

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Monday, December 8, 2025 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag

President Steve McCormick called the meeting to order at 6 pm. Principal Roger Johnson of Holmes Park Elementary introduced 5th Grade Student Delaney West to lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Discussion, motion, and vote on a motion to formally adopt the Agenda. To formally adopt the Agenda passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 11.10.2025-Regular BOE Meeting Minutes

III.B. Approval of the 2025-26 General Fund Purchase Order Encumbrance numbers 576 through 627.

III.C. Approval of the 2025-26 Building Fund Purchase Order Encumbrance numbers 143 through 154.

III.D. Approval of 2025-26 Child Nutrition Fund Purchase Order encumbrance numbers 51 through 56.

III.E. Approval of the 2025-26 Lease Revenue Fund 04 Purchase Order encumbrance number 14.

III.F. Approval of the monthly financial reports of the School Activity Funds account.

III.G. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

III.H. Approval of the Treasurer's Report on the status of Funds and Investments.

III.I. Approval of the continuation of Section 125 Plan through American Fidelity and approve electronic signature by Kenda Terrones as the contact.

III.J. Approval of the 2026 OneVoice Regional Legislative Agenda.

III.K. Approval of January 1, 2026, District Transfer Capacity Numbers.

III.L. Approval of the 2025-26 Amira Quote Professional Development

III.M. Approval of the 2025-26 renewal of the Google Workspace Plus Contract.

III.N. Approval of the 2025 Waypoint Lounge Rental Agreement for SHS MORP.

III.O. Approval of the 2025-26 renewal of ArbiterSports Sports Agreement for Officials Pay through the Athletics Department.

III.P. Approval of the updated 2025-26 BSN Sports Exclusive Supplier Agreement.

III.Q. Approval of a generous donation from Michael J. Skidmore, Mandy Craig Wolfe Trust DTD, of \$5,000 for Band Instruments.

III.R. Approval of a generous anonymous donation of \$40,000 to the Pathways/Routes to Success Program.

III.S. Approval of the Out-of-State Activity Trips as per attachment.

III.S.1. JROTC-x2--Sandy, UT, and Allen, TX

III.T. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items III.A. through III.T. passed with a motion by Sarah Havenstrite and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Rob Armstrong thanked the Howling Huskies for their performance before the board meeting. And Delaney West, who is also a Howling Husky, for leading the Pledge of Allegiance. He reported that there are only 9 days of this semester left until Winter Break. School will resume for most employees on January 5, 2026. Other staff and students will return on January 6, 2026. He also shared that conversations are ongoing with ORU in regards to the 2026 SPS Graduation (contract approved at last month's BOE meeting).

V.B. Bond Update

Superintendent Armstrong presented pictures and drone images of the ongoing Bond Projects. Bennett Steel is on site working in Area A/PAC and Area C. The sidewalk along Mission Street is in the beginning stages. The retaining wall continues. The Band Room slab was poured, and the roof construction is underway. The Chieftain Auxiliary Project has begun, and the End Zone will follow soon.

V.C. Routes to Success Update

Kylie Barnett-Pathways/Routes to Success Director, presented a lot of ongoing and upcoming information via a pamphlet given to the Board Members and a slide presentation for those in attendance. All the information can be found on our website, www.sapulpaps.org homepage.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.

None

VI.B. Proposed Executive Session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.B.1. Vote to convene in Executive Session.

NO Action was taken. The Board continued in Open Session.

VI.B.2. To acknowledge the Board has returned to Open Session.

VI.B.3. Statement of Executive Session Minutes.

VI.C. Personnel

VI.C.1. Vote to approve/disapprove employing Personnel as per attachment. To approve employing Personnel as per the attachment passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.C.2. Vote to approve/disapprove FMLA Request for Shannon Yeager, effective November 17, 2025, through February 27, 2026.

To approve FMLA Request for Shannon Yeager, effective November 17, 2025, through February 27, 2026 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.C.3. Vote to approve/disapprove extended FMLA Request for Colin McElyea, effective November 18, 2025, through December 01, 2025.

To approve extended FMLA Request for Colin McElyea, effective November 18, 2025, through December 01, 2025 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.C.4. Vote to approve/disapprove FMLA request for Elana Gonzalez-Urbina, effective December 22, 2025, through March 23, 2026.

To approve FMLA request for Elana Gonzalez-Urbina, effective December 22, 2025, through March 23, 2026. passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VI.C.5. Vote to approve/disapprove FMLA for Megan Cagle, effective January 06, 2026, through March 31, 2026.

To approve FMLA for Megan Cagle, effective January 06, 2026, through March 31, 2026 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.C.6. Vote to approve/disapprove authorizing Amy Harnish to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation.

To approve authorizing Amy Harnish to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.C.7. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VII. Adjournment

To adjourn at 6:47 pm passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0