

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Wednesday, July 17, 2024 12:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the Meeting to Order and Pledge of Allegiance to the American Flag.
President Larry Hoover called the meeting to order at 12 pm. Asst. Superintendent Johnny Bilby led the Pledge of Allegiance.

II. Reorganization of the Board of Education.

II.A. Discussion, motion, and vote on a motion to approve or disapprove the reorganization of the Board of Education with the election of the Board President.

To approve the reorganization of the Board of Education with the election of Melinda Ryan as the Board President passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

II.B. Discussion, motion, and vote on a motion to approve or disapprove the reorganization of the Board of Education with the election of the First Vice President.

To approve the reorganization of the Board of Education with the election of Wayne Richards as the First Vice President passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

II.C. Discussion, motion, and vote on a motion to approve or disapprove the reorganization of the Board of Education with the election of the Second Vice President.

To approve the reorganization of the Board of Education with the election of Larry Hoover as the Second Vice President passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

III. Formal Adoption of the Agenda

III.A. Motion, discussion, and vote on motion to formally adopt the Agenda. To formally adopt the Agenda passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

IV. Consent Agenda

IV.A. Approval of the Board Meeting Minutes.

IV.A.1. 6.10.2024 BOE Meeting Minutes

IV.A.2. 6.25.2024-BOE Meeting Minutes-Special-New Policies

IV.B. Approval of the 2023-24 General Fund Purchase Order Encumbrance numbers 1066 through 1091.

IV.C. Approval of the 2023-24 Building Fund Purchase Order Encumbrance numbers 244 through .

IV.D. Approval of the 2023-24 Lease Revenue Fund 4 Purchase Order Encumbrance numbers 10 through 14.

IV.E. Approval of the 2024-25 General Fund Purchase Order Encumbrance numbers 1 through 128.

IV.F. Approval of 2024-25 Building Fund Purchase Order Encumbrance numbers 1 through 50.

IV.G. Approval of 2024-25 Child Nutrition Fund Purchase Order Encumbrance number 1 through 37.

IV.H. Approval of 2024-25 Bond Fund 31 Purchase Order Encumbrance number 1.

IV.I. Approval of the monthly financial reports of the School Activity Funds account.

IV.J. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

IV.K. Approval of the Treasurer's Report on the status of Funds and Investments.

IV.L. Approval of the 2024-25 renewal of the CCOSA District Level Services Program.

IV.M. Approval of the 2024-25 renewal of the Tulsa Community College (TCC) MOU for Dual Credit Programs.

IV.N. Approval of the 2024-25 renewal of the MOU with the Native American Coalition of Tulsa Head Start (NACT).

IV.O. Approval of the 2024-25 renewal of the Special Services Cooperative Agreement with the Native American Coalition of Tulsa Head Start Program (NACT).

IV.P. Approval of 2024-25 renewal of the Daybreak Family Services Letter of Agreement with Sapulpa Public Schools.

IV.Q. Approval of 2024-25 renewal of Youth Services of Creek County MOA with Sapulpa Public Schools.

IV.R. Approval of Digital Teaching and Learning professional development for certified teachers every year.

IV.S. Approval of Workplace Safety Training in Schools professional development for 7th-12th Grade Teachers for year 1, then every 3rd year.

IV.T. Approval of Family and Community Engagement professional development for year 1, then every 3rd year.

IV.U. Approval of the 2024-25 legal contract with Lindsay Biggs for Occupational Therapy Services.

IV.V. Approval of designating American Heritage Bank as the depository bank for Sapulpa Public Schools appropriated funds and Activity Accounts with First United Bank.

IV.W. Approval for the renewal of the lease-purchase for Collins Stadium Video Board is \$225,287.59 by American Heritage Bank for the fiscal year ending on June 30, 2024.

IV.X. Approval for the renewal of the lease-purchase for Soccer Field Turf is \$431,249.04 by American Heritage Bank for the fiscal year ending on June 30, 2024.

IV.Y. Approval for the renewal of the lease-purchase for Chieftain Center Video Board is \$190,929.88 by American Heritage Bank, for the fiscal year ending on June 30, 2024.

IV.Z. Approval of 2023-24 Tiger Inc. Natural Gas Purchase Agreement with Sapulpa Public Schools.

IV.AA. Approval of the 2024-25 YURVIEW Television Agreement for the Sand Springs Football game.

IV.AB. Approval to renew the 2024-25 SchoolMessenger Notification Systems quotes.

IV.AC. Approval of the 2024-25 Homecoming Dance contract between WayPoint Lounge and SPS.

IV.AD. Approval of the 2024-25 Electric Service Will Serve Agreement between OG&E and Sapulpa Public Schools.

IV.AE. Approval of the 2024-25 Child Nutrition Paid Meal Price Increase as per attachment.

