

Sapulpa Public Schools Board of Education Independent School District Number  
33 Creek County Regular  
Tuesday, September 8, 2009 7:30 PM  
Administration Building Board Room 1 S. Mission, Sapulpa, OK 74066, 511 E  
Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Vote to approve/disapprove the New Service Center 95% Construction Documents, and authorize LWPB and Crossland to complete the documents and issue for bidding.

To approve the New Service Center 95% Construction Documents, and authorize LWPB and Crossland to complete the documents and issue for bidding passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 4, Nay: 0, Absent: 1

III. Vote to approve/disapprove the New Elementary Design Development documents, and authorize LWPB and Crossland to proceed with Construction Documents phase.

To approve the New Elementary Design Development documents, and authorize LWPB and Crossland to proceed with Construction Documents phase passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Consent Agenda

To approve Consent Agenda, Items A-S with the exception of Item number N2 passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

IV.A. Vote to approve/disapprove the minutes of the 8-3-09 regular board meeting.

IV.B. Vote to approve/disapprove the minutes of the following special board meetings:

IV.B.1. 8-10-09

IV.B.2. 8-18-09

IV.B.3. 9-2-09

IV.C. Vote to approve/disapprove 2009-10 general fund purchase order encumbrances numbers 561 through 694.

IV.D. Vote to approve/disapprove 2009-10 building fund purchase order encumbrances numbers 56 through 72.

IV.E. Vote to approve/disapprove 2009-10 child nutrition fund purchase order encumbrances numbers 91 through 97.

IV.F. Vote to approve/disapprove 2009-10 bond (fund 31) fund purchase order encumbrances numbers 17 through 25.

IV.G. Vote to approve/disapprove 2009-10 bond (fund 37) fund purchase order encumbrance number 1.

IV.H. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.

IV.I. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

IV.J. Vote to approve/disapprove authorizing the Board President, Board Clerk and Treasurer to sign payroll and accounts payable checks by facsimile signature.

IV.K. Vote to approve/disapprove a 2009-10 contract with Oklahoma Health Care Authority for Early Periodic Screening Diagnosis and Treatment (EPSDT) Program.

IV.L. Vote to approve/disapprove a 2009-10 contract with Oklahoma Department of Rehabilitation Services for conducting a Transition School-to-Work program for students with disabilities.

IV.M. Vote to approve/disapprove a 2009-10 Commodity Processing Contract with Barlow Education Management Services.

IV.N. Vote to approve/disapprove the following new and revised policies:

IV.N.1. 401.2 ELECTION TO EMPLOYMENT (Revised)

IV.N.2. 922 SMOKING ON SCHOOL PREMISES BY STAFF MEMBERS/PATRONS (Tobacco Use)(Revised)

IV.N.3. 936 INSTRUCTIONAL YEAR CALENDAR (New)

IV.N.4. 937 SCHOOL CLUBS AND ORGANIZATIONS (New)

IV.N.5. 540.2 STUDENT ATTENDANCE (Revised)

IV.O. Vote to approve/disapprove a 2010 Lifetouch Yearbook Publication Agreement for Woodlawn Elementary yearbooks.

IV.P. Vote to approve/disapprove the following out-of-state activity trips:

IV.P.1. JROTC to compete in a Bass Pro Shooting Match on October 2-3, 2009 in Ozark, MO.

IV.P.2. JROTC to compete in a Drill and Physical Fitness Competition on October 16-17, 2009 in Lewisville, TX.

IV.P.3. Indian Education Students to attend a National Johnson O'Malley Conference on November 2-6, 2009 in Phoenix, AZ.

IV.P.4. JROTC to compete in a Drill and Physical Fitness Competition on November 7, 2009 in Alma, AR.

IV.P.5. Indian Education Students to help organize a stomp dance on November 7, 2009 in Wichita, KS.

IV.P.6. Band students to participate in a parade and other musical performances on May 6-9, 2010 in Anaheim, CA.

IV.P.7. French Exchange Students to visit French museums and sites on June 1-21, 2010 in Meudon, France.

IV.Q. Vote to approve/disapprove accepting a computer donation for Woodlawn Elementary by an anonymous donor.

IV.R. Vote to approve/disapprove fundraisers as per Attachment.

