



## Norman Public Schools

### Minutes of the Regular Meeting of the Board of Education

Nancy O'Brian Center for Performing Arts  
Multipurpose Room  
1903 N. Stubbeman Ave.  
Norman, OK 73069

**Monday, May 9, 2022**

**The meeting was called to order at 6:00 PM**

#### **Call to Order and Establish a Quorum**

Attendance Taken at 6:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Alex Ruggiers, **Absent:** Linda Sexton, Chad Vice. Present: 3, Absent: 2.

#### **Pledge of Allegiance**

The Pledge of Allegiance was led by President Cindy Nashert.

#### **Special Agenda Items**

##### **Awards Presentations**

##### **Norman Leadership Academy**

*Presented by Dr. Scott Beck*

Tarek Aissaoui  
Kari Bates  
Gina Bolding  
Jami Burnes  
Kerry Friesen

Rebecca Grimes  
Brent Hartsook  
Chris Housman  
Sarah Janco

Barbara Kinast  
Jon Lowry  
Julia Prise  
Kelsey Randall

##### **Academic Awards**

*Presented by Dr. Scott Beck*

##### **Irving Middle School**

##### **Oklahoma Technology Student Association**

*Sponsors: Deidra Martin and Jane Purcell*

**2nd Place Coding Oklahoma TSA Competition (National Qualifier) and  
3rd Place Technical Design TSA Competition**

Joshua DeAlba  
Pasencia

Bryan Hagedorn

##### **2nd Place Rube Goldberg TSA Competition**

James Auletta  
Xavier Brocato

Zachary Brocato  
Koen Das

##### **Oklahoma Writer's Project Write to Win Contest**

**2022 Young Writer's Anthology Publishers**

*Sponsors: Kelsey Friesen and Sarah Seymore*

Aliyah  
Keller

Mavis Talley

##### **Whittier Middle School**

**The Oklahoma Council of Teachers of English Young Writers Contest**

## **2022 Young Writers Anthology Publishers**

**Sponsors: Leah Esker and Sarah Seymore**

Brianna Fleming  
Daniel Liu  
Izzy Cuellar

Lydia Steely  
Addi Aga

Stella Lawson  
Bianca Barbaro

## **Norman North High School**

**Science Olympiad State Tournament Second Place**

**Sponsors: Matt McCoy, John White and Jeff Patterson**

Sara Huang  
Mackenzie Bolino  
Grace Qi  
Catherine Dunsworth  
Aly Anderson  
Bryan Joo

Elias Sikavitsas  
Kristina Calvin  
Audrey Zhou  
Sayre Schaefer  
Kate Xue  
Gracie Farley

Star Newton  
Sydney Austin  
Olivia Caudill  
Ray Hoggard  
Matthew Ha  
Heather Liu

## **Scholastic Art and Writing 2021**

**Sponsors: Pamela Pittman-Adkins and Sarah Seymore**

Kaleb Allnutt - Gold Key, Silver Key, 2 Honorable Mentions  
Audrey Zhou - Honorable Mention  
Grace Escoe - 2 Honorable Mentions  
Sid Johnson - Silver Key, Honorable Mention  
Madyson King - Honorable Mention  
Cordelia Amundson - Honorable Mention  
Jonah Buyten - Honorable Mention  
Evelyn Combs - Silver Key  
Laurel Whaley - Silver Key  
Maddie Wheeling - Silver Key

## **The Oklahoma Summer Arts Institute**

OSAI creative writing scholarship  
Evelyn Combs

## **National History Bowl and Bee**

**Sponsor: Twyla Hart and Jane Purcell**

Daniel Giani and Elias Sikavitsas placed 5th in the Upper Bracket of the National History Bowl  
Elias Sikavitsas made it to the quarter-finals in the National History Bee

## **US and German Government Divisions**

**Sponsors: Elliott Holland and Janet Gorton**

Andy Wang - CBYX Scholarship  
Bryson Hoyle - CBYX Scholarship Waiting List

## **Oklahoma State Department of Education**

**Oklahoma Seal of Biliteracy**

**Sponsors: Darcy Pippins, Deanna Roach and Janet Gorton**

## **Norman North High School**

Syed Aslam  
Damon Hinchey  
Athor Martinez  
Luz Velasco-Serna  
Nicole Prada

Yi Pu Huo  
Xingyu Liu  
Langxi Luo  
Wenqiang Sun  
Jamie Zheng

## **Norman High School**

Natalie Patison  
Lilleean Quiros  
Connor Goodson

Elisabeth Millington  
Quinn Swatek

## **Norman High School**

**Sponsors: Sara Doolittle and Sarah Seymore**

**Oklahoma Council of Teachers of English**

Allison Houchin - Winner in Poetry  
Will Madden - Winner in Personal Narrative  
Meghan Thomale - Winner in Expository Writing

### **Oklahoma Summer Arts Institute**

Yunsu Kim - Writing Workshop

### **R. Daryl Fisher Awards**

Yunsu Kim - Honorable Mention

Mary Ann Livingood - Honorable Mention

Emily Runyan - First Place

### **Oklahoma Writer's Project Write to Win Contest**

Cole Eberle - Winner in Fiction

Yunsu Kim - Winner in Descriptive Paragraph

Will Madden - Winner in Poetry

Kallan McKinney - Winner in Memoir/Personal Narrative

Sydney Pierce - Winner in Memoir/Personal Narrative

Emily Runyan - Winner in Fiction

### **Scholastic Art and Writing Awards - National**

Miranda Thai - Silver Key

### **Scholastic Art and Writing Awards - Regional**

Yuna Jang - Honorable Mention

Gillian Kelley - Silver Key

Zachary Kernal - Gold Key, 2 Silver Key

Yunsu Kim - Gold Key

Mary Ann Livingood - Gold Key, Silver Key, Honorable Mention

Will Madden - 2 Silver Key, Honorable Mention

Kallan McKinney - Honorable Mention

Izzy Richichi - Honorable Mention

Erik Rundstrom - Silver Key

Emily Runyan - Silver Key, Honorable Mention

Eli Schrems - Silver Key

Aidan Sison - Silver Key

Cherish Smith - 2 Honorable Mention

Keira Smith - Honorable Mention

Audrey Sondag - Silver Key

Miranda Thai - Gold Key

Jacquelyn Vaughn - Honorable Mention

### **Oklahoma Summer Arts Institute**

Kallan McKinney - Accepted to Writing Program

Yunsu Kim - Accepted to Writing Program

Will Madden - Accepted to Writing Program

Cole Eberle - Accepted to Film Program

### **Norman North High School DECA Winners**

***Presented by Dr. Scott Beck, Dr. Kimberly Garrett and Jamie Wilson***

Natalie Pennell - DECA State Officer VP position

Natalie Pennell - Community Giving Project - 1st Place

Mackenzie Bolino - Human Resources Management - 1st Place

Grace Qi - Food Marketing - 1st Place

Brady Fisher - Personal Financial Literacy - 1st Place

Sohail Hami - Business Law and Ethics Team #1 - 1st Place

Osman Sandhu - Business Law and Ethics Team #1 - 1st Place

Brooklyn Rhodes - Sales Project Team #1 - 1st Place

Madeline Yates - Sales Project Team #1 - 1st Place

Kelsey Smith - Sports & Entertainment Business Operations Research Team #1 - 1st Place

Aaliyah Malone - Sports & Entertainment Business Operations Research Team #1 - 1st Place

Sarah Shuman - Personal Financial Literacy - 2nd Place

Rewdan Tucci - Quick Serve Restaurant Management - 2nd Place

Dylan Carlson - Business Services Marketing - 3rd Place

Logan Davis - Marketing Communications - 3rd Place

Jed Files - Restaurant & Food Service Management - 3rd Place

Gabby Garza - Hospitality Services Team #1 - 3rd Place

Selene Regalado - Hospitality Services Team #1 - 3rd Place

Aiden Russell - Sports & Entertainment Marketing Team #1 - 3rd Place

Jesse Flores - Sports & Entertainment Marketing Team #1 - 3rd Place

Taran Flynn - Business Finance - 3rd Place  
Tasia Bunker - Hotel and Lodging Management - 4th Place  
Isaiah Neff - Hospitality Services Team #2 - 4th Place  
Gavin Williams - Hospitality Services Team #2 - 4th Place  
Maddox Thacker - Personal Financial Literacy - 4th Place  
Jaida McGeisey - Restaurant & Food Service Management - 5th Place  
Eric McMullan - Sports & Entertainment Marketing - 5th Place  
Wyatt Kelly - Marketing Communications - 6th Place  
Colby Pearce - Sports & Entertainment Marketing - 6th Place  
Ady Hall - Retail Merchandising - 7th Place  
Nathan Smith - Human Resources Management - 7th Place  
Declan Berryhill - Human Resources Management - 8th Place

### **Fine Arts Awards**

*Presented by Dr. Brad Benson*

#### **State Superintendent's Award for Arts Excellence**

Claire Connor Stevens - Art  
Bailey Rogers - Art  
Shakhzoda Abdumajitiva - Art  
Zach Kernal - Art  
Jayson Gorton - Choir

#### **Oklahoma Summer Arts Institute**

Maxine Daves - Acting  
Audrey Sondag - Chorus  
Connor Willis - Chorus  
Aubrey Leidner - Chorus  
Adrian Clements - Orchestra  
Penelope Cline - Orchestra  
Elizabeth Rathgeb Brown - Orchestra  
Miranda Thai - Orchestra  
Patrick Thai - Orchestra  
Eric Geng - Orchestra  
Ethan Li - Orchestra  
Eva Chapman - Photography

#### **Oklahoma Music Educators Association**

Memphis Cook - Orchestra  
Miranda Thai - Orchestra  
Penelope Cline - Orchestra  
Elizabeth Rathgeb-Brown - Orchestra  
Evelyn Combs - Orchestra  
Eric Geng - Orchestra  
Kalizibe Okoya - Orchestra  
Leyton Kyle - Orchestra

#### **OSSAA Orchestra**

Symphonic Orchestra - State Sweepstakes Award - Norman North High School  
Symphonic Orchestra - State Sweepstakes Award - Norman High School

#### **Keith Awards State Strings**

Eden Bales - 2nd Place

#### **Oklahoma Music Educators Association**

Andrew Travis - Wind Symphony

#### **Oklahoma Music Educators Association**

Adam Hutcherson - Jazz Ensemble  
Josh Riester - Jazz Ensemble  
Hunter Peterson - Jazz Ensemble

#### **Oklahoma Music Educators Association**

Adam Hutcherson - Symphonic Band  
Grace Chang - Symphonic Band  
Sophia Hopkins - Symphonic Band

Keaton Anderson - Symphonic Band  
Olivia Friedemann - Symphonic Band

**Oklahoma Choir Directors Association**

Kiran Morton - Junior High Mixed Chorus  
Noah Hughes - Junior High Mixed Chorus  
Ty Birden - Junior High Mixed Chorus  
James William Clark - Junior High Mixed Chorus  
Alexis Gregg - Junior High Treble Chorus  
Alice Walters - Junior High Treble Chorus  
Nicole Barrientos-Lopez - Junior High Treble Chorus  
Sydney Ross - Junior High Treble Chorus

**Oklahoma Music Educators Association**

Shulagna Nath - Children's Chorus  
Grace Grigor - Children's Chorus  
Karli Barrett - Children's Chorus  
Faith Watson - Children's Chorus

**Oklahoma Music Educators Association**

Connor Willis - Mixed Choir  
Nico Bagajewicz - Mixed Choir  
Psalms Ambos - Mixed Choir  
Stephanie Farnsworth - Mixed Choir  
Mason Smith - Mixed Choir

**Oklahoma Music Educators Association**

MK Lee - Jazz Choir  
Mason Smith - Jazz Choir

**Oklahoma Music Educators Association**

Elisa Gregg - Treble Choir  
Bethany Fielding - Treble Choir

**Oklahoma Music Educators Association**

MK Lee - Jazz Quartet

**OSSAA 6A Choir Contest**

Norman North High School Choir - Sweepstakes Accent Award

**OSSAA 6A-E Choir Contest**

Norman North High School Choir - Sweepstakes Award

**Scholastic Art**

Emily Runyan - Honorable Mention  
Patrick Thai - Honorable Mention  
Ella Stejskal - Silver Key  
Emily Runyan - Silver Key

**University of Science and Arts of Oklahoma Innovations 2022**

Emily Runyan - 2 Awards of Merit  
Leah Crowson - Award of Merit  
Mary Ann Morris - Award of Merit  
Ella Stejskal - Award of Merit  
Antonia Hayman - Award of Merit  
Claire Stevens - Best of Show  
Bailey Rogers - Merit Award  
Shakhzoda Abdumajitva - Merit Award  
Zach Kernal - Merit Award  
Cetani Lenker - Merit Award

**Young Talent in Oklahoma**

Emily Runyan - 2 Works Selected  
Claire Stevens - 2 Works Selected  
Claire Stevens - Honorable Mention  
Antonia Hayman - Merit Award

Antonia Hayman - Work Selected  
Mary Ann Morris - Work Selected  
Shakhzoda Abdumajitva - Work Selected  
Zach Kernal - Work Selected  
Cetani Lenker - Work Selected  
Darbie Patrick - Work Selected  
Patricia Tomte - Work Selected  
Trinity Fender - Work Selected  
Kolby Timmons - Work Selected

#### **OSSAA Speech and Debate State**

Leon Shepkaru - Lincoln Douglas State Finalist  
Tuqa Alibadi - Lincoln Douglas State Finalist  
Grant Goering - Public Forum State Finalist  
Ridwan Siddique - Public Forum State Finalist  
Alexander Papavassiliou - Public Forum State Finalist  
Mary Brockhaus - Public Forum State Finalist  
Leon Shepkaru - International Extemp State Finalist  
Grant Goering - United States Extemp State Finalist  
Tuqa Alibadi - United States Extemp State Finalist  
Mary Brockhaus - United States Extemp State Finalist

#### **Oklahoma Speech and Debate Contest**

Raegan Pratt - Dramatic Interpretation Finalist  
Zoe Hamilton - Humorous Duet Finalist  
Gracie Farley - Humorous Duet Finalist  
Gracie Farley - Humorous Interpretation Finalist  
Nicole Gilkey - Standard Oratory Finalist

#### **National Speech and Debate Association**

Leon Shepkaru - Congress House of Representatives National Qualifier  
Grant Goering - Congress House of Representatives National Qualifier  
Noah Brown - Congress Senate National Qualifier  
Sullivan Ho - Extemp Debate National Qualifier  
Audrey Zhou - International Extemp National Qualifier  
Tuqa Alibadi - Lincoln Douglas Debate National Qualifier  
Leon Shepkaru - Lincoln Douglas Debate National Qualifier  
Abigail Smartt - Poetry National Qualifier  
Mary Brockhaus - Public Forum Debate National Qualifier  
Alexander Papavassiliou - Public Forum Debate National Qualifier  
Ridwan Siddique - Public Forum Debate National Qualifier  
Grant Goering - Public Forum Debate National Qualifier  
Elianna Huang - United States Extemp National Qualifier  
Elias Sikavitsas - United States Extemp National Qualifier  
Sydney Janda - World Schools Debate National Qualifier  
Sophia Marrone - World Schools Debate National Qualifier

#### **National Speech and Debate Association Academic**

Leon Shepkaru - All-American  
Audrey Zhou - All-American

#### **National Speech and Debate Association**

Audrey Zhou - National Student of the Year

#### **OSSAA Speech and Debate**

Norman North High School Speech and Debate - 2nd Place Academic Achievement Award  
Norman North High School Speech and Debate - Speech and Debate State Runner-Up

#### **National Speech and Debate Association**

Norman North High School Speech and Debate - Debate Sweepstakes

#### **Phi Beta Mu National Music Organization**

Jared VanVickle - Outstanding Young Band Director Award

## **Athletic Awards**

*Presented by T.D. O'Hara*

### **Norman High School**

#### **Cheer**

Cheer - State Runner-Up

#### **Girls Basketball**

Mikayla Parks - All State

Jaki Rollins - All State

#### **Girls Wrestling**

Wrestling - Academic State Champions

### **Norman North High School**

#### **NCA**

Varsity Cheer - National Champions

#### **Cheer**

Kennedy Hammer - All State

Sidney Stice - All State

#### **Pom**

Varsity Pom - 6A Large Jazz State Champs

Varsity Pom - Intermediate Ensemble State Champs

Varsity Pom - 6A Mix State Runner Up

Varsity Pom - Varsity Mix National Runner Up

JV Pom - JV Jazz State Champions - OSDTDA

JV Pom - JV Pom State Runner Up- OSDTDA

JV Pom - JV Pom National Champions - NDA

JV Pom - JV Jazz National Champions - NDA

JV Pom - JV Grand National Champions - NDA

JV Pom - JV Academic State Champions - OSDTDA

Cadyn Duncan - Senior Duo State Champ, OSDTDA All State

Carsen Coggins - Senior Duo State Champ, OSDTDA All State

Avery Eshelman - OSDTDA - All State

Isabel Tinsley - Senior Solo State Runner Up

#### **Swimming**

Jadie Brister - 200IM - State Runner Up

Reed Clymer - All State

Hannah Agee - All State

#### **Boys Basketball**

Kevin Overton - All State

#### **Wrestling**

Devin Jansing - All State

## **Oklahoma Education Award (OEA) Kate Frank Award**

*Presented by Holly McKinney*

Amanda Kordeliski, Director of Librarians and Instructional Technology, was awarded the OEA Kate Frank Award for rendering outstanding and significant service to advancing the cause of member welfare, rights and professionalism.

## **Years of Service Awards**

*Presented by Holly Nevels*

### **15 Years of Service**

Dragg, Candace, Alcott Middle School

Hills, Sue, Alcott Middle School

Hooker, Roger, Alcott Middle School

Monnard, Scott, Alcott Middle School

Smith, Misti, Cleveland Elementary

Benda, Shannon, Dimensions

Hutchison, Anne, Dimensions

Thomas, Steven, Eisenhower Elementary

Fleming, Tama, Irving Middle School

Dalton, Martin, Jackson Elementary

Rylko, Elizabeth, Jackson Elementary

Burbridge, Julie, Jefferson Elementary

Walsdorf Grady, Michelle, McKinley Elementary

White, Roberta, McKinley Elementary

Adair, Melissa, Norman High

Cortest, Katherine, Norman High

Davis, Erin, Norman High

Edgar, Deana, Norman High

Robbins, Kathy, Norman North High

Combs, Erin, Roosevelt Elementary

Ferguson, Christi, Special Services

Moren, Billy, Special Services

Adams, Sara, Truman Elementary

Toquinto, Tiffany, Truman Elementary

Graves, Kathryn, Jefferson Elementary  
Lytle, Aqua, Jefferson Elementary  
Hardesty, Amy, Kennedy Elementary  
Franklin, Sherry, Lincoln Elementary  
Porter, Marcy, Longfellow Middle School  
Wang, Luping, Madison Elementary

Kemp, Michelle, Truman Primary  
Karns, Kara, Washington Elementary  
Lewis, Bethany, Washington Elementary  
Robb, Nicole, Washington Elementary  
Stewart, Macey, Washington Elementary  
Bishop, Sarah, Wilson Elementary

**20 Years of Service**

Beals, Le Roy, Central Services  
Day-Kemper, Tracy, Cleveland Elementary  
Danner, Lisa, Jackson Elementary  
Birden, Teresa, McKinley Elementary  
Liesenfeld, Leslie, McKinley Elementary  
Sullivan, Christina, Monroe Elementary

Gibson, Tracy, Norman High  
Moore, Vanessa, Norman North  
Washington, Christy, Special Services  
Harjo, Lucyann, Indian Ed  
Boyer, Karen, Truman Primary

**25 Years of Service**

Daniels, Jamie, Cleveland Elementary  
Nicholson, Kent, Dimensions  
Austin, Jeff, Madison Elementary  
Geren, Michelle, Norman North High  
Masson, Rossana, Norman North High  
Usry, Janet, Reagan Elementary  
Lopez, Ruben, Special Services

Fisher, Christine, Technology Services  
Nelson, Lee, Technology Services  
Brawner, Cathy, Transportation  
McReynolds, Georgina, Transportation  
Heidel, Mary, Whittier Middle School  
Pierce, Lajuana, Whittier Middle School  
Gonzales, Tim, Wilson Elementary

**30 Years of Service**

Lockwood, Debra, Adams Elementary  
Morris, Dana, Administrative Services  
Andexler, Eric, Alcott Middle School  
Patterson, Jeffrey, Curriculum  
Henke, Murray, Jackson Elementary  
Trenary, B William, McKinley Elementary  
Nolan, John, Norman North High

Queen, Donna, Norman North High  
Nunn, Roger, PDC - Music  
D Agostino, Amy, Roosevelt Elementary  
Hartman, Kristi, Roosevelt Elementary  
Coleman, John, Whittier Middle School  
York, Beth, Wilson Elementary

**35 Years of Service**

Maloney, Susan, Adams Elementary  
Campbell, Janice, Cleveland Elementary  
Grady, Andrea, Jackson Elementary

**40 Years of Service**

Warren, Judith, Cleveland Elementary  
Wolfe, Marilyn, Dimensions

**Public Communications**

There were no Public Communications at this meeting.

**Disposition of Routine Business by Consent Action**

Motion to accept the purchase orders and approve the consent docket as listed below and in the agenda. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea

**Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2021-2022)**

Purchase Orders #22007316 - #22008250  
General Fund- \$1,898,188.73  
Building Fund- \$40,000.00  
Child Nutrition Fund- \$15,000.00  
Bond Funds- \$25,046,619.57

Sinking Funds- \$0  
Trust Funds- \$21,598.80  
School Activity Fund- \$191,731.59

**Minutes for the Regular Meeting of the Board of Education on April 11, 2022 and the Special Meeting on April 25, 2022**

**Purchase Requests**

1. CAT6 cabling for NE Pod for Cleveland Elementary School from Wade Electric in the amount of \$21,860.00.
2. Terminals and tablets with warranties for district wide use from Infinite Campus in the amount of \$85,109.00.
3. Gym Logo and Gamelines repaint for Truman Elementary, Roosevelt Elementary, McKinley Elementary, and Lincoln Elementary from Vector Concepts in the amount of \$30,057.00.
4. (6) Boilerless, Convection Steamers for district wide use from Oklahoma Restaurant Supply in the amount of \$43,679.22.
5. (14) Enclosed Food Cabinets for district wide use from Douglas Food Stores in the amount of \$34,552.98.
6. (6) Double Boilerless Convection Steamers for district wide use from TriMark Marlinn in the amount of \$86,792.64.
7. Certification and Maintenance on 36 Fume Hoods for district wide use from ISEC Incorporated in the amount of \$18,456.00.
8. Access Control Unit for Central Services from Digi Security Systems LLC in the amount of \$52,305.57.
9. Additional Cameras for Central Services from Digi Security Systems LLC in the amount of \$20,650.68.
10. Light and Sound Upgrades for the Nancy O'Brian Center from Full Compass Systems LTD in the amount of \$75,635.98.
11. Odysseyware K-12 Comprehensive Software for district wide use from Imagine Learning LLC in the amount of \$20,000.00.
12. Educational software maintenance program Identity Automation in the amount of \$35,626.92
13. Educational software maintenance program Achieve3000 in the amount of \$43,630.00
14. Educational software maintenance program Infinite Campus in the amount of \$206,767.62
15. Educational software maintenance program SoftChoice in the amount of \$95,715.20
16. Educational software maintenance program Derivita in the amount of \$37,090.00
17. Educational software maintenance program Verizon in the amount of \$88,000.00
18. Educational software maintenance program Coughlan Companies in the amount of \$18,705.60
19. Educational software maintenance program EBSCO in the amount of \$14,334.00
20. Educational software maintenance program Ellevation in the amount of \$16,087.50
21. Educational software maintenance program ExploreLearning in the amount of \$18,260.85
22. Educational software maintenance program Learning Sciences International in the amount of \$50,400.00
23. Educational software maintenance program Imagine Learning in the amount of \$20,400.00
24. Educational software maintenance program Instructure Inc in the amount of \$81,249.50
25. Educational software maintenance program Newsela Inc in the amount of \$57,499.20
26. Educational software maintenance program School Status in the amount of \$50,000.00
27. Educational software maintenance program Overdrive in the amount of \$24,000.00
28. Educational software maintenance program Pioneer Library System in the amount of \$33,707.43
29. Educational software maintenance program Seesaw Learning Inc in the amount of \$47,917.90
30. Educational software maintenance program Scholastic in the amount of \$16,538.00
31. Educational software maintenance program Turnitin LLC in the amount of \$16,454.00
32. Educational software maintenance program Swift Education Systems in the amount of \$11,000.00
33. Educational software maintenance program Teachware in the amount of \$12,500.00
34. Educational software maintenance program Oklahoma Copier Solutions in the amount of \$18,000.00
35. Educational software maintenance program United Systems in the amount of \$15,013.64
36. Educational software maintenance program United Systems in the amount of \$109,836.00

**Treasurer's Report for the period through April 30, 2022**

**Investment Report (presented for information only)**

1. Bank of Oklahoma Funds

**Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**

Attached to the posted agenda and these minutes as Attachment A.

**Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**

Attached to the posted agenda and these minutes as Attachment B.

**Agreements, Contracts and Renewals for Fiscal Year 2022-2023**

**SUPERINTENDENT'S OFFICE (Dr. Nick Migliorino)**

1. Ratify the Health Services Agreement by and Between the Norman Public Schools and the Norman Regional Hospital Authority for Fiscal Year 2022-2023 to provide a Health Services Program to students in the Norman Public Schools
2. CCOSA District Level Legal Services Program Agreement for 2022-2023

**EDUCATIONAL SERVICES - MEDIA SERVICES (Amanda Kordeliski)**

1. Library Automation Services Agreement with Pioneer Library System

**ATHLETICS (T.D. O'Hara)**

1. Sports Medicine and Athletic Training Services Subscription Agreement with Norman Regional Hospital Authority d/b/a Norman Regional Health System

**OPERATIONAL SERVICES - SPECIAL SERVICES (Gayla Mears)**

1. Agreement for Educational Services with Central Oklahoma Youth Services Company, LLC (COYSCO) at Cornerstone Adolescent Group Home, Lighthouse Adolescent Group Home, and Lighthouse S.O.
2. Agreement for Educational Services with J. D. McCarty Center
3. Team Member Agreement Project Search™ Coordination with Oklahoma Department of Rehabilitation Services, Embassy Suites Norman, Dale Rogers Training Center and the Board of Regents of the University of Oklahoma's National Center for Disability Education and Training
4. Agreement for Vision Related Services with NewView Oklahoma
5. School Staffing Agreement between SHC Services, Inc d/b/a Supplemental Health Care and Norman Public Schools
6. Agreement for Assistive Technology Services with Ashleigh Moon (remainder of SY22)
7. Agreement for Assistive Technology Services with Ashleigh Moon
8. Agreement for Educational Services with the Oklahoma Department of Mental Health and Substances Abuse Services at the Children's Recovery Center (CRC)
9. Agreement for Collaboration with Central Oklahoma Community Mental Health Center (COCMHC)
10. Tech-Now Site Agreement between Tech-Now Inc and NPS to establish and support a Tech-Now Oklahoma High School Tech program for students with disabilities (an in-school program).
11. Agreement for Educational Services with Community Works, LLC at Cleveland County Regional Juvenile Detention Center
12. Agreement for Educational Services with the County Sheriff of Cleveland County, Oklahoma (F.Dwayne Beggs Detention Center)
13. Speech-Language Services Contract - Meredith Westmoreland
14. Agreement for Behavioral Consultation and Evaluation Services with Nicolle Carr.
15. MOU Agreement with Blindness Education and Advocacy Resources (BEAR Advocacy) for Educational Consulting Services and Assistive Technology Consultation Services
16. Special Services Agreement with Crossroads Youth & Family Services, Inc Head Start/Early Head Start (Crossroads HS/EHS)

**ALTERNATIVE EDUCATION (Paul Tryggestad)**

1. Agreement for Educational Services with Crossroads Youth and Family Services, Inc. and Junior League of Norman, Inc. at Baby Steps
2. Agreement between Norman Public Schools and Imagine Learning (ExpandED) for internet-based learning management software as a service

**TECHNOLOGY SERVICES (Dr. Peter Liesenfeld)**

1. Vote to approve or disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2022-2023 This resolution authorizes filing of the Form 471 applications for funding year 2022-2023 and the payment of the applicant's share upon approval of funding and receipt of services
2. Ratify OU Data Center Services contract to support the partnership between the University of Oklahoma and NPS Technology Services to support data center as a service
3. Ratify Agreement with Pinnacle PrinterLogic for Printer Administration Solutions District Wide
4. Ratify Agreement with Pinnacle for Anti-Virus Software for District Wide Use
5. Ratify Contract with Digi Security Systems for Installation and Maintenance of Security Items
6. United Systems, Inc. Dell Switch Support Renewal
7. United Systems Aruba Mobility Master Virtual License renewal for district wide use
8. Kellogg & Sovereign® Consulting, LLC 3rd Filing window Fee Schedule for FCC's Emergency Connectivity Fund

**BUSINESS SERVICES (Brenda Burkett)**

1. Food Service Management Contract Amendment between Norman Public Schools and Sodexo Management, Inc.
2. Tyler Technologies, Inc. Software as a Service (SaaS) Agreement
3. FrontLine Technologies Group LLC dba Frontline Education Master Services Agreement for Software and Services

**OPERATIONAL SERVICES (Justin Milner)**

1. Agreement for Services between Walker Companies and Norman Public Schools
2. Property Management Agreement with Touchstone Management
3. Memorandum of Agreement between Bethel Baptist Church and Norman Public Schools for the use of facilities/equipment as an emergency evacuation site for students
4. Agreement Between Norman Public Schools and the Cleveland County Sheriff's Office for a School Resource Officer at Dimensions Academy
5. Memorandum of Sublease Agreement and Ground Lease Agreement between Oklahoma Electric Cooperative and Norman Public Schools

**Facilities Management**

1. Agreement for Services between Velocity EHS and Norman Public Schools
2. Clifford Power Planned Maintenance Agreement
3. Clean Uniform Company Service Agreement
4. Fire Alarm Inspection Agreement with The Alarm Group, Inc.

**Transportation**

1. Midwest Bus Sales Service Agreement

**Activity Fund Raising Reports with Proposed Events**

1. Eisenhower Elementary School - Running Club
2. Eisenhower Elementary School - Hatch Donations
3. Eisenhower Elementary School -Counselor Donations
4. Whittier Middle School - Technology Student Association
5. Irving Middle School - Solar Club Food Sales
6. Irving Middle School - Solar Club Dunk Tank
7. Norman High School - Slow Pitch Soft Ball
8. Irving Middle School - Cheerleaders

**Substance Abuse Prevention and Treatment Block Grant Contract for Treatment Services or Other Integrated Services between State of Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS) and Norman Public Schools****Amendment to Lease-Purchase Agreement between the District and Arvest Bank for the Triad Center located at 101 Triad Village Drive**

**Approval of 2021-2022 Adjunct Instructor**

1. Julie Williams to be an adjunct instructor for 1 hour a day of Health/Nutrition Class at Irving Middle School for the 2021-2022 school year.
2. Brandy Laney to be an adjunct instructor for Physical Science at Alcott Middle School for the 2021-2022 school year.

**Change Order No. 1 for NHS Band and Orchestra Building HVAC Replacement Project (2019 Bond Issue)**

**Additional Agenda Items**

**Proposed New Policy 2014 - Equal Opportunity Education Scholarship Tax Credit Availability**

*Presented by Dr. Nick Migliorino and Justin Milner*

For purposes of the Oklahoma Equal Opportunity Education Scholarship Act ("Act" or "EOESTC") Norman Public Schools establishes policy regarding donations made to the school district or the Norman Public Schools Foundation which may be eligible for a tax credit.

**Proposed Increase in Meal Prices beginning with the 2022-2023 School Year**

*Presented by Brenda Burkett*

Legal compliance with action required to alter school lunch pricing. The Board will be requested to approve a \$.10 price increase for school lunches for 2022-23.

Motion to approve a \$.10 price increase for school lunches for 2022-23 school year. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea

**Graduation Cohort Annual Report**

*Presented by Dr. Scott Beck*

The Annual Graduation Cohort Report was presented for the Board to review and to discuss.

**Renewal/Continued Employment of all Support Staff currently on a Support Employee Contract**

*Presented by Holly Nevels*

Motion to approve the continued employment for the 2022-23 school year of all support staff currently on a Support Employee Contract. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea

**New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).**

There was no new business presented at this meeting.

**Administrative Staff Reports**

**Board of Education Reports**

**Vote to go into executive session to discuss the following employment matters after which the Board will return to open session to vote concerning one or more of these items. Executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7).**

1. Candidates for the position of Assistant Principal at Cleveland Elementary School
2. Candidates for the position of Assistant Principal at Kennedy Elementary School

7:59 PM Motion to go into executive session to discuss personnel candidates as listed on the agenda. Pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7). This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea

**Vote to Return to Open Session**

8:22 PM Motion to return to open session. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea

**Statement of the Executive Session Minutes**

Cindy Nashert stated that the Board convened in executive session for the purpose of discussing candidates for the position of Assistant Principal at Cleveland Elementary School and Kennedy Elementary School. The Board was joined in executive session by Superintendent Dr. Nick Migliorino, Associate Superintendent Holly Nevels, Karen Long and Director of Educational Services Holly McKinney. No other matters were discussed and no votes were taken while in this closed session. This concludes the minutes of the executive session.

**Vote regarding the employment, hiring, appointment and naming of the candidates for the following positions:**

Dr. Nick Migliorino made the recommendation to hire Jennifer Crowe as the Assistant Principal Intern at Cleveland Elementary School . Motion to hire Jennifer Crowe as the Assistant Principal Intern at Cleveland Elementary School. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea

Dr. Nick Migliorino made the recommendation to hire Miranda Stewart as the Assistant Principal at Kennedy Elementary School. Motion to hire Miranda Stewart as the Assistant Principal at Kennedy Elementary School. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea

**Adjournment**

8:24 PM Motion to adjourn. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea

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Cindy Nashert, Board of Education President

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Cathy Sasser, Board Clerk

(Seal)

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

### GROUPED BY FUND

DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Line Description
DETAILS FOR ACCOUNT: 11.0000.00000.030.0000.0000.000.000. WAREHOUSE INVENTORY							
22007940	001	730109	UNIVERSITY OF OKLAHOMA	04/18/22	520.00	520.00	PAPER, COPY PLANETARY PURPLE 8.5
					520.00	520.00	
DETAILS FOR ACCOUNT: 11.0000.51000.581.0422.0000.000.705. INSTRUCT-IN DISTRICT TRAVEL							
22007382	001	011767	WALK, ABBIE	04/06/22	50.00	50.00	HOMEBOUND MILEAGE REIMBURSEMENT S
22007406	001	013245	WALKER, KENNETH	04/06/22	100.00	100.00	MILEAGE REIMBURSEMENT FOR HOMEBOU
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.0000.52120.320.0000.0000.000.165. PROFESSIONAL EDUCATION SERVICE							
22007736	001	013103	COUNSELING SOLUTIONS, LLC	04/14/22	16,340.00	11,400.00	CONTRACT WORK TO COVER FOR A COUN
					16,340.00	11,400.00	
DETAILS FOR ACCOUNT: 11.0003.51000.530.0239.0000.000.710. COMMUNICATION SERVICES							
22008041	001	002999	BRAIN POP LLC	04/22/22	405.00	405.00	BLANKET PO FOR BRAINPOP SUBSCRIPT
					405.00	405.00	
DETAILS FOR ACCOUNT: 11.0003.51000.611.0100.1050.000.151. PAPER SUPPLIES							
22007770	001	000257	BLICK ART MATERIALS	04/18/22	400.00	400.00	VARIOUS COLORS AND QUANTITIES, MOS
22007778	001	000389	OFFICE DEPOT	04/18/22	300.00	300.00	VARIOUS ART ROLL COLORS
					700.00	700.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.0000.000.122. INSTR-GENERAL OFFICE SUPPLIES							
22007392	001	500000	AMAZON.COM	04/06/22	285.00	285.00	CLASSROOM TRASH CANS, COAT HANGER
					285.00	285.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.0000.000.150. INSTR-GENERAL OFFICE SUPPLIES							
22007383	001	500001	AMAZON MARKETPLACE	04/06/22	50.00	50.00	EXPANDABLE FILES
					50.00	50.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.0000.000.155. INSTR-GENERAL OFFICE SUPPLIES							
22007901	001	500000	AMAZON.COM	04/18/22	94.66	94.66	BLANKET ORDER FOR END OF YEAR PUR
					94.66	94.66	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.0000.000.160. INSTR-GENERAL OFFICE SUPPLIES							
22007938	001	500001	AMAZON MARKETPLACE	04/18/22	341.47	341.47	3 PACKS OF 3X3 SELF STICK NOTES 1
					341.47	341.47	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.0000.000.710. INSTR-GENERAL OFFICE SUPPLIES							
22007724	001	000389	OFFICE DEPOT	04/14/22	700.00	700.00	BLANKET PO FOR SUPPLIES, KLEENEX,
					700.00	700.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.1050.000.110. INSTR-GENERAL OFFICE SUPPLIES							
22007558	001	000389	OFFICE DEPOT	04/11/22	375.00	375.00	OFFICE SUPPLIES - TAPE, DRY ERASE
					375.00	375.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.1050.000.130. INSTR-GENERAL OFFICE SUPPLIES							
22007444	001	001188	WESTCO LAMINATING SERVICES	04/07/22	352.00	352.00	LAMINATE ROLLS 27'3ML
22007702	001	000389	OFFICE DEPOT	04/14/22	100.00	100.00	BLANKET PO TO PURCHASE OFFICE SUP
					452.00	452.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0003.51000.619.0239.0000.000.710. INSTR-GENERAL OFFICE SUPPLIES							
22008171	001	500001	AMAZON MARKETPLACE	04/28/22	598.66	598.66	BLANKET PO FOR 1-1800 COUNT XL NI
					<b>598.66</b>	<b>598.66</b>	
DETAILS FOR ACCOUNT: 11.0003.51000.641.0100.0000.000.710. BOOKS							
22007836	001	500001	AMAZON MARKETPLACE	04/18/22	184.83	184.83	BLANKET PO AP GIFTED AND TALENTED
22007838	001	000178	WAYSIDE PUBLISHING	04/18/22	459.00	459.00	NOVELS - ASSORTED TITLES
22007838	002	000178	WAYSIDE PUBLISHING	04/18/22	80.00	80.00	ESTIMATED FREIGHT
22007845	001	500001	AMAZON MARKETPLACE	04/18/22	125.74	125.74	BLANKET PO FOR ONE EACH, WHOSE GL
22007847	001	000037	SCHOLASTIC INC	04/18/22	82.50	82.50	QUE TAL
22007847	002	000037	SCHOLASTIC INC	04/18/22	82.50	82.50	AHORA
22007847	003	000037	SCHOLASTIC INC	04/18/22	82.50	82.50	EL SOL
22007847	004	000037	SCHOLASTIC INC	04/18/22	24.75	24.75	ESTIMATED FREIGHT
22007867	001	500001	AMAZON MARKETPLACE	04/18/22	299.90	299.90	BLANKET PO FOR 10 BARRON'S AP STA
					<b>1,421.72</b>	<b>1,421.72</b>	
DETAILS FOR ACCOUNT: 11.0003.51000.648.0239.0000.000.710. INSTRUCTION-MAGAZINES							
22008040	001	000037	SCHOLASTIC INC	04/22/22	199.80	199.80	SCHOLASTIC SCOPE SUBSCRIPTION
22008040	002	000037	SCHOLASTIC INC	04/22/22	139.80	139.80	SCHOLASTIC DYNA MOTH SUBSCRITTION
22008040	003	000037	SCHOLASTIC INC	04/22/22	84.90	84.90	SCHOLASTIC MATH SUBSCRIPTION
22008040	004	000037	SCHOLASTIC INC	04/22/22	189.80	189.80	SCIENCE WORLD SUBSCRIPTION
					<b>614.30</b>	<b>614.30</b>	
DETAILS FOR ACCOUNT: 11.0003.51000.652.0239.1110.000.502. AUDIOVISUAL							
22007526	001	011590	TFD UNLIMITED LLC	04/11/22	150.00	150.00	EARBUDS WITH MAGNETIC CASE SPECIA
					<b>150.00</b>	<b>150.00</b>	
DETAILS FOR ACCOUNT: 11.0003.51000.653.0100.0000.000.710. COMPUTERS							
22007752	002	004071	KUTA, MICHAEL	04/18/22	569.00	569.00	6 LICENSE FOR THREE YEARS NPS GR
22007842	001	500001	AMAZON MARKETPLACE	04/18/22	35.00	35.00	BLANKET PO EXTERNAL CD/DVD PLAYER
22008036	001	000049	ECONOMIST NEWSPAPER NA INC	04/22/22	189.00	189.00	ONE YEAR DIGITAL ACCESS
22008042	001	500001	AMAZON MARKETPLACE	04/22/22	45.02	45.02	BLANKET PO FOR 2-RECORDABLE ANSWE
					<b>838.02</b>	<b>838.02</b>	
DETAILS FOR ACCOUNT: 11.0003.51000.681.0100.0000.000.710. INSTR-COCURRICULAR SUPPLIES							
22007611	001	000528	COPELIN'S OFFICE CENTER	04/12/22	750.00	229.69	BLANKET PO FOR THINGS WE NEED THA
22007833	001	500001	AMAZON MARKETPLACE	04/18/22	66.91	66.91	BLANKET PO XBOARD MAGNETIC WHITEB
					<b>816.91</b>	<b>296.60</b>	
DETAILS FOR ACCOUNT: 11.0003.51000.681.0100.1050.000.140. COCURRICULAR SUPPLIES							
22007433	001	001225	WALMART STORES INC	04/07/22	800.00	503.33	COCURRICULAR SUPPLIES NEEDED FOR
					<b>800.00</b>	<b>503.33</b>	
DETAILS FOR ACCOUNT: 11.0003.51000.681.0100.1050.000.160. INSTR-COCURRICULAR SUPPLIES							
22007714	001	500001	AMAZON MARKETPLACE	04/14/22	82.60	82.60	1-BOOK WHAT'S IN NED'S HEAD BY GO
					<b>82.60</b>	<b>82.60</b>	
DETAILS FOR ACCOUNT: 11.0003.51000.681.0100.1050.000.504. COCURRICULAR SUPPLIES							
22007804	001	013273	THE ADVANTAGE PRESS	04/18/22	81.00	81.00	#948 DETENTION AND SUSPENSION SUP
					<b>81.00</b>	<b>81.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0003.51000.681.0239.0000.000.501. INSTR-COCURRICULAR SUPPLIES							
22007889	001	500000	AMAZON.COM	04/18/22	670.00	670.00	(1) MINI POP FIDGET TOY PACK, \$12
					670.00	670.00	
DETAILS FOR ACCOUNT: 11.0003.52199.619.0430.0000.000.740. GENERAL OFFICE SUPPLIES							
22007568	001	500001	AMAZON MARKETPLACE	04/11/22	160.00	160.00	CERTIFICATE PAPER, CERTIFICATE FR
					160.00	160.00	
DETAILS FOR ACCOUNT: 11.0003.52199.652.0000.0000.000.705. AUDIOVISUAL							
22007388	001	001232	SAM'S EAST INC	04/06/22	225.00	225.00	(1) HIGH-POWER BLUETOOTH SPEAKER
					225.00	225.00	
DETAILS FOR ACCOUNT: 11.0003.52410.539.0100.0000.000.107. OTHER COMMUNICATION SERVICES							
22007682	001	500000	AMAZON.COM	04/14/22	375.00	375.00	WALKIE TALKIES FOR STAFF
					375.00	375.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.115. PRINC OFF-GEN OFFICE SUPPLIES							
22007857	001	500001	AMAZON MARKETPLACE	04/18/22	310.00	310.00	JACKSON - FOLDERS WHITEOUT POST I
22007858	001	500000	AMAZON.COM	04/18/22	615.00	615.00	JACKSON - EXPO POST IT FOLDERS EA
22007860	001	500000	AMAZON.COM	04/18/22	394.00	394.00	JACKSON PAPERCLIPS EXPO SHARPIES
					1,319.00	1,319.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.140. PRINC OFF-GEN OFFICE SUPPLIES							
22007591	001	004809	VISTAPRINT USA INC	04/12/22	163.00	163.00	PENS FOR THE SCHOOL
22007605	001	004848	NETBRANDS MEDIA CORP	04/12/22	175.00	175.00	LANYARDS FOR FACULTY
					338.00	338.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.502. PRINC OFF-GEN OFFICE SUPPLIES							
22007677	001	008678	HOBBY LOBBY	04/14/22	200.00	200.00	OFFICE SUPPLIES ECT. 2021-2022
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0003.52410.651.0000.0000.000.502. APPLIANCES/FURN/FIXTURES							
22007690	001	500000	AMAZON.COM	04/14/22	120.00	120.00	STANDING DESK FOR TIFFANY COSME--
					120.00	120.00	
DETAILS FOR ACCOUNT: 11.0003.52410.673.0000.0000.000.140. PORTABLE DEVICES							
22007581	001	007747	SCHOOL SAFE ID LLC	04/12/22	160.00	160.00	PRINTER FOR SCHOOL SAFE ID TO COR
					160.00	160.00	
DETAILS FOR ACCOUNT: 11.0003.52720.583.0000.0000.000.504. OUT OF STATE TRAVEL							
22007955	001	001181	BROOKS, HAROLD E	04/20/22	750.00	750.00	REIMBURSEMENT FOR HOTEL RENAISSAN
					750.00	750.00	
DETAILS FOR ACCOUNT: 11.0006.51000.449.0100.0000.000.705. INSTRUCT-OTH RENT OR LEASE SER							
22008127	001	730002	UNIVERSITY OF OKLAHOMA	04/25/22	25,000.00	24,000.00	GRADUATION RENTAL FEE FOR LLOYD N
					25,000.00	24,000.00	
DETAILS FOR ACCOUNT: 11.0006.51000.449.0100.0000.000.710. INSTRUCT-OTH RENT OR LEASE SER							
22008128	001	730002	UNIVERSITY OF OKLAHOMA	04/25/22	25,000.00	24,000.00	GRADUATION AT LLOYD NOBLE MAY 27.
					25,000.00	24,000.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

### GROUPED BY FUND

DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0006.51000.682.0100.0000.000.740. REFRESHMENTS/AWARDS/GIFTS							
22007932	001	000285	JOSTENS INC	04/18/22	2,500.00	2,500.00	GRADUATION GOWNS FOR DIMENSIONS
					2,500.00	2,500.00	
DETAILS FOR ACCOUNT: 11.0008.52314.311.0000.0000.000.001. ELECTION-BOE SERV							
22007695	001	001760	CLEVELAND COUNTY ELECTION BOA	04/14/22	1,020.74	1,020.74	OVERAGE ON PO#22000620 FOR ELECTI
					1,020.74	1,020.74	
DETAILS FOR ACCOUNT: 11.0008.52317.582.0000.0000.000.001. OUT OF DISTRICT TRAVEL							
22007518	001	013401	LONG, KAREN	04/08/22	1,000.00	917.29	REIMBURSE OUT-OF-DISTRIC TRAVEL
22007576	001	010053	JOHN Q HAMMON RVOC TR 1228198	04/12/22	1,000.00	1,000.00	HOTEL ACCOMMODATIONS FOR KAREN LO
					2,000.00	1,917.29	
DETAILS FOR ACCOUNT: 11.0008.52319.810.0000.0000.000.001. OTH BOE-DUES AND FEES							
22007552	001	010407	OKLAHOMA PUBLIC SCHOOL RESOUR	04/11/22	2,500.00	2,500.00	OKLAHOMA PUBLIC SCHOOL RESOURCE C
					2,500.00	2,500.00	
DETAILS FOR ACCOUNT: 11.0009.52573.651.0000.0000.000.001. APPLIANCES							
22008000	001	040004	COMMUNITY AFTER SCHOOL PROGRA	04/20/22	3,000.00	3,000.00	DISPLAY/CORKBOARDS FOR AFTER SCHO
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 11.0010.51000.320.0100.1050.000.050. PROFESSIONAL EDUCATION SERVICE							
22007454	001	012394	KELLY SERVICES, INC.	04/07/22	500,000.00	398,777.91	SUBSTITUTES FOR FY22
					500,000.00	398,777.91	
DETAILS FOR ACCOUNT: 11.0011.52212.641.0000.0000.000.001. INST & CURR DEV-BOOKS							
22007925	001	500000	AMAZON.COM	04/18/22	3,000.00	3,000.00	BOOKS FOR CURRICULUM AND PRINCIPA
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 11.0011.52573.583.0000.0000.000.050. OUT OF STATE TRAVEL							
22007730	001	012200	JP MORGAN CHASE BANK NA	04/14/22	2,000.00	2,000.00	HOTEL AND AIRFARE TO WASHINGTON D
					2,000.00	2,000.00	
DETAILS FOR ACCOUNT: 11.0011.52573.860.0000.0000.000.050. INSERV TRAIN-STAFF REG & TUITI							
22007731	001	002949	KORDELISKI, AMANDA	04/14/22	380.00	380.00	ALA ANNUAL CONFERENCE REIMBURSEME
					380.00	380.00	
DETAILS FOR ACCOUNT: 11.0012.52511.581.0000.0000.000.050. BUSINESS-IN DISTRICT TRAVEL							
22007453	001	004898	COLE, DENICE	04/07/22	75.00	75.00	REIMBURSE FOR MILEAGE TO BANK OF
22007491	001	001264	TIPPS, SUSAN	04/08/22	300.00	300.00	REIMBURSE MILEAGE TO BANK OF OKLA
22007503	001	013397	DODSON, MELISSA	04/08/22	150.00	150.00	REIMBURSE MILEAGE TO BANK OF OKLA
					525.00	525.00	
DETAILS FOR ACCOUNT: 11.0013.51000.581.0410.1310.000.150. IN DISTRICT TRAVEL							
22007405	001	002419	SCHROEDER, LADONNA DIANE	04/06/22	50.00	50.00	MILEAGE REIMBURSEMENT FOR EL TEAC
					50.00	50.00	
DETAILS FOR ACCOUNT: 11.0013.52323.337.0410.0000.000.088. OTH PROFESSIONAL SERVICES							
22007379	001	006812	SOUTHEAST SPANISH INC	04/06/22	1,500.00	1,500.00	DOCUMENT TRANSLATION SERVICE INTO
22007596	001	002677	STRATUS AUDIO INC	04/12/22	1,000.00	1,000.00	PHONE INTERPRETER SERVICE FOR DIS
22007597	001	006812	SOUTHEAST SPANISH INC	04/12/22	2,000.00	20.00	DOCUMENT TRANSLATION SERVICE FOR
					4,500.00	2,520.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0015.52573.581.0000.0000.000.088. IN DISTRICT TRAVEL							
22007837	001	013097	SEYMORE, SARAH	04/18/22	251.87	251.87	MILEAGE FOR APRIL-JUNE 2022
					251.87	251.87	
DETAILS FOR ACCOUNT: 11.0016.51000.581.0100.3000.000.110. IN DISTRICT TRAVEL							
22007539	001	000317	OSBORN, MARK	04/11/22	150.00	150.00	BLANKET MILEAGE FOR 2021-22 SCHOO
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.0016.51000.581.0100.3000.000.112. IN DISTRICT TRAVEL							
22007540	001	001400	WAGNER, BRENDA	04/11/22	30.00	30.00	BLANKET MILEAGE FOR 2021-2022 SCH
					30.00	30.00	
DETAILS FOR ACCOUNT: 11.0016.51000.581.0100.3000.000.115. IN DISTRICT TRAVEL							
22007398	001	002198	DALTON, MARTY	04/06/22	1,000.00	669.71	BLANKET MILEAGE FOR TRAVELING TEA
					1,000.00	669.71	
DETAILS FOR ACCOUNT: 11.0016.51000.581.0100.3000.000.150. IN DISTRICT TRAVEL							
22007396	001	012988	BRUENING, KRISTINA HOPE	04/06/22	125.00	125.00	BLANKET MILEAGE 2021-22 SCHOOL YE
					125.00	125.00	
DETAILS FOR ACCOUNT: 11.0016.51000.581.0100.3000.000.160. IN DISTRICT TRAVEL							
22007541	001	008622	CHAN, SARAH	04/11/22	25.00	25.00	BLANKET MILEAGE FOR 2021-22 SCHOO
					25.00	25.00	
DETAILS FOR ACCOUNT: 11.0016.51000.581.0100.3000.000.705. IN DISTRICT TRAVEL							
22007538	001	013040	GRAF, KILMYN	04/11/22	100.00	100.00	MILEAGE EXPENSE FOR 2021-22 SCHOO
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0016.51000.681.0100.1195.000.502. INSTR-COCURRICULAR SUPPLIES							
22007574	001	000585	GILLIAM MUSIC COMPANY	04/11/22	204.00	169.01	CLASSROOM SUPPLIES FOR LONGFELLOW
					204.00	169.01	
DETAILS FOR ACCOUNT: 11.0016.51000.681.0100.3004.000.705. INSTR-COCURRICULAR SUPPLIES							
22007749	001	000371	LOWE'S HOME CENTERS INC	04/18/22	520.00	520.00	CLASSROOM SUPPLIES FOR NHS BAND
					520.00	520.00	
DETAILS FOR ACCOUNT: 11.0016.52640.439.0100.3002.000.088. OTHER EQUIPMENT & VEHICLE SERV							
22007795	001	012669	GEOFFREY L CLIFTON	04/18/22	1,848.00	1,848.00	SUMMER REPAIR AND MAINTENANCE OF
22007801	001	000585	GILLIAM MUSIC COMPANY	04/18/22	8,315.00	8,315.00	SUMMER 2022 MAINTENANCE AND REPAI
22007803	001	000585	GILLIAM MUSIC COMPANY	04/18/22	6,505.00	6,505.00	SUMMER 2022 MAINTENANCE AND REPAI
					16,668.00	16,668.00	
DETAILS FOR ACCOUNT: 11.0019.52213.615.0000.0000.000.050. INST SF TR-BLNK FILM/ VID/AUD							
22007622	001	000727	NORMAN REGIONAL HEALTH SYSTEM	04/12/22	500.00	500.00	AHA HEARTSAVER/CPR CARDS
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0019.52340.651.0000.0000.000.050. APPLIANCES							
22007996	001	000300	BEST BUY STORES LP	04/20/22	1,200.00	1,200.00	1 APARTMENT SIZED FRIDGE FOR NORM
					1,200.00	1,200.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 11.0020.52213.860.0251.0000.000.088. INST SF TRAIN-STAFF REG & TUIT							
22007895	001	008588	COURSEY, JAMES W	04/18/22	100.00	100.00	REFUND OF REGISTRATION PAID TO NO
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0020.52240.614.0251.0000.000.050. TESTING SUPPLIES & MATERIALS							
22007449	001	000287	NCS PEARSON ASSESSMENTS	04/07/22	493.00	493.00	ITEM #0150017391 NNAT3 CONSUMABLE
22007449	002	000287	NCS PEARSON ASSESSMENTS	04/07/22	435.00	435.00	ITEM #0150017405 NNAT3 CONSUMABLE
22007449	003	000287	NCS PEARSON ASSESSMENTS	04/07/22	435.00	435.00	ITEM #0150017413 NNAT3 CONSUMABLE
					1,363.00	1,363.00	
DETAILS FOR ACCOUNT: 11.0021.51000.681.0100.2250.000.500. COCURRICULAR SUPPLIES							
22007818	001	001225	WALMART STORES INC	04/18/22	1,500.00	1,500.00	SCIENCE SUPPLIES FOR SCHOOLS
					1,500.00	1,500.00	
DETAILS FOR ACCOUNT: 11.0021.51000.681.0100.2250.000.705. COCURRICULAR SUPPLIES							
22007595	001	000370	CAROLINA BIOLOGICAL	04/12/22	3,000.00	3,000.00	SCIENCE SUPPLIES FOR SCHOOLS
22007817	001	000233	BOOK FACTORY LLC	04/18/22	412.14	412.14	SCIENCE LAB SUPPLY FOR NHS
					3,412.14	3,412.14	
DETAILS FOR ACCOUNT: 11.0021.51000.681.0100.2250.000.710. COCURRICULAR SUPPLIES							
22007819	001	001232	SAM'S EAST INC	04/18/22	500.00	500.00	SCIENCE SUPPLIES FOR HIGH SCHOOLS
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0024.52573.860.0000.0000.000.001. INSERV TRAIN-STAFF REG & TUITI							
22007327	001	000457	OKLAHOMA ASSOCIATION OF SCHOO	04/06/22	200.00	100.00	REGISTRATION FOR SPRING OKASBO CO
					200.00	100.00	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.107. INSTRUCTIONAL SERVICES							
22007634	001	001958	DARLENE BAILEY BEARD INC	04/14/22	250.00	250.00	LAKEVIEW AUTHOR VISIT 05.13.2022
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.705. INSTRUCTIONAL SERVICES							
22007448	001	013387	NIGHT FARER LLC	04/07/22	250.00	250.00	NHS VIRTUAL AUTHOR VISIT 04/28/22
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.092. LIBR MEDIA-GEN OFFICE SUPPLIES							
22007841	001	000389	OFFICE DEPOT	04/18/22	200.00	200.00	LIBRARY SERVICES SUPPLIES
22007843	001	000271	DEMCO INC	04/18/22	400.00	400.00	LIBRARY SERVICES SUPPLIES
					600.00	600.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.110. LIBR MEDIA-BOOKS							
22007716	001	000054	BARNES & NOBLE BOOKSELLERS	04/14/22	25.00	25.00	BOOKS FOR ADAMS LIBRARY - DNE \$25
					25.00	25.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.112. LIBR MEDIA-BOOKS							
22007717	001	000054	BARNES & NOBLE BOOKSELLERS	04/14/22	30.00	30.00	BOOKS FOR CLEVELAND LIBRARY - DNE
					30.00	30.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.120. LIBR MEDIA-BOOKS							
22007718	001	000054	BARNES & NOBLE BOOKSELLERS	04/14/22	50.00	50.00	BOOKS FOR JEFFERSON LIBRARY - DNE
					50.00	50.00	

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DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.122. LIBR MEDIA-BOOKS							
22007911	001	000054	BARNES & NOBLE BOOKSELLERS	04/18/22	55.00	55.00	KENNEDY LIBRARY BOOKS - DNE \$55.0
					55.00	55.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.125. LIBR MEDIA-BOOKS							
22007909	001	000054	BARNES & NOBLE BOOKSELLERS	04/18/22	80.00	80.00	LINCOLN LIBRARY BOOKS - DNE \$80.0
					80.00	80.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.130. LIBR MEDIA-BOOKS							
22007719	001	000054	BARNES & NOBLE BOOKSELLERS	04/14/22	55.00	55.00	BOOKS FOR MADISON LIBRARY - DNE \$
					55.00	55.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.135. LIBR MEDIA-BOOKS							
22007720	001	000054	BARNES & NOBLE BOOKSELLERS	04/14/22	130.00	130.00	BOOKS FOR MCKINLEY LIBRARY - DNE
					130.00	130.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.150. LIBR MEDIA-BOOKS							
22007721	001	000054	BARNES & NOBLE BOOKSELLERS	04/14/22	25.00	25.00	BOOKS FOR MONROE LIBRARY - DNE \$2
					25.00	25.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.151. BOOKS							
22007912	001	000054	BARNES & NOBLE BOOKSELLERS	04/18/22	65.00	65.00	REAGAN LIBRARY BOOKS - DNE \$65.00
					65.00	65.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.153. LIBR MEDIA-BOOKS							
22007913	001	000054	BARNES & NOBLE BOOKSELLERS	04/18/22	330.00	330.00	ROOSEVELT LIBRARY BOOKS - DNE \$33
					330.00	330.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.155. LIBR MEDIA-BOOKS							
22007726	001	000054	BARNES & NOBLE BOOKSELLERS	04/14/22	250.00	250.00	BOOKS FOR TRUMAN LIBRARY - DNE \$2
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.165. LIBR MEDIA-BOOKS							
22007914	001	000054	BARNES & NOBLE BOOKSELLERS	04/18/22	280.00	280.00	TRUMAN PRIMARY LIBRARY BOOK - DNE
					280.00	280.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.170. BOOKS							
22007725	001	000054	BARNES & NOBLE BOOKSELLERS	04/14/22	125.00	125.00	BOOKS FOR DIMS ELEMENTARY LIBRARY
					125.00	125.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.500. LIBR MEDIA-BOOKS							
22007915	001	000054	BARNES & NOBLE BOOKSELLERS	04/18/22	55.00	55.00	IRVING LIBRARY BOOKS - DNE \$55.00
					55.00	55.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.501. LIBR MEDIA-BOOKS							
22007916	001	000054	BARNES & NOBLE BOOKSELLERS	04/18/22	320.00	320.00	ALCOTT LIBRARY BOOKS - DNE \$320.0
					320.00	320.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.502. LIBR MEDIA-BOOKS							
22007723	001	011562	FIRST BOOK	04/14/22	150.00	150.00	BOOKS FOR LONGFELLOW LIBRARY - DN
					150.00	150.00	

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DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.504. LIBR MEDIA-BOOKS							
22007917	001	000054	BARNES & NOBLE BOOKSELLERS	04/18/22	50.00	50.00	WHITTIER LIBRARY BOOKS - DNE \$50.
					50.00	50.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.710. LIBR MEDIA-BOOKS							
22007918	001	000054	BARNES & NOBLE BOOKSELLERS	04/18/22	40.00	40.00	NNHS LIBRARY BOOKS - DNE \$40.00
					40.00	40.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.740. BOOKS							
22007727	001	000054	BARNES & NOBLE BOOKSELLERS	04/14/22	125.00	125.00	BOOKS FOR DIMENSIONS SECONDARY -
					125.00	125.00	
DETAILS FOR ACCOUNT: 11.0025.52220.642.0000.0000.000.092. LIBR MEDIA-PERIODICALS							
22007967	001	012693	LIBRARY JOURNALS LLC	04/20/22	89.40	89.40	SUBSCRIPTION TO HORN BOOK - INSTI
					89.40	89.40	
DETAILS FOR ACCOUNT: 11.0025.52220.683.0000.0000.000.092. EXTRA CURRICULAR SUPPLIES							
22007921	001	010280	MICHAELS STORES INC	04/18/22	1,000.00	1,000.00	SUPPLIES FOR LIBRARY SERVICES
22007928	001	500000	AMAZON.COM	04/18/22	1,000.00	1,000.00	LIBRARY SERVICES SUPPLIES
					2,000.00	2,000.00	
DETAILS FOR ACCOUNT: 11.0025.52340.619.0000.0000.000.092. OTH GEN ADMIN-GEN OFFICE SUPPL							
22007840	001	000389	OFFICE DEPOT	04/18/22	700.00	700.00	SUPPLIES FOR LIBRARY SERVICES
					700.00	700.00	
DETAILS FOR ACCOUNT: 11.0026.52212.581.0000.0000.000.088. IN DISTRICT TRAVEL							
22007748	001	004723	RENTZEL, JAMIE	04/18/22	125.00	125.00	MILEAGE REIMBURSEMENT FOR SY 2021
					125.00	125.00	
DETAILS FOR ACCOUNT: 11.0027.52213.653.0000.0000.000.090. INST STAFF TRAIN-COMPUTERS							
22007535	001	500001	AMAZON MARKETPLACE	04/11/22	300.00	300.00	Plantronics CS540/HL10 Headset Sy
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0027.52213.682.0000.0000.000.090. REFRESHMENTS/AWARDS/GIFTS							
22007618	001	012200	JP MORGAN CHASE BANK NA	04/12/22	150.00	150.00	AWARDS/GIFTS FOR OUTGOING SDC MEM
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.0028.52520.653.0000.0000.000.001. PURCH/WHS-COMPUTERS							
22007968	001	500000	AMAZON.COM	04/20/22	110.00	110.00	DUAL MONITOR STAND RISER, WIRELES
					110.00	110.00	
DETAILS FOR ACCOUNT: 11.0029.52620.344.0000.0000.000.050. SECURITY SERVICES							
22007317	001	000175	ROCK SOLID SECURITY OF NORMAN	04/05/22	5,000.00	3,570.00	PERSONNEL FOR DISTRICT TO FIRE WA
					5,000.00	3,570.00	
DETAILS FOR ACCOUNT: 11.0029.52620.424.0000.0000.000.050. BUILD OP-EXTERMINATION SERV							
22007827	001	011913	TERMINIX INTERNATIONAL CO LLC	04/18/22	8,000.00	8,000.00	PEST CONTROL SERVICE
22008095	001	011913	TERMINIX INTERNATIONAL CO LLC	04/22/22	8,000.00	8,000.00	PEST CONTROL SERVICE
					16,000.00	16,000.00	

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DETAILS FOR ACCOUNT: 11.0029.52620.429.0000.0000.000.050. OTHER CLEANING SERVICES							
22007455	001	013167	INTERSTATE RESTORATION	04/08/22	8,000.00	8,000.00	SERVICE RESTORATION EMERGENCY RES
					8,000.00	8,000.00	
DETAILS FOR ACCOUNT: 11.0029.52620.433.0000.0000.000.050. COOLING SERVICES							
22008148	001	011234	HUNTER MECHANICAL & CONTROLS	04/26/22	500.00	500.00	SERVICE FOR DISTRICT REFERENCE PO
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0029.52620.437.0000.0000.000.705. PLUMBING SERVICES							
22007501	001	000543	JACKSON BOILER AND TANK CO	04/08/22	6,000.00	6,000.00	RENT PUMP FOR EMERGENCY BOILER RE
					6,000.00	6,000.00	
DETAILS FOR ACCOUNT: 11.0029.52620.438.0000.0000.000.050. BUILD OP-OTH BUILDING SERV							
22007584	001	000565	PANCO INC	04/12/22	5,000.00	4,570.00	HVAC SERVICE/REPAIRS FOR THE DIST
					5,000.00	4,570.00	
DETAILS FOR ACCOUNT: 11.0029.52620.438.0000.0000.000.115. BUILD OP-OTH BUILDING SERV							
22007316	001	500000	AMAZON.COM	04/05/22	2,500.00	2,500.00	SILENT KNIGHT 6820 EMERGENCY PURC
					2,500.00	2,500.00	
DETAILS FOR ACCOUNT: 11.0029.52620.438.0000.0000.000.150. OTHER BUILDING SERVICES							
22008236	001	500000	AMAZON.COM	05/02/22	3,000.00	3,000.00	SILENT KNIGHT 6820
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 11.0029.52620.618.0000.0000.000.050. BUILD OP-CLEAN & MAINT SUP							
22007593	001	000300	BEST BUY STORES LP	04/12/22	1,000.00	1,000.00	MISC. SUPPLIES PCARD
22007756	001	001234	BIG RED SUPPLY INC	04/18/22	2,500.00	2,500.00	PLUMBING SUPPLIES
22007828	001	000127	UNITED REFRIGERATION INC	04/18/22	9,000.00	9,000.00	HVAC SUPPLIES
22008087	001	000433	LOCKE SUPPLY COMPANY	04/22/22	1,500.00	1,500.00	MISC SUPPLIES
22008089	001	010329	ANIXTER INC	04/22/22	2,000.00	2,000.00	SECURITY SUPPLIES
22008090	001	000382	HOME DEPOT USA INC	04/22/22	750.00	750.00	MISC. SUPPLIES PCARD
22008146	001	011847	COONTZ ROOFING INC	04/26/22	2,000.00	2,000.00	LINCOLN ELEMENTARY DRAIN REPLACEM
22008147	001	001322	L&W SUPPLY	04/26/22	6,000.00	6,000.00	ROOFING & CEILING SUPPLIES
22008151	001	013434	MONKS, LOGAN	04/26/22	5,000.00	5,000.00	SERVICE
22008152	001	011717	SERVICE LIGHTING & ELECTRICAL	04/26/22	750.00	750.00	ELECTRICAL SUPPLIES
					30,500.00	30,500.00	
DETAILS FOR ACCOUNT: 11.0029.52620.618.0000.0000.000.096. BUILD OP-CLEAN & MAINT SUP							
22008088	001	002754	H & H PLUMBING & UTILITIES IN	04/22/22	1,500.00	1,500.00	SODDING REQUIRED TO ADDRESSING TH
					1,500.00	1,500.00	
DETAILS FOR ACCOUNT: 11.0029.52620.621.0000.0000.000.107. BUILD OP-BOTTLED GAS / LPG							
22007579	001	003093	RED BAKER PROPANE INC	04/12/22	6,000.00	6,000.00	PROPANE
					6,000.00	6,000.00	
DETAILS FOR ACCOUNT: 11.0030.52530.651.0000.0000.000.092. APPLIANCES/FURN/FIXTURES							
22007733	001	500001	AMAZON MARKETPLACE	04/14/22	550.00	550.00	SEEDMAX STEEL COMMERCIAL LARGE IN
22008028	001	003299	PRINT FINISHING SYSTEMS INC	04/21/22	16,611.00	16,611.00	Guillotine Paper Cutter for dupli
					17,161.00	17,161.00	

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DETAILS FOR ACCOUNT: 11.0034.00000.030.0000.0000.000.000. TECHNOLOGY INVENTORY							
22008142	001	000824	APPLE INC	04/26/22	1,500.00	1,500.00	BLANKET P-CARD FOR ITSTORE ORDERS
22008170	001	000015	STAPLES CONTRACT & COMMERCIAL	04/28/22	3,500.00	3,500.00	BLANKET TSC PRINTER, TONER, AND A
					<b>5,000.00</b>	<b>5,000.00</b>	
DETAILS FOR ACCOUNT: 11.0034.52340.582.0000.0000.0000.002. OUT OF DISTRICT TRAVEL							
22008149	001	000845	BARTLETT, SHELLEY	04/26/22	153.78	153.78	248 MILES FOR CONFERENCE IN TULSA
22008217	001	012200	JP MORGAN CHASE BANK NA	04/28/22	2,085.00	2,085.00	3 NIGHT STAY FOR CONFERENCE FOR S
					<b>2,238.78</b>	<b>2,238.78</b>	
DETAILS FOR ACCOUNT: 11.0034.52340.682.0000.0000.0000.002. REFRESHMENTS/AWARDS/GIFTS							
22008150	001	010531	STARS AND STRIPES PIZZA OF NO	04/26/22	144.00	144.00	FOOD FOR TSC WORKERS WHO CAN NOT
					<b>144.00</b>	<b>144.00</b>	
DETAILS FOR ACCOUNT: 11.0034.52511.582.0000.0000.0000.002. OUT OF DISTRICT TRAVEL							
22008218	001	002946	WARNER, ELAINE	04/28/22	975.43	975.43	HOTEL STAY FOR ISTE22 CONFERENCE
					<b>975.43</b>	<b>975.43</b>	
DETAILS FOR ACCOUNT: 11.0034.52573.583.0000.0000.0000.002. INSERV TRAIN-OUT OF ST TRAVEL							
22007908	001	002946	WARNER, ELAINE	04/18/22	240.00	240.00	DAYS OF PER DEIM FOR ISTE LIVE 22
					<b>240.00</b>	<b>240.00</b>	
DETAILS FOR ACCOUNT: 11.0034.52580.452.0000.0000.0000.002. ELECTRICAL SYSTEMS SERVICES							
22007522	001	006168	DIGI SECURITY SYSTEMS LLC	04/08/22	180.00	180.00	CABLING AND SUPPORT EQUIPMENT
22007522	002	006168	DIGI SECURITY SYSTEMS LLC	04/08/22	60.00	60.00	PROFESSIONAL INSTALLATION MATERIA
22007522	003	006168	DIGI SECURITY SYSTEMS LLC	04/08/22	1,462.00	1,462.00	PROJECT SERVICES
22007821	001	006168	DIGI SECURITY SYSTEMS LLC	04/18/22	180.00	180.00	CABLING AND SUPPORT EQUIPMENT
22007821	002	006168	DIGI SECURITY SYSTEMS LLC	04/18/22	60.00	60.00	PROFESSIONAL INSTALLATION MATERIA
					<b>1,942.00</b>	<b>1,942.00</b>	
DETAILS FOR ACCOUNT: 11.0034.52580.651.0000.0000.0000.002. APPLIANCES/FURN/FIXTURES							
22007964	001	012148	COPELIN CONTRACT LLC	04/20/22	9,980.00	9,980.00	15 TABLES FOR TSC
					<b>9,980.00</b>	<b>9,980.00</b>	
DETAILS FOR ACCOUNT: 11.0034.52580.652.0000.0000.0000.710. AUDIOVISUAL							
22007745	001	000300	BEST BUY STORES LP	04/18/22	1,919.32	1,919.32	SAMSUNG 50" CAKSS VE50TH LED 4K C
22007745	002	000300	BEST BUY STORES LP	04/18/22	164.64	164.64	FULL MOTION MOUNT
					<b>2,083.96</b>	<b>2,083.96</b>	
DETAILS FOR ACCOUNT: 11.0034.52580.653.0000.0000.0000.001. TECH RELATED SUPPLIES							
22007887	001	001258	VIDEO REALITY	04/18/22	784.00	784.00	2 RLNK-915R SELECT SERIES PDU WIT
					<b>784.00</b>	<b>784.00</b>	
DETAILS FOR ACCOUNT: 11.0034.52580.653.0000.0000.0000.002. TECH RELATED SUPPLIES							
22007534	001	500000	AMAZON.COM	04/11/22	5,000.00	5,000.00	GENREAL TSC SUPPLIES ATTENT MIKA
22007821	003	006168	DIGI SECURITY SYSTEMS LLC	04/18/22	462.00	462.00	PROJECT SERVICES
22008153	001	013430	CRESTRON ELECTRONICS	04/26/22	500.00	500.00	APP FOR AUDIO FOR SITES
					<b>5,962.00</b>	<b>5,962.00</b>	
DETAILS FOR ACCOUNT: 11.0034.52580.653.0000.0000.0000.050. TECH RELATED SUPPLIES							
22007888	001	007699	M&A TECHNOLOGY INC	04/18/22	3,230.85	3,230.85	KRAMER EXPANDABLE WRLS TRANSMITTE

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22008092	001	007747	SCHOOL SAFE ID LLC	04/22/22	899.00	899.00	SURFACE PRO 6 (WITH WINDOWS 10 PR
					4,129.85	4,129.85	
DETAILS FOR ACCOUNT: 11.0034.52580.653.0000.0000.000.710. TECH RELATED SUPPLIES							
22007549	001	001258	VIDEO REALITY	04/11/22	4,660.00	4,660.00	1"ULXD8--G50""WIRELESS GOSENEC
22007887	001	001258	VIDEO REALITY	04/18/22	784.00	784.00	2 RLNK-915R SELECT SERIES PDU WIT
					5,444.00	5,444.00	
DETAILS FOR ACCOUNT: 11.0034.52620.657.0000.0000.000.002. UNIFORMS							
22007903	001	000591	B&C APPAREL LLC	04/18/22	1,500.00	1,500.00	UNIFORMS FOR TSC EVENTS
					1,500.00	1,500.00	
DETAILS FOR ACCOUNT: 11.0041.51000.581.0100.0000.000.112. IN DISTRICT TRAVEL							
22007401	001	013388	BALL, STEPHANIE	04/06/22	75.00	53.22	MILEAGE REIMBURSEMENT FOR TRAVELI
					75.00	53.22	
DETAILS FOR ACCOUNT: 11.0041.51000.581.0100.0000.000.145. IN DISTRICT TRAVEL							
22007732	001	012542	MUNNELL, KIARA	04/14/22	100.00	100.00	MILEAGE REIMBURSEMENT FOR TRAVELI
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0041.51000.581.0100.0000.000.710. IN DISTRICT TRAVEL							
22007667	001	013403	LLOYD, ALISSA	04/14/22	380.00	287.75	MILEAGE REIMBURSEMENT FOR TRAVELI
					380.00	287.75	
DETAILS FOR ACCOUNT: 11.0041.51000.581.0100.1050.000.160. IN DISTRICT TRAVEL							
22007402	001	012425	STEWART, MACEY	04/06/22	130.00	130.00	MILEAGE REIMBURSEMENT FOR TRAVELI
					130.00	130.00	
DETAILS FOR ACCOUNT: 11.0041.52571.337.0000.0000.000.001. OTH PROFESSIONAL SERVICES							
22007869	001	050034	ACCUFAX	04/18/22	2,500.00	2,500.00	BACKGROUND CHECKS FOR NEW HIRES A
					2,500.00	2,500.00	
DETAILS FOR ACCOUNT: 11.0041.52571.619.0000.0000.000.001. RECR/PLACE-GEN OFFICE SUPPLIES							
22007728	001	000082	NSS LLC	04/14/22	200.00	200.00	MISC SUPPLIES, STAMPS, NAME PLATE
22007729	001	000389	OFFICE DEPOT	04/14/22	500.00	500.00	MISC. SUPPLIES FOR PERSONNEL SERV
					700.00	700.00	
DETAILS FOR ACCOUNT: 11.0043.52740.612.0000.0000.000.096. VEH SERV-AUTO AND BUS SUPPLIES							
22007792	001	013240	HOLT TRUCK CENTERS OF OKLAHOM	04/18/22	3,000.00	3,000.00	BUS PARTS, SERVICES & REPAIRS
22007871	001	001252	O'REILLY AUTO PARTS	04/18/22	1,500.00	1,500.00	BUS PARTS, REPAIRS & SERVICES
22008091	001	013240	HOLT TRUCK CENTERS OF OKLAHOM	04/22/22	30,000.00	30,000.00	BUS REPAIRS, PARTS & SERVICES
22008094	001	006858	FERGUSON BUICK GMC LLC	04/22/22	9,000.00	9,000.00	AUTO REPAIR, PARTS & SERVICES
					43,500.00	43,500.00	
DETAILS FOR ACCOUNT: 11.0043.52740.623.0000.0000.000.096. VEH SERV-DIESEL							
22007480	001	011003	OZARK MOUNTAIN ENERGY INC	04/08/22	25,000.00	25,000.00	FUEL
22008145	001	000531	RED ROCK DISTRIBUTING CO	04/26/22	25,000.00	25,000.00	FUEL
					50,000.00	50,000.00	
DETAILS FOR ACCOUNT: 11.0045.51000.322.0100.0000.000.740. INSTRUCTIONAL SERVICES							
22007623	001	013321	IMAGINE LEARNING LLC	04/14/22	120,000.00	120,000.00	SY22 SPRING SEMESTER COURSE FEES

# NORMAN PUBLIC SCHOOLS - LIVE



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22007623	002	013321	IMAGINE LEARNING LLC	04/14/22	576,000.00	576,000.00	SY22 SPRING SEMESTER COURSE FEES
					696,000.00	696,000.00	
DETAILS FOR ACCOUNT: 11.0045.51000.653.0100.0000.000.740. TECH RELATED SUPPLIES							
22007527	001	500000	AMAZON.COM	04/11/22	226.48	226.48	Amazon Basics Mini DisplayPort to
					226.48	226.48	
DETAILS FOR ACCOUNT: 11.0055.51000.619.0100.1012.000.050. GENERAL OFFICE SUPPLIES							
22007722	001	500000	AMAZON.COM	04/14/22	300.00	300.00	SUPPLIES FOR NPAT
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0055.52194.581.0000.0000.000.050. PARENTAL ADV-IN DISTRICT TRAVE							
22007375	001	005169	YANEZ, PATRICIA	04/06/22	750.00	634.91	PATRICIA YANEZ MILEAGE JAN-JULY
22007376	001	005168	MADDEN, AMY	04/06/22	300.00	221.91	AMY MADDEN MILEAGE JAN-JULY
					1,050.00	856.82	
DETAILS FOR ACCOUNT: 11.0055.52573.581.0000.0000.000.050. INSERV TRAIN-IN DISTRICT TRAVE							
22007793	001	004813	ROSALES, ANN	04/18/22	250.00	250.00	MILEAGE APRIL-JUNE 2022
22007794	001	013083	BOLDING, GINA	04/18/22	350.00	350.00	MILEAGE APRIL-JUNE 2022
					600.00	600.00	
DETAILS FOR ACCOUNT: 11.0055.52573.860.0000.0000.000.050. INSERV TRAIN-STAFF REG & TUITI							
22007681	001	004956	PARENTS AS TEACHERS NATIONAL	04/14/22	1,125.00	1,125.00	NPAT TRAINING FOR MITRA EVANS MAY
22007709	001	700005	DEPARTMENT OF MENTAL HEALTH &	04/14/22	500.00	500.00	AMY MADDEN AND PATRICIA YANEZ ENT
					1,625.00	1,625.00	
DETAILS FOR ACCOUNT: 11.0056.52199.682.0000.0000.000.050. REFRESHMENTS/AWARDS/GIFTS							
22008235	001	500000	AMAZON.COM	04/29/22	95.00	95.00	STUDENT EXPERIENCE GROUP GRADUATI
					95.00	95.00	
DETAILS FOR ACCOUNT: 11.0059.52620.618.0100.0000.000.093. BUILD OP-CLEAN & MAINT SUP							
22007832	001	002365	BMI SUPPLY	04/18/22	500.00	500.00	STAGE AND THEATRE SUPPLIES FOR NO
22007835	001	000371	LOWE'S HOME CENTERS INC	04/18/22	400.00	400.00	SET CONSTRUCTION SUPPLIES FOR THE
					900.00	900.00	
DETAILS FOR ACCOUNT: 11.0059.52640.652.0000.0000.000.093. AUDIOVISUAL							
22007814	001	001786	FULL COMPASS SYSTEMS LTD	04/18/22	1,560.00	1,560.00	QTY 12- WIRELESS MICS FOR NOCPA
					1,560.00	1,560.00	
DETAILS FOR ACCOUNT: 11.0070.52573.581.0000.0000.000.001. IN DISTRICT TRAVEL							
22007956	001	013205	MERCER, ASHLEY	04/20/22	100.00	100.00	MILEAGE REIMBURSEMENT FOR ASHLEY
22007957	001	013204	KRAFT, CHELSEY	04/20/22	100.00	100.00	MILEAGE REIMBURSEMENT FOR CHELSEY
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0073.51000.681.0100.1050.000.155. COCURRICULAR SUPPLIES							
22007373	001	000371	LOWE'S HOME CENTERS INC	04/06/22	1,650.00	1,650.00	GREENHOUSE PURCHASED FOR JOHNNIE
					1,650.00	1,650.00	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1130.000.112. BOOKS							
22007347	001	010675	VOYAGER SOPRIS LEARNING INC	04/06/22	99.00	99.00	POWER READER SETS (5 SETS)
22007347	002	010675	VOYAGER SOPRIS LEARNING INC	04/06/22	135.00	135.00	SUPERCHARGED READERS SET AND POWE

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22007347	003	010675	VOYAGER SOPRIS LEARNING INC	04/06/22	24.00	24.00	ESTIMATED SHIPPING
22007354	001	011795	LITERACY RESOURCES LLC	04/06/22	319.92	319.92	DECODABLE BOOKS: FROG SERIES
22007354	002	011795	LITERACY RESOURCES LLC	04/06/22	239.92	239.92	DECODABLE BOOKS: TOUCAN SERIES
22007354	003	011795	LITERACY RESOURCES LLC	04/06/22	45.00	45.00	ESTIMATED SHIPPING
22007441	001	004126	TOOLS 4 READING LLC	04/07/22	110.00	110.00	SKU #T4R-SWSTR SOUND WALL STARTER
22007789	001	000823	LAKESHORE LEARNING MATERIALS	04/18/22	1,425.00	1,425.00	RSA BOOKS TO BE PICKED UP AT LAKE
					<b>2,397.84</b>	<b>2,397.84</b>	
DETAILS FOR ACCOUNT:		11.0367.51000.641.0427.1130.000.125.	BOOKS				
22007586	001	500001	AMAZON MARKETPLACE	04/12/22	155.00	155.00	ITEMS TO SUPPORT STUDENT READING
					<b>155.00</b>	<b>155.00</b>	
DETAILS FOR ACCOUNT:		11.0367.51000.641.0427.1130.000.130.	BOOKS				
22007692	001	011795	LITERACY RESOURCES LLC	04/14/22	640.00	640.00	BLANKET PO TO PURCHASE TEACHER RE
22007694	001	003785	MARENEM INC	04/14/22	412.00	412.00	ITEM # 2021 "SPACE SAVER" SQUARE
22007694	002	003785	MARENEM INC	04/14/22	41.20	41.20	SHIPPING & HANDLING - 10%
					<b>1,093.20</b>	<b>1,093.20</b>	
DETAILS FOR ACCOUNT:		11.0367.51000.641.0427.1130.000.160.	BOOKS				
22007945	001	011795	LITERACY RESOURCES LLC	04/18/22	421.09	421.09	9-DECODABLE BOOKS: FROG SERIES (G
					<b>421.09</b>	<b>421.09</b>	
DETAILS FOR ACCOUNT:		11.0367.51000.641.0427.1130.000.170.	BOOKS				
22007746	001	003785	MARENEM INC	04/18/22	191.00	191.00	ITEM #2012 SECRET STORIES FUN & F
					<b>191.00</b>	<b>191.00</b>	
DETAILS FOR ACCOUNT:		11.0367.51000.641.0427.1132.000.050.	BOOKS				
22007995	001	010675	VOYAGER SOPRIS LEARNING INC	04/20/22	5,100.00	5,100.00	36 5-SET PACKS (EQUALING 180 TOTA
22008096	001	000823	LAKESHORE LEARNING MATERIALS	04/22/22	1,362.81	1,362.81	INTERACTIVE PHONICS JOURNALS AND
22008097	001	500000	AMAZON.COM	04/22/22	315.28	315.28	208 PIECE MAGNETIC LETTER SET (14
					<b>6,778.09</b>	<b>6,778.09</b>	
DETAILS FOR ACCOUNT:		11.0367.51000.641.0427.1132.000.120.	BOOKS				
22007846	001	012668	CIGDEM OGUTVEREN-KNEBEL	04/18/22	643.27	643.27	SIMPLE WORDS DECODABLE CHAPTER BO
					<b>643.27</b>	<b>643.27</b>	
DETAILS FOR ACCOUNT:		11.0367.51000.641.0427.1132.000.165.	BOOKS				
22007653	001	000823	LAKESHORE LEARNING MATERIALS	04/14/22	540.00	540.00	CLASSROOM BOOKS FOR READING TEACH
					<b>540.00</b>	<b>540.00</b>	
DETAILS FOR ACCOUNT:		11.0367.51000.681.0427.1130.000.110.	COCURRICULAR SUPPLIES				
22007356	001	500000	AMAZON.COM	04/06/22	1,140.00	1,140.00	COCURRICULAR SUPPLIES TO ASSIST W
22007357	001	003785	MARENEM INC	04/06/22	545.00	545.00	SECRET STORIES DECORATIVE SQUARES
22007357	002	003785	MARENEM INC	04/06/22	55.00	55.00	SHIPPING AND HANDLING
					<b>1,740.00</b>	<b>1,740.00</b>	
DETAILS FOR ACCOUNT:		11.0367.51000.681.0427.1130.000.120.	COCURRICULAR SUPPLIES				
22007617	001	500000	AMAZON.COM	04/12/22	240.00	240.00	ATTRACTIVA LARGE MAGNETIC BLANK C
22007644	001	000823	LAKESHORE LEARNING MATERIALS	04/14/22	170.00	170.00	CAN DO PHONEMIC AWARENESS; PHONEM
22007844	001	011795	LITERACY RESOURCES LLC	04/18/22	1,026.91	1,026.91	CO-CURRICULAR READING MATERIALS
					<b>1,436.91</b>	<b>1,436.91</b>	

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DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.122. COCURRICULAR SUPPLIES							
22007516	001	500000	AMAZON.COM	04/08/22	275.00	275.00	CO CURRICULAR SUPPLIES FOR THE CL
22007520	001	000176	LAZEL INC	04/08/22	140.00	140.00	READING A-Z SUBSCRIPTION
22007589	001	000823	LAKESHORE LEARNING MATERIALS	04/12/22	450.00	450.00	CO CURRICULAR SUPPLIES FOR THE CL
					<b>865.00</b>	<b>865.00</b>	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.125. COCURRICULAR SUPPLIES							
22007587	001	004126	TOOLS 4 READING LLC	04/12/22	60.00	60.00	PHONEME/GRAPHEME MINI CARDS 2 @ \$
22007588	001	003785	MARENEM INC	04/12/22	103.00	103.00	ITEMS TO SUPPORT READING SUFFICIE
22007588	002	003785	MARENEM INC	04/12/22	10.30	10.30	SHIPPING
22007649	001	500001	AMAZON MARKETPLACE	04/14/22	1,430.31	1,430.31	ITEMS TO SUPPORT READING SUFFICIE
					<b>1,603.61</b>	<b>1,603.61</b>	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.130. COCURRICULAR SUPPLIES							
22007678	001	008996	REALLY GREAT READING COMPANY	04/14/22	850.00	850.00	BLANKET PO TO PURCHASE TEACHER CL
22007866	001	500000	AMAZON.COM	04/18/22	200.00	200.00	BLANKET PO TO PURCHASE CLASSROOM
					<b>1,050.00</b>	<b>1,050.00</b>	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.135. COCURRICULAR SUPPLIES							
22007329	001	000823	LAKESHORE LEARNING MATERIALS	04/06/22	110.00	110.00	READING MATERIALS FOR TAYLOR WITT
					<b>110.00</b>	<b>110.00</b>	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.160. COCURRICULAR SUPPLIES							
22007777	001	500001	AMAZON MARKETPLACE	04/18/22	315.58	315.58	ORDER NUMBER 111-7978150-5808262
22007944	001	003785	MARENEM INC	04/18/22	435.12	435.12	4 CLASSROOM KITS FOR \$98 EA=\$392
22007946	001	004126	TOOLS 4 READING LLC	04/18/22	125.00	125.00	2-KID LIPS PICTURE CARDS ONLY 5 S
					<b>875.70</b>	<b>875.70</b>	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.165. COCURRICULAR SUPPLIES							
22007442	001	008996	REALLY GREAT READING COMPANY	04/07/22	1,610.00	1,610.00	RSA ORDER FOR READING CLASSROOM,
22007519	001	011795	LITERACY RESOURCES LLC	04/08/22	260.00	260.00	RSA ORDER FOR READING TEACHER: SI
22007546	001	500001	AMAZON MARKETPLACE	04/11/22	75.00	75.00	BOOK STORAGE BINS FOR READING TEA
					<b>1,945.00</b>	<b>1,945.00</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.619.0312.8600.000.705. INSTR-GENERAL OFFICE SUPPLIES							
22007646	001	001232	SAM'S EAST INC	04/14/22	1,000.00	1,000.00	CLASSROOM SUPPLIES AS NEEDED
					<b>1,000.00</b>	<b>1,000.00</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.651.0312.8400.000.705. APPLIANCES							
22007643	001	001232	SAM'S EAST INC	04/14/22	1,000.00	1,000.00	REFRIGERATOR FOR CLASSROOM
					<b>1,000.00</b>	<b>1,000.00</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.651.0315.8700.000.504. APPLIANCES/FURN/FIXTURES							
22007394	001	500000	AMAZON.COM	04/06/22	1,700.00	1,700.00	AUTOCLAVE, STORAGE RACK
					<b>1,700.00</b>	<b>1,700.00</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.652.0315.8700.000.501. AUDIOVISUAL							
22007645	001	500000	AMAZON.COM	04/14/22	80.00	80.00	(1) WHOLESALE BULK HEADPHONE EARB
					<b>80.00</b>	<b>80.00</b>	

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DETAILS FOR ACCOUNT: 11.0412.51000.653.0312.8600.000.705. INSTRUCTION-COMPUTERS							
22007893	001	500001	AMAZON MARKETPLACE	04/18/22	2,000.00	2,000.00	CLASSROOM TEC AS NEEDED FOR DECA
22007897	001	500001	AMAZON MARKETPLACE	04/18/22	2,000.00	2,000.00	CLASSROOM TEC AS NEEDED FOR DECA
22008141	001	012200	JP MORGAN CHASE BANK NA	04/26/22	2,475.00	2,475.00	CAREER SKILLS CERTIFICATION SITE
					<b>6,475.00</b>	<b>6,475.00</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.653.0315.8700.000.705. TECH RELATED SUPPLIES							
22007437	001	500001	AMAZON MARKETPLACE	04/07/22	1,000.00	1,000.00	COMPUTER ACCESSORIES: COMPUTER HA
22007822	001	000743	DELL COMPUTER CORP	04/18/22	2,009.80	2,009.80	(10) DELL 24 MONITOR -P2422H, 60.
					<b>3,009.80</b>	<b>3,009.80</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.657.0317.8700.000.504. UNIFORMS							
22007994	001	001545	TECHNOLOGY STUDENT ASSOCIATIO	04/20/22	2,500.00	2,500.00	TSA UNIFORMS FOR STUDENTS
					<b>2,500.00</b>	<b>2,500.00</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0311.8000.000.705. INSTR-COCURRICULAR SUPPLIES							
22007386	001	013270	AVOLVE INC	04/06/22	270.25	270.25	OVERAGE PO REF 22005498 (1) GRO
					<b>270.25</b>	<b>270.25</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0312.8400.000.705. INSTR-COCURRICULAR SUPPLIES							
22007892	001	500001	AMAZON MARKETPLACE	04/18/22	2,000.00	2,000.00	CLASSROOM SUPPLIES AS NEEDED FOR
22007894	001	001232	SAM'S EAST INC	04/18/22	2,000.00	2,000.00	CLASSROOM SUPPLIES AS NEEDED FOR
22007896	001	000382	HOME DEPOT USA INC	04/18/22	1,000.00	1,000.00	CLASSROOM SUPPLIES AS NEEDED FOR
					<b>5,000.00</b>	<b>5,000.00</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0314.8400.000.502. COCURRICULAR SUPPLIES							
22007655	001	000389	OFFICE DEPOT	04/14/22	200.00	200.00	FAMILY AND COMSUMER SCIENCE SUPPL
					<b>200.00</b>	<b>200.00</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0314.8400.000.705. COCURRICULAR SUPPLIES							
22007348	001	000025	NASCO EDUCATION LLC	04/06/22	1,000.00	1,000.00	KITCHEN SUPPLIES AS NEEDED FOR FA
22007349	001	000025	NASCO EDUCATION LLC	04/06/22	700.00	700.00	CLASSROOM STORAGE ITEMS AS NEEDED
22007734	001	000025	NASCO EDUCATION LLC	04/14/22	1,400.00	1,400.00	CURRICULUM AS NEEDED FOR FACS CLA
22007735	001	001225	WALMART STORES INC	04/14/22	1,000.00	1,000.00	CLASSROOM SUPPLIES AS NEEDED FOR
22007886	001	000025	NASCO EDUCATION LLC	04/18/22	1,000.00	1,000.00	KITCHEN SUPPLIES AS NEEDED FOR FA
					<b>5,100.00</b>	<b>5,100.00</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0315.8700.000.500. COCURRICULAR SUPPLIES							
22007787	001	000371	LOWE'S HOME CENTERS INC	04/18/22	1,000.00	1,000.00	CAREER TECH SUPPLIES-GATEWAY SUPP
22007788	001	500000	AMAZON.COM	04/18/22	3,000.00	3,000.00	CAREER TECH SUPPLIES FOR GATEWAY
22008022	001	500000	AMAZON.COM	04/21/22	950.00	950.00	CAREER TECH SUPPLIES-14-I" WOOD C
22008023	001	012200	JP MORGAN CHASE BANK NA	04/21/22	500.00	500.00	NIGHT LIGHT BULBS -MAGIC OF ELECT
22008049	001	004065	VEX ROBOTICS INC	04/22/22	8,998.00	8,998.00	CAREER TECH- VEX ROBOTICS- VEX V5
					<b>14,448.00</b>	<b>14,448.00</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0315.8700.000.502. COCURRICULAR SUPPLIES							
22007594	001	500000	AMAZON.COM	04/12/22	6,500.00	6,500.00	SUPPLIES, ECT FOR CAREER TECH STE
					<b>6,500.00</b>	<b>6,500.00</b>	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0315.8700.000.504. COCURRICULAR SUPPLIES							
22007651	001	500000	AMAZON.COM	04/14/22	6,250.00	6,250.00	MISC SUPPLIES FOR THE CLASSROOM
					<b>6,250.00</b>	<b>6,250.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0412.51000.682.0311.8000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22007641	001	001269	BSN SPORTS	04/14/22	1,064.65	1,064.65	(1) CUSTOM NORMAN FFA DELUXE MEDI
					<u>1,064.65</u>	<u>1,064.65</u>	
DETAILS FOR ACCOUNT: 11.0412.52213.582.0315.8700.000.500. OUT OF DISTRICT TRAVEL							
22007811	001	012200	JP MORGAN CHASE BANK NA	04/18/22	1,000.00	1,000.00	IRVING/CAREER TECH/SUMMITT AND ST
22008021	001	012200	JP MORGAN CHASE BANK NA	04/21/22	1,000.00	1,000.00	IRVING/CAREER TECH -NATIONALS -HO
					<u>2,000.00</u>	<u>2,000.00</u>	
DETAILS FOR ACCOUNT: 11.0412.52213.582.0315.8700.000.504. OUT OF DISTRICT TRAVEL							
22007923	001	013417	TOCH LLC	04/18/22	1,000.00	1,000.00	HOTEL FOR KRYSTAL GAYLER AND DILL
					<u>1,000.00</u>	<u>1,000.00</u>	
DETAILS FOR ACCOUNT: 11.0412.52213.583.0317.8700.000.504. OUT OF STATE TRAVEL							
22007898	001	001936	MARRIOTT HOTEL SERVICES, INC	04/18/22	1,650.00	1,650.00	HOTEL ROOMS FOR KRYSTAL GAYLER AN
					<u>1,650.00</u>	<u>1,650.00</u>	
DETAILS FOR ACCOUNT: 11.0412.52213.860.0312.8600.000.705. STAFF REGISTRATION & TUITION							
22007372	001	000731	OKLAHOMA DECA	04/06/22	1,575.00	1,575.00	(1) ENTRY FEE FOR TEACHER TO INTE
					<u>1,575.00</u>	<u>1,575.00</u>	
DETAILS FOR ACCOUNT: 11.0412.52213.860.0314.8400.000.502. STAFF REGISTRATION & TUITION							
22007528	001	003630	OKLAHOMA ASSOCIATION CAREER & 04/11/22		115.00	115.00	OK CAREER TECH SUMMIT CONFERENCE
					<u>115.00</u>	<u>115.00</u>	
DETAILS FOR ACCOUNT: 11.0412.52213.860.0315.8700.000.500. STAFF REGISTRATION & TUITION							
22007807	001	003630	OKLAHOMA ASSOCIATION CAREER & 04/18/22		250.00	250.00	CAREER TECH REGISTRATION AND CONF
22008020	001	001545	TECHNOLOGY STUDENT ASSOCIATIO 04/21/22		100.00	100.00	IRVING-CAREER TECH-NATIONALS REGI
					<u>350.00</u>	<u>350.00</u>	
DETAILS FOR ACCOUNT: 11.0412.52213.860.0315.8700.000.502. STAFF REGISTRATION & TUITION							
22007569	001	003630	OKLAHOMA ASSOCIATION CAREER & 04/11/22		220.00	220.00	OK CAREER TECH SUMMIT CONFERENCE
					<u>220.00</u>	<u>220.00</u>	
DETAILS FOR ACCOUNT: 11.0412.52213.860.0315.8700.000.504. STAFF REGISTRATION & TUITION							
22007954	001	003630	OKLAHOMA ASSOCIATION CAREER & 04/20/22		250.00	250.00	CONFERENCE REGISTRATION FEE 8/1/-
					<u>250.00</u>	<u>250.00</u>	
DETAILS FOR ACCOUNT: 11.0426.51000.614.0331.0000.000.705. TESTING SUPPLIES & MATERIALS							
22007919	001	000353	SCHOOL MART	04/18/22	3,315.00	3,315.00	(1) TEXAS INSTRUMENTS TI 84 PLUS
					<u>3,315.00</u>	<u>3,315.00</u>	
DETAILS FOR ACCOUNT: 11.0426.52120.653.0331.0000.000.705. TECH RELATED SUPPLIES							
22007920	001	012200	JP MORGAN CHASE BANK NA	04/18/22	3,396.00	3,396.00	(4) NIKON D3400 DSLR 18-55MM VR T
					<u>3,396.00</u>	<u>3,396.00</u>	
DETAILS FOR ACCOUNT: 11.0426.52213.583.0331.0000.000.710. OUT OF STATE TRAVEL							
22008044	001	012200	JP MORGAN CHASE BANK NA	04/22/22	760.51	760.51	BLANKET PO FOR FOUR (4) ROOMS FOR
22008045	001	012200	JP MORGAN CHASE BANK NA	04/22/22	4,180.40	4,180.40	BLANKET PO FOR FLIGHTS TO CHICAGO
22008046	001	008279	AVIS BUDGET GROUP LLC	04/22/22	729.88	729.88	BLANKET PO CAR RENTAL FOR TRIP TO
					<u>5,670.79</u>	<u>5,670.79</u>	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 11.0426.52213.860.0331.0000.000.710. STAFF REGISTRATION & TUITION							
22007352	001	002566	BOARD OF CONTROL FOR SOUTHERN	04/06/22	4,450.00	4,450.00	REGISTRATION FOR THE 2022 HIGH SC
22007436	001	012200	JP MORGAN CHASE BANK NA	04/07/22	1,288.20	1,288.20	BLANKET PO TO PAY FOR THE ROOMS F
					<b>5,738.20</b>	<b>5,738.20</b>	
DETAILS FOR ACCOUNT: 11.0511.51000.673.0429.0000.000.160. PORTABLE DEVICES							
22007625	001	000824	APPLE INC	04/14/22	17,640.00	17,640.00	6-PACKAGES OF 10 MK403LL/A 10.2-I
					<b>17,640.00</b>	<b>17,640.00</b>	
DETAILS FOR ACCOUNT: 11.0511.51000.673.0429.2200.000.502. PORTABLE DEVICES							
22008037	001	500000	AMAZON.COM	04/22/22	1,272.00	1,272.00	MATH HIGH SCHOOL MATH COURSES TI-
					<b>1,272.00</b>	<b>1,272.00</b>	
DETAILS FOR ACCOUNT: 11.0511.51000.673.0494.1130.000.107. PORTABLE DEVICES							
22007323	001	000824	APPLE INC	04/06/22	6,478.00	6,478.00	PROPOSAL #2110597867
					<b>6,478.00</b>	<b>6,478.00</b>	
DETAILS FOR ACCOUNT: 11.0511.52199.619.0429.0000.000.088. STUDENT SUPP-GEN OFFICE SUPPLI							
22007381	001	001225	WALMART STORES INC	04/06/22	300.00	300.00	ASSISTANCE FOR HOMELESS STUDENT #
22007620	001	001844	BRIDGES OF NORMAN	04/12/22	1,500.00	1,500.00	ASSISTANCE FOR HOMELESS STUDENTS
22007907	001	001225	WALMART STORES INC	04/18/22	100.00	100.00	ASSISTANCE FOR HOMELESS STUDENT #
22008014	001	001225	WALMART STORES INC	04/20/22	200.00	200.00	ASSISTANCE FOR HOMELESS STUDENTS
22008082	001	001225	WALMART STORES INC	04/22/22	100.00	100.00	ASSISTANCE FOR HOMELESS STUDENT #
22008083	001	001225	WALMART STORES INC	04/22/22	200.00	200.00	ASSISTANCE FOR HOMELESS STUDENTS
22008180	001	001225	WALMART STORES INC	04/28/22	200.00	200.00	ASSISTANCE FOR HOMELESS STUDENTS
					<b>2,600.00</b>	<b>2,600.00</b>	
DETAILS FOR ACCOUNT: 11.0511.52213.641.0429.0000.000.502. INST STAFF TRAIN-BOOKS							
22007831	001	500000	AMAZON.COM	04/18/22	1,167.50	1,167.50	10 X 26.90 COLLECTIVE EFFICACY 26
					<b>1,167.50</b>	<b>1,167.50</b>	
DETAILS FOR ACCOUNT: 11.0561.51000.581.0429.0000.000.115. IN DISTRICT TRAVEL							
22007855	001	004109	SCHOVANEC, WENDI	04/18/22	100.00	100.00	IN-DISTRICT MILEAGE
					<b>100.00</b>	<b>100.00</b>	
DETAILS FOR ACCOUNT: 11.0561.51000.581.0429.0000.000.155. IN DISTRICT TRAVEL							
22007663	001	012627	MCALESTER, JAMIE	04/14/22	100.00	100.00	IN-DISTRICT MILEAGE
					<b>100.00</b>	<b>100.00</b>	
DETAILS FOR ACCOUNT: 11.0561.51000.581.0429.0000.000.705. INSTRUCT-IN DISTRICT TRAVEL							
22007614	001	013407	JOHNSON, ABIGAIL	04/12/22	200.00	200.00	TRAVEL REIMBURSEMENT
22007615	001	013408	THOMPSON, MELODY	04/12/22	200.00	200.00	TRAVEL MILEAGE
					<b>400.00</b>	<b>400.00</b>	
DETAILS FOR ACCOUNT: 11.0561.51000.619.0495.0000.000.092. GENERAL OFFICE SUPPLIES							
22007951	001	012139	ADG BLUSOURCE INC	04/19/22	2,300.00	2,300.00	SECONDARY SCHOOL SUPPLIES ADDITIO
					<b>2,300.00</b>	<b>2,300.00</b>	
DETAILS FOR ACCOUNT: 11.0561.51000.641.0495.1050.000.092. BOOKS							
22007684	001	000953	FISH, CAROLYN SUE	04/14/22	375.00	375.00	BASKET WEAVING ACTIVITY, BATTLE O
22007870	001	005874	OVERDRIVE INC	04/18/22	8,000.00	8,000.00	BOOKS FOR LIBRARIES ELEMENTARY E

