

Sapulpa Public Schools Board of Education Independent School District Number  
33 Creek County Regul  
Monday, August 12, 2013 7:00 PM  
Washington Administration Center Board Room 511 E. Lee, Sapulpa, OK 74066,  
511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

## II. Consent Agenda

To approve consent agenda, Items A-O Bradd Brose Abstained on Item H passed with a motion by Steve McCormick and a second by Jeff Gilbert.

Bradd Brose: Yea  
Jeff Gilbert: Yea  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 5, Nay: 0

II.A. Approval of the minutes of the 7-8-13 regular board meeting.

II.B. Approval of 2013-14 general fund purchase order encumbrances numbers 223 through 332.

II.C. Approval of 2013-14 building fund purchase order encumbrance numbers 65 through 66.

II.D. Approval of 2013-14 child nutrition fund purchase order encumbrance numbers 49 through 50.

II.E. Approval of 2013-14 bond (fund 35) fund purchase order encumbrance numbers 2 through 3.

II.F. Approval of the monthly financial reports of the school Activity Funds account.

II.G. Approval of the Treasurer's Report on the status of Funds and Investments.

II.H. Approval of a Building Lease Agreement with American Heritage Bank.

II.I. Approval of the following new and revised policies:

II.I.1. 204. ELEMENTARY PROMOTION AND RETENTION (Revised)

II.I.2. 204.1 THIRD GRADE RETENTION (New)

II.I.3. 204.1.2. PROMOTION, RETENTION AND CLASSIFICATION FOR SECONDARY (Policy Number Change)

II.I.4. 204. SPECIAL PROMOTION (Revised)

II.I.5. 204.1 THIRD GRADE RETENTION GOOD CAUSE EXEMPTION (New)

II.J. Approval of an agreement with the Cooperative Council for Oklahoma School Administration to participate in CCOSA's Legal Assistance Program for the 2013-14 fiscal year.

II.K. Approval of a Lease Agreement with Dennis and Kristi Sprague to lease 1116 East Hobson, Sapulpa, Oklahoma 74066.

II.L. Approval of a 2013-14 Drop-Out Recovery Joint Agreement with Central Tech.

II.M. Approval of a 2013-14 Special Services Cooperative Agreement with Native American Coalition of Sapulpa Head Start Program (NACT).

II.N. Approval of a 2013-14 Memorandum of Agreement with Muscogee (Creek) Nation Behavioral Health Substance Abuse Services Program.

II.O. Approval of fundraisers as per Attachment.

### III. Hearing from the Public

### IV. Information & Discussion Items

#### IV.A. Junior Olympic National Champion - Jackson Thompson

JROTC shooting team, Jody Chester, Jackson Thompson, Jack Ivy and Sarah Turner, took silver at the Daisy National Championship. Jackson Thompson shot a personal best during qualifying and was fourth going into the finals. He also shot another personal best and passed three other shooters on the final day to take the Championship. Jackson is the new Junior Olympic National Champion. He is ranked as one of the top five junior shooters in the nation.

#### IV.B. Title I - Consolidated Application

Mr. Larry Smith, Deputy Superintendent, updated the Board on the district's Title I consolidated application. Title I allocations received less cuts than expected. The staffing at the elementary sites will stay the same due to the principals paying for the supplies needed through their site budgets. Junior High and High School has secured a Title I Teacher in algebra. This will add a class for students who qualify. English tutoring will take place before and after school. The Title I consolidated application will be on September's agenda for final Board approval.

#### IV.C. Revised Policy 101.4 CONTINUING EDUCATION REQUIREMENTS

Revisions to policy 101.4 were due to complying with SB 91 requirements. Board members appointed or elected after January 1, 2014 will be required to complete 12 hours of education on the following topics: school finance (1 hour), legal issues (1 hour), and duties and responsibilities (1 hour). Incumbent board members who are re-elected will be required to include school finance (1 hour), open records and open meeting acts (1 hour), and ethics (1 hour) in their continuing education. Policy revisions will be on September's agenda for final approval.

#### IV.D. Superintendent Comments

Jennifer Dilley, a Sapulpa parent, updated the Board on a marketing and research plan. Ms. Dilley put together a committee that helped in collecting data from students who transferred from Sapulpa Schools. The committee found 5 points of interest. (1) Academic challenge, (2) the Middle School facilities, (3) marketing internal/external, (4) pride in our school, and (5) execute programs. The committee also worked on last year's newsletter and worked with students to come up with a brand, "Chieftain Strong". Mr. Kevin Burr,

Superintendent, reported the progress on building entrances. Freedom, Jefferson Heights, Holmes Park and Middle School are all complete. High School, Liberty, and Junior High will be completed by the end of the week. He also updated the Board on enrollment numbers. The district is thirty students above last year at this time. Mr. Burr will keep the Board updated on the building entrances and enrollment at September's board meeting.

