



Norman Public Schools

Minutes of the Regular Meeting of the Board of Education

Administrative Services Center
131 South Flood Avenue
Norman, Oklahoma 73069

Monday, April 11, 2022

**The meeting was called to order at 6:00 PM
Call to Order and Establish a Quorum**

Attendance Taken at 6:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Alex Ruggiers, Chad Vice, **Absent:** Linda Sexton. Present: 4, Absent: 1.

Pledge of Allegiance

The Pledge of Allegiance was led by Vice President Cindy Nashert.

Special Agenda Items

Swearing-In of Alex Ruggiers for Board of Education Seat #2

Election of Board of Education President

Motion to elect Cindy Nashert Board of Education President. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Election of Board of Education Vice President

Motion to elect Chad Vice Board of Education Vice President. This motion, made by Dirk O'Hara and seconded by Cindy Nashert, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Board Election of District Staff Required by the Oklahoma State Law

Clerk of the Board - Cathy Sasser

First Deputy Clerk of the Board - Natalie Eckert

Second Deputy Clerk of the Board - Jill Eidson

Minutes Clerk - Cathy Sasser

First Deputy Minutes Clerk - Natalie Eckert

Second Deputy Minutes Clerk - Jill Eidson

Encumbrance Clerk - Sharla Bruehl

Deputy Encumbrance Clerk - Cameron Cox

Treasurer - Brenda Burkett

Deputy Treasurer - Janine Warren

Motion to elect the following district staff: Clerk of the Board- Cathy Sasser; First Deputy Clerk of the Board- Natalie Eckert; Second Deputy Clerk of the Board- Jill Eidson; Minutes Clerk- Cathy Sasser; First Deputy Minutes Clerk- Natalie Eckert; Second Deputy Minutes Clerk- Jill Eidson; Encumbrance Clerk- Sharla Bruehl; Deputy Encumbrance Clerk- Cameron Cox; Treasurer- Brenda Burkett; Deputy Treasurer- Janine Warren. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Awards Presentations

Oklahoma Foundation for Excellence - Academic All-State

Presented by Dr. Scott Beck, Hallie Wright and Dr. Kimberly Garrett

Each year the Oklahoma Foundation for Excellence selects the recipients of its prestigious Academic All-State Awards. These students represent the very best from the State of Oklahoma.

Norman North High School

Grace Qi
Syed Aslam

Norman High School

Sydney Pierce

Norman North High School DECA Winners

Presented by Dr. Scott Beck, Dr. Kimberly Garrett and Jamie Wilson

Mackenzie Bolino - Human Resources Management - 1st Place
Grace Qi - Food Marketing - 1st Place
Brady Fisher - Personal Financial Literacy - 1st Place
Sohail Hami - Business Law and Ethics Team #1 - 1st Place
Osman Sandhu - Business Law and Ethics Team #1 - 1st Place
Natalie Pennell - Community Giving Project - 1st Place
Brooklyn Rhodes - Sales Project Team #1 - 1st Place
Madeline Yates - Sales Project Team #1 - 1st Place
Kelsey Smith - Sports & Entertainment Business Operations Research Team #1 - 1st Place
Aaliyah Malone - Sports & Entertainment Business Operations Research Team #1 - 1st Place
Sarah Shuman - Personal Financial Literacy - 2nd Place
Rewdan Tucci - Quick Serve Restaurant Management - 2nd Place
Dylan Carlson - Business Services Marketing - 3rd Place
Logan Davis - Marketing Communications - 3rd Place
Jed Files - Restaurant & Food Service Management - 3rd Place
Gabby Garza - Hospitality Services Team #1 - 3rd Place
Selene Regalado - Hospitality Services Team #1 - 3rd Place
Aiden Russell - Sports & Entertainment Marketing Team #1 - 3rd Place
Jesse Flores - Sports & Entertainment Marketing Team #1 - 3rd Place
Taran Flynn - Business Finance - 3rd Place
Tasia Bunker - Hotel and Lodging Management - 4th Place
Isaiah Neff - Hospitality Services Team #2 - 4th Place
Gavin Williams - Hospitality Services Team #2 - 4th Place
Maddox Thacker - Personal Financial Literacy - 4th Place
Jaida McGeisey - Restaurant & Food Service Management - 5th Place
Eric McMullan - Sports & Entertainment Marketing - 5th Place
Wyatt Kelly - Marketing Communications - 6th Place
Colby Pearce - Sports & Entertainment Marketing - 6th Place
Ady Hall - Retail Merchandising - 7th Place
Nathan Smith - Human Resources Management - 7th Place
Declan Berryhill - Human Resources Management - 8th Place

Recognition of the Finalists for the 2022 District Teacher of the Year

Presented by Beth Albert

The District Staff Development Committee announces six finalists for Teacher of the Year for 2022. One of the finalists will be named Norman Public Schools' District Teacher of the Year at the Celebration of Excellence to be held in April.

