

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Tuesday, August 5, 2025 12:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.
Vice President Larry Hoover called the meeting to order at 12 pm. Asst
Superintendent Johnny Bilby led the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.
To formally adopt the Agenda passed with a motion by Melinda Ryan and a
second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the Board Meeting Minutes.

III.A.1. 7.08.2025-Regular BOE Meeting

III.B. Approval of the 2025-26 General Fund Purchase Order Encumbrance
numbers 74 through 179.

III.C. Approval of the 2025-26 Building Fund Purchase Order Encumbrance
numbers 24 through .

III.D. Reapproval of 2025-26 Building Fund Purchase Order number 21-40 for
an increase.

III.E. Approval of the 2025-26 Child Nutrition Fund Purchase Order
Encumbrance numbers 5 through 25.

III.F. Approval of the 2025-26 Lease Revenue Fund 4 Purchase Order
encumbrance numbers 5 through 7.

III.G. Approval of the 2025-26 Bond Fund 34 Purchase Order Encumbrance
number 1.

III.H. Approval of 2025-26 Bond Fund 37 Purchase Order Encumbrance numbers 1 through 5.

III.I. Approval of the monthly financial reports of the School Activity Funds account.

III.J. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

III.K. Approval of the Treasurer's Report on the status of Funds and Investments.

III.L. Approval of the 2025-26 Central Tech Academic Course list.

III.M. Approval of the Instructional Calendar to be based upon 1,086 hours for the 2025-26 school year, as required annually.

III.N. Approval of Racial and Ethical Education professional development for year 1, then every 5th year.

III.O. Approval of Sapulpa Public School's decision to choose the ACT for our College and Career Readiness Assessment.

III.P. Approval of 2025-26 Oklahoma Department of Career and Technology Education Contract for Secondary Career and Technology Education Program(s) with Sapulpa Public Schools.

III.Q. Approval of the 2025-26 BrightThinker Order Form for Elementary and SPED virtual software licenses.

III.R. Approval of the 2025-26 Imagine Learning Quote for elective courses.

III.S. Approval to accept the reimbursable ODAA Flight Simulator Grant Agreement

III.T. Approval of a Superintendent Designee as the SPS Representative who will be signing the FY26 Aerospace and Aviation Grant application and any related documents.

III.U. Approval of the 2025-26 Fee Schedule from Kellogg & Sovereign for E-Rate Management Services.

III.V. Approval to renew the 2025-26 SchoolSpace Subscription Agreement between Venyooz and SPS.

III.W. Approval of the 2025-26 Contractor Agreement between MITI Greenhouse Solutions LLC and SPS for the FFA irrigation project.

III.X. Approval of a generous donation of \$12,000 from TTCU to the General Fund.

III.Y. Out-of-State Activity Trips

III.Y.1. FFA-St.Louis, MO-Indianapolis, IN

III.Z. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-Z passed with a motion by Melinda Ryan and a second by Johnny Merrell.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

None

V. Information & Discussion Items

V.A. Superintendent Comments

Superintendent Armstrong Comments: Community Evaluation for the District is up 7% from last year. Auditors/Finance Team will work together to adjust mileage for the upcoming Estimate of Needs. Upcoming dates: New Teacher Orientation 8.11.25, Westside (Baseball/Softball) Complex Dedication 8.12.25, Returning Teachers Report 8.14.25, and First Day of School is 8.21.2025.

V.B. Bond Projects Updates

*With all the rain received, the project is about 8 weeks behind schedule.

*Building Pads A, B, and C are complete. *Lincoln Storm Retention Project continues. *New Gravel Lots are down. *New Work Zone #5 published.

*Retaining wall down Mission underway. *Drill Piers Area A (PAC) ongoing, about 245-266 have been drilled. *Pre-cast concrete panels started pouring in Kansas City and will be trucked in. *Gas Meter placed and currently being pressurized and tested.

V.C. Pathways Program Update

New Pathways Director Kylie Barnett reported that there are 4 pathways: Visual Arts, Performing Arts, Engineering, and Business/Entrepreneurship. This year's goals are to solidly more internship opportunities, gain some momentum in the student body, and to grow the programs. A couple of things were put into place

in support of these goals. Fall and Spring Speakers for all who want to attend, and classroom visits.