# NORMAN PUBLIC SCHOOLS - LIVE



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22007873	001	005874	OVERDRIVE INC	04/18/22	4,000.00	4,000.00	BOOKS FOR LIBRARIES MIDDLE SCHOOL
22007874	001	005874	OVERDRIVE INC	04/18/22	4,000.00	4,000.00	BOOKS FOR LIBRARIES HIGH SCHOOL
22008029	001	004360	BIRDSHEAD, NICHOLAS	04/22/22	600.00	600.00	TRIBAL SEALS FOR COLORING BOOK, P
22008035	001	000556	CHICKASAW NATIONAL TRIBAL GOV	04/22/22	4,000.00	4,000.00	BOOKS FOR LIBRARIES
					<b>20,975.00</b>	<b>20,975.00</b>	
DETAILS FOR ACCOUNT: 11.0561.51000.651.0495.0000.000.092. APPLIANCES/FURN/FIXTURES							
22007754	001	000382	HOME DEPOT USA INC	04/18/22	440.00	440.00	SHELVES FOR STORAGE FOR BOOKS ETC
22008169	001	004451	B SEW INN LLC	04/28/22	3,472.00	3,472.00	FOR :RIBBON SHIRT/SKIRT MAKING/ C
					<b>3,912.00</b>	<b>3,912.00</b>	
DETAILS FOR ACCOUNT: 11.0561.52199.619.0429.0000.000.092. STUDENT SUPP-GEN OFFICE SUPPLI							
22007790	001	000428	MG NOVELITIES - PARTY GALAXY	04/18/22	70.00	70.00	SENIOR RECOGNITION NIGHT, BALLOON
22007798	001	010280	MICHAELS STORES INC	04/18/22	400.00	400.00	FRAMES FOR POSTERS/ FOR LIBRARY P
22007825	001	008678	HOBBY LOBBY	04/18/22	1,000.00	1,000.00	SUMMER SCHOOL,CULTURAL SUPPLIES
					<b>1,470.00</b>	<b>1,470.00</b>	
DETAILS FOR ACCOUNT: 11.0561.52199.682.0429.0000.000.092. REFRESHMENTS/AWARDS/GIFTS							
22007339	001	000513	PETERS, VINCENT - SOONER TROP	04/06/22	300.00	300.00	BATTLE OF THE BOOKS/ SOONER TROPH
22007881	001	012200	JP MORGAN CHASE BANK NA	04/18/22	100.00	100.00	HASKELL INDIAN NATIONS UNIVERSITY
22007882	001	012200	JP MORGAN CHASE BANK NA	04/18/22	100.00	100.00	HASKELL INDIAN NATIONS UNIVERSITY
22007883	001	012200	JP MORGAN CHASE BANK NA	04/18/22	100.00	100.00	WILL BE 3 OF THESE HASKELL INDIAN
22008003	001	007514	SONIC RESTAURANTS INC	04/20/22	1,200.00	1,200.00	MIDDLE SCHOOL REWARDS GIFT CARDS
					<b>1,800.00</b>	<b>1,800.00</b>	
DETAILS FOR ACCOUNT: 11.0561.52199.683.0429.0000.000.092. STUD SUPP-EXTRA CURRICULAR SUP							
22007755	001	007866	DOLLAR TREE	04/18/22	80.00	80.00	BALLOONS FOR SENIOR RECOGNITION N
					<b>80.00</b>	<b>80.00</b>	
DETAILS FOR ACCOUNT: 11.0561.52330.673.0429.0000.000.092. PORTABLE DEVICES							
22008032	001	000824	APPLE INC	04/22/22	1,552.00	1,552.00	MYL92LL/A/4 10.2 INCH IPAD WI-FI
					<b>1,552.00</b>	<b>1,552.00</b>	
DETAILS FOR ACCOUNT: 11.0561.52490.682.0429.0000.000.097. REFRESHMENTS/AWARDS/GIFTS							
22007757	001	013415	OKC FABRIC MARKET LLC	04/18/22	350.00	350.00	SENIOR NIGHT RECOGNITION/ FABRIC
					<b>350.00</b>	<b>350.00</b>	
DETAILS FOR ACCOUNT: 11.0561.52573.581.0429.0000.000.092. INSERV TRAIN-IN DISTRICT TRAVE							
22008004	001	002487	HARJO, LUCYANN	04/20/22	300.00	300.00	IN-DISTRICT MILEAGE
					<b>300.00</b>	<b>300.00</b>	
DETAILS FOR ACCOUNT: 11.0561.52573.582.0429.0000.000.092. INSERV TRAIN-OUT OF DIST TRAVE							
22007885	001	012200	JP MORGAN CHASE BANK NA	04/18/22	150.00	150.00	HASKELL INDIAN NATIONS UNIVERSITY
22008005	001	002487	HARJO, LUCYANN	04/20/22	300.00	300.00	OUT-OF DISTRICT MILEAGE
					<b>450.00</b>	<b>450.00</b>	
DETAILS FOR ACCOUNT: 11.0561.52573.583.0429.0000.000.092. INSERV TRAIN-OUT OF ST TRAVEL							
22007854	001	004418	JACKSON, MATHEW	04/18/22	180.00	180.00	PER DIEM NASAI CONFERENCE/ JUNE8,
22007877	001	012200	JP MORGAN CHASE BANK NA	04/18/22	4,600.00	4,600.00	AIREFARE FOR NASAI CONFERENCE
22008006	001	002487	HARJO, LUCYANN	04/20/22	180.00	180.00	TRAVEL PER DIEM
22008007	001	010605	GRIMES, ZACHARY	04/20/22	180.00	180.00	TRAVEL PER DIEM FOR NASAI CONFERE

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22008008	001	011530	LITTLEAXE, DENESSA	04/20/22	180.00	180.00	PER DIEM FOR NASIA CONFERENCE
22008009	001	002482	VALLEY, PATRICIA	04/20/22	180.00	180.00	PER DIEM NASAI CONFERENCE
22008011	001	013421	GILA RIVER INDIAN COMMUNITY	04/20/22	2,000.00	2,000.00	NASAI CONFERENCE SHERATON GRAND H
22008038	001	004109	SCHOVANEC, WENDI	04/22/22	180.00	180.00	PER DIEM FOR NASAI CONFERENCE
					<b>7,680.00</b>	<b>7,680.00</b>	
DETAILS FOR ACCOUNT: 11.0561.52573.860.0429.0000.000.092. INSEV TRAIN-STAFF REG & TUITI							
22007674	001	002410	NATIONAL INDIAN EDUCATION ASS	04/14/22	600.00	600.00	FACILITATOR TRAINING FEE
22008031	001	000854	COLLEGE ENTRANCE EXAMINATION	04/22/22	3,000.00	3,000.00	NASAI CONFERENCE FOR STAFF TO ATT
					<b>3,600.00</b>	<b>3,600.00</b>	
DETAILS FOR ACCOUNT: 11.0563.52199.320.0429.0000.000.092. PROFESSIONAL EDUCATION SERVICE							
22007759	001	003292	HAZLETT, KYMBERLY D	04/18/22	200.00	200.00	BEADING ACTIVITY MIDDLE SCHOOL AN
					<b>200.00</b>	<b>200.00</b>	
DETAILS FOR ACCOUNT: 11.0563.52199.682.0429.0000.000.092. REFRESHMENTS/AWARDS/GIFTS							
22008033	001	012779	RAISING CANES RESTARANTS LLC	04/22/22	1,000.00	1,000.00	SENIOR RECOGNITION NIGHT REFRESHM
22008034	001	001232	SAM'S EAST INC	04/22/22	2,000.00	2,000.00	BATTLE OF THE BOOKS/ REFRESHMNTS
					<b>3,000.00</b>	<b>3,000.00</b>	
DETAILS FOR ACCOUNT: 11.0621.51000.658.0239.0000.000.115. INSTRUCT-ADAP (SPEC ED) EQUIP							
22008144	001	004621	COCHLEAR AMERICAS	04/26/22	40.00	40.00	PART NUMBER #Z544857 CP1000 HUGFI
22008144	002	004621	COCHLEAR AMERICAS	04/26/22	15.00	15.00	FREIGHT
					<b>55.00</b>	<b>55.00</b>	
DETAILS FOR ACCOUNT: 11.0621.51000.681.0239.0000.000.112. INSTR-COCURRICULAR SUPPLIES							
22007604	001	500000	AMAZON.COM	04/12/22	19.99	19.99	(1) 6 PIECES FROG FIGURINES USED
					<b>19.99</b>	<b>19.99</b>	
DETAILS FOR ACCOUNT: 11.0621.52135.658.0239.0000.000.089. PT/OT-ADAPT (SPEC ED) EQUIP							
22007456	001	500001	AMAZON MARKETPLACE	04/08/22	157.43	157.43	(1) BAUMGARTENS 00071 TWIST AND W
					<b>157.43</b>	<b>157.43</b>	
DETAILS FOR ACCOUNT: 11.0621.52140.614.0239.0000.000.089. PSYCH-TEST SUPPLIES & MATERIAL							
22007613	001	000840	MULTI-HEALTH SYSTEMS INC	04/12/22	106.25	106.25	ITEM# ASR023 ASRS PARENT FORMS (2
22007613	002	000840	MULTI-HEALTH SYSTEMS INC	04/12/22	71.25	71.25	ITEM# C30043 CONNERS 3 PARENT FOR
22007613	003	000840	MULTI-HEALTH SYSTEMS INC	04/12/22	118.75	118.75	ITEM# C30044 CONNERS 3 TEACHER FO
22007824	001	000739	PRO-ED INC	04/18/22	48.00	48.00	#13750 DAYC-2 PHYSICAL DEVELOPMEN
22007824	002	000739	PRO-ED INC	04/18/22	48.00	48.00	#13748 DAYC-2 COGNITIVE DOMAIN SC
22007824	003	000739	PRO-ED INC	04/18/22	45.00	45.00	#13749 DAYC-2 SOCIAL-EMOTIONAL DO
22007824	004	000739	PRO-ED INC	04/18/22	45.00	45.00	#13747 DAYC-2 ADAPTIVE BEHAVIOR D
22007824	005	000739	PRO-ED INC	04/18/22	48.00	48.00	#13752 DAYC-2 COMMUNICATION DOMAI
22007824	006	000739	PRO-ED INC	04/18/22	23.40	23.40	SHIPPING & HANDLING
					<b>553.65</b>	<b>553.65</b>	
DETAILS FOR ACCOUNT: 11.0621.52153.320.0239.0000.000.089. AUDIOLOGY-PROF EDUCATION SERV							
22007685	001	012972	HEARTS FOR HEARING FOUNDATION	04/14/22	2,000.00	2,000.00	CONTRACTED AUDIOLOGY SERVICES - O
					<b>2,000.00</b>	<b>2,000.00</b>	
DETAILS FOR ACCOUNT: 11.0621.52170.658.0239.0000.000.089. ADAPTIVE (SPEC ED) EQUIPMENT							
22007999	001	011236	NATIONAL SEATING & MOBILITY I	04/20/22	45.60	45.60	ITEM# K0108 SECURITY SEATBELT COV
					<b>45.60</b>	<b>45.60</b>	

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DETAILS FOR ACCOUNT: 11.0625.55500.322.0239.0000.000.089. PRIV SCH-INSTRUCTIONAL SERV							
22007457	001	005694	TRENT, VICKI L	04/08/22	8,500.00	8,500.00	SPEECH THERAPY CONTRACT FOR OVERA
22007458	001	010606	WESTMORELAND, MEREDITH	04/08/22	7,000.00	7,000.00	SPEECH THERAPY CONTRACT - OVERAGE
					<b>15,500.00</b>	<b>15,500.00</b>	
DETAILS FOR ACCOUNT: 11.0628.51000.641.0239.1060.000.710. BOOKS							
22007445	001	002402	NATIONAL BRAILLE PRESS INC	04/07/22	22.00	22.00	SAT-PREP, CRASH COURSE FOR THE SA
					<b>22.00</b>	<b>22.00</b>	
DETAILS FOR ACCOUNT: 11.0628.51000.653.0239.0000.000.112. TECH RELATED SUPPLIES							
22008054	001	000119	OTICON INC	04/22/22	520.00	520.00	EDUMIC WIRELESS REMOTE MICROPHONE
22008054	003	000119	OTICON INC	04/22/22	5.00	5.00	LANYARD FOR REMOTE MIC OT (FOR ST
					<b>525.00</b>	<b>525.00</b>	
DETAILS FOR ACCOUNT: 11.0628.51000.653.0239.0000.000.120. TECH RELATED SUPPLIES							
22008054	002	000119	OTICON INC	04/22/22	520.00	520.00	EDUMIC WIRELESS REMOTE MICROPHONE
22008054	004	000119	OTICON INC	04/22/22	5.00	5.00	LANYARD FOR REMOTE MIC OT (FOR ST
22008054	005	000119	OTICON INC	04/22/22	19.99	19.99	SHIPPING AND HANDLING- ADVANCED P
					<b>544.99</b>	<b>544.99</b>	
DETAILS FOR ACCOUNT: 11.0628.51000.658.0239.1050.000.500. ADAPTIVE (SPEC ED) EQUIPMENT							
22007934	001	500000	AMAZON.COM	04/18/22	299.99	299.99	(1) TRAILSIDE CEDAR WOODEN BACKYA
					<b>299.99</b>	<b>299.99</b>	
DETAILS FOR ACCOUNT: 11.0628.51000.681.0239.1050.000.500. COCURRICULAR SUPPLIES							
22007930	001	500000	AMAZON.COM	04/18/22	408.93	408.93	(19) CO-CURRICULAR CLASSROOM LEAR
					<b>408.93</b>	<b>408.93</b>	
DETAILS FOR ACCOUNT: 11.0723.52620.651.0000.0000.000.050. APPLIANCES/FURN/FIXTURES							
22007631	001	013356	PATRICIA J DUKES	04/14/22	18,000.00	18,000.00	COVID PORTABLE TESTING SITE MATER
					<b>18,000.00</b>	<b>18,000.00</b>	
DETAILS FOR ACCOUNT: 11.0723.52620.652.0000.0000.000.050. AUDIOVISUAL							
22007627	001	003608	CHICKASAW PERSONAL COMMUNICAT	04/14/22	56,500.00	56,500.00	COVID-19 PORTABLE TESTING SITE MA
					<b>56,500.00</b>	<b>56,500.00</b>	
DETAILS FOR ACCOUNT: 11.0796.52199.530.0429.0000.000.050. COMMUNICATION SERVICES							
22007567	001	011494	T MOBILE USA INC	04/11/22	2,000.00	2,000.00	Phone charges for homeless studen
					<b>2,000.00</b>	<b>2,000.00</b>	
DETAILS FOR ACCOUNT: 11.1122.51000.681.0100.0000.000.705. COCURRICULAR SUPPLIES							
22007400	001	000382	HOME DEPOT USA INC	04/06/22	5,000.00	5,000.00	GARDENT AND SPRING PLANTING SUPPL
					<b>5,000.00</b>	<b>5,000.00</b>	
DETAILS FOR ACCOUNT: 11.1133.52670.657.0000.0000.000.050. UNIFORMS							
22008098	001	500000	AMAZON.COM	04/22/22	300.00	300.00	(15) HARD HATS FOR SAFTEY MANAGEM
					<b>300.00</b>	<b>300.00</b>	
DETAILS FOR ACCOUNT: 11.1155.51000.681.0441.1050.000.122. COCURRICULAR SUPPLIES							
22007988	001	500000	AMAZON.COM	04/20/22	5,900.00	5,900.00	SUMMER ENRICHMENT CAMP - ELEMENTA
22007989	001	500009	WALMART.COM	04/20/22	200.00	200.00	FOOD FOR ELEMENTARY ENRICHMENT CO

# NORMAN PUBLIC SCHOOLS - LIVE



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PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
22008228	001	004842	GUITAR CENTER STORES INC	04/28/22	77.00	77.00	JUKEBOX TIME MACHINE FOR ELEMENTA
					6,177.00	6,177.00	
DETAILS FOR ACCOUNT: 11.1165.51000.681.0441.1050.000.500. COCURRICULAR SUPPLIES							
22007990	001	500000	AMAZON.COM	04/20/22	3,600.00	3,600.00	ITEMS NEEDED OFR MIDDLE SCHOOL EN
22007991	001	500009	WALMART.COM	04/20/22	300.00	300.00	MS ENRICHMENT COURSES THAT INVOLV
					3,900.00	3,900.00	
DETAILS FOR ACCOUNT: 11.1999.51000.611.0100.1050.000.150. PAPER SUPPLIES							
22007580	001	000389	OFFICE DEPOT	04/12/22	55.00	55.00	COLOR COPY PAPER COLOR CARDSTOCK
					55.00	55.00	
DETAILS FOR ACCOUNT: 11.1999.51000.619.0100.1050.000.112. GENERAL OFFICE SUPPLIES							
22007358	001	500000	AMAZON.COM	04/06/22	70.00	70.00	1) LEFT HANDED SCISSORS 1) SHEET
22007374	001	500000	AMAZON.COM	04/06/22	150.00	150.00	1) LIGHT BLUE PLASTIC FOLDERS 1)
22007758	001	500000	AMAZON.COM	04/18/22	75.00	75.00	PURPLE STUDENT CLASSROOM FOLDERS
					295.00	295.00	
DETAILS FOR ACCOUNT: 11.1999.51000.619.0100.1050.000.151. GENERAL OFFICE SUPPLIES							
22007864	001	500001	AMAZON MARKETPLACE	04/18/22	900.00	900.00	STAPLES, TAPE, DISPENSERS, SHARPE
					900.00	900.00	
DETAILS FOR ACCOUNT: 11.1999.51000.619.0100.1050.000.155. GENERAL OFFICE SUPPLIES							
22007899	001	500000	AMAZON.COM	04/18/22	447.56	447.56	BLANKET ORDER FOR END OF YEAR PUR
					447.56	447.56	
DETAILS FOR ACCOUNT: 11.1999.51000.641.0100.1050.000.112. BOOKS							
22007322	001	500000	AMAZON.COM	04/05/22	60.00	60.00	BOOKS INCLUDING: AMONG THE HIDDEN
					60.00	60.00	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.112. COCURRICULAR SUPPLIES							
22007321	001	500000	AMAZON.COM	04/05/22	100.00	100.00	1) MAVALUS TAPE 1) CROCODILE HOP
22007359	001	000785	EARLYCHILDHOOD LLC - DISCOUNT	04/06/22	39.99	39.99	ITEM #13LW COLORATIONS - CLASSIC
22007359	002	000785	EARLYCHILDHOOD LLC - DISCOUNT	04/06/22	71.76	71.76	ITEM #COILP24S COLORATIONS OIL PA
22007359	003	000785	EARLYCHILDHOOD LLC - DISCOUNT	04/06/22	17.00	17.00	ESTIMATED SHIPPING
22007363	001	500000	AMAZON.COM	04/06/22	200.00	200.00	1) FLIP CHART 1) POST IT PADS 1)
22007367	001	500000	AMAZON.COM	04/06/22	100.00	100.00	1) BLACK SOCKS FOR CHAIRS 1) GRAY
					528.75	528.75	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.115. COCURRICULAR SUPPLIES							
22007861	001	500000	AMAZON.COM	04/18/22	137.00	137.00	JACKSON TAPE LAMINATING SHEETS WR
22007862	001	500001	AMAZON MARKETPLACE	04/18/22	338.00	338.00	JACKSON CLASS SET SCISSORS
22007863	001	500000	AMAZON.COM	04/18/22	169.00	169.00	JACKSON CLASS SET SCISSORS
					644.00	644.00	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.122. COCURRICULAR SUPPLIES							
22007699	001	005407	FUN AND FUNCTION LLC	04/14/22	1,400.00	1,400.00	FUN AND FUNCTION CLASSROOM BREAK
22007700	001	500000	AMAZON.COM	04/14/22	1,300.00	1,300.00	COCURRICULAR CLASSROOM SUPPLIES
					2,700.00	2,700.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.125. COCURRICULAR SUPPLIES							
22007555	001	500001	AMAZON MARKETPLACE	04/11/22	75.00	75.00	ITEMS NEEDED FOR CLASSROOM USE DE
22007683	001	000156	NO TEARS LEARNING INC	04/14/22	498.96	498.96	MY PRINTING BOOK 2022 STUDENT EDI
					<b>573.96</b>	<b>573.96</b>	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.130. COCURRICULAR SUPPLIES							
22007439	001	500000	AMAZON.COM	04/07/22	100.00	100.00	BLANKET PO TO PURCHASE CLASSROOM
22007560	001	500000	AMAZON.COM	04/11/22	100.00	100.00	BLANKET PO TO PURCHASE CLASSROOM
22007802	001	500000	AMAZON.COM	04/18/22	130.00	130.00	BLANKET PO TO PURCHASE CLASSROOM
					<b>330.00</b>	<b>330.00</b>	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.151. COCURRICULAR SUPPLIES							
22007880	001	500001	AMAZON MARKETPLACE	04/18/22	350.00	350.00	VARIOUS GAMES, RECOGNITION, CALCU
					<b>350.00</b>	<b>350.00</b>	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.155. COCURRICULAR SUPPLIES							
22007830	001	500000	AMAZON.COM	04/18/22	185.00	185.00	GRADE LEVEL SCISSORS FOR ALL CLAS
22007856	001	500000	AMAZON.COM	04/18/22	250.00	250.00	GT MONIES TO JOHNNIE KEEL FOR CLA
					<b>435.00</b>	<b>435.00</b>	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.165. COCURRICULAR SUPPLIES							
22007545	001	500001	AMAZON MARKETPLACE	04/11/22	1,500.00	1,500.00	CLASSROOM SUPPLIES FOR ALL GRADE
					<b>1,500.00</b>	<b>1,500.00</b>	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.170. COCURRICULAR SUPPLIES							
22007839	001	500001	AMAZON MARKETPLACE	04/18/22	60.02	60.02	COVID CLASSROOM FUNDS FIDGETS, ST
22007929	001	012200	JP MORGAN CHASE BANK NA	04/18/22	107.26	107.26	CLASSROOM ITEMS NEEDED THROUGH TH
					<b>167.28</b>	<b>167.28</b>	
DETAILS FOR ACCOUNT: 11.1999.52199.619.0100.1050.000.160. GENERAL OFFICE SUPPLIES							
22007753	001	001232	SAM'S EAST INC	04/18/22	180.00	180.00	12-FIVE PACK OF CLOROX DISINFECTI
					<b>180.00</b>	<b>180.00</b>	
DETAILS FOR ACCOUNT: 11.1999.52410.619.0000.0000.000.502. GENERAL OFFICE SUPPLIES							
22007737	001	500000	AMAZON.COM	04/14/22	329.01	329.01	OFFICE SUPPLIES, POP-UP, ECT. 202
22007738	001	500009	WALMART.COM	04/14/22	400.00	400.00	OFFICE SUPPLIES, PAPER GOOD, DECO
22007960	001	500000	AMAZON.COM	04/20/22	100.70	100.70	OFFICE SUPPLIES, ECT CHASE-MOLES
					<b>829.71</b>	<b>829.71</b>	
DETAILS FOR ACCOUNT: 11.2020.51000.619.0251.0000.000.145. GENERAL OFFICE SUPPLIES							
22007659	001	500000	AMAZON.COM	04/14/22	35.00	35.00	SHARPIE 1927350 ELECTRO POP MARKE
					<b>35.00</b>	<b>35.00</b>	
DETAILS FOR ACCOUNT: 11.2020.51000.619.0251.1050.000.120. GENERAL OFFICE SUPPLIES							
22007608	001	500000	AMAZON.COM	04/12/22	50.00	50.00	PENDAFLEX FILE FOLDERS (7552250)
22007609	001	500001	AMAZON MARKETPLACE	04/12/22	20.00	20.00	NEW MEMBER'S MARK BATH CUP, 3 OZ,
					<b>70.00</b>	<b>70.00</b>	
DETAILS FOR ACCOUNT: 11.2020.51000.619.0251.1050.000.130. GENERAL OFFICE SUPPLIES							
22007547	001	500001	AMAZON MARKETPLACE	04/11/22	30.00	30.00	CMS MULTI-COLOR DOMINO-SIZE MAGNE
					<b>30.00</b>	<b>30.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 11.2020.51000.619.0251.1050.000.140. GENERAL OFFICE SUPPLIES							
22007450	001	000389	OFFICE DEPOT	04/07/22	58.00	58.00	#32 RUBBER BANDS AND (2) SMEAD CO
22007673	001	500000	AMAZON.COM	04/14/22	45.00	45.00	ELMER'S 32 OZ. CLEAR GLUE AND CRA
					103.00	103.00	
DETAILS FOR ACCOUNT: 11.2020.51000.619.0251.1050.000.150. GENERAL OFFICE SUPPLIES							
22007665	001	500000	AMAZON.COM	04/14/22	95.00	95.00	2 - FLASHFORGE FILAMENT 1.75 MM,
					95.00	95.00	
DETAILS FOR ACCOUNT: 11.2020.51000.673.0251.1050.000.500. PORTABLE DEVICES							
22007953	001	000824	APPLE INC	04/20/22	1,196.00	1,196.00	(4) MK2K3LL/A 10.2" IPAD WI-FI 64
					1,196.00	1,196.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.1173.000.122. COCURRICULAR SUPPLIES							
22007891	001	500000	AMAZON.COM	04/18/22	110.00	110.00	6 - AUREUO MINI STRETCHED 3X3" CA
					110.00	110.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.1173.000.140. COCURRICULAR SUPPLIES							
22007671	001	500000	AMAZON.COM	04/14/22	100.00	100.00	72 PIECES DIY FULL FACE MASKS, CR
22007675	001	500001	AMAZON MARKETPLACE	04/14/22	35.00	35.00	BIODEGRADABLE PACKING PEANUTS (22
					135.00	135.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.1173.000.502. COCURRICULAR SUPPLIES							
22007693	001	500000	AMAZON.COM	04/14/22	170.00	170.00	CROSS STITCH TOOLS, BAMBOO HOOPS,
					170.00	170.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2200.000.120. COCURRICULAR SUPPLIES							
22007602	001	500000	AMAZON.COM	04/12/22	80.00	80.00	HAND2MIND FRACTION CIRCLES CLASSR
22007603	001	500000	AMAZON.COM	04/12/22	45.00	45.00	SPROUTBRITE MATH AND GROWTH MINDS
					125.00	125.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2200.000.150. COCURRICULAR SUPPLIES							
22007664	001	500000	AMAZON.COM	04/14/22	125.00	125.00	2 - RUBIKS 3X3X3 CUBE SET AND 3 -
					125.00	125.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2200.000.160. COCURRICULAR SUPPLIES							
22007502	001	012200	JP MORGAN CHASE BANK NA	04/08/22	200.00	200.00	PURCHASE OF BEASTS OF BALANCE ADD
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.115. COCURRICULAR SUPPLIES							
22007598	001	000528	COPELIN'S OFFICE CENTER	04/12/22	80.99	80.99	EII EI5303 STEROSCOPE
22007598	002	000528	COPELIN'S OFFICE CENTER	04/12/22	31.49	31.49	CTU WES103XL FORENSIC SCIENCE LAB
					112.48	112.48	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.120. COCURRICULAR SUPPLIES							
22007765	001	008340	BREAKOUT INC	04/18/22	139.00	139.00	STANDALONE BREAKOUT EDU KIT (ACCE
					139.00	139.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.130. COCURRICULAR SUPPLIES							
22007599	001	010638	SPHERO INC	04/12/22	180.00	180.00	SKU: 970-0530 SPHERO CODE MAT: CI
22007599	002	010638	SPHERO INC	04/12/22	13.34	13.34	UPS GROUND SHIPPING RATE

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22007691	001	500000	AMAZON.COM	04/14/22	350.00	350.00	FROM OSMO - (5) NEW BASES FOR IPA
22007826	001	500000	AMAZON.COM	04/18/22	220.00	220.00	OSMO CREATIVE STARTER KIT, CODING
22007829	001	000371	LOWE'S HOME CENTERS INC	04/18/22	190.00	190.00	THIS PURCHASE WILL COVER GARDEN P
					<b>953.34</b>	<b>953.34</b>	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.140.				COCURRICULAR SUPPLIES			
22007669	001	500000	AMAZON.COM	04/14/22	75.00	75.00	LEGO GADGETS / GEAR BOTS AND GENI
22007670	001	500000	AMAZON.COM	04/14/22	115.00	115.00	2 - PLAYLEARN LARGE 816-PC STRAWS
					<b>190.00</b>	<b>190.00</b>	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.145.				COCURRICULAR SUPPLIES			
22007658	001	500001	AMAZON MARKETPLACE	04/14/22	80.00	80.00	Q-BITZ FROM MINDWARE AND BRISTLEB
					<b>80.00</b>	<b>80.00</b>	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.150.				COCURRICULAR SUPPLIES			
22007650	001	010634	TURING TUMBLE LLC	04/14/22	85.00	85.00	TURING TUMBLE (ENGLISH VERSION) P
22007660	001	500000	AMAZON.COM	04/14/22	120.00	120.00	LEARNING RESOURCES JUMBO MAGNIFIE
22007662	001	500000	AMAZON.COM	04/14/22	115.00	115.00	MAGNA-TILES METROPOLIS SET (110 P
					<b>320.00</b>	<b>320.00</b>	
DETAILS FOR ACCOUNT: 11.2020.51000.810.0251.2300.000.122.				DUES AND FEES			
22007428	001	730005	UNIVERSITY OF OKLAHOMA	04/06/22	65.00	65.00	RESERVATION FOR KENNEDY ELEMENTAR
22007428	002	730005	UNIVERSITY OF OKLAHOMA	04/06/22	45.00	45.00	FEE FOR "WILD AND RARE EDUCATION"
					<b>110.00</b>	<b>110.00</b>	
DETAILS FOR ACCOUNT: 11.2020.51000.810.0251.2300.000.500.				DUES AND FEES			
22007600	001	008295	YOUNG MEN'S CHRISTIAN ASSOCIA	04/12/22	60.00	60.00	ADDITIONAL STUDENTS FROM IRVING,
					<b>60.00</b>	<b>60.00</b>	
DETAILS FOR ACCOUNT: 11.2020.52199.683.0251.0000.000.135.				EXTRA CURRICULAR SUPPLIES			
22007610	001	005749	KB INDUSTRIES INC	04/12/22	394.62	394.62	3" PHOTO BUTTON MAKER (300-PHOTO)
					<b>394.62</b>	<b>394.62</b>	
DETAILS FOR ACCOUNT: 11.2020.52199.683.0251.1050.000.501.				EXTRA CURRICULAR SUPPLIES			
22007783	001	500000	AMAZON.COM	04/18/22	105.00	105.00	THROW, THROW BURRITO: 2 - DODGEBA
22007784	001	500000	AMAZON.COM	04/18/22	100.00	100.00	BOCCE BALL SET, BACKYARD LAWN BOW
					<b>205.00</b>	<b>205.00</b>	
DETAILS FOR ACCOUNT: 11.2020.52212.641.0251.0000.000.120.				BOOKS			
22007601	001	500000	AMAZON.COM	04/12/22	55.00	55.00	FRACTIONS, NUMBERS, SMARTICLES, A
					<b>55.00</b>	<b>55.00</b>	
DETAILS FOR ACCOUNT: 11.2020.52212.810.0251.0000.000.140.				DUES AND FEES			
22007550	001	013046	AMERICAN INDIAN CULTURAL CENT	04/11/22	108.00	108.00	FEES OF SCHOOL TOUR K-7 FOR EISEN
					<b>108.00</b>	<b>108.00</b>	
DETAILS FOR ACCOUNT: 11.2020.52213.530.0251.0000.000.120.				COMMUNICATION SERVICES			
22007543	001	006878	TEACHER SYNERGY	04/11/22	45.00	45.00	6TH GRADE MATH FOLDABLES AND ACTI
22007619	001	006878	TEACHER SYNERGY	04/12/22	15.00	15.00	INCREASE IN PRICE OF 6TH GRADE MA
					<b>60.00</b>	<b>60.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 11.2020.52213.530.0251.0000.000.150. COMMUNICATION SERVICES							
22007648	001	006878	TEACHER SYNERGY	04/14/22	40.00	40.00	DOWNLOADS OF TPT BRAIN TEASERS, B
					40.00	40.00	
DETAILS FOR ACCOUNT: 11.3007.51000.641.0100.1050.000.160. BOOKS							
22007432	001	012200	JP MORGAN CHASE BANK NA	04/07/22	126.50	126.50	PHONICSBOOKS: THE MOON DOGS SERIE
					126.50	126.50	
DETAILS FOR ACCOUNT: 11.3007.51000.641.0100.4000.000.710. BOOKS							
22007816	001	500001	AMAZON MARKETPLACE	04/18/22	419.70	419.70	BLANKET PO FOR 30 JOY OF MATHEMAT
					419.70	419.70	
DETAILS FOR ACCOUNT: 11.3007.51000.653.0100.0000.000.710. TECH RELATED SUPPLIES							
22007752	001	004071	KUTA, MICHAEL	04/18/22	642.00	642.00	NORMAN PUBLIC SCHOOL FOUNDATION G
					642.00	642.00	
DETAILS FOR ACCOUNT: 11.3007.51000.653.0100.1050.000.501. TECH RELATED SUPPLIES							
22007362	001	003076	AMERICAN HEART ASSOCIATION	04/06/22	1,002.91	1,002.91	51 @ 19.50 (994.50) HEART SAVER F
					1,002.91	1,002.91	
DETAILS FOR ACCOUNT: 11.3007.51000.655.0100.1050.000.112. INSTRUMENTS							
22007772	001	001294	WEST MUSIC COMPANY INC	04/18/22	900.00	900.00	UPC CODE #812040019092 KALA WATER
22007772	002	001294	WEST MUSIC COMPANY INC	04/18/22	63.00	63.00	7% ESTIMATED SHIPPING
					963.00	963.00	
DETAILS FOR ACCOUNT: 11.3007.51000.655.0100.1050.000.122. INSTRUMENTS							
22007328	001	500000	AMAZON.COM	04/06/22	990.00	990.00	NPSF #55 HANNAH FINGERHUT MUSICAL
					990.00	990.00	
DETAILS FOR ACCOUNT: 11.3007.51000.681.0100.0000.000.710. COCURRICULAR SUPPLIES							
22007865	001	500001	AMAZON MARKETPLACE	04/18/22	598.86	598.86	BLANKET PO NPS SPRING GRANT FOR,
					598.86	598.86	
DETAILS FOR ACCOUNT: 11.3007.51000.681.0100.1050.000.115. COCURRICULAR SUPPLIES							
22007743	001	013396	AMBIENT LLC	04/18/22	519.43	519.43	JACKSON-GRANT # 51 - TIGER WEATHE
22007744	001	004842	GUITAR CENTER STORES INC	04/18/22	897.00	897.00	JACKSON GRANT # 50 - LIGHTS! CAME
					1,416.43	1,416.43	
DETAILS FOR ACCOUNT: 11.3007.51000.681.0100.1050.000.122. COCURRICULAR SUPPLIES							
22007332	001	500000	AMAZON.COM	04/06/22	728.53	728.53	NPSF 56 AMY HARDESTY GAME ON
22007333	001	500000	AMAZON.COM	04/06/22	453.72	453.72	NPSF # 57 AMY HARDESTY FUEL FOR T
22007334	001	000823	LAKESHORE LEARNING MATERIALS	04/06/22	839.00	839.00	NPSF #58 SHARILYN MOSLEY READING
					2,021.25	2,021.25	
DETAILS FOR ACCOUNT: 11.3007.51000.681.0100.1050.000.130. COCURRICULAR SUPPLIES							
22007440	001	500000	AMAZON.COM	04/07/22	985.01	985.01	BLANKET PO TO PURCHASE NPS GRANT
22007577	001	008254	NEW ACADEMY HOLDING COMPANY L	04/12/22	50.00	50.00	BLANKET PO TO PURCHASE NPS GRANT
					1,035.01	1,035.01	
DETAILS FOR ACCOUNT: 11.3007.51000.681.0100.1050.000.145. COCURRICULAR SUPPLIES							
22007750	001	001390	PITSCO EDUCATION LLC	04/18/22	825.74	825.74	KUBO CODING STARTER SET 4-PACK
					825.74	825.74	

# NORMAN PUBLIC SCHOOLS - LIVE



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### GROUPED BY FUND

DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.3007.51000.681.0100.1050.000.501. COCURRICULAR SUPPLIES							
22007342	001	000025	NASCO EDUCATION LLC	04/06/22	999.85	999.85	(5) READY-OR-NOT TOT, BASIC - \$17
					999.85	999.85	
DETAILS FOR ACCOUNT: 11.3007.51000.681.0251.0000.000.502. COCURRICULAR SUPPLIES							
22007666	001	001228	ERIC ARMIN INC - EAI EDUCATIO	04/14/22	140.60	140.60	SPRING GRANT #80 3D PENTOMINOES C
					140.60	140.60	
DETAILS FOR ACCOUNT: 11.3007.51000.681.0430.1050.000.740. COCURRICULAR SUPPLIES							
22007504	001	013391	MCNEILLY, JOANNA	04/08/22	306.00	306.00	18 INCH 7 POUND DOLL \$125 SHIPPIN
22007505	001	010280	MICHAELS STORES INC	04/08/22	529.10	529.10	CANVAS BULK PACKS 16X20, 18X24, 8
22007506	001	000560	BERCHER CERAMIC SUPPLY INC	04/08/22	226.61	226.61	RED ABD WHITE CLAY
					1,061.71	1,061.71	
DETAILS FOR ACCOUNT: 11.3007.52199.673.0100.1050.000.145. PORTABLE DEVICES							
22007431	001	000824	APPLE INC	04/07/22	119.00	119.00	APPLE PENCIL 2ND GENERATION
					119.00	119.00	
<b>TOTALS FOR FUND: 11 GENERAL FUND</b>					<b>1,898,188.73</b>	<b>1,784,514.46</b>	
DETAILS FOR ACCOUNT: 21.0000.52620.624.0000.0000.000.001. ELECTRICITY							
22008129	001	000415	OKLAHOMA ELECTRIC COOPERATIVE	04/25/22	10,000.00	10,000.00	BLANKET PO FOR ELECTRICAL SERVICE
					10,000.00	10,000.00	
DETAILS FOR ACCOUNT: 21.0000.52620.627.0000.0000.000.001. NATURAL GAS							
22008130	001	000588	OKLAHOMA NATURAL GAS COMPANY	04/25/22	30,000.00	30,000.00	BLANKET PO FOR DISTRICT GAS SERVI
					30,000.00	30,000.00	
<b>TOTALS FOR FUND: 21 BUILDING FUND</b>					<b>40,000.00</b>	<b>40,000.00</b>	
DETAILS FOR ACCOUNT: 22.0000.52640.439.0700.0000.000.050. OTHER EQUIPMENT & VEHICLE SERV							
22007910	001	001522	HAGAR RESTAURANT EQUIPMENT SE	04/18/22	15,000.00	15,000.00	HVAC SERVICE/REPAIRS
					15,000.00	15,000.00	
<b>TOTALS FOR FUND: 22 CHILD NUTRITION FUND</b>					<b>15,000.00</b>	<b>15,000.00</b>	
DETAILS FOR ACCOUNT: 30.0133.52620.456.0000.0000.000.150. PAINTING AND GLAZING SERVICES							
22007630	002	013331	CADDELL & CO LLC	04/14/22	8,061.07	8,061.07	SECTION 09- PAINT HANDRAIL AND BR
22007630	003	013331	CADDELL & CO LLC	04/14/22	138.70	138.70	SECTION 12- 0% OPNESS, BLACKOUT,
					8,199.77	8,199.77	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.112. ELECTRICAL SYSTEMS SERVICES							
22008081	001	005090	UNITED SYSTEMS INC	04/22/22	5,243.95	5,243.95	ACCELTEX ENCLOSURES USI SHIPPING
					5,243.95	5,243.95	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.120. ELECTRICAL SYSTEMS SERVICES							
22007875	001	000541	WADE ELECTRIC	04/18/22	1,828.00	1,828.00	MISCELLANEOUS MATERIAL INSTALL A
22007875	002	000541	WADE ELECTRIC	04/18/22	1,246.00	1,246.00	LABOR-1 JOURNEYMAN ELECTRICIAN
22007875	003	000541	WADE ELECTRIC	04/18/22	1,246.00	1,246.00	LABOR-1 ELECTRICIAN APPRENTICE
					4,320.00	4,320.00	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.710. ELECTRICAL SYSTEMS SERVICES							
22007872	001	000541	WADE ELECTRIC	04/18/22	505.00	505.00	MISCELLANEOUS MATERIAL INSTALL NP
22007872	002	000541	WADE ELECTRIC	04/18/22	890.00	890.00	LABOR-1 JOURNEYMAN ELECTRICIAN
22007872	003	000541	WADE ELECTRIC	04/18/22	890.00	890.00	LABOR-1 ELECTRICIAN APPRENTICE
22007879	001	000541	WADE ELECTRIC	04/18/22	345.00	345.00	MISCELLANEOUS MATERIAL INSTALL 2
22007879	002	000541	WADE ELECTRIC	04/18/22	222.50	222.50	LABOR-1 JOURNEYMAN ELECTRICIAN
22007879	003	000541	WADE ELECTRIC	04/18/22	222.50	222.50	LABOR-1 ELECTRICIAN APPRENTICE
					3,075.00	3,075.00	
DETAILS FOR ACCOUNT: 30.0256.52580.653.0000.0000.000.710. TECH RELATED SUPPLIES							
22007626	001	001258	VIDEO REALITY	04/14/22	11,675.96	11,675.96	MISCELLANEOUS HARDWARE ITEMS: 7
22007626	002	001258	VIDEO REALITY	04/14/22	1,875.00	1,875.00	INSTALLATION OF EQUIPMENT
22007626	003	001258	VIDEO REALITY	04/14/22	1,250.00	1,250.00	CUSTOM PROGRAMMING OF PRODUCT AND
22007626	004	001258	VIDEO REALITY	04/14/22	165.00	165.00	SHIPPING
					14,965.96	14,965.96	
DETAILS FOR ACCOUNT: 30.0276.52580.452.0000.0000.000.095. ELECTRICAL SYSTEMS SERVICES							
22008099	001	006168	DIGI SECURITY SYSTEMS LLC	04/25/22	3,957.98	3,957.98	EQUIPMENT
22008099	002	006168	DIGI SECURITY SYSTEMS LLC	04/25/22	14,880.20	14,880.20	CABLING AND SUPPORT EQUIPMENT
22008099	003	006168	DIGI SECURITY SYSTEMS LLC	04/25/22	375.00	375.00	PROFESSIONAL INSTALLATION MATERIA
22008099	004	006168	DIGI SECURITY SYSTEMS LLC	04/25/22	10,950.00	10,950.00	PROJECT SERVICES
22008099	005	006168	DIGI SECURITY SYSTEMS LLC	04/25/22	233.33	233.33	SHIPPING
					30,396.51	30,396.51	
<b>TOTALS FOR FUND: 30 BOND FUND-REC'D 2010</b>					<b>66,201.19</b>	<b>66,201.19</b>	
DETAILS FOR ACCOUNT: 32.0132.54620.720.0000.0000.000.001. BUILDINGS							
22007878	001	001270	BANCFIRST	04/18/22	24,600,000.00	24,600,000.00	ACQUISITION PAYMENT FOR SERIES 20
					24,600,000.00	24,600,000.00	
<b>TOTALS FOR FUND: 32 BOND FUND-REC'D 2012</b>					<b>24,600,000.00</b>	<b>24,600,000.00</b>	
DETAILS FOR ACCOUNT: 39.0251.52620.456.0000.0000.000.150. PAINTING AND GLAZING SERVICES							
22007630	001	013331	CADDELL & CO LLC	04/14/22	2,878.90	2,878.90	SECTION 01 - 30' ELECTRIC, SCISSO
22007630	002	013331	CADDELL & CO LLC	04/14/22	2,072.24	2,072.24	SECTION 09- PAINT HANDRAIL AND BR
					4,951.14	4,951.14	
DETAILS FOR ACCOUNT: 39.0254.52132.616.0000.0000.000.050. FIRST AID SUPPLIES							
22007741	001	000245	SCHOOL HEALTH CORPORATION	04/15/22	27,510.00	27,510.00	15 G5 AED'S 30 G5 ADULT PADS 30 G
					27,510.00	27,510.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 39.0257.52580.653.0000.0000.000.050. TECH RELATED SUPPLIES							
22007521	001	500000	AMAZON.COM	04/08/22	9,180.00	9,180.00	MACBOOK SCREENS FOR REPAIR 60 SCR
22007884	001	000824	APPLE INC	04/18/22	790.24	790.24	MACBOOK ASSEMBLY
22007884	002	000824	APPLE INC	04/18/22	6.95	6.95	SHIPPING
					<b>9,977.19</b>	<b>9,977.19</b>	
DETAILS FOR ACCOUNT: 39.0271.52620.459.0000.0000.000.710. OTHER CONSTRUCTION SERVICES							
22007628	001	005782	HEARTLAND LEASING SERVICES IN	04/14/22	99,998.00	99,998.00	FULL SERVICE TUNE UP FOR 2 BANKS
22007628	002	005782	HEARTLAND LEASING SERVICES IN	04/14/22	23,387.00	23,387.00	PROVIDE AND INSTALL SELF-STORING
22007628	003	005782	HEARTLAND LEASING SERVICES IN	04/14/22	61,915.00	61,915.00	REMOVE AND DISPOSE OF EXISTING SE
					<b>185,300.00</b>	<b>185,300.00</b>	
DETAILS FOR ACCOUNT: 39.0271.54300.459.0000.0000.000.096. OTHER CONSTRUCTION SERVICES							
22007629	001	012173	PARKHILL SMITH & COOPER INC	04/14/22	4,800.00	4,800.00	TOPOGRAPHIC DESIGN SURVEY
22007629	002	012173	PARKHILL SMITH & COOPER INC	04/14/22	14,000.00	14,000.00	ENGINEERING DESIGN
22007629	003	012173	PARKHILL SMITH & COOPER INC	04/14/22	9,500.00	9,500.00	RESEARCH AND HISTORICAL DATA
22007629	004	012173	PARKHILL SMITH & COOPER INC	04/14/22	6,000.00	6,000.00	CONSTRUCTION ADMINISTRATION
					<b>34,300.00</b>	<b>34,300.00</b>	
DETAILS FOR ACCOUNT: 39.0271.54720.453.0000.0000.000.705. HEATING AND COOLING SERVICES							
22007624	001	000543	JACKSON BOILER AND TANK CO	04/14/22	99,746.00	99,746.00	1- 3HP AURORA 344A-BF CIRCULATION
					<b>99,746.00</b>	<b>99,746.00</b>	
DETAILS FOR ACCOUNT: 39.0276.52580.452.0000.0000.000.095. ELECTRICAL SYSTEMS SERVICES							
22008099	001	006168	DIGI SECURITY SYSTEMS LLC	04/25/22	2,803.54	2,803.54	EQUIPMENT
					<b>2,803.54</b>	<b>2,803.54</b>	
DETAILS FOR ACCOUNT: 39.0280.52580.653.0000.0000.000.002. TECH RELATED SUPPLIES							
22007902	001	500000	AMAZON.COM	04/18/22	5,000.00	5,000.00	MONITORS AND TECHNOLOGY SUPPLIES
22008143	001	500000	AMAZON.COM	04/26/22	3,200.00	3,200.00	CHARGING CARTS FOR SITE TECHS
22008238	001	000743	DELL COMPUTER CORP	05/02/22	626.98	626.98	DELL 34" CURVED VIDEO CONFERENCE
					<b>8,826.98</b>	<b>8,826.98</b>	
DETAILS FOR ACCOUNT: 39.0280.52580.673.0000.0000.000.002. PORTABLE DEVICES							
22008237	001	000824	APPLE INC	05/02/22	3,599.00	3,599.00	MACBOOK STUDIO
					<b>3,599.00</b>	<b>3,599.00</b>	
DETAILS FOR ACCOUNT: 39.0280.54720.452.0000.0000.000.710. ELECTRICAL SYSTEMS SERVICES							
22007548	001	006168	DIGI SECURITY SYSTEMS LLC	04/11/22	889.91	889.91	EQUIPMENT
22007548	002	006168	DIGI SECURITY SYSTEMS LLC	04/11/22	350.00	350.00	CABLING AND SUPPORT EQUIPMENT
22007548	003	006168	DIGI SECURITY SYSTEMS LLC	04/11/22	53.85	53.85	PROFESSIONAL INSTALLATION MATERIA
22007548	004	006168	DIGI SECURITY SYSTEMS LLC	04/11/22	2,040.00	2,040.00	PROJECT SERVICES
22007548	005	006168	DIGI SECURITY SYSTEMS LLC	04/11/22	70.77	70.77	SHIPPING
					<b>3,404.53</b>	<b>3,404.53</b>	
<b>TOTALS FOR FUND: 39 BOND FUND-REC'D 2009</b>					<b>380,418.38</b>	<b>380,418.38</b>	
DETAILS FOR ACCOUNT: 61.0805.51000.343.0100.3330.000.710. INSTR-GAME OFFICIALS SERVICES							
22007482	001	012435	KNIGHT, LANCE	04/08/22	75.00	75.00	GAME OFFICIAL VAR BASEBALL VS MID

# NORMAN PUBLIC SCHOOLS - LIVE



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22007483	001	004120	SCOTT, CHANCE	04/08/22	75.00	75.00	GAME OFFICIAL VAR BASEBALL VS MID
22007484	001	004120	SCOTT, CHANCE	04/08/22	75.00	75.00	GAME OFFICIAL VAR BASEBALL VS PUT
22007485	001	013413	DUNNING, MARK	04/08/22	75.00	75.00	GAME OFFICIAL VAR BASEBALL VS PUT
22007489	001	010188	KOETTERS, BRENT	04/08/22	75.00	75.00	GAME OFFICIAL VAR BASEBALL VS NOR
22007490	001	013038	MARTIN, JAMES	04/08/22	75.00	75.00	GAME OFFICIAL VAR BASEBALL VS NOR
22008199	001	011747	MOSS, ERIC	04/28/22	150.00	150.00	GAME OFFICIAL JV/V BASEBALL 4/19/
22008204	001	005509	BARRETT, MILES	04/28/22	150.00	150.00	GAME OFFICIAL JV/V BASEBALL VS LA
22008206	001	010188	KOETTERS, BRENT	04/28/22	150.00	150.00	GAME OFFICIAL JV BASEBALL (DH) VS
					<b>900.00</b>	<b>900.00</b>	
DETAILS FOR ACCOUNT:		61.0805.51000.343.0800.3300.000.705.			INSTR-GAME OFFICIALS SERVICES		
22007943	001	011101	MCCLLELLAN, LONDON	04/18/22	150.00	150.00	V BASEBALL COAC TOURN
22007969	001	013038	MARTIN, JAMES	04/20/22	150.00	150.00	V BASEBALL COAC TOURN
22007970	001	004120	SCOTT, CHANCE	04/20/22	150.00	150.00	V BASEBALL COAC TOURN
22007971	001	010189	LANGLEY, DUSTIN	04/20/22	150.00	150.00	V BASEBALL COAC TOURN
22007972	001	011101	MCCLLELLAN, LONDON	04/20/22	150.00	150.00	JV BASEBALL VS JONES
22007973	001	001823	GAME OFFICIALS FOR BLANKET EN	04/20/22	150.00	150.00	JV BASEBALL VS JONES
22007974	001	001823	GAME OFFICIALS FOR BLANKET EN	04/20/22	150.00	150.00	JV BASEBALL VS TECUMSEH
22007975	001	001823	GAME OFFICIALS FOR BLANKET EN	04/20/22	150.00	150.00	JV BASEBALL VS TECUMSEH
22007976	001	001823	GAME OFFICIALS FOR BLANKET EN	04/20/22	150.00	150.00	JV BASEBALL VS NORMAN NORTH
22007977	001	001823	GAME OFFICIALS FOR BLANKET EN	04/20/22	150.00	150.00	JV BASEBALL VS NORMAN NORTH
22007978	001	001823	GAME OFFICIALS FOR BLANKET EN	04/20/22	75.00	75.00	V BASEBALL VS NORMAN NORTH
22007979	001	001823	GAME OFFICIALS FOR BLANKET EN	04/20/22	75.00	75.00	V BASEBALL VS NORMAN NORTH
22007980	001	001823	GAME OFFICIALS FOR BLANKET EN	04/20/22	75.00	75.00	V BASEBALL VS NOBLE
22007981	001	001823	GAME OFFICIALS FOR BLANKET EN	04/20/22	75.00	75.00	V BASEBALL VS NOBLE
22007982	001	001823	GAME OFFICIALS FOR BLANKET EN	04/20/22	75.00	75.00	V BASEBALL VS GUTHRIE
22007983	001	001823	GAME OFFICIALS FOR BLANKET EN	04/20/22	75.00	75.00	V BASEBALL VS GUTHRIE
					<b>1,950.00</b>	<b>1,950.00</b>	
DETAILS FOR ACCOUNT:		61.0805.51000.682.0100.3300.000.710.			REFRESHMENTS/AWARDS/GIFTS		
22007766	001	000338	PIZZA HUT	04/18/22	150.00	150.00	PIZZA FOR BASEBALL HOSPITALITY RO
					<b>150.00</b>	<b>150.00</b>	
DETAILS FOR ACCOUNT:		61.0805.51000.810.0100.3330.000.710.			INSTRUCTION-DUES AND FEES		
22007703	001	003425	NORTHWEST OPTIMIST CLUB OF OK	04/14/22	275.00	275.00	NORTHWEST OPTIMIST CLUB OF OKLAHO
22008227	001	000448	YUKON PUBLIC SCHOOLS	04/28/22	275.00	275.00	MUSTANG/YUKON JUNIOR VARSITY TOUR
					<b>550.00</b>	<b>550.00</b>	
DETAILS FOR ACCOUNT:		61.0810.51000.343.0100.3330.000.710.			INSTR-GAME OFFICIALS SERVICES		
22007710	002	010194	SPEARS, TERRELL E	04/14/22	90.00	40.00	GAME OFFICIAL JV SLOWPITCH VS NHS
22007711	002	000977	CARTER, CAROLE	04/14/22	90.00	40.00	GAME OFFICIAL JV SLOWPITCH VS NHS
					<b>180.00</b>	<b>80.00</b>	
DETAILS FOR ACCOUNT:		61.0810.51000.343.0800.3300.000.705.			INSTR-GAME OFFICIALS SERVICES		
22007336	001	013412	CRISSMAN, GARY	04/06/22	150.00	150.00	OFFICIALS FOR SLOW PITCH FESTIVAL
22007984	001	011527	SWEEZY, MICHAEL	04/20/22	100.00	100.00	SLOW PITCH S VS WESTERN HEIGHTS
22007985	001	002529	RISCHARD, MARK A	04/20/22	100.00	100.00	SLOW PITCH S VS WESTERN HEIGHTS
					<b>350.00</b>	<b>350.00</b>	
DETAILS FOR ACCOUNT:		61.0810.51000.810.0100.3330.000.710.			INSTRUCTION-DUES AND FEES		
22007706	001	002929	GUTHRIE HOLE-IN-ONE CLUB INC	04/14/22	200.00	200.00	2022 GUTHRIE SLOWPITCH TOURNAMENT
					<b>200.00</b>	<b>200.00</b>	

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DETAILS FOR ACCOUNT: 61.0810.51000.810.0800.3300.000.705. INSTRUCTION-DUES AND FEES							
22008110	001	000851	MOORE PUBLIC SCHOOLS ISD I-2	04/25/22	120.00	120.00	2022 SOUTHMOORE SLOW PITCH FESTIV
					120.00	120.00	
DETAILS FOR ACCOUNT: 61.0813.51000.682.0100.3330.000.705. REFRESHMENTS/AWARDS/GIFTS							
22008109	001	010710	GOLF COACHES ASSOCIATION OF A	04/25/22	139.52	139.52	AWARDS FOR TIGER INVITATIONAL: ME
					139.52	139.52	
DETAILS FOR ACCOUNT: 61.0813.51000.810.0100.3330.000.705. INSTRUCTION-DUES AND FEES							
22008175	001	000406	NORMAN GOLF PARTNERS LLC	04/28/22	5,100.00	5,100.00	RENTAL FEE FOR GOLF TOURNAMENT (E
					5,100.00	5,100.00	
DETAILS FOR ACCOUNT: 61.0815.51000.343.0100.3330.000.710. INSTR-GAME OFFICIALS SERVICES							
22007411	001	001823	GAME OFFICIALS FOR BLANKET EN	04/06/22	40.00	40.00	GAME OFFICIAL JV GIRS/BOYS SOCCER
22007412	001	001823	GAME OFFICIALS FOR BLANKET EN	04/06/22	40.00	40.00	GAME OFFICIAL JV BOYS/GIRLS SOCCE
22007414	001	001823	GAME OFFICIALS FOR BLANKET EN	04/06/22	62.50	62.50	GAME OFFICIAL VAR GIRLS/BOYS SOCC
22007415	001	001823	GAME OFFICIALS FOR BLANKET EN	04/06/22	50.00	50.00	GAME OFFICIAL VAR SOCCER VS US GR
22007467	001	001823	GAME OFFICIALS FOR BLANKET EN	04/08/22	50.00	50.00	GAME OFFICIAL GIRLS/BOYS VARSITY
22007468	001	011168	CHANEY, JEREMY	04/08/22	62.50	62.50	GAME OFFICIAL GIRLS/BOYS VARSITY
22007470	001	001823	GAME OFFICIALS FOR BLANKET EN	04/08/22	40.00	40.00	GAME OFFICIAL GIRLS/BOYS JV SOCCE
22007471	001	001823	GAME OFFICIALS FOR BLANKET EN	04/08/22	62.50	62.50	GAME OFFICIAL GIRLS/BOYS VARSITY
22007473	001	001823	GAME OFFICIALS FOR BLANKET EN	04/08/22	50.00	50.00	GAME OFFICIAL GIRLS/BOYS VARSITY
22008047	001	011168	CHANEY, JEREMY	04/22/22	95.00	95.00	GAME OFFICIAL 4/12/22 JV/VAR SOCC
22008187	001	013340	SOUSA, HEITOR	04/28/22	80.00	80.00	GAME OFFICIAL 3 JV SOCCER VS NHS
22008188	001	012696	CORATOLO, MATIAS	04/28/22	80.00	80.00	GAME OFFICIAL JV SOCCER VS NHS 4/
					712.50	712.50	
DETAILS FOR ACCOUNT: 61.0815.51000.343.0800.3300.000.705. INSTR-GAME OFFICIALS SERVICES							
22007337	001	001823	GAME OFFICIALS FOR BLANKET EN	04/06/22	80.00	80.00	JV BOYS SOCCER VS SOUTHMOORE
					80.00	80.00	
DETAILS FOR ACCOUNT: 61.0815.51000.810.0800.3300.000.705. INSTRUCTION-DUES AND FEES							
22008108	001	000448	YUKON PUBLIC SCHOOLS	04/25/22	250.00	250.00	YUKON SPRING THAW TOURNAMENT 2022
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.0817.51000.651.0800.3330.000.705. APPLIANCES/FURN/FIXTURES							
22007523	001	001383	OK RUNNER INC	04/11/22	1,350.00	1,350.00	TENTS FOR MEETS 2 @ \$1350
					1,350.00	1,350.00	
DETAILS FOR ACCOUNT: 61.0817.51000.810.0800.3300.000.705. INSTRUCTION-DUES AND FEES							
22008111	001	002012	DEER CREEK PUBLIC SCHOOLS	04/25/22	80.00	80.00	DEER CREEK OKLAHOMA MILE NIGHT EN
					80.00	80.00	
DETAILS FOR ACCOUNT: 61.0817.52199.682.0817.0000.000.501. REFRESHMENTS/AWARDS/GIFTS							
22008173	001	003655	ELITE TROPHIES, LLC	04/28/22	500.00	500.00	MEDALS FOR 2022 ALL-CITY TRACK &
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0817.52199.683.0800.0000.000.501. STUD SUPP-EXTRA CURRICULAR SUP							
22007806	001	001383	OK RUNNER INC	04/18/22	1,800.00	1,800.00	TENT FOR TRACK EVENTS
22008172	001	001269	BSN SPORTS	04/28/22	3,825.00	3,825.00	BLACK/GRAPHIC ELITE L-SHAPED HURD
22008172	002	001269	BSN SPORTS	04/28/22	50.00	50.00	GTBRD PRINT ONE COLOR/BLACK LETTE

# NORMAN PUBLIC SCHOOLS - LIVE



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PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
22008172	003	001269	BSN SPORTS	04/28/22	2,025.00	2,025.00	STARTING BLOCK CART
22008172	004	001269	BSN SPORTS	04/28/22	649.00	649.00	FREIGHT
					<b>8,349.00</b>	<b>8,349.00</b>	
DETAILS FOR ACCOUNT:		61.0817.52199.810.0800.0000.000.500. DUES AND FEES					
22008074	001	001876	BETHANY PUBLIC SCHOOLS	04/22/22	450.00	450.00	IRVING/TRACK MEET- ENTRY FEES PER
22008075	001	010110	BRIDGE CREEK SCHOOL	04/22/22	360.00	360.00	TRACK MEET TEAM ENTRY FEE 4 DIVIS
22008075	002	010110	BRIDGE CREEK SCHOOL	04/22/22	90.00	90.00	IRVING/TRACK MEET 2 DIVISIONS B T
22008076	001	002044	PUTNAM CITY SCHOOL DISTRICT	04/22/22	150.00	150.00	TRACK MEET 2 DIVISION B TEAMS
22008076	002	002044	PUTNAM CITY SCHOOL DISTRICT	04/22/22	250.00	250.00	TRACK MEET ENTRY FEE 4 DIVISION
					<b>1,300.00</b>	<b>1,300.00</b>	
DETAILS FOR ACCOUNT:		61.0818.51000.651.0800.3330.000.705. APPLIANCES/FURN/FIXTURES					
22007523	001	001383	OK RUNNER INC	04/11/22	1,350.00	1,350.00	TENTS FOR MEETS 2 @ \$1350
					<b>1,350.00</b>	<b>1,350.00</b>	
DETAILS FOR ACCOUNT:		61.0818.51000.810.0800.3300.000.705. INSTRUCTION-DUES AND FEES					
22008111	001	002012	DEER CREEK PUBLIC SCHOOLS	04/25/22	80.00	80.00	DEER CREEK OKLAHOMA MILE NIGHT EN
					<b>80.00</b>	<b>80.00</b>	
DETAILS FOR ACCOUNT:		61.0819.52199.343.0800.0000.000.502. STUD SUPP-GAME OFFICIALS SERV					
22008166	001	007896	WATERS, JAMES PATRIC	04/27/22	87.50	87.50	4/14/22
22008168	001	007896	WATERS, JAMES PATRIC	04/27/22	87.50	87.50	4/14/22
					<b>175.00</b>	<b>175.00</b>	
DETAILS FOR ACCOUNT:		61.0819.52199.343.0800.0000.000.504. STUD SUPP-GAME OFFICIALS SERV					
22008025	001	004042	HOUSTON, TRACY L	04/21/22	82.50	82.50	SOFTBALL OFFICIAL 4/12/22
22008026	001	003935	BARKER, FRED	04/21/22	17.50	17.50	OVERAGE PO FOR 22007294 SHOULD HA
22008084	001	013412	CRISSMAN, GARY	04/22/22	65.00	65.00	SOFTBALL OFFICIAL 4/19/22
					<b>165.00</b>	<b>165.00</b>	
DETAILS FOR ACCOUNT:		61.0819.52199.611.0819.0000.000.502. PAPER SUPPLIES					
22007986	001	000528	COPELIN'S OFFICE CENTER	04/20/22	100.00	100.00	CERTIFICATE PAPER
					<b>100.00</b>	<b>100.00</b>	
DETAILS FOR ACCOUNT:		61.0819.52199.682.0800.0000.000.502. REFRESHMENTS/AWARDS/GIFTS					
22007751	001	008836	DENTON, MICHAEL - DENTON VISU	04/18/22	80.00	80.00	SPORTS BANNERS
22008161	001	003655	ELITE TROPHIES, LLC	04/27/22	500.00	500.00	TRACK 2022 ALL-CITY CHAMPIONSHIPS
					<b>580.00</b>	<b>580.00</b>	
DETAILS FOR ACCOUNT:		61.0819.52199.810.0800.0000.000.502. STUDENT SUPPORT-DUES AND FEES					
22007425	001	000851	MOORE PUBLIC SCHOOLS ISD I-2	04/06/22	240.00	240.00	TRACK MEET 04/14/22 ATTN: MOORE A
22007426	001	002612	BISHOP MCGUINNESS HIGH SCHOOL	04/06/22	300.00	300.00	TRACK INVITATIONAL 7TH AND 8TH, G
					<b>540.00</b>	<b>540.00</b>	
DETAILS FOR ACCOUNT:		61.0819.52620.421.0100.3330.000.710. CUSTODIAL SERVICES					
22008057	001	000062	SODEXO MANAGEMENT INC	04/22/22	75.00	75.00	CLEAN UP AFER GAMES 2/8 - 2/18
					<b>75.00</b>	<b>75.00</b>	
DETAILS FOR ACCOUNT:		61.0822.51000.343.0100.3330.000.710. INSTR-GAME OFFICIALS SERVICES					
22007411	001	001823	GAME OFFICIALS FOR BLANKET EN	04/06/22	40.00	40.00	GAME OFFICIAL JV GIRS/BOYS SOCCER

# NORMAN PUBLIC SCHOOLS - LIVE



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22007412	001	001823	GAME OFFICIALS FOR BLANKET EN	04/06/22	40.00	40.00	GAME OFFICIAL JV BOYS/GIRLS SOCCE
22007414	001	001823	GAME OFFICIALS FOR BLANKET EN	04/06/22	62.50	62.50	GAME OFFICIAL VAR GIRLS/BOYS SOCC
22007415	001	001823	GAME OFFICIALS FOR BLANKET EN	04/06/22	50.00	50.00	GAME OFFICIAL VAR SOCCER VS US GR
22007467	001	001823	GAME OFFICIALS FOR BLANKET EN	04/08/22	50.00	50.00	GAME OFFICIAL GIRLS/BOYS VARSITY
22007468	001	011168	CHANEY, JEREMY	04/08/22	62.50	62.50	GAME OFFICIAL GIRLS/BOYS VARSITY
22007470	001	001823	GAME OFFICIALS FOR BLANKET EN	04/08/22	40.00	40.00	GAME OFFICIAL GIRLS/BOYS JV SOCC
22007471	001	001823	GAME OFFICIALS FOR BLANKET EN	04/08/22	62.50	62.50	GAME OFFICIAL GIRLS/BOYS VARSITY
22007473	001	001823	GAME OFFICIALS FOR BLANKET EN	04/08/22	50.00	50.00	GAME OFFICIAL GIRLS/BOYS VARSITY
22008047	001	011168	CHANEY, JEREMY	04/22/22	95.00	95.00	GAME OFFICIAL 4/12/22 JV/VAR SOCC
22008187	001	013340	SOUSA, HEITOR	04/28/22	40.00	40.00	GAME OFFICIAL 3 JV SOCCER VS NHS
22008188	001	012696	CORATOLO, MATIAS	04/28/22	40.00	40.00	GAME OFFICIAL JV SOCCER VS NHS 4/
					<b>632.50</b>	<b>632.50</b>	
DETAILS FOR ACCOUNT:		61.0825.51000.681.0100.1050.000.150. INSTR-COCURRICULAR SUPPLIES					
22008001	001	000560	BERCHER CERAMIC SUPPLY INC	04/20/22	400.00	400.00	CLAY GLAZE
					<b>400.00</b>	<b>400.00</b>	
DETAILS FOR ACCOUNT:		61.0825.52199.683.0900.0000.000.710. EXTRA CURRICULAR SUPPLIES					
22008079	001	500001	AMAZON MARKETPLACE	04/22/22	78.27	78.27	BLANKET PO FOR ONE EACH, BLISSTIM
					<b>78.27</b>	<b>78.27</b>	
DETAILS FOR ACCOUNT:		61.0827.52199.682.0900.0000.000.740. REFRESHMENTS/AWARDS/GIFTS					
22008164	001	012726	MAEGAN MCELHANEY	04/27/22	462.00	462.00	BREAKFAST FOR 33 STAFF MEMBERS FO
22008223	001	013394	TORIE HAYES	04/28/22	25.00	25.00	BULLDOG GEAR GABE CASWELL
22008223	002	013394	TORIE HAYES	04/28/22	25.00	25.00	BULLDOG WEAR ASHTON CARAWAY
22008223	003	013394	TORIE HAYES	04/28/22	99.00	99.00	BULLDOG WEAR HAYDEN DICKERSON
22008223	004	013394	TORIE HAYES	04/28/22	25.00	25.00	BRIANNA NORTON BULLDOG WEAR
22008223	005	013394	TORIE HAYES	04/28/22	50.00	50.00	BULLDOG WEAR GRAYSEN TAYLOR
22008223	006	013394	TORIE HAYES	04/28/22	25.00	25.00	BULLDOG WEAR KAYLA HENNINGS
22008223	007	013394	TORIE HAYES	04/28/22	37.00	37.00	BULLDOG WEAR LEILANI MILLIGAN
22008223	008	013394	TORIE HAYES	04/28/22	25.00	25.00	BULLDOG WEAR KARSON TAYLOR
22008223	009	013394	TORIE HAYES	04/28/22	25.00	25.00	BULLDOG WEAR ELIZABETH LYNCH
22008223	010	013394	TORIE HAYES	04/28/22	25.00	25.00	BULLDOG WEAR COLIN STALKER
22008223	011	013394	TORIE HAYES	04/28/22	27.00	27.00	BULLDOG WEAR COREY LEBLANC
22008223	012	013394	TORIE HAYES	04/28/22	30.00	30.00	BULLDOG WEAR ALISON WOOD
					<b>880.00</b>	<b>880.00</b>	
DETAILS FOR ACCOUNT:		61.0827.52199.810.0430.0000.000.740. DUES AND FEES					
22007760	001	001769	MB OKC LLC	04/18/22	415.00	415.00	FIELD TRIP TO SEE THE DODGERS GAM
					<b>415.00</b>	<b>415.00</b>	
DETAILS FOR ACCOUNT:		61.0827.52213.682.0271.0000.000.050. REFRESHMENTS/AWARDS/GIFTS					
22007834	001	008500	LLZ LLC - EILEEN'S COLOSSAL C	04/18/22	30.00	30.00	COOKIES FOR NLA GRADUATION
22007959	001	003046	HILGENFELD, MIKE	04/20/22	500.00	500.00	LUNCH FOR LAST SUPERINTENDENT STU
					<b>530.00</b>	<b>530.00</b>	
DETAILS FOR ACCOUNT:		61.0827.52340.682.0827.0000.000.001. OTH GEN ADMIN-AWARDS/GIFTS/DEC					
22007775	001	000082	NSS LLC	04/18/22	209.00	209.00	RETIREMENT & SUPPORT EMPLOYEE OF
					<b>209.00</b>	<b>209.00</b>	

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DETAILS FOR ACCOUNT: 61.0827.52410.682.0900.0000.000.112. PRINC OFF-AWARDS/GIFTS/DECOR							
22007742	001	002803	WRIGHTS FOODLANE INC	04/15/22	60.00	60.00	2 CORSAGES FOR TOY CELEBRATION TO
					60.00	60.00	
DETAILS FOR ACCOUNT: 61.0827.52410.682.0900.0000.000.153. PRINC OFF-AWARDS/GIFTS/DECOR							
22007370	001	000513	PETERS, VINCENT - SOONER TROP	04/06/22	68.00	68.00	RUTHIE RIGGS AWARDS AND NAME PLAT
					68.00	68.00	
DETAILS FOR ACCOUNT: 61.0827.52410.682.0900.0000.000.502. PRINC OFF-AWARDS/GIFTS/DECOR							
22007961	001	000513	PETERS, VINCENT - SOONER TROP	04/20/22	200.00	200.00	END OF THE YEAR TROPHIES AND AWAR
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0827.52410.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22008118	001	008678	HOBBY LOBBY	04/25/22	500.00	500.00	GRADUATION AND RETIREMENT DECORAT
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0827.54300.710.0900.0000.000.165. LAND AND IMPROVEMENTS							
22007906	001	000295	PROPHET CORPORATION - GOPHER	04/18/22	335.00	335.00	NEW EQUIPMENT FOR RECESS CARTS
22007993	001	500001	AMAZON MARKETPLACE	04/20/22	665.00	665.00	NEW EQUIPMENT FOR RECESS CARTS
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 61.0828.51000.322.0100.1170.000.501. INSTRUCTIONAL SERVICES							
22007859	001	007727	RUSHING, GRAYSON CAMPBELL	04/18/22	1,500.00	1,500.00	PERCUSSION CLINICIAN/LESSONS - SP
					1,500.00	1,500.00	
DETAILS FOR ACCOUNT: 61.0828.51000.346.0100.1195.000.504. TECHNOLOGY RELATED TECHNICAL S							
22008139	001	000319	HORTON, PAT - HORTON PRODUCTI	04/26/22	400.00	400.00	RECORDING OF SPRING CONCERT
					400.00	400.00	
DETAILS FOR ACCOUNT: 61.0828.51000.648.0100.1195.000.502. INSTRUCTION-MAGAZINES							
22007688	001	002512	INSTRUMENTALIST PRODUCTS CO	04/14/22	150.00	150.00	DIR/BAND/CONDUCTORS COMB MAGAZINE
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.0828.51000.682.0100.1195.000.502. REFRESHMENTS/AWARDS/GIFTS							
22007689	001	000513	PETERS, VINCENT - SOONER TROP	04/14/22	360.00	360.00	END OF THE YEAR TROPHIES AND AWAR
					360.00	360.00	
DETAILS FOR ACCOUNT: 61.0828.51000.810.0100.1195.000.504. INSTRUCTION-DUES AND FEES							
22008138	001	000424	OKLAHOMA SECONDARY SCHOOL ACT	04/26/22	360.00	360.00	CONSTEST ENTRY FEE
					360.00	360.00	
DETAILS FOR ACCOUNT: 61.0828.51000.810.0900.0000.000.502. INSTRUCTION-DUES AND FEES							
22008232	001	005494	HEARTLAND MUSIC FEST INC	04/28/22	3,000.00	3,000.00	FINE ARTS HEARTLAND FESTIVAL FEES
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 61.0828.52199.682.0900.1195.000.504. REFRESHMENTS/AWARDS/GIFTS							
22008140	001	000513	PETERS, VINCENT - SOONER TROP	04/26/22	250.00	250.00	PRACTICE AWARDS
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.0828.52199.810.0900.0000.000.502. STUDENT SUPPORT-DUES AND FEES							
22008233	001	000527	MASSIVE GRAPHICS INC	04/28/22	666.67	666.67	HEARTLAND MUSIC FESTIVAL-T-SHIRTS
					666.67	666.67	

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DETAILS FOR ACCOUNT: 61.0830.52199.651.0900.0000.000.705. APPLIANCES/FURN/FIXTURES							
22008102	001	500001	AMAZON MARKETPLACE	04/25/22	50.00	50.00	(1) TOASTER FOR SNACK SHACK
22008106	001	008910	TAYLOR COMPANIES INTERNATIONA	04/25/22	300.00	300.00	REPLACEMANET/ TUNE UP PARTS NEEDE
					<b>350.00</b>	<b>350.00</b>	
DETAILS FOR ACCOUNT: 61.0830.52410.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22007422	001	011773	TAVERN VENTURES LLC	04/06/22	120.00	120.00	LUNCH FOR ASSISTANT PRINCIPALS FO
					<b>120.00</b>	<b>120.00</b>	
DETAILS FOR ACCOUNT: 61.0830.53200.670.0900.0000.000.705. ENTERPRISE-MDSE-PURCH FOR RESA							
22007739	001	500001	AMAZON MARKETPLACE	04/14/22	500.00	500.00	ICE CREAM MIX FOR ICE CREAM MACHI
					<b>500.00</b>	<b>500.00</b>	
DETAILS FOR ACCOUNT: 61.0834.51000.682.0100.3330.000.710. REFRESHMENTS/AWARDS/GIFTS							
22007823	001	000285	JOSTENS INC	04/18/22	9,360.00	9,360.00	JOSTEN'S-CHEER CHAMP RINGS 2022
					<b>9,360.00</b>	<b>9,360.00</b>	
DETAILS FOR ACCOUNT: 61.0834.51000.682.0800.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22007525	001	012200	JP MORGAN CHASE BANK NA	04/11/22	1,000.00	1,000.00	MEALS FOR STUNT GAMES ON 4/7, 4/1
					<b>1,000.00</b>	<b>1,000.00</b>	
DETAILS FOR ACCOUNT: 61.0834.51000.810.0100.3330.000.705. INSTRUCTION-DUES AND FEES							
22008112	001	013379	HUGHES, THOMAS ADAM	04/25/22	180.00	180.00	FEES FOR JUDGE FOR STUNT MATCHES
22008113	001	013378	KOPECKY, DOMINIQUE L	04/25/22	180.00	180.00	FEES FOR JUDGE FOR STUNT MATCHES
22008196	001	013428	MONKS, LAUREN MADISON	04/28/22	180.00	180.00	FEES FOR JUDGE FOR STUNT MATCHES
					<b>540.00</b>	<b>540.00</b>	
DETAILS FOR ACCOUNT: 61.0834.52199.683.0900.0000.000.500. STUD SUPP-EXTRA CURRICULAR SUP							
22007812	001	000527	MASSIVE GRAPHICS INC	04/18/22	292.50	292.50	SIZE SMALL SHIRTS
22007812	002	000527	MASSIVE GRAPHICS INC	04/18/22	341.25	341.25	SIZE MEDIUM SHIRTS
22007812	003	000527	MASSIVE GRAPHICS INC	04/18/22	341.25	341.25	20 LARGE SHIRTS AND 15 XL SHIRTS
22007812	004	000527	MASSIVE GRAPHICS INC	04/18/22	290.00	290.00	SET UP AND PRINTING
					<b>1,265.00</b>	<b>1,265.00</b>	
DETAILS FOR ACCOUNT: 61.0840.51000.681.0100.2600.000.705. INSTR-COCURRICULAR SUPPLIES							
22008182	001	000430	ALBRIGHT STEEL AND WIRE CO	04/28/22	500.00	500.00	METAL SUPPLIES FOR SHOP CLASS
					<b>500.00</b>	<b>500.00</b>	
DETAILS FOR ACCOUNT: 61.0840.52199.582.0900.0000.000.705. STUDENT SUPP-OUT OF DIST TRAVE							
22008207	001	012200	JP MORGAN CHASE BANK NA	04/28/22	2,500.00	2,500.00	HOTEL ROOMS FOR STILLWATER AGED C
					<b>2,500.00</b>	<b>2,500.00</b>	
DETAILS FOR ACCOUNT: 61.0840.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22007384	001	012808	BROOKINS, BRANDON	04/06/22	400.00	400.00	END OF THE YEAR BANQUET FOOD, DRI
22007640	001	007866	DOLLAR TREE	04/14/22	100.00	100.00	END OF THE YEAR BANQUET DECOR ITE
22008124	001	001232	SAM'S EAST INC	04/25/22	1,000.00	1,000.00	FOOD/DECOR ITEMS AS NEEDED FOR NH
					<b>1,500.00</b>	<b>1,500.00</b>	
DETAILS FOR ACCOUNT: 61.0840.52199.810.0900.0000.000.705. STUDENT SUPPORT-DUES AND FEES							
22007350	001	013385	EPIC PAINTBALL PARK LLC	04/06/22	500.00	500.00	ENTRY FEE TO EPIC PAINTBALL PARK
22007463	001	000476	LITTLE AXE PUBLIC SCHOOLS	04/08/22	230.00	230.00	(1) ALUMNI LEADERSHIP CAMP TICKET
					<b>730.00</b>	<b>730.00</b>	

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DETAILS FOR ACCOUNT: 61.0845.51000.641.0100.1050.000.155. INSTRUCTIONAL-BOOKS							
22008222	001	500000	AMAZON.COM	04/28/22	875.00	875.00	BOOKS FOR LIBRARY ORDERED BY TIFF
					875.00	875.00	
DETAILS FOR ACCOUNT: 61.0845.53200.670.0900.0000.000.155. ENTERPRISE-MDSE-PURCH FOR RESA							
22007561	001	001239	SCHOLASTIC BOOK FAIRS	04/11/22	152.00	152.00	ADDITIONAL BOOK FAIR MONIES TO PA
					152.00	152.00	
DETAILS FOR ACCOUNT: 61.0846.51000.681.0100.4000.000.710. COCURRICULAR SUPPLIES							
22007390	001	500001	AMAZON MARKETPLACE	04/06/22	500.00	500.00	BLANKET PO FOR COSTUMES AND PROPS
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0846.53200.660.0900.0000.000.705. ENTERPRISE-MDSE-PURCH RESALE							
22008107	001	000591	B&C APPAREL LLC	04/25/22	300.00	300.00	(28) TSHIRTS IN VARIOUS SIZES @ \$
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0850.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22008039	001	010540	QDOBA MEXICAN GRILL	04/22/22	1,600.00	1,600.00	QDOBA DINNER FOR PARENT/TEACHER C
					1,600.00	1,600.00	
DETAILS FOR ACCOUNT: 61.0857.52199.682.0900.0000.000.500. REFRESHMENTS/AWARDS/GIFTS							
22008120	001	012200	JP MORGAN CHASE BANK NA	04/25/22	150.00	150.00	IRIVNG/LIBRAY DOMUTS FOR ENRICHME
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.0857.52199.810.0900.0000.000.500. STUDENT SUPPORT-DUES AND FEES							
22008125	001	001639	OKLAHOMA ASSOCIATION FOR ACAD	04/25/22	135.00	135.00	IRVING ACADEMIC TEAM BOWL MID LEV
					135.00	135.00	
DETAILS FOR ACCOUNT: 61.0859.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22007848	001	012721	WILLIAM FUMEY	04/18/22	174.93	174.93	BLANKET PO FOR 7 BLACK HEADWOVEN
					174.93	174.93	
DETAILS FOR ACCOUNT: 61.0860.51000.810.0100.1050.000.112. INSTRUCTION-DUES AND FEES							
22008070	001	013424	URBAN AIR - MOORE LLC	04/22/22	2,700.36	2,700.36	ORDER #16763 FIELD TRIP ON THURSD
22008226	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/28/22	36.00	36.00	STUDENT ADMISSIONS
22008226	002	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/28/22	84.00	84.00	ADULT ADMISSIONS
					2,820.36	2,820.36	
DETAILS FOR ACCOUNT: 61.0860.51000.810.0100.1052.000.160. DUES AND FEES							
22007813	001	001992	SCIENCE MUSEUM OF OKLAHOMA	04/18/22	1,128.00	1,128.00	2ND GR ADMISSION TO MUSEUM ON 04/
					1,128.00	1,128.00	
DETAILS FOR ACCOUNT: 61.0860.51000.810.0900.0000.000.165. INSTRUCTION-DUES AND FEES							
22007563	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/11/22	700.00	700.00	FIRST GRADE FIELD TRIP TO OKC ZOO
22008248	001	001295	ORR FAMILY FARM & RR LLC	05/02/22	1,100.00	1,100.00	KINDERGARTEN FIELD TRIP
					1,800.00	1,800.00	
DETAILS FOR ACCOUNT: 61.0860.52199.810.0900.0000.000.125. STUDENT SUPPORT-DUES AND FEES							
22008015	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/20/22	250.00	250.00	ADMISSION TO ZOO FOR FIELD TRIP D
22008201	001	000509	NORMAN BOWLING CENTER	04/28/22	550.00	550.00	CULMINATION OF BOWLING UNIT FOR 3
					800.00	800.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 61.0860.52199.810.0900.0000.000.155. STUDENT SUPPORT-DUES AND FEES							
22008241	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	05/02/22	725.00	725.00	3RD GRADE FIELD TRIP TO ZOO TO CO
					725.00	725.00	
DETAILS FOR ACCOUNT: 61.0860.52199.810.0900.0000.000.740. DUES AND FEES							
22008132	001	001769	MB OKC LLC	04/26/22	793.00	793.00	OKC DODGER BASEBALL GAME ON MAY3,
					793.00	793.00	
DETAILS FOR ACCOUNT: 61.0861.41970.000.0900.0000.000.710. STUDENT CLUBS							
22007486	001	013402	WILLIAMS, ANDREA	04/08/22	30.00	30.00	REIMBURSEMENT FOR PARKING DECAL
					30.00	30.00	
DETAILS FOR ACCOUNT: 61.0866.51000.619.0100.1050.000.150. INSTR-GENERAL OFFICE SUPPLIES							
22007578	001	000389	OFFICE DEPOT	04/12/22	100.00	100.00	FOLDERS PENCILS ERASERS ETC
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0866.51000.619.0429.0000.000.021. GENERAL OFFICE SUPPLIES							
22007904	001	500000	AMAZON.COM	04/18/22	43.88	43.88	STOREX FILE STORAGE BOX W/ BLACK,
22007949	001	000389	OFFICE DEPOT	04/18/22	200.00	200.00	OFFICE SUPPLIES FOR FACILITIES
					243.88	243.88	
DETAILS FOR ACCOUNT: 61.0866.51000.641.0429.0000.000.021. BOOKS							
22007890	001	500000	AMAZON.COM	04/18/22	115.81	115.81	10 BOOKS FROM AMAZON - LIST ATTAC
					115.81	115.81	
DETAILS FOR ACCOUNT: 61.0866.51000.681.0100.1050.000.135. COCURRICULAR SUPPLIES							
22008010	001	000371	LOWE'S HOME CENTERS INC	04/20/22	500.00	500.00	OUTDOOR CLASSROOM
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0866.51000.681.0100.1050.000.160. INSTR-COCURRICULAR SUPPLIES							
22007942	001	004126	TOOLS 4 READING LLC	04/18/22	45.00	45.00	1 SET OF KIDS LIPS PICTURE CARDS
					45.00	45.00	
DETAILS FOR ACCOUNT: 61.0866.51000.681.0429.0000.000.021. COCURRICULAR SUPPLIES							
22007905	001	500000	AMAZON.COM	04/18/22	120.98	120.98	1 LEARNING RESOURCES ANATOMY MODE
					120.98	120.98	
DETAILS FOR ACCOUNT: 61.0866.51000.810.0100.1050.000.107. INSTRUCTION-DUES AND FEES							
22007852	001	000542	JASMINE MORAN CHILDREN'S MUSE	04/18/22	600.00	600.00	ADMISSITION FOR PRE-K AND KINDERGA
22007853	001	730005	UNIVERSITY OF OKLAHOMA	04/18/22	35.00	35.00	ADMISSION FOR 'MEET THE DINOS' CL
22007941	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/18/22	305.60	305.60	2ND GRADE FIELD TRIP, MAY 19, 202
					940.60	940.60	
DETAILS FOR ACCOUNT: 61.0866.51000.810.0100.1050.000.110. INSTRUCTION-DUES AND FEES							
22007355	001	001992	SCIENCE MUSEUM OF OKLAHOMA	04/06/22	670.00	670.00	FIELD TRIP ADMISSION FEES - SCIEN
22007559	001	001992	SCIENCE MUSEUM OF OKLAHOMA	04/11/22	715.00	715.00	FIELD TRIP ADMISSION FEES - SCIEN
					1,385.00	1,385.00	
DETAILS FOR ACCOUNT: 61.0866.51000.810.0100.1050.000.140. INSTRUCTION-DUES AND FEES							
22007434	001	001295	ORR FAMILY FARM & RR LLC	04/07/22	820.00	820.00	ORR FAMILY FARM KINDER FIELD TRIP
					820.00	820.00	

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DETAILS FOR ACCOUNT: 61.0866.51000.810.0100.1050.000.150. INSTRUCTION-DUES AND FEES							
22007805	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/18/22	448.95	448.95	ZOO ENTRY FEES 73 STUDENTS - \$6.1
					448.95	448.95	
DETAILS FOR ACCOUNT: 61.0866.52199.611.0900.0000.000.107. STUDENT SUPP-PAPER SUPPLIES							
22007797	001	500000	AMAZON.COM	04/18/22	20.00	20.00	PAPER FOR 5TH GRADER'S NOTEPADS
					20.00	20.00	
DETAILS FOR ACCOUNT: 61.0866.52199.619.0900.0000.000.107. STUDENT SUPP-GEN OFFICE SUPPLI							
22008208	001	500000	AMAZON.COM	04/28/22	250.00	250.00	FLASH CARDS FOR TEACHERS IN PRE-K
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0100.1050.000.151. REFRESHMENTS/AWARDS/GIFTS							
22007639	001	001232	SAM'S EAST INC	04/14/22	750.00	750.00	UTENSILS, FOOD, COFFEE, TREATS DE
					750.00	750.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.107. REFRESHMENTS/AWARDS/GIFTS							
22007438	001	000513	PETERS, VINCENT - SOONER TROP	04/07/22	30.00	30.00	TROPHIES FOR SPELLING BEE WINNERS
					30.00	30.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.112. REFRESHMENTS/AWARDS/GIFTS							
22008101	001	001865	AMERICAN CITIZENSHIP AWARDS P	04/25/22	200.50	200.50	24 - PEAP ELEMENTARY EXCELLENCE B
					200.50	200.50	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.135. REFRESHMENTS/AWARDS/GIFTS							
22007715	001	001232	SAM'S EAST INC	04/14/22	300.00	300.00	SNACKS FOR TESTING
22008192	001	001232	SAM'S EAST INC	04/28/22	200.00	200.00	REFRESHMENTS FOR RECEPTION
22008193	001	001324	SCARBOROUGH INVESTMENT INC -	04/28/22	200.00	200.00	PIZZA FOR 5TH GRADE LOCK IN
22008194	001	001232	SAM'S EAST INC	04/28/22	200.00	200.00	REFRESHMENTS FOR LOCK IN
22008197	001	001324	SCARBOROUGH INVESTMENT INC -	04/28/22	200.00	200.00	STUDENT INCENTIVES WITH PIZZA
					1,100.00	1,100.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.160. REFRESHMENTS/AWARDS/GIFTS							
22008242	001	001232	SAM'S EAST INC	05/02/22	250.00	250.00	FOOD ITEMS FOR SENIOR DAY CELEBRA
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.500. REFRESHMENTS/AWARDS/GIFTS							
22008245	001	001232	SAM'S EAST INC	05/02/22	700.00	700.00	IRIVNG FOOD AND DRINKS REFRESHMEN
22008246	001	001241	HOMELAND UNITED SUPERMARKETS	05/02/22	400.00	400.00	FOOD AND DIRNKS AND REFRESHMENTS
22008247	001	012200	JP MORGAN CHASE BANK NA	05/02/22	250.00	250.00	BAGELS AND CREAM CHEESE REFRESHME
					1,350.00	1,350.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.504. REFRESHMENTS/AWARDS/GIFTS							
22007779	001	005160	DONUT KING INC	04/18/22	250.00	250.00	DONUTS FOR STUDENT REWARD
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22008216	001	000513	PETERS, VINCENT - SOONER TROP	04/28/22	30.00	30.00	(6) CUSTOMIZED METALS FOR ITECH S
					30.00	30.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22008224	001	000829	MASTER TEACHER INC, THE	04/28/22	313.80	313.80	BLANKET PO FOR RETIRMENT FRAMED C
22008250	001	013443	WAFFLE HOUSE INC	05/02/22	700.50	700.50	BLANKET PO FOR RETIREMENT BREAKFA
					<b>1,014.30</b>	<b>1,014.30</b>	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.740. REFRESHMENTS/AWARDS/GIFTS							
22007565	001	001225	WALMART STORES INC	04/11/22	200.00	200.00	2 100.00 GIFT CARDS FOR THE WINNE
22007566	001	001225	WALMART STORES INC	04/11/22	200.00	200.00	SNACKS, TREATS, FOODS, FOR STUDEN
22008024	001	001225	WALMART STORES INC	04/21/22	125.00	125.00	GROCERIES AND OTHER ITEMS NEEDED
22008163	001	000285	JOSTENS INC	04/27/22	1,200.00	1,200.00	60 CAPS AND TASSELS FOR OUR GRADU
22008215	001	001232	SAM'S EAST INC	04/28/22	175.00	175.00	FOOD/TREATS/REWARDS FOR STAFF DUR
					<b>1,900.00</b>	<b>1,900.00</b>	
DETAILS FOR ACCOUNT: 61.0866.52199.683.0900.0000.000.710. STUD SUPP-EXTRA CURRICULAR SUP							
22008078	001	500001	AMAZON MARKETPLACE	04/22/22	30.00	30.00	BLANKET PO FOR SUNWILL 20OZ TUMBL
					<b>30.00</b>	<b>30.00</b>	
DETAILS FOR ACCOUNT: 61.0866.52213.682.0900.0000.000.092. REFRESHMENTS/AWARDS/GIFTS							
22007809	001	000527	MASSIVE GRAPHICS INC	04/18/22	550.00	550.00	SHIRTS FOR NPS LIBRARIANS
					<b>550.00</b>	<b>550.00</b>	
DETAILS FOR ACCOUNT: 61.0866.52220.682.0900.0000.000.092. REFRESHMENTS/AWARDS/GIFTS							
22007997	001	001232	SAM'S EAST INC	04/20/22	250.00	250.00	MISC LIBRARY SERVICES/ISC SUPPLIE
					<b>250.00</b>	<b>250.00</b>	
DETAILS FOR ACCOUNT: 61.0866.52410.449.0900.0000.000.710. OTHER RENTALS OR LEASE SERVICE							
22007687	001	003892	DAIOHS USA INC	04/14/22	300.00	102.30	BLANKT PO FOR RENEWAL OF HOT AND
					<b>300.00</b>	<b>102.30</b>	
DETAILS FOR ACCOUNT: 61.0866.52410.539.0900.0000.000.501. OTHER COMMUNICATION SERVICES							
22008177	001	500000	AMAZON.COM	04/28/22	260.00	260.00	(1) AKG PRO AUDIO PERCEPTION WIRE
					<b>260.00</b>	<b>260.00</b>	
DETAILS FOR ACCOUNT: 61.0866.52410.619.0900.0000.000.112. PRINC OFF-GEN OFFICE SUPPLIES							
22007399	001	002918	DAY-TIMERS INC	04/06/22	19.00	19.00	SKU #921002207 DAY-TIMER JULY 202
22007399	002	002918	DAY-TIMERS INC	04/06/22	10.00	10.00	ESTIMATED SHIPPING
22007447	001	500000	AMAZON.COM	04/07/22	60.00	60.00	2 - DAILY PLANNERS
22007705	001	001232	SAM'S EAST INC	04/14/22	200.00	200.00	SUPPLIES FOR SCHOOL
22008205	001	500000	AMAZON.COM	04/28/22	100.00	100.00	REINFORCED FILE FOLDERS (200) 1 R
					<b>389.00</b>	<b>389.00</b>	
DETAILS FOR ACCOUNT: 61.0866.52410.619.0900.0000.000.122. PRINC OFF-GEN OFFICE SUPPLIES							
22007704	001	001232	SAM'S EAST INC	04/14/22	300.00	300.00	MISC SAM'S BLANKET
					<b>300.00</b>	<b>300.00</b>	
DETAILS FOR ACCOUNT: 61.0866.52410.651.0900.0000.000.160. APPLIANCES/FURN/FIXTURES							
22007701	001	500001	AMAZON MARKETPLACE	04/14/22	460.00	460.00	1 ARTISTIC WEAVERS ODELIA VINTAGE
22008181	001	008678	HOBBY LOBBY	04/28/22	150.00	150.00	MISCELLANIOUS FURNITURE FOR SMALL
					<b>610.00</b>	<b>610.00</b>	

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DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.107. REFRESHMENTS/AWARDS/GIFTS							
22008190	001	001241	HOMELAND UNITED SUPERMARKETS	04/28/22	200.00	200.00	REFRESHMENTS FOR SENIOR DAY, MAY
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.115. REFRESHMENTS/AWARDS/GIFTS							
22007935	001	013420	INSOMNIA COOKIES LLC	04/18/22	130.00	130.00	JACKSON - SHOWING KINDNESS - REAG
					130.00	130.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.120. REFRESHMENTS/AWARDS/GIFTS							
22007933	001	000513	PETERS, VINCENT - SOONER TROP	04/18/22	500.00	500.00	TROPHIES AND ENGRAVING
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.130. PRINC OFF-AWARDS/GIFTS/DECOR							
22007553	001	000513	PETERS, VINCENT - SOONER TROP	04/11/22	50.00	50.00	FACULTY AWARD FOR 2022 TEACHER OF
22007553	002	000513	PETERS, VINCENT - SOONER TROP	04/11/22	30.00	30.00	FACULTY AWARD FOR 2022 SUPPORT ST
22008072	001	500003	DOLLARTREE.COM - DOLLAR TREE	04/22/22	30.00	30.00	BLANKET PO TO PURCHASE TABLECLOTH
22008077	001	000513	PETERS, VINCENT - SOONER TROP	04/22/22	50.00	50.00	FACULTY AWARD FOR THE 2022 SPECIA
					160.00	160.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.135. PRINC OFF-AWARDS/GIFTS/DECOR							
22008195	001	001324	SCARBOROUGH INVESTMENT INC -	04/28/22	200.00	200.00	PIZZA FOR STAFF FOR TRAINING
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.155. PRINC OFF-AWARDS/GIFTS/DECOR							
22008016	001	012748	SCOOPS ICE CREAM	04/20/22	200.00	200.00	ICE CREAM TRUCK RENTAL FOR STAFF
22008249	001	000527	MASSIVE GRAPHICS INC	05/02/22	419.00	419.00	TSHIRTS FOR STAFF APPRECIATION WE
					619.00	619.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.160. REFRESHMENTS/AWARDS/GIFTS							
22008244	001	500001	AMAZON MARKETPLACE	05/02/22	145.00	145.00	1-GRADUATION SCHOOL SPIRIT GREEN
					145.00	145.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.504. PRINC OFF-AWARDS/GIFTS/DECOR							
22007780	001	001232	SAM'S EAST INC	04/18/22	750.00	750.00	TEACHER APPRECIATION
22007781	001	005437	TCE IV LLC - TED'S CAFE ESCON	04/18/22	200.00	200.00	CHIPS AND SALSA
22007782	001	007866	DOLLAR TREE	04/18/22	50.00	50.00	SENIOR DAY SUPPLIES
22008240	001	005437	TCE IV LLC - TED'S CAFE ESCON	05/02/22	500.00	500.00	TEACHER APPRECIATION LUNCH
					1,500.00	1,500.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.705. PRINC OFF-AWARDS/GIFTS/DECOR							
22008213	001	500001	AMAZON MARKETPLACE	04/28/22	450.00	450.00	TUMBLERS AND OTHER SMALL GIFTS FO
					450.00	450.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.710. PRINC OFF-AWARDS/GIFTS/DECOR							
22007404	001	007946	OLIVE GARDEN - NORMAN	04/06/22	100.00	100.00	BLANKET PO FOR ASSISTANT PRINCIPA
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0866.52530.550.0900.1050.000.160. PRINTING & BINDING							
22008050	001	002455	KING KOPY	04/22/22	76.20	76.20	ENLARGEMENT OF 5TH GR PICTURES AN
					76.20	76.20	

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DETAILS FOR ACCOUNT: 61.0866.53200.660.0100.1055.000.151. MDSE-PURCH FOR RESALE NON FND							
22008184	001	000527	MASSIVE GRAPHICS INC	04/28/22	550.00	550.00	APRX. 90 SHIRTS @ \$6 EACH
					550.00	550.00	
DETAILS FOR ACCOUNT: 61.0866.53200.670.0900.0000.000.135. ENTERPRISE-MDSE-PURCH FOR RESA							
22007395	001	001232	SAM'S EAST INC	04/06/22	500.00	500.00	ICE POPS FOR STUDENT COUNSEL TO S
22007676	001	001232	SAM'S EAST INC	04/14/22	500.00	500.00	ICE POPS
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 61.0868.52199.682.0900.0000.000.502. REFRESHMENTS/AWARDS/GIFTS							
22008160	001	000513	PETERS, VINCENT - SOONER TROP	04/27/22	160.00	160.00	END OF THE YEAR TROPHIES AND AWAR
					160.00	160.00	
DETAILS FOR ACCOUNT: 61.0868.52199.683.0251.1050.000.122. EXTRA CURRICULAR SUPPLIES							
22008198	001	001225	WALMART STORES INC	04/28/22	155.00	155.00	MISC GT NEEDS FOR THE CLASSROOM
					155.00	155.00	
DETAILS FOR ACCOUNT: 61.0870.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22008051	001	008985	OKLAHOMA PIZZA COMPANY LLC -	04/22/22	79.90	79.90	10 - 6 PEPPERONI & 4 CHEESE 10 TO
					79.90	79.90	
DETAILS FOR ACCOUNT: 61.0873.51000.681.0100.1050.000.112. COCURRICULAR SUPPLIES							
22007638	001	500000	AMAZON.COM	04/14/22	100.00	100.00	CAMP SUPPLIES: SAND BOTTLES POPSI
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0873.52199.619.0900.0000.000.112. STUDENT SUPP-GEN OFFICE SUPPLI							
22007637	001	005787	SCHOOL DATEBOOKS INC	04/14/22	234.00	234.00	INNOVATE - UNDATED 8.5 X 11
22007637	002	005787	SCHOOL DATEBOOKS INC	04/14/22	31.00	31.00	ESTIMATED SHIPPING
					265.00	265.00	
DETAILS FOR ACCOUNT: 61.0873.52199.682.0900.0000.000.135. REFRESHMENTS/AWARDS/GIFTS							
22008191	001	001232	SAM'S EAST INC	04/28/22	200.00	200.00	SUPPLIES FOR FIELD TRIP
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0873.53200.660.0900.0000.000.112. ENTERPRISE-MDSE-PURCH RESALE							
22008071	001	000591	B&C APPAREL LLC	04/22/22	9.00	9.00	YOUTH SMALL
22008071	002	000591	B&C APPAREL LLC	04/22/22	153.00	153.00	YOUTH SIZE MEDIUM
22008071	003	000591	B&C APPAREL LLC	04/22/22	216.00	216.00	YOUTH SIZE LARGE
22008071	004	000591	B&C APPAREL LLC	04/22/22	36.00	36.00	YOUTH SIZE X-LARGE
22008071	005	000591	B&C APPAREL LLC	04/22/22	180.00	180.00	ADULT SIZE SMALL
22008071	006	000591	B&C APPAREL LLC	04/22/22	126.00	126.00	ADULT SIZE MEDIUM
22008071	007	000591	B&C APPAREL LLC	04/22/22	108.00	108.00	ADULT SIZE LARGE
22008071	008	000591	B&C APPAREL LLC	04/22/22	18.00	18.00	ADULT SIZE X-LARGE
22008071	009	000591	B&C APPAREL LLC	04/22/22	24.00	24.00	ADULT SIZE XX-LARGE
					870.00	870.00	
DETAILS FOR ACCOUNT: 61.0877.52199.682.0900.0000.000.500. REFRESHMENTS/AWARDS/GIFTS							
22008122	001	001232	SAM'S EAST INC	04/25/22	200.00	200.00	IRIVNG SENIOR DAY ASSEMBLY SNACKS
					200.00	200.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0877.52199.682.0900.0000.000.502. REFRESHMENTS/AWARDS/GIFTS							
22008162	001	001232	SAM'S EAST INC	04/27/22	100.00	100.00	SENIOR NIGHT 5/22 FOR 8TH GRADE R
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0877.52199.810.0900.0000.000.500. STUDENT SUPPORT-DUES AND FEES							
22007747	001	012200	JP MORGAN CHASE BANK NA	04/18/22	1,700.00	1,700.00	STUDENT SUCESS DAY- FIELD TRIP TO
22007786	001	003137	BLAZERS ICE CENTER	04/18/22	100.00	100.00	IRVING 8TH GADE SUCCESS DAY FIELD
22008126	001	003137	BLAZERS ICE CENTER	04/25/22	500.00	500.00	BLAXERS ICE SKATING 8TH GRADE SUC
					2,300.00	2,300.00	
DETAILS FOR ACCOUNT: 61.0880.41950.000.0900.0000.000.705. MERCHANDISE RESALE							
22007636	001	003799	STONE, KELLY	04/14/22	3.00	3.00	SENIOR TSHIRT REIMBURSEMENT
					3.00	3.00	
DETAILS FOR ACCOUNT: 61.0880.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22007764	001	001232	SAM'S EAST INC	04/18/22	900.00	900.00	BLANKET PO FOR SENIOR CLASS PICNI
					900.00	900.00	
DETAILS FOR ACCOUNT: 61.0881.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22008179	001	000645	NATIONAL ASSOCIATION OF SECON	04/28/22	18.30	18.30	NATIONAL HONOR SOCIETY EMBOSSED S
22008179	002	000645	NATIONAL ASSOCIATION OF SECON	04/28/22	120.00	120.00	NATIONAL HONOR SOCIETY CLASSIC CE
					138.30	138.30	
DETAILS FOR ACCOUNT: 61.0882.52199.583.0900.0000.000.710. OUT OF STATE TRAVEL							
22007796	001	002093	WILSON, JAMIE	04/18/22	300.00	300.00	DAYS PER DIEM FOR DECA ICDC IN AT
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0882.52199.653.0900.0000.000.710. TECH RELATED SUPPLIES							
22007583	001	013392	SAWGRASS TECHNOLOGIES INC	04/12/22	239.88	239.88	BLANKET PO 12 MONTHLY FEE FOR SUB
					239.88	239.88	
DETAILS FOR ACCOUNT: 61.0882.52199.683.0900.0000.000.710. STUD SUPP-EXTRA CURRICULAR SUP							
22008225	001	500001	AMAZON MARKETPLACE	04/28/22	156.76	156.76	BLANKET PO FOR BASIC SYNMAX VINYL
					156.76	156.76	
DETAILS FOR ACCOUNT: 61.0882.52720.513.0900.0000.000.710. VEH OP-STUD TRANS OUTSIDE AGEN							
22007791	001	012200	JP MORGAN CHASE BANK NA	04/18/22	3,500.00	3,500.00	BLANKET PO FOR TRANSPORTATION COS
					3,500.00	3,500.00	
DETAILS FOR ACCOUNT: 61.0882.53200.660.0900.0000.000.710. ENTERPRISE-MDSE-PURCH RESALE							
22007592	001	012744	JONES TSHIRTS INC	04/12/22	372.93	56.51	BLANKET PO FOR WHITE T-SHIRTS FOR
					372.93	56.51	
DETAILS FOR ACCOUNT: 61.0882.53200.670.0900.0000.000.710. ENTERPRISE-MDSE-PURCH FOR RESA							
22007776	001	001232	SAM'S EAST INC	04/18/22	2,000.00	854.11	BLANKET PO TO PURCHASE SUPPLIES T
					2,000.00	854.11	
DETAILS FOR ACCOUNT: 61.0884.41970.000.0900.0000.000.710. STUDENT CLUBS & ORGANIZATION							
22007679	001	012825	ALRUMAIZAN, SARAH	04/14/22	200.00	200.00	REFUND BAND ADDENDUM FOR 2022
					200.00	200.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 61.0884.51000.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22007393	001	002512	INSTRUMENTALIST PRODUCTS CO	04/06/22	146.00	146.00	(2) END OF THE YEAR AWARDS FOR ST
					146.00	146.00	
DETAILS FOR ACCOUNT: 61.0884.52640.439.0705.3002.000.004. OTHER EQUIPMENT & VEHICLE SERV							
22007799	001	000585	GILLIAM MUSIC COMPANY	04/18/22	4,021.00	4,021.00	SUMMER MAINTENANCE AND REPAIR OF
					4,021.00	4,021.00	
DETAILS FOR ACCOUNT: 61.0884.52640.439.0710.3002.000.004. OTHER EQUIPMENT & VEHICLE SERV							
22007800	001	006294	PALEN MUSIC CENTER	04/18/22	4,713.00	4,713.00	SUMMER MAINTENANCE AND REPAIR OF
					4,713.00	4,713.00	
DETAILS FOR ACCOUNT: 61.0896.51000.321.0100.1050.000.107. INSTRUCTIONAL PROG IMPROVE SER							
22007634	001	001958	DARLENE BAILEY BEARD INC	04/14/22	150.00	150.00	LAKEVIEW AUTHOR VISIT 05.13.2022
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.0896.52199.619.0900.0000.000.145. STUDENT SUPP-GEN OFFICE SUPPLI							
22008229	001	500001	AMAZON MARKETPLACE	04/28/22	94.57	94.57	2) SETS OF PRINTABLE COLOR LABELS
					94.57	94.57	
DETAILS FOR ACCOUNT: 61.0896.52220.641.0900.0000.000.501. LIBR MEDIA-BOOKS							
22007335	001	011562	FIRST BOOK	04/06/22	35.00	35.00	(4) STARFISH BOOKS, \$6.75 EA
					35.00	35.00	
DETAILS FOR ACCOUNT: 61.0896.52220.653.0900.0000.000.705. TECH RELATED SUPPLIES							
22007529	001	000041	B & H PHOTO & ELECTRONICS	04/11/22	100.00	100.00	OVERAGE PO FOR NPSF SPRING GRANT
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0896.53200.660.0100.1050.000.151. MDSE-PURCH FOR RESALE NON FND							
22008178	001	003045	BEST OF BOOKS INC	04/28/22	1,205.00	1,205.00	I WILL ATTACH A COPY OF THE ORDER
					1,205.00	1,205.00	
DETAILS FOR ACCOUNT: 61.0896.53200.670.0900.0000.000.122. ENTERPRISE-MDSE-PURCH FOR RESA							
22008203	001	001239	SCHOLASTIC BOOK FAIRS	04/28/22	2,447.20	2,447.20	TOTAL INVOICE \$4412.39 PO# 220037
					2,447.20	2,447.20	
DETAILS FOR ACCOUNT: 61.0899.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22008048	001	008318	E GROUP INC - FCCLA WEBSTORE	04/22/22	384.00	384.00	6-GRADUATION STOLES - WHITE SKU F
					384.00	384.00	
DETAILS FOR ACCOUNT: 61.0905.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22007537	001	005811	MU ALPHA THETA NATIONAL HIGH	04/11/22	300.00	300.00	(50) BLUE AND YELLOW GRADUATION H
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0906.52199.346.0900.0000.000.112. TECHNOLOGY RELATED TECHNICAL S							
22007369	001	000319	HORTON, PAT - HORTON PRODUCTI	04/06/22	475.00	475.00	1ST GRADE MUSIC PROGRAM RECORD/PR
22007771	001	000319	HORTON, PAT - HORTON PRODUCTI	04/18/22	466.00	466.00	KINDERGARTEN MUSIC PROGRAM RECORD
					941.00	941.00	
DETAILS FOR ACCOUNT: 61.0906.52199.683.0900.1055.000.160. EXTRA CURRICULAR SUPPLIES							
22008069	001	000591	B&C APPAREL LLC	04/22/22	390.00	390.00	36 SHIRT X \$10 EACH FOR HONOR CHO
					390.00	390.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 61.0906.53200.660.0900.0000.000.112. ENTERPRISE-MDSE-PURCH RESALE							
22007939	001	000591	B&C APPAREL LLC	04/18/22	477.00	477.00	YOUTH SIZE SMALL
22007939	002	000591	B&C APPAREL LLC	04/18/22	252.00	252.00	YOUTH SIZE MEDIUM
22007939	003	000591	B&C APPAREL LLC	04/18/22	63.00	63.00	YOUTH SIZE LARGE
22007939	004	000591	B&C APPAREL LLC	04/18/22	9.00	9.00	ADULT SIZE SMALL
22007939	005	000591	B&C APPAREL LLC	04/18/22	45.00	45.00	ADULT SIZE MEDIUM
22007939	006	000591	B&C APPAREL LLC	04/18/22	27.00	27.00	ADULT SIZE LARGE
22007939	007	000591	B&C APPAREL LLC	04/18/22	54.00	54.00	ADULT SIZE X-LARGE
22007939	008	000591	B&C APPAREL LLC	04/18/22	77.00	77.00	ADULT SIZE XX-LARGE
					<b>1,004.00</b>	<b>1,004.00</b>	
DETAILS FOR ACCOUNT: 61.0911.52199.810.0900.0000.000.502. STUDENT SUPPORT-DUES AND FEES							
22008232	001	005494	HEARTLAND MUSIC FEST INC	04/28/22	3,000.00	3,000.00	FINE ARTS HEARTLAND FESTIVAL FEES
22008233	001	000527	MASSIVE GRAPHICS INC	04/28/22	666.66	666.66	HEARTLAND MUSIC FESTIVAL-T-SHIRTS
					<b>3,666.66</b>	<b>3,666.66</b>	
DETAILS FOR ACCOUNT: 61.0919.52199.682.0900.0000.000.135. REFRESHMENTS/AWARDS/GIFTS							
22008159	001	007126	COSTLEY RUSH ENTERPRISES #72	04/27/22	600.00	600.00	CICI'S PIZZA FOR HERO OF THE MONT
					<b>600.00</b>	<b>600.00</b>	
DETAILS FOR ACCOUNT: 61.0934.52199.346.0900.0000.000.705. TECHNOLOGY RELATED TECHNICAL S							
22007385	001	002658	NEXUS PRODUCTIONS INC	04/06/22	2,380.00	2,380.00	MC SERVICES TO COORDINATE DANCE P
22007462	001	002658	NEXUS PRODUCTIONS INC	04/08/22	650.00	650.00	SET UP AND TAKE DOWN OF PROM PHOT
					<b>3,030.00</b>	<b>3,030.00</b>	
DETAILS FOR ACCOUNT: 61.0934.52199.346.0900.0000.000.710. TECHNOLOGY RELATED TECHNICAL S							
22007331	001	010977	BOULDEN, ROBERT B JR	04/06/22	774.99	774.99	DJ SERVICES - NORMAN NORTH PROM
					<b>774.99</b>	<b>774.99</b>	
DETAILS FOR ACCOUNT: 61.0934.52199.449.0900.0000.000.705. STUD SUPP-OTH RENT OR LEASE SE							
22008114	001	730021	UNIVERSITY OF OKLAHOMA	04/25/22	6,336.25	6,336.25	FACILITY RENTAL FOR PROM ON 5/7/2
22008115	001	013386	ALPHA - LIT OKC	04/25/22	549.00	549.00	LIT LETTERS FOR BACKGROUND PICTUR
					<b>6,885.25</b>	<b>6,885.25</b>	
DETAILS FOR ACCOUNT: 61.0934.52199.449.0900.0000.000.710. STUD SUPP-OTH RENT OR LEASE SE							
22007461	001	730058	UNIVERSITY OF OKLAHOMA	04/08/22	6,308.40	6,308.40	RENTAL FOR PROM SERVICES - CONFIR
22008030	001	006238	MARIANNES RENTALS FOR SPECIAL	04/22/22	50.00	50.00	5' PALM TREE
22008030	002	006238	MARIANNES RENTALS FOR SPECIAL	04/22/22	70.00	70.00	7' PALM TREE
22008030	003	006238	MARIANNES RENTALS FOR SPECIAL	04/22/22	90.00	90.00	8' PALM TREE
22008030	004	006238	MARIANNES RENTALS FOR SPECIAL	04/22/22	75.00	75.00	CARD SUIT 4'X4' BLACK SPADE
22008030	005	006238	MARIANNES RENTALS FOR SPECIAL	04/22/22	75.00	75.00	CARD BLACK DIAMOND
22008030	006	006238	MARIANNES RENTALS FOR SPECIAL	04/22/22	75.00	75.00	CARD BLACK CLUB
22008030	007	006238	MARIANNES RENTALS FOR SPECIAL	04/22/22	75.00	75.00	CARD RED HEART
22008030	008	006238	MARIANNES RENTALS FOR SPECIAL	04/22/22	80.00	80.00	DICE 21" SQUARE
22008030	009	006238	MARIANNES RENTALS FOR SPECIAL	04/22/22	90.00	90.00	DICE 25" SQUARE
22008030	010	006238	MARIANNES RENTALS FOR SPECIAL	04/22/22	240.00	240.00	TOWER: 8' X 18" STACK OF DICE
22008030	011	006238	MARIANNES RENTALS FOR SPECIAL	04/22/22	571.00	571.00	AFTER HOURS FEE PICK-UP \$300.00 D
					<b>7,799.40</b>	<b>7,799.40</b>	
DETAILS FOR ACCOUNT: 61.0934.53200.670.0900.0000.000.710. ENTERPRISE-MDSE-PURCH FOR RESA							
22008052	001	005184	TRANSCRIPT PRESS LLC	04/22/22	202.84	202.84	PROM TICKETS APRIL 30, 2022 600

