

Regular Meeting of The Board of Education Independent School District Number 33, Creek County

Monday, February 10, 2020 6:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag

President Larry Hoover called the meeting to order at 6 pm. Jefferson Heights Principal, Bridget Hailey, introduced Hunter Clark, 5th Grade Student, to lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.

To formally adopt Agenda passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the 1.13.2020 Regular Meeting Minutes.

III.B. Approval of 2019-20 General Fund Purchase Order Encumbrance numbers 803 through 971.

III.C. Approval of 2019-20 Building Fund Purchase Order Encumbrance numbers 126 through 136.

III.D. Approval of 2019-20 Child Nutrition Fund Purchase Order Encumbrance numbers 74 through 79.

III.E. Approval of 2019-20 Bond Fund 33 Purchase Order Encumbrance numbers 61 through 70.

III.F. Approval of the monthly financial reports of the School Activity Funds account.

III.G. Approval of the Treasurer's Report on the status of Funds and Investments.

III.H. Accept and approve the employee assignments for Mr. Johnny Bilby and Mrs. Kim Castaldi as the Title IX Co-Coordinators for Sapulpa Public Schools.

III.I. Accept and approve the employee assignment for Mrs. Katherine Stufflebeam as the ADA (Americans with Disabilities Act) and 504 (Rehabilitation Act) Coordinator.

III.J. Approval of the 2019-20 Audit Contract and Engagement Letter with Sanders, Bledsoe & Hewett.

III.K. Approval of Vision Bank Shawnee Invitational Basketball Tournament Contract for January 21-23, 2020.

III.L. Approval of the Oklahoma Secondary Schools Activities Association Contract for Athletic Contest through Bishop Kelley High School.

III.M. Approval of Declaration of Surplus:

III.N. Approval of Out of State Activity Trips.

III.O. Approval of Fundraisers.

To approve Consent Agenda items A-O passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Rob Armstrong started his comments by congratulating Principal Alison Owens and Staff for their A+ Celebration held on February 7, 2020. Joy Hofmeister, State Superintendent of Public Instruction, was in attendance to honor Freedom Elementary staff and students. Freedom Elementary has also been selected as a Blue Ribbon Nominee. Mr. Armstrong is excited about the fantastic growth going on throughout the District.

Other news he reported is that after using two Snow Days last week, the new last day of school is set for May 15th. There are two more Snow Days built into the 2019-20 school year calendar. Winter Sports are wrapping up just in time for Spring Sports to kick off. Kids Closet is under remodeling, no set date for re-opening, yet. Super excited about the Mobile Book Bus being present at the United Way Annual Awards Luncheon.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.

None

VI.B. Vote to approve/disapprove the District (School Year) Calendar 2020-21.

To approve the District (School Year) Calendar 2020-21 passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.C. Discussion, motion, vote on a motion to approve/disapprove generous donation of \$4,500 from TTCU for the General Fund.

To approve generous donation of \$4,500 from TTCU for the General Fund passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.D. Discussion, motion, and vote on a motion to approve/disapprove the Muscogee Creek Nation Stem Grant Recipient Agreement for \$10,000 to fund STEM classroom resources and curriculum development.

To approve the Muscogee Creek Nation Stem Grant Recipient Agreement for \$10,000 to fund STEM classroom resources and curriculum development passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.E. Discussion, motion, and vote on a motion to approve/disapprove the updated 544.1.3 Student Activity Drug Testing Policy, as a second read.

To table until next meeting passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F. Proposed Executive Session to discuss the purchase, sale or appraisal of certain real estate property, to discuss Personnel listed and conduct ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307(B)(1)(B)(3) of the Oklahoma Open Meeting Act.

VI.F.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:13 pm passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.F.2. Vote to acknowledge the Board has returned to Open Session.

President Hoover acknowledged the Board's return to Open Session at 6:48 pm.

VI.F.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:13 pm to discuss the purchase, sale or appraisal of certain real estate property, to discuss Personnel as listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1)(B)(3) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:48 pm. Present in Executive Session were Sarah Havenstrite, Wayne Richards, Melinda Ryan Larry Hoover, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VI.G. Discussion and possible board action to approve/disapprove the sale of certain real estate property and to authorize the Superintendent of Schools to execute the details and sale of said property as discussed during Executive Session.

To approve the sale of certain real estate property and to authorize the Superintendent of Schools to execute the details and sale of said property as discussed during Executive Session passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.H. Personnel

VI.H.1. Vote to approve/disapprove Employing Personnel as per attachment.

To approve Employing Personnel as per attachment passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.H.2. Vote to approve/disapprove FMLA for Bailey Hamm, effective February 22, 2020, through the end of school year.

To approve FMLA for Bailey Hamm, effective February 22, 2020, through the end of school year passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.H.3. Vote to approve/disapproved FMLA for Heather Ridge, effective January 15, 2020, through the end of the school year.

To approve FMLA for Heather Ridge, effective January 15, 2020, through the end of the school year passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H.4. Vote to approve/disapprove FMLA for Renee Ensign, effective April 2, 2020, through the end of the school year.

To approve FMLA for Renee Ensign, effective April 2, 2020, through the end of the school year passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H.5. Vote to approve/disapprove FMLA for Shelley Adams, effective January 27, 2020, through April 10, 2020.

To approve FMLA for Shelley Adams, effective January 27, 2020, through April 10, 2020 passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H.6. Vote to approve/disapprove FMLA for Shain Stevens, effective January 30, 2020, through April 23, 2020.

To approve FMLA for Shain Stevens, effective January 30, 2020, through April 23, 2020 passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H.7. Vote to approve/disapprove authorizing Shain Stevens to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation.

To approve authorizing Shain Stevens to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H.8. Vote to approve/disapprove authorizing Terrance (Blake) Downs to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Terrance (Blake) Downs to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.H.9. Vote to approve/disapprove authorizing Heather Ridge to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Heather Ridge to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.H.10. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII. Adjournment

To adjourn at 6:53 pm passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1