

Regular Meeting of The Board of Education Independent School District Number
33, Creek County

Monday, July 11, 2022 12:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the Meeting to Order and Pledge of Allegiance to the American Flag.

2nd Vice President Larry Hoover called the meeting to order at 12 pm. Assistant Superintendent Johnny Bilby lead the Pledge of Allegiance.

II. Reorganization of the Board of Education.

II.A. Discussion, motion, and vote on a motion to approve or disapprove the reorganization of the Board of Education with the election of the Board President.

To approve the reorganization of the Board of Education with the election of Wayne Richards as the Board President passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

II.B. Discussion, motion, and vote on a motion to approve or disapprove the reorganization of the Board of Education with the election of the First Vice President.

To approve the reorganization of the Board of Education with the election of Larry Hoover as the First Vice President passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

II.C. Discussion, motion, and vote on a motion to approve or disapprove the reorganization of the Board of Education with the election of the Second Vice President.

To approve the reorganization of the Board of Education with the election of Melinda Ryan as the Second Vice President passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

III. Formal Adoption of the Agenda

III.A. Motion, discussion, and vote on motion to formally adopt the Agenda.

To formally adopt the Agenda passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

IV. Consent Agenda

IV.A. Approval of the 6.13.2022 Board Meeting Minutes.

IV.B. Approval of the 2021-22 General Fund Purchase Order Encumbrance numbers 969 through 983.

IV.C. Reapproval of the 2021-22 General Fund Purchase Order Encumbrance number 968.

IV.D. Approval of the 2021-22 Building Fund Purchase Order Encumbrance numbers 244 through 248.

IV.E. Approval of the 2021-22 Child Nutrition Purchase Order Encumbrance numbers 94 through 96.

IV.F. Approval of 2021-22 Bond Fund 31 Purchase Order Encumbrance numbers 26 and 27.

IV.G. Approval of 2021-22 Bond Fund 32 Purchase Order Encumbrance numbers 57 through 59.

IV.H. Approval of the 2022-23 General Fund Purchase Order Encumbrance numbers 1 through 80.

IV.I. Approval of 2022-23 Building Fund Purchase Order Encumbrance numbers 1 through 19.

IV.J. Approval of the monthly financial reports of the School Activity Funds account.

IV.K. Approval of the Treasurer's Report on the status of Funds and Investments.

IV.L. Approval of designating American Heritage Bank as the depository bank for Sapulpa Public Schools appropriated funds and Activity Accounts with First United Bank.

IV.M. Approval for the renewal of lease-purchase for Collins Stadium Video Board, \$296,496.31, with American Heritage Bank, for the fiscal year ending on June 30, 2023. This year's payment of \$79,175.00 will be the second of five annual payments encumbered from Bond Fund 31.

IV.N. Approval for renewal of lease-purchase for Chieftain Center Video Board, \$251,272.41, with American Heritage Bank, for the fiscal year ending on June 30, 2023. This year's payment of \$67,094.00 will be the second of five annual payments encumbered from Bond Fund 31.

IV.O. Approval of the 2022-23 Child Nutrition Bread Bids.

IV.P. Approval of the 2022-23 Child Nutrition Milk and Juice Bid.

IV.Q. Approval of the 2022-23 Child Nutrition Produce Bid.

IV.R. Approval of the 2022-23 Child Nutrition Prime Vendor Recommendation.

IV.S. Approval of 2022-23 Daybreak Family Services Letter of Agreement with Sapulpa Public Schools.

IV.T. Approval of 2022-23 renewal of Youth Services of Creek County MOA with Sapulpa Public Schools.

IV.U. Approval of 2022-23 renewal of CREOKS MOU with Sapulpa Public Schools.

IV.V. Approval of the 2022-23 Buy Board National Purchasing Cooperative Interlocal Participation Agreement.

IV.W. Reapproval of the 2022-23 Lone Star Co-Op Application to add Baseball.