# NORMAN PUBLIC SCHOOLS - LIVE



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22008080	001	000591	B&C APPAREL LLC	04/22/22	2,275.00	2,275.00	PROM T-SHIRT- MEDIUM 25 LARGE 100
22008080	002	000591	B&C APPAREL LLC	04/22/22	375.00	375.00	PROM T-SHIRT - 2XLARGE
					2,852.84	2,852.84	
DETAILS FOR ACCOUNT:		61.0943.52199.619.0900.0000.000.120.	STUDENT SUPP-GEN OFFICE SUPPLI				
22007927	001	003016	AMSTERDAM PRINTING & LITHO	04/18/22	500.00	500.00	PENS FOR SENIOR DAY AND 5TH RECOG
					500.00	500.00	
DETAILS FOR ACCOUNT:		61.0943.52199.682.0251.0000.000.120.	REFRESHMENTS/AWARDS/GIFTS				
22007931	001	012200	JP MORGAN CHASE BANK NA	04/18/22	500.00	500.00	EOY PURCHASES FROM SAM LINGLE DON
					500.00	500.00	
DETAILS FOR ACCOUNT:		61.0950.52199.641.0900.0000.000.705.	BOOKS				
22008119	001	500001	AMAZON MARKETPLACE	04/25/22	150.00	150.00	BOOKS FOR ELEMENTARY DISTRIBUTION
					150.00	150.00	
DETAILS FOR ACCOUNT:		61.0953.51000.681.0100.1120.000.500.	COCURRICULAR SUPPLIES				
22008230	001	000371	LOWE'S HOME CENTERS INC	04/28/22	400.00	400.00	IRVING/SPEECH AND DRAMA PLAY AND
					400.00	400.00	
DETAILS FOR ACCOUNT:		61.0953.52199.682.0900.0000.000.500.	REFRESHMENTS/AWARDS/GIFTS				
22008123	001	000513	PETERS, VINCENT - SOONER TROP	04/25/22	300.00	300.00	IRVING SPEECH AND DRAMA TOURNMENT
					300.00	300.00	
DETAILS FOR ACCOUNT:		61.0953.52199.682.0900.0000.000.705.	REFRESHMENTS/AWARDS/GIFTS				
22008219	001	012200	JP MORGAN CHASE BANK NA	04/28/22	200.00	200.00	BANQUET FOOD FOR SPEECH TEAM FROM
22008220	001	001232	SAM'S EAST INC	04/28/22	200.00	200.00	BANQUET FOOD FOR SPEECH AND DEBAT
					400.00	400.00	
DETAILS FOR ACCOUNT:		61.0953.53200.670.0900.0000.000.500.	ENTERPRISE-MDSE-PURCH FOR RESA				
22008121	001	001232	SAM'S EAST INC	04/25/22	200.00	200.00	IRIVNG/SPEECH AND DRAMA TOURNAMEN
					200.00	200.00	
DETAILS FOR ACCOUNT:		61.0954.52199.683.0900.0000.000.710.	STUD SUPP-EXTRA CURRICULAR SUP				
22007387	001	500001	AMAZON MARKETPLACE	04/06/22	89.90	89.90	BLANKET PO FOR EPCO HEAVY DUTY SB
					89.90	89.90	
DETAILS FOR ACCOUNT:		61.0956.51000.449.0100.0000.000.004.	OTHER RENTALS OR LEASE SERVICE				
22008154	001	005590	EAN HOLDINGS LLC - ENTERPRISE	04/27/22	2,000.00	2,000.00	VAN RENTAL FOR 3 VANS TO TAKE NHS
					2,000.00	2,000.00	
DETAILS FOR ACCOUNT:		61.0956.51000.531.0100.0000.000.004.	POSTAGE SERVICES				
22007876	001	001602	RKM ENTERPRISES INC	04/18/22	375.00	375.00	RETURN SHIPPING FOR TECH ITEM TO
					375.00	375.00	
DETAILS FOR ACCOUNT:		61.0956.51000.681.0100.0000.000.004.	COCURRICULAR SUPPLIES				
22007987	001	000759	PENDER'S MUSIC COMPANY	04/20/22	115.60	115.60	CLASSROOM SUPPLIES FOR NNHS CHOIR
					115.60	115.60	
DETAILS FOR ACCOUNT:		61.0956.51000.682.0100.0000.000.004.	REFRESHMENTS/AWARDS/GIFTS				
22007551	001	001232	SAM'S EAST INC	04/11/22	100.00	100.00	REFRESHMENTS FOR ALL CITY ART SHO
					100.00	100.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 61.0956.52213.322.0271.0000.000.004. INSTRUCTIONAL SERVICES							
22007962	001	001077	BABCOCK, SUSAN D	04/20/22	250.00	250.00	ACCOMPANIST SERVICES FOR SPRING 2
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.0957.51000.810.0100.0000.000.705. INSTRUCTION-DUES AND FEES							
22008116	001	001548	OKLAHOMA ASSOCIATION OF STUDE	04/25/22	1,125.00	1,125.00	(3) PRE REGISTRATION FOR STUDENTS
22008117	001	001548	OKLAHOMA ASSOCIATION OF STUDE	04/25/22	6,000.00	750.00	(15) PRE STUDENT REGISTRATION FOR
					7,125.00	1,875.00	
DETAILS FOR ACCOUNT: 61.0957.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22008103	001	010413	PARTY CITY CORPORTATION - PAR	04/25/22	100.00	100.00	DECOR AS NEEDED FOR STUCO EVENTS
22008104	001	000513	PETERS, VINCENT - SOONER TROP	04/25/22	600.00	600.00	(8) CUSTOM STUDENT COUNCIL GRADUA
22008105	001	010025	SPROUTS FARMERS MARKET INC	04/25/22	100.00	100.00	FOOD/SNACK ITEMS AS NEEDED FOR ST
					800.00	800.00	
DETAILS FOR ACCOUNT: 61.0957.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22008200	001	005437	TCE IV LLC - TED'S CAFE ESCON	04/28/22	495.00	495.00	BLANKET PO FOR THE SUPPORT STAFF
					495.00	495.00	
DETAILS FOR ACCOUNT: 61.0957.52199.683.0900.0000.000.710. STUD SUPP-EXTRA CURRICULAR SUP							
22007460	001	500001	AMAZON MARKETPLACE	04/08/22	34.98	34.98	BLANKET PO FOR 1-BOZMJJW1N7 26 PI
					34.98	34.98	
DETAILS FOR ACCOUNT: 61.0960.51000.681.0239.0000.000.500. COCURRICULAR SUPPLIES							
22008056	001	500000	AMAZON.COM	04/22/22	400.00	400.00	IRVING SPED WALKER ROOM THUNDER G
					400.00	400.00	
DETAILS FOR ACCOUNT: 61.0965.52199.683.0900.0000.000.502. STUD SUPP-EXTRA CURRICULAR SUP							
22008234	001	000527	MASSIVE GRAPHICS INC	04/29/22	315.00	315.00	T-SHIRTS, ECT FOR SPEECH AND DRAM
					315.00	315.00	
DETAILS FOR ACCOUNT: 61.0969.51000.321.0100.3000.000.710. INSTRUCTIONAL PROG IMPROVE SER							
22007378	001	001077	BABCOCK, SUSAN D	04/06/22	100.00	100.00	CHOIR CONTEST PIANIST - APRIL 6TH
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0969.51000.652.0100.3000.000.710. AUDIOVISUAL							
22007774	001	002259	HAL LEONARD LLC	04/18/22	4.99	4.99	MUSIC PURCHASE DIGITAL DOWNLOAD
					4.99	4.99	
DETAILS FOR ACCOUNT: 61.0969.51000.681.0100.3000.000.705. INSTR-COCURRICULAR SUPPLIES							
22007922	001	000759	PENDER'S MUSIC COMPANY	04/18/22	500.00	500.00	MUSIC FOR CHOIR CLASSES THROUGHOU
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0969.51000.682.0100.3000.000.710. INSTR-AWARDS/GIFTS/DECOR							
22007773	001	000513	PETERS, VINCENT - SOONER TROP	04/18/22	264.00	264.00	NORMAN NORTH - SENIOR MEDALS CLA
					264.00	264.00	
DETAILS FOR ACCOUNT: 61.0969.51000.810.0100.1187.000.501. INSTRUCTION-DUES AND FEES							
22007590	001	005494	HEARTLAND MUSIC FEST INC	04/12/22	50.00	50.00	HEARTLAND MUSIC FESTIVAL APPLICAT
22008174	001	000109	CLP FRONTIER CITY LLC	04/28/22	4,259.00	4,259.00	VOCAL MUSIC TRIP ON MAY 21, 2022:
					4,309.00	4,309.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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GROUPED BY FUND

DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0969.52199.810.0900.0000.000.502. STUDENT SUPPORT-DUES AND FEES							
22008232	001	005494	HEARTLAND MUSIC FEST INC	04/28/22	3,000.00	3,000.00	FINE ARTS HEARTLAND FESTIVAL FEES
22008233	001	000527	MASSIVE GRAPHICS INC	04/28/22	666.67	666.67	HEARTLAND MUSIC FESTIVAL-T-SHIRTS
					<b>3,666.67</b>	<b>3,666.67</b>	
DETAILS FOR ACCOUNT: 61.0970.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22008073	001	003360	HONORS GRADUATION	04/22/22	80.00	80.00	GRADUATION HONOR CORDS SINGLE CO
22008073	002	003360	HONORS GRADUATION	04/22/22	5.00	5.00	ESTIMATED FREIGHT
					<b>85.00</b>	<b>85.00</b>	
DETAILS FOR ACCOUNT: 61.0976.51000.681.0100.0000.000.004. COCURRICULAR SUPPLIES							
22007808	001	000560	BERCHER CERAMIC SUPPLY INC	04/18/22	300.00	300.00	CLASSROOM SUPPLIES FOR DIMENSIONS
22007810	001	500001	AMAZON MARKETPLACE	04/18/22	500.00	500.00	CLASSROOM SUPPLIES FOR DIMENSIONS
22007815	001	010280	MICHAELS STORES INC	04/18/22	200.00	200.00	CLASSROOM SUPPLIES
					<b>1,000.00</b>	<b>1,000.00</b>	
DETAILS FOR ACCOUNT: 61.0976.51000.681.0900.0000.000.004. COCURRICULAR SUPPLIES							
22008157	001	000585	GILLIAM MUSIC COMPANY	04/27/22	80.00	80.00	REPAIR SERVICES FOR TENOR SAXOPHO
					<b>80.00</b>	<b>80.00</b>	
DETAILS FOR ACCOUNT: 61.0985.52199.683.0900.0000.000.155. EXTRA CURRICULAR SUPPLIES							
22008183	001	500000	AMAZON.COM	04/28/22	70.00	70.00	BOTBALL PURCHASING ITEMS FOR END
22008211	001	002486	CROWN AWARDS	04/28/22	330.00	330.00	BOTBALL AWARDS
					<b>400.00</b>	<b>400.00</b>	
DETAILS FOR ACCOUNT: 61.0994.51000.681.0100.1058.000.504. COCURRICULAR SUPPLIES							
22007487	001	003259	KITES IN THE SKY LLC	04/08/22	623.12	623.12	16 PKGS OF 25 KITES PER PACK
22007575	001	008678	HOBBY LOBBY	04/11/22	1,200.00	1,200.00	ROCKET KITS AND SUPPLIES
					<b>1,823.12</b>	<b>1,823.12</b>	
DETAILS FOR ACCOUNT: 61.0994.51000.810.0100.0000.000.504. INSTRUCTION-DUES AND FEES							
22007488	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/08/22	4,144.00	4,144.00	STUDENT ADMISSION 5/17,5/18,5/19
					<b>4,144.00</b>	<b>4,144.00</b>	
DETAILS FOR ACCOUNT: 61.0996.52199.648.0100.0000.000.705. MAGAZINES							
22008212	001	005184	TRANSCRIPT PRESS LLC	04/28/22	1,550.68	1,550.68	(125) SOUPSTONE 49 21-22 PRINTED
					<b>1,550.68</b>	<b>1,550.68</b>	
DETAILS FOR ACCOUNT: 61.1807.51000.681.0900.0000.000.504. COCURRICULAR SUPPLIES							
22007572	001	050009	WALMART	04/11/22	150.00	150.00	FABRIC FOR TSA PROJECT
					<b>150.00</b>	<b>150.00</b>	
DETAILS FOR ACCOUNT: 61.1807.52199.682.0900.0000.000.504. REFRESHMENTS/AWARDS/GIFTS							
22007570	001	001324	SCARBOROUGH INVESTMENT INC -	04/11/22	200.00	200.00	PIZZA FOR TSA STUDENTS
					<b>200.00</b>	<b>200.00</b>	
DETAILS FOR ACCOUNT: 61.1807.52199.683.0900.0000.000.504. EXTRA CURRICULAR SUPPLIES							
22008239	001	001545	TECHNOLOGY STUDENT ASSOCIATIO	05/02/22	85.00	85.00	SUPPLIES FOR NATIONALS MEET
					<b>85.00</b>	<b>85.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.1874.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22007632	001	001232	SAM'S EAST INC	04/14/22	500.00	500.00	FOOD FOR THE PANTRY PANTRY- TIGER
22007633	001	001225	WALMART STORES INC	04/14/22	500.00	500.00	FOOD FOR PANTRY PARTNERS -TIGERS
					<b>1,000.00</b>	<b>1,000.00</b>	
DETAILS FOR ACCOUNT: 61.1879.52199.682.0900.0000.000.501. REFRESHMENTS/AWARDS/GIFTS							
22007582	001	012200	JP MORGAN CHASE BANK NA	04/12/22	225.00	225.00	LUNCH FOR (15) STUDENTS ATTENDING
					<b>225.00</b>	<b>225.00</b>	
DETAILS FOR ACCOUNT: 61.1879.52199.683.0900.0000.000.501. EXTRA CURRICULAR SUPPLIES							
22007344	001	500000	AMAZON.COM	04/06/22	586.00	586.00	(8) XLTALAXU ROBOT STEM PROJECT,
22007346	001	500000	AMAZON.COM	04/06/22	160.00	160.00	(4) STAMP ROCKET ULTRA REFILL, \$7
22008221	001	500000	AMAZON.COM	04/28/22	140.00	140.00	(1) 6 COLORS PLA 3D PRINTER FILAM
					<b>886.00</b>	<b>886.00</b>	
DETAILS FOR ACCOUNT: 61.1892.51000.641.0900.1050.000.150. BOOKS							
22007607	001	500001	AMAZON MARKETPLACE	04/12/22	15.00	15.00	BOOKS
					<b>15.00</b>	<b>15.00</b>	
DETAILS FOR ACCOUNT: 61.1892.51000.681.0900.1050.000.150. COCURRICULAR SUPPLIES							
22007606	001	500001	AMAZON MARKETPLACE	04/12/22	200.00	200.00	EASEL NOTE PADS LETTER STAMPS STA
22007763	001	006926	KAGAN PROFESSIONAL DEVELOPMEN	04/18/22	108.00	108.00	SmartCard Teacher Toolbox All 33
22008017	001	500001	AMAZON MARKETPLACE	04/20/22	500.00	500.00	OFFICE SUPPLIES: BINDERS SHEET PR
22008100	001	500001	AMAZON MARKETPLACE	04/25/22	250.00	250.00	CLASSROOM SUPPLIES COCURRICULAR
					<b>1,058.00</b>	<b>1,058.00</b>	
DETAILS FOR ACCOUNT: 61.1892.51000.682.0100.1050.000.130. REFRESHMENTS/AWARDS/GIFTS							
22008202	001	500000	AMAZON.COM	04/28/22	100.00	100.00	BLANKET PO TO PURCHASE AN AMERICA
					<b>100.00</b>	<b>100.00</b>	
DETAILS FOR ACCOUNT: 61.1892.52199.682.0900.0000.000.153. REFRESHMENTS/AWARDS/GIFTS							
22007370	001	000513	PETERS, VINCENT - SOONER TROP	04/06/22	82.00	82.00	RUTHIE RIGGS AWARDS AND NAME PLAT
					<b>82.00</b>	<b>82.00</b>	
DETAILS FOR ACCOUNT: 61.1892.52199.683.0900.0000.000.107. EXTRA CURRICULAR SUPPLIES							
22008185	001	500000	AMAZON.COM	04/28/22	300.00	300.00	SUPPLIES FOR 5TH GRADE CELEBRATIO
					<b>300.00</b>	<b>300.00</b>	
DETAILS FOR ACCOUNT: 61.1892.52410.682.0900.0000.000.107. REFRESHMENTS/AWARDS/GIFTS							
22008186	001	008500	LLZ LLC - EILEEN'S COLOSSAL C	04/28/22	400.00	400.00	COOKIES FOR 5TH GRADER'S BAGS
22008189	001	001232	SAM'S EAST INC	04/28/22	350.00	350.00	REFRESHMENTS FOR 5TH GRADE CELEBR
22008214	001	007511	WALGREEN CO	04/28/22	100.00	100.00	DEVELOP STUDENT'S PICTURES FOR 5T
					<b>850.00</b>	<b>850.00</b>	
DETAILS FOR ACCOUNT: 61.1892.52410.682.0900.0000.000.140. REFRESHMENTS/AWARDS/GIFTS							
22007642	001	000513	PETERS, VINCENT - SOONER TROP	04/14/22	50.00	50.00	PLAQUES FOR LYNN HATCH MEMORIAL G
22008013	001	002561	MARCUMS NURSERY INC	04/20/22	75.00	75.00	PLANTS FOR HATCH MEMORIAL GARDEN
					<b>125.00</b>	<b>125.00</b>	
DETAILS FOR ACCOUNT: 61.1893.53200.670.0900.0000.000.500. MDSE-PURCH FOR RESALE FOR FND							
22007966	001	001232	SAM'S EAST INC	04/20/22	200.00	200.00	IRVING SOLAR- CAPRI SUN AND SUN C
					<b>200.00</b>	<b>200.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.1895.52213.619.0271.0000.000.050. GENERAL OFFICE SUPPLIES							
22007958	001	012200	JP MORGAN CHASE BANK NA	04/20/22	250.00	250.00	BLANKET CREDIT CARD PURCHASES TO
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.1904.53200.670.0800.0000.000.005. CONCESSIONS							
22007868	001	001232	SAM'S EAST INC	04/18/22	10,000.00	10,000.00	BLANKET FOR SCHOOL STORES
22008210	001	001232	SAM'S EAST INC	04/28/22	2,000.00	2,000.00	BLANKET FOR SPRING CONCESSIONS
					12,000.00	12,000.00	
DETAILS FOR ACCOUNT: 61.1908.52213.860.0900.0000.000.115. STAFF REGISTRATION & TUITION							
22007900	001	004424	AMERICAN SCHOOL COUNSELOR ASS	04/18/22	429.00	429.00	JACKSON - ASCA CONFERENCE - AUSTI
					429.00	429.00	
TOTALS FOR FUND: 61 SCHOOL ACTIVITY FUND					191,731.59	184,721.58	

DETAILS FOR ACCOUNT: 81.0046.52199.880.0000.0000.000.050. STUDENT AID PAYMENTS							
22008062	001	001225	WALMART STORES INC	04/22/22	350.00	350.00	WALMART GIFT CARDS FOR NEEDY FAMI
22008063	001	001225	WALMART STORES INC	04/22/22	250.00	250.00	WALMART GIFT CARDS FOR NEEDY FAMI
22008064	001	001225	WALMART STORES INC	04/22/22	200.00	200.00	WALMART GIFT CARDS FOR NEEDY FAMI
22008134	001	001225	WALMART STORES INC	04/26/22	250.00	250.00	WALMART GIFT CARDS FOR NEEDY FAMI
22008135	001	001225	WALMART STORES INC	04/26/22	100.00	100.00	WALMART GIFT CARD FOR NEEDY STUDE
22008136	001	001225	WALMART STORES INC	04/26/22	50.00	50.00	WALMART GIFT CARD FOR NEEDY STUDE
					1,200.00	1,200.00	

DETAILS FOR ACCOUNT: 81.8022.52490.681.0000.0000.000.710. COCURRICULAR SUPPLIES							
22007377	001	500001	AMAZON MARKETPLACE	04/06/22	398.90	398.90	BLANKET PO FOR 1 EACH GOPLUS 3-TI
					398.90	398.90	

DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.089. REFRESHMENTS/AWARDS/GIFTS							
22008156	001	001232	SAM'S EAST INC	04/27/22	300.00	300.00	WATER, DRINKS, REFRESHMENTS & SUP
					300.00	300.00	

DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.090. REFRESHMENTS/AWARDS/GIFTS							
22007965	001	008039	TARAHUMARAS MEXICAN	04/20/22	200.00	200.00	LUNCH AT TARAHUMARAS-ELEVATING ED
					200.00	200.00	

DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.096. REFRESHMENTS/AWARDS/GIFTS							
22008158	001	001552	MAZZIO'S LLC	04/27/22	200.00	200.00	ELEVATING EDUCATORS PIZZA - SECRE
					200.00	200.00	

DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.107. REFRESHMENTS/AWARDS/GIFTS							
22007544	001	006028	COSTELLO INVESTMENTS LLC	04/11/22	300.00	300.00	DINNER FOR STAFF ON APRIL 14, 202
22007696	001	008500	LLZ LLC - EILEEN'S COLOSSAL C	04/14/22	60.00	60.00	COOKIES FOR TEACHER APPRECIATION
22007698	001	007514	SONIC RESTAURANTS INC	04/14/22	115.00	115.00	DRINKS FOR STAFF APPRECIATION
					475.00	475.00	

DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.110. REFRESHMENTS/AWARDS/GIFTS							
22007345	001	005437	TCE IV LLC - TED'S CAFE ESCON	04/06/22	805.00	805.00	LUNCH FOR STAFF
22007351	001	013384	YUM PIG LLC	04/06/22	1,200.00	1,200.00	LUNCH FOR STAFF

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
22007353	001	008147	SONIC DRIVE IN	04/06/22	200.00	200.00	FOOD FOR STAFF
					2,205.00	2,205.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.112. REFRESHMENTS/AWARDS/GIFTS							
22007652	001	013409	HZ LM CASUAL FOODS LLC	04/14/22	771.00	771.00	LUNCH FOR TEACHERS/STAFF AT CLEVE
					771.00	771.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.115. REFRESHMENTS/AWARDS/GIFTS							
22007767	001	011435	MAULDIN, NICK - CHICK FIL A	04/18/22	120.00	120.00	JACKSON - ELEVATING EDUCATORS - M
22007768	001	003274	STETSON JJ OKLAHOMA I LLC	04/18/22	160.00	160.00	JACKSON - ELEVATING EDUCATORS - M
22007769	001	012779	RAISING CANES RESTARANTS LLC	04/18/22	290.00	290.00	JACKSON - ELEVATING EDUCATORS - M
22007936	001	013420	INSOMNIA COOKIES LLC	04/18/22	140.00	140.00	JACKSON- ELEVATING EDUCATORS - SN
22007937	001	001232	SAM'S EAST INC	04/18/22	500.00	500.00	JACKSON- ELEVATING EDUCATORS - SN
					1,210.00	1,210.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.120. REFRESHMENTS/AWARDS/GIFTS							
22007616	001	012200	JP MORGAN CHASE BANK NA	04/12/22	1,000.00	1,000.00	FOOD FOR TEACHERS
22007926	001	001225	WALMART STORES INC	04/18/22	300.00	300.00	ELEVATING EDUCATORS / TEACHER SNA
					1,300.00	1,300.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.122. REFRESHMENTS/AWARDS/GIFTS							
22008060	001	008986	GABERINOS HOMESTYLE ITALIAN R	04/22/22	1,200.00	1,200.00	GABERINOS DINNER FOR TEACHERS
22008061	001	013298	SOONER CAKES LLC	04/22/22	350.00	350.00	BUNDTCAKES FOR STAFF
22008176	001	012726	MAEGAN MCELHANEY	04/28/22	800.00	800.00	BAKED GOODS FOR STAFF
					2,350.00	2,350.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.145. REFRESHMENTS/AWARDS/GIFTS							
22007338	001	001824	BRINKER OK INC	04/06/22	600.00	600.00	TEACHER LUNCHEONS APRIL 8TH AND A
22007360	001	001225	WALMART STORES INC	04/06/22	150.00	150.00	EXTRA'S AND SIDES FOR LUNCHEONS F
22007361	001	001232	SAM'S EAST INC	04/06/22	75.00	75.00	EXTRA'S AND SIDES FOR LUNCHEONS S
22007562	001	008457	PINACLE PIZZA INC	04/11/22	80.00	80.00	12 PIZZAS
					905.00	905.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.160. REFRESHMENTS/AWARDS/GIFTS							
22007446	001	500001	AMAZON MARKETPLACE	04/07/22	23.90	23.90	2 SETS OF 40 REUSABLE STRAWS EACH
					23.90	23.90	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.165. REFRESHMENTS/AWARDS/GIFTS							
22007443	001	010540	QDOBA MEXICAN GRILL	04/07/22	200.00	200.00	STAFF MEAL PROVIDED BY ELEVATING
22007533	001	001232	SAM'S EAST INC	04/11/22	1,000.00	1,000.00	STAFF MEALS PROVIDED BY ELEVATING
					1,200.00	1,200.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.500. REFRESHMENTS/AWARDS/GIFTS							
22007963	001	012200	JP MORGAN CHASE BANK NA	04/20/22	3,860.00	3,860.00	IRVING/NPS GRANT FOR RENOVATIONS
					3,860.00	3,860.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22007740	001	012200	JP MORGAN CHASE BANK NA	04/14/22	600.00	600.00	PIZZA AND SALAD FOR TEACHERS AFTE
22008131	001	007092	CHARLESTON'S RESTAURANT	04/26/22	600.00	600.00	BAKED POTATO BAR AND SIDES FOR TE
22008243	001	012200	JP MORGAN CHASE BANK NA	05/02/22	800.00	800.00	FOOD FOR EDUCATORS AFTER GRADUATI
					2,000.00	2,000.00	

**OPEN PURCHASE ORDERS BY ACCOUNT**

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DATE RANGE: 04/05/2022 TO 05/02/2022 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 81.8022.52490.683.0000.0000.000.710. EXTRA CURRICULAR SUPPLIES							
22007536	001	000527	MASSIVE GRAPHICS INC	04/11/22	3,000.00	3,000.00	BLANKET PO FOR 160. LONG SLEEVE F
					3,000.00	3,000.00	
TOTALS FOR FUND: 81 GIFT FUND					21,598.80	21,598.80	

Grand Totals: 27,213,138.69 27,092,454.41

\*\* END OF REPORT - Generated by Janine warren \*\*

<b>EXPENDITURE DIMENSIONS</b>
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FUND	PROJECT	FUNCTION	OBJECT	PROGRAM	SUBJECT	JOB CLASS	SITE
11 general	0000 non-categorical	51000 instruction	100 salaries	0100 regular	0000 non sub	100 official-admin	001 ASC
12 co-op	0001-0299 distr categorical	52000 support serv	200 benefits	0200 special	1000-2399 elem	200 prof educational	002 DCC
21 building	0301-0399 state prog	52200 sup serv instruct staff	300 prof/tech serv	0300 vocational	2400-5799 sec	300 prof other	050 dist wide
22 child nutrition	0401-0499 vocational	52300 sup serv gen adm	400 property serv	0400 other instr	8000 career tech	400 paraprofessional	055 central kitchen
30-39 bond	0501-0799 federal	52400 sup serv sch adm	500 oth purch serv	0500 continuing ed	9000 career majors	500 technical	087 video res
41 sinking	0801-0999 school activity	52500 central services	600 supplies	0600 community		600 office/clerical	088 curr ctr
61 student act		52600 oper/maint	700 property/equip	0800 athletic		700 crafts and trades	089 spec serv
80 trust/insurance		52700 student transp	800 other	0900 co/extracurricular		800 operative	090 PDC
		53100 child nutrition	900 oth uses of funds			900 laborer	092 ISC
		54000 facilities & construction				950 service work	094 warehouse
		55100 debt serv					095 maintenance
		53000 clearing acct					096 transp
		55400 indirect cost					107 Lakeview
		55500 private, non-profit					110 Adams
		57100 scholarships					112 Cleveland
		57200 student aid					115 Jackson
		57300 staff awards					120 Jefferson
		57400 worker comp					122 Kennedy
							125 Lincoln
							130 Madison
							135 McKinley
							140 Eisenhower
							145 Wilson
							150 Monroe
							151 Reagan
							153 Roosevelt
							155 Truman
							160 Washington
							165 Truman Primary
							170 Dimensions Elem
							500 Irving
							501 Alcott
							502 Longfellow
							504 Whittier
							705 NHS
							710 NNHS
							740 Dimensions Sec



# Norman Public Schools Minutes of the Regular Meeting of the Board of Education

Administrative Services Center  
131 South Flood Avenue  
Norman, Oklahoma 73069

**Monday, April 11, 2022**

**The meeting was called to order at 6:00 PM  
Call to Order and Establish a Quorum**

Attendance Taken at 6:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Alex Ruggiers, Chad Vice, **Absent:** Linda Sexton. Present: 4, Absent: 1.

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Vice President Cindy Nashert.

### **Special Agenda Items**

#### **Swearing-In of Alex Ruggiers for Board of Education Seat #2**

#### **Election of Board of Education President**

Motion to elect Cindy Nashert Board of Education President. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

#### **Election of Board of Education Vice President**

Motion to elect Chad Vice Board of Education Vice President. This motion, made by Dirk O'Hara and seconded by Cindy Nashert, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

#### **Board Election of District Staff Required by the Oklahoma State Law**

Clerk of the Board - Cathy Sasser

First Deputy Clerk of the Board - Natalie Eckert

Second Deputy Clerk of the Board - Jill Eidson

Minutes Clerk - Cathy Sasser

First Deputy Minutes Clerk - Natalie Eckert

Second Deputy Minutes Clerk - Jill Eidson

Encumbrance Clerk - Sharla Bruehl

Deputy Encumbrance Clerk - Cameron Cox

Treasurer - Brenda Burkett

Deputy Treasurer - Janine Warren

Motion to elect the following district staff: Clerk of the Board- Cathy Sasser; First Deputy Clerk of the Board- Natalie Eckert; Second Deputy Clerk of the Board- Jill Eidson; Minutes Clerk- Cathy Sasser; First Deputy Minutes Clerk- Natalie Eckert; Second Deputy Minutes Clerk- Jill Eidson; Encumbrance Clerk- Sharla Bruehl; Deputy Encumbrance Clerk- Cameron Cox; Treasurer- Brenda Burkett; Deputy Treasurer- Janine Warren.

This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

### **Awards Presentations**

#### **Oklahoma Foundation for Excellence - Academic All-State**

***Presented by Dr. Scott Beck, Hallie Wright and Dr. Kimberly Garrett***

Each year the Oklahoma Foundation for Excellence selects the recipients of its prestigious Academic All-State Awards. These students represent the very best from the State of Oklahoma.

#### **Norman North High School Norman High School**

Grace Qi

Sydney Pierce

Syed Aslam

#### **Norman North High School DECA Winners**

***Presented by Dr. Scott Beck, Dr. Kimberly Garrett and Jamie Wilson***

Mackenzie Bolino - Human Resources Management - 1st Place  
Grace Qi - Food Marketing - 1st Place  
Brady Fisher - Personal Financial Literacy - 1st Place  
Sohail Hami - Business Law and Ethics Team #1 - 1st Place  
Osman Sandhu - Business Law and Ethics Team #1 - 1st Place  
Natalie Pennell - Community Giving Project - 1st Place  
Brooklyn Rhodes - Sales Project Team #1 - 1st Place  
Madeline Yates - Sales Project Team #1 - 1st Place  
Kelsey Smith - Sports & Entertainment Business Operations Research Team #1 - 1st Place  
Aaliyah Malone - Sports & Entertainment Business Operations Research Team #1 - 1st Place  
Sarah Shuman - Personal Financial Literacy - 2nd Place  
Rewdan Tucci - Quick Serve Restaurant Management - 2nd Place  
Dylan Carlson - Business Services Marketing - 3rd Place  
Logan Davis - Marketing Communications - 3rd Place  
Jed Files - Restaurant & Food Service Management - 3rd Place  
Gabby Garza - Hospitality Services Team #1 - 3rd Place  
Selene Regalado - Hospitality Services Team #1 - 3rd Place  
Aiden Russell - Sports & Entertainment Marketing Team #1 - 3rd Place  
Jesse Flores - Sports & Entertainment Marketing Team #1 - 3rd Place  
Taran Flynn - Business Finance - 3rd Place  
Tasia Bunker - Hotel and Lodging Management - 4th Place  
Isaiah Neff - Hospitality Services Team #2 - 4th Place  
Gavin Williams - Hospitality Services Team #2 - 4th Place  
Maddox Thacker - Personal Financial Literacy - 4th Place  
Jaida McGeisey - Restaurant & Food Service Management - 5th Place  
Eric McMullan - Sports & Entertainment Marketing - 5th Place  
Wyatt Kelly - Marketing Communications - 6th Place  
Colby Pearce - Sports & Entertainment Marketing - 6th Place  
Ady Hall - Retail Merchandising - 7th Place  
Nathan Smith - Human Resources Management - 7th Place  
Declan Berryhill - Human Resources Management - 8th Place

**Recognition of the Finalists for the 2022 District Teacher of the Year**  
***Presented by Beth Albert***

The District Staff Development Committee announces six finalists for Teacher of the Year for 2022. One of the finalists will be named Norman Public Schools' District Teacher of the Year at the Celebration of Excellence to be held in April.

Beth Gilberg- Lincoln Elementary, Reading Interventionist  
Taylor Witte- McKinley Elementary, PreK  
Lisa Raiber- Monroe Elementary, Reading Specialist  
Rob Bradshaw- Longfellow Middle School, Orchestra  
Molly Dettmann- Norman North, Librarian  
Elizabeth Johnson- Dimensions Academy, Language Arts

**Recognition of the Finalists for the 2022 Rookie Teacher of the Year**  
***Presented by Beth Albert***

The Rookie Teacher of the Year Award is given to a first year teacher who exemplifies excellence and innovation in teaching. One of these four will be named as the Norman Public School Rookie Teacher of the Year in April.

Aspen Dedmon- Special Education Resource, Lincoln  
Sofia Alvarez- 7th Grade Science, Alcott  
Noel Wellman- Spanish, Whittier  
Kaitlyn Carrasco, 9th Grade Counselor, Norman North

**Recognition of the Finalists for the 2022 Special Education Teacher of the Year**  
***Presented by Gayla Mears***

Julie Fisher, Cleveland Elementary  
Zuri Holder, Madison Elementary  
Lajuana Pierce, Whittier Middle School  
Rossie Tamayo, Truman Primary

**Recognition of the Finalists for the 2022 Lois K. Annesley Support Employee of the Year  
Presented by Holly Nevels**

Tony Perry, Central Services  
Melissa Duffey, Transportation  
Christy Fisher, Technology Services Center  
Deana Aissaoui, Health Services  
Nann Martin, District Representative (Fine Arts Department)  
Curtis Massey, School Site Representative (Eisenhower Elementary)

**Public Communications**

There were no Public Communications at this meeting.

**Disposition of Routine Business by Consent Action**

Motion to accept the purchase orders and approve the consent docket items A-L as listed below and in the agenda. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

**Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2021-2022)**

Purchase Orders #22006153 - #22007315  
General Fund- \$675,214.34  
Building Fund- \$125,350.00  
Child Nutrition Fund- \$306,400.21  
Bond Funds- \$324,266.77  
Sinking Funds- \$0  
Trust Funds- \$103,525.45  
School Activity Fund- \$243,905.08

**Minutes for the Regular Meeting of the Board of Education on March 7, 2022**

**Purchase Requests**

1. 20' x 10' Inflatable Tent, 3.0 HVAC, 20 Sandbags and Lighting Kit for district wide use from Sunbelt Inflatable Tents in the amount of \$18,000.00.
2. Services of repainting the gym walls for Monroe Elementary from Caddell & Co LLC in the amount of \$13,150.91.
3. Engineering and Construction Management for Transportation from Parkhill Smith & Cooper Inc in the amount of \$34,300.00.
4. (51) portable radios for district wide use from Chickasaw Personal Communications in the amount of \$53,040.00.
5. Audio system for the PAC ticket booth and lobby at the Nancy O'Brian Center from Video Reality in the amount of \$14,965.96.
6. (60) 10.2-inch iPads wi-fi 64GB for Washington Elementary from Apple Inc in the amount of \$17,640.00.
7. Hot water boiler and installation for Norman High from Jackson Boiler and Tank Co in the amount of \$99,746.00.
8. Asbestos removal and disposal for Cleveland Elementary from Tec-An Inc in the amount of \$41,000.00.
9. Data cabling for central services from DIGI Security Systems LLC in the amount of \$33,200.05.
10. CAT6 cabling at the softball press box for Irving Middle School from Wade Electric in the amount of \$10,068.00.
11. Telescopic bleacher servicing for the Norman North High School Gym from Heartland Leasing Services Inc in the amount of \$185,300.00.

**Treasurer's Report for the period through March 31, 2022**

**Investment Report (presented for information only)**

1. Lease Revenue Funds
2. Bank of Oklahoma Funds

**Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**

Attached to the posted agenda and these minutes as Attachment A.

## **Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**

Attached to the posted agenda and these minutes as Attachment B.

### **Agreements, Contracts and Renewals for Fiscal Year 2022-2023**

#### **SECONDARY EDUCATIONAL SERVICES (Dr. Scott Beck)**

1. Agreement with Compliance Resource Group for Student Drug Testing

#### **TECHNOLOGY SERVICES (Dr. Peter Liesenfeld)**

1. Incident IQ End User License agreement to the Incident IQ Equipment tracking and work order software maintenance
2. Ratify Master Services Agreement with Kellogg & Sovereign® Consulting, LLC - renewal of an agreement to provide management services to assist with the E-Rate program filing and compliance and the OUSF (Oklahoma Universal Services Fund) program compliance and documentation
  - a. Fee Schedule for Professional E-Rate Management & OUSF Compliance Services
  - b. E-Rate Letter of Agency 2022-23
  - c. Fee schedule for FCC's Emergency Connectivity Fund
3. R.K. Black Docuware Cloud Solution Service for Users and Storage
4. R.K. Black Docuware Additional Workflow User Licenses
5. Visitor Management Software License Renewal from School Safe ID for District Wide use
6. Contract with Cox Oklahoma Telecom -Approve Agreement for E-Rate 2022-2023 Year for Wide Area Network (WAN) Services - Data Renewal. RFP #2020004, FCC Form 470 #200000671
7. Renewal Contract with OneNet-Approve Agreement for E-Rate 2022-2023 Year for Internet Access Data Center-Primary Internet Connection RFP #2020006, FCC Form 470 #200008934
8. Renewal Contract with OneNet -Approve Agreement for E-Rate 2022-2023 Year for Point to Point Connection with VPN. RFP# 2020006, FCC Form 470 #200008934
9. Filewave Mobile Device Management (MDM) - a contract to support MDM solution for device management as part of student engagement initiative
10. United Systems Lightspeed Content Filter software Subscription
11. United Systems, Inc. Managed Firewall and Security Software Subscription Agreement

#### **OPERATIONAL SERVICES (Justin Milner)**

1. Memorandum of Agreement between Cleveland County and Norman Public Schools for the use of facilities/equipment as an emergency evacuation site for students
2. Memorandum of Agreement between Wildwood Community Church and Norman Public Schools for the use of facilities/equipment as an emergency evacuation site for students
3. Memorandum of Agreement between First Baptist Church and Norman Public Schools for the use of facilities/equipment as an emergency evacuation site for students
4. Memorandum of Agreement between Cross Pointe Church and Norman Public Schools for the use of facilities/equipment as an emergency evacuation site for students

#### **Facilities Management**

1. Allied Elevator Services Inc. Service Agreement
2. Rental Agreement with Artesian Bottleless Water
3. Burgess Solutions Agreement
4. Firetrol Protection Systems Inspection Agreement to provide the semi-annual and annual maintenance and service for Norman Public Schools
5. Medley Maintenance Agreement
6. MSDSONline Subscription Agreement
7. Panco Maintenance Agreement for the Syntronix Control System
8. Service Agreement between Red Barker Propane, Inc and Norman Public Schools
9. Technical Environmental Consulting and Analysis, Inc. (TEC-AN, Inc.) for an Asbestos Operations and Maintenance Program
10. Agreement for Pest Management Services with Terminix
11. Won-Door Corporation Fire Door Maintenance and Testing Agreement

#### **Transportation Services**

1. Agreement with CLEAN The Uniform Company Oklahoma for the Central Services Department
2. Transportation Agreement between Norman Public Schools and Cleveland County YMCA
3. Hosted License Agreement with Transfinder & Statement of Work
4. Agreement with Compliance Resource Group for Employee Drug Testing
5. Zonar Terms & License Agreement For Hardware Use, Data Transmission, & Data Storage Services
6. Fuelmaster Fuel Management System Maintenance Agreement with Syntech
7. Diagnostic Subscription Agreement with Holt Truck Centers of Oklahoma
8. Subscription Service Agreement with Mitchell1

9. Fleet Management Master Equity Agreement with Enterprise FM Trust

**Warehouse**

1. Agreement between FP Mailing Solutions/RK Black, Inc. and Norman Public Schools for Mailing Processor
2. Contract with Xerox for Large Print Production Printers and Print Services

**PUBLIC INFORMATION AND COMMUNITY RELATIONS (Wes Moody)**

1. Agreement for event planning services with Factor 110 for the annual Celebration of Excellence banquet.

**OPERATIONAL SERVICES - SPECIAL SERVICES (Gayla Mears)**

1. Agreement with State of Oklahoma Department of Rehabilitation Services (DRS) Transition School-To-Work: Work Study
2. Contract for Interpretation Services with Equal Access Interpreting, LLC
3. Agreement for Educational Services with Crossroads Youth & Family Services, Inc. at the Emergency Juvenile Shelter
4. Supplemental Staffing Agreement with Specialty Care Medical Pediatrics

**PERSONNEL SERVICES (Holly Nevels)**

1. Barlow Education Management Services, LLC Agreement for Contract Negotiation Services
2. Independent Contractor Agreement between Norman Public Schools and Sharon Heatly Counseling Solutions, LLC for School Counseling Services

**BUSINESS SERVICES (Brenda Burkett)**

1. Consent Form from Ohioypyle Prints Inc. for Sale of Product
2. Consent Form from Pel Industries, Inc. for Sale of Product at Local Retailers
3. Contract with Eide Bailly for Auditing Services by Eide Bailly for the 2021-2022 school year and related services for the 2022-2023 school year
4. Consent Form from Cotton Gallery, Ltd. for Sale of Product at Wal-Mart Stores

**Applications for Sanctioning**

1. Irving Middle School Athletic Booster Club
2. Kennedy Elementary PTA
3. Norman High School Boys Basketball Booster Club
4. Norman High School Fast Pitch/Slow Pitch Softball Booster
5. Norman High School Football Booster Club
6. Norman High School Golf Booster Club
7. Norman High School Wrestling Booster Club
8. Norman North High School Boys Soccer Booster Club
9. Norman North High School Fast/Slow Pitch Booster Club
10. Norman North High School Girls Golf

**Activity Fund Raising Reports with Proposed Events**

1. Norman High School - Courtyard Project
2. Norman High School - Rho Kappa Honor Society

**Supplemental Schedule No. 4 to Master Agreement between Norman Public Schools and MIDL Architects, LLC**

**Risk Management Consulting Agreement with BancFirst Insurance Services Inc.**

**Additional Agenda Items**

**Proposed New Policy 2014 - Equal Opportunity Education Scholarship Tax Credit Availability**

*Presented by Dr. Nick Migliorino and Justin Milner*

For purposes of the Oklahoma Equal Opportunity Education Scholarship Act ("Act" or "EOESTC") Norman Public Schools establishes policy regarding donations made to the school district or the Norman Public Schools Foundation which may be eligible for a tax credit.

## **2022-2023 Before and After School Programs Recommendation**

### ***Presented by Holly McKinney***

Motion to approve the Before and After School Program Recommendation of AlphaBEST Education, Inc. as presented. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

## **Superintendent's recommendation for the dismissal of career teacher Richard Cavett**

Motion that the Board acknowledge receipt of the Superintendent's recommendation for the dismissal of Richard Cavetts, set the hearing for Mr. Cavetts on May 23, 2022 at 5:00 p.m. in the Board Room of the Administrative Services Center, and direct the Superintendent to deliver a copy of his recommendation to Mr. Cavetts with notice of the time, date and location of Mr. Cavetts' hearing. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

## **Renewal/Continued Employment of all Certified Teachers Currently on a Certified Teacher Contract and not Recommended for Nonrenewal or Dismissal**

### ***Presented by Holly Nevels***

Motion to approve the continued employment for the 2022-23 school year of certified teachers currently on a certified teacher contract. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

## **New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).**

There was no new business presented at this meeting.

## **Administrative Staff Reports**

Dr. Nick Migliorino spoke on the following topics:

- All City Choir, Band, Art and Dance Concerts
- Autism Awareness Month
- Celebration of Excellence
- The new Oklahoma Aviation Academy Program that will begin with the Freshman Class in the Fall of 2022.
- Welcomed Alex Ruggiers to the Board of Education

## **Board of Education Reports**

Dirk O'Hara spoke about the National School Board Association and welcomed Alex Ruggiers and thanked Dr. Dan Snell for his 25 years of service to the Norman Public Schools Board of Education.

Cindy Nashert spoke about the Career Day at Dimensions and said thank you to Paul Tryggested and Eric Fleske.

She welcomed Alex Ruggiers and Karen Long and thanked Dan Snell for his service to the district.

Chad Vice welcomed Alex and acknowledged Dan Snell and wished him and Katie the best.

Alex Ruggiers thanked everyone for their welcome and support.

## **Vote to go into executive session to discuss:**

A. The following employment matters after which the Board will return to open session to vote concerning one or more of these items. Executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7).

1. Re-employment and/or re-assignment of the Site principals (Elementary, Middle, and High School) for the 2022-2023 school fiscal year - See Attachment "C" (posted with the agenda)

2. Candidates for the position of Oklahoma Aviation Academy Director

7:09 PM Motion to go in to executive session to discuss the re-employment and/or re-assignment of the Site principals (Elementary, Middle, and High School) for the 2022-2023 school fiscal year. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

## **Vote to Return to Open Session**

7:25 PM Motion to return to open session. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

## **Statement of Executive Session Minutes**

Cindy Nashert stated that the Board convened in executive session, pursuant to Executive Session authority-25 Okla. Stat. §307(B)(1) and (7) to discuss discuss the re-employment and/or re-assignment of the Site principals (Elementary, Middle, and High School) for the 2022-2023 school fiscal year. The Board was joined in executive session by Superintendent Dr. Nick Migliorino, Associate Superintendent and Chief Human Resource Officer Holly Nevels and Attorney Karen Long. No other matters were discussed and no votes were taken while in this closed session. This concludes the minutes of the executive session.

**Vote regarding:**

Motion to approve the re-employment and/or re-assignment of the Site principals (Elementary, Middle, and High School) for the 2022-2023 school fiscal year. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

**Adjournment**

7:28 PM Motion to adjourn. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

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Cindy Nashert, Board of Education President

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Cathy Sasser, Board Clerk

(Seal)



## Norman Public Schools

### Minutes of the Special Meeting of the Board of Education

Administrative Services Center

131 South Flood Avenue

Norman, Oklahoma 73069

**Monday, April 25, 2022**

**The meeting was called to order at 2:00 PM**

**Call to Order and Establish a Quorum**

Attendance Taken at 2:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Alex Ruggiers, Chad Vice, **Absent:** Linda Sexton. Present: 4, Absent: 1.

**Pledge of Allegiance**

The Pledge of Allegiance was led by President Cindy Nashert.

**Disposition of Routine Business by Consent Action**

Motion to accept the consent docket item A as listed below and in the agenda. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

**A. Agreement with the University of Oklahoma for facility rental fees at the Lloyd Noble Center for the Norman North and Norman High School 2022 graduation ceremonies**

**Vote to go into executive session to discuss:**

2:02 PM Motion to go into executive session to discuss personnel candidates as listed on the agenda. Pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7). This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

**Vote to Return to Open Session**

2:46 PM Motion to return to open session. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

**Statement of the Executive Session Minutes**

Cindy Nashert stated that the Board convened in executive session for the purpose of discussing Candidates for the position of Director of Oklahoma Aviation Academy and the Assistant Principals at Whittier Middle School, Norman North High School and Norman High School. The Board was joined in executive session by Superintendent Dr. Nick Migliorino, Associate Superintendent Holly Nevels and Director of Educational Services Dr. Scott Beck. No other matters were discussed and no votes were taken while in this closed session. This concludes the minutes of the executive session.

**Vote regarding the employment, hiring, appointment and naming of the candidates for the following positions:**

Dr. Nick Migliorino made the recommendation to hire Terry Adams as the Director of Oklahoma Aviation Academy. Motion to hire Terry Adams as the Director of Oklahoma Aviation Academy. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Dr. Nick Migliorino made the recommendation to hire Sarah Potts as the Assistant Principal Intern at Whittier Middle School. Motion to hire Sarah Potts as the Assistant Principal Intern at Whittier Middle School. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Dr. Nick Migliorino made the recommendation to hire Randy Williams as the Assistant Principal Intern at Norman North High School. Motion to hire Randy Williams as the Assistant Principal Intern at Norman North High School. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea  
Dr. Nick Migliorino made the recommendation to hire Barbara Rose as the Assistant Principal at Norman High School. Motion to hire Barbara Rose as the Assistant Principal at Norman High School. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

**Adjournment**

2:49 PM Motion to adjourn. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

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Cindy Nashert, Board of Education President

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Cathy Sasser, Board Clerk

(Seal)



**Norman Public Schools  
Purchase Request**

**Purchase Request 1**

**Meeting Date: May 9th, 2022**

- 1. Item: CAT6 Cabling for NE POD**
- 2. Location: Cleveland Elementary School**
- 3. A. Specifications Sent: N/A**  
**B. Bid Opening Date: N/A**  
**A-1. Vendors Queried: N/A**  
**B-1. Vendors Responding: N/A**
- 4. Purchase Fund: Bond**
- 5. Wade Electric**  
**Norman, OK 73069**  
**\$21,860.00**
- 6. It is recommended that the district purchase CAT6 cabling for NE Pod for Cleveland Elementary School from Wade Electric in the amount of \$21,860.00.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 2**

**Meeting Date: May 9th, 2022**

**1. Item: Terminals and Tablets with warranties**

**2. Location: District Wide**

**3. A. Specifications Sent: N/A  
B. Bid Opening Date: N/A**

**A-1. Vendors Queried: N/A  
B-1. Vendors Responding: N/A**

**4. Purchase Fund: Child Nutrition**

**5. Infinite Campus  
Blaine, MN 55449  
\$85,109.00**

**6.**

<b>Description</b>	<b>QTY</b>	<b>Unit Price</b>	<b>Total Price</b>
<b>Terminal</b>	<b>40</b>	<b>\$1,679.00</b>	<b>\$67,160.00</b>
<b>5 Year Warranty Extension on Terminal</b>	<b>40</b>	<b>\$199.00</b>	<b>\$7,960.00</b>
<b>Tablet w/ Dock and Built in Scanner</b>	<b>9</b>	<b>\$1,049.00</b>	<b>\$9,441.00</b>
<b>1 Year Warranty Extension on Tablet + Accidental</b>	<b>1</b>	<b>\$399.00</b>	<b>\$399.00</b>
<b>1 Year Warranty Extension on Tablet</b>	<b>1</b>	<b>\$149.00</b>	<b>\$149.00</b>
		<b>TOTAL</b>	<b>\$85,109.00</b>

**7. It is recommended that the district purchase terminals and tablets with warranties for district wide use from Infinite Campus in the amount of \$85,109.00.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 3**

**Meeting Date: May 9th, 2022**

- 1. Item: Gym Logo and Gamelines repaint**
- 2. Location: Truman Elementary, Roosevelt Elementary, McKinley Elementary, and Lincoln Elementary**
- 3. Buyboard 641-21, 642-21**
- 4. Purchase Fund: Bond**
- 5. Vector Concepts**  
**Irving, TX 75063**  
**\$30,057.00**

**6.**

<b>Description</b>	<b>Total Price</b>
<b>Truman Elementary Logo / Gamelines Repaint</b>	<b>\$7,750.00</b>
<b>Roosevelt Elementary Logo / Gamelines Repaint</b>	<b>\$8,762.00</b>
<b>McKinley Elementary Logo / Gamelines Repaint</b>	<b>\$8,460.00</b>
<b>Lincoln Elementary Logo / Gamelines Repaint</b>	<b>\$5,085.00</b>
	<b>\$30,057.00</b>

- 7. It is recommended that the district purchase Gym Logo and Gamelines repaint for Truman Elementary, Roosevelt Elementary, McKinley Elementary, and Lincoln Elementary from Vector Concepts in the amount of \$30,057.00.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 4**

**Meeting Date: May 9th, 2022**

**1. Item: 6 Boilerless, Convection Steamers**

**2. Location: District Wide**

**3. A. Specifications Sent: N/A  
B. Bid Opening Date: N/A**

**A-1. Vendors Queried: N/A  
B-1. Vendors Responding: N/A**

**4. Purchase Fund: Child Nutrition**

**5. Oklahoma Restaurant Supply  
Oklahoma City, OK 73107  
\$43,679.22**

**6.**

<b>Company</b>	<b>QTY</b>	<b>Price</b>	<b>Total Price</b>
<b>Oklahoma Restaurant Supply</b>	<b>6</b>	<b>\$7,279.87</b>	<b>\$43,679.22</b>
<b>Curtis Restaurant Supply</b>	<b>6</b>	<b>\$7,782.17</b>	<b>\$46,693.02</b>
<b>TriMark Marlinn</b>	<b>6</b>	<b>\$7,522.53</b>	<b>\$45,135.18</b>

**7. It is recommended that the district purchase 6 Boilerless, Convection Steamers for district wide use from Oklahoma Restaurant Supply in the amount of \$43,679.22.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 5**

**Meeting Date: May 9th, 2022**

**1. Item: 14 Enclosed Food Cabinets**

**2. Location: District Wide**

**3. A. Specifications Sent: N/A  
B. Bid Opening Date: N/A**

**A-1. Vendors Queried: N/A  
B-1. Vendors Responding: N/A**

**4. Purchase Fund: Child Nutrition**

**5. Douglas Food Stores  
Bluefield, WV 24701  
\$34,552.98**

**6.**

<b>Company</b>	<b>QTY</b>	<b>Price</b>	<b>Total Price</b>
<b>Douglas Food Stores</b>	<b>14</b>	<b>\$2,468.07</b>	<b>\$34,552.98</b>
<b>Curtis Restaurant Supply</b>	<b>14</b>	<b>\$2,804.78</b>	<b>\$39,266.92</b>
<b>Oklahoma Restaurant Supply</b>	<b>14</b>	<b>\$2,896.04</b>	<b>\$40,544.56</b>

**7. It is recommended that the district purchase 14 Enclosed Food Cabinets for district wide use from Douglas Food Stores in the amount of \$34,552.98.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 6**

**Meeting Date: May 9th, 2022**

**1. Item: 6 Double Boilerless Convection Steamers**

**2. Location: District Wide**

**3. A. Specifications Sent: N/A  
B. Bid Opening Date: N/A**

**A-1. Vendors Queried: N/A  
B-1. Vendors Responding: N/A**

**4. Purchase Fund: Child Nutrition**

**5. TriMark Marlinn  
Bedford Park, IL 60638  
\$86,792.64**

**6.**

<b>Company</b>	<b>QTY</b>	<b>Price</b>	<b>Total Price</b>
<b>TriMark Marlinn</b>	<b>6</b>	<b>\$14,465.44</b>	<b>\$86,792.64</b>
<b>Curtis Restaurant Supply</b>	<b>6</b>	<b>\$14,964.71</b>	<b>\$89,788.26</b>
<b>Oklahoma Restaurant Supply</b>	<b>6</b>	<b>\$14,817.63</b>	<b>\$88,905.78</b>

**7. It is recommended that the district purchase 6 Double Boilerless Convection Steamers for district wide use from TriMark Marlinn in the amount of \$86,792.64.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 7**

**Meeting Date: May 9th, 2022**

- 1. Item: Certification and Maintenance on 36 Fume Hoods**
- 2. Location: District Wide**
- 3. A. Specifications Sent: N/A**  
**B. Bid Opening Date: N/A**  
**A-1. Vendors Queried: N/A**  
**B-1. Vendors Responding: N/A**
- 4. Purchase Fund: General**
- 5. ISEC Incorporated**  
**Greenwood Village, CO 80111**  
**\$18,456.00**
- 6. It is recommended that the district purchase Certification and Maintenance on 36 Fume Hoods for district wide use from ISEC Incorporated in the amount of \$18,456.00.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 8**

**Meeting Date: May 9th, 2022**

- 1. Item: Access Control Unit**
- 2. Location: Central Services**
- 3. Statewide Contract: SW1048D**
- 4. Purchase Fund: Bond**
- 5. Digi Security Systems LLC**  
**Tulsa, OK 74147**  
**\$52,305.57**
- 6. It is recommended that the district purchase Access Control Unit for Central Services from Digi Security Systems LLC in the amount of \$52,305.57.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 9**

**Meeting Date: May 9th, 2022**

- 1. Item: Additional Cameras**
- 2. Location: Central Services**
- 3. Statewide Contract: SW1048D**
- 4. Purchase Fund: Bond**
- 5. Digi Security Systems LLC**  
**Tulsa, OK 74147**  
**\$20,650.68**
- 6. It is recommended that the district purchase Additional Cameras for Central Services from Digi Security Systems LLC in the amount of \$20,650.68.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 10**

**Meeting Date: May 9th, 2022**

**1. Item: Light and Sound Upgrades**

**2. Location: Nancy O’Brian Center**

**3. A. Specifications Sent: N/A  
B. Bid Opening Date: N/A**

**A-1. Vendors Queried: N/A  
B-1. Vendors Responding: N/A**

**4. Purchase Fund: Lease Revenue**

**5. Full Compass Systems LTD  
Madison, WI 53593  
\$75,635.98**

**6.**

Description	QTY	Unit Price	Total Price
Allen and Heath Avantis DPack 64	2	\$14,298.00	\$28,596.00
Elation Fuze Profile 305W RGBMA LED	4	\$4,396.00	\$17,584.00
ETC Source 4WRD Color Kit	14	\$592.00	\$8,288.00
ETC ION XE 20 Console Lighting Control	1	\$10,980.00	\$10,980.00
ECT EOS FW 40 EOS	1	\$2,720.00	\$2,720.00
Show Baby M Multiverse Wireless DMX	2	\$374.00	\$748.00
Cable UP DMX-XX5-50	14	\$38.00	\$532.00
Allen and Heath AH-AP12151 Dust Cover	2	\$94.99	\$189.98
Allen and Heath AH-M-DL Dante128A	2	\$2,999.00	\$5,998.00
		<b>TOTAL</b>	<b>\$75,635.98</b>

**7. It is recommended that the district purchase Light and Sound Upgrades for the Nancy O’Brian Center from Full Compass Systems LTD in the amount of \$75,635.98.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 11**

**Meeting Date: May 9th, 2022**

- 1. Item: Odysseyware K-12 Comprehensive Software**
- 2. Location: District Wide**
- 3. A. Specifications Sent: N/A**  
**B. Bid Opening Date: N/A**  
**A-1. Vendors Queried: N/A**  
**B-1. Vendors Responding: N/A**
- 4. Purchase Fund: General**
- 5. Imagine Learning LLC**  
**Dallas, TX 75312**  
**\$20,000.00**
- 6. It is recommended that the district purchase Odysseyware K-12 Comprehensive Software for district wide use from Imagine Learning LLC in the amount of \$20,000.00.**



**Purchase Request**

**Purchase Requests: 12 - 36**

**Meeting Date: May 9<sup>th</sup>, 2022**

**1. Item: Software Maintenance Subscriptions**

**2. Location: District Wide**

**3. Specialized Service**

**4. Purchase Fund: Bond**

<b>PR#</b>	<b>VENDOR</b>	<b>CITY/STATE</b>	<b>PRODUCT</b>	<b>AMOUNT</b>
12	Identity Automation	HOUSTON, TX	SOFTWARE MAINTENANCE FY22	\$35,626.92
13	Achieve3000	LAKEWOOD, NJ	SOFTWARE MAINTENANCE FY22	\$43,630.00
14	Infinite Campus	BLAINE, MN	SOFTWARE MAINTENANCE FY22	\$206,767.62
15	SoftChoice	CHICAGO, IL	SOFTWARE MAINTENANCE FY22	\$95,715.20
16	Derivita	SALT LAKE CITY, UT	SOFTWARE MAINTENANCE FY22	\$37,090.00
17	Verizon	ALPHARETTA, GA	SOFTWARE MAINTENANCE FY22	\$88,000.00
18	Coughlan Companies	NORTH MANKATO, MN	SOFTWARE MAINTENANCE FY22	\$18,705.60
19	EBSCO	DALLAS, TX	SOFTWARE MAINTENANCE FY22	\$14,334.00
20	Ellevation	BOSTON, MA	SOFTWARE MAINTENANCE FY22	\$16,087.50
21	ExploreLearning	DALLAS, TX	SOFTWARE MAINTENANCE FY22	\$18,260.85
22	Learning Sciences International	BLAIRSVILLE, PA	SOFTWARE MAINTENANCE FY22	\$50,400.00
23	Imagine Learning	DALLAS, TX	SOFTWARE MAINTENANCE FY22	\$20,400.00
24	Instructure Inc	SALT LAKE CITY, UT	SOFTWARE MAINTENANCE FY22	\$81,249.50
25	Newsela Inc	NEW YORK, NY	SOFTWARE MAINTENANCE FY22	\$57,499.20
26	School Status	HATTIESBURG, MS	SOFTWARE MAINTENANCE FY22	\$50,000.00
27	Overdrive	CLEVELAND, OH	SOFTWARE MAINTENANCE FY22	\$24,000.00
28	Pioneer Library System	NORMAN, OK	SOFTWARE MAINTENANCE FY22	\$33,707.43
29	Seesaw Learning Inc	SAN FRANCISCO, CA	SOFTWARE MAINTENANCE FY22	\$47,917.90
30	Scholastic	JEFERSON CITY, MO	SOFTWARE MAINTENANCE FY22	\$16,538.00
31	Turnitin LLC	OAKLAND, CA	SOFTWARE MAINTENANCE FY22	\$16,454.00
32	Swift Education Systems	CHICAGO, IL	SOFTWARE MAINTENANCE FY22	\$11,000.00
33	Teachware	OKALHOMA CITY, OK	SOFTWARE MAINTENANCE FY22	\$12,500.00
34	Oklahoma Copier Solutions	NORMAN, OK	SOFTWARE MAINTENANCE FY22	\$18,000.00
35	United Systems	OKLAHOMA CITY, OK	SOFTWARE MAINTENANCE FY22	\$15,013.64
36	United Systems	OKLAHOMA CITY, OK	SOFTWARE MAINTENANCE FY22	\$109,836.00

**5. It is recommended that the district purchase the software maintenance programs as outlined above.**

**Norman School District**  
**General Fund**  
**Statement of Assets, Liabilities and Fund Balance**  
**April 30, 2022**

**ASSETS**

Cash in Bank	\$27,776,593.03
Accounts Receivable	186,406.51
Property Taxes - Current	2,435,641.47
Property Taxes - Delinquent	0.00
Prepays	0.00
Interest	0.00
Inventory	251,978.26

**TOTAL ASSETS**

**\$30,650,619.27**

**LIABILITIES AND FUND BALANCE**

Accounts Payable	569,576.62
Deferred Revenue	2,465,470.36

Total Liabilities \$3,035,046.98

Fund Balance (June 30, 2021)	\$10,103,306.67
Excess Revenue over Expenditures	\$17,512,265.62

Fund Balance, End of Period \$27,615,572.29

**TOTAL LIABILITIES AND FUND BALANCE**

**\$30,650,619.27**

**Norman School District  
General Fund  
Statement of Revenue and Expenditures  
April 30, 2022**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CURRENT MONTH ACTUAL</b>	<b>YEAR-TO-DATE ACTUAL</b>	<b>REVENUE RECEIVABLE</b>
Ad Valorem Tax	\$39,863,388.00	\$3,611,761.78	\$40,046,129.29	(182,741.29)
Local	2,115,100.50	46,046.06	1,336,222.14	778,878.36
Intermediate	4,550,000.00	471,058.67	4,456,497.44	93,502.56
State	70,218,793.88	5,604,055.02	56,994,211.20	13,224,582.68
Federal	17,445,985.52	2,530,519.15	9,600,918.52	7,845,067.00
Fund Transfer	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>\$134,193,267.90</b>	<b>\$12,263,440.68</b>	<b>\$112,433,978.59</b>	<b>\$21,759,289.31</b>
 <b>EXPENSES</b>				
Local	\$102,328,027.44	\$9,250,208.29	\$72,671,976.55	
State	15,112,677.17	1,083,397.88	10,158,636.95	
Federal	17,617,878.51	632,664.52	12,091,099.47	
<b>TOTAL EXPENSES</b>	<b>\$135,058,583.12</b>	<b>\$10,966,270.69</b>	<b>\$94,921,712.97</b>	
 <b>EXCESS REVENUE OVER EXPENDITURES</b>	 <b><u>(\$865,315.22)</u></b>		 <b><u>\$17,512,265.62</u></b>	

\* This column is for information only and is included in the year-to-date actual amounts.

**Norman School District  
Building Fund  
Statement of Assets, Liabilities and Fund Balance  
April 30, 2022**

**ASSETS**

Cash in Bank	2,665,163.31
Accounts Receivable	0.00
Property Taxes - Current	340,693.26
Property Taxes - Delinquent	0.00
Investments	0.00
Accrued Interest	0.00

<b>TOTAL ASSETS</b>	<b><u><u>\$3,005,856.57</u></u></b>
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**LIABILITIES AND FUND BALANCE**

Accounts Payable	\$11,326.58	
Deferred Revenue	340,634.30	
 Total Liabilities		 \$351,960.88
 Fund Balance (June 30, 2021)	 \$947,239.60	
Excess Revenue over Expenditures	\$1,706,656.09	
 Fund Balance, End of Period		 \$2,653,895.69

<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b><u><u>\$3,005,856.57</u></u></b>
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**Norman School District  
Building Fund  
Statement of Revenue and Expenditures  
April 30, 2022**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CURRENT MONTH ACTUAL</b>	<b>YEAR-TO-DATE ACTUAL</b>	<b>REVENUE RECEIVABLE</b>
Ad Valorem Tax	\$5,684,044.00	\$515,352.74	\$5,714,761.55	(\$30,717.55)
Other Taxes	\$590.00	\$1,564.04	\$36,255.98	(\$35,665.98)
Interest	\$2,110.74	\$0.00	\$48.56	\$2,062.18
Interfund Transfer	\$42,500.00	\$0.00	\$0.00	\$42,500.00
	<hr/>			
<b>TOTAL REVENUE</b>	<b>\$5,729,244.74</b>	<b>\$516,916.78</b>	<b>\$5,751,066.09</b>	<b>(\$21,821.35)</b>
<b>EXPENSES</b>				
Local	\$5,980,710.19	\$359,572.04	\$4,044,410.00	
	<hr/>			
<b>TOTAL EXPENSES</b>	<b>\$5,980,710.19</b>	<b>\$359,572.04</b>	<b>\$4,044,410.00</b>	
<b>EXCESS REVENUE OVER EXPENDITURES</b>	<u><b>(\$251,465.45)</b></u>		<u><b>\$1,706,656.09</b></u>	

\* This column is for information only and is included in the year-to-date actual amounts.

**Norman School District  
Child Nutrition Fund  
Statement of Assets, Liabilities and Fund Balance  
April 30, 2022**

**ASSETS**

Cash in Bank	\$3,310,274.28
Accounts Receivable	0.00
Inventory	0.00

**TOTAL ASSETS** \$3,310,274.28

**LIABILITIES AND FUND BALANCE**

Accounts Payable	\$0.00
Deferred Revenue	\$177,425.35

Total Liabilities \$177,425.35

Fund Balance (June 30, 2021)	\$1,807,201.12
Excess Revenue over Expenditures	\$1,325,647.81

Fund Balance, End of Period \$3,132,848.93

**TOTAL LIABILITIES AND FUND BALANCE** \$3,310,274.28

**Norman School District  
Child Nutrition Fund  
Statement of Revenue and Expenditures  
April 30, 2022**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CURRENT MONTH ACTUAL</b>	<b>YEAR-TO-DATE ACTUAL</b>	<b>REVENUE RECEIVABLE</b>
Student Meals	\$99,495.65	\$38,194.71	\$171,401.78	(\$71,906.13)
Federal Reimbursement	5,147,294.91	795,467.97	5,799,126.68	(651,831.77)
State Reimbursement	55,691.06	0.00	28,842.26	26,848.80
Other Local	2,000.00	0.00	104.63	1,895.37
Interfund Transfer	51,523.60	0.00	0.00	51,523.60
<b>TOTAL REVENUE</b>	<b>\$5,356,005.22</b>	<b>\$833,662.68</b>	<b>\$5,999,475.35</b>	<b>(\$643,470.13)</b>
 <b>EXPENSES</b>				
Local	\$5,289,757.98	\$729,244.20	\$4,673,827.54	
<b>TOTAL EXPENSES</b>	<b>\$5,289,757.98</b>	<b>\$729,244.20</b>	<b>\$4,673,827.54</b>	
 <b>EXCESS REVENUE OVER EXPENDITURES</b>	 <b><u>\$66,247.24</u></b>		 <b><u>\$1,325,647.81</u></b>	

\* This column is for information only and is included in the year-to-date actual amounts.

**Norman School District**  
**Bond Fund**  
**Statement of Assets, Liabilities and Fund Balance**  
**April 30, 2022**

**ASSETS**

Cash in Bank	\$41,391,321.80
Investments	0.00
Accrued Interest	0.00
Receivables	0.00

**TOTAL ASSETS** **\$41,391,321.80**

**LIABILITIES AND FUND BALANCE**

Accounts Payable	\$138,721.14
------------------	--------------

Total Liabilities \$138,721.14

Fund Balance (June 30, 2021)	\$16,400,335.90
Excess Revenue over Expenditures	\$24,852,264.76

Fund Balance, End of Period \$41,252,600.66

**TOTAL LIABILITIES AND FUND BALANCE** **\$41,391,321.80**

**Norman School District  
Bond Fund  
Statement of Revenue and Expenditures  
April 30, 2022**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CURRENT MONTH ACTUAL</b>	<b>YEAR-TO-DATE ACTUAL</b>	<b>REVENUE RECEIVABLE</b>
Local	\$32,000,000.00	\$0.00	\$32,000,000.00	\$0.00
Interest	\$150,000.00	\$0.00	\$39,924.48	\$110,075.52
	<hr/>			
<b>TOTAL REVENUE</b>	<b>\$32,150,000.00</b>	<b>\$0.00</b>	<b>\$32,039,924.48</b>	<b>\$110,075.52</b>
<b>EXPENSES</b>				
Local	\$46,807,553.96	\$343,941.30	\$7,187,659.72	
Fund Transfer	0.00	0.00	0.00	
	<hr/>			
<b>TOTAL EXPENSES</b>	<b>\$46,807,553.96</b>	<b>\$343,941.30</b>	<b>\$7,187,659.72</b>	
<b>EXCESS REVENUE OVER EXPENDITURES</b>	<u><b>(\$14,657,553.96)</b></u>		<u><b>\$24,852,264.76</b></u>	

\* This column is for information only and is included in the year-to-date actual amounts.

**Norman School District  
Sinking Fund  
Statement of Assets, Liabilities and Fund Balance  
April 30, 2022**

**ASSETS**

Cash in Bank	\$22,633,930.72
Accounts Receivable	0.00
Investments	0.00
Accrued Interest	0.00
Property Taxes - Current	2,976,307.45
Property Taxes - Delinquent	0.00

**TOTAL ASSETS**

**\$25,610,238.17**

**LIABILITIES AND FUND BALANCE**

Accounts Payable	\$0.00
Deferred Revenue	2,984,071.81
Escrow Account	0.00

Total Liabilities	\$2,984,071.81
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Fund Balance (June 30, 2021)	\$22,161,989.34
Excess Revenue over Expenditures	\$464,177.02

Fund Balance, End of Period	\$22,626,166.36
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**TOTAL LIABILITIES AND FUND BALANCE**

**\$25,610,238.17**

**Norman School District**  
**Sinking Fund**  
**Statement of Revenue and Expenditures**  
**April 30, 2022**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CURRENT MONTH ACTUAL</b>	<b>YEAR-TO-DATE ACTUAL</b>	<b>REVENUE RECEIVABLE</b>
Ad Valorem Tax	\$30,272,136.00	\$2,715,614.51	\$30,293,815.33	(\$21,679.33)
Premium on Bonds Sold	\$721,252.00	\$0.00	\$721,252.00	\$0.00
Interest	42,500.00	0.00	1,234.69	41,265.31
State	0.00	0.00	0.00	0.00
Fund Transfer	(42,500.00)	0.00	0.00	(42,500.00)
	<hr/>			
<b>TOTAL REVENUE</b>	<b>\$30,993,388.00</b>	<b>\$2,715,614.51</b>	<b>\$31,016,302.02</b>	<b>(\$22,914.02)</b>
<b>EXPENSES</b>				
Local	\$30,552,125.00	\$9,573,200.00	\$30,552,125.00	
Fund Transfer	0.00	0.00	0.00	
	<hr/>			
<b>TOTAL EXPENSES</b>	<b>\$30,552,125.00</b>	<b>\$9,573,200.00</b>	<b>\$30,552,125.00</b>	
<b>EXCESS REVENUE OVER EXPENDITURES</b>	<b><u>\$441,263.00</u></b>		<b><u>\$464,177.02</u></b>	

\* This column is for information only and is included in the year-to-date actual amounts.

**Norman School District  
Student Activity Fund  
Statement of Assets, Liabilities and Fund Balance  
April 30, 2022**

**ASSETS**

Cash in Bank	\$2,782,912.15	
Accounts Receivable	1,807.07	
<b>TOTAL ASSETS</b>		<b><u><u>\$2,784,719.22</u></u></b>

**LIABILITIES AND FUND BALANCE**

Accounts Payable	\$75,887.08	
Total Liabilities		\$75,887.08
Fund Balance (June 30, 2021)	\$2,400,371.36	
Excess Revenue over Expenditures	\$308,460.78	
Fund Balance, End of Period		\$2,708,832.14
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b><u><u>\$2,784,719.22</u></u></b>

**Norman School District  
Student Activity Fund  
Statement of Revenue and Expenditures  
April 30, 2022**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CURRENT MONTH ACTUAL</b>	<b>YEAR-TO-DATE ACTUAL</b>	<b>REVENUE RECEIVABLE</b>
Local	\$3,000,000.00	\$163,371.46	\$2,111,891.65	888,108.35
<b>TOTAL REVENUE</b>	<b>\$3,000,000.00</b>	<b>\$163,371.46</b>	<b>\$2,111,891.65</b>	<b>\$888,108.35</b>
 <b>EXPENSES</b>				
Local	\$3,000,000.00	\$202,290.81	\$1,803,430.87	
<b>TOTAL EXPENSES</b>	<b>\$3,000,000.00</b>	<b>\$202,290.81</b>	<b>\$1,803,430.87</b>	
 <b>EXCESS REVENUE OVER EXPENDITURES</b>	 <b><u>\$0.00</u></b>		 <b><u>\$308,460.78</u></b>	

\* This column is for information only and is included in the year-to-date actual amounts.

**Norman School District  
Trust and Agency Funds  
Statement of Assets, Liabilities and Fund Balance  
April 30, 2022**

**ASSETS**

Cash in Bank	\$9,817,936.96
Accounts Receivable	\$180,562.18

<b>TOTAL ASSETS</b>	<b><u><u>\$9,998,499.14</u></u></b>
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**LIABILITIES AND FUND BALANCE**

Accounts Payable	\$183,354.20
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Total Liabilities	\$183,354.20
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Fund Balance (June 30, 2021)	\$737,102.53
Excess Revenue over Expenditures	9,078,042.41

Fund Balance, End of Period	\$9,815,144.94
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<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b><u><u>\$9,998,499.14</u></u></b>
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**Norman School District  
Trust and Agency Funds  
Statement of Revenue and Expenditures  
April 30, 2022**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CURRENT MONTH ACTUAL</b>	<b>YEAR-TO-DATE ACTUAL</b>	<b>REVENUE RECEIVABLE</b>
Local	\$30,673,801.73	\$1,650.00	\$10,604,514.24	\$20,069,287.49
Fund Transfer	0.00	0.00	0.00	\$0.00
	<hr/>			
<b>TOTAL REVENUE</b>	<b>\$30,673,801.73</b>	<b>\$1,650.00</b>	<b>\$10,604,514.24</b>	<b>\$20,069,287.49</b>
<b>EXPENSES</b>				
Local	\$30,673,801.73	\$4,863.72	\$1,526,471.83	
Fund Transfer	0.00	0.00	0.00	
	<hr/>			
<b>TOTAL EXPENSES</b>	<b>\$30,673,801.73</b>	<b>\$4,863.72</b>	<b>\$1,526,471.83</b>	
<b>EXCESS REVENUE OVER EXPENDITURES</b>	<u><u><b>\$0.00</b></u></u>		<u><u><b>\$9,078,042.41</b></u></u>	

\* This column is for information only and is included in the year-to-date actual amounts.

**2021-2022 INVESTMENT INFORMATION**  
**BANK OF OKLAHOMA INSURED CASH SWEEP**

<b>MONTH</b>	<b>ACCOUNT</b>	<b>BALANCE</b>	<b>INTEREST EARNED</b>	<b>INTEREST RATE</b>
July	Demand	23,255,699.59	591.73	0.03%
July	Savings	28,530,052.56	832.69	0.03%
August	Demand	20,256,222.42	522.83	0.03%
August	Savings	28,530,778.60	726.04	0.03%
September	Demand	20,256,721.54	499.12	0.03%
September	Savings	28,531,481.65	703.05	0.03%
October	Demand	10,257,028.55	307.01	0.03%
October	Savings	28,532,207.72	726.07	0.03%
November	Demand	10,257,281.29	252.74	0.03%
November	Savings	18,532,791.59	583.87	0.03%
December	Demand	14,257,571.76	290.47	0.03%
December	Savings	18,533,263.22	471.63	0.03%
January	Demand	71,258,533.93	962.17	0.03%
January	Savings	18,533,734.83	471.61	0.03%
February	Demand	62,260,378.88	1,844.95	0.03%
February	Savings	18,534,160.92	426.09	0.03%
	<b>JP MORGAN MONEY MARKET</b>			
March	Money Market	110,801,310.91	5,245.41	0.22%
April	Money Market	104,826,339.12	25,028.21	0.29%

**Norman Public Schools  
Norman, Oklahoma  
Certified Personnel Report**

**5/9/2022**

**LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>RETURNING/LEAVING</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
BUGG, SARA	RESIGNING	THIRD GRADE TEACHER	ADAMS ELEMENTARY	6/1/2021
HUDDLESTON, BETH	LEAVING	ENGLISH LANGUAGE TEACHER	LONGFELLOW MIDDLE	6/1/2022
LINN, LESLIE	LEAVING	KINDERGARTEN TEACHER	ADAMS ELEMENTARY	6/1/2022

**RECOMMENDATIONS/ TEMPORARY EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
BATES, KALI	TEMP TO REHIRE	SECOND GRADE TEACHER	KENNEDY ELEMENTARY	08/11/2022
*BATTERSON, EMILY	REPLACEMENT	FOURTH GRADE TEACHER	TRUMAN PRIMARY	1/3/2022
*BOYER, OLIVIA	NEW	KINDERGARTEN TEACHER	ROOSEVELT ELEMENTARY	1/3/2022
*CANTRELL, CADY	REPLACEMENT	THIRD GRADE TEACHER	REAGAN ELEMENTARY	1/3/2022
DUNCAN, KATHRYN	TEMP TO REHIRE	THIRD GRADE TEACHER	REAGAN ELEMENTARY	8/11/2022
FULLER, JEANNE	TEMP TO HIRE	ASSISTANT CHORAL DIRECTOR	NORMAN HIGH	8/11/2022
GRIGSBY, PAMELA	TEMP TO REHIRE	SPECIAL EDUCATION TEACHER	WHITTIER MIDDLE	8/11/2022
HARDESTY, AMY	TEMP TO REGULAR	GRC TEACHER	KENNEDY ELEMENTARY	8/11/2022
MACKEY, LYSA	TEMP TO REGULAR	FOURTH GRADE TEACHER	KENNEDY ELEMENTARY	8/11/2022
PAYNE, SARAH	TEMP TO REGULAR	RESOURCE TEACHER	NORMAN NORTH	8/11/2022
*ROWAN, ALEXIS	REPLACEMENT	SCIENCE TEACHER	ALLCOTT MIDDLE	2/10/2022
WHITTLE, ELIZABETH	NEW	COORDINATOR OF PREVENTION SERVICES	ADMINISTRATIVE SERVICES	5/10/2022

**RESIGNATIONS:**

<b><u>NAME</u></b>	<b><u>RESIGNATION</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
ADAMS, LISA	RESIGNATION	PRE K TEACHER	JEFFERSON ELEMENTARY	6/1/2022
ALFORD, LOUISA	RESIGNATION	SPECIAL EDUCATION TEACHER	ALCOTT MIDDLE	4/1/2022
ALLISON, AMANDA	RESIGNATION	SECOND GRADE TEACHER	TRUMAN PRIMARY	6/1/2022
ANDERSON, JANA E	RESIGNATION	FIRST GRADE TEACHER	WILSON ELEMENTARY	6/1/2022
BARRIOS, STEPHANIE	RESIGNATION	THIRD GRADE TEACHER	ADAMS ELEMENTARY	6/1/2022

BATES, KERI	RESIGNATION	ASSISTANT PRINCIPAL	KENNEDY ELEMENTARY	6/10/2022
BAUMAN, BROOKE	RESIGNATION	SECOND GRADE TEACHER	MCKINLEY ELEMENTARY	6/1/2022
BEAN, REGAN	RESIGNATION	COUNSELOR	NORMAN HIGH	6/10/2022
BOWEN, HEATHER	RESIGNATION	THIRD GRADE TEACHER	REAGAN ELEMENTARY	6/1/2022
BREATHWIT, EMILY	RESIGNATION	KINDERGARTEN TEACHER	ADAMS ELEMENTARY	6/1/2022
BROHAMMER, MARGENE	RESIGNATION	ASSISTANT PRINCIPAL	NORMAN HIGH	6/17/2022
CHISM, NATALIE	RESIGNATION	MATH TEACHER	NORMAN HIGH	6/1/2022
COLEMAN, SETH	RESIGNATION	BAND TEACHER	ALCOTT MIDDLE	6/1/2022
CUNNINGHAM, CHRISTINA	RESIGNATION	PRE K TEACHER	WILSON ELEMENTARY	6/1/2022
DAVIS, LEONARD	RESIGNATION	BAND DIRECTOR	NORMAN NORTH	6/8/2022
EGERT, CARRIE	RESIGNATION	KINDERGARTEN TEACHER	MADISON ELEMENTARY	6/1/2022
EMMONS, AMY	RESIGNATION	RESOURCE TEACHER	LINCOLN ELEMENTARY	6/1/2022
GARNER, JORDAN	RESIGNATION	ELA FIFTH GRADE	WASHINGTON ELEMENTARY	6/1/2022
GLASS, KACEE	RESIGNATION	SCHOOL PSYCHOLOGIST	SPECIAL SERVICES	6/1/2022
GRIER, SHAWNTA	RESIGNATION	RESOURCE TEACHER	ADAMS ELEMENTARY	6/1/2022
HALL, EMILY	RESIGNATION	MODERATE COGNITIVE TEACHER	IRVING MIDDLE	6/1/2022
HANDLER, MEREDITH	RESIGNATION	MATH TEACHER	NORMAN HIGH	6/1/2022
HANN, LAURA	RESIGNATION	FIRST GRADE TEACHER	REAGAN ELEMENTARY	6/1/2022
HOUSMAN, CHRISTOPHER	RESIGNATION	SOCIAL STUDIES TEACHER	ALCOTT MIDDLE	6/1/2022
KEEL, NATALIE	RESIGNATION	THIRD GRADE TEACHER	TRUMAN ELEMENTARY	6/1/2022
KENNY, ANN	RESIGNATION	FOURTH GRADE TEACHER	ADAMS ELEMENTARY	6/1/2022
LANGDON, AIME	RESIGNATION	KINDERGARTEN TEACHER	CLEVELAND ELEMENTARY	6/1/2022
LIDDELL, JORDAN	RESIGNATION	FIRST GRADE TEACHER	MONROE ELEMENTARY	6/1/2022
MELTON, MARY	RESIGNATION	ELEMENTARY MUSIC TEACHER	EISENHOWER ELEMENTARY	6/1/2022
MOORE, KATHERINE	RESIGNATION	MATH TEACHER	LONGFELLOW MIDDLE	6/1/2022
MURALT, RYEN	RESIGNATION	FIFTH GRADE TEACHER	ROOSEVELET ELEMENTARY	6/1/2022
MURR-THOMPSON, SHIRLENE	RESIGNATION	SCIENCE TEACHER	ALCOTT MIDDLE	6/1/2022
NOBLE, SAMUEL	RESIGNATION	PHYSICAL EDUCATION TEACHER	NORMAN HIGH	6/1/2022
OTTO, JON	RESIGNATION	SOCIAL STUDIES TEACHER	NORMAN HIGH	6/1/2022
PADEN, SYDNEY	RESIGNATION	THIRD GRADE TEACHER	ADAMS ELEMENTARY	6/1/2022
RICHARDSON, EMILY	RESIGNATION	PRE K MUSIC TEACHER	TRUMAN PRIMARY	6/1/2022
ROBINSON, JON	RESIGNATION	SPANISH TEACHER	ALCOTT MIDDLE	6/1/2022
ROLLINS, LISA	RESIGNATION	RESOURCE TEACHER	IRVING MIDDLE	6/1/2022
ROY, MARY	RESIGNATION	SPEECH PATHOLOGIST	SPECIAL SERVICES	6/1/2022

SAINTELO, YVES	RESIGNATION	PHYSICAL EDUCATION TEACHER	ADAMS ELEMENTARY	6/1/2022
SUMMERS, EMILY	RESIGNATION	SCHOOL COUNSELOR	IRVING MIDDLE	6/10/2022
THOMAS, ALLYSON	RESIGNATION	ELEMENTARY MUSIC TEACHER	JACKSON ELEMENTARY	6/1/2022
THOMPSON, JESSICA	RESIGNATION	FIRST GRADE TEACHER	ADAMS ELEMENTARY	4/22/2022
TRAYLOR, COURTNEY	RESIGNATION	PHYSICAL EDUCATION TEACHER	JACKSON ELEMENTARY	6/1/2022
TRUELOVE, MATTHEW	RESIGNATION	SOCIAL STUDIES TEACHER	NORMAN NORTH	6/1/2022
TURPIN, JESSE	RESIGNATION	RESOURCE TEACHER	LONGFELLOW MIDDLE	6/1/2022
VANDEBURG, MICHAEL	RESIGNATION	GUIDANCE COUNSELOR	ALCOTT MIDDLE	6/10/2022
VLASIC, KATHERINE	RESIGNATION	FIRST GRADE TEACHER	ROOSEVELET ELEMENTARY	6/1/2022
WALKER, JOHN	RESIGNATION	FIFTH GRADE TEACHER	WILSON ELEMENTARY	6/1/2022
WERKMAN, CARRIE	RESIGNATION	MUSIC TEACHER	TRUMAN PRIMARY	6/1/2022
WILSON, MELISSA	RESIGNATION	MATH TEACHER	IRVING MIDDLE	6/1/2022
WITTE, TAYLOR	RESIGNATION	PRE K TEACHER	MCKINLEY ELEMENTARY	6/1/2022
YOUNG, LAURA	RESIGNATION	MATH TEACHER	ALCOTT MIDDLE	6/1/2022
ZOVAK, STARR	RESIGNATION	RESOURCE TEACHER AUTISM	WHITTIER MIDDLE	6/1/2022

**RETIRING:**

<b><u>NAME</u></b>		<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
ALBERT, ELIZABETH	RETIRING	EXECUTIVE DIRECTOR OF PROFESSIONAL DE	PROFESSIONAL DEVELOPMENT C	7/1/2022
ALLGOOD, SUSAN	RETIRING	GRC TEACHER	JACKSON ELEMENTARY	6/1/2022
ANDEGLER, ERIC	RETIRING	GATEWAY TO EDUCATION TEACHER	ALCOTT MIDDLE	6/1/2022
ATTEBERRY, MELODY	RETIRING	RESOURCE TEACHER	LINCOLN ELEMENTARY	6/1/2022
BOYD, SUSAN	RETIRING	RESOURCE TEACHER	NORMAN HIGH	6/1/2022
BOYD, DIANNE	RETIRING	RESOURCE TEACHER	SPECIAL SERVICES	6/1/2022
BROWN, DONNA	RETIRING	SPEECH PATHOLOGIST	SPECIAL SERVICES	6/1/2022
BROWN, MARGARET	RETIRING	ELL TEACHER	WHITTIER MIDDLE	6/1/2022
BRUTON, DOUGLAS	RETIRING	PHYSICAL EDUCATION TEACHER	CLEVELAND ELEMENTARY	6/1/2022
CAMPBELL, JANICE	RETIRING	FIFTH GRADE TEACHER	CLEVELAND ELEMENTARY	6/1/2022
CHARBONEAU, CYNTHIA	RETIRING	GRC TEACHER	WHITTIER MIDDLE	6/1/2022
MCCLURE, LORI	RETIRING	.5 READING SPECIALIST	CLEVELAND ELEMENTARY	6/1/2022
MERCHANT, JAN	RETIRING	TITLE 1 READING	MADISON ELEMENTARY	6/1/2022
MICHAUD, PHYLLIS	RETIRING	GUIDANCE COUNSELOR	NORMAN NORTH	6/10/2022
MULLAN, JANICE	RETIRING	ENGLISH TEACHER	NORMAN NORTH	6/1/2022
NIXON, KATHY	RETIRING	SECOND GRADE TEACHER	LINCOLN ELEMENTARY	6/1/2022

OLIVER, KIM	RETIRING	SCHOOL PSYCHOLOGIST	SPECIAL SERVICES	6/1/2022
REDMAN, ANGELA	RETIRING	MATH TEACHER	NORMAN NORTH	6/1/2022
REDMAN, CHARLES	RETIRING	HISTORY TEACHER	NORMAN NORTH	6/1/2022
RUSSELL, KARLIN	RETIRING	SOCIAL STUDIES TEACHER	IRVING MIDDLE	6/1/2022
STOUT, KELLY	RETIRING	PHYSICAL EDUCATION TEACHER	TRUMAN PRIMARY	6/1/2022
STUEMKY, STEFANI	RETIRING	PHYSICAL EDUCATION TEACHER	MONROE ELEMENTARY	6/1/2022
TOMLINSON, AUDREY	RETIRING	THIRD GRADE TEACHER	MONROE ELEMENTARY	6/1/2022
WARREN, JUDITH	RETIRING	FIRST GRADE TEACHER	CLEVELAND ELEMENTARY	6/1/2022
WILSON, LYNETTE	RETIRING	FOURTH GRADE TEACHER	MONROE ELEMENTARY	6/1/2022
WINTERS, CLARA	RETIRING	SCHOOL NURSE	NORMAN HIGH	5/31/2022
<b>Respectfully Submitted,</b>				
<b>Superintendent</b>				
*Worked Prior to Board Approval				

ATTACHMENT B				
Norman Public Schools Norman, Oklahoma Support Personnel Report 5/9/2022				
<b><u>ADJUNCT COACHES</u></b>				
<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
BEERS, HOLLY	REPLACEMENT	HEAD VOLLEYBALL COACH	NORMAN HIGH	8/1/2022
MEARS, SEAN	REPLACEMENT	HEAD WRESTLING COACH	NORMAN HIGH	8/1/2022
<b><u>RECOMMENDATIONS/ TEMPORARY EMPLOYMENT</u></b>				
<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
BARNETT, LORI	REPLACEMENT	COMPUTER TECHNICIAN	TECHNOLOGY SERVICE CENTER	4/21/2022
CRABTREE, MADISON	NEW	ATTENDANCE SECRETARY	DIMINSIONS	5/2/2022
FLENORY, DAVID	REPLACEMENT	RESOURCE TEACHER ASSISTANT	TRUMAN PRIMARY	4/18/2022
GILL, CHRISTIAN	REPLACEMENT	RESOURCE TEACHER ASSISTANT	LONGFELLOW MIDDLE	4/18/2022
KEELER, CHRISTOPHER	REPLACEMENT	BUS MONITOR	TRANSPORTATION	4/22/2022
MASSEY, CADEN	REPLACEMENT	RESOURCE TEACHER ASSISTANT	IRVING MIDDLE	4/7/2022
METCALF, MIRANDA	REPLACEMENT	SPED TEACHER ASSISTANT	MCKINLEY ELEMENTARY	4/26/2022
ODENTHAL, WILLIAM	REPLACEMENT	BUS MONITOR	TRANSPORTATION	4/18/2022
WALLACE, JASMINE	REPLACEMENT	BUS MONITOR	TRANSPORTATION	4/14/2022
<b><u>RECOMMENDATIONS/ TEMPORARY EMPLOYMENT</u></b>				
<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
ADAMS, KIM	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	WHITTIER MIDDLE	8/15/2022
ALEXANDER, MAYURACHAT	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN HIGH	8/15/2022
ANDERSON, CHANCE	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN NORTH	8/15/2022
BAGULEY, ANDREA	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	TRUMAN PRIMARY	8/15/2022
BARNES, GEORGE	TEMP TO REHIRE	BUS DRIVER	TRANSPORTATION	8/19/2022
BARRINGER, EMILY	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN HIGH	8/15/2022
BARTEL, BRENTON	TEMP TO REHIRE	BUS DRIVER	TRANSPORTATION	8/19/2022
BETHEL, KIERAN	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
BLASHOCK, LISA	TEMP TO REHIRE	ATTENDANCE SECRETARY	TRUMAN PRIMARY	7/28/2022
BRADLEY, LUCRETIA	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	REAGAN ELEMENTARY	8/15/2022
BRADLEY, SAVANNAH	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
BRADY, KELVIN	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
BRAME, KYLE	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
BRAY, LAURA	TEMP TO REHIRE	SECRETARY	CENTRAL SERIVCE CENTER	7/1/2022

BUNDY, JUSTICE	TEMP TO REHIRE	ATTENDANCE SECRETARY	IRVING MIDDLE	7/25/2022
BUSHEY, ANGELA	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	MONROE ELEMENTARY	8/15/2022
CANNON, MATTHEW	TEMP TO REHIRE	GENERAL UTILITES	CENTRAL SERIVCE CENTER	7/1/2022
CARTER, ELIZABETH	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	REAGAN ELEMENTARY	8/15/2022
CAESAR, MELANIE	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	LINCOLN ELEMENTARY	8/15/2022
CHAO, CHRISTINA	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	EISENHOWER ELEMENTARY	8/15/2022
CHILDERS, LORRAINE	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN NORTH	8/15/2022
COCHRAN, KIERSTEN	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	MONROE ELEMENTARY	8/15/2022
COLEMAN, KARI	TEMP TO REHIRE	COMPUTER TECHNICIAN	TECHNOLOGY SERVICE	7/1/2022
CARBAJAL, BRIANNA	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
DAVIS, CECIL	TEMP TO REHIRE	PAINTER	CENTRAL SERIVCE CENTER	7/1/2022
ELLIS, CAROLEE	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	ADAMS ELEMENTARY	8/15/2022
ESPINOSA, CECILIA	TEMP TO REHIRE	RECEPTIONIST	NORMAN HIGH	7/5/2022
FORD, JAEDAN	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	IRVING MIDDLE	8/15/2022
GARCIA, ROCIO	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
GAY, ALLANA	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
GOLDMAN, SHARON	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
HALL, CHRISTINE	TEMP TO REHIRE	ATTENDANCE SECRETARY	NORMAN HIGH	7/25/2022
HARRIS, KIELE	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
HAYES, ALVIN	TEMP TO REHIRE	BUS DRIVER	TRANSPORTATION	8/19/2022
HICKMAN, DAWN	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
HUDSON, ZOIE	TEMP TO REHIRE	PART TIME REGISTRAR	NORMAN HIGH	8/11/2022
JOHNSON, ABIGAIL	TEMP TO REHIRE	SUPPORT TUTOR	INDIAN EDUCATION	8/11/2022
JOHNSON, SARIAH	TEMP TO REHIRE	SUPPORT TUTOR	INDIAN EDUCATION	8/11/2022
KEMPER, EMILY	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	CLEVELAND ELEMENTARY	8/15/2022
MARES, PATRICIA	TEMP TO REHIRE	ATTENDANCE SECRETARY	WILSON ELEMENTARY	7/28/2022
MARTINEZ, MARIA	TEMP TO REHIRE	BUS DRIVER	TRANSPORTATION	8/19/2022
MARTINEZ, SAMUEL	TEMP TO REHIRE	BUS DRIVER	TRANSPORTATION	8/19/2022
MASSING, ELIANA	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	MONROE ELEMENTARY	8/15/2022
MCALLISTER, KYLZEY	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	JACKSON ELEMENTARY	8/15/2022
MCDONALD, DOUGLAS	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
MCGEE, BARBARA	TEMP TO REHIRE	LICENSED PRACTIAL NURSE	MADISON ELEMENTARY	7/28/2022
MCGOWEN, GREGORY	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	KENNEDY ELEMENTARY	8/15/2022
MCWILLIAMS, AMBER	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
MILLER, LAUREL	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	8/15/2022
MOORE, MICHAEL	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022

MOORELAND, DEVYN	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	IRVING MIDDLE	8/15/2022
MURPHY, JOHN	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	REAGAN ELEMENTARY	8/15/2022
MURPHY, SAVANAH	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	WILSON ELEMENTARY	8/15/2022
NEWSON, DIONTAE	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	IRVING MIDDLE	8/15/2022
NICKELL, WILLIAM	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	LONGFELLOW MIDDLE	8/15/2022
NORTON, JORDYN	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	ADAMS ELEMENTARY	8/15/2022
OSBORNE, COURTNIÉ	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	MADISON ELEMENTARY	8/15/2022
PALMER, CHYLENE	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN HIGH	8/15/2022
PAYNE, AMBER	TEMP TO REHIRE	OCCUPATIONAL THERAPIST ASSISTANT	SPECIAL SERVICE	8/11/2022
PEREZ-PERDOMO, VICTOR	TEMP TO REHIRE	VEHICLE MECHANIC	TRANSPORTATION	8/19/2022
PERKINS, GLEN	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	ALCOTT MIDDLE	8/15/2022
PHILLIPS, VASHAYLA	TEMP TO REHIRE	ATTENDANCE SECRETARY	MADISON ELEMENTARY	7/28/2022
POLSKI, JASON	TEMP TO REHIRE	BUS DRIVER	TRANSPORTATION	8/19/2022
PYLE, JUSTIN	TEMP TO REHIRE	BUS DRIVER	TRANSPORTATION	8/19/2022
REED, ELIZABETH	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	MADISON ELEMENTARY	8/15/2022
ROBERSON, CHARLES	TEMP TO REHIRE	BUS DRIVER	TRANSPORTATION	8/19/2022
SKAGGS, MADISON	TEMP TO REHIRE	PRE K TEACHER ASSISTANT	EISENHOWER ELEMENTARY	8/15/2022
SOLIDAY, WENDEE	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	WHITTIER MIDDLE	8/15/2022
SMITH, TERRENCE	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	WHITTIER MIDDLE	8/15/2022
SPELL, KATHERINE	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
SPOR, KYLE	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
STONE, EMILY	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	KENNEDY ELEMENTARY	8/15/2022
THOMPSON, REBECCA	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	MONROE ELEMENTARY	8/15/2022
TODD, LONNEY	TEMP TO REHIRE	GENERAL UTILITES LEAD	CENTRAL SERIVCE CENTER	7/1/2022
TURNER, AMY	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	IRVING MIDDLE	8/15/2022
TURNER-WATKINS, DESHON	TEMP TO REHIRE	GENERAL UTILITES	CENTRAL SERIVCE CENTER	7/1/2022
VALENTINE, SALLY	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
VANIS, JOSHUA	TEMP TO REHIRE	LOCKSMITH	CENTRAL SERIVCE CENTER	7/1/2022
VILLALPANDO-LOPEZ	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	ADAMS ELEMENTARY	8/15/2022
WILLIAMS, MICHAEL	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
WINN, DANA	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
WORMLEY, MICHAH	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN NORTH	8/15/2022
WOROU, HAOBLED	TEMP TO REHIRE	HGHLY QUALIFIED TEACHER ASSISTANT	MONROE ELEMENTARY	8/15/2022
WYKE, JEFFREY	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/19/2022
ZARAGOZA, BRANDON	TEMP TO REHIRE	HIGHLY QUALIFIED TEACHER ASSISTANT	WHITTIER MIDDLE	8/15/2022

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
ALTMAN, RONNIE	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
AUTRY, REBECCA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
AWOPEJU, TITI	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
BASS, BRIEN	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
BOISSON, MONIQUE	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
BOSTON, TIFANI	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
BREHM, LAURA	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
BROWN, ANTHONY	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
BROWN, CLIFTON	TEMP TO REGULAR	PLUMBER	CENTRAL SERVICE CENTER	7/1/2022
BUNCH, VERNESSIA	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
BURKS, JAMIE	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
BURTON, HAILEY	TEMP TO REGULAR	LIBRARY SECRETARY	NORMAN HIGH	7/5/2022
BUSCH, LISA	TEMP TO REGULAR	PRINCIAPL SECRETARY	TRUMAN ELEMENTARY	7/25/2022
BUTLER, IAN	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
CAMARENA, CARLOS	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
CAPE, CHESTER	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
CARLINGTON, DERRICK	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
CATHEY, JONATHAN	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	IRVING MIDDLE	8/15/2022
CHEVIS, ALYSSA	TEMP TO REGULAR	SUPPORT TUTOR	INDIAN EDUCATION TUTOR	8/11/2022
CONNER, MIKAYLA	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	JEFFERSON ELEMENTARY	8/15/2022
DOVE, ANGELIC	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	8/15/2022
DOVE, GREG	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	8/15/2022
DUDLEY, CHOLE	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
EDMOUNDSON, JULIE	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	JACKSON ELEMENTARY	8/15/2022
EKOGBULU, CORNELIUS	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
FIELDS, DANYALE	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
FRISBY, HANNA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
GARCIA, HEAHTER	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	WASHINGTON ELEMENTARY	8/15/2022
GILBERT, ELIZABETH	TEMP TO REGULAR	OCCUPATIONAL THERAPIST ASSISTANT	SPECIAL SERVICE	8/11/2022
GRAHAM, ALICIA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
GUESS, HALEY	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
HALEY, BRANDI	TEMP TO REGULAR	SECRETARY	CENTRAL SERVICE CENTER	7/1/2022
HARRELL, MATTHEW	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
HASTON, JEANNE	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
HEFLIN, KRYSTAL	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	TRUMAN PRIMARY	8/15/2022

HODGES, KAREN	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
HOM, HEATHER	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	TRUMAN PRIMARY	8/15/2022
HUDDLESTON, KRISTI	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
JAZZAR, ERIC	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	WHITTIER MIDDLE	8/15/2022
KANZENBACH, CRYSTAL	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	WILSON ELEMENTARY	8/15/2022
LEE, TWYLA	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN HIGH	8/15/2022
LISTER, CHRISTOPHER	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN HIGH	8/15/2022
LITANGA, AZIM	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
LOFTIS, CHASTITY	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN HIGH	8/15/2022
KUTT, LINDA	TEMP TO REGULAR	PART TIME OFFICE ASSISTANT	DIMENSIONS	7/28/2022
MATTHEWS, KIMBERLY	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
MCALISTER, JAMIE	TEMP TO REGULAR	SUPPORT TUTOR	INDIAN EDUCATION TUTOR	8/11/2022
MORGAN, MONICA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
MORMINO, LARRY	TEMP TO REGULAR	DISPATCHER	TRANSPORTATION	8/19/2022
MORSTAD, JOHN	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN NORTH	8/15/2022
MURDOCK, AARAN	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
NIDEY, WINTER	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	MCKINLEY ELEMENTARY	8/15/2022
ORUM, PAMELA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
OWENS, SHELBI	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	REAGAN ELEMENTARY	8/15/2022
OWENS, YULONDA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
PACE, MARY	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	LONGFELLOW MIDDLE	8/15/2022
PATTERSON, ELIZABETH	TEMP TO REGULAR	ATTENDANCE SECRETARY	IRVING MIDDLE	8/4/2022
PATTERSON, WILLIAM	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
PERRY, CHRIS	TEMP TO REGULAR	CARPENTER	CENTRAL SERVICE CENTER	7/1/2022
PETRICK, CONNIE	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
QUEEN, DONNA	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN NORTH	8/14/2022
QUINN, KATHLEEN	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	IRVING MIDDLE	8/15/2022
RAMSEY, ERICA	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	IRVING MIDDLE	8/15/2022
REED, RACHEL	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
SMITH, JENNIFER	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	MADISON ELEMENTARY	8/15/2025
SEMTNER, MEGAN	TEMP TO REGULAR	PRINCIPAL SECRETARY	LAKEVIEW ELEMENTARY	7/25/2022
SHEFFIELD, SAMANTHA	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	MCKINLEY ELEMENTARY	8/15/2022
SMITH, OSHA	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/15/2022
SPEEGLE, JOEY	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/15/2022
STEPHENS, CASEY	TEMP TO REGULAR	ATTENDANCE SECRETARY	NORMAN HIGH	7/28/2022
STROUD, GREGORY	TEMP TO REGULAR	SUPPORT TUTOR	INDIAN EDUCATION TUTOR	8/11/2022

TAYLOR, BONNIE	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
THOMAS, GREGORY	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
THOMAS, RYAN	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
THOMPSON, TYRA	TEMP TO REGULAR	LICENSED PRACTICAL NURSE	MONROE ELEMENTARY	7/29/2022
TURNER, JENNIFER	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	TRUMAN ELEMENTARY	8/15/2022
VANDEVELDE, CHLOE	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	JACKSON ELEMENTARY	8/15/2022
WALKER, LATOYA	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
WALYER, NATHAN	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/19/2022
WELLS, KAITLIN	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	CLEVELAND ELEMENTARY	8/15/2022
WEISER, KATHERINE	TEMP TO REGULAR	SPEECH PATHOLOGIST ASSISTANT	SPECIAL SERVICES	8/11/2022
WILDERSON, ANTHONY	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/19/2022
WISSINGER, HANNAH	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	MONROE ELEMENTARY	8/15/2022
WOOD, AMY	TEMP TO REGULAR	HIGHLY QUALIFIED TEACHER ASSISTANT	CLEVELAND ELEMENTARY	8/15/2022

**RESIGNATIONS:**

<b><u>NAME</u></b>		<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
BALLET, RAYMOND	RESIGNATION	BUS DRIVER	TRANSPORTATION	4/20/2022
BARGER, DESTANY	RESIGNATION	RESOURCE TEACHER ASSISTANT	TRUMAN PRIMARY	5/27/2022
BAVANDPOUR, NADIA	RESIGNATION	HIGHLY QUALIFIED TEACHER ASSISTANT	TURMAN ELEMENTARY	5/27/2022
BIGBEE, MICHAEL	RESIGNATION	SPED TEACHER ASSISTANT	WASHINGTON ELEMENTARY	4/20/2022
CARDONA, ELIZABETH	RESIGNATION	TEACHING ASSISTANT	NORMAN HIGH SCHOOL	4/22/2022
CERDA, CHRISTOPHER	RESIGNATION	BUS DRIVER	TRANSPORTATION	4/15/2022
DALESSANDRO, DEZREA	RESIGNATION	INDIAN ED TUTOR	INDIAN ED	5/27/2022
DUNAWAY, SARAH	RESIGNATION	PRE K TEACHER ASSISTANT	WILSON ELEMENTARY	5/27/2022
DUNCAN, TAYLOR	RESIGNATION	ATHLETICS SECRETARY	ADMINISTRATIVE SERVICE CENTER	5/27/2022
EMERSON, PATRICIA	RESIGNATION	SECRETARY TO HEALTH DIRECTOR	HEALTH SERVICES CENTER	5/31/2022
HALL, EVE	RESIGNATION	HIGHLY QUALIFIED TEACHER ASSISTANT	NORMAN NORTH HIGH	5/27/2022
HAMPTON, JASMINE	RESIGNATION	PRE K TEACHER ASSISTANT	WILSON ELEMENTARY	5/27/2022
HARRIS, JEANET	RESIGNATION	ATTENDANCE SECRETARY	WHITTIER MIDDLE	6/8/2022
HEFNER, TANIA	RESIGNATION	PRE K TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	5/27/2022
HOLMAN, TAYLOR	RESIGNATION	SPED TEACHER ASSISTANT	NORMAN HIGH	5/27/2022
JAMES, JUSTIN	RESIGNATION	ELECTRICIAN	CENTRAL SERVICE CENTRAL	4/13/2022
KNOTT, SYLVIA	RESIGNATION	BUS DRIVER	TRANSPORTATION	5/27/2022
LOPEZ, SARAI	RESIGNATION	PRE K TEACHER ASSISTANT	MADISON ELEMENTARY	5/27/2022
LUCIO, ARRIANNA	RESIGNATION	RESOURCE TEACHER ASSISTANT	TRUMAN ELEMENTARY	5/27/2022
MCKINNON, KELLY	RESIGNATION	SECRETARY	EXPAND EDUCATION	7/5/2022

SANDOWN-ROCK, OLIVIA	RESIGNATION	SPED TEACHER ASSISTANT	REAGAN ELEMENTARY	5/27/2022
STAFFORD, JUSTIN	RESIGNATION	BUS MONITOR	TRANSPORTATION	4/11/2022
STUBBLEFIELD, LINDA	RESIGNATION	RESOURCE TEACHER ASSISTANT	LINCOLN ELEMENTARY	5/27/2022
THORNBURG, ALLYSON	RESIGNATION	RESOURCE TEACHER ASSISTANT	TRUMAN ELEMENTARY	5/27/2022
VELASCO-GARCIA, JANETH	RESIGNATION	HIGHLY QUALIFIED TEACHER ASSISTANT	LINCOLN ELEMENTARY	5/27/2022
<b>RETIRING:</b>				
<b>NAME</b>		<b>ASSIGNMENT</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
BEAL, CONNIE		RESOURCE TEACHER ASSISTANT	NORMAN NORTH HIGH	5/27/2022
BEALS, LEROY		GENERAL UTILITIES	CENTRAL SERVICE CENTER	8/1/2022
CAMBRON, GABIELA		ATTENDANCE OFFICER	JACKSON ELEMENTARY	4/28/2022
CASKEY,HERSHALL		HVAC	CENTRAL SERVICE CENTER	8/1/2022
CHANG, LINDA		RESOURCE TEACHER ASSISTANT	EISENHOWER ELEMENTARY	5/27/2022
COLLINS, MARILYN		AUTISM TEACHER ASSISTANT	MONROE ELEMENTARY	5/27/2022
GILLET, DOUGLAS		COMPUTER TECHNICIAN	TECHNOLOGY SERVICE CENTER	7/1/2022
GRAVES, SANDI		RESOURCE TEACHER ASSISTANT	LONGFELLOW MIDDLE	5/27/2022
HART, LINDA		RESOURCE TEACHER ASSISTANT	EISENHOWER ELEMENTARY	5/27/2022
JHANJI, VEENA		PRE K TEACHING ASSISTANT	MADISON ELEMENTARY	5/27/2022
MANTOOTH, DEBBIE		SPED TEACHER ASSISTANT	LONGFELLOW MIDDLE	5/27/2022
PRIVETT, CHERYL		OFFICE ASSISTANT	MONROE ELEMENTARY	6/2/2022
SANDERS, DEIDRE		PRINCIPAL SECRETARY	LAKEVIEW ELEMENTARY	6/8/2022
SMITH, PEGGY		PRINCIPAL SECRETARY	JEFFERSON ELEMENTARY	6/8/2022
STANCIU, JENNIFER		PRE-K TEACHING ASSISTANT	LINCOLN ELEMENTARY	5/27/2022
STOCKTON, NANCY		COMPUTER TECHNICIAN	TECHNOLOGY SERVICE CENTER	6/30/2022
THATCHER, CRIS		SPED TEACHER ASSISTANT	LONGFELLOW MIDDLE SCHOOL	5/27/2022
TIPPS, SUSAN		FINANCIAL SECRETARY	NORMAN NORTH HIGH	7/1/2022
<b>Respectfully Submitted,</b>				
<b>Superintendent</b>				
*Worked Prior to Board Approval				



**CCOSA’s District Level Services (DLS)**  
**Program**  
**(Agreement 2022-2023)**

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and Norman Public School District No. 29 of Cleveland County, Oklahoma (District) concerning the District’s participation in **CCOSA’s District Level Services Program** (Program) for the fiscal year ending June 30, 2023.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2020-21 ADM for your district.

