

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Monday, December 11, 2023 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag
President Larry Hoover called the meeting to order at 6 pm. Holmes Park
Principal, Roger Johnson, introduced 5th Grade Husky Levi Vanderslice to lead
the Pledge of Allegiance.

II. Special Recognition

Sapulpa FFA was recognized for placing in the top 8 for their Opening/Closing
procedures. Teachers were recognized for completing their LETRS training.

III. Formal Adoption of the Agenda

III.A. Discussion, motion, and vote on a motion to formally adopt the Agenda.
To formally adopt the agenda minus items V.H, V.M, and V.N passed with a
motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

IV. 2022-23 Audit

IV.A. Discussion, motion, and vote on a motion to approve/disapprove the 2022-
23 Audit submitted by Bledsoe, Hewett & Gullekson Certified Public
Accountants, PLLLP.

To approve the 2022-23 Audit submitted by Bledsoe, Hewett & Gullekson
Certified Public Accountants, PLLLP passed with a motion by Steve
McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

V. Consent Agenda

V.A. Approval of the BOE Meeting Minutes.

V.A.1. 11.09.2023-Regular BOE Meeting Minutes

V.B. Approval of the 2023-24 General Fund Purchase Order Encumbrance numbers 628 through 701.

V.C. Approval of the 2023-24 Building Fund Purchase Order Encumbrance numbers 138 through 149.

V.D. Approval of the 2023-24 Child Nutrition Fund Purchase Order Encumbrance numbers 65 and 71.

V.E. Approval of the monthly financial reports of the School Activity Funds account.

V.F. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

V.G. Approval of the Treasurer's Report on the status of Funds and Investments.

V.H. Approval of the continuation of Section 125 Plan through American Fidelity and approve electronic signature by Kenda Terrones as the contact.

V.I. Approval of January 1, 2024, District Transfer Capacity Numbers.

V.J. Approval of 2023-24 Solution Tree, Inc. Purchase Agreement for Professional Development and Global PD Teams Site License.

V.K. Approval of the 2024 Ben Franklin Program Agreement for Revolutionary Days for Sapulpa Public Schools.

V.L. Approval of 2023-24 Okie Kidz Inflatables Rental Agreement for a Bounce House at Jefferson Heights Elementary.

V.M. Approval of 2023-24 ArbiterSports Agreement for Officials Pay through Athletics Department.

To approve the 2023-24 ArbiterSports Agreement for Officials Pay with the following changes, adding official rates applicable to set rates by the athletic directors association, 1 year agreement instead of 2 years, and the Board President listed as signor passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

V.N. Approval of a generous donation from Varsity Brands IMPACT Program for DreamSeat furniture for the new baseball/softball complex, a \$50,000 value. To approve a generous donation from Varsity Brands IMPACT Program for DreamSeat furniture for the new baseball/softball complex, a \$50,000 value, with the following changes, 1-year agreement instead of 4-year agreement, change 1-33 to School District I-33, and list the Board President as signor passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

V.O. Approval of two generous Muscogee Nation Grants for \$75,000 to the Indian Education Dept for Student Summer Programs.

V.P. Approval of the Out-of-State Activity Trips as per attachment.

V.P.1. Baseball-Gulf Shores, AL

V.P.2. JROTC-X 4

V.P.2.a. (1)Sandy, UT-(2)Fort Smith, AR(3)-Camp Perry, OH(4)-Amarillo, TX

V.P.3. NASA-Arizona

V.Q. Approval of Fundraisers as per attachment.

To approve Consent Agenda items A-Q minus M and N passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI. Hearing from the Public
None

VII. Information and Discussion Items

VII.A. Superintendent Comments

Superintendent Armstrong reported that Fall Sports had concluded, and Winter Sports were underway. The Pings competed in State, winning first place in Mix, and second in Kick. They will head to Nationals next. He then introduced Kayla Chupco to speak about her two generous donations from Muscogee Nation that would benefit all students.

VII.B. Bond 2023 Update

David Reed with Reed Architects did a brief update on the 2023 Bond. Meetings with teachers and principals are still ongoing as they made additions and renovations to the HS. Trying to meet all the needs, listening to the wants, and staying on budget.

VIII. Action Items

VIII.A. New Business - items not known or foreseen when agenda was posted.
None

VIII.B. Discussion, motion, and vote on a motion to approve/disapprove updating Procedure Page 312 Procurement Plan, second read.

To approve updating Procedure Page 312 Procurement Plan, second read passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VIII.C. Discussion, motion, and vote on a motion to approve/disapprove the Standard Form of Agreement between Sapulpa Public Schools and DC Bass & Sons Construction Co. for SPS New Baseball/Softball Complex (Bond 2023). To approve the Standard Form of Agreement between Sapulpa Public Schools and DC Bass & Sons Construction Co. for SPS New Baseball/Softball Complex (Bond 2023) passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.D. Proposed Executive Session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VIII.D.1. Vote to convene in Executive Session.

To convene in Executive Session at 7:12 pm passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.D.2. To acknowledge the Board has returned to Open Session.

President Larry Hoover acknowledged the Boards return to Open Session at 7:23 pm.

VIII.D.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 7:12 pm to discuss Personnel as listed, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 7:23 pm. Present in the Executive Session were Sarah Havenstrite, Steve McCormick, Melinda Ryan, Larry Hoover, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VIII.E. Personnel

VIII.E.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per the attachment passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.E.2. Vote to approve/disapprove FMLA request for Krishna Campbell, effective November 15, 2023, through January 04, 2024.

To approve FMLA request for Krishna Campbell, effective November 15, 2023, through January 04, 2024 passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VIII.E.3. Vote to approve/disapprove FMLA Request for Angela Caldwell, effective November 21, 2023, through January 02, 2024.

To approve FMLA Request for Angela Caldwell, effective November 21, 2023, through January 02, 2024 passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.E.4. Vote to approve/disapprove FMLA Request for Kayla Legrand, effective December 11, 2023, through February 23, 2024.

To approve FMLA Request for Kayla Legrand, effective December 11, 2023, through February 23, 2024 passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.E.5. Vote to approve/disapprove authorizing Amber Cline to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Amber Cline to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.E.6. Vote to approve/disapprove authorizing Cherie Cope to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Cherie Cope to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.E.7. Vote to approve/disapprove authorizing Nichell Searcy to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation.

To approve authorizing Nichell Searcy to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.E.8. Vote to accept Resignations received since the last board meeting. To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IX. Adjournment

To adjourn passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1