

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Monday, May 13, 2024 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge Allegiance to the Flag
President Larry Hoover called the meeting to order at 6 pm. HS Principal Seth Shibley introduced Senior Stella Green to lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on a motion to formally adopt Agenda.
To formally adopt the agenda, pulling out items III.K and III.V for discussion passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the 4.09.2024 Regular Board Meeting Minutes.

III.B. Approval of the 2023-24 General Fund Purchase Order Encumbrance numbers 959 through 1001.

III.C. Approval of the 2023-24 Building Fund Purchase Order Encumbrance number 214 through 224.

III.D. Approval of the 2023-24 Child Nutrition Fund Purchase Order Encumbrance number 95 through 104.

III.E. Approval of the 2023-24 Bond Fund 31 Purchase Order Encumbrance number 6.

III.F. Approval of the 2023-24 Bond Fund 32 Purchase Order Encumbrance number 19.

III.G. Approval of the 2023-24 Lease Revenue Fund 4 Purchase Order Encumbrance numbers 1 through 3.

III.H. Approval of the monthly financial reports of the School Activity Funds Account.

III.I. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

III.J. Approval of the Treasurer's Report on the status of Funds and Investments

III.K. Approval of 2024-25 renewal of Preferred Business Systems as the service contract provider for all District copiers.

To table item for further discussion/review passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

III.L. Approval of 2024-25 renewal of the PowerSchool UT Applicant Tracking and TalentEd Records Quote.

III.M. Approval of 2024-25 renewal of the PowerSchool Maintenance and Support Quote.

III.N. Approval of 2024-25 renewal of the PowerSchool Enrollment Registration Quote.

III.O. Approval of 2024-25 renewal of the PowerSchool SearchSoft-McRel-Principal Quote.

III.P. Approval of 2024-25 renewal of the PowerSchool PM Assessment and Advanced Reporting Core+ Quote.

III.Q. Approval of 2024-25 renewal of the PowerSchool Schoology Quote.

III.R. Approval of 2024-25 Horizon Digitally Enhanced Campus MOU with Sapulpa Public Schools.

III.S. Approval of the 2024-25 MOU between Oral Roberts University, Acting for and on behalf of its Teacher Education Program.

III.T. Approval for renewal of the 2024-25 Bridges Foundation MOU.

III.U. Approval of the 2024-25 Muscogee (Creek) Nation Head Start MOA with Sapulpa Public Schools.

III.V. Approval of renewal with ESS, Substitute Staffing Company, for the 2024-25 school year.

To approve ESS renewal with the removal of paragraph 3 passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

III.W. Approval of the 2024-25 Student Provisioning Services Quote, revised OKSTE Consortium-Mizuni Upgrade.

III.X. Approval of the 2024-25 renewal of Instructure Quote for Follett SIF Agent for Destiny.

III.Y. Approval to open contract negotiations with United Sapulpa Educators and United Sapulpa Educators Support Personnel for the 2024-25 school year.

III.Z. Approval of 2024-25 renewal of Service Warranty with EMCO Termite & Pest Control Company of Tulsa, INC for Jr. High and High School.

III.AA. Approval of the 2024-25 renewal of Service Warranty with EMCO Termite & Pest Control Company of Tulsa, INC for Sapulpa Middle School.

III.AB. Approval of the 2024-25 Cummins Sales and Service Planned Maintenance Proposal.

III.AC. Approval of 2024-25 Weaver Drug Testing Lab Service Agreement with Sapulpa Public Schools for Transportation Dept.

III.AD. Approval of the 2024-25 American Elevator Quarterly Maintenance Contract, effective July 1, 2024.

III.AE. Approval of the 2024 Bixby HS Basketball Invitational Tournament for Sapulpa Girls Basketball.

III.AF. Approval of 2024-25 renewal of Jostens Total Service Agreement with Sapulpa High School.

III.AG. Approval of 2024-25 Picture Agreements.

III.AG.1. Sapulpa Middle School Agreement with Focused

III.AG.2. Freedom Elementary Agreement with Focused

III.AG.3. Holmes Park Elementary Agreement with Jostens PIX

III.AG.4. Liberty Stem Academy Agreement with Legacy Studios

III.AG.5. Jefferson Heights Elementary Agreement with Ruth Kelly Studio

III.AH. Approval of a generous anonymous donation of \$1,400 to go toward overdue lunches in the Child Nutrition Fund.

III.AI. Approval of a generous donation of \$1,200 from Hudson Plumbing for Teacher Appreciation Activities.

III.AJ. Declaration of Surplus

III.AJ.1. Holmes Park Elementary-List of Books

III.AJ.2. Jr. High Library-List of Books

III.AJ.3. House ONLY-1116 E Hobson, Sapulpa, OK 74066

III.AK. Out of State Activity Trips

III.AK.1. Football-Farmington, AR

III.AK.2. Volleyball-Branson, MO

III.AL. Approval of Fundraisers

To approve Consent Agenda Items A-AL except for III.K and III.L passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the public

None

V. Information and Discussion

V.A. Superintendent Comments

Superintendent Rob Armstrong congratulated District Teacher of the Year, Alexandria West, SMS Teacher, and District Support Employee of the Year, Ron Wood, Warehouse Supervisor. They were announced at the April 19th Banquet held for all the finalists. He also recognized the six Valedictorians and ten Salutatorians of the 2024 Graduating class. Graduation is this Friday and, weather permitting, will be held outside at the George F. Collins Stadium at 7:30

pm. The last day of school for students is May 21; the last day for teachers is May 22.

