

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Tuesday, September 10, 2024 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.
President Melinda Ryan called the meeting to order at 6pm. Asst Superintendent Johnny Bilby led the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.
To formally adopt the Agenda passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of Board Minutes.

III.A.1. 8.14.2024-Special BOE Meeting

III.A.2. 8.23.2024-Special BOE Meeting Minutes

III.B. Approval of the 2024-25 General Fund Purchase Order encumbrance numbers 217 through 326.

III.C. Re-approval of 2024-25 General Fund Purchase Order number 42 for an increase.

III.D. Approval of the 2024-25 Building Fund Purchase Order encumbrance numbers 69 through 95.

III.E. Approval of the 2024-25 Child Nutrition Fund Purchase Order encumbrance numbers 49 and 55.

III.F. Approval of the 2024-25 Lease Revenue Fund 4 Purchase Order Encumbrance number 6 through 13.

III.G. Approval of the 2024-25 Bond Fund 36 Purchase Order Encumbrance number 4.

III.H. Approval of the monthly financial reports of the School Activity Funds account.

III.I. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

III.J. Approval of the Treasurer's Report on the status of Funds and Investments.

III.K. Approval of 2024-25 Estimate of Needs.

III.L. Approval of the 2024-25 Gifted and Talented Local Advisory Committee recommended by the Superintendent as per attachment.

III.M. Approval of College Remediation Rates for 2022.

III.N. Approval of the Drop Out Report for the 2022 School Year.

III.O. Approval of the 2024-25 Quote for Amira Learning Suite as part of the Strong Readers Act.

III.P. Approval of the 2024-25 Pre-ETS Collaborative Agreement.

III.Q. Approval of the 2024-25 Participation Agreement between Oklahoma State Dept of Education, Public Consulting Group LLC, and SPS for School-Based Health Services Program.

III.R. Approval of the 2024-25 ABA Services Agreement between Sapulpa Public Schools and Golden Steps.

III.S. Approval of the 2024-25 Legal Contract between Sapulpa Public Schools and Elaine Hart for IEP File Management Services.

III.T. Approval of the 2024-25 Memorandum of Understanding with the University of Notre Dame ESTEEM Capstone Project. There is no cost to the District.

III.U. Approval of the 2024-25 Solution Tree, Inc. Agreement for professional development services for Professional Learning Communities (PLC) for the district.

III.V. Approval of the 2024-25 GoFan Digital Tickets Sales Agreement between Huddle Tickets, LLC and Sapulpa Public Schools.

III.W. Approval of the 2024-25 Sponsorship Agreement between Sapulpa Athletics and Chick-fil-A Glenpool.

III.X. Approval of the 2024-25 Marine Corps MOA (JROTC) with Sapulpa Public Schools.

III.Y. Approval of the 2024-25 JH/HS Picture Agreement with Candid Color Photography.

III.Z. Approval of 2024-25 Turnitin Master Registration Agreement with Sapulpa Public Schools for Sapulpa High School.

III.AA. Approval of Out of State Activity Trips

III.AA.1. High School Band-New Orleans, LA

III.AA.2. Liberty STEM Club-San Diego, CA

III.AA.3. JROTC-Wichita, KS

III.AB. Approval of Fundraisers as per attachment.

To approve Consent Agenda items A-AB passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

Andrea Henderson-Davis/Larry Vandiver Re: Rename Westside Sports Complex to Charlie Dugan Sports Complex

V. Information & Discussion Items

V.A. Policy 221 New Graduation Requirements, first read

V.B. Chase Morris Sudden Cardiac Emergency Response Plans

V.C. Enrollment Report

Asst Superintendent Johnny Bilby reported that the current student enrollment number is 3719. That is 52 less than the 2023-24 school year count of 3771.

V.D. Superintendent Comments

Superintendent Armstrong reported the following; **Estimate of Needs** which sets the school year budget increased this year by 12 million. **College**

Remediation Rates were 13 out of 77 students in 2022 were enrolled in remediation classes in college. The **SPS Drop Out Rate** for the 2022 school year was 2.7%. **Bond Projects:** 1 year since the Bond passed. Westside is underway, looking to be done for the 2025 Spring Season. The SHS/JH parking lot will start in October. The 200/400 Project will start Dec/Jan. JH Re-Entry to start January.