Beth Gilberg- Lincoln Elementary, Reading Interventionist
Taylor Witte- McKinley Elementary, PreK
Lisa Raiber- Monroe Elementary, Reading Specialist
Rob Bradshaw- Longfellow Middle School, Orchestra
Molly Dettmann- Norman North, Librarian
Elizabeth Johnson- Dimensions Academy, Language Arts

Recognition of the Finalists for the 2022 Rookie Teacher of the Year

Presented by Beth Albert

The Rookie Teacher of the Year Award is given to a first year teacher who exemplifies excellence and innovation in teaching. One of these four will be named as the Norman Public School Rookie Teacher of the Year in April.

Aspen Dedmon- Special Education Resource, Lincoln
Sofia Alvarez- 7th Grade Science, Alcott

Noel Wellman- Spanish, Whittier
Kaitlyn Carrasco, 9th Grade Counselor, Norman North

Recognition of the Finalists for the 2022 Special Education Teacher of the Year

Presented by Gayla Mears

Julie Fisher, Cleveland Elementary
Zuri Holder, Madison Elementary
Lajuana Pierce, Whittier Middle School
Rossie Tamayo, Truman Primary

Recognition of the Finalists for the 2022 Lois K. Annesley Support Employee of the Year

Presented by Holly Nevels

Tony Perry, Central Services
Melissa Duffey, Transportation
Christy Fisher, Technology Services Center
Deana Aissaoui, Health Services
Nann Martin, District Representative (Fine Arts Department)
Curtis Massey, School Site Representative (Eisenhower Elementary)

Public Communications

There were no Public Communications at this meeting.

Disposition of Routine Business by Consent Action

Motion to accept the purchase orders and approve the consent docket items A-L as listed below and in the agenda. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2021-2022)

Purchase Orders #22006153 - #22007315
General Fund- \$675,214.34
Building Fund- \$125,350.00
Child Nutrition Fund- \$306,400.21
Bond Funds- \$324,266.77
Sinking Funds- \$0
Trust Funds- \$103,525.45
School Activity Fund- \$243,905.08

Minutes for the Regular Meeting of the Board of Education on March 7, 2022

Purchase Requests

1. 20' x 10' Inflatable Tent, 3.0 HVAC, 20 Sandbags and Lighting Kit for district wide use from Sunbelt Inflatable Tents in the amount of \$18,000.00.
2. Services of repainting the gym walls for Monroe Elementary from Caddell & Co LLC in the amount of \$13,150.91.
3. Engineering and Construction Management for Transportation from Parkhill Smith & Cooper Inc in the amount of \$34,300.00.
4. (51) portable radios for district wide use from Chickasaw Personal Communications in the amount of \$53,040.00.
5. Audio system for the PAC ticket booth and lobby at the Nancy O'Brian Center from Video Reality in the amount of \$14,965.96.
6. (60) 10.2-inch iPads wi-fi 64GB for Washington Elementary from Apple Inc in the amount of \$17,640.00.
7. Hot water boiler and installation for Norman High from Jackson Boiler and Tank Co in the amount of \$99,746.00.
8. Asbestos removal and disposal for Cleveland Elementary from Tec-An Inc in the amount of \$41,000.00.
9. Data cabling for central services from DIGI Security Systems LLC in the amount of \$33,200.05.
10. CAT6 cabling at the softball press box for Irving Middle School from Wade Electric in the amount of \$10,068.00.

11. Telescopic bleacher servicing for the Norman North High School Gym from Heartland Leasing Services Inc in the amount of \$185,300.00.

Treasurer's Report for the period through March 31, 2022

Investment Report (presented for information only)

1. Lease Revenue Funds
2. Bank of Oklahoma Funds

Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)

Attached to the posted agenda and these minutes as Attachment A.

Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)

Attached to the posted agenda and these minutes as Attachment B.

Agreements, Contracts and Renewals for Fiscal Year 2022-2023

SECONDARY EDUCATIONAL SERVICES (Dr. Scott Beck)

1. Agreement with Compliance Resource Group for Student Drug Testing

TECHNOLOGY SERVICES (Dr. Peter Liesenfeld)

