

Special Meeting of The Board of Education Independent School District Number
33, Creek County
Friday, February 20, 2026 12:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.
President Steve McCormick called the meeting to order at 12:03 pm. Bartlett Principal, Jennifer Hudgins introduced two students, Keeley Lary and Bailey Chance, to lead the Pledge of Allegiance.

II. Formal adoption of the Agenda.

II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.
To formally adopt the agenda with moving item VI and sub-categories after item VII, action items passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

III. 2024-25 Audit

III.A. Discussion, motion, and vote on a motion to approve/disapprove the 2024-25 Audit submitted by Bledsoe, Hewett & Gullekson Certified Public Accountants, PLLLP.
To approve the 2024-25 Audit submitted by Bledsoe, Hewett & Gullekson Certified Public Accountants, PLLLP passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

IV. Consent Agenda

IV.A. Approval of the BOE Meeting Minutes.

IV.A.1. 1.12.2026 BOE Meeting Minutes

IV.A.2. 1.14.2026 Special BOE Meeting Minutes

IV.B. Approval of the 2025-26 General Fund Purchase Order Encumbrance numbers 675 through 845.

IV.C. Approval of the 2025-26 Building Fund Purchase Order Encumbrance numbers 174 through 202.

IV.D. Approval of the 2025-26 Child Nutrition Fund Purchase Order Encumbrance numbers 62 through 67.

IV.E. Approval of the 2025-26 Lease Revenue (Fund 04) Purchase Order Encumbrance numbers 15 through 22.

IV.F. Approval of the monthly financial reports of the School Activity Funds account.

IV.G. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

IV.H. Approval of the Treasurer's Report on the status of Funds and Investments.

IV.I. Accept and approve the employee assignments for Mr. Johnny Bilby and Mrs. Amy Riff as the Title IX Co-Coordinators for Sapulpa Public Schools.

IV.J. Accept and approve the employee assignment for Mrs. Katherine Stufflebeam as the ADA (Americans with Disabilities Act) and 504 (Rehabilitation Act) Coordinator.

IV.K. Approval of the 2026 Summer EBT Program MOU between Muscogee Creek Nation and Sapulpa Public Schools.

IV.L. Approval of the 2026 TRIO Talent Search Cooperative Letter of Partnership to collaborate with Northeastern State University.

IV.M. Approval of 2025 Short-Term Plant Rental Agreement between Tropical Plant Design and Sapulpa Public Schools for the Sapulpa High School Graduation.

IV.N. Approval of the 2025 Candid Color Photography Service and Agreement with Sapulpa Public Schools for graduation pictures.

IV.O. Approval of 2026 Ross Transportation Bid for a 2027 Conventional (Type C) School Bus.

IV.P. Approval of the 2026 John Vance Fleet Services Quote.

IV.Q. Approval of the 2026-27 VectorSolutions Agreement to include the four elementary sites.

IV.R. Approval of the 2025-26 Convergent Agreement.

IV.S. Approval of the 2026 Bixby Invitational Contract for Varsity Girls Basketball.

IV.T. Approval of the 2027 Lincoln Christian Winter Classic for Boys and Girls Varsity Basketball.

IV.U. Approval of a generous donation of \$7,000 from the TTCU School Pride Card.

IV.V. Approval of a generous donation of \$3,702 from Tulsa Community Foundation for a bicycle desk in the Holmes Park Library, Marsha Walblay.

IV.W. Approval of an anonymous, generous donation of \$12,180 for the Girls Basketball Program.

IV.X. Approval of the Out of State Activity Trips as per attachment.

IV.X.1. Track and Field--Pittsburg, KS

IV.Y. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-Y passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Absent

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

V. Hearing from the Public

None

VI. Information and Discussion Items

VI.A. Superintendent Comments

Superintendent Armstrong—Thanked the auditor and others in attendance for coming. Due to recent events, a lot of discussions are taking place about security and safety. Any measures put into place will take time to vet out, get approvals, and to do our due diligence as a District.

VI.B. Vector Alert Update

Safety/Security Director Glenn Coffey spoke about the Vector Alert, which was approved in the Consent Agenda Items to be added to the elementary sites. This program promotes "If You See or Hear Something, Say Something." This is a school safety reporting tool for Tips/Concerns for student, school, and District safety. All four elementary sites will be added this month.

VI.C. 2024-25 State Report Card Information

State Report Card grades attached

VII. Action Items

VII.A. Discussion, motion, and vote on a motion to approve/disapprove of modifying the PLC Calendar dates to add (half) .5 hour of instructional time for the 2025-26 school year calendar.

To approve of modifying the PLC Calendar dates to add (half) .5 hour of instructional time for the 2025-26 school year calendar on April 06, 2026 passed with a motion by Sarah Havenstrite and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.B. Discussion, motion, and vote on a motion to approve/disapprove of adding 10 minutes to the start of each day beginning March 23, 2026, through the remainder of the 2025-26 school year for Sapulpa Middle School. This additional time makes up for the lost instructional when classes were canceled on October 06, 2025.

To approve adding 10 minutes to the start of each day beginning March 23, 2026, through the remainder of the 2025-26 school year for Sapulpa Middle School. This additional time makes up for the lost instructional time when classes were canceled on October 06, 2025 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.C. Proposed Executive Session to discuss Personnel listed and to conduct the ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VII.C.1. Vote to convene in Executive Session.

To convene in Executive Session at 12:24 pm passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII.C.2. To acknowledge the Board has returned to Open Session.

President Steve McCormick acknowledged the Board's return to Open Session at 12:43 pm.

VII.C.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 12:24 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed only these items. The Board returned to Open Session at 12:43 pm. Present in Executive Session were Sarah Havenstrite, Melinda Ryan, Larry Hoover, Steve McCormick, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VII.D. Personnel

VII.D.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per the attachment passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII.D.2. Vote to approve/disapprove FMLA request for Cherie Cope, effective January 16, 2026, through April 17, 2026.

To approve FMLA request for Cherie Cope, effective January 16, 2026, through April 17, 2026 passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.D.3. Vote to approve/disapprove FMLA request for James Dearman, effective January 15, 2026; return date to be determined.

To approve FMLA request for James Dearman, effective January 15, 2026; return date to be determined passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.D.4. Vote to approve/disapprove FMLA request for Suemaya Taha, effective March 31, 2026, through June 23, 2026.

To approve FMLA request for Suemaya Taha, effective March 31, 2026, through June 23, 2026 passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.D.5. Vote to approve/disapprove FMLA request for Bethany Davis, effective April 28, 2026, through June 30, 2026.

To approve FMLA request for Bethany Davis, effective April 28, 2026, through June 30, 2026 passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII.D.6. Vote to accept Resignations received since the last board meeting. To accept Resignations received since the last board meeting passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

To adjourn at 2:24 pm passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VIII. Adjournment