V.E. Pathways Program Update

Principals Seth Shibley and Denzil Stamper started the comments for the Pathways section. Mr. Shibley said that the Coordinators are doing an audit of strengths and weaknesses to get a vision of where the program needs to start, the direction to head in, and where to end up. A meeting with counselors for a Q&A to make sure scheduling goes smoothly. Mr. Stamper added that 9th grade is the best foundation to get students into these programs. The majority are already signed up. Ashley Tselee, College Readiness Coord., talked about the Work Study program which can equal an Internship Credit. Students follow a rubric and evaluations are done by the student's supervisor. Next step for Community Partnerships is to get out and see how many companies are willing to get on board to work with student interns. Pathways Director Dr. Mindy Englett gave a breakdown of the 370 students enrolled in Pathways Programs; Engineering 61, Business/Entrepreneurship 95, Performing Arts 85, and Visual Arts 101. The Notre Dame Project is in the Interview Phase. Coordinator meetings are on Mondays during PLC. Everyone brainstorming on how to grow the Pathways Program to be the very best it can be. Thinking outside the box!

V.F. Bond Projects Update

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted. None.

VI.B. Discussion, motion, and vote on a motion to approve/disapprove rescinding Procedures 251 Material Selection and Acquisition Procedures except for the Citizen's Request for Reconsideration of a Work and replacing it with new Policy 251 Media Center-Selection of Library Books.

To approve rescinding Procedures 251 Material Selection and Acquisition Procedures except for the Citizen's Request for Reconsideration of a Work and replacing it with new Policy 251 Media Center-Selection of Library Books passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VI.C. Discussion, motion, and vote on motion to approve/disapprove new policy 491 Title IX Sex Discrimination and Sexual Harassment and Procedure page 491 Title IX Form.

To approve new policy 491 Title IX Sex Discrimination and Sexual Harassment and Procedure page 491 Title IX Form with the modification of Paragraph #2 taking out a section of the sentence "or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report." and in Paragraph #3 take out last sentence "Different employees within the scope of district's resources have different abilities to maintain a victim's confidentiality." passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.D. Discussion, motion, and vote on motion to approve/disapprove new policy 773 Title IX Sex Discrimination and Sexual Harassment and Procedure page 773 Title IX Form.

To approve new policy 773 Title IX Sex Discrimination and Sexual Harassment and Procedure page 491 Title IX Form with the modification of Paragraph #2 taking out a section of the sentence "or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report." and in Paragraph #3 take out last sentence "Different employees within the scope of district's resources have different abilities to maintain a victim's confidentiality." passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.E. Discussion, motion, and vote on a motion to approve/disapprove new Policy 492 Standards of Performance and Conduct of Teachers.

To approve new Policy 492 Standards of Performance and Conduct of Teachers passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.F. Discussion, motion, and vote on a motion to approve/disapprove of amending Policy 544.2 Administration of Medicine to Students with new language.

To approve of amending Policy 544.2 Administration of Medicine to Students with new language passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.G. Discussion, motion, and vote on a motion to approve/disapprove of modifying Policy 566.1 Student Diabetes Care and Management.

To approve of modifying Policy 566.1 Student Diabetes Care and Management passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.H. Proposed Executive Session to discuss Personnel as listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act.

VI.H.1. Vote to convene in Executive Session.

To convene into Executive Session passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.H.2. To acknowledge the Board has returned to Open Session.

President Melinda Ryan acknowledged the Board's return to the Open Session at 7:52 pm.

VI.H.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 7:37 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to the Open Session at 7:52 pm. Present in the Executive Session were Sarah Havenstrite, Steve McCormick, Larry Hoover, Wayne Richards, Melinda Ryan, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VII. Personnel

VII.A. Vote to approve/disapprove Employing Personnel as per attachment. To approve Employing Personnel as per attachment passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.B. Vote to approve/disapprove FMLA for Heather Trager, effective August 21, 2024, through September 11, 2024.

To approve FMLA for Heather Trager, effective August 21, 2024, through September 11, 2024 passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VII.C. Vote to approve/disapprove the hiring of Cynthia Swift as an Adjunct Teacher for Business and Entrepreneurship classes.

To approve the hiring of Cynthia Swift as an Adjunct Teacher for Business and Entrepreneurship classes passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.D. Vote to approve/disapprove Athletic Department Coaches for the 2024-25 school year as per attachment.

To approve Athletic Department Coaches for the 2024-25 school year as per attachment passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.E. Vote to approve/disapprove of hiring Adjunct Coaches for the 2024-25 school year as per attachment.

To approve of hiring Adjunct Coaches for the 2024-25 school year as per attachment passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.F. Vote to accept Resignations received since the last board meeting.
To accept Resignations received since the last board meeting passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VIII. Adjournment

To adjourn at 7:54 pm passed with a motion by Wayne Richards and a second by Steve McCormick.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0