IV.S. Vote to approve/disapprove surplus school property as per Attachment and authorize the administration to dispose of it at a fair and reasonable price.

## V. Hearing from the Public

## VI. Information & Discussion Items

### VI.A. District Test Scores /API Results /ACT Results

### VI.B. District Accreditation Status

### VI.C. AdvancEd - District Accreditation

### VI.D. Soccer Club - Request to use field

## VII. Action Items

### VII.A. New Business - items not known or foreseen when agenda was posted.

### VII.B. Vote to approve/disapprove signing the 2009-10 Estimate of Needs and Financial Statement of 2008-09.

To approve signing the 2009-10 Estimate of Needs and Financial Statement of 2008-09 passed with a motion by Shirley Woods and a second by Curtice Hillis.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 4, Nay: 0, Absent: 1

### VII.C. Vote to approve/disapprove awarding a bid for a new cattle barn building.

To disapprove awarding a bid for a new cattle barn building passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.D. Vote to approve/disapprove a contract with Terracon for geotechnical services and land surface survey on the new elementary school.

To approve a contract with Terracon for geotechnical services and land surface survey on the new elementary school passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.E. Vote to approve/disapprove a 2009-10 Contract Of Financial Responsibility to Broken Arrow Public Schools for students to participate in the Margaret Hudson Program.

To approve a 2009-10 Contract Of Financial Responsibility to Broken Arrow Public Schools for students to participate in the Margaret Hudson Program passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.F. Vote to approve/disapprove amendments to the 2009-10 Legal Contract with Pam Guenther.

To approve amendments to the 2009-10 Legal Contract with Pam Guenther passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.G. Proposed executive session to discuss Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VII.G.1. Vote to convene in executive session.

To convene in executive session at 9:18 pm passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 4, Nay: 0, Absent: 1

VII.G.2. Vote to acknowledge the Board has returned to open session.

To acknowledge the Board has returned to open session 9:30 pm passed with a motion by Shirley Woods and a second by Curtice Hillis.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 4, Nay: 0, Absent: 1

VII.G.3. Statement of executive session minutes.

The Board of Education went into executive session at \_\_\_\_ pm to discuss Personnel listed below with the exception of item (6) of the personnel agenda as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the executive session, the Board discussed these items and no other items. The Board returned to open session at \_\_\_\_ pm. This constitutes the minutes of the executive session.

VII.H. Personnel

VII.H.1. Vote to Employ:

Vote to employ as listed passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.H.1.a. High School/Middle School Computer/Math Teacher (8-12-09)

VII.H.1.b. Color Guard Coordinator (8-1-09)

VII.H.1.c. Middle School Cook (8-10-09)

VII.H.1.d. AT Consultant/Medicaid Coordinator (8-17-09)

VII.H.1.e. Freedom H.Q. Special Education Assistant (8-31-09)

VII.H.1.f. High School Custodian (8-20-09)

VII.H.1.g. Middle School Counselor (8-3-09)

VII.H.1.h. Freedom 4th Grade Teacher (8-13-09)

VII.H.1.i. Frdm/Lib/Wood/Wash Half-Time Math Specialist (8-20-09)

VII.H.1.j. Freedom/Liberty Teacher Assistant (8-20-09)

VII.H.1.k. Woodlawn Teacher Assistant (8-19-09)

VII.H.1.l. Service Center Bus Driver (8-10-09)

VII.H.1.m. Freedom 4th Grade Teacher (8-12-09)

VII.H.1.n. Liberty H.Q. Special Education Assistant (8-19-09)

VII.H.1.o. Middle School Counselor (8-6-09)

VII.H.1.p. Summer Technology Personnel (8-4-09)

VII.H.1.q. Washington 1st Grade Teacher (8-12-09)

VII.H.1.r. Liberty/Washington Latchkey Assistant (8-20-09)

VII.H.1.s. Middle School Half-Time Math Teacher (8-18-09)

VII.H.1.t. High School H.Q. Special Education Assistant (8-19-09)

VII.H.1.u. Computer Technician (7-24-09)

VII.H.1.v. Middle School Custodian (8-19-09)

VII.H.1.w. High School H.Q. Special Education Assistant (8-19-09)

