costs associated with providing a licensed therapist for group therapy weekly. The cost includes clinical record keeping, collaboration, and

follow up with YPS on services provided. This cost also includes Core Counseling keeping a licensed therapists on-call to provide suicide risk assessments as needed by YPS. Core Counseling will invoice YPS at the end of each month for 9 months making the monthly responsibility of YPS \$4000.00

- Expenses will be itemized and billed on or before the last Friday of the month.

*Core Counseling would like to offer, at no cost to YPS, trauma informed in-service training for identifying crisis and verbal de-escalation, twice yearly.*

For additional information about Core Counseling Mental Health Services, please contact:  
MaryDawn Jenkins LPC-S, NCC  
MS Mental Health Counseling  
BS Elementary/Special Education  
785-717-8388

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
July 10, 2023

**TOPIC:** Core Counseling Mental Health Services, PLLC

**RATIONALE FOR RECOMMENDATION:** This is a continuing contract to provide quality mental health group counseling for students in need of support as well as homicide/suicide assessments for students in crisis. Agreement contains full outline of services gained.

**FISCAL NOTE:** Due to the increased demand and cost of licensed professional counselors, the overall cost of the contract has increased from \$34,000 to \$36,000 for the upcoming school year. The increase of the cost is also reflective of adding an additional counseling service for a group of students at YHS. The total cost of the contract will not exceed \$36,000 for the 22-23 school year. The funding will continue to come from Title IV (552)

**OPTIONS:**

1. Approve this contract with Core Counseling Mental Health Services, PLLC
2. Do not approve this contract with Core Counseling Mental Health Services, PLLC

**CONTACT PERSON:** Adam Jewell  
Executive Director of Secondary Education



**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**June 5th, 2023**

**TOPIC: Employee Assistance Program**

**ADMINISTRATIVE RECOMMENDATION:** The Administration recommends approval of a contract with Community Care from July 1st, 2023 through June 30th, 2024.

**RATIONALE FOR RECOMMENDATION:** To provide an Employee Assistance Program for all contracted employees ( minimum of 4 hours per day, 172 days) for Yukon Public Schools.

Community Care is the current provider of our Employee Assistance Program and has submitted a quote with no increase in pricing while maintaining the same level of service.

**OPTIONS:**

1. Approve the contract with Community Care for the 2023-2024 school year.
2. Do not approve the contract with Community Care for the 2023-2024 school year.

**FISCAL NOTE:** Will not exceed **\$12,312** to provide 950 employees with access to an Employee Assistance Program. This expense represents \$1.08 per employee per month times 950 employees. In the event of an emergency, there are individual services that may be billed as needed.

**This is the SAME price as FY21, FY22 and FY 23.**

**YPS GOALS:** Select the goal(s) that aligns with your item for consideration:

- **Personnel-** We will recruit, retain, and compensate highly motivated educators that are committed to professional growth and excellence.
- **Communication** – We will develop a communication plan that provides transparent, accurate, and timely information to meet the needs of our District stakeholders, including employees, parents, students, and community members.
- **Professional Development** – We will create and implement professional development that is relevant and applicable to meet the needs of all educators.

**CONTACT PERSON: Diana Lebsack**  
**Assistant Superintendent of Human Resources**



June 1, 2023

Yukon Public Schools  
Attn: Diana Lebsack  
600 Maple St  
Yukon, OK 73099

Dear Mrs. Lebsack

We are pleased that you have selected the CommunityCare Employee Assistance Program provided by CommunityCare HMO, Inc. ("EAP") as your provider of EAP services for 07/01/2023 - 06/30/2024. It is our goal to provide a quality EAP to you and your employees. Please accept this contract for your review, and sign and return. After receiving the contract, our office will sign it and then contact you to set up the integration of EAP with your company and present your copy to you.

If you have any additional questions, please call me at your convenience at 918-594-5295 ext. 4145 or 800-221-3976. Thank you for selecting CommunityCare for your Employee Assistance Program needs, and I look forward to working with you and your employees.

Cordially,

A handwritten signature in black ink that reads "Terry L. Stover".

Terry Stover, MS, LBP, CEAP, MAC, SAP  
CommunityCare EAP Senior Manager

## EMPLOYEE ASSISTANCE PROGRAM AGREEMENT

This Employee Assistance Program Agreement (“Agreement”) is made and entered into as of the Effective Date set forth on the signature page of this Agreement and is between CommunityCare HMO, Inc., an Oklahoma corporation with its principal office at Williams Center Tower II, Two West Second Street, Suite 100, Tulsa, Oklahoma 74103 (“CommunityCare”) and Yukon Public Schools, an Oklahoma corporation with its principal office at 600 Maple St, Yukon, OK 73099 (“Yukon Public Schools”).

### WITNESSETH:

WHEREAS, CommunityCare is a health maintenance organization organized under the laws of the State of Oklahoma and in conformity with the Oklahoma Health Maintenance Organization Act of 2003 (36 O.S. § 6901 *et seq.*);

WHEREAS, a division of CommunityCare is responsible for providing or arranging Employee Assistance Program services (“EAP”);

WHEREAS, Company desires to retain CommunityCare to provide EAP services to individuals designated by Company as set forth in this Agreement, and CommunityCare accepts such engagement in accordance with the terms of this Agreement;

NOW, THEREFORE, in consideration of the agreements and undertakings set forth in this Agreement and in reliance upon the representations contained in this Agreement, the parties agree as follows:

#### 1. DEFINITIONS.

Whenever used in this Agreement, the exhibits hereto, and in any certificates, reports or other documents or instruments made or delivered pursuant to this Agreement, capitalized terms shall have the meanings set forth in this Agreement.

#### 2. RELATIONSHIP OF PARTIES.

2.1 Participation. The execution of this Agreement shall qualify CommunityCare and counselors with whom it contracts to provide EAP services to Company.

2.2 Independent Contractor. The relationship among CommunityCare, Company and counselors with whom CommunityCare contracts is an independent contractor relationship.

3. OBLIGATIONS OF COMMUNITYCARE. CommunityCare shall perform Workplace Integration as described in Exhibit A and EAP services to Company as described in Exhibit B.

4. OBLIGATIONS OF COMPANY. Company shall cooperate with CommunityCare and counselors in the provision of EAP services under this Agreement. Company shall designate one Authorized Representative to work with CommunityCare and to expedite communications between Company and CommunityCare. Such Authorized Representative may establish joint working procedures with CommunityCare for management of the relationship between the

parties. Such Authorized Representative shall not have the authority to act on behalf of CommunityCare or to amend this Agreement without the written consent of CommunityCare. The Authorized Representative of Company is set forth on the signature page.

5. DEPARTMENT OF TRANSPORTATION PROGRAMS (“DOT”).

DOT Supervisor Training and Substance Abuse Professional as defined by DOT (“SAP”) services, if required, are provided by CommunityCare under the terms of this contract.

6. COMPENSATION.

Company agrees to pay for EAP services rendered pursuant to this Agreement as set forth in Exhibit C, “Compensation Schedule.” The compensation will be paid by Company to CommunityCare prior to the 10th day of the month following the month in which EAP services were invoiced.

7. CONFIDENTIAL AND PROPRIETARY INFORMATION.

7.1 General. Each party acknowledges that while performing its obligations under this Agreement it may have access to the other party’s Confidential Information. With respect to all Confidential Information, beginning on the Effective Date (or on the date either party disclosed Confidential Information to the other) and continuing during and after the termination or expiration of this Agreement, neither party will disclose to any third party, except as permitted in Section x, and each party will keep the other party’s Confidential Information in the strictest confidence and will only use such Confidential Information to perform its obligations under this Agreement. Each party will use the same or greater level of care to protect the other party’s Confidential Information that it uses to protect its own like information, which may not be less than a reasonable degree of care. “Confidential Information” means (a) this Agreement and all related discussions, negotiations, and proposals, (b) any information, whether provided directly or indirectly, from the other party concerning Company’s and CommunityCare’s business, including without limitation, all software and documentation and all other tangible, intangible, visual, electronic, written, oral, present or future information such as (i) trade secrets (ii) financial information and pricing, (iii) technical information such as research, development procedures, algorithms, data, designs, and know-how, (iv) individually identifiable information, (v) business information such as operations, planning, marketing interests, and products, and (vi) customer and third-party Company information, including, but not limited to, customer lists and all related information, and (c) any information obtained or accessed by either party which, if not otherwise described above, is confidential, proprietary, or otherwise not generally available to the public, or is of such nature that a reasonable person would believe it to be confidential. Confidential Information does not include any information (w) part of the public domain or is lawfully obtained by the receiving party from a third party not under an obligation of confidentiality, (x) independently developed by the receiving party without relying on the disclosing party’s Confidential Information, (y) rightfully known to the receiving party before negotiations leading up to this Agreement, or (z) free of confidentiality restrictions by agreement of the disclosing party.

- 7.2 Permitted Disclosures. CommunityCare may disclose Company's Confidential Information to any CommunityCare affiliate, related entity, agents, contractors, legal representatives, and auditors, if they have a need to know and an obligation to protect the Confidential Information that is at least as restrictive as this Agreement. Company may disclose CommunityCare Confidential Information to Personnel, if they have a need to know and are subject to written confidentiality obligations substantially similar to, but in any event at least as restrictive as, those described in Section 13.1.
- 7.3 Exception for Legal Process. Neither party will be liable to the other party for disclosure of the other party's Confidential Information if such party is obligated to disclose the other party's Confidential Information by order or regulation of any governmental entity; provided, however, such party has given timely notification to the extent it is permissible under the circumstances to the other party prior to the date of disclosure, and such party uses commercially reasonable efforts to obtain confidential treatment of such information.
- 7.4 Injunctive Relief. Each party agrees that the wrongful disclosure of Confidential Information may cause irreparable injury that is inadequately compensable in monetary damages. Accordingly, either party may seek injunctive relief in any court of competent jurisdiction for the breach or threatened breach of this Article 13, in addition to any other remedies in law or equity.
- 7.5 Third Party Confidential Information. Neither party will disclose to the other any Confidential Information of a third party without the consent of such third party.
- 7.6 Return of Confidential Information. Upon expiration or termination of this Agreement, upon written request of the disclosing party, the receiving party will return to the disclosing party or destroy, at the disclosing party's option, any Confidential Information of the disclosing party acquired or compiled by the receiving party. Upon the disclosing party's request, the receiving party will have an officer of the receiving party certify that the disclosing party's Confidential Information has been destroyed.

## 8. SOLICITATION OF COUNSELOR.

Company shall not directly or indirectly solicit CommunityCare's counselors without CommunityCare's prior written consent. Solicitation shall include any conduct, during the term of this Agreement and continuing for a period of one (1) year after the termination of this Agreement, designed to persuade counselors to discontinue their arrangements with CommunityCare or to contract directly with Company for EAP services outside of the scope of this Agreement. The breach of this Section 8 during the term of this Agreement shall be grounds for termination of this Agreement pursuant to Section 9 of this Agreement. In the event of a breach of this Section 8, CommunityCare reserves all of its rights to bring an action in law or in equity to enforce its rights under this Agreement.

## 9. TERM AND TERMINATION.

- 9.1 Term. This Agreement shall be effective as of the date set forth on the signature page (the "Effective Date") and shall remain in effect for one year from the Effective Date, or until it is terminated in accordance with this Agreement.

- 9.2 Termination for Cause. Either party may terminate this Agreement if the other party materially breaches this Agreement by sending a notice specifying each breach with reasonable detail, unless the breaching party cures the breach within 10 business days following receipt of the notice.
- 9.3 Termination for Convenience. CommunityCare or Company may terminate this Agreement, in whole or in part, for any reason or no reason at all by providing 120 days' written notice to the non-terminating party. Such termination will be without prejudice to any claims which CommunityCare or Company may have against the other party.
- 9.4 Effect of Termination. Company is obligated, in the event of termination as provided under this Section 9, to pay CommunityCare for undisputed payment obligations for Services performed by CommunityCare and deliverables that have been delivered to Company. Upon termination or expiration of this Agreement, Company will immediately pay any outstanding invoices to CommunityCare for Services delivered. Any termination by either party pursuant to this Section 9 is not meant as an exclusive remedy, and such terminating party may seek whatever action in law or equity as may be necessary to enforce its rights under this Agreement.

10. NOTICES.

All notices, requests, and demands with respect to this Agreement shall be given to or made upon the respective parties hereto as follows:

IF TO COMMUNITYCARE:

CommunityCare HMO, Inc.  
Attn: Robert L. Bush, President & CEO  
Williams Center Tower II  
Two West Second Street, Suite 100  
Tulsa, Oklahoma 74103

IF TO YUKON PUBLIC SCHOOLS:

Attn: Yukon Public Schools  
Attn: Dr. William J. Simeroth, Superintendent  
600 Maple St  
Yukon, OK 73099

All such notices, requests, demands and other communications hereunder shall be in writing and shall have been deemed to have been duly given on the date of receipt if delivered by hand (with evidence of receipt), by a facsimile transmission (with evidence thereof), by a reputable overnight carrier service with evidence of delivery or sent via certified mail, return receipt requested, with proper postage prepaid.

11. MISCELLANEOUS.

- 11.1 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma, excluding Oklahoma's conflict of law rules that would apply the substantive law of another jurisdiction. Venue for any action arising out of or related to this Agreement shall be proper in the State and Federal Courts located in Tulsa County.
- 11.2 Waiver. No failure on the part of either party to exercise, nor delay in exercising any right hereunder shall operate as a waiver thereof, nor shall any single or partial exercise by either party of any right hereunder preclude any further exercise thereof, or the exercise of any other right.
- 11.3 Survival. Any provision of this Agreement, which by its nature or terms extends beyond the termination or expiration of this Agreement, will remain in effect until fulfilled.
- 11.4 Captions. Headings of the Sections are descriptive only and shall not control or affect the meanings or construction of any of the provisions of this Agreement.
- 11.5 Counterparts. This Agreement may be executed in counterparts, which taken together shall constitute one and the same instrument, and either party hereto may execute this Agreement by signing such counterpart.
- 11.6 Assignment. This Agreement and the rights, interests and benefits hereunder shall not be assigned, transferred, pledged or hypothecated in any way by either party and shall not be subject to execution, attachment or similar process, nor shall the duties imposed be subcontracted or delegated without the written approval of the other party. Notwithstanding this Section 11.5, CommunityCare may assign, transfer, pledge or hypothecate this Agreement and its rights, interests and benefits to any affiliated entity of CommunityCare.
- 11.7 Amendment. This Agreement may be amended or modified only by the mutual written consent of the parties.
- 11.8 Entire Agreement. This Agreement states the entire contract between the parties in respect to the subject matter of this Agreement and supersedes any oral or written representations or statements not expressly contained in this Agreement.
- 11.9 Client Records. All Client records maintained by CommunityCare and its counselors are the property of CommunityCare. Client records will be released only in compliance with applicable law.
- 11.10 Equal Employment Opportunities. CommunityCare employees provide CommunityCare with a wide complement of talents, contributing to workplace excellence. CommunityCare is committed to providing an equal opportunity work environment where everyone is treated with fairness,

dignity, and respect. Consequently, the parties agree that, as applicable, they will abide by all laws, regulations and policies related to nondiscrimination based on age, race, sex, gender identity, gender expression, pregnancy, marital status, height, weight, color, religion, national origin, disability, childbirth, sexual orientation, U.S. military status, status as a disabled, or other legally protected category. This applies to all decisions regarding recruiting, hiring, compensation, evaluations, promotions, transfers, staff reductions, corrective action, and terminations. CommunityCare makes reasonable accommodations for known physical and mental limitations of otherwise qualified individuals with disabilities.

	<b>Yukon Public Schools</b>	<b>CommunityCare HMO, Inc.</b>
By:		
Its Authorized Representative:	<b>Dr. William J. Simeroth</b>	<b>Robert L. Bush</b>
Title:	<b>Superintendent</b>	<b>President &amp; Chief Executive Officer</b>
Address:	600 Maple St	Two West Second Street, Suite 100
	Yukon, OK 73099	Tulsa, Oklahoma 74103
Date:		
Effective Date of Agreement: <i>(to be assigned by CommunityCare HMO, Inc.)</i>		<b>07/01/2023</b>

## EXHIBIT A - WORKPLACE INTEGRATION DESCRIPTION

Workplace integration services are those management consultation, training, and promotional services which are required to ensure full understanding, cooperation and effective utilization of EAP.

### A. Management Consultation

#### 1. Policy Statement Development

The **CommunityCare** Account Manager will meet with the appropriate Company personnel in order to prepare recommendations for the most effective administration of EAP. Based on these recommendations, consultation will be provided by the Account Manager to develop and incorporate an internal EAP policy statement into existing Company policies.

#### 2. Key Management Orientation

Following adoption of the policy statement, one or more meetings with key management as designated by the Company will occur to describe the program, explain the policy and secure top-level support.

#### 3. Supervisor Training

The EAP constitutes an effective people management tool for all supervisors. Supervisors are important to overall program success because they are in the best position to observe deteriorating job performance related to Drug-Free Workplace or DOT regulations. Supervisor intervention into EAP process must stem from observation and documentation of poor performance patterns, not from unprofessional and risky “diagnosis” of personal problems. Therefore, training must provide information, skill development and a sense of comfort to supervisors to encourage use of an effective means of addressing poor job performance. Basic training will cover essential aspects of EAP:

- Policy and goals
- Integration of EAP into existing Company procedures
- Intervention mechanics
- Individual case consultation procedures
- Awareness to Alcohol and Drugs in work plan
- Documentation, and
- Identification of Substance Abuse

All training will be developed and delivered in conjunction with the Company training department, and will be performed as follows:

- For companies with 1-50 employees, CommunityCare will provide training monthly at CommunityCare’s downtown Tulsa office;
- For companies with 51-150 employees, CommunityCare will offer one (1) supervisory training session and one (1) general employee training session per quarter at the Company’s primary place of business\*;

- For companies with more than 150 employees, CommunityCare will offer one (1) supervisory training session and one (1) general employee training session quarterly at up to three (3) of Company's locations \*.

The Company's initial employee count will be determined by the Company and CommunityCare prior to the Effective Date of the Agreement, and then monthly thereafter based on the Company's prior month's invoice from CommunityCare.

(\* ) For trainings that require overnight stays or travel by CommunityCare's employees beyond 250 miles, the Company will pay reasonable costs of transportation and lodging, such costs to be negotiated and approved in advance by Company.

#### **4. General Workplace Trainings**

- Subject to the employee counts listed in section 3 above, one (1) training per quarter for general employees, upon Company's request
- These trainings are designed to help create a more productive workforce
- Additional seminars will be offered or developed to meet the need of the company.
- Cost for these seminars will be discussed with internal company personnel prior to presentation

#### **5. Manager/Supervisor Case Consultation**

Individual telephone consultation will be provided to managers/supervisors with regard to:

- Program procedures
- Evolving performance problems of employees
- Intervention approach/plan
- Employee referral
- Case follow-up

It is important that managers/supervisors understand that EAP is a resource for the Company to ensure employees are performing their job to maximum effectiveness, and that seeking individualized assistance is encouraged and recognized as a sign of an effective manager/supervisor.

#### **6. In-house Program Coordinator Consultation**

Consultation with a designated in-house Program Coordinator is provided relating to all facets of program functioning on a routine basis to assure maximum coordination for maximum impact. This includes ongoing personal contact and accessibility, reports and annual program evaluation.

## **7. Management Information/Reports**

**CommunityCare** utilizes its own comprehensive, advanced Normative Organization - Management Information System (No-MIS). Company will be provided information including but not limited to: actual client services provided, client demographics, nature of problems addressed, anonymous phone contact as well as other activities not related to specific cases.

## **8. Account Management**

**CommunityCare** will assign an Account Manager to the Company account.

### **a. Qualifications**

Account Managers possess a degree in the helping professions (psychology, social work or counseling) and/or have previous EAP experience.

### **b. Responsibilities**

- 1) The Account Manager is the primary contact for all communications with the Company.
- 2) The Account Manager is responsible for the provision of information and technical assistance that support the establishment and maintenance of an effective EAP.
- 3) The Account Manager is responsible for developing and revising, if necessary, an annual internal marketing plan to insure proper program promotion and visibility within the Company.
- 4) The Account Manager is responsible for developing an evaluation plan to measure the effectiveness and efficiency of the program.
- 5) The Account Manager submits timely reports to the Company's Authorized Representative on program utilization and its impact on management operations.

## **B. Program Promotion**

Critical to EAP effectiveness is the manner in which EAP services are presented, promoted and communicated. EAP will provide suggestions, if requested, and provide Company with materials to help create awareness of the EAP benefit to employees such as brochures, wallet cards, and posters.

### **1. Awareness Building**

The success of an EAP depends upon many factors, including a Company policy addressing behavioral health problems, thorough management training and ongoing promotion of the program to employees. Employees will utilize EAP with appropriate understanding of basic facts:

- Most behavioral health problems are treatable.
- Treatment success is often a function of how early treatment is sought.
- The stigma associated with asking for help is mythical and has practically disappeared.
- Employee confidentiality is maintained for non-supervisory referrals.

## 2. Communications

In conjunction with the Company Communication Department, **CommunityCare** will disseminate pamphlets and posters designed specifically for the Company regarding EAP. Promotional materials are recommended to include:

- Program announcement letter, i.e. new telephone number
- Home mailings
- Informational brochures
- Posters in appropriate locations
- Supervisory resource manuals
- In-house newsletter articles
- Other approaches as mutually agreed upon program materials, including all standard and promotional materials as well as special mailers will be delivered in person, through organizational mail or through postal services paid for by the Company.

## EXHIBIT B - EAP SERVICES

### EAP SERVICES

An EAP is specifically designed to assist employees and their Dependents in the identification and resolution of personal problems or concerns that may have a negative impact on their personal or professional lives. CommunityCare EAP is a program of voluntary self-help available to employees and their Dependents. The decision to seek confidential assistance rests solely with the employees or their Dependents. EAP provides assessment, referral, or brief solution-based counseling.

Clinical Assessment/Referral/Follow-up Services are those direct services provided to employees and dependents who use the EAP on a self-referral basis or are referred by management because of deteriorating job performance. For the purposes of EAP, a dependent is any individual living in the immediate household of an employee or someone for whom the employee is financially responsible (“Dependent”).

#### A. Initial Contact

All initial contacts are by telephone and access is available 24 hours a day, 7 days a week. Appointments are offered within three (3) business days unless a specific situation requires immediate problem assessment. Outside of normal business hours, calls are received by a live answering service which can contact on-call staff to respond to situations which require immediate attention.

#### B. Assessment

The assessment process is the direct clinical service provided to employees and dependents of the Company. The assessment is conducted by an appropriately licensed and/or experienced certified employee assistance professional. In most circumstances the interview occurs in person; however, it can be conducted via telephone or a videoconference service such as Microsoft Teams or Zoom, if necessary, unless prohibited by applicable state and federal guidelines. During the interview, Clients are encouraged to describe in detail the nature and extent of their personal problems so the counselor can make appropriate recommendations for resolving the key issues. The assessment is usually completed in a single interview, however, it may require up to three sessions.

If the counselor feels that the employee or dependent’s concerns can be addressed on a short-term basis and it is clinically appropriate to do so, the counselor will meet with the client employee for up to 3 sessions at no charge to help resolve the problem.

#### C. Referral

CommunityCare utilizes other resources, including but not limited to the following services: United Way agencies; private practitioners; hospitals; state, county and privately funded services; and self-help groups, e.g Alcoholics Anonymous, Narcotics Anonymous, C.A.R.E., AlAnon, NarcAnon

The agencies or services recommended by the counselor for referral or aftercare services will be identified based upon:

- Agency's professional standing
- Quality of care provided
- Responsiveness to the client's and/or program's needs
- Client's home and work location
- Availability of transportation
- Cost and/or benefit coverage of treatment
- Waiting period between referral and agency admission
- Demographic characteristics of agency

The counselor will refer the client to appropriate agencies. In instances where insurance does not cover services, no insurance is available or insurance limits have been reached, efforts will be made to match the individual with an agency that is willing to negotiate fees based on ability to pay.

An emerging critical component to the success of any EAP is the coordination of the referral procedure with clients subscribing to HMOs in order to maximize proper provision of care to employees.

When a suitable resource is identified, the client (employee or dependent) will be referred to the appropriate agency. The EAP office will contact the referral agency and provide a summary of the findings and problems identified within the limits of EAP policy statement (as development by the Company) and confidentiality requirements. **In most cases, the counselor will only need to meet once with the client in order to make an appropriate referral.**

#### **D. Tracking/Follow-up**

##### **1. Referral Agency Follow-up**

The EAP office will contact the referral resource to learn if the employee has kept the appointment. This confirmation will be obtained via written assessment form.

##### **2. Client Follow-up**

Client follow-up by telephone or letter will be conducted by EAP. A brief reassessment may be conducted and a determination will be made whether to continue to follow up, reestablish EAP intervention, or close the case file. Follow-up categories include:

- All referrals- CommunityCare EAP will follow up with all Employees who have been referred to other resources and agencies after initial assessment
- Supervisor referrals- CommunityCare EAP will follow-up with the treatment provider or other resources or agencies on a weekly basis throughout the term of participation in the EAP process

### **3. Supervisory Follow-up**

In Company referral situations, all information exchanged with supervisors is subject to Section E (confidentiality) and is limited to: indication of whether the referred employee made contact with EAP, if the employee indicated willingness to follow the recommendations of EAP, periodic verbal reports of progress in addressing the problem, and feedback regarding return to acceptable job performance by the manager/supervisor.

### **E. Confidentiality**

To ensure the integrity and success of EAP, confidentiality guidelines of EAP are as follows:

All records pertaining to EAP will be treated with a high degree of confidentiality. Information contained in individual EAP files will not be released without the written authorization of the client (employee or Dependent), or as authorized by applicable federal and state laws, rules or regulations, including those found in 42 CFR Part 2 or 76 O.S. § 19.

When EAP clients are referred to formal and informal treatment programs, the information provided to CommunityCare from these programs falls under federally regulations such as HIPAA and 42 CFR Part 2. When applicable, a release must be obtained for information about an individual's participation in both formal and informal treatment programs.

Once the employee is involved in EAP, and job performance was the precipitating factor in the initial Company referral to the program, appropriate Company representative(s) will be informed of the response of the employee to EAP recommendations when the employee authorized internal release of information. A confidentiality agreement will be entered into between CommunityCare and the Company upon signing the contract.

### **SAP SERVICES**

If your company falls under the DOT rule, 49 CFR Part 40, then CommunityCare EAP provides SAP services. The Department of Transportation's (DOT) rule, 49 CFR Part 40 describes required procedures for conducting workplace drug and alcohol testing for the federally regulated transportation industry.

SAP Services include:

- Evaluation for employees who have violated a DOT drug and alcohol program regulation
- Recommendations concerning education and/or treatment
- Follow-up testing
- Aftercare recommendations
- Reports to the Designated Employee Representative (DER)

## EXHIBIT C - COMPENSATION SCHEDULE

1. TOTAL NUMBER OF ALL EMPLOYEES: 950
  - a. Inside Tulsa Metro Area (70 miles or less): 0
  - b. Outside Tulsa Metro Area (Inside Oklahoma): 950
  - c. Outside State (Please specify # of employees in each state and their cities): 0
  
2. TOTAL NUMBER OF DEPARTMENT OF TRANSPORTATION EMPLOYEES ONLY (if applicable): \_\_\_\_\_
  
3. RATES: \$1.08 Per Employee Per Month (“PEPM”) during 07/01/2023 - 06/30/2024
  
4. MODEL: 1 - 3 EAP sessions per Employee or Dependent, per issue, per year
  
5. IMPLEMENTATION FEE: ~~\$1,000.00~~ Waived
  
6. BILLING CYCLE: Monthly (unless otherwise specified by CommunityCare)

### EXCLUSIONS:

1. In the event that Company prepares or purchases brochures (other than the standard brochures supplied by CommunityCare), special mail pieces, or other materials related to the services to be provided by CommunityCare under this Agreement for distribution to individuals, Company shall be responsible for the cost of printing or purchasing and distributing such items. In the event that CommunityCare prepares or purchases such items, CommunityCare agrees to obtain from Company prior written approval of all costs to be incurred. In no event shall either party distribute any materials to Employees of Company or others without first obtaining written approval for such distribution from the other party.
  
2. All expenses related to travel of CommunityCare employees that is requested by Company to locations outside of the state of Oklahoma, shall be paid by Company, including overnight stays, lodging, airfare or car rental.

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
June 6, 2023

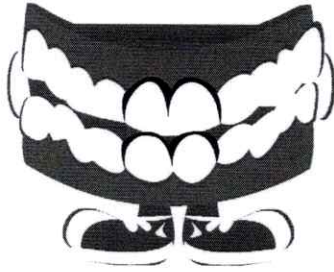
**TOPIC:** Motor Mouth Therapy for fill in Speech Therapy

**RATIONALE FOR RECOMMENDATION:** This is a new contract with Motor Mount Therapy for Speech Service during absence of regular Speech Therapist.

**FISCAL NOTE:** This is a new contract for Speech Therapy during the absence of the regular Therapist at the rate of \$65.00 per hour.

**CONTACT PERSON:** Amy Beams, Executive Director of Special Services  
Jalonda Bengs, Assistant Director of Special Services





## Motor Mouth Therapy *School Contract*

Yukon Public Schools agrees to employ Motor Mouth Therapy, LLC for the provision of speech-language services for maternity leave coverage. Payments to Motor Mouth Therapy, LLC will be made on a monthly basis submitted by standard invoice as approved by Yukon Public Schools. These payments will be based upon the number of hours spent in service to students in the school district at the hourly rate of \$65.00.

### **1. Term:**

The term of this contract shall be for maternity leave coverage August 16, 2023 to November 17, 2023, and may not be terminated earlier except for cause upon 30 days prior written notice to the terminated party. In any event, after termination for cause all scheduled evaluations, screenings, and any pending Speech Therapy services and reports shall be completed by the Speech Therapist within the 30 days of given notice of termination.

### **2. Duties of the Speech Therapist:**

- a. The Speech Therapist represents that she/he, and shall remain during the term of this agreement, will maintain national and state certifications.
- b. The Speech Therapist shall conduct professional screenings and evaluations, render reports and evaluations, set forth recommendations, and instruct clients referred to the Speech Therapist by school employees/parents, pursuant to the exercise of professional judgment in accordance with the terms and provisions of the State Education Department and in accordance with the individual education program (IEP).
- c. The professional services provided by the Speech Therapist, the contents of any evaluation and/or written report of examination and/or treatment, together with diagnosis, shall be afforded the greatest degree of professional attention and confidentiality by the Speech Therapist of Motor Mouth Therapy, LLC.
- d. The Speech Therapist will instruct the student and teacher in activities to be carried out between therapy sessions
- e. The Speech Therapist will prepare clinical and progress notes (Service Logs to be written the day service is rendered) for incorporation into EdPlan in accordance with state law.

### **3. Liability Insurance:**

The Speech Therapist will be required to carry malpractice insurance in the amount of at least \$1,000,000.00. Proof of insurance will be provided at the time of the signing of their contract with Motor Mouth Therapy, LLC. Yukon Public Schools will be provided a copy from Motor Mouth Therapy, LLC upon request.

### **4. Compensation:**

Motor Mouth Therapy, LLC will receive as compensation for speech therapy services \$65 per hour for direct and indirect treatment hours, for Yukon Public Schools. Hours will be capped at 35 hours per week, per full time therapist. Yukon Public Schools and Motor Mouth Therapy have agreed on one full-time therapist to meet caseload needs.

Payment for speech therapy rendered will be made on a monthly basis following submission of a standard monthly invoice. A weekly therapy schedule will be kept and is available upon request at any time. Yukon Public Schools reserves the right to withhold payment for said services until the Speech Therapist provides the aforementioned documentation of services.

### **Payments will be sent to:**

**Motor Mouth Therapy**  
**4245 S 188th E Ave**  
**Tulsa, OK 74134**

### **5. Tax and Benefits:**

The Speech Therapist shall be responsible for the payment of all taxes and agrees to act in compliance with all state and federal regulations in connection with such payments. Yukon Public Schools will not accumulate, deduct, hold on account or otherwise provide any retirement and/or insurance benefits for the Speech Therapist.

### **6. Confidentiality:**

The Speech Therapist shall hold, in a fiduciary capacity, for the benefit of Yukon Public Schools and its students, the names of the students and the types, dates and frequencies of speech therapy services rendered. The Speech Therapist shall not, during the term of this Agreement or after expiration and/or termination of the Agreement, communicate or divulge any such information to any person, firm, partnership or corporation, without the express written permission of the school district.

### **7. Entire Agreement:**

This Agreement contains all the representations, promises and agreements made by either party to the other for the purposes set forth herein and that there are no other claims, promises or representations not herein contained shall be enforced. Furthermore, the waiver of any term, condition, clause or provision of the Agreement shall in no way be deemed to be considered a waiver of any other term, condition, clause or provision of this Agreement. Any modification to this Agreement must be in writing and executed by the parties. This is a personal service agreement and Yukon Public Schools may not assign any right or delegate any duties to the Speech Therapist of Yukon Public Schools under this Agreement without written mutual agreement of both parties.

\_\_\_\_\_  
Special Programs Officer  
Yukon Public Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Motor Mouth Therapy, LLC

\_\_\_\_\_  
Date

→ Deanne  
6-6-23

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**June 6, 2023**

**TOPIC: Renewal** of IEP Service Agreement with Moore Public Schools and Yukon Public Schools

**RATIONALE FOR RECOMMENDATION:** This is a renewal contract to provide deaf education services for a student in the Moore Public Schools Deaf/Hard of Hearing under an IEP Service Agreement. Noted change is increase from \$11,078.49 to \$12,125.87.

**FISCAL NOTE:** Maximum Fee \$12,125.87 (tuition and services)

**CONTACT PERSON:** Amy Beams, Executive Director of Educational Services  
Jalonda Bengs, Assistant Director of Special Services



**IEP SERVICE AGREEMENT**

SY 2023-2024

**STUDENT INFORMATION:**

STUDENT NAME: [REDACTED]

DOB: [REDACTED]

RESIDENCE ADDRESS: [REDACTED]

PHONE NUMBER: [REDACTED]

PARENTS/GUARDIAN: [REDACTED]

RESIDENT DISTRICT: Yukon Public Schools

RECEIVING DISTRICT: Moore Public Schools

**PRIMARY CONTACT AT RESIDENT DISTRICT:**

NAME: Amy Beams, Yukon Public Schools

MAILING ADDRESS: 600 Maple Dr. Yukon, OK 73099

PHONE NUMBER: 405-350-1341

EMAIL: amybeams@yukonps.com

**PRIMARY CONTACT AT RECEIVING DISTRICT:**

NAME: Gyla Davis, Assistant Director of Special Services

MAILING ADDRESS: 1500 SE 4th Street Moore, OK 73160

PHONE NUMBER: 405-735-4323

EMAIL: [gyladavis@mooreschools.com](mailto:gyladavis@mooreschools.com)

This Agreement is entered into between Norman Public Schools ("Resident District") and Moore Public Schools ("Receiving District"), as to the above-named student ("Student") for the 2022-2023 school year (the "Operative School Year").



**Recitals:**

A. The Student, a child with a disability as defined by the Individuals with Disabilities Education Act ("IDEA"), 20 U.S.C. §§ 1400, et seq., is a resident of the Resident District for educational purposes and is entitled to receive a free appropriate public education ("FAPE") in accordance with the requirements of the IDEA.

B. The Resident District desires to enter into this IEP Service Agreement with the Receiving District to satisfy its legal obligation to provide the Student with FAPE, in accordance with the IDEA, during the Operative School Year.

C. The Receiving District desires to enter into this Agreement with the Resident District to provide the Student with the special education and related services as identified in the Student's then-current Individualized Education Program ("IEP") in order to provide FAPE in accordance with the requirements of the IDEA during the Operative School Year.

D. The Resident and Receiving Districts understand that if they enter into IEP Service Agreements for three (3) consecutive years for this Student, the Agreement will be automatically renewed for each subsequent year, and that, in that event, the Resident District will continue to pay tuition to the Receiving District as provided by law.

E. The Resident and Receiving Districts understand that compliance with any requirements of Section 504 of the Rehabilitation Act and the Americans with Disabilities Act during the Operative School Year shall solely be the responsibility of the Resident District even though the Student is attending school in the Receiving District.

**Therefore, the parties agree as follows:**

1. The term of this Agreement extends from the first instructional day to the last instructional day of the 2023-2024 school year. During the term of this Agreement, either party may terminate the Agreement upon thirty (30) days' advance notice in writing to the other party. The terminating party will also notify the Student's parent(s) or guardian(s) in writing thirty (30) days in advance of the termination date.

2. During the term of this Agreement, the Receiving District will provide all special education and related services identified in the Student's then-current IEP for the purpose of providing FAPE as required by the IDEA, except as specifically set forth below in #3 of this Agreement. The parties to this Agreement understand that the Student's IEP may be amended and that a new IEP may be developed during the term of this Agreement, and the parties intend that the Receiving District implement the amended,

interim or subsequent IEP as well as the IEP in place at the time this Agreement takes effect.

3. The Resident District will provide the following special education and related services to the Student as identified in the Student's then-current IEP:

a. Transportation to and from school at the Receiving District

4. The Receiving District will issue the Student progress reports and report cards following the same procedures it applies to all other students, or as otherwise required under the Student's then-current IEP.

5. The Student will have the opportunity to participate in all educational and extracurricular programs, events and activities available to other students of the same age and grade attending the Receiving District, subject to all eligibility requirements applicable to similarly situated students residing in the Receiving District. To the extent that the Student requires accommodations in order to be provided FAPE under Section 504 of the Rehabilitation Act, or accommodations pursuant to the Americans with Disabilities Act, all such accommodations, plans and related expenses shall be responsibility of the Resident District and at the sole expense of the Resident District.

6. If the IEP team or Review of Existing Data group determines that reevaluation or further evaluation of the Student is necessary under the IDEA, the Resident and Receiving Districts will jointly determine who will administer the evaluation, how it will be administered, and who shall bear all related expenses.

7. The Resident District is legally and financially responsible for the provision of FAPE to the Student, as the term "FAPE" is defined under the IDEA and Section 504 of the Rehabilitation Act. The Resident District is responsible for the development and implementation of the Student's IEP(s) and any Section 504 Accommodation Plans. In the event a due process complaint initiated under the IDEA or Section 504 of the Rehabilitation Act ("Complaint") is filed concerning the Student, the Resident District will be legally and financially responsible for that Complaint and, to the extent permitted by law, will indemnify and hold harmless the Receiving District for any expenses the Receiving District incurs in responding to that Complaint, including but not limited to attorney's fees and costs.

8. The Receiving District will use reasonable efforts to comply with the procedural safeguards set out in the IDEA and the then-current versions of the Oklahoma Special Education Handbook and Special Education Policies promulgated by the Oklahoma State Department of Education in its delivery of special education and related services to the Student under the IDEA.

9. The Primary Contact or designee for the Receiving District will schedule IEP and IEP Review meetings for the Student. To provide the Resident District the opportunity to participate, the Primary Contact or designee for the Receiving District will provide reasonable advance notice of every such meeting to the Primary Contact at the Resident District.

10. The Primary Contact or designee at the Receiving District will promptly notify the Primary Contact at the Resident District of every proposed disciplinary removal that would constitute a change of placement for the Student under the IDEA or Section 504 before that disciplinary removal is implemented.

11. The Primary Contact or designee at the Receiving District will use reasonable efforts to advise the Primary Contact at the Resident District of concerns about the Student's special education and related services expressed by the Student's parent(s) or guardian(s). Personnel at the Resident and Receiving Districts will use reasonable efforts to cooperate and resolve disagreements concerning appropriate special education and related services for the Student, implementation of the Student's then-current IEP, and any other issues that may arise.

12. All funds generated for the Student from local, state or federal funds will remain with the Resident District. The Resident District will include the Student on its Child Count. The Student's average daily membership will be credited to the Resident District.

13. The Resident District will pay the Receiving District the sum of \$12, 125.87 as tuition for the delivery of special education and related services to the Student provided in accordance with the requirements of IDEA. This amount includes the cost of all educational and related services that the Receiving District could reasonably anticipate based upon review of the Student's current IEP. The Receiving District will promptly provide the Resident District a detailed breakdown of the tuition amount upon request. If the IEP team amends the Student's IEP or develops another IEP that increases the cost of services to the Receiving District, the parties to this Agreement will mutually consider and negotiate any increase in the tuition amount sought by the Receiving District to cover the increased cost of services.

14. Any amounts the Receiving District receives as the result of billing Medicaid for IDEA associated services it provides to the Student during the term of this Agreement will be credited against the Resident District's tuition obligation.

15. The parties will not identify the Student as a transfer student for student information purposes.

16. This Agreement contains the entire agreement of the parties. Any changes to this Agreement will be made in writing and signed by both parties.

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**July 10, 2023**

**TOPIC:** Yukon Public Schools Refrigerator/Freezer Monitoring Project.

**ADMINISTRATIVE RECOMMENDATION:** The Administration recommends approval of purchasing the automated controls from Engineered Systems & Energy Systems, Inc.

**RATIONALE FOR RECOMMENDATION:** To utilize carry over funds from our Child Nutrition account to install automated controls at Yukon HS, Yukon MS, Lakeview IS, Independence IS, Redstone IS, Surrey Hills ES, Central ES, Skyview ES, Myers ES, Shedeck ES, Ranchwood ES, and Parkland ES that will allow for the remote monitoring of Refrigerator/Freezer equipment.

**OPTIONS:**

1. Approve ...
2. Do not approve ...

**FISCAL NOTE:** Total cost for all sites: \$92,800.00

Price includes:

- Building Automation System - Extend (ALC WebCTRL) from current system
- Project management for controls work and coordination
- Technical programming for graphical interface, scheduling, and alarming
- Material, installation, and checkout of systems
- Standard graphics package
- Engineered control drawings including submittals, as-builts, and O&M material
- Onsite owner training (8) total hours
- 1 Year standard parts/labor warranty included
- Travel to site and equipment rentals

Note: No impact to our general fund due to utilizing the large carryover from our Child Nutrition Fund.

**CONTACT PERSON:** Mark D. Lebsack, Chief Operations Officer



## AGREEMENT

The Offerer certifies that the FSMC shall operate in accordance with all applicable state and federal regulations.

The Offerer certifies that all terms and conditions within the RFP shall be considered a part of the contract as if incorporated therein.

This Agreement shall be in effect for one year and may be renewed by mutual agreement for four additional one-year periods.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives.

**ATTEST:**

\_\_\_\_\_

**SCHOOL FOOD AUTHORITY:**

Yukon Public Schools  
Name of SFA

\_\_\_\_\_  
Signature of Authorized Representative

[Redacted]  
Typed Name of Authorized Representative

[Redacted]  
Title

\_\_\_\_\_  
Date Signed

**ATTEST:**

Allan Collins

**FOOD SERVICE MANAGEMENT COMPANY:**

Sodexo Operations, LLC  
Name of FSMC

Stephen Dunmore  
Signature of Authorized Representative

Stephen Dunmore  
Typed Name of Authorized Representative

Chief Executive Officer, Schools, Sodexo, North America  
Title

July 10, 2023  
Date Signed

# INDEPENDENT PRICE DETERMINATION CERTIFICATE

Both the School Food Authority (SFA) and Food Service Management Company (Offerer) shall execute this Independent Price Determination Certificate.

Sodexo Operations, LLC

Name of Food Service Management Company

Yukon Public Schools

Name of School Food Authority

- A. By submission of this offer, the Offerer certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:
1. The prices in this offer have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other Offerer or with any competitor.
  2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the Offerer and will not knowingly be disclosed by the Offerer prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other Offerer for the purpose of restricting competition.
  3. No attempt has been made or will be made by the Offerer to induce any person or firm to submit or not to submit an offer for the purpose of restricting competition.
- B. Each person signing this offer on behalf of the Offerer certifies that:
1. He or she is the person in the Offerer's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to A.1 through A.3 above; or
  2. He or she is not the person in other Offerer's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in any action contrary to A.1 through A.3 above, and as their agent does not hereby so certify; and he or she has not participated, and will not participate, in any action contrary to A.1 through A.3 above.

**To the best of my knowledge, this Offerer, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any government agency and have not in the last three years been convicted of or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to submitting a proposal on any public contract, except as follows:**

  
 Signature of Food Service Management Company's  
 Authorized Representative

Stephen Dunmore, Chief Executive Officer,  
 Schools, Sodexo, North America

May 19, 2023

Title

Date

**In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred to above.**

\_\_\_\_\_  
 Signature of School Food Authority's  
 Authorized Representative

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date

*NOTE: Accepting an Offerer's offer does not constitute award of the contract.*

## SUSPENSION AND DEBARMENT CERTIFICATION

### Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

**Before completing certification, read instructions on reverse.**

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Sodexo Operations, LLC

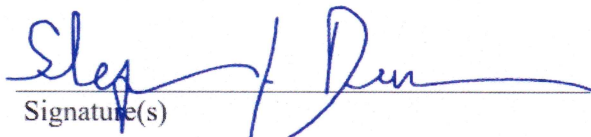
Organization Name

Food Service Management Company Request for Proposal for Yukon Public Schools

PR/Award Number or Project Name

Stephen Dunmore, Chief Executive Officer, Schools, Sodexo, North America

Name(s) and Title(s) of Authorized Representative(s)

  
Signature(s)

May 19, 2023

Date

# LOBBYING CERTIFICATION

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts, Exceeding \$100,000 in federal funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$150,000 for each such failure.

The undersigned certifies to the best of his her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employ- ee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

\_\_\_\_\_  
Sodexo Operations, LLC

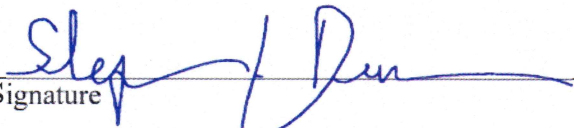
\_\_\_\_\_  
9801 Washingtonian Boulevard

\_\_\_\_\_  
Gaithersburg, MD 20878

Name/Address of Organization

\_\_\_\_\_  
Stephen Dunmore, Chief Executive Officer, Schools, Sodexo, North America

Name/Title of Submitting Official

Signature 

Date May 19, 2023

STANDARD FORM-LLL

**DISCLOSURE OF LOBBYING ACTIVITIES  
APPROVED BY OMB**

**COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO  
31 U.S.C. 1352  
(SEE REVERSE FOR PUBLIC DISCLOSURE)**

<p><b>1. Type of Federal Action:</b>  <input checked="" type="checkbox"/> a. Contract  <input type="checkbox"/> b. Grant  <input type="checkbox"/> c. Cooperative Agreement  <input type="checkbox"/> d. Loan  <input type="checkbox"/> e. Loan Guarantee  <input type="checkbox"/> f. Loan Insurance</p>	<p><b>2. Status of Federal Action:</b>  <input checked="" type="checkbox"/> a. Bid/Offer/Application  <input type="checkbox"/> b. Initial Award  <input type="checkbox"/> c. Postaward</p>	<p><b>3. Report Type:</b>  <input checked="" type="checkbox"/> a. Initial Filing  <input type="checkbox"/> b. Material Change  <b>For Material Change Only:</b>                  Year _____ Quarter _____                  Date of Last Report _____</p>
<p><b>Name and Address of Reporting Entity:</b>  <input checked="" type="checkbox"/> Prime      <input type="checkbox"/> Subawardee                  Tier _____, if known:                  Sodexo Operations, LLC, on behalf of itself and all its subsidiaries.                  Congressional District, if known: 9801 Washingtonian Blvd.,                  Gaithersburg, Maryland 20878</p>		<p><b>5. If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:</b>                   Congressional District, if known: N/A</p>
<p><b>6. Federal Department/Agency:</b>                  U.S. Congress, Department of Defense, White House,                  EPA, USDA, Department of Labor</p>	<p><b>7. Federal Program Name/Description:</b>                   CFDA Number, if applicable: _____</p>	
<p><b>8. Federal Action Number: (if known)</b>                  Unknown</p>	<p><b>9. Award Amount: (if known)</b>                  \$ Unknown</p>	
<p><b>10. a. Name and Address of Lobbying Entity: (if individual, last name, first name, MI)</b>                  Sodexo Operations, LLC, on behalf of itself and all its affiliates and subsidiaries.                  9801 Washingtonian Blvd., Gaithersburg, Maryland 20878</p>	<p><b>b. Individual Performing Services: (including address if different from No. 10a) (last name, first name, MI)</b>                  McGlockton, Joan R.</p>	
<p><b>11. Amount of Payment: (check all that apply)</b>                  \$ _____                  Actual <input type="checkbox"/>      Planned <input type="checkbox"/></p>	<p><b>13. Type of Payment: (check all that apply)</b>  <input type="checkbox"/> a. Retainer  <input type="checkbox"/> b. One-Time Fee  <input type="checkbox"/> c. Commission  <input type="checkbox"/> d. Contingency Fee  <input checked="" type="checkbox"/> e. Deferred      In House Government                  f. Other: (specify) <u>Affairs Department</u></p>	
<p><b>12. Form of Payment: (check all that apply)</b>                  a. Cash      Nature _____                  b. In-kind (specify)      Value _____</p>	<p><b>14. Brief Description of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s) contracted for payment indicated in Item 11:</b>                  Sodexo has not conducted any lobbying activities related to this or any other federal contract. Lobbying activities focus on general issues being addressed by the federal government.                  (Attach Continuation Sheets if necessary)</p>	
<p><b>15. Continuation Sheets Attached:</b>      Yes <input type="checkbox"/>      No <input checked="" type="checkbox"/></p>		
<p>16. Information requested through this form is authorized by Title 31 U.S.C. §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was placed by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than \$10,000 and not more than \$150,000 for each such failure.</p>		<p>Signature: <u>Stephen Dunmore</u>                  Print Name: <u>Stephen Dunmore</u>                  Title: <u>Chief Executive Officer, Schools, Sodexo, North America</u>                  Telephone Number: <u>888-Sodexo7</u>                  Date: <u>May 19, 2023</u></p>
<p>Federal Use Only:</p>		<p>Authorized for Local Reproduction</p>

## VALIDATION

**NOTE: Proposals must be manually signed on this form in the space provided below.**

Has the Offerer, any officer of the Offerer, or any employee of the Offerer who has a proprietary interest in the proposal, ever been disqualified, removed, or otherwise prevented from participating, or completing, a federal, state, or local government project because of a violation of law or a safety regulation?

Yes  No

If the answer is *Yes*, please explain the circumstances on a continuation page.

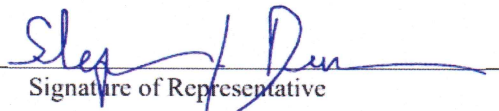
Offerer, in compliance with this RFP, has examined the specifications and is familiar with all of the conditions and requirements. Vendor meets all of the standards and requirements necessary to perform the services/provide the products and is able to furnish the services/products in the time frame specified and at the rates set forth in this proposal. The undersigned, on behalf of the Offerer, certifies that this offer is made without previous understanding, agreement, or connection with any person, firm, or corporation making a proposal on the same project and is in all respects fair and without collusion or fraud.

I have read the terms and conditions of this RFP, truthfully answered the above question, and submit for consideration the enclosed offer and accessory data which will become part of any agreement. The undersigned has the authority to bind vendor and certifies that all statements contained in the proposal are true and correct. If accepted by the District, this proposal is guaranteed as written and amended and will be implemented as stated.

Please indicate if this business is: Minority-owned  Female-owned

Sodexo Operations, LLC

Company Name

  
Signature of Representative

9801 Washingtonian Boulevard

Company Address

Stephen Dunmore

Typed Name of Representative  
Chief Executive Officer, Schools,  
Sodexo, North America

Gaithersburg, MD 20878

City, State, Zip

Title

888-Sodexo7

Telephone Number

301-987-4067

Fax Number

May 19, 2023

Date

stephen.dunmore@sodexo.com

E-Mail



**Office of the Superintendent**

600 Maple Street, Yukon, OK 73099

**Ph:** 405.354.2587 | **Fax:** 405.354.4208

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TO: Oklahoma State Dep. Of Education  
Office of Federal Programs

FROM: Dr. Simeroth

DATE: July 11, 2023

SUBJECT: Local Education Agency (LEA) Authorized Representative

The following personnel are authorized representatives to sign on behalf of the LEA all fiscal year 2024 expenditures, reports, disbursements, and cash receipts filed with OSDE for the purpose and objectives set forth in the terms and conditions of the federal award(s). [2CFR 200.415(a)]

**Jim Fenrick, Chief Financial Officer**

This authorization will remain in effect until the end of the fiscal year, or at which time during the fiscal year OSDE is notified in writing of any change. I am aware that LEAs are required to submit a new form each fiscal year in the Grants Management System.

I further certify that the authorized personnel listed above are employees of Yukon Public Schools.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

Dr. W. Jason Simeroth

**ITEM FOR CONSIDERATION**  
**Board of Education Meeting**  
**July 2023**

**TOPIC: Food Service Management Company (FSMC) - - RFP Recommendation**

**ADMINISTRATIVE RECOMMENDATION:** The Administration recommends that Sodexo, Inc., be retained as the district Food Service Management Company (FSMC).

**RATIONALE FOR RECOMMENDATION:** A district committee of evaluators reviewed the three (3) RFPs that were submitted by different FSMC firms. Based on a 100-point rubric, the recommendation is to renew our food service provider contract to Sodexo, Inc.

**OPTIONS:**

1. Approve ...
2. Do not approve ...

**FISCAL NOTE:** The FSMC charges the Child Nutrition Fund for the equivalent number of student meals on a cost per meal basis as prescribed in federal guidelines. The Sodexo quote is \$3.31 per meal (currently \$3.282) for the next school year. Sodexo guarantees the program will be self-supporting with an excess of \$585,127 during the 2023-24 school year, as well as any subsequent renewal terms.

**YPS GOALS:** Select the goal(s) that aligns with your item for consideration:

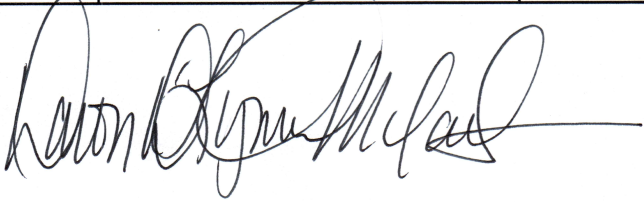
- Personnel-** We will recruit, retain, and compensate highly motivated educators that are committed to professional growth and excellence.
- Facilities-** Provide efficient, cost-effective facilities that address the learning needs of our students and enhance instruction.
- Communication** – We will develop a communication plan that provides transparent, accurate, and timely information to meet the needs of our District stakeholders, including employees, parents, students, and community members.
- Finance-** Our District will establish a financial plan that will inform and benefit all stakeholders.
- Professional Development** – We will create and implement professional development that is relevant and applicable to meet the needs of all educators.
- Curriculum** – We will establish a research-based curriculum to implement a viable, relevant, meaningful learning experience for all students.
- Instruction-** We provide meaningful learning with high expectations for all.

