

Regular Meeting of The Board of Education Independent School District Number  
33, Creek County  
Thursday, November 9, 2023 10:00 AM  
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag  
President Larry Hoover called the meeting to order at 10 a.m. Assistant  
Superintendent Johnny Bilby led the Pledge of Allegiance.

II. Special Recognition  
None.

III. Formal Adoption of the Agenda

III.A. Motion, discussion, and vote on motion to formally adopt the Agenda.  
To formally adopt the agenda passed with a motion by Steve McCormick and a  
second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Consent Agenda

IV.A. Approval of the BOE Meeting Minutes.

IV.A.1. 10.09.2023 Regular BOE Meeting Minutes.

IV.A.2. 10.25.2023-Special BOE Meeting Minutes (Bond 2023)

IV.A.3. 11.07.2023-Special BOE Meeting Minutes (Opioid Abatement Grant  
Application)

IV.B. Approval of the 2023-24 General Fund Purchase Order encumbrance  
numbers 506 through 627.

IV.C. Reapproval of 2023-24 General Fund Purchase Order number 11-430 for  
an increase.

IV.D. Approval of 2023-24 Building Fund Purchase Order encumbrance  
numbers 123 through 137.

IV.E. Approval of 2023-24 Child Nutrition Fund Purchase Order encumbrance number 59 through 64.

IV.F. Approval of the 2023-24 Bond Fund 31 Purchase Order encumbrance numbers 2 through 4.

IV.G. Approval of the 2023-24 Bond Fund 32 Purchase Order encumbrance numbers 11 and 12.

IV.H. Approval of the 2023-24 Bond Fund 34 Purchase Order encumbrance numbers 4 through 6.

IV.I. Approval of the monthly financial reports of the School Activity Funds account.

IV.J. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

IV.K. Approval of the Treasurer's Report on the status of Funds and Investments.

IV.L. Approval of a new Activity Account for Junior High School Robotics, project 867.

IV.M. Approval of the 2023-24 School-Based Health Services Participation Agreement between OSDE and Sapulpa Public Schools.

IV.N. Approval of the 2023-24 IEP Agreements for four students with Tulsa Public Schools.

IV.O. Approval of the 2023-24 Clinical Rotation Agreement between Sapulpa Public Schools and Northeastern State University.

IV.P. Approval of the 2023 Aimright Geotechnical Services Agreement for Sapulpa PS Westside Baseball and Softball Complex.

IV.Q. Approval of the 2023 Fritz Land Surveying Services for Sapulpa PS Westside Baseball and Softball Complex.

IV.R. Acceptance of K&T Trucking & Site Clearing Inc. proposal for the demolition of the Sapulpa Youth Baseball practice fields as per attachment.

IV.S. Approval of the Music Theatre International Contract for the 2024 all-school musical.

IV.T. Approval of the 2023-24 Assistance League of Tulsa Betty Bradstreet Arts Education Award Agreement with Sapulpa Public Schools.

IV.U. Approval of the 2023-24 Oklahoma Department of Wildlife Conservation CoOp Agreement-Pass through Federal Assistance Grant for Sapulpa FFA Shooting Program.

IV.V. Approval of a generous donation of \$500 from Arvest's We Love Teachers Campaign to the Jr. High English Dept, Suemaya Taha.

IV.W. Approval of a generous Classroom Scholarship in the amount of \$250 from Vision Care Direct, presented to Bartlett Academy Teacher Ryan Wright.

IV.X. Approval of a generous donation of \$300 from Easy Stop Storage for Sapulpa Middle School.

IV.Y. Approval of a generous donation of \$500 from Bison Electric to SPS Indian Education Department.

IV.Z. Approval of a generous donation of \$450 from the Daughters of the Revolutionary War for SPS Revolutionary Day.

IV.AA. Approval of a generous donation of \$200 from Chad and Deanne Oroark for the Chieftain Care program.

IV.AB. Approval of a generous donation of \$1,000 from the Ministerial Alliance to the Chieftain Care program.

IV.AC. Declaration of Surplus

IV.AC.1. Transportation

IV.AC.1.a. Bus 29 and Bus 940

IV.AC.1.b. Truck 211, Truck 250, and Truck 251

IV.AD. Approval of Out-of-State Activity Trips as per attachment.

IV.AD.1. SHS Choir-Colorado Springs, CO

IV.AE. Approval of Fundraisers as per attachment.

To approve Consent Agenda items A-AE passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

## V. Hearing from the Public

None.

## VI. Information and Discussion Items

### VI.A. Superintendent Comments

Superintendent Armstrong recognized DC Bass who would be recommended for Construction Management for the Westside Softball/Baseball Complex. He acknowledged the many generous donations and the appreciation of the support for these programs. A slide show was shown about what's going on with the 2023 Bond. The architects will be at the December 11th meeting to share more.

