Norman Public Schools
Minutes of the Regular Meeting of the Board of Education

Administrative Services Center
131 South Flood Avenue
Norman, Oklahoma 73069

Monday, March 7, 2022

The meeting was called to order at 6:00 PM

Call to Order and Establish a Quorum
Attendance Taken at 6:00 PM. **Present:** Dirk O'Hara, Dan Snell, Chad Vice, **Absent:** Cindy Nashert, Linda Sexton. Present: 3, Absent: 2.

Pledge of Allegiance
The Pledge of Allegiance was led by President Dan Snell.

Public Communications
Danni Dunn-Legg spoke on the topic of Service Animals.

Disposition of Routine Business by Consent Action

Motion to accept to approve items A - N on the consent docket as listed below and in the agenda. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2021-2022)
Purchase Orders #22005638 - #22006152
General Fund- $1,323,043.27
Building Fund- $0
Child Nutrition Fund- $7,210.77
Bond Funds- $451,897.20
Sinking Funds- $0
Trust Funds- $27,366.44
School Activity Fund- $143,427.53

Minutes for the Regular Meeting of the Board of Education February 7, 2022

Purchase Requests
1. (12) 13-inch Macbook Airs and one 16-inch Macbook Pro for Indian Education from Apple Inc. in the amount of $13,287.00.
2. (1) Imperial Range Double Deck Gas Convention Oven with Installation for Adams Elementary from Hagar Restaurant Equipment in the amount of $12,101.00.
3. Installation of an in-ground drainage system for Transportation from H & H Plumbing & Utilities Inc. in the amount of $58,899.00.
4. 13" Macbook Air Edge Cases for district wide use from AGiREPAIR Inc. in the amount of $49,485.00.

Treasurer's Report for the period through February 28, 2022

Investment Report (presented for information only)
1. Lease Revenue Funds
2. Bank of Oklahoma Funds

Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)
Attached to the posted agenda and these minutes as Attachment A.

Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)
Attached to the posted agenda and these minutes as Attachment B.

Agreements, Contracts and Renewals for Fiscal Year 2021-2022

EDUCATIONAL SERVICES (Scott Beck)
1. Educational Services Agreement with Oklahoma City Community College (OCCC)
2. Agreement between Oklahoma School Pictures and Norman Public Schools for all district photography services.

EDUCATIONAL SERVICES (Amanda Kordeliski)
1. Subscription Service Agreement with Canva for Education

OPERATIONAL SERVICES - SPECIAL SERVICES (Gayla Mears)
1. Agreement with the State of Oklahoma Department of Rehabilitation Services (DRS) Project Search™ for Transition Work Adjustment Training, Placement, and Employment.
2. Agreement with the State of Oklahoma Department of Rehabilitation Services (DRS) for Transition Work Adjustment Training
3. Agreement with RGA Tech Solutions for Assistive Technology Services
4. MOU Agreement with the Blindness Education and Advocacy Resources (BEAR Advocacy) for Educational Consulting Services and Assistive Technology Consultation Services

Activity Fund Raising Reports with Proposed Events
1. Irving Middle School - Technology Student Association
2. Administrative Services Center - Superintendent Student Advisory

Revised Agreement for Educational Services with Crossroads Youth and Family Services, Inc. and Junior League of Norman, Inc. at Baby Steps

The new open transfer law (Senate Bill 783) requires that each school site's grade level capacity be approved by the Board of Education prior to the first day of January, April, July and October of each school year. The superintendent, or designee, shall determine the criteria to be used in determining grade capacity for each school site based on current enrollment and staffing. The recommended capacity numbers can be found at: https://www.normanpublicschools.org/Page/3407

Construction Contract to Super Roofs Inc, for Alcott Middle School Emergency Reroof Projects

Construction Contract to Coontz Roofing Inc, for Norman High School and Norman North High School Emergency Reroof Projects

Construction Contract to Crawford Roofing, Inc. for Jackson Elementary Emergency Reroof Project

Additional Agenda Items

Discussion, consideration and vote to award the Construction Contracts for Truman Primary Elementary School Renovations (2019 Bond Issue)
Presented by Justin Milner and Brent Collins, Manhattan Construction Company