**P.O. CALCULATION GRID**

County Name: Cleveland County Number: 14  
District Name: Norman Public Schools District Number: 29

**P.O. CALCULATION GRID**

<b><u>ADM</u></b>	<b><u>COST</u></b>
25,000 plus	\$ 4,000
10,000 to 24,999	\$ 3,000
5,000 to 9,999	\$ 2,500
1,500 to 4,999	\$ 2,000
500 to 1,499	\$ 1,800
499 or less	\$ 1,500

<b>ADM (2020-21)</b>	<b>TOTAL COST \$3,000</b>



**CCOSA**

The Cooperative Council for  
Oklahoma School Administration

2901 North Lincoln Boulevard  
Oklahoma City, OK 73105  
405-524-1191 office  
405-524-1196 fax  
[www.ccosa.org](http://www.ccosa.org)

**Purchase Order Number:** \_\_\_\_\_

**Purchase Order Amount:** \_\_\_\_\_

\*\*Please attach a copy of the purchase order when submitting completed forms\*\*

## **Superintendent Certification of Participation**

I certify that on the 9th \_\_\_\_\_ day of May \_\_\_\_\_ 2022, the Board of Education of Norman \_\_\_\_\_ Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The Norman Board of Education has encumbered \$ 3,000 for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with Norman \_\_\_\_\_ Public Schools.

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date

The District understands that CCOSA's District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research in *For the People* and seven areas that create a quality system: Culture and Climate; Learning; Teaching, and Assessment; Expanded Learning Opportunities; Governance, Leadership, and Accountability; Human Capital Development; Physical Resources; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may



# CCOSA

The Cooperative Council for  
Oklahoma School Administration

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Oklahoma City, OK 73105  
405-524-1191 office  
405-524-1196 fax  
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recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District's Board of Education and ends on June 30, 2023. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However a delay in contract approval could result in your district missing valued services and workshops!



## CCOSA’s District Level Services (DLS) Program

### Designated Administrator Contact Form 2022-2023

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

**Designated Administrators**

(based upon each district’s size in ADM for the 2020-21 school year)

<u>ADM</u>	<u># of eligible administrators</u>
10,000 +	3
1 to 9,999	2

<u>ADMINISTRATOR</u>	<u>PHONE NUMBER</u>	<u>EMAIL ADDRESS</u>
*		

\*only if ADM exceeds 10,000

**Please send a copy of the completed forms to Laura Crabtree ([laura@ccosa.org](mailto:laura@ccosa.org)) or fax to 405.524.1196 (ATTN: Laura Crabtree). Keep one copy for your records.**



**CCOSA**

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Oklahoma School Administration

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Oklahoma City, OK 73105  
405-524-1191 office  
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**AMENDED**  
**HEALTH SERVICES AGREEMENT**  
**BY AND BETWEEN**  
**INDEPENDENT SCHOOL DISTRICT I-29**  
**OF CLEVELAND COUNTY, OKLAHOMA**  
**(NORMAN PUBLIC SCHOOLS) AND**  
**NORMAN REGIONAL HOSPITAL AUTHORITY,**  
**AN OKLAHOMA PUBLIC TRUST**  
**FOR FISCAL YEAR 2017-2018**

This Health Services Agreement is made and entered into on the 22<sup>ND</sup> day of January, 2018, by and between Independent School District I-29 of Cleveland County, Oklahoma (Norman Public Schools), hereinafter referred to as NPS and Norman Regional Hospital Authority, an Oklahoma public trust, hereinafter referred to as NRHA and Norman Regional Health Foundation, a 501C3 non-profit organization, hereinafter referred to as NRHF.

**I. RECITATIONS**

WHEREAS, NPS is an independent school district under the laws of the State of Oklahoma and provides free public education to qualified students with an enrollment in excess of 16,000 students attending schools in twenty-three (23) separate school sites; and

WHEREAS, NPS has a deep commitment to provide health services for all students attending NPS.

WHEREAS, NRHA is an Oklahoma public trust which provides health services to residents of Cleveland County, and particularly residents of Norman, Oklahoma, including the area encompassing the boundaries of the Norman Public School District; and

WHEREAS, NRHF is a 501C3 non-profit organization that is dedicated to the enhancement of excellent healthcare in the regional community and advancement of the mission and vision of Norman Regional Health System.

WHEREAS, NRHA and NRHF are dedicated to providing quality health services to residents of Norman, Oklahoma, and are further dedicated to having a healthy community which enhances the quality of life for the residents of the City of Norman; and

WHEREAS, the parties desire to enter into an agreement to provide health care services for NPS students, thereby resulting in a healthy community in which all residents will benefit; and

WHEREAS, the parties previously made and entered into an agreement on the 26<sup>th</sup> day of March, 2007, wherein the parties agreed that it was their intention for the agreement to be for a period of five (5) years with annual ratifications that would expire on the 30<sup>th</sup> day of June, 2012; and

WHEREAS, the parties made and entered into a new agreement on the 18<sup>th</sup> day of June, 2012, commencing on the 1<sup>st</sup> day of July, 2012, and ending on the 30<sup>th</sup> day of June, 2013, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties ratified the agreement on the 17<sup>th</sup> day of June, 2013, commencing on the 1<sup>st</sup> day of July, 2013, and ending on the 30<sup>th</sup> day of June, 2014, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into a new agreement on May 5, 2014, commencing on the 1<sup>st</sup> day of July, 2014, and ending on the 30<sup>th</sup> day of June, 2015, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into an amended agreement on December 1, 2014, commencing on the 1<sup>st</sup> day of July, 2014, and ending on the 30<sup>th</sup> day of June, 2015, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into a new agreement on May 18, 2015, commencing on the 1<sup>st</sup> day of July, 2015, and ending on the 30<sup>th</sup> day of June, 2016, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into an amended agreement on November 23, 2015, for a period of one (1) year commencing on the 1<sup>st</sup> day of July, 2015, and continuing through the 30<sup>th</sup> day of June, 2016, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into a new agreement on May 16, 2016, commencing on the 1<sup>st</sup> day of July, 2016, and ending on the 30<sup>th</sup> day of June, 2017, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into an amended agreement on January 23, 2017, for a period of one (1) year commencing on the 1<sup>st</sup> day of July, 2016, and continuing through the 30<sup>th</sup> day of June, 2017, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into a new agreement on May 15, 2017, commencing on the 1<sup>st</sup> day of July, 2017, and ending on the 30<sup>th</sup> day of June, 2018, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into an amended agreement on January 22, 2018, for a period of one (1) year commencing on the 1<sup>st</sup> day of July, 2017, and continuing through the 30<sup>th</sup> day of June, 2018, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties desire to continue the agreement on an annual basis commencing on the 1<sup>st</sup> day of July and ending on the 30<sup>th</sup> day of June subject to renewal by mutual ratification.

NOW, THEREFORE, the parties agree to the following terms and conditions, to-wit:

1. Term of the Agreement. It is the intention of the parties that the agreement will be for a period of one (1) year commencing on the 1<sup>st</sup> day of July, 2017, and continuing through the 30<sup>th</sup> day of June, 2018, provided however the agreement may be renewed subject to mutual ratification.

2. Salaries, Benefits and Projected Costs. It is understood and agreed that NPS shall employ one (1) health services coordinator, four (4) registered nurses, nine (9) licensed practical nurses, sixteen (16) school health assistants, and one (1) secretary. The RN's, the LPN's and the Health Care Assistants shall be employees of NPS and their job descriptions are described on Exhibit "A" (RN), "B" (LPN) and "C" (Health Care Assistants) and such descriptions are made a part of this agreement. All personnel will be employed, supervised, evaluated, admonished if necessary, and terminated if necessary by NPS. All salaries and benefits shall be paid by NPS. NRHA shall have no control over, or responsibilities in connection with such employees, and shall have no liability in connection with the acts or omissions of NPS and/or such employees.

3. Health Facilities. Health services shall be provided exclusively by NPS at each school site. Health services will be located in close proximity to the school office. NPS will provide areas for health services as NPS continues to remodel and update NPS facilities. NPS shall be solely responsible for providing the adequate space for the operation of the health services program at its sole expense.

4. Training Program and Professional Development.

- (a) NRHA hereby agrees to provide training programs as needed for personnel employed by NPS for the purpose of providing proper health care services.
- (b) NRHA further agrees to provide a professional development program as needed for the enhancement of the health care program personnel.

5. Furniture, Supplies and Equipment. Upon approval of this agreement, NPS shall provide at its expense all furniture, supplies and equipment necessary for the operation of the program. NPS shall be responsible for the maintenance, upkeep and replacement, if necessary, of any of the furniture, supplies and equipment.

6. Financial Responsibilities.

- (a) For the fiscal year commencing on the 1<sup>st</sup> day of July, 2017, through the 30<sup>th</sup> day of June, 2018, NRHA shall pay the sum of Two Hundred Fifty Three Thousand, Six Hundred Dollars (\$253,600), NRHF shall pay the sum of One Hundred Eighty-Eight Thousand, Nine Hundred Dollars (\$188,900) for a total of Four Hundred Forty Two Thousand, Five Hundred Dollars (\$442,500), with provision that NPS shall pay

the balance of all costs and expenses necessary for the operation of the program.

7. Miscellaneous.

- (a) It is understood and agreed that this agreement is subject to the availability of funds by both parties necessary to pay for the health care program as described herein.
- (b) The parties agree that all student health care records are confidential and each party agrees to maintain the confidentiality of the medical records of each student and comply with the provisions of HIPAA.
- (c) It is understood and agreed that this agreement does not constitute a partnership agreement and each party is solely responsible for the responsibilities described herein.

8. Assignment. This agreement may not be assigned by either party without the written consent of the other party.

9. Notices. Any notice or communication required or permitted to be given hereunder shall be in writing, shall either be served personally or sent by United States certified mail, with return receipt requested, addressed to the other party as follows:

To NPS:  
Norman Independent School District I-29  
of Cleveland County (Norman Public Schools)  
Attention: Dr. Joe Siano, Superintendent  
131 South Flood  
Norman, Oklahoma 73069

To NRHA:  
Norman Regional Hospital Authority  
Attention: Richie Splitt, President & CEO  
901 North Porter  
Norman, Oklahoma 73071

and/or to such other persons or places as the parties may hereafter designate in writing. All such notices shall be effective when received.

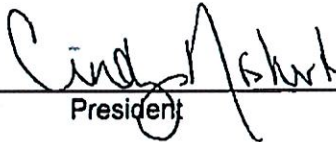
This agreement and its attachments and other documents incorporated by reference herein contains the entire understanding and agreement of the parties concerning the matters contained herein and supersedes and replaces any prior oral or written agreement or communication concerning the matters contained herein. All provisions of the agreement shall remain in effect throughout the term hereof unless the


parties agree, in written documents, signed by both parties to amend, add or delete any provision.

This agreement may not be changed other than by an agreement in writing signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have entered into this agreement on the day and year first above written.

INDEPENDENT SCHOOL DISTRICT I-29 OF  
CLEVELAND COUNTY, OKLAHOMA  
(NORMAN PUBLIC SCHOOLS)

By   
President

  
Clerk

NORMAN REGIONAL HOSPITAL AUTHORITY,  
AN OKLAHOMA PUBLIC TRUST

By   
President

NORMAN REGIONAL HEALTH FOUNDATION,  
501c3

By   
Executive Director

**ANNUAL RATIFICATION OF LIBRARY AUTOMATION SERVICES AGREEMENT  
BETWEEN PIONEER LIBRARY SYSTEM AND  
INDEPENDENT SCHOOL DISTRICT I-29 OF  
CLEVELAND COUNTY (NORMAN PUBLIC SCHOOLS)**

This Annual Ratification dated this 29<sup>th</sup> day of March, 2022, is between the Pioneer Library System, "Pioneer", and Independent School District I-29 (Norman Public Schools) "District".

WITNESSETH:

WHEREAS, District and Pioneer entered into a Library Automation Services Agreement dated October 1, 2000 (the "Agreement"); and

WHEREAS, paragraph 16 of the Agreement provides that the contract may by mutual consent and ratification of the parties be renewed annually on terms and conditions to be agreed upon.

NOW, THEREFORE, in consideration of the promises herein contained and for other good and valuable consideration, the parties hereto agree as follows:

1. That for the fiscal year beginning July 1, 2022, and ending June 30, 2023, Independent School District I-29 of Cleveland County, Oklahoma, agrees to pay to the Pioneer Library System the following sums, to-wit:

<u>Item</u>	<u>Cost</u>
SirsiDynix (25 locations)	\$33,707.43

Amount includes 2 sure-sailing calls per year, 4 consulting hours for custom development, and 1 instructor-led online course.

2. That the parties hereto mutually consent and ratify the agreement for the fiscal year beginning July 1, 2022, through June 30, 2023, and the agreement shall remain unchanged and in full force and effect subject to the payments above-described.


IN WITNESS WHEREOF, the duly authorized officers of the parties have executed this Ratification Agreement as of the date indicated above.

INDEPENDENT SCHOOL DISTRICT I-29 OF  
CLEVELAND COUNTY (NORMAN PUBLIC  
SCHOOLS)


By: \_\_\_\_\_  
Dr. Dan Snell, President

\_\_\_\_\_  
Dr. Nick Migliorino, Superintendent

PIONEER LIBRARY SYSTEM

By:  \_\_\_\_\_

Jeannette McNally  
Chair, PLS Board of Trustees

 \_\_\_\_\_

Lisa Wells  
Pioneer Library System Executive Director

**SPORTS MEDICINE and ATHLETIC TRAINING  
SERVICES SUBSCRIPTION AGREEMENT**

**I. PARTIES TO THE AGREEMENT:**

- A. Norman Regional Hospital Authority d/b/a Norman Regional Health System  
901 N. Porter Ave.  
Norman, OK 73072**
- B. Norman Public Schools  
131 S. Flood Ave.  
Norman, OK. 73069**

**II. GENERAL PURPOSE OF THE ATHLETIC TRAINING EVENT COVERAGE AGREEMENT:**

NORMAN REGIONAL HOSPITAL AUTHORITY D/B/A NORMAN REGIONAL HEALTH SYSTEM (hereinafter “NRHS”) is possessed of certain skill, experience, and expertise with regard to sports medicine care of athletic populations. NRHS desires to continue to be the provider of choice for sports medicine care.

**III. AGREEMENT:**

NRHS agrees to provide Norman Public School with unique services as outlined in this service agreement. Services provided by NRHS to Norman Public School system will be done so exclusively. No school system representative, administrator, or coach shall attempt to use, secure, or negotiate other sports medicine and/or athletic training services during the contract term. **No school system representative, administrator, or coach shall refer an athlete to any health care professional except for the one provided by NRHS.** This contract will be valid from August 1, 2022 through May 31, 2023 or until the termination of the school year, whichever comes first.

**IV. COMPENSATION FOR SERVICES:**

1. The service fee for the established term will be \$65,000.00 (sixty-five thousand dollars). The service fee is an annual fee and is due and payable by Norman Public School. NRHS agrees, for the convenience of the school system, to extend the payment term to ten (10) monthly payments. The first one-tenth of the contract fee (\$6,500.00) shall be due to NRHS by August 15, 2022. Each of the subsequent payments will be due no later than the 15<sup>th</sup> of each month until the fee schedule has been retired. If the outstanding balance is 30 days or more past due, NRHS may, at its option, require the payment of the entire service agreement outstanding balance.
2. Norman Public School will also agree to advise athletic department and booster clubs of NRHS exclusivity and help secure, at no cost, available space in any football, basketball or major athletic event program, or publication for marketing,

sports injury information, and educational information, as provided by NRHS representative. Size of any printed marketing or information material must be no smaller than 8 1/2" X 5 1/2". Norman Public Schools will secure placement for banners supplied by NRHS and Norman Public Schools shall be responsible for cost associated with replacing any banners that are removed without NRHS consent.

## V. SPORTS MEDICINE AND ATHLETIC TRAINING SERVICES:

1. Provision of 2 (two) NATABOC Certified Athletic Trainer (ATC) and licensed by the Oklahoma State Board of Medical Licensure and Supervision. One will be assigned as the Head Athletic Trainer at Norman High School. The second will be the assistant Athletic Trainer for the Norman School District and split time between the (2) High Schools and/or Middle Schools in the Norman Public School district.
2. ATC will be on campus until completion of practices during the school year. ATC will work closely with District/Site AD as well as ATC Coordinator to communicate training room operational hours and coverage needs.
3. Assistant ATC will provide visits and coverage to NPS middle schools as needed and directed by ATC Coordinator and site facilitators.
4. Accessibility to Junior High Facilities by cellular phone for injury assessments or consultation.
5. Taping and pre-game/ practice treatments.
6. Post-game/practice treatments.
7. Daily injury reporting and record keeping through Rankone System. Assistant ATC will be responsible for NPS Middle School athletes approval in Rankone System.
8. Management of training room equipment/ supplies. (Including equipment purchased by the school at start up or any equipment/ supplies donated to the school.).
9. Management of training room personnel and student athletic trainers.
10. Game coverage as follows:

### Dedicated Coverage:

Home/Away Varsity Football

*Saturday Injury coverage 1.5hr, FB season only.*

Home JV/Fr Football

Home Varsity/JV/FR Basketball (boys, girls)

Home Wrestling

Home Varsity Soccer (boys, girls)

Home Track Meets

Middle School Home Football \*\*

District Events if hosted at Norman High School

\*\*MS Football coverage when available, based on priority and determined by NPS ATC Coordinator in collaboration with Ortho Central Sports Medicine Manager.

Scheduled coverage based on priority:

Home Varsity Softball

Home Varsity Baseball

Home Cross Country Meets

- Any game coverage conflict or priority coverage will be resolved and/or scheduled by providing game coverage to the sport with a higher rate of injury or at the discretion of the ATC with the approval of the Norman High School Athletic Director.
11. NRHS will provide continuing education, informative presentations, or public speaking engagements for Norman Public School parents, faculty, staff or coaching staff upon request. Dates, times, and topics must be arranged by a school system representative.

**VI. AVAILABILITY OF THE ATC:**

1. Athletic Training services will be provided during the operational hours. Operational hours will be established to reflect the time of the athletic season. Changes will be made at the discretion of the ATC.

**VII. PHYSICIAN SERVICES:**

1. NRHS, at their discretion, shall designate for Norman High School, a team orthopedic physician(s), and/or primary care or general practice physician(s) for the term of this contract. No school system athlete will be required to owe the services of any such designated physician(s). Any such designated physician(s) shall assume no liability with regard to the nature and implementation of treatment.
2. Any athlete referred for a physician consultation will assume all financial responsibility for the charges incurred for their treatment and care.

**VIII. CONDITIONS OF FEE FOR SERVICE:**

1. NRHS does not in any form, imply or infer, to have authority to discount or waive fees for NRHS, any associated physician(s) or allied medical service. Any fees charged for medical Services associated with the treatment, rehabilitation, and/or care of an athlete include, but are not limited to, rehabilitation procedures, diagnostic testing, diagnostic imaging, hospital or lab procedures, physician services, emergency room services, surgical services, related hospital services, and contract hospital services.
2. Verification of third party reimbursement or insurance coverage or questions related to coverage can be directed to the service provider business office.

**IX. TERMINATION:**

This agreement may be terminated prior to the expiration of its established terms only under the following circumstances:

1. By either party, with or without cause, upon no less than 30 days prior written notice; provided, however, that in the event that this contract is terminated early without cause by the school system, NRHS, will not refund any portion of the contract fee, and all services to Norman Public School shall be terminated. Provided, further that in the event this agreement is terminated early with cause by NRHS, the school system shall be entitled to a prorated refund based on the remaining months of the contract term.
  
2. This agreement may be terminated prior to the expiration of its established term by written notice. Notice from one party to the other party in the event of a breach or default in this agreement; provided, however, that the breaching party shall first have been given at least 30 days advance written notice of the breach and an opportunity to cure the default.

**X. CONFIDENTIALITY:**

All business, medical and other records related to the operation of NRHS, including, but not limited to, general administrative records, policies and procedures, and pricing information, shall be and remain the sole property of NRHS (collectively, the "Confidential Information"). Norman Public School hereby acknowledges that the Confidential Information is competitively sensitive and agrees not to disclose Confidential Information to a third party other than Norman Public School administrators, school board members, attorneys, accountants, or other bona fide agents or representatives.

EXECUTED AND EFFECTIVE THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2022.

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Meegan M Carter, VP Population Health & Wellness  
NORMAN REGIONAL HOSPITAL AUTHORITY

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Norman Public Schools Superintendent

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Norman Public Schools Athletic Director

**Agreement for Assistive Technology Services  
Between  
Norman Public Schools  
and  
Ashleigh Moon**

This Agreement for Assistive Technology Services (Agreement) dated as of the 1<sup>st</sup> day of July, 2022, is between **Independent School District No. 29 of Cleveland County, Oklahoma a/k/a Norman Public Schools (NPS)** and **Ashleigh Moon(Moon)**.

In consideration of the mutual terms, covenants and conditions specified in this Agreement, NPS and Moon agree as follows:

1. **Assistive Technology Services.** Moon agrees to provide certified assistive technology services (Services) to the designated students of NPS as requested during the term of this Agreement.
2. **Certification and Licensure.** Moon represents and warrants that the provider is a Specialist in the field of assistive technology services.
3. **Confidentiality.** Moon agrees to adhere to all state and federal laws regarding the confidentiality and privacy of the education records and patient healthcare records of students and students with disabilities. Moon specifically agrees to comply with the provisions of the Family Educational Rights and Privacy Act (FERPA), and the Health Insurance Portability and Accountability Act (HIPAA), as well as all applicable laws and regulations related to privacy and security. Moon acknowledges that providers may have or obtain access to confidential “education records”, as defined by FERPA, and agrees that providers will not disclose any such education records except to perform duties under this Agreement or as required by law.
4. **Indemnification.** In addition to the requirement of paragraph 4 and not in lieu thereof, Moon agrees to indemnify and hold NPS and its agents, employees and officers harmless (including defense costs) against any claim, demand or action against NPS arising from Services provided by Moon.
5. **Prior Criminal Convictions.** Moon hereby certifies that providers are not currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders’ Registration Act or the Mary Rippy Violent Offender Registration Act and has not been convicted in this state, the United States, or another state of any felony offense.
6. **Compensation.** NPS agrees to pay Moon at the rate of \$40.00 per hour for the Services provided by Moon to be paid on a monthly basis. Moon agrees and acknowledges that all invoices and applicable required documentation and time logs shall be submitted to NPS no later than the 10<sup>th</sup> day of the month following the month in which the Services were provided and that Moon has no obligation to forward payment to Moon until NPS has been provided with a timely invoice. Invoices shall include, at a minimum, the date of services, identification of the individual to whom services were provided, and a brief description of services as well as the time applicable to each service listing. NPS shall have no obligation to Moon as an employer for withholding and

remitting taxes, insurance, FICA, etc. Moon and not NPS, shall be responsible for the payment of any business expenses, such as transportation costs incurred by Moon in the provision of Services hereunder.

7. **Term and Termination.** This Agreement is effective as of July 1, 2022, and shall continue in effect through June 30, 2023, unless terminated earlier as provided herein. Either party may terminate this Agreement upon thirty (30) days' written notice with or without cause. The specific starting date for the delivery of Services will be mutually determined by Moon and NPS.
8. **Independent Contractor Status.** Moon is acting as an independent contractor and Moon shall not be deemed to be an employee of NPS. Neither party undertakes by this Agreement or otherwise, to perform any obligation of the other party, whether regulatory or contractual, or to assume any responsibility for the other party's actions, business or operations. Moon shall not have the authority to bind, commit or incur any liability on behalf of NPS or to otherwise act in any way as an agent or representative of NPS. In no event will Moon be entitled to employee benefits or workers compensation coverage from NPS. Further, Moon affirms providers are covered by Workers' Compensation Insurance and shall in no event be entitled to any such coverage from NPS.
9. **Force Majeure.** Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming force majeure event has given the other party reasonably prompt notice of the event.
10. **Notices.** All notices given hereunder shall be in writing and shall be given or sent by (i) certified, first class, U.S. mail to the parties at the addresses herein or at such other addresses of which either party may give notice; (ii) confirmed facsimile; or (iii) nationally recognized courier service. Notices shall be delivered as follows:

**To NPS:**

Norman Public Schools  
Dr. Nick Migliorino, Superintendent  
131 South Flood Avenue  
Norman, Oklahoma 73069

**To Ashleigh Moon:**

Ashleigh Moon

11. **Miscellaneous.** This agreement embodies the entire agreement and understanding between NPS and Moon relating to the subject matter of this Agreement, and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This Agreement is to be governed by and construed in accordance with the laws of the State of Oklahoma. This Agreement may be amended only in a writing signed by both parties. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this Agreement and any remaining

provisions will continue in full force and effect. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties to this Agreement and their respective successors and permitted assigns. This Agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute waiver of any other provision nor shall such waiver constitute consent that the breach may continue or that any other breach will be waived. In the event of any suits or actions or other proceedings to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses incurred therein. The confidentiality provisions of this Agreement shall survive the termination of this Agreement.

**INDEPENDENT SCHOOL DISTRICT  
NO. 29 OF CLEVELAND COUNTY,  
OKLAHOMA**

**Ashleigh Moon**

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Ashleigh Moon

ATTEST:

\_\_\_\_\_  
Board of Education Clerk

**Agreement for Assistive Technology Services  
Between  
Norman Public Schools  
and  
Ashleigh Moon**

This Agreement for Assistive Technology Services (Agreement) dated as of the 9th day of May, 2022, is between **Independent School District No. 29 of Cleveland County, Oklahoma a/k/a Norman Public Schools (NPS)** and **Ashleigh Moon(Moon)**.

In consideration of the mutual terms, covenants and conditions specified in this Agreement, NPS and Moon agree as follows:

- 1. Assistive Technology Services.** Moon agrees to provide certified assistive technology services (Services) to the designated students of NPS as requested during the term of this Agreement.
- 2. Certification and Licensure.** Moon represents and warrants that the provider is a Specialist in the field of assistive technology services.
- 3. Confidentiality.** Moon agrees to adhere to all state and federal laws regarding the confidentiality and privacy of the education records and patient healthcare records of students and students with disabilities. Moon specifically agrees to comply with the provisions of the Family Educational Rights and Privacy Act (FERPA), and the Health Insurance Portability and Accountability Act (HIPAA), as well as all applicable laws and regulations related to privacy and security. Moon acknowledges that providers may have or obtain access to confidential “education records”, as defined by FERPA, and agrees that providers will not disclose any such education records except to perform duties under this Agreement or as required by law.
- 4. Indemnification.** In addition to the requirement of paragraph 4 and not in lieu thereof, Moon agrees to indemnify and hold NPS and its agents, employees and officers harmless (including defense costs) against any claim, demand or action against NPS arising from Services provided by Moon.
- 5. Prior Criminal Convictions.** Moon hereby certifies that providers are not currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders’ Registration Act or the Mary Rippy Violent Offender Registration Act and has not been convicted in this state, the United States, or another state of any felony offense.
- 6. Compensation.** NPS agrees to pay Moon at the rate of \$40.00 per hour for the Services provided by Moon to be paid on a monthly basis. Moon agrees and acknowledges that all invoices and applicable required documentation and time logs shall be submitted to NPS no later than the 10<sup>th</sup> day of the month following the month in which the Services were provided and that Moon has no obligation to forward payment to Moon until NPS has been provided with a timely invoice. Invoices shall include, at a minimum, the date of services, identification of the individual to whom services were provided, and a brief description of services as well as the time applicable to each service listing. NPS shall have no obligation to Moon as an employer for withholding and

remitting taxes, insurance, FICA, etc. Moon and not NPS, shall be responsible for the payment of any business expenses, such as transportation costs incurred by Moon in the provision of Services hereunder.

7. **Term and Termination.** This Agreement is effective as of May 9, 2022, and shall continue in effect through June 30, 2022, unless terminated earlier as provided herein. Either party may terminate this Agreement upon thirty (30) days' written notice with or without cause. The specific starting date for the delivery of Services will be mutually determined by Moon and NPS.
8. **Independent Contractor Status.** Moon is acting as an independent contractor and Moon shall not be deemed to be an employee of NPS. Neither party undertakes by this Agreement or otherwise, to perform any obligation of the other party, whether regulatory or contractual, or to assume any responsibility for the other party's actions, business or operations. Moon shall not have the authority to bind, commit or incur any liability on behalf of NPS or to otherwise act in any way as an agent or representative of NPS. In no event will Moon be entitled to employee benefits or workers compensation coverage from NPS. Further, Moon affirms providers are covered by Workers' Compensation Insurance and shall in no event be entitled to any such coverage from NPS.
9. **Force Majeure.** Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming force majeure event has given the other party reasonably prompt notice of the event.
10. **Notices.** All notices given hereunder shall be in writing and shall be given or sent by (i) certified, first class, U.S. mail to the parties at the addresses herein or at such other addresses of which either party may give notice; (ii) confirmed facsimile; or (iii) nationally recognized courier service. Notices shall be delivered as follows:

**To NPS:**

Norman Public Schools  
Dr. Nick Migliorino, Superintendent  
131 South Flood Avenue  
Norman, Oklahoma 73069

**To Ashleigh Moon:**

Ashleigh Moon  
Assistive Technology Specialist

11. **Miscellaneous.** This agreement embodies the entire agreement and understanding between NPS and Moon relating to the subject matter of this Agreement, and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This Agreement is to be governed by and construed in accordance with the laws of the State of Oklahoma. This Agreement may be amended only in a writing signed by both parties. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this Agreement and any remaining

provisions will continue in full force and effect. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties to this Agreement and their respective successors and permitted assigns. This Agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute waiver of any other provision nor shall such waiver constitute consent that the breach may continue or that any other breach will be waived. In the event of any suits or actions or other proceedings to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses incurred therein. The confidentiality provisions of this Agreement shall survive the termination of this Agreement.

**INDEPENDENT SCHOOL DISTRICT  
NO. 29 OF CLEVELAND COUNTY,  
OKLAHOMA**

**Ashleigh Moon**

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Ashleigh Moon, Assistive Technology  
Specialist

ATTEST:

\_\_\_\_\_  
Board of Education Clerk

## **AGREEMENT FOR COLLABORATION**

This Agreement is entered into on the 1<sup>st</sup> day of July, 2022, by and between Independent School District No. 29 of Cleveland County, Oklahoma (“**District**”), and Central Oklahoma Community Mental Health Center (“**COCMHC**”).

### **RECITALS:**

**WHEREAS**, the District and the COCMHC desire to enter into a mutually advantageous collaboration agreement.

**WHEREAS**, the District seeks during the 2022-2023 school year for the COCMHC, as requested, to perform onsite review of records, consultations, coaching and mentoring activities with school personnel, provide assistance with functional behavioral assessments, and program design and development for the district or individual children referred with learning and/or behavioral concerns within the expertise of the COCMHC.

**WHEREAS**, the COCMHC desires to participate in collaboration with District personnel under the terms and conditions of this Agreement and under the compensation arrangements provided.

**NOW, THEREFORE**, the parties agree as follows:

1. The COCMHC shall deliver the requested services and collaboration in reference to District students. The Center possesses the requisite experience and skills to perform these services and provide valuable collaboration.

2. The COCMHC will provide the services subject to the expectations and directions of the Director of Special Services (“the District’s representative”) or designee.

3. The District’s representative shall determine the scope of work and provide general direction under the Agreement. At the request of the District, the Center shall provide verbal and/or written reports and verifications to the District on a mutually agreeable basis and perform other services as may be mutually agreed upon by both parties to the Agreement.

4. Except as provided herein, all wages, taxes, benefits and employment-related expenses associated with the COCMHC’s representative’s duties are the sole responsibility of the COCMHC, which is an independent contractor, and whose representatives are not employees of the District. Further, the COCMHC shall in no event be entitled to any workers compensation coverage from the District for any of its employees or representatives.

5. The COCMHC will maintain all records, logs and documentation prepared concerning any students in compliance with the Family Educational Rights and Privacy Act (FERPA). Additionally, the COCMHC agrees it will not permit any other party to have access to such information without the written consent of the parents of the student(s).

6. The COCMHC and District agree that in the event of suits or claims arising out of the services or collaboration provided, each shall be responsible for their respective liability, loss or expenses, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from their negligent or intentional acts or omissions, and neither shall be responsible for the acts or failure to act of the other.

7. The COCMHC, as a state entity, is insured by the State of Oklahoma pursuant to Title 51 O.S. § 151 et seq. of the Oklahoma Governmental Tort Claims Act.

8. The COCMHC is owned and operated by the State of Oklahoma and as such it and its personnel are self-insured in amounts and for liabilities included within the Oklahoma Governmental Tort Claims Act (GTCA). This coverage is adequate to compensate persons for injury to their person or property occasioned by an act of negligence by COCMHC, its agents or employees. COCMHC shall notify the District of any cancellation or termination of insurance at least thirty (30) days in advance of the effective date of cancellation or termination.

9. The District and the COCMHC agree that student safety is a top priority. In an effort to provide student safety, the COCMHC certifies that it does not assign an employee to work with District students if its employee has been convicted of a felony, violent crime or been convicted of any other crime involving moral turpitude.

10. The COCMHC or the District may choose to discontinue services and collaboration during the term of this Agreement for any reason with thirty (30) calendar days' written notice. Any such termination of this Agreement by the District may be effectuated by the Superintendent of the District or the Superintendent's designee.

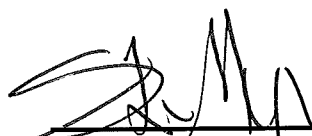
11. No failure or delay in the exercise of any right, remedy, power or privilege hereunder shall operate as a waiver thereof; and no single or partial exercise of any right, remedy, power or privilege hereunder shall preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege. The rights, remedies, powers and privileges herein provided are cumulative and not exclusive of any rights, remedies, powers and privileges provided by law or in equity.

12. This Agreement is not assignable and the obligations may not be subcontracted or otherwise delegated to others.

**IN WITNESS WHEREOF**, the District and the COCMHC have executed this Agreement on the day and year first above written.

**INDEPENDENT SCHOOL DISTRICT NO. 29  
OF CLEVELAND COUNTY, OKLAHOMA**

\_\_\_\_\_  
\_\_\_\_\_  
**President, Board of Education  
"DISTRICT"**



\_\_\_\_\_  
**Central Oklahoma Community Mental  
Health Center  
"COCMHC"**

**ATTEST:**

\_\_\_\_\_  
**Board of Education Clerk**

**Agreement for Educational Services  
Between  
Norman Public Schools  
and  
Central Oklahoma Youth Services Company, LLC**

This agreement is entered into as of the 1<sup>st</sup> of July 2022, by and between **Independent School District No. 29 of Cleveland County, Oklahoma, a/k/a Norman Public Schools (District)** and **Central Oklahoma Youth Services Company, LLC (COYSCO)** for educational services at the **Cornerstone Adolescent Group Home, Lighthouse Adolescent Group Home, and Lighthouse S.O. (collectively, Center)**.

WITNESSETH:

WHEREAS the District is required by state and federal regulations to provide educational services to all qualified students; and,

WHEREAS COYSCO is responsible for the operation and maintenance of the Center which houses students who are entitled to a public education in accordance with state and federal law; and,

WHEREAS the District and COYSCO are authorized to enter into agreements for the provision of these services.

NOW THEREFORE, District and COYSCO mutually agree as follows:

1. **Services.** District agrees to provide educational services at the Center for all qualified students placed pursuant to the provisions of 70 O.S. § 1-113. Qualified students are defined as being between the ages of five and eighteen years of age and placed in the Center by court order, law enforcement officers, or Department of Human Services. Provided, however, the District agrees to provide educational services for the qualified students under IDEA between the ages of three and twenty-one years of age.

The District shall, according to the District calendar, provide educational services during the school year as defined by law. The District's obligations shall cease at the end of the school term or as otherwise required by law.

2. **Staff (Teachers Provided).** The District shall provide certified teachers assigned to the Center. The Center may participate in the selection process of the teachers prior to final placement which requires District school board approval. District shall also provide part-time administrative support for the educational program and maintenance of educational records.
3. **Funding for Educational Services.** Teacher salaries, unemployment insurance, workers compensation, sick leave, holidays, insurance, retirement, substitutes, and all other teacher benefits as provided to other District teachers, shall be provided by the District.
4. **Teacher Evaluation.** Each teacher will be evaluated by a District administrator. The Center director will provide the District administrator with documented information regarding each teacher's compliance with Center regulations as well as observations concerning teacher conduct



and behavior during the period assigned to the Center.

5. **Materials.** The District will provide current textbooks and teacher's guides. The Center will supply non-instructional materials, including pencils, erasers, paper, etc. The Center shall also be responsible for providing and maintaining all classroom equipment, student and teacher's desks, chairs, chalkboards, smartboards, etc., including access to a copier, facsimile machine, computer, printer, and internet. The District shall assume the responsibility for the development and supervision of curriculum taught at the Center.
6. **Discipline.** Center will ensure Center staff will actively redirect students and apply consequences consistent with appropriate classroom behavior. District agrees if its employees have concerns with staff consequences, they will address these issues with the facility's Director. Center will ensure appropriate Center staff member(s) are present in the classroom at all times to assist with the safety of the educational staff and students. Center will provide management for outside of classroom suspension, time out and detention.
7. **Records.** Teachers will be responsible for recording students' enrollment, days on roll, absences, and withdrawals according to policy of the District and state and federal law. This information will be provided to the Center personnel upon request. The Center agrees to provide locked and secured storage of student records. The Center students shall earn credit for classes in which they are enrolled in the same manner as other students within the District. Students' transcripts will be maintained by the appropriate school site.
8. **Responsibilities for Special Education Students.** The eligible student's school district of residence shall be notified immediately by the District, upon finding that the initially eligible student requires special education and/or related services, as to the time, date, and location of meetings for the purpose of planning a student's IEP and subsequent reviews in accordance with the IDEA. The Center may have a representative present at the IEP conference to advise the IEP team of any concerns or information the Center has to offer regarding the eligible student's educational needs and eligibility for related services. The Center and the District shall coordinate with the eligible student's district of residence regarding evaluation services, as necessary, and for the development of the IEP.
9. **Related Services.** The cost for related services, therapies, treatments, or support services for eligible students shall be the responsibility of the Center unless otherwise agreed by the parties or as otherwise specified in an IEP and agreed to with all required representatives participating in the development of the IEP. Valid obligations to provide or pay for services, such as Medicaid or other services, shall remain in effect for children who are eligible for the services from sources other than the District.
10. **Rules and Regulations.** Both the Center and the District agree to comply with the requirements of P.L. 101-476, the Civil Rights Act of 1964, the Rehabilitation Act of 1973 as amended, and the Americans with Disabilities Act of 1992 as amended, including but not limited to giving equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, disability, genetic information, or gender identification.
11. **Confidentiality.** District personnel are required to maintain the same level of confidentiality concerning information regarding juveniles as are required of Center personnel. District



personnel may maintain such data or records on said students as required by federal, state, or District guidelines, however, any release of information shall be governed by applicable state and federal laws, including the Family Educational Rights and Privacy Act (FERPA).

12. **Indemnity.** Each party will be legally responsible for the actions of its own agents or employees consistent with the Oklahoma Governmental Tort Claims Act.
  
13. **Insurance Provision.** Prior to the commencement of educational services, Center agrees to furnish the District a certificate of public liability insurance naming the District as co-insured in the minimum amounts of \$25,000.00 to any claimant for any number of claims for damages or destruction of property, including consequential damages arising out of a single accident or occurrence; \$300,000.00 to any claimant for all other claims arising out of a single occurrence. This certificate shall require at least ten (10) days' notice to District before cancellation of the coverage for any reason. Center agrees to maintain the liability coverage in force during the entire term of this agreement.
  
14. **Term of Contract.** This contract shall be for a term of one (1) year commencing on the 1st of July 2022 and ending on the 30th of June, 2023, provided the contract may be renewed annually, upon the same terms and conditions, by mutual consent and ratification of the parties. In the event either party elects not to renew, thirty (30) day written notice shall be given prior to the ending of the term. In the event the District does not receive appropriated funds for the continuance of this agreement for any fiscal year after 2022-2023, the agreement shall be terminated.

IN WITNESS THEREOF, District and Center have executed this agreement on the day and year written above.

**INDEPENDENT SCHOOL DISTRICT  
NO. 29 OF CLEVELAND COUNTY,  
OKLAHOMA (DISTRICT)**

**CENTRAL OKLAHOMA YOUTH  
SERVICES COMPANY, LLC  
(CENTER)**

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Member



ATTEST:

\_\_\_\_\_  
Board of Education Clerk



**Agreement for Educational Services  
Between  
Norman Public Schools  
and  
Oklahoma Department of Mental Health and  
Substance Abuse Services**

This agreement is entered into as of the 1<sup>st</sup> of July 2022, by and between **Independent School District No. 29 of Cleveland County, Oklahoma, a/k/a Norman Public Schools (District)** and **Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS)** for educational services at the **Children’s Recovery Center of Oklahoma (Center)**.

WITNESSETH:

WHEREAS the District is required by state and federal regulations to provide educational services to all qualified students; and,

WHEREAS ODMHSAS is responsible for the operation and maintenance of the Center which houses students who are entitled to a public education in accordance with state and federal law; and,

WHEREAS the District and ODMHSAS are authorized to enter into agreements for the provision of these services.

NOW THEREFORE, District and ODMHSAS mutually agree as follows:

1. **Services.** District agrees to provide educational services at the Center for all qualified students placed pursuant to the provisions of 70 O.S. § 1-113. Qualified students are defined as being between the ages of five and eighteen years of age and placed in the Center by court order, law enforcement officers, or Department of Human Services. Provided, however, the District agrees to provide educational services for the qualified students under IDEA between the ages of three and twenty-one years of age.

The District shall, according to the District calendar, provide educational services during the school year as defined by law. The District’s obligations shall cease at the end of the school term or as otherwise required by law.

2. **Staff (Teachers Provided).** The District shall provide two (2) certified teachers assigned to the Center. The Center may participate in the selection process of the teachers prior to final placement which requires District school board approval. District shall also provide part-time administrative support for the educational program and maintenance of educational records.

3. **Funding To District for Educational Services.** Teacher salaries, unemployment insurance, workers compensation, sick leave, holidays, insurance, retirement, substitutes, and all other teacher benefits as provided other District teachers, shall be provided by the District.

4. **Teacher Evaluation.** Each teacher will be evaluated by a District administrator. The Center director will provide the District administrator with documented information regarding each teacher’s compliance with Center regulations, as well as conduct and behavior, in connection

with each teacher's evaluation.

5. **Materials.** The District will provide current textbooks and teacher's guides. The Center will supply non-instructional materials, including pencils, erasers, paper, etc. The Center shall also be responsible for providing and maintaining all classroom equipment, student and teacher's desks, chairs, chalkboards, smartboards, etc., including access to a copier, facsimile machine, computer, printer, and internet. The District shall assume the responsibility for the development and supervision of curriculum taught at the Center.
6. **Discipline.** District will provide classroom management with assistance from the Center in severely disruptive situations. The Center will ensure appropriate staff member(s) is present in the classroom at all times to assist with safety of educational staff and students. The Center will provide management for outside-of-classroom suspension, time-out, and detention during school.
7. **Records.** Teachers will be responsible for recording students' enrollment, days on roll, absences, and withdrawals according to policy of the District and state and federal law. This information will be provided to the Center personnel upon request. The Center agrees to provide locked and secured storage of student records. The Center students shall earn credit for classes in which they are enrolled in the same manner as other students within the District. Students' transcripts will be maintained by the appropriate school site.
8. **Responsibilities for Special Education Students.** The eligible student's school district of residence shall be notified immediately by the District, upon finding that the initially eligible student requires special education and/or related services, as to the time, date, and location of meetings for the purpose of planning a student's IEP and subsequent reviews in accordance with the IDEA. The Center may have a representative present at the IEP conference to advise the IEP team of any concerns or information the Center has to offer regarding the eligible student's educational needs and eligibility for related services. The Center and the District shall coordinate with the eligible student's district of residence regarding evaluation services, as necessary, and for the development of the IEP.
9. **Related Services.** The cost for related services, therapies, treatments, or support services for eligible students shall be the responsibility of the Center unless otherwise agreed by the parties or as otherwise specified in an IEP and agreed to with all required representatives participating in the development of the IEP. Otherwise valid obligations to provide or pay for such services, such as Medicaid, shall remain in effect for children who are eligible for the services from sources other than the District.
10. **Rules and Regulations.** Both the Center and the District agree to comply with the requirements of P.L. 101-476, the Civil Rights Act of 1964, the Rehabilitation Act of 1973 as amended, and the Americans with Disabilities Act of 1992 as amended, including but not limited to giving equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, disability, genetic information, or gender identification.
11. **Confidentiality.** District personnel are required to maintain the same level of confidentiality concerning information about juveniles as required of CRC personnel. District personnel may maintain such data or records on said juveniles as required by federal, state or District guidelines, however, any release of information shall be governed by applicable state and federal laws,

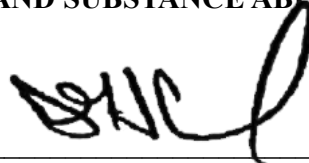
including the Family Educational Rights and Privacy Act (FERPA). Furthermore, the District acknowledges that in receiving, storing, processing, or otherwise dealing with any information from CRC, it is fully bound by the provisions of the federal regulations governing Confidentiality of Mental Health and Alcohol and Drug Abuse Patient Records 42 C.F.R. Part 2; and, undertakes to resist in judicial proceedings any effort to obtain access to information pertaining to otherwise that as expressly provided for in the federal confidentiality regulation 42 C.F.R. Part 2; and acknowledges that pursuant to 43A O.S. § 1-109 all medical records and all communications between physician or psychotherapist and patient are both privileged and confidential and that such information is available only to person or agencies engaged in treatment of the patient or in treatment of a minor child of the patient, or in related administrative work.

- 12. **Indemnity.** Each party will be legally responsible for the actions of its own agents or employees consistent with the Oklahoma Governmental Tort Claims Act.
  
- 13. **Term of Contract.** This contract shall be for a term of one (1) year commencing on the 1st of July 2022 and ending on the 30th of June, 2023, provided the contract may be renewed annually, upon the same terms and conditions, by mutual consent and ratification of the parties. In the event either party elects not to renew, thirty (30) day written notice shall be given prior to the ending of the term. In the event the District does not receive appropriated funds for the continuance of this agreement for any fiscal year after 2022-2023, the agreement shall be terminated.

IN WITNESS THEREOF, District and Center have executed this agreement on the day and year written above.

**INDEPENDENT SCHOOL DISTRICT  
NO. 29 OF CLEVELAND COUNTY,  
OKLAHOMA**

**DEPARTMENT OF MENTAL HEALTH  
AND SUBSTANCE ABUSE SERVICES**

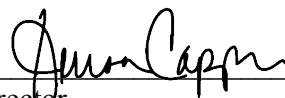


\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Chief Operating Officer

ATTEST:

**CHILDREN'S RECOVERY CENTER  
OF OKLAHOMA**



\_\_\_\_\_  
Board of Education Clerk

\_\_\_\_\_  
Director

**Agreement for Educational Services  
Between  
Norman Public Schools  
and  
J.D. McCarty Center**

This agreement is entered into as of the 1<sup>st</sup> of July 2022, by and between **Independent School District No. 29 of Cleveland County, Oklahoma, a/k/a Norman Public Schools (District)** and the **Cerebral Palsy Commission (J.D. McCarty Center of Cleveland County, Oklahoma) (referred to here as Center)** for educational services at the Center.

WITNESSETH:

WHEREAS the District is required by state and federal regulations to provide educational services to all qualified students; and,

WHEREAS Center is responsible for the operation and maintenance of the Center which houses students who are entitled to a public education in accordance with state and federal law; and,

WHEREAS the District and J. D. McCarty Center are authorized to enter into agreements for the provision of these services.

NOW THEREFORE, District and Center mutually agree as follows:

1. **Services.** District agrees to provide educational services at the Center for all qualified students placed pursuant to the provisions of 70 O.S. § 1-113. Qualified students are defined as being between the ages of five and eighteen years of age and placed in the Center by their guardian, court order, law enforcement officers, or Department of Human Services. Provided, however, the District agrees to provide educational services for the qualified students under IDEA between the ages of three and twenty-one years of age.

The District shall, according to the District calendar, provide educational services during the school year as defined by law. The District's obligations shall cease at the end of the school term or as otherwise required by law.

2. **Staff (Teachers Provided).** The District shall provide three (3) certified teacher and one (1) teachers' assistant assigned to the Center. The Center may participate in the selection process of the teachers prior to final placement which requires District school board approval. District shall also provide part-time administrative support for the educational program and maintenance of educational records.
3. **Funding for Educational Services.** Teacher salaries, unemployment insurance, workers compensation, sick leave, holidays, insurance, retirement, substitutes, and all other teacher benefits as provided other District teachers, shall be provided by the District.
4. **Teacher and Teacher Assistant Evaluation.** Each teacher and teaching assistant will be evaluated by a District administrator. The Center director will provide the District administrator with documented information regarding each teacher's and teaching assistant's compliance with

Center regulations as well as the District employee's conduct and behavior during the period assigned to the Center.

5. **Materials.** The District will provide current textbooks and teacher's guides. The Center will supply non-instructional materials, including pencils, erasers, paper, etc. The Center shall also be responsible for providing and maintaining all classroom equipment, student and teacher's desks, chairs, chalkboards, smartboards, etc., including access to a copier, facsimile machine, computer, printer, and internet. The District shall assume the responsibility for the development and supervision of curriculum taught at the Center.
6. **Discipline.** District will provide classroom management with assistance from the Center in severely disruptive situations. The Center will ensure appropriate staff member(s) is present in the classroom at all times to assist with safety of educational staff and students. The Center will provide management for all outside-of-classroom behavior management.
7. **Records.** Teachers will be responsible for recording students' enrollment, days on roll, absences, and withdrawals according to policy of the District and state and federal law. This information will be provided to the Center personnel upon request. The Center agrees to provide locked and secured storage of student records. The Center students shall earn credit for classes in which they are enrolled in the same manner as other students within the District. Students' transcripts will be maintained by the appropriate school site.
8. **Responsibilities for Special Education Students.** The eligible student's school district of residence shall be notified immediately by the District, upon finding that the initially eligible student requires special education and/or related services, as to the time, date, and location of meetings for the purpose of planning a student's IEP and subsequent reviews in accordance with the IDEA. The Center may have a representative present at the IEP conference to advise the IEP team of any concerns or information the Center has to offer regarding the eligible student's educational needs and eligibility for related services. The Center and the District shall coordinate with the eligible student's district of residence regarding evaluation services, as necessary, and for the development of the IEP.
9. **Related Services.** The cost for related services, therapies, treatments, or support services for eligible students shall be the responsibility of the Center unless otherwise agreed by the parties or as otherwise specified in an IEP and agreed to with all required representatives participating in the development of the IEP. Valid obligations to provide or pay for services, such as Medicaid or other services, shall remain in effect for children who are eligible for the services from sources other than the District.
10. **Rules and Regulations.** Both the Center and the District agree to comply with the requirements of P.L. 101-476, the Civil Rights Act of 1964, the Rehabilitation Act of 1973 as amended, and the Americans with Disabilities Act of 1992 as amended, including but not limited to giving equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, disability, genetic information, or gender identification.
11. **Confidentiality.** District personnel are required to maintain the same level of confidentiality concerning information regarding juveniles as are required of Center personnel. District personnel may maintain such data or records on said students as required by federal, state, or

District guidelines, however, any release of information shall be governed by applicable state and federal laws, including the Family Educational Rights and Privacy Act (FERPA).

12. **Indemnity.** Each party will be legally responsible for the actions of its own agents or employees consistent with the provisions and requirements of the Oklahoma Governmental Tort Claims Act.
13. **Term of Contract.** This contract shall be for a term of one (1) year commencing on the 1st of July 2022 and ending on the 30th of June, 2023, provided the contract may be renewed annually, upon the same terms and conditions, by mutual consent and ratification of the parties. In the event either party elects not to renew, thirty (30) day written notice shall be given prior to the ending of the term. In the event the District does not receive appropriated funds for the continuance of this agreement for any fiscal year after 2022-2023, the agreement shall be terminated.

IN WITNESS THEREOF, District and Center have executed this agreement on the day and year written above.

**INDEPENDENT SCHOOL DISTRICT  
NO. 29 OF CLEVELAND COUNTY,  
OKLAHOMA (DISTRICT)**

**CEREBRAL PALSY COMMISSION  
(CENTER)**

\_\_\_\_\_  
Board of Education President

*RLRM Coda 4-4-22*  
\_\_\_\_\_  
Chairman

ATTEST:

**J.D. McCARTY CENTER FOR CHILDREN  
WITH DEVELOPMENTAL DISABILITIES**

\_\_\_\_\_  
Board of Education Clerk

*Victoria Kuesterstegen*  
\_\_\_\_\_  
Director

*4.4.2022*

VISION RELATED SERVICES  
AGREEMENT

School Year 2022-2023

This Vision Related Services Agreement (the "Agreement") dated March 11, 2022, is between Norman Public Schools, with a notice address of 131 S. Flood Ave., Norman, OK 73069, and NewView Oklahoma ("CONSULTANT") with a notice address of 501 N. Douglas Ave, Oklahoma City OK 73106.

In consideration of the mutual terms, covenants and conditions specified in this Agreement, Norman Public Schools and Vision Related Specialist agree as follows:

- 1. Consulting Services.** CONSULTANT agrees to provide vision related services including orientation and mobility to designated students of Norman Schools as requested during the term of this agreement.
  
- 2 Consultant Duties.** CONSULTANT shall provide such services as indicated by the Norman Schools' student's Individualized Education Program or 504 Accommodation Plan as established by the Teacher of the Visually Impaired/Orientation and Mobility Specialist. The VI/O&M services shall include, without limitation, appropriate evaluations and treatment as deemed appropriate by the CONSULTANT and the Norman Schools Special Education Director, recording students' progress and preparing materials and assembling equipment used during treatment if necessary, participation in student-focused meetings and program-focused meetings, and completing paperwork as requested. All equipment and materials to be used in treatment together with documentation forms will be provided by Norman Schools. The specific starting date for the CONSULTANT'S delivery of services will be mutually determined by the Norman Schools and the agency. The CONSULTANT will deliver vision related services to Norman Schools' students as needed during the term of the agreement.
  
- 3. Certification & Licensure.** CONSULTANT represents and warrants that their TVI/O&M Specialist is certified by the Academy of Certification of Vision Rehabilitation and Education Professionals (ACVREP) to provide orientation and mobility services to Norman Schools' students. The Orientation and Mobility Specialist shall notify Norman Schools immediately if, for any reason, her required certification is not renewed upon expiration. CONSULTANT represents and warrants that CONSULTANT is a certified blind educator licensed by the state of Oklahoma and certified by the Oklahoma Department of Education. CONSULTANT shall notify Norman Schools immediately if, for any reason, CONSULTANT's Oklahoma teacher's license is suspended or if CONSULTANT' s certification is not renewed upon expiration.
  
- 4. Confidentiality.** CONSULTANT agrees to adhere to all state and federal laws regarding the confidentiality and privacy of the education records and patient healthcare records of students and students with disabilities.

- 5. Insurance.** The CONSULTANT represents and warrants that she is insured under a professional liability policy in a minimum amount of \$1,000,000.00 per incident/occurrence and \$3,000,000.00 aggregate, and that such insurance covers her when she is providing vision related services as a certified orientation and mobility specialist/certified blind educator on the premises of Norman Schools. The CONSULTANT agrees to provide Norman Schools with proof of insurance upon request.
- 6. Indemnification.** In addition to the requirement of paragraph 5 and not in lieu thereof, the CONSULTANT agrees to indemnify and hold Norman Schools and its agents, employees and officers harmless (including defense costs) against any claim, demand or action against Norman Schools arising from services provided by the CONSULTANT.
- 7. Worker's Compensation.** The CONSULTANT certifies that, by law, she is not required to obtain Worker's Compensation Insurance and shall in no event be entitled to such coverage from Norman Schools.
- 8. OSHA and Background Checks.** The CONSULTANT represents and warrants that she has received training in the prevention of exposure to blood borne pathogens and other potentially infectious materials in accordance with the OSHA Standard on Blood borne Pathogens ("OSHA training") and agrees to provide Norman Schools with written verification of same. If the CONSULTANT has not received OSHA training, CONSULTANT agrees to attend a one-hour OSHA training course provided by Norman Schools at no cost to her no later than October 1, 2022. The CONSULTANT further represents and warrants that the agency has not been convicted of a felony, a sex offense subject to the Sex Offenders Registration Act in Oklahoma or the sex offender registration provisions of another state or federal law. The CONSULTANT agrees to provide Norman Schools with written consent for Norman Schools to conduct such background checks and criminal history investigations as Norman Schools may request from time to time during the term of this agreement.
- 9. Compensation.** Norman Schools agrees to pay CONSULTANT the sum of \$650.00 daily (includes travel time and mileage to and from Norman Schools) for all vision related services. Days per month shall not exceed 1 day. Exceptions will require written approval by Norman Schools Special Education Director. The CONSULTANT agrees and acknowledges that all required documentation must be submitted to Norman Schools no later than the 10th day of the month following the month in which the services were provided and that Norman Schools has no obligation to forward payment to her until Norman Schools has been provided with the required documentation. CONSULTANT acknowledges that all revenue provided to her pursuant to this agreement constitutes "net earnings from self-employment" as the term is defined in Section 1402(a) of the Internal Revenue Code of 1986, as amended, and that Norman Schools shall have no obligation to her as an employer for withholding and remitting taxes, insurance, FICA, etc. CONSULTANT and holds Norman Schools harmless for all costs, damages, taxes, penalties, interest and expense attributable to (a) her underpayment of income

and/or employment taxes on her revenue received pursuant to this agreement, and (b) her late reporting or late payment of income and/or employment taxes on her revenue received pursuant to this agreement.

- 10. Term and Termination.** This agreement is effective as of July 1, 2022 and shall either party terminate this agreement upon fourteen (14) days' written notice it will continue in effect through June 30, 2023, unless terminated earlier as provided herein.
- 11. Independent Contractor Status.** Each party is acting as an independent contractor, and no employee or subcontractor of either party shall be deemed to be an employee of the other. Neither party undertakes by this agreement or otherwise, to perform any obligation of the other party, whether regulatory or contractual, or to assume any responsibility for the other party's actions, business or operations. Neither party shall have the authority to bind, commit or incur any liability on behalf of the other party or to otherwise act in any way as an agent or representative of the other party.
- 12. Force Majeure.** Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming force majeure event has given the other party reasonably prompt notice of the event.
- 13. Notices.** All notices given hereunder shall be in writing and shall be given or sent by certified, first class, U.S. mail to the parties at the addresses herein or at such other addresses of which either party may give notice; (ii) confirmed facsimile; or (iii) nationally recognized courier service to the parties at the addresses herein or at such other addresses of which either party may give notice.
- 14. Miscellaneous.** This agreement embodies the entire agreement and understanding between Norman Schools and CONSULTANT relating to the subject matter of this agreement, and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This agreement is to be governed by and construed in accordance with the laws, excluding the conflicts laws, of the State of Oklahoma. This agreement may be amended only in a writing signed by both parties. If any provision of this agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this agreement and any remaining provisions will continue in full force and effect. This agreement shall be binding upon and inure to the benefit of and be enforceable by the parties to this agreement and their respective successors and permitted assigns. This agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute waiver of any other provision nor shall such waiver constitute consent that the breach may continue or that any other breach will be waived in the event of any suits or actions or other proceedings to enforce the terms of this agreement, the prevailing party shall be entitled to recover its reasonable

attorney fees and other costs and expenses incurred therein. The confidentiality provisions of this agreement shall survive the termination of this agreement.

By: \_\_\_\_\_

Board of Education, Norman Public Schools

By: \_\_\_\_\_

Lauren Branch, NewView Oklahoma CEO

**STATE OF OKLAHOMA  
DEPARTMENT OF REHABILITATION SERVICES  
PROJECT SEARCH COORDINATION  
TEAM MEMBER AGREEMENT  
FY 2023**

**I. PURPOSE**

This Team Member Agreement ("Agreement"), effective as of the latest date of signature of all Parties or the 1st day of July, 2022, whichever is the latter, is entered into by and between the following Parties, also referred to herein as "Team Members" for the purpose of coordinating activities for students with disabilities who are eligible, as provided by 34 CFR 300.520, in order to promote movement from the public schools to post-school activities based on the individual student's needs, taking into account the student's preferences and interests:

**The Oklahoma Department of Rehabilitation Services** (also referred to herein as "DRS");

**Atrium Hospitality d/b/a Embassy Suites Norman** (also referred to herein as "Host Business");

**Norman Public Schools** (also referred to herein as "Host School");

**Dale Rogers Training Center** (also referred to herein as "Community Rehabilitation Provider" or "CRP" and

The Board of Regents of the University of Oklahoma, by and through University Outreach/College of Continuing Education's **National Center for Disability Education and Training** (also referred to herein as "NCDET").

This Agreement specifies the understanding of the Team Members as they work collaboratively to fulfill the assigned roles and responsibilities of Program Instructor, Work Skills Trainer, Job Developer, CRP Administrator, DRS Transition Coordinator, DRS Counselor, Host Business Liaison, Host School Administrator, Statewide Program Coordinator, Follow Along and Long-Term Service Provider (collectively "Program Staff"), as further defined in the attached Appendix A, to maintain and implement a Transition from School-to-Work Program consistent with the Project SEARCH™ model ("Program") , as further described in Article II, and the attached Appendix C.

The Program is maintained and implemented pursuant to the Project SEARCH™ Consulting Services and License Agreement between Cincinnati Children's Hospital Medical Center ("Licensor") and Host School ("Site License") Host School assumes full responsibility for ensuring the Site License *is* effective for the purposes described in this Agreement.

Participants in the Program shall be individuals that:

1. have a documented disability with barriers to successful independent competitive employment;
2. are eligible for services through the Oklahoma Department of Rehabilitation Services (DRS) and have an active Individualized Plan for Employment ("IPE") in place or are potentially eligible for services through DRS and enrolled in an education program

and/or not required to have an individualized educational plan (IEP), 504 plan or a DRS case.

3. are an Oklahoma resident attending high school or Career Tech;
4. are at least 18 years of age during the Program year (but not older than 25 during the Program year);
5. intend to go directly to work and do not intend to pursue further training until after they have completed the Program, attained competitive integrated employment, and been successful on the job for 90 days;
6. fully complete the application and interview process and provide required documentation;
7. are willing to adhere to the Host School and Host Business rules of conduct and attendance, and the policies of the Program or else return to their district school program; and
8. are willing to accept Job Development and Job Coaching support upon completion of the Program.

## **II. TEAM MEMBER RESPONSIBILITIES:**

### **A. The Host Business will provide:**

1. A Host Business Liaison, as further defined in Appendix A to collaborate with other Team Members; assist in selection of Participants; assist with interviews and selection of Program Staff, including replacement staff as necessary; assist with internship rotation development within the Host Business departments; assist with Participant orientation and open house; assist with end-of-project events; and attend Team Members' meetings to discuss the Program development, Program issues, and evaluate Program progress;
2. Feedback and support to the Program Instructor and notification to Program Instructor's supervisor of unresolved issues;
3. Essential information to key Team Members as necessary regarding Program issues as it pertains to challenges that have been expressed regarding staff performance and/or Program operations; all while maintaining confidentiality;
4. Encouragement to Host Business mentors, co-workers, and supervisors in each department with support from the Program Staff (further defined in Appendix A). Assist the Program Staff in providing orientation to the workplace culture, feedback, guidance, and evaluation of each Participant at their internship site according to the Program Staff Roles and Responsibilities outlined in Appendix A;
5. Access to job sites and staff to facilitate job/task analysis and development for internships. Host Business will ensure Participants are not used as subsidized employees for vacant positions while they are completing their unpaid internship rotations (i.e., Participants are expected to do productive work, but the trainer must ensure the primary goal is to gain employability skills);
6. Classroom space that will accommodate approximately 12-15 people, telephone, and access to a fax, photocopy equipment, computer, and a-mail/Internet access to one Program Instructor assigned by Host School as well as Work Skills Trainer;
7. Supplies within available resources;
8. Drug screening of Participants (if required by Host Business);
9. Background checks on Participants (if required by Host Business);
10. The Host Business dress policy information to Team Members and Participants;

11. Internal marketing to Host Business personnel about the Program;
12. Networking with departments within the Host Business, such as Public Relations, Communication, Human Resources, and Diversity to promote the Program and increase the opportunity for Participants;
13. Input and collaboration on external public relations;
14. Prior notice of, access to, and assistance with accommodating site-specific protocol of Host Business in compliance with all applicable notice, consent, and confidentiality requirements (e.g., badges, scrubs, other required uniform items, TB testing, immunizations including flu shots or other vaccinations, felony background checks, HIPAA training, and/or drug screening);
15. Representatives to serve on and assistance developing membership in the Business Advisory Committee as further described in Appendix B;
16. Assistance with the development of additional sites by speaking with potential business Team Members and hosting tours;
17. Assistance with developing a strategic plan for program improvement as required by Licensor;
18. Adherence to the Program Staff Roles and Responsibilities, which are outlined in Appendix A, provided by Licensor, and adapted for the Program;
19. Representatives to collaborate with Statewide Program Coordinator and Licensor to ensure model program fidelity;
20. Full access to Program sites to allow the Statewide Program Coordinator to ensure Project SEARCH™ model fidelity, with prior authorization and as approved by the Host Business;
21. Representatives to attend the Oklahoma Annual Project SEARCH™ Summit or other annual meeting; and
22. Assurance that all Host Business staff, agents, employees, and independent contractors and Participants maintain confidentiality regarding Team Members, Participants, and Program Staff.

**B. The Host School will provide:**

1. Maintenance of the annual Site License for Program through Licensor;
2. A full-time Program Instructor who acts as team leader for Program activities that take place at the Host Business and involve Participants;
3. Work Skills Trainers and Job Coaching services for Program as outlined in and funded by a separate agreement with DRS;
4. Backup Work Skills Trainers as outlined in a separate contract with DRS;
5. Participant liability insurance;
6. Assurance that the Program Instructor adheres to the requirements of the Participant and parent application, as well as interview policy and procedures as defined or approved by the Team Members;
7. Assistance with internship rotation development within the Host Business departments.
8. Leadership in conducting job analyses and task analyses for each rotation;
9. Communication through the Program Instructor to key Team Members, especially the Participant's DRS Counselor, regarding any problems or changes in the Participant's participation in the program;
10. Leadership to expand job tasks that will enhance the rotation site and the Participant's skill set;

11. Assistance with matching Participant interests and skills with rotations and Host Business supervisor expectations;
12. Accommodations and adaptations as educationally needed by Participants to meet Program requirements;
13. Leadership to the Team Members for Participant recruitment and the Participant application and selection processes;
14. Coordination with DRS to ensure Participant eligibility prior to selection;
15. Assist the CRP with program documentation to secure services with the Oklahoma Department of Human Services, Developmental Disabilities Services ("DDS") for Participants who qualify for follow-along services under Community Integrated Employment (CIE) or Stabilization under a Waiver program;
16. Instructional materials (e.g., job readiness materials), basic classroom supplies, and instruction for the Participants that promotes a business training environment, work skills, and soft skills. This includes a digital camera and access to a laminator;
17. Assistance with utilizing available technology for communication, instruction, and employment development (e.g., applying for jobs online, accessing community resources, independent living resources, employment resources);
18. Coordination of services for Participant training contracted through DRS for the Program to enhance Participant internships and job placements within the Host Business;
19. The Statewide Program Coordinator the opportunity to interview potential Program Staff, along with the Host Business Liaison;
20. A thorough job analyses and task analyses for each rotation;
21. Essential information to key Team Members regarding Program issues as it pertains to challenges that have been expressed regarding Host School staff performance and/or Program operations, while maintaining confidentiality;
22. Assistance in developing a job placement plan as a working document for each Participant;
23. Leadership in job development and community placement for Participants (if applicable, site specific job development and placement defined in Appendix C);
24. Leadership in communicating to the Oklahoma Community Rehabilitation Provider (CRP) of Participant choice, the Participant's program evaluations, job development plan, interests and abilities, worksite adaptations, successful strategies, transferrable skills, and any other essential information for those Participants not placed in employment by the Host School;
25. Assistance for each Participant in developing a transportation plan for employment;
26. A completed Program Follow-Along Determination Sheet for each participant, and provide the information to appropriate Team Members. including the DRS Counselors and identified Community Rehabilitation Provider (CRP);
27. Daily observations of Participants on rotations and in classroom activities to assess progress and skill acquisition;
28. Assurance that Work Skills Trainers participate and successfully complete the required training workshop(s) offered under the DRS Milestone contracts;
29. Assistance with explaining the Program and Project SEARCH™ and employment outcome expectations to Participants and family members;
30. Coordination of monthly Team Members meetings with written meeting notes e-

- mailed to all Team Members (including all DRS Counselors with Participants in the site's Program) within a reasonable amount of time;
31. Input and collaboration on external public relations to publicize Program recruitment and successes;
  32. Assistance to Participants and all Host School staff hired and Program Staff with accommodating site-specific protocol of Host Business in compliance with all applicable notice, consent, and confidentiality requirements (e.g., badges, scrubs, other required uniform items, TB testing, immunizations including flu shots or other vaccinations, felony background checks, HIPAA training, and/or drug screening). Expenses for purchase of scrubs or other uniform items may be shared by the Host School and the DRS; however, support by DRS for uniforms will not exceed \$500 total per Program site, unless purchased with DRS case dollars for individual Participants who meet income requirements. At the completion of the one-year program, all items purchased must be returned to the site for use by future Participants;
  33. Networking with departments within the Host Business, such as Public Relations, Communication, Human Resources, and Diversity to promote the program and increase the opportunity for Participants;
  34. Leadership for the development and meetings of the Business Advisory Committee (see Appendix B);
  35. Assistance with the development of additional sites by speaking with potential Host Business Team Members, schools, and hosting tours;
  36. Leadership in facilitating the development of a strategic plan for program improvement as required by Licensor;
  37. Adherence to the Program Staff Roles and Responsibilities, which are outlined in Appendix A, provided by Licensor, and adapted for the Program;
  38. Representatives to collaborate with the Statewide Program Coordinator, and Licensor to ensure model program fidelity;
  39. Representatives to attend the Oklahoma Annual Project SEARCH™ Summit or other annual meeting; and
  40. Assurance that all program Participants maintain confidentiality regarding site Participants and Program Staff.
  41. Leadership in job development

**C. DRS will provide:**

1. DRS Counselor to serve as an agency liaison and local coordinator with Team Members and Program Staff and to collaborate with the Statewide Program Coordinator other Team Members regarding Program requirements; assist with Participant selection, orientation and open house; collaborate on end-of-year events; and assist with organizing Team Members' meetings to develop the Program, discuss Program issues, and evaluate Program progress;
2. Referral of eligible Participants to the Program; processing of referrals made by the Host School.
3. Assistance with Participant recruitment and with the application and selection process;
4. Assistance with explaining the Program, Project SEARCH™ model, and employment outcome expectations to eligible Participant and family members;
5. Regular observations of Participants on rotations and in classroom activities to

- assess progress and skill acquisition;
6. Funding for the NCDET to facilitate provision of technical assistance to Team Members and Program Staff as necessary to implement the Program;
  7. Accommodations, adaptations, or related adaptive devices required for employment related needs;
  8. Essential information to key Team Members regarding program issues as it pertains to challenges that have been expressed regarding Program Staff performance and/or Program operations while maintaining confidentiality;
  9. Assistance in arranging for job coaching and other services, such as Employment and Retention, Job Placement, or Supported Employment required by Participants upon obtaining employment at the Host School, Host Business or in the community;
  10. Leadership through the DRS Transition Coordinator, who will facilitate execution of funding agreements and other contracts on behalf of DRS as necessary to support Program maintenance and implementation;
  11. Oversight and assistance to ensure that Participants do not become subsidized employees (i.e., Participants are expected to do some productive work, but the trainer must ensure the primary goal is to gain employability skills);
  12. Assistance to Participants with site-related protocol (e.g., badges, scrubs, other required uniform items, TB testing, immunizations, felony background checks, flu shots, HIPAA training, and/or drug screening). Expenses for purchase of scrubs or other uniform items may be shared by the Host School and the DRS; however, at the completion of the one-year program, all items purchased must be returned to the site for use by future Participants;
  13. Funding for Job Coaching services through a separate contract between the Host School and DRS. Funding to support at least two Work Skills Trainers for the Program activities performed at the Host Business;
  14. Staff to participate in the development of a job placement plan as a working document for each participant;
  15. Assurance that individualized plans for employment ("IPE") are amended and signed before the end of the third internship rotation which outline the job placement milestone, closure milestone, and authorizations for a community rehabilitation provider and/or additional services that may be required;
  16. In coordination with Team Members, assistance with and decisions regarding internship placements and community job placement for Participants;
  17. Assistance in matching essential functions of open positions to the Participant pool;
  18. Input and collaboration on external public relations to publicize Program recruitment and successes;
  19. Staff to attend Team Members' meetings to design the program, discuss program issues, and evaluate program progress;
  20. Staff to serve on the Business Advisory Committee (see Appendix B); 21. Assistance with the development of additional sites by speaking with potential business Team Members, schools, and community rehabilitation providers;
  22. Assistance with developing a strategic plan for program improvement as required by Licensor;
  23. Adherence to the Program Staff Roles and Responsibilities, which are outlined in Appendix A, provided by Licensor and adapted for Programs;

24. Staff to collaborate with the Program Coordinator, and Licensor to ensure model program fidelity;
25. Representatives to attend the Oklahoma Annual Project SEARCH™ Summit or other annual meeting; and
26. Assurance that all program Participants maintain confidentiality regarding site Participants and staff; and
27. Assurance that all program staff, team members, and Participants adhere to the policies and procedures of the Host Business.

**D. CRP will provide:**

1. A CRP staff member to serve as a Program Partner and attend Team Member meetings, to collaborate with Team Members, assist with and attend Participant progress meetings during the final rotation and as necessary during other times, discuss program issues, evaluate program progress, and serve on the Participant interview and selection committee;
2. Staff will use program evaluation and monitoring materials to assess Participants. Need for additional assessments must be approved in advance by the DRS counselor, Program Instructor or Norman Public Schools (NPS) Program Administrator
3. Essential information to key Team Members, including NPS Program Administrator, regarding program issues as it pertains to challenges that have been expressed regarding program staff performance and/or program operations; while maintaining confidentiality;
4. To those Participants not placed on a job at the Host Business, staff to assist with job development/placement upon completion of Program and continue services through a separate DRS contract as appropriate;
5. Coordination of Developmental Disabilities Services (“DDS”) for Participants who qualify for follow-along services under Community Integrated Employment (“CIE”) or stabilization under a DDS Waiver program;
6. Long-term follow along services to eligible DDS Participants, as supported through separate DDS funding program;
7. Staff to participate in external marketing in the community about Program;
8. Input and collaboration on external public relations;
9. Staff to participate in the development of a job placement plan as a working document for each Participant, as directed by the Program Instructor
10. Adherence to the Program Staff Roles and Responsibilities, which are outlined in Appendix A, provided by Licensor and adapted for Programs;
11. Staff to collaborate with the Statewide Program Coordinator, and Licensor to ensure model program fidelity;
12. Representatives to attend the Oklahoma Annual Project SEARCH™ Summit or other annual meeting; and
13. Assurance that all program Participants maintain confidentiality regarding site Participants and staff.

**E. NCDDET will provide:**

1. Facilitation of necessary technical assistance and/or training under the direction of Licensor and/or DRS, (e.g., training Host Business staff, Team Members, and others), within the limits of funding and applicable Project SEARCH™ License terms and conditions, to support successful Program maintenance and implementation;
2. Program monitoring and support, under the direction of Licensor, to assist Team Members in maintaining fidelity with the Project SEARCH™ model;
3. Leadership in coordinating visits with Licensor staff to provide technical assistance;

4. The Program Statewide Coordinator to interview in coordination with the Host Business Liaison, potential Program Staff, and Participants; Essential information as necessary to the Team Members' authorized representatives regarding Program issues as they pertain to challenges regarding Program Staff performance and/or Program operations while maintaining confidentiality;
5. Staff to collaborate with Team Members on public relations ("PR") promotions and provide preview of PR materials to the DRS Communications Officer;
6. Assistance with training materials and documents necessary to Program implementation upon request;
7. Staff to attend periodic Team Member meetings to discuss and evaluate Program progress;
8. Staff to assist with monitoring compliance with Licensor's model fidelity scale and Program outcome expectations;
9. Assistance with assuring all Program Staff, Team Members, and Participants adhere to the policies and procedures of the Host Business as necessary to Program implementation;
10. Staff to participate when needed and available on the Oklahoma Business Advisory Committee (see Appendix B);
11. Assistance with developing a strategic plan for Program improvement as required by Licensor;
12. Adherence to the Program Staff Roles and Responsibilities, as further provided in Appendix A to this Agreement, Leadership in assuring Project SEARCH™ model fidelity;
13. Leadership in coordinating the Oklahoma Annual Project SEARCH™ Summit or other annual meeting; and
14. Assistance assuring all Team Members, Program Staff, and Participants maintain the necessary confidentiality.

### **III. MEASURABLE OBJECTIVES**

All Team Members will work collaboratively to:

- A. Provide internships at the Host Business for up to 10 Participants annually.
- B. Provide the support necessary to maximize the employability of Program Participants with the goal that 100% of Participants will become employed in the community.
- C. Publicize the Team Member collaboration and Program activities with a minimum of two written materials and two public presentations (e.g., school recruitment presentations, local newspaper articles, press releases, articles submitted to Licensor for Web site, work with local chamber of commerce to disseminate information).

### **IV. PERIOD OF AGREEMENT**

The Parties agree that the effective period of this Agreement shall be the latest date of signature of all Parties or July 1, 2022, whichever is the latter, through June 30, 2023. The Agreement will be reviewed annually and may be amended or renewed by the Parties

upon written agreement. Any proposed amendment or modification must be signed by all Parties to be effective.

## **V. LIMITATION OF AGREEMENT**

It is understood that this Agreement does not provide for the exchange of any funds in support of the roles and responsibilities described in this Agreement. The funding necessary to the performance of this Agreement is the responsibility of the respective Parties and may be provided for through separate agreements between DRS and Host School, DRS and CRP, or DRS and NCDET. The Parties expressly agree that if funding agreements are not executed between DRS and Host School, DRS and CRP, or DRS and NCDET, as necessary to fulfill the requirements of this Agreement, this Agreement shall become null and void.

Agencies of the State generally are prohibited by the Oklahoma Constitution from obligating state revenues of a succeeding fiscal year. Accordingly, in the event any funds hereunder are provided by a State Agency, and that Agency, in its sole discretion, does not allocate sufficient funds to properly fulfill NCDET's obligations under this Agreement, either in whole or in material part, for any succeeding fiscal year, then upon NCDET giving Parties thirty (30) days prior written notice, NCDET may terminate this Agreement for non-appropriation of funds and NCDET's responsibility to perform hereunder shall cease.

## **VI. RELATIONSHIP OF PARTIES**

This Agreement shall not be construed as establishing a partnership, agency, or joint venture between the Parties. Neither Party shall have the right to obligate or bind the other Party in any manner whatsoever except as explicitly contemplated by this Agreement, and nothing contained herein shall give, or is intended to give, any rights of any kind to any third parties. No agent or employee of either Party shall be deemed an agent or employee of the other Party. Each Party will be solely and entirely responsible for the acts of its agents or employees.

This Agreement is executed for the benefit of the Parties and the public generally. It is not intended nor may it be construed to create any third-party beneficiaries. The parties agree to work in good faith to fulfill their responsibilities under this Agreement.

## **VII. PARTICIPANT CONFIDENTIALITY**

Parties will protect the confidentiality of information received in the implementation of this Agreement to the extent allowed by law and the Oklahoma Open Records Act. The use of confidential information is confined to the activities essential for providing activities governed by this Agreement. Information regarding Participants with disabilities must be protected in accordance with applicable state and federal laws, including if applicable, FERPA and HIPAA.

## **VIII. NON-DISCRIMINATION**

The parties agree to be bound by applicable state and federal rules governing affirmative action and Equal Employment Opportunity and Non-Discrimination and all requirements imposed pursuant to these rules, including, but not limited to, providing equal opportunity, both to those seeking employment and those seeking services, without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, genetic information, national origin, veterans' status, age, political belief, or disability.

## **IX. TERMINATION**

All parties to this Agreement shall attempt to resolve all disputes occurring between the Parties through negotiation in good faith. Failure to resolve disputes may result in immediate termination of this Agreement for cause. This Agreement may be terminated, for any reason, without cause, by any Party upon thirty (30) days prior written notice to the other Parties, delivered by certified mail, return receipt requested.

## **X. GOVERNING LAW**

This Agreement is entered into in the state of Oklahoma and shall be construed under the laws of Oklahoma. Oklahoma shall be the exclusive venue for any actions related to this agreement without giving effect to any conflict of law provisions thereof.

## **XI. COMPLETE AGREEMENT**

This Agreement may be executed in any number of counterparts and by different parties in separate counterparts. Each counterpart when so executed shall be deemed to be an original and all of which together shall constitute one and the same Agreement.

## **XII. SIGNATURES**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by the dates and signatures affixed. The Parties hereto agree that they may conduct the transaction by electronic means and hereby state that electronic signature shall have the same force and effect as an original signature.

## HOST BUSINESS

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Scott Kovalick, General Manager  
Atrium Hospitality d/b/a Embassy Suites Norman  
2501 Conference Drive  
Norman, Oklahoma 73069

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Date of Execution

**HOST SCHOOL**

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Linda Sexton, Board President  
Norman Public Schools  
131 S. Flood  
Norman, Oklahoma 73069

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Date of Execution

**OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES**

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Melinda Freundt, Director  
3535 N.W. 58<sup>th</sup> Street, Suite 500  
Oklahoma City, Oklahoma 73112

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Date of Execution

**COMMUNITY REHABILITATION PROVIDER**

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Deborah Copeland, M.Ed., Executive Director  
Dale Rogers Training Center  
2501 N. Utah  
Oklahoma City, Oklahoma 73107

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Date of Execution

**THE UNIVERSITY OF OKLAHOMA**

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**Michael Purcell**  
Interim Executive Director, Office of Research Services  
Associate Vice President of Research & Partnerships

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**Date of Execution**

## **Appendix A Program Staff Roles & Responsibilities**

This Appendix A is adapted from the Licensor's toolkit, with Licensor's prior written consent, to meet the needs of the Program, expectations of the Parties, and to accomplish the goal of the Program which is to simulate a true work environment for Participants to the maximum extent possible based on the individual Participant's needs, taking into account the Participant's preferences and interests.

### **Program Instructor:**

1. Provides leadership to Team Members to facilitate Program implementation.
2. Works with DRS Counselor to assure Participants are eligible for services before school year begins.
3. Works with the Oklahoma Department of Human Services, Developmental Disabilities Services division ("DDS"), parents and Participants to assure eligibility for follow along services or Stabilization services early in school year.
4. Provides daily classroom instruction of at least 30 minutes prior to and immediately after the Participant workday.
5. Works with managers and supervisors to develop job rotations to match Participant and business needs, write job descriptions, and plan for necessary job modifications specific to internship rotations.
6. Trains Participants in interview process (unique to each Host Business) to assist them in gaining both internship rotations and competitive positions.
7. Plans and implements the monthly Team Members' meetings.
8. Visits Participant during their job rotations on a daily basis.
9. Attends Employment Consultant training as required and provided by DRS and NCDET.
10. Performs Work Skills Trainer duties when needed.
11. Mentors Work Skills Trainers to implement all required processes and procedures.
12. Works with Participants and parents to arrange transportation.
13. Coordinates and/or provides travel training.
14. Plans daily lessons according to the needs of the Participant.
15. Schedules and facilitates progress meetings with the Participant, parent, DRS Counselor and Participant's identified community rehabilitation provider as needed.
16. Schedules progress meetings monthly or a minimum of 4 times per program year.
17. Meets daily with Work Skills Trainers to discuss Participant progress and provides documentation of agenda items.
18. Meets regularly with managers and supervisors of Host Business to discuss Participant strengths and challenges.
19. Ensures rotation site analyses are thorough and accurate.
20. Develops a rotation plan for teaching Participants on-site and in conjunction with Work Skills Trainers, supports a plan specific to each Participant which will fade one-on-one support ("fading") as the Participant develops necessary job skills.
21. Identification and documentation of the Participants' marketable, transferrable skills on each rotation site with Work Skills Trainers.

22. Works with Host Business to plan the Program welcome event and open house.
23. Provides internal and external marketing to business and community such as "Lunch and Learn" events, newsletter articles, website information, tours, etc.
24. Assists with job development. Develops a job development plan and action goals with job developer. Works with job developer to secure competitive employment in the community utilizing the Participants' skills. Completes required Program evaluations, reports and job development documentation.
25. Develops resume and/or portfolio for each Participant that documents skills acquired, evaluations, letters of recommendations, etc.
26. Completes necessary data collection on Participants and Program and provides information to Licensor and all necessary Team Members.
27. Prepare documentation for Licensor and State audit.
28. Participates in staff development to ensure best practices in employment for people with disabilities.
29. Ensures Work Skills Trainers participate in all DRS required training.
30. Evaluates Program Staff and processes to ensure Project SEARCH™ model fidelity.
31. Utilizes and networks with other Project SEARCH™ Instructors and Program Instructors.
32. Contacts the Statewide Program Coordinator if Team Members or Program Staff are not complying with Project SEARCH™ model fidelity and Team Member or Program Staff roles and responsibilities.

### **Work Skills Trainer:**

1. Participates in basic Employment Consultant training and continual staff development as required and provided by DRS, NCDET and National Project SEARCH.
2. Communicates with Program Instructor to make final decisions regarding any issue that may affect Participant success at an internship rotation. These decisions may be related to continued job coaching, fading, behavior, job tasks, etc.
3. Performs Job/Task Analysis of the internship rotations and competitive jobs, in collaboration with the Program Instructor.
4. Maintains and updates rotation site job/task analyses and provides documents to the Program Instructor.
5. Develops a teaching and fading plan, in collaboration with the Program Instructor.
6. Identifies the marketable, transferrable skills for each Participant fulfilling the task requirements of each rotation site and provides documentation to the Program Instructor.
7. Teaches the essential tasks of the job and reinforces employability skills.
8. Assists in training Participants in interview process (unique to each Host Business) in order for Participants to gain both internship rotations and competitive positions, as directed by the Program Instructor.
9. Provides support to the Participant to understand the job description and assigned duties.
10. Learns the job and makes any modifications (label cabinets, simplifies written instructions, etc.) necessary to the successful completion of the job. The Work Skills Trainer ratio is 1 to 5. Work Skills Trainers spend approximately 1-1.5 hours per day with each Participant while on the internship rotation. Because the goal is independence, the Work Skills Trainer reduces the amount of time spent with each Participant as skills are developed.
11. Attends job orientation with the Participant and clarifies information with the Participant as necessary.

12. As directed by the Program Instructor, meets with the rotation supervisor and manager of Host Business regularly to discuss issues and concerns, and submits a summary to the Program Instructor.
13. Completes necessary evaluations, reports and other documentation.
14. Participates in all DRS and National SEARCH training requirements.
15. Utilizes and networks with other Work Skills Trainers.
16. Meets daily with the Program Instructor to discuss the Participants' progress and challenges.
17. Assists with travel training.
18. Contacts the Statewide Program Coordinator if Team Members or Program Staff are not complying with Project SEARCH™ model fidelity and Team Member or Program Staff roles and responsibilities.

### **CRP Administrator:**

1. Provides overall support for Work Skills Trainer(s).
2. Provides administrative support for: staff development, job/task analyses, natural supports and accommodations, mentorship, etc., as applicable.
3. Assists with marketing the program in the community.
4. Assists with recruitment.
5. Directly supervises, as applicable, and provides support to site Work Skills Trainers and regularly attends Team Members' Meetings.
6. Ensures that marketable and transferable competitive work skills are taught on internship rotations. Provides feedback and input to Program Instructor and/or NPS Administrator based on marketable, transferable skills, as applicable.
7. Ensures on-site Work Skills Trainer(s) adhere to and promote standards of the Host Business and/or other competitive work site in order to promote job productivity and proficiency, as applicable.
8. Evaluates Work Skills Trainer(s) to ensure Project SEARCH™ model fidelity, as applicable.
9. Contacts the Statewide Program Coordinator if Team Members or Program Staff are not complying with Project SEARCH™ model fidelity or Team Member and Program Staff roles and responsibilities.
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### **DRS Counselor**

1. The DRS Counselor participates on the selection committee for new Participants
2. Provides input to the team toward the definition of a work goal and other services.
3. Develops individualized plans for employment (IPE) for each Participant.
4. Provides guidance on the selection of Participant internship rotations.
5. Sponsors job coaching services for each Participant during program year.
6. Coordinates other supports as necessary (e.g., DDS).
7. Coordinates with Program Instructor and departments to provide necessary accommodations and natural supports.
8. Coordinates with Program Instructor prior to onsite visit, unless an agreement is already established for making visits to the program site.
9. Provides information to the Participant and parent at the progress meeting on the community rehabilitation provider(s) available in the Participant's area of service.
10. Ensures a community rehabilitation provider is chosen by the Participant (if services are needed) and documented on the IPE before the third Participant

rotation.

11. Ensures the DRS Individual Plan for Employment paperwork is signed by the Participant (or parent/guardian if applicable) before graduating from the Program; identifying the community rehabilitation provider of choice.
12. Provides vocational assessment to identify work interest to be completed before the Participant starts his /her first rotation.
13. Ensures Participant receiving SSA benefits have been provided opportunities to meet with a DRS Benefits Planning Specialist before starting the first rotation.
14. Contacts the Statewide Program Coordinator if Team Members or Program Staff are not complying with Project SEARCH™ model fidelity or Team Member and Program Staff roles and responsibilities.

### **Host Business Liaison:**

1. Participates in and supports the Participant selection process.
2. Works with Program Instructor and Work Skills Trainer(s) to develop job rotations, job descriptions and job modifications.
3. Develops new internship rotations as needed to match Participant and Host Business needs.
4. Arranges for detailed job orientation and training to the Participant.
5. Provides a mentor to the Participant who will be available during the same work shift and can serve as a point person for the Program Instructor and Work Skills Trainer.
6. Assists with interview process for Participant before their job rotations.
7. When possible, provides educational talks regarding their areas of business to Participant before and between job rotations.
8. Hosts internal and external events to promote the Program such as Open Houses, Participant Orientations, and tours.
9. Attends internal departmental meetings to promote the Program.
10. Assists with obtaining supervisory evaluation/feedback of the Participant and Program and suggested areas of further Participant skill development.
11. Resolves Participant issues within Host Business departments in collaboration with the Program Staff.
12. Assists with identifying and providing internship rotation natural supports and/or accommodations when needed.
13. Assists with developing ideas for internal and external job development.
14. Promotes Participant hiring within the Host Business organization when an appropriate job match exists.
15. Is involved in continuous improvement of the Program.
16. Communicates with the Statewide Program Coordinator regarding needs, challenges, and successes in implementing the Project SEARCH™ model with fidelity.

### **Host School Administrator:**

1. Provides overall support for Program (e.g., overseeing Participant compliance,

- community experiences, curriculum, supplies, etc.).
2. Provides administrative support for and supervision of: Participant attendance, grades (if applicable), lesson plans, and Program Staff development, especially for Program Instructors, Work Skills Trainers, etc.
  3. Assists with marketing the Program in the community.
  4. Assists with recruitment of Participants.
  5. Ensures Team Members and Program Staff are compliant with applicable equal employment opportunity rules and requirements of the Americans with Disabilities Act.
  6. Directly supervises and provides support to all staff hired by the Host School and regularly attend Team Members' Meetings.
  7. Ensures Licensor's recommended employability competencies, curriculum, and lesson plans are followed.
  8. Evaluates Program Staff performance according to Host School policy and procedures and Licensor's requirements to ensure model fidelity.
  9. Communicates with the Statewide Program Coordinator regarding needs, challenges, and successes in implementing the Project SEARCH™ model with fidelity.

### **Job Developer:**

1. Job Developer may perform responsibilities of Program Instructor, Work Skills Trainer, or Long-Term Service Provider.
2. Works with Participant, parent, DRS Counselor, and onsite team throughout the year to explore competitive integrated employment based on individual strengths, skills, and interests.
3. Develops and utilizes a career planning information sheet for each Participant which will offer a 360 view of employment desires, preferences, and supports available and needed for the Participant.
4. Develops and utilizes an individual plan for job development
5. Explains the process of career planning to the Participant; and parent if applicable.
6. Facilitates the job development portion of the progress meetings.
7. Explores jobs at locations other than Host Business site.
8. Assists Participant in obtaining competitive integrated employment,
9. Networks with all program Team Members to utilize all job development contacts and resources.
10. Keeps all Team Members informed of potential jobs.
11. Maintains a job search contact log for each Participant that will be shared with the Participant's community rehabilitation provider.
12. Performs a job site analysis of the job chosen by the Participant to ensure a good job match.
13. Coordinates travel training to job site if appropriate.
14. Coordinates support needs (e.g., job coaching) with DRS counselor if necessary.
15. Reviews Participant resume and/or portfolio to assess relevant materials and update as needed.
16. Participates in advanced training requirements.

17. Utilizes and networks with other Program job developers.
18. Assists with form submission to the DRS Counselor for reimbursement.
19. Completes and utilizes all evaluations, reports, forms and job development documentation required by the Program.
20. Contacts the Statewide Program Coordinator if Team Members or Program Staff are not complying with Project SEARCH™ model fidelity and Team Member and Program Staff roles and responsibilities.

### **Long-Term Service Provider (also referred to as "Follow Along")**

CRP will fulfill the following responsibilities of Long-Term Service Provider as necessary to meet Program requirements according to Participant's preference for CRP to act as the Participant's community rehabilitation provider and Follow Along through the Program:

1. Provides retention services to employee once hired and case is closed by DRS.
2. Communicates with Program Instructor about ongoing Participant progress for those receiving services.
3. Monitors Participant work performance and informs Program Instructor of changes and support needs.
4. Communicates with Program Instructor about job changes and career advancement.
5. Assesses and communicates employee satisfaction.
6. Links employee to other support service agencies or supports as necessary.
7. Participates in the final Program Progress meeting.
8. Requests and utilizes Participant evaluation information, coaching strategies, and successes collected during the program year.
  
9. Requests and utilizes the job search information provided by the Program Instructor (if applicable).

## **Appendix B**

### **Business Advisory Council Involvement Steps**

1. Provide targeted advice regarding labor market information for internship development, competitive skill acquisition and overall Program improvement.
2. Provide guidance and marketing about the Program and the goal of employment to local businesses and agree to put the Team Members and the Statewide Program Coordinator in touch with hiring organizations in the local community.
3. Coordinate a marketing presentation with a business in an industry sector similar to that of Host Business and/or a related professional community organization.
4. Agree to be an email mentor with a Participant to improve their communication and job development skills.
5. Participate in a job fair with the Participant; conduct interviews, review resumes and give feedback about job opportunities at your organization.
6. Provide job assessment opportunities for Participants to attend within your business to further identify abilities.
7. Promote the Program and its mission in the Business Advisory Council members' networking circles in order to create employment opportunities for Participants.

## **Appendix C**

### **Team Member Program Maintenance and Implementation Specifications**

Program implementation conditions specific to Host Business site requirements are detailed below. These site-specific requirements have to do with Program implementation activity that takes place on Host Business property, which is referred to herein as the "Host Business program".