1. Incident IQ End User License agreement to the Incident IQ Equipment tracking and work order software maintenance
2. Ratify Master Services Agreement with Kellogg & Sovereign® Consulting, LLC - renewal of an agreement to provide management services to assist with the E-Rate program filing and compliance and the OUSF (Oklahoma Universal Services Fund) program compliance and documentation
 - a. Fee Schedule for Professional E-Rate Management & OUSF Compliance Services
 - b. E-Rate Letter of Agency 2022-23
 - c. Fee schedule for FCC's Emergency Connectivity Fund
3. R.K. Black Docuware Cloud Solution Service for Users and Storage
4. R.K. Black Docuware Additional Workflow User Licenses
5. Visitor Management Software License Renewal from School Safe ID for District Wide use
6. Contract with Cox Oklahoma Telecom -Approve Agreement for E-Rate 2022-2023 Year for Wide Area Network (WAN) Services - Data Renewal. RFP #2020004, FCC Form 470 #20000671
7. Renewal Contract with OneNet-Approve Agreement for E-Rate 2022-2023 Year for Internet Access Data Center-Primary Internet Connection RFP #2020006, FCC Form 470 #200008934
8. Renewal Contract with OneNet -Approve Agreement for E-Rate 2022-2023 Year for Point to Point Connection with VPN. RFP# 2020006, FCC Form 470 #200008934
9. Filewave Mobile Device Management (MDM) - a contract to support MDM solution for device management as part of student engagement initiative
10. United Systems Lightspeed Content Filter software Subscription
11. United Systems, Inc. Managed Firewall and Security Software Subscription Agreement

OPERATIONAL SERVICES (Justin Milner)

1. Memorandum of Agreement between Cleveland County and Norman Public Schools for the use of facilities/equipment as an emergency evacuation site for students
2. Memorandum of Agreement between Wildwood Community Church and Norman Public Schools for the use of facilities/equipment as an emergency evacuation site for students
3. Memorandum of Agreement between First Baptist Church and Norman Public Schools for the use of facilities/equipment as an emergency evacuation site for students
4. Memorandum of Agreement between Cross Pointe Church and Norman Public Schools for the use of facilities/equipment as an emergency evacuation site for students

Facilities Management

1. Allied Elevator Services Inc. Service Agreement

2. Rental Agreement with Artesian Bottleless Water
3. Burgess Solutions Agreement
4. Firetrol Protection Systems Inspection Agreement to provide the semi-annual and annual maintenance and service for Norman Public Schools
5. Medley Maintenance Agreement
6. MSDOnline Subscription Agreement
7. Panco Maintenance Agreement for the Syntronix Control System
8. Service Agreement between Red Barker Propane, Inc and Norman Public Schools
9. Technical Environmental Consulting and Analysis, Inc. (TEC-AN, Inc.) for an Asbestos Operations and Maintenance Program
10. Agreement for Pest Management Services with Terminix
11. Won-Door Corporation Fire Door Maintenance and Testing Agreement

Transportation Services

1. Agreement with CLEAN The Uniform Company Oklahoma for the Central Services Department
2. Transportation Agreement between Norman Public Schools and Cleveland County YMCA
3. Hosted License Agreement with Transfinder & Statement of Work
4. Agreement with Compliance Resource Group for Employee Drug Testing
5. Zonar Terms & License Agreement For Hardware Use, Data Transmission, & Data Storage Services
6. Fuelmaster Fuel Management System Maintenance Agreement with Syntech
7. Diagnostic Subscription Agreement with Holt Truck Centers of Oklahoma
8. Subscription Service Agreement with Mitchell1
9. Fleet Management Master Equity Agreement with Enterprise FM Trust

Warehouse

1. Agreement between FP Mailing Solutions/RK Black, Inc. and Norman Public Schools for Mailing Processor
2. Contract with Xerox for Large Print Production Printers and Print Services

PUBLIC INFORMATION AND COMMUNITY RELATIONS (Wes Moody)

1. Agreement for event planning services with Factor 110 for the annual Celebration of Excellence banquet.

OPERATIONAL SERVICES - SPECIAL SERVICES (Gayla Mears)

1. Agreement with State of Oklahoma Department of Rehabilitation Services (DRS) Transition School-To-Work: Work Study
2. Contract for Interpretation Services with Equal Access Interpreting, LLC
3. Agreement for Educational Services with Crossroads Youth & Family Services, Inc. at the Emergency Juvenile Shelter
4. Supplemental Staffing Agreement with Specialty Care Medical Pediatrics

PERSONNEL SERVICES (Holly Nevels)

1. Barlow Education Management Services, LLC Agreement for Contract Negotiation Services
2. Independent Contractor Agreement between Norman Public Schools and Sharon Heatly Counseling Solutions, LLC for School Counseling Services

BUSINESS SERVICES (Brenda Burkett)

1. Consent Form from Ohiopyle Prints Inc. for Sale of Product
2. Consent Form from Pel Industries, Inc. for Sale of Product at Local Retailers
3. Contract with Eide Bailly for Auditing Services by Eide Bailly for the 2021-2022 school year and related services for the 2022-2023 school year
4. Consent Form from Cotton Gallery, Ltd. for Sale of Product at Wal-Mart Stores