Motion to award the Construction Contracts bid package as presented for Truman Primary Elementary School Renovations (2019 Bond Issue). This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea
Discussion, consideration and vote to award the Construction Contracts for Truman Elementary School Renovations (2019 Bond Issue)
Presented by Justin Milner and Brent Collins, Manhattan Construction Company

Motion to award the Construction Contracts bid package as presented for Truman Elementary School Renovations (2019 Bond Issue). This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea
Presentation of offers to purchase District real estate located at 207 East Gray (Professional Development Center) for Board consideration
Presented by Justin Milner and Eric Fleske, Fleske Holding Company, LLC

Motion and vote to accept one of two offers for the purchase of District real estate located at 207 East Gray Street (Professional Development Center) and approval of Contract for Sale or vote to decline offers and authorize other action concerning 207 East Gray Street property
Presented by Justin Milner and Eric Fleske, Fleske Holding Company, LLC

Motion to accept the offer from for the purchase of District real estate located at 207 East Gray Street (Professional Development Center) and approval of Contract for Sale. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea
Proposed Board Policy Addition Policy 3002 - Essential Personnel
Presented by Holly Nevels

Motion to approve the Proposed Board Policy Addition of Policy 3002 titled Essential Personnel. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea
Proposed New Board Policy 3009 - Lactation
Presented by Holly Nevels

Motion to approve the Proposed New Board Policy 3009 titled Lactation Policy. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea
Summer Programs Update
Presented by Holly McKinney

Enrollment Timeline Update
Presented by Holly McKinney

New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).
There was no new business presented at this meeting.

Administrative Staff Reports
Dr. Nick Migliorino spoke on the following topics:
- Hispanic Family Night
- Norman Public Schools Job Fair

- Parent-Teacher Conferences
- Norman North High School Mens Basketball
- Juan Renteria and his outstanding job representing Norman Public School and all of the teachers.

Board of Education Reports

Vote to go into executive session to discuss:
A. The following employment matters after which the Board will return to open session to vote concerning one or more of these items. Executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7).
1. Re-employment of the following Central Office administrators for the 2022-2023 school fiscal year:
Justin Milner, Associate Superintendent, Chief Operating Officer
Brenda Burkett, Chief Financial Officer
Holly Nevels, Associate Superintendent, Chief Human Resources Officer and Title IX Coordinator
Beth Albert, Executive Director of Staff Development and Student Achievement
Scott Beck, Executive Director of Student Services, Secondary Schools
Holly McKinney, Executive Director of Student Services, Elementary Schools
Peter Liesenfeld, Chief Technology Officer
Stephanie Williams, Executive Director of Diversity, Equity, and Inclusion
Wes Moody, Executive Director of Communications, Public Relations and Public Information
2. Re-employment and/or re-assignment of Off-Scale Employees for the 2022-2023 school fiscal year - See Attachment "C" (posted with the agenda)
3. The Superintendent's contract for the term commencing on July 1, 2022, and ending on June 30, 2025
4. The evaluation of the Superintendent *(this is a routine evaluation session that the Board conducts three or more times per year) pursuant to* Executive Session authority—*25 Okla. Stat. §307(B)(1) and (7)*. No action regarding this item will occur following the Board's return to open session.

6:48 PM Motion to go in to executive session to discuss the re-employment of the Central Office administrators, Off-Scale Employees for the 2022-2023 school fiscal year and the evaluation and contract of the Superintendent as listed on the agenda. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea
Vote to Return to Open Session

8:28 p.m. Motion to acknowledge the Board's return to open session. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea
Statement of Executive Session Minutes
Dr. Dan Snell stated that the Board convened in executive session pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7) to discuss the re-employment of the Central Office administrators and Off-Scale Employees for the 2022-2023 school fiscal year and the contract and evaluation of the Superintendent as listed on and posted with the agenda. The Board was joined in executive session by Superintendent Dr. Nick Migliorino for Items 1 thru 4 and Associate Superintendent, Chief Human Resources Officer Holly Nevels for Item 1 and 2. No other matters were discussed and no votes were taken while in this closed session. This concludes the minutes of the executive session.