**CONTACT PERSON:** Jim Fenrick, CFO, and Mark Lebsack, COO.



**2023-2024 Community Education Activity Fund Revenue/Expenditures**

<b>ACCT #</b>	<b>ACCOUNT</b>	<b>SOURCE OF REVENUE</b>	<b>AUTHORIZED EXPENDITURES</b>
911	General Fund-Community Ed Classes	CE Classes adult & child, Drivers Ed, Donations, Facility Rental Fees	Class Fee Refunds, Balance cleared to District
911-002	Curriculum	Student Fees	Refunds, Balance cleared to District
914	General Fund-Day Care	Day Care fees, interest	Day Care Refunds, Balance cleared to District
994-001	Community Education	Donations, Product Sales, The Breakfast, fees, Interest	Advertising/Marketing, Scholarship, Admissions, Product Cost, Meeting & Office Supplies, Staff/Student Travel, Misc. expenses, End of Semester/EOY Expenses, Guest Speaker, Reality Check Supplies, Breakfast Supplies
994-002	Community Enrichment	Fees	Admission
994-003	Childcare Activity	Enrollment Fees, Activity Fees, Donations	Advertising/Marketing, Scholarship, Admissions, Product Cost, Meeting & Office Supplies, Staff/Student Travel, Misc. expenses, End of Semester/EOY Expenses, Guest Speaker, Activity & General Supplies
994-005	Route333 Activity	Enrollment Fees, Activity Fees, Donations	Advertising/Marketing, Scholarship, Admissions, Product Cost, Meeting & Office Supplies, Staff/Student Travel, Misc. expenses, End of Semester/EOY Expenses, Guest Speaker, District Supplies
994-006	Summer Camp	Enrollment Fees, Activity Fees	Advertising/Marketing, Scholarship, Field Trips & Admissions, Product Cost, Meeting & Office Supplies, Staff/Student Travel, Snacks, Misc. expenses, End of Summer Expenses, Guest Speaker, Activity & General Supplies
994-008	Mobile Book Bus	Donations, Product Sales	Books and Supplies, Advertising/Marketing
994-009	Seniors on the Silo	Donations	Advertising/Marketing, Equipment Rental, Audio-Visual Services, Misc Expenses
994-010	Beautiful Day	Donations	Charitable Contributions
983-001	Foundation of Excellence Grants	Donation	Grant expenses for qualifying Teachers



**Yukon High School  
ACTIVITY FUND  
Revenue Expenditures  
FY 23-24**

ACCT #	ACCOUNT	SOURCE OF REVENUE	AUTHORIZED EXPENDITURES
912	General Refund/ Lost Books/ Summer School	Lost books, fines, deposit for FFA animal pens, student ID's, summer school	Lost book refunds, lock & ID expenses, summer school , refund of deposits of FFA animal pens upon inspection, balance cleared to district
921	Art Class	Fundraiser, student fees, donations	Supplies, workshops, fieldtrips, speakers, misc expenses
922	ACT	Act workshop fees	ACT practice workshop service
923	Band	Course fees, fundraisers, donations, contest entry fees, uniform accessories, instrument use fees, color guard fees, trips	Supplies, instruments, uniform accessories, contest entry fees, clinician fees, workshops, field trips, travel, awards, student incentives, membership fees, instrument repairs, product cost, color guard expenses, banquet expenses, scholarship, misc. expenses
924	Cheerleaders	Fundraiser, little girls clinic fees, car washes, sonic's, community service, tryouts, donations	Supplies, little girls clinic expenses, uniforms, banquet, fees, camp/competition expenses, community service donation, misc expenses, travel
927	DECA	Product sale, donations, dues, store sales, fees, field trips	Conference registration & expenses, supplies, dues, product cost, donation, officer & new member installation, awards, store expenses, misc expenses, field trips, travel
928	Speech & Debate	Product sales, donations, camp fees, banquet, dues	Supplies, State & National dues, awards, performance equipment, product cost, camp fees, misc expenses, travel
929	Drama	Product sale, donations, shirts, banquet, dues	State & National dues, awards, royalties, scripts, performance equipment, costumes, make-up, product cost, guest artist, donations, misc expenses, travel, supplies
933	Transition Center	Product sale, donations, bake sales, fundraiser, donations	Supplies, travel expenses, student incentives, product cost, misc expenses
934	History	Product Sale, fundraiser, donations	Cost of product, luncheons, shirts, misc expenses
935	FFA	Product sale, donations, dues, camp, conference fees, state & national fees, clothing sales, prize money, Travel costs, OYE nominations	Supplies, product cost, dues, clothing cost, state & national convention expenses, community service, donations, PI dinners, travel, OYE nominations, awards, banquet supplies , misc expenses
937	E-Sports New Account	Fundraiser, donations, fees, field trips, travel expenses	Product costs, donations, supplies, field trips, travel expenses, State & Nat'l dues, awards, conference registrations, misc. expenses
936	FCCLA	Product sale, dues, donations, community service	Supplies, Community service & donations, state & national dues, convention expenses, officers installation, product cost, misc expenses
938	Gifted/AP	Fundraiser, fees, donations, AP tests	Supplies, product cost, AP tests, registration fees, competition, workshop speakers, fieldtrips, travel, misc supplies, donations
940	Horticulture	Sale of plants	Plants, bedding materials, classroom dues, expenses for banquet, misc expenses, Supplies/product costs
941	YHS Library	Donations, product sales, book replacements	Product cost, donations, purchase of books, misc expenses, supplies
942	Carpentry	Shop project fees, donations	Product materials, entry fees, misc expenses
943	Yukon Academic Team	Donations, fundraiser, shirts, dues, car washes, bake sales, quiz bowl tournaments	Supplies, shirts, product cost, quiz bowl tournament, nationals expenses, misc expenses
944	Junior Class	Prom tickets, product sale, donatons	Prom expenses, supplies, product cost, misc expenses
945	Laiceps (Special Ed)	Product sale, donations, bake sale	Supplies, travel, Student & Staff incentives, donations, product cost, misc expenses

**Yukon High School  
ACTIVITY FUND  
Revenue Expenditures  
FY 23-24**

947	National Honor Society	Dues/Fees , bake sale, donations	NHS induction, staff appreciation, collars, dues & memberships, supplies, misc expenses, T-shirts, donations, subscription for service hour tracking program,conventionregistration
948	YHS School Spirit	fundraisers, vending commission, donations	Supplies, product costs, guest speakers, incentives, donations, awards, and misc. expenses.
949	POM PON	Little girls clinic, product sale, tryouts, donations	Pom pons, uniforms, camp clothes, little girls clinic expenses, awards, banquet, national expenses, donations, t-shirts, supplies ,misc expenses
950	Psychology Club	Dues, product sale, shirts	Product cost, shirt expenses, donation, luncheons, misc expenses
951	PE	Fundraiser, fees, donations	Supplies, fees, fieldtrips, misc expenses
952	Minority Student Union (MSU)	Fundraiser, fees, donations	Graduation expenses, senior breakfast, senior reception, product cost, donations, supplies, field trips, misc expenses
954	Science	Fundraiser, fees, shirts cost, donations	Fieldtrips, speakers, shirts, student incentives, supplies, equipment purchase & repair, Robotic team supplies & competition entry
955	Senior Class	Product sale, donations, shirts, senior breakfast tickets	Graduation expenses, senior breakfast, senior reception, product cost, donation, misc expenses, supplies
956	Spanish	Fundraiser, fees, donations	Scholarships, speakers, supplies, donations, fieldtrips, product cost, staff & student incentives, misc expenses
957	Student Assistance	Fundraiser, donations, fees, field trips	Product cost, shirts, clothing closet, luncheons, mentoring incentives, speakers, Student/Staff incentives, transportation, misc expenses, supplies
958	Student Council	Fundraiser, donations, fees, ID's student services, 25% sport passes	Speakers, donations, fees, supplies, student & staff incentives, dues, travel, fieldtrips, misc expenses, state & national expenses ,rentals
959	FCCLA	Fundraiser, fees, donations	Dues, fees, donations, speakers, travel, fieldtrips, misc expenses, nationals, supplies
961	Vocal	Product sale, community service, donations, contest fees, trip costs, musical ads	Product cost, performance outfits, travel lodging expenses, clinics, equipment, entry fees, awards, accompanient expenses, musical expenses, misc expenses, supplies
962	Leadership	Donations, fees, student services, fundraiser	Speakers, donations, fees, supplies, scholarship, student & teacher incentives, projects, fieldtrips, donations, state & national expenses, misc expenses
963	M.I.L.L. Week	Donations, fees, student services, fundraiser	Donations, fees, supplies, projects, expenses, donations, misc expenses, product cost, rentals
964	Journalism	Fundraiser, fees, donations, yearbook sales, ads, senior pics	Dues, fees, subscriptions, repairs, student incentives, travel expenses, misc expenses, supplies
965	STEM/TSA	Fundraiser, donations, fees, student services, field trips.travel cost	State & Nat'l Dues, publications, class projects, awards, supplies, field trips, product costs, donations, misc. expenses, conference registrations, travel expenses
966	Equestrian Club	Product sale, dues, donations	Product cost, shirt expenses, donation, luncheons, misc expenses, supplies
967	Partners Club	Fundraiser, donations, fees, student services	Speakers, donations, fees, supplies, student & staff incentives, dues, travel, fieldtrips, misc expenses, rentals, product costs
969	Yukon Reading Council	Dues, product sale, conferences, donations	Author/Illustrator visit expenses, product cost, misc expenses
970	BPA Business Professionals of America	Dues/Fees, fundraiser, donations,product sales	State & national dues, awards, supplies, product cost, field trips, misc expenses, donations,Conference registrations, Travel expenses, equipment, supplies

**Yukon High School  
ACTIVITY FUND  
Revenue Expenditures  
FY 23-24**

982	Principal's Office	Donations, parking stickers, commissions, PSAT, HOSA, Interest, T-shirts, YuCan Club Fees	Faculty workshops & expenses, student trips, staff & student incentives, professional development expenses, donations, supplies & materials, guest speakers, misc expenses, school membership dues, HOSA, equipment purchase & repair, awards, retirement supplies, parking stickers & supplies, EOY activities, PSAT, Scholarship, product costs, YuCan Club Expenses
984	Encouragement	Staff donations	Flowers, Staff incentives, EOY foods, supplies, misc expenses, retirement supplies
991 001	Scholarship/ Acme Fence	Donations	Scholarship to qualifying student
991 002	Scholarship/ Angela Barnard	Donations	Scholarship to qualifying student
991 003	Scholarship/ Athletic Memorial	Donations	Scholarship to qualifying student/ CD/CDARS
991 004	Scholarship/ Gamsjager Meml	Donations	Scholarship to qualifying student/ CD/CDARS
991 005	Scholarship/ Gene Cranfill Meml	Donations	Scholarship to qualifying student/ CD/CDARS
991 006	Scholarship/ FFA Memorial (Glenn Symes)	Donations	Scholarship to qualifying student
991 007	Scholarship/ Janiking	Donations	Scholarship to qualifying student
991 008	Scholarship/ Jay Ameson	Donations	Scholarship to qualifying student
991 009	Scholarship/ Landon Burger Meml	Donations	Scholarship to qualifying student
991 010	Scholarship/ Mathena Energy	Donations	Scholarship to qualifying student
991 011	Scholarship/ Stanley Horn Meml	Donations	Scholarship to qualifying student
991 012	Scholarship/ Stejskal	Donations	Scholarship to qualifying student/ CD/CDARS
991 013	Scholarship/ YHS AMSF	Donations	Scholarship to qualifying student/ CD/CDARS
991 014	Scholarship/ Mazzio's	Donations	Scholarship to qualifying student
991 015	Scholarship/ Hunter Gaines Meml	Donations	Scholarship to qualifying student
991 016	Scholarship/ Matthew J Silva Band Memorial	Donations	Scholarship to qualifying student
991 017	Scholarship/FFA Memorial	Donations	Scholarship to qualifying student
991-018	Scholarship Cora M. Rattle Trust	Donations	Scholarship to qualifying student(s)

## Elementary Activity Fund FY 2023-2024

ACCOUNT	REVENUE	EXPENDITURES
385 Child Nutrition	Student Lunches, Adult Lunches, Ala Carte, Catering, Contract Lunches, Return of Beginning Cash	Lunch Account Refunds, Balance Cleared to General Fund
913 General Fund Clearing – Summer Tuition	Summer School Tuition	Summer School Tuition Refunds, Balance Cleared to District
971 Central Elementary	School Pictures, PSO Fundraisers/Events, Coke Machine Sales, Product Sales, Donations, Field Trip Fees, Student Fees, Charitable Fundraiser , Bingo/Auction, Book Fair	Student & Staff Supplies, Incentives and Equipment, Awards, Entry Fees, Field Trips, Professional Development, Flowers, Building Supplies, Equipment and Services, Cokes, Charitable Donations, PSO Expenses, EOY Expenses, Bingo/Auction, Book Fair, Product Cost, Reimburse General Fund Expense, Fee Reimbursement, Miscellaneous Expenses
972 Myers Elementary	School Pictures, PSO Fundraiser/Events, Coke Machine Sales, Product Sales, Donations, Field Trips Fees, Student Fees, Book Fair, Family Fun Night, Charitable Fundraiser	Student & Staff Supplies, Incentives & Equipment, Awards, Entry Fees, Field Trips, Professional Development, Flowers, Building Supplies, Equipment and Services, Cokes, Charitable Donations, PSO Expenses, EOY Expenses, Family Fun Night. , Book Fair, Home Room Event Expenses, Product Cost, Reimburse General Fund Expense, Fee Reimbursement, Miscellaneous Expenses
973 Parkland Elementary	School Pictures, PSO Fundraiser/Events, Coke Machine Sales, Product Sales, Donations, Field Trip Fees, Student Fees, Recycling, Book Fair, Auction, Charitable Fundraiser	Student & Staff Supplies, Incentives & Equipment, Awards, Entry Fees, Field Trips, Professional Development, Flowers, Building Supplies, Equipment and Services, Cokes, Charitable Donations, PSO Expenses, EOY Expenses, Book Fair, Auction, Product Cost, Reimburse General Fund Expense, Fee Reimbursement, Miscellaneous Expenses
974 Ranchwood Elementary	School Pictures, PTO Fundraiser/Events, Coke Machine Sales, Product Sales, Donations, Field Trip Fees, Student Fees, Recycling, Book Fair, Charitable Fundraiser	Student, Parent & Staff Supplies, Incentives & Equipment, Awards, Entry Fees, Field Trips, Professional Development, Flowers, Building Supplies, Equipment and Services, Cokes, Charitable Donations, PTO Expenses, EOY Expenses, Book Fair, Product Cost, Reimburse General Fund Expense, Fee Reimbursement, Miscellaneous Expenses
975 Shedeck Elementary	School Pictures, PTO Fundraiser/Events, Coke Machine Sales, Product Sales, Donations, Field Trip Fees, Student Fees, Book Fair, Charitable Fundraiser	Student & Staff Supplies, Incentives & Equipment, Awards, Entry Fees, Field Trips, Professional Development, Flowers, Building Supplies, Equipment and Services, Cokes, Charitable Donations, PTO Expenses, EOY Expenses, Book Fair, Product Cost, Reimburse General Fund Expense, Fee Reimbursement, Miscellaneous Expenses

976 Skyview Elementary	School Pictures, PTO Fundraiser/Events, Bingo, Silent Auction, Coke Machine Sales, Product Sales, Donations, Field Trip Fees, Student Fees, Book Fair, Charitable Fundraiser, Sunshine Fees	Student & Staff Supplies, Incentives & Equipment, Awards, Entry Fees, Field Trips, Professional Development, Sunshine Supplies, Building Supplies, Equipment and Services, Cokes, Charitable Donations, PTO Expenses, Bingo, Silent Auction, EOY Expenses, Book Fair, Special Olympics, Product Cost, Reimburse General Fund Expense, Fee Reimbursement, Miscellaneous Expenses
977 Surrey Hills Elementary	School Pictures, PTA Fundraiser/Events, Coke Machine Sales, Product Sales, Donations, Field Trip Fees, Student Fees, Book Fair, Charitable Fundraiser, Special Olympics, Sunshine Fees	Student & Staff Supplies, Incentives & Equipment, Awards, Entry Fees, Field Trips, Professional Development, Sunshine Supplies, Building Supplies, Equipment and Services, Cokes, Charitable Donations, EOY Expenses, Book Fair, Special Olympics, Product Cost, Reimburse General Fund Expense, Fee Reimbursement, Miscellaneous Expenses
978 Independence Intermediate	School Pictures, PTO Fundraiser/Events, Coke Machine Sales, Product Sales, Donations, Field Trip Fees, Student Activity/ Club Fees, Book Fair, Charitable Fundraiser	Student & Staff Supplies, Incentives & Equipment, Awards, Entry Fees, Field Trips, Professional Development, Flowers, Building Supplies, Equipment and Services, Cokes, Special Olympics, Charitable Donations, PSO Expenses, EOY Expenses, Book Fair, Product Cost, Reimburse General Fund Expense, Fee Reimbursement, Miscellaneous Expenses
979 Lakeview Intermediate	School Pictures, PTO Fundraiser/Events, Coke Machine Sales, Product Sales, Donations, Field Trip Fees, Student Activity/ Club Fees, Book Fair, Charitable Fundraiser	Student & Staff Supplies, Incentives & Equipment, Awards, Entry Fees, Field Trips, Professional Development, Flowers, Building Supplies, Equipment and Services, Cokes, Special Olympics, Charitable Donations, PTO Expenses, EOY Expenses, Book Fair, Product Cost, Reimburse General Fund Expense, Fee Reimbursement, Miscellaneous Expenses
980 Redstone Intermediate	School Pictures, PTO Fundraiser/Events, Coke Machine Sales, Product Sales, Donations, Field Trip Fees, Student Activity/ Club Fees, Book Fair, Charitable Fundraiser, Recycling	Student & Staff Supplies, Incentives & Equipment, Awards, Entry Fees, Field Trips, Professional Development, Flowers, Building Supplies, Equipment and Services, Cokes, Special Olympics, Charitable Donations, PTO Expenses, EOY Expenses, Book Fair, Product Cost, Reimburse General Fund Expense, Fee Reimbursement, Miscellaneous Expenses
985 Helping Hands	Donations, Product Sales	Product Cost, Reimburse General Fund Expense, H.H Volunteer & Miller Mentor Program Supplies, Meeting Supplies, Miscellaneous Expenses, Vision Screening Equipment & Supplies, Volunteer Service Programs Supplies, Incentives & Equipment, Volunteer Appreciation Brunch
986 Santa's Friends	Donations	Expenses for Needy Children and Their Families During the School Year & Christmas

989 Administration	Coke Machine Sales, Corporate and Local Donations, Product Sales, Surplus Equipment Sales, Student Fees, Auction/Raffle, Yale Fundraisers, Rental Deposit, Interest, Hospitality Fees, Site Event Fees, Commission, Rent	Coke Machine Supplies, Product Cost, Coffee, Lounge & Meeting Supplies, Employee incentive for payroll deduct college savings plan enrollment, End of Year Celebrations and Expenses, District Wide Programs, Student & Staff Incentives (to include recognition of staff newborns) & Supplies, Technology Supplies & Repairs, Flowers, Travel Expenses, Refund Rental Deposit, Registration Fees, Charitable Donations, YALE Fundraiser, Reimburse General Fund Expense, District Team Incentives, Yale Team Incentives, Fee Reimbursement, Miscellaneous Expenses
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## FY 23-24 Athletics Revenue Expenditures

ACCT #	ACCOUNT	SOURCE OF REVENUE	AUTHORIZED EXPENDITURES
811	General Fund Clearing	Facility Rent & Gate Proceeds	Refunds, Clearing to District
819	Athletics	Product sales, 75% sport passes, gate receipts, season tickets, OSSAA, summer leagues, donations, fees, signage, band concessions & poster advertising	Supplies, Officials, coaching & scouting expenses, awards, travel expenses, uniforms, summer camps, equipment, entry fees, hospitality room, conference dues & memberships, maintenance, capital improvement & misc expenses, OSSAA, supplies

MIDDLE SCHOOL ACTIVITY FUND  
Balance Transfer Request

Date: 6/21/23

FROM:

ACCOUNT NAME: Martin Gym Account

ACCOUNT NUMBER: 848003

Amount: \$15.21

TO:

ACCOUNT NAME: Principals Account

ACCOUNT NUMBER: 881001

REASON FOR TRANSFER: closing this account.

Principal: [Signature]

Director: [Signature]

Superintendent: [Signature]

Board of Education: \_\_\_\_\_



Item	Quantity	Reason
Ether Net Cords	18	Not Needed
Coax Cables	7	Not Needed
RCA Cords	40	Not Needed
Dazzle Converter & Remote	1	Broken
VGA Cables	14	Not Needed
Flat Screen Monitor	2	Not Needed
CPU	2	Not Needed
Mouse	2	Not Needed
Keyboard	2	Not Needed
Heavey Duty Fog Machines	2	Not Needed
DVD Player RCA Connetions	1	Not Needed
Belkin Backup Power Source	1	Not Needed
Moniter Speakers	7	Not Needed
Walkie Talkies	10	Broken/Not Needed
Wireless Lapel Mics	5	Broken
Reciever & Case	1	Not Needed
I pad	1	Wireless not working
7'x10' Prjection Screen Frame & Case	1	No Screen
6' Cable Cover	2	Not Needed
Random Cables and Connectors	40	Not Needed
White Macbook	1	Not Needed

CURRICULUM Surplus Item Spreadsheet			YPS Library/Media	
Item Scu # or ISBN #	Title of Book or Name of Resource	# of items	Site	Reason for Surplus
ISBN: 0-698-11894-4	Comet's nine lives	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-06-444059-1	Frog and Toad all year	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-0-06-236742-6	My weird school goes to the museum	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-06-093547-2 (pb)	Old Yeller	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-14-240403-9	Skippyjon Jones	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-0-425-28892-4	Skippyjon Jones class action	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-1-60686-418-0 (	Skippyjon Jones in mummy trouble	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-14-240749-6	Skippyjon Jones in the dog house	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-0-525-47965-9 (	Skippyjon Jones-- lost in spice	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-15-269954-6	Smoky night	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-0-06-236743-3	Talent show mix-up	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-0-06-236749-5	Teamwork trouble	1	LIS	Outdated/damaged/redundancy/non-relevance
LCCN: 66-30699 //r944	Adventures of Huckleberry Finn	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-679-88931-0 (pbk)	Junie B. Jones is a beauty shop guy	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-395-79755-1 (hard	Martha blah blah	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-380-73150-9	Wayside School is falling down	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-689-81360-0	The amber cat	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-448-40063-4	Anne of Avonlea : an Anne of Green Gables story	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-87923-783-X	Anne of Green Gables	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-1-77108-407-9	Anne of the island	1	LIS	Outdated/damaged/redundancy/non-relevance
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ISBN: 978-0-439-84680-6	The stonekeeper	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-1-42318364-8	Percy Jackson's Greek gods	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-1-42318364-8	Percy Jackson's Greek gods	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-1-33813927-3	Making friends : back to the drawing board	1	LIS	Outdated/damaged/redundancy/non-relevance
LCCN: 82-12394	The lonely ghost	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-0-8109-8391-5	Diary of a wimpy kid : dog days	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-1-33853563-1	Dog Man. Grime and punishment	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-374-31230-3	The cave	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-0-545-34923-9	The dragonet prophecy	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 1-33813437-X	The silver eyes	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-0-06-236713-6	Sunrise	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-1-42159544-3	The complete pokemon pocket guide : #246-491 Larvitar to Darkrai	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-0-375-83403-5	Junie B., first grader : aloha-ha-ha!	1	LIS	Outdated/damaged/redundancy/non-relevance
LCCN: 79-92744	A Pocket for Corduroy	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-06-028682-2	Biscuit goes to school	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 0-525-46930-3	Superfudge	1	LIS	Outdated/damaged/redundancy/non-relevance
ISBN: 978-1-30291478-3	Straight out of Brooklyn	1	LIS	Outdated/damaged/redundancy/non-relevance



















**Yukon 2023-2024 Compensation Schedule**  
**BACHELORS**



(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
Step	Base Salary	Additional Salary (TRS Credit)	Employer Paid Retirement	Vision & Life Insurance	Total District Compensation	Cash In Lieu of Insurance	OR Flexible Benefit Allowance
0	45,525	60.15	3,376.51	133.44	49,095.10	836.52	7,683.36
1	45,825	103.41	3,355.83	133.44	49,417.68	836.52	7,683.36
2	46,125	145.65	3,336.17	133.44	49,740.26	836.52	7,683.36
3	46,605	188.15	3,329.80	133.44	50,256.39	836.52	7,683.36
4	47,085	233.33	3,320.75	133.44	50,772.52	836.52	7,683.36
5	48,565	278.76	3,386.71	133.44	52,363.91	836.52	7,683.36
6	49,045	325.26	3,376.34	133.44	52,880.04	836.52	7,683.36
7	49,525	372.82	3,364.91	133.44	53,396.17	836.52	7,683.36
8	50,005	421.44	3,352.42	133.44	53,912.30	836.52	7,683.36
9	50,545	471.12	3,343.39	133.44	54,492.95	836.52	7,683.36
10	52,085	521.87	3,408.55	133.44	56,148.86	836.52	7,683.36
11	52,685	573.67	3,401.91	133.44	56,794.02	836.52	7,683.36
12	53,285	626.54	3,394.20	133.44	57,439.18	836.52	7,683.36
13	53,885	680.48	3,385.42	133.44	58,084.34	836.52	7,683.36
14	54,485	735.47	3,375.60	133.44	58,729.51	836.52	7,683.36
15	56,085	791.53	3,439.97	133.44	60,449.94	836.52	7,683.36
16	56,685	848.65	3,428.01	133.44	61,095.10	836.52	7,683.36
17	57,285	906.83	3,414.99	133.44	61,740.26	836.52	7,683.36
18	57,885	966.07	3,400.91	133.44	62,385.42	836.52	7,683.36
19	58,485	1,026.38	3,385.76	133.44	63,030.58	836.52	7,683.36
20	59,085	1,087.75	3,369.55	133.44	63,675.74	836.52	7,683.36
21	59,685	1,150.18	3,352.28	133.44	64,320.90	836.52	7,683.36
22	60,285	1,213.68	3,333.94	133.44	64,966.06	836.52	7,683.36
23	60,885	1,278.23	3,314.56	133.44	65,611.23	836.52	7,683.36
24	61,485	1,343.85	3,294.10	133.44	66,256.39	836.52	7,683.36
25	62,265	1,410.53	3,286.13	133.44	67,095.10	836.52	7,683.36
26	63,465	1,410.53	3,376.45	133.44	68,385.42	836.52	7,683.36
27	64,065	1,410.53	3,421.61	133.44	69,030.58	836.52	7,683.36
28	64,665	1,410.53	3,466.77	133.44	69,675.74	836.52	7,683.36
29	65,265	1,410.53	3,511.93	133.44	70,320.90	836.52	7,683.36
30	65,805	1,410.53	3,552.58	133.44	70,901.55	836.52	7,683.36
31	66,345	1,410.53	3,593.22	133.44	71,482.19	836.52	7,683.36
32	66,885	1,410.53	3,633.87	133.44	72,062.84	836.52	7,683.36
33	67,425	1,410.53	3,674.51	133.44	72,643.48	836.52	7,683.36
34	67,965	1,410.53	3,715.16	133.44	73,224.13	836.52	7,683.36
35	68,505	1,410.53	3,755.80	133.44	73,804.77	836.52	7,683.36
36	69,045	1,410.53	3,796.45	133.44	74,385.42	836.52	7,683.36
37	69,645	1,410.53	3,841.61	133.44	75,030.58	836.52	7,683.36
38	70,305	1,410.53	3,891.29	133.44	75,740.26	836.52	7,683.36
39	71,025	1,410.53	3,945.48	133.44	76,514.45	836.52	7,683.36
40	71,697	1,410.53	3,996.06	133.44	77,237.03	836.52	7,683.36
41	72,369	1,410.53	4,046.64	133.44	77,959.61	836.52	7,683.36
42	73,041	1,410.53	4,097.22	133.44	78,682.19	836.52	7,683.36
43	73,713	1,410.53	4,147.80	133.44	79,404.77	836.52	7,683.36
44	74,385	1,410.53	4,198.38	133.44	80,127.35	836.52	7,683.36
45	75,057	1,410.53	4,248.97	133.44	80,849.94	836.52	7,683.36
46	75,729	1,410.53	4,299.55	133.44	81,572.52	836.52	7,683.36
47	75,729	1,410.53	4,299.55	133.44	81,572.52	836.52	7,683.36
48	75,729	1,410.53	4,299.55	133.44	81,572.52	836.52	7,683.36
49	75,729	1,410.53	4,299.55	133.44	81,572.52	836.52	7,683.36
50	75,729	1,410.53	4,299.55	133.44	81,572.52	836.52	7,683.36

- (A) Step Salary placement level
- (B) Base Salary Negotiated salary level
- (C) Additional Salary (TRS Credit) Statutory required payment to certified staff as additional compensation
- (D) Employer Paid Retirement 7% of Total Compensation (F) less Additional Salary (TRS Credit) (C)
- (E) Vision & Life Insurance Employer paid vision insurance + \$10,000 life insurance
- (F) Total District Compensation Sum of (B) through (E)
- (G) Cash In Lieu of Insurance Flexible Benefit Allowance (FBA) - Teachers not enrolled in the State's Health Insurance Plan
- (H) Flexible Benefit Allowance Flexible Benefit for major medical coverage (\$640.28 per month until Dec 31, 2023 / \$640.28 after Jan 1, 2024)



### Yukon 2023-2024 Compensation Schedule



#### MASTERS

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
Step	Base Salary	Additional Salary (TRS Credit)	Employer Paid Retirement	Vision & Life Insurance	Total District Compensation	Cash In Lieu of Insurance	OR Flexible Benefit Allowance
0	46,845	60.15	3,475.86	133.44	50,514.45	836.52	7,683.36
1	47,217	103.41	3,460.60	133.44	50,914.45	836.52	7,683.36
2	47,589	145.65	3,446.36	133.44	51,314.45	836.52	7,683.36
3	48,069	188.15	3,439.99	133.44	51,830.58	836.52	7,683.36
4	48,549	233.33	3,430.94	133.44	52,346.71	836.52	7,683.36
5	50,029	278.76	3,496.91	133.44	53,938.11	836.52	7,683.36
6	50,509	325.26	3,486.54	133.44	54,454.24	836.52	7,683.36
7	50,989	372.82	3,475.11	133.44	54,970.37	836.52	7,683.36
8	51,469	421.44	3,462.61	133.44	55,486.49	836.52	7,683.36
9	52,021	471.12	3,454.48	133.44	56,080.04	836.52	7,683.36
10	53,573	521.87	3,520.55	133.44	57,748.86	836.52	7,683.36
11	54,185	573.67	3,514.81	133.44	58,406.92	836.52	7,683.36
12	54,797	626.54	3,508.01	133.44	59,064.99	836.52	7,683.36
13	55,409	680.48	3,500.13	133.44	59,723.05	836.52	7,683.36
14	56,021	735.47	3,491.21	133.44	60,381.12	836.52	7,683.36
15	57,633	791.53	3,556.48	133.44	62,114.45	836.52	7,683.36
16	58,245	848.65	3,545.43	133.44	62,772.52	836.52	7,683.36
17	58,857	906.83	3,533.31	133.44	63,430.58	836.52	7,683.36
18	59,469	966.07	3,520.14	133.44	64,088.65	836.52	7,683.36
19	60,081	1,026.38	3,505.89	133.44	64,746.71	836.52	7,683.36
20	60,693	1,087.75	3,490.58	133.44	65,404.77	836.52	7,683.36
21	61,305	1,150.18	3,474.22	133.44	66,062.84	836.52	7,683.36
22	61,917	1,213.68	3,456.78	133.44	66,720.90	836.52	7,683.36
23	62,529	1,278.23	3,438.30	133.44	67,378.97	836.52	7,683.36
24	63,141	1,343.85	3,418.74	133.44	68,037.03	836.52	7,683.36
25	63,933	1,410.53	3,411.68	133.44	68,888.65	836.52	7,683.36
26	65,145	1,410.53	3,502.90	133.44	70,191.87	836.52	7,683.36
27	65,769	1,410.53	3,549.87	133.44	70,862.84	836.52	7,683.36
28	66,393	1,410.53	3,596.84	133.44	71,533.81	836.52	7,683.36
29	67,017	1,410.53	3,643.80	133.44	72,204.77	836.52	7,683.36
30	67,653	1,410.53	3,691.68	133.44	72,888.65	836.52	7,683.36
31	68,289	1,410.53	3,739.55	133.44	73,572.52	836.52	7,683.36
32	68,925	1,410.53	3,787.42	133.44	74,256.39	836.52	7,683.36
33	69,561	1,410.53	3,835.29	133.44	74,940.26	836.52	7,683.36
34	70,197	1,410.53	3,883.16	133.44	75,624.13	836.52	7,683.36
35	70,833	1,410.53	3,931.03	133.44	76,308.00	836.52	7,683.36
36	71,469	1,410.53	3,978.90	133.44	76,991.87	836.52	7,683.36
37	72,177	1,410.53	4,032.19	133.44	77,753.16	836.52	7,683.36
38	72,909	1,410.53	4,087.29	133.44	78,540.26	836.52	7,683.36
39	73,677	1,410.53	4,145.09	133.44	79,366.06	836.52	7,683.36
40	74,397	1,410.53	4,199.29	133.44	80,140.26	836.52	7,683.36
41	75,117	1,410.53	4,253.48	133.44	80,914.45	836.52	7,683.36
42	75,837	1,410.53	4,307.68	133.44	81,688.65	836.52	7,683.36
43	76,557	1,410.53	4,361.87	133.44	82,462.84	836.52	7,683.36
44	77,277	1,410.53	4,416.06	133.44	83,237.03	836.52	7,683.36
45	77,997	1,410.53	4,470.26	133.44	84,011.23	836.52	7,683.36
46	78,717	1,410.53	4,524.45	133.44	84,785.42	836.52	7,683.36
47	78,717	1,410.53	4,524.45	133.44	84,785.42	836.52	7,683.36
48	78,717	1,410.53	4,524.45	133.44	84,785.42	836.52	7,683.36
49	78,717	1,410.53	4,524.45	133.44	84,785.42	836.52	7,683.36
50	78,717	1,410.53	4,524.45	133.44	84,785.42	836.52	7,683.36

(A)	Step	Salary placement level
(B)	Base Salary	Negotiated salary level
(C)	Additional Salary (TRS Credit)	Statutory required payment to certified staff as additional compensation
(D)	Employer Paid Retirement	7% of Total Compensation (F) less Additional Salary (TRS Credit) (C)
(E)	Vision & Life Insurance	Employer paid vision insurance + \$10,000 life insurance
(F)	Total District Compensation	Sum of (B) through (E)
(G)	Cash In Lieu of Insurance	Flexible Benefit Allowance (FBA) - Teachers not enrolled in the State's Health Insurance Plan
(H)	Flexible Benefit Allowance	Flexible Benefit for major medical coverage (\$640.28 per month until Dec 31, 2023 / \$640.28 after Jan 1, 2024)



**Yukon 2023-2024 Compensation Schedule**  
**DOCTORATE**



(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
Step	Base Salary	Additional Salary (TRS Credit)	Employer Paid Retirement	Vision & Life Insurance	Total District Compensation	Cash In Lieu of Insurance	OR Flexible Benefit Allowance
0	48,165	60.15	3,575.22	133.44	51,933.81	836.52	7,683.36
1	48,537	103.41	3,559.96	133.44	52,333.81	836.52	7,683.36
2	49,049	145.65	3,556.25	133.44	52,884.34	836.52	7,683.36
3	49,541	188.15	3,550.79	133.44	53,413.38	836.52	7,683.36
4	50,033	233.33	3,542.64	133.44	53,942.41	836.52	7,683.36
5	51,525	278.76	3,609.51	133.44	55,546.71	836.52	7,683.36
6	52,017	325.26	3,600.04	133.44	56,075.74	836.52	7,683.36
7	52,509	372.82	3,589.51	133.44	56,604.77	836.52	7,683.36
8	53,001	421.44	3,577.93	133.44	57,133.81	836.52	7,683.36
9	53,553	471.12	3,569.79	133.44	57,727.35	836.52	7,683.36
10	55,105	521.87	3,635.86	133.44	59,396.17	836.52	7,683.36
11	55,753	573.67	3,632.84	133.44	60,092.95	836.52	7,683.36
12	56,401	626.54	3,628.74	133.44	60,789.72	836.52	7,683.36
13	57,049	680.48	3,623.57	133.44	61,486.49	836.52	7,683.36
14	57,697	735.47	3,617.36	133.44	62,183.27	836.52	7,683.36
15	59,345	791.53	3,685.34	133.44	63,955.31	836.52	7,683.36
16	59,993	848.65	3,677.00	133.44	64,652.09	836.52	7,683.36
17	60,641	906.83	3,667.59	133.44	65,348.86	836.52	7,683.36
18	61,289	966.07	3,657.12	133.44	66,045.63	836.52	7,683.36
19	61,937	1,026.38	3,645.59	133.44	66,742.41	836.52	7,683.36
20	62,585	1,087.75	3,632.99	133.44	67,439.18	836.52	7,683.36
21	63,233	1,150.18	3,619.34	133.44	68,135.96	836.52	7,683.36
22	63,881	1,213.68	3,604.61	133.44	68,832.73	836.52	7,683.36
23	64,529	1,278.23	3,588.84	133.44	69,529.51	836.52	7,683.36
24	65,177	1,343.85	3,571.99	133.44	70,226.28	836.52	7,683.36
25	65,969	1,410.53	3,564.92	133.44	71,077.89	836.52	7,683.36
26	67,205	1,410.53	3,657.95	133.44	72,406.92	836.52	7,683.36
27	67,865	1,410.53	3,707.63	133.44	73,116.60	836.52	7,683.36
28	68,525	1,410.53	3,757.31	133.44	73,826.28	836.52	7,683.36
29	69,185	1,410.53	3,806.99	133.44	74,535.96	836.52	7,683.36
30	69,845	1,410.53	3,856.66	133.44	75,245.63	836.52	7,683.36
31	70,505	1,410.53	3,906.34	133.44	75,955.31	836.52	7,683.36
32	71,165	1,410.53	3,956.02	133.44	76,664.99	836.52	7,683.36
33	71,825	1,410.53	4,005.70	133.44	77,374.67	836.52	7,683.36
34	72,485	1,410.53	4,055.37	133.44	78,084.34	836.52	7,683.36
35	73,145	1,410.53	4,105.05	133.44	78,794.02	836.52	7,683.36
36	73,805	1,410.53	4,154.73	133.44	79,503.70	836.52	7,683.36
37	74,573	1,410.53	4,212.54	133.44	80,329.51	836.52	7,683.36
38	75,353	1,410.53	4,271.25	133.44	81,168.22	836.52	7,683.36
39	76,133	1,410.53	4,329.95	133.44	82,006.92	836.52	7,683.36
40	76,913	1,410.53	4,388.66	133.44	82,845.63	836.52	7,683.36
41	77,693	1,410.53	4,447.37	133.44	83,684.34	836.52	7,683.36
42	78,473	1,410.53	4,506.08	133.44	84,523.05	836.52	7,683.36
43	79,253	1,410.53	4,564.79	133.44	85,361.76	836.52	7,683.36
44	80,033	1,410.53	4,623.50	133.44	86,200.47	836.52	7,683.36
45	80,813	1,410.53	4,682.21	133.44	87,039.18	836.52	7,683.36
46	81,593	1,410.53	4,740.92	133.44	87,877.89	836.52	7,683.36
47	81,593	1,410.53	4,740.92	133.44	87,877.89	836.52	7,683.36
48	81,593	1,410.53	4,740.92	133.44	87,877.89	836.52	7,683.36
49	81,593	1,410.53	4,740.92	133.44	87,877.89	836.52	7,683.36
50	81,593	1,410.53	4,740.92	133.44	87,877.89	836.52	7,683.36

(A)	Step	Salary placement level
(B)	Base Salary	Negotiated salary level
(C)	Additional Salary (TRS Credit)	Statutory required payment to certified staff as additional compensation
(D)	Employer Paid Retirement	7% of Total Compensation (F) less Additional Salary (TRS Credit) (C)
(E)	Vision & Life Insurance	Employer paid vision insurance + \$10,000 life insurance
(F)	Total District Compensation	Sum of (B) through (E)
(G)	Cash In Lieu of Insurance	Flexible Benefit Allowance (FBA) - Teachers not enrolled in the State's Health Insurance Plan
(H)	Flexible Benefit Allowance	Flexible Benefit for major medical coverage (\$640.28 per month until Dec 31, 2023 / \$640.28 after Jan 1, 2024)



# STUDENT PARENT HANDBOOK

2023-2024



The **Yukon Public Schools Student/Parent Handbook** contains policies and procedures of the District. Questions about the handbook should be directed to the building principal of the school your child attends. Copies of the **Yukon Public Schools Board of Education Policies and Administrative Regulations** are available online and at the Administration Building. **Student/Parent Handbooks** are available at the Yukon Enrollment Center located at 1000 Yukon Avenue in the Yukon Service Center.

## **ADMINISTRATION**

Dr. Jason Simeroth  
Superintendent

Diana Lebsack  
Assistant Superintendent  
Human Resources

Desarae Witmer  
Assistant Superintendent  
Curriculum and Instruction

Mark Lebsack  
Chief Operations officer

Lance Haggard  
Executive Director of  
Elementary

Adam Jewell  
Executive Director of  
Secondary

Jim Fenrick  
Chief Financial Officer  
Business Finance

Mike Workman  
Director of Maintenance

Amy Beams  
Executive Director of  
Special Services

Jason McDaniel  
Executive Director & CIO  
Technology & Info. Services

Brian Hinson  
District Athletic Director

Michelle Ankrom  
District Assistant Athletic  
Director of Female Sports

D'Lynne McDaniel  
Director of Community  
Education

Chuck Thomas  
Sodexo  
Director of Child Nutrition

Christy Clemons  
Director of Transportation

Caleb Tribble  
Assistant Director of  
Transportation

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Leonard Wells  
Deputy Clerk

Jeff Behymer  
Member

## **YUKON PUBLIC SCHOOLS CALL TO ACTION**

Yukon Public Schools will empower learners to be self-sustaining, successful contributors, to life and the global community.

### **DISCLAIMER**

The policies and regulations of the Yukon Public School's Board of Education, or any changes to the Board policies and regulations after the printing of this guide supersedes all information provided in this handbook. Please confirm current policies on the YPS website.

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## **EQUAL OPPORTUNITIES—TITLE IX POLICY NOTIFICATION**

It is the policy of the District to provide equal opportunities to otherwise qualified handicapped individuals and to all individuals without regard to race, color, national origin, disability, sexual orientation or age. This includes, but is not limited to, admissions, access to and treatment in educational services, financial aid and employment. Inquiries concerning the application of this policy may be referred to the Section 504/Title II Coordinator, Special Services Department, 600 Maple, Yukon, Oklahoma 73099; 405-354-2587; or the Assistant Superintendent of Human Resources, 600 Maple, Yukon, Oklahoma 73099; 405-354-2587.

**Activities:** No person shall, on the basis of gender, be excluded from participation in, be denied benefits of, or be treated differently from another person in any interscholastic club or intramural athletics offered by a school. This regulation shall not apply to those activities where performance skills are the primary criteria for selection. Separate teams may be operated where and when: 1) Selection for such teams is based on competitive skill; and 2) The activity involved is a contact sport (including, but not limited to, wrestling, football, soccer, baseball and basketball). Programs and activities provide equal access to Boy Scouts and other designated youth groups. Please contact the Compliance Officer(s) with inquiries regarding nondiscrimination policies. The contact information is listed below.

**Grievance Procedure:** The District complies with the Civil Rights Laws (Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Title II of the Americans with Disabilities Act, the Age Discrimination in Employment Act, and Section 504 of the Rehabilitation Act of 1973) in assuring the students, parents, and employees of the District that the District does not discriminate on the basis of race, color, sex, national origin, disability, religion, or age. The Superintendent is designated by the Board to coordinate the District's efforts to comply with this assurance. **The Assistant Superintendent(s) is/are designated as the Compliance Officers and may be reached at 600 Maple Street, Yukon, OK 73099-2533, (405) 354-2587.**

**Pre-filing Procedures:** Prior to the filing of a written complaint, the Complainant is encouraged to visit with the Compliance Officer to make a reasonable effort to informally resolve the problem or complaint.

See Board Policy DAA and EGG for complete information.

## **NOTIFICATION OF RIGHTS UNDER FERPA for Elementary and Secondary Schools**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Yukon Public School District receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
3. Parents or eligible students who wish to ask the school to amend a record should write to the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
4. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

5. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of P11 from educational records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.
6. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.
7. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Yukon Public Schools to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
 U.S. Department of Education  
 400 Maryland Avenue, SW  
 Washington, DC 20202

See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of P11 from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures.

**The Uninterrupted Scholars Act** Public Law 112-278, allows schools to disclose P11 from the education records of a student without obtaining prior written consent of the parents or the eligible student. This includes P11 from records of students in foster care placement, an agency caseworker, or other representative of a local child welfare agency or tribal organization when such agency is legally responsible for the care and protection of the student.

To other school officials, including teachers, within the educational agency or institution that the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1)(a)(1)(i)(B)(2) are met. [(§99.31(a)(1))

- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. [§99.31(a)(2)]
- To authorized representatives of the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal or State supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of P11 to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. [(§99.31(a)(4))

- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve , prior to adjudication, the student whose records were released, subject to §99.38. [(§99.31(a)(5)]
- To organizations conducting studies for, or on behalf of the school in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. [(§99.31(a)(6)]

## **NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)**

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)-
  1. Political affiliations or beliefs of the student or student’s parent;
  2. Mental or psychological problems of the student or student’s family;
  3. Sex behavior or attitudes;
  4. Illegal, antisocial, self-incriminating, or demeaning behavior;
  5. Critical appraisals of others with whom respondents have close family relationships;
  6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
  7. Religious practices, affiliations, or beliefs of the student or parents; or
  8. Income, other than as required by law to determine program eligibility.
- Receive notice and an opportunity to opt a student out of -
  1. Any other protected information survey, regardless of funding;
  2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
  3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- Inspect, upon request and before administration or use -
  1. Protected information surveys of students;
  2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
  3. Instructional material used as part of the education curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State Law.

Yukon School District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Yukon School District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by the Department of Education.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW - Washington, DC 20202

## **AHERA NOTIFICATION**

The Asbestos Hazard Emergency Response Act of 1986 (AHERA) requires the inspection of all school buildings for asbestos. YPS has complied with this act. A management plan documenting these inspections is on file for public review. Upon request, you may view the plan which is located at the YPS Administration Building. We will annually notify all parents, teachers, and other employees by posting this notice. Additionally, information regarding any asbestos related activities; planned or in progress, will be disseminated by posting a notice or using hand out bulletins, flyers, and/or using newspaper public notice statements.

## **SCHOOL CLOSING**

If school is to be closed due to weather or other unexpected reasons, it will be announced on radio and television, by telephone via School Messenger, and posted on the District website [www.yukonps.com](http://www.yukonps.com). Please check these communications and do not call school officials. Many times a decision cannot be made until early morning of the school day in question.

## **LOCKDOWN PROCEDURES**

Traditionally, YPS students and staff have been instructed and drilled on fire and tornado emergencies. In the last five years, schools have added new procedures on lockdowns and hazardous materials. Working in close collaboration with the Yukon Police Department, Yukon Fire Department, state crisis management personnel and public health officials; all Yukon Public School facilities have been evaluated for safety and hazards. All have developed plans for coping with a variety of emergency response situations. These plans involve efforts to protect all students while they are at school.

Furthermore, each site has staff members trained in basic first aid and CPR. The actions taken during any type of emergency situation depend a great deal on the specifics of the incident. For example, one or more schools may evacuate, lockdown, or initiate a shelter-in-place response; according to the nature of the threat. The main objective is the protection of the students and staff members. School administrators have a variety of "tools" to use and have received training on how to work with each of these. The ability to remain flexible is a key component of each school's plan and of district preparations. Additionally, Yukon Public Schools would follow the direction of public safety officials.

Parents should know that access to schools during any incident might be restricted for a variety of reasons beyond our control. In such instances, parents should remain aware of public notices on the radio, telephone via School Messenger, television, and the internet about emergency procedures and updates. In any case, student and staff safety is our first priority. All procedures are designed for their protection.

In the event of a hazmat or world crisis, the Yukon Police would break into our cable television, radios, or local television stations to notify the community that "Yukon Schools are in a Lockdown Mode". If school sites are unable to take phone calls from parents during one of these lockdowns, communications would be with the Yukon Administration Office (405)354-2587 or emergency authorities. However, please be mindful when calling to check on the status of a lockdown; phone lines need to remain open during any emergencies.

Parents should be advised that during the first hours of the lockdown, their children may be safer remaining at the school rather than leaving the building with the possibility of exposure to the dangerous elements in the air. Your children would be placed in a sealed relocation area inside the building. Neither the school nor parents would want the children, teacher, or staff exposed to harmful agents caused by the opening of this sealed relocation area. Parents are asked to cooperate for the health and safety of all. If you have questions about YPS safety and support responses, please contact your principal. Everyone in the school district will continue to work to make all of our schools safe and secure.

## **PROFESSIONAL QUALIFICATIONS PARENTAL RIGHT TO KNOW**

Parents have the right to request and receive information on the professional qualifications of their children's classroom teachers, including whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; whether the teacher is teaching under an emergency license or waiver through which the State qualifications or licensing criteria have been waived; the baccalaureate degree major of the teacher and any other graduate

certification or degree held by the teacher, and the field or discipline of the certification or degree; and whether the child is provided services by paraprofessionals and, if so, their qualifications. Additionally, the District shall provide each parent timely notice that the parent's child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

### **VERIFICATION OF RESIDENCE**

Students within the Yukon School District may be required at any time to show verification of residence. Examples would be a lease agreement, a current utility bill, and/or real estate contract showing your name and address. Along with the above listed items, you may be required to provide a letter from the property manager and/or landlord. The Superintendent or his/her designee shall make final decisions on any questionable residency issues. Those disagreeing with the determination by the administration will be allowed to appeal a residency dispute in accordance with district policy.

### **SOLICITATION/FUNDRAISING/ADVERTISING**

Students, school personnel, and school facilities may not be used for advertising, distributing printed materials, taking contributions, selling, soliciting funds, fundraising, or promoting the interests of any non-school agency, organization, or individual without prior approval of the Superintendent or his designee. Approved school fundraising will not involve door-to-door selling by students.

### **DISTRIBUTION OF MATERIALS ON CAMPUS**

Distribution of materials of any kind (other than those being distributed by the school) are not to disrupt the educational process in any way and must meet guidelines as established by the state and federal court systems. All posted items must be approved in advance by the building administration. Most material will be placed on a distribution table where parents and students can elect to pick up. Any material distributed or provided for distribution does not necessarily reflect the opinions of Yukon Public Schools.

### **VOLUNTEERS - BACKGROUND CHECKS**

YPS will require a background check on all parents, guardians, or other responsible persons for a child's well being while volunteering for a school function or trip. This includes but is not limited to YPS Volunteers, Mentors, Field Trip Sponsors, and Parent/Booster Club parents who are board members such as treasurer, fundraising chair, etc. Background check information is public record. Because of the sensitivity of the materials and the confidentiality of the person's identity information, failed background checks will only be discussed with the applicant who filled out the background check form and the principal/designee of the school that the applicant wished to serve.

### **DIRECTORY INFORMATION**

General: The District shall make and keep such student records as are necessary and as are required by law, policy, or regulation.

Notification of Rights: The District is subject to and complies with the Family Educational Rights and Privacy Act (FERPA). Student records, including course grades of students, will be maintained confidentiality as required by law. Within the first three weeks after the start of classes each school year, the District shall cause a Notification of FERPA Rights to be published in selected area newspapers. In addition, the District shall provide a Notification of FERPA Rights to each student or parent/guardian of a student by placement in the student handbook(s). The District reserves the right to disclose Directory Information as set forth in the Notification of FERPA Rights. The Board hereby designates the following information to be directory information:

1. The student's name
2. The student's class designation (i.e., first grade, tenth grade, etc.);

The District will disclose any of the above items electronically or otherwise without prior parental consent or the consent of a student age 18 or older, unless notified in writing within ten (10) days from the date of student enrollment that any or all of the above information should not be released without consent.

Requests for Disclosure: Any person requesting to inspect or obtain copies of student records shall submit a written request for disclosure to the superintendent or the superintendent's designee as specified in Administrative Regulations. Student records shall not be released absent consent of the parent, guardian, or eligible student except in accordance with the provisions of FERPA and state law.

- To accrediting organizations to carry out their accrediting functions. [(\$99.31(a))]
- To parents of an eligible student if the student is a dependent for IRS tax purposes. [(\$99.31(a)(8))]
- To comply with a judicial order or lawfully issued subpoena. [(\$99.31(a)(9))]
- To appropriate officials in connection with a health or safety emergency subject to §99.36. [(\$99.31(a)(10))]
- Information the school has designated as “directory information” under §99.37. [(\$99.31(a)(11))]

Record of Requests for Disclosure: The District shall maintain an accurate record of all requests for the disclosure of information, requests to permit access to a student’s educational records, and a record of any information disclosed or access granted. Such records shall not be maintained as a part of each student’s school records, but shall be maintained by the records custodian. The record shall contain the name of the person or agency making a request, the date of the request, the interest of the person or agency requesting the information, whether the request was granted, and the date access was permitted or disclosure was made. Records of requests for information will not include requests by parents or the student, requests by school officials or others with a legitimate educational interest, requests accompanied by the prior written consent of a parent or eligible student, or any requests for directory information.

Procedures to Amend Records: The hearing procedures to be used when a parent or eligible student requests a hearing to amend a student’s record shall be set forth in the Administrative Regulations.

Fees for Copies: The District may charge fees, as set forth in the District Policy GBA and/or any applicable Administrative Regulations for all copies made pursuant to a request for student records, plus the actual cost of mailing any copies made.

### **ACTIVITY FUNDS**

All money-raising projects by classes, clubs, or any group must be approved in advance by the board of education, then the principal and superintendent. All activity money must be deposited in the Student Activity Fund. All monies must be receipted. These funds may only be used for academic or related school functions. Approved purchases made by organizations will be paid by check from the Activity Fund.

Students will not be dismissed from class to sell or distribute products. **The school will not be responsible for any purchase by students, staff, or other individuals who do not have a properly signed and approved purchase order from the school representing the fundraiser in advance of the purchase.**

Individuals will not be permitted to sell or distribute items for personal gain on school property.

### **SEXUAL HARASSMENT**

The Yukon School District will not tolerate sexual harassment by any of its employees or students. This policy applies to non-employee volunteers whose work is subject to the control of school personnel.

#### **Specific prohibitions which are unwelcome conduct of a sexual nature**

- Conduct of a sexual nature may include verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented “kidding”, “teasing”, double meanings, and jokes.
- Verbal or physical conduct of a sexual nature may constitute sexual harassment when the allegedly harassed person has indicated it is unwelcomed.

For the purpose of this policy, unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment if:

- Submission to or rejection of the conduct is used as a basis for a decision affecting the harassed student
- The conduct substantially interferes with a student’s school performance or creates an intimidating, hostile, or offensive environment
- A person uses his/her authority to solicit sexual favors or attention from a student when the student’s failure to submit will result in adverse treatment, or when the student’s acquiescence will result in preferential treatment, or
- A student subjects another student to any unwelcome conduct of a sexual nature.

### **Report, Investigation, and Sanctions**

It is the expressed policy of the Yukon School District to encourage victims of sexual harassment to come forward with such claims.

- Students are urged to immediately report any unwelcome conduct of a sexual nature if such conduct interferes with the student's work performance or creates a hostile or offensive working or educational environment.
- Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.

In determining whether the alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct and the context in which the alleged conduct occurred will be investigated.

Any student found to have been engaged in sexual harassment shall be subject to sanctions including, but not limited to warning or suspension.

### **SCHOOL VISITORS**

All visitors will be required to utilize our School Safe ID self-service kiosk with a State issued ID or other acceptable forms of ID before being granted permission to enter further onto school grounds. Parents/guardians are always welcome.

Visitation by non-enrolled children is prohibited. The principal of the building shall have the authority and power to direct any person to leave the campus if they are interfering with the peaceful conduct of activities, commit an act that interferes with peaceful conduct of activities, and/or enters the institution for the purpose of committing an act that interferes with the safety, routine, and security of staff or students.

A person directed to leave campus for the above mentioned reasons will not be allowed back on campus within the next six months without contacting in writing within five (5) days of the incident and obtaining permission from the Assistant Superintendent. [21 O.S. § §1375, 1376]

Bringing pets on campus is prohibited; only service animals as defined by federal law and following YPS District Board Policy will be allowed on school premises and in school buildings.

### **TELEPHONE AND ADDRESS CHANGES**

Address and contact information can be updated at any time via your PowerSchool Parent Portal account using the Year Round Update (YRU) option. Updates via this method will automatically be sent to your child's school for review and updated across our systems. You may also contact the District Enrollment Center or your child's school immediately if there is a change in your address, telephone number, babysitter, or person to contact in an emergency. This information is very important in case your child becomes ill or is injured at school. House Bill 2518 amends law to allow surgery to be performed on a minor if parents cannot be reached (Effective 11/1/16).

#### **PowerSchool Parent Portal Website Access Link**

<https://yukonps.powerschool.com/public/home.html>

### **CHECK OUT PROCEDURES**

For safety purposes, students will only be released to adults listed in PowerSchool. The adult must show photo identification before the student will be released to their custody. It is the responsibility of the parent to keep contacts up-to-date at all times.

### **PARENT ORGANIZATIONS**

Each elementary school has a P.T.A., P.T.O., or P.S.O. organization. Each secondary school has parent booster clubs/organizations. These organizations help foster cooperation between parents and teachers in achieving the school's goals. You are encouraged to become an active member by attending meetings and supporting the projects of the organizations. Membership information is available at enrollment and Open House or by contacting the appropriate school office.

## **PARENT PORTAL**

Student attendance and grades may be accessed online through Yukon Public Schools Parent Portal. For more information, please contact your child's school or the Yukon Enrollment Center.

### **PowerSchool Parent Portal Website Access Link**

<https://yukonps.powerschool.com/public/home.html>

## **IMMUNIZATION REQUIREMENTS**

All children two months of age and older must present an immunization record or file for an exemption before they are allowed to attend child care or school in Oklahoma.

Please refer to the Oklahoma Department of Health for Immunization Requirements at

<https://oklahoma.gov/health/prevention-and-preparedness/immunizations/vaccines-for-school.html>

In addition, The current childhood immunization schedule may be found at

<https://www.cdc.gov/vaccines/schedules/index.html>

For more information, you may also call the Immunization Service at (405)271-4073 or visit the website at <http://imm.health.ok.gov>.

You may also contact your local health department for more information.

Canadian County Health Department    1023 Vandament    Yukon, OK 73099    (405)354-4872

## Important Information for Parents About Meningococcal Disease and Meningococcal Vaccines from the Oklahoma State Department of Education and the Oklahoma State Department of Health

### ***What is meningitis?***

Meningitis is an infection of the tissue lining and fluid that surround the spinal cord and the brain. Meningitis is usually caused by a virus or a bacterium. Meningitis caused by a virus is usually less severe and goes away without any special treatment, while meningitis caused by bacteria can be severe and may cause:

- Brain damage,
- Hearing loss,
- Amputation of arms or legs,
- Learning disabilities, or
- Death.

