

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Tuesday, February 11, 2025 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.
President Melinda Ryan called the meeting to order at 6 pm. 1st Vice President
Wayne Richards led the Pledge of Allegiance.

II. Formal adoption of the Agenda.

II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.
To formally adopt the agenda passed with a motion by Melinda Ryan and a
second by Wayne Richards.

Sarah Havenstrite:	Absent
Larry Hoover:	Absent
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 1.13.2025 BOE Meeting Minutes

III.A.2. 1.22.2025 Special BOE Meeting Minutes

III.B. Approval of the 2024-25 General Fund Purchase Order Encumbrance
numbers 600 through 676.

III.C. Approval of the 2024-25 Building Fund Purchase Order Encumbrance
numbers 133 through 149.

III.D. Approval of the 2024-25 Child Nutrition Fund Purchase Order
Encumbrance numbers 74 through 78.

III.E. Approval of 2024-25 Lease Revenue Fund 04 Purchase Order
Encumbrance numbers 29 through 33.

III.F. Approval of the monthly financial reports of the School Activity Funds
account.

III.G. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

III.H. Approval of the Treasurer's Report on the status of Funds and Investments.

III.I. Accept and approve the employee assignments for Mr. Johnny Bilby and Mrs. Amy Riff as the Title IX Co-Coordinators for Sapulpa Public Schools.

III.J. Accept and approve the employee assignment for Mrs. Katherine Stufflebeam as the ADA (Americans with Disabilities Act) and 504 (Rehabilitation Act) Coordinator.

III.K. Approval of the 2024-25 Southwestern Oklahoma State University Teacher Education Program MOU Agreement with Sapulpa Public Schools.

III.L. Approval of the OG&E Commercial Energy Efficiency Program-Projection Application-Pre-Construction for the Westside Baseball and Softball Complex.

III.M. Approval of 2025 Hance Pyrotechnics Agreement with Sapulpa High School, fireworks for Graduation.

III.N. Approval of 2025 Party Pro Contract with Sapulpa High School, chairs for Graduation.

III.O. Approval of 2025 Short-Term Plant Rental Agreement between Tropical Plant Design and Sapulpa Public Schools for the Sapulpa High School Graduation.

III.P. Approval of the 2025 Performance Stage Inc. Quote for the Sapulpa High School Graduation.

III.Q. Approval of the 2025 Lone Wolf Audio Quote for Sapulpa High School Graduation.

III.R. Approval of the 2025 Candid Color Photography Service and Agreement with Sapulpa Public Schools for graduation pictures.

III.S. Approval of the 2024-25 Costume World Theatrical Contract for the SHS Musical.

III.T. Approval of the 2025 Bixby Invitational Contract for Varsity Girls Basketball.

III.U. Approval of an anonymous donation of \$3,000 to Liberty STEM Academy.

III.V. Approval of a generous donation of \$7,000 from TTCU to be placed in the General Fund.

III.W. Approval of the Out of State Activity Trips as per attachment.

III.W.1. HPE STEM-Saco, Maine

III.X. Approval of Fundraisers as per attachment.

To approve Consent Agenda items A-X passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Absent

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Armstrong Comments: With six of the Consent Agenda items being approved for the 2025 Graduation, it's a good time to note that venues/alternate locations are being considered for the 2026 and 2027 Graduations while the HS Campus undergoes construction. Teachers of the Year are being recognized at tonight's basketball game. Support Staff will be recognized at a later date. HS Project/Westside update via slides. New buses have finally arrived; Suburbans should be next.

VI. Action Items

VI.A. New Business-items not known or foreseen when the agenda was posted.

None

VI.B. Discussion and possible action to authorize Sapulpa Public Schools to approve students, after the approval of their parents or legal guardian, to modify their existing graduation track to the new graduation requirements provided for in 70 O.S. Section 11-103.6 as authorized by House Bill 2672 (2024).

To authorize Sapulpa Public Schools to approve students, after the approval of their parents or legal guardian, to modify their existing graduation track to the new graduation requirements provided for in 70 O.S. Section 11-103.6 as

authorized by House Bill 2672 (2024) new form passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.C. Discussion, motion, and vote on a motion to approve/disapprove of modifying policy 210.1 Sapulpa High School Weighted Grade System. To approve of modifying policy 210.1 Sapulpa High School Weighted Grade System passed with a motion by Wayne Richards and a second by Steve McCormick.

Sarah Havenstrite: Absent
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.D. Discussion, motion, and vote on a motion to approve/disapprove of modifying policy 210.3 High School Credit for 6th-8th Grade Courses. To approve of modifying policy 210.3 High School Credit for 6th-8th Grade Courses passed with a motion by Wayne Richards and a second by Steve McCormick.

Sarah Havenstrite: Absent
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.E. Proposed Executive Session to discuss Personnel listed and to conduct the ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.E.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:28 pm passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.E.2. To acknowledge the Board has returned to Open Session.

President Melinda Ryan acknowledged the Board's return to Open Session at 6:54 pm.

VI.E.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:28 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:54 pm. Present in Executive Session were Steve McCormick, Wayne Richards, Melinda Ryan, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VI.F. Personnel

VI.F.1. Vote to approve/disapprove employing Personnel as per attachment. To approve employing Personnel as per the attachment passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.F.2. Vote to approve/disapprove FMLA request for Judith Ramsey, effective January 21, 2025, through March 04, 2025.

To approve FMLA request for Judith Ramsey, effective January 21, 2025, through March 04, 2025 passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Absent

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.F.3. Vote to approve/disapprove authorizing Judith Ramsey to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Judith Ramsey to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Absent

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.F.4. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Absent

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VII. Adjournment

To adjourn at 6:56 pm passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Absent

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2