Subject to applicable state, federal, and local laws, rules and regulations, including those promulgated by the Oklahoma Commission for Rehabilitation Services at Subchapter 7 of Chapter 10 of Title 612 of the Oklahoma Administrative Code to implement transition services:

1. Host Business reserves the right to interview any potential Program Staff and Participant that will be participating in the Host Business program.
2. The Program Staff hiring agent will notify Host Business Liaison of the final 2 candidates being considered for a Program Staff position at the Host Business program.
3. The Program Staff hiring agent will provide the Host Business Liaison the candidate qualifications and experience before the candidate is hired.
4. All Program Staff and Participants must adhere to the current policies and procedures defined for all employees of Host Business. These policies and procedures will be provided to Program Staff and Participants at the Host Business new employee orientation.
5. Should Host Business believe a Program Staff member or Participant is not meeting the conduct expectations of Host Business or has violated Host Business policy, Host Business will notify the Program Staff hiring agent and Host School) immediately.
6. Host Business agrees to work with the Program Staff and Host School and other parties to this Agreement to resolve issues, but if attempts fail, Host Business reserves the right to reject from participation in the Host Business program any Participant or Program Staff who is proposed to participate or is currently participating in the Host Business program.
7. The Program Staff hiring agent agrees to notify the Host Business Liaison when temporary or substitute Program Staff are being utilized.
8. Host School will provide leadership in job development and community job placement for all Program graduates by August 1st of each Program year (or as otherwise agreed upon by Host School as it pertains to Host School's calendar year start date) and provide the required placement supports and paperwork as defined below and as may be required in a separate contract between DRS and Host School:
  - i. Leadership to ensure a referral is made to a community rehabilitation provider to assist with job development and community job placement upon completion of

- Program and continue services through other Department of Rehabilitation Services contracts as appropriate. CRP is designated to act as the Participant's community rehabilitation provider according to this Agreement; however, with Participant informed choice, Participant may choose a different provider;
- ii. Community job placement support including job development specific to the chosen career goal, pre-employment support, resume and interview assistance and job analysis of needed for accommodations, and job placement support (the first 5 days on the job); and
  - iii. Submission of paperwork required by DRS (i.e., Placement Report, Job Analysis/Accommodations form, SSA Earnings Report, Termination/Replacement Report, and Travel Log) to document completed Milestone step(s) and successful placement in a job that matches the Participant's vocational goal.

## SCHOOLS MASTER STAFFING SERVICES AGREEMENT

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This agreement ("Agreement") is made and entered into this 21<sup>st</sup> day of March, 2022, by and between SHC Services, Inc. d/b/a Supplemental Health Care, (hereinafter "SHC"), with principal offices located at 1640 W. Redstone Center Drive, Suite 200, Park City, Utah 84098 and Norman Public School District, on behalf of itself, its schools, programs, and subsidiaries (hereinafter collectively referred to as the "Client") with its principal offices located at 4100 N Flood Avenue, Norman, OK 73069. SHC and Client are sometimes referred to as a "party" or collectively as the "Parties".

### **RECITALS**

**WHEREAS**, SHC a Delaware corporation provides supplemental staffing referral services to clients on an as needed basis;

**WHEREAS**, Client is a school district with the need to provide educational and health care services to identified students served by the Client;

**WHEREAS**, Client requests SHC to make available licensed and qualified health care professionals by acting as a referral agent of Nurses, Therapists, Technicians, and/or other ancillary educational and medical personnel ("Personnel") to supplement Client's staff; and

**WHEREAS**, SHC is willing to use its best efforts to recruit Personnel to work days/shifts at specified locations as requested from time to time by Client.

**WHEREAS**, the Parties desire to enter into this Agreement for the purpose of setting forth the general terms and conditions that will govern the services provided under this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants hereinafter set forth, Client and SHC agree as follows:

### **1. SHC OBLIGATIONS:**

- a. SHC, as requested by Client, will use its best efforts to locate, recruit and refer Personnel to Client to supplement Client's existing staff.
- b. SHC shall use its best efforts to provide Personnel with the experience, education and training requested by Client.
- c. SHC shall maintain a Personnel file, containing the following:
  - i. A completed application, which includes skills, specialties, and preferences.
  - ii. Documentation of special education or training.
  - iii. A minimum of two references, which reflect satisfactory performance within the job category.
  - iv. Verification of identity, credentials, and authority to work.
  - v. Copy of current license, Basic Life Support/CPR, registration, or certification as required by position.
  - vi. Evidence of health status, including evidence of a current physical (within one year), MMR, PPD, Hepatitis B, and any other immunizations required by Client.
  - vii. Dates of employment and performance evaluations.
  - viii. Confirmation of completing criminal background investigation and pre-employment drug screen.
  - ix. Office of Inspector General's List of Excluded Individuals/Entities Search.
- d. SHC shall provide orientation including standard SHC onboarding training, OSHA and Joint Commission training, and child and dependent adult abuse reporting for all new Personnel.
- e. SHC Personnel, who are assigned to the Client for the first time, shall report to the designated Client contact before commencing work at Client's facility or student locations.
- f. SHC shall maintain commercial general liability and medical professional liability insurance for SHC and Personnel with a liability limit of not less than \$1 million per occurrence and \$3 million aggregate. In addition, SHC shall maintain errors and omissions liability for the placement non-clinical, educational Personnel.

- g. SHC Personnel shall perform the services in this Agreement, whether in person, remote, or through a hybrid option as explicitly directed, trained, and managed by the Client.
- h. SHC will use its best efforts to refer Personnel who will follow Client policies and procedures as provided to SHC by the Client, to protect the health and welfare of the Client's students.
- i. SHC will notify Client via written correspondence, fax, email, or phone, of the initiation of any action, of which it becomes aware, commenced for the purpose of suspending, revoking, or limiting any Personnel's license then providing services to Client. Written description of SHC Quality Assurance process is available upon request.
- j. SHC will not unlawfully discriminate, in employment or referral of Personnel, on the basis of sex, age, race, color, gender, gender identity or expression, citizenship, national origin, religion, marital status, veteran status, sexual orientation, medical condition, or handicap, and any other status as protected under state or federal law.
- k. SHC will comply with applicable Health Insurance Portability and Accountability Act (HIPAA) and Family Educational Rights and Privacy Act (FERPA) requirements.
- l. If services provided under this Agreement have an aggregate value of ten thousand dollars (\$10,000) or more, during a twelve (12) month period, SHC shall make its books, documents, records, etc., pertaining to this Agreement, available to the Secretary of Health and Human Services and/or the United States Comptroller General for four (4) years after furnishing services to Client.
- m. SHC shall use its best efforts to comply with the guidelines of The Joint Commission and OSHA standards regarding the use of supplemental staffing services.
- n. All Personnel providing services pursuant to this Agreement shall be considered employees of SHC or Suppliers, as the case may be, unless otherwise specified. This Agreement also applies to an independent contractor or subcontractor referred for service and accepted by Client.
- o. SHC shall be responsible for compensating SHC employed Personnel for services performed for Client. SHC is responsible for withholding federal and state taxes, maintaining worker's compensation insurance coverage as required by state law, and reimbursing meal and lodging expenses as applicable under the Agreement, subject to Client complying with state and federal employment practices laws.
- p. SHC's Use of Affiliate Vendors (hereinafter "Suppliers") – SHC has established a strong supplier network which can be leveraged to increase the number of qualified candidates available to our Clients. Client agrees and authorizes SHC the ability to enlist additional Suppliers, when necessary to provide staffing under this Agreement.
  - i. Client agrees that SHC shall be responsible for the identification and qualification of any Supplier providing Personnel to perform services to the Client under this Agreement. In addition, SHC shall only be responsible for managing the Suppliers who have been approved by SHC through its vetting process.
  - ii. SHC will ensure that all its Suppliers substantially comply with Client's compliance standards, including order processing, providing credentials, timekeeping, and invoicing.
  - iii. Suppliers will have the same obligations as SHC under this Agreement.
- q. Client will advise SHC if it is dissatisfied with any Personnel and reserves the right to reject or discontinue use of any Personnel pursuant to Paragraphs 2.j. and 2.m. of this Agreement.

## **2. CLIENT OBLIGATIONS:**

- a. Client shall provide sufficient specific information (job order or job profile) to enable SHC to match the job requirements to the skills and experience of Personnel. Clinical competency will be determined by the appropriate Client administrator which may be communicated to SHC via written correspondence, fax, email, or phone. Notwithstanding the foregoing, the Parties agree that Client, in its sole discretion, shall determine the suitability of Personnel to provide services for Client.
- b. Client acknowledges that SHC's ability to fill jobs or shifts is subject to the availability of qualified Personnel. Client further acknowledges that the ability to attract and retain qualified Personnel to fill the positions required by Client is a competitive advantage belonging to SHC, and that SHC's database of Professionals constitute a trade secret of SHC, which is confidential, proprietary, and not disclosable to Client.
- c. Client agrees that Personnel presented by SHC shall be presumed to have been introduced to Client by SHC unless Client notifies SHC either in writing or verbally within twenty-four (24) hours of initial presentation that the Client had previous knowledge of the Personnel prior to SHC submission.
- d. Client shall provide clinical and educational direction, supervision, management, evaluation, and productivity expectations to Personnel providing professional services under this Agreement. To the extent that Personnel provide health-related services to Client's students, Client will ensure such services comply

with the Individuals with Disabilities Education Act (1975), Section 504 of the Rehabilitation Act of 1973, and all treatment plans and is consistent with Client's students' best interests, as determined by Client. Client agrees that SHC is not responsible for Personnel's productivity while on assignment; therefore, Client will pay invoiced amounts in full without regard to productivity requirements placed on Personnel by Client.

- e. Client shall be responsible for educating Personnel regarding Client's policies, procedures, lawful administration of programs, and productivity expectations concerning its operations and student care and communicating expectations regarding the professional services to be rendered by Personnel pursuant to this Agreement.
- f. Client will not require Personnel to perform in a manner other than that which is reasonable and customary within their profession. Personnel shall not be requested to perform services outside the general job description provided by Client and/or the education, licensing, certification, skills, or clinical competence of the Personnel. Prior to providing services, Client shall ensure that Personnel receive proper orientation to the Client's policies and procedures related to the student care area to which they are assigned, floated, or reassigned.
- g. Client shall provide orientation of Client policies, procedures, and other information to Personnel, and shall supply copies to SHC.
- h. Client agrees that it shall not either, directly or indirectly through another staffing referral company, employ or attempt to employ, any Personnel (i) referred by SHC to Client for one year from the date of the referral; or (ii) if the Personnel provides services through SHC to the Client, until one year after the last day of work. Notwithstanding the foregoing in this Section 2.g., Client may hire the Personnel with written consent of SHC or by complying with Schedule A ("Billable Employment Conversion Costs").
- i. Client will immediately notify SHC via written correspondence, email, or phone, of the initiation of any licensing issues, clinical and student care issues, unexpected incidents and errors, suspicious behaviors and any complaints regarding SHC Personnel. The notification should include but is not limited to: risk management actions or concerns; occupational/safety hazards, events, or injuries; events or sentinel events of which Client is aware regarding Personnel. Written description of SHC Quality Assurance process is available upon request. Client will make available an appropriate panel for peer review, as necessary.
- j. Client agrees that Personnel who are required to travel away from home to fill an assignment will be retained for full time positions for a period of 13 weeks minimum ("Travel Assignments"), unless otherwise agreed by the Parties in a signed Confirmation of Assignment ("COA"), which is incorporated herein by reference. Full time is defined as a minimum of 36 hours per week.
- k. Client will not unlawfully discriminate, in employment or referral of Personnel, on the basis of sex, age, race, color, gender, gender identity or expression, citizenship, national origin, religion, marital status, veteran status, sexual orientation, medical condition, or handicap, and any other status as protected under state or federal law.
- l. Client will maintain in clean and good working order its facilities, machines, and equipment; provide currently and appropriately trained staff and supervisory personnel; and provide an acceptable working environment. Client will not entrust Personnel with access to cash, credit cards or negotiable instruments.
- m. Client represents that it is neither currently being investigated nor has been previously indicted by any state or federal agency for violations of the Social Security Act, Medicare or Medicaid laws, or any other programs administered by, through or under any state or federal agency.
- n. Client shall notify SHC immediately if any productivity or training challenges arise regarding any Personnel. SHC shall have an opportunity to work with the Personnel to rectify the situation. Should the problem persist afterwards, the Client may terminate the assignment of any Personnel providing services under this Agreement, who is insubordinate, lacks appropriate licensure, training, and experience; fails to follow Client's policies and procedures, or fails to engage in commonly accepted standards of care. Client agrees that it will pay for all services performed up to the date of termination. Client will provide specific basis for the requested termination, in writing, which will be referred to the Personnel and reported, as required, to state professional licensing standards and SHC's Quality Assurance. However, if Client fails to notify SHC within thirty (30) days of the occurring productivity or training challenges, Client hereby waives their rights to dispute any such claim.
- o. Client will not give access to Personnel confidential medical or educational records in violation of HIPAA or FERPA.
- p. Client shall cooperate with SHC's investigation and response to injuries to Personnel performing services under this Agreement.
- q. Client is solely responsible for its failure to comply with state and federal employment practices law and related damages for which Client agrees to indemnify and defend SHC and Suppliers.

### **3. COMPENSATION AND BILLING:**

- a. SHC will bill Client weekly for its services in accordance with the Confirmation of Assignment ("COA") and Schedule A – Scope of Work ("SOW"), which may be amended from time to time.
  - b. The COA and SOW are inclusive of all employment costs associated with the specific assignment, such as wages, payroll taxes, insurance, meals and lodging costs for travel assignments authorized by Client, unless otherwise stated. Equipment such as laptops, printers, student testing and materials is not included in employment costs unless requested prior to pricing. SHC and Client have entered into a reimbursable arrangement requiring SHC to maintain adequate records or other sufficient evidence to satisfy the substantiation requirements of Internal Revenue Code Section 274(d), which will be provided to the Client by invoice.
  - c. Invoices are due upon receipt. Each invoice, or portion thereof, which remains unpaid for thirty (30) days after the invoice date, will bear interest at the rate of 1.5% per month. Client agrees to pay all attorneys' fees and costs incurred by SHC in collecting past due invoices. If Client disputes an invoice for services provided by SHC, Client must notify SHC in writing within fourteen (14) days of the date of the disputed invoice. All invoices that are not disputed in writing within fourteen (14) days of receipt are conclusively presumed to be valid and accepted by Client.
  - d. Client is obligated to timely pay SHC invoices regardless of Client's ability to bill or collect from third party payors for professional services rendered by Personnel under this Agreement, which includes any of Client's billing issues based on Personnel's productivity requirements as defined by Client.
4. **TERM:** The term of this Agreement, is twelve (12) months from the date first stated above, and will automatically renew annually on the anniversary date of the Agreement. Either party may terminate this Agreement without cause upon thirty (30) days written notice to the other party. However, scheduled assignments then occurring shall be completed and compensation paid to SHC. In the case of a breach of this Agreement, the non-breaching or non-defaulting party may immediately terminate this Agreement in writing upon the occurrence of any of the following events: failure to timely pay invoices, voluntary or involuntary filing for bankruptcy protection or receivership, or any material breach of the Agreement.
  5. **RELATIONSHIP OF PARTIES:** Neither party is the agent of the other. Neither party is authorized to bind the other to any responsibility or obligation, without the written consent of the other. SHC and Client are independent contracting entities and do not create a joint venture, partnership, or association under federal or state law. Client shall not make any payment to Personnel, unless authorized in writing by SHC.
  6. **INDEMNIFICATION:** Each party to this Agreement agrees that they shall hold harmless, indemnify, and defend the other party, its shareholders, directors, officers, agents, contractors, and employees against any and all claims, causes of action, injuries and damages including, but not limited to, personal injury and property damage, including reasonable attorney's fees and court costs to the extent caused by any act or omission on performing under this Agreement on the part of the Party, its directors, officers, agents, contractors, or employees. SHC shall indemnify and defend Client against any claims by its Personnel for unpaid wages or workers' compensation, subject to SHC's right of subrogation and claims against SHC based upon Client's failure to comply with state and federal law, for which Client agrees to indemnify and defend SHC. SHC will require Suppliers to indemnify the Client.
  7. **LIMITATION OF LIABILITY: NEITHER PARTY SHALL BE LIABLE FOR OR BE REQUIRED TO INDEMNIFY THE OTHER PARTY FOR ANY INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, SPECIAL, PUNITIVE, OR LOST PROFIT DAMAGES THAT ARISE IN CONNECTION WITH THIS AGREEMENT, REGARDLESS OF THE FORM OF ACTION (WHETHER IN CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE) AND REGARDLESS OF HOW CHARACTERIZED, OR THE ACTS OR OMISSIONS OF THE OTHER PARTY, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EACH PARTY SHALL NOT BE LIABLE TO THE OTHER PARTY FOR ANY INDEMNIFICATION OR DEFENSE, OR ANY AND ALL CLAIMS, LOSSES, EXPENSES, INJURIES, DAMAGES, COSTS, INCLUDING ATTORNEY'S FEES AND EXPENSES, ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT BY REASON OF ANY ACT OR OMISSION OF A PARTY, INCLUDING BREACH OF CONTRACT OR NEGLIGENCE, IN AN AMOUNT WHICH EXCEEDS THE TERMS AND CONDITIONS OF A PARTY'S THEN EXISTING AVAILABLE AND APPLICABLE INSURANCE COVERAGE.**
  8. **MAINTENANCE OF BOOKS AND RECORDS:** SHC shall keep and maintain records relating to services rendered hereunder as may be required by Client or by any fiscal intermediary, federal, state, or local government agency, or other party to whom billings for SHC's services are submitted which shall not be less than five (5) years from dates of services. Upon reasonable notice to SHC, Client shall have the right to inspect SHC's records, relating to services rendered under this Agreement, upon not less than fifteen (15) business days' written notice. Client shall pay all costs of requested copying.
  9. **COMPLIANCE:** Performance under the Agreement shall be: (a) in substantial compliance with all applicable federal, state, and local laws, rules, ordinances, and regulation; and (b) consistent with the reasonable and

lawful policies and procedures of the Client. SHC shall not knowingly jeopardize the licensure of the Client or its participation in the Medicare and/or Medicaid programs.

- 10. NON-APPROPRIATION OF FUNDS:** It is understood and agreed between the Parties hereto that Client shall be bound and obligated hereunder only to the extent that funds shall have been appropriated and budgeted for the purposes of this Agreement. In the event funds are not appropriated and budgeted in any fiscal year for payments due under this Agreement, Client shall immediately notify SHC of such occurrence and this Agreement shall terminate on the last day of the fiscal year for which an appropriation was received without penalty or expense to Client or SHC of any kind whatsoever. Notwithstanding the above, should the Client fail to notify SHC as outlined and Personnel continues to provide services, the Client shall be liable for the cost of those services to SHC.
- 11. OWNERSHIP OF DOCUMENTS.** All data, specifications, calculations, estimates, plans, drawings, documents, photographs, summaries, reports, memoranda, and other documents, instruments, information, and material prepared or accumulated by the Personnel in rendering services hereunder shall be the sole property of the Client who shall have the sole responsibility for maintaining all original documentation. Provided, that the SHC or the Personnel shall in no way be liable or legally responsible to anyone for the Client's use of any such materials during the Agreement or following termination.
- 12. CONTINGENT FEES PROHIBITED.** SHC warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the SHC, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the SHC any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. In the event of a breach of this provision, the applicable school board shall have the right to terminate this Agreement without further liability, and at its discretion, deduct from the contract price, or otherwise recover, the full amount of any such fee, commission, percentage, gift, or consideration paid in breach of this Agreement.
- 13. SUSPENSION AND DEBARMENT:** Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency from doing business with the Federal Government. By signature below the Parties certify that they nor any principal of the entity is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- 14. NOTICES:** Unless otherwise provided in this Agreement, notice ("Notice") provided under this Agreement shall be deemed to have been delivered, when sent through US mail, postage pre-paid, certified, return receipt requested, five (5) days after mailing; or, by overnight mail, upon receipt, to the address of a party stated below.

Client: Norman Public School District  
4100 N Flood Avenue  
Norman, OK 73069  
Attn: Special Education

SHC: SHC Services, Inc. d/b/a Supplemental Health Care  
1640 W. Redstone Center Drive, Suite 200  
Park City, Utah 84098  
Attn: Contracting Department

The address for Notice may be changed in writing by providing the other party a new address for serving the Notice. In the event of a critical situation, service of a Notice by facsimile or email will accomplish delivery of a Notice, if the noticing party provides proof of receipt.

- 15. CONFLICT OF INTEREST.** SHC hereby certifies and represents that none of the Client's officials, employees or agents has any significant financial or other pecuniary interest in the SHC's business enterprise or in the performance of this Agreement or any assignment, and that no inducements of monetary or other value were offered or given to any officer, employee, or agent of the Client to enter into this Agreement, or otherwise.
- 16. MISCELLANEOUS:**
  - a. The laws of the State of Utah govern the interpretation and construction of this Agreement to the exclusion of the law of any other forum, without regard to the jurisdiction in which any action or special proceeding may be instituted.
  - b. Neither party may assign this Agreement without the prior written approval of the other.
  - c. This Agreement shall constitute the entire Agreement of the Parties. This Agreement also supersedes any and all other agreements or contracts, written or oral, between the Parties with respect to the matters

addressed herein. This Agreement may be amended at any time by mutual agreement of the Parties, providing that such amendment is in writing and executed by both Parties.

- d. In the event that any clause in this Agreement is found to be invalid or unenforceable, all other clauses are severable and will remain in full force and effect.
- e. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which taken together shall constitute one and the same agreement. Furthermore, this Agreement may be executed and delivered by electronic transmission showing the signatures of the Parties hereto.
- f. The Parties agree that the terms and conditions of this Agreement are confidential. Neither party shall distribute this Agreement, or any part thereof, to third persons unless required by law or court or administrative order.
- g. Waiver of a term or condition of this Agreement is not enforceable, unless in writing, signed by the party against whom waiver is advanced. Any waiver shall only constitute waiver of a specific condition and will not operate to waive any other term or condition of the Agreement, or as a continuing waiver of the same condition.
- h. The undersigned represents that he/she is duly authorized by the Client, to enter into this Agreement and bind the principal to performing the terms and conditions of this Agreement.
- i. Subsections 1.d., 1.k., 2.g., 2.p. and Sections 6, 7, 8, and 12.1 shall survive termination of this Agreement.
- j. If there is a conflict between the provisions of the Agreement, the COA or the SOW, both the COA and SOW control. If there is a conflict between the COA and SOW, the COA controls.

**IN WITNESS WHEREOF**, the Parties have signed and entered into this Agreement as of the Effective Date set forth above.

**SHC Services, Inc. dba  
Supplemental Health Care**

By: \_\_\_\_\_  
Name: Erin Johnson  
Title: Director of Regional Sales  
Date: \_\_\_\_\_

**Norman Public School District**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_





## SCHOOLS MASTER STAFFING SERVICES AGREEMENT

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**Confirmation of Assignment:** The rates above are the minimum base rates for this Agreement; however, the Parties acknowledge that depending on the length of the job assignment, specific credentialing requirements, and/or the availability of staff, there may be times that the actual Bill Rate will exceed the rates set forth above. Therefore, the Parties have/will execute a Confirmation of Assignment (COA) that will set out the specific requirements for the assignment, as well as the applicable Bill Rate. Bill Rates are all-inclusive of payroll costs, employee benefits, workers' compensation insurance, malpractice insurance, and travel expenses if required. In addition, Bill Rates may be modified from time to time by SHC and the Client to add additional specialties or to ensure Bill Rates remain competitive in each market on an as needed basis.

**Minimum Guarantee:** Client agrees to schedule all Personnel confirmed for either a Travel Contract period and/or Local Contract for the weekly minimum hours agreed and noted on the Confirmation of Assignment based on the school calendar but does not include any "On-call" time. Client may place such Personnel in normal rotation to transfer/float caseloads or buildings in accordance with Section 2.e of this Agreement, if necessary, in order to meet the Minimum Assignment Hours requirement. Notwithstanding the foregoing, the Minimum Hours or Minimum Assignment Hours shall not apply to Personnel who are assigned to the Client on a substitute basis.

**Time-keeping:** Personnel will record time worked at Client's facility using SHC's electronic timecards. Client will approve all time worked no later than 12:00 pm EST Monday for time worked the previous week. SHC shall monitor and ensure that Personnel accurately report all time worked.

**Exposure Pay:** Client agrees to comply with all applicable occupational health and safety standards and standards and guidance of the Centers for Disease Control, including all precautions and guidance relating to the protection of Personnel, treatment of patients with or under observation for communicable diseases, including but not limited to COVID-19 (aka 2019 Novel Coronavirus). Client shall be responsible for all expenses or costs incurred with respect to any necessary time off, quarantine or self-isolation required, in the event of exposure or potential exposure to a communicable disease including COVID-19 (collectively "Expenses") by any Personnel and Client shall indemnify, defend and hold harmless SHC or Supplier for any such Expenses. Client is also responsible for payment of the greater of thirty-six (36) hours per week or all guaranteed hours during any period of quarantine, self-isolation, remediation or other appropriate time away from patient care for each Personnel, as a result of an Exposed Personnel's exposure, potential exposure, care or treatment relating to COVID-19 or other hazardous exposure (the "Remediation Period"). Exposed Personnel will not be expected to perform any work, and may not be cancelled during the Remediation Period and their assignment shall be deemed to be extended and continue during the full length of any Remediation Period.

**Breaks/Meal Periods:** Client shall provide Personnel all breaks and meal periods in the manner and for the time required by state and federal law. It is the Client's responsibility to ensure that such break/meal period is taken by Personnel and identified on the Personnel's time sheets prior to approving such time sheet. In the event a meal period or break is worked by Personnel, Client shall approve compensation to Personnel.

**Mileage Costs:** Client shall be invoiced and shall pay the then-current IRS Standards, for all local itinerate mileage for Personnel while traveling between Client's facilities.

**Meals and Lodging Costs:** All rates set forth herein are inclusive of meals and lodging costs, if incurred.

**Workweek:** SHC's workweek is defined as Sunday – Saturday.

**Cancellations:** Client acknowledges the time and expense required to recruit and schedule Personnel and that Personnel will be declining other offers to perform services under this Agreement. Therefore, if the Client wishes to cancel an assignment, it shall be under the following conditions below, unless for reasons as specified in Section 2.m.

- **Travel/Contract Assignments Prior to Start:** If Client wishes to cancel a Travel/Contract assignment before such assignment begins, Client must provide SHC written notice at least fourteen (14) days prior to the scheduled commencement date of that assignment. If less than fourteen (14) days' notice is provided, then the Client shall be invoiced two (2) weeks of guaranteed minimum hours at the applicable confirmed hourly

billing rate as defined in the COA, plus any travel or lodging expenses that could not be cancelled as a result of the cancellation.

- **Travel/Contract Assignments After Commencement:** If Client wishes to cancel a Travel/Contract assignment that has commenced, Client shall provide SHC with a minimum of thirty (30) days prior written notice and SHC shall invoice Client for any costs incurred for travel and lodging that could not be cancelled as a result of the cancellation. If less than thirty (30) days' notice is provided, then the Client shall be invoiced four (4) weeks of guaranteed minimum hours at the applicable confirmed hourly Bill Rate as defined in the COA, plus any travel or lodging expenses that could not be cancelled as a result of the cancellation.
- **Substitute Assignments:** If Client wished to cancel a substitute assignment prior to assignment begins, Client must provide SHC with twenty-four (24) hours prior notice of cancellation; otherwise, a four (4) hour minimum Bill Rate will be assessed.

**Billable Employment Conversion Costs:** Any Personnel may convert from an SHC employee to Client employee after the fulfillment of 1,040 hours of service under this Agreement and Client agrees to pay a conversion fee to SHC of 5% of the Personnel's first year salary. If Client desires to hire a Personnel prior to the completion of 1,040 hours, then Client agrees to pay a conversion fee in accordance with the conversion table below.

Aggregate Hours Worked by Personnel for Client in a Twelve (12) Month Period	Conversion Fee
Prior to completing 260 hours	25% of annualized starting salary
After Completion of 261 - 520 hours	20% of annualized starting salary
After Completion of 521 - 780 hours	18% of annualized starting salary
After Completion of 781 - 1039 hours	12% of annualized starting salary
After Completion of 1,040+ hours	5% of annualized starting salary

**Direct Placement Fee:** In the event the Client wishes SHC to search for qualified candidates ("Candidate") to be hired by Client, then Client agrees to pay SHC a recruitment fee of 25% of the Candidate's first year salary, for any Candidate presented to Client by SHC who accepts a position with any clinic, group or organization owned, operated, subcontracted with or otherwise affiliated with Client whether or not in Client's actual community. This recruitment fee shall apply to each Candidate introduced by SHC for a permanent position, whether or not the Candidate has actually performed medical services through SHC. The fee will be due on the date a Candidate signs an agreement with Client or the first day that the Candidate begins work for Client, whichever comes first.



## TECH-NOW MEMBERSHIP SITE AGREEMENT

Revised 2019 04 23

This agreement is made and entered into as of the 1st of July 2022 and ending on the 30th of June 2023 by and between Independent School District I-29, Norman Public Schools of Cleveland County, Oklahoma and Tech-Now Inc.

### **School District Responsibilities:**

1. If you received a Perkins Supplemental Grant, your school district understands that the equipment provided through the Perkins Supplemental Grant is for use in the Tech-Now program.
2. If you are using Tech-Now equipment, your school district understands that the equipment provided to the school for use in the Tech-Now program is the property of Tech-Now, Inc. and will be removed should the school decide not to continue providing the Tech-Now program, or there is no student interest in the program. You will replace broken and/or stolen equipment as you are invoiced.
3. If you are using district equipment, your district is responsible for all technology related services.
4. Your school district will select a site instructor to provide the Tech-Now program to students with disabilities as an in-school program. The site instructor will be compensated by your school district.
5. Your school district will provide transportation and allow the students to participate in the annual state competition held in an Oklahoma City area High School in conjunction with the Tech-Now program.
6. Your school district will award each student that participates in the Tech-Now in school program a technology or an elective credit for the class. The in-school program consists of:
  - a) Daily Classes
  - b) One Tech-Now State Competition @ approximately 6 hours.
7. Your school district will keep records on participating students as required by the program and will provide the data to Tech-Now Inc.
8. Your school district will work with the Tech-Now staff to connect participating students with Oklahoma Department of Rehabilitation Services (DRS) as part of the contract between Tech-Now Inc. and DRS.



TECH-NOW MEMBERSHIP SITE AGREEMENT

Revised 2019 04 23

Tech-Now Inc. Responsibilities:

- 1. Tech-Now, Inc. will provide the following equipment:
  - a) Ten computers that are configured to meet the requirements of the Tech-Now program including software, related technologies, and consumables that are not covered through other funding sources. **These systems are configured, networked, and require no maintenance from the district technology department. The school district is not permitted to make any changes or additions to the hardware and/or software.**
  - a) Use of one digital still Camera.
  - b) Use of one Tripod.
  - c) Use of one Camera bag.
  - d) Use of one Printer
  - e) Use of Software Licenses
  - f) Use of Tech-Now Inc. computers
  - g) Annual State Competition expenses not covered through the DRS contract

Through our contract with DRS, Tech-Now Inc. will provide:

- a) 2 Fall professional development trainings, one in the Oklahoma City area the second in the Tulsa area
- b) 2 Winter professional development trainings, one in the Oklahoma City area the second in the Tulsa area
- c) Technical assistance from the Tech-Now staff via Zoom, email, telephone, texting, and limited on-site support
- d) Annual State Competition

The program membership fee your district pays each year is based on your school size:

Your schools fee for the 2022-2023 school year for sites at Norman North HS and Norman High will be \$8,000.00.

1A Division school	\$3,000.00	2A Division school	\$3,000.00
3A Division school	\$3,000.00	4A Division school	<b>\$4,000.00</b>
5A Division school	\$5,000.00	6A Division school	\$5,000.00



## TECH-NOW MEMBERSHIP SITE AGREEMENT

Revised 2019 04 23

The terms and conditions of this agreement have been reviewed by the parties listed below, and this agreement is satisfactory to both parties. It is agreed that either party may cancel this agreement at any time with written notice, with the understanding that the membership fees are nonrefundable.

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**BOARD OF EDUCATION  
INDEPENDENT DISTRICT #I-29**

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**PRESIDENT**

**BOARD OF EDUCATION #I-29**

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**CLERK OF THE BOARD**

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**President, Tech-Now, Inc.  
Rick DeRennaux**

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**Date**

**Agreement for Speech Language Services  
Between  
Norman Public Schools  
and  
Meredith Westmoreland**

This Agreement for Speech Language Services (Agreement) dated as of the 1<sup>st</sup> day of July, 2022, is between **Independent School District No. 29 of Cleveland County, Oklahoma a/k/a Norman Public Schools (NPS)** and **Meredith Westmoreland (Westmoreland)**.

In consideration of the mutual terms, covenants and conditions specified in this Agreement, NPS and Westmoreland agree as follows:

- 1. Speech/Language Pathology Services.** Westmoreland agrees to provide licensed speech/language pathology services (Services) to the designated students of NPS as requested during the term of this Agreement.
- 2. Certification and Licensure.** Westmoreland represents and warrants that she is a certified speech/language pathologist licensed by the State of Oklahoma and that she has been awarded a Certificate of Clinical Competence in Speech-Language Pathology by the American Speech-Language Hearing Association. Westmoreland shall notify NPS immediately if, for any reason, her Oklahoma license is suspended or if her certification is not renewed upon expiration.
- 3. Confidentiality.** Westmoreland agrees to adhere to all state and federal laws regarding the confidentiality and privacy of the education records and patient healthcare records of students and students with disabilities. Westmoreland specifically agrees to comply with the provisions of the Family Educational Rights and Privacy Act (FERPA), and the Health Insurance Portability and Accountability Act (HIPAA), as well as all applicable laws and regulations related to privacy and security. Westmoreland acknowledges that she may have or obtain access to confidential “education records”, as defined by FERPA, and agrees that she will not disclose any such education records except to perform her duties under this Agreement or as required by law.
- 4. Insurance.** Westmoreland agrees that prior to entering into this Agreement, Westmoreland has obtained a Commercial General Liability (CGL) insurance policy, Professional Liability insurance policy (PL) and Legal Liability insurance policy (LL), each insuring Westmoreland in an amount not less than \$125,000.00 for personal injury to or death of any individual, and \$1,000,000.00 in the aggregate for personal injury or death. Westmoreland must add NPS as an additional insured party on each policy for purposes of Westmoreland’s performance of this Agreement and maintain the required insurance policies at all times while this Agreement is in effect. Westmoreland agrees that Westmoreland will furnish NPS with certification of the insurance policies required by this Agreement. If any of the required insurance policies is cancelled during this school year, Westmoreland must immediately notify NPS.
- 5. Indemnification.** In addition to the requirement of paragraph 4 and not in lieu thereof, Westmoreland agrees to indemnify and hold NPS and its agents, employees and officers harmless (including defense costs) against any claim, demand or action against NPS arising from Services provided by Westmoreland.

- 6. Prior Criminal Convictions.** Westmoreland hereby certifies that Westmoreland is not currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act or the Mary Rippey Violent Offender Registration Act and has not been convicted in this state, the United States, or another state of any felony offense.
- 7. Compensation.** NPS agrees to pay Westmoreland at the rate of \$55.00 per hour for the Services provided by Westmoreland, to be paid on a monthly basis. Westmoreland agrees and acknowledges that all invoices and applicable required documentation and time logs shall be submitted to NPS no later than the 10<sup>th</sup> day of the month following the month in which the Services were provided and that NPS has no obligation to forward payment to Westmoreland until NPS has been provided with a timely invoice. Invoices shall include, at a minimum, the date of services, identification of the individual to whom services were provided, and a brief description of services as well as the time applicable to each service listing. NPS shall have no obligation to Westmoreland as an employer for withholding and remitting taxes, insurance, FICA, etc. Westmoreland, and not NPS, shall be responsible for the payment of any business expenses, such as transportation costs incurred by Westmoreland in the provision of Services hereunder. This Agreement does not apply to extended year services provided to NPS by Westmoreland. Such extended year services shall be set forth in a separate agreement between the parties, if applicable.
- 8. Term and Termination.** This Agreement is effective as of July 1, 2022 and shall continue in effect through June 30, 2023, unless terminated earlier as provided herein. Either party may terminate this Agreement upon thirty (30) days' written notice with or without cause. The specific starting date for the delivery of Services will be mutually determined by Westmoreland and NPS.
- 9. Independent Contractor Status.** Westmoreland is acting as an independent contractor and Westmoreland shall not be deemed to be an employee of NPS. Neither party undertakes by this Agreement or otherwise, to perform any obligation of the other party, whether regulatory or contractual, or to assume any responsibility for the other party's actions, business or operations. Westmoreland shall not have the authority to bind, commit or incur any liability on behalf of NPS or to otherwise act in any way as an agent or representative of NPS. In no event will Westmoreland be entitled to employee benefits or workers compensation coverage from NPS. Further, Westmoreland affirms she is covered by Workers' Compensation Insurance and shall in no event be entitled to any such coverage from NPS.
- 10. Force Majeure.** Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming force majeure event has given the other party reasonably prompt notice of the event.
- 11. Notices.** All notices given hereunder shall be in writing and shall be given or sent by (i) certified, first class, U.S. mail to the parties at the addresses herein or at such other addresses of

which either party may give notice; (ii) confirmed facsimile; or (iii) nationally recognized courier service. Notices shall be delivered as follows:

**To NPS:**

Norman Public Schools  
Dr. Nick Migliorino, Superintendent  
131 South Flood Avenue  
Norman, Oklahoma 73069

**To Meredith Westmoreland:**

Meredith Westmoreland  
428 Summit Way  
Norman, Oklahoma 73071

**12. Miscellaneous.** This agreement embodies the entire agreement and understanding between NPS and Westmoreland relating to the subject matter of this Agreement, and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This Agreement is to be governed by and construed in accordance with the laws of the State of Oklahoma. This Agreement may be amended only in a writing signed by both parties. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this Agreement and any remaining provisions will continue in full force and effect. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties to this Agreement and their respective successors and permitted assigns. This Agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute waiver of any other provision nor shall such waiver constitute consent that the breach may continue or that any other breach will be waived. In the event of any suits or actions or other proceedings to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses incurred therein. The confidentiality provisions of this Agreement shall survive the termination of this Agreement.

**INDEPENDENT SCHOOL DISTRICT  
NO. 29 OF CLEVELAND COUNTY,  
OKLAHOMA**

**MEREDITH WESTMORELAND, SPEECH  
LANGUAGE PATHOLOGIST**

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Meredith Westmoreland

ATTEST:

\_\_\_\_\_  
Board of Education Clerk

**Agreement for Educational Services  
Between  
Norman Public Schools  
and  
The County Sheriff of Cleveland County, Oklahoma**

This agreement is entered into as of the 1<sup>st</sup> of July 2022, by and between **Independent School District No. 29 of Cleveland County, Oklahoma, a/k/a Norman Public Schools (District)** and the **Sheriff of Cleveland County, Oklahoma, the lawful operator of the F. Dwayne Beggs Detention Center (Center)** for educational services at the Center.

WITNESSETH:

WHEREAS the District is required by state and federal regulations to provide educational services to all qualified students;

WHEREAS Center is responsible for the operation and maintenance of the Center which houses students who are entitled to a public education in accordance with state and federal law; and,

WHEREAS the District and Center are authorized to enter into agreements for the provision of these services.

NOW THEREFORE, District and Center mutually agree as follows:

1. **Services.** District agrees to provide educational services at the Center for all qualified students placed pursuant to the provisions of 70 O.S. § 1-113. Qualified students are defined as being between the ages of five and eighteen years of age and placed in the Center by court order, law enforcement officers, or Department of Human Services. Provided, however, the District agrees to provide educational services for the qualified students under IDEA between the ages of three and twenty-one years of age.

The District shall, according to the District calendar, provide educational services during the school year as defined by law. The District's obligations shall cease at the end of the school term or as otherwise required by law.

2. **Staff (Teachers Provided).** The District shall provide one (1) part-time certified teacher assigned to the Center. The Center may participate in the selection process of the teacher prior to final placement which requires District school board approval. District shall also provide part-time administrative support for the educational program and maintenance of educational records.
3. **Funding for Educational Services.** The teacher salary, unemployment insurance, workers compensation, sick leave, holidays, insurance, retirement, substitutes, and all other teacher benefits as provided other District teachers, shall be provided by the District.
4. **Teacher Evaluation.** The teacher will be evaluated by a District administrator. The Center director will provide the District administrator with documented information regarding the teacher's compliance with Center regulations as well as the teacher's conduct and behavior

during the period assigned to the Center.

5. **Materials.** The District will provide current textbooks and teacher's guides. The Center will supply non-instructional materials, including pencils, erasers, paper, etc. The Center shall also be responsible for providing and maintaining all classroom equipment, student and teacher's desks, chairs, chalkboards, smartboards, etc., including access to a copier, facsimile machine, computer, printer, and internet. The District shall assume the responsibility for the development and supervision of curriculum taught at the Center.
6. **Discipline.** District will provide classroom management with assistance from the Center in managing severely disruptive situations. The Center will ensure appropriate staff member(s) is present in the classroom at all times to assist with safety of educational staff and students. The Center will provide management for outside-of-classroom suspension, time-out, and detention during school.
7. **Records.** The teacher will be responsible for recording students' enrollment, days on roll, absences, and withdrawals according to policy of the District and state and federal law. This information will be provided to the Center personnel upon request. The Center agrees to provide locked and secured storage of student records. The Center students shall earn credit for classes in which they are enrolled in the same manner as other students within the District. Students' transcripts will be maintained by the appropriate school site.
8. **Responsibilities for Special Education Students.** The eligible student's school district of residence shall be notified immediately by the District, upon finding that the initially eligible student requires special education and/or related services, as to the time, date, and location of meetings for the purpose of planning a student's IEP and subsequent reviews in accordance with the IDEA. The Center may have a representative present at the IEP conference to advise the IEP team of any concerns or information the Center has to offer regarding the eligible student's educational needs and eligibility for related services. The Center and the District shall coordinate with the eligible student's district of residence regarding evaluation services, as necessary, and for the development of the IEP.
9. **Related Services.** The cost for related services, therapies, treatments, or support services for eligible students shall be the responsibility of the Center unless otherwise agreed by the parties or as otherwise specified in an IEP and agreed to with all required representatives participating in the development of the IEP. Valid obligations to provide or pay for services, such as Medicaid or other services, shall remain in effect for children who are eligible for the services from sources other than the District.
10. **Rules and Regulations.** Both the Center and the District agree to comply with the requirements of P.L. 101-476, the Civil Rights Act of 1964, the Rehabilitation Act of 1973 as amended, and the Americans with Disabilities Act of 1992 as amended, including but not limited to giving equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, disability, genetic information, or gender identification.
11. **Confidentiality.** District personnel are required to maintain the same level of confidentiality concerning information regarding juveniles as are required of Center personnel. District personnel may maintain such data or records on said students as required by federal, state, or

District guidelines, however, any release of information shall be governed by applicable state and federal laws, including the Family Educational Rights and Privacy Act (FERPA).

12. **Indemnity.** Each party will be legally responsible for the actions of its own agents or employees consistent with the provisions and requirements of the Oklahoma Governmental Tort Claims Act.
13. **Term of Contract.** This contract shall be for a term of one (1) year commencing on the 1st of July 2022 and ending on the 30th of June, 2023, provided the contract may be renewed annually, upon the same terms and conditions, by mutual consent and ratification of the parties. In the event either party elects not to renew, thirty (30) days' written notice shall be given prior to the ending of the term. In the event the District does not receive appropriated funds for the continuance of this agreement for any fiscal year after 2022-2023, the agreement shall be terminated.

IN WITNESS THEREOF, District and Center have executed this agreement on the day and year written above.

**INDEPENDENT SCHOOL DISTRICT  
NO. 29 OF CLEVELAND COUNTY,  
OKLAHOMA (DISTRICT)**

**SHERIFF OF CLEVELAND COUNTY,  
OKLAHOMA (CENTER)**



\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Chris Amason  
Sheriff

ATTEST:

\_\_\_\_\_  
Board of Education Clerk

**Agreement for Educational Services  
Between  
Norman Public Schools  
and  
Community Works, LLC**

This agreement is entered into as of the 1<sup>st</sup> of July 2022, by and between **Independent School District No. 29 of Cleveland County, Oklahoma, a/k/a Norman Public Schools (District)** and **Community Works, LLC (CW)** for educational services at the **Cleveland County Regional Juvenile Detention Center (Center)**.

WITNESSETH:

WHEREAS the District is required by state and federal regulations to provide educational services to all qualified students; and,

WHEREAS CW is responsible for the operation and maintenance of the Center which houses students who are entitled to a public education in accordance with state and federal law; and,

WHEREAS the District and CW are authorized to enter into agreements for the provision of these services.

NOW THEREFORE, District and CW mutually agree as follows:

1. **Services.** District agrees to provide educational services at the Center for all qualified students placed pursuant to the provisions of 70 O.S. § 1-113. Qualified students are defined as being between the ages of five and eighteen years of age and placed in the Center by court order, law enforcement officers, or Department of Human Services. Provided, however, the District agrees to provide educational services for the qualified students under IDEA between the ages of three and twenty-one years of age.

The District shall, according to the District calendar, provide educational services during the school year as defined by law. The District's obligations shall cease at the end of the school term or as otherwise required by law.

2. **Staff (Teachers Provided).** The District shall provide two (2) certified teachers assigned to the Center. The Center may participate in the selection process of teachers prior to final placement which requires District school board approval. District shall also provide part-time administrative support for the educational program and maintenance of educational records.
3. **Funding To District for Educational Services.** Teacher salaries, unemployment insurance, workers compensation, sick leave, holidays, insurance, retirement, substitutes, and all other teacher benefits as provided other District teachers, shall be provided by the District.
4. **Teacher Evaluation.** Each teacher will be evaluated by a District administrator. The Center director will provide the District administrator with documented information regarding each teacher's compliance with Center regulations, as well as conduct and behavior, in connection with each teacher's evaluation.

5. **Materials.** The District will provide current textbooks and teacher's guides. The Center will supply non-instructional materials, including pencils, erasers, paper, etc. The Center shall also be responsible for providing and maintaining all classroom equipment, student and teacher's desks, chairs, chalkboards, smartboards, etc., including access to a copier, facsimile machine, computer, printer, and internet. The District shall assume the responsibility for the development and supervision of curriculum taught at the Center.
6. **Discipline.** District will provide classroom management with assistance from the Center in severely disruptive situations. The Center will ensure appropriate staff member(s) is present in the classroom at all times to assist with safety of educational staff and students. The Center will provide management for outside-of-classroom suspension, time-out, and detention during school.
7. **Records.** Teachers will be responsible for recording students' enrollment, days on roll, absences, and withdrawals according to policy of the District and state and federal law. This information will be provided to the Center personnel upon request. The Center agrees to provide locked and secured storage of student records. The Center students shall earn credit for classes in which they are enrolled in the same manner as other students within the District. Students' transcripts will be maintained by the appropriate school site.
8. **Responsibilities for Special Education Students.** The eligible student's school district of residence shall be notified immediately by the District, upon finding that the initially eligible student requires special education and/or related services, as to the time, date, and location of meetings for the purpose of planning a student's IEP and subsequent reviews in accordance with the IDEA. The Center may have a representative present at the IEP conference to advise the IEP team of any concerns or information the Center has to offer regarding the eligible student's educational needs and eligibility for related services. The Center and the District shall coordinate with the eligible student's district of residence regarding evaluation services, as necessary, and for the development of the IEP.
9. **Related Services.** The cost for related services, therapies, treatments, or support services for eligible students shall be the responsibility of the Center unless otherwise agreed by the parties or as otherwise specified in an IEP and agreed to with all required representatives participating in the development of the IEP. Otherwise valid obligations to provide or pay for such services, such as Medicaid, shall remain in effect for children who are eligible for the services from sources other than the District.
10. **Rules and Regulations.** Both the Center and the District agree to comply with the requirements of P.L. 101-476, the Civil Rights Act of 1964, the Rehabilitation Act of 1973 as amended, and the Americans with Disabilities Act of 1992 as amended, including but not limited to giving equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, disability, genetic information, or gender identification.
11. **Confidentiality.** District personnel are required to maintain the same level of confidentiality concerning information regarding juveniles as are required of Center personnel. District personnel may maintain such data or records on said students as required by federal, state, or District guidelines, however, any release of information shall be governed by applicable state and federal laws, including the Family Educational Rights and Privacy Act (FERPA).

12. **Indemnity.** Each party will be legally responsible for the actions of its own agents or employees consistent with the Oklahoma Governmental Tort Claims Act.

13. **Insurance Provision.** Prior to the commencement of educational services at the Center under this Agreement, the Center agrees to furnish District a certificate of liability insurance coverage naming the District as additional insured in the minimum amounts \$1,000,000 for single injuries and \$1,000,000 for multiple injuries resulting from one occurrence and \$25,000 property damage. The certificate shall require at least ten (10) days notice to District before cancellation of the coverage for any reason. The Center agrees to maintain said liability coverage during the entire term of this Agreement.

14. **Term of Contract.** This contract shall be for a term of one (1) year commencing on the 1st of July 2022 and ending on the 30th of June, 2023, provided the contract may be renewed annually, upon the same terms and conditions, by mutual consent and ratification of the parties. In the event either party elects not to renew, thirty (30) day written notice shall be given prior to the ending of the term. In the event the District does not receive appropriated funds for the continuance of this agreement for any fiscal year after 2022-2023, the agreement shall be terminated.

IN WITNESS THEREOF, District and Center have executed this agreement on the day and year written above.

**INDEPENDENT SCHOOL DISTRICT  
NO. 29 OF CLEVELAND COUNTY,  
OKLAHOMA**

**COMMUNITY WORKS, LLC**

\_\_\_\_\_  
Board of Education President

  
\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Board of Education Clerk

**Agreement for Behavioral Consultation and Evaluation Services**  
**Between**  
**Norman Public Schools**  
**and**  
**Nicolle Carr**

This Agreement for Behavioral Consultation and Evaluation Services (Agreement) dated as of the 1<sup>st</sup> day of July, 2022, is between **Independent School District No. 29 of Cleveland County, Oklahoma a/k/a Norman Public Schools (NPS)** and **Nicolle Carr (Carr)**.

In consideration of the mutual terms, covenants and conditions specified in this Agreement, NPS and Carr agree as follows:

- 1. Behavioral Consultation and Evaluation Services.** Carr agrees to perform consultation and/or evaluation duties and shall devote such time, skill, and experience towards the performance of these duties as may be required and approved (Services) to the designated students of NPS as requested during the term of this Agreement. Such services shall be provided on the premises of NPS.
- 2. Certification and Licensure.** Carr represents and warrants that she is a Board Certified Behavioral Analyst licensed by the State of Oklahoma. Carr shall notify NPS immediately if, for any reason, her Oklahoma license is suspended or if her certification is not renewed upon expiration.
- 3. Confidentiality.** Carr agrees to adhere to all state and federal laws regarding the confidentiality and privacy of the education records and patient healthcare records of students and students with disabilities. Carr specifically agrees to comply with the provisions of the Family Educational Rights and Privacy Act (FERPA), and the Health Insurance Portability and Accountability Act (HIPAA), as well as all applicable laws and regulations related to privacy and security. Carr acknowledges that she may have or obtain access to confidential “education records”, as defined by FERPA, and agrees that she will not disclose any such education records except to perform her duties under this Agreement or as required by law.
- 4. Insurance.** Carr agrees that prior to entering into this Agreement, Carr has obtained a Commercial General Liability (CGL) insurance policy, Professional Liability insurance policy (PL) and Legal Liability insurance policy (LL), each insuring Carr in an amount not less than \$125,000.00 for personal injury to or death of any individual, and \$1,000,000.00 in the aggregate for personal injury or death. Carr must add NPS as an additional insured party on each policy for purposes of Carr’s performance of this Agreement and maintain the required insurance policies at all times while this Agreement is in effect. Carr agrees that Carr will furnish NPS with certification of the insurance policies required by this Agreement. If any of the required insurance policies is cancelled during this school year, Carr must immediately notify NPS.
- 5. Indemnification.** In addition to the requirement of paragraph 4 and not in lieu thereof, Carr agrees to indemnify and hold NPS and its agents, employees and officers harmless (including defense costs) against any claim, demand or action against NPS arising from Services provided by Carr.

- 6. Prior Criminal Convictions.** Carr hereby certifies that Carr is not currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act or the Mary Rippe Violent Offender Registration Act and has not been convicted in this state, the United States, or another state of any felony offense.
- 7. Compensation.** NPS agrees to pay Carr at the rate of \$70.00 per hour for duties performed (i.e. file review and meeting attendance/participation), or \$700.00 per Functional Behavior Assessment/Behavior Intervention Plan package (i.e., behavioral evaluations), or \$250.00 for half day trainings, to be paid on a monthly basis. Carr agrees and acknowledges that all invoices and applicable required documentation and time logs shall be submitted to NPS no later than the 10<sup>th</sup> day of the month following the month in which the Services were provided and that NPS has no obligation to forward payment to Carr until NPS has been provided with a timely invoice. Invoices shall include, at a minimum, the date of services, identification of the individual to whom services were provided, and a brief description of services as well as the time applicable to each service listing. NPS shall have no obligation to Carr as an employer for withholding and remitting taxes, insurance, FICA, etc. Carr, and not NPS, shall be responsible for the payment of any business expenses, such as transportation costs incurred by Carr in the provision of Services hereunder. This Agreement does not apply to extended year services provided to NPS by Carr. Such extended year services shall be set forth in a separate agreement between the parties, if applicable.
- 8. Term and Termination.** This Agreement is effective as of July 1, 2022 and shall continue in effect through June 30, 2023, unless terminated earlier as provided herein. Either party may terminate this Agreement upon thirty (30) days' written notice with or without cause. The specific starting date for the delivery of Services will be mutually determined by Carr and NPS.
- 9. Independent Contractor Status.** Carr is acting as an independent contractor and Carr shall not be deemed to be an employee of NPS. Neither party undertakes by this Agreement or otherwise, to perform any obligation of the other party, whether regulatory or contractual, or to assume any responsibility for the other party's actions, business or operations. Carr shall not have the authority to bind, commit or incur any liability on behalf of NPS or to otherwise act in any way as an agent or representative of NPS. In no event will Carr be entitled to employee benefits or workers compensation coverage from NPS. Further, Carr affirms she is covered by Workers' Compensation Insurance and shall in no event be entitled to any such coverage from NPS.
- 10. Force Majeure.** Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming force majeure event has given the other party reasonably prompt notice of the event.
- 11. Notices.** All notices given hereunder shall be in writing and shall be given or sent by (i) certified, first class, U.S. mail to the parties at the addresses herein or at such other addresses of

which either party may give notice; (ii) confirmed facsimile; or (iii) nationally recognized courier service. Notices shall be delivered as follows:

**To NPS:**

Norman Public Schools  
Dr. Nick Migliorino, Superintendent  
131 South Flood Avenue  
Norman, Oklahoma 73069

**To Nicolle Carr:**

Nicolle Carr  
802 Willow Creek Circle  
Purcell, Oklahoma 73080

**12. Miscellaneous.** This agreement embodies the entire agreement and understanding between NPS and Carr relating to the subject matter of this Agreement, and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This Agreement is to be governed by and construed in accordance with the laws of the State of Oklahoma. This Agreement may be amended only in a writing signed by both parties. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this Agreement and any remaining provisions will continue in full force and effect. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties to this Agreement and their respective successors and permitted assigns. This Agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute waiver of any other provision nor shall such waiver constitute consent that the breach may continue or that any other breach will be waived. In the event of any suits or actions or other proceedings to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses incurred therein. The confidentiality provisions of this Agreement shall survive the termination of this Agreement.

**INDEPENDENT SCHOOL DISTRICT  
NO. 29 OF CLEVELAND COUNTY,  
OKLAHOMA**

**NICOLLE CARR, Ph.D., BCBA-D**

\_\_\_\_\_  
Board of Education President

  
\_\_\_\_\_  
Nicolle Carr, Ph.D., BCBA-D

ATTEST:

\_\_\_\_\_  
Board of Education Clerk

## MEMORANDUM OF UNDERSTANDING

This MOU is entered between **INDEPENDENT SCHOOL DISTRICT NO. 29 OF CLEVELAND COUNTY, OKLAHOMA, a/k/a Norman Public Schools ("NPS")**, and **Blindness Education and Advocacy Resources "BEAR"**.

### RECITALS

- A. NPS desires to utilize educational consulting services for one or more its students.
- B. BEAR desires to provide educational consulting services for one or more of NPS students.

### TERMS AND CONDITIONS

In consideration of the mutual covenants and promises and the above recitals contained in this MOU, and intending to be legally bound, the parties agree as follows:

1. **Term.** This MOU shall commence when fully executed by both parties and approved by NPS's Board of Education and shall end on June 30, 2023. This MOU may be renewed for subsequent one-year terms upon mutual ratification of the parties. In addition, either party may terminate this MOU at any time by notifying the other party in writing. In the event of early termination, NPS will be responsible for paying any undisputed costs for BEAR's services rendered up to the time notice is rendered and for such reasonable services that BEAR provides thereafter in connection with the transfer of services at the rate of \$200/hour.
2. **Summary of Services.** BEAR shall provide information, consultation, guidance, collaboration, technical assistance, and accessibility support regarding the development, implementation, and maintenance of one or more individualized educational plans ("IEP") as identified by NPS. The parties agree that these services are individualized to the needs of the student(s) while remaining focused on best practices in the fields of blindness education and of education in general. The parties acknowledge and agree that BEAR shall provide no legal services during this representation and that no attorney-client relationship exists between the parties.
3. **No Guaranteed Results.** The parties acknowledge BEAR cannot guarantee results, but BEAR promises and shall utilize its best efforts in the performances of services under this MOU and shall at all times conduct itself with the highest professional standards and consistent with industry standards and applicable law.
4. **Independent Contractor Relationship.** The parties understand and expressly acknowledge that NPS engages BEAR as an independent contractor and BEAR shall not in any way or for any purpose whatsoever be deemed an agent or employee of NPS or a joint employer with NPS. BEAR is not an employee of NPS and shall have no right to receive any NPS employee benefits or any privileges available to NPS employees. BEAR shall not represent itself in any way as an agent or employee of NPS, and BEAR shall have no power to legally bind NPS to any third party. BEAR shall be solely responsible for paying and accounting for its own tax obligations and workers' compensation coverages and liabilities arising from or related to this matter.

5. **No Third-Party Beneficiaries.** This MOU is not intended nor may it be construed to create any third-party beneficiaries.
6. **No Assignment.** This MOU is not assignable, and the obligations of this MOU may not be delegated to others.
7. **Charges for Services and Out-of-Pocket Costs.**
  - a. All hourly charges will be billed in increments of one-tenth of an hour (six minutes).
  - b. BEAR charges an hourly rate of \$200.00 per hour for the educational consultant services performed hereunder.
  - c. While no travel is currently contemplated by this MOU, if NPS approves travel in connection with the services contemplated herein, time spent on travel will be billed at one-half the standard rate: \$100.00 per hour. Additionally, any travel-related mileage will be billed at the then-current business mileage reimbursement rate, as set by the U.S. Internal Revenue Service (currently set at \$0.585 per mile).
  - d. Invoices for services performed will be sent monthly to Gayla Mears, Director of Student Services for Norman Public Schools, via electronic mail at gmears@norman.k12.ok.us.
  - e. Payment for invoices, via check or money order, shall be payable to Carlton Walker, and due within **two weeks of NPS' receipt**, and shall be sent to: BEAR, c/o Carlton Walker, 101 Kelly Drive, Carlisle, PA, 17015.
8. **Confidentiality and Compliance with Law.** BEAR agrees to and shall hold information related to the services provided herein in confidence. Further, BEAR agrees to strictly comply with all applicable federal, state, and local laws and regulations, including, but not limited to, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g.
9. **Notices.** All notices and other communications between the parties relating to the parties' performance under this MOU shall be sent by certified mail, return receipt requested, delivered personally, or by confirmed email, with delivery accomplished upon receipt, and addressed to the following persons:

If to NPS:	Gayla Mears Director of Special Services Norman Public Schools 131 South Flood Avenue Norman, Oklahoma 73069 <a href="mailto:gmears@norman.k12.ok.us">gmears@norman.k12.ok.us</a>
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If to BEARS:

Carlton Anne Cook Walker  
Blindness Education and Advocacy Resources  
101 Kelly Drive  
Carlisle, PA 17015  
[BEARadvocacy@gmail.com](mailto:BEARadvocacy@gmail.com)

10. **Entire Agreement.** This MOU constitutes the entire agreement of the parties with respect to the subject matter hereof, and may be amended only in writing signed by both parties.

**INDEPENDENT SCHOOL DISTRICT NO. 29 of CLEVELAND  
COUNTY, OKLAHOMA**

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Date

**BLINDNESS EDUCATION AND ADVOCACY RESOURCES**

\_\_\_\_\_  
Carlton Anne Cook Walker, Owner

**March 2, 2022**  
\_\_\_\_\_  
Date



May 3, 2022

Norman Public Schools  
Attn: Gayla Mears  
Director of Special Services  
131 S. Flood Ave  
Norman, OK 73069

To Whom It May Concern:

Please find the enclosed Special Services Agreement from Crossroads Head Start for the 2022-2023 school session. The agreement reflects a revision of the time frame for the upcoming year. In accordance with IDEA, Head Start must form an agreement with the local education agencies to provide services to children with disabilities from three to five years old meeting eligibility requirements.

Please sign the enclosed copy and mail back to the following address:

Crossroads Head Start  
Attn: Marcy Reeves  
Head Start Disabilities Coordinator  
501 N. Union St.  
Shawnee, OK 74801

I will forward a completed copy of the agreement to you after it has been signed by Terrie Vicknair, the Crossroads Head Start Program Director. Please do not hesitate to contact me at (405) 214-4323 if you have any questions or need additional information. Thank you for your cooperation.

Sincerely,

Marcy Reeves, MA  
Mental Health/Disabilities Coordinator  
Crossroads Head Start/Early Head Start

**RECEIVED**

**MAY 05 2022**

**NPS Special Services**

## **SPECIAL SERVICES AGREEMENT**

This is a local agreement between Norman Public Schools, hereinafter referred to as the local education agency (LEA), and Crossroads Youth & Family Services, Inc. Head Start/Early Head Start (Crossroads HS/EHS), hereinafter referred to as the local Head Start Program. The following information states the roles and responsibilities of parties regarding Head Start Program eligible children ages three through five identified as having disabilities in accordance with procedures established by the Oklahoma State Department of Education (OSDE) and by the Head Start Program Performance Standards (45 CFR 1308). These regulations are promulgated under federal and state laws governing the education of children with disabilities.

### **I. LEA RESPONSIBILITIES:**

- A. The LEA ensures that IDEA Section 619, (preschool) funds received for the provision of services to eligible children with disabilities ages three through five who are served in the Head Start Program are expended in accordance with the requirements of the Individuals with Disabilities Education Act (IDEA). Funds may be used for, but are not limited to, the following: cost of evaluation; materials and supplies; contractual arrangements for services when the Head Start Program has a qualified provider and/or the provision of qualified providers for IDEA Individualized Education Program (IEP) services.
- B. Upon referral from the Head Start Disability Coordinator, the LEA shall provide a multidisciplinary team evaluation, when appropriate, for determination of the need for special education and related services under IDEA, while enrolled in the Head Start Program.
- C. The LEA shall be responsible for the provision of procedural safeguard and due process for any child determined to be eligible under the IDEA who is enrolled in the Head Start program.
- D. The LEA should provide, through prior written notice of meetings, that the appropriate Head Start Program representative be directly involved and receive appropriate documentation throughout the process of referral, evaluation and/or placement of children with disabilities enrolled in the Head Start Program.
- E. The LEA shall ensure the provision of appropriate special education and related services to those eligible children with disabilities under IDEA enrolled in the Head Start Program. All IDEA services for which the child is eligible will be documented on the IEP with the responsible person(s)/agency specified for the provision of each service.
- F. The LEA will maintain and submit to the OSDE the annual child count of IDEA eligible preschool children with disabilities served in the LEA and by the Head Start Program.

## **II. LOCAL HEAD START RESPONSIBILITIES:**

- A. The Head Start shall provide screening and assessment for all children enrolled in the Head Start as required by Head Start Performance Standards 45 CFR 1308 participate in Child Find activities under the IDEA with the LEA, and in coordination with the LEA shall provide parents with their rights under these programs
- B. The Head Start shall provide all Head Start services to any Head Start enrolled child who meets eligibility requirements in accordance with the Head Start Program Performance Standards on Services for Children with Disabilities regardless of the child's involvement in, or eligibility for, special education services under the IDEA or this agreement.
- C. A Head Start representative will participate in the LEA referral procedures, multidisciplinary evaluation, IEP development, implementation of the portions of the IEP identified for the Head Start Program, and the IEP review as appropriate. When Head Start initiates and develops a Head Start managed IEP, Head Start must invite in writing the participation of a representative of the LEA. Head Start Program Performance Standards (45 CFR 1308) requirements for parent involvement and notification must also be followed for IEP meetings initiated by the Head Start Program.
- D. The Head Start will provide a support system for families and children with disabilities through training, information dissemination and involvement in the program as well as collaboration with the LEA and other community services. When Head Start develops a Head Start managed IEP, family goals and objectives for the child must be addressed.
- E. The Head Start disabilities coordinator shall work with the LEA for assurance of collaboration and coordination of services to preschool children with disabilities.
- F. If a child does not meet the OSDE requirements under the IDEA, but meets one or more of the eligibility in the Head Start Performance Standards 45 CFR 1308, then a Head Start managed IEP should be developed for the child.
- G. The Head Start will provide the number of children receiving IEP services to the LEA for child count report prior to October 1, and December 1, annually. In reporting the number of children on IDEA IEP's to the LEA for child count purposes, the Head Start should provide a separate listing of children on Head Start managed IEP's.
- H. The Head Start agrees to provide and participate with the LEA in joint training of staff and parents as appropriate.
- I. The Head Start agreement with the LEA addresses planning of cost-sharing resources and funding to assure that integrated services are implemented in a manner which maintains State and Federal fiscal support for children with

disabilities in these programs. The Head Start and the LEA agree to the following cost-sharing services:

*Head Start will provide all required screenings prior to referral to Bethel Public Schools. Head Start will also obtain necessary release of information from parent/legal guardian so that pertinent Head Start screenings can be utilized to develop an appropriate placement.*

*Note: Special Education and related services are available to qualified children through Bethel Public Schools. Standard referral procedures should be used to determine IDEA eligibility.*

### **III. COORDINATION OF REQUIRED PAPERWORK:**

To coordinate paperwork required by Head Start and the LEA special education program, the following process is appropriate:

- A. When Head Start wishes to refer a child to the LEA for possible services, Head Start personnel will contact the LEA Director of Special Services or SEARCH coordinator. Addresses will be verified by the LEA, and a time for screening will be arranged. If the child fails one or more areas of the screening, the LEA will ask the Head Start teacher to complete the Referral for Multidisciplinary Services (SDE Form 3), and then the LEA will plan the evaluation (SDE Form 4). Head Start personnel will assist the LEA in obtaining parental consent for evaluation (SDE Form 5). LEA's obligation for evaluation is limited to students who are residents of the district.
- B. The Head Start or the LEA will obtain parental consent for exchange of information between the two programs through use of the State of Oklahoma Standard Form: Consent for Release of Confidential Information.
- C. The LEA special education program, with parental consent, will release copies of IDEA IEP's, multidisciplinary evaluations, necessary special education records and documentation of services provided to the Head Start when both agencies are involved in the identification, evaluation and provision of free appropriate public education (FAPE) to preschool children with disabilities.
- D. The Head Start will release results of vision, hearing, developmental, health and speech screenings as well as other relevant information as a part of the Head Start Referral Packet developed in conjunction with LEA.
- E. All information received by the Head Start from the LEA will be kept in a secure manner, which prevents unauthorized access, in a central location adhering to requirements of confidentiality under state and federal laws.

#### IV. COORDINATION OF SCREENINGS:

In the coordination of screening between the Head Start and the LEA special education program, the following process is agreed upon:

- A. The LEA special education program and the Head Start will determine designated program personnel to be responsible for conducting screenings within each program to collaboratively implement requirements of the IDEA and Head Start Performance Standards (45 CFR 1308).
- B. This agreement will include the following time frame for completion of screening or transfer of information. The time frame includes the **45 calendar days** timeline for screening of all children enrolled in the Head Start as mandated in the Head Start Performance Standards (45 CFR 1308). One or more of the following methods has been considered: (Check one or more as appropriate).

- 1. **Joint screening:** Screening will be conducted simultaneously by the Head Start staff and LEA Special Education staff within the same location.
- 2. **Shared staff:** Local implementation may incorporate coordination of shared staff (e.g., required vision, hearing, speech/language, health, and developmental **screening may be conducted by the Head Start** under Head Start Program Performance Standards, and the **LEA special education program may complete required evaluations** under the IDEA).
- 3. **Shared Information:** Screening will be provided for referrals by Head Start or as determined by both entities. A consent for release of information will be obtained at the time of referral by Head Start.

#### V. COORDINATION OF IEP/CHANGE OF PLACEMENT:

The Head Start team upon obtaining parent consent shall notify the Local Education Agency (LEA) when a family is considering the LEA as a placement for a transitioning child with special needs in order to include Head Start staff in the transition process and ensure all eligible children receive appropriate transition services. The Head Start and the LEA will conduct an IEP review when a change of program or placement of a child is being considered. A meeting may be requested by the parent, the Head Start staff or the LEA special education program staff. Procedural safeguards for notification will be followed.

#### VI. COORDINATION OF IN-SERVICE TRAINING:

The Preschool Coordinator of Special Education Services, OSDE, (405) 521-3351, and the Director of the Oklahoma Head Start Association, (405) 524-4923, will facilitate statewide in-service training. Head Start disabilities coordinators and LEA's contact these representatives in regards to their needs for training. Mutual priorities for these entities might include: Sensory Integration issues or Behavior Management.

**VII. RESOLUTION OF DISPUTE**

In the event of disputes between the Head Start and the LEA special education program, the following process will be followed for resolution:

- A. The dispute will first be brought to the attention of the Head Start supervisor assigned to the classroom in the Bethel school district and the Principal assigned by Bethel Public Schools.
- B. The dispute will be brought to the attention of the LEA Special Education Director, the Head Start Director, and the Head Start Disabilities Coordinator to seek resolution of the dispute.
- C. If the issue is not resolved, the matter will then be submitted in writing to the Head Start Director and the LEA special education director or LEA superintendent to facilitate a resolution.
- D. If the issue is not resolved, as described in section VII.B, then the matter will be submitted in writing to Special Education Services, OSDE, for assistance in the resolution of any IDEA dispute between the Head Start and the LEA.
- E. If the issue is not resolved and is an issue under the Head Start Program Performance Standards 45 CFR 1308 the matter will be submitted to the Head Start Program Director who will inform the DHHS/ACF Regional office of the dispute and the intent to begin the formal dispute resolution procedures as written in the Head Start Impasse Resolution Policy for assistance in resolving the dispute.

This service agreement will be in effect August 1, 2022 through June 30, 2023.

**SIGNATURES**

\_\_\_\_\_  
Terrie Vicknair,  
Head Start/Early Head Start Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent, Print

\_\_\_\_\_  
Date

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Superintendent, Signature

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Date

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Board of Education, Print

\_\_\_\_\_  
Date

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\_\_\_\_\_  
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This service agreement will be in effect August 1, 2022 through June 30, 2023.

**SIGNATURES**

\_\_\_\_\_  
Terrie Vicknair,  
Head Start/Early Head Start Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent, Print

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Date

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Superintendent, Signature

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Date

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Board of Education, Print

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Date

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Board of Education, Signature

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Date

**AGREEMENT FOR EDUCATIONAL SERVICES  
WITH  
CROSSROADS YOUTH & FAMILY SERVICES, INC.  
AND  
JUNIOR LEAGUE OF NORMAN, INC.  
AT  
BABY STEPS**

This agreement is entered into on the \_\_\_\_ of April, 2022, by and between the Independent School District I-29 (Norman Public Schools) of Cleveland County, Oklahoma (hereinafter referred to as District), Crossroads Youth & Family Services, Inc. (hereinafter referred to as Crossroads), and the Junior League of Norman, Inc. (hereinafter referred to as Junior League).

WITNESSETH:

WHEREAS, the District is required by state and federal departments of education regulations to provide educational services to all qualified students; and,

WHEREAS, Crossroads provides Early Head Start/early childhood education services through a federal contract with the U.S. Department of Health and Human Services in connection with the operation of the Baby Steps Program; and

WHEREAS, Junior League of Norman is responsible for providing the facility for the operation of the Baby Steps Program which includes qualified District students who are entitled to a public education and enrolled in the Baby Steps Early Head Start Program; and,

WHEREAS, the District, Crossroads and Junior League are authorized to enter into agreements for the provision of these services.

NOW, THEREFORE, the District, Crossroads and Junior League do mutually agree as follows:

1. SERVICES. District agrees to provide educational services to all qualified District students placed in the Baby Steps Program. Qualified students are defined as being Norman Public Schools students, who are expecting or have babies, who are enrolled in the Baby Steps Early Head Start Program, and who reside within the boundaries of the District. Other qualified students not enrolled in the Baby Steps Early Head Start Program may be enrolled if within the occupancy rate set by the Fire Marshall at the Baby Steps facility. District shall provide transportation for both students and their babies to and from the Baby Steps program.

2. STAFF (TEACHERS PROVIDED). The District shall provide one (1) certified teacher for the Norman Public School students at Baby Steps. Crossroads and Junior League may participate in the teacher selection process. This participation will include the interviewing

of prospective candidates and coordinating final selection with the Director of Alternative Education for District. Final selection will rest with District.

3. INSURANCE PROVISION. Crossroads agrees to maintain insurance coverage during the terms of this agreement covering the services provided by Crossroads described herein. Norman Public Schools agrees to maintain insurance coverage during the term of the agreement covering the services provided by Norman Public Schools.

4. TEACHER SALARY. The teacher salary, unemployment insurance, worker's compensation, sick leave, holidays, insurance, retirement, and all other teacher benefits, as provided other District teachers, shall be provided by District.

5. TEACHER EVALUATION. The teacher will be evaluated by a District administrator. Crossroads may provide the District administrator with information regarding the teacher's compliance with Crossroads and the Early Head Start regulations in connection with the evaluation.

6. MATERIALS. District will provide current textbooks, workbooks, teacher guides, and other resources. The District will provide a computer for the District teacher. District shall assume the responsibility for the development and supervision of curriculum that is taught to the Norman Public School students at Baby Steps.

7. DISCIPLINE. All discipline of the Norman Public School staff and students shall be in compliance with District Board of Education Policy.

8. RECORDS. The District teacher will record the enrollment, days on roll, Norman Public School student absences and withdrawals according to District Board policy. The Norman Public School Baby Steps students shall earn credit for classes in which they are enrolled in the same manner as other students within the District. Student transcripts will be maintained by the appropriate school site.

9. RULES AND REGULATIONS. The District, Junior League and Crossroads agree to comply with the requirements of the individuals with Disabilities Education Act of 1992, the Civil Rights Act of 1964, the Rehabilitation Act of 1973 as amended, and the Americans with Disabilities Act of 1992, including, but not limited to, giving equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, or handicap.

10. EARLY CHILDHOOD EDUCATION SERVICES. Crossroads agrees to employ qualified teachers in accordance with federal Head Start Performance Standards to provide Early Head Start/early childhood education services during the regular hours of operation of the Baby Steps Program.

11. FEDERAL HEAD START PERFORMANCE STANDARDS. District, Crossroads and Junior League agree to comply with the requirements of the Federal Head Start Performance Standards and the Improving Head Start for School Readiness Act of 2007.

12. CONFIDENTIALITY. District personnel, Crossroads personnel and Junior League personnel are required to maintain confidentiality concerning information about all students, both of the District and of Crossroads. District personnel may maintain such data or records on said students as required by federal, state, or District guidelines; however, any release of information shall be governed by Oklahoma Statutes.

13. MODIFICATIONS. The District, Crossroads and Junior League may from time to time agree on additional program parameters pertaining to the day-to-day management of the Baby Steps Program. Baby Steps Program Parameters will be agreed to in writing as a separate document from this Agreement.

14. TERM. This contract shall be for a term of one (1) year commencing on the 1<sup>st</sup> of July, 2022 and ending on the 30<sup>th</sup> of June, 2023. The contract may, by mutual consent and ratification of the parties, be renewed annually upon the same terms and conditions. In the event either party elects not to renew, then in such event, thirty (30) days written notice shall be given prior to the ending of the term. In the event District does not receive appropriated funds for the continuance of this agreement for any fiscal year after 2022-2023, the agreement may be terminated.

IN WITNESS THEREOF, District, Crossroads and Junior League have executed this agreement on the day and year written above.

BOARD OF EDUCATION  
Independent District I-29

JUNIOR LEAGUE OF NORMAN, INC.



\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Clerk of the Board

CROSSROADS YOUTH & FAMILY  
SERVICES, INC.



\_\_\_\_\_  
Executive Director

(Updated 4/19/2022)



# Price Quote

8860 E. Chaparral Rd  
Suite 100  
Scottsdale, AZ 85250  
877-725-4257 x1037

**Date** 7/1/2022  
**Quote No.** 240416  
**Acct. No.** 03:no:OK:12215164  
**Total** \$0.00  
**Pricing Expires** 6/30/2023

Norman Public Schools District I-29  
131 S Flood Ave  
Norman OK 73069

Payment Schedule	Contract Start	Contract End
	7/1/2022	6/30/2023

Qty	Description	Comment	End Date	Per Unit	Amount
Norman Virtual School					
0	Digital Libraries Per Enrollment per semester (Tier 1) (18 weeks, 21 day drop/add grace period, excludes 3rd party courses)		06/30/2023	\$50.00	\$0.00
0	Digital Libraries Per Enrollment per semester (Tier 2) (18 weeks, 21 day drop/add grace period, includes 3rd party course)		06/30/2023	\$99.00	\$0.00
0	Elementary Single User (Content only) - One Semester (18 week), up to 6 courses. (14 day drop/add grace period). Includes all workbooks (non-refundable, 4 core courses)		06/30/2023	\$500.00	\$0.00
0	IS Concept Coaching Per Enrollment Per Semester		06/30/2023	\$10.00	\$0.00
0	IS Teaching (18 Weeks) 6 Enrollment Block (21 day drop/add grace period) \$1200 per semester enrollment		06/30/2023	\$1,200.00	\$0.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <https://www.imaginelearning.com/standard-terms-and-conditions>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

### Norman Public Schools District I-29

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

### Imagine Learning Representative

Kate Baxter  
Account Executive  
480-772-9717  
kate.baxter@imaginelearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to [AR@imaginelearning.com](mailto:AR@imaginelearning.com) or fax to 480-423-0213.



# Price Quote

8860 E. Chaparral Rd  
Suite 100  
Scottsdale, AZ 85250  
877-725-4257 x1037

**Date** 7/1/2022  
**Quote No.** 240416  
**Acct. No.** 03:no:OK:12215164  
**Total** \$0.00  
**Pricing Expires** 6/30/2023

Qty	Description	Comment	End Date	Per Unit	Amount
0	IS Teaching for Full-time Elementary Student- One Semester (18 week), up to 6 courses (14 day drop/add grace period). Includes all workbooks (4 core courses, non-refundable)		06/30/2023	\$1,200.00	\$0.00

**Subtotal** \$0.00  
**Total** \$0.00



# Price Quote

8860 E. Chaparral Rd  
Suite 100  
Scottsdale, AZ 85250  
877-725-4257 x1037

**Date** 7/1/2022  
**Quote No.** 240418  
**Acct. No.** 03:no:OK:12215164  
**Total** \$42,000.00  
**Pricing Expires** 6/30/2023

Norman Public Schools District I-29  
131 S Flood Ave  
Norman OK 73069

Payment Schedule	Contract Start	Contract End
	7/1/2022	6/30/2023

Qty	Description	Comment	End Date	Per Unit	Amount
	Norman Public Schools District I-29				
70	Odysseyware K-12 Comprehensive Concurrent User		06/30/2023	\$600.00	\$42,000.00

**Subtotal** \$42,000.00  
**Total** \$42,000.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <https://www.imaginelearning.com/standard-terms-and-conditions>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

### Norman Public Schools District I-29

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

### Imagine Learning Representative

Kate Baxter  
Account Executive  
480-772-9717  
kate.baxter@imaginelearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to [AR@imaginelearning.com](mailto:AR@imaginelearning.com) or fax to 480-423-0213.



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**IMAGINE LEARNING LLC  
TERMS AND CONDITIONS OF COMPANY SERVICES**

This “Agreement” (i.e., these Terms and Conditions and the Price Quote for Services into which these Terms and Conditions are incorporated) is made and entered into as of the date of last signature below (“Effective Date”) between Imagine Learning LLC, its affiliates and subsidiaries (“Company”) and Customer. In consideration of the mutual promises contained herein, the parties hereby agree to the following:

**1.1** “Access Protocols” means the passwords, access codes, technical specifications, connectivity standards or protocols, or other relevant procedures, as may be necessary to allow Customer to access the Services.

**1.2** “Authorized User” means any third party who is authorized by Customer to access the Services pursuant to Customer’s rights under this Agreement, including any instructors, administrators, other employees, contractors, students authorized by Customer, parents, family members, or other adults associated with a student or parents authorized by Customer.

**1.3** “Confidential Information” means all non-public, proprietary or confidential information relating to a “Disclosing Party” that is disclosed or otherwise supplied in confidence to the “Receiving Party” under this Agreement. Company’s Confidential Information includes (without limitation) the Services, its user interface design and layout, and pricing information. Confidential Information does not include any aggregated data or De-Identified Data covered by Section 9.4, or any other information that the Receiving Party can establish: (a) was known to the Receiving Party prior to receiving the same from the Disclosing Party, free of any restrictions; (b) is independently developed by the Receiving Party without reference to the Disclosing Party’s Confidential Information; (c) is acquired by the Receiving Party from another source without restriction as to use or disclosure; or (d) is or becomes part of the public domain through no fault or action of the Receiving Party.

**1.4** “Confidential Student Information” means information that personally identifies a student who is enrolled or was previously enrolled at the Customer’s institution. This term includes the student’s name, the name of the student’s parents or family members, the student’s (or student’s family’s) address, telephone number, email address, date of birth, place of birth, mother’s maiden name, grades, financial information, social security number (or other governmental identification number), biometric information, and other information that alone or in combination would reasonably allow a person or entity to identify the student with reasonable certainty. Confidential Student Information does not include any information regarding persons who do not enroll at the Customer’s institution.

**1.5** “Customer” means the school or district who is identified in the signature block below or the applicable Price Quote for Services.

**1.6** “Customer Content” means any content and information submitted via or in connection with the Services by or on behalf of Customer, an Authorized User, or any other end user of the Services. Customer Content includes student information and records which remain the property of the Customer.

**1.7** “De-Identified Data” means any data, including data derived from Confidential Information (and Confidential Student Information) that has had all direct and indirect personal identifiers removed. This includes the removal of any names, identification numbers, dates of birth, address, email address, and telephone number. De-Identified Data does not include any data that alone or in combination would reasonably allow a person or entity to identify a student with reasonable certainty.

**1.8** “Documentation” means the technical materials provided by Company to Customer in hard copy or electronic form describing the use and operation of the Services.



## Terms and Conditions of Company Services

**1.9** “Instructional Services” means services provided by Company, including student access to teachers and coaches, the development and implementation of policies and procedures for purposes of improving student outcomes, and other services as stated in the applicable Price Quote for Services. Instructional Services are also subject to the additional terms contained in the attached Addendum.

**1.10** “Price Quote for Services” means the order form signed by Customer which references these Terms and Conditions and details the services to be provided to the Customer under this Agreement.

**1.11** “Professional Development” means all implementation planning, program design, administrative and instructional training, consulting and coaching for education professionals provided by Company as described in the applicable Price Quote for Services. Professional Development services are subject to the additional terms contained in the attached Addendum.

**1.12** “Services” means the services ordered by Customer through the Price Quote for Services and includes the products and services which may include Company courseware, audio, video and other content curriculum, and/or Documentation and software including applets and animations. Services may include Professional Development and/or Instructional Services. Customers’ access to any Professional Development or Instructional Services will expire at the end of the Term set forth in the applicable Quote or if the Service is terminated for any reason.

**1.13** “Supported Environment” means the minimum hardware, software, and connectivity configuration specified from time to time by Company as required for use of the Services. The current requirements (if any) are described in the technical requirements which may be found on Company’s website.

## 2. PROVISION OF SERVICES

**2.1 Access.** Subject to Customer’s payment of the fees outlined in the Price Quote for Services and compliance with the terms of this Agreement, Company will provide Customer with access to the Services. Promptly following the Effective Date, Company shall provide to Customer the necessary security protocols and policies, network links or connections and Access Protocols to allow Customer and its Authorized Users to access the Services in accordance with the Price Quote for Services (or this Agreement).

**2.2 Support Services.** Company will provide Customer with the support services described at <http://help.imaginelearning.com/hc/en-us>.

**2.3 Hosting.** Company shall, at its own expense, provide for the hosting of the Services, provided that nothing herein shall be construed to require Company to provide for, or bear any responsibility with respect to any telecommunications or computer network hardware required by Customer, any Authorized User or any other user to provide access from the Internet to the Services.

## 3. INTELLECTUAL PROPERTY

**3.1 License Grant.** Subject to the terms and conditions of this Agreement, Company grants to Customer a non-exclusive, non-sublicensable, non-transferable license during the Term, solely for Customer’s internal educational and training purposes and in accordance with this Agreement. This Agreement permits only Customer and Customer’s Authorized Users to access and use the Services detailed on the Price Quote for Services in accordance with the Documentation. Licenses are available to access Services throughout the Term by Authorized Users not to exceed specific quantities stated on Price Quote for Services. License and Service types are listed below. Only those License and Service types listed on the Price Quote for Services are applicable to this Agreement.

- a) **Concurrent License** - provides access to Services throughout the Term by all Authorized Users based on the number of simultaneous licenses purchased. Total number of users accessing product simultaneously cannot exceed total quantity of licenses purchased.



## Terms and Conditions of Company Services

- b) **Reusable License** - provides access to Services throughout the Term by all Authorized Users based on the number of semester course enrollments purchased. Once a course enrollment is disabled or completed, the enrollment license can be reused for that student or another student throughout the contract period.
- c) **Single User** - available to a single User identified by name and designated as the sole student user of the specific license throughout the Term. Licenses cannot be transferred to another user.
- d) **Site License** - provides access to Services throughout the Term by all Authorized Users located at the specific physical site identified on the Price Quote. Must be a traditional brick and mortar educational institution that provides educational services to students at a common physical location. Not available for virtual schools.
- e) **Virtual School** - Customer that is (a) a private school where students do not regularly meet physically for learning but where there is a teacher of record available to students enrolled at the institution and much of the learning takes place over the internet with regular assistance or guidance from the teacher of record or (b) a private tutoring provider that makes available personal attention to each student enrolled in a program by faculty or tutoring provider and such services are the primary purpose of enrollment by students; or (c) a public program implemented by a school district where students do not regularly meet physically for learning but where there is a teacher of record available to students enrolled at the institution and much of the learning takes place over the Internet with regular assistance or guidance from the teacher of record; and (d) with respect to (a), (b), and (c) a Virtual School is not a school that sells licenses or access to educational software on a standalone basis or sells licenses or access to educational software to students not actively enrolled in and participating in learning services provided by the private school or tutoring provider.

**3.2 Restrictions.** Customer agrees that it will not, nor will Customer cause or permit any Authorized User or other party to: (a) allow any third party to access the Services or Documentation, except as expressly allowed herein; (b) modify, adapt, alter or translate the Services or Documentation; (c) sublicense, lease, rent, sell, resell, loan, distribute, transfer or otherwise allow the use of the Services or Documentation for the benefit of any third party; (d) reverse engineer, decompile, disassemble, or otherwise derive or determine or attempt to derive or determine the source code (or the underlying ideas, algorithms, structure or organization) of the Services, except as permitted by law; (e) create derivative works based on the Services or Documentation; (f) use the Services to store or transmit infringing, unsolicited marketing emails, libelous, or otherwise objectionable, unlawful or tortious material, or to store or transmit material in violation of third-party rights; (g) interfere with or disrupt the integrity or performance of the Services; or (g) access the Services to build a competitive service or product, or copy any feature, function or graphic for competitive purposes.

**3.3 Ownership.** Except for the licenses granted by Company under this Agreement, as between Company and Customer, Company owns all right, title and interest (including, but not limited to, all copyright, patent, trademark and trade secret rights) in and to the Services and Documentation.

**3.4 Open Source Software.** Certain items of software used in the Services are subject to “open source” or “free software” licenses (“Open Source Software”). Some of the Open Source Software is owned by third parties. The Open Source Software is not subject to the terms and conditions of Sections 3.1, 3.2, or 10. Instead, each item of Open Source Software is licensed under the terms of the end-user license that accompanies such Open Source Software. Nothing in this Agreement limits Customer’s rights under, or grants Customer rights that supersede, the terms and conditions of any applicable end user license for the Open Source Software. If and to the extent required by any license for particular Open Source Software, Company makes such Open Source Software, and Company modifications to that Open Source Software, available by written request at the notice address specified on the Price Quote for Services.

**4. FEES.** Company shall invoice Customer for fees on the schedule set forth on the Price Quote for Services (“Fees”) and the amounts set forth in such invoices shall be due from Customer net thirty (30)



## Terms and Conditions of Company Services

days of receipt. Non-payment or late payment of undisputed fees is a material breach of this Agreement. Company may terminate the Agreement and/or terminate or suspend Customer's access to Services within ten (10) days after Customer receipt of a notice of non-payment of amounts owed under that Price Quote for Services. Company may change the amount of the Fees for any upcoming Renewal Term, provided that Company provides Customer with written notice of such change at least sixty (60) days prior to the first day of such Renewal Term. All taxes and other governmental charges (except for income taxes), if any, imposed on Customer payments hereunder shall be deemed to be in addition to the Fees charged, and borne solely by Customer except to the extent that Customer provides Company with a valid tax exemption certificate authorized by the appropriate taxing authority.

**5. FUNDING-OUT CLAUSE.** If Customer is a governmental entity receiving federal funds, Customer's payment obligation may be conditioned upon the availability of funds that are appropriated or allocated by the applicable government agency. If funds are not allocated, Customer may terminate this Agreement at the end of the period for which funds are available. Customer must notify Company in writing at least thirty (30) calendar days before termination. Upon termination, Company will be entitled to a pro-rata portion of the fees for Service performed up to the date of termination.

## 6. CUSTOMER CONTENT AND RESPONSIBILITIES

**6.1 License; Ownership.** Customer hereby grants Company a non-exclusive, worldwide, royalty-free, fully paid and transferable license (a) to use the Customer Content as necessary solely or the purposes of providing the Services under this Agreement; and (b) to use Customer's trademarks, service marks, and logos as required to provide the Services (but not for use with an audience beyond that of Authorized Users). As between the parties, Customer owns all right, title and interest in the Customer Content.

**6.2 Customer Warranty.** Customer represents and warrants that (a) prior to using the Services in connection with any Authorized User, Customer shall have obtained any necessary consent to contact such Authorized User via the Services in such form as required to comply with applicable law; (b) that its use of the Services will otherwise comply with all applicable laws; and (c) the Customer Content shall not (i) infringe any copyright, trademark, or patent right; (ii) misappropriate any trade secret; (iii) be deceptive, libelous, obscene, pornographic or unlawful; (iv) contain any viruses, worms or other malicious computer programming codes intended to damage Company's system or data; or (v) otherwise violate any privacy or other right of any third party.

**6.3 Authorized User Access.** Customer may permit any Authorized Users to access and use the features and functions of the Services as contemplated by this Agreement. Each Authorized user must be granted a unique User ID. User IDs cannot be shared or used by more than one Authorized User at a time. Customer is solely responsible for maintaining the confidentiality of Access Protocols and Company will not be liable for any activities undertaken by anyone using Customer's Access Protocols. Customer will immediately notify Company of any unauthorized use of its Access Protocols or any other breach of security relating to the Services known to Customer.

**6.4 Customer Responsibility for Access, Content and Security.** Except to the extent expressly specified on the Price Quote for Services, Company is not obligated to back up any Customer Content; the Customer is solely responsible for creating backup copies of any Customer Content at Customer's sole cost and expense. Customer shall have the sole responsibility for the accuracy, quality, integrity, legality, reliability, and appropriateness of all Customer Content. Customer must maintain the Supported Environment (if any) described in the Price Quote for Services.



## Terms and Conditions of Company Services

### 7. WARRANTIES AND DISCLAIMERS

**7.1 Limited Warranty.** Company warrants that it will make commercially reasonable efforts to maintain the online availability of the Services. CUSTOMER'S EXCLUSIVE REMEDY AND COMPANY'S ENTIRE LIABILITY UNDER THIS WARRANTY WILL BE FOR COMPANY TO REPAIR THE NON-CONFORMING SERVICE, OR IF COMPANY CANNOT MAKE SUCH REPAIR WITHIN A REASONABLE PERIOD OF TIME, THEN COMPANY MAY TERMINATE ACCESS TO THE SERVICES AND REFUND A PORTION OF THE FEE.

**7.2 Disclaimer.** EXCEPT AS EXPRESSLY PROVIDED IN SECTION 7.1, THE DOCUMENTATION, AND SERVICES ARE PROVIDED "AS IS," AND COMPANY MAKES NO (AND HEREBY DISCLAIMS ALL) OTHER REPRESENTATIONS AND WARRANTIES, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NONINFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE. COMPANY DOES NOT WARRANT THAT ALL ERRORS CAN BE CORRECTED, OR THAT OPERATION OF THE SERVICES SHALL BE UNINTERRUPTED OR ERROR-FREE. SOME STATES AND JURISDICTIONS DO NOT ALLOW THE EXCLUSION OF IMPLIED WARRANTIES, SO SOME OF THE ABOVE LIMITATIONS MAY NOT APPLY TO CUSTOMER.

**7.3** ND WARRANTIES, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NONINFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE. COMPANY DOES NOT WARRANT THAT ALL ERRORS CAN BE CORRECTED, OR THAT OPERATION OF THE SERVICES SHALL BE UNINTERRUPTED OR ERROR-FREE. SOME STATES AND JURISDICTIONS DO NOT ALLOW THE EXCLUSION OF IMPLIED WARRANTIES, SO SOME OF THE ABOVE LIMITATIONS MAY NOT APPLY TO CUSTOMER.

**8. LIMITATION OF LIABILITY.** EXCLUDING EACH PARTY'S INDEMNIFICATION OBLIGATIONS SET FORTH HEREIN IN RESPECT OF THIRD-PARTY CLAIMS, (A) IN NO EVENT WILL EITHER PARTY BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE, OR OTHER INDIRECT DAMAGES (INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR LOST DATA) ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR ITS PERFORMANCE HEREUNDER AND (B) IN NO EVENT SHALL EITHER PARTY'S LIABILITY TO THE OTHER AS A RESULT OF ANY CLAIM ARISING UNDER THIS AGREEMENT, REGARDLESS OF WHETHER SUCH CLAIM IS BASED ON BREACH OF CONTRACT, TORT, STRICT LIABILITY, OR ANY OTHER THEORY OF LIABILITY, EXCEED THE AMOUNT PAID BY CUSTOMER UNDER THIS AGREEMENT FOR THE APPLICABLE SERVICES GIVING RISE TO SUCH LIABILITY IN THE TWELVE (12) MONTHS PRIOR TO THE OCCURRENCE OF THE ACT OR OMISSION GIVING RISE TO SUCH CLAIM. SOME STATES AND JURISDICTIONS DO NOT ALLOW FOR THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THIS LIMITATION AND EXCLUSION MAY NOT APPLY TO CUSTOMER.

### 9. CONFIDENTIALITY; PRIVACY

**9.1 Confidentiality.** During the Term, each party ("Disclosing Party") may provide the other party ("Receiving Party") with Confidential Information. The Receiving Party agrees that it will not use or disclose to any third party any Confidential Information of the Disclosing Party, except as expressly permitted under this Agreement. The Receiving Party will limit access to the Disclosing Party's Confidential Information to Authorized Users (with respect to Customer as Receiving Party) or to those employees who have a need to know such Confidential Information to perform the Receiving Party's obligations or exercise the Receiving Party's rights under this Agreement, and who have been informed of the confidential nature of such information. In addition, the Receiving Party will protect the Disclosing Party's Confidential Information from unauthorized use, access, or disclosure in the same manner that it protects its own proprietary information of a similar nature, but in no event with less than reasonable care. At the Disclosing Party's request or upon the expiration or termination of this Agreement, the Receiving Party will return to the Disclosing Party or destroy (or permanently erase in the case of electronic files) all copies of the Confidential Information that



## Terms and Conditions of Company Services

the Receiving Party does not have a continuing right to use under this Agreement, and the Receiving Party shall provide to the Disclosing Party a written affidavit certifying compliance with this sentence.

**9.2 Privacy.** Company will comply with, and will cause each of its employees, agents, and contractors to comply with, all state, federal and municipal laws and regulations (“Applicable Laws”) applicable to its performance under this Agreement, including without limitation the Family Educational Rights and Privacy Act and the Children's Online Privacy Protection Act. Company's Privacy Policy (as may be updated by Company from time to time), which is incorporated by reference into these terms and conditions, contains additional terms regarding Company's use of Confidential Student Information. Customers and Authorized Users may view Company's privacy policy at <https://www.imaginelearning.com/privacy> (“Privacy Policy”). Customer is responsible for providing notice of its own privacy policy to parents of its students and is solely responsible for obtaining any necessary parental consents for students to use the Services.

**9.3 Data Security.** Company agrees that it will store and process Confidential Information, including Confidential Student Information, in accordance with customary industry standards. Company shall implement and maintain commercially reasonable administrative, technical and physical security measures designed to protect Confidential Information from unauthorized access, disclosure and use. Company will conduct periodic risk assessments and remediate identified material security vulnerabilities in a commercially reasonable manner. Company will have a written data breach response plan and will take commercially reasonable steps to notify the Customer once it becomes aware of a data breach known to involve, or likely involving, Customer Confidential Information. Company will cooperate with the Customer to comply with any applicable data breach notification laws.

**9.4 Aggregated and De-Identified Data.** Company may use aggregated data and De-Identified Data for product development, research, marketing, and other purposes as set forth in the Company's Privacy Policy.

**9.5 Confidential Student Information Return and Destruction.** Upon termination or expiration of this Agreement or thereafter, at the Customer's written request, Company shall, in a reasonable period of time, return all Confidential Student Information to Customer or shall destroy such Confidential Student Information that Company knows it possesses to the extent that destruction is reasonably practicable. Company shall not be required to return or destroy aggregated data or De-Identified Data. Customer acknowledges that some data may remain in archive or other files following Company's commercially reasonable attempt to return or destroy Confidential Student Information. Company may transfer Confidential Student Information and De-Identified Data or aggregated data to its successor pursuant to a merger, consolidation or sale of substantially all of its assets pursuant to Section 13 of this Agreement.

## 10. INDEMNIFICATION

**10.1 By COMPANY.** Company shall indemnify, defend and hold harmless Customer against any third-party claims that the use of the Services as permitted hereunder infringes any copyright, US patent or other intellectual property right of a third party, and Company shall pay any losses, damages, costs, liabilities and expenses (including, but not limited to, reasonable attorneys' fees) finally awarded by a court to such third party or otherwise agreed to in settlement of such claim by Company. If any portion of the Services becomes, or in Company's opinion is likely to become, the subject of a claim of infringement, Company may, at Company's option, and as Customer's sole and exclusive remedy therefor: (a) procure for Customer the right to continue using the Services; (b) replace the Services with non-infringing software or services which do not materially impair the functionality of the Services; (c) modify the Services so that the Services become non-infringing; or (d) terminate this Agreement and refund any fees paid by Customer to Company for the remainder of the term then in effect, and upon such termination, Customer will immediately cease all use of the Documentation and Services. Notwithstanding the foregoing, Company shall have no obligation under this Section 10.1 or otherwise with respect to any third-party claim based upon (i) any use of the Services not in accordance with this Agreement or as specified in the Documentation; (ii) any use of the Services in combination with other products, equipment, software or data not supplied by Company; or (iii) any modification of the Services by any person other than Company or its authorized agents. This



## Terms and Conditions of Company Services

Section 10.1 states the sole and exclusive remedy of Customer and the entire liability of Company, and any of the officers, directors, employees, shareholders, contractors or representatives of Company, for claims and actions described in this Section 10.1.

**10.2 By Customer.** To the maximum extent allowed by applicable law, Customer shall indemnify defend and hold harmless Company against any third-party claims arising out of (a) any failure by Customer or any Authorized User to comply with applicable laws, rules and regulations (including those promulgated by U.S. federal or state regulatory authorities) in connection with its activities hereunder, including without limitation its provision and Company's authorized use of Customer Content (possibly including student information) hereunder or failure to obtain required consent from any Authorized User or other end users, (b) Customer's unauthorized use of Services hereunder and/or (c) Customer's breach or alleged breach of any of its covenants, representations or warranties hereunder, and Customer shall pay any losses, damages, costs, liabilities and expenses (including, but not limited to, reasonable attorneys' fees) finally awarded by a court to such third party or otherwise agreed to in settlement of such claim by Customer. This Section 10.2 states the sole and exclusive remedy of Company and the entire liability of Customer, and any of the officers, directors, employees, shareholders, contractors or representatives of Customer, for the claims and actions described in this Section 10.2.

**10.3 Procedure.** The indemnifying party's obligations as set forth above are expressly conditioned upon each of the foregoing: (a) the indemnified party shall promptly notify the indemnifying party in writing of any threatened or actual claim or suit, provided, however, that failure to give prompt notice will not relieve the indemnifying party of any liability hereunder (except to the extent the indemnifying party has suffered actual material prejudice by such failure); (b) the indemnifying party shall have sole control of the defense or settlement of any claim or suit; and (c) the indemnified party shall (at the indemnifying party's expense) reasonably cooperate with the indemnifying party to facilitate the settlement or defense of any claim or suit.

## 11. TERM AND TERMINATION

**11.1 Term.** This Agreement shall be for the term (the "Initial Term") of any Services purchased pursuant to a Price Quote for Services and shall thereafter renew for one (1) year terms (each a "Renewal Term") upon the mutual written consent of the parties prior to the expiration of the then-current term. The Initial Term and the Renewal Terms (if any) are, collectively, the "Term." Customer only has the right to use the Services during the Term.

**11.2 Termination.** Either party may terminate this Agreement immediately upon written notice to the other party if the other party materially breaches this Agreement and fails to cure such breach within thirty (30) days after its receipt of written notice of such breach.

**11.3 Effect of Termination.** Immediately upon termination of this Agreement, (a) the licenses granted to either party shall immediately terminate; and (b) Company shall cease to make available and Customer shall cease to use the Services. Termination shall not relieve Customer's obligation to pay all charges accrued through the effective date of termination. Sections 3.3, 6.4, 7, 8, 9, 10, 11.3, 12 and 13 will survive the expiration or termination of this Agreement.

**12. GOVERNING LAW AND VENUE** If Customer is a public school or district or other state or municipal governmental agency (a "Public School"), this Agreement and any action related thereto will be governed and interpreted by and under the laws of the state where the Customer resides, excluding any conflict of law principles. Otherwise, this Agreement will be governed by the laws of the state of Arizona. Each party expressly waives any objection that it may have based on improper venue or forum non-conveniens to the conduct of any such suit or action in any state or federal court located in the state where the Customer resides, if Customer is a Public School. If Customer is not a Public School, such venue shall be state or federal court located in Phoenix, Arizona. The United Nations Convention on Contracts for the International Sale of Goods does not apply to this Agreement. Customer shall always comply with all international and domestic laws, ordinances, regulations, and statutes that are applicable to its use of the Services hereunder.



## Terms and Conditions of Company Services

### 13. MISCELLANEOUS.

**13.1 Press Releases.** If requested by Company, Customer agrees to cooperate in good faith with Company on a press release following execution of this Agreement and agrees to allow Company to list (using Customer's name and/or Customer's logo, as determined by Company) Customer as a customer on Company's website or in documentation to be shared electronically or in print.

**13.2 Independent Contractors.** The parties are independent contractors and nothing in this Agreement shall be deemed to create the relationship of partners, joint venturers, employer-employee, master-servant, or franchisor-franchisee between the parties. Neither party is, or will hold itself out to be, an agent of the other party. Neither party is authorized to enter into any contractual commitment on behalf of the other party.

**13.3 No Additional Terms and Order of Precedence.** These Terms and Conditions, together with the attached Price Quote for Services(s), contain the entire agreement of the parties and supersedes any prior or present understanding or communications regarding its subject matter, and may only be amended in a writing signed by both parties. In the event of a conflict between the terms in the Price Quote for Services and the Agreement, the terms contained in this Agreement shall control unless otherwise expressly stated in the Price Quote for Services.

**13.4 Severability.** In the event any provision of this Agreement is held by a court of law or other governmental agency to be void or unenforceable, such provision shall be changed and interpreted so as to best accomplish the objectives of the original provision to the fullest extent allowed by law, and the remaining provisions shall remain in full force and effect.

**13.5 Assignment.** Neither party shall assign this Agreement without the other party's prior written consent, which shall not be unreasonably withheld. Notwithstanding the foregoing, either party may assign this Agreement to its successor pursuant to a merger, consolidation or sale of substantially all of its business or assets related to this Agreement. This Agreement shall be binding upon and inure to the benefit of the parties and their successors and permitted assigns.

**13.6 Force Majeure.** Neither party shall be deemed to be in breach of this Agreement for any failure or delay in performance (other than payment of Fees due hereunder) caused by reasons beyond its reasonable control, including, but not limited to, acts of God, pandemics, epidemics, war, terrorism, strikes, failure of suppliers, fires, floods or earthquakes.

**13.7 Export.** The use of the Services is subject to U.S. export control laws and may be subject to similar regulations in other countries. Customer agrees to comply with all such laws.

**13.8 Notice.** Any notice given under this Agreement shall be in writing and shall be sent via priority mail by a nationally recognized express delivery service addressed to the address and the signatory set forth in the Price Quote for Services set forth above. Such notice shall also be sent via email to the email address set forth in the Price Quote for Services set forth above.

**13.9 No Third Party Beneficiary.** There are no third-party beneficiaries to this Agreement.

**13.10 Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original and both of which shall be taken together and deemed one instrument.



**Terms and Conditions of Company Services**

**IN WITNESS WHEREOF**, the Parties have entered into this Agreement effective as of the date of last signature below.

<b>IMAGINE LEARNING LLC</b>	<b>CUSTOMER</b>
Signature: <small>DocuSigned by:</small> <i>David Alderslade</i>	Signature:
Printed Name: <small>6D06907302D549F</small> David Alderslade	Printed Name:
Title: Executive Vice President, CFO	Title:
Date: 4/21/2022	Date:



## Terms and Conditions of Company Services

### Addendum for Instructional Services and Professional Development

1. **APPLICABILITY.** These additional terms and conditions apply if the Quote includes the purchase of Instructional Services or Professional Development Services from Imagine Learning LLC and its affiliates and subsidiaries (“Company”). In the event of a conflict between these additional terms and the Company’s Terms and Conditions of Company Services, these additional terms shall control, but solely with respect to the provision of Instructional and/or Professional Development Services. Capitalized terms used, but not defined, in this addendum have the meanings set forth in the Term and Conditions of Company Services.
2. **CUSTOMER LIAISON.** Customer will designate an individual to serve as its primary liaison to Company for all communications related to the provision of Instructional and Professional Development Services, setting up access for End Users, and use of the Services.
3. **HOURS OF AVAILABILITY.** Company Instructional and Professional Development Services will be available during the business hours specified by Company, or if Customer requires Instructional Services for certain times or additional hours, such requirements must be specified in the Quote prior to the beginning of the term of Customer’s purchase of Services. Requests for access to Instructional or Professional Development Services not already provided for in the Quote must be made or approved by the Customer Liaison, and may result in additional charges.
4. **NO GUARANTY OF OUTCOMES.** Company cannot make any guarantees, representations or warranties as to any student, teacher, or other End User outcomes or results from the Instructional or Professional Development Services.
5. **INSTRUCTIONAL SERVICES.** If specified in the Quote, Company will provide virtual access to teachers or coaches (or both) (“Company Instructors”) who are hired, trained, supervised, and paid by Company, and who will assist in the virtual delivery of the Licensed Material to students and their use of the Services (the “Virtual Programs”). Customer is responsible for (a) providing secure internet access for End Users to use the Virtual Programs; (b) all day-to-day management of the Virtual Programs, subject in all cases to compliance with Applicable Law and Customer policies; (c) obtaining all necessary consents for the provision of Instructional Services where they will involve direct contact between Company Instructors and students and parents; (d) determining appropriate student courses and verifying student schedules; (e) monitoring student attendance and ensuring compliance with applicable state requirements; and (f) assisting students not making adequate progress.
  - a. **Instructor Requirements.** Customer shall be responsible for advising Company of any special certification, training, background checks, insurance, fingerprinting or similar requirements for the Company Instructors as may be imposed by Applicable Law (“Instructor Requirements”). Company shall be solely responsible for all decisions regarding hiring, supervision, discipline, and dismissal of Company Instructors, and for ensuring that all Company Instructors meet and comply with Instructor Requirements.
  - b. **Exceptional Student Services.** If Customer is a public entity receiving federal funds, Customer is considered the “Local Educational Agency,” or LEA, as that term is defined by Applicable Law, and Customer is solely responsible for the provision of any special education services. Company’s services do not include (i) providing special education services; (ii) creating, implementing or providing Individualized Education Programs (“IEP”); (iii) providing reasonable accommodations or any services to insure compliance with the Individuals with Disabilities Education Act (IDEA), the Americans with Disabilities Act (ADA), section 504 of the Rehabilitation Act, or any other Applicable Law. Notwithstanding the foregoing, Company will discuss, formulate and make reasonable adjustments and accommodations in furtherance of student IEPs or reasonable accommodations established by Customer, provided that Customer provides necessary IEPs and section 504 documentation to Company. Customer shall be solely responsible for the costs of any required adjustments or accommodations.





