

Special Meeting of The Board of Education Independent School District Number  
33, Creek County  
Wednesday, January 17, 2024 4:00 PM  
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. This Special Meeting was created as an alternate **IF** the Regular scheduled meeting for January 16, 2024, is canceled due to weather.

II. Call the meeting to order and Pledge of Allegiance to the American Flag. President Larry Hoover called the meeting to order at 4 pm followed by Asst Superintendent Johnny Bilby leading the Pledge of Allegiance.

III. Formal Adoption of the Agenda

III.A. Motion, discussion, and vote on Motion to formally adopt Agenda. To formally adopt the agenda passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Recognition of Sapulpa School Board Members.

Superintendent Armstrong recognized each board member with a certificate and gift. He thanked them for all that they do for the District, staff, and students.

V. Consent Agenda

V.A. Approval of the 12.11.2023 Regular Meeting Minutes.

V.B. Approval of the 2023-24 General Fund Purchase Order encumbrance numbers 702 through 744.

V.C. Approval of 2023-24 Building Fund Purchase Order encumbrance numbers 150 through 160.

V.D. Approval of 2023-24 Child Nutrition Fund Purchase Order encumbrance numbers 72 through 76.

V.E. Approval of 2023-24 Bond Fund 35 Purchase Order encumbrance number 1 through 4.

V.F. Approval of the monthly financial reports of the School Activity Funds account.

V.G. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

V.H. Approval of the Treasurer's Report on the status of Funds and Investments.

V.I. Approval of 2024 renewal of Cox Internet WAN Commercial Services Agreement.

V.J. Approval of the 2024-25 Return to Learn Plan

V.K. Approval of the 2024 Aimright Geotechnical Services Agreement for SPS High School Project. (Bond 2023)

V.L. Approval of Declaration of Surplus

V.L.1. Old Chromebooks

V.M. Approval of the Out of State Activity Trips as per attachment.

V.M.1. JROTC--x2--Sandy, UT and Camp Perry, OH

V.M.2. HS Track--Topeka, KS

V.N. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-N passed with a motion by Wayne Richards and a second by Steve McCormick.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI. Hearing from the Public

None

VII. Information & Discussion Items

VII.A. 2023 Bond Issue Update

David Reed with Reed Architects shared that they will be meeting tomorrow to finalize the floor plan to then meet with teachers to discuss the space design.

This should take about three to four months. The budget continues to be looked at to make sure that everything is staying in step.

## VII.B. Pathways Project Update

Dr. Englett, Pathways Director, shared that after a visit to CA and CO with a group of teachers, they learned each District must build pathways that are unique to its needs. Sapulpa's starting pathways will be Arts, Engineering, and Business Commerce. The plan is to hire coordinators who specialize in these areas to teach the courses and prepare the students for internships upon graduation.

## VII.C. Superintendent Comments

Superintendent Armstrong thanked the Bartlett Foundation for their generous donations and all that they do for our District. Very fortunate to have them in our community. The District will be buying 550 Chrombooks for the SMS in hope they will be ready for State Testing. Chromebooks last 5-8 years.

## VIII. Action Items

VIII.A. Discussion, motion, and vote on a motion with respect to a Resolution approving a Sublease Purchase Agreement pertaining to the acquisition and financing of improvements to school buildings and facilities; approving an Escrow and Paying Agent Agreement; approving the forms of the Sublease Purchase Agreement, Ground Lease Agreement, Tax Regulatory Agreement, Continuing Disclosure Agreement, and Official Statement; approving other documents and certificates related thereto; and containing other provisions related thereto.(Bond 2023)

To approve a Resolution approving a Sublease Purchase Agreement pertaining to the acquisition and financing of improvements to school buildings and facilities; approving an Escrow and Paying Agent Agreement; approving the forms of the Sublease Purchase Agreement, Ground Lease Agreement, Tax Regulatory Agreement, Continuing Disclosure Agreement, and Official Statement; approving other documents and certificates related thereto; and containing other provisions related thereto.(Bond 2023) passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.B. Discussion, motion, and vote on a motion to approve or disapprove the generous grant donations totaling \$343,788 from the Edward E. and Helen Turner Bartlett Foundation made to Sapulpa Public Schools to be used in the specified departments as per attachment.

To approve the generous grant donations totaling \$343,788 from the Edward E. and Helen Turner Bartlett Foundation made to Sapulpa Public Schools to be used in the specified departments as per attachment passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.C. Discussion, motion, and vote on a motion to approve or disapprove the generous grant donation totaling \$40,000 from the Edward E. and Helen Turner Bartlett Foundation made to Sapulpa Public Schools to be used in the specified department as per attachment.

To approve the generous grant donation totaling \$40,000 from the Edward E. and Helen Turner Bartlett Foundation made to Sapulpa Public Schools to be used in the specified department as per the attachment passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.D. Discussion, motion, and vote on a motion to approve/disapprove to sign a letter of intent with Holt Truck Centers for the purchase of three (3) school buses out of the Bond 2023 General Obligation Bond Series and to issue that purchase order after the sale of the bond in the summer of 2024. This approval provides Holt Truck Centers with our intent to purchase the vehicles and for them to begin building the vehicles for delivery in the Fall of 2024.

To approve signing a letter of intent with Holt Truck Centers for the purchase of three (3) school buses out of the Bond 2023 General Obligation Bond Series and to issue that purchase order after the sale of the bond in the summer of 2024. This approval provides Holt Truck Centers with our intent to purchase the vehicles and for them to begin building the vehicles for delivery in the Fall of 2024 passed with a motion by Wayne Richards and a second by Steve McCormick.

Sarah Havenstrite: Absent

Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.E. Proposed Executive Session to discuss the Personnel as listed, to conduct the ongoing evaluation of the Superintendent, and to discuss the purchase or appraisal of real property, as authorized by 25 O.S. Section 307(B)(1) and (B)(3) of the Oklahoma Open Meeting Act.

VIII.E.1. Vote to convene in Executive Session.

To convene into Executive Session at 4:46 pm passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.E.2. To acknowledge the Board has returned to Open Session.

President Hoover acknowledged the Board's return to Open Session at 5:05 pm.

VIII.E.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 4:46 pm to discuss Personnel as listed, to conduct an ongoing evaluation of the Superintendent, and to discuss the purchase or appraisal of real property, as authorized by 25 O.S. Section 307(B)(1) and (B)(3) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 5:05 pm. Present in the Executive Session were Steve McCormick, Melinda Ryan, Wayne Richards, Larry Hoover, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

## IX. Personnel

IX.A. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per the attachment passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IX.B. Vote to approve/disapprove FMLA request for Lenasha Maloy, effective December 15, 2023, through January 29, 2024.

To approve FMLA request for Lenasha Maloy, effective December 15, 2023, through January 29, 2024 passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IX.C. Vote to approve/disapprove FMLA request for Bianca Blevins, effective December 15, 2023, through March 08, 2024.

To approve FMLA request for Bianca Blevins, effective December 15, 2023, through March 08, 2024 passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IX.D. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea

Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

X. Adjournment

To adjourn at 8:08 pm passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1