

Regular Meeting of The Board of Education Independent School District Number
33, Creek County

Monday, November 8, 2021 6:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag
President Steve McCormick called the meeting to order at 6:00 pm. Asst.
Superintendent Johnny Bilby led the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.

To formally adopt the Agenda passed with a motion by Wayne Richards
and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Absent

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 10.11.2021 Regular BOE Meeting Minutes.

III.B. Approval of the 2021-22 General Fund Purchase Order encumbrance
numbers 392 through 463.

III.C. Approval of 2021-22 Building Fund Purchase Order encumbrance
numbers 112 through 125.

III.D. Approval of 2021-22 Child Nutrition Fund Purchase Order encumbrance
number 49 through 52.

III.E. Approval of the 2021-22 Bond Fund 31 Purchase Order encumbrance
number 9.

III.F. Approval of the 2021-22 Bond Fund 32 Purchase Order encumbrance
numbers 29 through 33.

III.G. Approval of the 2021-22 Bond Fund 33 Purchase Order encumbrance
numbers 27 through 29.

III.H. Approval of the monthly financial reports of the School Activity Funds
account.

III.I. Approval of the Treasurer's Report on the status of Funds and Investments.

III.J. Approval of a Resolution to the County Election Board calling for the Annual School Election.

III.K. Approval of MTI License Agreement for all-school musical.

III.L. Approval of 2022 BOE Calendar Schedule.

III.M. Approval of the 2021-22 Residency Committee.

III.N. Approval of the 2021-22 MOU between United Community Action Program Head Start and Sapulpa Public Schools.

III.O. Approval of the 2021-22 Operating Budget.

III.P. Approval to increase the Commercial Credit Card (P-Card) limit through Arvest Bank for both General and Activity Funds.

III.Q. Approval of 2021-22 Services Agreement Proposal between Terracon and Sapulpa Public Schools for geotechnical engineering services for the new video board.

III.R. Approval of 2021-22 Cushing High School Fall Classic Fastpitch Tournament Contract.

III.S. Approval of a generous donation from St. John Ascension in the amount of \$3,500 for Liberty Stem Academy.

III.T. Approval of Out-of-State Activity Trips as per attachment.

III.U. Approval of Fundraisers as per attachment.

Consent Agenda Items: A. 10.11.2021 BOE Meeting Minutes. B. 2021-22 General Fund Purchase Orders. C. 2021-22 Building Fund Purchase Orders. D. 2021-22 Child Nutrition Purchase Orders. E. 2021-22 Bond Fund 31 Purchase Order. F. 2021-22 Bond Fund 32 Purchase Orders. G. 2021 Bond Fund 33 Purchase Orders. H. Financial Reports for the School Activity Funds. I. Treasurer's Report. J. Resolution to the County Election Board for Annual Election. K. MTI License Agreement. L. 2022 BOE Calendar. M. 2021-22 Residency Committee. N. United Community Action Program Head Start MOU. O. 2021-22 Operating Budget. P. Commercial Credit Card (PCard) Increase through Arvest Bank. Q. Terracon Services Agreement. R. 2021-22 Cushing HS Fall Classic Fastpitch Tournament Contract. S. Generous Donation from St. John Ascension to Liberty STEM. T. Out of State Activity Trips. U. Fundraisers.

To approve Consent Agenda Items A-U passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Absent

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

None.

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Rob Armstrong opened his comments by giving praise to the SPS employees and students for raising \$30,000 for the Tulsa Area United Way campaign. Local agencies that benefit from this generosity are Show, Inc., Caring Community Friends, Youth Services of Creek County, and the Creek County Literacy Program. Fall sports are winding down. Chieftain Football will head to McAlester this Friday for the first round of the playoffs. Winter sports are practicing and preparing for December.

V.B. ESSR III LEA Draft Plan/Reading Improvement Draft Plan

Director of Curriculum Donia Doudican and Director of Accountability Amy Riff tag-teamed on a presentation in regards to a preliminary plan to respond to the learning loss of students over the past two years. There are ARP/ESSR III funds available to help get students back at target levels.

V.C. Discussion on updating Purchasing Policy 311, as a first read.

CFO Kenda Terrones explained that the updating of Purchasing Policy 311 would change the legal limit for sealed bids to be increased.

V.D. Discussion on revising Policy 530 Transfer Students, as a first read.

Assistant Superintendent Johnny Bilby reported that as of January 2022, Emergency Transfers will no longer be available, only Open Transfers. A student can have 2 in a school year. Still waiting for more information to come from the State.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.

None.

VI.B. Discussion, motion, and vote on a motion to approve/disapprove a generous donation from the Sapulpa Education Foundation for teacher grants in the amount of \$27,000.

To approve a generous donation from the Sapulpa Education Foundation for teacher grants in the amount of \$27, 642 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Absent
Yea: 4, Nay: 0, Absent: 1

VI.C. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.C.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:58 pm passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Absent
Yea: 4, Nay: 0, Absent: 1

VI.C.2. To acknowledge the Board has returned to Open Session.

President Steve McCormick acknowledged the Board's return to Open Session at 7:16 pm.

VI.C.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:58 pm to discuss Personnel as listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 7:16 pm. Present in Executive Session were Sarah Havenstrite, Larry Hoover, Wayne Richards, Steve McCormick, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VII. Personnel

VII.A. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Absent
Yea: 4, Nay: 0, Absent: 1

VII.B. Vote to approve/disapprove FMLA Request for Karen Parks, effective November 01, 2021, through November 12, 2021.

To approve FMLA Request for Karen Parks, effective November 01, 2021, through November 12, 2021 passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Absent
Yea: 4, Nay: 0, Absent: 1

VII.C. Vote to approve/disapprove FMLA Request for Sydni Buck, effective November 18, 2021, through January 30, 2022.

To approve FMLA Request for Sydni Buck, effective November 18, 2021, through January 30, 2022 passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Absent
Yea: 4, Nay: 0, Absent: 1

VII.D. Vote to approve/disapprove FMLA Request for Megan Cannon, effective November 29, 2021, through March 10, 2022.

To approve FMLA Request for Megan Cannon, effective November 29, 2021, through March 10, 2022 passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea

Wayne Richards: Yea
Melinda Ryan: Absent
Yea: 4, Nay: 0, Absent: 1

VII.E. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Absent
Yea: 4, Nay: 0, Absent: 1

VIII. Adjournment

To adjourn passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Absent
Yea: 4, Nay: 0, Absent: 1