## E-Rate Board Resolution

**We have completed your E-Rate Application(s) for the 2022-23 funding year.**

**The final requirement is approval by your Board to pay your share of the requested services subject to E-Rate funding and receipt of services.**

**Include the FOLLOWING WORDING on your next board agenda:**

Vote to approve or disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2022-23. This resolution authorizes filing of the Form 471 applications for funding year 2022-23 and the payment of the applicant's share upon approval of funding and receipt of services.

**RETURN TO KELLOGG & SOVEREIGN:**

1. The approved E-Rate Board Resolution
2. INCLUDE the Board Agenda
3. AND the Approved Minutes (when available).

Send all documents once your minutes have been approved.

Contact your account manager if you have any questions: 580-332-1444

# RESOLUTION

Be it resolved that the governing board for NORMAN PUBLIC SCHOOL DISTRICT

1. Authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered and Certification Form for the services and/or products as detailed in the attached report, "E-Rate Requests, FY 2022", for the fiscal year 07/01/2022-06/30/2023.
2. Authorizes payment of the applicant's share subject to the following conditions:
  - (1) approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and
  - (2) receipt of services during the fiscal year 07/01/2022-06/30/2023.

Application #	Pre-Discount Amount	E-Rate Amount	Applicant's Share
221028495	\$489,018.24	\$391,214.59	\$97,803.65
Totals	\$489,018.24	\$391,214.59	\$97,803.65

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

# E-Rate Requests, FY 2022 (07/01/2022-06/30/2023)

**Applicant Name:** NORMAN PUBLIC SCHOOL DISTRICT

**Billed Entity #:** 139798

471 App #	FRN	Service Provider	SPIN	Category	Pre-Disc Amount	Disc	Requested Amount	Applicant Share
221028495	2299040550	OneNet (Oklahoma State Regents)	143015254	Data Transmission And/or Internet Access	43,440.00	80%	34,752.00	8,688.00
	2299040578	OneNet (Oklahoma State Regents)	143015254	Data Transmission And/or Internet Access	8,880.00	80%	7,104.00	1,776.00
	2299040583	Cox Oklahoma Telcom, LLC	143005575	Data Transmission And/or Internet Access	436,698.24	80%	349,358.59	87,339.65

Totals for 471 App # 221028495: 489,018.24 391,214.59 97,803.65

Totals for Billed Entity # 139798: 489,018.24 391,214.59 97,803.65

## INFORMATION TECHNOLOGY SERVICE AGREEMENT

This Service Agreement is entered into on this 1st day of July, 2022 (Effective Date) by and between the Board of Regents of the University of Oklahoma on behalf of the Digital Communications Service Unit (“University”), and Independent School District No. 29 of Cleveland County, Oklahoma a/k/a Norman Public Schools (“Organization”).

Whereas, the Organization desires University to provide certain services, and

Whereas, University is uniquely situated to assist Organization in the provision of some of those services, as described below.

Now, therefore, in consideration of the foregoing and the mutual covenants contained herein, the parties agree as follows:

1. University will provide only the applicable services, as requested by the Organization (“Services”), for the referenced price. A full listing of all available Services and the referenced prices is attached as Exhibit A. University will provide the Services in accordance with Exhibit C, as attached, IT Services – Roles and Responsibilities.

2. Organization agrees to:

- i) Maintain a level of security that is commensurate with the risk and magnitude of the harm that could result from the loss, misuse, disclosure or modification of the information contained on their system with the highest sensitivity levels.
- ii) Comply with the University’s IT Services - Terms And Conditions Of Use as described in Exhibit B attached.
- iii) Not create, receive, maintain, or transmit Protected Health Information (PHI) for the University unless a HIPAA Business Associate Agreement is established between the University and the Organization.
- iv) Designate a technical Point of Contact for computer systems and communicate the name, address, phone number and e-mail of the Point of Contact to [IT-Operations@ouhsc.edu](mailto:IT-Operations@ouhsc.edu).
- v) Comply with all applicable laws and regulations.

3. University will invoice Organization monthly for the services required by Organization and performed by University. Organization will pay University within twenty-five (25) days of receipt of invoice from the University. Checks will be made payable to University of Oklahoma and send to University of Oklahoma, Aux Service Unit Accounting, 660 Parrington Oval Room 303, Norman, OK 73019.

4. Organization agrees that timely payment of invoices for Services rendered by University is a necessity for University to continue providing Services to Organization. If Organization fails to pay any undisputed invoice within twenty-five (25) days from the date on the invoice, Organization shall pay as applicable, in addition to such amount, interest on such amount at the rate of 1 ½ percent or the maximum amount allowed by applicable law, per month from the date on which it was due until paid. Organization will receive a notice for monies past

due when ninety (90) days delinquent. If Organization fails to pay University within thirty (30) days of receipt of this delinquency notice, this Agreement and University's Services may terminate immediately. University has the right upon termination to collect all undisputed payments owed to it within ten (10) days from the termination date. Organization will be responsible for all costs necessary to collect monies due to the University including but not limited to litigation expenses, attorney's fees, departmental and collection agency fees and expenses. The amounts payable hereunder shall be in addition to, and not in limitation of, other remedies available under this Agreement by law.

5. The term of this Agreement shall be from the Effective Date herein July 1, 2022 to June 30, 2023.

6. Either party may terminate the Agreement upon thirty (30) days' written notice to the other party. Either party may terminate this Agreement upon written notice in the event of material breach of this Agreement, and failure by the breaching party to cure such breach within ten (10) days of receiving notice from the non-breaching party. In the event of early termination, payments will be made by Organization for all work performed by University up to the date of termination and will include any non-cancelable obligations incurred by University in connection with this Agreement.

7. Organization shall indemnify, defend and hold harmless University, its employees, and agents from and against any and all liability, claims, demands, causes of action, judgment, costs, expenses including attorney fees and court costs and all losses and damages for bodily injury, death, and property damage arising from or related to any negligent or intentional acts or omissions of the Organization, its employees, agents, and subcontractors arising out of or related to this Agreement. University shall not be held liable for any liability arising from any manufacturing or transportation defects of provided equipment herein or its use or misuse by Organization or Organization's employees, officers, agents, customers or affiliates. University shall be responsible only for its own negligent and intentional acts and omissions with the University's liability governed by the terms of the Oklahoma Governmental Tort Claims Act, 51 Okl. St. §§ 151 et seq.

8. The validity, construction, and enforcement of this Agreement and all disputes that may arise in connection with its performance shall be governed by the laws of the State of Oklahoma without regard to its choice of law provisions. Any legal action relating in any manner to the subject matter of this Agreement shall be filed in a court of competent jurisdiction in the State of Oklahoma, to which jurisdiction and venue the parties expressly agree.

9. The performance by either party hereunder shall be excused to the extent of unforeseen circumstances beyond such party's reasonable control, including, but not limited to: National Weather Service forecasted weather events, hurricanes, tsunamis, floods, ice storms, lightning, landslide or similarly cataclysmic occurrence, or other acts of God; extended power outages; epidemics, pandemics, or related outbreaks if declared by the World Health Organization or federal government; county, state, or national declaration(s) of emergency as issued by an authorized government entity; war, acts of terrorism, or acts of public enemies; sabotage, riots or civil disturbances; or material destruction of facilities. In such event, the parties shall be excused from performing an

obligation or undertaking provided for in this Agreement, and the period for the performance of any such obligation or undertaking shall be extended for a period equivalent to the period of actual delay; provided, however, if performance is not restored within one hundred and twenty (120) days, either party may terminate this Agreement.

As applicable, the provisions of Executive Order 11246, as amended by Exec. Order No. 11375, Exec. Order No. 11141, Exec. Order No. 13665 and as supplemented in Department of Labor Regulations (41 CFR Part 60-1.4(a), 60-300.5(a) and 60-741.5(a) et. seq.), are incorporated into this Contract and must be included in any subcontracts awarded involving this Contract. The parties represent that they are in compliance with all applicable federal and state laws and regulations and all services are provided without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, genetic information, age (40 or older), disability, political beliefs, or status as a veteran in any of their respective policies, practices, or procedures; they do not maintain nor provide for their employees any segregated facilities, nor will the parties permit their employees to perform their services at any location where segregated facilities are maintained. In addition, the parties agree to comply with the applicable provisions of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §701, and the Vietnam Era Veteran's Readjustment Assistance Act of 1974, 38 U.S.C. §4212.

10. This Agreement does not confer upon Organization any right to use the name, mark or logo of University. Such use shall be governed by other applicable agreements between the parties, including without limitation, that certain Trademark License Agreement by and between Organization and University.

11. Any equipment that belongs to or is purchased by the University that is utilized in carrying out the purposes of this Agreement will remain the property of the University. Upon termination of the Agreement, for any reason, the University may request the return of or retrieve such equipment. Organization assures notification of the University prior to relocation or substantial alteration of such equipment.

12. OUHSC will not, and will not be asked to, promote, endorse, or market Sponsor or its products; and OUHSC shall be free to discuss other manufacturers and their products during the provision of services hereunder.

13. University is self-insured in accordance with the terms of the Oklahoma Governmental Tort Claims Act.

14. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which taken together shall be deemed to constitute one and the same instrument. Delivery of an executed Agreement by facsimile or other electronic transmission shall be as effective as delivery of an original executed counterpart of this Agreement.

15. This Agreement constitutes the entire Agreement between the parties regarding the subject matter hereof and supersedes any prior oral or written discussions, agreements, or negotiations. This Agreement may only be amended by written agreement signed by both parties. The persons signing this Agreement represent that they have full authority to do so and that their signatures shall bind the parties for which they sign.





**Pinnacle Quote For**  
Norman Public Schools

**3/30/2022**

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**Submitted By:**

**2022 PrinterLogic Renewal**

**Account Executive: Cheryl O'Bannon**

**Quote#**

**Sales Engineer: Matt Powers**

**PBS-04630-M6K6M3**



**PINNACLE**

Attention You Deserve

3824 S. Boulevard St. Suite 200  
 Edmond, OK 73013-5781  
 Phone: 405-359-0121  
 Fax: 405-359-7490

Quote ID: PBS-04630-M6K6M3  
 Expiration Date: 04/30/2022  
 Created Date: 3/30/2022

Quote ID:PBS-04630-M6K6M3	Pinnacle Business Systems is pleased to submit the following quote for your consideration. Please sign and return to begin the ordering process. If you have any questions, please contact your Account Executive directly, and he or she will be happy to assist you.
Norman Public Schools	
Accounts Payable	
Norman, Oklahoma 73069-5463	
Peter Liesenfeld	
405-366-5822	
peterl@norman.k12.ok.us	

2022 PrinterLogic Renewal					
Line #	Part Number	Description	Qty	Unit Price	Ext. Price
1	P-E-VAS-COR-500+	PRINTERLOGIC : Print - Education - VA Subscription - Core -500-999 (Start Date: 7/1/2022 Stop Date: 7/1/2023)	550	\$ 30.59	\$ 16,824.50
<b>Sub Total:</b>					<b>\$ 16,824.50</b>

Services
Service Description
This quote does not include any professional services.

<b>Solution Total:</b>	<b>\$ 16,824.50</b>
Pricing does <u>not</u> include applicable taxes and freight. Final invoice will include applicable taxes and freight charges.	

## Terms and Conditions

1. Title to each item sold to Client shall pass to Client upon payment. PBS shall retain a security interest in any item(s) delivered to the Client and in any proceeds realized from the sale or disposition until the full purchase price thereof is paid by Client and Client authorizes PBS to file any financing statements that are necessary to protect such security interest. Should Client fail to perform any of its obligations including a default in payment of any charges hereunder when due, PBS or its assignee may remove and repossess any or all item(s) hereunder with or without notice or demand, in addition to exercising such other rights and remedies as may be available to it under applicable law.
2. Unless noted, pricing does not include applicable taxes and freight and is subject to change without notice and will be included on the invoice to be paid by the Customer.
3. Proposal is valid for 30 days, unless otherwise indicated on Final Quote.
4. Payment: Subject to credit approval pricing is based on Net 15 payment terms and is subject to change if payment is not received within payment terms and to any applicable charges for late payment set forth on PBS' invoices. If credit is not extended, payment is due prior to shipment of product, or commencement of services.
5. All manufacturers with whom PBS deals, reserve the right to void return of product if seal is broken on any item of equipment. PBS obligation as it pertains to returns is limited and subject to the return policies of the manufactures.
6. In the event of a lease transaction, Client agrees to sign Certificate of Acceptance and return to PBS and lessor within five (5) business days of receipt of item(s). If PBS does not receive a Certificate of Acceptance within such five (5) day period, Client shall be deemed to have accepted the equipment as delivered. In the event of a trade-in or buy-back transaction, Client agrees to release all ownership of existing equipment and make available for pickup in no less than ninety (90) days from date of receipt of new equipment.
7. Upon execution by both parties, this proposal will constitute a legally enforceable obligation. Upon acceptance, this quote/order can be supplemented or modified only by a purchase order accepted by PBS or by a written modification signed by an authorized representatives of both parties. If Client makes any changes or proposes additional terms to those contained herein or submits an acceptance on a different form, such changes, additional terms or alternative proposal form shall be treated as a proposal for an addition to or modification of this proposal by PBS and shall not become a part of the parties' agreement unless and until accepted by in writing by PBS.
8. PBS reserves the right to withdraw, change or modify any of the terms hereof if Client purports to accept some, but not all of the terms of the proposal or trial.
9. The parties agree that all disputes between PBS and Client, whether or not arising under this proposal, shall be resolved by binding arbitration conducted in Oklahoma City, Oklahoma pursuant to the commercial arbitration rules of the American Arbitration Association or a similar organization mutually acceptable to PBS and Client. To the extent possible, the arbitration shall be conducted without the necessity for taking depositions. This proposal is governed by and shall be construed in accordance with the law applicable to contracts made and performed in the State of Oklahoma.
10. Client agrees to indemnify and hold PBS harmless from and against any loss, damage or expense resulting from or arising out of a breach by Client of the terms of this or any agreement between Client and PBS, including without limitation, the inaccuracy of any information provided by Client to PBS in connection with the preparation or development of this proposal.
11. All resales of software licenses or subscriptions are subject to the software providers license or subscription agreement terms and conditions. Software or Subscriptions with multi-year commitments represent an agreement by the Customer to the license/subscription term with the provider regardless of the payment terms offered.
12. PBS and Client agree that information received by and provided to or by PBS and to or by Client in connection with the terms of this proposal concerning the personal, financial, or other affairs of the Client or its distributors, are confidential and proprietary. PBS will not disclose this information to any other entity or individual, except for such disclosures to its employees, consultants and equipment providers as may be necessary to develop this solution for Client or as may be required by applicable law or a court of competent jurisdiction. This obligation will survive the termination of this proposal for any reason for a period of two (2) years. The information in this proposal shall not be disclosed outside the Client organization and shall not be duplicated, used or disclosed in whole or in part for any purpose other than to evaluate the proposal. If this proposal or any variation thereof is accepted, Client shall have the right to duplicate, use or disclose the information to the extent provided by any subsequent agreement between the parties. This restriction does not limit the right of Client to use information contained in the proposal if it is obtained from another source without restriction or is generally available to the public. Each party agrees that all information of either party shall be and remain the property of the owner. Neither party grants to the other party any express or implied rights or license under any patents, patent applications, inventions, copyrights, trademarks, trade secret information, or intellectual property rights owned by such party.

## Acceptance Page

Norman Public Schools  
Accounts Payable  
Norman, Oklahoma 73069-5463

Please review the shipping information for accuracy:

131 S Flood Ave

Norman, Oklahoma 73069-5463

Peter Liesenfeld / 405-366-5822 / peterl@norman.k12.ok.us

Special Delivery Instructions:

Special Delivery Instructions:

Authorized Signature

Printed Name

Title

Date

Customer PO#

**PBS Acceptance:**

Authorized Signature

Printed Name

Title

Date



**PINNACLE**

Attention You Deserve

## **Pinnacle Quote For**

**Norman Public Schools**

**4/28/2022**

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### **Submitted By:**

**2022 Sophos Renewal**

**Account Executive: Cheryl O'Bannon**

**Quote#**

**Sales Engineer: Matt Powers**

**PBS-04800-Z5G5K5**



# PINNACLE

Attention You Deserve

3824 S. Boulevard St. Suite 200  
Edmond, OK 73013-5781  
Phone: 405-359-0121  
Fax: 405-359-7490

Quote ID: PBS-04800-Z5G5K5  
Expiration Date: 05/27/2022  
Created Date: 4/28/2022

Quote ID:PBS-04800-Z5G5K5	Pinnacle Business Systems is pleased to submit the following quote for your consideration. Please sign and return to begin the ordering process. If you have any questions, please contact your Account Executive directly, and he or she will be happy to assist you.
Norman Public Schools	
Accounts Payable	
Norman, Oklahoma 73069-5463	
Peter Liesenfeld	
405-366-5822	
peterl@norman.k12.ok.us	

2022 Sophos Renewal					
Line #	Part Number	Description	Qty	Unit Price	Ext. Price
1	S4HZDP1DQM02D	Sophos Central Intercept X Advanced - 10000-19999 Users - 12 Months - Renewal - Education (Start Date: 8/27/2022 Stop Date: 8/26/2023)	18200	\$ 5.19	\$ 94,458.00
2	S4HZV61A1J02D	Sophos Central Intercept X Advanced for Server - 100-999 Servers - 12 Months - Renewal - Education (Start Date: 8/27/2022 Stop Date: 8/26/2023)	200	\$ 21.76	\$ 4,352.00
<b>Sub Total:</b>					<b>\$ 98,810.00</b>

Services
Service Description
This quote does not include any professional services.

<b>Solution Total:</b>	<b>\$ 98,810.00</b>
Pricing does <u>not</u> include applicable taxes and freight. Final invoice will include applicable taxes and freight charges.	

## Terms and Conditions

1. Title to each item sold to Client shall pass to Client upon payment. PBS shall retain a security interest in any item(s) delivered to the Client and in any proceeds realized from the sale or disposition until the full purchase price thereof is paid by Client and Client authorizes PBS to file any financing statements that are necessary to protect such security interest. Should Client fail to perform any of its obligations including a default in payment of any charges hereunder when due, PBS or its assignee may remove and repossess any or all item(s) hereunder with or without notice or demand, in addition to exercising such other rights and remedies as may be available to it under applicable law.
2. Unless noted, pricing does not include applicable taxes and freight and is subject to change without notice and will be included on the invoice to be paid by the Customer.
3. Proposal is valid for 30 days, unless otherwise indicated on Final Quote.
4. Payment: Subject to credit approval pricing is based on Net 15 payment terms and is subject to change if payment is not received within payment terms and to any applicable charges for late payment set forth on PBS' invoices. If credit is not extended, payment is due prior to shipment of product, or commencement of services.
5. All manufacturers with whom PBS deals, reserve the right to void return of product if seal is broken on any item of equipment. PBS obligation as it pertains to returns is limited and subject to the return policies of the manufactures.
6. In the event of a lease transaction, Client agrees to sign Certificate of Acceptance and return to PBS and lessor within five (5) business days of receipt of item(s). If PBS does not receive a Certificate of Acceptance within such five (5) day period, Client shall be deemed to have accepted the equipment as delivered. In the event of a trade-in or buy-back transaction, Client agrees to release all ownership of existing equipment and make available for pickup in no less than ninety (90) days from date of receipt of new equipment.
7. Upon execution by both parties, this proposal will constitute a legally enforceable obligation. Upon acceptance, this quote/order can be supplemented or modified only by a purchase order accepted by PBS or by a written modification signed by an authorized representatives of both parties. If Client makes any changes or proposes additional terms to those contained herein or submits an acceptance on a different form, such changes, additional terms or alternative proposal form shall be treated as a proposal for an addition to or modification of this proposal by PBS and shall not become a part of the parties' agreement unless and until accepted by in writing by PBS.
8. PBS reserves the right to withdraw, change or modify any of the terms hereof if Client purports to accept some, but not all of the terms of the proposal or trial.
9. The parties agree that all disputes between PBS and Client, whether or not arising under this proposal, shall be resolved by binding arbitration conducted in Oklahoma City, Oklahoma pursuant to the commercial arbitration rules of the American Arbitration Association or a similar organization mutually acceptable to PBS and Client. To the extent possible, the arbitration shall be conducted without the necessity for taking depositions. This proposal is governed by and shall be construed in accordance with the law applicable to contracts made and performed in the State of Oklahoma.
10. Client agrees to indemnify and hold PBS harmless from and against any loss, damage or expense resulting from or arising out of a breach by Client of the terms of this or any agreement between Client and PBS, including without limitation, the inaccuracy of any information provided by Client to PBS in connection with the preparation or development of this proposal.
11. All resales of software licenses or subscriptions are subject to the software providers license or subscription agreement terms and conditions. Software or Subscriptions with multi-year commitments represent an agreement by the Customer to the license/subscription term with the provider regardless of the payment terms offered.
12. PBS and Client agree that information received by and provided to or by PBS and to or by Client in connection with the terms of this proposal concerning the personal, financial, or other affairs of the Client or its distributors, are confidential and proprietary. PBS will not disclose this information to any other entity or individual, except for such disclosures to its employees, consultants and equipment providers as may be necessary to develop this solution for Client or as may be required by applicable law or a court of competent jurisdiction. This obligation will survive the termination of this proposal for any reason for a period of two (2) years. The information in this proposal shall not be disclosed outside the Client organization and shall not be duplicated, used or disclosed in whole or in part for any purpose other than to evaluate the proposal. If this proposal or any variation thereof is accepted, Client shall have the right to duplicate, use or disclose the information to the extent provided by any subsequent agreement between the parties. This restriction does not limit the right of Client to use information contained in the proposal if it is obtained from another source without restriction or is generally available to the public. Each party agrees that all information of either party shall be and remain the property of the owner. Neither party grants to the other party any express or implied rights or license under any patents, patent applications, inventions, copyrights, trademarks, trade secret information, or intellectual property rights owned by such party.

# Acceptance Page

Norman Public Schools  
Accounts Payable  
Norman, Oklahoma 73069-5463

Please review the shipping information for accuracy:  
131 S Flood Ave  
Norman, Oklahoma 73069-5463  
Peter Liesenfeld / 405-366-5822 / peterl@norman.k12.ok.us

Special Delivery Instructions:

Special Delivery Instructions:

Authorized Signature

Printed Name

Title

Date

Customer PO#

**PBS Acceptance:**

Authorized Signature

Printed Name

Title

Date



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11333 East 51<sup>st</sup> Place, Tulsa, OK 74114  
p 918.824.2520 e info@digiss.com w digiss.com

## Equipment Sales and Installation Services Contract

### Contract #SW1048DNPS

Date: 3/27/22

1. DIGI SECURITY SYSTEMS (hereinafter referred to as "DSS" or "ALARM COMPANY") agrees to sell, install and program, at Subscriber's premises, and Subscriber agrees to buy, an electronic security system consisting of the equipment and services described in the below pricing schedule. Agreement dated July 1, 2022, by and between DIGI SECURITY SYSTEMS, LLC located at 11333 E 51<sup>st</sup> Place, Tulsa OK 74114 and Independent School District #29 of Cleveland County, OK dba NORMAN PUBLIC SCHOOLS located at 131 S Flood Ave, Norman OK 73069 (hereinafter referred to as "subscriber")

#### 2. DESCRIPTION OF EQUIPMENT AND SERVICES:

Provided under this contract:  
Central Station Monitoring  
Service and Installation  
Equipment and Infrastructure  
Cabling  
Managed and Cloud Services  
Engineering

#### 3. PRICING SCHEDULE

The pricing for this contract will reflect the current pricing of Oklahoma State Contract OMES SW1048D with the following adjustments,

SW1048D Pricing with and additional 2% off all equipment pricing. (Example: SW1048D is 30% off Avigilon Equipment, NPS pricing 32% off MSRP for Avigilon)

4. **TERM OF AGREEMENT: RENEWAL:** The term of this agreement shall be for a period of one year beginning July 1<sup>st</sup>, 2022 and ending June 30<sup>th</sup>, 2023 and shall have the option for renewal by annual ratification an additional four years thereafter under the same terms and conditions.

5. **CENTRAL STATION MONITORING SERVICES:** Upon receipt of an alarm signal, video or audio transmission, from Subscriber's security system, DSS or its designee central station shall make every reasonable effort to notify Subscriber and the appropriate municipal police or fire department [First Responders] depending upon the type of signal received. Fire alarms are reported to the fire department unless operator believes no fire condition exists at the premises. Once dispatched, fire department response cannot usually be recalled. Not all signals or transmissions will require notification to the authorities and Subscriber may obtain a written response policy from DSS. No response shall be required for supervisory, loss of communication pathway, trouble or low battery signals. Subscriber acknowledges that signals transmitted from Subscriber's premises directly to municipal police or fire departments are not monitored by personnel of DSS or DSS' designee central station and DSS does not assume any responsibility for the manner in which such signals are monitored or the response, if any, to such signals. Subscriber acknowledges that signals and transmissions are transmitted over telephone lines, wire, air waves, internet, VOIP, radio or cellular, or other modes of communication, and pass through communication networks wholly beyond the control of DSS and are not maintained by DSS except DSS may own the radio network, and DSS shall not be responsible for any failure which prevents transmission signals from reaching the central station monitoring center or damages arising therefrom, or for data corruption, theft or viruses to Subscriber's computers if connected to the alarm communication equipment. Subscriber agrees to furnish DSS with a written Call List of names and telephone numbers of those persons Subscriber wishes to receive notification of alarm signals. Unless otherwise provided in the Call List DSS will make a reasonable effort to contact the first person reached or notified on the list either via telephone call, text or email message. No more than one call to the list shall be required and any form of notification provided for herein, including leaving a message on an answering machine, shall be deemed reasonable compliance with DSS' notification obligation. All changes and revisions shall be supplied to DSS in writing. Subscriber authorizes DSS to access the control panel to input or delete data and programming. If the equipment contains video or listening devices permitting central station to monitor video or sound then upon receipt of an alarm signal central station shall monitor video or sound for so long as central station in its sole discretion deems appropriate to confirm an alarm or emergency condition. If Subscriber requests DSS to remotely activate or deactivate the system, change combinations, openings or closings, or re-program system functions, Subscriber shall pay DSS \$95.00 for each such service. DSS may, without prior notice, suspend or terminate its services, in DSS' sole discretion, in event of Subscriber's default in performance of this agreement or in event central station facility or communication network is nonoperational or Subscriber's alarm system is sending excessive false alarms or runaway signals. Central station is authorized to record and maintain audio and video transmissions, data and communications, and shall be the exclusive owner of such property. All Subscriber information and data shall be maintained confidentially by DSS.

6. **SUBSCRIBER REMOTE ACCESS:** If Remote Access is included in the Schedule of Equipment and Services to be installed and services provided by DSS, the equipment will transmit data via Subscriber's high speed Internet, cellular or radio communication service from remote device supplied by DSS or Subscriber's Internet or wireless connection device which is compatible with DSS' remote services. DSS will grant access to server permitting Subscriber to monitor the security system, access the system to arm, disarm and bypass zones on the system, view the remote video camera(s) and control other remote automation devices that may be installed or, when system design permits, connect the system to the Internet, over which DSS has no control. The remote services server is provided either by DSS or a third party. DSS shall install the camera(s) in a permissible legal location in Subscriber's premises to permit Subscriber viewing. DSS shall have no responsibility for failure of data transmission, corruption or unauthorized access by hacking or otherwise and shall not monitor or view the camera data. Electronic data may not be encrypted and wireless components of the alarm system may not meet Advanced Encryption Standard specifications for encryption of electronic data established by the US National Institute of Standards and Technology or any other established criteria for encryption and DSS shall have no liability for access to the alarm system by others.

7. **WIRELESS AND INTERNET ACCESS CAPABILITIES:** Subscriber is responsible for supplying high-speed Internet access and or wireless services at Subscriber's premises. DSS does not provide Internet service, maintain Internet connection, wireless access or communication pathways, computer, smart phone, electric current connection or supply, or in all cases the remote video server. In consideration of Subscriber making its monthly payments for remote access to the system, DSS will authorize Subscriber access. DSS is not responsible for Subscriber's access to the Internet or any interruption of service or down time of remote access caused by loss of Internet service, radio or cellular or any other mode of communication used by Subscriber to access the system. Subscriber acknowledges that Subscriber's security system can be compromised if the codes or devices used for access are lost or accessed by others and DSS shall have no liability for such third party unauthorized access. DSS is not responsible for the security or privacy of any wireless network system or router. Wireless systems can be accessed by others, and it is the Subscriber's responsibility to secure access to the system with pass codes and lock out codes. DSS is not responsible for access to wireless networks or devices that may not be supported by communication carriers and upgrades to Subscriber's system will be at Subscriber's expense. If Subscriber is Self-Monitoring, no signals will be received unless Subscriber has access to the selected mode of communication pathway such as cellular, radio or Internet service.

8. **ACCESS CONTROL SYSTEM OPERATION AND LIMITATIONS/ ACCESS CONTROL ADMINISTRATION** Access Control equipment shall be connected to a computer supplied by the Subscriber and connected to Subscriber's computer network. If data storage or backup is selected service DSS or its designee shall store and /or backup data received from Subscriber's system for a period of one year. DSS shall have no liability for data corruption or inability to retrieve data. Subscriber's data shall be maintained confidential and shall be retrieved and released only to Subscriber or upon Subscriber's authorization or by legal process. Internet access is not provided by DSS and DSS has no responsibility for such access or IP address service. DSS shall have no liability for unauthorized access



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to the system through the Internet or other communication networks or data corruption or loss for any reason whatsoever. If **Access Control Administration** is selected as a service to be provided DSS will maintain the data base for the operation of the Access Control System. Subscriber will advise DSS of all change in personnel and or changes in access levels of authorization and restrictions, providing access card serial numbers or biometric data and such information that Subscriber deems necessary to identify personnel. All communication by Subscriber to DSS regarding personnel access must be in writing via email or fax to addresses designated by DSS. DSS shall have remote Internet access to the Subscriber's designated access control computer to program and make data base updates to the system. Subscriber is responsible for maintaining its computer and computer network and Internet access.

### **LIMITED WARRANTY ON SALE**

**9.** In the event that any part of the security system becomes defective, or in the event that any repairs are required, DSS agrees to make all repairs and replacement of parts without costs to the Subscriber for a period of one (1) year from the date of installation. This warranty does not include batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices that are no longer supported by communication pathways, obsolete components, and components exceeding manufacturer's useful life. DSS is not the manufacturer of the equipment and other than DSS' limited warranty Subscriber agrees to look exclusively to the manufacturer of the equipment for repairs under its warranty coverage if any. Except as set forth in this agreement, DSS makes no express warranties as to any matter whatsoever, including, without limitation, the condition of the equipment, its merchantability, or its fitness for any particular purpose. DSS does not represent nor warrant that the security system may not be compromised or circumvented, or that the system will prevent any loss by burglary, hold-up, or otherwise; or that the system will in all cases provide the protection for which it is installed. DSS expressly disclaims any implied warranties, including implied warranties of merchantability or fitness for a particular purpose. The warranty does not cover any damage to material or equipment caused by accident, misuse, attempted or unauthorized repair service, modification, or improper installation by anyone other than DSS. DSS shall not be liable for consequential damages. Subscriber acknowledges that any affirmation of fact or promise made by DSS shall not be deemed to create an express warranty unless included in this agreement in writing; that Subscriber is not relying on DSS' skill or judgment in selecting or furnishing a system suitable for any particular purpose and that there are no warranties which extend beyond those on the face of this agreement, and that DSS has offered additional and more sophisticated equipment for an additional charge which Subscriber has declined. Subscriber's exclusive remedy for DSS' breach of this agreement or negligence to any degree under this agreement is to require DSS to repair or replace, at DSS' option, any equipment which is non-operational. This Limited Warranty is independent of and in addition to service contracted under paragraph 4(b)(ii) of this agreement. This Limited Warranty gives you specific legal rights and you may also have other rights which vary from state to state. If required by law, DSS will procure all permits required by local law and will provide certificate of workman's compensation prior to starting work.

### **GENERAL PROVISIONS**

**10. DELAY IN DELIVERY / INSTALLATION / RISK OF LOSS OF MATERIAL:** DSS shall not be liable for any damage or loss sustained by Subscriber as a result of delay in delivery and/or installation of equipment, equipment failure, or for interruption of service due to electric failure, strikes, walk-outs, war, acts of God, or other causes.

**11. TESTING OF SECURITY SYSTEM:** Security System, once installed, is in the exclusive possession and control of the Subscriber, and it is Subscriber's sole responsibility to test the operation of the Security System and to notify DSS if it is in need of repair.

**12. CARE AND SERVICE OF SECURITY SYSTEM:** Subscriber agrees not to tamper with, remove or otherwise interfere with the Security System which shall remain in the same location as installed. All repairs, replacement or alteration of the security system made by reason of alteration to Subscriber's premises, or caused by unauthorized intrusion, lightning or electrical surge, or caused by any means other than normal usage, wear and tear, shall be made at the cost of the Subscriber. Batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices that are no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life, are not included in warranty or service under paragraph 4(b) (ii) and will be repaired or replaced at Subscriber's expense.

**13. ALTERATION OF PREMISES FOR INSTALLATION:** DSS is authorized to make preparations such as drilling holes, driving nails, making attachments or doing any other thing necessary in DSS' sole discretion for the installation and service of the security system, and DSS shall not be responsible for any condition created thereby as a result of such installation, service, or removal of the security system, and Subscriber represents that the owner of the premises, if other than Subscriber, authorizes the installation of the security system under the terms of this agreement.

**14. SUBSCRIBER'S DUTY TO SUPPLY ELECTRIC AND TELEPHONE SERVICE:** Subscriber agrees to furnish, at Subscriber's expense, all 110 Volt AC power, electrical outlet, ARC Type circuit breaker and dedicated receptacle, Internet connection, high-speed broadband cable or DSL and IP Address, telephone hook-ups, RJ31x Block or equivalent, as deemed necessary by DSS.

**15. INDEMNITY / WAIVER OF SUBROGATION RIGHTS / ASSIGNMENTS:** Subscriber agrees to indemnify and hold harmless DSS, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third-parties or by Subscriber, including reasonable attorneys' fees and losses, asserted against and alleged to be caused by DSS' performance, negligence or failure to perform any obligation under this agreement. Parties agree that there are no third-party beneficiaries of this agreement. Subscriber on its behalf and any insurance carrier waives any right of subrogation Subscriber's insurance carrier may otherwise have against DSS or DSS' subcontractors arising out of this agreement or the relation of the parties hereto. Subscriber shall not be permitted to assign this agreement without written consent of DSS. DSS shall have the right to assign this agreement and shall be relieved of any obligations herein upon such assignment.

**16. EXCULPATORY CLAUSE:** DSS and Subscriber agree that DSS is not an insurer and no insurance coverage is offered herein. The fire alarm, security system, equipment, and DSS' services are designed to detect and reduce certain risks of loss, though DSS does not guarantee that no loss or damage will occur. DSS is not assuming liability, and, therefore, shall not be liable to Subscriber or any other third party for any loss, economic or non-economic, in contract or tort, data corruption or inability to retrieve data, personal injury or property damage sustained by Subscriber as a result of equipment failure, human error, burglary, theft, hold-up, fire, smoke, water or any other cause whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by DSS' negligent performance to any degree in furtherance of this agreement, any extra contractual or legal duty, strict products liability, or negligent failure to perform any obligation pursuant to this agreement or any other legal duty. In the event of any loss or injury to any person or property, Subscriber agrees to look exclusively to Subscriber's insurer to recover damages. Subscriber releases DSS from any claims for contribution, indemnity or subrogation.

**17. INSURANCE / ALLOCATION OF RISK:** Subscriber shall maintain a policy of public liability, casualty, fire, theft, and property damage under which Subscriber is named as insured and DSS is named as additional insured and which shall cover any loss or damage DSS' services are intended to detect to one hundred percent of the insurable value or potential risk. The parties intend that the Subscriber assume all potential risk and damage that may arise by reason of failure of the equipment, system or DSS' services. DSS shall not be responsible for any portion of any loss or damage which is recovered or recoverable by Subscriber from insurance covering such loss or damage or for such loss or damage against which Subscriber is indemnified or insured. Subscriber and all those claiming rights under Subscriber waive all rights against DSS and its subcontractors for loss or damages caused by perils intended to be detected by DSS' services or covered by insurance to be obtained by Subscriber, except such rights as Subscriber or others may have to the proceeds of insurance.

**18. LIMITATION OF LIABILITY:** Subscriber agrees that should there arise any liability on the part of DSS as a result of DSS' negligent performance to any degree or negligent failure to perform any of DSS' obligations pursuant to this agreement or any other legal duty, equipment failure, human error, or strict products liability, that DSS' liability shall be limited to the sum of \$2,500.00 If Subscriber wishes to increase DSS' amount of limitation of liability, Subscriber may, as a matter of right, at any time, by entering into a supplemental agreement, obtain a higher limit by paying an annual payment consonant with DSS' increased liability. This shall not be construed as insurance coverage.

**19. DSS' RIGHT TO SUBCONTRACT SPECIAL SERVICES:** Subscriber agrees that DSS is authorized and permitted to subcontract any services to be provided by DSS to third parties who may be independent of DSS, and that DSS shall not be liable for any loss or damage sustained by Subscriber by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties. Subscriber appoints DSS to act as Subscriber's agent with respect to such third parties, except that DSS shall not obligate Subscriber to make any payments to such third parties. Subscriber acknowledges that this agreement, and particularly those paragraphs relating to DSS' disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and indemnification, inure to the benefit of and are applicable to any assignees, subcontractors, manufacturers, vendors and central station of DSS.



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20. **MOLD, OBSTACLES AND HAZARDOUS CONDITIONS:** Subscriber shall notify DSS in writing of any undisclosed, concealed or hidden conditions in any area where installation is planned, and Subscriber shall be responsible for removal of such conditions. In the event DSS discovers the presence of suspected asbestos or other hazardous material, DSS shall stop all work immediately and notify Subscriber. It shall be Subscriber's sole obligation to remove such conditions from the premises, and if the work is delayed due to the discovery of suspected asbestos or other hazardous material or conditions then an extension of time to perform the work shall be allowed and Subscriber agrees to compensate DSS for any additional expenses caused by the delay. If DSS, in its sole discretion, determines that continuing the work poses a risk to DSS or its employees or agents, DSS may elect to terminate this agreement on 3 day notice to Subscriber and Subscriber shall compensate DSS for all services rendered and material provided to date of termination. DSS shall be entitled to remove all its equipment and uninstalled equipment and material from the job site. Under no circumstances shall DSS be liable to Subscriber for any damage caused by mold or hazardous conditions or remediation thereof.

21. **FALSE ALARMS / PERMIT FEES:** Subscriber is responsible for all alarm permits and fees unless specifically listed. Subscriber agrees to file for and maintain any permits required by applicable law and indemnify or reimburse DSS for any fines relating to permits or false alarms. DSS shall have no liability for permit fees, false alarms, false alarm fines, the manner in which police or fire department responds, or the refusal of the police or fire department to respond. In the event of termination of police or fire department response this agreement shall nevertheless remain in full force and Subscriber shall remain liable for all payments provided for herein.

**SUBSCRIBER ACKNOWLEDGES RECEIVING A FULLY EXECUTED COPY OF THIS AGREEMENT AND SCHEDULE OF EQUIPMENT AND SERVICES AT TIME OF EXECUTION.**

**DIGI SECURITY SYSTEMS:**

By: \_\_\_\_\_  
Signature Printed name  
\_\_\_\_\_  
Title

**SUBSCRIBER:**

\_\_\_\_\_  
Name Must Be Printed - Use Full Business Name

By: \_\_\_\_\_  
Signature By Authorized Officer Tax ID or EIN

\_\_\_\_\_  
Print Name, Print Title Address

We have prepared a quote for you

## **2022 Dell Switch Support & PowerEdge R530 Renewals**

Quote # 014264  
Version 1

Prepared for  
**Norman Ind School Dist 29**

Prepared by  
**Taylor Lambert**

Phone: 405-523-2162

Email: tlambert@unitedsystemsok.com

Web: http://www.unitedsystemsok.com

## 2022 Dell Switch Support & PowerEdge R530 Renewals

**Prepared for:**
**Norman Ind School Dist 29**

 131 S Flood Ave  
 Norman, OK 73069  
 Peter Liesenfeld  
 (405) 366-5963  
 peterl@norman.k12.ok.us

**Prepared by:**
**United Systems, Inc.**

 Taylor Lambert  
 405-523-2162  
 Fax 405-523-2185  
 tlambert@unitedsystemsok.com

**Quote Information:**
**Quote #: 014264**

 Version: 1  
 Delivery Date: 04/29/2022  
 Expiration Date: 05/16/2022

Dell Networking N3000 Series Switches		Price	Qty	Ext. Price
<b>Coverage Dates: 08/02/2022-08/02/2023</b>				
Service Tag Number: D9Z4XC2, 82V1Y42				
DELL-PROSUPPORT-7X24-HW	<b>Dell ProSupport 7X24 HW / Service</b>	\$825.66	2	\$1,651.32
<b>Coverage Dates: 08/03/2022-07/11/2023</b>				
Service Tags: 9F7DY42, 5Z7DY42				
DELL-PROSUPPORT-7X24-HW	<b>Dell ProSupport 7X24 HW / Service</b>	\$773.64	2	\$1,547.28
<b>Subtotal</b>			<b>\$3,198.60</b>	

Dell EMC Networking N3200-ON Switches		Price	Qty	Ext. Price
<b>Coverage Dates: 11/03/2022-11/03/2023</b>				
Service Tags: DYL9PK2, 4YL9PK2, 86M9PK2, CVL9PK2, BWL9PK2, 8YL9PK2, 16M9PK2, BNL9PK2, CZL9PK2, G3M9PK2				
DELL-PROSUPPORT-7X24-HW	<b>Dell ProSupport 7X24 HW / Service</b>	\$2,795.00	10	\$27,950.00
<b>Subtotal</b>			<b>\$27,950.00</b>	

Dell Networking N4000 Series Switches		Price	Qty	Ext. Price
<b>Coverage Dates: 08/02/2022-08/02/2023</b>				
Service Tags: 238XC2, BB83XC2				

Dell Networking N4000 Series Switches		Price	Qty	Ext. Price
DELL-PROSUPPORT-7X24-HW	Dell ProSupport 7X24 HW / Service	\$957.65	2	\$1,915.30
<b>Coverage Dates: 08/03/2022-02/05/2023</b>				
Service Tags: 4D2YX42				
DELL-PROSUPPORT-7X24-HW	Dell ProSupport 7X24 HW / Service	\$488.01	1	\$488.01
<b>Coverage Dates: 08/03/2022-7/24/2023</b>				
Service Tags: 1JLDY42				
DELL-PROSUPPORT-7X24-HW	Dell ProSupport 7X24 HW / Service	\$931.41	1	\$931.41
<b>Coverage Dates: 03/02/2020-04/20/2023</b>				
Service Tags: GPZZWC2				
DELL-PROSUPPORT-7X24-HW	Dell ProSupport 7X24 HW / Service	\$1,119.35	1	\$1,119.35
			<b>Subtotal</b>	<b>\$4,454.07</b>

PowerEdge R530		Price	Qty	Ext. Price
<b>Coverage until: 08/2/2022-2/3/2023</b>				
Service Tag Number: B71S382				
DELL-PROSUPPORT-7X24-HW	Dell ProSupport 7X24 HW / Service	\$284.52	1	\$284.52
			<b>Subtotal</b>	<b>\$284.52</b>

Quote Summary	Amount
Dell Networking N3000 Series Switches	\$3,198.60
Dell EMC Networking N3200-ON Switches	\$27,950.00
Dell Networking N4000 Series Switches	\$4,454.07
PowerEdge R530	\$284.52
<b>Total:</b>	<b>\$35,887.19</b>

Pricing is valid for 30 days. Signature below constitutes acceptance of this quotation and authorizes United Systems, Inc. to proceed to supply all goods and services as stated. I hereby declare acceptance of payment terms, which is due upon receipt of invoice. Items that are returned or cancelled after written approval will be charged a restocking fee.

**United Systems, Inc.****Norman Ind School Dist 29**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: Taylor LambertName: Peter LiesenfeldTitle: Sales & Accounting

Title: \_\_\_\_\_

Date: 04/29/2022

Date: \_\_\_\_\_

## Aruba 7210 Controller/Mobility Master Support

**Prepared for:**
**Norman Ind School Dist 29**

 131 S Flood Ave  
 Norman, OK 73069  
 Peter Liesenfeld  
 (405) 366-5963  
 peterl@norman.k12.ok.us

**Prepared by:**
**United Systems, Inc.**

 Taylor Lambert  
 405-523-2162  
 Fax 405-523-2185  
 tlambert@unitedsystemsok.com

**Quote Information:**
**Quote #: 014223**

 Version: 2  
 Delivery Date: 04/29/2022  
 Expiration Date: 05/04/2022

Aruba 7210 Controller		Price	Qty	Ext. Price
<b>Service Agreement ID: 1051 2187 2736</b> <b>End Date: July 15, 2023</b>				
<b>JW792A Aruba 7210 Wireless Controller</b>				
<b>Serial Numbers: CV0006743ARB, CV0003844ARB, CV0006648ARB, CV0008363ARB, CV0008350ARB, CV0008327ARB, CV0008351ARB</b>				
1051 2187 2736	<b>HPE FOUNDATION CARE NEXT BUSINESS DAY EXCHANGE EDUCATION /R SERVICE</b>  H9PX9AC HPE FC NBD Exchange EDU/R SVC *** Hardware Support *** HPE Hardware Replacement Support Remote HW Diagnosis & Support Advance Product Exchange Next Cover Day Onsite Shipment Customer Delivers to Repair Center HPE Ships to Customer Site 24 Hours, Day 1-7  Software Support HPE Software Technical Unlimited Support SW Technical Support SW Electronic Support 24 Hours Standard Office Days 24 Hours Day 6 24 Hours Day 7 Holidays Covered Standard Response  HPE Software Updates SVC License to Use & SW Updates HPE Recommended SW Upd Method HPE Recommended Doc Upd Method	\$40,732.27	1	\$40,732.27

Aruba 7210 Controller		Price	Qty	Ext. Price
1051 2187 2736	<b>HPE SUPPORT</b> HPE Aruba Networks Return to HW Support SW Updates - Return to Support	\$0.00	1	\$0.00
<b>Subtotal</b>				<b>\$40,732.27</b>

Mobility Master		Price	Qty	Ext. Price
<b>Service Agreement ID: 1051 2187 2736</b> <b>End Date: July 15, 2023</b> <b>JY897AAE Aruba Aruba MCR-VA-5K Mobility Condtr E-LTU</b> <b>Serial Number: 1578215886JY897AAE</b>				
1051 2187 2736	<b>HPE FOUNDATION CARE NEXT BUSINESS DAY EDUCATION /R SERVICE</b>  H9PX3AC HPE FC NBD EDU/R SVC *** Hardware Support *** HPE Hardware Maintenance Onsite Support Hardware Problem Diagnosis Onsite Support Parts and Material provided Next Cov Day Onsite Response Std Office Hrs Std Office Days *** Software Support *** HPE Software Technical Unlimited Support SW Technical Support SW Electronic Support Std Office Hrs Std Office Days Standard Response  Software Support HPE Software Technical Unlimited Support SW Technical Support SW Electronic Support 24 Hours Standard Office Days 24 Hours Day 6 24 Hours Day 7 Holidays Covered Standard Response  HPE Software Updates SVC License to Use & SW Updates HPE Recommended SW Upd Method HPE Recommended Doc Upd Method	\$1,898.67	1	\$1,898.67
<b>Subtotal</b>				<b>\$1,898.67</b>

Quote Summary	Amount
Aruba 7210 Controller	\$40,732.27
Mobility Master	\$1,898.67
<b>Total:</b>	<b>\$42,630.94</b>

Pricing is valid for 30 days. Signature below constitutes acceptance of this quotation and authorizes United Systems, Inc. to proceed to supply all goods and services as stated. I hereby declare acceptance of payment terms, which is due upon receipt of invoice. Product will be invoiced when delivered and services will be invoiced as they are completed. Items that are returned or cancelled after written approval will be charged a restocking fee.

**United Systems, Inc.****Norman Ind School Dist 29**

Signature: \_\_\_\_\_

Name: Taylor LambertTitle: Sales & AccountingDate: 04/29/2022

Signature: \_\_\_\_\_

Name: Peter Liesenfeld

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Agreement to Provide Professional ECF Consulting Services

Kellogg & Sovereign® Consulting (“K&S”) proposes to provide the following professional consulting services to assist Independent School District Number 29 of Cleveland County, Oklahoma dba Norman Public Schools, Norman, Oklahoma (“Applicant”) with the FCC’s Emergency Connectivity Fund (“ECF”) as follows:

	Services	Amount	Billing date
✓	<p><b>Preparation and submission of application for the FCC's Emergency Connectivity Fund, April and May 2022 (ECF Window 3)</b></p> <p>K&amp;S will gather the necessary documentation including invoices and/or needs assessment to prepare and submit reimbursement request for eligible equipment and/or services for funding support from the FCC's Emergency Connectivity Fund. After application is submitted, K&amp;S will track status of the application and notify the District of the funding decision. K&amp;S will also file any forms necessary to request disbursement of funds to the Applicant.</p>	<p><b>\$750 (base filing fee)</b></p>	<p>May 2022</p>
		<p><b>3% of commitment amount less base filing fee.</b></p>	<p>Upon funding</p>

**Payment terms are net 45 days. Payments should be remitted to Sigma Technology Fund LLC dba Kellogg & Sovereign Consulting, P.O. Box 222113, Dallas, TX 75222-2113.**

Should we encounter any unforeseen problems which will warrant additional time or expense, you will be notified of the situation and of any added cost, and you will have the opportunity to agree to any additional expenses in advance. Our charges for other services will be agreed to separately.

Kellogg & Sovereign® Consulting is not a law firm, and we are not authorized to practice law. Any matters which require an attorney shall be contracted separately with appropriate legal counsel.

### Termination

Either party may, upon written notice to the other party, terminate this contract in whole or in part for convenience. All fees incurred prior to receipt of the termination notice will be due and payable immediately upon termination. K&S will be released from responsibility for completion of any remaining services listed in this agreement immediately upon receipt of the termination notice.

### Liability

K&S will make every reasonable effort to avoid any errors or omissions in the services or advice that we provide to our clients. However, the rules, regulations, and guidelines for the universal service discount mechanism (E-Rate) are voluminous, ambiguous and constantly changing. Our liability for any errors or

omissions will be limited to a full refund of the fees paid and will not include liability for any consequential damages. Any claim for damages will expire within two years of when the final billing is mailed/mailed to you. Our liability is also limited to you and any recommendations provided to you may not be used or relied upon by any other parties. Disputes with the Universal Service Administrative Company (USAC) regarding the interpretation of the rules will not constitute an error or omission if you have been advised of the difference in opinion.

### Disclaimer

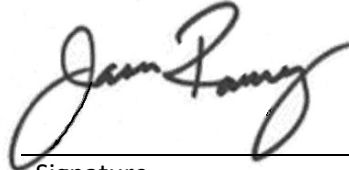
**Due to uncertainties inherent in SLD/USAC's funding process, Kellogg & Sovereign® Consulting does not warrant or guarantee ECF funding will be received as a result of this contractual agreement.**

We believe the foregoing correctly sets forth our understanding, but if you have any questions, please let us know. If you find the arrangements acceptable, please acknowledge your agreement to the understanding by signing and returning to us the copy enclosed.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates shown below.

FOR:  
**Independent School District Number 29 of  
Cleveland County, Oklahoma dba Norman  
Public Schools**  
131 S Flood Avenue  
Norman, OK 73069

FOR:  
**Kellogg & Sovereign Consulting**  
1101 Stadium Drive  
Ada, OK 74820



\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Jason Ramey  
\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

CEO  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

April 29, 2022  
\_\_\_\_\_  
Date

AMENDMENT

INDEPENDENT SCHOOL DISTRICT I-29 OF CLEVELAND COUNTY, OKLAHOMA

AND

SODEXO MANAGEMENT, INC.

THIS AMENDMENT, dated May 9, 2022, is between INDEPENDENT SCHOOL DISTRICT I-29 OF CLEVELAND COUNTY, OKLAHOMA doing business as NORMAN PUBLIC SCHOOLS ("NPS") and SODEXO MANAGEMENT, INC. ("Sodexo").

WITNESSETH:

WHEREAS, NPS and Sodexo entered into a certain Food Service Management Contract, dated June 4, 2018, as amended ("Agreement"), whereby Sodexo manages and operates District's Food Service operation located in Norman, Oklahoma;

WHEREAS, the parties now desire to further amend the aforesaid Agreement;

NOW, THEREFORE, in consideration of the promises herein contained and for other good and valuable consideration, the parties hereto agree as follows:

1. Effective July 1, 2022, any and all references to the "2021-2022" school year shall be changed to "2022-2023" school year.
2. Effective July 1, 2022, this agreement is for a twelve (12) month period beginning on July 1, 2022 and ending June 30, 2023.
3. Effective July 1, 2022, the Fixed Price for the 2022-2023 school year shall be \$3.783 per pattern meal and meal equivalent.
4. For the avoidance of doubt, pursuant to Section 09, financial return shall continue to be calculated as follows: the amount by which all program revenues including student cash sales, special functions, federal reimbursements from lunch, breakfast and snack meals, adult sales, special functions, and summer meal program revenues and the value of commodities received exceeds the Fixed Price per meal for all meals served. It is understood and agreed that during the term of the Agreement, the actual amount of the financial return will fluctuate throughout the year and the Sodexo financial return guarantee covers the amount due NPS after the Chief Financial Officer and Sodexo have calculated the actual financial return for a particular year, up to \$600,000. For example, if there is an actual financial return of \$230,000 from operation of the food service program, Sodexo would pay NPS \$370,000 to satisfy the financial return. The financial guarantee of \$600,000 for the 2022-2023 school year represents Sodexo's financial return guarantee prior to and without consideration of the impact of any NPS unpaid charges for such school year.

5. All other terms and conditions contained in the Agreement shall remain unchanged and in full force and effect, except by necessary implication.

IN WITNESS WHEREOF, the duly authorized officers of the parties have executed this Amendment, as of the date indicated in the first paragraph of this Amendment.


INDEPENDENT SCHOOL DISTRICT I-29 OF CLEVELAND COUNTY, OKLAHOMA

By: \_\_\_\_\_

Name (print): \_\_\_\_\_

Title: \_\_\_\_\_

SODEXO MANAGEMENT, INC.

By:  \_\_\_\_\_ 04/27/2022  
Allan J. Collins  
Vice President



Quoted By: Susan Sturgis  
 Date: 5/16/2019  
 Quote Expiration: 11/4/2019  
 Quote Name: Norman Public Schools, OK - ERP - Saas Renewal  
 Quote Number: 2019-73604  
 Quote Description:

**Sales Quotation For**  
 Norman Public Schools  
 131 S Flood Ave  
 Norman, OK 73069-5463  
 Phone +1 (405) 364-1339

**Saas**

Description	Annual Fee Net	# Years	Total Saas Fee	Impl. Hours
-------------	----------------	---------	----------------	-------------

**Financials:**

Accounting/GL	\$20,734.00	1.0	\$20,734.00	0
Capital Assets	\$4,762.00	1.0	\$4,762.00	0
Cash Management	\$3,968.00	1.0	\$3,968.00	0
Inventory	\$4,365.00	1.0	\$4,365.00	0
Purchase Orders	\$4,762.00	1.0	\$4,762.00	0
Requisitions	\$3,969.00	1.0	\$3,969.00	0

**Human Capital Management:**

Human Resources & Talent Management	\$7,936.00	1.0	\$7,936.00	0
Payroll w/ESS	\$18,055.00	1.0	\$18,055.00	0

**Revenue:**

Accounts Receivable	\$4,365.00	1.0	\$4,365.00	0
General Billing	\$1,984.00	1.0	\$1,984.00	0

**Productivity:**

eProcurement	\$3,968.00	1.0	\$3,968.00	0
Munis Office	\$3,373.00	1.0	\$3,373.00	0

Role Tailored Dashboard								
Tyler Content Manager Auto Indexing and Redaction (SE)								
Tyler Content Manager Self-Service (SE)								
Tyler Content Manager SE								
Tyler Forms Processing								
Tyler Reporting Services								

**Additional:**

Concurrent Users (75)								
<b>TOTAL:</b>								

**Summary**

	One Time Fees	Recurring Fees			
Total Saas	\$0.00	\$157,437.00			
Total Tyler Software	\$0.00	\$0.00			
Total Tyler Services	\$0.00	\$0.00			
Total 3rd Party Hardware, Software and Services	\$0.00	\$0.00			
<b>Summary Total</b>	<b>\$0.00</b>	<b>\$157,437.00</b>			
<b>Contract Total</b>	<b>\$157,437.00</b>				

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the contract, whichever is later.

Customer Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
 Print Name: \_\_\_\_\_ P.O. #: \_\_\_\_\_

All primary values quoted in US Dollars

## Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
  - Implementation and other professional services fees shall be invoiced as delivered.
  - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
  - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
  - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
  - If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
  - Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite.
  - Expenses associated with onsite services are invoiced as incurred.
- Accounting/GL includes Accounts Payable and Budgeting.

Tyler recommends the use of a 128-bit SSL Security Certificate for any Internet Web Applications, such as the Munis Web Client and the MUNIS Self Service applications if hosted by the Client. This certificate is required to encrypt the highly sensitive payroll and financial information as it travels across the public internet. There are various vendors who sell SSL Certificates, with all ranges of prices.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

## Comments

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely, but can be done onsite upon request at an additional cost.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Implementation hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

The Tyler Software Product Tyler ReadyForms Processing must be used in conjunction with a Hewlett Packard printer supported by Tyler for printing checks.

In the event Client acquires from Tyler any edition of Tyler Content Manager software other than Enterprise Edition, the license for Content Manager is restricted to use with Tyler applications only. If Client wishes to use Tyler Content Manager software with non-Tyler applications, Client must purchase or upgrade to Tyler Content Manager Enterprise Edition.

Tyler's form library prices are based on the actual form quantities listed, and assume the forms will be provided according to the standard Munis form template. Any forms in addition to the quoted amounts and types, including custom forms or forms that otherwise require custom programming, are subject to an additional fee. Please also note that use of the Tyler Forms functionality requires the use of approved printers as well. You may contact Tyler's support team for the most current list of approved printers.

Payroll library includes: 1 PR check, 1 direct deposit, 1 vendor from payroll check, 1 vendor from payroll direct deposit, W2, W2c, ACA 1095B, ACA 1095C and 1099 R.

General Billing library includes: 1 invoice, 1 statement, 1 general billing receipt and 1 miscellaneous receipt.

Personnel Actions Forms Library includes: 1 Personnel Action form - New and 1 Personnel Action Form - Change.

Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

Tyler Content Manager SE includes up to 1TB of storage. Should additional storage be needed it may be purchased as needed at an annual fee of \$5,000 per TB.

The Munis SaaS fees are based on 75 concurrent users. Should the number of concurrent users be exceeded, Tyler reserves the right to re-negotiate the SaaS fees based upon any resulting changes in the pricing categories.

Development modifications, interfaces and services, where applicable, shall be invoiced to the client in the following manner: 50% of total upon authorized signature to proceed on program specifications and the remaining 50% of total upon delivery of modifications, interface and services.

## AMENDMENT TO AGREEMENT

This amendment ("Amendment") is made the 22 day of May, 2019 between Tyler Technologies, Inc. ("Tyler") and the Norman Public Schools, Oklahoma ("Client").

WHEREAS, Tyler and the Client are parties to an agreement dated May 16, 2016 ("Agreement"); and

WHEREAS, the Term of the Agreement expires June 30, 2019 ("Expiration Date");

THEREFORE, in consideration of the mutual covenants contained herein, Tyler and the Client agree as follows.

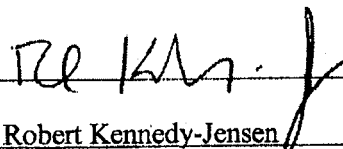
1. The following Tyler Software as a Service (SaaS) are hereby removed from the Agreement as of June 30, 2019:
  - a. Contract Management
  - b. Applicant Tracking
  - c. Timekeeper Interface
  - d. GASB 34 Report Writer

As of such date, Client's license for the above-listed software is terminated, as are Tyler's obligations to maintain, support, host and update such software.

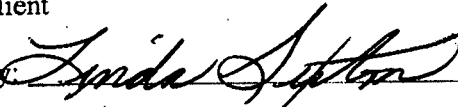
2. **SaaS Term.** The term of the Agreement is hereby renewed for three (3) years with year 1 fees indicated on the attached Sales Quotation and commencing on the day following the Expiration Date (for the purposes of this Amendment, the "Renewal Term"). After the completion of the Renewal Term, the Agreement may be renewed for additional one (1) year terms upon mutual agreement of the parties and at our then-current SaaS Fees. Client may indicate its agreement to a renewal term by paying the applicable renewal invoice issued by Tyler. We will provide you notice of any increase in SaaS Fees no less than sixty (60) days prior to the commencement of the renewal term.
3. **SaaS Fees.** SaaS Fees, as detailed in the attached Sales Quotation, for year one are invoiced annually in advance, beginning on the commencement date of the Renewal Term. Years 2 & 3 will increase three percent (3%) per year, over the prior year. Subsequent annual SaaS Fees are invoiced annually in advance, beginning on the anniversary of the initial invoice date.
4. **Concurrent Users.** The SaaS fees are based on concurrent users indicated in the attached Sales Quotation and the Agreement, with the Sales Quotation controlling in the event of conflict. Should the number of concurrent users be exceeded, Tyler reserves the right to re-negotiate the SaaS fees based upon any resulting changes in the pricing categories.
5. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
6. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, persons having been duly authorized and empowered to enter into this Amendment hereunto executed this Amendment effective as of the date last set forth below.

Tyler

By:   
Name: Robert Kennedy-Jensen  
Title: Director of Contracts  
Date: 5/22/19

Client

By:   
Name: Linda Sexton  
Title: Board President  
Date: 5/22/19



**Remittance**  
 Tyler Technologies, Inc.  
 (FEIN 75-2303920)  
 P.O. Box 203556  
 Dallas, TX 75320-3556

**THIS IS NOT AN INVOICE  
 PROFORMA**

**Empowering people who serve the public®**

Company	Order No.	Date	Page
045	172330	04/30/2022	1 of 2

**Questions**  
 Tyler Technologies - ERP & Schools  
 Phone: 1-800-772-2260 Press 2, then 1  
 Fax: 1-866-673-3274  
 Email: ar@tylertech.com

To: Norman Public Schools, OK  
 Attn: Brenda Burkett  
 131 South Flood Avenue  
 Norman, OK 73069-6976  
 United States

Ship To: Norman Public Schools  
 Transportation Dept.  
 425 12th Ave NE  
 Norman, OK 73071  
 United States

Customer Grp/No.	Customer PO#	Payment Terms	Currency Code	Ship Via	Salesperson Cd
1	6353	Net 30	USD	ELEC	

No. Item/ Description/ Comments	Drop Ship	# Users	Quantity	U/M	Unit Price	Disc %	Total Cost
Contract No.: Norman Public Schools, OK							
1 Renewal: APPLICATION SERVICES - CAPITAL ASSETS Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	5,052.01	.00	5,052.01
2 Renewal: APPLICATION SERVICES - INVENTORY Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	4,630.83	.00	4,630.83
3 Renewal: APPLICATION SERVICES - PURCHASING Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	5,052.01	.00	5,052.01
4 Renewal: APPLICATION SERVICES - REQUISITIONS Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	4,210.71	.00	4,210.71
5 Renewal: APPLICATION SERVICES - CASH MANAGEMENT Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	4,209.65	.00	4,209.65
6 Renewal: APPLICATION SERVICES - HUMAN RESOURCES & TALENT MANAGEMENT Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	8,419.30	.00	8,419.30
7 Renewal: APPLICATION SERVICES - PAYROLL W/ESS Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	19,154.55	.00	19,154.55
8 Renewal: APPLICATION SERVICES - ACCOUNTS RECEIVABLE Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	4,630.83	.00	4,630.83
9 Renewal: APPLICATION SERVICES - GENERAL BILLING Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	2,104.83	.00	2,104.83



**Remittance**  
 Tyler Technologies, Inc.  
 (FEIN 75-2303920)  
 P.O. Box 203556  
 Dallas, TX 75320-3556

**THIS IS NOT AN INVOICE  
 PROFORMA**

**Empowering people who serve the public®**

**Questions**

Tyler Technologies - ERP & Schools  
 Phone: 1-800-772-2260 Press 2, then 1  
 Fax: 1-866-673-3274  
 Email: ar@tylertech.com

Company	Order No.	Date	Page
045	172330	04/30/2022	2 of 2

No. Item/ Description/ Comments	Drop Ship	# Users	Quantity	U/M	Unit Price	Disc %	Total Cost
10 Renewal: APPLICATION SERVICES - ePROCUREMENT Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	4,209.65	.00	4,209.65
11 Renewal: APPLICATION SERVICES - MUNIS OFFICE Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	3,578.42	.00	3,578.42
12 Renewal: APPLICATION SERVICES - ROLE TAILORED DASHBOARD Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	3,578.42	.00	3,578.42
13 Renewal: APPLICATIONS SERVICES - TYLER CONTENT MANAGER AUTO INDEXING AND REDACTION Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	2,104.83	.00	2,104.83
14 Renewal: APPLICATION SERVICES - TYLER CONTENT MANAGER SE Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	8,419.30	.00	8,419.30
15 Renewal: APPLICATIONS SERVICES - TYLER CONTENT MANAGER SELF-SERVICE LICENSE Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	2,105.89	.00	2,105.89
16 Renewal: APPLICATION SERVICES - TYLER REPORTING SERVICES Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	6,125.64	.00	6,125.64
17 Renewal: APPLICATION SERVICES - ACCTG/GL/BUDGET/AP Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	21,996.70	.00	21,996.70
18 Renewal: APPLICATIONS SERVICES - TYLER FORMS PROCESSING Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	4,369.85	.00	4,369.85
19 Renewal: CONCURRENT USERS Subscription Maintenance Plan: ; Start: 07/01/2022, End: 06/30/2023; Term: 12 months	No	75	1	EA	53,071.52	.00	53,071.52

Does not include any applicable taxes

Order Total: **167,024.94**

Comments: Upon acceptance please email your purchase order to PO@tylertech.com



Exhibit A-1

Frontline Customer Order Form

Quote#: 01180214

MSA#: MSA-0011400000aYVY0

01/19/2019

F: 888-492-0337

1400 Atwater Drive Malvern, PA 19355

Customer:

Independent School District No. 29 of Cleveland County, Oklahoma
131 S FLOOD AVE
NORMAN, OK 73069-5463

End User: Norman Ind Sch Dist 29
Contact: Brenda Burkett
Title: CFO
Phone: (405) 364-1339
Email: brendab@norman.k12.ok.us

Order Form Details:

Pricing Expiration: 02/18/19
Account Manager: Craig Dudley

Startup Cost Billing Terms: One-Time, Invoiced after signing
Subscription Billing Terms: Annually

Pricing Overview:

Table with 2 columns: Description, Amount. Startup Cost: One-Time cost Invoiced upon signing \$39,500.00. Annual Subscription: Recurring Cost \$105,000.00. (plus applicable sales tax)

Itemized Description

Frontline Absence and Time, unlimited usage for internal employees

Frontline Recruiting and Hiring, unlimited usage for internal employees

Professional Learning Management

Frontline Central

Onsite Implementation/Consulting Day - Time and Attendance

Onsite Implementation/Consulting Day - Recruiting and Hiring

Travel Fees as Incurred

Frontline Implementation

This Order Form and any software, downloads, upgrades, documentation, service packages, material, information, or services set forth herein are governed by the terms of the Master Services Agreement, software license or other agreement with Frontline (the "Agreement"). BY SIGNING BELOW OR OTHERWISE ACCESSING, VIEWING, OR USING ANY SOFTWARE, DOWNLOADS, UPGRADES, DOCUMENTATION, SERVICE PACKAGES, MATERIAL, INFORMATION, OR SERVICES SET FORTH HEREIN, CUSTOMER CERTIFIES THAT IT HAS READ AND AGREES TO THE ORDER FORM TERMS (the "Order Form Terms") ATTACHED HERETO AND THE AGREEMENT INCORPORATED HEREIN AND SHALL BE BOUND BY THE SAME. Customer also agrees that the terms of the Agreement and the Order Form Terms are confidential information of Frontline Technologies Group LLC, its affiliates and predecessors (collectively, "Frontline") and are not to be shared with any third party except (a) as required by law, including but not limited to the Oklahoma Open Records Act, or (b) with the prior written consent of Frontline.

Tax Exempt? If yes, please provide your exemption number and include a copy of your exemption certificate.



Exhibit A-1

Frontline Customer Order Form

Quote#: 01180214

MSA#: MSA-001f400000aYVY0

01/19/2019

F: 888-492-0337

1400 Atwater Drive Malvern, PA 19355

Tax Exempt Number:

**Special Instructions and Additional Terms:** The initial term of this Order Form shall begin on the Subscription Start Date (as defined in Section 2 of the Master Service Agreement) and shall end on June 30, 2020. The deadline, under Section 7 of the Master Service Agreement, for Customer to notify Frontline of its intent to extend the term for a first additional year following the initial term, is May 31, 2020. Pricing reflects annualized rates. The initial subscription invoice will be prorated from Subscription Start Date to 6/30. Customer shall then receive an annual subscription invoice for the rest of the Order Form Initial Term - 7/1-6/30.

PO Status: Purchase order to follow

PO #:

If a Purchase Order is required, Customer shall submit the PO to Frontline within ten (10) business days of signing this Order Form by emailing it to [billing@frontlineed.com](mailto:billing@frontlineed.com), otherwise a PO shall not be required for payment



1400 Alwater Drive Malvern, PA 19355

Proactive Recruiting (part of Frontline Recruiting and Hiring) Order Form Terms and Conditions

1. Proactive Recruiting, accessed at the URL [www.teachers-teachers.com](http://www.teachers-teachers.com) or any successor (referred to as "Proactive Recruiting") is a web-based service where employers (such as, but not limited to, schools or school districts) can advertise to and communicate with a database of individuals and prospective employees (such as, but not limited to, prospective teachers or administrators) ("Prospective Employees"). The terms and conditions set forth below govern the Customer's and its representatives' use of the Proactive Recruiting website and services and are legally binding on the Customer.
2. Information pertaining to Prospective Employees and other individuals found through Proactive Recruiting is confidential and will not be shared with anyone by Customer outside of the Customer. The Customer will not distribute, disclose or transfer such information to third parties unless compelled to by law.
3. Notwithstanding anything to the contrary in these terms and/or any other agreements between the parties, as between the parties, Frontline owns all right, title and interest in and to any and all individual Prospective Employee (and/or any other individuals') profile data and resume data, whether or not created or updated via the Proactive Recruiting services, including, without limitation, via Teachers-Teachers.com and/or K12jobspot.com.
4. The Customer will not provide services in competition with or substantially similar to the services provided by Frontline.
5. The Customer understands that Frontline does not screen or verify any information provided by the individuals listed on its website. Therefore, the Customer is responsible for conducting its own search into the background, qualifications and credentials of any Prospective Employee it chooses to hire. The Customer will use the Teachers-Teachers service in compliance with all applicable laws.
6. The Customer is prohibited from taking any action to circumvent or attempt to circumvent the security and access control provisions of Teachers-Teachers.com. The Customer acknowledges that it may not:
  - a. Provide false or misleading information on Teachers-Teachers.com or to Frontline.
  - b. Use Teachers-Teachers.com to violate any applicable law or regulation, or violate the privacy or publicity rights of any other person.
  - c. Post any information that is abusive, defamatory, discriminatory, hateful, obscene, vulgar, sexually-orientated, threatening, or otherwise objectionable.
  - d. Harass, stalk, or otherwise subject any user of Teachers-Teachers.com and/or its services to unwanted and/or inappropriate contact.
  - e. Post any position or business opportunity which requires payment from the applicant/Prospective Employee or requires recruitment of other individuals, sub-distributors or sub-agents such as a multi-level marketing scheme, pyramid scheme, franchise or distributorship arrangement.
  - f. Use Teachers-Teachers.com and/or its services and/or its materials for any purpose other than to identify Prospective Employees for employment opportunities.
  - g. Make any changes, additions and/or deletions to any submissions posted by any user without the express written authorization of such other user.
  - h. Intentionally expose Teachers-Teachers.com and/or its services to any computer virus or any other program or code intended to disrupt or disable to operations of the website or its services.
  - i. Use any robot, spider or other program or device to retrieve or index any portion of the Teachers-Teachers.com website.
  - j. Harvest or otherwise collect information about users for any purpose other than use of Teachers-Teachers.com and/or its services as expressly permitted herein.
7. Frontline reserves the right to terminate this Agreement with respect to Proactive Recruiting in accordance with Section 8 of the Master Service Agreement. Frontline also reserves the right to prohibit the Customer's access to Teachers-Teachers.com and/or its services or to edit, remove or close any posting by the Customer for any reasonable cause; provided, that Frontline shall promptly notify Customer that it has taken such action and, upon the request of Customer, shall meet and attempt in good faith to resolve any issues giving rise to Frontline's action prior to taking any action to terminate the relationship or the provision of future services to Customer.



MASTER SERVICES AGREEMENT

This Master Services Agreement is made effective as of the date of the signature below (the "Effective Date") by and between Frontline Technologies Group LLC dba Frontline Education, with an address at 1400 Atwater Drive, Malvern, PA 19355 ("Frontline"), and the customer identified below ("Customer"). Frontline and Customer are sometimes referred to herein, individually, as a "Party" and, collectively, the "Parties."

By signing below, the Parties agree to be legally bound by the Terms and Conditions contained herein (the "Terms and Conditions"), including any exhibits, Order Form(s), Order Form Terms and Conditions and Statements of Work (collectively, the "Agreement"). To place orders subject to this Agreement, at least one Order Form (as defined below) must be incorporated into this Agreement. This Agreement constitutes the complete and exclusive statement of the agreement between the Parties with respect to the Software and the Services set forth herein and any other software, products or other services provided by Frontline or any of its affiliates or predecessors prior to the Effective Date. For the avoidance of doubt, this Agreement supersedes any and all prior oral or written communications, proposals, RFPs, contracts, and agreements (including all prior license and similar agreements) and the Parties hereby terminate any such agreements. In the event of a conflict between the provisions of the Terms and Conditions and the provisions of any Statement of Work or any Order Form or any Order Form Terms and Conditions, the provisions of the Statement of Work or Order Form or Order Form Terms and Conditions, as applicable, shall govern, but only with respect to the services forth in the Statement of Work or that particular Order Form.

Signature and contact information for Gregory A Doran (Frontline) and Linda Sexton (Independent School District No. 29 of Cleveland County, Oklahoma).

Effective Date: 2/4/2019

Attached: Terms and Conditions, Exhibit A: Executed Order Forms



## MASTER SERVICES AGREEMENT

### TERMS AND CONDITIONS

#### 1. Software and Services

1.1. Software. Subject to the terms and conditions set forth in this Agreement (including any Order Forms, Order Form Terms and Conditions and/or Statement of Work), Frontline hereby grants Customer a non-exclusive, non-transferable license to use the software identified on any Order Form (the "Software") and the technical manuals, instructions, user information, training materials, and other documentation that accompany the Software and contain its technical specifications, as may be amended from time to time ("Documentation") solely for internal use by its then-current employees, contractors, agents, representatives and other end users authorized to use the Software on Customer's behalf (collectively, "Authorized Users" or "End Users") in the ordinary course of Customer's business. Frontline shall provide any professional or other services set forth in an Order Form (the "Services"). All rights, title and interest to the Software and any work product, deliverables or other materials provided by Frontline ("Work Product") are expressly reserved and retained by Frontline or its licensors, including any program or other application that is designed to integrate and be used with the Software, whether or not developed independently by Frontline, and all improvements, modifications and intellectual property rights therein. Customer shall not, and Customer shall require any Authorized Users to not (a) transfer, assign, export, or sublicense the Software or Work Product except as specifically set forth herein, or its license rights thereto, to any other person, organization or entity, including through rental, timesharing, service bureau, subscription, hosting, or outsourcing the Software (whether or not such sublicense, hosting or outsourcing is by Customer or for Customer); (b) attempt to create any derivative version thereof; (c) remove or modify any marking or notice on or displayed through the Software, Work Product or Documentation, including those related to Frontline's or its licensors' proprietary rights in and to the Software, Work Product or Documentation, as applicable; or (d) de-compile, decompile, reverse engineer, disassemble, or otherwise reduce same to human-readable form. Without limiting the foregoing, Customer may not sublicense, outsource or otherwise grant access to the Software to any third party vendor without Frontline's prior written consent, including any third party host of the Software for Customer. Frontline shall have the right (but not the obligation) to monitor Customer's and its Authorized Users' use of the Software to confirm Customer's and its Authorized Users' compliance with the terms of this Agreement.

1.2. Authorized Users. The total number of Authorized Users will be limited to the numerical or category limitations set forth in an Order Form, if any. Customer acknowledges and agrees that, depending on the specific Software provided by Frontline to Customer and/or the category of Authorized User, Authorized Users may have different access and usage rights to the Software. Customer shall ensure that Authorized Users comply with the terms and conditions of this Agreement with respect to access and use of the Software and any acts or omissions of such Authorized Users with respect to the same will be deemed acts or omissions of Customer for which Customer will be responsible on a joint and several basis. Customer is solely responsible for approving and provisioning any and all usernames and passwords assigned to or adopted by Customer's Authorized Users in connection with use of the Software. Customer is responsible for all activities that occur as a result of the use of such usernames and passwords. Customer will notify Frontline promptly of any unauthorized use of such usernames and passwords or any other breach of security known to Customer.

1.3. Order Forms. Customer may place orders for the Software and Services by entering into a mutually agreed Order Form, which shall become a part of this Agreement and be attached hereto as Exhibit A. No other document shall be required to effect a legally binding purchase under this Agreement. Any preprinted or other terms contained on Customer's purchase order or otherwise shall be inapplicable to this Agreement. Unless an Order Form states otherwise, each Order Form is independent of each other Order Form (but each Order Form is a part of and integral to this Agreement).

1.4. Software Administrator; Maintenance Windows. At all times, Customer must have an employee who has obtained the Software administrator certification training from Frontline and who is certified by Frontline as a Software administrator ("Software Administrator"). If Software Administrator ceases to serve as such, Customer shall promptly provide written notice to Frontline and have another employee obtain Frontline Software administrator certification and be designated as a Software Administrator, at Customer's expense. Frontline shall provide Customer with assistance regarding the use of the Software during Frontline's normal business hours (EST), Monday through Friday. Such assistance shall be provided only to Customer's Software Administrator. Frontline may perform system maintenance and/or software updates periodically upon advanced notice to Customer. However, due to extenuating circumstances, Frontline may, at times, need to perform maintenance without the ability to provide advance notice.

1.5. Customer Content. The Software and Services may enable Customer and its Authorized Users to provide, upload, link to, transmit, display, store, process and otherwise use text, files, images, graphics, illustrations, information, data (including Personal Data as that term is defined in applicable laws), audio, video, photographs and other content and material in any format (collectively, the "Customer Content") in connection with the Software and Services. Customer hereby grants to Frontline a non-exclusive, royalty-free license to reproduce, display, distribute, modify, prepare derivative works of and otherwise use the Customer Content for the purpose of providing the Software and otherwise performing its obligations and exercising its rights under this Agreement. Customer shall have the sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness and ownership of all of the Customer Content. Frontline will act as a data processor, and will act on Customer's instruction concerning the treatment of Personal Data provided in connection with the Software and Services, as specified in the Order Form. Customer shall provide any notices and obtain any consents (including consent of any parent or guardian for any minor) related to Customer's use of the Software and receipt of the Services and Frontline's provision of the Software and Services, including those related to the collection, use, processing, transfer and disclosure of Personal Data. Customer acknowledges and agrees that it must properly enter data, information and other Customer Content and configure settings within the Software in order for the Software to operate properly. Customer shall verify the accuracy of any of the Customer Content, forms, workflow and configuration settings entered on the Software. Frontline shall not have any liability arising from the inaccuracy of scoring, completeness, use of or reliance on the information contained in the extract of data from any Software or Services under this Agreement. Customer assumes the sole responsibility for the selection of the Software and Services to achieve Customer's intended results, the use of the Software and Services, and the results attained from such selection and use. Customer



represents and warrants that it is the owner of the Customer Content, or has obtained permission for such use from the owner of the Customer Content, including evaluation frameworks and/or rubrics uploaded into the Software. As to any content or data made available to Frontline, Customer represents that it has notified and obtained consent from all necessary persons (including parents, students, teachers, interns, aides, principals, other administrative personnel, and classroom visitors), and has taken all other actions that may be necessary to ensure that Customer's use of the products, services, or related materials provided or produced hereunder complies with all applicable laws and regulations as well as school or district policies.

1.6. **Integration.** Customer may, at Customer's direction and with or without Frontline's assistance, integrate or otherwise use the Software in connection with third party courseware, training, and other information and materials of third parties ("Third Party Materials") and Frontline may make certain Third Party Materials available in connection with the Software and Services. Customer acknowledges and agrees that (a) Frontline is authorized to provide the Customer Content to a specified third party or permit such third party to have access to the Customer Content in connection with Third Party Materials; and (b) Frontline does not control and is not responsible for, does not warrant, support, or make any representations regarding (i) Third Party Materials; (ii) the Customer Content provided in connection with such Third Party Materials, including a third party's storage, use or misuse of the Customer Content; or (iii) Customer's uninterrupted access to Third Party Materials. Customer understands that the use of the Software may involve the transmission of the Customer Content over the Internet and over various networks, only part of which may be owned or operated by Frontline, and that Frontline takes no responsibility for data that is lost, altered, intercepted, or stored without Customer's authorization during the transmission of any data whatsoever across networks whether or not owned or operated by Frontline. If Customer engages Frontline to assist in Customer's integration or use of the Software with Third Party Materials, you authorize Frontline to access and use such Third Party Materials in connection with such assistance and you represent and warrant that you have the rights necessary to grant such authorization. Customer agrees to be bound by the terms, conditions and restrictions of the applicable third party license agreement with respect to such Third Party Materials.

1.7. **Hosting.** The Software will be hosted by an authorized subcontractor (the "Hosting Service Provider") that has been engaged by Frontline and shall only be accessed by Customer on websites, using Customer's computers. As part of the Services, the Hosting Service Provider shall be responsible for maintaining a backup of the Customer Content. The Hosting Service Provider is an independent third party not controlled by the Frontline. Accordingly, **IN NO EVENT WILL FRONTLINE BE LIABLE FOR ANY DIRECT, GENERAL, SPECIAL, INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES WHATSOEVER (INCLUDING BUT NOT LIMITED TO LOSS OR DAMAGE TO DATA, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF INFORMATION OR ANY OTHER PECUNIARY LOSS) ARISING OUT OF THE USE OF OR INABILITY TO USE THE SOFTWARE, DUE TO PROBLEMS (INCLUDING BUT NOT LIMITED TO ERRORS, MALFUNCTIONS) ASSOCIATED WITH THE FUNCTIONS OF SERVERS MAINTAINED BY THE HOSTING SERVICE PROVIDER, EVEN IF FRONTLINE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**

1.8. **Customer Responsibilities.** Customer understands and agrees that (a) Customer shall have sole responsibility for administering access security (e.g. the granting of rights to Customer's users); (b) Customer shall review any calculations made by using the Services and satisfy Customer that those calculations are correct; and (c) if Customer uses the Services for reimbursement or payment from Medicaid and other government agencies, Frontline shall have no responsibility, and Customer shall have sole responsibility, to submit information and claims for such reimbursement or payment. Frontline does not warrant that the Services, or the results derived there from, will meet Customer's requirements, or that the operation of the Services will be uninterrupted or error-free. Customer is solely responsible for obtaining and maintaining, at its own expense, all hardware, software and services needed to use the Software, including any and all servers, computers, and Internet access services. In connection with the performance of the Services, Customer shall provide Frontline's personnel with all such cooperation and assistance as they may reasonably request, or otherwise may reasonably be required, to enable Frontline to perform its obligations (including the provision of the Services), and exercise its rights, under and in accordance with the terms and conditions of this Agreement.

2.  **invoicing and Payment.** All fees and charges will be set forth in the applicable Order Form(s). The Startup Cost set forth on the first page of an Order Form will be invoiced to Customer by Frontline upon execution of the applicable Order Form. Startup Costs are priced with the assumption that implementation will be completed within 120 days after signing. Frontline reserves the right to charge Customer's additional service fees for added project costs due to Customer-caused delays occurring after the 120 day implementation period. The Annual Subscription will be invoiced to Customer by Frontline based on the Subscription Start Date. The Subscription Start Date shall be defined as thirty (30) days after Customer's signature of the Master Services Agreement or any later Order Form. Except as otherwise provided, Frontline shall invoice Customer in US Dollars and Customer shall pay all fees, charges, and expenses within thirty days of the date of an invoice via check or ACH. Without prejudice to its other rights and remedies, if Frontline does not receive any payment by its due date, Frontline may assess a late payment charge on the unpaid amount at the rate of 1.5% per month or, if less, the highest rate allowed under applicable law. Frontline reserves the right to increase any of the fees once annually during any Renewal Term by providing at least thirty (30) days advance notice to Customer. All charges under this Agreement are exclusive of, and Customer is solely responsible for, any applicable taxes, duties, fees, and other assessments of whatever nature imposed by governmental authorities. Without limiting the foregoing, Customer shall promptly pay to Frontline any amounts actually paid or required to be collected or paid by Frontline pursuant to any statute, ordinance, rule or regulation of any legally constituted taxing authority. If the Customer claims tax exempt status or the right to remit taxes directly, the tax exempt number must be entered on the first page of any applicable Order Form and the Customer shall indemnify and hold Frontline harmless for any loss occasioned by its failure to pay any tax when due. If for any reason Frontline's personnel travel to Customer's facility or otherwise at Customer's request in connection with the Software or Services under this Agreement, Customer shall be responsible for the reasonable costs of transportation, lodging, meals and the like for Frontline's personnel.

### 3. Warranties and Disclaimers.

3.1. **Mutual.** Each Party represents and warrants that the Party's execution, delivery, and performance of this Agreement (a) have been authorized by all necessary action of the governing body of the Party; (b) do not violate the terms of any law, regulation, or court order to which such Party is subject or the terms of any agreement to which the Party or any of its assets may be subject; and (c) are not



subject to the consent or approval of any third party. Customer represents and warrants on behalf of itself and any of its Authorized Users that it has the full legal right to provide the Customer Content and that the Customer Content will not (a) infringe any intellectual property rights of any person or entity or any rights of publicity, personality, or privacy of any person or entity, including as a result of failure to obtain consent to provide Personal Data or otherwise private information about a person; (b) violate any law, statute, ordinance, regulation, or agreement, including school or district policies; or (c) constitute disclosure of any confidential information owned by any third party.

3.2. **Software Warranties.** Frontline represents and warrants that (a) the Software will perform substantially in accordance with the specifications set forth in the then-current Documentation and (b) the Services will be performed in a professional and workmanlike manner. The foregoing warranty will not apply (i) if Customer is in default or breach of any of its obligations under this Agreement, or (ii) in any non-conformance of the Software, Work Product or Services due to (A) Customer's failure to permit the installation/implementation of any update, upgrade or release provided by Frontline, (B) Customer's negligence, abuse, misapplication or misuse of the Software (including Customer's failure to operate the Software in accordance with Documentation), or (C) Customer's use or operation of the Software in or with any technology (including any software, hardware, firmware, system or network) not approved in writing by Frontline. In the event of a non-conformance of the Software, Work Product or Services, reported to and verified by Frontline, Frontline will make commercially reasonable efforts to correct such non-conformance. Customer's sole remedy is limited to the replacement, repair, or refund, at Frontline's option, of defective Software or Work Product or re-performance of the Services. Notwithstanding the foregoing, any Third Party Materials shall be subject only to such third party terms and any warranties therein.

3.3. **Disclaimers.** EXCEPT AS EXPRESSLY PROVIDED HEREIN, FRONTLINE AND ITS LICENSORS EXPRESSLY DISCLAIM ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, AS TO ANY ASPECT OF THE SOFTWARE, WORK PRODUCT, SERVICES, OR OTHER PRODUCTS INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. FRONTLINE AND ITS LICENSORS DO NOT WARRANT THAT THE SOFTWARE, WORK PRODUCT, SERVICES, OR OTHER PRODUCTS WILL BE UNINTERRUPTED, OR ERROR-FREE, NOR DO THEY MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SOFTWARE, WORK PRODUCT, SERVICES, OR OTHER PRODUCTS.

#### 4. Confidential Information; Privacy.

4.1 **Confidential Information.** During the term of this Agreement and for two (2) years thereafter, each Party will use the same degree of care to protect the other Party's Confidential Information as it uses to protect its own confidential information of like nature, but in no circumstances less than reasonable care. "Confidential Information" means any information that is marked or otherwise indicated as confidential or proprietary, in the case of written materials, or, in the case of information that is disclosed orally or written materials that are not marked, by notifying the other Party of the proprietary and confidential nature of the information, such notification to be done orally, by email or written correspondence, or via other means of communication as might be appropriate. Notwithstanding the foregoing, (a) Confidential Information of Frontline shall include the Software and the terms of this Agreement and (b) Confidential Information of Customer shall include Personal Data regarding Customer's users provided in connection with the Software and Services. Confidential Information does not include information which (a) was known to the receiving Party or in the public domain before disclosure; (b) becomes part of the public domain after disclosure by a publication or other means except by a breach of this Agreement by the receiving Party; (c) was received from a third party under no duty or obligation of confidentiality to the disclosing Party; or (d) was independently developed by the receiving Party without reference to Confidential Information. Aggregated data that does not contain personally identifiable information regarding Customer's users provided in connection with the Software and Services will be Confidential Information and property of Frontline. The receiving Party will not be liable for disclosures of Confidential Information that are required to be disclosed by law or legal process, so long as the recipient notifies the disclosing Party, provides it with an opportunity to object and uses reasonable efforts (at the expense of the disclosing Party) to cooperate with the disclosing Party in limiting disclosure.

4.2 **Privacy.** Frontline understands that its performance of the Services may involve the disclosure of student personally identifiable information ("Student PII") (as defined in the Family Education Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99) ("FERPA") by the Customer to Frontline. Frontline agrees that it will not use or re-disclose Student PII except in compliance with and all applicable state and federal laws, including FERPA. Customer acknowledges that Frontline is a "school official" with a legitimate educational interest in receiving Student PII under FERPA and Frontline agrees that it will comply with the requirements of 34 C.F.R. § 99.33 regarding its use and re-disclosure of Student PII. Pursuant to 34 C.F.R. §§ 99.31(a)(1)(i)(B)(2) and 99.33(a), Frontline agrees that (a) it will not disclose personally identifiable information from any education record that Customer discloses to it without the prior consent of the applicable parent or eligible student; (b) that its officers, employees and agents may use such information only for the purposes for which Customer disclosed it to Frontline; and (c) that it may not use or maintain education records except as authorized by this Agreement or by Customer.

4.3 **Data Security.** Frontline will utilize commercially reasonable administrative, technical, and physical measures designed to maintain the confidentiality and security of Confidential Information and Student PII submitted by Customer. Customer understands and agrees that no security measures can be 100% effective or error-free and understands that Frontline expressly disclaims (a) any warranty that these security measures will be 100% effective or error-free or (b) any liability related to the confidentiality and security measures utilized by third parties.

5. **Indemnification.** To the extent allowable by applicable law, Customer shall indemnify Frontline and its officers, directors, employees, and agents and hold them harmless from all third party claims, liabilities, expenses, and losses (including attorneys' fees and expenses) arising from or related to any breach by Customer of this Agreement, including failure to obtain consent to provide Personal Data or otherwise private information about a person.

6. **Limitations of Liability.** OTHER THAN THE FEES, CHARGES AND EXPENSES PAYABLE PURSUANT HERETO, IN NO EVENT SHALL EITHER PARTY (OR IN THE CASE OF FRONTLINE, ITS LICENSORS) BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY FOR INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES.



WHETHER FORESEEABLE OR UNFORESEEABLE, OF ANY KIND WHATSOEVER (INCLUDING LOST PROFITS) ARISING FROM OR RELATING TO THIS AGREEMENT OR THE USE OR NON-USE OF THE SOFTWARE, WORK PRODUCT OR SERVICES, NOTWITHSTANDING ANYTHING CONTAINED IN THIS AGREEMENT TO THE CONTRARY, IN NO EVENT SHALL FRONTLINE'S (OR ITS LICENSORS') TOTAL LIABILITY ARISING FROM OR RELATING TO THIS AGREEMENT, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE, EXCEED THE TOTAL AMOUNTS PAID TO FRONTLINE HEREUNDER DURING THE TWELVE MONTHS IMMEDIATELY PRECEDING THE EVENT'S GIVING RISE TO SUCH CLAIMS. Each Party acknowledges and agrees that the warranty disclaimers and liability and remedy limitations in this Agreement are material, bargained for provisions of this Agreement and that fees and consideration payable hereunder reflects these disclaimers and limitations.

7. **Term and Termination.** The term of this Agreement will commence on the Effective Date and continue until such time that there are no valid Order Forms. The initial term of each Order Form under this Agreement shall (a) begin on the Subscription Start Date (as defined in Section 2 above) and (b) continue for one year or such longer period as provided in an Order Form (the "Order Form Initial Term"). Customer may renew the term of each Order Form for an additional year by giving notice to Frontline of its intent to renew the Agreement as to such Order Form for another year by May 31 of the Order Form Initial Term and, thereafter, by May 31 of any later year for which the Agreement as to that Order Form has been extended by prior notices. Customer's payment of an annual fee for any one-year renewal period shall be deemed to be notice by Customer that it is renewing the Agreement for an additional year as to such Order Form. Unless terminated, this Agreement may be renewed indefinitely. Customer may terminate any Order Form at any time after the Order Form Initial Term, in whole or in part, for any reason or no reason, on sixty (60) days prior written notice. Upon notice of such termination, a pro-rata portion of all outstanding invoices shall become immediately due and payable. If such invoice has been paid by the Customer, Customer shall be entitled to a pro-rata credit to be applied to future Frontline services. Either Party may terminate this Agreement in the event that the other Party materially breaches this Agreement (the other Party does not cure such breach within thirty (30) days after written notice of such breach. Expiration or termination of any Order Form or Statement of Work shall constitute the expiration or the termination of such Order Form or Statement of Work only and shall not affect this Agreement or any other Order Form or Statements of Work outstanding under this Agreement. Notwithstanding the foregoing, unless otherwise mutually agreed by the parties in writing, any Order Form or Statement of Work outstanding as of the date of termination or expiration of this Agreement shall remain in effect and continue to be governed by the terms of this Agreement and its own terms until such time as such Order Form or Statement of Work is completed, expires or is otherwise terminated. Upon the termination or expiration of this Agreement, the licenses granted to Customer under Section 1.1 will terminate automatically and Customer (i) shall immediately cease using the Software and Documentation and (ii) for a period of thirty (30) days, may request a copy of the Customer Content that is in Frontline's possession in the format retained by Frontline. The following provisions of this Agreement will survive expiration or termination of this Agreement Sections 3.3, 4, 5, 6, 7 and 9. Frontline may (without limitation of any other rights or remedies) suspend use of the Software in the event that (A) Customer is delinquent in payment of any amount due to Frontline under this Agreement (and has not cured such delinquency within five (5) days following written notice thereof to Customer), (B) Customer has breached any of the provisions of Section F of this Agreement, or (C) in Frontline's reasonable good faith determination, suspension of use of the Software is necessary to avoid or mitigate harm to the security of Frontline's or its customers' systems or data. Any such suspension will not constitute a termination of this Agreement.

8. **District Ordering.** Any other school district in the same state as Customer ("School District") may also purchase from Frontline a license to the Software and provision of the Services for the School District's own account on the same terms and conditions as are applicable to Customer under these Terms and Conditions (excluding any pricing terms and conditions). Each School District will be separately liable for payment for such Software and Services and its compliance with these Terms and Conditions, and neither Customer nor any School District will be liable for the acts, omissions or obligations of any other School District under these Terms and Conditions. Frontline will have no obligations to provide any Software or Services to a School District until such time as Frontline and such School District enter into an Order Form which references and is subject to these Terms and Conditions. By so doing, the School District agrees to be bound by these Terms and Conditions and for purposes of its order is considered "Customer" as that term is used in these Terms and Conditions. In the event that Customer and Frontline amend these Terms and Conditions (each an "Amendment"), any and all such Amendments will be enforceable against each School District that has executed an Order Form which references and is subject to these Terms and Conditions upon notice of such Amendment from Frontline unless Frontline has agreed in writing with School District that the Amendment, or specific provisions within the Amendment, do not apply to such School District.

9. **General.** Frontline and Customer are each independent contractors and neither Party shall be, nor represent itself to be, the franchiser, partner, broker, employee, servant, agent, or legal representative of the other Party for any purpose whatsoever. Customer may not sublicense, assign, or transfer this Agreement, or any rights and obligations under this Agreement, in whole or in part, without Frontline's prior written consent. Any attempted assignment in violation of this Section shall be void. This Agreement shall be binding upon, and inure to the benefit of, the permitted successors and assigns of each Party. Notwithstanding anything to the contrary in this Agreement, except for Customer's obligations to pay amounts due under this Agreement, neither Party will be deemed to be in default of any provision of this Agreement for any delay, error, failure, or interruption of performance due to any act of God, terrorism, war, strike, or other labor or civil disturbance, interruption of power service, interruption of communications services, problems with the Internet, act of any other person not under the control of such Party, or other similar cause. If the Customer requests to be added as an additional insured on any Frontline insurance policy, the limits of such policies shall be subject to the Limitations of Liability stated in Section 6 herein. This Agreement may be amended only by written agreement of the Parties, and any attempted amendment, including any handwritten changes on this Agreement, in violation of this Section shall be void. The waiver or failure of either Party to exercise in any respect any right provided under this Agreement shall not be deemed a waiver of such right in the future or a waiver of any other rights established under this Agreement. This Agreement does not confer any rights or remedies upon any person other than the Parties, except Frontline's licensors. When used herein, the words "includes" and "including" and their syntactical variations shall be deemed followed by the words "without limitation." This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be the same agreement.

Norman Ind Sch Dist 29  
 131 S FLOOD AVE  
 NORMAN OK 73069-5463

**Start Date:** 7/1/2022  
**Due Date:** 7/31/2022

**PAYMENT INFORMATION**
**Please send checks to:**

Frontline Technologies Group LLC  
 PO Box 780577  
 Philadelphia, PA 19178-0577

**To make payment via ACH/EFT:**

Bank Name: Wells Fargo, N.A.  
 Account Name: Frontline Technologies Group LLC  
 ABA/Routing #: 121000248  
 Account #: 4121566533  
 Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to [Billing@FrontlineEd.com](mailto:Billing@FrontlineEd.com).

You can find a copy of our W9 at <http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf>.

Qty	Description	Start	End	End User	Rate	Amount
1	Frontline Central Solution	7/1/2022	6/30/2023	9023322 Norman Ind Sch Dist 29	\$20,522.24	\$20,522.24
1	Recruiting & Hiring Solution	7/1/2022	6/30/2023	9023322 Norman Ind Sch Dist 29	\$20,319.62	\$20,319.62
1	Professional Learning Management, unlimited usage for internal employees	7/1/2022	6/30/2023	9023322 Norman Ind Sch Dist 29	\$33,345.19	\$33,345.19
1	Time & Attendance, unlimited usage for internal employees	7/1/2022	6/30/2023	9023322 Norman Ind Sch Dist 29	\$19,365.87	\$19,365.87

Your timely payment is important to maintain a continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. Therefore, we are unable to address questions based on PO#. If information is needed about your PO#, please contact your organization's financial department.

**SUBTOTAL** \$93,552.92

**TOTAL DUE** \$93,552.92  
**by 7/31/2022**

**PLANNED MAINTENANCE (PM) AGREEMENT**

Clifford Power Systems | 7300 Melrose Lane | Oklahoma City, OK | 73127

Clifford Power Systems, Inc. ("CPS") agrees to provide Norman Public Schools ("Customer"), and Customer agrees to accept and pay for parts and service necessary to perform periodic Planned Maintenance ("PM") of ("Equipment").

**Customer Address:** 101 Triad Village Dr. #153 **City:** Norman **State:** OK **Zip:** 73071

EQUIPMENT & LOCATION INFORMATION					
Location Name	Generator Make	Model Number	Serial Number	KW	Additional Info
NHSN	KOHLER	80RZ72	377809	80	
	Generac	3554080100	207446	22	
NHS	Kohler	60RZG	710551	60	
	Kohler	30RZ272	170872	30	
ISC/TSC	Kohler	150REOZJF	SGM32GL6G	150	

This agreement will be in accordance to the following terms and conditions, for a period of 1 year. Coverage Dates 1/13/2020 -- 1/12/2021

**In consideration of the agreements herein contained:**

- Customer agrees to:** Remit Amount of \$2,372.00 for the first year of Planned Maintenance and any additional services, please refer to the payment schedule above for details. Customer agrees to make payment upon receipt of invoice.
- CPS agrees to:** Perform all Preventative Maintenance inspections on a Annual basis, additional services will be performed in the frequency described in the Optional PM Service Section below. Work is to be performed during regular business hours 8:00AM to 5:00PM Monday through Friday. Customer will receive a copy of CPS maintenance inspection report with all applicable areas filled out by the service technician. CPS shall also report any noted problems with Equipment and recommended courses of corrective action to the Customer. CPS will perform normal maintenance on Equipment including oil and filter changes, visits include our standard 99 point inspections and equipment test.

**INCLUDED PM ITEMS**

A. Oil change once per year.	B. Oil filter change at time of oil change
C. Fuel filter change (if applicable) once per year	D. Oil analysis will be done (by outside laboratory) at time of oil change
E. Coolant maintenance as necessary. Includes testing for freeze point & inhibitor levels. Conditioners added as needed.	

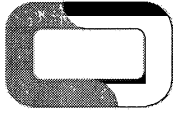
**OPTIONAL PM SERVICE & APPLICABLE CHARGES**

F. Perform (2) hour Load Bank Test at time of PM visit on (5) units. \$ <u>2784</u> cost <input type="checkbox"/> Accept <input type="checkbox"/> Decline <small>Performed Annually Initial Appropriate Line</small>	G. Perform annual fuel maintenance on (1) fuel tank. \$ <u>188</u> cost <input type="checkbox"/> Accept <input type="checkbox"/> Decline <small>Performed Annually Initial Appropriate Line</small>
H. Perform a megger test on alternator windings on (5) units. \$ <u>1635</u> cost <input type="checkbox"/> Accept <input type="checkbox"/> Decline <small>Performed Annually Initial Appropriate Line</small>	I. Perform quality/contaminant sampling on (1) fuel tanks per NFPA. \$ <u>450</u> cost <input type="checkbox"/> Accept <input type="checkbox"/> Decline <small>Performed Annually Initial Appropriate Line</small>

- Customer also authorizes:** CPS to perform repairs deemed necessary for proper operation of the standby power system at time of inspection. The cost of repairs shall not exceed (\$750 recommended) without customer authorization, and shall be documented on the inspection report. Repairs estimated to exceed this amount will be referred to the Customer for action and additional authorization. Cost for additional repairs will be invoiced separately at CPS prevailing labor rates plus parts costs and prevailing mileage rates (if additional trips are required).
- Customer also authorizes:** CPS to perform a Diesel Fuel Top Off Service for an amount not to exceed (\$700 recommended) without customer authorization. This service shall be documented on the inspection report. Cost for fuel service will be invoiced separately at CPS prevailing labor and fuel rates. Service Trucks are capable of providing up to 100 gallons, if approved pricing covers costs.
- CPS warrants its work:** For a period of 30 days from the date of service. This warranty is limited to failure as a result of workmanship and does not include failures resulting from improper or unauthorized installation, misuse, negligence, accident, over-loading, over-speeding, repairs made by someone other than CPS, fire, flood, vandalism, theft or any other acts beyond the control of CPS, while under agreement.
- Failures of new parts installed by CPS** Failure of any new part/s installed by CPS during the course of maintenance service shall be covered by the manufacturer's warranty of said part/s.
- Renewal:** This agreement will automatically renew annually unless cancelled per paragraph 8.
- This agreement may be cancelled by either party** With a 60 day written notification.
- Registration/Training Fees:** If Buyer requires Seller to register with an entity, or incur additional costs such as licensing or training training specific to the servicing requirements of Buyer's account, then Buyer agrees to reimburse Seller all costs affiliated with these fees. Costs include direct fees for registration plus 20% for Seller's administration.
- Limitation of Liability:** Clifford Power System, Inc.'s liability under this agreement, if any, shall be limited to the contract amount of this agreement. In no event shall CPS be liable for any consequential, incidental or exemplary damages, including, but not limited to, loss of profits or down time.

Clifford Power Systems and Customer have agreed to the above this day.

By: Sean O'Brien Date: 3/23/2022 By: \_\_\_\_\_ Date: \_\_\_\_\_  
Clifford Power Systems-Representative Customer-Representative



**CLIFFORD**  
POWER

## SERVICE LEVEL CHECKS

### ANNUAL PLANNED MAINTENANCE

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#### LEVEL 1 INSPECTION – TO BE PERFORMED ANNUALLY

##### ENGINE ELECTRICAL (STARTING SYSTEM)

- **Batteries** – Check battery water level, age, specific gravity & perform load test. Clean batteries externally including cables & posts.
- **Alternator** – Visually inspect alternator & alternator belt. Measure & record alternator DC voltage output.
- **Glow Plugs** (where applicable) – Check for proper operation.
- **Battery Charger** – Visually inspect, measure & record DC voltage output.
- **Starting Motor** – Visually inspect, test for proper operation (Performed during engine start).
- **Spark Plugs** (where applicable) – Check spark plugs & spark plug wires condition & annotate recommendations for repair or replacement.
- **Distributor Cap** – (where applicable) – Inspect. Annotate recommendations for repair or replacement.

##### GENERATOR

- **Windings** – Visually inspect windings.
- **Bearings** – Inspect for proper lubrication.
- **Brushes/Diodes** – Visually inspect for wear.
- **Leads/Connections** – Visually inspect for wear.
- **Circuit Breaker** – Test for proper operation.
- **Mounts/Bolts** – Visually inspect for wear and/or damage.
- **Noise** – Annotate operational noise indicators of mechanical malfunctions.