VI. Action Items

VI.A. New Business-items not known or foreseen when the agenda was posted.
None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove the modification of Policy 913 Flag of the United States and State of Oklahoma, as recommended by the State Accreditation Department.

To approve the modification of Policy 913 Flag of the United States and State of Oklahoma, as recommended by the State Accreditation Department passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.C. Discussion, motion, vote on a motion to approve/disapprove the modification of Policy 540.1.3 Student Dress Codes.

To approve the modification of Policy 540.1.3 Student Dress Codes passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.D. Discussion, motion, vote on a motion to approve/disapprove Student Handbooks, second read.

To approve Student Handbooks with added policy modifications passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.D.1. Sapulpa High School

VI.D.2. Bartlett Academy

VI.D.3. Virtual Secondary Handbook

VI.D.4. Sapulpa Jr. High School

VI.D.5. Sapulpa Middle School

VI.D.6. Sapulpa Elementary Schools

VI.D.7. Virtual Elementary Handbook

VI.E. Discussion, motion, and vote on a motion to approve/disapprove of modifying the PLC Calendar dates to add six (6) hours of instructional time for the 2025-26 school year calendar.

To approve of modifying the PLC Calendar dates to add six (6) hours of instructional time for the 2025-26 school year calendar passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F. Proposed Executive Session to discuss Personnel listed and the employment contract of Rob Armstrong, Superintendent of Schools, as authorized by 25 O.S. Section 307 (B)(1), and (B)(7) of the Oklahoma Open Meeting Act.

VI.F.1. Vote to convene in Executive Session.

To convene in Executive Session at 12:55 pm passed with a motion by Melinda Ryan and a second by Johnny Merrell.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F.2. To acknowledge the Board has returned to Open Session.
Vice-President Larry Hoover acknowledged the board's return to Open Session at 2:07 pm.

VI.F.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 12:55 pm to discuss Personnel as listed and the employment contract of Rob Armstrong, Superintendent of Schools, as authorized by 25 O.S. Section 307(B)(1) , and (B)(7) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 2:07 pm. Present in Executive Session were Johnny Merrell, Sarah Havenstrite, Melinda Ryan, Larry Hoover, Rob Armstrong, and a short appearance by Kenda Terrones at the request of the Board Members. No action was taken. This constitutes the minutes of the Executive Session.

VI.G. Personnel

VI.G.1. Vote to approve/disapprove Employing Personnel as per attachment.
To approve employing Personnel as per the attachment passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G.2. Vote to approve/disapprove of Christopher Wallace as an adjunct teacher for US History/Government/Economics.
To approve of Christopher Wallace as an adjunct teacher for US History/Government/Economics passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G.3. Vote to approve/disapprove of Jayme Jewell as an adjunct teacher for Elementary Education.

To approve of Jayme Jewell as an adjunct teacher for Elementary Education passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G.4. Vote to approve/disapprove of Dwight Pickering as an adjunct teacher for Native American Language.

To approve of Dwight Pickering as an adjunct teacher for Native American Language passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G.5. Vote to approve/disapprove of Mary Coldiron as Fundamentals of Technology teacher.

To approve of Mary Coldiron as Fundamentals of Technology teacher passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G.6. Vote to approve/disapprove of James Bickers as an adjunct teacher for US History/OK History/Government/Economics/World History/Geography/Mid-Level Social Studies.

To approve of James Bickers as an adjunct teacher for US History/OK History/Government/Economics/World History/Geography/Mid-Level Social

Studies passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G.7. Discussion, motion, and vote on a motion for the Board to take any action the Board deems appropriate in regard to the current employment contract of the Superintendent of Schools.

To approve the Superintendent Contract as discussed, adding 1 year and an increase in pay passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G.8. Vote to accept Resignations received since the last board meeting. To accept Resignations received since the last board meeting passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII. Adjournment

To adjourn at 2:10 pm passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1