

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Monday, March 11, 2024 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag
President Larry Hoover called the meeting to order at 6 pm. Theater students led the Pledge of Allegiance. Recognition of Site Teachers of the Year and Theatre in Our Schools Month.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.
To formally adopt Agenda passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 2.13.2024-BOE Meeting Minutes

III.B. Approval of the 2023-24 General Fund Purchase Order Encumbrance numbers 816 through 928.

III.C. Approval of the 2023-24 Building Fund Purchase Order Encumbrance numbers 177 through 203.

III.D. Re-approval of Building Fund Purchase Order number 171 for an increase.

III.E. Approval of 2023-24 Child Nutrition Fund Purchase Order Encumbrance numbers 82 through .

III.F. Approval of the 2023-24 Bond Fund 32 Purchase Order Encumbrance numbers 16 through 18.

III.G. Re-approval of Bond Fund 34 Purchase Order Encumbrance number 5 for corrected description.

III.H. Approval of 2023-24 Bond Fund 35 Purchase Order Encumbrance number 6.

III.I. Approval of the monthly financial reports of the School Activity Funds account.

III.J. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

III.K. Approval of the Treasurer's Report on the status of Funds and Investments.

III.L. Approval of the 2024-25 University of Tulsa MOU for Classroom Student Teachers.

III.M. Approval of April 1, 2024, District Capacity Numbers.

III.N. Approval of the 2023-24 Audit Contract and Engagement Letter with Bledsoe, Hewett & Gullekson.

III.O. Approval of Municipal Accounting System (MAS) Software Service Agreement for the 2024-25 school year.

III.P. Approval of the 2024-25 Yearbook Contracts for Sapulpa Public Schools:

III.P.1. Sapulpa High School--Varsity

III.P.2. Sapulpa Jr. High--Varsity

III.P.3. Sapulpa Middle School--Walsworth

III.P.4. Freedom Elementary--Varsity YB

III.P.5. Holmes Park Elementary--Jostens

III.P.6. Jefferson Heights Elementary-Ruth Kelly Studio

III.P.7. Liberty Elementary Stem Academy-Jostens

III.Q. Approval of the 2024-25 Lincoln Christian Winter Classic Contract for Girls Varsity Basketball.

III.R. Approval of the 2024 Ropers Invitational Tournament Commitment between WillRogers and SPS Boys Basketball.

III.S. Approval of an anonymous donation of \$10,000 for Teacher of the Year bonuses.

III.T. Approval of Out-of-State Activity Request as per attachment.

III.T.1. JROTC(2)- Anniston, AL and Granbury, TX

III.U. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-U passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent's Comments included:

Thanks for the \$10K Anonymous Donation for TOY Bonuses. The District TOY will be announced at the TOY banquet in April. Pre-K/Kg Enrollment starts tomorrow, 3.12.2024. Prom and graduation dates have been set. As of right now, the last day of school is May 21, 2024.

V.B. Bond Projects Update

Financials were closed for the 2023 Bond Projects, a little over 4% interest rate. Design teams continue to work with teachers on space needs. Groundbreaking for the Westside Baseball/Softball Complex next month.

V.C. Modifications to Policy 530 Open Transfer, first read

See attachment

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.

None

VI.B. Proposed Executive Session to discuss Personnel as listed, to conduct the ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.B.1. Vote to convene in Executive Session

To convene in Executive Session at 6:24 pm passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.B.2. To acknowledge the Board has returned to Open Session
President Larry Hoover acknowledged the Boards return to Open Session at 6:45 pm.

VI.B.3. Statement of Executive Session Minutes

The Board of Education went into Executive Session at 6:24 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:45 pm. Present in Executive Session were Melinda Ryan, Wayne Richards, Larry Hoover, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VI.C. Personnel

VI.C.1. Vote to approve/disapprove employing Personnel as per attachment.
To approve employing Personnel as per attachment passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.C.2. Vote to approve/disapprove FMLA request for Delores Alexander, effective January 28, 2024, through March 28, 2024.
To approve FMLA request for Delores Alexander, effective January 28, 2024, through March 28, 2024 passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.C.3. Vote to approve/disapprove authorizing Delores Alexander to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Delores Alexander to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.C.4. Vote to approve/disapprove FMLA Request for Carmen Taylor, effective January 28, 2024, through May 24, 2024.

To approve FMLA Request for Carmen Taylor, effective January 28, 2024, through May 24, 2024 passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.C.5. Vote to approve/disapprove authorizing Carmen Taylor to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation.

To approve authorizing Carmen Taylor to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.C.6. Vote to approve/disapprove FMLA request for Robin Cartwright, effective February 06, 2024, through March 19, 2024.

To approve FMLA request for Robin Cartwright, effective February 06, 2024, through March 19, 2024 passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.C.7. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VII. Adjournment

To adjourn at 6:48 pm passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2