

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Monday, December 12, 2022 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag
Vice President Larry Hoover called the meeting to order at 6:00 pm, followed by the Pledge of Allegiance led by Asst. Superintendent Johnny Bilby.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt Agenda.
To formally adopt the Agenda passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 11.14.2022-Regular BOE Meeting Minutes

III.B. Approval of the 2022-23 General Fund Purchase Order Encumbrance numbers 574 through 638.

III.C. Approval of the 2022-23 Building Fund Purchase Order Encumbrance numbers 159 through 166.

III.D. Approval of the 2022-23 Child Nutrition Fund Purchase Order Encumbrance numbers 40 and 42.

III.E. Approval of 2022-23 Bond Fund 32 Purchase Order Encumbrance number 17.

III.F. Approval of 2022-23 Bond Fund 33 Purchase Order Encumbrance number 1.

III.G. Approval of the 2022-23 Bond Fund 39 Purchase Order Encumbrance number 1.

III.H. Approval of the monthly financial reports of the School Activity Funds account.

III.I. Approval of the Treasurer's Report on the status of Funds and Investments.

III.J. Approval of the continuation of Section 125 Plan through American Fidelity and approve electronic signature by Kenda Terrones as the contact.

III.K. Approval of the 2022-23 MOU between United Community Action Program Head Start and Sapulpa Public Schools.

III.L. Approval of the 2022-23 Special Services Agreement between United Community Action Head Start and Sapulpa Public Schools.

III.M. Approval of the 2023-24 Purchase Agreement with HMH for the Read 180 Intervention Program.

III.N. Approval of January 1, 2023, District Transfer Capacity Numbers.

III.O. Approval of 2022-23 Kincaid Coach Lines Agreement for HS Choir with Sapulpa Public Schools.

III.P. Approval of the Out-of-State Activity Trips as per attachment.

III.P.1. JROTC-Fort Benning, GA

III.P.2. HS Girls Basketball-Fort Smith, AR

III.P.3. HS Boys Basketball-Neosho, MO

III.Q. Approval of Fundraisers as per attachment.

To approve Consent Agenda items A-Q passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Rob Armstrong shared his time with Safety/Security Director

Glenn Coffey and the Mental Health Coordinator Michale Stanley. New positions in the District this school year, each shared what those positions are doing.

Glenn Coffey went first. He reported that each building had been toured and all things that were noted as needing to be fixed or updated had been. Bus Drivers have been given extra hours between AM and PM driving schedules to be extra eyes for the safety of schools, staff, and students. Plus, we have our SRO on campus. Looking to add one or two off-duty officers to circulate through the District. Another step added for safety/security is the RAVE App. This is for smartphones/androids to allow staff to have direct access to emergency responders to report incidents and/or threats. Other emergency devices are being looked at for students to put in places such as the bathroom.

Michale Stanley shared two priorities that she is working on. First is a Mental Health Protocol from the State. She is meeting with site counselors, principals, and staff to tweak the protocol to meet the specific needs of the District. Once complete, it will be shared with the Board for approval and then implemented at the sites for best practices for all. The second priority was to bring in extra Behavioral Health Aides to help and reach more students. Mrs. Stanley is honored to get to be in this position for the District.

Mr. Armstrong closed the Superintendent's Comments with a reminder that Thursday would be the Long Range Bond Committee meeting at 6 pm at the HS Commons.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.
None

VI.B. Discussion, motion, vote on motion to approve/disapprove Lease Purchase financing with American Heritage Bank in the amount of \$450,000 to replace the turf at the Westside facility and allow closing documents to be signed by Superintendent Armstrong.

To approve Lease Purchase financing with American Heritage Bank in the amount of \$450,000 to replace the turf at the Westside facility and allow closing documents to be signed by Superintendent Armstrong passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Absent
Melinda Ryan:	Yea

Yea: 3, Nay: 0, Absent: 2

VI.C. Discussion, motion, and vote on a motion to change providers for our Employee Group Life Insurance and Voluntary Life Insurance to Boston Mutual Life Insurance Company effective January 1, 2023, per the attached proposal. To approve changing providers for our Employee Group Life Insurance and Voluntary Life Insurance to Boston Mutual Life Insurance Company effective January 1, 2023, per the attached proposal passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.D. Proposed Executive Session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. Executive Session not needed.

VI.D.1. Vote to convene in Executive Session.

VI.D.2. To acknowledge the Board has returned to Open Session.

VI.D.3. Statement of Executive Session Minutes.

VI.E. Personnel

VI.E.1. Vote to approve/disapprove employing Personnel as per attachment. To approve employing Personnel as per attachment passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.E.2. Vote to approve/disapprove FMLA request for Nicholas Bosworth, effective October 28, 2022, through January 28, 2023.

To approve FMLA request for Nicholas Bosworth, effective October 28, 2022, through January 28, 2023 passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.E.3. Vote to accept Resignations received since the last board meeting.
To accept Resignations received since the last board meeting passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VII. Adjournment

To adjourn at 6:29 pm passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2