

Sapulpa Public Schools Board of Education Independent School District Number
33 Creek County Regula
Monday, February 13, 2012 7:30 PM
Administration Building Board Room 1 S. Mission, Sapulpa, OK 74066, 511 E
Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Consent Agenda

To approve consent agenda, Items A-L passed with a motion by Jeff Gilbert and a second by Bryan Sherwood.

Jeff Gilbert: Yea
Curtice Hillis: Yea
Steve McCormick: Yea
Bryan Sherwood: Yea
Shirley Woods: Absent
Yea: 4, Nay: 0, Absent: 1

II.A. Vote to approve/disapprove the minutes of the 1-9-12 regular board meeting

II.B. Vote to approve/disapprove the minutes of the 1-9-12 special board meeting.

II.C. Vote to approve/disapprove 2011-12 general fund purchase order encumbrances numbers 723 through 816.

II.D. Vote to approve/disapprove 2011-12 building fund purchase order encumbrance numbers 139 through 146.

II.E. Vote to approve/disapprove 2011-12 child nutrition fund purchase order encumbrance numbers 115 through 118.

II.F. Vote to approve/disapprove 2011-12 bond (fund 4) fund purchase order encumbrances numbers 111 through 152.

II.G. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.

II.H. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments

II.I. Vote to approve/disapprove renewing OSSBA eMeeting services for 2012.

II.J. Vote to approve/disapprove a 2012-13 Cox Communications contract for Wide Area Network Services and District Internet Access.

II.K. Vote to approve/disapprove an out-of-state Spanish Club activity trip to compete in a Modern Foreign Language Field Day in Joplin, MO on April 24, 2012.

II.L. Vote to approve/disapprove fundraisers as per Attachment.

III. Hearing from the Public

IV. Information & Discussion Items

IV.A. Engineering Presentation

Bernie Henze, High School Engineering & Robotics Teacher, and students updated the Board on the engineering program. The program has received over \$200,000 since 2006. Eighty five percent of active E&A students graduate from college. Students learn team dynamics, professionalism and hands-on approach to problem solving. They shared their recent robot that had to scoop a ball and place in a container. The demonstration showed the robot scooping with a shovel type device and placing it in a plastic container. A total of ten students built the robot and they will take it to competitions.

IV.B. Band Report

Craig Amendt, Band Director, updated the Board on the band department. There are 246 students currently enrolled with 271 projected after fall enrollment. Mr. Amendt recruits students through performances at different sites and attend enrollment assemblies to inform students of the program. This year the department had more students make the NCDA All-Region Band since 2004. This year's trip to Washington DC will include performances at the wreath laying ceremony at the Tomb of the Unknown Soldier, DC St. Patrick's Day Parade and Ford Theatre. The student s will leave March 9 and return March 12. The program continues to grow and have great success.

IV.C. SMS E-Portfolio/Web Lockers

Marika Haefner, Middle School Media Specialist, updated the Board on Web Lockers; an E-Portfolio for student's 6-12 grade. This is a pilot program that is

web based and used only at the Middle School at this time. Students can store any records, test scores and other awards to put together a college portfolio without having to keep a lot of paperwork. Teacher's can also use this program to record lesson plans for students who didn't attend class. The students can watch the lesson on video and not miss out on the daily lesson. All but three teachers have been trained to use Web Lockers. The program has been successful with teachers and students.

IV.D. Child Nutrition Meal Prices for 2012-13

Nancy Sitler, Child Nutrition Director, recommends a .05 price in order to meet the federal mandate to increase regular student prices to the same level that free and reduced students are reimbursed. This item will be up for Board approval next month.

IV.E. Child Nutrition On-line Charge Option

Nancy Sitler, Child Nutrition Director, introduced an online prepayment system called Nutrikids. Nutrikids allows parents to pay on their child's account online and view food that their child received on a daily basis. There is a fee of \$1.75 per transaction. This item will be up for Board approval next month.

IV.F. Auditor Search

Debbie Jones, Business Manager, updated the Board on auditors for the 2011-12 school year. She requested five auditors to place a bid and received quotes from three. Mr. Jack Jenkins came in as the lowest bidder and had five firms who recommended using his company. He has over 20 years of experience serving school districts and has performed over 60 school district audits. This item will come back next month for Board approval with the recommendation to hire Jack Jenkins for the 2011-12 audit service.

IV.G. Property Insurance Review

Debbie Jones, Business Manager, presented the Board the district's property insurance prices. The insurance prices need to be increased to cover the newer buildings around the district. The district uses OSIG at this time. The Board would like a comparison from other insurance companies next month.