VI.B. Updating Procedure Page 312 Procurement Plan-CN Dept, first read Child Nutrition Director, Hayley Holmes, went over the suggested changes to the Procedure Page 312 Procurement Plan.

## VII. Action Items

VII.A. New Business - items not known or foreseen when agenda was posted.  
None.

VII.B. Discussion, motion, and vote on a motion to approve/disapprove the Annual Election Resolution to the County Election Board calling for the Annual School Election to be held for Board Position No. 4.

To approve the Annual Election Resolution to the County Election Board calling for the Annual School Election to be held for Board Position No. 4 passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.C. Discussion, motion, and vote on a motion to approve/disapprove a generous donation from the Sapulpa Education Foundation for the 2023-24 Teacher Grants.

To approve a generous donation from the Sapulpa Education Foundation for the 2023-24 Teacher Grants passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.D. Discussion, motion, and vote on a motion to approve/disapprove Vector Solutions Scenario Learning, LLC Agreement for SafeSchools Alert to Improve Campus Safety: Reduce harm, mitigate risk, and reduce liability to improve school safety for staff and students

To approve Vector Solutions Scenario Learning, LLC Agreement for SafeSchools Alert to Improve Campus Safety passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.E. Discussion, motion, and vote on a motion to approve/disapprove the award for Construction Management of Sapulpa Public Schools Westside Baseball/Softball Complex.

To approve the award for Construction Management of Sapulpa Public Schools Westside Baseball/Softball Complex to DC Bass passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.F. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VII.F.1. Vote to convene in Executive Session.

To convene in Executive Session at 10:38 a.m. passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent  
Larry Hoover: Yea

Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.F.2. To acknowledge the Board has returned to Open Session.  
President Larry Hoover acknowledged the Board's return to Open Session at 10:51 a.m.

VII.F.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 10:38 a.m. to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 10:51 a.m. Present in Executive Session were Steve McCormick, Melinda Ryan, Wayne Richards, Larry Hoover, and Rob Armstrong.

No action was taken. This constitutes the minutes of the Executive Session.

## VIII. Personnel

VIII.A. Vote to approve/disapprove employing Personnel as per attachment.  
To approve employing Personnel as per attachment passed with a motion by Wayne Richards and a second by Steve McCormick.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.B. Vote approve/disapprove of Kelli Thomas as an adjunct teacher for Elementary Education.  
To approve of Kelli Thomas as an adjunct teacher for Elementary Education passed with a motion by Wayne Richards and a second by Steve McCormick.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea

Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VIII.C. Vote approve/disapprove of Peggy Mussler as an adjunct teacher for ELA Grade 6-7.

To approve of Peggy Mussler as an adjunct teacher for ELA Grade 6-7 passed with a motion by Wayne Richards and a second by Steve McCormick.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.D. Vote approve/disapprove of Leslie Whillock as an adjunct teacher for Elementary Education.

To approve of Leslie Whillock as an adjunct teacher for Elementary Education passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.E. Vote approve/disapprove of Victoria Mollencupp as an adjunct teacher for Oklahoma History and Government.

To approve of Victoria Mollencupp as an adjunct teacher for Oklahoma History and Government passed with a motion by Wayne Richards and a second by Steve McCormick.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.F. Vote to approve/disapprove FMLA for Shawna Keizor, effective October 11, 2023, through November 29, 2023.

To approve FMLA for Shawna Keizor, effective October 11, 2023, through November 29, 2023 passed with a motion by Wayne Richards and a second by Steve McCormick.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.G. Vote to approve/disapprove FMLA Request for Amber Cline, effective October 18, 2023, through November 30, 2023.

To approve FMLA Request for Amber Cline, effective October 18, 2023, through November 30, 2023 passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.H. Vote to approve/disapprove FMLA Request for Cherie Cope, effective October 27, 2023, through November 27, 2023.

To approve FMLA Request for Cherie Cope, effective October 27, 2023, through November 27, 2023 passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.I. Vote to approve/disapprove FMLA Request for Julie Rhoades, effective October 30, 2023, through November 28, 2023.

To approve FMLA Request for Julie Rhoades, effective October 30, 2023, through November 28, 2023 passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.J. Vote to approve/disapprove FMLA Request for Nichell Searcy, effective November 07, 2023, through December 15, 2023.

To approve FMLA Request for Nichell Searcy, effective November 07, 2023, through December 15, 2023 passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.K. Vote to approve/disapprove FMLA Request for Jennifer Reutlinger, effective February 29, 2024, through May 23, 2024.

To approve FMLA Request for Jennifer Reutlinger, effective February 29, 2024, through May 23, 2024 passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.L. Vote to approve/disapprove FMLA Request for Melinda Estes, effective December 08, 2023, through March 01, 2024.

To approve FMLA Request for Melinda Estes, effective December 08, 2023, through March 01, 2024 passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII.M. Vote to accept Resignations received since the last board meeting.  
To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

#### IX. Adjournment

To adjourn at 10:54 a.m. passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1