

Sapulpa Public Schools Board of Education Independent School District Number
33 Creek County Regul
Monday, January 13, 2014 7:00 PM
Washington Administration Center Board Room 511 E. Lee, Sapulpa, OK 74066,
511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Consent Agenda

To approve consent agenda, Items A-H passed with a motion by Jeff Gilbert and a second by Larry Hoover.

Bradd Brose: Yea
Jeff Gilbert: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Mr. Bryan Sherwood: Yea
Yea: 6, Nay: 0

II.A. Approval of the minutes of the 12-9-13 regular board meeting.

II.B. Approval of 2013-14 general fund purchase order encumbrances numbers 668 through 701.

II.C. Approval of 2013-14 building fund purchase order encumbrance numbers 85 through 86.

II.D. Approval of 2013-14 child nutrition fund purchase order encumbrance numbers 64 through 65.

II.E. Approval of the monthly financial reports of the school Activity Funds account.

II.F. Approval of the Treasurer's Report on the status of Funds and Investments

II.G. Approval of New Policy 604.4 USE OF SCHOOL FACILITIES BY OUTSIDE SERVICE PROVIDERS.

II.H. Approval of the following out-of-state activity trips:

II.H.1. FFA to attend a National Western Livestock Show in Denver, CO on January 15-20, 2014.

II.H.2. Baseball team to attend a Spring Break Tournament in Pensacola, FL on March 15-22, 2014.

II.H.3. Spanish Department to compete in the Missouri Southern State University Modern Languages Field Day in Joplin, MO on April 8, 2014.

II.H.4. Cross Country to compete in the Bolder Boulder 10K race in Boulder, CO on May 22-27, 2014.

III. Hearing from the Public

IV. Information & Discussion Items

IV.A. Recognition of Sapulpa School Board Members (Mr. McCormick, Mr. Brose, Mr. Gilbert, Mrs. Ryan and Mr. Hoover)
School Board Recognition Month “observed each January” honors that dedication in Oklahoma. Districts and communities across the state and nation organize activities, special events, and celebrations to recognize the important contributions of their school board members. SPS Board of Education members put in long hours and work for no pay these dedicated public servants strive day in and day out to preserve the dream of public education. Superintendent, Mr. Burr read a proclamation and presented each member with a personalized portfolio.

IV.B. Culinary Arts Club

The Culinary Arts Club provided dinner to the board members for Board Appreciation Month. Christine Linder started this club this year and has approximately 30 students who have joined. The students cater events and learn different cooking techniques used in the food service industry.

IV.C. Fulbright Award

Junior High Science Teacher, Kathryn Elkins, is a recipient of the 2013 Fulbright Distinguished Teaching Award. The Fulbright Distinguished Awards in Teaching Program recognizes and encourages excellence in teaching in the U.S. and abroad. U.S. teachers receive grants to study at a university, observe classes and complete a project pertaining to their field of educational inquiry during their time abroad. Mrs. Elkins will observe, analyze, and document science education methods used in the present findings at the Nordic Science Education Symposium in Helsinki from March 10-June 10, 2014.

IV.D. Revised Policies

Kenda Terrones, Business Manager, reviewed proposed revisions to policies 311 and 604. Policy 311 states that all vendors providing services on school property will be required to sign a Hold Harmless Agreement and provide a Certificate of Insurance with Sapulpa Public Schools listed as an additional insured. Policy 604 states that all parties who wish to rent Sapulpa Public School facilities and are not affiliated with Sapulpa Public Schools are required to sign a Hold Harmless Agreement prior to use of the facility or property. The proposed revisions will be on February 6th's board agenda for final approval.

IV.D.1. 311. PURCHASING PROCEDURES

IV.D.2. 604. USE OF SCHOOL BUILDINGS

IV.E. State Mid-Term Allocations

Kendra Terrones, Business Manager, reported the district's mid-term allocations. She reported a decrease of \$117,000.00 in funding and the district received \$176,000.00 less than last year.