VII.H.1.x. Jefferson Heights Teacher Assistant (8-19-09)

VII.H.1.y. Service Center Bus Driver (8-10-09)

VII.H.1.z. Computer Technician (8-4-09)

VII.H.1.aa. Color Guard Consultant (8-1-09)

VII.H.1.ab. Service Center Bus Driver (8-10-09)

VII.H.1.ac. Jefferson Heights Half-Time Crossing Guard (8-20-09)

VII.H.1.ad. Woodlawn Cook (8-10-09)

VII.H.2. Vote to approve/disapprove the following transfers:

To approve the following transfers: Bryce Berger from Service Center Bus Assistant to Service Center Bus Driver, effective 8-17-09. Rita Emmons from Freedom paraprofessional to Freedom Special Education Teacher, effective 8-14-09. Patty Hankins from District Child Nutrition Substitute to Freedom Cook, effective 8-10-09. Harriet Smith from Washington H.Q. Special Education Assistant to Washington H.Q. Paraprofessional, effective 8-19-09. passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.H.2.a. Bryce Berger from Service Center Bus Assistant to Service Center Bus Driver, effective 8-17-09.

VII.H.2.b. Rita Emmons from Freedom Paraprofessional to Freedom Special Education Teacher, effective 8-14-09.

VII.H.2.c. Patty Hankins from District Child Nutrition Substitute to Freedom Cook, effective 8-10-09.

VII.H.2.d. Harriet Smith from Washington H.Q. Special Education Assistant to Washington H.Q. Paraprofessional, effective 8-19-09.

VII.H.3. Vote to approve/disapprove a leave of absence for Pat Fulks, Jefferson Heights Paraprofessional, for the 2009-10 school year.

To approve a leave of absence for Pat Fulks, Jefferson Heights Paraprofessional, for the 2009-10 school year. passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea

Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.H.4. Vote to approve/disapprove a 2009-10 Administrators' salary schedule.

To approve 2009-10 Administrators' salary schedule passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.H.5. Vote to approve/disapprove hiring Adjunct Coaches as per Attachment.

To approve hiring Adjunct Coaches as per Attachment passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.H.6. Receive Superintendent's written recommendation for the dismissal of Jennifer Kroll and vote on motion to set a hearing date, time and place to take action on said recommendation and to authorize the clerk of the board of education to notify Ms. Kroll of the hearing date, time and place.

To accept Dr. Webb's recommendation for dismissal of Jennifer Kroll and set a hearing date for November 5, 2009, at 6:30 pm, in the board room, 1 S. Mission, Sapulpa, OK, and authorize the clerk of the board of education to notify Ms. Kroll of the hearing date, time and place passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea

Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.H.7. Vote to accept Resignations received since the last board meeting. Jade Beck, Liberty Latchkey Teacher (6-3-09) Kristi Bradley, Freedom 4th Grade Teacher (6-4-09) Melissa Brown, Liberty Teacher Assistant (6-3-09) Tawnya Buckholz, Middle School Cook (8-12-09) Julia Choquette, Woodlawn Teacher Assistant/Latchkey Assistant (6-3-09) Linda Fisher, Washington Teacher Assistant (6-3-09) Charles Hillman, Service Center Bus Driver (6-3-09) Shelly Johnston, Jefferson Heights Latchkey Assistant (6-3-09) Sharon Keplinger, Service Center Bus Driver (6-3-09) David King, High School Paraprofessional/Tennis Coach (8-1-09) Sharon Kirven, Liberty Latchkey Assistant (6-3-09) Jerri Lozano, Middle School Paraprofessional (6-3-09) Rhonda Naifeh, Freedom Teacher Assistant (6-3-09) James Patton, Junior High Wrestling Coach (8-1-09) Erik Schwartz, Service Center Maintenance (4-14-09) Alicia Sims, Volleyball Coach (8-1-09) Shannon Smith, Woodlawn Latchkey Teacher (6-3-09) Jimi Staford, Color Guard Tech (4-30-09) Shirley Stephens, Service Center Custodian (8-21-09) Linda Thomas, Liberty Latchkey Assistant (6-3-09)

To accept Resignations received since the last board meeting passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

## VII.I. Adjournment

To Adjourn at 9:37 pm passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1