Vote regarding:

Motion to re-employ the following Central Office Administrators for the 2022-2023 school fiscal year as listed on and posted with the agenda. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea
Motion to re-employ the following Off-Scale Employees for the 2022-2023 school fiscal year as listed on and posted with the agenda. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea
Motion to approve the Superintendent's contract for the term commencing on July 1, 2022, and ending on June 30, 2025. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

Adjournment

8:31 PM Motion to adjourn. This motion, made by Chad Vice and seconded by Dirk O'Hara, Passed.
Cindy Nashert: Absent, Linda Sexton: Absent, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

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Dr. Dan Snell, Board of Education President

_____
Cathy Sasser, Board Clerk

(Seal)

DATE RANGE: 02/01/2022 TO 02/28/2022 CURRENT YEAR POs

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Line Description
DETAILS FOR ACCOUNT: 11.0000.00000.030.0000.0000.000.000. WAREHOUSE INVENTORY							
22006135	001	730109	UNIVERSITY OF OKLAHOMA	02/23/22	285.00	285.00	PAPER, COPY, BUFF 8.5 X 11 *
22006135	002	730109	UNIVERSITY OF OKLAHOMA	02/23/22	285.00	285.00	PAPER, COPY, CHERRY 8.5 X 11 *
22006135	003	730109	UNIVERSITY OF OKLAHOMA	02/23/22	285.00	285.00	PAPER, COPY, SALMON 8.5 X 11 *
					855.00	855.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.1050.000.140. INSTR-GENERAL OFFICE SUPPLIES							
22006031	001	001188	WESTCO LAMINATING SERVICES	02/16/22	504.00	504.00	LAMINATION FOR FRONT OFFICE LAMIN
					504.00	504.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0251.0000.000.135. INSTR-GENERAL OFFICE SUPPLIES							
22005729	001	500000	AMAZON.COM	02/02/22	78.00	78.00	OFFICE SUPPLIES FOR THE GT PROGRA
					78.00	78.00	
DETAILS FOR ACCOUNT: 11.0003.51000.648.0239.0000.000.710. INSTRUCTION-MAGAZINES							
22006101	001	000037	SCHOLASTIC INC	02/18/22	208.80	208.80	COPIES SCIENCE WORLD HAS BEEN RE
					208.80	208.80	
DETAILS FOR ACCOUNT: 11.0003.51000.653.0100.0000.000.710. COMPUTERS							
22005804	001	500001	AMAZON MARKETPLACE	02/09/22	99.99	99.99	BLANKET PO FOR EPSON WORKFORCE ES
					99.99	99.99	
DETAILS FOR ACCOUNT: 11.0003.51000.653.0100.1050.000.155. INSTRUCTION-COMPUTERS							
22006042	001	008996	REALLY GREAT READING COMPANY	02/16/22	60.00	60.00	BLAST ONLINE SUBSCRIPTION FOR SPR
					60.00	60.00	
DETAILS FOR ACCOUNT: 11.0003.51000.681.0100.1050.000.115. COCURRICULAR SUPPLIES							
22006019	001	500001	AMAZON MARKETPLACE	02/16/22	50.00	50.00	JACKSON - SPED - ART SAND - ESSE
22006020	001	500000	AMAZON.COM	02/16/22	60.00	60.00	JACKSON - SPED - GENIUS NUMBERS -
					110.00	110.00	
DETAILS FOR ACCOUNT: 11.0003.51000.681.0239.0000.000.160. INSTR-COCURRICULAR SUPPLIES							
22006003	001	500001	AMAZON MARKETPLACE	02/16/22	51.89	51.89	2- HEYWHEY GIANT STRESSBALL/MEGAF
					51.89	51.89	
DETAILS FOR ACCOUNT: 11.0003.51000.681.0430.0000.000.740. INSTR-COCURRICULAR SUPPLIES							
22005717	001	000371	LOWE'S HOME CENTERS INC	02/02/22	25.00	25.00	RIVER ROCK FOR AN ART PROJECT DUR
					25.00	25.00	
DETAILS FOR ACCOUNT: 11.0003.52199.619.0000.0000.000.504. GENERAL OFFICE SUPPLIES							
22006086	001	500000	AMAZON.COM	02/17/22	20.00	20.00	EVENT WRISTBANDS FOR DRAMA
					20.00	20.00	
DETAILS FOR ACCOUNT: 11.0003.52199.683.0430.0000.000.740. EXTRA CURRICULAR SUPPLIES							
22005779	001	003652	MINICK MATERIALS COMPANY INC	02/08/22	32.20	32.20	ROCKS FOR KINDNESS WEEK, THE STUD
					32.20	32.20	
DETAILS FOR ACCOUNT: 11.0003.52410.539.0000.0000.000.504. OTHER COMMUNICATION SERVICES							
22006089	001	003608	CHICKASAW PERSONAL COMMUNICAT	02/17/22	250.00	250.00	KENWOOD NX1300 DUK4 RADIO QUOTE#
					250.00	250.00	