### ***What types of bacteria cause meningitis?***

There are several types of bacteria that may cause meningitis, including:

- *Neisseria meningitidis*
- *Streptococcus pneumoniae*,
- *Group B streptococcal disease*, and
- *Haemophilus influenzae* type B (Hib).

This information sheet will focus on the disease caused by *Neisseria meningitidis* (Nay-sear-e-a men-in-git-it-dis), which is rare but especially risky for people of certain ages. Disease caused by *Neisseria meningitidis* is usually referred to as "meningococcal disease" (men-IN-jō-kōk-ul disease). Many persons are exposed to *Neisseria meningitidis* and carry the bacteria in their nose and throat for weeks or months and spread the bacteria to others, but do not become sick themselves. If the meningococcal bacteria invade the body, they may cause a rapidly spreading infection of the blood, lung infection, or meningitis. More information about the other kinds of bacteria that cause meningitis can be found at the web sites listed in the box at the end of this information sheet.

### ***Who is at risk from meningococcal disease?***

Babies less than a year old have the highest risk for meningococcal disease, but no vaccine is available for babies. The risk of meningococcal disease increases for teenagers and young adults 15 through age 21 years of age, because of behaviors that spread the disease. On average, two or three people in this age group get meningococcal disease every year in Oklahoma. More than half of these could be prevented by vaccine.

College students, military personnel, and other people living in close quarters or dormitory-style housing have a greater chance of contracting the disease than other persons their age. Other persons at increased risk include smokers or persons frequently exposed to second-hand smoke, those with immune system

problems, those without a spleen, or international travelers going to countries where the disease is more common.

### ***How is the disease spread?***

The disease is spread by respiratory droplets produced by a person harboring the bacteria and expelled a short distance by laughing, singing, coughing, or sneezing. The bacteria may also be spread by direct contact with the respiratory fluids of someone who is infected. That includes kissing, or sharing a water bottle, food item, cigarettes, lipstick, lip balm, mouth guard or anything an infected person touches with his or her nose or mouth.

### ***Why is meningococcal disease dangerous?***

Meningococcal disease is relatively uncommon with about 2,500 people affected every year in the United States. However, the infection can spread very quickly and 300 of those people die in spite of treatment with antibiotics. Of those who live, about 400 a year lose their arms or legs, become deaf, have problems with their nervous systems, become mentally retarded, or suffer seizures or strokes.

For this reason, it is best to prevent the disease from occurring. Signs and symptoms of meningococcal disease may be confused with other infectious diseases. If your child has symptoms of meningococcal disease, contact your healthcare provider immediately.

### **Signs and Symptoms of Meningitis**

- Headache
- Fever
- Chills
- Stiff neck
- Extreme tiredness
- Vomiting
- Sensitivity to light
- Rash of purplish black-red dots or splotches
- Confusion
- Seizures

### ***How can meningococcal disease be prevented?***

Vaccines can prevent approximately two-thirds of the meningococcal disease cases. There are two types of meningococcal vaccine available in the United States (MCV4 and MPSV4) that protect against four of the five most common disease-causing strains of the meningococcal bacteria.

MCV4 stands for meningococcal conjugate vaccine and MPSV4 stands for meningococcal polysaccharide vaccine. Two doses of, MCV4 are recommended for:

- All adolescents 11-18 years of age, and
- Other people at high risk 2 through 55 years of age.

MCV4 should be given to all adolescents at age 11 or 12 years, unless they have received it before. A booster dose is due at age 16 years. For adolescents who receive the first dose at age 13 through 15 years, a one-time booster dose should be given at age 16 through 18 years.

Children 2 years of age and older and adults who are at high risk for meningococcal disease should receive 2 doses spaced 2 months apart. People at high risk include individuals who:

- Do not have a spleen,
- Have terminal complement deficiencies,
- HIV infection, or
- Will be traveling to countries with high rates of meningococcal disease.

Teens and young adults age 16 through 21 years who receive(d) their first dose of MCV at 16 years of age or older do not need a booster dose.

MPSV4 protects against the same types of meningococcal bacteria as MCV4 and is indicated for use in adults over 55 years of age who are at risk for meningococcal disease.

Teenagers and young adults can also reduce their risk by taking good care of themselves, by eating a balanced diet, getting enough sleep and exercise, as well as avoiding cigarettes and alcohol.

### ***Is this vaccine required to attend school in Oklahoma?***

Meningococcal vaccine is required for students who are enrolling for the first time in colleges and post-high school educational programs and who will live in dormitories or on-campus student housing. This vaccine is not required for children in elementary or high school in Oklahoma, even though it is recommended for all adolescents 11 years and older.

### ***Is the meningococcal vaccine safe?***

Yes, both types of vaccine are safe; however, there are small risks associated with any vaccine. About half of the people who receive a meningococcal vaccine will have pain and redness where the shot was given, but because the vaccine is not made from the whole bacteria, it cannot cause bloodstream infections or meningitis. A small percentage of people who get the vaccine develop

a fever. Vaccines, like all medicines, carry a risk of an allergic reaction, but this risk is very small.

A few cases of Guillain-Barré Syndrome (GBS), a serious nervous system disorder, have been reported among people who received MCV4. However, GBS is such a rare disease that it is not possible right now to tell if the vaccine is a part of the cause or simply due to chance alone because a number of cases of GBS will occur every year even without the use of MCV4 vaccine.

### ***Does the meningococcal vaccine work?***

Yes. A single dose of MCV4 meningococcal vaccine protects about 90 percent of the people who are immunized against meningococcal disease caused by types A, C, Y, and W-135. These types cause almost two-thirds of all meningococcal disease among teenagers in the United States. It does not prevent type B, which causes about one third of the cases in teenagers.

### ***Does the meningococcal vaccine prevent all cases of meningitis?***

No, it cannot provide protection against other causes of bacterial meningitis or type B meningococcal disease. Scientists have not been able to make a vaccine that will protect against type B.

### ***Where can I get the vaccine for my son or daughter?***

If your child has health insurance, you can obtain the meningococcal vaccine from your regular healthcare provider. All county health departments in Oklahoma have the vaccine available at no charge for children 11 through 18 years of age who:

- Have no health insurance,
- Are Medicaid eligible,
- Are Native American, or
- Have health insurance that does not pay for vaccines or does not pay for meningococcal vaccine;

and for children 2 through 18 years of age who are at high risk from meningococcal disease.

### ***Where can I find more information?***

For more information, contact your healthcare provider or local county health department or visit these web sites:

National Meningitis Association at [www.nmaus.org](http://www.nmaus.org)

Centers for Disease Control and Prevention at <http://www.cdc.gov/meningitis/index.htm>



This information sheet was prepared with information obtained from the Oklahoma State Department of Health, the Centers for Disease Control and Prevention, and the Children's Hospital of Philadelphia. (Revised 3-11)



Oklahoma State Department of Education

# Attendance, Enrollment, & Transfers

## ATTENDANCE

Students are subject to compulsory school attendance and laws as required by Oklahoma State statutes and the regulations of the State Board of Education FDC-R1). It shall be unlawful for a parent/guardian having custody of a child who is over the age of five (5) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school, to neglect or refuse or to cause or compel such child to attend and comply with the rules of some public, private, or other school, or receive an education by other means for the full term the schools of the district are in session. 70 O.S. § 10-105. **County truancy officers may conduct an investigation when a student has excessive tardies and/or absences.**

The superintendent has the specific discretion to grant a waiver to qualified students under the Compact on Educational Opportunity for Military Children.

In the event of a **CHRONIC ILLNESS**, documentation by the student's doctor indicating the nature of the chronic or recurring condition will suffice for the doctor's statement required for each individual absence. Student absences due to a severe, chronic, or life-threatening physical or mental illness, injury, or trauma **must** be supported by documentation for it to be considered for exemption in the calculation of the chronic absenteeism indicator of the applicable school site so long as the determination of eligibility is made by the district's medical exemption review committee. The district's medical exemption review committee will be designated by the superintendent on a yearly basis and shall report student absences that are medically exempt to the Oklahoma State Department of Education (OSDE) Office of Accountability. Documentation of chronic or recurring illness will not extend beyond the end of the current school year. **Documentation must be submitted annually.**

### **PRE-K**

If a child is absent for any reason, it is the responsibility of the parent/guardian, or other person having charge of that child to notify the school at the beginning of each school day in which the absence occurs. It is encouraged to provide written documentation of the absence when the student returns for absences in excess of three (3) days. The school may recommend the withdrawal of the student from school following the student's 10th absence.

The principal or designee shall notify a student's parent/guardian in writing upon the student's 5th and 10th absence with an understanding that the 10th absence may carry removal from the PK program. The parent/guardian may ask to convene a conference to discuss the absences.

### **Kindergarten-8th Grade**

Students are subject to compulsory school attendance and truancy laws as required by Oklahoma statutes and regulations of the State Board of Education.

**Excused absences** will be granted in compliance with 70 O.S. § 10-105. We encourage documentation to be turned in for review within three school days of a student's return.

An **unexcused absence** is defined as any absence in which a student is absent from class without notification to the school.

At the beginning of the school day, it is the responsibility of the parent/guardian to notify the school if a child is absent for any reason. If a student comes to school more than one hour after the day begins or leaves one hour or more before the end of day, it will count as ½ day absence (PK-5). If the school has not been notified, school personnel will attempt through a phone dialer to notify the parent of the absence.

A student must be present 90% of the semester unless absences occurred due to suspension; approved school sponsored activity, religious holy days, medical/dental appointments, funerals, legal matters, or confirmed illness (doctor's note required in excess of three (3) days absence). If a student is absent more than 8 days of the semester, the following actions may be taken:

1. Grades 7-12 students may receive no grades for the semester. Report cards may reflect **NC (No Credit)** which may be appealed in writing to the principal within one (1) week of posting report cards).
2. A referral may be made to the appropriate authorities.
3. Retention will also be considered by the Attendance Committee for grades K-8. Consideration will be

given to written documentation which may include, but not limited to medical information, information of religious holy days, and/or extenuating circumstances that have had a negative impact on the student's attendance. The parent/guardian will be notified of the decision in writing.

### **High School: 9-12**

A student's responsibility to attend class is a recognized part of the secondary school academics process. The entire academic process is an integral part of each class during each instructional period regardless of whether tests or any other graded work are submitted to the instructor or performed during a particular class. The student is expected to assume the responsibility for maintaining the continuity of learning while they are absent.

It is the responsibility of the parent/guardian to notify the school regarding student absences. Notification should be through SafeArrival via the app, computer or telephone at the beginning of each school day in which the absence is to occur. An automated call will attempt to notify parents that the child is absent each day. The district will not require medical documentation to support personal or family illness that results in an excused absence, however you are strongly encouraged to turn in documentation of medical appointments upon return to school. **The parent must notify the school before an absence can be excused.**

Excused absences will be granted in compliance with 70 O.S. § 10-105.

- Personal family illness/injury
- Medical/dental appointments
- Legal matters
- Funerals
- Observance of holy days required through religious affiliation. Please provide written notification to the principal one (1) week prior to the holy day
- Extenuating circumstances deemed necessary by the principal.
- Isolation/quarantine based on CDC guidelines for declared global pandemic
- Juniors/Seniors will be granted up to three (3) college visit days per year provided they return with documentation from the college. Additional college visits may be requested through the student's assistant principal.

For 9-12 grades a No Credit (NC) for the semester will be given to a student who exceeds eight (8) absences per class during the semester. A student is marked absent if they miss fifteen minutes (15) or more of class.

The school will provide notification to the parent/guardian any time a student is to receive NC due to attendance. In the event the student's grade is failing, an "F" will be recorded. **The NC may be appealed by documenting each absence and emailing the assistant principal at [rebecca.reape@yukonps.com](mailto:rebecca.reape@yukonps.com) within one (1) week of posting of semester grades or report cards.**

### **MAKE UP WORK**

When a student is absent for any reason, all work must be made up. It is the responsibility of the student on the day of return to make arrangements to get all needed work. The student is permitted the number of days to make up work equal to the number of days absent, and that work is granted full credit earned. Long term assignments must be turned in on time with the exception of an assignment which is made during the time a student is absent from school. Any exception to this timeline can be made only by the building principal, and only for extenuating reasons that can be substantiated. If a student is absent for three (3) or more consecutive days, please call the counselor's office to make arrangements for picking up make-up work. *Teachers are given 24 hours notice to put together necessary make-up work.*

Lengthy absences which fall into other categories must be verified by a note or telephone call to the principal from a parent/guardian. The principal will then allow the student to ask his/her teachers for assignments in advance. When it is possible for teachers to produce lessons before the student absences occur, those assignments are due upon the student's return to school. If the student receives the assignments upon their return, they would have one (1) day for each day missed to collectively turn in missed work. Any variance will be at the principal's discretion.

### **ACTIVITY ABSENCES**

**Yukon High School** will recognize three (3) types of activity absences - one for OSSAA sanctioned events, non OSSAA competitive events, and one for all other school recognized activities such as assembly set up and practice, event practice(s), and rehearsal(s), community service, certain field trips, and competitions, etc. These absences do not count against exemptions from semester tests. **There will be a maximum of ten (10)**

activity absences allowed per class per school year for school-related activities. Requests for exceptions to this policy must be made in writing to the principal and reviewed by the Internal Review Committee. No more than five (5) additional days will be granted. Absence due to non-school affiliated competitive cheer, volleyball, etc. will not be coded as an activity absence. They will be coded as parent verified when the parent calls in to excuse them.

### **EXTRACURRICULAR ACTIVITIES**

Students absent for three (3) or more hours during the day **will not** be allowed to participate in any extracurricular activity that day including practices, unless cleared in advance by the principal. This means that a student who is ill during the school day **may not** participate in an event held that day.

### **ADDITIONAL ABSENCES K-12**

**Long term illnesses** will be handled through the counseling office after approval from the principal. A homebound teacher will be assigned to the student to assist with the process of getting work to the student and back to the school.

### **TARDIES**

Tardy is defined as arriving (to class) after the class bell rings at the beginning of the school day and at the beginning of each class.

Tardies are disruptive and also have an adverse effect on your child's educational progress. Any student arriving late to school/class will need to report to the office. *There are no excused tardies.* A student who arrives fifteen (15) minutes late or leaves fifteen (15) minutes before the end of the class period (for middle school and high school) is counted absent. A student who arrives at school one (1) hour late or leaves school one (1) hour or more before the end of the school day (PK-5) may be given a half ( $\frac{1}{2}$ ) day absence. A student who misses more than one half ( $\frac{1}{2}$ )

The day is counted as absent. **Tardies may result in disciplinary actions.**

County truancy officers may conduct an investigation when a student has excessive tardies and/or absences.

### **Grades 7th-12th Tardy Policy**

Tardies start over on the first (1st) of each month.

- 1st offense = Warning
- 2nd offense = 1 day detention
- 3rd offense = 3 days detention
- 4th offense = Administrative Action
- 5th offense = Administrative Action

### **TRUANCY/UNEXCUSED ABSENCE**

Truancy/Unexcused absences are a serious matter. It is governed by Oklahoma law and Yukon Public School Board Policy. Truancy may preclude a student from achieving credit. **Citations may be given for truancies.**

A student is considered truant/unexcused when absent from the classroom without the knowledge or permission of either the school or the parent for an acceptable reason. **If a student is absent from school four (4) or more days or parts of days within a four (4) week period without a valid excuse or is absent without a valid excuse for ten (10) or more days or parts of days during a semester,** the school principal will notify the parent/guardian of the child and immediately report such absences to the county district attorney for juvenile proceedings pursuant to *Title 10 of the Oklahoma Statutes.*

Additionally, a student is truant from school under the following examples:

- Leaving school without checking out through the attendance office
- Student who is verified as being on campus but absent from class without permission (parental phone calls cannot excuse)
- Becoming ill and going to the restroom without reporting to the teacher, principal, or office
- Not reporting to a location stated on a hall pass
- Oversleeping
- Missing more than fifteen (15) minutes of a class period
- Attending a private driver education class
- Work related absences not a part of "work study"
- Hair, tanning, portrait, or other non-medical appointments
- Car trouble

- “Skip days”
- Missing the bus or ride to school
- Shopping
- 9th and 10th grade students who leave campus for lunch

*This list is not meant to be all inclusive.*

In addition, for grades 7-12, there will be consequences in effect for being truant.

- 1st offense for the year = 3 days lunch detention
- 2nd offense for the year = 3 days ISI, and citation
- 3rd offense for the year = 5 days ISI, citation, and referral to OJA (Oklahoma Office of Juvenile Affairs)

More severe consequences will be assigned for excessive trancies including contacting the District Attorney (K-12). *The principal’s decision on what constitutes truancy is final.*

## **ATTENDANCE APPEALS**

### **PK-8th**

Appeals dealing with attendance will be heard by a principal appointed committee consisting of at least three (3) members. A request must be made in writing and submitted to the principal within two (2) weeks following the semester’s end. Documentation should be provided covering all absences where possible and a note of extenuating circumstances if such exists. Parents will be notified of the committee’s decision in writing.

### **High School: 9th-12th**

Appeals dealing with attendance will be heard by a principal appointed committee consisting of at least three (3) members. A request must be made by documenting each absence and emailing the assistant principal at [rebecca.reape@yukonps.com](mailto:rebecca.reape@yukonps.com) within one (1) week following the semester’s end. Documentation should be provided covering all absences where possible and a note of extenuating circumstances if such exists. Parents will be notified via email of the committee’s decision.

## **ENROLLMENT**

Persons of age five (5) years on or before September 1 through twenty-one (21) years who reside with parent/guardian within the district may attend Yukon Public Schools. **Proof of residency is required.**

Children who are at least four (4) on September 1, but not yet five (5) may enroll in the early childhood program of the District, within the constraints of available classroom space. **Children enrolled in pre-kindergarten are strongly encouraged to be fully potty trained prior to the start of the school year.** All enrollment procedures for grades K-12 will apply to enrollment in the early childhood program. Children who are at least five (5) on September 1, and have not attended a public school kindergarten may enroll in a full day kindergarten program. Children, who are at least six (6) on September 1, may enroll in first grade.

Underage pupils in kindergarten and first grade, who have been in legal school attendance in a public or private school in another state or in a Department of Defense School for military dependents, may enroll.

Students entering Pre-K, kindergarten, or first grade for the first time in a public school must present their birth certificates or other legal proof of birthdate, must enroll under their legal name and bring proof of immunizations. [page 11]

Senate Bill 1105 allows a student denied a diploma to re-enroll in the same district to complete requirements necessary to obtain a diploma.

## **OUT OF DISTRICT TRANSFERS**

Please refer to our Enrollment Services webpage at [www.yukonps.com](http://www.yukonps.com) for information regarding transfers as policies have changed effective January 1st, 2022 per the new OK Open Transfer Act.

## **CONCURRENT ENROLLMENT**

Students who meet certain qualifications may take college courses during the school day for college credit. These courses will also count toward the high school credits required for graduation and are used to calculate one’s GPA (Grade Point Average). Courses taken in concurrent enrollment will be counted as elective credit toward graduation.

No credit for concurrent courses will be posted to the transcript until an official transcript is received from the college or university. Time is allowed from the regular school day for the student to attend college classes. If a student is interested in concurrent enrollment, he/she should see his/her counselor for details. **State law requires a student to be in attendance for six (6) hours per day. If a student drops a concurrent course, the student is required to be on the high school campus for the time allotted for the concurrent course. See Concurrent Enrollment Policy on page 57 of this handbook.**

### **WITHDRAWAL FROM SCHOOL**

When a student must withdraw from Yukon Public Schools during the school term, he/she should report to the school site's main office the morning of the last day of attendance. Students/parents will need to fill out a withdrawal form and complete requirements set forth by the school. Students will not be withdrawn until contact has been made with a parent/guardian.

It is important to note, whenever a student's records are requested from another district that student is officially withdrawn from Yukon Public Schools (YPS). This includes students who are admitted to medical facilities that provide educational services. If that student returns to YPS, he/she will be required to re-enroll.

### **ENROLLMENT REQUIREMENT**

To enroll in Yukon Public Schools, regardless of grade, the student's parent/guardian is required to personally enroll the student. YPS has the following requirements:

- Each must show a photo ID.
- Documentation of residency requires two (2) current utility bills in the parent/ guardian's name, one (1) lease agreement, house deed, mortgage statement, etc. in parent/guardian's name. Along with the above listed items, you may be required to provide a letter from the property manager/landlord.
- Age verification for children who are five (5) years of age on or before September 1 must enroll in kindergarten.
- All students PK-Grade 6 entering YPS for the first time must present their official state-certified birth certificate.
- State law requires that all students PK-12 present certification of immunization from a licensed physician or authorized representative of the State Department of Public Health. *Go to the Public Information Section for specific guidelines which are in the first section of this book.* If a parent objects to immunizations, the appropriate statutory documentation regarding objection must be provided to the school district prior to enrollment.

**K-6 grade placement for students entering YPS from a homeschool setting will be assessed using the IOWA Basic Skills Exam and/or other approved district assessments (Imagine Math, Istation). 7-12 grades will be assessed using Edgenuity Assessments. Students in 9th grade and above must score 60% or higher to be awarded credit for courses listed on their homeschool transcript.. (Placement tests will be administered at the Administration Building). Please contact the YPS Enrollment Center to complete the enrollment process.**

YPS Enrollment Center  
1000 Yukon Avenue  
Yukon, OK 73099  
(405)265-1300

# Student Academics, Testing, Eligibility, & Grading Policy

## GRADING POLICY

The symbols used for grading will be based on grade level and student need.

### Grades K-6 Standards Based Report Card

- 4 - Applies and Extends the Standard
- 3 - Mastery of the Standard
- 2 - Progress Being Made
- 1 - Mastery of the Standard Not Yet Achieved

Report cards are issued in January and May of each year. Progress reports are given approximately every four to five weeks (check District calendar). This system is based on a growth model.

### Grades 7-8 Traditional Report Card

- A - 90-100
- B - 80-89
- C - 70-79
- D - 60-69
- F - 59 and lower

Progress reports will be available through the Parent Portal. Middle school students taking high school classes will be awarded high school credit and have those grades transcribed and counted toward graduation; however, it will not waive the four (4) year math requirement.

### Grades 9-12 Traditional Report Card

- A - 90-100
- B - 80-89
- C - 70-79
- D - 60-69
- F - 59 and lower

Semester grades are transcribed grades for courses and will be listed as letter grades. Most courses use a four point (4.0) grading scale. The grading scale for online courses will parallel the scale for traditional classes.

Grades for Accelerated classes will be calculated using a five point (5.0) grading scale. High school transcripts will show both the unweighted (4.0) and weighted (5.0) grade point average. The weighted grade point will be used for class rank.

## LATE WORK POLICY (GRADES 7-12)

- Late work **must be** accepted for full credit until the end of the unit.
- At teacher's discretion and while remaining consistent within courses, late work **may be** accepted after the end of the unit.

## PROFICIENCY BASED PROMOTION

In compliance with State Department of Education (SDE) guidelines (6/24/1993) the District shall provide a proficiency based promotion system based on the attainment of specified levels of competencies in each area of the core curriculum as identified in 70 O.S. § 11-103.6. Proficiency is not to be used for credit recovery or for competency/placement purposes. See Board Policy EIA for Student Retention Policy Proficiency Based Promotion applications are accepted through September 1st of each school year. Students that are new to Yukon Public Schools will have 30 days to request Proficiency Based Promotion testing.

## **PROFICIENCY TESTING**

K-8

The student and parent/guardian(s) will make an application for Proficiency Based Promotion on forms available from the site counselor or the Curriculum Office; the application form must be completed and returned to the Curriculum Office.

After the student has completed the exam, the student and parent/guardian(s) and school site staff will be notified of the test results. If the student scores 90% or higher in all areas and school officials and parents agree on placement, the student will be promoted.

Competency tests will be given at the administration building for grade placement purposes.

9-12

The student and parent/guardian(s) will make an application for Promotion Based Course Credit on forms available from the site counselor or the Curriculum Office; the application form must be completed and returned to the Curriculum Office at the Administration building. Students will be provided with promotion based course credit under extenuating circumstances only, which will be determined with the counselor and/or principal.

## **AP AND ACCELERATED REQUIREMENTS**

AP and Accelerated courses are designed for students who are academically motivated and want to be challenged.

Accelerated and AP classes require more of a student which may include time commitment, including summer assignments. The Advanced Placement curriculum is designed to prepare our students for post-secondary education.

## **PROCEDURES FOR DROPPING AN AP COURSE**

1. Once enrolled in an Accelerated or AP course the student is expected to remain in that course for the school year.
2. Students may drop Accelerated or AP courses by making a request to their counselors after enrollment but before the end of the preceding school year.
3. Once the Accelerated or AP class has begun, students may only drop the class by providing a written request to an appeal committee within the first ten (10) days of the fall semester. The decision of the committee is final.

## **SEMESTER TESTS AND EXEMPTIONS**

All high school students are required to take comprehensive semester tests each semester unless exemptions have been earned. Semester tests will count 20% of the semester grade.

### **Important Facts**

- If a student has been assigned to ISI or OSS, they will not be exempt from any semester tests
- No student will be allowed to take a test prior to the scheduled time. In extenuating circumstances, make-up tests may be taken after the time on the day of the scheduled test.

## **SEMESTER TEST EXEMPTIONS (YHS)**

Students may exempt a semester test if they have met the following:

- An 85% or better in the course and no more than 5 absences in the class.

## **ACT/SAT TESTS**

National test dates are set on Saturdays. Yukon High School (YHS) is an ACT test site. Students may go to [www.act.org](http://www.act.org) for dates and information or see a YHS counselor. Students taking residual tests at college sites on school days will have that day counted towards total absences for the semester unless used as one of three (3) allowed college visitation days.

## TESTING SECURITY

Responsible measures will be taken to ensure the security of all district testing. Students should adhere to the following prohibitions:

- Never copy, reproduce, or use in any manner inconsistent with test security rules, all or any portion of any test material
- Never share questions/answers with other examinees in any way
- Never fail to follow security rules before, during, and after testing
- Never participate in, direct, aid, counsel, or encourage any of the acts prohibited in this section.

*Any student found to be in violation of these prohibitions shall be subject to disciplinary action.*

## ELIGIBILITY FOR ACTIVITIES

Each honor, office, and activity has rules of eligibility which students must meet. Extracurricular activity eligibility generally conforms to the OSSAA regulations as listed below. Students must maintain eligibility for participation.

A student is NOT eligible for extracurricular activities if he/she:

- Is 19 years of age before September 1st of that school year
- Has not attended each class 90% of the time or has any questionable absences
- Has been disqualified from a contest because of unsportsmanlike conduct or a flagrant foul or is under school discipline
- Has participated in a contest where professionalism was being practiced or cash or merchandise prizes were offered, given, or paid to individuals or the team
- Has participated in a contest under an assumed name
- Has attended school eight (8) semesters or parts of semesters in grades 9th through 12th
- Parents are not bona fide residents of YPS
- Has participated in athletics at any school other than the public highschool of the district where parents reside
- Has participated in organized practice or a game of football or basketball before the season opens or after the season closes

### Additionally:

- A student must have received a passing grade in any five (5) subjects counted for graduation during the last semester he/she attended fifteen (15) or more days or *he/she will not be eligible to participate during the first six (6) weeks of the next semester attended.*
- After the six (6) weeks, a student may achieve eligibility by achieving passing grades in **all subjects** at the end of the first six (6) week period.
- Scholastic eligibility for all students will be checked at the end of the third full week of school and each week thereafter.
- A student must be passing all subjects. If a student is not passing all subjects at the end of the week, the student will be placed on probation for the next week. Participation in events is allowed. If the student is failing one or more classes at the end of the probation week, the student will be ineligible to participate during the next week. (Eligibility runs Monday to Sunday).
- Any students truant for one (1) or more hours may not be eligible to participate in the *next* event
- Any student absent for three (3) or more hours in one day (excluding juniors/seniors college visitation with proof) may not be permitted to participate in any extracurricular activity that day including practice, rehearsals, etc.
- Any student who is on the ineligible list may not participate in an event, practice, game, rehearsal, contest, etc.
- If the ineligible student is overlooked by the coach/sponsor, it is the student's responsibility to inform the coach/sponsor of the ineligibility.
- A student who has lost eligibility under this provision must achieve the minimum scholastic standard in order to regain eligibility
  - *Eligibility runs Monday through Sunday and is in effect for the entire week and may not be changed mid-week for any reason.*

### Special Provisions

- A 12th grade student (senior) may maintain eligibility if he/she is passing the classes required for graduation.
- A 12th grade student who is concurrently enrolled in high school and college may use the college courses to meet the minimum number of four subjects needed to maintain eligibility. These may be a combination of high school and college subjects equivalent to four (4) high school units that are

accepted by the Oklahoma State Department of Education (OKSDE) (physical education and athletics cannot be included in the four requirements).

- An ineligible student who changes schools during a semester will not be eligible at the new school for a minimum period of three (3) weeks.
- Incomplete grades will be considered the same as failing grades in determining scholastic eligibility. School administrators are authorized to make an exception to this provision (Rule 3, Section 3-C) if the incomplete grade was caused by an unavoidable hardship. (Examples of such hardships would be illness, injury, death in the family, and natural disaster).
- One summer school credit earned in an OKSDE accreditation program may be used to meet the requirements of Rule 3, Section 1-A for the end of the spring semester.
- The school may choose to run eligibility checks on any day of the week; however, ineligibility will always begin on the following Monday.
- Students participating in school activities will not be allowed to participate in these activities after missing any class more than ten (10) times during the school year. Participation in district, regional, state, or national sanctioned OSSAA competition (and some non OSSAA) does not count towards the ten (10) days.

## **PROMOTION/RETENTION OF STUDENTS**

### **I. Elementary Guidelines**

At the elementary level, multiple indicators are used to determine student retention. Data is collected throughout the school year. Conferences with parents/guardians are conducted to discuss student's progress. At the end of the fourth nine weeks, if the criteria for retention are met, an intervention team meeting (i.e. staffing) is held, and the teachers of the student and an administrator make a final recommendation for retention.

The following information is considered when determining retention: (a) performance in all classes, (b) assessment results, (c) age, (d) social/emotional maturity, (e) previous placements, (f) enrollment in Special Education Programs, and (g) other criteria. If recommendation for retention is made, parents will be informed in writing of the team's decision and the parent's options.

### **II. Third Grade Retention**

Students enrolled in third grade are subject to the Oklahoma Reading Sufficiency Act (RSA) of 2008. The purpose of RSA is to ensure that each child attains the necessary reading skills by completion of the third grade which will enable that student to continue development of reading skills and to succeed throughout school and life.

The minimum criteria for grade-level performance of third grade students determines the promotion and retention of third-grade students. The OSDE shall use only the state scores for the standards for reading foundations/processes and vocabulary portions of the statewide third-grade assessment or a state approved screening instrument. The performance levels were established by the Commission for Educational Quality and Accountability and shall ensure that students meeting the performance-level criteria are performing at grade level on the reading foundations and vocabulary portions of the statewide third grade assessment.

Students who score below the proficient level in reading foundations/processes and/or vocabulary do not meet the performance criteria established by the Commission for Educational Quality and Accountability. Students who are not subject to a good cause exemption and who do not qualify for promotion or probationary promotion shall be retained in the third grade and provided intensive instructional services.

For questions regarding the status of your student's academic progress, please contact your child's teacher or the site instructional specialist.

### **III. Middle School**

At the middle school level, one criterion considered when determining retention is failing grades (F's) for any semester in two or more core classes and or attendance. Other information used to determine retention includes (a) performance in all classes, (b) assessment results, (c) age, (d) social/emotional maturity, (e) previous placements, (f) enrollment in Special Education Programs, and (g) other relevant information provided by the principal or his/her designee.

**During Parent/Teacher Conferences**, parents should come to discuss their student's progress. Additional

conferences with the parents may be conducted at the request of the parents/guardians or school personnel. At the end of the fourth nine weeks, the school staff will make a recommendation about retention. Parents will be informed in writing of the team's recommendation and parent's options.

#### **RETENTION APPEALS PROCESS**

A parent may appeal a school's decision to retain/not retain a student by taking the following steps:

- Request review to principal in writing within five (5) days of receipt of notification or decision is final. (Level I)
- Request review to superintendent or his/her designee of principal's decision within five (5) days of receipt of notification or decision is final. (Level II)
- Request review of the superintendent's decision in writing to the superintendent or clerk of the Board of Education within five (5) days of the notification or decision is final. Parents will be notified in writing of the date, time, and place of Board hearing. The decision of the board of education is final and unappealable as per state law. If parents still disagree, they may write a statement for the reasons for disagreement which will be placed in and become part of the student's permanent cumulative records.

#### **IV. High School**

Students should earn 12 credits per school year in order to be promoted to the next grade level.

- Freshman = 12 credits
- Sophomores = 24 credits
- Juniors = 36 credits

By the end of senior year, students must have earned at least 46 credits to graduate.

#### **VIRTUAL SCHOOL**

Yukon Public Schools offers a fully accredited internet-based instructional program (Virtual School) for grades Kindergarten to Twelve (12). Please visit [virtual.yukonps.com](http://virtual.yukonps.com) or email [virtual@yukonps.com](mailto:virtual@yukonps.com) for more information.

For information on the following:

- Graduation Requirements
- Oklahoma Academic Scholar
- Oklahoma Promise
- Canadian Valley Technology Center/Programs or Courses
- Advanced Placement Courses

**Please consult a high school counselor or the Course Description Guide which can be found on the Yukon Public Schools website.**

#### **CHEATING/ACADEMIC DISHONESTY**

Dishonesty serves to undermine the academic and intellectual integrity of the school. Cheating will be considered the act or intent of gaining or giving knowledge for an assignment or test answer by fraudulent means. More specifically, cheating involves, but is not limited to the following actions:

- To use the work of another person as your own.
- To copy any information from another student (unless allowed to do so by a teacher).
- To plagiarize- plagiarism means using another person's idea, expression of words without giving the original author credit.
- To prepare for the cheating in advance. Such action involves (1) having in your possession a copy of a test or assignment to be given or having been given by a teacher, (2) using the textbook or notes during a test or exam, (3) talking while taking quizzes, tests, etc., (4) looking over and copying work during tests, etc.
- To fail to follow test procedures or instructions announced by the teacher (do not turn around in your seat, etc.)
- To furnish another student information which can be used to cheat.

Academic Dishonesty is a serious offense. If caught cheating, the student(s) may be subject to disciplinary action (see below). Students should be aware that many school organizations have additional consequences for cheating.

- 1st step - Students may make up with alternate and/or make up assignments.

- ISI for Mastery
  - LD or AH for Practice
- 2nd Step and Beyond - Students may be given a zero for both mastery/practice
  - Disciplinary Actions by principal or a Zero for Mastery/Practice

### **COMMENCEMENT POLICY**

The annual commencement ceremony is a formal celebration of a student's accomplishments. Graduating seniors are asked to display appropriate and controlled behavior during the speaker's presentations and during the awarding of diplomas to ensure those in attendance have an enjoyable experience and the commencement ceremony proceeds in an atmosphere of pride and dignity. The Board of Education approves the following policies for participants in commencement:

- A student shall be a graduate of YHS and be entitled to a high school diploma when the student is in good
- standing, has been enrolled in at least one semester for course credit during the current school year, and has successfully completed the minimum number of credits established by the district for graduation.
- Special provisions are made for students enrolled in Project Connect through Canadian Valley Technology Center, for students enrolled in a Yukon Alternative School Program and for students who have completed graduation requirements the previous semester.
- The valedictorian(s) will wear white gowns and will lead the processional line. The class officers will immediately follow.
- Students participating in commencement exercises will be required to abide by the school discipline and dress code as outlined in the Student/Parent Handbook.
- Black robes are awarded to students whose weighted GPA in the 9-11 grades and first semester of the senior year is at least a 4.0.
- Students will not engage in disruptive activities which interfere with the graduation process or infringes on the rights of graduates, program participants, or audience members. The administration shall have the power to impose discipline on any student who engages in such activity.

### **VALEDICTORIAN CRITERIA**

Selection is based on grade point average (GPA) of semester grades earned in the 9th, 10th, 11th, and first semester of the 12th grade. To be considered, students must meet the following:

- Students must receive 4.00 weighted GPA or higher.
- Complete 5 AP classes in grades 9-12.
- Students must score:
  - Students must score:
    - 29 or higher on the ACT or
    - 1330 or higher on the SAT
- When a concurrent class is part of the required six (6) hour day, the student must submit an official letter grade to be recorded on their transcript.
- Eighth (8th) grade coursework will not be calculated in the GPA.
- Students may receive no fewer than six (6) credits per semester.

**YHS administration reserves the right to adjust the awarding of robes based on significant changes in GPA that occur the second semester of the senior year.**

**The Valedictorians of each graduating class will select a representative, by vote, to speak at the Commencement Ceremony. This representative will be selected during the second semester of the Valedictorians' Senior Year.**

### **NATIONAL HONOR SOCIETY**

To be a member of the Nation Honor Society, a student's GPA must be at least a 3.75 on a 4.0 basis. Averages are based on cumulative grades beginning with the first semester of the freshman year. Students will be expected to meet other criteria such as leadership, service, and character. Students will first be eligible for NHS upon completion of the first semester of the sophomore year and by meeting application requirements.

### **NCAA ELIGIBILITY**

The NCAA has its own set of policies and regulations for high school athletes wishing to compete at the college level. For a Quick Reference Guide please view the NCAA website: [www.eligibilitycenter.org](http://www.eligibilitycenter.org)

## **DIPLOMAS**

A student has earned a diploma when he/she has completed all the requirements for graduation from high school as prescribed by the Oklahoma State Department of Education, the North Central Association of Colleges and Secondary Schools, and the Yukon Board of Education.

## **CAMPUS LIFE AND GENERAL INFORMATION**

### **VISITORS**

All visitors will be required to utilize our School Gate Guardian self-service kiosk with a State issued ID before being granted permission to enter further onto school grounds. This policy is in place for the safety of your children and our staff. Visitation by “non-enrolled” children is not permitted. The principal or designee of the building shall have the authority and power to direct any person to leave the campus if they are interfering with the peaceful conduct of activities, commit an act that interferes with the peaceful conduct of activities, and/or enters the institution for the purpose of committing an act that interferes with the safety, routine, or security of staff or students. A person directed to leave campus for the above mentioned reasons will not be allowed back on campus within the next six (6) months without contacting and obtaining permission from the superintendent (21 O.S. § 1376).

### **CELL PHONES**

#### **Grades PK-3**

Students are prohibited from bringing cellphones or other communication devices such as Apple Watches and I-pads to school. The phone or device will be confiscated and only released to the parent/guardian. Repeated violation of this policy will result in other consequences (Detention, ISI, OSS, etc.). School phones or communication devices are available to students only in emergencies deemed justifiable by the principal/designee. After school arrangements and transportation should be made prior to the school day. Students are also prohibited from bringing toys, games, or personal items to school.

#### **Grades 4-12**

Students may possess wireless telecommunications devices (cell phones) while on school premises, while riding school transportation or attending any function sponsored or authorized by the school. **Use of wireless devices is prohibited in restrooms and locker rooms.** At the *Intermediate Sites*, during class time (including time outside of the classroom such as the media center) phones and devices including apple watches, must be put away and in the off position. Exceptions are made for cell phone usage during class time under a teacher’s direction (no student is to be penalized for not having a device). At the **Middle School and High School**, cell phones are allowed but are teacher discretion during class time. Cell phone usage at school is the ultimate decision of the school officials.

Wireless devices used during a test for any purpose will be considered cheating and proper action will be taken. Student’s misuse of wireless telecommunication devices during the regular school day will warrant disciplinary actions that will be determined by the nature, severity, and frequency of the violation. Disciplinary actions will include, but not be limited to confiscation of the device, detention, suspension, and/or loss of privileges.

- 1st Offense: Device may be retained by the school for the remainder of the school day and will be released to the student at the end of the school day.
- 2nd Offense: Device may be retained by the school for the remainder of the school day and will be released to the student at the end of the school day. Student may be assigned three (3) days of detention.
- 3rd Offense: Device may be retained by the school for the remainder of the school and will be released to the student at the end of the school day. Student may be assigned ISI or additional consequence at administrator discretion.

Additional cell phone violations may be treated the same as the third violation or a more severe disciplinary action may be imposed. Cell phones are prohibited during all state testing sessions. **YPS assumes no responsibility for lost or stolen cell phones or devices including headphones/wireless accessories that are in the custody of the student. Wireless speakers are not allowed during the school day.**

### **TELEPHONES**

Office phones are for conducting business. Students will not be able to use these phones during class;

however, students must use these phones when they are sick. In accordance with 70 O.S. Section 24-100.8 employees will be required to report any verbal threat or act of threatening behavior which reasonably may have the potential to endanger students, school personnel or school property.

### **DRESS CODE/EXPECTATIONS**

Educational consideration is given to grooming and dress which must not constitute a material or substantial distraction to the educational process. With ever- changing styles, additional guidelines are established to help maintain high standards.

These standards are provided so clothing does not distract from the education process.

- Shoes must be worn at all times - (PE may require close toed shoes)
- No clothing with derogatory or suggestive pictures or phrases
- No advertising or suggestions of violence, drugs, alcohol, or tobacco
- Clothing and grooming must not constitute a health or safety hazard
- Undergarments must not be visible.
- Headgear of any type is prohibited (Hats, hoods, bandanas, stocking caps, beanies, etc). Exceptions will be made for religious or medical reasons.
- Clothing/accessories deemed to be gang related by the principal and/or law enforcement will not be permitted.
- Clothing worn when participating in a school-sponsored extracurricular activity may be worn to school when approved by the sponsor or coach. Examples: cheerleader outfits, pom team, and band uniforms, etc. Teams are encouraged to wear spirit wear during the school day that meets the dress code.
- No blankets for grades K-12 unless approved by site administration.

*There may be changes, interpretation, or exceptions to the dress code as deemed necessary by administrators. These changes or interpretations will be dependent upon safety conditions or other types of situations that develop.*

Any student deemed in violation of the dress code will be required to find clothing that meets the code. Failure to meet dress code regulations will be grounds for disciplinary action and could result in an unexcused absence.

**The judgment of the principal concerning appropriateness is final.**

### **FOREIGN EXCHANGE STUDENTS**

Foreign Exchange Students (FXS) are accepted as guests of the district, and every effort is made to provide a well-rounded experience in high school. These students must be affiliated with the legitimate exchange agent who accepts ultimate responsibility for the individual while in school. FXS are given credit for the work completed at YHS and an official transcript is available upon request. However, FXS are not issued a Yukon High School diploma even though they are invited to participate in the commencement exercises at the end of the school year. Yukon Public Schools does not provide sponsorship and exchange programs; this is the responsibility of the visiting student or sponsor family. FXS students may be denied enrollment based on space, available resources, and principals' discretion.

### **GUIDANCE COUNSELORS**

Guidance services are available on all campuses. These services include assistance with educational planning; interpretation to test scores, study tips, career information, help with home, school, and/or social concerns, or any question a student may feel he/she would like to discuss with the counselor. Appointments may be made by submitting a digital Counselor's Request Form to the counseling office at the middle school/high school. At the intermediate and elementary level, typically the student asks to see the counselor or their teacher recommended.

### **SCHEDULE CHANGES**

#### **Elementary/Middle School**

Changes will be made in a student's schedule only for legitimate reasons. These would include the necessity of change based on law (student qualifies for a program, i.e. IDEA) or an oversight occurred (failed to place a qualified student in G/T), or improper grade level. Students schedules will not change based upon teacher assignment nor solely for the purpose of changing lunch times.

## High School

Changes will only be considered for legitimate reasons, such as a schedule conflict, meeting graduation requirements, or inappropriate placement as determined and recommended by a teacher or counselor with administrative approval. Computer errors, failure to be accepted into a program (CVTC), incomplete schedules, duplication of courses, and failing to have met a prerequisite are all reasons for schedule changes. There will be no changes solely for the purpose of changing lunch times.

## CHECK OUT PROCEDURES

No student may leave school except at regular dismissal time without checking out through the office. If the student knows in advance that he/she needs to leave school, a parent must phone (high school only) or come by the office to check out the student. All students (PK-12) will be called to the office to meet the parent(s) upon their arrival. **A student who fails to check out when leaving school anytime during the school day will be disciplined for truancy.** No student will be allowed to leave school unless a parent has been contacted. High school registered drivers will be permitted to leave with parental permission. **Only names provided by parents and currently in the data system will be permitted to check out students the day of request. Photo identification will be required when checking out a student in person.**

## ASSEMBLIES

Assemblies/programs are held for several purposes - to teach, to entertain, to honor, to display school spirit, etc. Students are expected to exhibit good behavior and to act responsibly and respectfully as an audience member.

Attendance at assemblies/programs is required unless nonattendance is approved in advance by the building administrator for compelling reasons, i.e. religious reasons, etc. *Failure to report to your assigned seating area or assigned area will result in a truancy and possible disciplinary action.*

Additionally, these are expected behaviors:

- Follow assembly instructions given by the teacher/administrator
- Sit where you are assigned.
- Avoid talking, clapping, yelling, or indicating your approval or disapproval when it is inappropriate to do so, i.e. a National Honor Society induction requires silence; pep rallies require audience participation. [Even pep rallies have a time for listening/cheering. Know when those times are and respect them.]
- You are responsible for the way you treat other people.
- Honor and respect of the program.
- Disciplinary action will be taken for those students who are disruptive or uncooperative. Assemblies, pep rallies, etc. may be discontinued in any given year if behavior continues to be inappropriate.

**These expectations apply to all school sponsored events/activities away and at home including athletic contests.**

## CITATIONS/TICKETS/CONTRABAND

When school officials and/or law enforcement authorities deem necessary, a student may be issued a municipal citation. Citations could be issued for trespassing, truancy, tobacco, alcohol, drugs, profanity, assault, fighting, vandalism, destruction of school property or equipment, harassment or creating a disturbance (among other rule violations).

Any student driving a car onto school property is to ensure that vehicle does not contain alcohol, controlled substances, weapons, or any other item(s) banned from school. Students who drive the vehicle to school will be held responsible for the vehicle. All vehicles are subject to random searches. Violations will result in disciplinary action and possible police referral.

## DETENTION

School staff use detention as a disciplinary action. This is a mandatory study time; therefore, all students must bring homework or study materials to detention.

**Failure to attend detention at the appointed time or comply with detention expectations may result in further action by an administrator.**

## **PUBLIC DISPLAY OF AFFECTION**

Couples must conduct themselves in such a fashion that the attention of others is not attracted to their behavior. No public display of affection should occur during school time. Offending students will have the necessary disciplinary action taken.

## **TRESPASSING**

Students are not allowed on any district or other district campus, other than their home school, without permission from that site's principal. To do so is trespassing and the student is subject to disciplinary action. Once permission is received, the visiting student must immediately report to that site's main office. This includes virtual students.

Under Oklahoma law, a superintendent, principal, or other person in charge of a school has the right to order any person out of school buildings, off school property, and away from off campus activities when it appears that the presence of the person is a threat to the peaceful conduct of school business, school classes, and/or school activities. **Citations may be given for trespassing.** [O.S. § 24-131]

## **CLASS OFFICERS**

Serving as a class officer is both a privilege and a responsibility. A class officer is expected to set a good example and to be a student in good standing. Good standing includes but is not limited to:

- A minimum cumulative 2.5 GPA
- No suspensions (ISI/OSS) for previous two (2) semesters

## **ELECTIONS**

Before an election is held, sponsors must submit election qualifications, election rules and election dates to the principal for approval. A copy of the written rules may be obtained from the sponsor. Ballots are tabulated electronically under the supervision of the sponsors. No student can be elected president of two or more school organizations. Candidates for any office including queen/king or attendants must meet these qualifications:

- 2.5 GPA with no failing grades through the last full semester
- Good attendance
- No serious/chronic disciplinary reports within the previous two semesters
- Not be a queen/king of any other organization or activity
- May be selected king or queen once per school year
- Forfeiture of office automatically if served with OSS

\*NOTE: In the event Yukon is eligible to have an All-State Queen, a committee consisting of the principal, athletic director, and the coach of the sport involved will be responsible for determining the criteria for the selection of the representative.

## **STUDENT ID CARDS (YHS ONLY)**

In a continuing effort to increase security, student identification procedures will be enforced at our high school. The school issued ID is school property. Students may be required to return their ID to the school at the end of the school year or if a student withdraws to attend another school. ***It is expected for all high school students to keep their IDs on their person while at school.***

*Failure to Show ID:*

- Students who refuse to show their ID badge, may receive disciplinary consequences for defiance.

*Replacement Cost:*

If lost or misplaced, student IDs can be replaced for \$5 at the school site through the InTouch system.

## **INSURANCE**

Insurance will be made available to all students PK-12 through school. It is not compulsory, and the school is not responsible for payment claims to students or parents.

## **LOCKERS (Grades 4-12)**

Lockers are provided at some of our sites to students upon request and are subject to the following:

- Lockers are school property and as such students have no expectation of privacy with regard to

items kept in school lockers.

- Locks (when used) are in the control of the building administrator who shall have custody of all combinations and copies of keys to all lockers. Students are prohibited from placing locks on any locker. Only locks owned by the school can be used on lockers.
- Students are to use lockers exclusively to store school related materials and authorized personal items such as outer garments, footwear, grooming aids or lunches.
- Students shall not use lockers to store contraband - meaning illegal or unauthorized items in violation of Board Policy or any other items reasonably determined by the principal to be a potential threat to the safety, well-being, or security of others.
- Students are solely responsible for the contents of their lockers and should not share their lockers with other students nor divulge locker combinations to other students unless authorized by the school principal.
- Random or blanket searches of school lockers and their contents help deter violations of school rules and regulations, ensure proper maintenance, and provide security for students and personnel. Accordingly, the Board authorizes the school principal/ designee to search lockers and contents at any time, on random basis without notice, without parental or guardianship approval, without student approval, and without reasonable suspicion of the presence of contraband.
- The principal/designee may request the assistance of security personnel in conducting locker searches.
- In addition to conducting random searches, the principal/designee may conduct a search of any locker at any time. As per Oklahoma law, students have no legitimate expectation of privacy in lockers or other school property. School owned property may be searched at any time.
- When conducting locker searches, the principal may seize any contraband. Any items seized by a school official may be removed from the locker and held by the school official for evidence in disciplinary proceedings and/or turned over to law enforcement officials. The parent/guardian of the minor child, or the student if he/she is 18 years or older, shall be notified by the school official of items removed from the locker.
- Vandalism to the locker including writing or damage of any kind will result in disciplinary action.
- Under no circumstance should money or valuables be kept in lockers.
- Disappearance of materials, including textbooks from a locker, is the sole responsibility of the student.
- The locker is to be clean of any writing and/or posters before the student is cleared at the end of the school year or upon withdrawal.

## **LOST AND FOUND**

The Lost and Found is maintained in the school's offices. If a student finds an article in the classroom, it should be given to the teacher. Items found elsewhere in the buildings should be taken to the office. The school assumes no responsibility for items left unattended in classrooms, lockers, cafeteria, or other areas. Under no circumstance should students leave personal items unattended or unsecured on campus, nor should anything of value be brought to school. Articles not claimed by the last day of school or the announced final pick up date will be donated to charity.

## **PARTIES (ELEMENTARIES & INTERMEDIATES ONLY)**

There will be three (3) school parties - Fall, Winter and Valentine's. Costumes for the Fall party will be restricted to the Pre-Kindergarten students. We ask adults **not** to dress in costumes or masks when they come to school on the day of the Halloween parties. We strongly encourage the pre-kindergarten students to dress as cartoon/storybook characters. Pre-kindergarten and kindergarten students will also be allowed an Easter egg hunt at Easter.

The Fall, Winter, and Valentine parties will be held the last thirty (30) minutes of the school day. There will be a limit on the dollar amount to be collected for the class parties for the year. There will also be a dollar amount limit for gifts exchanged at the Winter parties. Refreshments for birthday parties (**on campuses where permitted**) should be served during the last ten (10) minutes of the school day with prior approval from the teacher. **Invitations to private parties will not be distributed at school.**

## **ACTIVITY/FIELD TRIPS**

### **Elementary & Intermediate**

Policies concerning Field Trips:

- Must be outgrowth of curriculum
- Limited to a distance of **fifty (50) miles**. Special exceptions may be granted by the Executive Director(s).
- Sack lunches may be taken when it appears that the group cannot meet the school lunch schedule.

- Students will have the opportunity to participate in field trips when they meet academic and behavior expectations.
- School age siblings cannot attend.

**NOTE: An administrator can deny student participation in field trips when necessary.**

### **Secondary**

The principal must approve all field trips. A parent or teacher is required to be in each school vehicle utilized for the trip for the safety and welfare of students. With permission from the coach or advisor, a student may ride to or from a school-sponsored event with only his/her parent/guardian. Arrangements must be made in advance, and students will be dismissed by the sponsor/ coach directly to the parent/guardian. **It is YPS Board policy that no student is permitted to ride with another parent to or from a school sponsored event in which he/she is representing the school. Students are not permitted to drive a vehicle to or from a school- sponsored event in which they are representing the school.**

Students riding buses will return on the same bus, unless directed otherwise by the sponsor. Conduct on all trips will be in accordance with school rules and regulations. *Students are to follow the directions of the adults in charge and to follow the directions of the bus driver while on board.* No food or drink will be permitted on bus routes or trips. If two (2) sponsors are on the bus, one will sit in the rear and one in the middle of the bus. The sponsor/coach and driver will check the bus after returning from the activity or field trip.

### **STUDENT COUNCIL (YMS/YHS)**

Student Council serves as a training experience for both leaders and followers, promotes the common good and gives students a share in the management of the school. It also develops high standards of personal conduct, acts as a clearinghouse for student activities, seeks to interest students in school affairs and helps solve problems that may arise. Members of the council are your representatives and have direct access to school administration. The Student Council shall be composed of representatives from each classification of student (grade level).

### **GUEST TEACHER**

Guest teachers are to be accorded the same respect as regular classroom teachers. They have the same authority as a regular teacher. Any student failing to maintain a proper relationship with a guest teacher is subject to disciplinary action. The responsibility is with the student to treat a guest instructor with respect and courtesy that is due all people.

### **OFFICE/TEACHER AIDES (YMS/YHS)**

Generally, students must be in credited classes for six class periods per school day (both high school/middle school). However, under certain circumstances, students may elect to serve as office or teacher aides. Aides may work in the library, main office, and counseling office. A student may qualify for being an aide if he/she meets the following criteria:

- Students must have a minimum 2.0 GPA on a 4.0 scale and be approved by the receiving supervisor
- Students must have no serious discipline record (i.e. ISI, OSS), and if such occurs it is grounds for removal
- Students must agree to follow the directions of the supervising staff and abide by the tardy and attendance policy.
- Students may serve only one (1) period during the day

### **TEXTBOOKS**

Students are encouraged to take textbooks home to study when they are checked out. In the event a book is lost, stolen, or damaged; the student will be expected to replace it. The school is authorized to withhold transcripts or other records if a textbook is not returned. [70 O.S. § 16-121] It is a good idea for students to cover textbooks to minimize damage. We urge students to keep textbooks in their lockers, backpacks, or with them at all times.

### **VARSITY SPORTS**

YHS participates in a wide variety of varsity sports for both men and women as a Class 6A school. Students who are selected must comply with OSSAA rules. <http://www.ossaaonline.com>

### **INTERNET**

Since the Internet constitutes an unregulated collection of resources which change constantly, it is not

possible to predict or control exactly what resources students may locate. The school district makes no guarantees of the accuracy of the information or the appropriateness of material a student may encounter. Students will be under teacher supervision; however, it is not possible to constantly monitor individual students and what they are accessing. Students and other users will refrain from accessing and/or downloading any text, picture or online conferring that includes material which is considered to be obscene, libelous, indecent, vulgar, profane, or lewd; advertises any product or service to minors prohibited by law; presents a clear and present danger/ or will cause the commission or unlawful acts or the violation of lawful school regulations. Users will be courteous and polite. Messengers will be concise and not abusive in content or language. Personal information should not be revealed. Users must be aware that any message or information posted on the Internet may be accessed by others for whom it is not intended. Users of the service will respect all copyright and license agreements. Copyrighted software, pictures or music will not be downloaded for use that violates copyrights. All users must agree to attend an Internet orientation which will address the issues of appropriate use of the Internet, copyright laws, and Internet etiquette.

Violation of the Internet Use Policy Agreement found on pages 48-53 may result in forfeiture of all Internet user privileges. Violators shall also be subject to appropriate disciplinary action.

## **VIDEOGRAPHY**

YPS possesses the ability to videotape students on school property and to videotape students (including audiotape) while on its school buses. At the discretion of the superintendent or his/her designee, video may be used for disciplinary purposes. When video or audio recordings are used in an investigation, the information is protected by FERPA.

## **ANNOUNCEMENTS**

### **Elementary/Intermediate**

Each elementary school may have a morning program or daily announcements. The Pledge of Allegiance [36 U.S.C., Section 172], a Moment of Silence [O.S. § 11-101.2], and a Salute will be included as part of the announcements.

