

Regular Meeting of The Board of Education Independent School District Number
33, Creek County

Monday, March 7, 2022 6:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag

The meeting was called to order at 6 pm by President Steve McCormick. Assistant Superintendent Johnny Bilby led the Pledge of Allegiance. High School Principal, Seth Shibley then introduced Sapulpa's 2 Merit Scholarship Finalists, Ruby Fargo, and Alexa Farris. Congrats were given to these seniors on their exceptional scholastic achievements.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.

To formally adopt Agenda, pulling out items L and M for discussion passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

III. Consent Agenda

III.A. Approval of the Meeting Minutes for 2.14.22 Regular Meeting.

III.B. Approval of 2021-22 General Fund Purchase Order Encumbrance numbers 714 through 790.

III.C. Reapproval of 2021-22 General Fund Purchase Order number 27.

III.D. Approval of 2021-22 Building Fund Purchase Order Encumbrance numbers 165 through 178.

III.E. Reapproval of 2021-22 Building Fund Purchase Order number 111.

III.F. Approval of 2021-22 Child Nutrition Fund Purchase Order Encumbrance number 74.

III.G. Approval of 2021-22 Bond Fund 31 Purchase Order encumbrance numbers 15 through 18.

III.H. Approval of 2021-22 Bond Fund 32 Purchase Order Encumbrance numbers 45 through 48.

III.I. Approval of the monthly financial reports of the School Activity Funds account.

III.J. Approval of the Treasurer's Report on the status of Funds and Investments.

III.K. Approval of the 2022-23 Yearbook Contracts for Sapulpa Public Schools:

III.K.1. Sapulpa High School--Herff Jones

III.K.2. Sapulpa Jr. High--Herff Jones

III.K.3. Sapulpa Middle School--Walsworth

III.K.4. Freedom Elementary--Herff Jones

III.K.5. Holmes Park Elementary--Jostens

III.K.6. Jefferson Heights Elementary-Ruth Kelly Studio

III.K.7. Liberty Elementary Stem Academy-Jostens

III.L. Approval of Municipal Accounting System (MAS) Software Service Agreement for the 2022-23 school year.

Board Member Melinda Ryan asked about the MAS contract and would like for a couple of items to be looked into further before approval.

III.M. Approval of 2022-23 VYPE Agreement with Sapulpa Athletics Department.

There is a fee that should not be on the attached contract. Athletic Director Michael Rose will be looking into that fee removal and ready for the next BOE Meeting in April.

III.N. Approval of the 2021-22 Audit Contract and Engagement Letter with Bledsoe, Hewett & Gullekson.

III.O. Approval of 2021-22 Powerschool-Nutrakids Quote.

III.P. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-P with the exception of items L and M passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Armstrong reported that winter sports are wrapping up but not before the Varsity Girls Basketball team competes for State. They will start defending their title on Thursday in Norman against MacArthur. Spring sports are kicking off. The Varsity Baseball team will be headed to Texas over the Spring Break, which also means that there are only 7 weeks until Prom and 10 weeks until graduation. The school year is moving right along.

He also shared that the RansomWare recovery is still ongoing. Making a lot of gains and learning more ways to prevent any future attacks. Mr. Armstrong is very proud of the IT Dept and other teams brought in to help for the progress being made.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.

None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove the District (School Year) Calendar 2022-23.

To approve the District (School Year) Calendar 2022-23 passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.C. Proposed Executive Session to discuss Personnel listed and to conduct an ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.C.1. Vote to convene in Executive Session

To convene in Executive Session at 6:21 pm passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.C.2. To acknowledge the Board has returned to Open Session
President McCormick acknowledged the Board's return to Open Session at 6:47 pm.

VI.C.3. Statement of Executive Session Minutes

The Board of Education went into Executive Session at 6:21 pm to discuss personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 301(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:47 pm. Present in the Executive Session were Sarah Havenstrite, Melinda Ryan, Larry Hoover, Wayne Richards, Steve McCormick, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VI.D. Personnel

VI.D.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.D.2. Vote to approve/disapprove FMLA request for Jennifer Gardella effective March 15, 2022, through June 07, 2022.

To approve FMLA request for Jennifer Gardella effective March 15, 2022, through June 07, 2022 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.D.3. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VII. Adjournment

To adjourn at 6:49 pm passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0