VI. Action Items

VI.A. New Business -items not known or foreseen when the agenda was posted.
None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2024-25. This resolution authorizes the filing of the Form 471 applications for the funding year 2024-25 and the payment of the applicant's share upon approval of funding and receipt of services.

To approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2024-25. This resolution authorizes the filing of the Form 471 applications for the funding year 2024-25 and the payment of the applicant's share upon approval of funding and receipt of services passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.C. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated March 07, 2024, between the District and Creek County Educational Facilities Authority for the fiscal year ending June 30, 2025, as required under the provisions of the agreement. (Lease Revenue Bond continuance)

To approve the renewal of the Sublease Agreement dated March 07, 2024, between the District and Creek County Educational Facilities Authority for the fiscal year ending June 30, 2025, as required under the provisions of the agreement. (Lease Revenue Bond continuance) passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.D. The Sapulpa Public School Board will consider bids collected for Phase 2-Field Turf & Sports Lighting for the Westside Baseball-Softball Complex, which is a part of Sapulpa Public School’s 2023 bond issue. The board may hear presentations, review and discuss all possible options, and take any legal action available including but not limited to accepting, rejecting, or awarding of a contract and/issuing of “Letter of Intent/Amendments” to award contracts on any bids and alternates received.

Discussion, motion, and vote on a motion to approve/disapprove Bid Packages 226A-Electrical Sports Lighting and 32A-Sports Field Package, and to reject Bid Packages 10A-Flagpoles and 12A-Aluminum Bleachers for the Westside Baseball & Softball Sports Complex.

The electrical Package is 26A, not 226A.

Turf Bids were closely matched; however, with previous experience and other factors, United Track & Field (UTF) was the most advantageous bid made. We recommend accepting UTF's bid for the following reasons: Superior Turf Quality-high quality backing, enhanced longevity, Enhanced Warranty Services-10 year warranty PLUS annual inspections and grooming, and Local Advantage-can offer additional benefits in terms of service and community impact.

To approve Bid Packages 26A-Electrical Sports Lighting and 32A-Sports Field Package, the United Track & Field Turf Package, and to reject Bid Packages 10A-Flagpoles and 12A-Aluminum Bleachers for the Westside Baseball & Softball Sports Complex passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.E. Proposed Executive Session to discuss the Personnel List as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.E.1. Vote to convene in Executive Session

To convene in Executive Session at 6:30 pm passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.E.2. To acknowledge the Board has returned to Open Session
President Larry Hoover acknowledged the Board's return at 6:53 pm.

VI.E.3. Statement of Executive Session Minutes

The Board of Education went into Executive Session at 6:30 pm to discuss Personnel as listed, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:53 pm. Present in Executive Session were Sarah Havenstrite, Wayne Richards, Melinda Ryan, Larry Hoover, and Rob Armstong. No action was taken. This constitutes the minutes of the Executive Session.

VI.F. Personnel

VI.F.1. Vote to approve/disapprove employing Personnel as per attachment.
To approve employing Personnel as per attachment passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.F.2. Vote to approve/disapprove of the rehire of District Certified Staff on a regular continuing contract for 2024-25, provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the rehire of District Certified Staff on a regular continuing contract for 2024-25, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F.3. Vote to approve/disapprove the rehire of District Certified Staff moving from a first-year temporary contract to a second-year temporary contract for 2024-25, provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the rehire of District Certified Staff moving from a first-year temporary contract to a second-year temporary contract for 2024-25, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F.4. Vote to approve/disapprove the rehire of District Certified Staff from a second-year temporary contract to a regular continuing contract for 2024-25, provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the rehire of District Certified Staff from a second-year temporary contract to a regular continuing contract for 2024-25, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F.5. Vote to approve/disapprove the rehire of District Support Staff on contract for 2024-25 provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the rehire of District Support Staff on contract for 2024-25 provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.F.6. Vote to approve/disapprove the 2024-25 employment and contract renewal for District Administrators, Directors, and Coordinators.
To approve the 2024-25 employment and contract renewal for District Administrators, Directors, and Coordinators passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.F.7. Vote to approve/disapprove the 2024-25 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students.
To approve the 2024-25 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.F.8. Vote to approve/disapprove the 2024 Summer Program Employees as per attachment.
To approve the 2024 Summer Program Employees as per the attachment passed with a motion by Sarah Havenstrite and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F.9. Vote to accept Resignations received since the last board meeting.
To accept Resignations received since the last board meeting passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII. Adjournment

To adjourn at 6:57 pm passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1