### **Middle School**

Each day announcements will be made with the public address system. Approval for all announcements must be given by the principal. The Pledge of Allegiance [36 U.S.C., Section 172] and a Moment of Silence [O.S. § 11-101.2] will be included as part of the announcement.

### **High School**

Daily announcements are played on the two rotunda tv's. The Pledge of Allegiance [36 U.S.C., Section 172] and a Moment of Silence [O.S. § 11-101.2] will be conducted daily via the intercom.

## **OUTSIDE FOOD AND DRINKS (YMS/YHS ONLY)**

Outside food is not permitted at the middle school and high school outside of the cafeteria. Drinks/food in the classroom are at teacher discretion.

## **SECURITY RESOURCE OFFICERS (SRO)**

YPS has four (4) School Resource Officers (SRO's). These individuals are employees of YPS and YPD who work cooperatively for the safety of our district. Failure to follow the SRO's directions will be considered insubordination and violators will be referred to the building administrator for possible disciplinary action. SRO's may file tickets resulting in legal action(s) for students or parents. Tickets are issued at the discretion of the SRO's.

## **PARKING LOT/STUDENT VEHICLES (YHS)**

Driving onto campus is a privilege and should be treated as such. For the safety of students and staff, all vehicles must be registered with the school. Parking permits must be purchased annually. Students who have vehicles on the school grounds without a parking permit hang tag may have driving privileges revoked and/or vehicle impounded. The following are basic parking guidelines:

- Always be a courteous and defensive driver while on campus.
- Only licensed and insured drivers with a parking permit hang tag will be allowed to park in the school parking lot and take only a single space.
- Students are not to park in staff parking. Staff parking spots are labeled STAFF and have a number.
- The **speed limit** in all areas of the parking lot is **15 mph**.
- Areas parallel to curbs are not parking zones.
- Curbs are painted to indicate no parking.

- Cars must go in the entrance and out the exits as marked.
- Students and faculty should park in designated areas only.
- Handicap parking is available. Parking illegally in handicapped spaces will be monitored and may be ticketed by the YPD. Parking permit tags are to be hung on the rear view mirror with numbers facing forward.
- 9th and 10th grade students with a valid driver's license may drive to school; however, they cannot be in the parking lot during the day.
- Any student needing to return to their vehicle, during the class period, must obtain written permission from the office.
- No parking or driving on grass.
- Students are not to share parking permits or student IDs.
- A lost hanging tag will incur a \$20 replacement fee. A lost ID will incur a \$5 replacement fee. Replacements may be obtained in the main office.
- The parking lot will be monitored by SROs and administration.

Upon arriving on campus, all students are to vacate vehicles. Failure to do so could result in disciplinary action. No students will be permitted to remain in vehicles for any reason. This includes waiting for rides or riders for Canadian Valley Technology Center.

#### **Violations**

- 1st Offense - Written Warning and Parent Contact
- 2nd Offense - 3 days of Lunch Detention
- 3rd Offense - 3 days of suspended driving privileges. Hang tags and parking ID must be turned into administration
- 4th Offense - 5 days of suspended driving privileges. Hang tags and parking ID must be turned into administration
- 5th Offense - Student's driving privileges will be revoked for a period of time determined by the administration, but could include the remainder of the school year. The student's vehicle may be towed if driven on campus during a time when driving privileges are suspended.

**All vehicles brought onto YPS campuses are subject to random searches.** Students are responsible for any contraband that may be found in their vehicles and will be disciplined accordingly. [Section 1031, School Laws of Oklahoma]

#### **CONDUCT FOR EXTRACURRICULAR ACTIVITIES**

During the school year, students will have many opportunities for involvement in extra activities. Students are representing the Yukon School District during the school day and during school sponsored activities. Acceptable behavior is required during on and off campus events and is subject to the authority of school officials [21 O.S. § 643, 21 O.S. § 650 and 650.1, 21 O.S. § 844, 21 O.S. § 1363, 70 O.S. § 24-101]. School personnel are an important part of any decision concerning student involvement. Personnel will always consider grades, attitude, and behavior. This applies to all related activities. Studies have shown the most successful students are those who remain active. We encourage our entire student body to find their niche and to get involved.

#### **TOBACCO**

State law [63 O.S. § 1-1523] and the board policy prohibit the use and possession of tobacco and or e-cigarettes on the school campus or school grounds. Students and/or patrons are not permitted to use, sell or have in their possession tobacco in any form while on school grounds or at school activities.

This includes but is not limited to - cigarettes, vapor-atomizers, e-juice, "trippy stix", dip, cigars, and nicotine oil. Students in violation of this policy will be dealt within the following manner:

- 1st Offense - 3 days ISI, required education course and parental contact\*
- 2nd Offense - 5 days ISI, required education course (student responsible for usage fee) and parental contact\*
- 3rd Offense - Out of School Suspension, referral to First Time Offenders program and parental contact\*

\*Law enforcement will be contacted if circumstances warrant.

All Campuses are smoke/vape free campuses.

## **ACCIDENT OR ILLNESS**

If a student develops an illness or injury after reaching school, an attempt will be made to notify a parent/guardian. It is important that the school be given the current telephone number for parents, and a person to call in an emergency if a parent cannot be reached. Regular attendance is important; however, for his/her own interest and to prevent the spread of contagious diseases, your child should be kept home if he/she is running a fever of 100 degrees F or higher or shows signs of illness. Keep the student home until he/she has been fever free for 24 hours without the use of anti-fever medications. If a student has diarrhea (3 or more loose bowel movements) or any vomiting, please keep your child home until he/she is vomit and diarrhea-free for 24 hours without the use of medication. There are different rules for when a student may return to school for other health conditions such as contagious rashes, eye/skin infection, cough, sore throat and communicable illnesses. Please speak to your health care provider for guidance and talk to a member of the YPS student health team or a school administrator about exclusion policies for other illnesses. The school will administer only minimum first aid in case of injury. In case of apparent internal injury, broken bones, or the appearance of serious injury; parents and/or paramedics will be notified immediately. Parents are asked to sign a *Treat and Transport* form at the beginning of each year.

## **HEAD LICE**

Any student with live head lice will be prohibited from attending school and cannot re-enter without certification from a health professional or a representative of the State Department of Health that the child is no longer afflicted with head lice and is safe to return to school. Excused absences will be limited to 2 school days for each occurrence of live head lice. [O.S. § 15-1210.194]

## **BED BUGS**

Any student found with bed bugs on their person or property will receive parental notification with recommendations on eradicating the pest. No student will be sent home because of bed bugs. A school nurse will inspect the student and their belongings for signs of infestation.

## **PLAYGROUND**

All elementary and intermediate students will be sent outside for play periods (recess) unless they have been sick and have permission to stay inside. Parents are requested to dress children for cold weather. (Children will not be sent outside when it is raining or extremely cold.)

- Students are expected to remain in the designated playground area at all times
- Students are encouraged to dress in layers for winter weather.
- Students should not throw objects that might injure others or participate in any activity that is dangerous
- Students will not be allowed to take food or drink to the playground
- No items allowed in student's mouths while on the playground
- In the event of inclement weather, recess will be held in a designated area inside the building.

## **SAFETY DRILLS**

In accordance with state and district laws and policies; all schools will have tornado, fire, school choice drills, and security drills. Each teacher will have a copy of all procedures including warning signs and will instruct each class in safety procedures. (70 O.S. § 5-148-149)

## **SPECIAL NOTICES**

Oklahoma law mandates the State Department of Health and State Department of Education to jointly develop materials that inform students participating in or desiring to participate in an athletic activity, and their parents and their coaches about the nature of warning signs of sudden cardiac arrest. (70 O.S. § 24-156)

Oklahoma law amends current law to provide that no education employee or school volunteer is liable for the use of reasonable force to control or discipline a student while the student is in attendance at school, or during school transit to school or authorized events. (70 O.S. § 149.7)

## **Cardiac Arrest**

Oklahoma law also requires removal from play of a student exhibiting signs of sudden cardiac arrest.

# NUTRITION, TRANSPORTATION, & SAFETY

## LUNCH PROGRAM

It is the desire of the Yukon School District to provide meals to all students. The district will not discriminate against any child because of the inability to pay the price of a meal. The following guidelines are used to assist the Food Service Department:

- Students receiving food or beverage substitutions must have a written prescription from a licensed physician.
- Students will never be denied access to any meal as a result of disciplinary action.
- Students who have exceeded the charge allotment and have no alternative to eat will be given a sandwich and fresh fruit.
- No charging will be allowed during the last two (2) weeks of school.
- Students may pay in cash or by using their accounts that have deposited money.

Yukon Schools is happy to provide parents with a convenient, easy, and secure online prepayment service to deposit money into a student's account.

## ONLINE PREPAYMENT

The features and advantages of this service include:

- Funds can be deposited into the student's school meal account anytime.
- A website ([www.myschoolbucks.com](http://www.myschoolbucks.com)) allows parents to check their student's account balance
- Reports of a student's eating history can be printed by the parent
- Parents with more than one child in the district can prepay using one online account.
- Payments can be made through existing PayPal accounts or major credit/debit cards.

**A fee per deposit transaction is assessed to cover bank fees.**

**To access online services:**

- Go to the school district website [www.yukonps.com](http://www.yukonps.com)
- Click on "For Families" which is on the first page under Quick Links.
- Click on [myschoolbucks](http://myschoolbucks.com) and create a new student account using the child's name, student ID, and school zip code (73099).

## FREE AND REDUCED PROGRAM

### Online Free & Reduced Breakfast/Lunch Applications:

Child Nutrition will offer these applications online. Fill out the application in the privacy of your home. Faster processing time occurs with the online form. If you do not have internet service at home, we recommend going to the public library should you wish to fill the form out online. Printed applications are available at the school office and cafeterias. Only one application is necessary for the entire family. The link to the application can be found at [www.yukonps.com](http://www.yukonps.com) and by clicking on "For Families" under Quick Links on the first page of the website. Please call the Child Nutrition Office if you need any assistance at (405)265-1340.

## Free & Reduced Lunch Benefits (YHS)

**ACT:** Students receive a total of two (2) free ACT fee waivers for the junior/senior years. The student may use them at any time during their junior or senior year for regular registration.

- A fee waiver may not be used for late registration. (See your high school counselor for more information).
- AP Exams: A student on the free/reduced lunch program may pay a reduced fee per AP exam.
- PSAT: Yukon High School is awarded fee waivers based on the number of students on Free & Reduced lunches.
- SAT: Students can receive up to four (4) fee waiver cards - two (2) for the SAT and two (2) for subject tests. This covers both junior and senior years. Fee waivers cover the test fee only. Each subject test fee waiver card covers up to three (3) subject tests for each registration. All Juniors will take a district-provided SAT for state accountability purposes.
- **College Application Fee Waivers:** Counselors can write a letter to the college to request a waiver for the application fee. It is not guaranteed, but it is highly likely.

## MEAL PRICES

Breakfast and Lunch Prices				
Elementary	Breakfast	\$1.30	Lunch	\$2.70
Intermediate	Breakfast	\$1.30	Lunch	\$2.70
Middle School	Breakfast	\$1.40	Lunch	\$2.95
High School	Breakfast	\$1.70	Lunch	\$2.95
Adult	Breakfast	\$1.95	Lunch	\$3.75

## LUNCHROOM Expectations

### PK-3

- Parents may bring food for their child only.
- Students will not be permitted to share drinks/food for safety reasons.
- Please do not send glass containers.
- Candy may be eaten with lunch, but no gum is permitted at any time.

### Grades 4-6

- Students are not permitted to leave the building during the school day without being checked out by a parent, guardian, or person on the checkout list.
- Each building principal has devised a method of scheduling and getting students to the lunchroom.

### Middle School

- Any food brought by a parent must be checked through the office
- Parents may bring food for their child only when coming to eat with their child.
- Students will not be permitted to share drinks/food for safety reasons.
- Students are responsible for putting their debris into trash containers.

### High School

- Ninth and tenth graders are not permitted to leave campus for lunch. Leaving campus may be considered a truancy and will be treated as such.
- Students are responsible for cleaning up and picking up after themselves and act orderly.
- When students finish eating, they will remain seated in the cafeteria, or they may go outside in the courtyard area. Students must remain in the courtyard area.
- Students are asked to help us keep the cafeteria and courtyard clean and attractive.
- Parents wishing their student be released must check their student out through the office in person
- Parents may check their student(s) out for lunch.

## BUS POLICY

The school may legally provide transportation to and from school for those students who live more than one and one-half (1½) miles from school. Individual bus routes and time schedules can be obtained from the Transportation Department (405)354-6667. Bus routes are established to give the best possible service to all individuals in accordance with state laws and regulations. Yukon Public Schools will not provide transportation for transfer students. Bus routes will not be posted for safety reasons. We recommend that for our youngest riders, parents place their child's name and address with a parent phone number in a pocket for their safety. If the child gets on the wrong bus, this will enable us to get them home safely with a chance to notify the parent.

The school bus driver is the sole authority for the passengers on the bus. Any misbehavior that distracts the driver and jeopardizes the safety of everyone is a **very serious violation**. A bus with students "out of control" may return to school so the principal may take immediate, appropriate action. The Yukon School District disciplinary program is a reflection of its interest in the safety of all children who ride the bus; therefore, the following procedures will be implemented:

- Principals will review bus rules and procedures with students.

- Drivers will remind students and sponsors of the “No eating and drinking (including candy)” while riding.
- Elementary, intermediate and middle school students will only be allowed to be a “guest rider” with a parental written request to the administration 24 hours in advance. Permission is subject to bus space availability and a principal’s pass to ride. No pass/no ride. High school students are not allowed to be or to have guest riders.
- Drivers will assign seats whenever the safety and well-being of the passengers are involved.
- Students who fail to identify themselves to the driver will not be permitted to ride the bus for a period of no less than one (1) week.

**Students will be cited for the following:**

- Refusal to obey driver
- Failure to remain seated
- Use of tobacco
- Profanity, spitting, vandalism
- Fighting
- Inappropriate use of cell phones or other electronics
- As a result of allergies and asthma, no cologne/ perfume spraying
- Throwing objects
- Hanging out the window
- Violation of gang policy
- Possession of controlled and/or dangerous substances
- Eating or drinking on the bus
- Walking in front of the bus without the driver’s permission
- Bullying, intimidation, or harassment of students or staff
- Threats made to any individual
- Possession of contraband
- Laser pointers strictly prohibited
- No athletic equipment, flag poles, or large band instruments permitted
- No skateboards or any item prohibited in the schools
- Students are allowed one (1) bag, i.e. book bag, backpack, etc.
- All electronic equipment left on the bus must be picked up and signed for at the transportation office. Call (405)354-6667 for more information.

*List is not intended to be all-inclusive.*

**Consequences**

If a student is reported in violation for any reason, the principal may take the following actions:

- 1st Offense: A conference with the student and a report to the parent.\*
- 2nd Offense: Automatic denial of riding privileges for a minimum of five (5) school days and a conference with parents.\*
- 3rd Offense: Automatic denial of riding privileges for ten (10) school days and a conference with the parents.\*
- 4th Offense: Denial of riding privileges for the remainder of the year or longer.
- **Special Note**- Any student creating a potentially dangerous situation by throwing any object out a bus window will automatically be suspended from the bus for a minimum of ten (10) days.

*\*School policy will be followed.*

*Suspension may be possible depending on the severity of the offense and/or danger to the students or others. If a student is suspended from a bus route, they will be suspended from all bus routes, they will be suspended from all buses including the Tech Center route, sponsored events, field trips, and athletic events. The principal’s decision in these matters is final.*

If parents have an issue regarding the bus route, call Transportation at (405) 354-6667. In order for drivers to maintain schedules, issues should not be addressed at the bus stops. When buses are held up, it can become a safety issue for students left waiting at the other stops. If a parent has a brief note or piece of information to share, they should approach the driver’s side of the window. Safety of all students demands that no person including parents be allowed on a bus for any reason.

**Inappropriate behavior/language by a parent at a bus stop can result in that parent’s child losing bus privileges.** Denial of bus riding privileges will carry over from semester to the next or one school year to the next. We hope you will understand this system to be a reflection of our sincere interest and concern for the

safety and well-being of your children.

*For information on rules for field/activity trips, please go to Campus Life "Activity/Field Trips."*

#### **TRANSPORTATION AS A RELATED SERVICE FOR A DISABLED STUDENT**

A *related service* is a service required to assist a disabled student to benefit from special education. Special transportation consideration is such a service.

Consideration in transportation is accessed through the Individualized Education Program (IEP) process for disabled students. Only those students who require specialized equipment on the bus or who cannot safely reach a common pickup point will be considered for **home curb** service. Transportation cannot be arranged for a student on a special needs bus or regular bus without an IEP stating the required service.

To expedite the process and make travel safe, efficient and effective for all participants, experience has indicated the need for the following procedures:

- Transportation will only be provided from the student's residence to the school and back to the student's residence. Transportation cannot be provided to alternate pick-up or drop-off sites (child care, relatives, etc.).
- Parents will be advised of the approximate time of the A.M. bus arrival. It will take a few days in a new school year for bus personnel to refine arrival times at the pick-up points for routes. A late student throws the schedule off for all other riders. Upon arrival at the bus stop, the bus will wait no longer than two (2) minutes before departing. Please do not ask the driver to wait additional time. Drivers will not be allowed to notify parents with phone calls or honking the bus horn. Time will start when the bus arrives at the designated pickup point.
- Students will not be received on the bus while eating, not fully clothed, when visibly ill or when they are resisting boarding the bus. Please make sure your child has taken care of bathroom needs before the bus arrives. For the benefit of all, please see that hygiene is properly maintained and your child is ready for school.
- Parents or designees are responsible for "door-to-curb" and "curb-to-door" passage of the child. This includes assisting the child across the street if necessary. Parents should call transportation to advise the driver when it is necessary for a neighbor or family member to meet the bus, or if the parent wishes to send a student out with a sibling to deliver or receive the child. We need to be assured the parent deems that the sibling is responsible for the task.
- Appropriate behavior is expected on the bus at all times. The aide and driver may use appropriate discipline measures for the safety of all children. The principal will be alerted to problems. Continued infractions may be referred to the IEP team.
- Parents need to be home at school dismissal due to issues beyond transportation's control which could cause a student's arrival at home to be earlier than normal.
- Parents or designees are expected to promptly meet the bus when the child arrives home from school. Childcare is not available at the school or from transportation personnel after the school day is over. If visual contact is not made with a parent or designee, your child will either be returned to the school or Youth and Family Services in El Reno.
- If your child is not going to ride the bus, call the transportation department before 6:00 a.m. Call back when your child is able to resume school. 354-6667
- If a bus comes by and there is no response, the bus will not return until you contact transportation.
- To prevent any miscommunication, bus drivers will not deliver any verbal messages to teachers or parents.
- Assistive devices (i.e. chairs, walkers) will not be transported unless the student is on the bus.
- **Please communicate all problems regarding bus service to the transportation department at (405)354-6667.**

#### **ANONYMITY (REFUSAL TO IDENTIFY SELF)**

School personnel have the right to know the identity of all persons on the school premises. Students must identify themselves upon request of school personnel or duly assigned and identified monitors on school premises, to and from school during school hours which would include bus drivers, or during the time of school sponsored or authorized functions. **Upon entering any school, visitors must immediately report to the office.** The principal or any faculty member, after establishing that a person is (1) not a student or employee of the school or (2) has no proper business at the school, will direct the person to leave immediately.

Principals and their designees shall have the authority and duty to conduct investigations and to question students pertaining to infractions of school rules, whether or not the alleged conduct is a violation of criminal law. Such investigations shall be conducted in a way which does not unduly interfere with school activities. Students are expected to cooperate. Failure to do so could result in disciplinary action. Principals and their designees shall determine when the necessity exists to contact law enforcement officers. Examples of primary cause would be:

- When the behavior of persons jeopardizes the safety of students, school, staff, or property.
- When behavior interferes with the operation of the school or to conduct an investigation of alleged criminal behavior.

### **CARE OF SCHOOL PROPERTY/VANDALISM**

All students should guard against marking on buildings, desks, books, and equipment. Students are not to vandalize cars or other student's property, i.e. shoe polishing, dumping of any liquid or papering of cars while on school grounds during or after school (not intended to be all inclusive). Students are responsible for books and shall pay for any book lost, damaged, or stolen. Each student shall pay for all damages he/she does to school property within one (1) week of incident unless special arrangements are made for deferred payments with the principal.

### **MEDICATION**

For medications that will be taken at school, a parent or legal guardian must transport the medication to the school in person, and sign a YPS Medication Consent Form prior to medication administration. Students are not allowed to transport medication to or from school on the bus, or in person; and medication will not be sent home with students for safety reasons. The only exception to this rule is STRICTLY LIMITED to students who have rescue inhalers, epinephrine injectors, pancreatic enzymes or diabetes supplies, AND have SIGNED PERMISSION from the prescribing physician and parent or legal guardian on the YPS Medication Consent Form. Each prescription medication must be in the original pharmacy container, with a current pharmacy label showing the student's name, medication, strength, dosage, prescribing physician, and pharmacy name. If you need to check in over-the-counter medication for your student, it must be in a new, unopened container, with age appropriate dosing instructions.

Essential Oils are not covered by the YPS Medication Consent Form. School personnel are restricted from administering essential oils. Due to safety and health related issues, students may not self carry essential oils.

For information regarding Yukon Public School's Medical Marijuana policy please reference Board Policy FFACD. For students with state issued medical marijuana cards, please contact your school's principal for procedures.

### **BULLYING**

**According to Title 70.** Schools Chapter 1 - School Code of 1971 Article XXIV Section 24-100.3 As used in the School Safety and Bullying Prevention Act: [Click Here to report a Bullying incident](#) or visit our website at [www.yukonps.com](http://www.yukonps.com) > Families & Students.

Yukon Public Schools Bullying Policy can be found in the Appendix of this handbook.

1. "Bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal, or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student;
2. "At school" means on school grounds, in school vehicles, at school-sponsored activities, or at school-sanctioned events;
3. "Electronic communication" means the communication of any written, verbal, pictorial information or video content by means of an electronic device, including, but not limited to, a telephone, a mobile or cellular telephone or other wireless telecommunication device, or a computer; and
4. "Threatening behavior" means any pattern of behavior or is isolated action, whether or not it is directed at another person, that a reasonable person would believe indicates potential for future harm to students, school personnel, or school property.

Nothing in this act shall be construed to impose a specific liability on any school district.

This policy is in effect while the students are on school grounds, in school transportation, or attending

school sponsored activities or school sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare with your student regarding the appropriate actions by the school and/or criminal charges.

### **DIGITAL CITIZENSHIP (CYBERBULLYING/SEXTING)**

Any electronic resources provided to or owned by students will be used in accordance with YPS District Policy. This includes but is not limited to any device that can electronically receive or capture text, audio, or images and/or electronically transmit text, audio, images, the internet, online bulletin boards and blogs.

When using an electronic resource, students should not participate in the following:

- Disclose any sensitive, proprietary, confidential (including names) information about other students.
- Should never be discourteous or impolite.
- Post any material including photos, videos, and texts that are obscene, demeaning, defamatory, profane, libelous, threatening, harassing, abusive, hateful, or embarrassing to another person or any other person or entity.
- Violate copyright, trademark, and fair use laws
- Access web sites and/or download any text, picture, or online conferring that includes material that is considered to be obscene, derogatory, libelous, indecent, vulgar, profane, lewd, or advertises any product or service to minors prohibited by law; presents a clear and present danger or will cause the commission of unlawful acts or the violation of lawful school regulations.
- **All posts should be factual and in good taste. Everything a student posts online stays online forever.**

Activities commonly associated with computer hacking are not allowed and are subject to staff interpretation and disciplinary consequences. Neither the school's network nor the broader Internet (whether accessed on campus or off campus, either during or after school hours) may be used for the purpose of harassment. All forms of harassment in cyberspace often called cyberbullying are unacceptable.

**Sexting** is the sending, forwarding, displaying, posting, storing, or receiving of sexually explicit or sexually suggestive images or video via chat. Not only is sexting socially inappropriate, it could result in disciplinary action.

### **STALKING**

A person commits stalking when he or she transmits to another person a threat with the intent to place that person in reasonable apprehension of death, bodily harm, sexual assault, confinement, or restraint, and in furtherance of the threat knowingly does any one or more of the following acts:

- Follows the person, other than within the residence of the defendant
- Places the person under surveillance by remaining present outside his or her school, place of employment, vehicle, other place occupied by the person or residence other than the residence of the defendant

Out of school suspension, parent conference and possible police referral could be a result of such actions.

### **DEROGATORY LANGUAGE/SYMBOLS**

Derogatory racial, ethnic, profane, obscene, indecent, or sexual language, verbal or nonverbal, intended to offend or abuse or not, is not allowed and subject to disciplinary action.

Students engaged in extracurricular activities are representing the Yukon Public School District and often serve as role models for others. The District desires to educate and protect students from activity which may negatively impact the student and/or District. Incriminating photos or statements depicting hazing, sexual harassment, vandalism, stalking, underage drinking, illegal drug use or other inappropriate behavior will be subject to disciplinary action up to and including being removed from the team/organization by the head coach/sponsor and/or the Director of Athletics or the principal.

### **WEAPONS**

It is the policy of the Board of Education [Policy EI] that possession of dangerous instruments or weapons on school property or other property adjacent to school property, at school functions or while in any bus or vehicle used by the school for transportation of students or teachers is forbidden. Dangerous instruments or weapons include, but are not limited to, firearms (guns), fireworks, explosives, knives, including automatic opening or switch blades, razors, chains, clubs, ammunition, sharps/shafts/points capable of skin penetration, or other instruments used for assault or injury is grounds for out of school suspension. **Possession of a firearm will result in one full calendar year suspension.**

## **GANGS, GANG ACTIVITY, HATE GROUPS**

Any act/acts of gang activity or any public school secret society will be considered gross insubordination and subject to suspension and/or expulsion. This includes the following behavior committed by a student on school grounds, school buses, at a school sponsored event, or traveling to and from school:

- Wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblems, badges, symbols, signs, tattoos, trademarks, manner of grooming or anything which is evidence of membership or affiliation in any gang.
- Committing any act or omission or using any speech, either verbal or non verbal (including gestures, handshakes, and hand signals), showing membership or affiliation in a gang.
- Incidents involving invitations, hazing, intimidation, and/or related activities of such group affiliations which are likely to cause bodily danger, physical harm, or mental harm to students are prohibited.
- Causing/and or participating in activities which intimidate or affect the attendance of another student will be subject to disciplinary action including suspension and expulsion.
- Using any speech or committing any act or omission in furtherance of the interests of any gang or gang activity, including but not limited to:
  1. Requesting any person to pay protection or otherwise intimidating or threatening any person
  2. Committing any other illegal act or other violation of school district policy
  3. Causing graffiti to be exhibited on school property or school work

## **IN SCHOOL INTERVENTION (ISI)**

The objective of this program is to provide an alternative to out-of-school suspension for those students who fail to function acceptably in the education setting. ISI is in lieu of the regular day. For a student to be placed in ISI, parental contact will be made. The student will sign a procedural contract so there is no misunderstanding about the intent of the ISI Program and its policies/ procedures. Failure to follow the policies of ISI will result in immediate out-of-school suspension. **Any student placed in ISI will not be allowed to participate in any school activity including practice until their consequence has been fully served.**

## **OUT OF SCHOOL SUSPENSION (OSS)**

An administrator shall determine the suspension of a student due to violation of school rules and/or state laws, and parents shall be notified immediately. The suspended student shall have the right to appeal the decision of the principal to the designated hearing officer and may appeal a suspension longer than ten (10) days to the Executive Director of Elementary or Secondary Education in writing. If the parent/student is not satisfied with the outcome of the Superintendent's hearing, an appeal may then be made in writing to the Board of Education. The Board's decision to uphold or alter the terms of the suspension shall be final. Students who are suspended for the remainder of the semester or longer could be referred to the Canadian County Juvenile Justice Education Center to receive educational services.

A student may be suspended for violation of school at/or in route to school, a school activity whether on the Yukon campus or at the campus where Yukon is participating. A suspended student is not eligible to attend or participate in any school activity and is not to be on any Yukon campus during the period of the suspension. OSS will result in the loss of all exemptions.

The following are some reasons for which a student may be suspended:

- Possession or use of any dangerous weapon including replicas
- Possession, consumption, or being under the influence of any alcoholic beverage, narcotic drug, and stimulant controlled substance, barbiturate, or paraphernalia
- Possession or use of tobacco
- Inciting, encouraging, promoting, or participation in attempts to interfere with the normal educational process or safety of others
- Gambling [O.S. 21 § 941]
- Engaging in lewd, vulgar or immoral acts
- Possession of vulgar or obscene material
- Inappropriate public display of affection (PDA)
- Vandalism of any kind
- Computer tampering, hacking, social networking, or Electronic Device Policy violation
- Theft
- Cheating
- Hazing [O.S. 21 § 1190]

- Adjudication as a delinquent
- Violations of District Transportation Policy

NOTE: *This is not meant to be all inclusive*

#### **STUDENTS LONG TERM SUSPENDED (YMS & YHS)**

Any student suspended from school for more than ten (10) days for any reason other than a violent offense will attend CCEC through Canadian County or the MOVE (Miller Online Virtual Experience) Program. Students will participate in the virtual school program by attending MOVE with added support of onsite teacher(s) and school counselor. An automatic referral will be sent by the administrator processing the long term suspension to the MOVE Principal who will contact the parent with the start date. Transportation will be provided by the District, as requested, for students attending the MOVE program. A long term suspended student may only opt out of the MOVE program with permission of the High School Principal and must be in good academic and attendance standing. A student assigned to MOVE and who does not attend will be turned over to the District Attorney for truancy.

#### **DRUG/ALCOHOL TESTING**

In order to safeguard the individual and general welfare of all students, Yukon Public Schools may administer a drug/alcohol test as a condition of admission to a school-related activity to any student. It may also administer such a test at any time during the school day and/or activity. The YPS administration will determine at which school sponsored events the drug/alcohol test procedures will be used. These events will include, but are not limited to the following; proms, dances, concerts, overnight activities, and optional field trips.

The administration will determine the manner by which the students will be tested, i.e. the entire group, predetermined random selection, or based on individual reasonable suspicion. A trained administrator or trained staff member present at such events has the authority to test and retest any individual suspected of being under the influence of alcohol, even if the student has a negative test upon entering the event.

Students exhibiting signs of drug/alcohol use (reasonable suspicion) including but not limited to: glassy eyes, slurred speech, unsteadiness on the feet or emission of an alcoholic odor, may be requested to take a drug/ alcohol test administered by a designee. A refusal to submit to a drug test will constitute a positive result. Drug tests must be completed within the current school/work day. Students will remain home until results are reviewed by administration.

Any student suspected of using, possessing, or distributing drugs or alcohol will be referred to the principal/designee. If the student is determined to be in violation, the student may be suspended from school and/or co-curricular activities for a period of up to two (2) semesters. The superintendent/designee, the site Student Assistance Program Coordinator, the parents, and the SRO (police) will be notified.

*The Drug/Alcohol Testing Protocol shall apply to all students and guests, regardless of age.*

#### **POSSESSION OR USE OF CONTROLLED SUBSTANCES, ILLICIT DRUGS - PARAPHERNALIA AND ALCOHOL**

While on school property or at school sponsored events, students are forbidden to possess, use, share, deliver, assist in or participate in the transfer or sale, or be under the influence of alcoholic beverages; illicit drugs; illegal, controlled, addictive, or harmful substances (including over-the-counter substances that can have a stimulating or depressing effect, and synthetic marijuana known as K2 or spice); items represented to be any of the above substances; and/or drug paraphernalia.

#### **Illicit drug definition is as follows**

- Any controlled dangerous substance as defined in the Uniform Controlled Dangerous Substances Act Oklahoma Statute-Title 63
- Any prescription drug possessed in violation of school policy
- Any nonprescription drug possessed in violation of school policy
- Any substance which is represented to be a prescription or nonprescription drug.
- Any inhalant.
- Any other chemical, synthetic, or natural substance which is capable of producing injury and is misused by a student
- Anabolic steroids

### **Alcohol Definition**

- Any intoxicating beverages as defined by Oklahoma law
- Any low-point beer as defined by Oklahoma law
- Any non-intoxicating beverage as defined by Oklahoma law

### **Drug Paraphernalia Definition**

All equipment, products, and materials of any kind which are used or intended for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled dangerous substance in violation of the *Uniform Controlled Dangerous Substances Act Oklahoma Statute-Title 63*.

### **Use or Possession or Illicit Substances on School Property during the School Day or School Sponsored Activity**

Students using, in possession of, or after having controlled illicit substances, illegal drugs, wine, beer, intoxicating beverages, non-intoxicating beverages, and/or intoxicating substances during school, while attending a school sponsored/sanctioned activity, while on school premises or when being transported, will be suspended.

#### **First Offense**

- Parents will be contacted.
- Law enforcement will be contacted if, in the opinion of the administration, circumstances warrant involvement.
- Out-of-school suspension ninety days or one full semester, whichever is longer. The suspension may be reduced to five (5) days if the student and parent/guardian agree to sign a Student Assistance Program (SAP) Contract within five (5) days of the offense unless there are extreme circumstances as determined by each case.
- All costs associated will not be covered by Yukon Public Schools.
- Elementary school students are exempt from taking a drug test.
- The student will be placed in the random drug testing pool throughout the term of suspension. These tests will be conducted on school premises by the certified laboratory conducting the Yukon Public Schools activity drug tests. The results from the random drug test will not count against the student for the first thirty (30) calendar days after the first day of the suspension. If absent on the day of testing, students must complete a test within 24 hours of being contacted.
- Failure to complete required activities of the SAP Contract within the prescribed time will result in reinstatement of the full suspension.

If one of these random tests has an abnormal reading, or if in the opinion of the drug testing company the sample contains an adulterant or has been tampered with, or if the student refuses to take the test; the full term of the suspension will be reinstated. If the sample is tampered with, another sample may be requested. If the student/parent/guardian disagrees with the result, he/she may request, at their expense, that this sample be tested by another certified laboratory. If a different result is obtained, then the appeal may be made to the administration within five (5) school days of notice of the second test finding. Administration will determine if the original finding was justified.

#### **Second Offense**

- Parents will be contacted.
- Law enforcement will be contacted if, in the opinion of the administration, circumstances warrant involvement.
- If the second offense occurs within twelve (12) calendar months of the first offense, out-of-school suspension for not less than two (2) semesters.
- If the second offense occurs after twelve (12) calendar months of the first offense, students will be given the option to sign a second SAP Contract.
- Costs shall be borne by the individual/ parent/ guardian.
- The student will be placed in the random drug testing pool throughout the term of suspension. These tests will be conducted on school premises by the certified laboratory conducting the Yukon Public Schools activity drug tests. The results from the random drug test will not count against the student for the first thirty (30) calendar days after the first day of suspension. If absent on the day of testing, students must complete a test within 24 hours of being contacted.
- Failure to complete required activities of the SAP Contract within the prescribed time will result in reinstatement of the full suspension.

### **Reasonable Suspicion**

If a student exhibits and/or appears to be under the influence of alcohol, illicit drugs, or over-the-counter medication at school or at a school sponsored event; the parent/guardian of such student will be notified immediately so that medical attention may be obtained if necessary. Any teacher, who has reasonable cause to suspect a student may be under the influence of or has possession of non-intoxicating beverages (beer, etc.), alcoholic beverages, or an illicit drug as defined herein, shall immediately notify the superintendent or designee and the student's parent/guardian.

### **Sale or Distribution**

Any student who sells, distributes, intends to sell/distribute, or assists in the sale or distribution of alcohol, illicit drug, controlled, illegal, addictive, or harmful substances (including over-the-counter substances which have a stimulating or depressing effect); or items represented as any of these substances, will be suspended for two (2) semesters without a reinstatement option.

## **EXTRACURRICULAR ACTIVITY**

### **RANDOM DRUG TESTING**

Illegal drug use of any kind is incompatible with the physical, mental, and emotional demands placed upon participants in extracurricular activities involving competition and upon the positive image these students project to other students involved in extracurricular activities. Therefore, the Yukon Board of Education in an effort to protect the health and safety of its students involved in competitive extracurricular activities from illegal drug use and abuse thereby setting an example for all other students of the Yukon Public School District, permits the following policy for drug testing of activity students. The following policy will be used by all participants in interscholastic extracurricular activities which involve competition in grades 7-12. Any student who begins drug testing under the Extracurricular activities process is subject to continued random testing the remainder of the school year.

All "Activity Students" will be required to opt into student drug testing during the online student registration process before the student may participate in an extracurricular activity covered under this policy. A student who moves into the district after the school year begins will be also required to opt into student drug testing during the online registration process before he/she will be eligible for participation.

Drug use testing for Activity Students will be chosen on a random selection basis from a list of all Activity Students who are involved in activities both in season and off season. The district will determine a number of student names to be drawn at random from each grade level to provide a mouth swab sample for drug use testing for illegal drugs. In addition to the random drug test, any Activity Student may be required at any time to submit to a test for illegal drugs, or the metabolites thereof when an administrator, coach, or sponsor has reasonable suspicion of illegal or performance enhancing drug use by that particular student. All aspects of the drug use testing program, including the taking of specimens, will be conducted so as to safeguard the personal and privacy rights of the student to the maximum degree possible.

**If in the opinion of the drug testing company** the sample contains an adulterant or has been tampered with, the sample will be treated as positive and policy consequences will be in effect. If at any time during the testing procedure the monitor has reason to believe or suspect that a student is tampering with the sample, the monitor may stop the procedure and inform the principal/athletic director who will then determine if a new sample should be obtained.

**An initial positive test result** will be subject to confirmation by a second and different test of the same specimen. The second test will use the gas chromatography/mass spectrometry technique.

**Any Activity Student who tests positive in a drug test under this policy shall be subject to the following restrictions:**

#### **First Offense**

- The parent/guardian will be scheduled to meet with the student, Athletic Director/designee, Student Assistance Program Coordinator, and/or the principal/designee to discuss the positive test result.
- The student will be suspended from participation in all activities covered under this policy for ten (10) school days. After this ten-day period, the student may resume participation once they have provided proof to the school that they have completed four (4) hours of Substance Abuse Education/ Counseling from a counseling entity the cost of which will be paid by the parent/guardian. Additionally, the student will be tested for the remainder of that semester. The time and date will be unknown to the student and determined by school personnel.

These requirements and restrictions shall begin immediately, consecutive in nature, unless a review appeal is filed following receipt of a positive test. Should the parent/guardian not agree to these provisions, the consequences listed in this policy for the second offense will be imposed.

### **Second Offense**

Complete suspension from participation in all extracurricular activities including all meetings, practices, performances, and competitions for the remainder of the school year, or ninety school days (1 semester) whichever is longer.

### **Appeal**

An Activity Student who has been determined by the Principal/Athletic Director to be in violation of this policy shall have the right to appeal the decision first to the Executive Director of Secondary Education and his/her committee. Such a request for a review must be submitted to the Superintendent/designee in writing within five (5) calendar days of notice of the positive test. A student requesting an appeal will remain eligible to participate in any extracurricular activity until the appeal is completed. The Director/designee and committee shall then determine whether the original finding was justified. If the outcome of the informal appeal remains objectionable to the student/parent, a request for a formal appeal before the Board of Education must be made in writing within three (3) days of the informal hearing decision. This letter should be written to the superintendent. The finding of the Board shall be final and no further review will be provided and shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in sole and exclusive judgment and discretion of the Board of Education, which shall be final and non-appealable.

### **Refusal to Submit to Drug Use Test**

A participating student who refuses to submit to a drug test authorized under this policy shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performances, and competitions for the remainder of the school year or eighty-eight (88) days, whichever is longer. Additionally, the student shall not be considered for any interscholastic activity honors or awards given by the school.

### **VOLUNTARY PARENTAL REFERRAL**

Parents may voluntarily place their students in the random pool for testing.

### **DANGEROUS WEAPONS**

The superintendent, principal, teacher, or security personnel of any public school in the State of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search or authorize the search of any pupil or property in the possession of a pupil when said pupil is on school premises or while in transit under the authority of the school, or while attending any function sponsored by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined in Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee, or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other person, said person to be of the same sex if practicable.

The extent of any search conducted pursuant to this section shall be reasonably related to the objective of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction. In no event shall a strip search be allowed. No student's clothing, except cold weather outerwear, shall be removed prior to or during the conduct of any warrantless search. [70 O.S. § 24-102]

### **STUDENTS WHO POSE A THREAT TO SCHOOL**

School districts do not have to provide educational services in a regular setting to students who have been removed from school (in any state) by a judge or administrative proceeding for threatening school staff and students. Students will be provided services in an alternative education setting which may include virtual school.

### **SUICIDE PREVENTION**

According to HB 1623, teachers, counselors, principals, administrators, or other school personnel upon determining that a student is at risk of attempting suicide, shall notify the parents or legal guardians immediately upon determining that such risk exists. For resources visit: <http://sde.ok.gov/sde/suicide-prevention>

**Threatening Behavior**

A parent, patron or student shall be reported to local law enforcement and DHS if threatening behavior (verbal or act) is deemed to reasonably have the potential to endanger students, school personnel or school property. This is in accordance with state law.

**Sunscreen**

Students shall be permitted to possess and self-apply sunscreen that is regulated by the Food and Drug Administration without the written authorization of a parent, legal guardian, or physician. Sunscreen is limited to lotions only, no aerosols. Students applying sunscreen are prohibited from applying sunscreen during instructional time. Students shall not be allowed to share or apply sunscreen with other students. Students who do not conform to these rules may be disciplined by the administration in accordance with school discipline policies.

# Appendix

## YPS POLICY GUIDE AND INFORMATION 2023-2024



**BULLYING***Adoption Date: 8/1/2020**Revision Date(s): 5/16/02, 7/03/08, 5/18/12,  
7/29/13, 7/8/14, 5/28/2020**Page 1 of 62*

It is the policy of this school district that bullying of students by other students, personnel, or the public will not be tolerated. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school-sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.

As used in the School Safety and Bullying Prevention Act, "bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Such behavior is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance:

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency or to a delinquency prevention and diversion program administered by the Office of Juvenile Affairs
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.;
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent or designee shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

**A copy of this policy will be furnished to each student and teacher in this school district.**

**REFERENCE: 21 O.S. §850.0  
70 O.S. §24-100.2**

<b>80</b> <b>YUKON BOARD OF EDUCATION</b>	<b>EFBCA-R1</b>	
<b>YPS TECHNOLOGY, INTERNET, AND  LEARNING MANAGEMENT SYSTEMS (LMS)  Acceptable Use Agreement (AUP)</b>		
<i>Adoption Date: 04/06/2015</i>	<i>Revision Date(s): 08/07/2017</i>	<i>Page 1 of 6</i>

To ensure that our students and employees become proficient in the information technology competencies essential for success in a 21st century learning environment, the Yukon Public School District (YPS) provides a variety of resources in support of our instructional and administrative programs. Students and employees may also, at times, use their own personal information and communication technologies for educational purposes. Therefore, it is important that all members of the school community use technology responsibly, ethically and respectfully for the work of others.

Access to YPS technology resources is a privilege and not a right. To ensure that YPS technology resources remain available in working order, the Yukon Public School District has established an Acceptable Use Policy (AUP) and Guidelines which define the procedures and parameters under which these resources may be used by all staff, students and volunteers. To accommodate future needs and circumstances, the AUP, procedures and guidelines related to YPS technology resources will be regularly reviewed, updated and distributed.

So that all users remain informed of our expectations and appropriate use of technology resources, the Yukon Public School District will ensure all students and staff receive access to age-appropriate technology resources and tools as well as on-going training in the safe, responsible, and effective use of our technology resources.

YPS technology resources include, but are not limited to: wired and wireless networks; desktop, laptop, and tablet computers; data shares; mobile devices; server resources; telecommunication systems and associated devices; student information systems (PowerSchool, PowerTeacher, Destiny); security systems and access control; email and instant messaging systems, learning management systems ( Google Apps), etc.

In order to initiate and maintain access to YPS technology resources, all users must submit annually a signed Acceptable Use Agreement (detailed below), non-adherence of which may result in loss of non-course related access and/or appropriate disciplinary and/or legal action. Violations of the AUP are deemed as violations of school behavioral expectations and codes.

**Please read this updated Technology and Internet Acceptable Use Agreement carefully. You must initial each section where indicated and sign and date it at the end.**

- I. Personal Responsibility and Safety.** I know that school computers and internet communication tools must be used properly and with respect.
1. I understand that using the school’s computers and accessing the internet is a privilege that is earned.
  2. I understand that all the rules described in my school's discipline policy and employee handbook and this Technology Use Agreement apply when I am using computers at school and whenever I’m using a learning management system (e.g. Google Apps for Education; Google Classroom), even from home.

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- 3. I will immediately stop and tell the teacher or person in charge if anything happens on the computer or on the internet that does not seem right or makes me feel uncomfortable (inappropriate, offensive, illegal, any act of bullying, or action that violates the Technology Use Agreement).
- 4. If I find something that is not appropriate on the Internet, I will leave it right away and tell a teacher or employee supervisor.
- 5. I will not show other students or fellow colleagues inappropriate content.
- 6. I will report any misuse of the computer or the network to a teacher, principal, or direct supervisor.
- 7. I will take care of the computer and all technology equipment as if it belonged to me.
- 8. I understand that the district keeps a record of everything that is done on the computers and that things done on the internet can be traced back to the person who did it.

**I understand ~~this~~ the paragraphs listed above in items 1-8**

**Student's Initials \_\_\_\_\_ Parent's Initials \_\_\_\_\_ Employee's Initials \_\_\_\_\_**

**II. Inappropriate Uses.** I understand that school computers should be used for learning, not for playing games.

- 1. I will only use school computers for classroom work assigned by the teacher and/or direct supervisor.
- 2. I will not use school computers for playing games or socializing.
- 3. I will not participate in chat rooms (or instant messaging) while I am at school, unless specifically directed to by my teacher for a particular assignment or my supervisor for work related tasks.
- 4. I will not damage the computer nor load any viruses or spyware onto the computer or network. I understand this would be considered a form of vandalism.
- 5. I will not change the way the computer desktop looks or how it works.
- 6. I will not attempt to bypass security measures on the district network.
- 7. I will not download any software from the internet unless specifically directed to as part of a lesson or work assignment.
- 8. I will not install any software on the school computer or the network.
- 9. I will not buy, sell, or advertise anything using the school computer and network.
- 10. I will not log into the computer or network with someone else's username and password.

**I understand that improper use of school computers and the Internet could break the law and/or school rules resulting in discipline which could include suspension from school or employee termination.**

**I understand ~~this~~ the paragraphs listed above in items 1-10**

**Student's Initials \_\_\_\_\_ Parent's Initials \_\_\_\_\_ Employee's Initials \_\_\_\_\_**

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**III. Digital Citizenship.** I will treat people with respect when using the computer and accessing the Internet.

1. I will not threaten, insult, gossip, tease, or treat others with cruelty while I am online or using a computer. I understand this type of behavior is a form of bullying and will not be tolerated and will be punished and result in the loss of privileges.
2. I will respect other students' and/or employees' work on the computer. I will not copy, change, or remove another student's and/or employees' work from the computer, the school network or the Internet. I will tell a teacher or administrator whenever I encounter anything on the internet that I think may be inappropriate or a violation of school policies. I will do this in person or by "flagging" the questionable material which will immediately notify the teacher and district administrators.
3. I will not use email or messaging tools nor post and comment on blogs unless it is a specific part of an assignment and with the teacher's permission.
4. I will not copy information and use it as if it were my own ideas without giving credit to the information's author and source. I know that failure to properly cite my sources of information is called plagiarism and is a form of cheating.

**I understand ~~this~~ the paragraphs listed above in items 1-4**

**Student's Initials \_\_\_\_\_ Parent's Initials \_\_\_\_\_ Employee's Initials \_\_\_\_\_**

**IV. Online Behavior:** I will follow these guidelines when using the Internet:

1. I understand that things I post on the internet may be seen by everyone at school and at home, and things that are posted on the Internet can be seen by everyone in the world.
2. I will not share personal information (either my own nor another student's) including: references to where I live, details about family or friends (including names), my age, birthday, home address, or telephone number, on the Internet.
3. I understand that once information has been posted online, or in a blog, it cannot be completely taken back. Even if a post is deleted, there could be older versions that were automatically saved that can be viewed, copied and disseminated.
4. I will consider whom I am communicating with and think about how they might interpret my words.
5. I will give constructive criticism and comments in order to help people and not to make them feel bad.
6. I will use respectful and appropriate language without swearing, name calling, or causing others to feel uncomfortable due to their gender, race, appearance, behavior, or beliefs (These are actions that could be considered harassment or bullying).

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- 7. I understand that authorities (police, FBI, Secret Service, etc.) have ways of tracking anything that is posted on the Internet back to the computer or person that posted it even if the person never uses their own name or leaves any personal information. I understand that anything I post on the Internet could eventually be linked to me.
- 8. I will only post information that I can verify is true and I will not spread gossip about other students. 9. I will not use “chat” or “text” lingo when posting or commenting on a blog, but I will use proper spelling and grammar. (For example, the following are not allowed: “2” instead of “to”, “lol” instead of “laughing out loud”, “l8r” instead of “later”, “brb” instead of “be right back”, etc.)
- 10. I will not use excessive punctuation (For example: “!!!!!!!”) nor all capital letters (which implies shouting). I will use words to convey meaning instead of relying on punctuation and capitalization.
- 11. I will make sure my comments and discussion responses are related to the purpose of the original post and directed toward the author. I will not use classroom online discussions or blogs for personal or social conversations unrelated to the assignment.
- 12. I will not impersonate others nor try to trick people into thinking what I wrote was done by someone else. I understand that this could be a form of bullying and harassment.
- 13. I will not use online forums to cheat on tests or assignments.
- 14. I will ask my teacher and/or supervisor for clarification whenever I am in doubt about any of the rules or guidelines.

**I understand that I may face a range of discipline up to and including suspension from school or employee termination if I do not follow the guidelines listed above.**

**I understand ~~this~~ the paragraphs listed above in items 1-14**

**Student’s Initials \_\_\_\_\_ Parent’s Initials \_\_\_\_\_ Employee’s Initials \_\_\_\_\_**

**V. Service Expectations.** I understand that although the Yukon Public School District has put security measures in place, it cannot guarantee that every bad website or inappropriate content will be blocked from student access. I also understand that the district does not guarantee that all students and/or employees will have access to computers, the internet, or files stored on its servers 100% of the time. I will always be prepared for the possibility that computers or access to the network may not function on any given day, and that files on the district’s servers may become corrupted or lost. I will be responsible for backing up my own files on my own media, as the district does store backups of the student and employee files on its servers.

**I understand this paragraph.**

**Student’s Initials \_\_\_\_\_ Parent’s Initials \_\_\_\_\_ Employee’s Initials \_\_\_\_\_**

<b>YUKON BOARD OF EDUCATION</b>	<b>EFBCA-R1</b>
<b>YPS TECHNOLOGY, INTERNET, AND LEARNING MANAGEMENT SYSTEMS (LMS) Acceptable Use Agreement (AUP)</b>	
<i>Adoption Date: 04/06/2015</i>	<i>Revision Date(s): 08/07/2017</i>
<i>Page 5 of 6</i>	

**VI. Privileges.** I understand that using the computer network is a privilege I must earn and maintain. It is not a right. If I don't use the computer properly or treat others respectfully on-line, I will lose that privilege and face disciplinary actions and my parents will be notified (students only).

**I understand this paragraph.**

**Student's Initials** \_\_\_\_ **Parent's Initials** \_\_\_\_ **Employee's Initials** \_\_\_\_

**VII. Monitoring and Privacy Issues**

To provide ready access for all users, age-appropriate material, an Internet environment that is safe and appropriate for the maturity level and need of student users, and to proactively maintain and secure increasingly complex technology resources and systems the district, as the owner of the technology resources, reserves the right to monitor and review the use of these technology resources and will do so as needed to ensure that the systems are being used for district related educational purposes and to maximize utilization of the systems for such. It is important that all users and parents understand this and recognize that monitoring access, among other things:

- Maximizes the safety and security of people and resources by supporting a positive learning and work environment safe from harassment, intimidation or threats;
- Discourages breaches of confidentiality, copyright infringements and inappropriate file downloads and print requests;
- Promotes appropriate internet access, electronic communication messages (such as email, blogs, chats and discussion forums).

Therefore, all users must be aware that they should not have any expectation of personal privacy in the use of YPS technology resources. Personal information, however, is not publicly accessible outside of the school network. Password systems implemented by the district are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user. This provision applies to all users of the district's technology resources, including any incidental personal use permitted in accordance with these regulations.

**I understand this paragraph.**

**Student's Initials** \_\_\_\_ **Parent's Initials** \_\_\_\_ **Employee's Initials** \_\_\_\_

<b>YUKON BOARD OF EDUCATION</b>	<b>EFBCA-R1</b>
<b>YPS TECHNOLOGY, INTERNET, AND LEARNING MANAGEMENT SYSTEMS (LMS) Acceptable Use Agreement (AUP)</b>	
<i>Adoption Date: 04/06/2015</i>	<i>Revision Date(s): 08/07/2017</i>
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**REQUIRED SIGNATURES**

**STUDENT-USER:** I understand that before I am allowed to use a school computer or the Internet I must agree to follow the rules and guidelines described in this document. These include using the Internet appropriately, respecting other students' work, taking care of the computer hardware and software and reporting anything that may go wrong on the computer to a teacher or administrator.

**STUDENT :**

Student's Name (print) \_\_\_\_\_ Signature \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_

Assigned School: \_\_\_\_\_ Grade \_\_\_\_\_  
 Student ID Number \_\_\_\_\_

**PARENT/GUARDIAN :**

Parent/Guardian's Name  
 (print) \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Date \_\_\_\_\_

**FACULTY/STAFF-USER:**

I understand that before I am allowed to use a school computer or the Internet I must agree to follow the rules and guidelines described in this document. These include using the Internet appropriately, respecting other colleagues' and students' work, taking care of the computer hardware and software and reporting anything that may go wrong on the computer to my principal, director, or direct supervisor.

**EMPLOYEE:**

Employee's Name (print) \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Date \_\_\_\_\_ Assigned Site/Department: \_\_\_\_\_

<b>YUKON BOARD OF EDUCATION</b>		<b>FNCC</b>
<b>HAZING</b>		
<i>Adoption Date: 8/1/2020</i>	<i>Revision Date(s): 5/28/2020</i>	<i>Page 1 of 1</i>

It is the policy of Yukon Public Schools that no student or employee of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the board of education shall engage or participate in hazing.

For the purposes of this policy, hazing is defined as an activity that recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the board of education.

“Endanger the physical health” shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled dangerous substance; or other forced physical activity which could adversely affect the physical health or safety of the individual.

“Endanger the mental health” shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the board of education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

This policy is not intended to deprive school district authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action that may include suspension for students and employment termination for employees.

**REFERENCE: 21 O.S. §1190**

# CONCURRENT ENROLLMENT

## COURSES

### Reciprocated Courses

Courses and credit received for each course is noted in the table below.

YHS Required Course	Required Concurrent Enrollment Alternatives
English IV Unit (2 YPS Credits)	1 semester of English Composition I <u>and</u> II
Fourth Year Mathematics Unit (2 YPS Credits)	1 semester of any college math course that is Freshman level or higher. Zero-level college courses will not be accepted.
U.S. Government - 1/2 Unit (1 YPS Credit)	1 semester U.S. Government
U.S. History (2 YPS Credits)	1 semester of U.S. History since 1877
Third Science Unit (2 YPS Credits)	1 semester of college-level Biology, Chemistry or Physics course that is Freshman level or higher

Students have the opportunity to earn college credit while still in high school with concurrent enrollment through a state accredited university or college.

Eleventh-grade and twelfth-grade students who meet the requirements set forth by the college or university may be admitted and enrolled in corresponding subject areas.

If a student chooses to enroll concurrently for high school credit in a required course, he/she will complete that credit concurrently. For example, a student enrolled in a college course for a one-semester high school course will be permitted to begin the course then return to the high school mid-semester to complete the semester of credit. On that same note, students must remain enrolled in six hours of coursework daily. Therefore, if the concurrent class is dropped the student must immediately report to the counseling office to discuss options and re-enroll in high school coursework.

Beginning with the Class of 2025, students who take the above listed (reciprocated) courses will receive weighted GPA for these courses. Weighted GPA points will only be given for the courses listed above. All other concurrent courses will receive unweighted credit.

### Tuition Assistance:

High school seniors are eligible for up to 18 hours of credit hours beginning the summer after their junior year through the spring semester of their senior year.

High school juniors are eligible for up to 18 credit hours beginning with the Fall Semester of their junior year through the spring semester of their junior year. Fees and textbooks are not covered.

### Withdrawing from Concurrent Enrollment Courses:

Students are responsible to report any changes in their concurrent enrollment status to their school counselor immediately to allow for a schedule change. Failure to report withdrawal from college courses will result in academic consequences.