DATE RANGE: 02/01/2022 TO 02/28/2022 CURRENT YEAR POs

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.115. PRINC OFF-GEN OFFICE SUPPLIES							
22005844	001	500001	AMAZON MARKETPLACE	02/09/22	230.00	230.00	JACKSON - OFFICE - LAMINATION FIL
22005845	001	500000	AMAZON.COM	02/09/22	90.00	90.00	JACKSON - OFFICE - PAPER CLIPS -
					320.00	320.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.122. PRINC OFF-GEN OFFICE SUPPLIES							
22005808	001	500000	AMAZON.COM	02/09/22	64.00	64.00	WORK ROOM/OFFICE SUPPLIES
					64.00	64.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.153. PRINC OFF-GEN OFFICE SUPPLIES							
22005956	001	003299	PRINT FINISHING SYSTEMS INC	02/11/22	750.00	750.00	LAMINATION FILM
					750.00	750.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0100.0000.000.504. GENERAL OFFICE SUPPLIES							
22006087	001	500000	AMAZON.COM	02/17/22	20.00	20.00	ICE SCOOP FOR LOUNGE
					20.00	20.00	
DETAILS FOR ACCOUNT: 11.0003.52410.682.0000.0000.000.500. PRINC OFF-AWARDS/GIFTS/DECOR							
22006064	001	000062	SODEXO MANAGEMENT INC	02/16/22	87.95	87.95	IRVING/AMERICAN FLAG - SODEXO ORD
					87.95	87.95	
DETAILS FOR ACCOUNT: 11.0006.52199.449.0430.0000.000.740. OTHER RENTALS OR LEASE SERVICE							
22006055	001	010463	FACTOR 110 LLC	02/16/22	8,799.38	4,799.38	SET UP FOR SENIOR CELEBRATION, EV
					8,799.38	4,799.38	
DETAILS FOR ACCOUNT: 11.0008.52573.583.0000.0000.000.001. INSERV TRAIN-OUT OF ST TRAVEL							
22006073	001	001381	MIGLIORINO, NICHOLAS	02/16/22	3,000.00	3,000.00	REIMBURSE OUT-OF-STATE TRAVEL EXP
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 11.0010.51000.320.0100.1050.000.050. PROFESSIONAL EDUCATION SERVICE							
22006146	001	012394	KELLY SERVICES, INC.	02/25/22	200,000.00	200,000.00	SUBSTITUTES FOR FY22
					200,000.00	200,000.00	
DETAILS FOR ACCOUNT: 11.0012.52511.337.0000.0000.000.001. OTH PROFESSIONAL SERVICES							
22006059	001	000450	BANK OF OKLAHOMA NA	02/16/22	150.00	150.00	PAYING AGENT FEES FOR GENERAL OBL
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.0012.52511.860.0000.0000.000.001. BUSINESS-STAFF REG & TUITION							
22006072	001	001325	CCOSA	02/16/22	419.00	419.00	MATT GINDHART - CCOSA SUMMER LEAD
					419.00	419.00	
DETAILS FOR ACCOUNT: 11.0013.52323.337.0410.0000.000.088. OTH PROFESSIONAL SERVICES							
22006051	001	006812	SOUTHEAST SPANISH INC	02/16/22	1,000.00	1,000.00	DOCUMENT TRANSLATION SERVICE FOR
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0016.51000.681.0100.1173.000.502. INSTR-COCURRICULAR SUPPLIES							
22005767	001	000257	BLICK ART MATERIALS	02/08/22	225.00	225.00	CLASSROOM SUPPLIES FOR VISUAL ART
					225.00	225.00	
DETAILS FOR ACCOUNT: 11.0016.51000.681.0100.2811.000.710. COCURRICULAR SUPPLIES							
22005971	001	500001	AMAZON MARKETPLACE	02/14/22	435.00	6.55	ART SUPPLIES FOR NNHS VISUAL ARTS
					435.00	6.55	

