

Regular Meeting of The Board of Education Independent School District Number  
33, Creek County

Monday, November 14, 2022 6:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag  
President Wayne Richards called the meeting to order at 6 pm. Followed by the  
Pledge of Allegiance led by Asst. Superintendent Johnny Bilby.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.

To formally adopt the Agenda passed with a motion by Melinda Ryan and a  
second by Larry Hoover.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 10.04.2022 Special BOE Meeting Minutes

III.A.2. 10.10.2022 Regular BOE Meeting Minutes.

III.B. Approval of the 2022-23 General Fund Purchase Order encumbrance  
numbers 462 through 573.

III.C. Approval of 2022-23 Building Fund Purchase Order encumbrance  
numbers 134 through 158.

III.D. Approval of 2022-23 Child Nutrition Fund Purchase Order encumbrance  
number 36 through 39.

III.E. Approval of the 2022-23 Bond Fund 32 Purchase Order encumbrance  
numbers 14 through 16.

III.F. Approval of the 2022-23 Sinking Fund 41 Purchase Order encumbrance  
numbers 2.

III.G. Approval of the monthly financial reports of the School Activity Funds  
account.

III.H. Approval of the Treasurer's Report on the status of Funds and Investments.

III.I. Approval of the Concord Theatrical Musical Agreement for the 2023 all-school musical.

III.J. Approval of 2022-23 York Confidential Credit Application-Commercial.

III.K. Approval of 2022-23 IEP Services Agreement with Tulsa Public Schools.

III.L. Approval of the 2023 Ben Franklin Program Agreement for Revolutionary Days for Sapulpa Public Schools.

III.M. Approval of the 2023 One Eighty-One Event Contract, Prom Venue.

III.N. Approval of a generous donation in the amount of \$450 from the Daughters of the American Revolution for the 5th Grade Revolutionary Day essay contest.

III.O. Declaration of Surplus

III.O.1. Ag Shop Surplus-Koike Table

III.P. Approval of Out-of-State Activity Trips as per attachment.

III.Q. Approval of Fundraisers as per attachment.

To approve Consent Agenda items A-Q with the addendum to item M passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Armstrong updated the Board and guests on the continuing 2023 Bond meetings. Costs are a big unknown as there could be significant changes between now and breaking ground.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.  
None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove the 2021-22 Audit submitted by Bledsoe, Hewett & Gullekson Certified Public Accountants, PLLLP.

To approve the 2021-22 Audit submitted by Bledsoe, Hewett & Gullekson Certified Public Accountants, PLLLP passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VI.C. Discussion, motion, and vote on a motion to approve/disapprove the Redistricting Resolution and Map of Board Districts for district school board elections which shall be utilized until the district is required to be reapportioned.

To approve the Redistricting Resolution and Map of Board Districts for district school board elections which shall be utilized until the district is required to be reapportioned passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VI.D. Discussion, motion, and vote on a motion to approve/disapprove the Annual Election Resolution to the County Election Board calling for the Annual School Election to be held for Board Position No. 3.

To approve the Annual Election Resolution to the County Election Board calling for the Annual School Election to be held for Board Position No. 3 passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VI.E. Discussion, motion, and vote on a motion to approve/disapprove a generous donation from the Sapulpa Education Foundation for the 2022-23 Teacher Grants.

To approve a generous donation from the Sapulpa Education Foundation for the 2022-23 Teacher Grants passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F. Discussion, motion, and vote on a motion to approve/disapprove the revision of the Citizen's Request for Reconsideration of a Work form, second read. This is part of the Procedure Pages: 251 Material Selection and Acquisition Procedures.

To approve the revision of the Citizen's Request for Reconsideration of a Work form, second read. This is part of the Procedure Pages: 251 Material Selection and Acquisition Procedures passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G. Discussion, motion, and vote on a motion to approve/disapprove of updating Policy 959 Use of Multiple Occupancy Restrooms and Changing Areas per updated Oklahoma State Board of Education rules.

To approve updating Policy 959 Use of Multiple Occupancy Restrooms and Changing Areas per updated Oklahoma State Board of Education rules passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.H.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:33 pm passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VI.H.2. To acknowledge the Board has returned to Open Session.

President Wayne Richards acknowledged the Board's return to Open Session at 6:51 pm.

VI.H.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:33 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:51 pm. Present in the Executive Session were Sarah Havenstrite, Melinda Ryan, Larry Hoover, Wayne Richards, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VII. Personnel

VII.A. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per the attachment passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.B. Vote to approve/disapprove FMLA Request for Katherine Stufflebeam, effective November 1, 2022, through January 25, 2023.

To approve FMLA Request for Katherine Stufflebeam, effective November 1, 2022, through January 25, 2023 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.C. Vote to approve/disapprove FMLA Request for Darla Robbins, effective October 18, 2022, through January 10, 2023.

To approve FMLA Request for Darla Robbins, effective October 18, 2022, through January 10, 2023 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.D. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VIII. Adjournment

To adjourn at 6:53 pm passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1