

Regular Meeting of The Board of Education Independent School District Number  
33, Creek County  
Monday, January 13, 2025 6:00 PM  
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag  
President Melinda Ryan called the meeting to order at 6 pm. Assistant Superintendent Johnny Bilby led the Pledge of Allegiance.

II. GEAR UP Report

GEAR UP Director Debra Keil presented a check and presentation with information about the program. Sapulpa is one of thirteen schools participating, the largest of the Districts. This program is federally funded by the Oklahoma State Regents of Higher Education. The investment of \$34.7 million over the next seven years will benefit more than 15,833 7th-12th grade students. GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs) will also be looking to see how they can partner with Pathways.

III. Recognition of Sapulpa School Board Members

Superintendent Rob Armstrong recognized BOE Members Sarah Havenstrite, Steve McCormick, Larry Hoover, Wayne Richards, and Melinda Ryan for their service/dedication to Sapulpa Public Schools. They were presented with a certificate and the first golden shovel key chains for tomorrow's HS Groundbreaking. SPS Jackets will be given at the February BOE Meeting.

IV. Formal Adoption of the Agenda

IV.A. Motion, discussion, and vote on Motion to formally adopt Agenda.  
To formally adopt Agenda passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

|                    |     |
|--------------------|-----|
| Sarah Havenstrite: | Yea |
| Larry Hoover:      | Yea |
| Steve McCormick:   | Yea |
| Wayne Richards:    | Yea |
| Melinda Ryan:      | Yea |

Yea: 5, Nay: 0

V. Consent Agenda

V.A. Approval of the 12.09.2024 Regular Meeting Minutes.

V.B. Approval of the 2024-25 General Fund Purchase Order encumbrance numbers 569 through 599.

V.C. Approval of the 2024-25 Building Fund Purchase Order encumbrance numbers 122 through 132.

V.D. Approval of the 2024-25 Child Nutrition Fund Purchase Order encumbrance numbers 66 through 73.

V.E. Approval of the 2024-25 Lease Revenue Purchase Order Encumbrance numbers 22 through 28.

V.F. Approval of the 2024-25 Bond Fund 33 Purchase Order encumbrance number 3.

V.G. Approval of the 2024-25 Bond Fund 34 Purchase Order encumbrance number 1.

V.H. Approval of the monthly financial reports of the School Activity Funds account.

V.I. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

V.J. Approval of the Treasurer's Report on the status of Funds and Investments.

V.K. Approval of 2025 renewal of Cox Internet WAN Commercial Services Agreement.

V.L. Approval of a generous donation of \$1,500 for Revolutionary Days from the Eastern Town Committee of Colonial Dames.

V.M. Approval of an anonymous generous donation of \$40,000 to be allocated to the Pathways program.

This donation is part of the Oklahoma Equal Opportunity Education Scholarship Act that was approved at the December 2024 BOE Meeting. It is a State Tax Credit program.

V.N. Approval of the Out of State Activity Trips as per attachment.

V.N.1. Pings-Orlando, FL

V.N.2. Track-Pittsburg, KS (4.04.2025)

V.O. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-O passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea

Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 5, Nay: 0

## VI. Hearing from the Public

None

## VII. Information & Discussion Items

### VII.A. Construction Update

SHS 2.0-Nabholz is on site-Trailers being assembled and will remain for the next two to three years. Jan/Feb site preparations for dirt/demo removal will begin. Architects will also submit their final HS & PAC drawings to Nabholz for bidding preparation. There is a 21 Day Bid period. Packages will be presented at the March BOE meeting for review and approval. HS and PAC construction to begin in April.

Westside Baseball and Softball Complex-Turf on the fields is complete. The focus now is to complete the buildings/indoor facilities. Still working toward a March 1, 2025, Completion Deadline. A great job is being done by Will Berry, Cade Cabiness, and crew.

### VII.B. Superintendent Comments

All time/comments were on the Construction Update.

## VIII. Action Items

VIII.A. New Business-items not known or foreseen when the agenda was posted.

None

VIII.B. Discussion, motion, and vote on a motion to approve or disapprove the generous grant donations totaling \$333,206 from the Edward E. and Helen Turner Bartlett Foundation made to Sapulpa Public Schools to be used in the specified departments as per attachment.

To approve the generous grant donations totaling \$333,206 from the Edward E. and Helen Turner Bartlett Foundation made to Sapulpa Public Schools to be used in the specified departments as per attachment passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea

Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 5, Nay: 0

VIII.C. Discussion, motion, and vote on a motion to approve or disapprove the generous grant donation totaling \$40,000 from the Edward E. and Helen Turner Bartlett Foundation made to Kid's Kloset to be used in the specified department as per attachment.

To approve the generous grant donation totaling \$40,000 from the Edward E. and Helen Turner Bartlett Foundation made to Kid's Kloset to be used in the specified department as per the attachment passed with a motion by Sarah Havenstrite and a second by Steve McCormick.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 5, Nay: 0

VIII.D. Proposed Executive Session to discuss the Personnel as listed, and to conduct the ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VIII.D.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:36 pm passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 5, Nay: 0

VIII.D.2. To acknowledge the Board has returned to Open Session.

President Melinda Ryan acknowledged the board's return to Open Session at 6:51 pm.

VIII.D.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:36 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma

Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:51 pm. Present in Executive Session were Sarah Havenstrite, Steve McCormick, Larry Hoover, Wayne Richards, Melinda Ryan, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

## IX. Personnel

IX.A. Vote to approve/disapprove employing Personnel as per attachment. To approve employing Personnel as per the attachment passed with a motion by Larry Hoover and a second by Wayne Richards.

|                    |     |
|--------------------|-----|
| Sarah Havenstrite: | Yea |
| Larry Hoover:      | Yea |
| Steve McCormick:   | Yea |
| Wayne Richards:    | Yea |
| Melinda Ryan:      | Yea |

Yea: 5, Nay: 0

IX.B. Vote to approve/disapprove FMLA for Megan Loghry effective March 27, 2025, through May 08, 2025.

To approve FMLA for Megan Loghry effective March 27, 2025, through May 08, 2025 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

|                    |     |
|--------------------|-----|
| Sarah Havenstrite: | Yea |
| Larry Hoover:      | Yea |
| Steve McCormick:   | Yea |
| Wayne Richards:    | Yea |
| Melinda Ryan:      | Yea |

Yea: 5, Nay: 0

IX.C. Vote to approve/disapprove FMLA for Lorrel Thompson effective January 06, 2025, through April 07, 2025.

To approve FMLA for Lorrel Thompson effective January 06, 2025, through April 07, 2025 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

|                    |     |
|--------------------|-----|
| Sarah Havenstrite: | Yea |
| Larry Hoover:      | Yea |
| Steve McCormick:   | Yea |
| Wayne Richards:    | Yea |

Melinda Ryan: Yea

Yea: 5, Nay: 0

IX.D. Vote to approve/disapprove FMLA for Tamara Andrews effective December 06, 2024, through January 15, 2025.

To approve FMLA for Tamara Andrews effective December 06, 2024, through January 15, 2025 passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

IX.E. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

X. Adjournment

To adjourn at 6:53 pm passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0