

CRESCENT PUBLIC SCHOOLS



**MINUTES
BOARD MEETING
Monday, August 11, 2025, 6:00 PM
Crescent Public Schools Board Room, 106 N Magnolia St., Crescent, Oklahoma
73028**

I. PROCEDURAL ITEMS

- I.A. Call to order
- I.B. Roll call
- I.C. Flag Salute

II. PUBLIC PARTICIPATION

Pursuant to board Policy AF, any individual wishing to address the board shall sign in with the board minutes clerk prior to the start of the meeting. Those wishing to speak will be limited to three minutes (5 speakers total).

III. BUSINESS ITEMS

III.A. Superintendent Report

III.B. Discussion and possible board action on policies and handbooks for the 2025-26 school year.

Motion to approve. This motion, made by Brian Dalke and seconded by Josh James, Carried.

- Kayla Birchfield: Yea
- Chris Channel: Yea
- Brian Dalke: Yea
- Lisa Graff: Yea
- Josh James: Yea

III.B.1. 2025-26 ES Handbook

III.B.2. 2025-26 MS Handbook

III.B.3. 2025-26 HS Handbook

III.B.4. 2025-26 Activity Fund Handbook

III.B.5. 2025-26 Employee Handbook

III.C. Discussion and possible board action on meal prices for the 2025-2026 school year.
Motion to approve meal prices (\$3.75). This motion, made by Kayla Birchfield and seconded by Brian Dalke, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea

Brian Dalke: Yea

Lisa Graff: Yea

Josh James: Yea

III.D. Discussion and possible board action on Student Device Protection Plan
Motion to approve. This motion, made by Kayla Birchfield and seconded by Chris Channel, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea

Brian Dalke: Yea

Lisa Graff: Yea

Josh James: Yea

III.E. Discussion and possible board action for district to submit affidavits to the State Department of Education as evidence of a specific board action in lieu of approved board minutes - HB 1958

Motion to approve. This motion, made by Chris Channel and seconded by Brian Dalke, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea

Brian Dalke: Yea

Lisa Graff: Yea

Josh James: Yea

IV. Discussion and possible board action sanctioning forms for parent organizations and booster clubs.

Motion to approve - Crescent Schools Foundation, PTO, and All Sports Foundation. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea

Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

IV.A. Ag Booster Club

IV.B. Crescent Schools Foundation

IV.C. PTO

IV.D. All Sports Foundation

V. CONSENT AGENDA

Discuss then vote to approve or not approve all consent items. These items may be approved by one Board motion unless any Board member desires to have a separate vote on any or all of these items.

V.A. Minutes of the regular board meeting on June 9, 2025, and the special board meeting on June 26, 2025.

Motion to approve June 9, 2025. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea
Chris Channel: Abstain (With Conflict)
Brian Dalke: Yea
Lisa Graff: Abstain (With Conflict)
Josh James: Yea

Motion to approve June 26, 2025. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea
Chris Channel: Abstain (With Conflict)
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

V.B. Treasurer's report

V.C. Encumbrance report (attachment A) and warrant reports:

1. General Fund
2. Building Fund

Motion to approve. This motion, made by Brian Dalke and seconded by Josh James, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea

Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

V.D. Activity Fund Report

Motion to approve. This motion, made by Brian Dalke and seconded by Josh James, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

V.E. Activity Fund Transfers

Motion to approve. This motion, made by Brian Dalke and seconded by Josh James, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

V.E.1. From account 871 (Class of 2025) to Account 839 (High School Activity)- \$1,024.25

V.E.2. From account 896 (Girls Basketball) to account 897 (Boys Basketball) - \$500.00

V.E.3. From account 824 (Admin) to account 985 (Child Nutrition) - \$ 22.10

VI. ACTION AGENDA

VI.A. Discussion and possible board action on conversion of days to hours for the 2025-26 school year.

Motion to approve. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

VI.B. Discussion and possible board action on the Oklahoma Department of Career and Technology Education for the school year 2025-2026.

Motion to approve. This motion, made by Chris Channel and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

VI.C. Discussion and possible board action on Statutory Waiver/Deregulation Application for Library Media Specialist

Motion to approve. This motion, made by Kayla Birchfield and seconded by Josh James, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

VI.D. Discussion and possible board action on RTI License Agreement.

Motion to approve. This motion, made by Brian Dalke and seconded by Chris Channel, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

VI.E. Discussion and possible board action on FY26 Fundraisers

Motion to approve. This motion, made by Josh James and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

VI.F. Discussion and possible board action on the mutual cooperation agreement with the City of Crescent for a School Resource Officer for the 2025-26 school year.

Motion to approve. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

VII. EXECUTIVE SESSION

VII.A. Vote to convene or not convene into executive session pursuant to 25, O.S. § 307 (B)(1) for

the purpose of discussing the following items:

Motion to not convene into Executive Session. This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

VII.A.1. Employment as listed on attachment B

VII.B. Acknowledge the board's return to open session and executive session compliance statement.

VII.C. Announcement of those present during executive session.

VIII. EXECUTIVE SESSION ACTION AGENDA

VIII.A. Discussion and possible board action on employment as listed on attachment B
Motion to approve. This motion, made by Brian Dalke and seconded by Chris Channel, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

IX. NEW BUSINESS

Discussion and possible action regarding new business. This business, in accordance with 25 O.S. Section 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

Motion to approve FY26 EON (Budget Revenue Projection). This motion, made by Brian Dalke and seconded by Kayla Birchfield, Carried.

Kayla Birchfield: Yea

Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea

X. ADJOURNMENT

Motion to adjourn at 7:22pm. This motion, made by Chris Channel and seconded by Brian Dalke, Carried.

Kayla Birchfield: Yea
Chris Channel: Yea
Brian Dalke: Yea
Lisa Graff: Yea
Josh James: Yea