

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Monday, March 6, 2023 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag
Vice President Larry Hoover called the meeting to order at 6 pm. The principal of Holmes Park Elementary, Roger Johnson, was asked to lead the Pledge of Allegiance. Recognition of our Teachers of the Year followed.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.
To formally adopt the Agenda passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 2.17.2023-BOE Meeting Minutes-Special

III.A.2. 2.28.2023-BOE Meeting Minutes-Special-Bond 2023

III.B. Approval of the 2022-23 General Fund Purchase Order Encumbrance numbers 815 through 909.

III.C. Approval of the 2022-23 Building Fund Purchase Order Encumbrance numbers 205 through 215.

III.D. Approval of 2022-23 Child Nutrition Fund Purchase Order Encumbrance numbers 60 through 64.

III.E. Approval of 2022-23 Bond Fund 31 Purchase Order encumbrance numbers 4 and 5.

III.F. Approval of 2022-23 Bond Fund 32 Purchase Order Encumbrance numbers 21 and 22.

III.G. Approval of the monthly financial reports of the School Activity Funds account.

III.H. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

III.I. Approval of the Treasurer's Report on the status of Funds and Investments.

III.J. Approval of the 2023-24 Yearbook Contracts for Sapulpa Public Schools:

III.J.1. Sapulpa High School--Herff Jones

III.J.2. Sapulpa Jr. High--Herff Jones

III.J.3. Sapulpa Middle School--Walsworth

III.J.4. Freedom Elementary--Herff Jones

III.J.5. Holmes Park Elementary--Jostens

III.J.6. Jefferson Heights Elementary-Ruth Kelly Studio

III.J.7. Liberty Elementary Stem Academy-Jostens

III.K. Approval of the 2022-23 Audit Contract and Engagement Letter with Bledsoe, Hewett & Gullekson.

III.L. Approval of Municipal Accounting System (MAS) Software Service Agreement for the 2023-24 school year.

III.M. Approval of the 2023-24 Lincoln Christian Winter Classic Contract for Girls Varsity Basketball.

III.N. Approval of the 2023 Bishop Kelley Invitational Contract for Boys Varsity Basketball.

III.O. Declaration of Surplus

III.O.1. Freedom Elementary--Library Books

III.P. Approval of Out-of-State Activity Request as per attachment.

III.P.1. Track and CC--Chanute, KS

III.Q. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-Q passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

IV. Hearing from the Public

Drama Class-March is National Theatre in Our Schools Month. They wanted to give thanks for the continued support of the fine arts in Sapulpa Public Schools. They just finished their production of Cinderella this past weekend and it was a huge success.

V. Information and Discussion Items

V.A. New Electronic Records, Contracting and Signatures Policy 131, first read
Indian Ed Director, Kayla Chupco, introduced this new policy. It is needed for the authenticity of parent signatures for online forms and will need to be in place if an audit should be called.

V.B. 2023 Bond Update

Hours and hours have been spent coming up with and changing the very best projects within the boundaries allotted for Bond 2023. Fall looks to be the goal to call for a vote.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.
None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove the Student Mental Health Protocol, second read.

To approve the Student Mental Health Protocol, second read passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.C. Discussion, motion, and vote on a motion to approve/disapprove the District (School Year) Calendar 2023-24.

To approve the District (School Year) Calendar 2023-24 passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.D. Discussion, motion, and vote on a motion to approve/disapprove a Financial Advisory Services Agreement with BOK Financial Securities, Inc. To approve a Financial Advisory Services Agreement with BOK Financial Securities, Inc passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.E. Discussion, motion, and vote on a motion to approve/disapprove an Architectural Services Agreement and Addendum with Reed Architecture & Interiors.

To approve an Architectural Services Agreement and Addendum with Reed Architecture & Interiors passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.F. Proposed Executive Session to discuss Personnel as listed, to conduct the ongoing evaluation of the Superintendent, and to discuss whether or not to accept the resignation of Scott Maxville as authorized by 25 O.S. Section 307(B)(1)&(7) of the Oklahoma Open Meeting Act.

VI.F.1. Vote to convene in Executive Session

To convene into Executive Session at 6:23 pm passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent
Larry Hoover: Yea

Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.F.2. To acknowledge the Board has returned to Open Session
Vice President Larry Hoover acknowledged the Board's return to Open Session at 6:42 pm

VI.F.3. Statement of Executive Session Minutes

The Board of Education went into Executive Session at 6:23 pm to discuss Personnel as listed, to conduct the ongoing evaluation of the Superintendent, and to discuss whether or not to accept the resignation of Scott Maxville, as authorized by 25 O.S. 307 B(1)&(7) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:42 pm. Present in Executive Session were Steve McCormick, Melinda Ryan, Larry Hoover, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VI.G. Personnel

VI.G.1. Vote to approve/disapprove employing Personnel as per attachment.
To approve employing Personnel as per the attachment passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.G.2. Vote to approve/disapprove FMLA request for Larry Crocker, effective November 07, 2022, through February 17, 2023.

To approve FMLA request for Sydney Young, effective February 28, 2022, through May 20, 2022 passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

To approve FMLA request for Larry Crocker, effective November 07, 2022, through February 17, 2023 passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.G.3. Vote to approve/disapprove authorizing Larry Crocker to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Larry Crocker to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.G.4. Vote to approve/disapprove FMLA request for Christina Clanton, effective February 21, 2023, through May 16, 2023.

To approve FMLA request for Christina Clanton, effective February 21, 2023, through May 16, 2023 passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.G.5. Vote to approve/disapprove authorizing Christina Clanton to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Christina Clanton to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.G.6. Vote to approve/disapprove FMLA request for Denise Hewitt, effective March 20, 2023, through June 5, 2023.

To approve FMLA request for Denise Hewitt, effective March 20, 2023, through June 5, 2023 passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.G.7. Vote to accept/reject the resignation agreement with Scott Maxville and authorize the Board President and Board Clerk to execute the resignation agreement.

To accept the resignation agreement with Scott Maxville and authorize the Board President and Board Clerk to execute the resignation agreement passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.G.8. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VII. Adjournment

To adjourn at 6:46 pm passed with a motion by Larry Hoover and a second by Steve McCormick.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2