

Regular Meeting of The Board of Education Independent School District Number  
33, Creek County  
Monday, April 14, 2025 6:00 PM  
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the flag.  
President Melinda Ryan called the meeting to order at 6pm. Assistant Superintendent Johnny Bilby led the Pledge of Allegiance.

II. Administration of the Oath of Office for new Board Member, Johnny Merrell.  
President Melinda Ryan led new Board Member Johnny Merrel through reciting his Oath of Office.

III. Reorganization of the Board of Education

III.A. Discussion, motion, and vote on a motion to approve/disapprove the reorganization of the Board of Education with the election of the Board President.

To approve the reorganization of the Board of Education with the election of Steve McCormick as Board President. passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

III.B. Discussion, motion, and vote on a motion to approve/disapprove the reorganization of the Board of Education with the election of the First Vice President.

To approve the reorganization of the Board of Education with the election of Larry Hoover as the First Vice President passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

III.C. Discussion, motion, and vote on a motion to approve/disapprove the reorganization of the Board of Education with the election of the Second Vice President.

To approve the reorganization of the Board of Education with the election of Melinda Ryan as Second Vice President passed with a motion by Larry Hoover and a second by Steve McCormick.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

#### IV. Formal Adoption of the Agenda.

IV.A. Motion, discussion, and vote on Motion to formally adopt Agenda.

To formally adopt Agenda passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

#### V. Consent Agenda

V.A. Approval of Meeting Minutes.

V.A.1. 03.10.2025 Regular Meeting Minutes

V.A.2. 04.02.2025-Special BOE Meeting Minutes

V.B. Approval of the 2024-25 General Fund Purchase Order Encumbrance numbers 763 through 805.

V.C. Approval of the 2024-25 Building Fund Purchase Order Encumbrance numbers 166 through 179.

V.D. Approval of the 2024-25 Child Nutrition Fund Purchase Order Encumbrance numbers 84 through 91.

V.E. Approval of the 2024-25 Bond Fund 34 Purchase Order Encumbrance number 2.

V.F. Approval of the monthly financial reports of the School Activity Funds Account.

V.G. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

V.H. Approval of the Treasurer's Report on the status of Funds and Investments.

V.I. Re-approval of the 2025-26 Solution Tree, Inc. Purchase Agreement for Professional Development due to date changes.

V.J. Approval of the following 2025 Summer Programs: Each program will be instituted pending available funding and adequate staffing/supervision.

V.J.1. Summer Academic Programs 9 - 12

V.J.2. Summer School Programs

V.J.3. Driver's Education

V.J.4. Summer Splash/Reading Academy

V.J.5. Camp Invention

V.J.6. Extended School Year

V.J.7. Summer Child Nutrition

V.J.8. Arts Explore

V.J.9. Band Camp

V.J.10. Rookie Camp 8th grade

V.J.11. SPARK

V.J.12. School Zone

V.J.13. Summer Athletic Camps

V.J.14. EL

V.J.15. Sapulpa Indian Education Summer Camps

V.K. Approval of the 2025-26 Weaver Drug Testing Lab Agreement-Athletics.

V.L. Approval of the 2025-26 VYPE Agreement with Sapulpa Athletics Department.

V.M. Approval of the 2025-26 BSN Sports Exclusive Supplier Agreement with Sapulpa Public Schools.

V.N. Approval of the 2025 Sequoyah Invitational Basketball Tournament for Boys Basketball.

V.O. Approval of a generous donation of \$200 to Freedom Elementary from Ovations.

V.P. Approval of a generous donation of \$740 to Liberty Stem from the Daylight Masonic Lodge.

V.Q. Approval of a generous donation of \$10,000 for Teacher of the Year Appreciation.

V.R. Approval of the Out of State Activity Requests as per attachment.

V.R.1. Volleyball-Branson, MO

V.R.2. Liberty STEM (2)-Gulf Coast-Mississippi and Alabama. Galveston/Houston-TX

V.R.3. Indian Education-Lawrence, Kansas

V.R.4. Thespians-Bloomington, Indiana

V.R.5. Robotics-Houston, TX

V.R.6. JROTC (2)-Granbury, TX. Camp Perry, OH

V.R.7. Football-AR

V.S. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-S passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI. Hearing from the public  
None

VII. Information and Discussion

VII.A. Superintendent Comments

Welcome, new Board Member Johnny Merrell. 4 weeks of school left, the last day of school is May 14, 2025. Prom and Graduation are quickly approaching.

The TOY/Support Banquet is this Thursday. The District Teacher and Support Employee will be announced that evening.

#### VII.B. Bond Project Update

Construction is finished at the Westside Baseball/Softball Complex. They are finishing up the last of the punch lists. Dugout benches and bat racks should arrive this week, bleachers are scheduled for May. The first game was on April 4th. They got the win and the first home run hit out of the park. The ribbon cutting was held on the 7th for the new complex. Softball held its tryouts last week. Smiles all around.

Focus is now on the HS Project. Site dirt work continues. The following will all start in May: Demo of the 400 Hall and Woodlawn, Dewey Street closure (this will be through August 2026), a 3rd Workzone for traffic. August will bring very limited parking on campus.

#### VII.C. Summer Camps Update

Donia Doudican gave the update for Summer Camps. Sapulpa Middle School will host secondary programs and be a feeding site. Freedom Elementary will host ESY and the elementary programs, except for Camp Invention. It will take place at Jefferson Heights Elementary. Freedom will also be a feeding site.

### VIII. Action Items

VIII.A. New Business-items not known or foreseen when the agenda was posted.

None

VIII.B. Discussion, motion, and vote on a motion to approve/disapprove the application for temporary appropriations for the 2025-26 fiscal year as per the attachment.

To approve the application for temporary appropriations for the 2025-26 fiscal year as per the attachment passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.C. Proposed Executive Session to discuss Personnel as listed, to conduct ongoing evaluation of the Superintendent, and to discuss the purchase or

appraisal of real property as authorized by 25 O.S. Section 307(B)(1) and 307(B)(3) of the Oklahoma Open Meeting Act.

VIII.C.1. Vote to convene in Executive Session

To convene into Executive Session at 6:51 pm passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.C.2. To acknowledge the Board has returned to Open Session

President Steve McCormick acknowledged the board's return to Open Session at 7:19 pm.

VIII.C.3. Statement of Executive Session Minutes

The Board of Education went into Executive Session at 6:51 pm to discuss Personnel as listed, to conduct an ongoing evaluation of the Superintendent, and to discuss the purchase or appraisal of real property as authorized by 25 O.S. Section 307(B)(1) and 307(B)(3) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 7:19 pm. Present in Executive Session were Johnny Merrell, Melinda Ryan, Larry Hoover, Steve McCormick, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

IX. Personnel

IX.A. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per the attachment passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IX.B. Vote to approve/disapprove FMLA Request for Tammy Zieske, effective February 27, 2024, through May 14, 2025.

To approve FMLA Request for Tammy Zieske, effective February 27, 2025, through May 14, 2025 passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IX.C. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

## X. Action Item

X.A. Discussion and possible Board action to approve/disapprove the purchase and/or contractual terms of certain real property and to authorize Kenda Terrones, Sapulpa Schools Board Treasurer, to execute/sign all documents on said purchase.

To approve the purchase and/or contractual terms of certain real property and to authorize Kenda Terrones, Sapulpa Schools Board Treasurer, to execute/sign all documents on said purchase passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

## XI. Adjournment

To adjourn at 7:22 pm passed with a motion by Larry Hoover and a second by Johnny Merrell.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1