DATE RANGE: 02/01/2022 TO 02/28/2022 CURRENT YEAR POs

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0016.52640.431.0000.3002.000.088. EQUIP-NONTECH SERV							
22006093	001	000585	GILLIAM MUSIC COMPANY	02/18/22	50.00	50.00	INSTRUMENT REPAIR FOR IRVING MIDD
					50.00	50.00	
DETAILS FOR ACCOUNT: 11.0016.52720.513.0000.2800.000.050. VEH OP-STUD TRANS OUTSIDE AGEN							
22005762	001	003135	VILLAGE CHARTERS INC	02/08/22	1,133.00	1,133.00	QTY 1- 40 PASSENGER EXECUTIVE REC
22005763	001	003135	VILLAGE CHARTERS INC	02/08/22	1,133.00	1,133.00	QTY 1- CHARTER BUS FOR WMS ORCHES
22005764	001	003135	VILLAGE CHARTERS INC	02/08/22	1,133.00	1,133.00	QTY 1- CHARTER BUS FOR AMS ORCHES
22005765	001	003135	VILLAGE CHARTERS INC	02/08/22	1,133.00	1,133.00	QTY 1- CHARTER BUS FOR NHS BAND T
22005766	001	003135	VILLAGE CHARTERS INC	02/08/22	1,133.00	1,133.00	QTY 1- CHARTER BUS FOR NNHS BAND
22005961	001	003135	VILLAGE CHARTERS INC	02/14/22	2,415.00	2,415.00	QTY 1- 56 PASSENGER BUS FOR IMS B
22005962	001	003135	VILLAGE CHARTERS INC	02/14/22	1,515.00	1,515.00	QTY 1- 56 PASSENGER BUS FOR NHS J
22005963	001	003135	VILLAGE CHARTERS INC	02/14/22	1,200.00	1,200.00	1- 56 PASSENGER MOTORCOACH FOR OS
22005964	001	003135	VILLAGE CHARTERS INC	02/14/22	3,600.00	3,600.00	QTY 3- 56 PASSENGER CHARTER BUS F
22005965	001	003135	VILLAGE CHARTERS INC	02/14/22	1,515.00	1,515.00	QTY 1- CHARTER BUS FOR NNHS JAZZ
					15,910.00	15,910.00	
DETAILS FOR ACCOUNT: 11.0022.52640.439.0801.3330.000.003. OTHER EQUIPMENT & VEHICLE SERV							
22005706	001	000222	RIDDELL/ALL AMERICAN	02/01/22	5,803.70	5,803.70	NEW HELMETS FOR NHS FOOTBALL. QUO
					5,803.70	5,803.70	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.115. INSTRUCTIONAL SERVICES							
22005839	001	000892	SAUER, TAMMI	02/09/22	250.00	250.00	VIRTUAL AUTHOR VISIT AT JACKSON E
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.120. INSTRUCTIONAL SERVICES							
22006030	001	013066	ALEXANDRIA OTT	02/16/22	250.00	250.00	AUTHOR VISIT TO JEFFERSON LIBRARY
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.125. INSTRUCTIONAL SERVICES							
22006032	001	013295	BERLIN, ETHAN T	02/16/22	250.00	250.00	LINCOLN LIBRARY VIRTUAL AUTHOR VI
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.145. INSTRUCTIONAL SERVICES							
22005843	001	013295	BERLIN, ETHAN T	02/09/22	250.00	250.00	VIRTUAL AUTHOR VISIT FOR WILSON L
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.150. INSTRUCTIONAL SERVICES							
22005955	001	013305	TEAM AUREUS LLC	02/11/22	250.00	250.00	FULL DAY AUTHOR VISIT TO MONROE L
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.151. INSTRUCTIONAL SERVICES							
22005841	001	013066	ALEXANDRIA OTT	02/09/22	250.00	250.00	AUTHOR VISIT AT REAGAN ELEMENTARY
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.160. INSTRUCTIONAL SERVICES							
22005959	001	002562	TITUS, DAVID	02/11/22	250.00	250.00	FULL DAY AUTHOR VISIT AT WASHINGT
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.710. INSTRUCTIONAL SERVICES							
22005751	001	013282	LEE, NASEOUL	02/07/22	250.00	250.00	VIRTUAL AUTHOR VISIT 3/23/22 - NN
					250.00	250.00	