# Yukon Public Schools Administrative Staff

## ELEMENTARY SCHOOLS:

Central Elementary	Laurie Gallagher	300 S. 9 <sup>TH</sup>	(405) 354-2501
Myers Elementary	Shannon Dutton	1200 South 1 <sup>st</sup>	(405) 354-5252
Parkland Elementary	Heather Mitchell	2201 S. Cornwell	(405) 354-7786
Ranchwood Elementary	Kristin Lipe	607 Annawood Dr.	(405) 354-6616
Shedeck Elementary	Scott Hein	2100 South Holly	(405) 354-6601
Skyview Elementary	Carla Smith	650 S. Yukon Parkway	(405) 354-4852
Surrey Hills Elementary	Bill Pierce	10700 Hastings Ave.	(405)373-1973

## Intermediate Schools:

Independence Intermediate	Amy Young	500 E. Vandament	(405) 265-1352
Lakeview Intermediate	Sam Summers	872 S. Yukon Parkway	(405) 265-1342
Redstone Intermediate	Tracy Sowinski	11501 W. Britton Rd	(405) 265-4431

## Secondary Schools:

Yukon Middle School 7/8	Karyn Garcia	801 Garth Brooks Blvd.	(405) 354-5274
Yukon High School 9-12	Melissa Barlow	1777 S. Yukon Parkway	(405) 354-6692
Y.A.L.E. Yukon Alternative School 9-12 /MOVE	Jody Pendleton	946 Poplar	(405) 350-2650

## Coordinators and Managers:

Volunteer Program Coordinator	Dianna Mann	600 Maple St.	(405) 354 - 3716
Fine Arts Manager	Wes McAtee	850 Yukon Ave.	(405) 354-8356
ELL Coordinator	Evelyn Hawk	600 Maple St.	(405) 354-6608
Systems Database Administrator	Jason Bengs	600 Maple St.	(405) 354-2587
Indian Education	Kim McCathern	1777 Yukon Parkway	(405) 350-2032
IT Operations Supervisor	Alex Coleman	600 Maple St.	(405) 354-2587



## McKinney- Vento Homeless Liaison Duties

All students, regardless of economic situation or living arrangement, have a right to an education. Yukon Public Schools believes in providing students in our community with a quality education and we will work with you to ensure that your child has the necessary resources to succeed.

**Your school-age children may qualify for certain rights and protections under the federal McKinney-Vento Act if your family lives in any of the following situations:**

- A shelter, a motel, or campground due to the lack of alternative adequate accommodation
- A car, park, abandoned building, or bus or train station
- Doubled up with other people due to loss of housing or economic hardship

---

### All Children have the right to:

- Receive a free, appropriate public education
- Enroll in school immediately, even if lacking documents normally required for enrollment.
- Enroll in school and attend classes while the school gathers needed documents.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed or the school in which they were last enrolled), if that is your preference. If the school district believes that the school you select is not in the best interest of your children, then the district must provide you with a written explanation of its position and inform you of your right to appeal its decision.
- Receive transportation to and from the school of origin, if you request this.
- Receive educational services comparable to those provided to other students, according to your children's needs.

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### Yukon Homeless Liaison will ensure that:

- Homeless children and youths are identified by school personnel through outreach and coordination activities with other entities and agencies.
- Homeless children and youths are enrolled in, and have full and equal opportunity to succeed in, the school or schools of the LEA; including services through Head Start programs (including Early Head Start programs), early intervention services under Part C of the IDEA, and other preschool programs administered by the LEA.
- Homeless families and homeless children and youths are informed of educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children
- Public notice of the educational rights of homeless students is disseminated in locations frequented by parents and guardians of such children and youths, and unaccompanied youths, including schools, shelters, public libraries, food pantries, and Goodwill, in a manner and form understandable to the parents and guardians and unaccompanied youths
- Enrollment disputes are mediated in accordance with the requirements of the McKinney-Vento Act
- School personnel receive professional development and other support
- Unaccompanied youths are enrolled in school, have opportunities to meet the same challenging State academic standards as the State establishes for other children and youths, are informed of their status as independent students under section 480 of the Higher Education Act of 1965 (HEA) (20 U.S.C. 1087vv), and their right to receive verification of this status from the local liaison.

### CONTACT US

Lance Haggard

Homeless Liaison Education Coordinator

600 Maple/ Yukon, OK/ 73099

405-354-2587

Lance.Haggard@YukonPS.com

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## **HUMAN RESOURCES OFFICE FAX (888) 877-9967**

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1015- Jennifer Powers, Benefits Specialist, [Jennifer.Powers@YukonPS.com](mailto:Jennifer.Powers@YukonPS.com)

## **TECHNOLOGY & INFORMATION SERVICES (405) 265-1FIX support.yukonps.com**

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1511- Alex Coleman, Assistant Director, [alex.coleman@yukonps.com](mailto:alex.coleman@yukonps.com)  
1004- Kayla Agnitsch, Communications Specialist, [Kayla.agnitsch@YukonPS.com](mailto:Kayla.agnitsch@YukonPS.com) or [communications@yukonps.com](mailto:communications@yukonps.com)

### **Technology Assistance**

-  [Online Support Request System](#)
-  [yukon.helpdocs.io](http://yukon.helpdocs.io) (online help center)
-  xHELP(4357) or 405.265.1FIX(349)

## **CURRICULUM CENTER & ACADEMIC TESTING (405) 354-6608 FAX (405)265-1350**

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1005- Donna McGee, Office Manager, [Donna.McGee@YukonPS.com](mailto:Donna.McGee@YukonPS.com)

1007- Toni Mowers, Secretary, [Toni.Mowers@YukonPS.com](mailto:Toni.Mowers@YukonPS.com)

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**2023-2024**

# **Guia Para Padres Y Alumnos**



El **Manual para Padres y Alumnos de las Escuelas Públicas de Yukon** contiene políticas y procedimientos del Distrito. Las preguntas sobre el manual deben dirigirse al principal de la escuela a la que asiste su hijo(a). Las copias de las **Políticas y Reglamentos Administrativos de la Junta de Educación de las Escuelas Públicas de Yukon** están disponibles en línea y en el Edificio de Administración. El **Manual de Políticas para Alumnos / Padres** está disponible en el Centro de Matriculación de Yukon ubicado en 1000 Avenida Yukon en el Centro de Servicio de Yukon.

## **ADMINISTRACION**

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Director de Nutrición Escolar

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Directora de Transporte

Caleb Tribble  
Subdirector de Transporte

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Presidenta

Brian Coulson  
Vicepresidente

Cody Sanders  
Secretario de la Junta

Leonard Wells  
Diputado Secretario

Jeff Behymer  
Miembro de la Junta

## **ESCUELAS PÚBLICAS DE YUKON LLAMADO A LA ACCIÓN DE LAS**

Las Escuelas Públicas de Yukon empoderan a los estudiantes para que sean contribuyentes exitosos y autosuficientes para la vida y la comunidad global.

### **DESCARGO DE RESPONSABILIDAD**

Las políticas y reglamentos de la Junta Directiva de Educación de las Escuelas Pública de Yukon, o cualquier cambio en las políticas y reglamentos de la Junta después de la impresión del guía reemplaza a toda la información proporcionada en este manual. Favor de confirmar las políticas actuales en la página Web de YPS. .

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## **IGUALDAD DE OPORTUNIDADES: NOTIFICACIÓN DE LA POLÍTICA DEL TÍTULO IX**

Es política del Distrito brindar igualdad de oportunidades a las personas discapacitadas calificadas y a todas las personas sin distinción de raza, color, origen nacional, discapacidad, orientación sexual o edad. Esto incluye, pero no se limita a, admisiones, acceso y tratamiento en servicios educativos, ayuda financiera y empleo. Las consultas relacionadas con la aplicación de esta política pueden remitirse al Coordinador de la Sección 504/Título II, Departamento de Servicios Especiales, 600 Maple, Yukon, Oklahoma 73099; 405-354-2587; o el Asistente del Superintendente de Recursos Humanos, 600 Maple, Yukon, Oklahoma 73099; 405-354-2587.

**Actividades:** Ninguna persona, por motivos de género, será excluida de la participación, se le negarán los beneficios o será tratada de manera diferente a otra persona en cualquier club interescolar o atletismo intramuros ofrecido por una escuela. Este reglamento no se aplicará a aquellas actividades donde las habilidades de desempeño son el criterio principal para la selección. Se pueden operar equipos separados donde y cuando: 1) La selección para dichos equipos se basa en la habilidad competitiva; y 2) La actividad involucrada es un deporte de contacto (incluyendo, pero no limitado a, lucha libre, fútbol americano, fútbol, béisbol y baloncesto). Los programas y actividades brindan igualdad de acceso a los Boy Scouts y otros grupos juveniles designados. Comuníquese con los Oficiales de Cumplimiento si tiene preguntas sobre las políticas de no discriminación. La información de contacto se encuentra a continuación.

**Procedimiento de Quejas:** El Distrito cumple con las Leyes de Derechos Civiles (Títulos VI y VII de la Ley de Derechos Civiles de 1964, el Título IX de las Enmiendas de Educativas de 1972, Título II de la Ley de Estadounidenses con Discapacidades, la Ley de Discriminación por Edad en el Empleo, y Sección 504 de la Ley de Rehabilitación de 1973) para asegurar a los estudiantes, padres y empleados del Distrito que el Distrito no discrimina por motivos de raza, color, sexo, origen nacional, discapacidad, religión o edad. El Superintendente es designado por la Junta para coordinar los esfuerzos del Distrito para cumplir con esta garantía. **El Asistente Superintendente(s) están designados como los Oficiales de Cumplimiento y pueden ser contactados en 600 Maple Street, Yukon, OK 73099-2533, (405) 354-2587.**

**Procedimientos Previos a la Presentación de Quejas:** Antes de presentar una queja por escrito, se recomienda al Denunciante visitar al Oficial de Cumplimiento para hacer un esfuerzo razonable para resolver informalmente el problema o la queja.

**Consulte la Política de la Junta DAA para obtener información completa .**

## **NOTIFICACIÓN DE DERECHOS BAJO FERPA Para Escuelas Primarias y Secundarias**

El Acta de Privacidad y Derechos Educativos de la Familia (FERPA) otorga a los padres y estudiantes mayores de 18 años (“estudiantes elegibles”) ciertos derechos con respecto a los registros educativos del estudiante. Estos derechos son:

1. El derecho a inspeccionar y revisar los registros educativos del estudiante dentro de los 45 días posteriores al día en que el Distrito de Escuelas Públicas de Yukon reciba una solicitud de acceso. Los padres o estudiantes elegibles deben presentar al principal de la escuela (o al funcionario escolar correspondiente) una solicitud por escrito que identifique los registros que desean inspeccionar. El Oficial de la escuela hará los arreglos para el acceso y notificará al padre o estudiante elegible de la hora y el lugar donde se pueden inspeccionar los registros.
2. El derecho a solicitar la modificación de los registros educativos del estudiante que el padre o el estudiante elegible cree que son inexactos, engañosos o que violan los derechos de privacidad del estudiante bajo FERPA.
3. Los padres o estudiantes elegibles que deseen solicitar a la escuela que modifique un registro deben escribir al principal de la escuela [o al funcionario escolar correspondiente], identificar claramente la parte del registro que desean modificar y especificar por qué debería modificarse. Si la escuela decide no enmendar el registro según lo solicitado por el padre o estudiante elegible, la escuela notificará al padre o estudiante elegible sobre la decisión y su derecho a una audiencia con respecto a la solicitud de enmienda. Se proporcionará información adicional sobre los procedimientos de audiencia al padre o estudiante elegible cuando se le notifique el derecho a una audiencia.

4. El derecho a proporcionar consentimiento por escrito antes de que la escuela divulgue información de identificación personal (P11) de los registros educativos del estudiante, excepto en la medida en que FERPA autorice la divulgación sin consentimiento.
5. Una excepción, que permite la divulgación sin consentimiento, es la divulgación a funcionarios escolares con intereses educativos legítimos. Un funcionario escolar es una persona empleada por la escuela como administrador, supervisor, instructor o miembro del personal de apoyo (incluido el personal médico o de salud y el personal de la unidad policial) o una persona que presta servicios en la junta escolar. Un funcionario escolar también puede incluir a un voluntario o contratista fuera de la escuela que realiza un servicio de función institucional para el cual la escuela usaría sus propios empleados y que está bajo el control directo de la escuela con respecto al uso y mantenimiento de P11. de registros educativos, como un abogado, auditor, consultor médico o terapeuta; un padre o estudiante que se ofrece como voluntario para servir en un comité oficial, como un comité disciplinario o de quejas; o un padre, estudiante u otro voluntario que ayuda a otro funcionario escolar a realizar sus tareas. Un funcionario escolar tiene un interés educativo legítimo si el funcionario necesita revisar un registro educativo para cumplir con su responsabilidad profesional.
6. Previa solicitud, la escuela divulga registros educativos sin consentimiento a los funcionarios de otro distrito escolar en el que un estudiante busca o tiene la intención de inscribirse o ya está inscrito si la divulgación es para fines de inscripción o transferencia del estudiante.
7. El derecho a presentar una queja ante el Departamento de Educación de los EE. UU. con respecto a las supuestas fallas de las Escuelas Públicas de Yukon para cumplir con los requisitos de FERPA. El nombre y dirección de la Oficina que administra FERPA son:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

Consulte la lista a continuación de las divulgaciones que las escuelas primarias y secundarias pueden hacer sin consentimiento.

FERPA permite la divulgación de P11 de los registros educativos de los estudiantes, sin el consentimiento de los padres o del estudiante elegible, si la divulgación cumple con ciertas condiciones que se encuentran en §99.31 de las reglamentaciones de FERPA. A excepción de las divulgaciones a funcionarios escolares, las divulgaciones relacionadas con algunas órdenes judiciales o citaciones emitidas legalmente, las divulgaciones de información de directorio y las divulgaciones a los padres o al estudiante elegible, la §99.32 de las reglamentaciones de FERPA requiere que la escuela registre la divulgación. Los padres y los estudiantes elegibles tienen derecho a inspeccionar y revisar el registro de divulgaciones.

**El Acta Académica Ininterrumpido.** La Ley Pública 112-278 permite que las escuelas divulguen P11 de los registros educativos de un estudiante sin obtener el consentimiento previo por escrito de los padres o del estudiante elegible. Esto incluye P11 de registros de estudiantes en colocación de crianza temporal, un trabajador social de una agencia u otro representante de una agencia local de bienestar infantil u organización tribal cuando dicha agencia es legalmente responsable del cuidado y la protección del estudiante.

A otros funcionarios escolares, incluidos los maestros, dentro de la agencia o institución educativa que la escuela haya determinado que tiene intereses educativos legítimos. Esto incluye contratistas, consultores, voluntarios u otras partes a quienes la escuela haya subcontratado funciones o servicios institucionales, siempre que se cumplan las condiciones enumeradas en §99.31(a)(1)(i)(B)(1)(a)(1)(i)(B)(2) se cumplen. [(§99.31(a)(1)]

- A funcionarios de otra escuela, sistema escolar o institución de educación postsecundaria donde el estudiante busca o tiene la intención de inscribirse, o donde el estudiante ya está inscrito si la divulgación tiene fines relacionados con la inscripción o transferencia del estudiante, sujeto a los requisitos de §99.34. [§99.31(a)(2)]
- A los representantes autorizados del Contralor General de los EE. UU., el Fiscal General de los EE. UU., el Secretario de Educación de los EE. UU. o las autoridades educativas estatales y locales, como la agencia educativa estatal en el estado del padre o estudiante elegible (SEA). Se pueden realizar divulgaciones en virtud de esta disposición, sujetas a los requisitos de §99.35, en relación con una

auditoría o evaluación de programas educativos con apoyo federal o estatal, o para la aplicación o el cumplimiento de los requisitos legales federales que se relacionan con esos programas. Estas entidades pueden realizar divulgaciones adicionales de PII a entidades externas designadas por ellas como sus representantes autorizados para realizar cualquier actividad de auditoría, evaluación o ejecución o cumplimiento en su nombre. (§99.31(a)(3) and 99.35)

- En relación con la ayuda financiera que el estudiante haya solicitado o que el estudiante haya recibido, si la información es necesaria para determinar la elegibilidad para la ayuda, determinar el monto de la ayuda, determinar las condiciones de la ayuda o hacer cumplir los términos y condiciones de la ayuda[ (§99.31(a)(4)]
- En relación con la ayuda financiera que el estudiante haya solicitado o que el estudiante haya recibido, si la información es necesaria para determinar la elegibilidad para la ayuda, determinar el monto de la ayuda, determinar las condiciones de la ayuda o hacer cumplir los términos y condiciones de la ayuda §99.38. [(§99.31(a)(5)]
- A las organizaciones que realizan estudios para la escuela o en su nombre para: (a) desarrollar, validar o administrar pruebas predictivas; (b) administrar programas de ayuda estudiantil; o (c) mejorar la instrucción. [(§99.31(a)(6)]

## **NOTIFICACIÓN DE LOS DERECHOS BAJO LA PROTECCIÓN DE LA ENMIENDA DE LOS DERECHOS DEL ALUMNO (PPRA)**

PPRA le otorga a los padres ciertos derechos con respecto a nuestra realización de encuestas, recopilación y uso de información con fines de comercialización y ciertos exámenes físicos. Estos incluyen el derecho a:

- Consentimiento antes de que los estudiantes debían enviar una encuesta que concierne a una o más de las siguientes áreas protegidas ("encuesta de información protegida") si la encuesta está financiada en su totalidad o en parte por un programa del Departamento de Educación de EE. UU. (ED)-
  1. Afiliaciones políticas o creencias del estudiante o de los padres del estudiante;
  2. Problemas mentales o psicológicos del estudiante o de la familia del estudiante;
  3. Comportamiento o actitudes sexuales;
  4. Comportamiento ilegal, antisocial, auto-incriminatorio o degradante;
  5. Evaluaciones críticas de otras personas con quienes los encuestados tienen relaciones familiares cercanas;
  6. Relaciones privilegiadas legalmente reconocidas, como con abogados, médicos o ministros;
  7. Prácticas religiosas, afiliaciones o creencias del estudiante o de los padres; o
  8. Ingresos, distintos a los requeridos por la ley para determinar la elegibilidad del programa.
- Recibir notificación y la oportunidad de excluir a un estudiante de -
  1. Cualquier otra encuesta de información protegida, independientemente de la financiación;
  2. Cualquier examen o examen físico invasivo que no sea de emergencia requerido como condición de asistencia, administrado por la escuela o su agente, y que no sea necesario para proteger la salud y la seguridad inmediatas de un estudiante, excepto los exámenes de audición, visión o escoliosis, o cualquier examen físico o evaluación permitido o requerido por la ley estatal; y
  3. Actividades que involucran la recopilación, divulgación o uso de información personal obtenida de los estudiantes para marketing o para vender o distribuir la información a otros.
- Inspeccionar, previa solicitud y antes de la administración o uso -
  1. Encuestas de información protegida de los estudiantes;
  2. Instrumentos utilizados para recopilar información personal de los estudiantes para cualquiera de los fines de marketing, ventas u otros fines de distribución mencionados anteriormente; y
  3. Material didáctico utilizado como parte del currículo educativo.

Estos derechos se transfieren de los padres a un estudiante que tiene 18 años o un menor emancipado bajo la Ley Estatal.

El Distrito Escolar de Yukon ha desarrollado y adoptado políticas, en consulta con los padres, con respecto a estos derechos, así como arreglos para proteger la privacidad de los estudiantes en la administración de encuestas de información protegida y la recopilación, divulgación o uso de información personal para

marketing, ventas o otros fines de distribución. El Distrito Escolar de Yukon notificará directamente a los padres sobre estas políticas al menos una vez al año al comienzo de cada año escolar y después de cualquier cambio sustancial. Encuestas y actividades programadas después de que comience el año escolar, los padres recibirán una notificación razonable de las actividades y encuestas planificadas que se enumeran a continuación y se les brindará la oportunidad de optar por que su hijo no participe en dichas actividades y encuestas. Los padres también tendrán la oportunidad de revisar las encuestas pertinentes. La siguiente es una lista de las actividades y encuestas específicas cubiertas por este requisito:

- Recopilación, divulgación o uso de información personal para marketing, ventas u otra distribución.
- Administración de cualquier encuesta de información protegida no financiada en su totalidad o en parte por el Departamento de Educación.
- Cualquier examen físico invasivo o de detección que no sea de emergencia, como se describe anteriormente.

Los padres que consideren vulnerados sus derechos pueden presentar una denuncia:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

## **NOTIFICACIÓN AHERA**

La Ley de Respuesta a Emergencias por Riesgos de Asbesto de 1986 (AHERA) requiere la inspección de todos los edificios escolares en busca de asbesto. YPS ha cumplido con esta ley. Un plan de gestión que documenta estas inspecciones está archivado para revisión pública. Previa solicitud, puede ver el plan que se encuentra en el Edificio de Administración de YPS. Anualmente notificaremos a todos los padres, maestros y otros empleados mediante la publicación de este aviso. Además, información sobre cualquier actividad relacionada con el asbesto; planificada o en curso, se difundirá mediante la publicación de un aviso o el uso de boletines, volantes y/o declaraciones de avisos públicos en periódicos.

## **CIERRE DE ESCUELA**

Si la escuela debe cerrar debido al clima u otras razones inesperadas, se anunciará por radio y televisión, por teléfono a través de School Messenger y se publicará en el sitio web del Distrito [www.yukonps.com](http://www.yukonps.com). Por favor revise estas comunicaciones y no llame a los funcionarios escolares. Muchas veces no se puede tomar una decisión hasta temprano en la mañana del día escolar en cuestión.

## **PROCEDIMIENTOS DE CIERRE**

Tradicionalmente, los estudiantes y el personal de YPS han sido instruidos y entrenados en emergencias de incendios y tornados. En los últimos cinco años, las escuelas han agregado nuevos procedimientos sobre cierres y materiales peligrosos. Trabajando en estrecha colaboración con el Departamento de Policía de Yukon, el Departamento de Bomberos de Yukon, el personal estatal de gestión de crisis y los funcionarios de salud pública; todas las instalaciones de las Escuelas Públicas de Yukon han sido evaluadas en cuanto a seguridad y peligros. Todos han desarrollado planes para hacer frente a una variedad de situaciones de respuesta de emergencia. Estos planes involucran esfuerzos para proteger a todos los estudiantes mientras están en la escuela.

Además, cada sitio tiene personal capacitado en primeros auxilios y resucitación cardiopulmonar (CPR). Las acciones tomadas durante cualquier tipo de situación de emergencia dependen en gran medida de las características específicas del incidente. Por ejemplo, una o más escuelas pueden evacuar, cerrar o iniciar una respuesta de refugio en el lugar; según la naturaleza de la amenaza. El objetivo principal es la protección de los estudiantes y miembros del personal. Los administradores escolares tienen una variedad de "herramientas" para usar y han recibido capacitación sobre cómo trabajar con cada una de ellas. La capacidad de permanecer flexible es un componente clave del plan de cada escuela y de los preparativos del distrito. Además, las Escuelas Públicas de Yukon seguirán las instrucciones de los funcionarios de seguridad pública.

Los padres deben saber que el acceso a las escuelas durante cualquier incidente puede estar restringido por una variedad de razones fuera de nuestro control. En tales casos, los padres deben estar al tanto de los avisos públicos en la radio, el teléfono a través de Mensajero Escolar, la televisión e Internet sobre los procedimientos de emergencia y las actualizaciones. En cualquier caso, la seguridad de los estudiantes y el personal es nuestra primera prioridad. Todos los procedimientos están diseñados para su protección.

En el caso de una crisis mundial o de materiales peligrosos, la policía de Yukón irrumpirá en nuestras estaciones de televisión por cable, radio o televisión local para notificar a la comunidad que "las escuelas de Yukón están en modo de cierre". Si las escuelas no pueden recibir llamadas telefónicas de los padres durante uno de estos cierres, las comunicaciones serían con la Oficina de Administración de Yukon (405) 354-2587 o las autoridades de emergencia. Sin embargo, tenga cuidado cuando llame para verificar el estado de un bloqueo; las líneas telefónicas deben permanecer abiertas durante cualquier emergencia.

Se debe informar a los padres que durante las primeras horas del encierro, sus hijos pueden estar más seguros permaneciendo en la escuela en lugar de salir del edificio con la posibilidad de exposición a elementos peligrosos en el aire. Sus hijos serían colocados en un área de reubicación sellada dentro del edificio. Ni la escuela ni los padres querían que los niños, los maestros o el personal se expusieron a agentes nocivos causados por la apertura de esta área de reubicación sellada. Se les pide a los padres que cooperen por la salud y la seguridad de todos. Si tiene preguntas sobre las respuestas de seguridad y apoyo de YPS, comuníquese con su director. Todos en el distrito escolar continuarán trabajando para que todas nuestras escuelas sean seguras y protegidas.

## **CUALIFICACIONES PROFESIONALES DERECHO DE LOS PADRES A SABER**

Los padres tienen derecho a solicitar y recibir información sobre las calificaciones profesionales de los maestros de clase de sus hijos, incluso si el maestro ha cumplido con las calificaciones estatales y los criterios de licencia para los niveles de grado y las materias en las que el maestro brinda instrucción; si el maestro está enseñando bajo una licencia de emergencia o exención a través de la cual se han renunciado a las calificaciones estatales o criterios de licencia; el título de licenciatura del maestro y cualquier otra certificación de posgrado o título que posea el maestro, y el campo o disciplina de la certificación o título; y si el niño recibe servicios de paraprofesionales y, de ser así, sus calificaciones. Además, el Distrito deberá proporcionar a cada padre un aviso oportuno de que el hijo de los padres ha sido asignado o ha sido enseñado durante cuatro o más semanas consecutivas por un maestro que no está altamente calificado.

## **VERIFICACIÓN DE RESIDENCIA**

A los estudiantes dentro del Distrito Escolar de Yukon se les puede solicitar en cualquier momento que muestren verificación de residencia. Los ejemplos serían un contrato de arrendamiento, una factura actual de servicios públicos y/o un contrato de bienes raíces que muestre su nombre y dirección. Junto con los elementos enumerados anteriormente, es posible que deba proporcionar una carta del administrador de la propiedad y/o el propietario. El Superintendente o su designado tomará las decisiones finales sobre cualquier asunto de residencia cuestionable. Aquellos que no estén de acuerdo con la determinación de la administración podrán apelar una disputa de residencia de acuerdo con la política del distrito.

## **SOLICITACIÓN/RECAUDACIÓN DE FONDOS/PUBLICIDAD**

materiales impresos, recibir contribuciones, vender, solicitar fondos, recaudar fondos o promover los intereses de cualquier agencia, organización o individuo que no sea de la escuela sin la aprobación previa del Superintendente o su designado. La recaudación de fondos escolares aprobada no implicará la venta de puerta en puerta por parte de los estudiantes.

## **DISTRIBUCIÓN DE MATERIALES EN PROPIEDAD ESCOLAR**

La distribución de materiales de cualquier tipo (aparte de los que distribuye la escuela) no debe interrumpir el proceso educativo de ninguna manera y debe cumplir con las pautas establecidas por los sistemas judiciales estatales y federales. Todos los artículos publicados deben ser aprobados por adelantado por la administración del edificio. La mayor parte del material se colocará en una mesa de distribución donde los padres y los estudiantes pueden elegir recogerlo. Cualquier material distribuido o proporcionado para su distribución no refleja necesariamente las opiniones de las Escuelas Públicas de Yukon.

## **VOLUNTARIOS – VERIFICACIÓN DE ANTECEDENTES**

Las Escuelas Públicas de Yukon (YPS) requerirán una verificación de antecedentes de todos los padres, tutores u otra persona responsable del bienestar de su hijos mientras se ofrece como voluntario para una función o viaje escolar. Esto incluye, entre otros, a los voluntarios de YPS, mentores, patrocinadores de excursiones y padres del club de padres/promotores que son miembros de la junta, como tesorero, presidente de recaudación de fondos, etc. La información de verificación de antecedentes es un registro público. Debido a la sensibilidad de los materiales y la confidencialidad de la información de identidad de la persona, las verificaciones de antecedentes fallidos solo se discutirán con el solicitante que llenó el formulario de verificación de antecedentes y el director/designado de la escuela a la que el solicitante desea asistir.

## **INFORMACIÓN DEL DIRECTORIO**

General: El Distrito deberá hacer y mantener los registros de los estudiantes según sea necesario y según lo exija la ley, la política o el reglamento.

Notificación de Derechos: El Distrito está sujeto y cumple con la Ley de Privacidad y Derechos Educativos de la Familia (FERPA). Los registros de los estudiantes, incluidas las calificaciones de los cursos de los estudiantes, se mantendrán confidenciales según lo exige la ley. Dentro de las primeras tres semanas después del comienzo de las clases de cada año escolar, el Distrito hará que se publique una Notificación de los Derechos FERPA en los periódicos del área seleccionada. Además, el Distrito proporcionará una Notificación de los derechos de FERPA a cada estudiante o padre/tutor de un estudiante mediante la ubicación en el manual del estudiante. El Distrito se reserva el derecho de divulgar Información del Directorio como se establece en la Notificación de Derechos FERPA. La Junta designa la siguiente información como información de directorio:

1. El nombre del alumno
2. La designación de la clase del estudiante. (es decir, primer grado, décimo grado, etc.);

El Distrito divulgará cualquiera de los elementos anteriores electrónicamente o de otra manera sin el consentimiento previo de los padres o el consentimiento de un estudiante de 18 años o más, a menos que se notifique por escrito dentro de los diez (10) días a partir de la fecha de inscripción del estudiante que cualquiera o todos los anteriores la información no debe ser divulgada sin consentimiento.

Solicitudes de divulgación: Cualquier persona que solicite inspeccionar u obtener copias de los expedientes de los estudiantes deberá presentar una solicitud por escrito de divulgación al superintendente o a la persona designada por el superintendente, como se especifica en los Reglamentos administrativos. Los registros de los estudiantes no se divulgarán sin el consentimiento del padre, tutor o estudiante elegible, excepto de acuerdo con las disposiciones de FERPA y la ley estatal.

- A las organizaciones acreditadoras para llevar a cabo sus funciones de acreditación. [(\$99.31(a))]
- A los padres de un estudiante elegible si el estudiante es un dependiente a efectos fiscales del IRS. [(\$99.31(a)(8))]
- Para cumplir con una orden judicial o citación legalmente emitida. [(\$99.31(a)(9))]
- A los funcionarios correspondientes en relación con una emergencia de salud o seguridad sujeta a §99.36. [(\$99.31(a)(10))]
- Información que la escuela ha designado como "información de directorio" según §99.37. [(\$99.31(a)(11))]

Registro de Solicitudes de Divulgación: El Distrito mantendrá un registro preciso de todas las solicitudes de divulgación de información, solicitudes para permitir el acceso a los registros educativos de un estudiante y un registro de cualquier información divulgada o acceso otorgado. Dichos registros no se mantendrán como parte de los registros escolares de cada estudiante, sino que deberán ser mantenidos por el custodio de registros. El registro deberá contener el nombre de la persona o agencia que hace la solicitud, la fecha de la solicitud, el interés de la persona o agencia que solicita la información, si se concedió la solicitud y la fecha en que se permitió el acceso o se hizo la divulgación. Los registros de solicitudes de información no incluirán solicitudes de los padres o del estudiante, solicitudes de funcionarios escolares u otros con un interés educativo legítimo, solicitudes acompañadas del consentimiento previo por escrito de un padre o estudiante elegible, o cualquier solicitud de información de directorio.

Procedimientos para Enmendar los Registros: Los procedimientos de audiencia que se utilizarán cuando un padre o estudiante elegible solicite una audiencia para enmendar el registro de un estudiante se establecerán en las Regulaciones Administrativas..

Tarifas por las copias: el Distrito puede cobrar tarifas, como se establece en la Política del Distrito GBA y/o cualquier Reglamento Administrativo aplicable por todas las copias realizadas de conformidad con una solicitud de expedientes estudiantiles, más el costo real de enviar por correo las copias realizadas.

## **FONDOS DE ACTIVIDAD**

Todos los proyectos de recaudación de fondos de clases, clubes o cualquier grupo deben ser aprobados por adelantado por la junta de educación, luego por el Principal y el Superintendente. Todo el dinero de las actividades debe depositarse en el Fondo de Actividades Estudiantiles. Todos los dineros deben ser recibidos. Estos fondos solo pueden usarse para funciones escolares académicas o relacionadas. Las compras aprobadas realizadas por organizaciones se pagarán con cheque del Fondo de Actividades.

Los estudiantes no serán despedidos de la clase para vender o distribuir productos. **La escuela no será responsable de ninguna compra realizada por los estudiantes, el personal u otras personas que no tengan una orden de compra debidamente firmada y aprobada de la escuela que representa al recaudador de fondos antes de la compra.**

No se permitirá que las personas vendan o distribuyan artículos para beneficio personal en la propiedad escolar.

## **ACOSO SEXUAL**

El Distrito Escolar de Yukon no tolerará el acoso sexual por parte de ninguno de sus empleados o estudiantes. Esta política se aplica a los voluntarios que no son empleados cuyo trabajo está sujeto al control del personal de la escuela.

### **Prohibiciones específicas que son conductas inoportunas de naturaleza sexual.**

- La conducta de naturaleza sexual puede incluir avances sexuales verbales o físicos, incluida la presión sutil para la actividad sexual; tocar, pellizcar, dar palmaditas o rozar; comentarios sobre características físicas o de personalidad de carácter sexual; y "bromas", "burlas", dobles sentidos y chistes de orientación sexual.
- La conducta verbal o física de naturaleza sexual puede constituir acoso sexual cuando la persona presuntamente acosada ha indicado que no es bienvenida.

A los efectos de esta política, las insinuaciones sexuales no deseadas, la solicitud de favores sexuales y otras conductas verbales o físicas de naturaleza sexual constituyen acoso sexual si:

- La sumisión o el rechazo de la conducta se utiliza como base para una decisión que afecta al estudiante acosado
- La conducta interfiere sustancialmente con el desempeño escolar de un estudiante o crea un entorno intimidante, hostil u ofensivo.
- Una persona usa su autoridad para solicitar favores sexuales o atención de un estudiante cuando el hecho de que el estudiante no se someta resulte en un trato adverso, o cuando la aquiescencia del estudiante resulte en un trato preferencial, o
- Un estudiante somete a otro estudiante a cualquier conducta no deseada de naturaleza sexual.

### **Informe, Investigaciones y Sanciones**

La política expresada por el Distrito Escolar de Yukon es alentar a las víctimas de acoso sexual a presentar tales reclamos.

- Se insta a los estudiantes a informar de inmediato cualquier conducta no deseada de naturaleza sexual si dicha conducta interfiere con el desempeño laboral del estudiante o crea un entorno laboral o educativo hostil u ofensivo.
- Se mantendrá la confidencialidad y no se permitirán represalias ni represalias como resultado de la denuncia de buena fe de cargos de acoso sexual.

Para determinar si la supuesta conducta constituye acoso sexual, se investigará la totalidad de las circunstancias, la naturaleza de la conducta y el contexto en el que ocurrió la supuesta conducta.

Cualquier estudiante que se descubra que ha estado involucrado en acoso sexual estará sujeto a sanciones que incluyen, entre otras, advertencias o suspensión.

## **VISITANTES ESCOLARES**

Todos los visitantes deberán utilizar nuestro quiosco de autoservicio School Safe ID con una identificación emitida por el estado u otras formas aceptables de identificación antes de que se les otorgue permiso para ingresar a los terrenos escolares. Los padres/tutores siempre son bienvenidos.

Las visitas de niños no inscritos están prohibidas. El Principal del edificio tendrá la autoridad y el poder para ordenar a cualquier persona que abandone el campus si interfiere con la realización pacífica de actividades, comete un acto que interfiere con la realización pacífica de actividades y/o ingresa a la institución con el propósito de cometer un acto que interfiere con la seguridad, la rutina y la seguridad del personal o de los estudiantes.

A una persona a la que se le ordena abandonar el campus por las razones mencionadas anteriormente no se le permitirá regresar al campus dentro de los próximos seis meses sin comunicarse por escrito dentro de los cinco (5) días posteriores al incidente y obtener el permiso del Asistente del Superintendente. [21 O.S. § 1375, 1376]

Está prohibido traer mascotas al campus; solo se permitirán animales de servicio en las instalaciones escolares y en los edificios escolares, tal como lo define la ley federal y siguiendo la Política de la Junta del Distrito de YPS.

## **CAMBIOS DE TELÉFONO Y DIRECCIÓN**

La dirección y la información de contacto se pueden actualizar en cualquier momento a través de su cuenta del Portal para padres de PowerSchool utilizando la opción Actualización durante todo el año (YRU). Las actualizaciones a través de este método se enviarán automáticamente a la escuela de su hijo para su revisión y actualización en todos nuestros sistemas. También puede comunicarse con el Centro de inscripción del distrito o la escuela de su hijo de inmediato si hay un cambio en su dirección, número de teléfono, niñera o persona a contactar en caso de emergencia. Esta información es muy importante en caso de que su hijo se enferme o se lesione en la escuela. El Proyecto de Ley 2518 de la Cámara modifica la ley para permitir que se realice una cirugía en un menor si no se puede contactar a los padres (vigente a partir del 11/1/16).

**PowerSchool Parent Portal Website Access Link** (Enlace de acceso al sitio web del portal para padres de PowerSchool) <https://yukonps.powerschool.com/public/home.html>

## **PROCEDIMIENTOS DE SALIDA**

Por motivos de seguridad, los estudiantes solo serán entregados a los adultos que figuran en PowerSchool. El adulto debe mostrar una identificación con foto antes de que el estudiante sea entregado a su custodia. Es responsabilidad de los padres mantener los contactos actualizados en todo momento.

## **ORGANIZACIONES PATERNALES**

Cada escuela primaria tiene una P.T.A., P.T.O. o P.S.O. organización. Cada escuela secundaria tiene clubes/organizaciones de refuerzo de padres. Estas organizaciones ayudan a fomentar la cooperación entre padres y maestros para lograr las metas de la escuela. Se le anima a convertirse en un miembro activo asistiendo a las reuniones y apoyando los proyectos de las organizaciones. La información de membresía está disponible en la inscripción y la Casa Abierta o comunicándose con la oficina escolar correspondiente.

## **PORTAL PATERNAL**

Se puede acceder a la asistencia y las calificaciones de los estudiantes en línea a través del Portal de Padres de las Escuelas Públicas de Yukon. Para obtener más información, comuníquese con la escuela de su hijo o el Centro de inscripción de Yukon.

**PowerSchool Parent Portal Website Access Link**  
<https://yukonps.powerschool.com/public/home.html>

## REQUISITOS DE VACUNAS

Todos los niños de dos meses de edad o mayores deben presentar un registro de inmunización o solicitar una exención antes de que se les permita asistir al cuidado o la escuela en Oklahoma.

Consulte al Departamento de Salud de Oklahoma para conocer los requisitos de vacunación en <https://oklahoma.gov/health/prevention-and-preparedness/immunizations/vaccines-for-school.html>

Además, el calendario de vacunación infantil actual se puede encontrar en <https://www.cdc.gov/vaccines/schedules/index.html>

Para obtener más información, también puede llamar al Servicio de Inmunización al (405) 271-4073 o visitar el sitio web en <http://imm.health.ok.gov>.

También puede comunicarse con su departamento de salud local para obtener más información.

Canadian County Health Department    1023 Vandament    Yukon, OK 73099    (405)354-4872

## Información Importante para los Padres sobre la Enfermedad de Meningococo y las Vacuna Meningococo del Departamento Educacional del Estado de Oklahoma y el Departamento de Salud del Estado de Oklahoma

### ¿Qué es la meningitis?

La meningitis es una infección del revestimiento del tejido y el líquido que rodea la médula espinal y el cerebro. La meningitis generalmente es causada por un virus o una bacteria. La meningitis causada por un virus suele ser menos grave y desaparece sin ningún tratamiento especial, mientras que la meningitis causada por bacterias puede ser grave y puede causar:

- Daño cerebral,
- Pérdida auditiva,
- Amputación de brazos o piernas,
- Discapacidades de aprendizaje, o
- Muerte.

### ¿Qué tipos de bacteria causan meningitis?

Hay varios tipos de bacterias que pueden causar meningitis incluyendo:

- *Neisseria meningitidis*
- *Streptococcus pneumoniae*,
- Enfermedad estreptocócica del Grupo B, y
- *Haemophilus influenzae* tipo B (Hib).

Esta hoja informativa se centrará en la enfermedad causada por *Neisseria meningitidis* (Nay-doran-e-a Men-in-git-it-DIS), lo cual es raro, pero especialmente riesgoso para personas de ciertas edades. La enfermedad causada por la *Neisseria meningitidis* generalmente se refiere como "enfermedad meningocócica" (enfermedad de Men-in-Jo-Kok-UL). Muchas personas están expuestas a *Neisseria meningitidis* y llevan la bacteria en la nariz y la garganta durante semanas o meses y diseminan las bacterias a otros, pero no se enferman. Si las bacterias meningocócicas invaden el cuerpo, pueden causar una infección rápidamente de la sangre, infección pulmonar, o meningitis. Más información acerca de los otros tipos de bacterias que causan meningitis pueden encontrarla en los sitios web enumerados en el cuadro al final de esta hoja informativa.

### ¿Quién está en riesgo de contraer la enfermedad meningocócica?

Los bebés de menos de un año tienen el mayor riesgo de contraer la enfermedad meningocócica, pero no hay vacunas disponibles para los bebés. El riesgo de enfermedades meningocócicas aumenta para adolescentes y adultos jóvenes de 15 a 21 años, debido a comportamientos que propagan la enfermedad. En promedio, dos o tres personas en este grupo de edad adquieren la enfermedad meningocócica cada año en Oklahoma. Más de la mitad de estos podrían ser prevenidos por la vacuna.

Los estudiantes universitarios, el personal militar y otras personas que viven en lugares cerrados o viviendas de estilo dormitorio tienen mayores probabilidades de contraer la enfermedad que otras personas de su edad. Otras personas con mayor riesgo incluyen fumadores o personas frecuentemente expuestas al humo de segunda mano, aquellas con problemas de sistema inmunológico, aquellos sin bazo, o viajeros internacionales que van a países donde la enfermedad es más común.

### ¿Cómo se transmite la enfermedad?

La enfermedad se transmite por las gotitas respiratorias producidas por una persona que alberga la bacteria y la expulsa a una distancia corta al reírse, cantar, toser o estornudar. La bacteria también puede ser diseminada por contacto directo con los fluidos respiratorios de una persona infectada. Eso incluye besar, o compartir una botella de agua, alimentos, cigarrillos, lápiz labial, bálsamo labial, protector bucal o cualquier cosa que una persona infectada toque con su nariz o boca.

### ¿Por qué es peligrosa la enfermedad meningocócica?

La enfermedad meningocócica es relativamente poco común, con aproximadamente 2.500 personas afectadas cada año en los Estados Unidos. Sin embargo, la infección puede diseminarse muy rápidamente y 300 de esas personas mueren a pesar del tratamiento con antibióticos. De los que viven, alrededor de 400 al año pierden sus brazos o piernas, se vuelven sordos, tienen problemas con su sistema nervioso, se vuelven retrasados mentales, o sufren convulsiones o derrames cerebrales.

Por esta razón, es mejor prevenir que se produzca la enfermedad. Las señales y los síntomas de la enfermedad meningocócica se pueden confundir con otras enfermedades infecciosas. Si su hijo tiene síntomas de enfermedad meningocócica, comuníquese inmediatamente con su proveedor de atención médica.

### Señales y Síntomas de Meningitis

- Dolor de cabeza
- Fiebre
- Escalofríos
- Rigidez en el cuello

- *Cansancio extremo*
- *Vómitos*
- *Sensibilidad a la luz*
- *Erupción de puntos negros, puntos negros-rojos o manchas*
- *Confusión*
- *Convulsiones*

### ¿Cómo se puede prevenir la enfermedad meningocócica?

Las vacunas pueden prevenir aproximadamente dos tercios de los casos de la enfermedad meningocócica. Existen dos tipos de vacunas meningocócicas disponibles en los Estados Unidos (MCV4 y MPSV4) que protegen contra cuatro de las cinco cepas más comunes que causan enfermedades de la bacteria meningocócica. MCV4 significa vacuna meningocócica conjugada y MPSV4 representa la vacuna meningocócica de polisacárido.

Se recomienda dos dosis de MCV4 para:

- Todos los adolescentes de 11-18 años, y
- Otras personas con alto riesgo de 2 a 55 años.

MCV4 se debe administrar a todos los adolescentes en la edad de 11 o 12 años, a menos que lo hayan recibido antes. Una dosis de refuerzo se debe a la edad de 16 años. Para los adolescentes que reciben la primera dosis a la edad de 13 a 15 años, se debe administrar una dosis de refuerzo de una sola vez a la edad de 16 a 18 años.

Los niños de 2 años en adelante y los adultos con alto riesgo de enfermedad meningocócica deben recibir 2 dosis separadas por 2 meses de diferencia. Las personas de alto riesgo incluyen individuos que:

- No tienen bazo,
- Tienen deficiencias del complemento terminal,
- Infección VIH, o
- Viajarán a países con altas tasas de enfermedad meningocócica.

Los adolescentes y adultos jóvenes de 16 a 21 años que reciben su primera dosis de MCV a los 16 años o más no necesitan una dosis de refuerzo.

MPSV4 protege contra los mismos tipos de bacteria meningocócica que el MCV4 y está indicado para su uso en adultos mayores de 55 años que están en riesgo de contraer la enfermedad meningocócica.

Los adolescentes y los adultos jóvenes también pueden reducir su riesgo al tomar buen cuidado de sí mismos, comiendo una dieta balanceada, durmiendo y ejercitando lo suficiente, así como evitando los cigarrillos y el alcohol.

### ¿Se requiere esta vacuna para asistir a la escuela en Oklahoma?

La vacuna meningocócica es necesaria para los estudiantes que se están matriculando por primera vez en las universidades y programas educativos posteriores a la escuela secundaria y que vivirán en dormitorios o en la vivienda estudiantil en el campus. Esta vacuna no se requiere para los niños en la escuela primaria o secundaria en Oklahoma, aunque se recomienda para todos los adolescentes de 11 años en adelante.

### ¿Es segura la vacuna meningocócica?

Sí, ambos tipos de vacuna son seguros; sin embargo, hay pequeños riesgos asociados con cualquier vacuna. Aproximadamente la mitad de las personas que reciben una vacuna meningocócica tendrá dolor y enrojecimiento en el lugar de la inyección, pero debido a que la vacuna no está hecha de toda la bacteria, no puede causar infecciones del torrente sanguíneo ni meningitis. Un pequeño porcentaje de las personas que se vacuna desarrollan fiebre. Las vacunas, como todos los medicamentos, tienen un riesgo de una reacción alérgica, pero este riesgo es muy pequeño.

Se han informado algunos casos del síndrome de Guillain-Barré (GBS), un desorden de sistema nervioso serio, entre las personas que recibieron MCV4. Sin embargo, GBS es una enfermedad tan rara que no es posible saber en este momento decir si la vacuna es parte de la causa o simplemente debido al azar sólo porque un número de casos de GBS ocurrirán cada año incluso sin el uso de la vacuna MCV4.

### ¿Funciona la vacuna meningocócica?

Sí. Una dosis única de la vacuna meningocócica MCV4 protege alrededor del 90 por ciento de las personas que están inmunizadas contra la enfermedad meningocócica causada por los tipos A, C, y W-135. Estos tipos causan casi dos tercios de todas las enfermedades meningocócicas entre los adolescentes de los Estados Unidos. No previene el tipo B, que causa alrededor de un tercio de los casos en adolescentes.

### ¿La vacuna meningocócica previene todos los casos de meningitis?

, no puede proporcionar protección contra otras causas de la meningitis bacteriana o enfermedad meningocócica del tipo B. Los científicos no han podido hacer una vacuna que proteja contra el tipo B.

### ¿Dónde puedo obtener la vacuna para mi hijo o hija?

Si su hijo tiene seguro médico, puede obtener la vacuna meningocócica de su proveedor de atención médica regular. Todos los departamentos de salud del condado en Oklahoma tienen la vacuna disponible sin costo para niños de 11 a 18 años que:

- No tienen seguro de salud,

- Son elegibles para Medicaid,
- Son nativos americanos, o
- Tienen seguro de salud que no paga las vacunas o no paga por la vacuna meningocócica;

Y para los niños de 2 a 18 años que están en alto riesgo de enfermedad meningocócica.

***¿Dónde puedo encontrar más información?***

Para obtener más información, comuníquese con su proveedor de atención médica o con el Departamento de salud local del condado o visite estos sitios web:

Asociación Nacional de Meningitis (National Meningitis Association) en la Página Web [www.nmaus.org](http://www.nmaus.org)

Control y Prevención de Enfermedades (Centers for Disease Control and Prevention) en la Página Web <http://www.cdc.gov/meningitis/index.htm>



Esta hoja de información se preparó con información obtenida del Departamento de Salud del Estado de Oklahoma, los Centros para el Control y la Prevención de Enfermedades y el Hospital de Niños de Filadelfia. (Revisado 3-11)  
Departamento de Educación del Estado de Oklahoma



# Asistencia, Inscripción y Transferencias

## ASISTENCIA

Los estudiantes están sujetos a la asistencia escolar obligatoria y las leyes según lo exigen los estatutos del Estado de Oklahoma y las regulaciones de la Junta de Educación del Estado FDC-R1). Será ilegal que un padre/tutor tenga la custodia de un niño mayor de cinco (5) años y menor de dieciocho (18) años, y que no haya terminado cuatro (4) años de escuela secundaria, descuidar o rehusar o causar u obligar a dicho niño a asistir y cumplir con las reglas de alguna escuela pública, privada u otra, o recibir una educación por otros medios durante el período completo en que las escuelas del distrito están en sesión. 70 OS § 10-105. **Los oficiales de ausentismo escolar del condado pueden realizar una investigación cuando un estudiante tiene tardanzas y/o ausencias excesivas.**

El superintendente tiene la discreción específica de otorgar una exención a los estudiantes calificados bajo el Pacto de Oportunidades Educativas para Alumnos Militares.

En el caso de una **ENFERMEDAD CRÓNICA**, la documentación del médico del estudiante que indique la naturaleza de la condición crónica o recurrente será suficiente para la declaración del médico requerida para cada ausencia individual. Las ausencias de los estudiantes debido a una enfermedad, lesión o trauma físico o mental grave, crónico o que pone en peligro la vida deben estar respaldadas por documentación para que se considere una exención en el cálculo del indicador de ausentismo crónico del sitio escolar correspondiente, siempre que la determinación de elegibilidad la hace el comité de revisión de exenciones médicas del distrito. El comité de revisión de exenciones médicas del distrito será designado por el superintendente anualmente e informará las ausencias de los estudiantes que estén médicamente exentas a la Oficina de Responsabilidad del Departamento de Educación del Estado de Oklahoma (OSDE). La documentación de enfermedades crónicas o recurrentes no se extenderá más allá del final del año escolar actual. **La documentación debe presentarse anualmente.**

### PRE-K

Si un alumno está ausente por cualquier motivo, es responsabilidad del padre/tutor u otra persona a cargo de ese niño notificar a la escuela al comienzo de cada día escolar en el que ocurra la ausencia. Se anima a proporcionar documentación escrita de la ausencia cuando el estudiante regresa por ausencias de más de tres (3) días. La escuela puede recomendar el retiro del estudiante después de la décima ausencia del estudiante.

El principal o la persona designada notificará al padre/tutor del estudiante por escrito sobre la quinta y la décima ausencia del estudiante con el entendimiento de que la décima ausencia puede conllevar la eliminación del programa PK. El padre/tutor puede pedir que se convoque una conferencia para discutir las ausencias.

### Escuela Infantil (Kindergarten)-8vo Grado

Los estudiantes están sujetos a las leyes de asistencia escolar obligatoria y ausentismo escolar según lo exigen los estatutos y reglamentos de la Junta de Educación del Estado de Oklahoma.

*Las ausencias justificadas* se concederán de conformidad con 70 O.S. § 10-105. Alentamos a que la documentación se entregue para su revisión dentro de los tres días escolares posteriores al regreso del estudiante.

*Una ausencia injustificada* se define como cualquier ausencia en la que un estudiante está ausente de clase sin notificación a la escuela.

Al comienzo del día escolar, es responsabilidad del padre/tutor notificar a la escuela si un niño está ausente por cualquier motivo. Si un estudiante llega a la escuela más de una hora después del comienzo del día o se va una hora o más antes del final del día, contará como 1/2 día de ausencia (PK-5). Si la escuela no ha sido notificada, el personal de la escuela intentará a través de un marcador telefónico notificar a los padres de la ausencia.

Un estudiante debe estar presente el 90% del semestre a menos que ocurran ausencias debido a la suspensión; actividad patrocinada por la escuela aprobada, días festivos religiosos, citas médicas/dentales, funerales, asuntos legales o enfermedad confirmada (se requiere nota del médico en exceso de tres (3) días de ausencia). Si un estudiante se ausenta más de 8 días del semestre, se pueden

tomar las siguientes acciones:

1. Los estudiantes de los grados 7-12 pueden no recibir calificaciones por el semestre. Las boletas de calificaciones pueden reflejar **NC (sin crédito)**, que se puede apelar por escrito al director dentro de una (1) semana de publicar las boletas de calificaciones).
2. Se puede hacer una remisión a las autoridades correspondientes.
3. La retención también será considerada por el Comité de Asistencia para los grados K-8. Se dará consideración a la documentación escrita que puede incluir, entre otros, información médica, información sobre días festivos religiosos y/o circunstancias atenuantes que hayan tenido un impacto negativo en la asistencia del estudiante. El padre/tutor será notificado de la decisión por escrito.

### **Escuela Preparatoria: 9-12**

La responsabilidad de un estudiante de asistir a clase es una parte reconocida del proceso académico de la escuela secundaria. Todo el proceso académico es una parte integral de cada clase durante cada período de instrucción, independientemente de si las pruebas o cualquier otro trabajo calificado se presentan al instructor o se realizan durante una clase en particular. Se espera que el estudiante asuma la responsabilidad de mantener la continuidad del aprendizaje mientras esté ausente.

Es responsabilidad del padre/tutor notificar a la escuela sobre las ausencias de los estudiantes. La notificación debe hacerse a través de SafeArrival a través de la aplicación, la computadora o el teléfono al comienzo de cada día escolar en el que ocurrirá la ausencia. Una llamada automática intentará notificar a los padres que el niño está ausente todos los días. El distrito no requerirá documentación médica para respaldar una enfermedad personal o familiar que resulte en una ausencia justificada; sin embargo, se le recomienda encarecidamente que entregue la documentación de las citas médicas al regresar a la escuela. **El padre debe notificar a la escuela antes de que se pueda justificar una ausencia.**

**Las ausencias justificadas** se concederán de conformidad con 70 O.S. § 10-105.

- Enfermedad/lesión familiar personal
- Citas médicas/dentales
- Asuntos legales
- Funerales
- La observancia de los días santos requeridos a través de la afiliación religiosa. Proporcione una notificación por escrito al director una (1) semana antes del día festivo
- Circunstancias atenuantes que el mandante considere necesarias.
- Aislamiento/cuarentena según las pautas de los CDC para una pandemia mundial declarada
- Los estudiantes de tercer y cuarto año recibirán hasta tres (3) días de visita a la universidad por año, siempre que regresen con la documentación de la universidad. Se pueden solicitar visitas adicionales a la universidad a través del subdirector del estudiante.

Para los grados 9-12, se otorgará No Credit (NC) por el semestre a un estudiante que exceda las ocho (8) ausencias por clase durante el semestre. Un estudiante es marcado como ausente si pierde quince minutos (15) o más de clase.

La escuela notificará a los padres/tutores cada vez que un estudiante reciba NC debido a su asistencia. En caso de que la calificación del estudiante sea reprobatoria, se registrará una "F". **Se puede apelar la NC documentando cada ausencia y enviando un correo electrónico al director asociado a [rebecca.reape@yukonps.com](mailto:rebecca.reape@yukonps.com) dentro de una (1) semana de la publicación de las calificaciones semestrales o boletas de calificaciones.**

### **TAREA DE RECUPERACIÓN**

Cuando un estudiante está ausente por cualquier motivo, todo el trabajo debe recuperarse. Es responsabilidad del estudiante en el día de regreso hacer arreglos para obtener todo el trabajo necesario. Al estudiante se le permite la cantidad de días para recuperar el trabajo igual a la cantidad de días que estuvo ausente, y ese trabajo recibe el crédito total obtenido. Las asignaciones a largo plazo deben entregarse a tiempo, con la excepción de una asignación que se realiza durante el tiempo que el estudiante está ausente de la escuela. Solo el director del edificio puede hacer una excepción a este plazo y sólo por razones atenuantes que puedan justificarse. Si un estudiante está ausente por tres (3) o más días consecutivos, llame a la oficina del consejero para hacer arreglos para recoger el trabajo de recuperación. *Los maestros reciben un aviso de 24 horas para preparar el trabajo de recuperación necesario.*

Las ausencias prolongadas que caen en otras categorías deben verificarse mediante una nota o una llamada telefónica al director de parte de un padre/tutor. El director entonces permitirá que el estudiante le pida a sus maestros las tareas por adelantado. Cuando es posible que los maestros produzcan lecciones antes de que ocurran las ausencias del estudiante, esas asignaciones vencen cuando el estudiante regresa a la escuela. Si el estudiante recibe las tareas a su regreso, tendrá un (1) día por cada día perdido para entregar colectivamente el trabajo perdido. Cualquier variación será a discreción del director.