IV.X. Approval of 2022-23 Legal Contract with Stacey Berry, McKinney-Vento (Liaison) consultant services.

IV.Y. Approval of 2022-23 Addendum to the TherapyWorks contract to add new mileage rates effective July 1, 2022.

IV.Z. Approval of 2022-23 Imagine Language & Literacy Reusable License quote.

IV.AA. Approval of 2022-23 Tiger Inc. Natural Gas Purchase Agreement with Sapulpa Public Schools.

IV.AB. Approval of 2022-23 Oklahoma Department of Career and Technology Education Contract for Secondary Career and Technology Education Program(s) with Sapulpa Public Schools.

IV.AC. Approval of 2022-23 Horizon: Digitally Enhanced Campus MOU with Sapulpa Public School (Virtual Academy grades 6-12).

IV.AD. Approval of Digital Teaching and Learning professional development for certified teachers every year.

IV.AE. Approval of Workplace Safety Training in Schools professional development for 7th-12th Grade Teachers for year 1, then every 3rd year.

IV.AF. Approval of Family and Community Engagement professional development for year 1, then every 3rd year.

IV.AG. Approval of the following as Sanctioned Clubs of Sapulpa Public Schools:

IV.AG.1. Holmes Park TAPS

IV.AH. Approval of Out of State Activity Trips

IV.AI. Approval of Fundraisers as per attachment.

See added attachment for Approved Consent Agenda Items A-AI.

To approve Consent Agenda items A-AI passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

V. Hearing from the Public

None

VI. Information & Discussion Items

VI.A. Superintendent Comments

Superintendent Rob Armstrong had the following to report during his time:

The carry-over from the 2021-22 school year is 11.25%,. A great job by the finance team and district.

Child Nutrition will return to pre-pandemic feeding programs for the 2022-23 school year. Free lunch will go through the application process. Approved reduced applications will result in free of charge for the 2022-23 school year. Hiring for the District continues with school starting just a month away on August 18, 2022.

Six architect groups will present their ideas for the new Sapulpa HS Campus this week. Interviews will go from Wednesday through Friday.

VII. Action Items

VII.A. New Business - items not known or foreseen when agenda was posted
None

VII.B. Discussion, motion, and vote on a motion to approve/disapprove modifications to the 566 Wellness Policy, as a second read.

To approve modifications to the 566 Wellness Policy, as a second read, adding a time element piece of no less than once per nine weeks to students, staff, and parents passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VII.C. Discussion, motion, and vote on a motion to approve/disapprove any modifications to the Open Transfer Policy, 530.

To approve any modifications to the Open Transfer Policy, 530 passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VII.D. Discussion, motion, vote on a motion to approve/disapprove any modification to Policy 225, Online Instruction.

To approve any modification to Policy 225, Online Instruction passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VII.E. Vote to approve/disapprove Superintendent Rob Armstrong and his designee as Purchasing Agent for Sapulpa Independent School District, Authorized Representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2022-23 school year.

To approve Superintendent Rob Armstrong and his designee as Purchasing Agent for Sapulpa Independent School District, Authorized Representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2022-23 school year passed with a motion by Sarah Havenstrite and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VII.F. Discussion of Student Handbooks as a first read.

VII.F.1. Sapulpa High School

VII.F.2. Bartlett Academy

VII.F.3. Sapulpa Jr. High School

VII.F.4. Sapulpa Middle School

VII.F.5. Sapulpa Elementary Schools

VII.G. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VII.G.1. Vote to convene in Executive Session.

To convene in Executive Session at 12:20 pm passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VII.G.2. To acknowledge the Board has returned to Open Session.

First Vice President Larry Hoover acknowledged the Board's return to Open Session at 12:44 pm.

VII.G.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 12:20 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 12:44 pm. Present in the Executive Session was Sarah Havenstrite, Melinda Ryan, Larry Hoover, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VIII. Personnel

VIII.A. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VIII.B. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Absent

Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

IX. Adjournment

To adjourn at 12:46 pm passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Absent

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2