DATE RANGE: 02/01/2022 TO 02/28/2022 CURRENT YEAR POs

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0027.51000.681.0100.1050.000.135. COCURRICULAR SUPPLIES							
22005753	001	500000	AMAZON.COM	02/07/22	200.00	6.55	CLASSROOM SUPPLIES FOR ERIN CARPE
					200.00	6.55	
DETAILS FOR ACCOUNT: 11.0029.52620.429.0000.0000.000.050. OTHER CLEANING SERVICES							
22005735	001	000535	TEC-AN INC	02/03/22	5,000.00	5,000.00	3 YEAR AHERA RE INSPECTION FOR TH
22006045	001	013316	SURF CAR WASH LLC	02/16/22	500.00	500.00	CARWASH TOKENS
					5,500.00	5,500.00	
DETAILS FOR ACCOUNT: 11.0029.52620.438.0000.0000.000.050. BUILD OP-OTH BUILDING SERV							
22005739	001	008251	SCHINDLER ELEVATOR CORPORATIO	02/07/22	5,000.00	5,000.00	SERVICE/REPAIRS
22005865	001	010027	LEATHER VINYL AND WOOL SPECIA	02/09/22	3,000.00	2,275.00	UPHOLSTERY REPAIR ON SEATING FOR
22005867	001	000565	PANCO INC	02/09/22	5,000.00	5,000.00	HVAC SERVICE/REPAIRS FOR THE DIST
22006112	001	000565	PANCO INC	02/18/22	5,000.00	5,000.00	HVAC SERVICE/REPAIRS FOR THE DIST
					18,000.00	17,275.00	
DETAILS FOR ACCOUNT: 11.0029.52620.438.0000.0000.000.095. BUILD OP-OTH BUILDING SERV							
22006040	001	000217	SHERWIN WILLIAMS COMPANY	02/16/22	4,633.00	4,633.00	LINELAZER 3400 1GUN PAINT SPRAYER
					4,633.00	4,633.00	
DETAILS FOR ACCOUNT: 11.0029.52620.618.0000.0000.000.050. BUILD OP-CLEAN & MAINT SUP							
22005689	001	010361	HODGES, JAMES A - BIG RED OVE	02/01/22	2,000.00	2,000.00	REPAIR/SERVICES
22005702	001	013215	AIR PRODUCTS SUPPLY CO	02/01/22	5,000.00	5,000.00	SUPPLIES
22005741	001	000595	QUICK SERVICE STEEL COMPANY	02/07/22	2,500.00	2,500.00	STEEL SUPPLIES FOR WELDER
22005864	001	011287	EJ WELCH/SOUTHLAND	02/09/22	500.00	500.00	CARPET SUPPLIES
22005866	001	000382	HOME DEPOT USA INC	02/09/22	2,000.00	2,000.00	MISC. SUPPLIES PCARD
22005870	001	000382	HOME DEPOT USA INC	02/09/22	1,500.00	1,500.00	MISC. SUPPLIES PCARD
22005968	001	013241	GREG BRYANT ENTERPRISES INC	02/14/22	5,000.00	3,799.07	SERVICE/SUPPLIES
22006022	001	001653	ULINE INC	02/16/22	2,000.00	2,000.00	MISC SUPPLIES
22006034	001	000480	H-I-S PAINT CO LLC	02/16/22	1,500.00	1,500.00	PAINT SUPPLIES
22006036	001	006925	XPRESSMYSELF.COM LLC - SMARTS	02/16/22	750.00	750.00	SIGNS
22006061	001	007736	STENS SPECIALTY BRANDS LLC	02/16/22	1,500.00	1,500.00	SUPPLIES FOR MOWERS
22006062	001	013241	GREG BRYANT ENTERPRISES INC	02/16/22	5,000.00	5,000.00	SERVICE/SUPPLIES
22006111	001	001234	BIG RED SUPPLY INC	02/18/22	5,000.00	5,000.00	PLUMBING SUPPLIES
					34,250.00	33,049.07	
DETAILS FOR ACCOUNT: 11.0029.52620.618.0000.0000.000.095. BUILD OP-CLEAN & MAINT SUP							
22005692	001	500000	AMAZON.COM	02/01/22	2,000.00	800.60	MISC. SUPPLIES
22006023	001	001358	P & K EQUIPMENT INC	02/16/22	1,000.00	1,000.00	MOWER/TRACTOR SUPPLIES
					3,000.00	1,800.60	
DETAILS FOR ACCOUNT: 11.0029.52670.438.0000.0000.000.050. SAFETY-OTH BUILDING SERV							
22005877	001	000807	FIRETROL PROTECTION SYSTEMS	02/09/22	8,000.00	4,300.00	FIRE EXTINGUISHER,SUPPRESSIONS AN
					8,000.00	4,300.00	
DETAILS FOR ACCOUNT: 11.0030.52530.611.0000.0000.000.092. PRNT/PUB/DUP-PAPER SUPPLIES							
22005868	001	730109	UNIVERSITY OF OKLAHOMA	02/09/22	310.00	310.00	Banner Material for printer
22006002	001	730109	UNIVERSITY OF OKLAHOMA	02/16/22	300.00	300.00	3 rolls of photo paper for wide f
					610.00	610.00	

