

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Monday, October 14, 2024 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag
President Melinda Ryan called the meeting to order at 6 pm. Asst Superintendent
Johnny Bilby led the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.
To formally adopt the Agenda passed with a motion by Steve McCormick and a
second by Larry Hoover.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of Meeting Minutes.

III.A.1. 9.10.2024 Regular BOE Meeting Minutes

III.A.2. 9.30.2024 Special BOE Meeting Minutes

III.B. Approval of the 2024-25 General Fund Purchase Order encumbrance
numbers 327 through 451.

III.C. Approval of the 2024-25 Building Fund Purchase Order encumbrance
numbers 96 through 109.

III.D. Approval of the 2024-25 Child Nutrition Fund Purchase Order
encumbrance numbers 56 through 60.

III.E. Re-approval of the 2024-25 Child Nutrition Purchase Order Encumbrance
number 52 for an increase.

III.F. Approval of the 2024-25 Fund 04 Lease Revenue Purchase Order
Encumbrance numbers 14 through 16.

III.G. Approval of the monthly financial reports of the School Activity Funds account.

III.H. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

III.I. Approval of the Treasurer's Report on the status of Funds and Investments.

III.J. Approval of the 2025 BOE Calendar Schedule

III.K. Approval of 2024-25 Residency Committee.

III.L. Approval of the 2024 October Capacity Numbers.

III.M. Approval of the 2024-25 Education Agreement between Creoks Mental Health Services and Sapulpa Public Schools.

III.N. Approval of Mendi Estes as Deputy Board Clerk for Independent School District Number 33, Sapulpa Board of Education

III.O. Approval of a generous donation of \$500 from Arvest Bank to JHE Teacher Tiffany Walker for classroom needs.

III.P. Approval of a generous donation of \$500 from Ardagh for the Sapulpa FFA Welders Rodeo.

III.Q. Approval of a generous donation of \$1000 from an anonymous donor for the Sapulpa FFA Welders Rodeo.

III.R. Declaration of Surplus

III.R.1. Freedom Media Center-List of Books

III.R.2. Track-Old Vault Poles

III.S. Approval of Out of State Activity Trips

III.S.1. JROTC-Colorado Springs, CO

III.S.2. SHS Choir-Orlando, FL

III.S.3. Liberty STEM-Saco, Maine

III.S.4. Freedom D.C. Group-Washington D.C./Virginia

III.T. Approval of Fundraisers as per attachment.

To approve Consent Agenda items A-T passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Armstrong thanked everyone for coming, then introduced the Pathways Coordinators, who would speak later in this section on the Arts piece of the program. He reported that Fall Break is this week starting Wednesday. Fall sports are going well. Softball has wrapped up with a great season. VB is in Claremore tonight starting their Regionals.

V.B. Bond Update

HS Project will start to see fences going up around the campus in different areas in preparation for work to begin in January.

The Westside Baseball & Softball Complex continues to stay on track due to the cooperating weather. Still looking to have the 2025 Baseball Season there.

V.C. Pathways Update

Dr. Mindy Englett was excited to report how well the Internship piece of the Pathways program is going. They are currently looking for more opportunities in the community to partner with SPS students. She introduced the two Arts Pathways Coordinators, Whitney Yokum and Megan Cagle.

Whitney Yokum reported that they are working from the already existing legacy of the SPS Performing Arts. She is excited about the addition of the PAC and how it will allow the programs to grow so much more. Getting out in the community, bringing in different speakers, and touring other facilities will allow for real-life experience to prepare for future careers.

Megan Cagle spoke about the already existing foundation of visual arts and how she and her team hope to continue to build it from the elementary age through to high school. Adding upper-level classes to high school and possibly one other teacher to the elementary team would allow more hands-on opportunities.

V.D. Policy 955 Review

VI. Action Items

VI.A. New Business - items not known or foreseen when the agenda was posted.
None

VI.B. Sapulpa Public School Board will consider Bids Collected for Amendment #4 for the Westside Baseball & Softball Sports Complex, which is a part of the Sapulpa Public Schools's 2023 Bond Issue. The Board will hear presentations by the SPS Construction Team, review and discuss all possible options, and take any legal action available, including but not limited to, accepting, rejecting, awarding of a contract and/or issuance of a "Letter of Intent" or "Amendment" to award a contract on any or all bids and alternates received.

Discussion, motion, and vote on a motion to approve/disapprove of awarding Bid Packages: #4A Masonry and #12A Fixed Aluminum Bleachers.

To approve of awarding Bid Packages: #4A Masonry and #12A Fixed Aluminum Bleachers passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VI.C. Discussion, motion, and vote on a motion to approve/disapprove Perpetual Easement Agreement with the City of Sapulpa for a proposed Traffic Signal and Sidewalk: Dewey Avenue and Mission Street.

To approve Perpetual Easement Agreement with the City of Sapulpa for a proposed Traffic Signal and Sidewalk: Dewey Avenue and Mission Street passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VI.D. Discussion, motion, and vote on a motion to approve/disapprove the 2024-25 Operating Budget as presented.

To approve the 2024-25 Operating Budget as presented passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.E. Discussion, motion, and vote on a motion to approve/disapprove the signed Creek County Clerk copy of the 2024-25 EON as presented.

To approve the signed Creek County Clerk copy of the 2024-25 EON as presented passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.F.1. Vote to convene in Executive Session.

To convene into Executive Session at 6:44 pm passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F.2. To acknowledge the Board has returned to Open Session.

President Melinda Ryan acknowledged the Boards return to Open Session at 6:56 pm.

VI.F.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:44 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:56 pm. Present in the Executive Session were Steve McCormick, Larry Hoover,

Wayne Richards, Melinda Ryan, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VI.G. Personnel

VI.G.1. Vote to approve/disapprove Employing Personnel as per Attachment. To approve Employing Personnel as per Attachment passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Absent

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.G.2. Vote to approve/disapprove FMLA for Shawna Casper, effective September 30, 2024, through January 14, 2025.

To approve FMLA for Shawna Casper, effective September 30, 2024, through January 14, 2025 passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Absent

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.G.3. Vote to approve/disapprove FMLA for Sarah Veach, effective November 13, 2024, through February 06, 2025.

To approve FMLA for Sarah Veach, effective November 13, 2024, through February 06, 2025 passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Absent

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.G.4. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Absent

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VII. Adjournment

To adjourn at 6:58 pm passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Absent

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2