### **AUSENCIAS Y ACTIVIDADES**

**Yukon High School** reconocerá tres (3) tipos de ausencias de actividades: una para eventos sancionados por OSSAA, eventos competitivos no OSSAA y otra para todas las demás actividades reconocidas por la escuela, como montaje y práctica de asambleas, prácticas de eventos y ensayos. s), servicio comunitario, ciertas excursiones y competencias, etc. Estas ausencias no cuentan contra las exenciones de las pruebas semestrales. **Habrá un máximo de diez (10) ausencias por actividades permitidas por clase por año escolar para actividades relacionadas con la escuela. Las solicitudes de excepciones a esta política deben hacerse por escrito al director y ser revisadas por el Comité de Revisión Interna. No más se otorgarán más de cinco (5) días adicionales.** Las ausencias debidas a competiciones de porrismo, voleibol, etc. no afiliadas a la escuela no se codificarán como ausencias por actividades. Serán codificados como verificados por los padres cuando los padres llamen para excusarse.

### **ACTIVIDADES EXTRACURRICULARES**

Los estudiantes ausentes por tres (3) horas o más durante el día **no podrán** participar en ninguna actividad extracurricular ese día, incluidas las prácticas, a menos que el director lo autorice con anticipación. Esto significa que un estudiante que esté enfermo durante el día escolar **no podrá** participar en un evento que se lleve a cabo ese día.

### **AUSENCIAS ADICIONALES K-12**

Las enfermedades a **largo plazo** se manejan a través de la oficina de consejería después de la aprobación del director. Se asignará un maestro a su hogar para ayudar con el proceso de llevar el trabajo al estudiante y de regreso a la escuela.

### **TARDANZAS**

Tardanza se define como llegar (a clase) después de que suene la campana de clase al comienzo del día escolar y al comienzo de cada clase.

Las tardanzas son perjudiciales y también tienen un efecto adverso en el progreso educativo de su hijo. Cualquier estudiante que llegue tarde a la escuela/clase deberá reportarse a la oficina. No hay tardanzas justificadas. Un estudiante que llega quince (15) minutos tarde o sale quince (15) minutos antes del final del período de clase (para la escuela intermedia y secundaria) se cuenta como ausente. Un estudiante que llega a la escuela una (1) hora tarde o sale de la escuela una (1) hora o más antes del final del día escolar (PK-5) puede recibir mediodía de ausencia. Un estudiante que falta más de medio día se considera ausente. **Las tardanzas pueden resultar en acciones disciplinarias.**

Los oficiales de ausentismo escolar del condado pueden realizar una investigación cuando un estudiante tiene tardanzas y/o ausencias excesivas.

### **Grados 70-12º Política de Tardanzas**

Las tardanzas comienzan de nuevo el primer día de cada mes.

- 1ra Ofensa = Advertencia
- 2da Ofensa = 1 día de detención
- 3ra Ofensa = 3 día de detención
- 4ta Ofensa = Acción administrativa
- 5ta Ofensa = Acción administrativa

### **AUSENTISMO / AUSENCIAS INJUSTIFICADAS**

El ausentismo/ausencias injustificadas son un asunto serio. Se rige por la ley de Oklahoma y la Política de la Junta de Escuelas Públicas de Yukon. El ausentismo puede impedir que un estudiante obtenga crédito. **Se pueden dar citaciones por ausencias injustificadas.**

Un estudiante se considera ausente sin justificación cuando se ausenta del salón de clases sin el

conocimiento o permiso de la escuela o de los padres por una razón aceptable. Si un estudiante se ausenta de la escuela cuatro (4) o más días o partes de días dentro de un período de cuatro (4) semanas sin una excusa válida o se ausenta sin una excusa válida por diez (10) o más días o partes de días durante un semestre, el director de la escuela notificará al padre/tutor del niño e informará de inmediato dichas ausencias al fiscal de distrito del condado para procedimientos de menores de conformidad con el *Título 10 de los Estatutos de Oklahoma*.

Además, un estudiante falta a la escuela en los siguientes ejemplos:

- Salir de la escuela sin pasar por la oficina de asistencia
- Estudiante que se verifica que está en el campus pero que está ausente de clase sin permiso (llamadas telefónicas de los padres no pueden excusar)
- Enfermarse e ir al baño sin informar al maestro, al director o a la oficina
- No presentarse en una ubicación indicada en un pase de pasillo
- Quedarse dormido
- Perder más de quince (15) minutos de un período de clase
- Asistir a una clase privada de educación vial
- Ausencias relacionadas con el trabajo que no forman parte del "estudio de trabajo"
- Peluquería, bronceado, retrato u otras citas no médicas
- Problemas con el auto
- "Saltar días"
- Perder el autobús o ir a la escuela
- Compras
- Estudiantes de 9.º y 10.º grado que salen del campus para almorzar

*Esta lista no pretende ser todo incluido.*

Además, para los grados 7-12, habrá consecuencias por faltar a clases.

- 1ra ofensa por el año = 3 días de detención durante el almuerzo
- 2da infracción del año = 3 días ISI y citación
- 3ra ofensa por el año = 5 días ISI, citación y remisión a OJA (Oficina de Asuntos Juveniles Oklahoma)

Se asignan consecuencias más severas por ausentismo excesivo, incluido el contacto con el fiscal de distrito (K-12). *La decisión del director sobre lo que constituye ausentismo escolar es definitiva.*

## **APELACIÓN DE ASISTENCIA**

### **PK-8vo**

Las apelaciones relacionadas con la asistencia serán escuchadas por un comité designado por el director que consta de al menos tres (3) miembros. Se debe hacer una solicitud por escrito y enviarla al director dentro de las dos (2) semanas posteriores al final del semestre. Se debe proporcionar documentación que cubra todas las ausencias cuando sea posible y una nota de las circunstancias atenuantes, si existen. Los padres serán notificados de la decisión del comité por escrito.

### **Preparatoria: 9no-12mo**

Las apelaciones relacionadas con la asistencia serán escuchadas por un comité designado por el director que consta de al menos tres (3) miembros. Se debe realizar una solicitud documentando cada ausencia y enviando un correo electrónico al director asociado a [rebecca.reape@yukonps.com](mailto:rebecca.reape@yukonps.com) dentro de una (1) semana después del final del semestre. Se debe proporcionar documentación que cubra todas las ausencias cuando sea posible y una nota de las circunstancias atenuantes, si existen. Los padres serán notificados por correo electrónico de la decisión del comité

## **MATRICULA**

Las personas de cinco (5) años de edad en o antes del 1 de septiembre hasta los veintiún (21) años que residen con el padre/tutor dentro del distrito pueden asistir a las Escuelas Públicas de Yukon. **Se requiere prueba de residencia.**

Los niños que tengan al menos cuatro (4) años el 1 de septiembre, pero que aún no tengan cinco (5) años, pueden inscribirse en el programa de primera infancia del Distrito, dentro de las limitaciones del espacio disponible en el salón de clases. **Se recomienda encarecidamente a los niños inscritos en pre jardín de**

**infantes que aprendan a ir al baño por completo antes del comienzo del año escolar.** Todos los procedimientos de inscripción para los grados K-12 se aplicarán a la inscripción en el programa de primera infancia. Los niños que tengan al menos cinco (5) años el 1 de septiembre y no hayan asistido a un jardín de infantes en una escuela pública pueden inscribirse en un programa de jardín de infantes de día completo. Los niños que tengan al menos seis (6) años el 1 de septiembre pueden inscribirse en primer grado.

Podrán inscribirse los alumnos menores de edad de kínder y primer grado, que hayan asistido legalmente a una escuela pública o privada en otro estado o en una Escuela del Departamento de Defensa para dependientes militares.

Los estudiantes que ingresan a Pre-K, kindergarten o primer grado por primera vez en una escuela pública deben presentar sus certificados de nacimiento u otra prueba legal de fecha de nacimiento, deben inscribirse con su nombre legal y traer prueba de vacunas. [página 11]

El Proyecto de Ley del Senado 1105 permite que un estudiante al que se le niega un diploma se vuelva a inscribir en el mismo distrito para completar los requisitos necesarios para obtener un diploma.

### **TRANSFERENCIAS FUERA DEL DISTRITO**

Consulte nuestra página web de Servicios de inscripción en [www.yukonps.com](http://www.yukonps.com) para obtener información sobre las transferencias, ya que las políticas cambiaron a partir del 1 de enero de 2022 según la nueva Ley de transferencia abierta de OK.

### **MATRICULA CONCURRENTE**

Los estudiantes que cumplan con ciertos requisitos pueden tomar cursos universitarios durante el día escolar para obtener créditos universitarios. Estos cursos también contarán para los créditos de la escuela secundaria requeridos para la graduación y se utilizan para calcular el GPA (promedio de calificaciones) de uno. Los cursos tomados en inscripción simultánea se contarán como crédito electivo para la graduación.

No se publicará ningún crédito por cursos simultáneos en el expediente académico hasta que se reciba un expediente académico oficial del colegio o universidad. Se permite el tiempo del día escolar regular para que el estudiante asista a clases universitarias. Si un estudiante está interesado en la inscripción simultánea, debe consultar a su consejero para obtener más detalles. **La ley estatal requiere que un estudiante esté presente durante seis (6) horas por día. Si un estudiante abandona un curso simultáneo, se requiere que el estudiante esté en el campus de la escuela secundaria durante el tiempo asignado para el curso simultáneo. Consulte la Política de inscripción simultánea en la página 54 de este manual.**

### **RETIRO / DAR DE BAJA DE LA ESCUELA**

Cuando un estudiante debe retirarse de las Escuelas Públicas de Yukon durante el período escolar, debe presentarse en la oficina principal de la escuela la mañana del último día de asistencia. Los estudiantes/padres deberán completar un formulario de retiro y completar los requisitos establecidos por la escuela. Los estudiantes no serán retirados hasta que se haya hecho contacto con un padre/tutor.

Es importante tener en cuenta que cada vez que se solicitan los registros de un estudiante de otro distrito, ese estudiante se retira oficialmente de las Escuelas Públicas de Yukon (YPS). Esto incluye a los estudiantes que son admitidos en instalaciones médicas que brindan servicios educativos. Si ese estudiante regresa a YPS, deberá volver a inscribirse.

### **REQUISITOS DE MATRÍCULA**

Para inscribirse en las Escuelas Públicas de Yukon, independientemente del grado, se requiere que el padre/tutor del estudiante inscriba personalmente al estudiante. YPS tiene los siguientes requisitos:

- Cada uno debe mostrar una identificación con foto.
- La documentación de residencia requiere dos (2) facturas de servicios públicos actuales a nombre de padre/tutor, un (1) contrato de arrendamiento, escritura de la casa, declaración de hipoteca, etc nombre del padre/tutor. Junto con los elementos enumerados anteriormente, es posible que de proporcionar una carta del administrador/propietario de la propiedad.
- La verificación de edad para los niños que tienen cinco (5) años de edad el 1 de septiembre o antes deben inscribirse en el jardín de infantes.
- Todos los estudiantes de PK a 6º grado que ingresan a YPS por primera vez deben presentar certificado de nacimiento oficial certificado por el estado.

- La ley Estatal requiere que todos los estudiantes PK-12 presenten un certificado de vacunación de médico con licencia o representante autorizado del Departamento de Salud Pública del Estado. Vay a la Sección de Información Pública para conocer las pautas específicas que se encuentran en la primera sección de este libro. Si un padre se opone a las vacunas, se debe proporcionar al distrito escolar documentación legal correspondiente con respecto a la objeción antes de la inscripción.

**La ubicación en los grados K-6 para los estudiantes que ingresan a YPS desde un entorno de educación en el hogar se evaluará mediante el Examen de Habilidades Básicas de IOWA. El grado 7-12 se evaluará utilizando las evaluaciones de Edgenuity y debe obtener un puntaje de 60% o más para recibir crédito por los cursos enumerados en su expediente académico de educación en el hogar. Las pruebas de ubicación se administrarán en el Edificio de Administración). Comuníquese con el Centro de inscripción de YPS para completar el proceso de inscripción.**

YPS Enrollment Center  
1000 Yukon Avenue  
Yukon, OK 73099  
(405)265-1300

# ESTUDIANTES ACADÉMICOS, PRUEBAS, ELEGIBILIDAD Y POLÍTICA DE CALIFICACION

## **POLÍTICA DE CALIFICACIONES**

Los símbolos utilizados para calificar se basarán en el nivel de grado y la necesidad del estudiante.

### **Notas de Calificaciones Basado en Estándares de los Grados K-6**

- 4 - Aplica y Extiende la Norma
- 3 - Dominio del Estándar
- 2 - Progreso que se está logrando
- 1 - Dominio del estándar aún no alcanzado

Las notas de calificaciones se emiten en enero y mayo de cada año. Los informes de progreso se entregan aproximadamente cada cuatro o cinco semanas (consulte el calendario del Distrito). Este sistema se basa en un modelo de crecimiento.

### **Notas de Calificaciones Tradicional de los Grados 7-8**

- A - 90-100
- B - 80-89
- C - 70-79
- D - 60-69
- F - 59 e inferior

Los informes de progreso estarán disponibles a través del Portal de Padres. A los estudiantes de escuela intermedia que toman clases de escuela secundaria se les otorgará crédito de escuela secundaria y se transcribirán esas calificaciones y se contarán para la graduación; sin embargo, no eximirá el requisito de matemáticas de cuatro (4) años.

### **Notas de Calificaciones Tradicional de los Grados 9-12**

- A - 90-100
- B - 80-89
- C - 70-79
- D - 60-69
- F - 59 e inferior

Las calificaciones semestrales son calificaciones transcritas para los cursos y se enumerarán como calificaciones con letras. La mayoría de los cursos usan una escala de calificación de cuatro puntos (4.0). La escala de calificación de los cursos en línea será paralela a la escala de las clases tradicionales.

Las calificaciones para las clases aceleradas se calcularán utilizando una escala de calificación de cinco puntos (5.0). Las transcripciones de la escuela secundaria mostrarán el promedio de calificaciones no ponderado (4.0) y ponderado (5.0). El punto de calificación ponderado se utilizará para el rango de clase.

## **POLÍTICA DE TRABAJO TARDE (GRADOS 7-12)**

- El trabajo atrasado **debe aceptarse** para crédito completo hasta el final de la unidad.
- A discreción del maestro y sin dejar de ser consistente dentro de los cursos, se puede aceptar trabajo atrasado después del final de la unidad.

## **PROMOCIÓN BASADA EN LA DESTREZA**

De conformidad con las pautas del Departamento de Educación del Estado (SDE) (24/6/1993), el Distrito proporcionará un sistema de promoción basado en la competencia basado en el logro de niveles específicos de competencias en cada área del plan de estudios básico como se identifica en 70 O.S. § 11-103.6. La competencia no debe usarse para la recuperación de créditos o para propósitos de competencia/ubicación. **Consulte la Política de la Junta EIA para conocer la Política de retención de estudiantes.** Las solicitudes de

promoción basadas en la competencia se aceptan hasta el 1 de septiembre de cada año escolar. Los estudiantes que son nuevos en las Escuelas Públicas de Yukon tendrán 30 días para solicitar la prueba de promoción basada en la competencia.

## **PRUEBA DE HABILIDAD**

K-8

El estudiante y los padres/tutores harán una solicitud de Promoción basada en la competencia en los formularios disponibles en el consejero del sitio o en la Oficina de Currículo; el formulario de solicitud debe ser completado y devuelto a la Oficina de Currículo.

Después de que el estudiante haya completado el examen, el estudiante y los padres/tutores y el personal de la escuela serán notificados de los resultados del examen. Si el estudiante obtiene un puntaje de 90% o más en todas las áreas y los funcionarios escolares y los padres están de acuerdo con la ubicación, el estudiante será promovido.

Las pruebas de competencia se realizarán en el edificio de administración para propósitos de colocación de grado.

9-12

El estudiante y el padre/tutor(es) harán una solicitud de Crédito de Curso Basado en Promoción en los formularios disponibles en el consejero del sitio o en la Oficina de Currículo; el formulario de solicitud debe ser completado y devuelto a la Oficina de Currículo en el edificio de Administración. Los estudiantes recibirán crédito de curso basado en la promoción únicamente en circunstancias atenuantes, que se determinarán con el consejero y/o el Principal.

## **AP Y REQUISITOS ACELERADOS**

Los cursos AP y acelerados están diseñados para estudiantes que están académicamente motivados y quieren ser desafiados.

Las clases aceleradas y AP requieren más de un estudiante, lo que puede incluir un compromiso de tiempo, incluidas las tareas de verano. El plan de estudios de Colocación Avanzada está diseñado para preparar a nuestros estudiantes para la educación postsecundaria.

## **PROCEDIMIENTOS PARA CANCELAR UN CURSO AP**

1. Una vez inscrito en un curso Acelerado o AP, se espera que el estudiante permanezca en ese curso durante el año escolar.
2. Los estudiantes pueden abandonar los cursos acelerados o AP mediante una solicitud a sus consejeros después de la inscripción pero antes del final del año escolar anterior.
3. Una vez que ha comenzado la clase acelerada o AP, los estudiantes sólo pueden abandonar la clase si presentan una solicitud por escrito a un comité de apelación dentro de los primeros diez (10) días del semestre de otoño. La decisión del comité es la final.

## **PRUEBAS SEMESTRALES Y EXENCIONES**

Se requiere que todos los estudiantes de secundaria tomen pruebas semestrales integrales cada semestre, a menos que hayan obtenido exenciones. Las pruebas semestrales contarán el 20% de la calificación semestral.

### **Hechos Importantes**

- Si un estudiante ha sido asignado a ISI u OSS, no estará exento de ninguna prueba semestral.
- A ningún estudiante se le permitirá tomar una prueba antes de la hora programada. En circunstancias atenuantes, las pruebas de recuperación pueden tomarse después de la hora del día de la prueba programada.

## **EXENCIONES DE PRUEBA SEMESTRAL (YHS)**

Los estudiantes pueden eximirse de una prueba semestral si han cumplido con lo siguiente:

- Un 85% o mejor en el curso y no más de 5 ausencias en la clase.

## **PRUEBAS DE ACT/SAT**

Las fechas de las pruebas nacionales se fijan los sábados. Yukon High School (YHS) es un sitio de prueba

ACT. Los estudiantes pueden ir a [www.act.org](http://www.act.org) para fechas e información o ver a un consejero de YHS. A los estudiantes que toman exámenes residuales en sitios universitarios en días escolares se les contará ese día para el total de ausencias del semestre, a menos que se use como uno de los tres (3) días permitidos de visita a la universidad.

### **PRUEBAS DE SEGURIDAD**

Se tomarán medidas responsables para garantizar la seguridad de todas las pruebas del distrito. Los estudiantes deben cumplir con las siguientes prohibiciones:

- Nunca copie, reproduzca ni use de manera incompatible con las reglas de seguridad del examen, la totalidad o parte de cualquier material del examen.
- Nunca comparta preguntas/respuestas con otros examinados de ninguna manera.
- Nunca deje de seguir las reglas de seguridad antes, durante y después de la prueba
- Nunca participe, dirija, ayude, aconseje o aliente ninguno de los actos prohibidos en esta sección.

*Cualquier estudiante que se encuentre en violación de estas prohibiciones estará sujeto a acción disciplinaria.*

### **ELEGIBILIDAD PARA ACTIVIDADES**

Cada honor, cargo y actividad tiene reglas de elegibilidad que los estudiantes deben cumplir. La elegibilidad para actividades extracurriculares generalmente se ajusta a las regulaciones de OSSAA que se enumeran a continuación. Los estudiantes deben mantener la elegibilidad para participar.

Un estudiante NO es elegible para actividades extracurriculares si él/ella:

- Tiene 19 años de edad antes del 1 de septiembre de ese año escolar
- No ha asistido a cada clase el 90% del tiempo o tiene ausencias cuestionables
- Ha sido descalificado de una competencia debido a una conducta antideportiva o una falta flagrante o está bajo disciplina escolar
- Ha participado en un concurso en el que se practicó el profesionalismo o se ofrecieron, entregaron o pagaron premios en efectivo o en mercadería a individuos o al equipo.
- Ha participado en un concurso con un nombre falso
- Ha asistido a la escuela ocho (8) semestres o partes de semestres en los grados 9 al 12
- Los padres no son residentes de buena fe de YPS
- Ha participado en atletismo en cualquier escuela que no sea la escuela secundaria pública del distrito donde residen los padres
- Ha participado en una práctica organizada o en un partido de fútbol o baloncesto antes del inicio de la temporada o después del cierre de la temporada.

### **Adicionalmente:**

- Un estudiante debe haber recibido una calificación aprobatoria en cinco (5) materias contadas para la graduación durante el último semestre en el que asistió quince (15) días o más o *no será elegible para participar durante los primeros seis (6) semanas del próximo semestre asistido.*
- Después de las seis (6) semanas, un estudiante puede lograr la elegibilidad logrando calificaciones aprobatorias en todas las materias al final del primer período de seis (6) semanas.
- La elegibilidad escolar para todos los estudiantes se verificará al final de la tercera semana completa de clases y cada semana a partir de entonces.
- Un estudiante debe estar pasando todas las materias. Si un estudiante no está aprobando todas las materias al final de la semana, el estudiante será puesto en período de prueba durante la próxima semana. Se permite la participación en eventos. Si el estudiante está reprobando una o más clases al final de la semana de prueba, el estudiante no será elegible para participar durante la próxima semana. (La elegibilidad corre de lunes a domingo).
- Cualquier estudiante que falte a la escuela por una (1) o más horas puede no ser elegible para participar en el próximo evento.
- Cualquier estudiante ausente por tres (3) o más horas en un día (excluyendo las visitas a la universidad de juniors/seniors con prueba) no podrá participar en ninguna actividad extracurricular ese día, incluidas prácticas, ensayos, etc.
- Cualquier estudiante que esté en la lista de no elegibles no podrá participar en un evento, práctica, juego, ensayo, concurso, etc.
- Si el estudiante no elegible es pasado por alto por el entrenador/patrocinador, es responsabilidad del estudiante informar al entrenador/patrocinador de la inelegibilidad.
- Un estudiante que ha perdido la elegibilidad bajo esta disposición debe alcanzar el estándar académico mínimo para recuperar la elegibilidad.
- *La elegibilidad se extiende de lunes a domingo y está vigente durante toda la semana y no se puede*

*cambiar a mitad de semana por ningún motivo.*

### **Provisiones Especiales**

- Un estudiante del grado 12 (senior) puede mantener la elegibilidad si está pasando las clases requeridas para graduarse.
- Un estudiante de 12° grado que esté inscrito simultáneamente en la escuela secundaria y la universidad puede usar los cursos universitarios para cumplir con el número mínimo de cuatro materias necesarias para mantener la elegibilidad. Estos pueden ser una combinación de materias de la escuela secundaria y la universidad equivalentes a cuatro (4) unidades de la escuela secundaria que son aceptadas por el Departamento de Educación del Estado de Oklahoma (OKSDE) (la educación física y el atletismo no se pueden incluir en los cuatro requisitos).
- Un estudiante no elegible que cambia de escuela durante un semestre no será elegible en la nueva escuela por un período mínimo de tres (3) semanas.
- Las calificaciones incompletas se considerarán lo mismo que las calificaciones reprobatorias para determinar la elegibilidad escolar. Los administradores escolares están autorizados a hacer una excepción a esta disposición (Regla 3, Sección 3-C) si la calificación incompleta fue causada por una dificultad inevitable. (Ejemplos de tales dificultades serían enfermedades, lesiones, muerte en la familia y desastres naturales).
- Se puede usar un crédito de escuela de verano obtenido en un programa de acreditación de OKSDE para cumplir con los requisitos de la Regla 3, Sección 1-A para el final del semestre de primavera.
- La escuela puede optar por realizar controles de elegibilidad en cualquier día de la semana; sin embargo, la inelegibilidad siempre comenzará el lunes siguiente.
- A los estudiantes que participen en actividades escolares no se les permitirá participar en estas actividades después de faltar a alguna clase más de diez (10) veces durante el año escolar. La participación en competencias OSSAA sancionadas por el distrito, regional, estatal o nacional (y algunas no OSSAA) no cuenta para los diez (10) días.

## **PROMOCION/RETENCION DE ESTUDIANTES**

### **I. Directrices Elementales**

En el nivel de primaria, se utilizan múltiples indicadores para determinar la retención de los estudiantes. Los datos se recopilan durante todo el año escolar. Se llevan a cabo conferencias con los padres/tutores para discutir el progreso del estudiante. Al final de las cuartas nueve semanas, si se cumplen los criterios de retención, se lleva a cabo una reunión del equipo de intervención (es decir, de personal), y los maestros del estudiante y un administrador hacen una recomendación final para la retención.

La siguiente información se considera al determinar la retención: (a) desempeño en todas las clases, (b) resultados de evaluación, (c) edad, (d) madurez social/emocional, (e) colocaciones anteriores, (f) inscripción en Programas de Educación Especial, y (g) otros criterios. Si se hace una recomendación para la retención, se informará a los padres por escrito sobre la decisión del equipo y las opciones de los padres.

### **II. Retención de Tercer Grado**

Los estudiantes inscritos en tercer grado están sujetos a la Ley de Suficiencia de Lectura de Oklahoma (RSA) de 2008. El propósito de RSA es garantizar que cada niño alcance las habilidades de lectura necesarias al completar el tercer grado, lo que permitirá que el estudiante continúe desarrollando la lectura. habilidades y tener éxito a lo largo de la escuela y la vida.

El criterio mínimo para el desempeño de nivel de grado de los estudiantes de tercer grado determina la promoción y retención de los estudiantes de tercer grado. La OSDE utilizará únicamente las puntuaciones estatales para los estándares de fundamentos/procesos de lectura y partes de vocabulario de la evaluación estatal de tercer grado o un instrumento de evaluación aprobado por el estado. Los niveles de desempeño fueron establecidos por la Comisión para la Calidad Educativa y Responsabilidad y garantizarán que los estudiantes que cumplan con los criterios de nivel de desempeño se desempeñen al nivel de grado en las partes de fundamentos de lectura y vocabulario de la evaluación estatal de tercer grado.

Los estudiantes que obtienen un puntaje por debajo del nivel competente en fundamentos/procesos de lectura y/o vocabulario no cumplen con los criterios de desempeño establecidos por la Comisión para la Calidad y Responsabilidad Educativa. Los estudiantes que no estén sujetos a una exención por buena causa y que no califiquen para la promoción o la promoción probatoria serán retenidos en el tercer grado y se les brindarán servicios de instrucción intensivos.

Si tiene preguntas sobre el estado del progreso académico de su hijo, comuníquese con el maestro de su hijo o el especialista en instrucción del sitio.

### **III. Escuela Intermedia**

En el nivel de la escuela intermedia, un criterio que se considera al determinar la retención son las calificaciones reprobatorias (F) para cualquier semestre en dos o más clases principales y/o la asistencia. Otra información utilizada para determinar la retención incluye (a) rendimiento en todas las clases, (b) resultados de evaluación, (c) edad, (d) madurez social/emocional, (e) ubicaciones anteriores, (f) inscripción en programas de educación especial y (g) otra información relevante proporcionada por el director o su designado.

**Durante las conferencias de padres y maestros**, los padres deben venir a discutir el progreso de sus estudiantes. Se pueden realizar conferencias adicionales con los padres a pedido de los padres o tutores o el personal de la escuela. Al final de las cuartas nueve semanas, el personal de la escuela hará una recomendación sobre la retención. Los padres serán informados por escrito de la recomendación del equipo y las opciones de los padres.

### **PROCESO DE APELACIÓN DE RETENCIÓN**

Un padre puede apelar la decisión de la escuela de retener/no retener a un estudiante siguiendo los siguientes pasos:

- Solicitar una revisión al director por escrito dentro de los cinco (5) días posteriores a la recepción de la notificación o si la decisión es definitiva. (Nivel I)
- Solicitar una revisión de la decisión del director al superintendente o su designado dentro de los cinco (5) días posteriores a la recepción de la notificación o si la decisión es final. (Nivel II)
- Solicitar la revisión de la decisión del superintendente por escrito al superintendente o al secretario de la Junta de Educación dentro de los cinco (5) días posteriores a la notificación o decisión definitiva. Los padres serán notificados por escrito de la fecha, hora y lugar de la audiencia de la Junta. La decisión de la junta de educación es definitiva e inapelable según la ley estatal. Si los padres aún no están de acuerdo, pueden escribir una declaración por las razones del desacuerdo que se colocará y formará parte de los registros acumulativos permanentes del estudiante.

### **IV. Preparatoria**

Los estudiantes deben obtener 12 créditos por año escolar para ser promovidos al siguiente nivel de grado.

- Estudiante de primer año = 12 créditos
- Estudiantes de segundo año = 24 créditos
- Juniors = 36 créditos

Al final del último año, los estudiantes deben haber obtenido al menos 46 créditos para graduarse.

### **ESCUELA VIRTUALES**

Las Escuelas Públicas de Yukon ofrecen un programa de instrucción basado en Internet totalmente acreditado (Escuela Virtual) para los grados de jardín de infantes a doce (12). Visite [virtual.yukonps.com](http://virtual.yukonps.com) o envíe un correo electrónico a [virtual@yukonps.com](mailto:virtual@yukonps.com) para obtener más información.

Para obtener información sobre lo siguiente:

- [Requisitos de graduación](#)
- **Becario académico de Oklahoma**
- **Promesa de Oklahoma**
- **Canadian Valley Technology Centre/Programas o Cursos**
- **Cursos de Colocación Avanzada**

**Consulte a un consejero de la escuela secundaria o la Guía de descripción de cursos que se puede encontrar en el sitio web de las Escuelas Públicas de Yukon.**

### **DESHONESTIDAD / ENGAÑO ACADÉMICO**

La deshonestidad sirve para socavar la integridad académica e intelectual de la escuela. Se considerará trampa el acto o la intención de obtener o dar conocimiento para una tarea o respuesta de prueba por medios fraudulentos. Más específicamente, hacer trampa implica, pero no se limita a, las siguientes acciones:

- Utilizar el trabajo de otra persona como propio.
- Utilizar el trabajo de otra persona como propio.

- Para copiar cualquier información de otro estudiante (a menos que lo permita un maestro).
- Plagio-plagiarism significa usar la idea de otra persona, expresión de palabras sin dar crédito al autor original.
- Para prepararse para el engaño de antemano. Tal acción implica (1) tener en su posesión una copia de una prueba o tarea que se le dará o que le haya dado un maestro, (2) usar el libro de texto o las notas durante una prueba o examen, (3) hablar mientras toma pruebas, exámenes, etc., (4) mirar y copiar el trabajo durante los exámenes, etc.
- No seguir los procedimientos de prueba o las instrucciones anunciadas por el maestro (no girarse en su asiento, etc.)
- Proporcionar a otro estudiante información que pueda usarse para hacer trampa.

La deshonestidad académica es una ofensa seria. Si se descubre haciendo trampa, los estudiantes pueden estar sujetos a medidas disciplinarias (ver más abajo). Los estudiantes deben saber que muchas organizaciones escolares tienen consecuencias adicionales por hacer trampa.

- 1er paso - Los estudiantes pueden compensar con asignaciones alternativas y/o compensatorias.
  - ISI para el Dominio
  - LD or AH para la Practica
- 2do Paso y Más Allá -Los estudiantes pueden recibir un cero tanto para el dominio como para la práctica
  - Acciones Disciplinarias por parte del director o un Cero por Dominio/Práctica

### **POLÍTICA DE CEREMONIA DE GRADUACIÓN**

La ceremonia de graduación anual es una celebración formal de los logros de un estudiante. Se les pide a los estudiantes de último año que se gradúen que muestren un comportamiento apropiado y controlado durante las presentaciones del orador y durante la entrega de diplomas para garantizar que los asistentes tengan una experiencia agradable y que la ceremonia de graduación se desarrolle en una atmósfera de orgullo y dignidad. La Junta de Educación aprueba las siguientes políticas para los participantes en la graduación:

- Un estudiante se graduará de YHS y tendrá derecho a un diploma de escuela secundaria cuando el estudiante tenga buenos antecedentes, se haya inscrito en al menos un semestre para obtener créditos de curso durante el año escolar actual y haya completado con éxito la cantidad mínima de créditos. establecido por el distrito para la graduación.
- Se toman disposiciones especiales para los estudiantes inscritos en Project Connect a través del Canadian Valley Technology Center, para los estudiantes inscritos en un Programa Escolar Alternativo de Yukon y para los estudiantes que han completado los requisitos de graduación el semestre anterior.
- Los valedictorian(s) vestirán batas blancas y encabezarán la línea procesional. Los oficiales de clase lo seguirán inmediatamente.
- Los estudiantes que participen en los ejercicios de graduación deberán cumplir con la disciplina escolar y el código de vestimenta como se describe en el Manual para padres y estudiantes.
- Las túnicas negras se otorgan a los estudiantes cuyo GPA ponderado en los grados 9-11 y el primer semestre del último año es de al menos 4.0.
- Los estudiantes no participarán en actividades disruptivas que interfieran con el proceso de graduación o infrinjan los derechos de los graduados, participantes del programa o miembros de la audiencia. La administración tendrá el poder de imponer disciplina a cualquier estudiante que participe en tal actividad.

### **CRITERIOS VALEDICTORIANOS**

La selección se basa en el promedio de calificaciones (GPA) de las calificaciones semestrales obtenidas en el 9.º, 10.º, 11.º y primer semestre del 12.º grado. Para ser considerados, los estudiantes deben cumplir con lo siguiente:

- Los estudiantes deben recibir un GPA ponderado de 4.00 o superior.
- Completa 5 clases AP en los grados 9-12.
- Los estudiantes deben puntuar:
  - Los estudiantes deben puntuar:
    - 29 o mas en el ACT o
    - 1330 o superior en el SAT
- Cuando una clase concurrente es parte del día requerido de seis (6) horas, el estudiante debe presentar una calificación de letra oficial para que se registre en su expediente académico.

- El trabajo de curso de octavo (8vo) grado no se calculará en el GPA.
- Los estudiantes pueden recibir no menos de seis (6) créditos por semestre.

La administración de YHS se reserva el derecho de ajustar la concesión de tónicas en función de cambios significativos en el GPA que ocurran en el segundo semestre del último año.

Los Valedictorians de cada clase que se gradúe seleccionarán un representante, por votación, para hablar en la Ceremonia de Graduación. Este representante será seleccionado durante el segundo semestre del último año de los Valedictorians.

### **SOCIEDAD NACIONAL DE HONOR**

Para ser miembro de la Sociedad Nacional de Honor, el GPA de un estudiante debe ser de al menos 3.75 sobre una base de 4.0. Los promedios se basan en las calificaciones acumuladas a partir del primer semestre del primer año. Se espera que los estudiantes cumplan con otros criterios como liderazgo, servicio y carácter. Los estudiantes primero serán elegibles para NHS al completar el primer semestre del segundo año y al cumplir con los requisitos de solicitud.

### **ELEGIBILIDAD DE LA NCAA**

La NCAA tiene su propio conjunto de políticas y reglamentos para los atletas de secundaria que deseen competir a nivel universitario. Para obtener una guía de referencia rápida, visite el sitio web de la NCAA:

[www.eligibilitycenter.org](http://www.eligibilitycenter.org)

### **DIPLOMAS**

Un estudiante ha obtenido un diploma cuando ha completado todos los requisitos para graduarse de la escuela secundaria según lo prescrito por el Departamento de Educación del Estado de Oklahoma, la Asociación de Colegios y Escuelas Secundarias del Centro Norte y la Junta de Educación de Yukon.

## **INFORMACIÓN GENERAL Y PLANTEL ESCOLAR**

### **VISITANTES**

Todos los visitantes deberán utilizar nuestro quiosco de autoservicio School Gate Guardian con una identificación emitida por el estado antes de que se les otorgue permiso para ingresar más a los terrenos escolares. Esta política está vigente para la seguridad de sus hijos y de nuestro personal. No se permite la visita de niños "no inscritos". El director o la persona designada del edificio tendrá la autoridad y el poder de ordenar a cualquier persona que abandone el campus si interfiere con la realización pacífica de actividades, comete un acto que interfiere con la realización pacífica de actividades y/o ingresa a la institución. con el propósito de cometer un acto que interfiere con la seguridad, la rutina o la seguridad del personal o los estudiantes. A una persona a la que se le ordena abandonar el campus por las razones mencionadas anteriormente no se le permitirá regresar al campus dentro de los próximos seis (6) meses sin comunicarse y obtener el permiso del superintendente (21 O.S. § 1376).

### **TELEFONOS CELULARES**

#### **Grados PK-3**

Los estudiantes tienen prohibido traer teléfonos celulares u otros dispositivos de comunicación como Apple Watch y I-pads a la escuela. El teléfono o dispositivo será confiscado y solo entregado al padre/tutor. La violación repetida de esta política resultará en otras consecuencias (Detención, ISI, OSS, etc.). Los teléfonos escolares o los dispositivos de comunicación están disponibles para los estudiantes solo en emergencias que el director/designado considere justificable. Los arreglos para después de la escuela y el transporte deben hacerse antes del día escolar. Los estudiantes también tienen prohibido traer juguetes, juegos o artículos personales a la escuela.

#### **Grados 4-12**

Los estudiantes pueden poseer dispositivos de telecomunicaciones inalámbricos (teléfonos celulares) mientras se encuentran en las instalaciones de la escuela, mientras viajan en el transporte escolar o asisten a cualquier función patrocinada o autorizada por la escuela. **El uso de dispositivos inalámbricos está prohibido en los baños y vestuarios.** En los *sitios intermedios*, durante el tiempo de clase (incluido el tiempo fuera del salón de clases, como el centro de medios), los teléfonos y dispositivos, incluidos los relojes Apple, deben guardarse y apagarse. Se hacen excepciones para el uso de teléfonos celulares durante el tiempo de clase bajo la dirección de un maestro (ningún estudiante debe ser penalizado por no tener un dispositivo). En la **Escuela Intermedia** y la **Escuela Secundaria**, los teléfonos celulares están permitidos,

pero quedan a criterio del maestro durante el horario de clases. El uso de teléfonos celulares en la escuela es la decisión final de los funcionarios escolares.

Los dispositivos inalámbricos utilizados durante una prueba para cualquier propósito se considerarán trampa y se tomarán las medidas adecuadas. El uso indebido de los dispositivos de telecomunicaciones inalámbricos por parte del estudiante durante el día escolar regular garantizará acciones disciplinarias que serán determinadas por la naturaleza, la gravedad y la frecuencia de la infracción. Las acciones disciplinarias incluirán, entre otras, la confiscación del dispositivo, detención, suspensión y/o pérdida de privilegios.

- **1ra Ofensa:** La escuela puede retener el dispositivo por el resto del día escolar y se lo entregará al estudiante al final del día escolar.
- **2da ofensa:** la escuela puede retener el dispositivo por el resto del día escolar y se lo entregará al estudiante al final del día escolar. Al estudiante se le pueden asignar tres (3) días de detención.
- **3ra Ofensa:** La escuela puede retener el dispositivo por el resto de la escuela y se le entregará al estudiante al final del día escolar. Al estudiante se le puede asignar ISI o una consecuencia adicional a discreción del administrador.

Las infracciones adicionales relacionadas con el teléfono celular se pueden tratar igual que la tercera infracción o se puede imponer una acción disciplinaria más severa. Los teléfonos celulares están prohibidos durante todas las sesiones de exámenes estatales. **YPS no asume ninguna responsabilidad por teléfonos celulares o dispositivos perdidos o robados, incluidos auriculares/accesorios inalámbricos que estén bajo la custodia del estudiante. No se permiten parlantes inalámbricos durante el día escolar.**

## **TELEFONOS**

Los teléfonos de oficina son para realizar transacciones escolares. Los estudiantes no podrán usar estos teléfonos durante la clase; sin embargo, los estudiantes deben usar estos teléfonos cuando están enfermos. De acuerdo con 70 O.S. Se requerirá que los empleados de la Sección 24-100.8 informen cualquier amenaza verbal o acto de comportamiento amenazante que razonablemente pueda tener el potencial de poner en peligro a los estudiantes, el personal escolar o la propiedad escolar.

## **CÓDIGO DE VESTIMENTA / EXPECTATIVAS**

Se da consideración educativa al arreglo personal y la vestimenta que no debe constituir una distracción sustancial o material para el proceso educativo. Con estilos en constante cambio, se establecen pautas adicionales para ayudar a mantener altos estándares.

Estos estándares se proporcionan para que la ropa no distraiga del proceso educativo.

- Se deben usar zapatos en todo momento; no se permiten zapatos de casa/pantufles (PE puede requerir zapatos cerrados)
- No ropa con imágenes o frases despectivas o sugerentes.
- Sin publicidad ni sugerencias de violencia, drogas, alcohol o tabaco.
- La ropa y el arreglo personal no deben constituir un peligro para la salud o la seguridad.
- La ropa interior no debe ser visible.
- Se prohíbe el uso de artículos de cabeza de cualquier tipo (sombrosos, capuchas, pañuelos, gorros, gorros, etc.). Se harán excepciones por motivos religiosos o médicos.
- No se permitirá la ropa/accesorios que el director y/o la policía consideren relacionados con pandillas.
- La ropa usada cuando se participa en una actividad extracurricular patrocinada por la escuela se puede usar en la escuela cuando lo apruebe el patrocinador o el entrenador. Ejemplos: atuendos de porristas, equipo de pompones y uniformes de banda, etc. Se alienta a los equipos a usar ropa de espíritu escolar durante el día escolar que cumpla con el código de vestimenta.
- No se permiten cobijas para los grados K-12 a menos que lo apruebe la administración del sitio.

***Puede haber cambios, interpretaciones o excepciones al código de vestimenta según lo consideren necesario los administradores. Estos cambios o interpretaciones dependen de las condiciones de seguridad u otro tipo de situaciones que se desarrollen.***

Cualquier estudiante que viole el código de vestimenta deberá buscar ropa que cumpla con el código o será enviado a casa para corregir la situación. El incumplimiento de las normas del código de vestimenta será motivo de acción disciplinaria y podría resultar en una ausencia injustificada.

**El juicio del Principal con respecto a la idoneidad es definitivo.**

## **INTERCAMBIO DE ESTUDIANTES EXTRANJEROS DE (FXS)**

Los Estudiantes Extranjeros de Intercambio (FXS) son aceptados como invitados del distrito, y se hace todo lo posible para brindar una experiencia integral en la escuela secundaria. Estos estudiantes deben estar afiliados con el agente de intercambio legítimo que acepta la responsabilidad final por el individuo mientras está en la escuela. FXS recibe crédito por el trabajo realizado en YHS y una transcripción oficial está disponible a pedido. Sin embargo, FXS no recibe un diploma de escuela secundaria de Yukon a pesar de que están invitados a participar en los ejercicios de graduación al final del año escolar. Las Escuelas Públicas de Yukon no brindan patrocinio ni programas de intercambio, esto es responsabilidad del estudiante visitante o de la familia patrocinadora. A los estudiantes de FXS se les puede negar la inscripción según el espacio, los recursos disponibles y la discreción de los directores.

## **ORIENTACIÓN DE CONSEJEROS**

Los servicios de orientación están disponibles en todos los campus. Estos servicios incluyen asistencia con la planificación educativa; interpretación de los puntajes de las pruebas, consejos de estudio, información sobre carreras, ayuda con el hogar, la escuela y/o inquietudes sociales, o cualquier pregunta que un estudiante pueda sentir que le gustaría discutir con el consejero. Las citas se pueden hacer enviando un Formulario de solicitud de consejero digital a la oficina de consejería en la escuela intermedia/preparatoria. En el nivel intermedio y elemental, típicamente el estudiante pide ver al consejero o es recomendado por el maestro.

## **CAMBIOS DE HORARIOS**

### **Escuela primaria/secundaria**

Se harán cambios en el horario de un estudiante solo por razones legítimas. Estos incluirían la necesidad de un cambio basado en la ley (el estudiante califica para un programa, es decir, IDEA) o se produjo un descuido (no se pudo colocar a un estudiante calificado en G/T) o un nivel de grado inadecuado. Los horarios de los estudiantes no cambiarán según la asignación del maestro ni únicamente con el propósito de cambiar la hora del almuerzo.

### **Escuela Secundaria**

Los cambios sólo se considerarán por razones legítimas, como un conflicto de horario, cumplir con los requisitos de graduación o una ubicación inapropiada según lo determinado y recomendado por un maestro o consejero con aprobación administrativa. Los errores informáticos, la falta de aceptación en un programa (CVTC), los horarios incompletos, la duplicación de cursos y el incumplimiento de un requisito previo son todos los motivos de los cambios de horario. No habrá cambios con el único propósito de cambiar los horarios de almuerzo.

## **PROCEDIMIENTO DE SALIDA**

Ningún estudiante puede salir de la escuela excepto a la hora de salida regular sin pasar por la oficina. Si el estudiante sabe de antemano que necesita irse de la escuela, uno de los padres debe llamar por teléfono (solo en la escuela secundaria) o pasar por la oficina para retirar al estudiante. Todos los estudiantes (PK-12) serán llamados a la oficina para reunirse con los padres a su llegada. **Un estudiante que no se registra al salir de la escuela en cualquier momento durante el día escolar será disciplinado por ausentismo.** Ningún estudiante podrá salir de la escuela a menos que se haya contactado a un padre. Los conductores registrados en la escuela secundaria podrán salir con el permiso de los padres. **Solo los nombres proporcionados por los padres y actualmente en el sistema de datos podrán sacar a los estudiantes el día de la solicitud. Se requerirá una identificación con foto al retirar a un estudiante en persona.**

## **ASAMBLEAS**

Las asambleas/programas se llevan a cabo para varios propósitos: enseñar, entretener, honrar, mostrar el espíritu escolar, etc. Se espera que los estudiantes muestren un buen comportamiento y actúen de manera responsable y respetuosa como miembros de la audiencia.

Se requiere la asistencia a las asambleas/programas a menos que el administrador del edificio apruebe la no asistencia con anticipación por razones imperiosas, es decir, razones religiosas, etc. *No presentarse en el área asignada para sentarse o en el área asignada resultará en una ausencia injustificada y una posible acción disciplinaria.*

Además, estos son comportamientos esperados:

- Seguir las instrucciones de montaje dadas por el profesor/administrador

- Sentarse donde le asignen.
- Evite hablar, aplaudir, gritar o indicar su aprobación o desaprobación cuando no sea apropiado hacerlo, es decir, una inducción a la Sociedad Nacional de Honor requiere silencio; los mítines de ánimo requieren la participación de la audiencia. [Incluso las reuniones de ánimo tienen un tiempo para escuchar/animar. Sepa cuándo son esos tiempos y respétalos.]
- Usted es responsable de la forma en que trata a otras personas.
- Honor y respeto del programa.
- Se tomarán medidas disciplinarias para aquellos estudiantes que interrumpen o no cooperen. Las asambleas, las reuniones de ánimo, etc. pueden suspenderse en un año determinado si el comportamiento continúa siendo inapropiado.

**Estas expectativas se aplican a todos los eventos/actividades patrocinados por la escuela fuera y en casa, incluidas las competencias deportivas.**

### **CITACIONES/MULTAS/CONTRABANDO**

Cuando los funcionarios escolares y/o las autoridades policiales lo consideren necesario, un estudiante puede recibir una citación municipal. Se pueden emitir citaciones por allanamiento, ausentismo, tabaco, alcohol, drogas, blasfemias, agresión, peleas, vandalismo, destrucción de propiedad o equipo escolar, acoso o creación de disturbios (entre otras violaciones de las reglas).

Cualquier estudiante que conduzca un automóvil en la propiedad escolar debe asegurarse de que el vehículo no contenga alcohol, sustancias controladas, armas o cualquier otro artículo prohibido en la escuela. Los estudiantes que conduzcan el vehículo a la escuela serán responsables por el vehículo. Todos los vehículos están sujetos a búsquedas aleatorias. Las violaciones resultarán en acción disciplinaria y posible remisión a la policía.

### **DETENCION**

El personal de la escuela usa la detención como una acción disciplinaria. Este es un tiempo de estudio obligatorio; por lo tanto, todos los estudiantes deben traer tareas o materiales de estudio a la detención.

**El no asistir a la detención a la hora señalada o no cumplir con las expectativas de detención puede resultar en una acción adicional por parte de un administrador.**

### **EXHIBICIÓN PÚBLICA DE AFECTO**

Las parejas deben comportarse de tal manera que la atención de los demás no se sienta atraída por su comportamiento. Ninguna demostración pública de afecto debe ocurrir durante el horario escolar. A los estudiantes infractores se les tomarán las medidas disciplinarias necesarias.

### **ENTRAR SIN AUTORIZACIÓN**

Los estudiantes no están permitidos en ningún distrito u otro campus del distrito, que no sea su escuela local, sin el permiso del director de ese sitio. Hacerlo es traspasar y el estudiante está sujeto a acción disciplinaria. Una vez que se recibe el permiso, el estudiante visitante debe reportarse inmediatamente a la oficina principal de ese sitio. Esto incluye a los estudiantes virtuales.

Bajo la ley de Oklahoma, un superintendente, principal u otra persona a cargo de una escuela tiene derecho a ordenar que cualquier persona salga de los edificios escolares, de la propiedad escolar y de las actividades fuera del campus cuando parezca que la presencia de la persona es una amenaza a la conducción pacífica de los asuntos escolares, las clases escolares y/o las actividades escolares. **Se pueden dar citaciones por allanamiento.** [S.O. § 24-131]

### **OFICIALES DE CLASE**

Servir como oficial de clase es tanto un privilegio como una responsabilidad. Se espera que un oficial de clase dé un buen ejemplo y sea un estudiante de buena reputación. La buena reputación incluye pero no se limita a:

- Un GPA acumulativo mínimo de 2.5
- Sin suspensiones (ISI/OSS) durante los dos (2) semestres anteriores

### **ELECCIONES**

Antes de que se lleve a cabo una elección, los patrocinadores deben presentar las calificaciones electorales, las reglas electorales y las fechas electorales al director para su aprobación. Se puede obtener una copia de las reglas escritas del patrocinador. Las boletas se tabulan electrónicamente bajo la supervisión de los

patrocinadores. Ningún estudiante puede ser elegido presidente de dos o más organizaciones escolares. Los candidatos para cualquier cargo, incluidos los de reina/rey o asistentes, deben cumplir con estos requisitos:

- 2.5 GPA sin calificaciones reprobatorias durante el último semestre completo
- Buena asistencia
- Sin informes disciplinarios graves/crónicos en los dos semestres anteriores
- No ser reina/rey de ninguna otra organización o actividad.
- Puede ser elegido rey o reina una vez por año escolar
- Pérdida del cargo automáticamente si se entrega con OSS

\*NOTA: En caso de que Yukón sea elegible para tener una Reina de todo el Estado, un comité compuesto por el Principal, el director atlético y el entrenador del deporte involucrado será responsable de determinar los criterios para la selección del representante.

### **TARJETA DE IDENTIFICACIÓN DEL ESTUDIANTE (Solamente en YHS)**

En un esfuerzo continuo por aumentar la seguridad, se harán cumplir los procedimientos de identificación de los estudiantes en nuestra escuela secundaria. La identificación emitida por la escuela es propiedad de la escuela. Es posible que se requiera que los estudiantes devuelvan su identificación a la escuela al final del año escolar o si un estudiante se retira para asistir a otra escuela. *Se espera que todos los estudiantes de secundaria mantengan sus identificaciones en su persona mientras estén en la escuela.*

*No mostrar Identificación:*

- Los estudiantes que se niegan a mostrar su credencial de identificación pueden recibir consecuencias disciplinarias por desafío.

*Costo de Reemplazo:*

Si se pierde o se extravía, las identificaciones de los estudiantes se pueden reemplazar por \$5 en la escuela a través del sistema InTouch.

### **POLIZA DE SEGUROS**

El seguro estará disponible para todos los estudiantes PK-12 a través de la escuela. No es obligatorio, y la escuela no se hace responsable de las reclamaciones de pago a los estudiantes o padres.

### **CASILLEROS ESCOLARES (Grados 4-12)**

Se proporcionan casilleros en algunos de nuestros sitios a los estudiantes que los soliciten y están sujetos a lo siguiente:

- Los casilleros son propiedad de la escuela y, como tales, los estudiantes no tienen expectativas de privacidad con respecto a los artículos guardados en los casilleros de la escuela.
- Los candados (cuando se usan) están bajo el control del administrador del edificio, quien tendrá la custodia de todas las combinaciones y copias de las llaves de todos los casilleros. Los estudiantes tienen prohibido colocar candados en cualquier casillero. Solo los candados propiedad de la escuela se pueden usar en los casilleros.
- Los estudiantes deben usar los casilleros exclusivamente para almacenar materiales relacionados con la escuela y artículos personales autorizados, como prendas exteriores, calzado, ayudas para el aseo personal o almuerzos.
- Los estudiantes no deben usar los casilleros para almacenar contrabando, es decir, artículos ilegales o no autorizados que violen la Política de la Junta o cualquier otro artículo que el director determine razonablemente como una amenaza potencial para la seguridad, el bienestar o la seguridad de los demás.
- Los estudiantes son los únicos responsables del contenido de sus casilleros y no deben compartir sus casilleros con otros estudiantes ni divulgar las combinaciones de los casilleros a otros estudiantes a menos que lo autorice el director de la escuela.
- Los registros aleatorios o generales de los casilleros escolares y su contenido ayudan a evitar violaciones de las normas y reglamentos escolares, garantizan el mantenimiento adecuado y brindan seguridad a los estudiantes y al personal. En consecuencia, la Junta autoriza al director/designado de la escuela a registrar los casilleros y su contenido en cualquier momento, al azar, sin previo aviso, sin la aprobación de los padres o tutores, sin la aprobación del estudiante y sin sospecha razonable de la presencia de contrabando.
- El Principal/designado puede solicitar la asistencia del personal de seguridad para realizar búsquedas en los casilleros.
- Además de realizar búsquedas aleatorias, el principal/designado puede realizar una búsqueda de cualquier casillero en cualquier momento. Según la ley de Oklahoma, los estudiantes no tienen

expectativas legítimas de privacidad en los casilleros u otra propiedad escolar. La propiedad de la escuela puede ser registrada en cualquier momento.

- Al realizar búsquedas en los casilleros, el director puede apoderarse de cualquier contrabando. Cualquier artículo incautado por un oficial de la escuela puede ser retirado del casillero y retenido por el oficial de la escuela como evidencia en procedimientos disciplinarios y/o entregado a los oficiales de la ley. El padre/tutor del niño menor de edad, o el estudiante si tiene 18 años o más, será notificado por el funcionario escolar de los artículos retirados del casillero.
- El vandalismo en el casillero, incluidos los escritos o daños de cualquier tipo, dará lugar a medidas disciplinarias.
- Bajo ninguna circunstancia se debe guardar dinero u objetos de valor en los casilleros.
- La desaparición de materiales, incluidos los libros de texto de un casillero, es responsabilidad exclusiva del estudiante.
- El casillero debe estar limpio de cualquier escritura y/o carteles antes de que el estudiante sea despejado al final del año escolar o al retirarse.

### **OBJETOS PERDIDOS Y ENCONTRADOS**

Los objetos Perdidos y Encontrados se mantienen en las oficinas de la escuela. Si un alumno encuentra un artículo en el aula, debe dárselo al profesor. Los artículos que se encuentren en otros lugares de los edificios deben llevarse a la oficina. La escuela no asume ninguna responsabilidad por los artículos que se dejan desatendidos en las aulas, los casilleros, la cafetería u otras áreas. Bajo ninguna circunstancia los estudiantes deben dejar artículos personales desatendidos o sin seguridad en el campus, ni deben traer nada de valor a la escuela. Los artículos que no sean reclamados el último día de clases o la fecha de recogida final anunciada serán donados a organizaciones benéficas.

### **FIESTAS (SOLAMENTE PRIMARIA)**

Habrán tres (3) fiestas escolares: otoño, invierno y San Valentín. Los disfraces para la fiesta de otoño estarán restringidos a los estudiantes de Pre-Kindergarten. Pedimos a los adultos que no se vistan con disfraces o máscaras cuando vengán a la escuela el día de las fiestas de Halloween. Recomendamos encarecidamente a los estudiantes de pre jardín de infantes que se visten como personajes de dibujos animados/libros de cuentos. A los estudiantes de pre jardín y kínder también se les permitirá una búsqueda de huevos de Pascua en Semana Santa.

Las fiestas de Otoño, Navidad y San Valentín se llevarán a cabo los últimos treinta (30) minutos del día escolar. Habrá un límite en el monto en dólares que se recaudará para las fiestas de la clase durante el año. También habrá un límite de cantidad en dólares para los regalos intercambiados en las fiestas navideñas. Los refrigerios para las fiestas de cumpleaños (en las escuelas donde esté permitido) deben servirse durante los últimos diez (10) minutos del día escolar con la aprobación previa del maestro. **No se distribuirán invitaciones a fiestas privadas en la escuela.**

### **ACTIVIDADES / VIAJES ESCOLARES**

#### **Primaria e Intermedio**

Políticas relativas a las excursiones:

- Debe ser una consecuencia del plan de estudios.
- **Limitado a una distancia de cincuenta (50) millas.** El(los) Director(es) Ejecutivo(s) podrá(n) otorgar(n) excepciones especiales.
- Se pueden tomar almuerzos en bolsa cuando parece que el grupo no puede cumplir con el horario de almuerzo escolar.
- Los estudiantes tendrán la oportunidad de participar en excursiones cuando cumplan con las expectativas académicas y de comportamiento.
- Los hermanos en edad escolar no pueden asistir.