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DETAILS FOR ACCOUNT: 11.0033.52120.581.0000.0000.000.050. GUIDANCE-IN DISTRICT TRAVEL							
22006004	001	006252	HIME, KITRENA	02/16/22	400.00	400.00	MILEAGE FOR KITRENA HIME
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0034.52199.449.0000.0000.000.710. OTHER RENTALS OR LEASE SERVICE							
22005974	001	011386	BLUE CIRCLE PRODUCTIONS LLC	02/15/22	2,999.86	2,999.86	AUDIO VISUAL SETUP AND MANAGEMENT
					2,999.86	2,999.86	
DETAILS FOR ACCOUNT: 11.0034.52580.334.0000.0000.000.002. ENGINEERING/SURVEYING SERV							
22005951	001	005090	UNITED SYSTEMS INC	02/11/22	9,000.00	9,000.00	BLANKET INFRASTRUCTURE MANAGEMENT
					9,000.00	9,000.00	
DETAILS FOR ACCOUNT: 11.0041.52571.337.0000.0000.000.001. OTH PROFESSIONAL SERVICES							
22005960	001	050034	ACCUFAX	02/11/22	5,000.00	3,181.50	BACKGROUND CHECKS FOR NEW HIRES A
					5,000.00	3,181.50	
DETAILS FOR ACCOUNT: 11.0041.52573.860.0000.0000.000.001. INSERV TRAIN-STAFF REG & TUITI							
22005948	001	730056	UNIVERSITY OF OKLAHOMA	02/11/22	125.00	125.00	OU TEACHER JOB FAIR WEDNESDAY, MA
22005949	001	710002	OKLAHOMA STATE UNIVERSITY	02/11/22	200.00	200.00	OSU EDUCATION CAREER FAIR TUESDAY
22005950	001	001704	OKLAHOMA BAPTIST UNIVERSITY	02/11/22	75.00	75.00	OKLAHOMA BAPTIST UNIVERSITY TEACH
22006102	001	730056	UNIVERSITY OF OKLAHOMA	02/18/22	150.00	150.00	COST FOR ADDITIONAL REPS TO ATTEN
					550.00	550.00	
DETAILS FOR ACCOUNT: 11.0043.52573.860.0000.0000.000.096. INSERV TRAIN-STAFF REG & TUITI							
22006104	001	001868	OKLAHOMA ASSOCIATION FOR PUPI	02/18/22	1,000.00	1,000.00	OKLAHOMA ASSOCIATION FOR PUPIL TR
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0043.52740.612.0000.0000.000.096. VEH SERV-AUTO AND BUS SUPPLIES							
22005967	001	010567	TY-LIND AUTO PARTS LLC - NAPA	02/14/22	2,000.00	2,000.00	BUS / AUTO PARTS
22005970	001	001252	O'REILLY AUTO PARTS	02/14/22	3,500.00	3,500.00	BUS / AUTO PARTS, REPAIRS & SERVI
22006047	001	000371	LOWE'S HOME CENTERS INC	02/16/22	1,000.00	1,000.00	OFFICE SUPPLIES
22006079	001	000173	INTERSTATE BATTERY CENTER	02/17/22	500.00	500.00	BATTERIES FOR VEHICLES
					7,000.00	7,000.00	
DETAILS FOR ACCOUNT: 11.0043.52740.619.0000.0000.000.096. VEH SERV-GEN OFFICE SUPPLIES							
22005768	001	010804	JJ KELLER & ASSOCIATES INC	02/08/22	375.00	375.00	CURRICULUM FOR NEW DRIVER TRAININ
22006050	001	001225	WALMART STORES INC	02/16/22	500.00	500.00	OFFICE SUPPLIES
					875.00	875.00	
DETAILS FOR ACCOUNT: 11.0043.52740.623.0000.0000.000.096. VEH SERV-DIESEL							
22005966	001	011003	OZARK MOUNTAIN ENERGY INC	02/14/22	20,000.00	829.53	FUEL
22006052	001	011003	OZARK MOUNTAIN ENERGY INC	02/16/22	20,000.00	20,000.00	FUEL
					40,000.00	20,829.53	
DETAILS FOR ACCOUNT: 11.0043.52740.653.0000.0000.000.096. TECH RELATED SUPPLIES							
22006065	001	012626	ZONAR SYSTEMS INC	02/16/22	253.00	253.00	GSM ACTIVATION
					253.00	253.00	
DETAILS FOR ACCOUNT: 11.0043.52740.810.0000.0000.000.096. VEH SERV-DUES AND FEES							
22006053	001	013188	ROBERSON, CHARLES	02/16/22	25.00	25.00	REIMBURSEMENT FOR COMMERCIAL DRIV
					25.00	25.00	