IV.F. Superintendent Comments

IV.F.1. Board of Education Retreat (February 1, 2014)

V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted.

V.B. Vote to approve/disapprove New Policy and Procedural Pages 441.1.2 SAPULPA EVALUATION AND OTHER ACADEMIC MEASURES.

To approve New Policy and Procedural Pages 441.1.2 SAPULPA EVALUATION AND OTHER ACADEMIC MEASURES passed with a motion by Jeff Gilbert and a second by Bradd Brose.

Bradd Brose: Yea
Jeff Gilbert: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Nay
Mr. Bryan Sherwood: Yea
Yea: 5, Nay: 1

V.C. Vote to approve/disapprove a Letter of Agreement with INCOG for Redistricting Boundaries for the Election of School Board Members.

To approve a Letter of Agreement with INCOG for Redistricting Boundaries for the Election of School Board Members passed with a motion by Bradd Brose and a second by Larry Hoover.

Bradd Brose: Yea
Jeff Gilbert: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Mr. Bryan Sherwood: Yea
Yea: 6, Nay: 0

V.D. Proposed executive session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act and (2) to discuss potential candidates for the open position of Seat Number 4 on the Sapulpa Board of Education as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Proposed executive session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act and (2) to discuss potential candidates for the open position of Seat Number 4 on the Sapulpa Board of Education as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Meeting Act with no resulting vote to be taken on item (2).

V.D.1. Vote to convene in executive session.

To convene in executive session at 8:23 p.m. passed with a motion by Bradd Brose and a second by Jeff Gilbert.

Bradd Brose:	Yea
Jeff Gilbert:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Melinda Ryan:	Yea
Mr. Bryan Sherwood:	Yea
Yea: 6, Nay: 0	

V.D.2. To acknowledge the Board has returned to open session.

V.D.3. Statement of executive session minutes.

The Board of Education went into executive session at 8:23 p.m. to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act and (2) to discuss potential candidates for the open position of Seat Number 4 on the Sapulpa Board of Education as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Meeting Act with no resulting vote to be taken on item (2). During the executive session, the Board discussed these items and no other items. The Board returned to open session at 8:37 p.m. This constitutes the minutes of the executive session.

V.E. Personnel

V.E.1. Vote to approve/disapprove Employing Personnel as per attachment.

To approve Employing Personnel as per attachment passed with a motion by Jeff Gilbert and a second by Bradd Brose.

Bradd Brose:	Yea
Jeff Gilbert:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Melinda Ryan:	Yea
Mr. Bryan Sherwood:	Yea
Yea: 6, Nay: 0	

V.E.2. Vote to approve/disapprove discharging the following personnel:

To approve discharging of the following personnel: passed with a motion by Melinda Ryan and a second by Jeff Gilbert.

Bradd Brose:	Yea
Jeff Gilbert:	Yea
Larry Hoover:	Yea

Steve McCormick: Yea
Melinda Ryan: Yea
Mr. Bryan Sherwood: Yea
Yea: 6, Nay: 0

V.E.2.a. Yvonne Butts, Freedom Child Nutrition Manager, effective 11-20-13

V.E.2.b. Summer Plank, Middle School Child Nutrition Cook, effective 11-20-13.

V.E.3. Vote to approve/disapprove a leave of absence for Jennifer Lindsay, Freedom Counselor for one year.

To approve a leave of absence for Jennifer Lindsay, Freedom Counselor for one year passed with a motion by Bradd Brose and a second by Larry Hoover.

Bradd Brose: Yea
Jeff Gilbert: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Mr. Bryan Sherwood: Yea
Yea: 6, Nay: 0

V.F. Adjournment

To Adjourn at 8:40 p.m. passed with a motion by Bradd Brose and a second by Jeff Gilbert.

Bradd Brose: Yea
Jeff Gilbert: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Mr. Bryan Sherwood: Yea
Yea: 6, Nay: 0