##### SAFETY CONTROLS / CONTROL PANEL

- **Voltage** (where applicable) – Measure & record loaded & unloaded AC voltage.
- **Frequency** (where applicable) – Measure & record loaded & unloaded Hertz frequency.
- **Amperage** (where applicable) – Measure & record loaded amperage.
- **Auto Start/Stop** – Check for proper operation. If allowed, check for automatic start.
- **Shutdowns** – Visually inspect for wiring deterioration. Verify proper operation of shutdowns.
- **Pre-alarms** – Verify proper annunciation of pre-alarms.
- **Remote Annunciator** (where applicable) – Inspect for proper operation.

##### INSTRUMENTATION

- **Oil Pressure Gauge** – Check for proper operation. Measure & record oil pressure PSI.
- **Water Temperature Gauge** – Check for proper operation. Measure & record water temperature in degrees Fahrenheit.
- **Ammeter** - Check for proper operation. Measure & record amperage in DC amps.
- **AC Electric Meters** - Check for proper operation. Measure & record readings.
- **Control Panel Wiring** – Visually inspect for signs of wear & correct observed loose connections.

##### AIR INDUCTION & EXHAUST

- **Precleaner** – Visually inspect condition & clean when necessary.
- **Air Filter** – Inspect & clean air filter. Recommend replacement when necessary. Note condition of filter housing.
- **Intake** – Visually inspect & note condition of intake piping & gaskets.
- **Turbocharger** – Visually inspect turbocharger for leaks, physical condition, & annotate auditory indicators of wear.
- **Exhaust/Silencer** – Visually inspect for leaks & proper operation including rain cap (where applicable). Annotate anomalies in exhaust smoke.

## LUBRICATION SYSTEM

- **Lubrication Oil** – Check for proper oil level.
- **Crankcase Breather** – Clean breather (where applicable). Annotate condition & any excessive blow by.
- **Governor** – Check oil level.
- **Tubes, Lines, Seals & Gaskets** – Visually inspect for deterioration or indications of wear.

## COOLING SYSTEM

- **Radiator** – Visually inspect radiator core condition, annotate indications of coolant leakage or core blockage. Check coolant level.
- **Radiator Cap** – Check for indications of wear.
- **Coolant** – Measure & record antifreeze freeze point & PH level.
- **Hoses** – Visually inspect hoses, clamps, gaskets & connections.
- **Fan Assembly** – Visually inspect fan, fan bearing, pulleys & belts for indications of wear. Measure belt tension for proper operation.
- **Water Pump** – Visually inspect for proper operation, leaks, or audible indications of wear.
- **Jacket Water Heater** – Inspect for proper operation, indication of wear on heater & associated hoses & clamps.
- **Thermostat** – Check for proper operation

## FUEL SYSTEM

- **Fuel Lines & Connections** – Visually inspect for proper operation & indications of deterioration.
- **Priming Pump** (where applicable) – Verify proper operations & inspect for seal damage or deterioration.
- **Fuel Filters** – Visually inspect for damage, leaks, & proper operation.
- **Governor & Controls** – Inspect controls & linkage for proper operation.
- **Carburetor/Mixer** – Visually inspect & verify proper operation.
- **Day Tank/Fuel Cell** – Visually inspect for leaks & check for proper operation. Make note of water in fuel cell & level of fuel.

## ATS

- **Wiring & Contacts** – Visually inspect.
- **Connections Temp.** – Check temperature of connections with infrared temperature gun.
- **Contactors Operation** – If allowed, perform simulated power failure to test operation of contactor.
- **Timers & Controls** – Observe all time delays during simulated test.

## LEVEL 2 INSPECTION – TO BE PERFORMED ANNUALLY

### INCLUDES ALL SERVICES IN LEVEL 1 INSPECTION

- **Fuel System** – Fuel filter & fuel/water separator filter replacement. Check for proper seal & operation.
- **Lubricating System** – Replace oil filters. Inspect all gaskets & seals. Remove existing lubricating oil & dispose. Fill with fresh engine oil, Oil sampling analyzed by independent laboratory.
- **Generator** – Lubricate bearings if applicable.

TULSA, OK	AUSTIN, TX	LITTLE ROCK, AR
OKLAHOMA CITY, OK	LONGVIEW, TX	FORT SMITH, AR
DFW-MANSFIELD, TX	SAN ANTONIO, TX	KANSAS CITY, MO
DFW-GARLAND, TX	HOUSTON, TX	WICHITA, KS
	ABILENE, TX	



## CUSTOMER ORDER FORM

222 Merchandise Mart Plaza, Suite 1750  
Chicago, IL 60654  
Ph: 312.881.2000  
Fax: 866.320.1021  
Tax ID #: 04-3626476

**Contract Number:** Q-131534  
**Issued Date:** 7/2/2022  
**Issued By:** Alex Hansen  
**Offer Valid Through:** 4/2/2022

### Customer Information

**Customer:** Independent School District I-29  
of Cleveland County, OK  
**D-U-N-S® Number:** 617295308

**Attn:** Brad Coplen  
**Address:** 101 Triad Village Drive  
#153, Norman, OK 73071

### Terms & Conditions

**Related Contract:** **Payment Terms:** Net 30  
**Contract Start Date:** 7/2/2022 **Billing Frequency:** Annual  
**Contract End Date:** 7/1/2025 **Annual Price Adjustment:** 3.00%  
**Initial Term:** 36 Months

Subscriptions				
Item	Qty	Year 1	Year 2	Year 3
Chemical Management	1			
HQ	1	\$ 6,610.40	\$ 6,808.71	\$ 7,012.97
Included Site Administrator	1			
<b>Subscription Total:</b>		<b>\$ 6,610.40</b>	<b>\$ 6,808.71</b>	<b>\$ 7,012.97</b>

This Customer Order Form, including all Exhibits, and the Services provided hereunder are governed by the terms and conditions of the VelocityEHS Master Subscription and Services Agreement, as posted on <https://www.ehs.com/mssa>, which is hereby incorporated into this Customer Order Form (the "Agreement"). By signing below, Customer agrees to be bound by such terms and conditions as of the date of signing. VelocityEHS may deem this Customer Order Form null and void if the executed agreement is not received by VelocityEHS by the "Offer Valid Through" date listed above, or if the document is returned with handwritten changes.

### Independent School District I-29 of Cleveland County, OK

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### VelocityEHS

Signature: \_\_\_\_\_

Name: Michael Bruffey

Title: Assoc. Director, CX

Date: 3/29/2022

DocuSigned by:  
*Michael Bruffey*  
85CD80D0A12E46E...



**Exhibit A**

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**HQ: (M)SDS Management Base subscription pricing includes:**

- One annual HQ subscription(s) for the Customer and up to 1000 employees.
- Two Account Administrators. Additional Administrators may be purchased for \$250.00 per license.
- Unlimited MSDS database searches, views and additions to the eBinder.
- Access to eBinder and MSDSONline database search from the SDS/Chemical Management mobile application.
- Access to the MSDSONline Desktop Application, which allows administrator(s) to print SDSs, and download an electronic backup of their SDSs and basic information.
- Annual allotment of 50 MSDS Requests and 100 MSDS Uploads. Additional MSDS Requests may be purchased in bundles of fifty (50) for \$200; additional MSDS Uploads may be purchased in bundles of (100) for \$200.
- Technical & Customer Support.
- Additional Terms and Conditions apply. To learn more, click [here](#).

All Year One (1) fees are in the currency presented in the Products and Services table on this agreement and, unless otherwise noted, become due on the Contract Start Date, as noted on page one (1) of this agreement. The Contract End Date reflects the subscription "anniversary date"; subsequent yearly fees will be invoiced between 45 and 60 days before each anniversary date, with payments due prior to each anniversary date. Customer may at its discretion pre-pay the full term of the agreement. Sales tax associated to this Order will appear on the invoice, where applicable.

**Memorandum of Agreement**  
**Between**  
**Bethel Baptist Church and Norman Public Schools**

**For The Use of Facilities/Equipment as Emergency Evacuation Site for Students**

This Memorandum of Agreement ("Agreement") is made and entered into by and between Independent School District No. 29 of Cleveland County, Oklahoma, a/k/a Norman Public Schools ("NPS"), and **BETHEL BAPTIST CHURCH** collectively—the Parties.

**BETHEL BAPTIST CHURCH**, under its authority, authorizes the use of its facilities, equipment, and parking lots, to be used by NPS as an evacuation site during a disaster or crisis.

To help fulfill its role of preparing for and providing immediate response to disasters, **BETHEL BAPTIST CHURCH**, located at 1717 W. Lindsey St, Norman, OK 73069 agrees to assist NPS by providing an emergency evacuation site for students, faculty, and visitors who must evacuate a Norman Public Schools' campus. NPS shall maintain full responsibility for providing transportation and logistics for students, faculty, and visitors during a campus/district-wide evacuation.

Therefore, it is mutually agreed that the parties will as follows:

1. **BETHEL BAPTIST CHURCH** agrees that its facilities, while meeting its responsibilities to its patrons, will permit, to the extent of its ability and upon request by NPS, the use of its physical facilities by NPS as an emergency evacuation site.
2. NPS agrees that in the event of activation during an emergency or crisis to said facilities it shall exercise and enforce reasonable care in the conduct of its students, faculty, and visitors in such facilities.
3. During an event requiring both evacuation and mass sheltering, NPS will work with **BETHEL BAPTIST CHURCH** personnel to coordinate the utilization of its facilities. Additionally, **BETHEL BAPTIST CHURCH** shall share with NPS specific facility information, such as floor plans and the availability of amenities, for the purpose of expediting operations and logistics in the event of an evacuation.
4. **BETHEL BAPTIST CHURCH** agrees to permit use of its equipment located within its facilities, including, but not limited to, office equipment, tables, chairs, desks, refrigerators and freezers. **BETHEL BAPTIST CHURCH** agrees to provide and replenish normal and customary consumables and maintenance supplies, including, but not limited to, paper towels, toilet paper and garbage bags during NPS's use of the facilities. NPS agrees to reimburse **BETHEL BAPTIST CHURCH** for the cost of such consumables and supplies.
5. **BETHEL BAPTIST CHURCH** and NPS each agree to designate a primary and an alternate contact person who shall act as that party's primary point of contact and as their representatives in the event of a public safety emergency. Each party will provide the other with its representative's office phone numbers, cell phone numbers, home phone numbers, fax numbers and email addresses. This information shall be updated as necessary to ensure that contact information is current and accurate at all times.



**AFTER RECORDING RETURN TO**

Orin Shakerdge  
NextEra Energy Resources, LLC  
700 Universe Blvd., LAW/JB  
Juno Beach, FL 33408  
(561) 694-4678

(This space reserved for recording information)

**MEMORANDUM OF SUBLEASE AGREEMENT AND GROUND LEASE  
AGREEMENT**

THIS MEMORANDUM OF SUBLEASE AGREEMENT AND GROUND LEASE AGREEMENT ("**Memorandum**"), is dated this 4th day of May, 2020 ("**Effective Date**") by and between Oklahoma Electric Cooperative, an Oklahoma Rural Electric Cooperative, whose address for purposes of notices is: 2520 Hemphill Drive, Norman, OK 73069 ("**Sublandlord**"), DG Central 1, LLC, a Delaware limited liability company, whose address for purposes of notices is: 700 Universe Blvd., Attn: Land Services Administration, Juno Beach, FL 33408 ("**Operator**"), and Norman Public Schools, aka Independent School District No. 29 of Cleveland County, Oklahoma ("**Landlord**"). Each of Sublandlord, Operator, and Landlord shall hereinafter be referred to individually as a "**Party**" and collectively as the "**Parties**".

RECITALS

WHEREAS, Landlord and Sublandlord entered into a Ground Lease Agreement dated November 18, 2019 ("**Lease**") for certain property located in Cleveland County, State of Oklahoma, and depicted on Exhibit A attached hereto (the "**Property**");

WHEREAS Sublandlord, Operator, and Landlord entered into a Sublease Agreement dated as of the Effective Date ("**Sublease**"), by which Sublandlord granted to Operator a sublease over and across the Property, which sublease was consented to by Landlord;

WHEREAS, the Parties desire to execute, deliver and record this Memorandum for the purpose of putting all persons on notice of Sublandlord's and Operator's right, title and interest in the Property and the terms of the Lease and Sublease.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties do hereby state, declare and establish as follows:

1. **Defined Terms.** All capitalized terms used herein and not otherwise defined shall have the meaning given such terms in the Sublease. The terms, covenants and conditions of the Lease and Sublease are incorporated herein by reference with the same force and effect as though fully set forth herein.

2. **Term.** The initial term of the Sublease is from the Effective Date (subject to the terms of the Sublease) until November 18, 2049 (the "Base Lease Term"), subject to the rights of renewal and termination as set forth in the Sublease. Operator shall have the right to extend the term of the Sublease for six (6) five (5) year options on the terms set forth in the Sublease (each, an "Optional Lease Term"). The term of the Lease is from November 18, 2019 until November 18, 2049, subject to Sublandlord's right to extend for six (6) five (5) year options, which must be exercised if Operator exercises its rights.

3. **Exclusive Rights.** The Sublease between the Sublandlord and Operator provides Operator shall have and is granted hereby, the exclusive right (i) to use and possess the Property in connection with the Project and other similar sun-powered electrical power generation projects; (ii) to use and convert all of the sunlight resources on the Property; and (iii) to undertake such other activities on the Property that may be related to the Project, including, without limitation, the storage of Solar Panels, materials and equipment during the installation and construction of the Improvements; development and operation of communications systems. The Lease and Sublease also include a right of access to the Property.

4. **Consent.** Landlord has executed the Landlord Recognition and Consent to the Sublease evidencing its consent and agreement to the terms of the Sublease. Landlord is executing this Memorandum evidencing both the Lease and the Sublease.

5. **Purpose.** This Memorandum does not supersede, modify, amend or otherwise change the terms, conditions or covenants of the Lease or Sublease, and the Parties executed and are recording this Memorandum for the purpose of providing constructive notice of the Lease and Sublease and Operator's rights thereunder. The terms, conditions and covenants of the Lease and Sublease are set forth at length in the Lease and Sublease and are incorporated herein by reference as though fully set forth herein. All of the terms, covenants and conditions contained in the Lease and Sublease and this Memorandum shall be deemed covenants running with the land for all purposes.

[Signatures on Next Pages]

EXECUTED on the date set forth below.

**Landlord:**

Norman Public Schools  
aka Independent School District No. 29 of Cleveland County, Oklahoma

*DG*

Name: DIRK O'HARA  
Its: PRESIDENT

ATTEST:

*Cathy Sasser*  
STATE OF Oklahoma  
COUNTY OF Cleveland

This instrument was acknowledged before me this 3rd day of August, 2020, by Dirk O'Hara, as board president of Norman Public Schools aka Independent School District No. 29 of Cleveland County, Oklahoma.

Notary Public

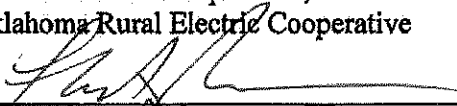
Type or Print Name: Jill Eidson  
My commission expires: 3-19-23  
Commission No. 15002553



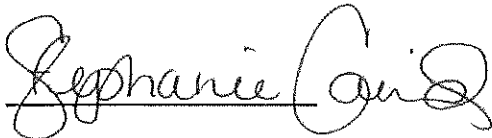
EXECUTED on the date set forth below.

**Sublandlord:**

Oklahoma Electric Cooperative,  
an Oklahoma Rural Electric Cooperative

  
Name: Thad Peterson  
Its: Vice President of Engineering

ATTEST:



STATE OF Oklahoma  
COUNTY OF Cleveland

This instrument was acknowledged before me this 5<sup>th</sup> day of August, 2020, by Thad Peterson, as Vice President of Engineering of Oklahoma Electric Cooperative, an Oklahoma Rural Electric Cooperative.

Notary Public

Type or Print Name: Stephanie Canida  
My commission expires: 5-5-23  
Commission No. 11004161

[SEAL]



EXECUTED on the date set forth below.

**Operator:**

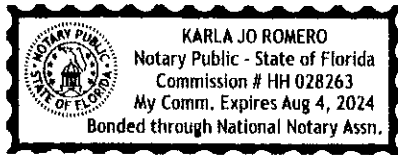
DG Central 1, LLC,  
a Delaware limited liability company

By:   
Matthew G. Ulman, Vice President

STATE OF FLORIDA                    )  
  )  
COUNTY OF PALM BEACH         )

ss.

This instrument was acknowledged before me on the 22 day of NOVEMBER, 2020 by Matthew G. Ulman, as Vice President of DG Central 1, LLC, a Delaware limited liability company.



Karla Jo Romero  
Notary Public, Commission No. HH 028263  
My Commission Expires: Aug. 4, 2024

**EXHIBIT A**

**Depiction of Property**

**LEGAL DESCRIPTION**

(Lease Tract)

A tract of land located in the Northeast Quarter (NE/4) of Section Twenty-five (25), Township Nine North (T-9-N), Range Two West (R-2-W) of the Indian Meridian (I.M.), Cleveland County, Oklahoma and being more particularly described as follows:

Commencing at the Northwest corner of said NE/4;

Thence S 00°49'30" E (S 00°57'38" E – deed) along the West line of said NE/4 a distance of 1846.52 feet (1847.40 feet – deed) to the Point of Beginning;

Thence N 89°25'32" E (N 89°01'02" E – deed) and parallel to the South line of said NE/4 a distance of 825.00 feet;

Thence S 00°49'30" E (S 00°57'38" E – deed) and parallel to the West line of said NE/4 a distance of 792.00 feet to a point on the South line of said NE/4;

Thence S 89°25'32" W (S 89°01'02" W – deed) along the South line of said NE/4 a distance of 825.00 feet to the Southwest corner of said NE/4;

Thence N 00°49'30" W (N 00°57'38" W – deed) along the West line of said NE/4 a distance of 792.00 feet to the Point of Beginning.

Said tract contains 15.00 acres, more or less.

Note: Basis of Bearing = S 00°49'30" E = West line of the NE/4 Section 25, T-9-N, R-2-W, I.M. (GPS observation – City of Norman GPS Network).

## CONTRACT FOR SERVICES

This Agreement is entered into this 9<sup>th</sup> day of May, 2022 by and between **THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY** on behalf of **THE CLEVELAND COUNTY SHERIFF'S OFFICE ("CCSO")** and **INDEPENDENT SCHOOL DISTRICT NO. 29 OF CLEVELAND COUNTY, OKLAHOMA A/K/A NORMAN PUBLIC SCHOOLS ("NPS"** and collectively with CCSO, the **"Parties"**).

### RECITALS:

As outlined by Oklahoma Law (OKLA. STAT. tit. 74, §§ 360.19, 1008), NPS desires to contract with CCSO for the furnishing by CCSO of law enforcement and school resource officer functions at Dimensions Academy, an NPS school location.

**NOW, THEREFORE**, in consideration of the fees provided herein and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, and the mutual covenants and agreements contained herein, the Parties agree as follows:

### 1. SCOPE OF AGREEMENT

- a. CCSO and NPS agree to work together to implement and provide a school resource officer for NPS's Dimensions Academy. This contract shall place one (1) commissioned deputy sheriff in Dimensions Academy operated by NPS and equip the officer. This officer will be assigned to both locations of Dimensions Academy and will function as a School Resource Officer. The terms of this relationship shall be governed by this Agreement
- b. CCSO agrees that the vehicle utilized by the School Resource Officer shall be a marked, fully equipped CCSO patrol cars. One marked vehicle will be present at the school while a School Resource Officer is on duty at that location.
- c. School Resource Officer will work with NPS personnel on a cooperative basis. In addition to law enforcement functions, the School Resource Officer will be available to provide counseling, education and public speaking services as requested by NPS administration or its designated agents.

### 2. TERM OF THE AGREEMENT

- a. The term of this Agreement shall be for an initial period from July 1, 2022 to June 30, 2023. After the initial period, this Agreement may be renewed annually by mutual agreement of the Parties.

### 3. COMPENSATION

- a. As compensation to CCSO for services, NPS agrees to pay CCSO a monthly fee for the period of July 1, 2022 through June 30, 2023 of \$6,095.38. Partial months of service shall be calculated on a pro-rata basis.
- b. In the event that the monthly fee in Section 3(a) is reduced on a prorated daily basis, such a daily basis shall be calculated using school days, which are those days when school is in session.
- c. Fees under Section 3(a) will be paid no later than the 15<sup>th</sup> of each month for services rendered during the prior month.
- d. If the School Resource Officer is absent during a school day, the School Resource Officer shall be replaced by another deputy sheriff qualified to perform the duties of the School Resource Officer or payment shall be reduced on a prorated daily basis.

- e. In the event that CCSO finds it necessary to reassign the School Resource Officer due to a major emergency, the School Resource Officer shall be replaced by another deputy sheriff qualified to perform the duties of the School Resource Officer or payment for services shall be reduced on a prorated daily basis.

#### 4. INDEPENDENT CONTRACTOR

- a. CCSO is and at all times shall be deemed an independent contractor and shall be wholly responsible for the way CCSO performs the services required by the terms of the Agreement. Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent, between CCSO and NPS or any of CCSO's agents or employees. CCSO assumes exclusive responsibility for the acts of its employees as they relate to the services provided during the course and scope of their employment. CCSO, its agents and employees, shall not be entitled to any rights or privileges of NPS employees, beyond those required for the performance of School Resource Officer duties, and the SRO shall not be considered in any manner to be an NPS employee.
- b. CCSO and NPS will work cooperatively to provide the best working relationship possible between the Parties to ensure that the needs of the individual schools, students, principals and school staff, and the School Resource Officer are met. To facilitate this, CCSO will designate a point of contact (other than the School Resource Officer for CCSO) for routine questions, scheduling, and day to day operations of the program. NPS administrators, the School Resource Officer, and CCSO's designated representative will meet as needed to facilitate scheduling and operation of the program.
- c. While NPS will not directly supervise the School Resource Officer in the day-to-day performance of his or her duties, NPS may provide input to CCSO regarding the personnel assigned under this Agreement. If NPS objects to the assignment of any personnel under this Agreement, NPS will review those objections with the designated representative of CCSO for final resolution of the objections.

#### 5. ADDITIONAL PERSONNEL

- a. In addition to the School Resource Officer, NPS, at its option, shall have the right to engage off-duty law enforcement personnel for special events or other school-related activities as NPS deems necessary.

#### 6. GENERAL DUTIES

- a. CCSO and NPS Staff have worked together to create a list of general duties for the School Resource Officer which outlines the officer's duties and is hereby incorporated by reference into this Agreement as Attachments "A" and "B".
- b. It is anticipated that it may be necessary to amend Attachments "A" and "B" to better reflect the scope of the general duties for the School Resource Officer. For that reason, the Cleveland County Sheriff and the Superintendent of NPS are hereby authorized to make written, mutually agreed up on amendments to Attachments "A" and "B" as necessary to provide a high level of service to the citizens of Cleveland County.

#### 7. INSURANCE

- a. CCSO is self-insured. CCSO shall provide workers' compensation insurance in the amount required by Oklahoma law for all employees engaged in work as a School Resource Officer under this Agreement.

#### 8. TERMINATION AND ASSIGNMENT

- a. This Agreement may be terminated by either Party at its sole option and without prejudice by giving sixty (60) days written notice of termination to the other Party.
- b. Neither Party shall assign, transfer, or sub-contract any of its rights, burdens, duties, or obligations under this Agreement without the prior written permission of the other Party to this Agreement.

## 9. DISPUTE RESOLUTION AND VENUE

- a. In the event both Parties are unable to jointly resolve a dispute arising from the implementation and operation of the School Resource Officer Program, then the final decision specific to that dispute will be submitted for resolution to the Cleveland County Sheriff and the Superintendent of NPS. In the event the Cleveland County Sheriff and the Superintendent of NPS are unable to jointly resolve any such dispute, then the matter will be submitted within thirty (30) days to a third-party mediator. In the event the mediation is unsuccessful in resolving any dispute arising from the implementation or operation of the School Resource Officer Program, then each Party has the option to file suit.
- b. All obligations of each Party to this Agreement shall be performed in Cleveland County, Oklahoma. The laws of the State of Oklahoma shall govern the interpretation, validity, performance, and enforcement of this Agreement and the exclusive venue for any legal proceedings involving this Agreement shall be Cleveland County, Oklahoma.

## 10. NOTICES

- a. Any notice to be given by CCSO to NPS hereunder shall be deemed to be properly served if deposited in the United States mail, postage prepaid, addressed to: Superintendent Dr. Nick Migliorino, Norman Public Schools, 131 South Flood Avenue, Norman, Oklahoma, 73069.
- b. Any notice to be given hereunder by NPS to CCSO shall be deemed to be properly served if the same be deposited in the United States mail, postage prepaid addressed to: Cleveland County Board of Commissioners, 201 South Jones Avenue, Ste. 260. Norman, OK 73069.

## 11. SEVERABILITY

- a. If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of its requiring any steps, actions, or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

## 12. HOLD HARMLESS CLAUSE

- a. To the extent allowed by law, NPS does hereby agree to waive all claims against, release, and hold harmless CCSO and all of its officials, officers, agents, employees, in both their public and private capacities, for any and all liability, claims, suits, demands, losses, damages, attorneys' fees, including all expenses of litigation or settlement, or causes of action which may arise by reason of injury or death of any person or for loss of, damage to, or loss of use of any property arising out of or in connection with this Agreement.
- b. To the extent allowed by law, CCSO does hereby agree to waive all claims against, release, and hold harmless NPS and all of its officials, officers, agents, employees, in both their public and private capacities, for any and all liability, claims, suits, demands, losses, damages, attorneys' fees, including all expenses of litigation or settlement, or causes of action which may arise by reason of injury or death of any person or for loss of, damage to, or loss of use of any property arising out of or in connection with this Agreement.
- c. It is the intention of both Parties that this mutual hold harmless clause shall be interpreted to mean that each Party shall only be responsible for the actions of each Party's own employees, officials, officers, and agents. The Parties agree that they have not waived their sovereign immunity by entering into and performing its obligations under this Agreement.

## 13. ENTIRE AGREEMENT

- a. This Agreement shall be binding upon the Parties hereto, their successors and assigns, and constitutes the entire Agreement between the Parties. No other agreements, oral or written, pertaining to the performance of this Agreement exists between the Parties. This Agreement can be modified only by an Agreement in writing, signed by both of the Parties.

Executed this \_\_9<sup>th</sup>\_\_ day of May, 2022.

**THE BOARD OF COUNTY COMMISSIONERS  
OF CLEVELAND COUNTY, ON BEHALF OF  
THE CLEVELAND COUNTY SHERIFF'S  
OFFICE**

**INDEPENDENT SCHOOL DISTRICT NO. 29 OF  
CLEVELAND COUNTY, OKLAHOMA A/K/A  
NORMAN PUBLIC SCHOOLS**

By: \_\_\_\_\_  
[NAME], Chairperson

By: \_\_\_\_\_  
Cindy Nashert, President  
Board of Education

By: \_\_\_\_\_  
[NAME],

By: \_\_\_\_\_  
[NAME],

**“CCSO”**

ATTEST:

\_\_\_\_\_  
Tammy Belinson,  
Cleveland County Clerk

ATTEST:

By: \_\_\_\_\_  
Natalie Eckert, Clerk  
Board of Education

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Assistant District Attorney

By: \_\_\_\_\_  
Sheriff Chris Amason/  
Undersheriff Marcus Williams

**Attachment A**  
**School Resource Officer (SRO) Duties**

1. The primary function of the School Resource Officer (SRO) shall be to insure the safety of the students and faculty and provide campus security. Specifically, the SRO shall assist in limiting access to the school grounds to authorized persons, provide police protection of school property, personnel and students, investigate criminal acts on school grounds and serve as a liaison between the school, the police department, juvenile officials, probation officials, courts, and other agencies of the juvenile Justice system.
2. The Principal, or designee, shall retain authority regarding all school issues. The SRO shall determine all law enforcement issues. The SRO shall communicate with the Principal regarding all law enforcement incidents on the campus or at school related activities.
3. The SRO shall participate in mandatory training set out by state law and/or CCSO policy. The SRO should also participate in reasonable training programs provided by NPS that directly impact ability and skills as a SRO.
4. The SRO shall be available as a resource to provide information on topics on which the officers have special competence due to their law enforcement training. The SRO shall also attempt to identify and counter deviant behavior and any other behavior that would be disruptive or unsafe to the students, faculty or district property.
5. The SRO shall make himself or herself visible in a public relations role in order to provide a highly visible crime deterrent in school property in order to effectively promote security and order in the schools.
6. The SRO shall attempt to provide guidance and direction for students, parents and staff when appropriate, to work with the school administrators to resolve school-police problems, and to work with parents of troubled youth.
7. The SRO shall not enforce NPS regulations or rules unless the violation of such rule or regulation constitutes a violation of a state law.
8. Nothing in this agreement shall limit or eliminate the need to utilize the 9-1-1 reporting system, or the use of CCSO officers to handle or supplement calls for service. Use of 9-1-1 is encouraged for emergency calls even if the SRO is also called.
9. Except in an emergency, the SRO should not be called away from their assigned school to handle incidents, as this may be disruptive to the teacher/SRO/student relationship. The SRO may be contacted and may respond as soon as possible to assist CCSO officers when reasonable to assist with providing public safety.
10. SROs shall maintain a close liaison with CCSO officers around their assigned schools. They shall exchange information regarding suspects, incidents, and potential problems to ensure reasonably consistent enforcement from officer to officer to the extent permitted by law.
11. The SRO may be required to meet with school officials and the building level administrators of the school to which he or she is assigned during contract hours to discuss incidents, potential problems, and issues surrounding the SRO program. The primary purpose of these meetings will be to increase the effectiveness of the SRO program.

12. CCSO reserves the right to assign the SRO to a sheriff function in the event of an emergency or situation that dictates a call-up of sheriff personnel as directed in CCSO policy and procedures. An emergency situation may include a tornado, wildfire, etc.

**Attachment B**  
**School Resource Officers and School Discipline**

The purpose of this Memorandum of Understanding (MOU) is to establish a collaborative agreement on school security and school discipline to guide and define the relationship between Norman Public Schools (“NPS”) and the Board Of County Commissioners of Cleveland County, on behalf of the Cleveland County Sheriff’s Office (“CCSO”) (collectively referred to as "the Parties") in the use of a School Resource Officer ("SRO"). The Parties acknowledge that law enforcement plays an essential role in maintaining safety in the community and at NPS. However, the use of arrests and referrals to the criminal justice system for minor or typical school behaviors can adversely affect students and erode confidence in and respect for both the school administration and law enforcement. The Parties have developed this guidance to ensure a consistent approach to law enforcement and school discipline that emphasizes cooperation in the handling of school-based student misbehavior. Emphasis is placed on handling incidents uniformly while ensuring that each case is addressed on an individualized basis. The manner in which each incident is handled is dependent upon many factors unique to each child. This includes, but is not limited to, behavioral history, present circumstances, disciplinary record, academic record, general demeanor and disposition toward others, disability, special education status, and other factors. Accordingly, the Parties concur that students involved in the same incident or similar incidents may receive different and varying responses depending on the factors and needs of each student.

To address these issues and ensure that all students have access to a safe and productive learning environment, the Parties agree that cooperation is essential. Among other benefits, committed cooperation can enhance appropriate responses and use of resources, when responding to school-based misbehavior. For purposes of this MOU, student misbehavior is considered to be breaches of the Code of Student Conduct, disruptions, and other minor infractions or omissions by a student that occurs on school grounds, school transportation or during a school sponsored or related event.

**Responding to Student Misbehavior**

In the event a student misbehaves, the school principal and their designees will be the primary source of intervention and disciplinary consequences. The SRO is responsible for criminal law issues—not school discipline issues. The Code of Student Conduct provides detailed information on consequences and interventions and shall guide the response to particular types of misbehavior. In addition, school officials should make reasonable efforts, where applicable, to connect students to school or community-based support services, such as counseling, mentoring, or extra-curricular activities.

Many types of minor student misbehavior may technically meet the statutory requirements for non-violent misdemeanors (e.g. theft, vandalism, disorderly conduct, loitering, incidents relating to alcohol, threats, harassment, etc.), but may be handled outside of the criminal justice system. Absent a real and immediate threat to students, teachers, or public safety, incidents involving public order offenses such as those above and including disturbance/disruption of school or public assembly; trespass; loitering; profanity; and fighting that does not involve physical injury or a weapon, may be considered school discipline issues to be handled by school officials, rather than criminal law issues warranting formal law enforcement intervention (e.g., issuance of a criminal citation, ticket, or summons, filing of a delinquency petition, referral to a probation officer, or actual arrest) as may be appropriate on a case-by-case basis. Behavior that rises to the level of a felony offense is not included within this category.

All individuals involved in school discipline decisions shall consider the surrounding circumstances including the age, history, disability or special education status, and other factors that may have influenced the behavior of

the student, the degree of harm caused and the student's genuine willingness to repair the harm and accept responsibility for the student's action.

The SRO will avoid arresting students at school, where possible, unless the child poses a real and immediate threat to student, teacher, or public safety, or a judicial warrant specifically directs the arrest of the student in a school. The County Sheriff and the building level administrators shall be consulted prior to an arrest of a student where practicable, and the student's parent or guardian shall be notified of a child's arrest as soon as practicable.

### **Further Incidents**

Repeated incidents of non-violent misdemeanors shall result in graduated levels of school-based interventions and consequences by the administrators on campus, according to the Code of Student Conduct, and referral to law enforcement for certain incidents.

### **Student Rights**

Absent a real and immediate threat to student, teacher, or public safety, the SRO may conduct or participate in a search of a student's person, possessions, or locker only where there is probable cause to believe that the search will reveal evidence that the student has committed or is committing a criminal offense.

- The SRO shall inform school administrators prior to conducting a probable cause search where practicable.
- The SRO shall not ask school officials to search a student's person, possessions, or locker in an effort to circumvent these protections.

A school official may conduct a search of a student's person, possessions, or locker only where there is reasonable suspicion to believe that the search will reveal evidence that the student has violated or is violating either the law or the rules of the school, and the search is justified in scope given such suspicion.

- Absent a real and immediate threat to students, teachers, or public safety, a school official shall not ask an SRO to be present or participate in such a search.

Absent a real and immediate threat to students, teachers, or public safety, an SRO may question or participate in the questioning of a student about conduct that could expose the child to court-involvement or arrest only after informing the child of Miranda rights and only in the presence of the child's parent or guardian.

### **Accountability**

NPS and CCSO shall maintain annual publicly available data, in compliance with the Oklahoma Open Records Act, without disclosing personally identifiable information, documenting the following:

- Number of incidents resulting in a juvenile arrest for conduct on school grounds or at a school-sponsored event, broken down by school; offense; arrestee's age, grade level, race, sex, and disability status; and disposition/result;
- Number of incidents resulting in other forms of law enforcement intervention—including searches and seizures by the SRO; questioning by the SRO; issuance of a criminal citation, ticket or summons; filing of a delinquency petition and referral to a probation officer—for juvenile conduct on school grounds or at a school-sponsored event, broken down by offense or reason; type of law enforcement intervention; juvenile's age, grade level, race, sex, and disability status; and disposition/result;
- Number of suspensions or other disciplinary consequences imposed on students, broken down by offense/infraction; student's age, grade level, race, sex, and disability status; and disciplinary consequence imposed;

- Policies and protocols governing the SRO program;
- Training materials for the SRO; and
- Number and types of complaints lodged against the SROs.

It is the policy of CCSO to investigate all complaints against it, or of alleged SRO misconduct, to equitably determine whether the allegations are valid or invalid, and take appropriate action. Any student, parent, teacher, and principal or other school administrator may submit a complaint, orally or in writing, of abuses or misconduct by the SRO to CCSO.

- Parents shall be permitted to submit a complaint in their native language.
- The complaint system must be confidential and protect the identity of the complainant from the SRO to the extent consistent with the SRO's due process rights.
- Complaints shall be investigated and resolved, and complainants shall be furnished with a written explanation of the investigation and resolution.

Every student attending Dimensions Academy and every parent or guardian with a student attending Dimensions Academy shall be informed of the complaint procedure through the NPS's customary means of communicating information to students and parents.

#### **School Mission and SRO Role**

As emphasized above, the involvement of an SRO is to improve school safety and the educational climate at the school, not to enforce school discipline or punish students. Accordingly, building-level school administrators shall be consulted when the SRO is deployed to the school.

The SRO shall meet with building-level school administrators, teachers, parents, and student representatives at least annually to discuss issues of school safety. Similarly, the SRO shall be integrated into the school community through participation in faculty and student meetings and assemblies as appropriate and through participation in relevant school training.

The SRO shall maintain activity reports and submit monthly summaries of these reports to district-level school administrators, and the relevant law enforcement agency. The monthly summaries shall include the numbers and descriptions of all incidents or calls for service; names of school officials involved (referring teachers, principals, etc.); student searches; student questioning; tickets, citations, or summonses; filing of delinquency petitions; referrals to a probation officer; actual arrests; and other referrals to the juvenile justice system.

Absent a real and immediate threat to students, teachers, or school safety, and absent the situations described above where formal law enforcement intervention is deemed appropriate by the SRO, building level school administrators shall have final authority in the building over matters of school discipline.

#### **Discretion of Law Enforcement**

Nothing in this MOU is intended to limit the discretion of law enforcement. Officers responding to an incident or consulting with school officials are encouraged to use their discretion in determining the best course of action, especially when using alternatives to arrest. While the option to use the criminal justice system is available for many incidents, the totality of the circumstances should be taken into consideration and any less punitive alternatives that ensure the safety of the school community should be considered.

#### **Professional Development**

The SRO shall participate in professional development programs and classes as agreed on by the Cleveland County

Sheriff or his or her designee and NPS.

**Annual Review**

These guidelines shall be reviewed periodically to ensure that they remain timely, effective, and fully correlated to an educational environment that is secure while tolerant of students' learning and testing of school and community expectations and boundaries.

## SUBLEASE AGREEMENT

THIS SUBLEASE AGREEMENT (“Agreement”) made and entered into this 4<sup>th</sup> day of May 2020 (“Effective Date”) between Oklahoma Electric Cooperative, an Oklahoma Rural Electric Cooperative (the “Sublandlord”), and DG Central 1, LLC, a Delaware limited liability company, (the “Subtenant”). Sublandlord and Subtenant may be sometimes referred to herein individually as a “Party” or collectively as the “Parties.”

W I T N E S S E T H:

### ARTICLE I Definitions

For purposes of this Agreement:

*Section 1.1.* “Alterations” shall mean construction (including tenant improvements), reconstruction, replacement, repairs, renovations, alterations, changes, additions, improvements and demolitions of or to the Property and all excavations at any time made or to be made in, on or about the land.

*Section 1.2.* “Events of Default” or any of the same shall mean Events of Default as defined and described in Article XV.

*Section 1.3.* “Subleasehold Estate” shall mean Subtenant’s interest in the Property created by this Agreement.

*Section 1.4.* “Sublease Term” shall mean the total length of the time that Subtenant may use the Property under this Agreement, which shall be the sum of the Base Lease Term and any Optional Lease Terms thereafter, if any, but, in any event, and notwithstanding anything other provision(s) or term(s) in this Agreement, the Sublease Term shall not exceed the term of the Master Lease (defined below).

*Section 1.5.* “Person” shall mean and include an individual, business entity, corporation, LLC, partnership, trust, unincorporated association and any governmental entity.

*Section 1.6.* “Property” shall mean a certain unimproved tract of real property situated in Cleveland County, Oklahoma, described generally on **EXHIBIT “A”** attached hereto and made a part hereof. The Property being leased herein is roughly fifteen (15) acres, and is within a larger tract of land that is owned by Landlord and leased to the Sublandlord, the “Landlord Tract”, as shown on **EXHIBIT “B”**. The specific location and description of the Property and the Right of Access will be identified and agreed to by the parties and further defined by a survey to be prepared by a licensed surveyor reasonably acceptable to the parties. Costs of the survey shall be paid by the Subtenant.

*Section 1.7.* “Right of Access” shall include a right to use a portion of the Landlord Tract for ingress and egress, as well as to install and operate transmission and utility lines, to and from the Property. The Right of Access is further described in *Section 2.4* below.

*Section 1.8.* “Landlord” shall mean Norman Public Schools, aka Independent School District No. 29 of Cleveland County, Oklahoma.

## **ARTICLE II Demise and Term**

*Section 2.1.* Sublandlord leases the Property from Landlord pursuant to that certain Ground Lease Agreement dated November 18, 2019, attached hereto as **EXHIBIT “E”** (the “Master Lease”). Sublandlord hereby sublets to Subtenant, and Subtenant hereby subleases from Sublandlord the Property on the terms and conditions more particularly set forth herein. Landlord, by signing the Recognition and Consent to Sublease attached hereto as **EXHIBIT “D”** (the “Landlord Consent”), evidences its consent and agreement, subject to and conditioned upon the terms of the Landlord Consent, with this subletting as set forth herein. Sublandlord, for and in consideration of the rents hereinafter stated and of the covenants and agreements hereinafter contained to be well and truly kept and performed by Subtenant, subleases to Subtenant, and Subtenant subleases from Sublandlord, all of the Property, in its AS-IS WHERE-IS WITH ALL FAULTS CONDITION, and SUBJECT, to all laws, statutes, ordinances, orders, rules, regulations, zoning and development regulations, building permitting regulations, Americans with Disabilities Act, OSHA regulations, and easements of any nature.

*Section 2.2.* TO HAVE AND TO HOLD the Property, for a term commencing on the Effective Date and terminating on November 18, 2049, (hereinafter sometimes referred to herein as the “Base Lease Term”) unless sooner terminated as herein provided. Subject to *Section 2.5*, below, Sublandlord grants Subtenant the option to extend the Base Lease Term for five (5) years, to run consecutive with the Base Lease Term (each such option hereinafter sometimes referred to herein as a “Five-Year Option”). Subject to *Section 2.5*, below, Sublandlord grants Subtenant a total of six (6) Five-Year Options, which all would run consecutively to the Base Lease Term (each five-year term hereinafter sometimes referred to herein as an “Optional Lease Term.” If Subtenant chooses to not exercise a Five-Year Option, then the remaining Five-Year Options are voided and terminated.

*Section 2.3.* Pursuant to *Section 2.5*, below, Subtenant hereby exercises its first Five-Year Option. Thereafter, in the event that Sublandlord chooses to exercise Sublandlord’s applicable Five-Year Option under the Master Lease, Subtenant shall have a 50-day period starting 120 days prior to the end of the current Optional Lease Term to give Sublandlord written notice of Subtenant’s decision to terminate the Agreement at the end of the term then in effect, and thus to not exercise Subtenant’s next Five-Year Option. Sublandlord agrees not to exercise any termination option it may have under the Master Lease, and to exercise each Five-Year Option so that the term under the Master Lease shall continue to allow for Subtenant to exercise its rights not to renew this Agreement.

*Section 2.4.* Subtenant shall have a Right of Access across the area shown in “**EXHIBIT C**” attached hereto. Subtenant shall have the obligation to construct a road within the Right of Access area in a location to be mutually agreed upon by Subtenant and Sublandlord, and constructed to such specifications and parameters as attached hereto as “**EXHIBIT F**”. Sublandlord shall reimburse Eighty-Five Percent (85%) of the costs and expenses associated with this road construction which shall be paid by Sublandlord to Subtenant within thirty (30) days of receipt of an invoice reflecting such out of pocket unaffiliated third-party costs and expenses. Subject to the terms of the Landlord Consent, Subtenant shall perform maintenance and repair for the road, however Sublandlord and Subtenant shall share equally in the costs of such. Neither Subtenant or Sublandlord shall have any obligation to remove snow from the road.

Sublandlord shall not in any way obstruct, interfere, or hinder Subtenant’s access to and from the Property.

*Section 2.5.* Sublandlord is obligated to exercise its first option of five (5) years under the Master Lease without any further action on the part of Subtenant, and agrees that, pursuant to the terms of the Landlord Consent, it has irrevocably exercised that right. Subtenant may not deliver any notice of termination which would be effective before the end of the first Five-Year Option, subject to Subtenant’s rights above.

If the Master Lease should terminate for any reason other than natural expiration or condemnation or a force majeure, then this Agreement shall be replaced pursuant to the terms of the Landlord Consent.

Despite the fact that the Sublease Term comprises the entire term of the Master Lease, the parties agree and intend that this Agreement is a sublease agreement and NOT an assignment of Sublandlord’s rights under the Master Lease. This intent is further evidenced by Sublandlord’s retained rights in the Property, described in more detail below.

*Section 2.6.* Landlord recognizes and consents to this Agreement, as required in *Section 14.2* of the Master Lease, to the extent described in the Landlord Consent.

### **ARTICLE III Rent and Reporting**

*Section 3.1.* Within thirty (30) days of the later of (i) Effective Date or (ii) the date on which Sublandlord provides Subtenant its W-9, Subtenant shall pay to Sublandlord Ten and No/100 Dollars (\$10.00) for the Sublease Term (“Rent”). If any Five-Year Option is exercised, Subtenant shall pay Sublandlord an additional Ten and No/100 Dollars (\$10.00). Per the Master Lease, Landlord will be responsible for the payment of ad valorem real estate property taxes, if any (although none are anticipated because Landlord is an exempt entity), except as supplemented by the following provisions. Subtenant shall be liable for all taxes levied or assessed against personal property of Subtenant’s business, inventory, furniture, or fixtures placed by Subtenant in the Property (if any).

Subtenant shall arrange and pay for, and install where necessary for Subtenant, at Subtenant's sole expense, any and all separately metered utilities furnished to the Property, if any are desired by Subtenant, including, but not limited to, water, sewer, trash, gas, electricity, telephone service, computer, internet, telecommunications, security, janitor service, and any other expenses incurred in the business operations conducted on the Property, without liability therefore to Sublandlord or Landlord for interruption of any of said services.

*Section 3.2.* The Rent payable by Subtenant to Sublandlord hereunder shall be payable to Sublandlord at the place or address designated for notice to Sublandlord.

#### **ARTICLE IV Insurance; Indemnification**

*Section 4.1.* At all times during the term of this Agreement Subtenant shall, at Subtenant's sole cost and expense, maintain the following policies of insurance:

(a) Comprehensive general public liability and property damage insurance protecting and indemnifying Landlord, Subtenant, and Sublandlord against any and all claims for damages to person or property or for loss of life or of property occurring upon, in, or about the Property, any improvements thereon, and the adjoining streets and passageways, such insurance to afford immediate protection, to the limit of not less than \$1,000,000 in respect of bodily injury or death to any one person, and to the limit of not less than \$1,000,000 in respect of any one accident or occurrence and to the limit of not less than \$1,000,000 for property damage. The Sublandlord and Landlord must both be included as an additional insured on all liability insurance policies. In circumstances where Sublandlord and Subtenant insurance policies overlap, Subtenant's policy shall be primary, and Sublandlord's policy shall be excess. Subtenant shall furnish to Sublandlord and Landlord certificates of such insurance and such other evidence satisfactory to Sublandlord and Landlord of the maintenance of all insurance required hereunder, and Subtenant shall obtain a written obligation on the part of each insurance company to notify Sublandlord and Landlord at least thirty (30) days before cancellation or a material change of any such insurance policies. All such insurance policies shall be issued by insurance companies, and in a form, that is reasonably satisfactory to Sublandlord and Landlord.

*Section 4.2.* Sublandlord shall be responsible for any existing environmental contamination present before the commencement date of this Agreement, but only to the extent that Sublandlord is held responsible under the Master Lease. Subtenant shall be responsible for any environmental contamination occurring on or after the commencement date of this Agreement, and before the termination of this Agreement, which arises solely out of Subtenant's occupancy and use of the Property, except for the occurrence of a release or exacerbation caused by a preexisting condition to the extent that said release or exacerbation was not caused by Subtenant. Subtenant further agrees to reimburse Sublandlord, and indemnify, defend and hold Sublandlord harmless for any expense, including but not limited to attorneys' fees, court costs and expert witnesses, that arises from environmental contamination that arises out of Subtenant's acts or omissions.

*Section 4.3.* Sublandlord, and Sublandlord's officers, managers, employees and members shall not be liable for any losses, costs, expenses, damages, theft or vandalism of any property of Subtenant, or Subtenant's officers, owners, managers, employees, agents, representatives, visitors, guests, customers, delivery persons, invitees, contractors, and subcontractors unless caused by Sublandlord's negligence or intentional misconduct. Sublandlord or its agents shall not be liable for any injury or damage to persons or property resulting from fire, explosion, falling objects, slips or falls, electricity, water, rain, snow, ice, or equipment accidents, unless caused by Sublandlord's negligence or intentional misconduct. Sublandlord, and Sublandlord's officers, managers, employees and members shall not be liable in any way for any acts of God or natural events.

*Section 4.4.* Subtenant shall defend, indemnify, and hold harmless Sublandlord and Sublandlord's officers, managers, employees, members, owners, representatives, agents, contractors, subcontractors and consultants, from and against all claims, demands, liabilities, causes of action, lawsuits, disputes, allegations, investigations, judgments, controversies, petitions, fines, damages and expenses (including, but not limited to, attorneys fees and all litigation expenses) alleged to be caused by, or arising from any act or omission, or negligence, of Subtenant, or Subtenant's officers, owners, managers, employees, agents, representatives, visitors, guests, customers, delivery persons, invitees, contractors, and subcontractors. This indemnity shall also apply to any act committed, or any omission to act, in or about the Property by Subtenant, or Subtenant's officers, owners, managers, employees, agents, representatives, visitors, guests, customers, delivery persons, invitees, contractors, and subcontractors, or from any breach or default by Subtenant of this Agreement. This indemnity provision shall survive termination or expiration of this Agreement until the applicable statute of limitations ends as related to any claims that could be brought as indicated above.

*Section 4.5.* Sublandlord shall defend, indemnify, and hold harmless Subtenant and Subtenant's officers, managers, employees, members, owners, representatives, agents, contractors, subcontractors and consultants, from and against all claims, demands, liabilities, causes of action, lawsuits, disputes, allegations, investigations, judgments, controversies, petitions, fines, damages and expenses (including, but not limited to, attorneys fees and all litigation expenses) alleged to be caused by, or arising from any act or omission, or negligence, of Sublandlord, or Sublandlord's officers, owners, managers, employees, agents, representatives, visitors, guests, customers, delivery persons, invitees, contractors, and subcontractors. This indemnity shall also apply to any act committed, or any omission to act, in or about the Property by Sublandlord, or Sublandlord's officers, owners, managers, employees, agents, representatives, visitors, guests, customers, delivery persons, invitees, contractors, and subcontractors, or from any breach or default by Sublandlord of this Agreement or the Master Lease. This indemnity provision shall survive termination or expiration of this Agreement until the applicable statute of limitations ends as related to any claims that could be brought as indicated above.

## **ARTICLE V**

### **Compliance with Laws, Ordinances, Etc.**

*Section 5.1.* At all times during the term of this Agreement, Subtenant, at Subtenant's sole cost and expense, shall comply promptly with all applicable laws, ordinances, orders, rules and

regulations, to the extent that the same are attempting to be enforced, of any government body or agency with apparent authority to do so, against the Property, or any part thereof, or to the use or manner of use of the Property or any part thereof. Subtenant shall likewise comply with the requirements of all policies of insurance at any time in force with respect to the Property or any part thereof.

## **ARTICLE VI Use and Occupancy**

*Section 6.1.* Subtenant has the right to use and occupy the Property solely for the purposes of: solar power generation (which right shall be exclusive) and educational and promotional aspects related thereto, and any other activities customarily incidental to the creation, maintenance, and operation of a solar power farm, specifically including without limitation the use of the Property by Subtenant's subsidiaries, and Subtenant also may use the Property for all other business purposes normal to such operations. Subtenant's right to use the Property shall include the right to construct or install any necessary improvement, as further discussed in Article VII. Notwithstanding the preceding two sentences, Subtenant's rights under this Agreement are limited to Sublandlord's respective rights under the Master Lease and Sublandlord agrees to not modify the Master Lease in any way without Subtenant's written consent.

*Section 6.2.* Subject to *Section 12.1*, below, Sublandlord retains all of its rights in *Section 6.2* of the Master Lease, however Sublandlord will not interfere with Subtenant's rights under this Agreement. Sublandlord shall deliver notice to Subtenant of Sublandlord's plans related to *Section 6.2* of the Master Lease which shall be subject to Subtenant's reasonable approval.

## **ARTICLE VII Maintenance, Alterations, Repairs, Etc.**

*Section 7.1.* Sublandlord shall not be required to furnish any services or facilities or to make any repairs or alterations in or to the Property or any improvements thereon throughout the term of this Agreement, Subtenant hereby assuming the full and sole responsibility for the condition, operation, repair, and maintenance of the Property.

*Section 7.2.* Subtenant shall throughout the Sublease Term, at Subtenant's sole expense, take good care of the Property, and shall maintain and keep the Property in good order, repair and condition. Subtenant shall keep the Property free and clear of any and all mechanics' and materialmen's liens or other similar liens or charges incidental to work done or material supplied in or about the Property.

*Section 7.3.* Subtenant will not do, permit or suffer any material waste, damages, disfigurement or injury to the Property or any part thereof.

*Section 7.4.* Subtenant shall have the right, in Subtenant's sole discretion, to make (but shall not be obligated to do so), at Subtenant's sole cost and expense, improvements and alterations in or to the Property, per the Subtenant's plans to create, maintain, and operate the solar farm and

any and all possible related amenities and improvements, so long as said right(s) do not interfere with Sublandlord's approved plans under *Section 6.2*, above. Possible improvements may be, but are not limited to: solar panels and/or trackers; collection facilities; telecommunication facilities; weather instruments; roadway improvements and parking areas; substations; storage facilities and/or systems; battery facilities; electricity conduit systems; and any and all related alterations to assist or enable any of the above named improvements or any other improvement. Subtenant's right to make improvements shall also include the right to construct fencing, ditches, cattle guards, or any other related things that might protect Subtenant's ability to use the Property as a solar energy farm.

*Section 7.5.* Whether under the provisions of this Agreement or otherwise, neither Sublandlord or Subtenant, nor any agent, employee, representative, contractor, or subcontractor of Sublandlord or Subtenant shall have any power or authority to do any act or thing or to make any contract or agreement which will bind Landlord. Further, Landlord shall have no responsibility to Sublandlord, Subtenant or to any contractor, subcontractor, supplier, materialman, workman or other person, firm or corporation who shall engage in or participate in any construction of any improvements or buildings or alterations thereto unless Landlord shall expressly undertake such obligations in advance by an agreement in writing that is executed by Landlord.

*Section 7.6.* The construction of any alterations on the Property shall be done in good workmanlike manner and in compliance with the building, platting, code, and zoning laws of the City of Norman, Oklahoma, or other applicable jurisdiction.

*Section 7.7.* Except as otherwise provided herein, Subtenant shall pay the cost of the construction of Subtenant's alterations, at Subtenant's sole expense and obligation and in the ordinary course of business, so that the Property and all improvements thereon shall at all times be free of liens for labor and materials supplied to Subtenant. All Subtenant work shall be performed by responsible and experienced commercial contractors, and only by contractors and subcontractors that have proof to submit to Sublandlord and/or Landlord of general liability and workers compensation insurance coverage. If requested in writing by Landlord or Sublandlord, Subtenant shall request notarized lien releases from the contractors and subcontractors named in such request after such parties are paid. If Subtenant receives notice of a lien filed against the Property as a result of Subtenant's alterations, it shall have thirty (30) days to resolve such lien.

*Section 7.8.* The Property is being offered in its AS-IS WHERE-IS WITH ALL FAULTS CONDITION AND WITHOUT ANY EXPRESS OR IMPLIED WARRANTIES OF ANY KIND, except as set forth in this Agreement. Sublandlord represents and warrants that Sublandlord has not diminished the leasehold title to the Property, and the said leasehold interest is in the same state as when Sublandlord received title under the Master Lease. Sublandlord represents and warrants that Sublandlord has not entered into any agreements or taken on any obligations that would interfere with Subtenant's proposed use of the Property as a solar farm.

*Section 7.9.* Subtenant agrees that it will not dispose of or otherwise release any Hazardous Substances (as hereinafter defined) on or about Property during the term of this Agreement in violation of applicable law. In the event any Hazardous Substances shall be disposed of or

otherwise released on or about the Property in violation of applicable law by Subtenant, its employees or agents, then Subtenant, at its cost, will promptly take such action as may be required by law to remove and abate such Hazardous Substances from the Property, and Subtenant agrees to indemnify, defend and hold the Sublandlord harmless therefrom. As used herein, the terms "Hazardous Substances" means "Hazardous Petroleum", "Pollutant or Contaminant," and "Petroleum" and "Natural Gas Liquids," as those terms are defined or used in Section 101 of CERCLA, and any other substances regulated because of their effect or potential effect on public health and the environment, including, without limitation, PCBs, lead paint, asbestos, asbestos containing material, urea formaldehyde, radioactive materials, and infectious materials and similar laws and regulations of the state, as the same may be amended further from time to time.

*Section 7.10.* All personal property and improvements constructed or brought on to the Property by Subtenant will be and remain the property of the Subtenant and, at Subtenant's option, may be removed by the Subtenant at any time during the Sublease Term. Upon expiration of the Sublease Term, or upon earlier termination of the Agreement as set forth herein, Subtenant will, at the written request of the Sublandlord, remove all of Subtenant's personal property, equipment and improvements and restore the Property to its condition at the commencement of this Agreement, reasonable wear and tear and loss by casualty or other causes beyond Subtenant's control excepted. Any personal property or improvements remaining on the Property after the expiration or termination of this Agreement with the consent of Sublandlord shall become the Property of the Sublandlord and Subtenant agrees, upon Sublandlord's written request, to execute and deliver to the Sublandlord a good and sufficient bill of sale evidencing such transfer of ownership.

## **ARTICLE VIII Condemnation**

*Section 8.1.* If, at any time during the Sublease Term, title to the whole or substantially all of the Property or the improvements thereon shall be taken by statute or in condemnation proceedings or by any right of eminent domain (hereinafter called a "Taking"), this Agreement shall terminate and expire on the date of such Taking and the Rent and other charges payable hereunder shall be apportioned and paid to the date of such Taking. For purposes of this Article VIII, "substantially all" of the Property shall be deemed to have been taken if the remaining portion cannot be practically and economically used or converted for use by Subtenant for the purposes permitted by this Agreement, and "date of Taking" shall mean the date that possession of the Property or any part thereof is denied Subtenant and Sublandlord so that the intents and purposes of this Agreement are incapable of being fulfilled.

In the event of any such Taking and the termination of this Agreement, if Sublandlord and Landlord should agree to together make one claim for an award for the combined interests in the subject property (pursuant to *Section 8.1* of the Master Lease), then Subtenant may join in with Sublandlord in its joint claim with Landlord for an award for the combined interests in the subject property, and the net award received (after deduction of reasonable fees and expenses, including without limitation reasonable fees for attorneys and experts) shall be paid as follows and in the following order:

- (a) Landlord shall be entitled to receive the value of Landlord's fee interest in and to the Property or the condemned portion thereof, plus any diminution in value to the remaining portions of the Property or to the Landlord's Tract, as the case may be.
- (b) Sublandlord shall be entitled to receive the value of Sublandlord's leasehold interest in and to the Property or the condemned portion thereof.
- (c) The balance of said award or awards, if any, shall then be paid to Subtenant, provided that any award to the Subtenant shall not reduce Landlord's recovery.

But in the event that Landlord and Sublandlord do not agree to pursue a joint claim, then Subtenant may file its own separate claim and prosecute its own claim separately. In this event, Subtenant and Sublandlord covenant with each other and with Landlord that all parties will aid and assist each other reasonably in the orderly and timely prosecuting of their claims to ensure the maximum recovery for the Taking

*Section 8.2.* Upon a Taking of only a portion of the Property, or of an easement therein, which does not, in Subtenant's reasonable opinion, substantially impair, render impractical or uneconomical the Subtenant's use of the Property, this Agreement shall nevertheless continue. Subtenant may repair, restore, modify, or remove any improvements affected by the condemnation as it deems necessary, including but not limited to reducing the capacity of the solar farm. Subtenant shall not be obligated to expend an amount in excess of the proceeds of the net award available to Subtenant for such purposes.

*Section 8.3.* Intentionally Deleted.

*Section 8.4.* Sublandlord and Subtenant, in any event, each reserve the right to file separate claims and to prosecute their claims separately, arising from the termination or taking by condemnation. However, each covenant with each other to aid and assist each other reasonably in the orderly and timely prosecuting of their claims to ensure the maximum recovery for the Taking.

## **ARTICLE IX Landlord's Title and Lien**

*Section 9.1.* Landlord shall have title to the Property paramount to all others.

*Section 9.2.* Subtenant shall have no right or power to and shall not in any way encumber the title of Landlord nor the leasehold title of the Sublandlord in and to the Property except as set forth in this Agreement. The fee simple estate of Landlord in the Property shall not be in any way subject to any claim by way of lien or otherwise, whether claimed by operation of law or by virtue of any express or implied lease or contract or other instrument made by Subtenant. Any claim to a lien or otherwise upon the Property arising from any act or omission of Subtenant shall accrue

only against the Subleasehold Estate of Subtenant as set forth in this Agreement and shall in all respects be subject to the paramount rights of Landlord in the Property.

**ARTICLE X  
Merger of Title**

*Section 10.1.* There shall be no merger of Subtenant's interest in this Agreement nor of the Subleasehold Estate created by this Agreement with the fee estate in the Property or any part thereof by reason of the fact that the same person may acquire or own or hold, directly or indirectly:

- (a) Subtenant's interest in this Agreement or the Subleasehold Estate created by this Agreement or any interest therein;
- (b) Sublandlord's interest in the Master Lease or the leasehold estate created by the Master Lease or any interest therein; and
- (c) The fee estate in the Property or any part thereof or any interest therein or Landlord's remainder or residual interest in the improvements on the Property or any interest therein;

and no such merger shall occur unless and until all persons having an interest in the ownership interests described in (a), (b), and (c) above shall join in a written instrument effecting such merger and shall duly record the same.

**ARTICLE XI  
Quiet Enjoyment**

*Section 11.1.* Sublandlord covenants that if and so long as Subtenant keeps and performs each and every covenant, agreement, term, provision and condition therein contained on the part and on behalf of Subtenant to be kept and performed, Subtenant shall quietly have and enjoy the Property during the term without hindrance or molestation by anyone claiming by, through or under Landlord, subject to the covenants, agreements, terms, provisions, and conditions of this Agreement.

*Section 11.2.* Intentionally Deleted

**ARTICLE XII  
Entry on Property by Sublandlord and Landlord, Etc.**

*Section 12.1.* Sublandlord, pursuant to *Section 6.2*, above, may use the Property for the purpose of conducting educational and informational tours so long as they provide at least one (1) business day advance written notice to Subtenant. Subtenant may, by providing advance notice to Sublandlord and Landlord, from time to time and at its reasonable discretion, suspend or restrict the right to conduct these tours for safety, security, legal, construction or repair reasons. Sublandlord shall cause all parties participating in a tour to observe and comply with all reasonable

safety, security, and other rules and restrictions applicable to the Property. Prior to entry on the Property for such purposes, Subtenant may require any party so entering to sign a waiver and release in favor of Subtenant, or if such parties are minors to require a legal guardian to sign on behalf of such individual. Sublandlord shall indemnify and hold Subtenant harmless from any damages, claims, losses, liabilities and proceedings of any nature for any loss, damage, injury or death (collectively, the "Claims") in relation to such tour, to the extent that the Claims are not caused by any intentional misconduct or gross negligence of Subtenant.

*Section 12.2.* Sublandlord and its employees, agents, contractors, subcontractors, or other related or subordinate Persons agree to exercise the rights under *Section 12.1* in a manner that does not damage, or diminish the value of, any of Subtenant's solar farm equipment or installations. In the event that any of the said Persons, while exercising their rights under *Section 12.1*, damage, or diminish the value of, any solar farm equipment or installations, Sublandlord agrees to pay Subtenant the costs of repair, or, if repair is impossible or impracticable, the replacement costs of the damaged item.

### **ARTICLE XIII Surrender**

*Section 13.1.* Subject to the terms of this Agreement, on the last day of the Sublease Term or upon any earlier termination of this Sublease, or upon any permitted re-entry by Landlord or Sublandlord upon the Property, Subtenant shall quit and surrender the Property.

*Section 13.2.* At the end of the Sublease Term and except as set forth herein, Subtenant agrees to remove all of Subtenant's improvements and fixtures and equipment that Subtenant places on the Property, including but not limited to the following items: personal property, fixtures, solar power equipment and fixtures, electrical equipment and fixtures, and other improvements. This right shall include the right to remove said items before the natural expiration of the Sublease Term.

*Section 13.3.* Any personal property of Subtenant or any agent or which shall remain on the Property after the termination or expiration of this Agreement, may, at the option of Landlord, pursuant to the Master Lease, be deemed to have been abandoned by Subtenant, Subtenant's agents or employees, and either may be retained by Landlord as Landlord's property or be disposed of without accountability in such manner as Landlord sees fit provided that in order to exercise such right, Landlord must deliver written notice of such to Subtenant and provide Subtenant a period of twenty (20) days to remove such to remove such items.

*Section 13.4.* The provisions of this Article XIII shall survive any termination of this Agreement.

### **ARTICLE XIV Mortgage, Assignment, Subletting, Etc.**

*Section 14.1.* Subtenant may, upon written notice to Landlord and Sublandlord, but without requiring either Sublandlord or Landlord's consent or approval, collaterally assign, or otherwise encumber and grant security interests in all or any part of Subtenant's leasehold interest in this Agreement and the improvements, alterations, and personal property of Subtenant (collectively "Subtenant Property"). These various security interests in all or a part of this Agreement and the Subtenant Property are collectively referred to as a "Subtenant Security Interest" and holder of such security interest, a "Subtenant Security Grantee". In the event that any Subtenant Security Grantee assumes the obligations of Subtenant under this Agreement, any Subtenant Security Grantee shall use the Subtenant Property only for the uses permitted under this Agreement. Whenever Subtenant has granted a security interest under this Article 14, it will give Landlord and Sublandlord notice of the Subtenant Security Grantee (including the name and address of the Subtenant Security Grantee for notice purposes) within thirty (30) days; provided that failure to give this notice shall not constitute a default under this Agreement, but rather shall only have the effect of not binding Sublandlord or Landlord to provide such Subtenant Security Grantee notice under *Section 14.2*, below, until its address is given to Sublandlord and/or Landlord.

*Section 14.2.* As a precondition to exercising any rights or remedies related to any alleged default by Subtenant under this Agreement, Sublandlord shall give written notice of the default to Subtenant and each Subtenant Security Grantee, specifying in detail the alleged event(s) of default and the required remedy. Sublandlord also shall provide Subtenant and each Subtenant Security Grantee or their designee with copies of Landlord's written notice of Sublandlord's default, delivered to Sublandlord under *Section 15.2* of the Master Lease within one (1) business day of Sublandlord's receipt of such notice. Subtenant and/or Subtenant Security Grantee, or their designee, as appropriate, shall have the right, but not the obligation, to cure any default as Subtenant and/or Sublandlord, but not the obligation, to remove any improvements or other property owned by Subtenant or such Subtenant Security Grantee located on the Property to the same extent as Subtenant or Sublandlord as applicable. The cure period for any Subtenant Security Grantee in connection with a default by Subtenant shall be the later of: (i) the end of the Subtenant cure period under Article 15; (ii) thirty (30) days after such Subtenant Security Grantee's receipt of the default notice; or (iii) if applicable, the extended cure period provided for below. In addition, in the event of a Sublandlord default under the Master Lease, Subtenant Security Grantee shall have the right, but not the obligation, to cure such a default by the later of (i) the Sublandlord's cure period under the Master Lease, or (ii) thirty (30) days after the Subtenant Security Grantee's receipt of the default notice of such Sublandlord default. Subject to *Section 14.1*, above, failure by Sublandlord to give a Subtenant Security Grantee notice of default shall not diminish Sublandlord's rights against Subtenant, but shall preserve all rights of the Subtenant Security Grantee or its designee to cure any default and to remove any improvements or other property of Subtenant or the Subtenant Security Grantee located on the Property.

*Section 14.3.* If any default by Subtenant under this Agreement cannot be cured without the Subtenant Security Grantee obtaining possession of all or part of the Subtenant Property, then any such default shall be deemed remedied if a Subtenant Security Grantee: (i) within sixty (60) days after receiving notice from Sublandlord as set forth above, acquires possession of all or part of the Subtenant Property, or begins appropriate judicial or nonjudicial proceedings to obtain the same; (ii) diligently prosecutes any such proceedings to completion; and (iii) after gaining

possession of all or part of the Subtenant Property performs all other obligations as and when the same are due in accordance with the terms of this Agreement. If a Subtenant Security Grantee is prohibited by any court or by operation of any bankruptcy or insolvency laws from commencing or prosecuting the proceedings described above, the sixty (60) day period specified above for commencing proceedings shall be extended for the period of such prohibition.

*Section 14.4.* Any Subtenant Security Grantee whose interest in the Subtenant Property is held solely for security purposes, shall have no obligation or liability under this Agreement unless and until the Subtenant Security Grantee succeeds to absolute title to the Subtenant Property and the rights and obligations of Subtenant under this Agreement. A Subtenant Security Grantee shall be liable to perform obligations under this Agreement only for and during the period it directly holds such absolute title.

*Section 14.5.* Sublandlord shall execute any estoppel certificates (certifying as to truthful matters, including without limitation that no default then exists under this Agreement or the Master Lease, if such be the case), and consents to assignment and non-disturbance agreements as Subtenant or any Subtenant Security Grantee may reasonably request from time to time, but not more often than once per calendar year. The parties shall negotiate in good faith any amendment to this Agreement from time to time to include any provision that may be reasonably requested by Subtenant or any Subtenant Security Grantee to implement the provisions contained in this Agreement or to preserve a Subtenant Security Grantee's security interest.

*Section 14.6.* Each Subtenant Security Grantee shall have the right, in its sole discretion: (i) to assign its Subtenant Security Interest; (ii) to enforce its lien and acquire title to all or any portion of the Subtenant Property by any lawful means; (iii) to take possession of and operate all or any portion of the Subtenant Property and to perform all obligations to be performed by Subtenant under this Agreement, or to cause a receiver to be appointed to do so; and (iv) to acquire all or any portion of the Subtenant Property by foreclosure or by an assignment in lieu of foreclosure and thereafter to assign or transfer all or any portion of the Subtenant rights under this Agreement to a third party in accordance with Article 14. Any Subtenant Security Grantee, or any other person or entity who acquires Subtenant's interest in all or a portion of the Subtenant Property by foreclosure proceedings, or assignment in lieu of foreclosure or any other assignment or transfer, shall not be liable to perform the obligations imposed on Subtenant by this Agreement.

*Section 14.7* If the Subtenant Property is foreclosed upon or there is an assignment in lieu of foreclosure, or if this Agreement is rejected or disaffirmed pursuant to bankruptcy law or other law affecting creditor's rights and, within ninety (90) days after such event, Subtenant or any Subtenant Security Grantee or other purchaser at a foreclosure sale shall have arranged to the reasonable satisfaction of Sublandlord to cure any material defaults under this Agreement, and for the payment of all charges due and payable by Subtenant as of the date of such event, then Sublandlord shall execute and deliver to Subtenant or such Subtenant Security Grantee or other purchaser at a foreclosure sale, or to a designee of one of these parties, as the case may be, a new agreement ("New Agreement") which (i) shall be for a term equal to the remainder of the Sublease Term before giving effect to such rejection or termination; (ii) shall contain the same covenants, agreements, terms, provisions and limitations as this Agreement (except for any requirements that

have been fulfilled by Subtenant or any Subtenant Security Grantee or other purchaser at a foreclosure sale prior to rejection or termination of this Agreement); and (iii) shall include that portion of the Subtenant Property in which Subtenant or such other Subtenant Security Grantee or other purchaser at a foreclosure sale had an interest on the date of rejection or termination.

*Section 14.8* If more than one Subtenant Security Grantee makes a written request for a New Agreement pursuant to this provision, the New Agreement shall be delivered to the Subtenant Security Grantee requesting such New Agreement whose Subtenant Security Interest is prior in time, and the written request of any other Subtenant Security Grantee whose lien is subordinate shall be void and of no further force or effect. The provisions of this Article 14 shall survive the termination, rejection or disaffirmation of this Agreement and shall continue in full force and effect thereafter to the same extent as if this Article 14 were a separate and independent contract made by Sublandlord, Subtenant and each Subtenant Security Grantee, and, from the effective date of such termination, rejection or disaffirmation of this Agreement to the date of execution and delivery of such New Agreement, such Subtenant Security Grantee or other purchaser at a foreclosure sale may use and enjoy the Subtenant Property without hindrance by Sublandlord or any person claiming by, through or under Sublandlord; provided that all of the conditions for the New Agreement as set forth above are complied with.

*Section 14.9* Notwithstanding any provision of this Agreement to the contrary, the Parties agree that so long as any Subtenant Security Interest remains outstanding, this Agreement shall not be modified or amended, and Sublandlord shall not accept a surrender, cancellation or release of all or any part of the Subtenant Property from Subtenant, prior to expiration of the Sublease Term, without the prior written consent of the Subtenant Security Grantee holding such Subtenant Security Interest. This provision is for the express benefit of and shall be enforceable by each Subtenant Security Grantee as if it were a party named in this Agreement.

*Section 14.10* Subtenant shall have the right, without Sublandlord's consent, to sell, convey, lease, or assign all or any portion of this Agreement or the Subtenant Property, on either an exclusive or a non-exclusive basis, or to grant sub-easements, co-easements, easements, licenses or similar rights with respect to the Subtenant Property (collectively, "Assignment"), to one or more persons or entities (collectively "Assignee") so long as said Assignee is a wholly owned subsidiary of Subtenant or an affiliated entity of Subtenant, or so long as the Assignment is pursuant to Section 14.9, below. Otherwise, Subtenant must obtain Sublandlord's advance written consent for any grant or transfer to an Assignee, which may require providing reasonable due diligence materials relating to said Assignee which Sublandlord requests in writing. Each Assignee shall use the Subtenant Property only for the uses permitted under this Agreement. When Subtenant makes any Assignment under this Section 14, Subtenant shall give written notice to Sublandlord of such Assignment (including the interest conveyed by the Assignment and address of the Assignee for notice purposes); provided Subtenant's failure to give such notice shall not constitute a default under this Agreement, but rather shall only have the effect of not binding Sublandlord with respect to such assignment or conveyance until such notice is given. Any Assignment by Subtenant shall release Subtenant from obligations subject thereof accruing after: EITHER (i) the date that liability for such obligations is assumed by the Assignee; or (ii) whenever Sublandlord receives written notice, whichever event occurs later.

*Section 14.11* Notwithstanding anything herein to the contrary, in the event that Western Farmers Electric Cooperative (“WFEC”) exercises its Purchase Option (as described in that certain Renewable Energy Purchase Agreement for Renewal Resources – Solar Energy with an effective date of February 19, 2020) by and between Subtenant and WFEC, WFEC shall automatically, upon the closing of said Purchase Option after written notice to Sublandlord, become the Subtenant under this Agreement and assume all rights and obligations under this Agreement, and the original Subtenant shall be immediately released from any and all obligations under this Agreement.

## **ARTICLE XV Events of Default; Termination**

*Section 15.1.* The following events are hereby defined as “Events of Default” under the terms of this Agreement:

- (a) If Subtenant shall fail to pay any installment of Rent or any other sums or charges payable by Subtenant to Sublandlord under this Agreement when and as the same become due and payable, and such failure shall continue for a period of thirty (30) days after written notice thereof (a “Subtenant Default”); or
- (b) If Sublandlord fails to perform or comply with any term or condition of the Master Lease including but not limited to the payment of rent thereunder (a “Sublandlord Default”).

*Section 15.2.* If a Subtenant Default has occurred and is continuing, Sublandlord, whether or not the Sublease Term shall have been terminated, may, upon thirty (30) days’ written notice, may declare all Rent remaining for the unexpired term of the Agreement to be due and owing (said repossession and possession being hereinafter referred to as “repossession”), by force, summary proceedings, ejectment or otherwise without being deemed guilty of any manner of trespass, and may remove Subtenant and all other persons and property therefrom.

*Section 15.3.* In the event of any Sublandlord Default, Sublandlord hereby agrees to provide written notice of such Sublandlord Default, within one (1) business day of receipt of notice of such from Landlord to Sublandlord under *Section 15.2* of the Master Lease, and to provide Subtenant the right and opportunity to cure said Sublandlord Default (however Subtenant shall have no obligation to do so). If Subtenant cures the Sublandlord Default within thirty (30) days of such notice, or if such Sublandlord Default is not susceptible to cure within such time period commences such cure and continues to diligently pursue such pursuant to *Section 15* of the Master Lease, Sublandlord shall be liable to Subtenant for all costs and expenses associated with such cure or attempt to cure. If Subtenant elects not to cure the Sublandlord Default, or otherwise does not cure, and Landlord terminates the Master Lease, removes the Sublandlord or Subtenant, or repossesses the Property such that Subtenant’s rights under this Agreement are terminated or otherwise impacted Sublandlord shall be liable to Subtenant for all costs, expenses, losses and damages associated therewith, including but not limited to general, special, and consequential damages, such as lost profits.

**ARTICLE XVI**  
**Sublandlord's Right to Sell or Assign; Sublandlord Breach**

*Section 16.1.* Any assignment or transfer by Sublandlord by operation of law, shall be made subject to this Agreement. Sublandlord shall not have the right, without Subtenant's consent which may be withheld in its discretion, to convey Sublandlord's interest in the Property in any other manner. Any such conveyance, if approved by Subtenant, shall be made subject to this Agreement.

*Section 16.2.* In the event of breach of any of the terms of this Agreement by Sublandlord, Subtenant agrees to give Sublandlord thirty (30) days advance written notice, specifying the breach or breaches complained of, and specifying the necessary remedies, and Sublandlord shall be afforded the opportunity during said thirty (30) day period to remedy such breach or breaches. In the event of Sublandlord's failure to cure such breach within such thirty (30) day period, then and in such event Subtenant, at Subtenant's option, may elect to pursue remedies available to Subtenant at law or equity. If the Property is then encumbered by any mortgage by Sublandlord either prior to or subsequent to the date of this Agreement and the holder of such mortgage desires to receive a like notice and has expressed such desire to Subtenant in writing and furnished to Subtenant an address to which such notice can be mailed, then Subtenant shall also and on the same day mail a copy of such notice to the mortgagee by registered mail and any such mortgagee shall have the same rights to cure any default as now afforded the Sublandlord under the terms hereof.

**ARTICLE XVII**  
**Notices**

*Section 17.1.* All notices, demands, requests or other communications which may be or are required to be given, served or sent by either party to the other shall be in writing and shall be deemed to be sufficient for all purposes and to have been properly given or sent:

- (a) If intended for Sublandlord, by mailing by registered or certified mail, return receipt requested, with the postage prepaid or by overnight delivery, or by email if such email can be verified as delivered, addressed to Sublandlord at:

Oklahoma Electric Cooperative  
c/o Patrick Grace, CEO  
2520 Hemphill Drive  
Norman, OK 73069  
E: [PGrace@okcoop.org](mailto:PGrace@okcoop.org)  
P: 405.818.1943

- (b) If intended for Landlord, by mailing by registered or certified mail, return receipt requested, with the postage prepaid or by overnight delivery, or by email if such email can be verified as delivered, addressed to Landlord at:

Norman Public Schools  
c/o Dr. Nick Migliorino, Superintendent  
Administrative Services Center  
131 S. Flood Ave.  
Norman, OK 73069  
E: [nickm@norman.k12.ok.us](mailto:nickm@norman.k12.ok.us)  
P: 405.366.5955

- (c) If intended for Subtenant, by mailing by registered or certified mail, return receipt requested, with the postage prepaid or by overnight delivery, addressed to Subtenant at:

DG Central 1, LLC  
700 Universe Blvd.  
Juno Beach, FL 33408  
Attn: Land Services Administration

With a copy to:

DG Central 1, LLC  
700 Universe Blvd., (A1A-JB)  
Juno Beach, FL 33408  
Attn: DG Business Management

Each party may designate by notice in writing a new address to which any notice, demand, request or communication may hereafter be so given, served or sent. Each notice, demand, request or communication which shall be emailed, or mailed by certified mail, return receipt requested to the property party in the manner aforesaid shall be deemed sufficiently given, served or sent for all purposes hereunder three (3) business days after the time such notice, demand, request or communication shall be mailed by United States certified mail, return receipt requested in any post office or branch post office regularly maintained by the United States Government or on the next business day following deposit with a reputable overnight delivery company, such as Federal Express.

*Section 17.2.* If a request is received in writing by Subtenant, Sublandlord or Landlord for a consent or approval required under this Agreement or for information to which the party making such request shall be entitled, the party receiving such request shall act with reasonable promptness thereon and shall not unreasonably delay notifying the party making such request as to the granting or withholding of such consent or approval or furnishing to such party the information requested.

## **ARTICLE XVIII**

### **Representations and Warranties**

*Section 18.1.* Sublandlord represents and warrants that it is the holder of the leasehold interest in the Property along with other rights as granted in the Master Lease, and has the

unrestricted right and authority to sign this Agreement and to grant Subtenant the Sublease and Right of Access and other rights granted in this Agreement. When signed by the parties, this Agreement constitutes a valid and binding agreement enforceable against Sublandlord in accordance with its terms.

**ARTICLE XIX**  
**Covenants Binding; Modification of Covenants**

*Section 19.1.* The covenants, agreements, terms, provisions and conditions of this Agreement shall be binding upon and inure to the benefit of the successors and assigns of Sublandlord and Subtenant to the extent such is a permitted successor or assign of such party.

*Section 19.2.* None of the covenants, terms or conditions of this Agreement to be kept and performed by any party to this Agreement shall in any manner be waived, modified, changed or abandoned except by a written instrument duly signed, acknowledged and delivered by the other parties to this Agreement.

**ARTICLE XX**  
**Subordination to Master Lease**

*Section 20.1.* This Agreement is subject to and subordinate to the Master Lease. Consequently, should any provisions of this Agreement conflict with any provisions of the Master Lease, the provisions of the Master Lease shall govern.

*Section 20.2.* Subtenant shall not knowingly commit any act or omission which if performed by Sublandlord would be a breach of the Master Lease.

**ARTICLE XXI**  
**Landlord Consent as a Necessary Condition**

*Section 21.1.* This Agreement is effective upon execution of the Landlord Consent. According to the Master Lease, which governs this Agreement, this Agreement is void, null, and without effect without said execution.

**ARTICLE XXII**  
**Conditions Subsequent to the Date of the Lease Agreement**

*Section 22.1* Sublandlord hereby agrees that, as set forth in the Landlord Consent, the “Terminating Events” as defined in the Master Lease in Article 22 thereof are waived by Landlord.

**ARTICLE XXIII**  
**Sublandlord’s Obligations to Not Hinder or Obstruct; Subtenant’s Right to Cause Interference**

*Section 23.1.* Sublandlord shall have an obligation to not take any action to obstruct or

hinder Subtenant's access to, and ability to capture and use, direct sunlight. Also, Sublandlord shall not otherwise interfere or hinder Subtenant's ability to use the Property as a solar farm, which includes without limitation causing a decrease in the output or efficiency of any solar panels or causing a decrease in the accuracy of any weather instrument.

*Section 23.2.* Subtenant shall have the right to enter on any part of the Landlord Tract to modify or remove trees that are obstructing sunlight (except already existing trees as of the Effective Date), to the extent allowed to Sublandlord under the Master Lease.

*Section 23.3.* Subtenant shall have the right to create light, sound, noise, vibration, electromagnetic, electrical, and radio interference, all of which is incidental to operating solar farm, to the extent allowed to Sublandlord under the Master Lease or as permitted by the Landlord Consent.

#### **ARTICLE XXIV Construction of Terms; Miscellaneous**

*Section 24.1.* If any term or provision of this Agreement or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law. Time is of the essence in all provisions of this Agreement.

*Section 24.2.* Other than for Subtenant's obligations under this Agreement that can be performed by the payment of money (i.e. payment of rent and maintenance of insurance policies, etc.), whenever a period of time is herein prescribed for action to be taken by either party hereto, such party shall not be liable or responsible for, and there shall be excluded from the computation of any such period of time, any delays due to strikes, riots, acts of God, shortages of labor or materials, war, government laws, regulations, or restrictions, or any other causes of any kind whatsoever which are beyond the control of such party.

*Section 24.3.* No party hereto has dealt with any broker or agent in connection with the negotiation or execution of this Agreement. The parties shall each indemnify the others against all costs, expenses, attorneys' fees, and other liability for commissions or other compensation claimed by any broker or agent claiming the same by, through, or under the indemnifying party.

*Section 24.4.* Intentionally Deleted.

*Section 24.5.* The term "solar power farm" shall not be construed as to limit Subtenant's rights to only the generation of solar power, but shall also include the storage, transportation, sale, conduction, conversion, or any other activity related to creating, maintaining, or running a solar energy business or venture.

*Section 24.6.* Nothing contained in this Agreement shall be construed to create the relationship of principal and agent, partnership, joint venture or any other relationship between the parties hereto other than the relationship of Landlord, Sublandlord, and Subtenant.

*Section 24.7.* Sublandlord covenants and agrees that all rights relating to constructing and operating a solar power farm that are granted to Subtenant hereunder shall be exclusive to Subtenant so long as this Agreement is in effect and Subtenant is not in breach of any provisions herein.

*Section 24.8.* Subtenant shall have the right to record a memorandum of this Agreement in the real property records where the Property is located, evidencing the existence of this Agreement and the Master Lease. The memorandum shall be in a form reasonably acceptable to Landlord and Sublandlord, and all parties shall execute such memorandum.

The persons signing this contract expressly warrants that he or she has the authority to sign for and on behalf of the party named. IN WITNESS WHEREOF, the parties have caused the Agreement to be executed by their duly authorized representatives all as of the day and year first above written.

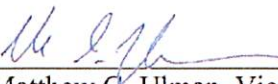
**SUBLANDLORD:**

Oklahoma Electric Cooperative,  
an Oklahoma rural electric cooperative

By:   
\_\_\_\_\_  
Patrick Grace, CEO

**SUBTENANT:**

DG Central 1, LLC, a Delaware limited  
liability company

By:   
\_\_\_\_\_  
Matthew G. Ulman, Vice President

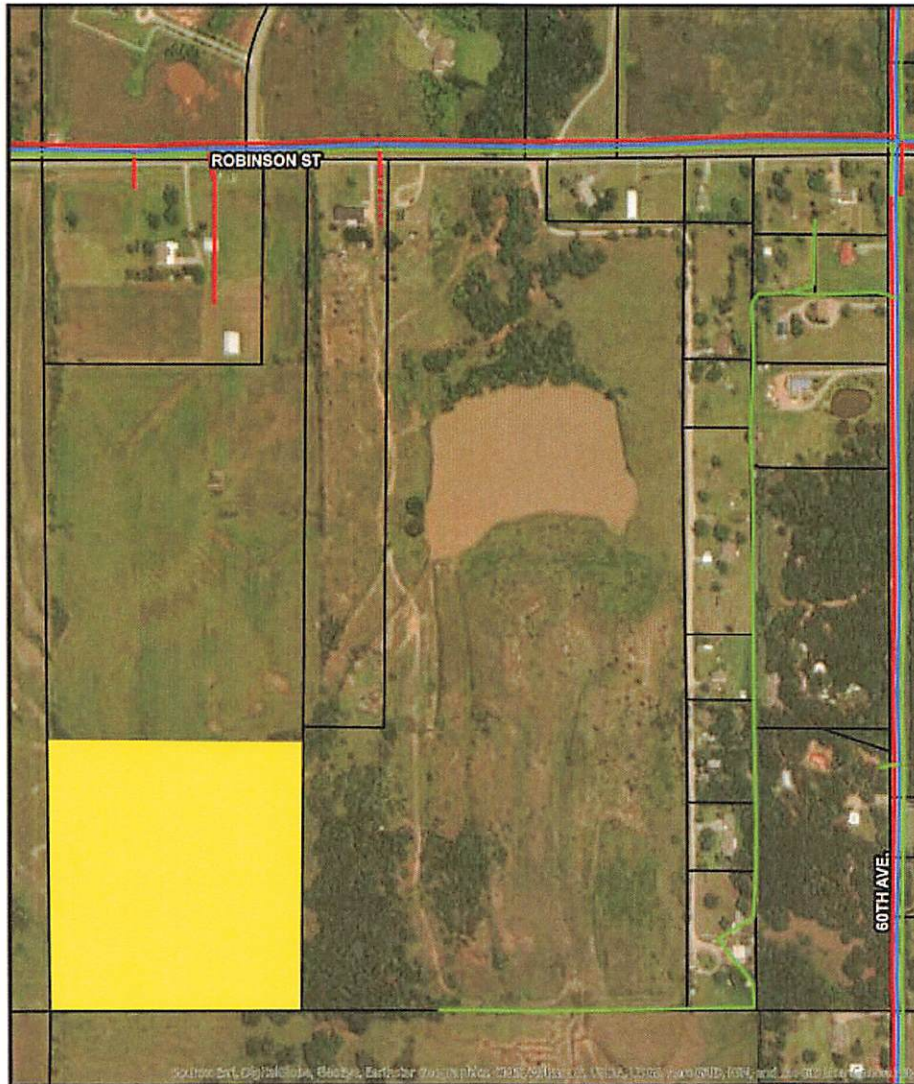
**EXHIBIT A**

Depiction of Property being leased.

The Property being leased is approximately 15 acres *within* the larger Landlord Tract, as shown below in the yellow blocked area:



**OEC SOLAR FARM**  
South Side of Lot - 15 Acres  
E Robinson St & 60th Ave NE



**EXHIBIT B**  
Landlord Tract as shown below:

**Base Data**

**Account:** R0068415  
**Parcel:** SD29 9 2W 25 019  
**Owner:** NORMAN SCHOOL DIST 29  
**Owner2:**  
**Address:** 0 E ROBINSON ST NORMAN 73071

[+] Map

**Mailing Address**

**Mailing Name:** NORMAN SCHOOL DIST 29  
**Address:** 131 S Flood AVE  
**City State Zip:** Norman OK 73069

**Legal**

<b>Legal Description:</b>	25-9-2W 40 AC PRT W50 AC NE/4 BEG SW/C N1994.289' E675.232' N645.112' E150' S 2639.117' W825.232' POB		
<b>Account Type:</b>	150 - EXEMPT REAL	<b>Number of Buildings:</b>	1
<b>Subdivision:</b>	-	<b>Legal Acreage:</b>	40.00000
<b>Tax District:</b>	SD29 - SCHOOL DISTRICT 29		





## EXHIBIT D

### LANDLORD RECOGNITION AND CONSENT TO SUBLEASE

THIS LANDLORD RECOGNITION AND CONSENT TO SUBLEASE (“Consent”) made this \_\_\_\_ day of \_\_\_\_\_, 2020 (“Effective Date”) by Norman Public Schools, aka Independent School District No. 29 of Cleveland County, Oklahoma (“Landlord”).

WHEREAS, Landlord is the owner and landlord of the real property further described in the **Exhibit “B”** above (“Landlord Tract”).

WHEREAS, Landlord entered into that certain Ground Lease Agreement (“Ground Lease”) with Oklahoma Electric Cooperative, an Oklahoma Rural Electric Cooperative (“Tenant”) on or about November 18, 2019 (attached as **Exhibit “E”** below), which covers roughly fifteen (15) acres of the Landlord Tract.

WHEREAS, in satisfaction of and pursuant to Tenant’s obligations for subleasing under the Ground Lease, Tenant has requested Landlord’s consent to subleasing part of Tenant’s leasehold interest to DG Central 1, LLC (“Subtenant”), under the terms of the Sublease Agreement (“Sublease”) that this Consent is attached to.

NOW, THEREFORE, Landlord now consents to the sublease, conditioned upon and subject to the following terms:

1. Sublease Subject to and Subordinate to Ground Lease. The Sublease shall be subject to and subordinate always to the Ground Lease.
2. Tenant Not Released. Neither the Sublease nor this Consent shall release or discharge Tenant from any covenants, duties, agreements, or liabilities under the Ground Lease. Tenant shall remain liable and responsible for the full performance and observance of all the provisions, covenants, and conditions set forth in the Ground Lease on the part of the Tenant to be performed and observed. Any breach or violation of any provisions of the Ground Lease by the Subtenant shall be deemed to be and shall constitute a default by Tenant.
3. Consent Limited. This Consent shall be deemed to be limited solely to the terms of the Sublease between Tenant and Subtenant. Landlord reserves the right to approve or deny, or condition, in Landlord’s sole discretion, any modifications, deletions, or alterations to the Sublease (including without limitations changes to the identity of the sublessee) except as may be permitted under the Sublease. Notwithstanding the preceding two sentences, Subtenant may assign its interest in the Sublease, without the any additional consent from Landlord, to Western Farmers Electric Cooperative (“WFEC”), so long as WFEC shall also assume all obligations of the Sublease and the Ground Lease.
4. Termination of Ground Lease. If at any time prior to the expiration or termination of the Sublease, the Ground Lease shall expire or terminate for any reason, the Sublease shall

automatically and simultaneously terminate. Notwithstanding the foregoing, Landlord hereby agrees to give Subtenant simultaneous notice of any default or breach by Tenant under the Ground Lease, as well as any notices delivered pursuant to *Section 15.2* of the Ground Lease, and to allow Subtenant the right, but not the obligation, to cure any such default or breach as more particularly set forth in the Sublease. Landlord shall not exercise any rights it may have to terminate the Ground Lease, to remove the Subtenant or Tenant, or to repossess the Property if Subtenant undertakes such cure on behalf of Tenant during the time periods set forth in *Section 15* of the Ground Lease.

5. Landlord's Representations Regarding Property. Landlord makes the following representations and warranties regarding the Landlord Tract for the benefit of Subtenant, and Subtenant may rely upon them.

- a. Landlord represents and warrants that it is the holder of fee simple title and is the sole owner of the Landlord Tract, and has the unrestricted right and authority to sign this Agreement and grant the rights specified herein to Subtenant. The Master Lease and this Consent constitute valid and binding agreements enforceable against the parties in accordance with their terms.
- b. The Landlord Tract is not subject to any other agreements, options, rights of first refusal or other prior right of any party to purchase, lease or acquire easements in the Landlord Tract, or which create any prior claim or right that would preclude or interfere with Subtenant's rights and interests under the Sublease except for the Ground Lease.

6. Modification. Landlord hereby agrees that it will not agree to any modification or change to the Ground Lease without Subtenant's prior written consent, and any changes to the Ground Lease without such consent shall be invalid.

7. Effects on Landlord Tract. Subtenant shall have the right to create light, sound, noise, vibration, electromagnetic, electrical, and radio interference, all of which is incidental to operating solar farm, and Landlord acknowledges and accepts that there may be this type of interference on the Landlord Tract.

8. Right of Access. Landlord acknowledges and agrees that the Subtenant will be constructing a road in the location, and to the specifications, set forth on **Exhibit "C"** to the Sublease, and hereby grants Subtenant and Tenant any rights necessary in order to accomplish such construction and to use the road for ingress and egress as set forth in the Sublease. In the event that the Landlord enters the remaining Landlord Tract that is abutting the property subleased to Subtenant as set forth in the Sublease, and constructs facilities on the remaining Landlord Tract, then Landlord shall have the right to use any road that Subtenant has created so long as Landlord takes on all maintenance and repair obligations and expenses for the roadway located outside of the area subleased by Subtenant from the date Landlord construction begins. Landlord shall not in any way obstruct, interfere, or hinder Subtenant's access to and from the Property.

9. Term. Landlord hereby agrees that Tenant may not exercise its termination right at the end of the Base Lease Term and that Tenant irrevocably exercises its first Five-Year Option under the Ground Lease.

10. Terminating Events. Landlord hereby waives the “Terminating Events” as set forth in *Section 22.1* of the Ground Lease.

11. Insurance. Landlord’s consent hereunder is wholly conditioned upon receipt of a certificate of Subtenant’s insurance that names Landlord as an additional insured on all liability insurance policies required under the Sublease.

12. Paragraph Headings. The paragraph headings appearing herein are for purposes of convenience only and are not to be interpreted as limiting the interpretation of this Consent.

[signatures begin on following page]

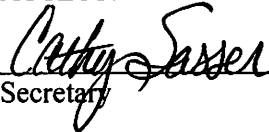
EXECUTED AND DELIVERED the date first hereinabove written.

**LANDLORD:**

Norman Public Schools  
aka Independent School District  
No. 29 of Cleveland County,  
Oklahoma

By:   
President of the Board of Education

ATTEST:

  
Secretary

**EXHIBIT E**  
Master Lease

*[Insert fully executed Master Lease]*

**EXHIBIT F**

**Road Specifications**

The road shall be compliant with the minimum requirements of the City of Norman building and fire departments. The road shall include necessary stormwater improvements including culvert. The road shall be designed by a licensed civil engineer.

**Width: No less than 16 feet with no less than 4 feet radius approach transitions**

**Depth: No less than 12 inches**

**Material: Gravel; DOT quality aggregate on top of stabilized subgrade**



**MIDWEST**  
 bus sales | Division of The Kincaid Group



**NPS SERVICE DIAGNOSTIC SUBSCRIPTION AGREEMENT**


THIS AGREEMENT made and entered into this 1<sup>ST</sup> day of March 2022 by and between MIDWEST BUS SALES, INC., 2150 SW 27<sup>th</sup> Street El Reno OK 73036 (referred to as **MBS**), and Norman Public Schools with address of 131 South Flood Norman OK 73069 (referred to as **NPS**).

1. **MBS**, agrees to provide Diagnostic Link and Cummins Insite Lite Subscript to **NPS** for one year. The yearly subscription MAY be renewed on an annual basis per **NPS** discretion.
2. In Exchange for the subscription **NPS** shall pay **MBS** \$870 for Diagnostic link and \$900 for Cummins Insite Lite. These rates MAY change in the following year but only with a written notification and delivery of notification to **NPS**.
3. It is agreed that either party shall have the right to terminate this agreement at any time with sixty (60) days written notice, delivered by certified mail to the other party.
4. Any communication, or notice, regarding this agreement shall be in writing and addressed as follows

IN WITNESS WHEREOF, the **MBS** and the **NPS** have caused this agreement to be executed the day and year first above written.

MIDWEST BUS SALES, INC.  
 2150 SW 27<sup>th</sup>  
 PO Box 338  
 El Reno, OK 73036

Norman Public Schools  
 131 S Flood Ave  
 Norman, OK 73069

  
 \_\_\_\_\_  
 Representative – Midwest Bus Sales  
 Date: 3-31-2022

\_\_\_\_\_  
 Representative – School District  
 Date: \_\_\_\_\_



# Service Agreement No: 6214700

Customer: Independent School District  
Address: 101 Triad Village Drive # 153  
City: Norman State: OK Zip: 73071  
Telephone No. () \_\_\_\_\_ Fax No. () \_\_\_\_\_

Date of Agreement 4/29/2022

New Agreement  Renewal Agreement

Upon the Terms and Conditions set forth on the reverse side (page 2) of this Agreement, Supplier agrees to provide to Customer, and Customer agrees to accept, all of Customer's requirements for the Goods and Services as provided under this Agreement, including, uniforms, textiles, and industrial laundry services, in the quantity and frequency, and at the Unit Price and charges as follows:

Description of Goods and Services	Freq.	Inventory Issued	Unit Price
175SGY – T Shirt, SP Pocket Grey SS	7	Any/all	.48
1953WH – Pant, RLXD Fit, Utility, White	7	10	0.400
DWWS01 – Shirt, Spentex,NGI,FR,NAVY,LS	7	18	0.570
JD206BD – Jacket, Hooded Brown Duck	7	7	1.250
JET2NV – Jacket, INDURA, FLM, Resist,Navy	7	12	2.000
PEJ4DW- Jeans, FLMRST,DENIM,PREWASH	7	116	.57
SP24WH – Shirt, POP, INDUS, White SS	7	16	0.190
ST650G – Polo, Men, NP,SPRTEK, Grey CON SS	7	Any/all	.48
PT2ANV- Pant, tech pants navy blue	7	Any/all	.48
TJ718D – Jacket, Hooded Brown Duck	7	18	1.250

This Agreement may be executed in any number of counterparts and delivered by fax or scanned PDF via email, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

## Customer

## Supplier: Clean Uniform Company

By \_\_\_\_\_  
Customer Authorized Signature

By \_\_\_\_\_  
Supplier Authorized Signature

By \_\_\_\_\_  
Supplier General Manager

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

TERMS AND CONDITIONS

- 1. Term. This Agreement shall become effective when signed by Supplier's General Manager. The Initial Term of this Agreement shall commence upon the later of the date when this Agreement is signed by Supplier's General Manager or when Goods or Services are first provided to Customer, and expire 12 consecutive months thereafter. This Agreement shall renew automatically for similar successive 12-month terms unless Customer or Supplier serves upon the other written notice of non-renewal at least 90 days, but no more than 120 days, before expiration of the then-current term. The term of this Agreement shall be extended, and Supplier shall not be deemed in breach of this Agreement, in the event, and for the duration, of any interruption of service due to strike, lockout, fire, explosion, lack of product availability, act of God, or other cause beyond Supplier's control.
2. Cancellation. Customer may not cancel this Agreement prior to expiration of the then-current term unless there is a material deficiency in the Goods or Services supplied and, in that event, only by first giving Supplier (i) detailed written notice of the claimed deficiency within 10 days of the occurrence of the claimed deficiency, and (ii) a period of 60 days after Supplier's receipt of such notice within which Supplier may cure the claimed deficiency. Any claimed deficiency shall be deemed resolved or waived unless Customer gives written notice to the contrary within 10 days after expiration of said 60-day cure period. Supplier may, at its discretion, cancel this Agreement by written notice to Customer if Customer materially breaches any provision of this Agreement, including, without limit, failing to pay any amount due under this Agreement or refusing Goods or Services.
3. Payment. The Unit Price for Goods and Services are as shown on the front of this Agreement. Customer shall pay flat-rate pricing figured on 100% of the inventory of Goods put in service. Customer's weekly payment obligation shall never be less than 50% of the highest average of the weekly charges incurred during any quarter of service under this Agreement as amended or extended. Payment is valid credit card or EDI unless otherwise agreed by Supplier. If Supplier extends credit to Customer, payment terms are net 30 L.P.C. of 1.5%, A.P.R. 18%. Supplier may revoke credit privileges at any time for any reason. The Unit Price for any Goods or Services added during any term of this Agreement shall be at the rate in effect for those Goods or Services at the time added. Unit Prices for Goods and Services do not include charges for, and Customer agrees to pay Supplier's invoices which include, sales tax and processing, emblems, Custom Garment Charge, inventory maintenance, budget protection, environmental, energy, fuel, non-standard sizing, minimums, bags, or other similar standard recurring charges. The energy and environmental charges are not a tax or charge from any governmental agency.
4. Rate Adjustments. Supplier shall have the right once annually to automatically increase the Unit Prices and charges then in effect by the amount of the increase in the Consumer Price Index for the previous 12 months or 5%, whichever is greater. Supplier shall also have the right to increase its then-current Unit Prices by more than the annual price increase at any time by notifying Customer in writing (which may be by an invoice reflecting the price increase). Customer may object to such additional price increase by notifying Supplier in writing within 10 days of the first invoice to reflect the increase. If Supplier receives timely notice of the objection, Supplier may either reverse the price increase or cancel this Agreement upon 90 day written notice of cancellation to Customer. If Supplier does not receive timely notice of the objection, Customer shall be bound by the price increase.
5. Unreturned or Damaged Goods. All Goods in stock and/or in service under this Agreement shall remain Supplier's sole property. Customer may return Goods supplied for persons that Customer no longer employs during the term of this Agreement. Upon expiration of the term, or cancellation of this Agreement under Section 2 or 4, Customer shall return all Goods to Supplier in a good, usable condition (reasonable wear and tear excepted). Customer shall pay Supplier's standard replacement charges then in effect for all Goods that Customer loses, fails to return, or returns in a damaged condition, i.e., abused, torn, burned, acid-eaten, or stained. Budget protection does not cover Goods that Customer fails to return or returns in a damaged condition in conjunction with cancellation or expiration of this Agreement.
6. Special Order Garments. The term "Special Order Garments" means any: Garments or other rented items (including flame-resistant and high visibility garments) with direct embroidery and/or with non-standard style, sizing, color, striping, or emblem placement. Customer agrees to pay a Custom Garment Charge for all Special Order Garments or the replacement charge for any Special Order Garment that is removed from service for any reason.
7. Remedies. Customer acknowledges that early cancellation of this Agreement will cause Supplier a loss of revenue and profits in amounts that are difficult to estimate accurately. If this Agreement is cancelled for any reason prior to the end of the then current term (except for cancellation by Supplier under Section 4 of this Agreement), Customer shall pay Supplier 50% of the average weekly recurring charges during the 26 weeks preceding such cancellation (or such lesser number of weeks as have actually elapsed during the term, and if service has not commenced, the anticipated initial weekly charges) times the number of weeks remaining in the balance of the term, plus all other accrued and unpaid charges, as liquidated damages and not as a penalty. The parties acknowledge that such damages are a reasonable forecast of Supplier's actual losses resulting from early cancellation.
8. Venue; Applicable Law. This Agreement shall be governed, interpreted, and enforced according to the laws of the State of Missouri without regard to conflict of laws rules. Customer and Supplier submit to the exclusive jurisdiction of and venue in the Missouri state courts located in the City of St. Louis, Missouri, or the United States District Court for the Eastern District of Missouri for purposes of any suit arising out of or relating to this Agreement. The parties hereby waive trial by jury in any proceeding arising out of or in any way connected to this Agreement. Customer shall pay all attorneys' fees, expert witness fees, and other expenses and costs Supplier incurs in prosecuting or defending any lawsuit arising out of this Agreement or out of Supplier's Goods or Services, or in collecting any amount owed under this Agreement.
9. Assignment. This Agreement is binding upon any successors or assigns of the parties, and the respective parties shall so inform any such successor or assign. Supplier may assign this Agreement without the consent of Customer. On such assignment being made, Supplier is relieved from any liability which may thereafter arise.
10. Disclaimer. Unless otherwise specified in writing, Supplier does not represent or warrant that any Goods supplied under this Agreement are flame-resistant and/or flame-retardant, adequate for Customer's use or intended use, or, regarding visibility garments, adequately visible or conspicuous. Customer acknowledges that the items rented under this Agreement are not designed or intended for use in areas of flammability risk or where contact with ignition sources or hazardous materials is possible. Customer acknowledges that Supplier makes no representation, warranty or covenant regarding the visibility performance of any reflective Goods and that reflective properties may be reduced or ultimately lost through laundering. Customer agrees that Customer has selected the Goods and is responsible for determining their appropriateness and for the safe and proper use of the Goods. Customer represents and warrants and shall ensure that soiled textiles delivered or returned to Supplier contain no free-flowing liquids or hazardous materials harmful to Supplier's employees, equipment, environment, or other business-related assets. Customer agrees to indemnify, hold harmless, and defend Supplier and Supplier's affiliates and each of their officers, directors, shareholder(s), members, employees, agents, or attorneys from and against any claims, damages, liabilities, costs of remediation, or expenses arising out of or associated with Customer's use of or acts or omissions related to the Goods (including, without limit, defective Goods), any obligations arising under an agreement with a third party, or breach of this Agreement by Customer, including, without limit, any breach of a Customer representation or warranty. SUPPLIER MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO THE GOODS, INCLUDING ANY WARRANTY OF MERCHANTABILITY; WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; WARRANTY OF TITLE; OR WARRANTY AGAINST INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF A THIRD PARTY; WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE. Notwithstanding anything in this Agreement to the contrary, in no event will Supplier or Supplier's affiliates or each of their officers, directors, shareholder(s), members, employees, agents, or attorneys be liable to Customer for consequential, special, indirect, incidental, punitive or exemplary damages, costs, expenses, or losses (including lost profits, loss of use, business interruption damages or loss of opportunity costs, regardless of the form of action, damage claim, liability, costs expense, or loss, whether in contract, statute, tort (including, but not limited to, negligence and strict liability), or otherwise.
11. Notice. The notices required or to be given under this Agreement must be in writing and sent by certified U.S. Mail, return receipt requested.
12. Miscellaneous. This Agreement represents the entire agreement between the parties with respect to the subject matter hereof and all prior negotiations and oral or written communications or agreements between the parties concerning the subject matter hereof are superseded hereby. This Agreement may not be amended except in writing signed by both Supplier and Customer, provided, however, that any additional Goods or Services which Customer requests orally or in writing as reflected in Supplier's invoices shall be added as additional Goods and Services under this Agreement in the quantity and frequency and at the Unit Prices set forth in such invoice(s). No waiver by Supplier of any of the provisions of this Agreement is effective unless explicitly set forth in writing and signed by Supplier. No failure by Supplier to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement operates or may be construed as a waiver thereof. The invalidity or unenforceability of any term or provision of this Agreement shall not affect the validity or enforceability of any other term or provision of this Agreement. Customer represents and warrants that nothing in this Agreement violates or interferes with Customer's obligations under a contract with any third party.

