

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Tuesday, February 13, 2024 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order

Vice President Wayne Richards called the meeting to order at 6 pm. Jefferson Heights Principal, Gina Ritchie, introduced student Dru Fowler to lead the Pledge of Allegiance.

II. Formal adoption of the Agenda.

II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.

To formally adopt Agenda passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Absent
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 1.17.2024 Special BOE Meeting Minutes

III.B. Approval of the 2023-24 General Fund Purchase Order Encumbrance numbers 745 through 815.

III.C. Re-approval of 2023-24 General Fund PO #394, Holt Truck Centers, due to increase in cost.

III.D. Approval of the 2023-24 Building Fund Purchase Order Encumbrance numbers 161 through 176.

III.E. Approval of the 2023-24 Child Nutrition Fund Purchase Order Encumbrance numbers 77 through 81.

III.F. Approval of 2023-24 Bond Fund 32 Purchase Order Encumbrance numbers 13 through 15.

III.G. Approval of the 2023-24 Bond Fund 35 Purchase Order Encumbrance number 5.

III.H. Approval of the monthly financial reports of the School Activity Funds account.

III.I. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

III.J. Approval of the Treasurer's Report on the status of Funds and Investments.

III.K. Accept and approve the employee assignments for Mr. Johnny Bilby and Mrs. Amy Riff as the Title IX Co-Coordinators for Sapulpa Public Schools.

III.L. Accept and approve the employee assignment for Mrs. Katherine Stuffebeam as the ADA (Americans with Disabilities Act) and 504 (Rehabilitation Act) Coordinator.

III.M. Approval of the District (School Year) Calendar for 2024-25.

III.N. Approval of a 2024 Legal Contract between Valynda (Lyn) Bingman, Registered Nurse, and Sapulpa Public Schools.

III.O. Approval of 2024 Hance Pyrotechnics Agreement with Sapulpa High School, fireworks for Graduation.

III.P. Approval of 2024 Party Pro Contract with Sapulpa High School, chairs for Graduation.

III.Q. Approval of 2024 Short-Term Plant Rental Agreement between Tropical Plant Design and Sapulpa Public Schools for the Sapulpa High School Graduation.

III.R. Approval of the 2024 Performance Stage Inc. Quote for the 2024 Sapulpa High School Graduation.

III.S. Approval of the 2024 Lone Wolf Audio Quote for 2024 Sapulpa High School Graduation.

III.T. Approval of the 2024 Party Pic Graduation Photography Service and Agreement with Sapulpa Public Schools.

III.U. Approval of the 2024 Mark Frie Theatrical Consultant Services Agreement for Sapulpa Public Schools.

III.V. Approval of a generous donation of \$1500 from The Colonial Dames for SPS Revolutionary Day.

III.W. Declaration of Surplus

III.W.1. Freedom Elementary-Library Books

III.W.2. Girls Soccer-Old Uniform Shirts

III.X. Approval of the Out of State Activity Trips as per attachment.

III.X.1. Track-Long Distance Runners-Topeka, KS

III.Y. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-Y passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Absent
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Mr. Armstrong thanked Dru Fowler for leading the Pledge. Showed a slide show of the Teachers of the Year from each site and the four Support Employees for the District. Teacher and Support Employee of the Year will be announced at a banquet in April. Other comments that were shared; the 2024-25 school year calendar passed in Consent. It's similar to this year. Changes to come include the possibility of planning for two school years at a time to help parents plan better. With the use of only three snow days to date, the last day of school is May 21, 2024. Last Home Basketball games are tonight, Regionals begin next week, and then on to Spring Sports. The Westside Baseball/Softball Complex groundbreaking should be at the end of February or the beginning of March.

VI. Action Items

VI.A. Proposed Executive Session to discuss Personnel listed, to conduct the ongoing evaluation of the Superintendent, and to discuss the purchase or appraisal of real property, as authorized by 25 O.S. Section 307(B)(1) and (B)(3) of the Oklahoma Open Meeting Act.

VI.A.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:15 pm passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
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Larry Hoover:	Absent
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VI.A.2. To acknowledge the Board has returned to Open Session.

Vice President Wayne Richards acknowledged the Board's return to the Open Session at 6:33 pm.

VI.A.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:15 pm to discuss Personnel as listed, to conduct an ongoing evaluation of the Superintendent, and to discuss the purchase or appraisal of real property, as authorized by 25 O.S. Section 307(B)(1) and (B)(3) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:33 pm. Present in Executive Session were Sarah Havenstrite, Steve McCormick, Melinda Ryan, Wayne Richards, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VI.B. Personnel

VI.B.1. Vote to approve/disapprove employing Personnel as per attachment. To approve employing Personnel as per the attachment passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Absent
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VI.B.2. Vote to approve/disapprove authorizing Kayla Legrand to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation.

To approve authorizing Kayla Legrand to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation

passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.B.3. Vote to approve/disapprove authorizing Bianca Blevins to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation.

To approve authorizing Bianca Blevins to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.B.4. Vote to approve/disapprove authorizing Krishna Campbell to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Krishna Campbell to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.B.5. Vote to accept Resignations received since the last board meeting. To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Absent
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VII. Adjournment

To adjourn at 6:36 pm passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Absent
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1