

Regular Meeting of The Board of Education Independent School District Number 33, Creek County  
Monday, October 14, 2019 6:00 PM  
Sapulpa Middle School, 1304 E Cleveland Ave, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag

President Larry Hoover called the meeting to order at 6 pm. Middle School Principal Stephanie Kiesau then introduced Co-Stuco Presidents Sierra Jones and Zarrin Mortazavi to lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.

To formally adopt the Agenda passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of Meeting Minutes.

III.A.1. 9.04.2019 Special Meeting Minutes

III.A.2. 9.10.2019 Regular BOE Meeting Minutes

III.B. Approval of 2019-20 General Fund Purchase Order encumbrance numbers 361 through 532.

III.C. Approval of 2019-20 Building Fund Purchase Order encumbrance numbers 88 through 105.

III.D. Approval of 2019-20 Child Nutrition Fund Purchase Order encumbrance numbers 48 and 55.

III.E. Approval of 2019-20 Bond Fund (Lease Revenue) Purchase Order encumbrance number 6.

III.F. Approval of 2019-20 Bond Fund 33 Purchase Order Encumbrance numbers 45 through 51.

III.G. Approval of 2019-20 Bond Fund 86 Purchase Order Encumbrance numbers 15 through 21.

III.H. Approval of the monthly financial reports of the School Activity Funds account.

III.I. Approval of the Treasurer's Report on the status of Funds and Investments.

III.J. Approval of 2020 BOE Calendar Schedule

III.K. Approval of MOU between Youth Services of Creek County and SPS.

III.L. Approval of conducting a Cooperative Activities Program with Lone Star Public Schools for the 2019-20 school year for the following sport: Slow Pitch Softball and Boys Soccer.

III.M. Approval of 2019-20 CCOSA Legal Assistance for School Districts Program Agreement.

III.N. Approval of the Oklahoma State Department of Education 2017-18 Dropout Report.

III.O. Approval of Oklahoma State Regents for Higher Education Participation in Developmental Education in 2017-18.

III.P. Approval of 2019-20 Residency Committee.

III.Q. Approval of University of Oklahoma Field Experience/Practicum/Internship MOU for the 2019-20 school year.

III.R. Approval of Oklahoma State Department of Education Child Nutrition Programs (CNP) Certificate of Authority/Authorized User Form.

III.S. Approval of the Child and Adult Care Food Program (CACFP) Certificate of Authority.

III.T. Approval of 2019-20 Legal Contract between SPS and Kee Physical Therapy for Kelsey Cummingham, Physical Therapist Assistant.

III.U. Approval of the 2019 PowerSchool Registration Amendment.

III.V. Approval for Major Jerry Swepston to receive an adjunct number.

III.W. Approval of Out of State Activity Trips

III.X. Approval of Fundraisers as per attachment.

To approve Consent Agenda items A-X passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

#### IV. Hearing from the Public None

#### V. Information and Discussion Items

##### V.A. Superintendent Comments

Superintendent Armstrong noted that all was going well in the District. Parent/Teacher Conference was wrapping up this evening with Fall Break starting on Wednesday of this week. He then turned the floor over to Finance Director Kenda Terrones to give a Financial Update. She reported that overall cash flow looks good and that additional monies should be received by December and January. A Special Meeting was mentioned to discuss leftover Bond Funds and strategize a plan for the next couple of years to continue with a good carryover.

#### VI. Action Items

##### VI.A. New Business - items not known or foreseen when the agenda was posted. None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove the Sapulpa Board of Education and United Educators of Sapulpa MOU.  
To approve the Sapulpa Board of Education and United Educators of Sapulpa MOU passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

##### VI.C. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

###### VI.C.1. Vote to convene in Executive Session.

To convene in Executive Session passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

###### VI.C.2. To acknowledge the Board has returned to Open Session. President Hoover acknowledged the Board's return at 6:49 pm.

###### VI.C.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:17 pm to discuss Personnel as listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:49 pm.

Present in Executive Session were Steve McCormick, Wayne Richards, Melinda Ryan, Larry Hoover, and Rob Armstrong.

No action was taken. This constitutes the minutes of the Executive Session.

#### VI.D. Personnel

##### VI.D.1. Vote to approve/disapprove Employing Personnel as per Attachment.

To approve Employing Personnel as per attachment passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea

Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VI.D.2. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VII. Adjournment

To adjourn at 6:50 pm passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1