**NOTA: *Un administrador puede negar la participación de los estudiantes en las excursiones cuando sea necesario.***

#### **Secundaria**

El Principal debe aprobar todas las excursiones. Se requiere que un padre o maestro esté en cada vehículo escolar utilizado para el viaje por la seguridad y el bienestar de los estudiantes. Con el permiso del entrenador o asesor, un estudiante puede viajar hacia o desde un evento patrocinado por la escuela solo con su padre/tutor. Los arreglos deben hacerse con anticipación, y el patrocinador/entrenador despedirá a los estudiantes directamente con el padre/tutor. **Es política de la Junta de YPS que ningún estudiante pueda viajar con otro padre hacia o desde un evento patrocinado por la escuela en el que él/ella representa a la escuela. No se permite que los estudiantes conduzcan un vehículo hacia o desde un evento patrocinado por la escuela en el que representen a la escuela.**

Los estudiantes que viajen en los autobuses regresarán en el mismo autobús, a menos que el patrocinador indique lo contrario. La conducta en todos los viajes estará de acuerdo con las reglas y regulaciones de la escuela. *Los estudiantes deben seguir las instrucciones de los adultos a cargo y seguir las instrucciones del conductor del autobús mientras están a bordo.* No se permitirá comida ni bebida en las rutas o viajes de autobús. Si hay dos (2) patrocinadores en el autobús, uno se sentará en la parte trasera y el otro en el medio del autobús. El patrocinador/entrenador y el conductor revisarán el autobús después de regresar de la actividad o excursión.

### **CONSEJO ESTUDIANTIL (YMS/YHS)**

El Consejo de Estudiantes sirve como una experiencia de formación tanto para líderes como para seguidores, promueve el bien común y les da a los estudiantes una participación en la gestión de la escuela. También desarrolla altos estándares de conducta personal, actúa como un centro de intercambio de información para las actividades de los estudiantes, busca interesar a los estudiantes en los asuntos escolares y ayuda a resolver los problemas que puedan surgir. Los miembros del consejo son sus representantes y tienen acceso directo a la administración escolar. El Consejo Estudiantil estará compuesto por representantes de cada clasificación de estudiante (nivel de grado).

### **MAESTROS SUPLENTE**

Los maestros invitados deben recibir el mismo respeto que los maestros regulares. Tienen la misma autoridad que un maestro regular. Cualquier estudiante que no mantenga una relación adecuada con un maestro invitado está sujeto a medidas disciplinarias. La responsabilidad es del estudiante de tratar a un instructor invitado con el respeto y la cortesía que se debe a todas las personas.

### **AYUDANTES DE MAESTROS/OFICINA (YMS/YHS)**

En general, los estudiantes deben estar en clases acreditadas durante seis períodos de clase por día escolar (tanto en la escuela secundaria como en la secundaria). Sin embargo, bajo ciertas circunstancias, los estudiantes pueden optar por servir como asistentes de oficina o maestros. Los asistentes pueden trabajar en la biblioteca, la oficina principal y la oficina de consejería. Un estudiante puede calificar para ser un ayudante si cumple con los siguientes criterios:

- Los estudiantes deben tener un GPA mínimo de 2.0 en una escala de 4.0 y ser aprobados por el supervisor receptor
- Los estudiantes no deben tener antecedentes disciplinarios serios (es decir, ISI, OSS), y si esto ocurre, es motivo de expulsión.
- Los estudiantes deben aceptar seguir las instrucciones del personal de supervisión y cumplir con la política de tardanzas y asistencia.
- Los estudiantes pueden servir solo un (1) período durante el día.

### **LIBROS DE TEXTO**

Se alienta a los estudiantes a llevar los libros de texto a casa para estudiar cuando se los prestan. En caso de pérdida, robo o daño de un libro; se espera que el estudiante lo reemplace. La escuela está autorizada a retener las transcripciones u otros registros si no se devuelve un libro de texto. [70 S.O. § 16-121] Es una buena idea que los estudiantes cubran los libros de texto para minimizar el daño. Instamos a los estudiantes a que mantengan los libros de texto en sus casilleros, mochilas o con ellos en todo momento.

### **DEPORTES DE EQUIPO DE PREPARATORIA**

YHS participa en una amplia variedad de deportes universitarios tanto para hombres como para mujeres como escuela de clase 6A. Los estudiantes seleccionados deben cumplir con las reglas de OSSAA <http://www.ossaaonline.com>

### **INTERNET**

Dado que Internet constituye una colección no regulada de recursos que cambian constantemente, no es posible predecir o controlar exactamente qué recursos pueden encontrar los estudiantes. El distrito escolar no garantiza la exactitud de la información o la idoneidad del material que un estudiante pueda encontrar. Los estudiantes estarán bajo la supervisión del maestro; sin embargo, no es posible monitorear constantemente a los estudiantes individuales y lo que están accediendo. Los estudiantes y otros usuarios se abstendrán de acceder y/o descargar cualquier texto, imagen o conferencia en línea que incluya material que se considere obsceno, calumnioso, indecente, vulgar, profano o lascivo; anuncie cualquier producto o servicio a menores prohibido por la ley; presenta un peligro claro y presente o causará la comisión de actos ilegales o la violación de los reglamentos escolares legales. Los usuarios serán corteses y educados. Los mensajeros serán concisos y no abusivos en contenido o lenguaje. La información personal no debe ser

revelada. Los usuarios deben ser conscientes de que cualquier mensaje o información publicada en Internet puede ser accedida por otras personas a las que no está destinado. Los usuarios del servicio respetarán todos los derechos de autor y acuerdos de licencia. El software, las imágenes o la música con derechos de autor no se descargan para un uso que viole los derechos de autor. Todos los usuarios deben estar de acuerdo en asistir a una orientación de Internet que abordará los temas del uso apropiado de Internet, las leyes de derechos de autor y la etiqueta de Internet.

La violación del Acuerdo de Política de Uso de Internet que se encuentra en las páginas 48 a 53 puede resultar en la pérdida de todos los privilegios de usuario de Internet. Los infractores también estarán sujetos a las medidas disciplinarias correspondientes.

## **VIDEOGRAFIA**

YPS posee la capacidad de grabar en video a los estudiantes en la propiedad escolar y grabar a los estudiantes (incluida la cinta de audio) mientras están en sus autobuses escolares. A discreción del superintendente o su designado, el video puede usarse con fines disciplinarios. Cuando se utilizan grabaciones de video o audio en una investigación, la información está protegida por FERPA.

## **ANUNCIOS**

### **Primaria/Intermedia**

Cada escuela primaria puede tener un programa matutino o anuncios diarios. El Juramento de Lealtad [36 U.S.C., Sección 172], un Momento de Silencio [O.S. § 11-101.2], y se incluirá un Saludo como parte de los anuncios.

### **Escuela Intermedia**

Each day announcements will be made with the public address system. Approval for all announcements must be given by the principal. The Pledge of Allegiance [36 U.S.C., Section 172] and a Moment of Silence [O.S. § 11-101.2] will be included as part of the announcement.

### **Escuela Secundaria**

Los anuncios diarios se reproducen en las dos rotondas de televisión. La Promesa de Lealtad [36 U.S.C., sección 172] y un Momento de Silencio [O.S. § 11-101.2] se llevarán a cabo todos los días a través del intercomunicador.

## **COMIDA Y BEBIDAS EXTERNAS (YMS/YHS ONLY)**

La comida exterior no está permitida en la escuela intermedia y secundaria fuera de la cafetería. Las bebidas / comida en el aula son a discreción del maestro.

## **OFICIALES DE RECURSOS DE SEGURIDAD (SRO)**

YPS tiene cuatro (4) oficiales de recursos escolares (SRO). Estas personas son empleados de YPS y YPD que trabajan en conjunto por la seguridad de nuestro distrito. El incumplimiento de las instrucciones del SRO se considerará insubordinación y los infractores serán remitidos al administrador del edificio para una posible acción disciplinaria. Los SRO pueden presentar multas que resulten en acciones legales para estudiantes o padres. Los boletos se emiten a discreción de los SRO.

## **ESTACIONAMIENTO/VEHÍCULOS DE ESTUDIANTES (YHS)**

Conducir al campus es un privilegio y debe ser tratado como tal. Para la seguridad de los estudiantes y el personal, todos los vehículos deben estar registrados en la escuela. Los permisos de estacionamiento deben comprarse anualmente. A los estudiantes que tienen vehículos en los terrenos de la escuela sin una etiqueta colgante de permiso de estacionamiento se les pueden revocar los privilegios de conducir y/o confiscar el vehículo. Las siguientes son pautas básicas de estacionamiento:

- Siempre sea un conductor cortés y defensivo mientras esté en el campus.
- Solo los conductores con licencia y asegurados con una etiqueta colgante de permiso de estacionamiento podrán estacionarse en el estacionamiento de la escuela y ocupar solo un espacio.
- Los estudiantes no deben estacionarse en el estacionamiento del personal. Los lugares de estacionamiento para el personal están etiquetados como PERSONAL y tienen un número.
- **El límite de velocidad** en todas las áreas del estacionamiento es de **15 mph**.
- Las áreas paralelas a los bordillos no son zonas de estacionamiento.
- Los bordillos están pintados para indicar que no hay estacionamiento.
- Los autos deben entrar por la entrada y salir por las salidas como se indica.
- Los estudiantes y el personal docente deben estacionarse únicamente en las áreas designadas.
- El estacionamiento para discapacitados está disponible. El estacionamiento ilegal en espacios para

discapacitados será monitoreado y puede ser multado por el YPD.

- Las etiquetas de permiso de estacionamiento deben colgarse en el espejo retrovisor con los números hacia adelante.
- Los estudiantes de los grados 9 y 10 con una licencia de conducir válida pueden conducir a la escuela; sin embargo, no pueden estar en el estacionamiento durante el día.
- Cualquier estudiante que necesite regresar a su vehículo, durante el período de clase, debe obtener un permiso por escrito de la oficina.
- Prohibido aparcar o conducir sobre hierba.
- Los estudiantes no deben compartir permisos de estacionamiento o identificaciones de estudiantes.
- Una etiqueta colgante pérdida incurrirá en una tarifa de reemplazo de \$20. Una identificación pérdida incurrirá en una tarifa de reemplazo de \$5. Los reemplazos se pueden obtener en la oficina principal.
- El estacionamiento será monitoreado por los SRO y la administración.

Al llegar al campus, todos los estudiantes deben desocupar los vehículos. El no hacerlo podría resultar en una acción disciplinaria. No se permitirá que los estudiantes permanezcan en los vehículos por ningún motivo. Esto incluye la espera de viajes o pasajeros para el Canadian Valley Technology Center.

### **Violaciones**

- 1ra Ofensa - Advertencia Escrita y Contacto con los Padres
- 2da Ofensa - 3 días de Detención durante el Almuerzo
- 3ra Ofensa - 3 días de privilegios de conducir suspendidos. Las etiquetas colgantes y la identificación de estacionamiento deben entregarse a la administración
- Cuarta ofensa: 5 días de suspensión de los privilegios de conducir. Las etiquetas colgantes y la identificación de estacionamiento deben entregarse a la administración
- 5ta ofensa: los privilegios de conducir del estudiante serán revocados por un período de tiempo determinado por la administración, pero podría incluir el resto del año escolar. El vehículo del estudiante puede ser remolcado si se conduce en el campus durante un tiempo en que los privilegios de conducir están suspendidos.

**Todos los vehículos que ingresan a los campus de YPS están sujetos a registros aleatorios.** Los estudiantes son responsables de cualquier contrabando que se pueda encontrar en sus vehículos y serán disciplinados en consecuencia. [Sección 1031, Leyes Escolares de Oklahoma]

### **CONDUCTA PARA ACTIVIDADES EXTRACURRICULARES**

Durante el año escolar, los estudiantes tendrán muchas oportunidades para participar en actividades adicionales. Los estudiantes representan al Distrito Escolar de Yukon durante el día escolar y durante las actividades patrocinadas por la escuela. Se requiere un comportamiento aceptable durante los eventos dentro y fuera del campus y está sujeto a la autoridad de los funcionarios escolares [21 O.S. § 643, 21 S.O. § 650 y 650.1, 21 O.S. § 844, 21 S.O. § 1363, 70 S.O. § 24-101]. El personal de la escuela es una parte importante de cualquier decisión relacionada con la participación de los estudiantes. El personal siempre tendrá en cuenta las calificaciones, la actitud y el comportamiento. Esto se aplica a todas las actividades relacionadas. Los estudios han demostrado que los estudiantes más exitosos son aquellos que se mantienen activos. Alentamos a todo nuestro alumnado a encontrar su nicho y a involucrarse.

### **TABACO**

La Ley estatal [63 O.S. § 1-1523] y la política de la junta prohíben el uso y la posesión de tabaco o cigarrillos electrónicos en el plantel escolar o en los terrenos escolares. A los estudiantes y/o patrocinadores no se les permite usar, vender o tener en su posesión tabaco de ninguna forma mientras se encuentren en los terrenos de la escuela o en actividades escolares.

Esto incluye, pero no se limita a: cigarrillos, atomizadores de vapor, jugo electrónico, "trippy stix", salsas, puros y aceite de nicotina. Los estudiantes que violen esta política serán tratados de la siguiente manera:

- 1ra ofensa - 3 días ISI, curso de educación requerido y contacto con los padres\*
- 2da infracción: 5 días de ISI, curso de educación requerido (el estudiante es responsable de la tarifa de uso) y contacto con los padres\*
- 3ra Ofensa - Suspensión Fuera de la Escuela, referencia al programa de Delincuentes por Primera Vez y contacto con los padres\*

\*Se contactará a la policía si las circunstancias lo justifican.  
Todos los campus son campus libres de humo/vapor.

## **ACCIDENTE O ENFERMEDAD**

Si un estudiante desarrolla una enfermedad o lesión después de llegar a la escuela, se intentará notificar a los padres/tutores. Es importante que la escuela reciba el número de teléfono actual para los padres y una persona a quien llamar en caso de emergencia si no se puede localizar a un padre. La asistencia regular es importante; sin embargo, por su propio interés y para evitar la propagación de enfermedades contagiosas, su hijo debe quedarse en casa si tiene fiebre de 100 grados F o más o muestra signos de enfermedad. Mantener al estudiante en casa hasta que no haya tenido fiebre durante 24 horas sin el uso de medicamentos contra la fiebre. Si un estudiante tiene diarrea (3 o más evacuaciones intestinales blandas) o vómitos, mantenga a su hijo en casa hasta que no tenga vómitos ni diarrea durante 24 horas sin el uso de medicamentos. Hay diferentes reglas sobre cuándo un estudiante puede regresar a la escuela por otras condiciones de salud, como sarpullidos contagiosos, infecciones de ojos/piel, tos, dolor de garganta y enfermedades contagiosas. Hable con su proveedor de atención médica para obtener orientación y hable con un miembro del equipo de salud estudiantil de YPS o con un administrador de la escuela sobre las políticas de exclusión para otras enfermedades. La escuela administra solo los primeros auxilios mínimos en caso de lesión. En caso de lesión interna aparente, huesos rotos o apariencia de lesión grave; los padres y/o paramédicos serán notificados inmediatamente. Se les pide a los padres que firmen un formulario de *Tratamiento y Transporte* al comienzo de cada año.

## **PIOJOS**

Cualquier estudiante con piojos vivos tendrá prohibido asistir a la escuela y no podrá volver a ingresar sin la certificación de un profesional de la salud o un representante del Departamento de Salud del Estado de que el niño ya no tiene piojos y es seguro regresar a la escuela. Las ausencias justificadas se limitarán a 2 días escolares por cada aparición de piojos vivos. [S.O. § 15-1210.194]

## **CHINCHES**

Cualquier estudiante que se encuentre con chinches en su persona o propiedad recibirá una notificación de los padres con recomendaciones para erradicar la plaga. Ningún estudiante será enviado a casa por chinches. Una enfermera de la escuela inspeccionará al estudiante y sus pertenencias en busca de signos de infestación.

## **RECREO**

Todos los estudiantes de primaria serán enviados afuera para los períodos de juego (receso) a menos que hayan estado enfermos y tengan permiso para quedarse adentro. Se solicita a los padres que visten a los niños para el clima frío. (No se enviará a los niños afuera cuando llueva o haga mucho frío).

- Se espera que los estudiantes permanezcan en el área de juegos designada en todo momento
- Se alienta a los estudiantes a vestirse en capas para el clima invernal.
- Los estudiantes no deben arrojar objetos que puedan lastimar a otros o participar en cualquier actividad que sea peligrosa.
- Los estudiantes no podrán llevar comida o bebida al patio de recreo.
- No se permiten artículos en la boca de los estudiantes mientras están en el patio de recreo.
- En caso de mal tiempo, el recreo se llevará a cabo en un área designada dentro del edificio.

## **EJERCICIOS DE SEGURIDAD**

De acuerdo con las leyes y políticas estatales y distritales; todas las escuelas tendrán tornado, incendio, simulacros de elección de escuela y simulacros de seguridad. Cada maestro tendrá una copia de todos los procedimientos, incluidas las señales de advertencia, e instruirá a cada clase en los procedimientos de seguridad. (70 OS § 5-148-149))

## **AVISOS ESPECIALES**

La ley de Oklahoma exige que el Departamento de Salud del Estado y el Departamento de Educación del Estado desarrollen conjuntamente materiales que informen a los estudiantes que participan o desean participar en una actividad deportiva, y a sus padres y entrenadores sobre la naturaleza de las señales de advertencia de un paro cardíaco repentino. (70 OS § 24-156)

La ley de Oklahoma modifica la ley actual para disponer que ningún empleado de educación o voluntario escolar sea responsable por el uso de fuerza razonable para controlar o disciplinar a un estudiante mientras el estudiante asiste a la escuela, o durante el tránsito escolar a la escuela o eventos autorizados. (70 OS § 149.7)

## **Paro Cardíaco**

La ley de Oklahoma también requiere la remoción del juego de un estudiante que exhibe signos de paro cardíaco repentino.

# NUTRICIÓN, TRANSPORTE Y SEGURIDAD

## PROGRAMA DE ALMUERZO

Es el deseo del Distrito Escolar de Yukon proporcionar comidas a todos los estudiantes. El distrito no discriminará a ningún niño por no poder pagar el precio de una comida. Las siguientes pautas se utilizan para ayudar al Departamento de Servicio de Alimentos:

- Los estudiantes que reciban sustituciones de alimentos o bebidas deben tener una receta escrita de un médico con licencia.
- A los estudiantes nunca se les negará el acceso a ninguna comida como resultado de una acción disciplinaria.
- Los estudiantes que hayan excedido la asignación de cargos y no tengan otra alternativa para comer recibirán un sándwich y fruta fresca.
- No se permitirán cargos durante las últimas dos (2) semanas de clases.
- Los estudiantes pueden pagar en efectivo o usando sus cuentas que tienen dinero depositado.

Yukon Schools se complace en brindarles a los padres un servicio de prepago en línea conveniente, fácil y seguro para depositar dinero en la cuenta de un estudiante.

## PREPAGO EN LINEA

Las características y ventajas de este servicio incluyen:

- Los fondos se pueden depositar en la cuenta de comidas escolares del estudiante en cualquier momento.
- La página web ([www.myschoolbucks.com](http://www.myschoolbucks.com)) permite a los padres verificar el saldo de la cuenta de su estudiante.
- Los informes del historial de alimentación de un estudiante pueden ser impresos por los padres.
- Los padres con más de un hijo en el distrito pueden pagar por adelantado usando una cuenta en línea.
- Los pagos se pueden realizar a través de cuentas de PayPal existentes o de las principales tarjetas de crédito/débito.

**Se aplica una tarifa por transacción de depósito para cubrir las tarifas bancarias.**

**Para acceder a los servicios en línea:**

- Vaya al sitio web del distrito escolar [www.yukonps.com](http://www.yukonps.com)
- Haga clic en "Para familias", que se encuentra en la primera página de Enlaces rápidos.
- Haga clic en myschoolbucks y cree una nueva cuenta de estudiante usando el nombre del niño, la identificación del estudiante y el código postal de la escuela (73099).

## PROGRAMA GRATIS Y REDUCIDO

**Solicitudes de desayuno/almuerzo gratis oa precio reducido en línea:**

Nutrición Infantil ofrecerá estas aplicaciones en línea. Complete la solicitud en la privacidad de su hogar. Se produce un tiempo de procesamiento más rápido con el formulario en línea. Si no tiene servicio de internet en casa, le recomendamos que vaya a la biblioteca pública si desea llenar el formulario en línea. Las solicitudes impresas están disponibles en la oficina de la escuela y en las cafeterías. Solo se necesita una aplicación para toda la familia. El enlace a la solicitud se puede encontrar en [www.yukonps.com](http://www.yukonps.com) y haciendo clic en "Para familias" en enlaces rápidos en la primera página del sitio web. Llame a la Oficina de Nutrición Infantil si necesita ayuda al (405) 265-1340.

## Beneficios de Almuerzo Gratis y Reducido (YHS)

**ACTA:** Los estudiantes reciben un total de dos (2) exenciones gratuitas de la tarifa ACT para los años junior/senior. El estudiante puede usarlos en cualquier momento durante su tercer o cuarto año para el registro regular.

- No se puede utilizar una exención de cuotas para la inscripción tardía. (Consulte a su consejero de la escuela secundaria para obtener más información).
- Exámenes AP: Un estudiante en el programa de almuerzo gratis/reducido puede pagar una tarifa reducida por examen AP.
- PSAT: La Escuela Secundaria Yukon recibe exenciones de cuotas basadas en la cantidad de estudiantes que reciben almuerzos gratuitos oa precio reducido.
- SAT: Los estudiantes pueden recibir hasta cuatro (4) tarjetas de exención de pago: dos (2) para el SAT y dos (2) para exámenes de materias. Esto cubre los años junior y senior. Las exenciones de

tarifas cubren solo la tarifa de la prueba. Cada tarjeta de exención de la tarifa de examen de asignatura cubre hasta tres (3) exámenes de asignatura para cada registro. Todos los Juniors tomarán un SAT provisto por el distrito para fines de responsabilidad estatal.

- **Exenciones de la Tarifa de Solicitud Universitaria:** los consejeros pueden escribir una carta a la universidad para solicitar una exención de la tarifa de solicitud. No está garantizado, pero es muy probable.

## PRECIOS DE COMIDAS

Precios de Desayuno y Almuerzo				
Primaria	Desayuno	\$1.30	Almuerzo	\$2.70
Elemental	Desayuno	\$1.30	Almuerzo	\$2.70
Intermedia	Desayuno	\$1.40	Almuerzo	\$2.95
Secundaria	Desayuno	\$1.70	Almuerzo	\$2.95
Adulto	Desayuno	\$1.95	Almuerzo	\$3.75

## EXPECTATIVAS DEL COMEDOR

### PK-3

- Los padres pueden traer comida solo para su hijo.
- A los estudiantes no se les permitirá compartir bebidas/comida por razones de seguridad.
- Por favor, no envíe envases de vidrio.
- Se pueden comer dulces con el almuerzo, pero no se permite el chicle en ningún momento.

### Grados 4-6

- No se permite que los estudiantes salgan del edificio durante el día escolar sin que un padre, tutor o persona en la lista de salida los haya registrado.
- El principal de cada edificio ha ideado un método para programar y llevar a los estudiantes al comedor.

### Escuela Intermedia

- Cualquier comida que traiga un padre debe ser revisada en la oficina.
- Los padres pueden traer comida solo para sus hijos.
- Los estudiantes no podrán compartir bebidas / alimentos por razones de seguridad.
- Los estudiantes son responsables de poner sus escombros en contenedores de basura.

### Escuela Secundaria

- A los estudiantes de noveno y décimo grado no se les permite salir del campus para almorzar. Salir del campus puede considerarse una ausencia injustificada y se tratará como tal.
- Los estudiantes son responsables de limpiar y recoger sus desechos y actuar de manera ordenada.
- Cuando los estudiantes terminen de comer, permanecerán sentados en la cafetería, o pueden salir al área del patio. Los estudiantes deben permanecer en el área del patio.
- Se les pide a los estudiantes que nos ayuden a mantener la cafetería y el patio limpios y atractivos.
- Los padres que deseen que su estudiante sea liberado deben retirar a su estudiante a través de la oficina en persona.
- Los padres pueden sacar a su(s) estudiante(s) para el almuerzo.

## POLITICA DE AUTOBUS ESCOLAR

La escuela puede proporcionar legalmente transporte hacia y desde la escuela para aquellos estudiantes que viven a más de una milla y media (1½) de la escuela. Las rutas de autobuses individuales y los horarios se pueden obtener del Departamento de Transporte (405) 354-6667. Las rutas de autobús se establecen para brindar el mejor servicio posible a todas las personas de acuerdo con las leyes y reglamentos estatales. Las Escuelas Públicas de Yukon no proporcionarán transporte a los estudiantes transferidos. Las rutas de los

autobuses no se publicarán por razones de seguridad. Recomendamos que para nuestros pasajeros más jóvenes, los padres coloquen el nombre y la dirección de su hijo con el número de teléfono de los padres en un bolsillo para su seguridad. Si el niño se sube al autobús equivocado, esto nos permitirá llevarlo a casa de manera segura con la oportunidad de notificar a los padres.

El conductor del autobús escolar es la única autoridad para los pasajeros del autobús. Cualquier mala conducta que distraiga al conductor y ponga en peligro la seguridad de todos es una infracción muy grave. Un autobús con estudiantes "fuera de control" puede regresar a la escuela para que el director pueda tomar las medidas apropiadas de inmediato. El programa disciplinario del Distrito Escolar de Yukon es un reflejo de su interés en la seguridad de todos los niños que viajan en autobús; por lo tanto, se implementarán los siguientes procedimientos:

- Los directores revisarán las reglas y los procedimientos del autobús con los estudiantes.
- Los conductores recordarán a los estudiantes y patrocinadores lo de "No comer ni beber (incluidos los dulces)" mientras conducen.
- A los estudiantes de primaria, intermedia y secundaria solo se les permitirá ser un "viajero invitado" con una solicitud por escrito de los padres a la administración con 24 horas de anticipación. El permiso está sujeto a la disponibilidad de espacio en el autobús y al pase del director para viajar. Sin pase/sin viaje. A los estudiantes de secundaria no se les permite ser o tener pasajeros invitados.
- Los conductores asignarán los asientos siempre que esté en juego la seguridad y el bienestar de los pasajeros.
- A los estudiantes que no se identifiquen ante el conductor no se les permitirá viajar en el autobús por un período de no menos de una (1) semana.

#### **Los Estudiantes serán citados por lo siguiente:**

- Negarse a obedecer al conductor
- No permanecer sentado
- Uso de tabaco
- Blasfemias, escupir, vandalismo
- Pelear
- Uso inapropiado de teléfonos celulares u otros dispositivos electrónicos
- Como resultado de las alergias y el asma, no se permite rociar colonia/perfume
- Lanzar objetos
- Colgando por la ventana
- Violación de la política de pandillas
- Posesión de sustancias controladas y/o peligrosas
- Comer o beber en el autobús
- Caminar frente al autobús sin el permiso del conductor
- Bullying, intimidación o acoso de estudiantes o personal
- Amenazas a cualquier persona
- Posesión de contrabando
- Punteros láser estrictamente prohibidos
- No se permiten equipos deportivos, astas de bandera o instrumentos de banda grande.
- No patinetas o cualquier artículo prohibido en las escuelas.
- A los estudiantes se les permite una (1) bolsa, es decir, mochila, mochila, etc.
- Todos los equipos electrónicos dejados en el autobús deben ser recogidos y firmados en la oficina de transporte. Llama al (405)354-6667 para más información.

*La lista no pretende ser exhaustiva.*

#### **Consecuencias**

Si se informa que un estudiante ha cometido una infracción por cualquier motivo, el Principal puede tomar las siguientes medidas:

- 1ra Ofensa: Una conferencia con el estudiante y un informe a los padres.\*
- 2da infracción: Denegación automática de los privilegios de viajar por un mínimo de cinco (5) días escolares y una conferencia con los padres.\*
- 3ra Ofensa: Denegación automática de los privilegios de viajar por diez (10) días escolares y una conferencia con los padres.\*
- Cuarta Ofensa: Negación de privilegios de viajar por el resto del año o más.
- Nota *Especial*: Cualquier estudiante que cree una situación potencialmente peligrosa al arrojar cualquier objeto por la ventana del autobús será automáticamente suspendido del autobús por un

mínimo de diez (10) días.

*\*Se seguirá la política escolar.*

*La suspensión puede ser posible dependiendo de la severidad de la ofensa y/o peligro para los estudiantes u otros. Si un estudiante es suspendido de una ruta de autobús, será suspendido de todas las rutas de autobús, será suspendido de todos los autobuses, incluida la ruta del Tech Center, eventos patrocinados, excursiones y eventos deportivos. La decisión del principal en estos asuntos es final.*

Si los padres tienen un problema con respecto a la ruta del autobús, llamen a Transporte al (405) 354-6667. Para que los conductores mantengan los horarios, los problemas no deben abordarse en las paradas de autobús. Cuando los autobuses se detienen, puede convertirse en un problema de seguridad para los estudiantes que se quedan esperando en las otras paradas. Si un padre tiene una nota breve o información para compartir, debe acercarse al lado de la ventana del conductor. La seguridad de todos los estudiantes exige que ninguna persona, incluidos los padres, se permita subir al autobús por ningún motivo.

**El comportamiento/lenguaje inapropiado por parte de un padre en una parada de autobús puede resultar en que el hijo de ese padre pierda los privilegios del autobús.** La denegación de los privilegios de viajar en autobús se transferirá de un semestre al siguiente o de un año escolar al siguiente. Esperamos que entienda que este sistema es un reflejo de nuestro sincero interés y preocupación por la seguridad y el bienestar de sus hijos.

*Para obtener información sobre las reglas para excursiones/excursiones de actividades, vaya a Campus Life "Actividad / Excursiones de estudios".*

#### **TRANSPORTE COMO SERVICIO RELACIONADO PARA UN ESTUDIANTE DISCAPACITADO**

*Un servicio relacionado es un servicio requerido para ayudar a un estudiante discapacitado a beneficiarse de la educación especial. La consideración especial de transporte es tal servicio.*

Se accede a la consideración en el transporte a través del Proceso del Programa de Educación Individualizado (IEP) para estudiantes discapacitados. Solo aquellos estudiantes que requieren equipo especializado en el autobús o que no puedan llegar de manera segura a **un punto común de recogida** serán considerados para el servicio de acera. No se puede organizar el transporte de un estudiante en un autobús para necesidades especiales o en un autobús regular sin un IEP que indique el servicio requerido.

Para acelerar el proceso y hacer que el viaje sea seguro, eficiente y efectivo para todos los participantes, la experiencia ha indicado la necesidad de los siguientes procedimientos:

- Solo se proporcionará transporte desde la residencia del estudiante hasta la escuela y de regreso a la residencia del estudiante. No se puede proporcionar transporte a sitios alternativos de recogida o entrega (cuidado de niños, familiares, etc.).
- Los padres serán informados de la hora aproximada de la A.M. llegada del autobús. Tomará algunos días en un nuevo año escolar para que el personal del autobús refine los tiempos de llegada a los puntos de recogida de las rutas. Un estudiante que llega tarde arruina el horario de todos los demás pasajeros. Al llegar a la parada del autobús, el autobús no esperará más de dos (2) minutos antes de partir. No le pida al conductor que espere más tiempo. No se permitirá que los conductores notifiquen a los padres con llamadas telefónicas o tocando la bocina del autobús. El tiempo comenzará cuando el autobús llegue al punto de recogida designado.
- Los padres serán informados de la hora aproximada de la A.M. llegada del autobús. Tomará algunos días en un nuevo Los estudiantes no serán recibidos en el autobús mientras comen, no están completamente vestidos, cuando están visiblemente enfermos o cuando se resisten a subir al autobús. Asegúrese de que su hijo se haya ocupado de las necesidades del baño antes de que llegue el autobús. Para el beneficio de todos, asegúrese de que la higiene se mantenga adecuadamente y que su hijo esté listo para la escuela.
- Los padres o personas designadas son responsables del paso del niño "de puerta a puerta" y "de puerta a puerta". Esto incluye ayudar al niño a cruzar la calle si es necesario. Los padres deben llamar a transporte para avisar al conductor cuando sea necesario que un vecino o un miembro de la familia espere el autobús, o si el padre desea enviar a un estudiante con un hermano para entregar o recibir al niño. Necesitamos estar seguros de que el padre considera que el hermano es responsable de la tarea.
- Se espera un comportamiento apropiado en el autobús en todo momento. El ayudante y el conductor pueden usar las medidas disciplinarias apropiadas para la seguridad de todos los niños. El director será alertado de los problemas. Las infracciones continuas pueden remitirse al equipo del IEP.
- Los padres deben estar en casa a la hora de la salida de la escuela debido a problemas que escapan al control del transporte que podrían causar que la llegada del estudiante a casa sea más temprana de lo

normal.

- Se espera que los padres o las personas designadas se reúnan puntualmente con el autobús cuando el niño llegue a casa de la escuela. No hay cuidado de niños disponible en la escuela o del personal de transporte después de que termine el día escolar. Si no se hace contacto visual con uno de los padres o la persona designada, su hijo será devuelto a la escuela o a Servicios para Jóvenes y Familias en El Reno.
- Si su hijo no va a viajar en el autobús, llame al departamento de transporte antes de las 6:00 a. m. Vuelva a llamar cuando su hijo pueda reanudar la escuela. **354-6667**
- Si pasa un autobús y no hay respuesta, el autobús no regresará hasta que se comunique con el transporte.
- Para evitar problemas de comunicación, los conductores de autobuses no entregarán ningún mensaje verbal a los maestros o padres.
- Los dispositivos de asistencia (es decir, sillas, andadores) no se transportarán a menos que el estudiante esté en el autobús.
- **Por favor comuníquese todos los problemas relacionados con el servicio de autobús al departamento de transporte al (405)354-6667.**

#### **ANONIMIDAD (NEGARSE A IDENTIFICARSE)**

El personal de la escuela tiene derecho a conocer la identidad de todas las personas en las instalaciones de la escuela. Los estudiantes deben identificarse a pedido del personal de la escuela o de los monitores debidamente designados e identificados en las instalaciones de la escuela, hacia y desde la escuela durante el horario escolar, lo que incluiría a los conductores de autobuses, o durante el tiempo de las funciones patrocinadas o autorizadas por la escuela. **Al entrar a cualquier escuela, los visitantes deben reportarse inmediatamente a la oficina.** El director o cualquier miembro de la facultad, después de establecer que una persona (1) no es un estudiante o empleado de la escuela o (2) no tiene asuntos propios en la escuela, ordenará a la persona que se vaya de inmediato.

El Principal y sus designados tendrán la autoridad y el deber de realizar investigaciones e interrogar a los estudiantes en relación con las infracciones de las reglas escolares, ya sea que la supuesta conducta sea o no una violación de la ley penal. Dichas investigaciones se llevarán a cabo de manera que no interfieran indebidamente con las actividades escolares. Se espera que los estudiantes cooperen. El no hacerlo podría resultar en una acción disciplinaria. Los directores y sus designados determinarán cuán

- Cuando el comportamiento de las personas pone en peligro la seguridad de los estudiantes, la escuela, el personal o la propiedad.
- Cuando el comportamiento interfiere con el funcionamiento de la escuela o para realizar una investigación de un presunto comportamiento delictivo.

#### **VANDALISMO / CUIDADO DE LA PROPIEDAD ESCOLAR**

Todos los estudiantes deben protegerse contra las marcas en edificios, escritorios, libros y equipos. Los estudiantes no deben destrozarse los autos ni la propiedad de otros estudiantes, es decir, lustrar zapatos, tirar líquidos o empapelar los autos mientras se encuentran en los terrenos de la escuela durante o después de la escuela (no se pretende que sea todo incluido). Los estudiantes son responsables de los libros y deberán pagar por cualquier libro perdido, dañado o robado. Cada estudiante deberá pagar por todos los daños que le haga a la propiedad escolar dentro de una (1) semana del incidente, a menos que se hagan arreglos especiales para pagos diferidos con el director.

#### **MEDICAMENTOS**

Para los medicamentos que se tomarán en la escuela, un padre o tutor legal debe transportar el medicamento a la escuela en persona y firmar un Formulario de Consentimiento de Medicamento de YPS antes de la administración del medicamento. Los estudiantes no pueden transportar medicamentos hacia o desde la escuela en el autobús o en persona; y no se enviarán medicamentos a casa con los estudiantes por razones de seguridad. La única excepción a esta regla está **ESTRICTAMENTE LIMITADA** a los estudiantes que tienen inhaladores de rescate, inyectores de epinefrina, enzimas pancreáticas o suministros para la diabetes, Y tienen **PERMISO FIRMADO** del médico que los recetó y del padre o tutor legal en el Formulario de Consentimiento de Medicamentos de YPS. Cada medicamento recetado debe estar en el envase original de la farmacia, con una etiqueta de farmacia actual que muestre el nombre del estudiante, el medicamento, la concentración, la dosis, el médico que lo recetó y el nombre de la farmacia. Si necesita registrar medicamentos de venta libre para su estudiante, debe estar en un recipiente nuevo, sin abrir, con instrucciones de dosificación apropiadas para la edad.

Los aceites esenciales no están cubiertos por el formulario de consentimiento de medicamentos de YPS. El personal de la escuela no puede administrar aceites esenciales. Debido a cuestiones relacionadas con la seguridad y la salud, los estudiantes no pueden llevar consigo aceites esenciales.

Para obtener información sobre la política de marihuana medicinal de las Escuelas Públicas de Yukon, consulte la Política de la Junta FFACD. Para los estudiantes con tarjetas de marihuana medicinal emitidas por el estado, comuníquese con el director de su escuela para conocer los procedimientos.

## **ACOSO**

**De acuerdo con el Título 70.** Escuelas Capítulo 1 - Código Escolar de 1971 Artículo XXIV Sección 24-100.3 Tal como se usa en la Ley de Seguridad Escolar y Prevención del Acoso: [Haga clic aquí para informar un incidente](#) de acoso o visite nuestro sitio web en [www.yukonps.com](http://www.yukonps.com) > Familias y Estudiantes

La política de intimidación de las Escuelas Públicas de Yukon se puede encontrar en el Apéndice de este manual.

1. “Acoso” significa cualquier patrón de acoso, intimidación, comportamiento amenazante, actos físicos, comunicación verbal o electrónica dirigida a un estudiante o grupo de estudiantes que resulte o se perciba razonablemente como si se hiciera con la intención de causar resultados educativos o físicos negativos. para el individuo o grupo objetivo y se comunica de tal manera que interrumpe o interfiere con la misión educativa de la escuela o la educación de cualquier estudiante;
2. “En la escuela” significa en terrenos escolares, en vehículos escolares, en actividades patrocinadas por la escuela o en eventos-sancionados por la escuela;
3. “Comunicación electrónica” significa la comunicación de cualquier información escrita, verbal o pictórica o contenido de video por medio de un dispositivo electrónico, incluidos, entre otros, un teléfono, un teléfono móvil o celular u otro dispositivo de telecomunicaciones inalámbricas, o una computadora; y
4. “Comportamiento amenazante” significa cualquier patrón de comportamiento o es una acción aislada, ya sea que esté o no dirigida a otra persona, que una persona razonable creería que indica un posible daño futuro a los estudiantes, el personal escolar o la propiedad escolar.

Nada en esta ley se interpretará para imponer una responsabilidad específica a cualquier distrito escolar.

Esta política está vigente mientras los estudiantes están en la propiedad escolar, en el transporte escolar o asistiendo a actividades patrocinadas por la escuela o eventos sancionados por la escuela, y mientras están fuera de la escuela si la mala conducta afecta directamente el buen orden, la gestión eficiente y el bienestar de su estudiante con respecto a las acciones apropiadas por parte de la escuela y/o cargos criminales.

## **CIUDADANÍA DIGITAL (CIBERBULLYING/SEXTING)**

Cualquier recurso electrónico proporcionado o propiedad de los estudiantes se utilizará de acuerdo con la Política del distrito de YPS. Esto incluye, entre otros, cualquier dispositivo que pueda recibir o capturar electrónicamente texto, audio o imágenes y/o transmitir electrónicamente texto, audio, imágenes, Internet, tableros de anuncios en línea y blogs.

Al usar un recurso electrónico, los estudiantes no deben participar en lo siguiente:

- Divulgar cualquier información delicada, patentada y confidencial (incluidos los nombres) sobre otros estudiantes.
- Nunca debe ser descortés o descortés.
- Publicar cualquier material, incluidas fotos, videos y textos que sean obscenos, degradantes, difamatorios, profanos, calumniosos, amenazantes, acosadores, abusivos, odiosos o vergonzosos para otra persona o cualquier otra persona o entidad.
- Violar las leyes de derechos de autor, marcas registradas y uso justo.
- Acceder a sitios web y/o descargar cualquier texto, imagen o conferencia en línea que incluya material que se considere obsceno, despectivo, calumnioso, indecente, vulgar, profano, lascivo o anuncie cualquier producto o servicio para menores prohibido por la ley; presenta un peligro claro y presente o causará la comisión de actos ilegales o la violación de los reglamentos escolares legales.
- **Todas las publicaciones deben ser objetivas y de buen gusto. Todo lo que un estudiante publica en línea permanece en línea para siempre.**

Las actividades comúnmente asociadas con la piratería informática no están permitidas y están sujetas a la interpretación del personal y las consecuencias disciplinarias. Ni la red de la escuela ni Internet en general (ya sea que se acceda dentro o fuera del campus, ya sea durante o después del horario escolar) se puede utilizar con fines de acoso. Todas las formas de acoso en el ciberespacio, a menudo denominadas ciberacoso, son inaceptables.

**Sexting** es el envío, reenvío, exhibición, publicación, almacenamiento o recepción de imágenes o videos sexualmente explícitos o sexualmente sugerentes a través del chat. El sexteo no sólo es socialmente inapropiado, sino que podría dar lugar a medidas disciplinarias.

### **ACECHO A PERSONAS**

Una persona comete acecho cuando él o ella transmite a otra persona una amenaza con la intención de colocar a esa persona en temor razonable de muerte, daño corporal, agresión sexual, confinamiento o restricción, y en cumplimiento de la amenaza, a sabiendas, hace uno o más de los siguientes actos:

- Sigue a la persona, fuera de la residencia del acusado
- Pone a la persona bajo vigilancia al permanecer presente fuera de su escuela, lugar de trabajo, vehículo, otro lugar ocupado por la persona o residencia que no sea la residencia del acusado

Suspensión fuera de la escuela, conferencia con los padres y posible remisión a la policía podría ser el resultado de tales acciones.

### **LANGUAGE / SIMBOLOS DEROGATORIOS**

El lenguaje despectivo racial, étnico, profano, obsceno, indecente o sexual, verbal o no verbal, con la intención de ofender o abusar o no, no está permitido y está sujeto a medidas disciplinarias.

Los estudiantes que participan en actividades extracurriculares representan al Distrito de Escuelas Públicas de Yukon y, a menudo, sirven como modelos a seguir para los demás. El Distrito desea educar y proteger a los estudiantes de actividades que puedan afectar negativamente al estudiante y/o al Distrito. Las fotos o declaraciones incriminatorias que muestren novatadas, acoso sexual, vandalismo, acecho, consumo de alcohol por menores de edad, uso de drogas ilegales u otro comportamiento inapropiado estarán sujetas a medidas disciplinarias que pueden incluir la expulsión del equipo/organización por parte del entrenador principal/patrocinador y/o el Director de Atletismo o el rector.

### **ARMAS**

Es política de la Junta de Educación [Política EI] que la posesión de instrumentos o armas peligrosas en la propiedad escolar u otra propiedad adyacente a la propiedad escolar, en funciones escolares o mientras se encuentre en cualquier autobús o vehículo utilizado por la escuela para el transporte de estudiantes o Los maestros están prohibidos. Los instrumentos o armas peligrosos incluyen, pero no se limitan a, armas de fuego (pistolas), fuegos artificiales, explosivos, cuchillos, incluidas cuchillas de apertura automática o de cambio, navajas de afeitarse, garrotes, cadenas, municiones, objetos punzocortantes/ejes/puntas capaces de penetrar la piel u otros instrumentos utilizados para agredir o lesionar es motivo de suspensión fuera de la escuela. **La posesión de un arma de fuego resultará en una suspensión por un año calendario completo.**

### **PANDILLAS, ACTIVIDAD DE PANDILLAS, GRUPOS DE ODIO**

Cualquier acto/actos de actividad de pandillas o cualquier sociedad secreta de la escuela pública se considerará insubordinación grave y estará sujeto a suspensión y/o expulsión. Esto incluye el siguiente comportamiento cometido por un estudiante en los terrenos de la escuela, en los autobuses escolares, en un evento patrocinado por la escuela o cuando viaja hacia y desde la escuela:

- Utilizar, poseer, usar, distribuir, exhibir o vender ropa, joyas, emblemas, insignias, símbolos, letreros, tatuajes, marcas registradas, arreglo personal o cualquier cosa que sea evidencia de pertenencia o afiliación a cualquier pandilla.
- Cometer cualquier acto u omisión o usar cualquier discurso, ya sea verbal o no verbal (incluidos gestos, apretones de manos y señales con las manos), que muestre membresía o afiliación a una pandilla.
- Se prohíben los incidentes que involucren invitaciones, novatadas, intimidación y/o actividades relacionadas de tales afiliaciones grupales que puedan causar peligro físico, daño físico o daño mental a los estudiantes.
- Causar y/o participar en actividades que intimiden o afecten la asistencia de otro estudiante estará sujeto a medidas disciplinarias que incluyen suspensión y expulsión.
- Usar cualquier discurso o cometer cualquier acto u omisión para promover los intereses de cualquier pandilla o actividad de pandillas, incluidos, entre otros:
- Solicitar a cualquier persona que pague protección o intimidar o amenazar de otro modo a cualquier persona:
  1. Cometer cualquier otro acto ilegal u otra violación de la política del distrito escolar.
  2. Provocar la exhibición de graffiti en la propiedad escolar o en el trabajo escolar.

### **INTERVENCIÓN EN LA ESCUELA (ISI)**

El objetivo de este programa es brindar una alternativa a la suspensión fuera de la escuela para aquellos estudiantes que no funcionan de manera aceptable en el entorno educativo. ISI es en lugar del día regular. Para que un estudiante sea colocado en ISI, se hará contacto con los padres. El estudiante firmará un contrato de procedimiento para que no haya malentendidos sobre la intención del Programa ISI y sus políticas/procedimientos. El incumplimiento de las políticas de ISI resultará en una suspensión inmediata fuera de la escuela. **Cualquier estudiante colocado en ISI no podrá participar en ninguna actividad escolar, incluida la práctica, hasta que su consecuencia haya sido cumplida por completo.**

### **SUSPENSIÓN FUERA DE LA ESCUELA (OSS)**

Un administrador determinará la suspensión de un estudiante debido a la violación de las reglas escolares y/o las leyes estatales, y los padres serán notificados de inmediato. El estudiante suspendido tendrá derecho a apelar la decisión del director ante el oficial de audiencia designado y podrá apelar una suspensión de más de diez (10) días ante el Director Ejecutivo de Educación Primaria o Secundaria por escrito. Si el padre/estudiante no está satisfecho con el resultado de la audiencia del Superintendente, se puede presentar una apelación por escrito a la Junta de Educación. La decisión de la Junta de mantener o modificar los términos de la suspensión será final. Los estudiantes que son suspendidos por el resto del semestre o más pueden ser referidos al Centro de Educación de Justicia Juvenil del Condado de Canadá para recibir servicios educativos.

Un estudiante puede ser suspendido por violación de la escuela en/o en camino a la escuela, una actividad escolar ya sea en el campus de Yukon o en el campus donde participa Yukon. Un estudiante suspendido no es elegible para asistir o participar en ninguna actividad escolar y no debe estar en ningún campus de Yukon durante el período de suspensión. OSS resultará en la pérdida de todas las exenciones.

Las siguientes son algunas razones por las cuales un estudiante puede ser suspendido:

- Posesión o uso de cualquier arma peligrosa incluyendo réplicas
- Posesión, consumo o estar bajo la influencia de cualquier bebida alcohólica, estupefaciente y sustancia controlada estimulante, barbitúricos o parafernalia
- Posesión o uso de tabaco
- Incitar, alentar, promover o participar en intentos de interferir con el proceso educativo normal o la seguridad de los demás.
- Juegos de azar [S.O. 21 § 941]
- Participar en actos lascivos, vulgares o inmorales
- Posesión de material vulgar u obsceno
- Muestra pública de afecto inapropiada (PDA)
- Vandalismo de cualquier tipo
- Manipulación de computadoras, piratería, redes sociales o violación de la Política de Dispositivos Electrónicos
- Robo
- Infiel
- Novatadas [O.S. 21 § 1190]
- Adjudicación como delincuente
- Violaciones de la Política de Transporte del Distrito

*NOTA: Esto no pretende ser todo incluido*

### **ESTUDIANTES SUSPENDIDOS A LARGO PLAZO (YMS & YHS)**

Cualquier estudiante suspendido de la escuela por más de diez (10) días por cualquier motivo que no sea un delito violento asistirá a CCEC a través del condado de Canadian o el programa MOVE (Miller Online Virtual Experience). Los estudiantes participarán en el programa de escuela virtual al asistir a MOVE con el apoyo adicional de los maestros en el lugar y el consejero escolar. El administrador que procesa la suspensión a largo plazo enviará una remisión automática al director de MOVE, quien se comunicará con los padres con la fecha de inicio. El distrito proporcionará transporte, según se solicite, para los estudiantes que asisten al programa MOVE. Un estudiante suspendido a largo plazo solo puede optar por no participar en el programa MOVE con el permiso del director de la escuela secundaria y debe tener un buen desempeño académico y de asistencia. Un estudiante asignado a MOVE y que no asiste será entregado al Fiscal de Distrito por ausentismo.

### **PRUEBA DE DROGA / ALCOHOL**

Para salvaguardar el bienestar individual y general de todos los estudiantes, las Escuelas Públicas de Yukon pueden administrar una prueba de drogas/alcohol como condición de admisión a una actividad relacionada

con la escuela a cualquier estudiante. También puede administrar dicha prueba en cualquier momento durante el día escolar y/o actividad. La administración de YPS determinará en qué eventos patrocinados por la escuela se utilizarán los procedimientos de prueba de drogas/alcohol. Estos eventos incluirán, entre otros, los siguientes; bailes, bailes, conciertos, actividades durante la noche y excursiones opcionales.

La administración determinará la manera en que se evaluará a los estudiantes, es decir, todo el grupo, una selección aleatoria predeterminada o en base a una sospecha razonable individual. Un administrador capacitado o un miembro del personal capacitado presente en tales eventos tiene la autoridad para evaluar y volver a evaluar a cualquier persona sospechosa de estar bajo la influencia del alcohol, incluso si el estudiante tiene una prueba negativa al ingresar al evento.

A los estudiantes que muestren signos de uso de drogas/alcohol (sospecha razonable) que incluyen, entre otros: ojos vidriosos, dificultad para hablar, inestabilidad en los pies o emisión de un olor alcohólico, se les puede solicitar que tomen una prueba de drogas/alcohol administrada por una persona designada. La negativa a someterse a una prueba de drogas constituirá un resultado positivo. Las pruebas de drogas deben completarse dentro del día escolar/laboral actual. Los estudiantes permanecerán en casa hasta que la administración revise los resultados.

Cualquier estudiante sospechoso de usar, poseer o distribuir drogas o alcohol será remitido al director/designado. Si se determina que el estudiante está en violación, el estudiante puede ser suspendido de la escuela y/o actividades extracurriculares por un período de hasta dos (2) semestres. El superintendente/designado, el Coordinador del Programa de Asistencia Estudiantil del sitio, los padres y el SRO (policía) serán notificados.

*El Protocolo de Pruebas de Drogas/Alcohol se aplicará a todos los estudiantes e invitados, independientemente de su edad.*

## **POSESIÓN O USO DE SUSTANCIAS CONTROLADAS, DROGAS ILÍCITAS - PARAFERNALIA Y ALCOHOL**

Mientras se encuentren en la propiedad escolar o en eventos patrocinados por la escuela, los estudiantes tienen prohibido poseer, usar, compartir, entregar, asistir o participar en la transferencia o venta, o estar bajo la influencia de bebidas alcohólicas; drogas ilícitas; sustancias ilegales, controladas, adictivas o dañinas (incluidas las sustancias de venta libre que pueden tener un efecto estimulante o depresivo y la marihuana sintética conocida como K2 o especia); artículos representados como cualquiera de las sustancias anteriores; y/o parafernalia de drogas.

### **La definición de drogas ilícitas es la siguiente**

- Cualquier sustancia peligrosa controlada como se define en la Ley Uniforme de Sustancias Peligrosas Controladas Estatuto de Oklahoma-Título 63
- Cualquier medicamento recetado que se posea en violación de la política escolar
- Cualquier medicamento sin receta poseído en violación de la política escolar
- Cualquier sustancia que se represente como un medicamento recetado o de venta libre.
- Cualquier inhalante.
- Cualquier otra sustancia química, sintética o natural que sea capaz de producir lesiones y sea mal utilizada por un estudiante
- Esteroides anabólicos

### **Definición de alcohol**

- Cualquier bebida intoxicante según lo define la ley de Oklahoma
- Cualquier cerveza de punto bajo según lo define la ley de Oklahoma
- Cualquier bebida no intoxicante según lo define la ley de Oklahoma

### **Definición de parafernalia de drogas**

Todos los equipos, productos y materiales de cualquier tipo que se usen o estén destinados a usarse para plantar, propagar, cultivar, cosechar, fabricar, combinar, convertir, producir, procesar, preparar, probar, analizar, empacar, reempacar, almacenar, contener, ocultar, inyectar, ingerir, inhalar o introducir de otro modo en el cuerpo humano una sustancia peligrosa controlada en violación de la *Ley Uniforme de Sustancias Peligrosas Controladas, Estatuto de Oklahoma, Título 63*.

**Uso o posesión de sustancias ilícitas en la propiedad escolar durante el día escolar o actividad patrocinada por la escuela** Estudiantes usando, en posesión de, o después de haber controlado sustancias ilícitas, drogas ilegales, vino, cerveza, bebidas intoxicantes, bebidas no intoxicantes y/o sustancias intoxicantes durante la escuela, mientras asisten a una actividad patrocinada/autorizada por la escuela, mientras se encuentran en

las instalaciones de la escuela o al ser transportados, serán suspendidos.

### **Primera Ofensa**

- Se contactará a los padres.
- Se contactará a la policía si, en opinión de la administración, las circunstancias justifican la participación.
- Suspensión fuera de la escuela noventa días o un semestre completo, lo que sea más largo. La suspensión puede reducirse a cinco (5) días si el estudiante y el padre/tutor acuerdan firmar un Contrato del Programa de Asistencia Estudiantil (SAP) dentro de los cinco (5) días posteriores a la infracción, a menos que existan circunstancias extremas según lo determine cada caso.
- Todos los costos asociados no serán cubiertos por las Escuelas Públicas de Yukon.
- Los estudiantes de primaria están exentos de tomar una prueba de drogas.
- El estudiante será colocado en el grupo de prueba de drogas al azar durante el término de la suspensión. Estas pruebas serán realizadas en las instalaciones de la escuela por el laboratorio certificado que realiza las pruebas de drogas de actividad de las Escuelas Públicas de Yukon. Los resultados de la prueba aleatoria de drogas no contarán en contra del estudiante durante los primeros treinta (30) días calendario posteriores al primer día de suspensión. Si está ausente el día de la prueba, los estudiantes deben completar una prueba dentro de las 24 horas de haber sido contactados.
- La falta de completar las actividades requeridas del Contrato SAP dentro del tiempo prescrito resultará en el restablecimiento de la suspensión total.

Si una de estas pruebas aleatorias tiene una lectura anormal, o si, en opinión de la compañía de pruebas de drogas, la muestra contiene un adulterante o ha sido alterada, o si el estudiante se niega a tomar la prueba; se restablecerá el término completo de la suspensión. Si la muestra es manipulada, se puede solicitar otra muestra. Si el estudiante/padre/tutor no está de acuerdo con el resultado, puede solicitar, a su cargo, que esta muestra sea analizada por otro laboratorio certificado. Si se obtiene un resultado diferente, entonces la apelación se puede presentar ante la administración dentro de los cinco (5) días escolares posteriores a la notificación del resultado de la segunda prueba. La administración determinará si el hallazgo original estaba justificado.