#### IV.D.1. Marketing Research Survey

### V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted.

V.B. Vote to approve/disapprove a Lease Agreement with the City of Sapulpa for the baseball infield practice area.

To approve a Lease Agreement with the City of Sapulpa for the infield practice area passed with a motion by Melinda Ryan and a second by Jeff Gilbert.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0

V.C. Vote to approve/disapprove 2013-14 adult meal prices as per Attachment.

To approve 2013-14 adult meal prices as per Attachment passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0

V.D. Vote to approve/disapprove designating a 1,080 hour school 2013-14 calendar.

To approve designating a 1,080 hour school 2013-14 calendar passed with a motion by Jeff Gilbert and a second by Bradd Brose.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0

V.E. Proposed executive session to discuss (1) Personnel listed District Psychologist, Middle School English Teachers, Freedom H.Q. Teacher Assistant, High School/Freedom P.E. Teachers, Liberty/Holmes Park Special Education Teacher, Holmes Park 5th Grade Teacher, High School/Middle School Assistant Princ

V.E.1. Vote to convene in executive session.

To convene in executive session at 8:08 p.m. passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0

V.E.2. To acknowledge the Board has returned to open session.

V.E.3. Statement of executive session minutes.

The Board of Education went into executive session at \_\_\_\_ p.m. to discuss Personnel listed, District Psychologist, Middle School English Teachers, Freedom H.Q. Teacher Assistant, High School/Freedom P.E. Teachers, Liberty/Holmes Park Special Education Teacher, Holmes Park 5th Grade Teacher, High School/Middle School Assistant Principals, Junior High Computer Teacher, Liberty/Holmes Park Counselors, and Holmes Park 1st Grade Teachers as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act and (2) discuss labor negotiations as authorized by 25 O.S. Section 307(B)(2) of the Oklahoma Open Meeting Act with no vote to be taken on item (2). During the executive session, the Board discussed these

items and no other items. The Board returned to open session at  
8:30 p.m. This constitutes the minutes of the executive session.

## V.F. Personnel

V.F.1. Vote to approve/disapprove Employing Personnel as per attachment.

To approve Employing Personnel as per attachment passed with a motion by Jeff Gilbert and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Yea  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 5, Nay: 0

V.F.2. Vote to approve/disapprove a leave of absence for Valerie Cobb, Middle School Math Teacher for the 2013-14 school year.

To approve a leave of absence for Valerie Cobb, Middle School Math Teacher for the 2013-14 school year passed with a motion by Steve McCormick and a second by Jeff Gilbert.

Bradd Brose: Yea  
Jeff Gilbert: Yea  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 5, Nay: 0

V.F.3. Vote to approve/disapprove a leave of absence for Peggy Mussler, Junior High Technology Teacher for the 2013-14 school year.

To approve a leave of absence for Peggy Mussler, Junior High Technology Teacher for the 2013-14 school year passed with a motion by Bradd Brose and a second by Steve McCormick.

Bradd Brose: Yea  
Jeff Gilbert: Yea  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 5, Nay: 0

V.F.4. Vote to approve/disapprove the following transfers:

To approve the following transfers passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Yea  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 5, Nay: 0

V.F.4.a. Transfer Megan Newton, Holmes Park Substitute Cook to Holmes Park Cook, effective 8-12-13.

V.F.4.b. Transfer Jackie Johnson, Middle School Half-Time Teacher to Liberty Title I Teacher Assistant, effective 8-21-13.

V.F.5. Vote to approve/disapprove employing Xiomara Tallent to teach Middle School Spanish class as an Adjunct Teacher.

To approve employing Xiomara Tallent to teach Middle School Spanish class as an Adjunct Teacher passed with a motion by Bradd Brose and a second by Melinda Ryan.

Bradd Brose: Yea  
Jeff Gilbert: Yea  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 5, Nay: 0

V.F.6. Vote to approve/disapprove Athletic Department coaches for 2013-14 as per Attachment.

To approve Athletic Department coaches for 2013-14 as per Attachment biff jones seth shibley passed with a motion by Jeff Gilbert and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Yea  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea

Yea: 5, Nay: 0

V.F.7. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Jeff Gilbert and a second by Bradd Brose.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0

V.G. Adjournment

To Adjourn at 9:17 p.m. passed with a motion by Steve McCormick and a second by Bryan Sherwood.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0