Customer

Supplier: Clean Uniform Company

By \_\_\_\_\_
Customer Authorized Signature

By \_\_\_\_\_
Supplier Authorized Signature

By \_\_\_\_\_
General Manager

Print Name and Title

Print Name and Title

Print Name and Title

Date

Date

Date

## COMMERCIAL FIRE ALARM INSPECTION AGREEMENT

This agreement is made this 1 of July, 2022 by and between The Alarm Group, Inc., an Oklahoma corporation, and Norman Independent School District (Dealer), jointly referred to as the "Parties".

### BACKGROUND:

WHEREAS, TAG is in the business of providing commercial fire alarm inspection services; and

WHEREAS, Dealer has client sites ("Subscriber Accounts") which call for provision of commercial fire alarm inspection services.

NOW THEREFORE, based on the mutual benefits and agreements herein contained, the Parties, intending to be legally bound hereby, agree as follows:

1. **Ownership of Accounts.** Dealer currently is the owner of the Subscriber Accounts and will continue to retain ownership of the Subscriber Accounts directed to TAG by Dealer. Dealer may, from time to time, add or delete Subscriber Accounts being directed to TAG without penalty.

2. **Relationship of Parties.** For purposes of this Agreement the Parties will be deemed to be independent contractors.

3. **Confidentiality.** Both Parties agree to hold all information it receives from the other in strict confidence and not to disclose such information to any other party except in the normal course of handling alarm signals and conducting day to day business activities.

4. **Term and Renewal.** This agreement will be in force for a period of 12 months and will automatically renew for successive monthly periods. After the first 12 months, either Party may terminate this Agreement by giving 30 days written notice to the other Party. Either Party may terminate this Agreement, upon material breach by the other Party, upon 30 days written notice to the other Party.

5. **Duties and Responsibilities of Dealer.** Dealer will provide information, access and authority to TAG to inspect directed Subscriber Accounts. This information will include, but not be limited to current Subscriber Zone/Call Lists.

6. **Commencement of Services.** Dealer understands and agrees that no inspection services will be provided to any Subscriber until TAG has received a copy of the current Subscriber Zone/Call list, and tested system signals to TAG.

7. **Inspection Rates.** The inspection rate is \$15,000.00 per year and covers normal annual commercial fire alarm inspections throughout the district. In addition, Dealer agrees to pay per Subscriber Account/Location for any inspections which are non-recurring annual events. All inspection fees shall be billed to the Dealer at the TAG published rate at the time of service. All fees under this Agreement are to be paid upon completion of inspection, and are subject to a late payment fee of 1.5% if not received by the 10<sup>th</sup> of the month for which service is provided. Failure to pay all fees due within the calendar month for which service is provided may result in any or all of the following: (1) suspension of service, (2) notification of Subscriber Accounts affected by suspension, (3) additional bookkeeping and/or collection fees. All collection costs are the responsibility of Dealer. These charges do not include, and Dealer agrees to pay all, sales, use, property, service or other taxes in connection with the Service

8. **Reports.** TAG shall provide the following reports, at no additional charge:

Annual Fire Alarm Inspection Report  
Zone/Call list for annual compliance per NFPA 72 chapter 7.5.4 and chapter 7.6.6

9. **Additional services.** Dealer acknowledges receiving access to a proprietary program to access Dealer activity in the central station from TAG. The access is provided at no additional charge to Dealer.

10. **Duties and Responsibilities of TAG.** TAG will provide those Services indicated for each Subscriber by Dealer.

11. **False Alarms.** TAG is not responsible for the payment of any fines, fees, costs, expenses or penalties that are assessed by any court or governmental agency for a false alarm and Dealer will indemnify TAG for any such fine, fee, cost, expense or penalty.

12. **Regulatory Matters.** This Agreement will at all times be subject to: (a) changes or modifications to comply with, and (b) any necessary approvals of local, State and Federal regulatory agencies having jurisdiction over the providing of Services in the area where Parties operate.

13. **Inoperable due to Fire or other Disaster.** In the event of TAG's facility or equipment is rendered inoperable by fire or other disaster, TAG will report the same to Dealer as soon as possible. If TAG is unable to provide service for a period of 10 consecutive days, either Party may terminate this Agreement upon notice to the other Party. If TAG is unable to restore service for a period of 10 consecutive days, Dealer will be entitled to a credit for Services not performed. This credit shall be Dealer's sole remedy.

14. **Insurance.** During the term of this Agreement, both parties will, at all times, at the Party's sole expense, be insured by a recognized insurance company, qualified to do business within the area where the Party operates, under broad form comprehensive general liability coverage with the aggregate minimum liability protection of \$1,000,000.00 per occurrence for bodily and personal injury or death, \$1,000,000.00 per occurrence for property damage, with an annual aggregate of \$2,000,000.00 for bodily injury and property damages combined (or equivalent), subject to reasonable deductible. Either Party, upon request by the other Party, will provide proof of such insurance by providing the requesting Party with a copy of the current Declaration Page of such policy.

15. **Rights of Parties.** No exercise or enforcement by either Party of any right or remedy hereunder will preclude the exercise or enforcement by either Party of any right or remedy hereunder or any right or remedy to which either Party is entitled to at law or in equity. Neither Party will be deemed to have waived any of its rights under the Agreement by virtue of any failure or refusal by that Party to exercise any right under the Agreement or to require full compliance by the other Party with its obligations under the Agreement.

16. **Liability for Breach.** Neither Party will be liable for loss or damage or be deemed to be in breach of this Agreement if its failure to perform its obligations results from: (a) compliance with any law, ruling, order, regulation, requirement of instruction of any Federal, State or municipal government or any department or agency thereof or any court of competent jurisdiction; (b) acts or omissions of the other Party in violation of this Agreement; or, (c) acts of Nature, fires, strikes, embargoes, war, insurrection, riot, terrorism, and other causes beyond reasonable control of the Party. Any delay resulting from any of said causes will extend performance accordingly or excuse performance, in whole or in part, as may be reasonable.

17. **Indemnification.** Each Party agrees to indemnify the other Party from any and all claims, actions, causes of action, suits, judgments, damages, or demands arising from: (a) its performance or non-performance of the terms of this Agreement, (b) any misrepresentation, whether intentional or unintentional, as to the Services provided by the other Party, (c) its or Subscriber's misuse of the other Party's service, or (d) occasioned by its negligent or willful acts. If a claim, action or suit is made or brought

against a Party for whom the other Party has provided indemnity in this Section, the indemnifying Party shall defend the Party being indemnified or, if it does not, shall pay all costs and expenses, including attorney fees, reasonably incurred by the Party against whom the claim, action or suit is made or brought.

18. **Assignment.** This Agreement is binding upon the Parties hereto and their respective executors, administrators, heirs, assigns and successors in interest.

19. **Paragraph Headings.** The paragraph titles used herein are for the convenience of the Parties only and will not be considered in construing the provisions of this Agreement.

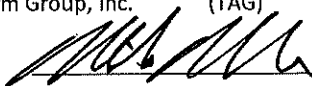
20. **Applicable Law.** This Agreement will be governed by and construed according to the laws of Oklahoma without regard to conflict of laws principals. The jurisdiction for this Agreement shall be Cleveland County, Oklahoma.

21. **Limitation of Liability.** Dealer agrees that TAG is not an insurer, that Dealer will obtain whatever insurance Dealer wants to have in order to cover personal injuries, property loss or damages at Subscriber locations, and that the amounts payable by Dealer under this Agreement are not sufficient to warrant TAG's assuming any responsibility or liability for any loss or injury. Even if due to TAG's negligence or failure to perform Dealer agrees that TAG shall not be liable for loss or damage due directly or indirectly to any occurrence or consequences there from, which Service is designed to detect or avert. In no event shall TAG be liable for any special, incidental, indirect or consequential damages howsoever caused. These limitations will apply for any claims, including without limitation, contract, tort, (including negligence) and strict liability even if TAG has been advised of the possibility of such damages. Dealer acknowledges that it is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from TAG's negligence of failure to perform any of the obligations under this agreement, or the failure of the equipment to operate in the intended manner. If, notwithstanding other portions of this action, there should arise any liability of TAG, irrespective of cause of origin, Dealer understands and agrees that TAG's liability to Dealer and all other persons is limited to an amount of \$500.00. Dealer further agrees that the amount stated in this section shall be Dealer's sole and exclusive remedy and TAG's sole and exclusive liability shall be paid and received as liquidation damages and not as a penalty.

22. **Entire Agreement/Modifications.** This instrument contains the entire agreement between the Parties hereto with respect to the transactions described herein and supersedes all prior or current negotiations, commitments, contracts, express or implied, warranties, express or implied, statements and representations, whether written or oral, pertaining thereto, all of which will be deemed merged into this Agreement. All changes or amendments to this Agreement must be in writing and signed by all Parties to be binding on the Parties.

23. **Valid Agreement.** Should any provision hereof (or portion thereof), or its applications to any circumstances, be held illegal, invalid or unenforceable to any extent, the validity and enforceability of the remainder of the provision and this Agreement, or of such provisions as applied to any other circumstances, will not be affected thereby, and will remain in full force and effect as valid, binding and continuing.

IN WITNESS WHEREOF, the Parties hereto, intending to be legally bound hereby, have caused their authorized representatives to execute and deliver this Agreement on the day and year first above written.

The Alarm Group, Inc. (TAG)  
By:   
Name: Mike Nelson  
Title: Manager  
Lic# 956

Norman Independent School District (Dealer)  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

## **TERMS AND CONDITIONS FOR SERVICES**

This agreement is made as of the \_\_\_\_ day of \_\_\_\_\_ 2022, by and between **WALKER STAMP AND SEAL, d/b/a Walker Companies**, herein known as “Vendor” and **INDEPENDENT SCHOOL DISTRICT NO. 29 OF CLEVELAND COUNTY, OKLAHOMA, d/b/a Norman Public Schools**, herein known as “Client”.

### **SERVICES**

Vendor is engaged in the business of providing services relating to graphic design, signage, and installation. Vendor has agreed to provide services to the Client on the terms and conditions set out in the agreement, while Client is of the opinion that Vendor has the proper and necessary qualifications, experience, and abilities to provide services to Client.

### **SCOPE OF WORK**

See Attachment A.

### **VENDOR’S RESPONSIBILITIES**

The Vendor may refuse to agree to any Service Order issued by the Owner.

The Vendor shall coordinate its services with those services provided by the Owner and the Owner’s consultants. The Vendor shall be entitled to rely on the accuracy and completeness of the services and information furnished by the Owner and the Owner’s consultants. The Vendor shall provide prompt written notice to the Owner if the Vendor becomes aware of any error, omission or inconsistency in such services or information.

### **OWNER RESPONSIBILITIES**

The Owner is not required to issue any Service Orders under this Agreement.

The Owner shall provide information in a timely manner regarding requirements for, and limitations of, each Service Order.

The Owner shall render decisions and approve the Vendor’s submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Vendor’s services.

The Owner shall provide prompt written notice to the Vendor if the Owner becomes aware of any fault or defect in the services or work related to a Service Agreement, including errors, omissions or inconsistencies in the Vendor’s Professional Services.

### **COPYRIGHTS AND LICENSES**

The Vendor and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use in relation to a Service Agreement. If the Owner and Vendor intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

The Vendor and the Vendor’s consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with a Service Agreement is not to be construed as publication in derogation of the reserved rights of the Vendor and the Vendor’s consultants.

**TERM.**

The initial Term of this Agreement shall end \_\_\_\_\_, 2023. Either party may cancel this Agreement on thirty (30)-days written notice to the other party by certified mail, return receipt requested, or personal delivery with a signed receipt from the other party. Client and Vendor may, by mutual consent and ratification, renew this agreement annually upon the same terms and conditions for four (4) additional one (1) year terms ("Renewal Terms").

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of this \_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
NAME  
Independent School District No. 29 of  
Cleveland County, Oklahoma

\_\_\_\_\_  
President, Board of Education  
TITLE

*Kenny Walker*  
\_\_\_\_\_  
(Signature)

**Kenny Walker**  
\_\_\_\_\_  
Walker Stamp and Seal

\_\_\_\_\_  
Owner  
TITLE

# ATTACHMENT "A"



121 NW 6th St. Oklahoma City, OK 73102  
405.235.5319 • 800.522.3015

## WALKER COMPANIES SUPPLIES AND SERVICES

Walker Companies, in business since 1951, has 5 major divisions:

### 1. Advertising Specialties

- a. Awards
  - i. Acrylic
  - ii. Wooden plaque
  - iii. Gift style awards
- b. Binders and Folders
- c. Calendars
- d. Coasters
- e. Computer accessories
- f. Cooking/cookout accessories
- g. Embroidered items
- h. Engraving
- i. Flags
- j. Food products
- k. Gift sets
- l. Glasses/cups/mugs
- m. Golf accessories
- n. Hats and caps
- o. Health and beauty supplies
- p. Household products
- q. Insulated coolers and cooler bags
- r. Jewelry and lapel pins
- s. Key tags, fobs and holders
- t. Labels & Stickers
- u. Magnets
- v. Memo boards
- w. Note pads/note cubes, sticky notes
- x. Office/desk accessories

- y. Padfolios/portfolios
- z. Pens and pencils
- aa. Sporting equipment
- bb. Stationary
  
- cc. Stress relievers
- dd. Tools tote bags
- ee. Toys
- ff. Travel accessories
- gg. Watches and clocks

### 2. Trade Show and other Displays

- a. Ad Frames
- b. Aluminum extrusion systems
- c. Backlit graphic displays
- d. Banners and sign holders
- e. Carry bags, shipping cases
- f. Counters, monitor kiosks, iPad Kiosks
- g. Charging stations
- h. Charging furniture
- i. Complete room designs and installation
- j. Custom trade show displays from 10 feet to 80 feet
- k. Directors chairs with logos
- l. Easels and presentation items
- m. Folding panel systems
- n. Flooring both trades show and custom

# ATTACHMENT "A" CONTINUED

## Trade Show and other Displays, cont.

- o. Portable furniture
- p. Graphic back walls
- q. Lighting for displays
- r. Locker room custom designs
- s. Museum exhibits
- t. Overhead hanging displays
- u. Pipe and drape
- v. Pop up displays
- w. Table drapes and covers
- x. Tension fabric displays
- y. S.E.G. (silicon edge graphics) displays
- z. Truss systems
- aa. Wall Graphics, backlighted wall graphics
- bb. Window graphics

## 4. Stamps and Seals Division

- a. Self-inking stamps
- b. Pre-inked stamps
- c. Daters
- d. Embossers
- e. Professional Seals

## 5. Notary Division

- a. Basic Notary information
- b. Notary association information
- c. Notary kits
- d. Seals and supplies
- e. Bonds

## 3. Sign Division – Including Installation

- a. Architectural framed signs
- b. Avenue signs
- c. Desk signs
- d. Interior wall signs
- e. Cast or etched signs and letters
- f. Standoff signs
- g. Donor walls
- h. Vinyl graphics
- i. Dimensional lettering
- j. Building directories
- k. Steel stamps ADA signage
- l. Banners
- m. Construction site signs
- n. Name badges/name plates
- o. Custom designs



121 NW 6th St. Oklahoma City, OK 73102  
405.235.5319 • 800.522.3015



TOUCHSTONE MANAGEMENT

## COMMERCIAL PROPERTY MANAGEMENT AGREEMENT

This Agreement is made and entered into this 21<sup>st</sup> day of October, 2019, between **Independent School District No. 29 Of Cleveland County, Oklahoma**, with notice address of 131 South Flood Avenue, Norman, OK 73069 (“Owner”), and **Touchstone Management, LLC**, an Oklahoma limited liability company, with notice address of P.O. Box 722760, Norman OK 73070 (“Manager”). Owner contracts the services of Manager to manage, operate, control, rent and lease the following described property: See Exhibit A (the “Property”).

1. **Responsibilities of Manager.** Owner hereby appoints Manager as Owner’s exclusive manager and leasing agent with full authority to do any and all lawful things necessary for the fulfillment of this Agreement, including but not limited to the establishment and maintenance of the depository and disbursement accounts and the performance of the specific terms described on Exhibit B (Additional Property Information).

A. Collection and Disbursement. Manager agrees to collect all rents as they become due; to pay expenses on Owner’s behalf as provided in this agreement, and to render to Owner a monthly accounting of rents received and expenses paid. Funds shall be kept separate from all other corporate and trust accounts held by Manager. Manager shall not commingle any revenues derived from the Property with any funds or other property of Manager. Disbursements will be made by manager for all expenses. After such Disbursements are made, Manager shall remit any balance of monthly revenues to Owner.

B. Maintenance and Labor. Owner grants Manager the authority to operate, decorate, maintain, and repair the Property and to contract and to supervise all employees, contractors, subcontractors, and other needed labor for the accomplishment of same. Owner authorizes Manager to purchase all materials, equipment, tools, appliances, supplies and services necessary to proper maintenance and repair. Manager shall have the right to use any of Manager’s affiliates to perform any of the services required or contemplated by this Agreement. Manager shall have the authority to purchase necessary supplies, make contracts for, or otherwise furnish, utilities, electricity, gas, water, telephone, communications, cable, sewer, refuse disposal, pest control, and any other utilities or services required for the operation of the Property. Any single expenditure for a repair or maintenance item in excess of \$1,000 will require the consent of the Owner. However, if owner does not respond in a timely manner, Manager will not be responsible for damages caused by delay.

2. **Insurance and Indemnification.**

A. Workers' Compensation. Manager agrees to maintain, pay for (subject to reimbursement as provided herein) and keep in full force and effect all workers' compensation insurance required with respect to its employees who are employed in connection with the performance of its obligations under this Agreement and such other insurance, in such forms and amounts as may be reasonably requested by Owner, and to comply with any federal or state withholding tax, Social Security or unemployment laws existing or enacted in the future for the benefit of, or other laws affecting or respecting, the employment of such employees. Manager shall furnish Owner with certificates evidencing such insurance, which certificates shall have attached thereto endorsements that Owner shall be given at least thirty (30) days' prior written notice of cancellation of or any material change in such policies.

B. Owner's Liability Insurance. Owner agrees to obtain and maintain, at Owner's expense, a policy or policies of general liability insurance in the minimum amounts of Twenty-Five Thousand Dollars (\$25,000) for property damage, One Hundred Twenty-Five Thousand Dollars (\$125,000) for any single claim of personal injury or death arising from a single act or occurrence and One Million Dollars (\$1,000,000) for any number of claims for personal injury or death arising from a single occurrence. All insurance shall be in the name of Owner, except that Manager shall be named as an additional insured in the general liability policy up to the liability limits stated herein.

C. Fidelity Bond; Manager's Liability Insurance.

(i) Manager agrees to maintain, at Manager's expense, and keep in full force and effect fidelity bond coverage on all of its employees, agents, officers and directors who are involved in, or employed in connection with, the performance of Manager's Obligations under this Agreement, which coverage shall be in a dollar amount no less than Fifty Thousand Dollars (\$50,000).

(ii) Manager agrees to maintain general liability insurance in the amount of not less than One Million Dollars (\$1,000,000) per occurrence, which insurance shall include the interest of the Owner as an additional insured. The insurance shall provide for bodily and/or personal injuries and/or property damage liabilities arising from the Manager's negligent acts, errors and/or omissions while providing the services required in this Agreement.

If requested by Owner, Manager shall deliver a certificate of insurance evidencing the existence of the coverage required in this Section (VII)(C).

D. Indemnification. Manager agrees to indemnify, defend and hold Owner harmless from any loss, cost, liability and expense, including, but not limited to, reasonable counsel fees and disbursements that may be occasioned by (i) any acts constituting theft, fraud, willful misconduct or gross negligence on the part of Manager, or Manager's failure to take appropriate action for the theft, fraud, misappropriation of funds, willful misconduct or gross negligence of its

employees, agents and/or representatives; (ii) any action by Manager in breach of this Agreement; or (iii) any representation or warranty of Manager contained herein being false in any material respect.

Owner shall, to the extent permitted by law, indemnify, defend and hold Manager harmless from any loss, cost, liability and expense, including, but not limited to, reasonable counsel fees, relating to the Property that results from Manager's performance of Manager's Obligations hereunder in accordance with the terms hereof, provided Manager:

- (i) notifies Owner and any insurance carrier (as required) promptly after Manager receives notice of any such loss, damage or injury;
- (ii) takes no action (such as admission of liability) that bars Owner from obtaining any protection afforded by any insurance policy Owner may hold or that might prejudice Owner in its defense to a claim based on such loss, damage or injury; and
- (iii) agrees that Owner shall have the right, at its option, to participate in or conduct the defense to any claim, demand or suit.

3. **Compensation of Manager.** Owner agrees to compensate Manager as follows:

During the term of this Agreement, Owner agrees to pay the Manager five percent (5%) of all gross receipts and income collected, except insurance proceeds, tenant security deposits and leasehold improvement and CAM reimbursements, as a fee for managing the Property (the "Management Fee") (gross receipts are defined as all revenues of any type or nature collected from the operation of the Property), with a minimum charge of \$400/month for fully managed buildings. NNN properties will be charged \$100.00/month per property. When authorized by Owner to commence eviction proceedings against a tenant, Manager shall charge, in addition to the Management Fee, \$175 for eviction services. When Owner contracts for Manager to oversee construction projects, as Owner's representative, Manager shall charge, in addition to the Management Fee, three and ½ percent (3.5%) of job costs or \$500.00, whichever is more (regular maintenance and repair job oversight is included in Management Fee). These fees, plus expenses, direct or indirect, incurred by the Manager in the management of the Property shall be deducted by the Manager from gross receipts and income. To the extent there are insufficient funds available from revenues received from the operation of the Property to reimburse Manager for expenses incurred. Owner shall directly reimburse Manager within ten (10) days after receipt of Manager's invoice itemizing such fees and expenses.

4. **Taxes.** Manager shall pay real property and other taxes and assessments levied on the Property from funds available for such purpose in the Property Account. Owner shall be responsible for providing all notices of taxes and assessments to Manager in a timely manner.

5. **Bank Accounts.** All monies received by Manager for or on behalf of Owner shall be deposited in Owners account to be maintained by Manager with a banking institution

directed by Owner (the "Property Account"). Manager will possess all checks and money tendering instrument and all responsibilities for payment of all bills, taxes, fees, mortgages related to the Property. Manager shall maintain possession and control of all deposit accounts related to the Property.

6. **Book and Records.** Manager agrees to maintain separate and complete books and records in connection with its management and operation of the Property including all Leases, amendments, contracts, agreements, all items of income or expense incurred by Manager with respect to the management of the Property, as well as information regarding the status and condition of the Property. Manager shall preserve all such books and records for at least thirty-six (36) months after the close of the calendar year to which they relate. Manager shall make the books of account and all other records relating to the Property available to Owner at Manager's principal office at all reasonable times upon reasonable notice for examination, audit, copying, inspection and transcription. Upon Owner's request, Manager shall deliver to Owner copies of any source materials utilized by Manager in preparing the records, books and accounts. All books and records shall be the property of Owner. Upon termination of this Agreement, Manager, at Owner's request and expense, shall deliver copies of all such books and records to Owner.

7. **Reports.** Within twenty (20) days after the end of each month during the term of this Agreement, Manager shall furnish to Owner management reports in a format reasonably acceptable to the Owner (the "Monthly Statement"). Additionally, Manager shall cooperate with Owner's accountants in the preparation of annual financial statements. Manager shall prepare or provide any other or further information, reports, projections or documents relating to the management, operation or maintenance of the Property as Owner may from time to time reasonably request.

8. **Status of Parties.** In the performance of Manager's services under this Agreement, Manager shall be and act as an independent contractor. Nothing in this Agreement, or in the relationship between Owner and Manager, shall be deemed to constitute a partnership, joint venture or any other similar relationship.

9. **Term of Agreement.** This Agreement grants the Manager the exclusive right to manage the Property and shall be effective as of October ~~31~~, 2019 and shall expire on June 30, 2020. Upon expiration of the above initial term, this Agreement may be renewed on an annual basis by consent of the parties. Each renewal term shall commence on July 1 and end on June 30 of successive calendar years. Either party wishing to terminate the agreement may do so by providing written notice of no less than 60 days prior to the effective date of cancellation. Time is of the essence in this Agreement. This Agreement may also be terminated by mutual agreement of the parties at any time. Upon termination Owner shall pay to Manager all fees, commissions and expenses due Manager under terms of this Agreement, which are owing to Manager through the effective date of termination. Owner shall give written notice to Manager if Manager is in default in the performance of any of the duties of Manager that are described in this Agreement. Manager shall have at least thirty (30) days from the receipt of the owner's written notice to remedy the default, and if Manager cannot

remedy the default within such period of time, Owner may terminate this Agreement after payment of all amounts owed and earned by Manager to such date.

10. **Successors and Assigns.** This Agreement shall be binding upon and insure to the benefit of the successors and assigns of Manager and the successors, and assigns of the Owner. Notwithstanding the preceding sentence, Manager shall not assign Manager's interest under this Agreement without the prior, written consent of the Owner.

11. **Severability.** Should any section or any part of any section of this Agreement be rendered void, invalid or unenforceable for any reason by any court of law exercising competent jurisdiction, such a determination shall not render void, invalid or unenforceable any other section or any part of any section in this Agreement.

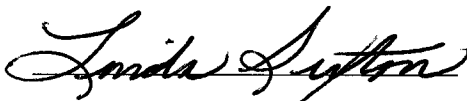
12. **Choice of Law.** This Agreement has been made and entered into in Oklahoma, and the laws of such state shall govern the validity and interpretation of this Agreement and the performance due under this Agreement. Should either party bring suit to enforce any of the terms of this Agreement, the prevailing party shall be entitled to recover court costs and reasonable attorney's fees.

13. **Communication.** Email may be considered as an acceptable form of written communication.

This document represents the entire Agreement between the parties hereto.

IN WITNESS WHEREOF, the parties hereto hereby execute this Agreement on the date first above written.

**OWNER:**

Signed:  Date OCTOBER 21, 2019  
Printed Name: LINDA SEXTON, PRESIDENT  
Title: Managing Member

**MANAGER:**

Signed: \_\_\_\_\_  
Printed Name: Eric Fleske Date \_\_\_\_\_, 20\_\_  
Title: Managing Broker  
Touchstone Management, LLC

**EXHIBIT A**

“Property” is as follows:

**Fully Managed Buildings:**

**NNN Buildings:**

**EXHIBIT B**

**Property Account**

Bank \_\_\_\_\_

Account Number \_\_\_\_\_

Contact at Bank \_\_\_\_\_

Method of Deposit Drop off/Mobile if available/Direct/ACH

Check writer/Signer \_\_\_\_\_

**Services**

Bank Reconciliations Touchstone Management

Income Expense Statements Touchstone with copies in Smart vault

Issue 1099s Touchstone













**Norman Public Schools**  
**Fundraising Activity Request (including food fundraisers\*)**

**Applicant:** Complete this form (one per fundraiser) and submit it to your building Principal **prior to** starting a fundraising activity. Only Board of Education approved fundraising activities will be allowed.

\*All fundraisers involving food must be approved 30 days prior to fundraiser start date. No fundraisers involving food may occur during any cafeteria serving times. The length of any one food fundraiser may not exceed 14 school days. **Food fundraisers must answer this question:**

**Does the activity comply with the district's wellness policy? ([BOE Policy 2004](#))** **YES**                      **NO**  
If "no", this food fundraiser will use the site's exemption according to policy.

The individuals who will participate in and benefit from the fundraiser, (please give a detailed answer):

Site: \_\_\_\_\_ Participants/Beneficiaries: \_\_\_\_\_  
\_\_\_\_\_

The type of fundraiser (sale, raffle, crowdfunding, etc.), include specific products or services to be sold, auctioned, or the crowdfunding website to be used, as applicable.

\_\_\_\_\_

The proposed dates for the fundraiser: \_\_\_\_\_ to \_\_\_\_\_

The district employee who will oversee the fundraiser\*\*: \_\_\_\_\_

The estimated amount of revenue to be generated (per unit and in total): \_\_\_\_\_

Description of the use of funds:

\_\_\_\_\_

Project# \_\_\_\_\_ Sub Account # \_\_\_\_\_

**\*\*By completing and signing this form, you agree to abide by all of the following procedural safeguards:**

- Turn in all funds collected to the site financial secretary on a daily basis;
- Maintain a record of all funds (i.e. receipts) collected and provide these records with the funds;
- Agree to and ensure that all funds are to be deposited into the School Activity Fund.

Signature of employee overseeing fundraiser:                     Sarah Chan                    

\*If a request involves the sale of food, the request must be sent to the district Health Services Coordinator before submission to the Assistant Superintendent of Student Services.

Date reviewed by Principal:           4/22/2022                                **Approved**                      **Denied**

Signature           Jonathan Atchley          

Date reviewed by Health Services: \_\_\_\_\_                      **Approved**                      **Denied**

Signature \_\_\_\_\_

Date reviewed by Assistant Superintendent of Student Services:           4/22/2022                                **Approved**                      **Denied**

Signatures           Scott Beck          

RETURN COMPLETED FORM TO ASC Finance Office

Health Services Use Only: Exemption \_\_\_\_\_ of \_\_\_\_\_



**Norman Public Schools  
An Independent School District No.29 of Cleveland  
County Oklahoma, a/k/a Norman Public Schools  
Contract for Treatment Services or Other Integrated Services – Governmental  
FY22**

This contract is made and entered into this 1<sup>ST</sup> day of April, 2022 between the **State of Oklahoma Department of Mental Health and Substance Abuse Services (hereinafter referred to as "Department" or "ODMHSAS")**, and **Norman Public Schools an Independent School District No.29 of Cleveland County Oklahoma, a/k/a Norman Public Schools (hereinafter referred to as "Contractor")**, 131 South Flood, Norman Oklahoma 73069-5463 and having FEI# 73-6021052 and UEI# R324W4JCMVJ4.

In consideration of the provisions set forth herein, the parties mutually agree to the following provisions and any addenda attached or referenced hereto and incorporated herein.

**I. STATUTORY AUTHORITY AND EFFECTIVE DATES OF CONTRACT**

- A. This contract is authorized pursuant to and in accordance with the provisions of 43A O.S. §1-101 *et seq.* and 450:1-3-14 through 450:1-3-21 of the Oklahoma Administrative Code and is in effect **April 1, 2022 through June 30, 2022.**
- B. The parties to this contract understand and acknowledge any future contracts or renewals are not automatic nor implied by this contract. The parties further acknowledge and understand this contract is effective only for the term set forth in Paragraph I (A) above. The Department, upon expiration of this contract and in its sole discretion, may offer the Contractor an opportunity to renew this contract for an additional term.

**II. STATEMENT OF WORK**

- A. Contractor shall provide the services as indicated and in the manner set forth in the most recent version(s) of the statement(s) of work (SOW) attached or incorporated by reference here. SOWs can be found on the Department's ARC website (<http://www.odmhsas.org/arc.htm>). Said SOW(s) and other addenda shall be binding on the parties of this contract as if fully stated herein.

**III. PERFORMANCE REQUIREMENTS**

- A. The Contractor agrees to abide by all federal laws and regulations, all state laws and regulations, the provisions of this contract and addenda attached or referenced hereto, including but not limited to all licensing, permit, or certification requirements; all applicable Department standards and criteria; labor laws and workers' compensation laws. Any act committed by a Contractor, its officers, directors, employees, or other authorized persons, which violates any of the foregoing will constitute a breach of this contract. Further, the Contractor shall insure any consumer served by the Contractor pursuant to this contract shall receive care and treatment in accordance with 43A O.S. §1-101 *et seq.* and Title 450 of the Oklahoma Administrative Code. Failure to provide care and treatment

in accordance with 43A O.S. §1-101 *et seq.* and Title 450 of the Oklahoma Administrative Code shall be deemed a breach of this contract. Abuse, neglect, and violation of consumer rights shall not be condoned. The Contractor is expected to take appropriate measures to prevent such instances, including termination or other appropriate discipline against any employee or agent of Contractor found to have (a) abused or neglected, mentally or physically, or otherwise violated the rights of any consumer or (b) permitted such.

Contractor agrees that grant funds may not be used, directly or indirectly, to purchase, prescribe, or provide marijuana or treatment using marijuana. Treatment in this context includes the treatment of opioid use disorder. Grant funds also cannot be provided to any individual who or organization that provides or permits marijuana use for the purposes of treating substance use or mental disorders. See, e.g., 45 C.F.R. § 75.300(a) (requiring HHS to “ensure that Federal funding is expended...in full accordance with U.S. statutory ...requirements.”); 21 U.S.C. §§ 812(c) (10) and 841 (prohibiting the possession, manufacture, sale, purchase or distribution of marijuana). This prohibition does not apply to those providing such treatment in the context of clinical research permitted by the DEA and under an FDA-approved investigational new drug application where the article being evaluated is marijuana or a constituent thereof that is otherwise a banned controlled substance under federal law.

- B. Contractor shall abide by all state and federal laws and regulations restricting the disclosure of consumer information, including 43A O.S. §§1-109 and 3-422, 42 U.S.C. §290dd-2, 42 C.F.R. Part 2, 45 C.F.R. Parts 160 and 164 including the HITECH section of the American Recovery and Reinvestment Act (ARRA), and Title 450 of the Oklahoma Administrative Code.
- C. Contractor shall comply with the Deficit Reduction Act of 2005, which requires all entities that receive or make at least five million dollars (\$5,000,000) in annual Medicaid payments to establish specific compliance policies and to include certain provisions with respect to federal and state laws and whistleblower protections. Please refer to Deficit Reduction Act of 2005; Federal False Claims Act, 31 U.S.C. §§ 3729 – 3733, 3801 *et seq.*; OHCA-2006-30; Oklahoma Medicaid False Claims Act, 63 O.S. §5053 *et seq.* for more information.
- D. Contractor (and any subrecipients at any tier) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Contractor (and any subrecipients at any tier) must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712. Potential fraud, waste, abuse, or misconduct involving or relating to federal funds should be reported to the Office of the Inspector General by (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W. Room 4706, Washington, DC 20530; (2) e-mail to: [oiq.hotline@usdoj.gov](mailto:oiq.hotline@usdoj.gov);

and/or (3) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax). Additional information is available from the DOJ OIG website at <https://www.usdoj.gov/oig>.

- E. Contractor agrees to possess and demonstrate compliance with all licenses, certifications, and permits that are required to lawfully perform the duties under this contract, including but not limited to Department Certification. Loss of required certification, permit, or license by the Contractor shall automatically terminate this contract. All persons providing treatment or related treatment services that are lawfully required to perform those services under this contract shall be documented as licensed, certified, and otherwise trained as outlined in this contract, or under supervision prior to performing treatment services and prevention activities. Persons providing treatment services and prevention activities shall have training in cultural-specific, age-specific, and gender-specific issues and shall be at least twenty-one (21) years of age and non-treatment professionals shall be at least eighteen (18) years of age. Contractor shall make continuing education available to all facility employees engaging in treatment services and prevention activities regarding such services and activities they provide.
- F. The Contractor shall not reassign this contract, or any part thereof, or engage in any subcontract to provide the services herein without prior written approval of the Department. If approved, the Contractor shall be liable for any act of the subcontractor, including any act that constitutes a breach of this contract. An approved subcontractor shall be subject to the terms of this contract or grantor agency; and, if the source of funding is federal, subcontractor is also subject to subrecipient terms and conditions of that funding. The Contractor or subcontractor shall not obligate the Department to pay any sums to the Contractor, subcontractor, or any other person or entity without the prior written approval of the Department. Any subcontracts shall be terminated if a conflict of interest arises between the subcontractor and the Department.
- G. In the performance of all services rendered under this contract, the Contractor shall act solely as an independent contractor and nothing herein shall at any time be construed so as to create the relationship of employer and employee, partnership, principal and agent, or joint venture between the parties.
- Contractor assures that neither the Contractor nor anyone subject to the contractor's direction or control has paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring this contract herein.
- Contractor also assures that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the Contractor to fulfill any of the services provided for under said contract. No current state employee will engage in the performance of the contract unless approved by the State Purchasing Director.
- H. The Contractor shall not solicit consumers through gratuitous offerings, incentives, gifts, or other offerings for any service provided by the Contractor; nor shall the Contractor allow any other provider to solicit consumers of the Contractor through gratuitous offerings, incentives, gifts, or other offerings. The Contractor shall not

use any coercion, duress, force, or similar action, real or threatened, against any consumer for the purpose of soliciting consumers or for the purpose of hindering or obstructing any investigation conducted by the Department, any other governmental agency, or advocacy group.

- I. The Contractor shall provide the services as set forth herein without regard to a consumer's ability to pay. No person meeting the Department's eligibility requirements and needing the services authorized herein shall be denied treatment or services for inability to pay, and said person must be notified, in a reasonable manner, of this provision.
- J. The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time this contract is executed or awarded, are in compliance with 25 O.S. §1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312 and includes, but is not limited to, the free Employee Verification Program (E-Verify) available at [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify).
- K. Contractor, Contractor's employees, subcontractor, and subcontractors' employees shall not engage in trafficking in persons, procure commercial sex acts, or use forced labor in the performance of this contract.
- L. Contractor shall use ODMHSAS funding (except that which is provided as the state match for services to Medicaid consumers) only for services to individuals who meet the eligibility criteria prescribed by the ODMHSAS. Such services are subject to the availability of funds, except that Contractor agrees to provide as a condition of contract award and irrespective of the availability of funding pursuant to this contract, emergency care (to include crisis intervention, if the Contractor is a provider of such services, as well as medical detoxification, medically supervised detoxification, evaluation, and referral services) to all persons presenting and in need of such services. Contractors must seek and receive ODMHSAS approval before refusing services to any person who meets eligibility criteria.
- M. Contractor or designee shall attend all meetings that ODMHSAS, in ODMHSAS's sole discretion, deems mandatory.
- N. Contractor shall provide trauma-informed, gender sensitive, age appropriate and culturally competent treatment and prevention services for all consumers.
- O. If applicable, Contractor shall designate a domestic violence (DV) liaison. DV liaison will be available to all staff. The DV liaison shall be responsible for developing a relationship with the closest domestic violence agency, collaborate with these agencies to become aware of the services available, ask for case consultation related to a client with domestic violence issues if needed, post domestic violence referral information in the client waiting areas, and develop a partnership with these agencies so that a seamless referral system is in place when needed for consumers seeking domestic violence resources. The Domestic Violence liaison for the agency is required to complete 3 hours of ODMHSAS designated domestic violence training. Training may be obtained on-line or at the

annual Partners for Change Conference sponsored by the Oklahoma Attorney General's Office. Agency domestic violence liaisons shall complete training within 90 days of designation. The certificate of completion will be verification of meeting this requirement and should be filed in the employee personnel file.

- P. Contractor shall provide Department with the percent of administrative overhead, based on generally accepted accounting practices, upon request by Department.
- Q. If applicable, each consumer who is eligible to vote according to law has the right to vote in all primary and general elections. Each facility shall make reasonable efforts to enable eligible persons to register to vote, to obtain applications for absentee ballots and comply with other requirements which are prerequisite to voting, and to vote (Title 450, Chapter 15, Consumer Rights, 450:15-3-13 and 450:15-3-27).
- R. All referrals for recovery housing need to be certified by OKARR, Oxford House, or ODMHSAS.

**IV. COMPENSATION**

**A. Definitions**

Contract Line: identifies the service or program name.

CS (Contract Source): an identifier used to distinguish an array of services that may be provided within a specific program or contract line.

Maximum Payment: identifies the total amount of funding for the identified contract period by contract line.

SOW: identifies the name of the attached Statement of Work (SOW) by which the specific work requirements for the program are found.

- B. In accordance with the terms of this contract, the Department will pay the Contractor an amount not to exceed **\$81,250.00** unless amended in writing and approved by Contractor and Department, payable to the Contractor as set forth below.

Contract Line	CS	CFDA #	SOW <a href="http://www.odmhsas.org/arc.htm">http://www.odmhsas.org/arc.htm</a>	Maximum Payment
School-Based Prevention Services – Prevention SABG - Federal	n/a	939590001	Non-Categorical	\$73,540.00
School-Based Prevention Services – OMMA Fund	n/a		Non-Categorical	\$7,710.00

When providing treatment services, Contractor shall ensure the availability of the levels of care indicated in the SOW(s) and addenda throughout the term of the contract.

The Department shall only pay upon receipt of an invoice for services, which shall be submitted to the Department not more than sixty (60) days from the day services were last rendered during the invoice month. Invoices shall be electronically submitted using the eProviderInvoice application in Access Control, emailed to [contracts@odmhsas.org](mailto:contracts@odmhsas.org), or mailed to ODMHSAS. The Department agrees to make payment to Contractors within forty-five (45) days of receipt of a proper invoice (Title 62 O.S. § 34.73) in accordance with Title 62 O.S. § 34.71, or proper submission of data through the Oklahoma Health Care Authority (OHCA) Medicaid Management Information System (MMIS).

**B.1. Services with a Contract Source** will be reported through the Oklahoma Health Care Authority (OHCA) Medicaid Management Information System (MMIS).

For eligible services, Customer Data Core (CDC) information must be filled out appropriately and completely with any level of care change or at a minimum of every six (6) months to obtain payment through this contract. If any of the information is determined missing from the CDC or not properly updated, the Department has the right to credit services provided to that consumer, request recoupment or suspend payment. CDC information shall be entered into a location and format as prescribed by the Department.

Fee-for-Service, or fixed rate, services eligible for payment pursuant to this contract are listed on the ODMHSAS ARC website under Billing Information and "Contract Source by Service" at <http://www.odmhsas.org/arc.htm>, unless otherwise noted by the ODMHSAS.

**B.1.a.** Many contract services shall require prior authorization. Prior Authorizations (PA's) will not be issued unless a current CDC has been entered for the respective consumer. Contractor shall comply with the ODMHSAS Prior Authorization Manual and other applicable prior authorization instructions available at <http://www.odmhsas.org/arc.htm>.

**B.1.b.** Contractor is required to comply with the ODMHSAS Services Manual which is hereby incorporated by reference (<http://www.odmhsas.org/arc.htm>). Contractor shall enter contract services for reporting and payment through the Oklahoma Health Care Authority (OHCA) Medicaid Management Information System (MMIS) via Internet web application, Medicaid on the Web, file transfer, or online interactive applications. Contractor shall take all necessary steps for assuring the capacity to interface with MMIS and maintaining staff knowledge of current data processing procedures documented in the ODMHSAS Services Manual.

- B.1.c.** If Contractor enters into a billing service agreement, Contractor shall be responsible for the accuracy and integrity of all claims submitted on Contractor's behalf by the billing service.
- B.2. Cost Reimbursement Contracts** are contracts that require submission of an invoice by the Contractor for services already provided. Invoices are based on the Contractor's submitted budget and appropriate documentation. Documentation for Contractor expenditures is required prior to payment. Invoices paid by the Department may be limited to a cumulative one-twelfth (1/12) of the total contract amount each month.
- B.3. One-Twelfth (1/12) Contracts** are assigned a yearly value and payment is apportioned throughout the fiscal year in one-twelfth (1/12) increments, or depending on the start date of the program, payment is distributed equally based on the number of months remaining in the state fiscal year. Contractor shall submit an invoice and appropriate documentation of the services provided prior to the Department issuing payment.
- C.** Funding sources utilized to make payments pursuant to this contract (e.g. state and federal, etc.) shall be at the ODMHSAS discretion and shall not be subject to review or considered a breach of this contract. Contractor agrees that by accepting federal funds from the Department, Contractor is in receipt of pass-through federal funds and may be considered to be a subrecipient of these federal funds. Therefore, Contractor may be subject to all federal rules and regulations applicable to the appropriate expenditure of federal funds. See 2 CFR 200, [http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl) and its Compliance Supplement and the Certifications and Assurances bound to receipt of federal funds. If Contractor is a subrecipient of federal funding, Contractor is required to maintain current and accurate information in the Central Contractor Registration (CCR); primary registrant database for the U.S. Federal Government and have obtained a DUNs (Dunn and Bradstreet Number). If Contractor is in receipt of federal funding, Contractor shall be identified as either a subrecipient or vendor in the Federal Funding Identification Form. The auditee of a Single Audit shall comply with provisions of 2 CFR Sections 200.508-512, pertaining to audit requirements for auditees.
- D.** The Department may perform site reviews at all contracted programs. Review findings will be shared with Contractor in the form of a written report. If the report indicates an overpayment, Contractor will have 60 days to repay or credit the Department for the identified services.
- E.** Contractors are encouraged to develop additional funding streams. Contractors must identify alternative coverage and bill such sources including Medicaid. No payments will be made by the Department until Medicaid or alternative resources are exhausted or determined unavailable for these services. Failure to bill third parties may result in an overpayment or termination of the provider contract. This contract is not meant to supplant current payment resources.

- F.** The following provisions are applicable to providers of Medicaid services for which the Department is responsible for payment of the state match:
- F.1.** The Department shall pay the Oklahoma Health Care Authority (OHCA) the state match for OHCA-reimbursed services delivered by the Contractor in the Contractor's ODMHSAS service area to Medicaid-eligible adults.
  - F.2.** Such payments shall be made pursuant to appropriate documentation and as prescribed by the Oklahoma Health Care Authority.
  - F.3.** Such payments shall be from state funding made available to support adult or children/adolescent substance abuse services, Community Mental Health Center (CMHC) adult mental health services performed in designated service areas, and Systems of Care (SOC) Family Support Provider services.
  - F.4.** In the event the amount necessary to make the Medicaid Match payments exceeds the match funding set aside for such purpose, the necessary additional funds will be transferred from the state funding provided herein for adult or children/adolescent substance abuse services, Community Mental Health Center (CMHC) adult mental health services performed in designated service areas, and Systems of Care (SOC) Family Support Provider services. Any state match funds remaining at the conclusion of the contract term may, at the discretion of ODMHSAS, be transferred to this contract for any pending adult or children/adolescent substance abuse services, or adult mental health services.
- G.** Unless approved in writing by the Department, the Contractor shall use no portion of Federal Block Grant Funds (Public Health Services Act) for:
- G.1.** Inpatient services (Mental Health Block Grant) or inpatient hospital services (Substance Abuse Prevention and Treatment Block Grant).
  - G.2.** Cash payments to recipients of services.
  - G.3.** The purchase or improvement of land; purchase, construction or permanent improvements (other than minor remodeling) of any building or other facility; or purchase of major medical equipment.
  - G.4.** Satisfaction of any requirement for the expenditure of non-federal funds as a condition for receipt of federal funds.
  - G.5.** Financial assistance (i.e., a subgrant) to any entity other than public or nonprofit private entity.
  - G.6.** Needle exchange programs or the provision of hypodermic needles or syringes to individuals.
  - G.7.** Inherently religious activities, such as worship, religious instruction, or proselytization.

- H. The Contractor shall use no federal funds to pay an employee a salary at a rate in excess of Executive Level II of the Federal Executive Pay.
- I. For eligible services, Contractors shall seek Title XIX reimbursement from the Oklahoma Health Care Authority for eligible services rendered. The Contractor shall in good faith also seek reimbursement from Title XVIII (Medicare parts A & B) or any other third party source. The Contractor will not invoice the Department for services eligible for reimbursement from any other third party source. The Department will not reimburse for services compensated by any other party or source.
- J. Department may reduce the payment to the Contractor in the event a shortfall of state or federal funding occurs. The amount decreased from the Contractor's payment shall be at the sole discretion of the Department and shall not be actionable by the Contractor.
- K. Contractor shall report eligible services for payment according to procedures prescribed by the Department. The Department will provide access to enter and retrieve information via Internet web application, file transfer, or online interactive applications. The Contractor is responsible for assuring the capacity to interface with the Department's system via the Internet no later than the effective date of this contract and maintaining staff knowledge of current data processing procedures documented in the ODMHSAS Services Manual.
- L. The Department can suspend payment until the services provided can be verified by Department staff, not to exceed 60 days, unless the Contractor has failed to provide the requested documentation. In the event payment has been suspended, Contractor must fully cooperate with Department staff to verify services.

**V. GENERAL PROVISIONS**

**A. Technical Assistance**

The Department, upon written request and if available, may provide to the Contractor technical assistance to ensure compliance with this contract.

**B. Reports**

The Department may prescribe and require reports from the Contractor during the effective dates of this contract. All reports, financial and otherwise, required by the Department, shall be in the format as indicated by the Department and may include, but not be limited to, cost reports, expenditure reports, and balance sheets. The Department may, upon reasonable notice, withhold payments otherwise due under the terms of this contract, if the Contractor fails to submit required reports on a timely basis.

**C. Surveys**

The Contractor, upon reasonable notice, agrees to participate and cooperate in surveys, studies, or research projects conducted by any governmental agency.

**D. Access to Records**

The Contractor agrees that books, records, documents, accounting procedures, practices or any other items of the service provider relevant to this contract are subject to inspection, examination and copying by the Department, its designee, and the Office of the Oklahoma State Auditor and Inspector. Further, the Contractor shall fully cooperate with the Department during investigations of complaints involving consumer abuse, neglect, improper treatment, or any violation of consumer rights. Cooperation shall include, but is not limited to, immediate access to consumers, staff members, facilities, consumer records, or any other records or documents regularly kept by the Contractor.

**E. Audit and Records Clause**

**E.1.** As used in this clause, records shall include, but are not limited to, any books, documents, accounting procedures and practices, and other data, regardless of type or form. In accepting this contract with ODMHSAS, the Contractor agrees any pertinent state or federal agency will have the right to examine and audit all records relevant to the execution of the resultant contract.

**E.2.** The Contractor is required to retain all records and supporting documentation relative to this contract for the duration of the contract term and for a period of seven years following completion and/or termination of the contract. If an audit, litigation, or other action involving such records is initiated before the end of the seven-year period, the records are required to be maintained for seven years from the date that all issues arising out of the action are resolved or until the end of the seven year retention period, whichever is later.

**E.3.** Contractor agrees the review of all records as they relate to the performance of professional services is to be subject to examination by the Department, the State Auditor and Inspector and the State Purchasing Director.

**F. Financial Audit**

A financial statement audit or other engagement is required under the conditions provided below. The type of audit or engagement is determined separately for state and federal funds. State funds include only those received from the Department. Federal funds include those from all sources (federal agencies, the Department, or other entities). The expenditure of federal funds is based on when the activity for the expenditure occurs, not when the expenditure is made. The Department will notify the Contractor of any federal awards made under this contract. The Department reserves the right to require an independent financial statement audit of the Contractor, the cost of which shall be paid by the Contractor.

**F.1.** State funds. A state or local governmental entity that has received state awards of \$100,000 or more shall obtain a financial statement audit conducted in accordance with generally accepted governmental auditing standards (Yellow Book). For awards of \$100,000 or more, a

nongovernmental Contractor shall obtain an audit conducted in accordance with generally accepted auditing standards (basic type). For entities which have received a Single Audit, a Yellow Book or basic audit will not be required; however, the entity must still submit a Schedule of State Awards for awards received from ODMHSAS, if the state awards are greater than or equal to \$100,000.

- F.2.** Federal funds (expenditures of \$750,000 or more from all sources). The Contractor shall obtain an audit conducted in accordance with the Single Audit Act of 1984, as revised by the Single Audit Act Amendments of 1996, and 2 CFR 200 and the Uniform Guidance for Federal Awards. An applicable portion of federal funds (such as the percentage of federal fund expenditures to total expenditures) may be used to pay for this audit when the audit covers all funds and operations of the Contractor. In addition to obtaining a Single Audit, the Contractor shall permit the Department to perform a compliance engagement or have a compliance engagement performed of the Department's federal award(s) at the discretion of the Department. Such engagement, if conducted, shall be at the Department's expense.
- F.3.** Federal funds (expenditures of less than \$750,000 from all sources). Federal compliance monitoring may be performed at the direction of the Department for funds received from the Department.
- F.4.** Regardless of the above provisions, the Contractor shall submit to the Department a copy of financial audit reports obtained for other reasons. This copy shall include, if present, the additional Yellow Book reports, the additional 2 CFR 200 and the Uniform Guidance for Federal Awards (previously known as OMB Circular A-133) reports, and the management letter.
- F.5.** Audits under this section shall be performed by independent and properly licensed Certified Public Accountants, and the lead (reviewing) partner of the audit firm is to be rotated off the audit every five (5) years.
- F.6.** Unless otherwise provided, a financial statement audit shall include, in one or more reports, all operations and funds of the Contractor and of any entities or persons related to or affiliated with the Contractor. The audited financial statements of nongovernment entities shall include at least a statement of financial position, a statement of activities, a statement of cash flows, and a statement of functional expenses.
- F.7.** If state funds are received under this contract, the audited financial statement report shall also include a supplementary schedule of state awards, which identifies each award, the amount awarded and the total amount received or recognized.
- F.8.** The audit(s) shall be for the Contractor's fiscal year(s) during which this contract is in force.

- F.9.** The Contractor shall submit one complete copy of its financial statement audit report(s), as required above, to the Department's Internal Audit Division at the email address: [ProviderAudits@odmhsas.org](mailto:ProviderAudits@odmhsas.org) within six (6) months of the close of the Contractor's fiscal year(s). The copy shall include, as applicable, copies of all reports issued pursuant to 2 CFR 200 and the Uniform Guidance for Federal Awards (previously known as OMB Circular A-133) and *Government Auditing Standards*. A management letter, if issued, shall be submitted.
- F.10.** The books and records of the Contractor and the work papers of the Contractor's auditor shall be made available, if needed, to the Department's cognizant federal agency, the Department, the Department's auditor, the State Auditor and Inspector, and the Comptroller General of the United States. The Contractor grants permission to the Department to contact the Contractor's auditor during the course of the review of required reports.
- F.11.** Compliance with the audit provisions of this contract is not considered achieved until the Department has reviewed and accepted the report(s). Failure by the Contractor to timely submit a required report may, upon reasonable notice, result in withholding by the Department of payments otherwise due under the terms of this contract.
- F.12.** The due date of a report may be extended for good cause at the sole discretion of the Department. For an extension to be considered, a request for such must be submitted in writing to the Department's Internal Audit Division at the email address: [ProviderAudits@odmhsas.org](mailto:ProviderAudits@odmhsas.org) on or before the applicable due date.

**G. Notices**

Except for service of process, any notices to be given hereunder are deemed to be given when deposited with the United States Postal Service, certified or registered mail, return receipt requested, with sufficient postage prepaid, addressed as indicated herein. Either party may at any time designate any other address by giving written notice to the other party.

**H. Entire Agreement**

This contract represents the full and final intent of the parties herein, and supersedes any and all prior agreements/contracts between the parties unless amended, in writing, and approved by the Department. Further, the terms of this contract may not be modified, increased or otherwise amended expressly or implicitly without the written approval of the Department.

**I. Interpretation**

The headings contained herein are for reference purposes only and shall not affect the meaning or interpretation of this contract.

**J. No Grant of Authority**

Nothing herein shall be construed as conferring upon Contractor the authority to assume or incur any liability or any obligation of any kind, expressed or implied, in the name of or on behalf of the Department, and Contractor agrees not to assume or incur any such liability or obligation without the prior expressed written consent of the Department.

**K. Construction and Enforcement**

This contract shall be construed and enforced in accordance with the laws of the State of Oklahoma. Any action brought to enforce the provisions of this contract shall be brought in the District Court of Oklahoma County, State of Oklahoma.

**L. No Waiver**

Waiver by the Department of any breach of any provision of this contract by Contractor shall not operate or be construed as a waiver of any subsequent breach by Contractor.

**M. Severability**

If any clause or provision of this contract is illegal, invalid or unenforceable under any present or future law, the remainder of this contract will not be affected thereby. It is the intention of the parties that if any provision is held to be illegal, invalid, or unenforceable, there will be added in lieu thereof a provision as similar in terms to such provision as is possible to be legal, valid, and enforceable.

**N. Performance Suspension**

Performance may be suspended by either party for any act of God, war, riots, fire, explosion, strike, injunction, inability to obtain fuel, power, labor, or transportation, accident, national defense requirements, or any cause beyond the control of such party, which prevents the performance of such party. An alleged breach of this contract by either party shall be grounds for immediate suspension of performance.

**O. Non-Discrimination**

The Contractor is an Equal Opportunity Employer, a provider of services and/or assistance, and assures compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, Executive Orders 11246 and 11375, and the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this act.

As applicable, the provisions of Executive Order 11246, as amended by Exec. Order No. 11375, Exec. Order No. 11141, Exec. Order No. 13665 and as supplemented in Department of Labor Regulations (41 CFR Part 60-1.4(a), 60-300.5(a) and 60-741.5(a) et. seq.), are incorporated into this contract and must be included in any subcontracts awarded involving this contract. The parties represent that they are in compliance with all applicable federal and state laws and

regulations and all services are provided without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, genetic information, age (40 or older), disability, political beliefs, or status as a veteran in any of their respective policies, practices, or procedures; they do not maintain nor provide for their employees any segregated facilities, nor will the parties permit their employees to perform their services at any location where segregated facilities are maintained. In addition, the parties agree to comply with the applicable provisions of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §701 and the Vietnam Era Veteran's Readjustment Assistance Act of 1974, 38 U.S.C.

**P. Drug-Free Workplace**

The Contractor certifies it will or will continue to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988 and implemented at 45 CFR Part 76, Subpart F for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610.

**Q. Influence**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 45 CFR Part 93, Section 93.105 and 93.110, the Contractor certifies that:

No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the making of any federal grant, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any federal grant or cooperative agreement.

**R. Debarment and Suspension**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 45 CFR Part 76, for prospective participants in primary covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110:

**R.1.** The Contractor certifies that it and its principals:

**R.1.a.** Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.

**R.1.b.** Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction;

violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property.

**R.1.c.** Are not presently indicted of or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification.

**R.1.d.** Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.

**R.2.** Contractor shall notify the Department within ten (10) business days or fifteen (15) calendar days, whichever is shorter, in the event the status of the Contractor or any of its principals meets any of the above listed conditions.

**R.3.** Where the Contractor is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this contract.

**S. Specialized Services**

Contractors shall have policies and procedures for the provision of interpreters for persons who are deaf or hard of hearing or who speak a language other than English.

**T. Recognition of Department Support**

Contractor shall state it is funded by the Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS), as well as prominently display approved ODMHSAS logo(s) and adhere to the ODMHSAS branding guide in all applicable promotional information (including but not limited to promotional or informational brochures, flyers, newsletters, posters, websites, multi-media presentations, media releases, and community education presentations) regarding services funded by the Department.

**U. Contract Compliance**

**U.1.** The contract may be terminated by the Department immediately and without prior notice if the Department reasonably determines that the health or safety of the persons served are in imminent jeopardy due to the actions or inactions of Contractor or those under Contractor's control.

**U.2.** A default in performance by Contractor for which the contract may be terminated shall include but is not limited to: failure or refusal to perform, observe, and comply with any covenant or agreement according to its terms, conditions, and specifications, failure to maintain the care and treatment services in accordance with the Department's rules and regulations, and default in payment of state taxes.

- U.3.** Termination shall not be the exclusive remedy available to the Department for a default by the Contractor, but shall be in addition to any other rights and remedies provided for by law or equity.
- U.4.** The Department shall not be liable for any further payment to Contractor under a contract terminated for the Contractor's defaults after the date of such default as determined by the Department, except for commodities, supplies, equipment, or services delivered and accepted on or before the date of default and for which payment had not been made as of that date. Contractor shall be liable to, and shall indemnify and hold harmless, the Department for all liability, cost, or damage sustained by the Department as a result of Contractor's default. In the event of a tax lien filed against Contractor, the Department cannot make any payments to Contractor until such tax lien is satisfied.
- U.5.** This contract may be terminated without cause by the Department or the Contractor upon thirty (30) days written notice to the other party.
- U.6.** The Department will monitor the Contractor's performance of this contract. At a minimum, this will include ongoing reviews of certain performance indicators. Contractor shall cooperate with the Department in its monitoring activities and shall comply with Department requests that facilitate such monitoring. Department may conduct eligibility, service verification, and Customer Data Core (CDC) reviews on a random basis. Subsequent payments may be decreased according to the applicable Department rate schedule if ineligible individuals are reported and provided services based on ODMHSAS funding or if service delivery cannot be verified in the client's clinical record.
- U.7.** The Contractor shall have written policy and procedures for internal review of services billed on this contract. The review shall be conducted at least quarterly. Corrective action shall be taken on any deficiencies that are found to exist. The results of the reviews and any associated corrective actions shall be made available to the Department.
- U.8.** The Contractor shall develop and maintain written policy and procedures for ethical billing practices.
- U.9.** The Department can suspend payment if the Contractor does not comply with the terms of the contract.

**V. Indemnification**

Each party will be responsible for its own negligent acts and omissions as governed by the terms of the Oklahoma Governmental Tort Claims Act, 51 O.S. § 151 et seq.

**W. Understanding of Terms**

The parties hereto have read and fully understand the terms of this contract and agree to be bound by same.

**X. Open Meeting Law**

If applicable, Contractor shall comply with the provisions of the state's Open Meeting Law.

**Y. Confidentiality**

The Contractor agrees, through the following terms, to create a Qualified Service Organization/Business Associate Agreement between ODMHSAS and Contractor and:

- Y.1.** Acknowledges that in receiving, transmitting, transporting, storing, processing, or otherwise dealing with any information received from ODMHSAS, or from providing services to ODMHSAS, identifying or otherwise relating to the clients or consumers of ODMHSAS (hereinafter "protected information"), it is fully bound by the provisions of the federal regulations governing the confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R. Part 2 and the HIPAA, 45 C.F.R. 45 Parts 142, 160, 162, and 164, including the HITECH section of the American Recovery and Reinvestment Act (ARRA), and State law at Title 43 A § 1-109 of Oklahoma Statutes, and may not use or disclose the information except as permitted or required by this agreement or by law.
- Y.2.** Acknowledges that pursuant to Oklahoma law at 43A O.S. §1-109, all mental health and drug or alcohol treatment information and all communications between physician or psychotherapist and patient are both privileged and confidential; and that such information is available only to persons actively engaged in treatment of the client or consumer or in related administrative work, which includes evaluation.
- Y.3.** Agrees to resist any effort to obtain protected information in judicial proceedings except as expressly provided for in the applicable regulations governing the Confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R Part 2, or as otherwise required by other applicable law or court order.
- Y.4.** Agrees to use appropriate administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the electronic protected health information that it creates, receives, maintains, or transmits on behalf of ODMHSAS and to use appropriate safeguards to prevent the unauthorized use or disclosure of the protected information.
- Y.5.** Agrees that, when the Contractor uses, discloses, or requests protected health information, that it will limit the use, disclosure, or request to the minimum information necessary.
- Y.6.** Agrees that if the Contractor enters into a contract with any agent, including a subcontractor, the agent will agree to comply with 42 C.F.R. Part 2 and HIPAA, including all provisions of this section, and if the Contractor learns

of a pattern or practice by the agent that is a material breach of the confidentiality agreement it will take reasonable steps to cure the breach or terminate the contract if feasible.

- Y.7.** Agrees to report to ODMHSAS any use or disclosure or any security incident involving protected information not provided for by this agreement within twenty-four (24) hours of when it becomes aware of the breach.
- Y.8.** Agrees to provide access to the protected information at the request of ODMHSAS, or to an individual as directed by ODMHSAS, in order to meet the requirement of 45 C.F.R. §164.524 which provides clients with the right to access and copy their own protected information; Contractor will comply with time limits as set forth in law.
- Y.9.** Agrees to make any amendments to the protected information as directed or agreed to by ODMHSAS pursuant to 45 C.F.R. §164.526; Contractor will comply with time limits as set forth in law.
- Y.10.** Agrees to make available its internal practices, books, and records, including policies and procedures, relating to the use and disclosure of protected information received from ODMHSAS or created or received by the Contractor on behalf of ODMHSAS, to ODMHSAS and to the Secretary of the Department of Health and Human Services for purposes of the Secretary determining ODMHSAS' compliance with HIPAA.
- Y.11.** Agrees to provide ODMHSAS, or an individual, information to permit ODMHSAS to respond to a request by an individual for an accounting of disclosures in accordance with 45 C.F.R. §164.528; Contractor will comply with time limits as set forth in law.
- Y.12.** If Contractor uses an in-house management information system to batch load data to Department's designated site, Contractor must assure the system can provide HIPAA compliant transactions. Department currently collects certain consumer information electronically in addition to the HIPAA required data transactions. These data will continue to be required. All in-house management information systems must be able to provide all ODMHSAS required consumer data or the data must be entered via the Department approved online system.
- Y.13.** Any violation of the terms of this section including the unauthorized use of the MMIS secure website or information on the secure website may result in suspension or termination of Contractor's access to the MMIS secure website and relevant secure websites.
- Y.14.** Upon termination or expiration without renewal of this agreement, Contractor shall return or destroy all protected information received from ODMHSAS, or created or received by Contractor on behalf of ODMHSAS, or if return/destruction is impossible, Contractor shall extend the protections of this agreement to such protected information and limit further uses and disclosures of the information as provided by state and federal law for as long as Contractor maintains the information.

## **Z. Tobacco**

The Contractor will implement and provide a tobacco-free campus in accordance with the standards of the Tobacco-Free Workplace policy of the Oklahoma Department of Mental Health and Substance Abuse Services, ODMHSAS 6.12. Possession and use of any tobacco product, nicotine delivery product or device that is not approved by the U.S. Food and Drug Administration (FDA) for the purpose of nicotine dependence treatment, including, but not limited to cigarettes, cigars, snuff, chewing tobacco, electronic cigarettes, or vaping devices is prohibited on the grounds of and within ODMHSAS-operated and contracted facilities by employees, consumers, volunteers, and visitors. The Contractor must ensure a site-specific enforcement plan of action for violations related to the agency's tobacco free workplace policy.

All events supported by ODMHSAS contracts should be tobacco-free. Contractors should make an effort to communicate the tobacco free campus and event status in signage and other communications associated with the organization or the event. Contractors are also prohibited from accepting financial support from the manufacturers or distributors of tobacco products, their affiliates, or any entity controlling or controlled by such companies.

As part of the ODMHSAS's mission to promote, provide, and support the highest quality of care to its consumers, Contractors/Providers shall offer to consumers who use tobacco, cessation assistance while they receive services in any ODMHSAS operated or contracted facility. The Contractor shall at all times address tobacco use as a treatment issue. Facilities shall develop and implement consumer cessation assistance procedures that minimally include:

- Z.1.** Integrating tobacco cessation treatment into the service plan of consumers who use tobacco, 13 years and older.
  - Z.1.a.** When applicable and appropriate, including the diagnosis of Tobacco Use Disorder (mild, moderate, severe).
- Z.2.** Using the "5 A's" model for assessing, and if appropriate, treating tobacco use and dependence for consumers 13 years and older or family members who use tobacco:  
[http://www.healthquality.va.gov/tuc/phs\\_2008\\_quickguide.pdf](http://www.healthquality.va.gov/tuc/phs_2008_quickguide.pdf)
  - Z.2.a.** Using Peer Recovery Support Services to utilize and teach problem-solving techniques on quitting tobacco.
- Z.3.** Reassessing consumers who are not ready to quit tobacco in at least 6 months.
- Z.4.** Systematically refer 20% of consumers 13 years and older or their family members who use tobacco by means of fax, Web Portal, or Electronic Health Record (EHR) to the Oklahoma Tobacco Helpline.
- Z.5.** Nicotine Replacement Products:

- Z.5.a.** For inpatient, crisis stabilization, and residential programs, in consultation with the consumer, provide Nicotine Replacement Products (NRT) while consumer is part of program and leverage resources from the Oklahoma Tobacco Helpline, if possible. The physician or other qualified healthcare provider will determine the appropriate nicotine replacement product to be provided and the duration of its use.

Contractor shall also offer assistance to employees who are tobacco users while he, she, they, or them is employed by contracted facility. This assistance shall consistently include, but is not limited to, the provision of information on the health impact of continued tobacco use, health promotion materials and/or signage, referrals to tobacco cessation programs such as the Oklahoma Tobacco Helpline, the provision of or access to FDA-approved prescription and/or non-prescription medications for the treatment of nicotine dependence when available, the delivery of evidence-based behavioral interventions for tobacco use cessation by clinicians and other healthcare professionals, and provision of appropriate follow-up to facilitate cessation intervention and prevent relapse.

**IN WITNESS WHEREOF**, this contract, consisting of twenty-two (22) pages and the attached addenda, attached or referenced hereto, has been executed and delivered effective as of the date first above written.

Electronic signature page will replace this page if applicable.

**CONTRACTOR**

By: \_\_\_\_\_  
Authorized Representative (Signature)

By: \_\_\_\_\_  
Authorized Representative (Signature)

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Title (Print)

\_\_\_\_\_  
Title (Print)

Please place corporate seal in above space if corporation

**STATE OF OKLAHOMA--OKLAHOMA DEPARTMENT OF MENTAL HEALTH AND  
SUBSTANCE ABUSE SERVICES**, 2000 N. Classen Blvd., Suite 2-600, Oklahoma City,  
Oklahoma, 73106, an agency of the State of Oklahoma.

By: \_\_\_\_\_  
Carrie Slatton-Hodges  
Commissioner

By: \_\_\_\_\_  
Durand Crosby  
Chief of Staff and Operations

Attest:  
  
\_\_\_\_\_

Attest:  
  
\_\_\_\_\_

**FEDERAL FUNDING IDENTIFICATION FORM**

CFDA TITLE: Block Grants for Prevention and Treatment of Substance Abuse  
CFDA NUMBER: 93.959  
AWARD NAME: Substance Abuse Prevention and Treatment Block Grant  
GRANT NUMBER/FAIN: B08TI083471  
FEDERAL AGENCY: Department of Health and Human Services. SAMHSA  
OTHER INFORMATION: SA Block Grant

Identified as: Vendor  Subrecipient

Special Terms and Conditions: None beyond requirements listed in the statement of work.

## **FIRST AMENDMENT TO LEASE-PURCHASE AGREEMENT**

THIS FIRST AMENDMENT TO LEASE-PURCHASE AGREEMENT (the "Amendment") is made effective the 9<sup>th</sup> day of May 2022 ("Effective Date"), by and between **ARVEST BANK**, an Arkansas banking corporation (herein referred to as "Lessor") and **INDEPENDENT SCHOOL DISTRICT NO. 29 OF CLEVELAND COUNTY, OKLAHOMA**, a political subdivision of the State of Oklahoma (hereinafter referred to as "Lessee").

### W I T N E S E T H:

WHEREAS, Lessor and Lessee entered into that certain Lease-Purchase Agreement dated November 8, 2019 (the "Agreement") providing for the lease-purchase of certain real property described in Exhibit "A" attached thereto.

WHEREAS, the Lessee has requested Lessor extend the Lease Term and Option to Purchase deadline of the Agreement, accept a prepayment towards the Purchase Price and amend the Exhibit "A" Schedule of Payments and Option to Purchase Price to reflect such new Lease Term and Option to Purchase deadline and prepayment, which Lessor is willing to do, subject to the terms of this Amendment.

NOW, THEREFORE, in consideration of the mutual covenants among the parties hereto, it is agreed as follows:

1. Defined Terms. Unless capitalized for grammatical reasons or constituting an acronym, the words used in this Amendment bearing initial capital letters, together with terms referenced in this Amendment but not defined herein, shall have the meanings assigned to the term(s) as set forth in the Agreement.
2. Prepayment Towards Purchase Price. Concurrently with the execution and delivery hereof, Lessee has elected and shall prepay to Lessor the sum of Two Hundred Fifty Thousand and No/100 Dollars (\$ 250,000.00) towards the Purchase Price.
3. Extension of Lease Term. The November 8, 2024, deadline in paragraph 11 of the Agreement for Lessee's payment in full of the financed amount plus interest shall be extended to November 8, 2026. The Lease Term, subject to annual fiscal year ratifications as set forth in paragraph 1 of the Agreement, is equally extended to November 8, 2026.
4. Amendment to Payment Schedule. The Amended Exhibit "C" attached hereto shall replace the original Exhibit "C" attached to the Agreement and provides the adjusted amounts of annual payments, interest payments, Options to Purchase and interest rate as of the Effective Date hereof for the remaining and extended term of the Agreement.
5. Default. In addition to all events specified in the Agreement, the failure to timely pay any amount in full when due or to timely perform any term, condition or covenant under the Agreement, as amended by this Amendment, shall be a default under the Agreement.
6. Ratification. It is agreed and understood among the Lessor and Lessee that except to the extent the Agreement is amended by this Amendment, the Agreement will remain in full force and

effect and unabated and will govern all obligations throughout the term of the Agreement as herein expressly amended and is hereby ratified, approved and confirmed in every respect.

7. No Waiver by Lessor. Lessor shall not be deemed to have waived any rights or events of default under the Agreement or this Amendment, whether now existing or hereinafter arising, and whether known or unknown to Lessor, unless such waiver is given in writing and signed by Lessor. No prior waiver by Lessor, nor any course of dealing between Lessor and Lessee, shall constitute a waiver of any of Lessor's rights or of any of Lessee's obligations as to any future transactions.

8. Release. On execution of this Agreement, Lessee and its representatives, successors and assigns (the "Releasing Parties") hereby unconditionally and irrevocably release, acquit, waive and forever discharge the Lessor and its participants, subsidiaries, affiliates, directors, officers, shareholders, employees, agents, attorneys, representatives and each of their respective heirs, legal representatives, executors, administrators, successors and assigns (the "Released Parties") from any and all duties, obligations, representations, claims, actions, suits, causes of action, demands, liabilities, losses, damages, contracts, agreements, obligations, accounts, defenses and offsets of any kind or character whatsoever, known or unknown, suspected or unsuspected, in contract or in tort, at law or in equity, asserted or assertable, now existing or hereafter to accrue which any Releasing Party ever had, now have or may hereafter have against the Released Parties, jointly or severally, for or by any reason or matter, cause or thing whatsoever occurring prior to the date of this Agreement, including without limitation such claims and defenses as fraud, mistake, duress and usury, which relate, in whole or in part, directly or indirectly, to: (a) the Agreement, (b) the Property, (c) the Sub-Leases, (d) the transactions evidenced thereby or any agreements or commitments in connection therewith, (e) any past or present account relationship of any Releasing Party or any of their affiliates with the Lessor; and (f) this Amendment. In addition, the Releasing Parties each agree not to sue any of the Released Parties regarding any of the foregoing matters.

9. Counterparts. This Amendment may be executed in multiple counterparts, each of which will be an original instrument, but all of which will constitute one agreement. To facilitate execution of this Amendment, the parties may execute and exchange, by telephone facsimile or electronic mail PDF, counterparts of the signature pages.

10. Fees. At or following the closing of this Amendment, the Lessee shall pay and reimburse Lessor for all attorney fees and expenses incurred in connection with this Amendment.

11. Severability. If any clause or provision of this Amendment is illegal, invalid, or unenforceable under any present or future law, the remainder of this Amendment will not be affected thereby. It is the intention of the parties that if any such provision is held to be illegal, invalid, or unenforceable, there will be added in lieu thereof a provision as similar in terms to such provisions as is possible and to be legal, valid, and enforceable.

[Signature Page to Follow]

**SIGNATURE PAGE TO**  
**FIRST AMENDMENT TO LEASE-PURCHASE AGREEMENT**

IN WITNESS WHEREOF, the Lessee and the Lessor have executed this First Amendment to Lease-Purchase Agreement effective on the date first above written.

INDEPENDENT SCHOOL DISTRICT NO. 29 OF  
CLEVELAND COUNTY, OKLAHOMA

By \_\_\_\_\_  
Cindy Nashert, President, Board of Education

(the "Lessee")

ARVEST BANK, an Arkansas banking corporation

By \_\_\_\_\_  
Rocky D. Williams, Executive Vice President

(the "Lessor")

**AMENDED EXHIBIT C  
SCHEDULE OF PAYMENTS  
AND OPTION TO PURCHASE PRICE**

SCHOOL LEASE-PURCHASE AGREEMENT (THE "AGREEMENT") BY AND  
BETWEEN

Arvest Bank, Lessor and  
Independent School District No. 29 of Cleveland County, Oklahoma, Lessee  
Dated as of November 8, 2019,  
as amended by that certain  
First Amendment to Lease-Purchase Agreement dated as of May 9, 2022

Purchase Price: \$1,985,720.40  
Interest Rate: 4.66%  
(prorated accrual 360/365)

PMT NO.	PAYMENT DATE	TOTAL PAYMENT	PRINCIPAL	INTEREST	OPTION TO PURCHASE <sup>1</sup>
Rate: 4.30%	11/08/2019				\$ 2,235,720.40
1	06/30/2020	\$ 62,755.43	0.00	\$ 62,755.43	\$ 2,235,720.40
2	06/30/2021	\$ 97,471.20	0.00	\$ 97,471.20	\$ 2,235,720.40
3	05/09/2022		\$ 250,000.00		\$ 1,985,720.40
Rate Change:	05/09/2022	4.66%			
4	06/30/2022	\$ 95,805.99	0.00	\$ 95,805.99	\$ 1,985,720.40
5	06/30/2023	\$ 94,536.76	0.00	\$ 94,536.76	\$ 1,985,720.40
6	06/30/2024	\$ 94,536.76	0.00	\$ 94,536.76	\$ 1,985,720.40
7	06/30/2025	\$ 94,536.76	0.00	\$ 94,536.76	\$ 1,985,720.40
8	06/30/2026	\$ 94,536.76	0.00	\$ 94,536.76	\$ 1,985,720.40
9	11/08/2026	\$ 2,019,392.70	\$ 1,985,720.40	\$ 33,672.30	0.00

<sup>1</sup> Option to Purchase after interest payment on this line, or payment of all accrued interest from last interest payment date.

<sup>2</sup> Interest to May 9, 2022 at 4.30% = \$ 82,439.89; Interest to June 30, 2022 at 4.66% = \$13,366.10

RIEGER LAW GROUP, PLLC  
136 Thompson Dr.  
Norman, OK 73069  
(405) 310-5274

May 9, 2022

Arvest Bank  
Attn: Rocky Williams  
200 East Main St  
Norman OK 73069

**RE: First Amendment to Lease-Purchase Agreement dated as of May 9, 2022**

Dear Lessor:

I have acted as counsel to Independent School District No. 29 of Cleveland County, Oklahoma ("Lessee") with respect to that certain First Amendment to Lease-Purchase Agreement dated as of May 9, 2022, by and between Lessee and Arvest Bank ("Lessor") (the "Amendment"). I have reviewed the Amendment, the Lease-Purchase Agreement dated November 8, 2019 and such other documents, records and certificates of Lessee and appropriate public officials as I have deemed relevant and am of the opinion that:

1. The Lessee is a political subdivision of the State of Oklahoma.
2. The execution, delivery and performance by the Lessee of the Amendment have been duly authorized by all necessary action on the part of the Lessee.
3. The Amendment constitutes a legal, valid and binding obligation of the Lessee enforceable in accordance with its terms.
4. The above opinions may be relied upon by the Lessor or its assigns.

Sincerely,

Sean P. Rieger  
for RIEGER LAW GROUP, PLLC



# OKLAHOMA

STATE DEPARTMENT of EDUCATION



0 1 - 0 1 2 A D J U N C T

## Application for Highly Qualified Credential for ADJUNCT TEACHERS

Name Williams Julie A.  
Last First Middle Maiden

Address 1410 Crownpoint Ave.  
Street or Rural Route Number

Norman OK 73072  
City State Zip Code

( ) ( )  
Daytime Telephone Number Evening Telephone Number

(405) 812-9537 julie.w2@norman.k12  
Other number where you can be reached? E-Mail Address

FEE:

Social Security Number:

6 0 5 8 2 7 8 5 1

Highest  
Degree  
Conferred

LEAVE THIS SPACE BLANK

### PART I: SUBJECT AREA REQUESTED

Health / Nutrition #1343

### PART II: EDUCATIONAL INFORMATION

College(s) Attended: OBU

College Degree(s): X BA in Anthropology

Year of Degree(s): X 4

Signature of principal verifying adjunct teacher has a bachelor's degree:

Jonathan Atchley

Print

Irving Middle School

School Site

Jonathan Atchley

Signature

Norman Public School

School District

### INSTRUCTIONS

The applicant must complete Parts I, II, and III and enclose a \$25 processing fee (nonrefundable). Make check, cashier's check or money order payable to the Oklahoma State Department of Education.

MAIL TO: Professional Services Division  
 Oklahoma State Department of Education  
 2500 North Lincoln Boulevard, Room 212  
 Oklahoma City, OK 73105-4599  
 (405) 521-4527

**PART III: CRIMINAL HISTORY DISCLOSURE STATEMENT**

Pursuant to legislation, Title 70 O.S. 1991, §§3-104 and 3-104.1, every applicant is required to answer each of the following questions:

- 1. During the preceding ten-year period, have you been convicted of a felony? ..... Yes \_\_\_ No X
- 2. During the preceding ten-year period, have you been convicted of a crime involving moral turpitude? ..... Yes \_\_\_ No X
- 3. Have you ever been convicted in Oklahoma, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered sexually related in nature? ..... Yes \_\_\_ No X
- 4. Have you ever been convicted, received a suspended sentence, or received a deferred judgment for a crime or attempted crime which was considered sexually related in nature in any other state or jurisdiction? ..... Yes \_\_\_ No X
- 5. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Oklahoma or in any other state or jurisdiction? ..... Yes \_\_\_ No X

If the answer to any of the preceding questions is "Yes," state on a separate sheet of paper the nature of the charge and in what court or jurisdiction you were charged/convicted. You may be required to obtain and provide to the Oklahoma State Department of Education, official certified copies of all court and/or police records.

The Oklahoma State Department of Education has the authority to require state and national (fingerprint-based) felony background checks on any applicant. If a background check is required, it will be at the applicant's expense.

Falsification of any information on this application can result in denial, withdrawal, or revocation of the Oklahoma teaching credentials.

Are you a United States citizen? ..... Yes X No \_\_\_

If the answer is no, the following applies to you.

Noncitizens of the United States are required to submit an unexpired United States Citizenship and Immigration Services (USCIS) employment authorization document with the application before an Oklahoma teaching credential may be issued. Also include a copy of your social security card.

Falsification of any information pertaining to certification can result in denial, withdrawal, or revocation of the Oklahoma teaching credential.

Signature of Applicant *Queen Williams*

Date 4/12/22



## CONSENT AGENDA ITEM

**Topic:**

Change Order #1 for the Norman High School Band & Orchestra Building HVAC Replacement Project.

**Background Information:**

This is an Owner requested change order to replace roof curbs at units RTU-1 and RTU-4 in lieu of using curb adapters. During construction, the curb adapter shop drawings showed that the adapters would add 40 inches to the unit height above the roof, and it was decided that this was not desirable for service access.

The project's architect has reviewed the scope and pricing and finds it to be fair and equitable.

**Administrative Recommendation:**

It is recommended the Board approve Change Order #1 for the Norman High School Band & Orchestra Building HVAC Replacement Project.

**Fiscal Note:**

This project will be funded from 2019 Bond Issue Funds.

**Contact Person:**

Justin Milner (366-5874)



# AIA Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
 Norman Public Schools – 2021 Norman  
 High School Band & Orchestra Building  
 HVAC Replacement  
 911 W Main St.  
 Norman, OK 73069

**CONTRACT INFORMATION:**  
 Contract For: Construction  
  
 Date: 2/7/2022

**CHANGE ORDER INFORMATION:**  
 Change Order Number: 001  
  
 Date: 3/11/2022

**OWNER:** *(Name and address)*  
 Independent School District #29 (ISD-29)  
 of Cleveland County, Oklahoma d/b/a  
 Norman Public Schools  
 131 S. Flood Avenue  
 Norman, OK 73069

**ARCHITECT:** *(Name and address)*  
 MIDL Architects, LLC.  
  
 PO Box 872  
 Norman, OK 73070

**CONTRACTOR:** *(Name and address)*  
 S.E. Hardesty Co. d/b/a Hardesty Team  
 Co.  
  
 4001 N. Walnut Ave.  
 Oklahoma City, OK 73105

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

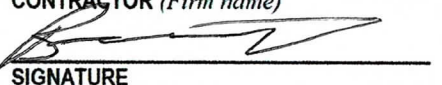
- Furnish labor and materials to provide the following HVAC scope of work:
- Replace 2 existing roof curbs with new 18" tall curbs to except new RTU 1&4
  - Relocate unit positions for service clearance on RTU 1&4
  - Demo existing roof curbs and roofing as needed
  - Patch roofing around new curbs as needed
  - Fabricate and install new duct drops
  - Reroute existing duct work to new duct location
  - Add 3" steel angle below roof to match existing RTU framing as need for new unit direction
  - Remove and reinstall ceiling grid, tiles, and insulation as needed.

The original Contract Sum was	\$ 121,900.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 121,900.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 17,755.20
The new Contract Sum including this Change Order will be	\$ 139,655.20
The Contract Time will be unchanged by Zero (0) days.	
The new date of Substantial Completion will be 10/27/2022	

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MIDL Architects, LLC  
 ARCHITECT *(Firm name)*  
  
 SIGNATURE  
 Cory S. Miller, Principal Architect  
 PRINTED NAME AND TITLE  
 4/29/2022  
 DATE

Hardesty Team Co.  
 CONTRACTOR *(Firm name)*  
  
 SIGNATURE  
 Brett Hardesty, Vice President  
 PRINTED NAME AND TITLE  
 4/29/2022  
 DATE

Norman Public Schools  
 OWNER *(Firm name)*  
 \_\_\_\_\_  
 SIGNATURE  
 \_\_\_\_\_  
 PRINTED NAME AND TITLE  
 \_\_\_\_\_  
 DATE



# HardestyTeam

Air Conditioning, Heating, & Plumbing  
*Serving Oklahoma Since 1934*

## Change Order #1

April 26, 2022

Mr. Cory S. Miller  
MIDL Architects, LLC

### Re: Norman High School Band & Orchestra Building HVAC Replacement

Hardesty Team proposes to furnish labor and materials to provide the following HVAC scope of work

#### SCOPE OF WORK:

- Replace 2 existing roof curbs with new 18" tall curbs to except new RTU 1&4
- Relocate unit positions for service clearance on RTU 1&4
- Demo existing roof curbs and roofing as needed
- Patch roofing around new curbs as needed
- Fabricate and install new duct drops
- Re Route existing duct work to new duct location
- Add 3" steel angle below roof to match existing RTU framing as need for new unit direction
- Remove and reinstall ceiling grid, tiles, and insulation as needed

**TOTAL COST FOR WORK LISTED ABOVE: \$17,755.20**

#### EXCLUDES:

- Any work not stated above
- Sales Tax.

If you have any questions or need any additional information, please contact me at any time.

Respectfully,

Brett Hardesty  
Vice President  
Mobil: (405) 409-0296  
Email: [brett@hardestyteam.com](mailto:brett@hardestyteam.com)



# HardestyTeam

Air Conditioning, Heating, & Plumbing  
*Serving Oklahoma Since 1934*

## Cost Breakout

### Material

---

Roof curbs, insulation, duct work, misc.	\$3,392.06
--	------------

---

---

<b>Total Estimated Material</b>	<b>\$3,392.06</b>
<b>15% Mark-up</b>	<b>\$508.81</b>
	<b>\$3,900.87</b>

---

### Labor Hrs/Cost with Burdon

---

HVAC Journeyman 57 hrs @ \$85.00 per hr	\$4,845.00
HVAC Apprentice 57 @ \$42.50 per hr	\$2,422.50

---

---

<b>Total Labor</b>	<b>\$7,267.50</b>
<b>15% Mark-up</b>	<b>\$1,090.13</b>
	<b>\$8,357.63</b>

---

### Subcontractor

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Crane	\$2,010.00
Roofing	\$2,987.00
<b>10% markup</b>	<b>\$499.70</b>

---

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<b>Total Subcontractors</b>	<b>\$5,496.70</b>
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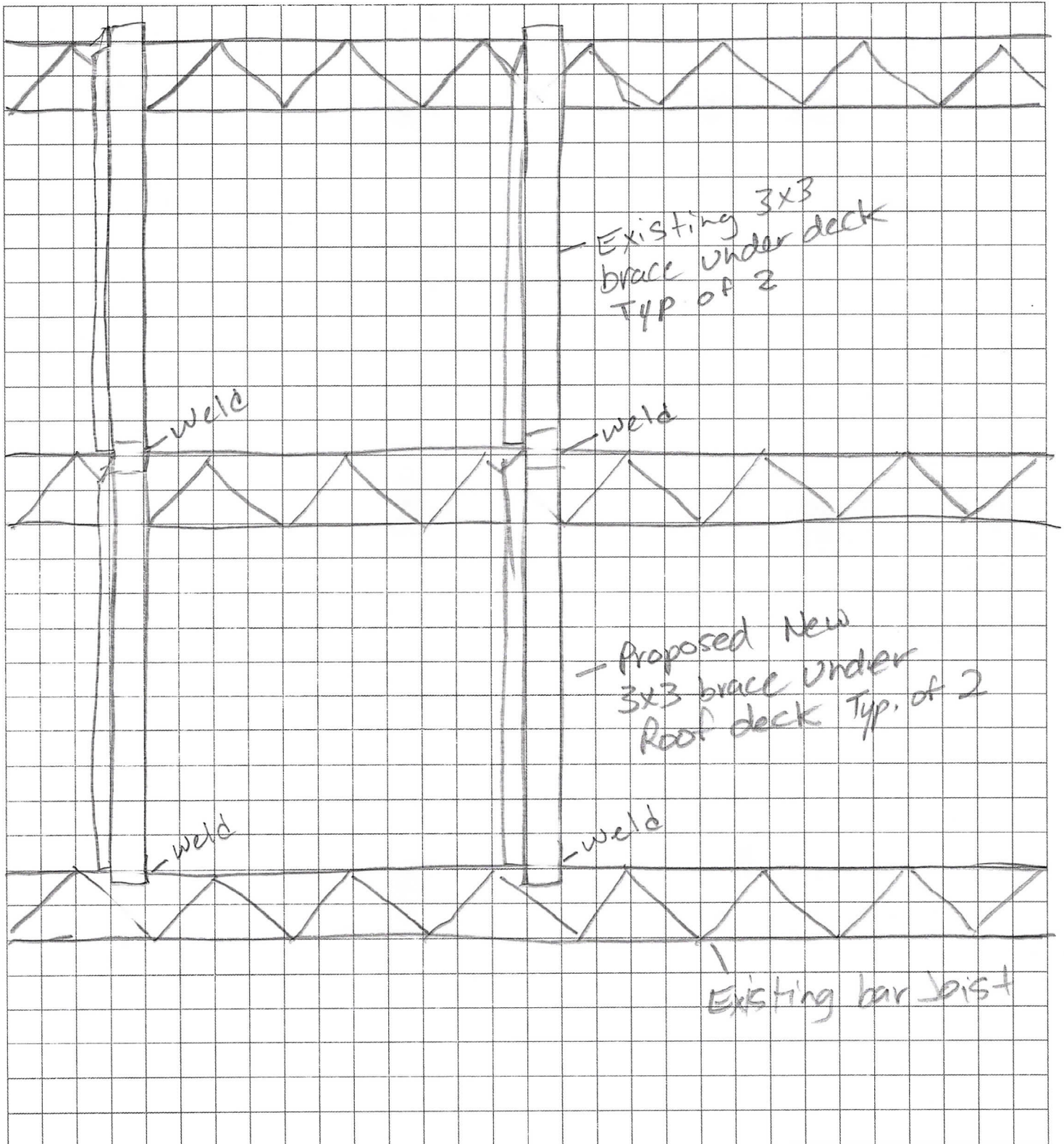
<b>Total Material, Labor, and Subcontractors</b>	<b>\$17,755.20</b>
--	--------------------

---

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ DATE \_\_\_\_\_



## Cory Miller

---

**From:** Brett Hardesty <brett@hardestyteam.com>  
**Sent:** Thursday, April 28, 2022 10:09 AM  
**To:** Cory Miller  
**Subject:** RE: FW: REVISED\_CO#1 NormanHS Band Roof Curbs.pdf

Yes, a 2" weld will be achievable.

Thanks,

*Brett Hardesty*

Hardesty Team Co.  
Office: 405-521-0101  
Cell: 405-409-0296

---

**From:** Cory Miller <cory@midlarchitects.com>  
**Sent:** Thursday, April 28, 2022 8:30 AM  
**To:** Brett Hardesty <brett@hardestyteam.com>  
**Subject:** FW: FW: REVISED\_CO#1 NormanHS Band Roof Curbs.pdf

Brett,

See below. Please, confirm by email that you can achieve the engineer's lap and weld requirements.

Thank you,  
**Cory S. Miller, NCARB**  
Principal Architect

 **MIDL Architects, LLC**

PO Box 872  
Norman, OK 73070  
(405) 512-9662  
[cory@midlarchitects.com](mailto:cory@midlarchitects.com)

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---

**From:** Matt Schachle <[matt.schachle@wallace.design](mailto:matt.schachle@wallace.design)>  
**Sent:** Wednesday, April 27, 2022 2:01 PM  
**To:** Cory Miller <[cory@midlarchitects.com](mailto:cory@midlarchitects.com)>  
**Subject:** Re: FW: REVISED\_CO#1 NormanHS Band Roof Curbs.pdf

Cory:

I don't have any issues with this assuming the can lap the angle on the top chord of the joist and achieve 2" total length of 3/16" fillet weld.

KSIStructuralEngineers has joined Wallace Design Collective. Learn more [here](#).

matthachle,pe  
principal  
structural



wallace  
design  
collective

structural • civil • landscape • survey  
410 north walnut avenue, suite 200  
oklahoma city, oklahoma 73104  
405.236.5858 o • 405.536.2004 d • 405.314.8623 c

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On Wed, Apr 27, 2022 at 1:07 PM Cory Miller <[cory@midlarchitects.com](mailto:cory@midlarchitects.com)> wrote:

Matt,

Please, find the contractor's proposed detail attached for your approval.

Thank you,

Cory S. Miller, NCARB

Principal Architect



MIDL Architects, LLC

PO Box 872

Norman, OK 73070

[\(405\) 512-9662](tel:(405)512-9662)

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----- Original message -----

From: Brett Hardesty <[brett@hardestyteam.com](mailto:brett@hardestyteam.com)>  
Date: 4/27/22 12:44 PM (GMT-06:00)  
To: Cory Miller <[cory@midlarchitects.com](mailto:cory@midlarchitects.com)>  
Subject: RE: REVISED\_CO#1 NormanHS Band Roof Curbs.pdf

How is this?

-Brett

---

**From:** Cory Miller <[cory@midlarchitects.com](mailto:cory@midlarchitects.com)>  
**Sent:** Wednesday, April 27, 2022 10:37 AM  
**To:** Brett Hardesty <[brett@hardestyteam.com](mailto:brett@hardestyteam.com)>  
**Subject:** RE: REVISED\_CO#1 NormanHS Band Roof Curbs.pdf

Thank you, Brett. Can you put together a shop drawing of the curb framing that I can run by structural for approval? Please, indicate welds where used.

**Cory S. Miller, NCARB**

Principal Architect

Architects, LLC

PO Box 872

Norman, OK 73070  
(405) 512-9662

[cory@midlarchitects.com](mailto:cory@midlarchitects.com)

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Please consider the environment before printing this email.

---

**From:** Brett Hardesty <[brett@hardestyteam.com](mailto:brett@hardestyteam.com)>  
**Sent:** Wednesday, April 27, 2022 10:33 AM  
**To:** Cory Miller <[cory@midlarchitects.com](mailto:cory@midlarchitects.com)>  
**Subject:** REVISED\_CO#1 NormanHS Band Roof Curbs.pdf

See attached revised change order for the Norman HS band and orchestra building HVAC.

Thanks,

*Brett Hardesty*

Hardesty Team Co.

Office: 405-521-0101

Cell: 405-409-0296



Book	Policy Manual
Section	2000 - Administration
Title	Equal Opportunity Education Scholarship Tax Credit Availability
Code	2014
Status	

## **EQUAL OPPORTUNITY EDUCATION SCHOLARSHIP TAX CREDIT AVAILABILITY**

For purposes of the Oklahoma Equal Opportunity Education Scholarship Act ("Act" or "EOESTC") Norman Public Schools establishes policy regarding donations made to the school district or the Norman Public Schools Foundation which may be eligible for a tax credit.

Pursuant to the Act, contributions, meeting the requirements included in this policy and made on or after January 1, 2022 by any taxpayer to Norman Public Schools or the Norman Public Schools Foundation may be eligible for a tax credit. For any eligible donation during a single year, taxpayers may receive up to a 50% credit of the total amount of contributions, not to exceed One Thousand Dollars (\$1,000.00) for single individuals, Two Thousand Dollars (\$2,000.00) for married individuals filing jointly, or One Hundred Thousand Dollars (\$100,000.00) for any taxpayer which is a legal business entity. Tax treatments of contributions is subject to specific mandatory provisions of the EOESTC.

Taxpayers who make an eligible contribution to Norman Public Schools or the Norman Public Schools Foundation, pursuant to the Board's approval, and make a written commitment to contribute the same amount for an additional year may be eligible for a credit of up to 75%. Any taxpayer making a contribution under this provision is responsible for providing evidence of the written commitment to the Oklahoma Tax Commission at the time of filing the refund claim.

### **Limitation of Credit**

Importantly, the amount of credit has a state wide cap of Twenty-Five Million Dollars (\$25,000,000.00) and a district wide cap of Two Hundred Thousand Dollars (\$200,000.00) annually. If total credits claimed exceed either cap, the credit to the taxpayer will be a proportionate share of the cap for the taxable year after allocation of any amount of credits not claimed by other eligible organizations and taxpayers under the Act.

Credits earned but not allowed due to the application of the statewide cap will be considered suspended and authorized to be used in the next immediate tax year and applied to the next year's statewide cap. Any credits authorized by the Act allowed but not used in any tax year may be carried over, in order, to each of the three (3) years following the year of qualification.

### **Public School Foundations**

To be eligible to accept qualifying donations, the Norman Public School's Foundation must be approved as a donation recipient by the Norman Public Schools Board of Education prior to accepting qualifying donations for the taxable year. All such approvals by the Board of Education are made on an annual basis, and the Foundation approval must be sought for each taxable year that the school foundation wishes to accept qualifying donations. Only school foundations which are a nonprofit entity formed pursuant to the laws of Oklahoma and exempt from federal income taxation pursuant to either Section 501(c)(3) or Section 509(a) of the Internal Revenue Code of 1986, as amended, are eligible for approval by the Board of Education.

For any year in which the Norman Public School's Foundation seeks approval from the Norman Public Schools Board of Education, the Foundation must submit to the board evidence of its nonprofit status along with a plan outlining the innovative

educational programs for which the Foundation will seek donations which are eligible for a tax credit. After approval, the Foundation shall make no fewer than quarterly reports to the Board of Education concerning the status of the innovative educational programs; reports shall include the amounts raised toward the credit.

The Norman Public Schools Foundation must also maintain eligibility under the Act by initially receiving approval from the Oklahoma Tax Commission (OTC) then annually, by September 1 of each year, receiving OTC renewed approval. Required information must be reported to the OTC and published on the Foundation's website; the publication shall include the same eligibility information submitted to the OTC.

### **Reporting and Annual Notifications**

For those contributions toward an innovative educational program that are eligible for credit, Norman Public Schools or the Norman Public Schools Foundation shall collect identifying information from the taxpayer including their full legal name, their address and sufficient other information which will allow the Oklahoma Tax Commission to accurately determine the identity of each contributor.

By January 10 of the year immediately following each calendar year, Norman Public Schools ~~or~~ **and** the Norman Public Schools Foundation shall provide the Oklahoma Tax Commission information on each contribution accepted during the taxable year including the date and amount of each contribution and whether the taxpayer provided a written commitment to contribute the same amount for an additional year. The Foundation shall only have obligations to the extent the Foundation has accepted eligible contributions pursuant to Board approval and the Act.

At least once each taxable year, Norman Public Schools and/or the Norman Public Schools Foundation will notify each contributor that Oklahoma law provides for a total, statewide and district cap on the amount of income tax credits allowed annually. Additionally, at least once each taxable year, Norman Public Schools and the Norman Public Schools Foundation will notify contributors of the percentage of their contribution that may be claimed as a credit as published by the Oklahoma Tax Commission. The notification regarding the percentage of the contribution that may be claimed should be provided to contributors only after the Commission has published the allowed percentage for the applicable tax year but in no case later than April 1.

On or before December 31, 2022, and once every four (4) years thereafter, Norman Public Schools and the Norman Public Schools Foundation will submit an audited financial statement along with information detailing the benefits, successes or failures of the innovative educational programs to the Oklahoma Tax Commission, Governor, President Pro Tempore of the Senate and the Speaker of the House of Representatives.

**REFERENCE: 68 O.S. § 2357.206; Section 1, Chapter 288, O.S.L. 2017; OAC 710:50-15-115.1**

Last Modified by Stephanie Williams on April 27, 2022



**To:** Dr. Nick Migliorino, Justin Milner, Brenda Burkett, and Board of Education

**From:** Mark Coulter

**Date:** April 11, 2022

**Subject:** Lunch Meal Price Increase for SY 22-23

---

In order to stay in compliance with the Healthy, Hunger-Free Kids Act of 2010 section 205 each year we are required to look at our paid lunch price and work towards closing the gap. This means beginning school year July 1, 2012, schools were required to charge students for paid lunch meals at a price that is on average equal to the difference between free meal reimbursement and paid meal reimbursement. See equation below:

Reimbursement for Free lunch:	\$3.66
Reimbursement for Paid lunch:	<u>- \$0.35</u>
Average Lunch Meal Price (Threshold):	\$3.31

The Act requires that schools gradually increase their prices over time to meet this threshold or choose to cover the difference in revenue with non-Federal funds. Our district has met this requirement each year with the allowable minimum increase of \$0.10.

For SY 22-23, due to COVID-19, we are not required to increase by the minimum \$0.10. However, it is proposed we continue our normal yearly increase, which will close the gap in required pricing.

It is my recommendation we raise our lunch prices for SY 2022-2023 as follows:

Elementary from \$2.90 to \$3.00  
Secondary from \$3.05 to \$3.15

Sincerely,

Mark Coulter  
General Manager  
Sodexo/Norman Child Nutrition

---



# NPS Cohort Graduation Report

Presentation to the Board of Education, May 9, 2022

*Prepared by Scott Beck*

## Our Mission:

To prepare and inspire all students to  
achieve their full potential

## Our Values:

Integrity | Inclusiveness | Collaboration | Optimism



# Cohort Graduation Reporting

**Federal 4-Year  
Adjusted Cohort  
Graduation Rate  
Requirement**



**2012:  
OSDE's  
5-Year  
Plan**



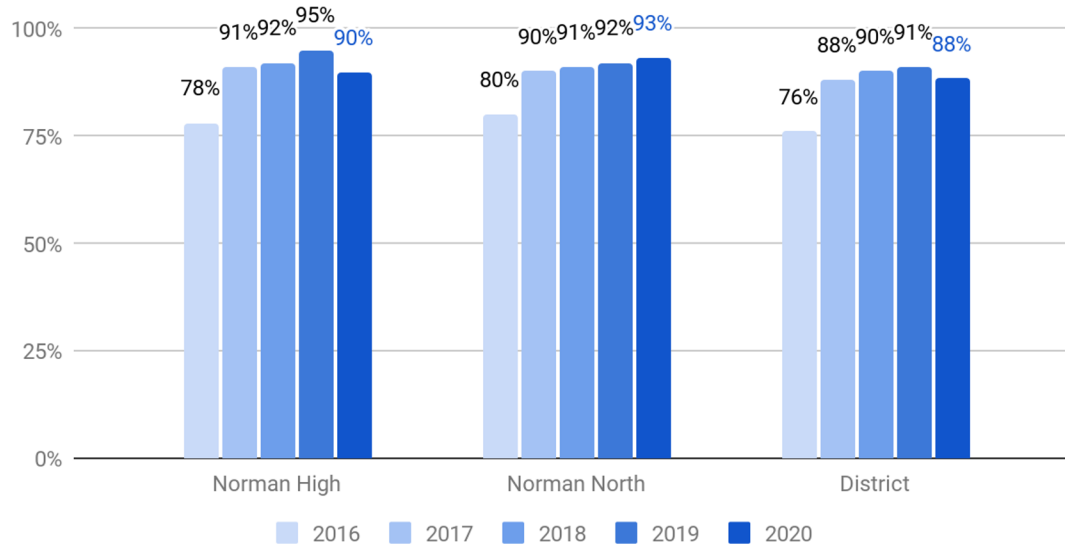
**2016:  
Baseline  
Year**



**2017:  
Permanent  
System was  
established**

# Cohort Graduation Data

Historical Adjusted Cohort Graduation Rate



# The Road to Graduation

*Freshman Academy*

*Improved Accuracy with Data Reporting at the District Level*

*Continuous Monitoring by School Teams*

*Relevance and writing a future story: ICAP / Connection to Work / MNTC /  
Concurrent Enrollment*



# Focus and Strategic Intent

- **Administrative Team - Weekly Meetings**
- **Counselors -**
  - Plans for Completion
  - Point-of-Entry and/or Re-Entry Points - move ins, long-term suspensions, etc.
  - Transcript Audits - student credits, attendance, and grades
  - Graduation Coach
- **Students and Families –**
  - Transcript Audits in Advisory
  - Pre-Enrollment
- **Teachers/Staff – (Professional Development)**
  - More information about student engagement and student voice/choice
  - More knowledge of student backgrounds (family situations, trauma/resiliency)



# Identifying Pathways & Supports

- Individualized Plans for On-Cohort Graduation
- Proficiency Testing
- ExpandedED - Flexible scheduling
- Dual Credits Earned in English I, Algebra I
- STRETCH/Overtime
- Summer School
- Indian Education
- Social/Emotional Supports
  - Counseling, Social Services, Wraparound Services for Families
  - Dimensions on Campus/Check-In and Check-Out
- Restorative Discipline



# Freshman Academy

A student's cohort is determined based on the year he/she enters 9<sup>th</sup> grade.

Students are expected to graduate in 4 years, but no more than 6 years.



# Freshman Academy

- Focus on Middle-to-High School Transition and Supports
- Increased Communication/Collaboration with Middle Schools
- All Students Earning Needed Credits to Matriculate to Sophomore Status
- Sense of Community/Belonging
- Freshman Advisors
- Common “Team” of Teachers and Shared Philosophy
- Opportunities for Personal Advocacy/Communicating Needs to Administrators, Teachers, and Parents
- Avoiding the Sophomore Slump
- *Freshman Year of High School Yield Highest Percentage of Dropouts Nationwide*



# Freshman Academy

## NLA Project: MS to HS Transition

Kinast and Pennell

### Strategies

- Alignment and communication between feeder middle schools
- Increased communication between MS and HS admin and counselors.
- Increased exposure for MS student about high school building and expectations.
- Inspire and inform middle school students about Freshman Academy.
- Vertical collaboration (example: pre-algebra to algebra, 8th grade Science to Physical Science, etc.)
- Calibration of high school credit courses between middle and high school (core and electives).
- Address equity of LMS and WMS students as incoming Freshmen.



# Onward and Upward!

- ICAP – Individualized College/Career Plans
  - Creating Internships/Job Shadowing
- Strategic Advisement Earlier in High School
- Connecting to the World Outside of School
- Choice / Voice / Options!
- More Data-Driven Decisions – School Status
- How can we Continue to Bolster ACCESS and SUPPORT?
- Continuing to focus on Sophomore Transitions and Additional Supports/Pathways for ALL Students





QUESTIONS?