### **Segunda Ofensa**

- Se contactará a los padres.
- Se contactará a la policía si, en opinión de la administración, las circunstancias justifican la participación.
- Si la segunda ofensa ocurre dentro de los doce (12) meses calendario de la primera ofensa, suspensión fuera de la escuela por no menos de dos (2) semestres.
- Si la segunda infracción ocurre después de doce (12) meses calendario de la primera infracción, los estudiantes tendrán la opción de firmar un segundo Contrato SAP.
- Los costos correrán a cargo del individuo/padre/tutor.
- El estudiante será colocado en el grupo de prueba de drogas al azar durante el término de la suspensión. Estas pruebas serán realizadas en las instalaciones de la escuela por el laboratorio certificado que realiza las pruebas de drogas de actividad de las Escuelas Públicas de Yukon. Los resultados de la prueba aleatoria de drogas no contarán en contra del estudiante durante los primeros treinta (30) días calendario posteriores al primer día de suspensión. Si está ausente el día de la prueba, los estudiantes deben completar una prueba dentro de las 24 horas de haber sido contactados.
- La falta de completar las actividades requeridas del Contrato SAP dentro del tiempo prescrito resultará en el restablecimiento de la suspensión total.

### **Sospecha razonable**

Si un estudiante exhibe y/o parece estar bajo la influencia del alcohol, drogas ilícitas o medicamentos de venta libre en la escuela o en un evento patrocinado por la escuela; el padre/tutor de dicho estudiante será notificado inmediatamente para que se pueda obtener atención médica si es necesario. Cualquier maestro que tenga una causa razonable para sospechar que un estudiante puede estar bajo la influencia o en posesión de bebidas no intoxicantes (cerveza, etc.), bebidas alcohólicas o una droga ilícita como se define en este documento, deberá notificar de inmediato al superintendente o persona designada. y el padre/tutor del estudiante.

### **Venta o Distribución**

Cualquier estudiante que venda, distribuya, tenga la intención de vender/distribuir, o ayude en la venta o distribución de alcohol, drogas ilícitas, sustancias controladas, ilegales, adictivas o nocivas (incluidas las

sustancias de venta libre que tienen un efecto estimulante o depresivo ); o artículos representados como cualquiera de estas sustancias, serán suspendidos por dos (2) semestres sin opción de reincorporación.

## **ACTIVIDAD EXTRACURRICULAR PRUEBAS ALEATORIAS DE DROGAS**

El uso de drogas ilegales de cualquier tipo es incompatible con las exigencias físicas, mentales y emocionales que se imponen a los participantes en actividades extracurriculares que implican competencia y con la imagen positiva que estos estudiantes proyectan hacia otros estudiantes involucrados en actividades extracurriculares. Por lo tanto, la Junta de Educación de Yukon, en un esfuerzo por proteger la salud y la seguridad de sus estudiantes involucrados en actividades extracurriculares competitivas del uso y abuso de drogas ilegales, dando así un ejemplo a todos los demás estudiantes del Distrito de Escuelas Públicas de Yukon, permite la siguiente política para pruebas de drogas de los estudiantes de actividad. La siguiente política será utilizada por todos los participantes en actividades extracurriculares interescolares que involucren competencia en los grados 7-12. Cualquier estudiante que comience la prueba de drogas bajo el proceso de actividades extracurriculares está sujeto a pruebas aleatorias continuas por el resto del año escolar.

Se requerirá que todos los "Estudiantes de actividad" opten por la prueba de drogas para estudiantes durante el proceso de registro de estudiantes en línea antes de que el estudiante pueda participar en una actividad extracurricular cubierta por esta política. Un estudiante que se mude al distrito después de que comience el año escolar también deberá optar por la prueba de drogas del estudiante durante el proceso de registro en línea antes de que sea elegible para participar.

Las pruebas de uso de drogas para los Estudiantes de Actividad se elegirán al azar de una lista de todos los Estudiantes de Actividad que están involucrados en actividades tanto dentro como fuera de la temporada. El distrito determinará una cantidad de nombres de estudiantes que se extraerán al azar de cada nivel de grado para proporcionar una muestra de hisopo bucal para pruebas de uso de drogas ilegales. Además de la prueba aleatoria de drogas, se puede requerir que cualquier Estudiante de Actividad se someta en cualquier momento a una prueba de drogas ilegales o sus metabolitos cuando un administrador, entrenador o patrocinador tiene una sospecha razonable de uso de drogas ilegales o para mejorar el rendimiento por parte de ese estudiante particular. Todos los aspectos del programa de pruebas de uso de drogas, incluida la toma de muestras, se llevarán a cabo para salvaguardar los derechos personales y de privacidad del estudiante en la mayor medida posible.

**Si, en opinión de la empresa de análisis de drogas,** la muestra contiene un adulterante o ha sido manipulada, la muestra se tratará como positiva y se aplicarán las consecuencias de la política. Si en algún momento durante el procedimiento de prueba el monitor tiene motivos para creer o sospechar que un estudiante está manipulando la muestra, el monitor puede detener el procedimiento e informar al director/director deportivo, quien determinará si se debe obtener una nueva muestra.

**Un resultado positivo inicial de la prueba** estará sujeto a confirmación por una segunda prueba diferente del mismo espécimen. La segunda prueba utilizará la técnica de cromatografía de gases/espectrometría de masas.

***Cualquier estudiante de actividad que dé positivo en una prueba de drogas bajo esta política estará sujeto a las siguientes restricciones:***

### **Primera Ofensa**

- Se programará que el padre/tutor se reúna con el estudiante, el director atlético/designado, el coordinador del programa de asistencia al estudiante y/o el director/designado para discutir el resultado positivo de la prueba.
- **El estudiante será suspendido de la participación en todas las actividades cubiertas por esta política durante diez (10) días escolares..** Después de este período de diez días, el estudiante puede reanudar la participación una vez que haya proporcionado prueba a la escuela de que ha completado cuatro (4) horas de Educación/Consejería sobre abuso de sustancias de una entidad de consejería cuyo costo será pagado por el padre/madre/ guardián. Además, el estudiante será evaluado por el resto de ese semestre. La hora y la fecha serán desconocidas para el estudiante y determinadas por el personal de la escuela.

Estos requisitos y restricciones comenzarán a regir de inmediato, con carácter consecutivo, a menos que se presente un recurso de revisión luego de recibir una prueba positiva. Si el padre/tutor no está de acuerdo

con estas disposiciones, se impondrán las consecuencias enumeradas en esta política por la segunda infracción.

### **Segunda Ofensa**

Suspensión completa de la participación en todas las actividades extracurriculares, incluidas todas las reuniones, prácticas, presentaciones y competencias por el resto del año escolar o noventa días escolares (1 semestre), lo que sea más largo.

### **Apelación**

Un Estudiante de Actividad que haya sido determinado por el Director/Director Atlético de estar en violación de esta política tendrá derecho a apelar la decisión primero ante el Director Ejecutivo de Educación Secundaria y su comité. Dicha solicitud de revisión debe presentarse por escrito al Superintendente/persona designada dentro de los cinco (5) días calendario posteriores a la notificación de la prueba positiva. Un estudiante que solicite una apelación seguirá siendo elegible para participar en cualquier actividad extracurricular hasta que se complete la apelación. El Director/designado y el comité determinarán entonces si el hallazgo original estaba justificado. Si el resultado de la apelación informal sigue siendo objetable para el estudiante/padre, se debe realizar una solicitud de apelación formal ante la Junta de Educación por escrito dentro de los tres (3) días posteriores a la decisión de la audiencia informal. Esta carta debe escribirse al superintendente. El hallazgo de la Junta será definitivo y no se proporcionará ninguna revisión adicional y será concluyente en todos los aspectos. Cualquier interpretación o aplicación necesaria de esta política se hará a juicio y discreción únicos y exclusivos de la Junta de Educación, que será final e inapelable.

### **Negativa a someterse a la prueba de uso de drogas**

Un estudiante participante que se niegue a someterse a una prueba de drogas autorizada bajo esta política no será elegible para participar en ninguna actividad cubierta por esta política, incluidas todas las reuniones, prácticas, presentaciones y competencias por el resto del año escolar u ochenta y ocho ( 88) días, el que sea mayor. Además, el estudiante no será considerado para ninguna actividad interescolar, honores o premios otorgados por la escuela.

### **REFERENCIA VOLUNTARIA PATERNAL**

Los padres pueden colocar voluntariamente a sus estudiantes en el grupo aleatorio para la prueba.

### **ARMAS PELIGROSAS**

El superintendente, director, maestro o personal de seguridad de cualquier escuela pública en el Estado de Oklahoma, bajo sospecha razonable, tendrá la autoridad para detener y registrar o autorizar el registro de cualquier alumno o propiedad en posesión de un alumno cuando dicho alumno está en las instalaciones de la escuela o mientras está en tránsito bajo la autoridad de la escuela, o mientras asiste a cualquier función patrocinada por la escuela, por armas peligrosas, sustancias peligrosas controladas, como se define en la Ley Uniforme de Sustancias Peligrosas Controladas, bebidas intoxicantes, cerveza de punto bajo, como se define en la Sección 163.2 del Título 37 de los Estatutos de Oklahoma, o por propiedad extraviada o robada si se sospecha razonablemente que dicha propiedad ha sido tomada de un alumno, un empleado de la escuela o la escuela durante las actividades escolares. El registro deberá ser realizado por una persona del mismo sexo que la persona que está siendo registrada y deberá ser presenciado por al menos otra persona, dicha persona deberá ser del mismo sexo si es posible.

El alcance de cualquier registro realizado de conformidad con esta sección deberá estar razonablemente relacionado con el objetivo del registro y no ser excesivamente intrusivo a la luz de la edad y el sexo del estudiante y la naturaleza de la infracción. En ningún caso se permitirá un cateo al desnudo. No se quitará la ropa de ningún estudiante, excepto la ropa exterior para clima frío, antes o durante la realización de cualquier registro sin orden judicial. [70 S.O. § 24-102]

### **ESTUDIANTES QUE REPRESENTAN UNA AMENAZA PARA LA ESCUELA**

Los distritos escolares no están obligados a brindar servicios educativos en un entorno regular a los estudiantes que hayan sido expulsados de la escuela (en cualquier estado) por un juez o procedimiento administrativo por amenazar al personal escolar y a los estudiantes. Los estudiantes recibirán servicios en un entorno educativo alternativo que puede incluir una escuela virtual.

### **PREVENCIÓN DEL SUICIDIO**

De acuerdo con HB 1623, los maestros, consejeros, directores, administradores u otro personal escolar al determinar que un estudiante corre el riesgo de intentar suicidarse, deberán notificar a los padres o tutores legales inmediatamente al determinar que existe dicho riesgo. Para recursos visite:

<http://sde.ok.gov/sde/suicide-prevention>

### **Comportamiento Amenazante**

Se informará a un padre, patrocinador o estudiante a la policía local y al DHS si se considera que el comportamiento amenazante (verbal o real) tiene el potencial razonable de poner en peligro a los estudiantes, el personal escolar o la propiedad escolar. Esto está de acuerdo con la ley estatal.

### **Protector Solar**

A los estudiantes se les permitirá poseer y autoaplicarse protector solar que esté regulado por la Administración de Drogas y Alimentos sin la autorización por escrito de un padre, tutor legal o médico. El protector solar se limita solo a lociones, no a aerosoles. Los estudiantes que se aplican protector solar tienen prohibido aplicarlo durante el tiempo de instrucción. No se permitirá que los estudiantes compartan o apliquen protector solar con otros estudiantes. Los estudiantes que no cumplan con estas reglas pueden ser disciplinados por la administración de acuerdo con las políticas de disciplina de la escuela.

# Apendice

## GUIA E INFORMACIÓN DE LA POLÍTICA DE YPS 2023-2024



<b>YUKON PUBLIC SCHOOLS</b>		<b>FNCD</b>
<b>ACOSO</b>		
<i>Fecha de Adopción: 8/1/2020</i>	<i>Fecha de Revisión): 5/16/02, 7/03/08, 5/18/12, 7/29/13, 7/8/14, 5/28/2020</i>	<i>Página 1 de 67</i>

Es política de este distrito escolar que no se tolerará la intimidación de los estudiantes por parte de otros estudiantes, el personal o el público. Esta política está vigente mientras los estudiantes están en los terrenos de la escuela, en los vehículos escolares, en las paradas de autobús designadas, en actividades patrocinadas por la escuela o en eventos sancionados por la escuela, y mientras están fuera de los terrenos de la escuela si la mala conducta afecta directamente el buen orden, la gestión eficiente y el bienestar del distrito escolar. Se prohíbe la intimidación de los estudiantes mediante comunicación electrónica, ya sea que dicha comunicación se haya originado o no en la escuela o con el equipo escolar, si la comunicación está dirigida específicamente a los estudiantes o al personal de la escuela y se refiere al acoso, la intimidación o la intimidación en la escuela.

Tal como se utiliza en la Ley de Prevención de la Seguridad y el acoso escolar, "acoso" significa cualquier patrón de acoso, intimidación, comportamiento amenazante, actos físicos, comunicación verbal o electrónica dirigida a un estudiante o grupo de estudiantes que resulte o se perciba razonablemente que se está haciendo con la intención de causar resultados educativos o físicos negativos para el individuo o grupo objetivo y se comunica de tal manera que interrumpe o interfiere con la misión educativa de la escuela o la educación de cualquier estudiante. Tal comportamiento está específicamente prohibido.

Al administrar la disciplina, se considerarán métodos alternativos de castigo para asegurar que se administre la disciplina más efectiva en cada caso. En toda acción disciplinaria, los maestros y administradores tendrán en cuenta el hecho de que están tratando con personalidades individuales. La facultad puede considerar consultar con los padres para determinar la medida disciplinaria más efectiva.

Al considerar alternativas de acciones correctivas, la facultad/administración del distrito escolar considerará las que se enumeran a continuación. Sin embargo, la escuela no se limita a estos métodos alternativos, ni esta lista refleja un orden o secuencia de eventos a seguir en las acciones disciplinarias. La junta de educación se basará en el juicio y la discreción del administrador para determinar la acción correctiva o correctiva adecuada en cada caso:

1. Conferencia con estudiante
2. Conferencia con los padres
3. Suspensión dentro de la escuela
4. Detención
5. Referencia a un consejero
6. Contrato de comportamiento
7. Cambiar la asignación de asiento o la asignación de clase del estudiante
8. Requerir que un estudiante haga una restitución financiera por la propiedad dañada
9. Requerir que un estudiante limpie o enderece artículos o instalaciones dañadas por el comportamiento del estudiante
10. Restricción de privilegios
11. Participación de las autoridades locales
12. Remitir al estudiante a la agencia social apropiada o a un programa de prevención y desviación de la delincuencia administrado por la Oficina de Asuntos Juveniles
13. Suspensión

14. Otra acción disciplinaria apropiada según se requiera y según lo indiquen las circunstancias que pueden incluir, entre otras, la eliminación de la elegibilidad para participar o asistir a actividades extracurriculares, así como la eliminación del privilegio de asistir o participar en la ceremonia de graduación, la escuela bailes, bailes de graduación y/o viajes de clase.

El acoso establecido anteriormente puede incluir, entre otros, lo siguiente:

1. Acoso o abuso verbal, físico o escrito;
2. Comentarios repetidos de naturaleza degradante;
3. Amenazas implícitas o explícitas con respecto a las calificaciones, logros, etc.;
4. Chistes, historias o actividades degradantes dirigidas al estudiante;
5. Contacto físico no deseado.

El superintendente o la persona designada deberá desarrollar procedimientos que prevean:

1. Investigación inmediata de alegaciones de acoso;
2. La corrección expedita de las condiciones causantes de tal hostigamiento;
3. Establecimiento de medidas adecuadas para brindar confidencialidad en el proceso de denuncia;
4. Inicio de acciones correctivas apropiadas;
5. Identificación y promulgación de métodos para evitar que vuelva a ocurrir el acoso; y
6. Un proceso en el que las disposiciones de esta política se difunden por escrito anualmente a todo el personal y estudiantes.

**Se proporcionará una copia de esta política a cada estudiante y maestro en este distrito escolar.**

**REFERENCIA: 21 S.O. §850.0  
70 OS §24-100.2**

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<i>Fecha de Aprobación: 04/06/2015</i>	<i>Fecha de Revisión: 08/07/2017</i>	<i>Página de 1 - 6</i>

Para asegurar que nuestros estudiantes y empleados sean competentes en las competencias esenciales de tecnologías informáticas para el éxito en el ambiente de aprendizaje del siglo XXI, las Escuelas Públicas del Distrito de Yukon (YPS) ofrece una variedad de recursos en apoyo de nuestros programas de instrucción y administrativo. Estudiantes y empleados pueden, a veces, usar su propia información personal y tecnologías de comunicaciones con fines educativos. Por lo tanto, es importante que todos los miembros de la comunidad escolar usen tecnología responsable, profesional y éticamente para el trabajo de otros.

Acceso a los recursos de tecnología de YPS es un privilegio y no un derecho. Para asegurar que los recursos de tecnología de YPS permanezcan disponibles, el Distrito Publico Escolar de Yukon ha establecido una Política de Uso Aceptable (AUP) y Directrices que definen los procedimientos y parámetros bajo los cuales estos recursos pueden ser utilizados por todo el personal, los estudiantes y voluntarios. Para necesidades y circunstancias del futuro, el AUP, procedimientos y directrices relacionados con recursos de tecnología de YPS van a ser regularmente revisados, actualizados y distribuidos.

Por lo tanto, para que todos los usuarios sean informados de nuestras expectativas y uso apropiado de recursos de tecnología, el Distrito Publico Escolar de Yukon asegurará que todos los estudiantes y personal reciban acceso a la tecnología apropiada para la edad, recursos y herramientas, así como constante capacitación en la seguridad, responsabilidad, y el uso eficaz de nuestros recursos de tecnología.

Los recursos de tecnología de YPS incluyen, pero son no limitados a: redes inalámbricas y alámbricas; computador de sobremesa, computador portátil, y computadoras de tableta; datos compartidos; dispositivos móviles; recursos de servidor; sistemas de telecomunicaciones y dispositivos asociados; sistemas estudiantiles de información (PowerSchool, PowerTeacher, Destino); sistemas de seguridad y acceso control, correo electrónico y mensajería instantánea, sistemas de aprendizaje de gestión (Aplicaciones Google), etc.

Para poder iniciar y mantener acceso a recursos de tecnología de YPS, todos los usuarios deben enviar anualmente firmado un Acuerdo Aceptable del Uso (detallada posteriormente), de lo cual su incumplimiento puede resultar en pérdida de acceso cursos no relacionados o apropiadas acciones disciplinarias o legales. Las violaciones de la AUP son consideradas como violaciones de las expectativas y códigos de la escuela.

**Favor lea cuidadosamente esta Tecnología actualizada y el Acuerdo del Uso Aceptable de Internet. Usted debe poner sus iniciales en cada sección donde se indica, firmar y fechar al final.**

**I. Seguridad y Responsabilidad Personal.** Se que los ordenadores escolares y las herramientas de comunicación de Internet deben ser utilizados correctamente y con respeto.

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1. Entiendo el uso de las computadoras escolares y tener acceso al internet es un privilegio.
2. Entiendo que todas las reglas descritas en mi política de disciplina escolar escuela disciplina política y manual de empleado y este Acuerdo de Uso de Tecnología aplica cuando estoy usando computadoras en escuela y cuando estoy usando un sistema de gestión de aprendizaje (por ejemplo, Google Apps para educación; Aula de Google), incluso de casa.
3. Inmediatamente me detendré e informaré al maestro o persona en cargo si algo le pasa a la computadora o en el internet que no parece normal o me hace sentir incómodo(a) (inadecuado, ofensivo, ilegal, cualquier acción de intimidación, o acción que viola el Acuerdo del Uso de Tecnología).
4. Si encuentro que algo no es apropiado en el Internet, es importante distanciarse inmediatamente y avisar al maestro o supervisor.
5. No mostraré a otros estudiantes o compañeros (colegas) contenido inadecuado.
6. Reportaré cualquier mal uso de la computadora o a la red a un maestro, principal, o supervisor directo.
7. Cuidaré de la computadora y todo el equipo tecnológico como si me perteneciera a mí.
8. Entiendo que el distrito mantiene un registro de todo lo que se hace en los equipos de computadora y qué cosas hechas en el internet puede ser trazadas a la persona que hizo.

Entiendo los párrafos enumerados anteriormente en los puntos 1-8.

Iniciales del Estudiante \_\_\_\_\_ Iniciales de los Padres \_\_\_\_\_ Iniciales del Empleado \_\_\_\_\_

**II. Usos Inadecuados.** Entiendo que las computadoras de la escuela deben ser utilizadas para el aprendizaje, no para jugar juegos.

1. Solo usaré las computadoras de la escuela para el trabajo asignado por el profesor (a) y/o supervisor directo.
2. No usaré las computadoras escolares para jugar juegos o socializar.
3. No participaré en salas de chat (o mensajería instantánea) mientras esté en la escuela, a menos que específicamente sea dirigida por mi profesor para una asignación particular o mi supervisor para trabajos relacionados con tareas escolares.
4. No dañaré la computadora ni cargar cualquier virus o spyware a la computadora o red. Entiendo que esto sería considerado una forma de vandalismo.
5. No cambiaré la apariencia de la pantalla ni cómo funciona.
6. No tratare de eludir las medidas de seguridad en la red del distrito.
7. No descargaré (bajar) cualquier software o programa del internet a menos que específicamente sea dirigida(o) a como parte de una lección o de asignación de trabajo.
8. No instalaré cualquier software o programa en la computadora de escuela o la red.
9. No compraré, venderé, o publicaré nada usando la computadora de la escuela y red.
10. No registraré a la computadora o la red con el "nombre de usuario" o contraseña de otra persona.

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Entiendo que el uso indebido de las computadoras de la escuela y de Internet podría infringir la ley y / o las reglas de la escuela, lo que podría resultar en una disciplinaria que podría incluir la suspensión de la escuela o la finalización de los empleados.

Entiendo los párrafos mencionados anteriormente en los puntos 1-10.

Iniciales del estudiante \_\_\_\_\_ Iniciales del padre \_\_\_\_\_ Iniciales del empleado \_\_\_\_\_

**III. Ciudadanía Digital.** Trataré las personas con respeto cuando utilizo la computadora y acceso al Internet.

1. No voy a amenazar, insultar, chismear, bromear, o trataré a los demás con crueldad mientras estoy en línea o usando una computadora. Entiendo que este tipo de comportamiento es una forma de hostigamiento/ acoso escolar y no será tolerado y será ser castigado y resultará en la pérdida de privilegios.
2. Respetaré los trabajos de estudiantes o empleados en la computadora. Aseguraré de no copiar, cambiar, o eliminar trabajos de otro estudiante o empleados de la computadora, la red de la escuela o el Internet. Informare a la maestra/ un profesor o administrador si encuentro algo inadecuado en el internet que creo que pueda ser una violación de las políticas de la escuela. Haré esto en persona o por "marcar" el material cuestionable lo cual será inmediatamente avisado a la maestra(o) o administrador del distrito.
3. No utilizaré el correo electrónico o herramientas de mensajería ni post y comentarios en blogs a menos que sea una parte específica parte de una asignación y con el permiso del maestro.
4. No copiaré información y ni la usaré como si fueran mis propias ideas sin darle crédito al autor y fuente de la información. Sé que al negarse a citar correctamente las fuentes de información es llamado plagio y es una forma de engaño.

Entiendo los párrafos mencionados anteriormente en los artículos 1-4.

Iniciales del estudiante \_\_\_\_\_ Iniciales del padre \_\_\_\_\_ Iniciales del empleado \_\_\_\_\_

**IV. Comportamiento en Línea:** Seguiré estas directrices cuando utilizo el Internet:

1. Entiendo que las cosas que publico en el internet pueden ser vistas por todos en la escuela y en casa, y cosas que son publicada en la Internet puede ser vistas por todo el mundo.

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2. No compartiré información personal (ni mi propia ni de otro estudiante) incluyendo: referencias a donde vivo, detalles sobre familia o amigos (incluyendo nombres), mi edad, cumpleaños, de teléfono o dirección, número de casa, en la Internet.
3. Entiendo que una vez que la información ha sido publicada en línea, o en un blog, no se podrá retroceder totalmente. Aun si un post es eliminado, podrían existir versiones antiguas que fueron automáticamente salvadas y podrán ser vistas, copiadas y diseminadas.
4. Consideraré con quien me comunico y sobre cómo podrían interpretar mis palabras.
5. Daré crítica y comentarios constructivos para ayudar a las personas y no a hacerlos sentirse mal.
6. Usare lenguaje respetuoso y apropiado sin jurar, llamar nombre, o causar que otros sientan incómodos debido a su género, raza, aspecto, comportamiento, o creencias (estos son acciones que podría ser considerado acoso o bullying) .
7. Entiendo que las autoridades (Policía, FBI, Servicio Secreto, etc.) tienen formas de rastrear todo lo que se publica en Internet hasta la computadora o la persona que lo publicó, incluso si la persona nunca usa su propio nombre o contrato de arrendamiento. cualquier información personal. Entiendo que cualquier cosa que publique en Internet eventualmente podría estar vinculada a mí.
8. Solo publicaré información que pueda verificar que es verdadera y no difundiré chismes sobre sus propios estudiantes.
9. No usaré la jerga de "chat" o "texto" al publicar o comentar en un blog, pero usaré la ortografía y la gramática correctas. (Por ejemplo, no se permiten los siguientes: "2" en lugar de "to", "lol" en lugar de "laughing out loud", "18r" en lugar de "luego", "brb" en lugar de "vuelvo enseguida", etc.)
10. Yo no usaría una puntuación excesiva, (por ejemplo: "!!!!!!!", tampoco todas las mayúsculas, lo que implica gritar). Usaré palabras para transmitir el significado en lugar de depender de la puntuación y las mayúsculas.
11. Me aseguraré de que mis comentarios y respuestas de discusión estén relacionados con el propósito de la publicación original y dirigidos al autor. No utilizaré debates en línea en el aula ni blogs para conversaciones sociales personales que no estén relacionadas con la tarea.
12. No me haré pasar por otros, ni intentaré engañar a la gente para que piense que lo que escribí fue hecho por otra persona. Entiendo que esto podría ser una forma de intimidación y acoso.
13. No usaré los foros en línea para hacer trampa en exámenes o tareas.
14. Le pediré aclaraciones a mi maestro o supervisor cada vez que tenga dudas sobre cualquiera de las reglas o pautas.

**Entiendo los párrafos mencionados anteriormente en los artículos 1-4.**

**Iniciales del estudiante \_\_\_\_\_ Iniciales del padre \_\_\_\_\_ Iniciales del empleado \_\_\_\_\_**

<b>JUNTA DE EDUCACIÓN DE YUKON</b>		<b>EFBCA-R1</b>
<b>TECNOLOGÍA, INTERNET Y SISTEMAS DE GESTIÓN DE APRENDIZAJE (LMS) DE YPS</b> <b>Acuerdo de Uso Aceptable (AUP)</b>		
<i>Fecha de Aprobación: 04/06/2015</i>	<i>Fecha de Revisión: 08/07/2017</i>	<i>Página de 5 - 6</i>

**V. Expectativas de Servicios.** Entiendo que, aunque el distrito de las Escuelas Públicas de Yukon tiene puestas medidas de seguridad en lugar, no garantiza que cada red mala o contenido inadecuado sea bloqueado el acceso estudiantil. También entiendo que el distrito no garantiza que todos los estudiantes o empleados tengan acceso a computadoras, el internet, o archivos almacenados en sus servidores 100% del tiempo. Siempre estaré preparado(a) para la posibilidad en que computadoras o acceso a la red no funcionen en cualquier día, y que archivos de los servidores del distrito puedan convertirse en corruptos o perdidos. Seré responsable en guardar y bajar mis propios archivos a mis propios medios de comunicación, ya que el distrito almacena copias de seguridad de los archivos de estudiantes y empleados en sus servidores.

**Entiendo este párrafo.**

**Iniciales del estudiante** \_\_\_\_\_ **Iniciales del padre** \_\_\_\_\_ **Iniciales del empleado** \_\_\_\_\_

**VI. Privilegios.** Entiendo que utilizando la red informática es un privilegio que debo lograr y mantener. No es un derecho. Si no uso la computadora correctamente o trato respetuosamente a los demás en línea, perderé ese privilegio y afrontaré acciones disciplinarias y mis padres serán avisados (solo estudiantes).

**Entiendo este párrafo.**

**Iniciales del estudiante** \_\_\_\_\_ **Iniciales del padre** \_\_\_\_\_ **Iniciales del empleado** \_\_\_\_\_

### **VII. Monitoreo y Temas de Privacidad**

Para proporcionar acceso para todos los usuarios, material apropiado para la edad, una entorno de Internet que es seguro y apropiado para la madurez nivel y necesidad de usuarios estudiantes, y proactivamente mantener y asegurar cada vez más complejos recursos de tecnología y sistemas del distrito, como el dueño de los recursos de tecnología, reserva el derecho a observar y revisar el uso de estos recursos de tecnología y será hecho como sean necesarios para asegurar que los sistemas sean utilizadas con fines educativos del distrito y para maximizar la utilización de los sistemas. Es importante que todos usuarios y padres entiendan esto y reconozcan ese acceso de monitoreo acceso, entre otras cosas:

- Maximiza la seguridad y seguridad de personas y recursos al apoyar un aprendizaje positivo y ambiente de trabajo libre de acoso, intimidación o amenazas;
- Desalienta las infracciones de confidencialidad, infracciones de derechos de autor y descargos inadecuados de archivos y las solicitudes de imprimir;
- Promueve un acceso adecuado al internet, mensajes de comunicación electrónica (tal como correo electrónico, blogs, chats y foros de debate).

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<i>Fecha de Aprobación: 04/06/2015</i>	<i>Fecha de Revisión: 08/07/2017</i>	<i>Página de 6 - 6</i>

Entiendo este párrafo.

Iniciales del estudiante \_\_\_\_\_ Iniciales del padre \_\_\_\_\_ Iniciales del empleado \_\_\_\_\_

#### FIRMAS REQUERIDAS

**USUARIO-ESTUDIANTIL:** Entiendo que antes de recibir permiso para usar una computadora escolar o el Internet debo estar de acuerdo con las reglas y guías descritos en este documento. Estos incluyen el uso de Internet apropiadamente, respetando el trabajo de otros estudiantes, cuidando el hardware y software de la computadora y reportando cualquier cosa que no funcione bien con el ordenador a una maestro o administrador.

**ESTUDIANTE:**

Nombre del Estudiante (letra de imprenta) \_\_\_\_\_

Firma \_\_\_\_\_ Fecha \_\_\_\_\_

Escuela Asignada: \_\_\_\_\_ Grado \_\_\_\_\_

Número de ID del Estudiante \_\_\_\_\_

**PADRE/GUARDIÁN:**

Nombre de Padre/Tutor (letra de imprimir) \_\_\_\_\_

Firma Fecha \_\_\_\_\_

**FACULTAD / USUARIO DE PERSONAL:** Entiendo que antes de recibir permiso de usar una computadora escolar o el Internet debo estar de acuerdo con las reglas y guías descritos en este documento. Estos incluyen el uso de Internet apropiadamente, respetando el trabajo de otros estudiantes, cuidando el hardware y software de la computadora y reportando cualquier cosa que no funcione bien con el ordenador a una maestro o administrador.

**EMPLEADO:**

Nombre de Empleado (letra de imprimir) \_\_\_\_\_

Firma \_\_\_\_\_ Fecha \_\_\_\_\_

Departamento Asignado: \_\_\_\_\_

<b>JUNTA DE EDUCACIÓN DE YUKON</b>		<b>FNCC</b>
<b>NOVATADAS</b>		
<i>Fecha de Adopción: 8/1/2020</i>	<i>Fecha de Revisión: 5/28/2020</i>	<i>Página 1 of 1</i>

Es la política de este distrito escolar que ningún estudiante o empleado del distrito participe o sea miembro de una fraternidad u organización secreta que está relacionada en algún grado con la escuela o con una actividad escolar. Ninguna organización estudiantil o cualquier persona asociada con alguna organización sancionada o autorizada por el consejo de educación tomará parte o participará en hostigamiento.

A los fines de esta política ,el hostigamiento se define como una actividad que imprudente o intencionalmente pone en peligro la salud mental o física o la seguridad de un estudiante con el propósito de iniciación o admisión o afiliación a cualquier organización sancionada o autorizada por el consejo de educación.

A los efectos de esta política, las novatadas se definen como una actividad que pone en peligro de manera imprudente o intencional la salud mental o la salud física o la seguridad de un estudiante con el fin de iniciarlo, admitirlo o afiliarse a cualquier organización sancionada o autorizada por la junta de educación. .

“Poner en peligro la salud física” incluirá, entre otros, cualquier brutalidad de naturaleza física, como azotes; golpeando; marca; calistenia forzada; exposición a los elementos; consumo forzado de cualquier alimento, bebida alcohólica, droga o sustancia peligrosa controlada; u otra actividad física forzada que podría afectar negativamente la salud física o la seguridad del individuo.

“Poner en peligro la salud mental” incluirá cualquier actividad, excepto las actividades autorizadas por la ley, que sometería al individuo a un estrés mental extremo, como la privación prolongada del sueño, la exclusión prolongada forzada del contacto social, la conducta forzada que podría resultar en vergüenza extrema, o cualquier otra actividad forzada que pueda afectar adversamente la salud mental o la dignidad del individuo.

Cualquier actividad de novatadas en la que se condicione la iniciación o la admisión o la afiliación a una organización sancionada o autorizada por la junta de educación, directa o indirectamente, se presumirá que es una actividad forzada, incluso si el estudiante participa voluntariamente en dicha actividad.

Esta política no pretende privar a las autoridades del distrito escolar de tomar las medidas disciplinarias necesarias y apropiadas contra cualquier estudiante o empleado. Los estudiantes o empleados que violen esta política estarán sujetos a medidas disciplinarias que pueden incluir la suspensión de los estudiantes y la terminación del empleo de los empleados.

**REFERENCIA: 21 O.S. §1190**

# INSCRIPCION DE CURSOS CONCURRENTES

## Cursos Recíprocos

Los cursos y el crédito recibido por cada curso se indican en la siguiente tabla.

Curso obligatorio de YHS	Alternativas de inscripción simultánea requeridas
Unidad de inglés IV (2 créditos YPS)	1 semestre de Composición en Inglés I y II
Unidad de Matemáticas de Cuarto Año (2 créditos YPS)	1 semestre de cualquier curso universitario de matemáticas que sea de nivel Freshman o superior. No se aceptarán cursos universitarios de nivel cero.
Gobierno de EE. UU. - 1/2 Unidad (1 crédito YPS)	1 semestre Gobierno de EE. UU.
Historia de EE. UU. (2 créditos YPS)	1 semestre de Historia de los Estados Unidos desde 1877
Tercera Unidad de Ciencias (2 Créditos YPS)	1 semestre de un curso de Biología, Química o Física de nivel universitario que sea de nivel de primer año o superior

Los estudiantes tienen la oportunidad de obtener créditos universitarios mientras aún están en la escuela secundaria con inscripción simultánea a través de una universidad o colegio acreditado por el estado.

Los estudiantes de undécimo y duodécimo grado que cumplan con los requisitos establecidos por el colegio o universidad pueden ser admitidos e inscritos en las materias correspondientes.

Si un estudiante elige inscribirse al mismo tiempo para obtener un crédito de escuela secundaria en un curso requerido, completará ese crédito al mismo tiempo. Por ejemplo, a un estudiante inscrito en un curso universitario de un semestre de secundaria se le permitirá comenzar el curso y luego regresar a la mitad del semestre de secundaria para completar el semestre de crédito. En esa misma nota, los estudiantes deben permanecer inscritos en seis horas de trabajo diario. Por lo tanto, si se da de baja de la clase concurrente, el estudiante debe presentarse de inmediato en la oficina de consejería para analizar las opciones y volver a inscribirse en los cursos de la escuela secundaria.

A partir de la Clase de 2025, los estudiantes que tomen los cursos mencionados anteriormente (recíprocos) recibirán un GPA ponderado para estos cursos. Los puntos de GPA ponderados solo se otorgarán para los cursos enumerados anteriormente. Todos los demás cursos concurrentes recibirán crédito no ponderado.

### Ayuda para la matrícula:

Los estudiantes del último año de secundaria son elegibles para recibir hasta 18 horas de crédito a partir del verano posterior a su tercer año hasta el semestre de primavera de su último año.

Los estudiantes de tercer año de secundaria son elegibles para hasta 18 horas de crédito a partir del semestre de otoño de su tercer año hasta el semestre de primavera de su tercer año. Las tarifas y los libros de texto no están cubiertos.

### Retiro de cursos de inscripción simultánea:

Los estudiantes son responsables de informar cualquier cambio en su estado de inscripción simultánea a su consejero escolar de inmediato para permitir un cambio de horario. La falta de informar el retiro de los cursos universitarios resultará en consecuencias académicas.

# Escuela Públicas de Yukon Personal Administrativo

## Escuelas Elementarias:

Central	Laurie Gallagher	300 S. 9 <sup>TH</sup>	(405) 354-2501
Myers	Shannon Dutton	1200 South 1 <sup>st</sup>	(405) 354-5252
Parkland	Heather Mitchell	2201 S. Cornwell	(405) 354-7786
Ranchwood	Kristin Lipe	607 Annawood Dr.	(405) 354-6616
Shedeck	Scott Hein	2100 South Holly	(405) 354-6601
Skyview	Carla Smith	650 S. Yukon Parkway	(405) 354-4852
Surrey Hills	Bill Pierce	10700 Hastings Ave.	(405)373-1973

## Escuelas Intermedias:

Independence	Amy Young	500 E. Vandament	(405) 265-1352
Lakeview	Sam Summers	872 S. Yukon Parkway	(405) 265-1342
Redstone	Tracy Sowinski	11501 W. Britton Rd	(405) 265-4431

## Escuelas Secundarias:

Intermedia de Yukon 7/8	Karyn Garcia	801 Garth Brooks Blvd.	(405) 354-5274
Secundaria de Yukon 9-12	Melissa Barlow	1777 S. Yukon Parkway	(405) 354-6692
Y.A.L.E Alternativa Yukon 9-12 /MOVE	Jody Pendleton	946 Poplar	(405) 350-2650

## Coordinadores y Gerentes:

Coordinador del Programa Voluntario	Dianna Mann	600 Maple St.	(405) 354 - 3716
Gerente de Bellas Artes	Wes McAtee	850 Yukon Ave.	(405) 354-8356
Coordinador de ELL	Evelyn Hawk	600 Maple St.	(405) 354-6608
Administrador de Sistemas de Base de Datos	Jason Bengs	600 Maple St.	(405) 354-2587
Educacion Indigena	Kim McCathern	1777 Yukon Parkway	(405) 350-2032
Supervisor de Operaciones de Información en Tecnología	Alex Coleman	600 Maple St.	(405) 354-2587

# McKinney-Vento Deberes de Enlace para Personas Sin Hogar

Todos los estudiantes, independientemente de la situación económica o el arreglo de vivienda, tienen derecho a una educación. Las Escuelas Públicas de Yukon creen en proporcionar a los estudiantes de nuestra comunidad una educación de calidad y usted para garantizar que su hijo tenga los recursos necesarios para tener éxito.

Sus hijos en edad escolar pueden calificar para ciertos derechos y protecciones bajo la Ley federal McKinney-Vento si su familia vive en cualquiera de las siguientes situaciones:

- Un refugio, un motel o un campamento debido a la falta de un alojamiento alternativo adecuado.
- Un automóvil, parque, edificio abandonado, o estación de autobús o tren.
- Se duplicó con otras personas debido a la pérdida de vivienda o dificultades económicas.

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## Todos los Niños tienen derecho a:

- Reciba una educación pública gratuita y adecuada.
- Inscríbase en la escuela de inmediato, incluso si faltan los documentos que normalmente se requieren para la inscripción.
- Inscríbase en la escuela local: o continúe asistiendo a su escuela de origen (la escuela a la que asistieron cuando se alojó permanentemente o la escuela en la que se inscribieron por última vez), si esa es su preferencia. \* Si el distrito escolar cree que la escuela que selecciona no es lo mejor para su hijo, entonces el distrito debe proporcionarle una explicación por escrito de su posición e informarle sobre su derecho a apelar su decisión.
- Reciba transporte hacia y desde la escuela de origen. Si solicitas esto.
- Reciba servicios de educación comparables a los proporcionados a otros estudiantes, de acuerdo con las necesidades de sus hijos con usted para garantizar que su hijo tenga los recursos necesarios para tener éxito.

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## Yukon Enlace para Personas Sin Hogar se asegurará de que:

- El personal escolar identifica a los niños y jóvenes sin hogar a través de actividades de divulgación y coordinación con otros derechos y agencias.
- Los niños y jóvenes sin hogar están inscritos y tienen la misma oportunidad para tener éxito en la escuela o las escuelas de la LEA: incluidos los servicios a través de los programas Head Start (incluidos los programas Early Head Start), los servicios de intervención temprana según la Parte C de IDEA, y otros programas preescolares administrados por la LEA.
- Las familias sin hogar y los niños y jóvenes sin hogar son informados de las oportunidades educativas y relacionadas disponibles para sus hijos y se les brindan oportunidades significativas para participar en la educación de sus hijos.
- El aviso público de los derechos educativos de los estudiantes sin hogar se difunde en lugares frecuentados por padres y tutores de tales niños y jóvenes, y jóvenes no acompañados, incluidas escuelas, refugios, bibliotecas públicas, despensas de alimentos y Goodwill, de una manera comprensible para el público en general. padres y tutores y jóvenes no acompañados.
- Las disputas de inscripción están mediadas de acuerdo con los requisitos de la Ley McKinney-Vento.
- El personal escolar recibe desarrollo profesional y otro tipo de apoyo.
- Los jóvenes no acompañados están matriculados en la escuela, tienen la oportunidad de cumplir con los mismos estándares académicos estatales desafiantes que el estado establece para otros niños y jóvenes, se les informa de su estado como estudiantes independientes en virtud de la sección 480 de la Ley de Educación Superior de 1965 (HEA) (20 USC 1087w), y su derecho a recibir la verificación de este estado del enlace local.

### CONTÁCTENOS

Lance Haggard

Coordinador de Educación de Enlace para Personas Sin Hogar

600 Maple / Yukon, OK / 73099

405-354-2587

Lance.Haggard@YukonPS.com

## OFICINA DEL SUPERINTENDENTE

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1002- Lance Haggard, Director Ejecutivo de Primaria, [Lance.Haggard@YukonPS.com](mailto:Lance.Haggard@YukonPS.com)  
1026- Adam Jewell, Director Ejecutivo de Secundaria, [Adam.Jewell@YukonPS.com](mailto:Adam.Jewell@YukonPS.com)  
1022- Deanne Rowe, Asistente Administrativo de la Junta, [Deanne.Rowe@YukonPS.com](mailto:Deanne.Rowe@YukonPS.com)  
1000- Michelle Ware, Recepcionista del Distrito , [michelle.ware@yukonps.com](mailto:michelle.ware@yukonps.com)




## OFICINA DE RECURSOS HUMANOS FAX (888) 877-9967

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1049- Crystal Johnson, Especialista en Nomina, [crystal.johnson@yukonps.com](mailto:crystal.johnson@yukonps.com)  
1015- Jennifer Powers, Especialista en Beneficios, [Jennifer.Powers@YukonPS.com](mailto:Jennifer.Powers@YukonPS.com)

## SERVICIOS DE TECNOLOGÍA INFORMÁTICA (405) 265-1FIX support.yukonps.com

1010- Jason McDaniel, PMP, Director de Informacion y Tecnologia, [jason.mcdaniel@yukonps.com](mailto:jason.mcdaniel@yukonps.com)  
1511- Alex Coleman, Asistente del Director, [alex.coleman@yukonps.com](mailto:alex.coleman@yukonps.com)  
1004- Kayla Agnitsch, Especialista en Comunicaciones, [Kayla.agnitsch@YukonPS.com](mailto:Kayla.agnitsch@YukonPS.com) or [communications@yukonps.com](mailto:communications@yukonps.com)

### Asistencia Tecnologica

-  [Sistema de Solicitud de Soporte en Línea](#)
-  [yukon.helpdocs.io](http://yukon.helpdocs.io) (centro de ayuda en linea)
-  xHELP(4357) or 405.265.1FIX(349)

## CURRICULUM CENTER & ACADEMIC TESTING (405) 354-6608 FAX (405)265-1350

1039- Desarae Whitmer, Superintendente de Currículo e Instrucción, [Desarae.Whitmer@YukonPS.com](mailto:Desarae.Whitmer@YukonPS.com)  
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1040- Jeremy Tamez, PK-12 Coordinador de Ciencia, [Jeremy.Tamez@YukonPS.com](mailto:Jeremy.Tamez@YukonPS.com)  
1020- Lezlie Kropf, PK-12 Coordinador es Estudios Sociales, [lezlie.kropf@yukonps.com](mailto:lezlie.kropf@yukonps.com)  
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1013-Dayna Jones, Departamento de Cuantas por Pagar, [Dayna.Jones@YukonPS.com](mailto:Dayna.Jones@YukonPS.com)

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1586- Christina Browder, Coordinator de Programa de Servicios Especiales, [Christina.Browder@YukonPS.com](mailto:Christina.Browder@YukonPS.com)  
1005- Donna McGee, Gerente de Oficina, [Donna.McGee@YukonPS.com](mailto:Donna.McGee@YukonPS.com)

1007- Toni Mowers, Secretaria, [Toni.Mowers@YukonPS.com](mailto:Toni.Mowers@YukonPS.com)

**EDUCACIÓN COMUNITARIA (405) 354-2579**

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1029- Morissa VanHoutan, Office Manager, [Morissa.VanHoutan@YukonPS.com](mailto:Morissa.VanHoutan@YukonPS.com)

1028- Aimee Sikes, Children's Program Coordinator, [Aimee.Sikes@YukonPS.com](mailto:Aimee.Sikes@YukonPS.com)

**MANOS AMIGAS (405)354-3716**

1017 - Dianna Mann, Coordinadora del Programa , [Dianna.Mann@YukonPS.com](mailto:Dianna.Mann@YukonPS.com)

**TRANSPORTE (405) 354-6667 FAX (405) 354-6668**

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2506- Caleb Tribble, Subgerente, [Caleb.Tribble@YukonPS.com](mailto:Caleb.Tribble@YukonPS.com)

2501- Kim Fowler, Secretaria, [Kim.Fowler@YukonPS.com](mailto:Kim.Fowler@YukonPS.com)

**CENTRO DE INSCRIPCIÓN (405) 265-1300**

1827- Mary Williams, Gerente, [Mary.Williams@YukonPS.com](mailto:Mary.Williams@YukonPS.com)

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**Servicios para Estudiantes Nativos Americanos s (405)350-2032 FAX (405) 265-1380**

2744- Kim McCathern, Director, [Kim.McCathern@YukonPS.com](mailto:Kim.McCathern@YukonPS.com)

**PERSONNEL REPORT****EXHIBIT A****RECOMMENDATION TO HIRE:**

<b>ADMINISTRATIVE CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
	CFO		10/1/2023

**RECOMMENDATION TO HIRE:**

<b>CERTIFIED TEMPORARY CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
	FACS teacher		8/9/2023
	Art teacher		8/9/2023
	GT teacher		8/9/2023
	Spanish teacher		8/9/2023
	1st grade teacher		8/9/2023
	English teacher		8/9/2023
	Social Studies teacher		8/9/2023
	Pre-K teacher		8/9/2023
	5th grade math/sci		8/9/2023
	Tech literacy		8/9/2023
	2nd grade		8/9/2023
	Business		8/9/2023
	English teacher		8/9/2023
	Kindergarten		8/9/2023
	LEAP		8/9/2023

**RECOMMENDATION TO HIRE:**

<b>SUPPORT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
	Playground Monitor		8/16/2023
	Paraeducator		8/15/2023
	Classroom Aide		8/16/2023
	Bus Aide		8/16/2023
	Bilingual Asst.		8/8/2023
	Bus Aide		8/16/2023
	Library Media Aide		8/16/2023
	Paraeducator		8/15/2023
	Classroom Aide		8/16/2023
	PreK Classroom Aide		8/16/2023
	Paraeducator		8/15/2023
	Bus Driver		8/16/2023
	Bus Driver in training		7/5/2023
	Long term sub		8/9/2023
	OT		8/8/2023
	bus driver		8/16/2023
	SpEd Para		8/15/2023

**SEASONAL STUDENT AND/OR ADULT:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
	Summer reading academy facilitator		6/5/2023
	NASS facilitator		5/31/2023
	Bus Driver-Reading Program		6/5/2023

	Security		6/1/2023
	ESY Paraprofessional		6/6/2023
	Asst. Football Coach		6/5/2023
	Book Bus Librarian		6/5/2023
	Book Bus Librarian		6/5/2023
	Book Bus Librarian		6/5/2023
	Book Bus Librarian		6/5/2023
	Book Bus Librarian		6/5/2023
	Book Bus Librarian		6/5/2023
	Book Bus Librarian		6/5/2023
	Book Bus Librarian		6/5/2023
	Book Bus Librarian		6/5/2023
	Book Bus Librarian		6/5/2023
	ESY Paraprofessional		6/8/2023

**CHANGE FORM POSITION/HOURS/LOCATION/RATE OF PAY:**

Name	Position	Site/Dept	Effective	Explanation of Change
Fortenberry, Breanna	4th grade teacher	IIS	8/9/2023	from 5th grade
Sterling, Caitlynn	4th grade teacher	IIS	8/9/2023	from 5th grade
Atoyebi, Elizabeth	Long Term Sub SpEd teacher LEAP	LIS	8/9/2023	from YHS para LIFE
Vincenti, Chelsea	Adjunct 2nd grade	Myers ES	8/9/2023	from Para @ Myers
Pesina, Tylar	Instructional Specialist	Central ES	8/7/2023	from reading specialist
Crim, Emilee	3rd grade teacher	Central ES	8/9/2023	from Pre-K
Moon, Jennifer	2nd grade teacher	Skyview ES	8/9/2023	from Tech Literacy teacher
Powell, Emersyn	Pre-K teacher	Central ES	8/9/2023	from pre-k aide
Baker, Nina	Speech Pathologist	Special Services	7/1/2023	from 113 to 123 day contract
White, Athens	SpEd teacher	YHS	8/9/2023	from Long term sub
Wilcox, Kathryn	Instructional Specialist	YMS	8/9/2023	from LIS 5th grade
Smith, Natasha	Lead secretary	LIS	7/24/2023	from Asst. secretary
Charlie Pybas	SpEd Paraprofessional	Shedeck ES	5/15/2023	from Ranchwood ES
Rosa, Leslie	Asst. Secretary	LIS	7/24/2023	from classroom aide @ Ranchwood ES
Gibbs, Alicia	Lon Term Sub	YHS	8/9/2023	to Tier III
Elswick, Robbie	Pre-K classroom aide	Ranchwood ES	8/16/2023	from SpEd para

**STIPEND ASSIGNMENT: EXTRA DUTY/2ND JOB:**

Name	Position	Site/Dept	Effective
Barlow, Richard	Virtual School Stipend	YMS	removed 8/1/2023
McDaniel, D'Lynne	YPS Foundation Liaison	Community Ed.	removed SY 24

**RESIGNATIONS/RETIREMENTS/SEPARATIONS:**

Name	Position	Site/Dept	Effective	Explanation
Lopez, James	Driver's Ed Teacher	Community Engagement	6/1/2023	No reason given
Williams, Lori	SpEd teacher	RIS	5/19/2023	personal reasons
Finkenbinder, Laurie	Math teacher	YMS	5/19/2023	no reason given
Allen, Jeremy	Math teacher	YMS	5/19/2023	no reason given
Sinclair, Jennifer	5th grade	RIS	5/19/2023	another school in state
Wood, Priscilla	guest teacher	Administration	5/1/2023	no reason given
Eidger, Jared	Career Tech	YHS	6/30/2023	another school in state

Alley, James	Yearbook/Journalism	YMS	8/8/2023	personal reasons
Neal, Anysia	5th grade	LIS	8/8/2023	another school in state
Winkler, Courtney	summer camp supv	Central ES	6/16/2023	personal reasons
Spivey, Kimberly	SLP	YS	5/19/2023	no reason given
Hawks, Karen	classroom aide	YALE	6/22/2023	moving for spouse's job
Beck, Nicole	SpEd teacher	IIS	8/8/2023	another school out of state
Rollins, Rachel	guest teacher	Administration	5/4/2023	another school in state
Warcup, Jessica	2nd grade	Ranchwood ES	6/20/2023	leaving education
Henderson, Krista	SLP	Myers ES	5/19/2023	another school in state
Schradle, Alexandra	English	YHS	5/19/2023	leaving education
Moore, Ericka	Interpreter	IIS	5/18/2023	leaving education
Haggard, Lance	Ex. Dir. Elementary Ed.	Administration	7/5/2023	retirement
Rose, Hannah	Summer Camp Supervisor	Community Engagement	6/28/2023	personal reasons

**PERSONNEL REPORT****EXHIBIT A****RECOMMENDATION TO HIRE:**

<b>ADMINISTRATIVE CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Johnson, Jason	CFO	Administration	10/1/2023

**RECOMMENDATION TO HIRE:**

<b>CERTIFIED TEMPORARY CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Tidwell, Kirstin	FACS teacher	YHS	8/9/2023
Eskridge, Gregory	Art teacher	IIS	8/9/2023
McPheron, Douglas	GT teacher	IIS	8/9/2023
Adams, Yesica	Spanish teacher	YHS	8/9/2023
Brower, Jessica	1st grade teacher	Ranchwood ES	8/9/2023
Hughes, Courteney	English teacher	YHS	8/9/2023
McNeil, Daniel	Social Studies teacher	YMS	8/9/2023
Webb, Kiley	Pre-K teacher	Surrey Hills ES	8/9/2023
Schrick, Cherri	5th grade math/sci	RIS	8/9/2023
Auld, Colby	Tech literacy	Myers ES	8/9/2023
Price, Alyssa	2nd grade	Skyview ES	8/9/2023
Kolar, John	Business	YHS	8/9/2023
Hill, Alexis	English teacher	YHS	8/9/2023
Breazeale, Amye	Kindergarten	Central ES	8/9/2023
Hunter, Megan	LEAP	IIS	8/9/2023

**RECOMMENDATION TO HIRE:**

<b>SUPPORT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Velasco, Maria	Playground Monitor	LIS	8/16/2023
Schubnell, Pamela	Paraeducator	Shedek ES	8/15/2023
McMains, Chelsea	Classroom Aide	Surrey Hills ES	8/16/2023
Ainette, Malorie	Bus Aide	Transportation	8/16/2023
Corona-Perez, Roxana	Bilingual Asst.	Parkland ES	8/8/2023
Saucedo, Katrina	Bus Aide	Transportation	8/16/2023
Heidebur, Isabel	Library Media Aide	Ranchwood ES	8/16/2023
Matlock, Jannie	Paraeducator	Ranchwood ES	8/15/2023
Brakefield, Valerie	Classroom Aide	Central ES	8/16/2023
Schroeder, Jennifer	PreK Classroom Aide	Central ES	8/16/2023
Masoner, Kelly	Paraeducator	RIS	8/15/2023
Black, Terri	Bus Driver	Transportation	8/16/2023
Lee, Stephen	Bus Driver in training	Transportation	7/5/2023
Rollins, Rachel	Long term sub	YHS	8/9/2023
Shoun, Laura	OT	Special Svcs	8/8/2023
Smith, Margaret	bus driver	Transportation	8/16/2023
Williams, Jordan	SpEd Para	YHS	8/15/2023

**SEASONAL STUDENT AND/OR ADULT:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Pierce, Samantha	Summer reading academy facilitator	Administration	6/5/2023
McCathern, Kim	NASS facilitator	YHS	5/31/2023
Vander Meulen, Edward	Bus Driver-Reading Program	Transportation	6/5/2023

Brugh, Christopher	Security	FAC	6/1/2023
Goetsch, Kedeem	ESY Paraprofessional	YHS	6/6/2023
Keathly, Jonathan	Asst. Football Coach	Athletics	6/5/2023
Parker, Stephanie	Book Bus Librarian	RIS	6/5/2023
Bledsoe, Misty	Book Bus Librarian	IIS	6/5/2023
Tow, Tammy	Book Bus Librarian	LIS	6/5/2023
Hamilton, Jenah	Book Bus Librarian	YMS	6/5/2023
Wilmes, Jennie	Book Bus Librarian	Shedeck ES	6/5/2023
Moore, Mary	Book Bus Librarian	Skyview ES	6/5/2023
Cravens, Ashley	Book Bus Librarian	Surrey Hills ES	6/5/2023
Thrash, Christina	Book Bus Librarian	Ranchwood ES	6/5/2023
Eskew, Christina	Book Bus Librarian	Parkland ES	6/5/2023
Robinson, Riley	ESY Paraprofessional	Special Services	6/8/2023

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Allen, Jeremy	Math teacher	YMS	5/19/2023	no reason given
Sinclair, Jennifer	5th grade	RIS	5/19/2023	another school in state
Wood, Priscilla	guest teacher	Administration	5/1/2023	no reason given

Eidger, Jared	Career Tech	YHS	6/30/2023	another school in state
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Henderson, Krista	SLP	Myers ES	5/19/2023	another school in state
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