

Regular Meeting of The Board of Education Independent School District Number
33, Creek County

Monday, October 8, 2018 6:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag
President Melinda Ryan called the meeting to order at 6 pm. Then Trent Hamilton, Bartlett Academy Principal, introduced his student, Trixxie Dean to lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.

To formally adopt the Agenda, with the modification of moving Action Item VI.B before Consent Agenda and pulling out Consent Agenda Item P for discussion passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

| | |
|---------------------------|--------|
| Sarah Havenstrite: | Yea |
| Larry Hoover: | Absent |
| Steve McCormick: | Yea |
| Wayne Richards: | Absent |
| Melinda Ryan: | Yea |
| Yea: 3, Nay: 0, Absent: 2 | |

III. Consent Agenda

III.A. Approval of the 9.11.2018 Regular Meeting Minutes.

III.B. Approval of 2018-19 General Fund Purchase Order encumbrance numbers 353 through 478.

III.C. Approval of 2018-19 Building Fund Purchase Order encumbrance numbers 60 through 67.

III.D. Approval of 2018-19 Child Nutrition Fund Purchase Order encumbrance numbers 58 and 59.

III.E. Approval of 2018-19 Bond Fund (Lease Revenue) Purchase Order encumbrance numbers 14 through 15.

III.F. Approval of 2018-19 Bond Fund 33 Purchase Order Encumbrance Number 10.

III.G. Approval of 2018-19 Bond Fund 34 Purchase Order Encumbrance Numbers 2 and 3.

III.H. Approval of 2018-19 Bond Fund 36 Purchase Order Encumbrance Numbers 15 through 22.

III.I. Approval of the monthly financial reports of the School Activity Funds account.

III.J. Approval of the Treasurer's Report on the status of Funds and Investments.

III.K. Approval of 2019 BOE Calendar Schedule

III.L. Approval of a 2018-19 MOU between Impact TULSA and Sapulpa Public Schools.

III.M. Approval of 2018-19 UniFirst Agreement with Sapulpa Public Schools.

III.N. Approval of MOU between Daybreak and SPS.

III.O. Approval of MOU between Youth Services of Creek County and SPS.

III.P. Approval of Ticket Spicket Agreement as a provider for online ticket sales.

To approve Consent Agenda Item P passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Yea

Larry Hoover: Absent

Steve McCormick: Yea

Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

III.Q. Approval of Declaration of Surplus Materials.

III.R. Approval of Out of State Activity Trips

III.S. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-S minus Item P for discussion passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Curriculum Update

Donia Doudican shared about the District's Professional Development Days. This year they are front loaded and are already half down. At the last Professional Development Day, the District tried a Conference Style Day, allowing the teachers to choose the classes to fill their day. A survey was sent out and half the teachers in attendance liked this style and some reported back that they would like to start a District Wide PD Committee for future planning. What a great opportunity to use individuals from our District to share their knowledge and what is working in their classrooms.

V.B. Superintendent Comments

Mr. Armstrong talked about how fast the school year is going and how Fall Break is already upon us next week. With Fall Break brings our first set of Teacher Conferences, those will be split into two evenings.

United Way is currently under way and Sapulpa School District set a goal of \$30,000. As of last week, we have gone above that and are at \$32,000. That will wrap up later this month.

VI. Action Items

VI.A. New Business - items not known or foreseen with agenda was posted.
None

VI.B. Vote to approve/disapprove the Independent Auditors Report on all financial accounts for the Sapulpa Independent School District for the 2017-18 school year.

To approve the Independent Auditors Report on all financial accounts for the Sapulpa Independent School District for the 2017-18 school year passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.C. Proposed Executive Session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.C.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:29 pm passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.C.2. To acknowledge the Board has returned to Open Session.
President Melinda Ryan acknowledged the Board's return to Open Session at 6:55 pm.

VI.C.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:29 pm to discuss Personnel as listed, authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:55 pm.

Present in Executive Session were Melinda Ryan, Steve McCormick, Sarah Havenstrite, and Rob Armstrong.
No action was taken. This constitutes the minutes of the Executive Session.

VI.D. Personnel

VI.D.1. Vote to approve/disapprove Employing Personnel as per Attachment.

To approve Employing Personnel as per Attachment passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.D.2. Vote to approve/disapprove FMLA request for the following:

To approve FMLA request for the following: Jamie Winters, Dina Janitz, and Mattie Smith-Broom passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.D.2.a. Jamie Winters, effective September 14, 2018, through October 22, 2018, as per attachment.

VI.D.2.b. Dina Janitz effective September 19, 2018. Has not been given a release date to return to work.

VI.D.2.c. Mattie Smith-Broom, effective November 5, 2018, through December 3, 2018, as per attachment.

VI.D.3. Vote to approve/disapprove authorizing Christine Linder to receive sick leave donations from other employees as authorized by Board Policy 461.18 SICK LEAVE DONATION.

To approve authorizing Christine Linder to receive sick leave donations from other employees as authorized by Board Policy 461.18 SICK LEAVE DONATION passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.D.4. Vote to approve/disapprove authorizing Dina Janitz to receive sick leave donations from other employees as authorized by Board Policy 461.18 SICK LEAVE DONATION.

To approve authorizing Dina Janitz to receive sick leave donations from other employees as authorized by Board Policy 461.18 SICK LEAVE DONATION passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.D.5. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VII. Adjournment

To adjourn at 6:57 pm passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Absent
Steve McCormick: Yea
Wayne Richards: Absent
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2