IV.H. Revised Policies:

Dr. Webb presented the Board with a revision made to policy 210.3. The drama class needs to be added because Junior High students are taking this class with High School students. The revision will be up for Board approval next month.

IV.H.1. 210.3 HIGH SCHOOL CREDIT FOR 6TH-8TH GRADE COURSES

V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted.

V.B. Vote to approve/disapprove revised policy 922 SMOKING ON SCHOOL PREMISES BY STAFF MEMBERS/PATRONS.

To approve revised policy 922 SMOKING ON SCHOOL PREMISES BY STAFF MEMBERS/PATRONS passed with a motion by Jeff Gilbert and a second by Steve McCormick.

Jeff Gilbert: Nay
Curtice Hillis: Yea
Steve McCormick: Yea
Bryan Sherwood: Nay
Shirley Woods: Absent
Yea: 2, Nay: 2, Absent: 1

V.C. Proposed executive session to discuss Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

V.C.1. Vote to convene in executive session.

To convene in executive session at ___ p.m. passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea
Curtice Hillis: Yea
Steve McCormick: Yea
Bryan Sherwood: Yea
Shirley Woods: Absent
Yea: 4, Nay: 0, Absent: 1

V.C.2. Vote to acknowledge the Board has returned to open session.

To convene in executive session at 9:09 p.m. passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea
Curtice Hillis: Yea
Steve McCormick: Yea
Bryan Sherwood: Yea
Shirley Woods: Absent
Yea: 4, Nay: 0, Absent: 1

To acknowledge the Board has returned to open session at 9:21 p.m. passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea
Curtice Hillis: Yea
Steve McCormick: Yea
Bryan Sherwood: Yea
Shirley Woods: Absent

Yea: 4, Nay: 0, Absent: 1

V.C.3. Statement of executive session minutes.

The Board of Education went into executive session at _____ p.m. to discuss Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the executive session, the Board discussed these items and no other items. The Board returned to open session at _____ p.m. This constitutes the minutes of the executive session.

V.D. Personnel

V.D.1. Vote to Employ:

Melissa Adamson, Jefferson Heights Substitute Latchkey Assistant (1-3-12)
Jana Barrett, Holmes Park Latchkey Assistant (1-15-12) Jennifer Lane,
Holmes Park Latchkey Assistant (1-23-12) Shawn Lewis, High School Cook
(1-30-12) Scott Maxville, High School Custodian (1-10-12) Jason Sauer,
District Head Swim Coach (10-1-12) Lori Stane, Holmes Park Cook (1-23-12)
Dawyna Vineyard, Holmes Park Latchkey Assistant (1-9-12)

Employ as listed passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea
Curtice Hillis: Yea
Steve McCormick: Yea
Bryan Sherwood: Yea
Shirley Woods: Absent

Yea: 4, Nay: 0, Absent: 1

V.D.1.a. Jefferson Heights Substitute Latchkey Assistant (1-3-12)

V.D.1.b. Holmes Park Latchkey Assistant (1-15-12)

V.D.1.c. Holmes Park Latchkey Assistant (1-23-12)

V.D.1.d. High School Cook (1-30-12)

V.D.1.e. High School Custodian (1-10-12)

V.D.1.f. District Head Swim Coach (10-1-12)

V.D.1.g. Holmes Park Cook (1-23-12)

V.D.1.h. Holmes Park Latchkey Assistant (1-9-12)

V.D.2. Vote to approve/disapprove the transfer of Robbin Sharp from Liberty Pre-K Assistant to Liberty H.Q. Special Education Assistant, effective 1-17-12.

To approve the transfer of Robbin Sharp from Liberty Pre-K Assistant to Liberty H.Q. Special Education Assistant, effective 1-17-12 passed with a motion by Jeff Gilbert and a second by Bryan Sherwood.

Jeff Gilbert: Yea
Curtice Hillis: Yea
Steve McCormick: Yea
Bryan Sherwood: Yea
Shirley Woods: Absent

Yea: 4, Nay: 0, Absent: 1

V.D.3. Vote to accept Resignations received since the last board meeting. Rickie Baxter, High School English Teacher (6-1-12) Lisa Early, Freedom Cook (1-13-12) Donna Lewellen, Holmes Park Latchkey Assistant (1-2-12)

To accept Resignations received since the last board meeting passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea
Curtice Hillis: Yea
Steve McCormick: Yea
Bryan Sherwood: Yea
Shirley Woods: Absent

Yea: 4, Nay: 0, Absent: 1

V.E. Adjournment

To Adjourn at 9:23 p.m. passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea
Curtice Hillis: Yea
Steve McCormick: Yea
Bryan Sherwood: Yea
Shirley Woods: Absent
Yea: 4, Nay: 0, Absent: 1