IV.AF. Approval of the following as Sanctioned Clubs of Sapulpa Public Schools:

IV.AF.1. FFA

IV.AF.2. HPE TAPS

IV.AG. Approval of Fundraisers as per attachment.

To approve Consent Agenda items A-AG passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

V. Hearing from the Public

None

VI. Information & Discussion Items

VI.A. Superintendent Comments

Superintendent Armstrong opened his comments with back-to-school dates: Students return on 8.15.2024, New Teachers on 8.05.2024, Teachers on 8.08.2024, and a Welcome Back Assembly set for 8.09.24 for all staff. The District is working to replace employees who have left. In a better position this school year than the last. Transportation Funds from the 2023 Bond are available and vehicles should arrive in September with buses to follow. Pathways are moving right along with more and more companies interested in being a part of the program. 3 Pathways have been created; Business/Entrepreneurship, Engineering, Performing/Visual Arts. The team looks to add more pathways this year.

VII. Action Items

VII.A. New Business - items not known or foreseen when agenda was posted
None

VII.B. Discussion, motion, and vote on a motion to approve/disapprove the Nabholz Construction GMP Amendment #1 for the Sapulpa High School project, Bond 2023.

To approve the Nabholz Construction GMP Amendment #1 for the Sapulpa High School project, Bond 2023 passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VII.C. Sapulpa Public School Board will consider Bids Collected for Phase 3 – Building and Remaining Site Items for the Westside Baseball & Softball Sports Complex, which are a part of Sapulpa Public Schools’s 2023 Bond Issue. The Board will hear presentations by the SPS Construction Team, review and discuss

all possible options, and take any legal action available, including but not limited to, accepting, rejecting, awarding of a contract and/or issuance of a “Letter of

Intent” or “Amendment” to award a contract on any or all bids and alternates received.

Discussion, motion, and vote on a motion to approve/disapprove of awarding Bid Packages: 3A Concrete, 5A Structural, 6A Millwork, 8A Hollow Metal, 8B Coiling Door and Overhead Doors, 8C Finish Hardware, Door and Hardware Installation, 8D Glass and Glazing, 9A Framing and Drywall, 9B Floor Covering, 9C Athletic Flooring, 9D Painting, 10B Toilet Partitions, Accessories, and Other Specialties, 13A Metal Building, 21A Fire Suppression, 22A Plumbing, 23A HVAC, 26A Electrical, 31A Finish Grading, 32A Asphalt Paving, AND to reject and possibly re-bid packages: 4A Masonry, 7B Roofing, 10C Metal Lockers, 10E Metal Canopy, 11A Batting Cages and Netting, 32B Fencing.

To approve of awarding Bid Packages: 3A Concrete, 5A Structural, 6A Millwork, 8A Hollow Metal, 8B Coiling Door and Overhead Doors, 8C Finish Hardware, Door and Hardware Installation, 8D Glass and Glazing, 9A Framing and Drywall, 9B Floor Covering, 9C Athletic Flooring, 9D Painting, 10B Toilet Partitions, Accessories, and Other Specialties, 13A Metal Building, 21A Fire Suppression, 22A Plumbing, 23A HVAC, 26A Electrical, 31A Finish Grading, 32A Asphalt Paving, AND to reject and possibly re-bid packages: 4A Masonry, 7B Roofing, 10C Metal Lockers, 10E Metal Canopy, 11A Batting Cages and Netting, 32B Fencing passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VII.D. Vote to approve/disapprove Superintendent Rob Armstrong and his designee as Purchasing Agent for Sapulpa Independent School District, Authorized Representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2024-25 school year.

To approve Superintendent Rob Armstrong and his designee as Purchasing Agent for Sapulpa Independent School District, Authorized Representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2024-25 school year passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VII.E. Discussion of Student Handbooks as a first read.

VII.E.1. Sapulpa High School

VII.E.2. Bartlett Academy

VII.E.3. Sapulpa Jr. High School

VII.E.4. Sapulpa Middle School

VII.E.5. Sapulpa Elementary Schools

VII.E.6. Virtual--Elementary

VII.E.7. Virtual--Secondary

VII.F. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VII.F.1. Vote to convene in Executive Session.

To convene in Executive Session at 12:23 pm passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VII.F.2. To acknowledge the Board has returned to Open Session.
President Melinda Ryan acknowledged the Boards return to Open Session at 12:44 pm.

VII.F.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 12:23 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 12:44 pm. Present in Executive Session were Larry Hoover, Wayne Richards, Melinda Ryan, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VIII. Personnel

VIII.A. Vote to approve/disapprove employing Personnel as per attachment.
To approve employing Personnel as per attachment passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VIII.B. Vote to accept Resignations received since the last board meeting.
To accept Resignations received since the last board meeting passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

IX. Adjournment

To adjourn at 12:45 pm passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2