Applications for Sanctioning

1. Irving Middle School Athletic Booster Club
2. Kennedy Elementary PTA
3. Norman High School Boys Basketball Booster Club
4. Norman High School Fast Pitch/Slow Pitch Softball Booster
5. Norman High School Football Booster Club
6. Norman High School Golf Booster Club
7. Norman High School Wrestling Booster Club
8. Norman North High School Boys Soccer Booster Club

9. Norman North High School Fast/Slow Pitch Booster Club
10. Norman North High School Girls Golf

Activity Fund Raising Reports with Proposed Events

1. Norman High School - Courtyard Project
2. Norman High School - Rho Kappa Honor Society

Supplemental Schedule No. 4 to Master Agreement between Norman Public Schools and MIDL Architects, LLC

Risk Management Consulting Agreement with BancFirst Insurance Services Inc.

Additional Agenda Items

Proposed New Policy 2014 - Equal Opportunity Education Scholarship Tax Credit Availability

Presented by Dr. Nick Migliorino and Justin Milner

For purposes of the Oklahoma Equal Opportunity Education Scholarship Act ("Act" or "EOESTC") Norman Public Schools establishes policy regarding donations made to the school district or the Norman Public Schools Foundation which may be eligible for a tax credit.

2022-2023 Before and After School Programs Recommendation

Presented by Holly McKinney

Motion to approve the Before and After School Program Recommendation of AlphaBEST Education, Inc. as presented. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Superintendent's recommendation for the dismissal of career teacher Richard Cavett

Motion that the Board acknowledge receipt of the Superintendent's recommendation for the dismissal of Richard Cavetts, set the hearing for Mr. Cavetts on May 23, 2022 at 5:00 p.m. in the Board Room of the Administrative Services Center, and direct the Superintendent to deliver a copy of his recommendation to Mr. Cavetts with notice of the time, date and location of Mr. Cavetts' hearing. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Renewal/Continued Employment of all Certified Teachers Currently on a Certified Teacher Contract and not Recommended for Nonrenewal or Dismissal

Presented by Holly Nevels

Motion to approve the continued employment for the 2022-23 school year of certified teachers currently on a certified teacher contract. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).

There was no new business presented at this meeting.

Administrative Staff Reports

Dr. Nick Migliorino spoke on the following topics:

- All City Choir, Band, Art and Dance Concerts
- Autism Awareness Month
- Celebration of Excellence
- The new Oklahoma Aviation Academy Program that will begin with the Freshman Class in the Fall of 2022.
- Welcomed Alex Ruggiers to the Board of Education

Board of Education Reports

Dirk O'Hara spoke about the National School Board Association and welcomed Alex Ruggiers and thanked Dr. Dan Snell for his 25 years of service to the Norman Public Schools Board of Education. Cindy Nashert spoke about the Career Day at Dimensions and said thank you to Paul Tryggested and Eric Fleske. She welcomed Alex Ruggiers and Karen Long and thanked Dan Snell for his service to the district. Chad Vice welcomed Alex and acknowledged Dan Snell and wished him and Katie the best. Alex Ruggiers thanked everyone for their welcome and support.

Vote to go into executive session to discuss:

A. The following employment matters after which the Board will return to open session to vote concerning one or more of these items. Executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7).

1. Re-employment and/or re-assignment of the Site principals (Elementary, Middle, and High School) for the 2022-2023 school fiscal year - See Attachment "C" (posted with the agenda)
2. Candidates for the position of Oklahoma Aviation Academy Director

7:09 PM Motion to go in to executive session to discuss the re-employment and/or re-assignment of the Site principals (Elementary, Middle, and High School) for the 2022-2023 school fiscal year. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Vote to Return to Open Session

7:25 PM Motion to return to open session. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Statement of Executive Session Minutes

Cindy Nashert stated that the Board convened in executive session, pursuant to Executive Session authority-25 Okla. Stat. §307(B)(1) and (7) to discuss discuss the re-employment and/or re-assignment of the Site principals (Elementary, Middle, and High School) for the 2022-2023 school fiscal year. The Board was joined in executive session by Superintendent Dr. Nick Migliorino, Associate Superintendent and Chief Human Resource Officer Holly Nevels and Attorney Karen Long. No other matters were discussed and no votes were taken while in this closed session. This concludes the minutes of the executive session.

Vote regarding:

Motion to approve the re-employment and/or re-assignment of the Site principals (Elementary, Middle, and High School) for the 2022-2023 school fiscal year. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Adjournment

7:28 PM Motion to adjourn. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Alex Ruggiers: Yea, Chad Vice: Yea

Cindy Nashert, Board of Education President

Cathy Sasser, Board Clerk

(Seal)