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DETAILS FOR ACCOUNT: 11.0044.52573.860.0000.0000.000.001. INSERV TRAIN-STAFF REG & TUITI							
22005742	001	001325	CCOSA	02/07/22	249.00	249.00	STEPHANIE WILLIAMS TO OASS & OMLE
					249.00	249.00	
DETAILS FOR ACCOUNT: 11.0071.52660.653.0000.0000.000.050. TECH RELATED SUPPLIES							
22006033	001	013312	EAM DISTRIBUTION INC	02/16/22	599.96	599.96	LOCKDOWN OUTDOOR MAGNETS (4) 100
					599.96	599.96	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.050. BOOKS							
22005806	017	011795	LITERACY RESOURCES LLC	02/09/22	150.00	150.00	SHIPPING
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.107. BOOKS							
22005806	007	011795	LITERACY RESOURCES LLC	02/09/22	174.93	174.93	HAGGERTY CURRICULUM PRE-K, KINDER
					174.93	174.93	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.110. BOOKS							
22005806	001	011795	LITERACY RESOURCES LLC	02/09/22	349.86	349.86	HEGGERTY CURRICULUM PRE-K, KINDER
					349.86	349.86	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.112. BOOKS							
22005806	002	011795	LITERACY RESOURCES LLC	02/09/22	374.85	374.85	HEGGERTY CURRICULUM PRE-K, KINDER
					374.85	374.85	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.115. BOOKS							
22005806	004	011795	LITERACY RESOURCES LLC	02/09/22	324.87	324.87	HAGGERTY CURRICULUM PRE-K, KINDER
					324.87	324.87	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.120. BOOKS							
22005806	005	011795	LITERACY RESOURCES LLC	02/09/22	249.90	249.90	HAGGERTY CURRICULUM PRE-K, KINDER
					249.90	249.90	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.122. BOOKS							
22005806	006	011795	LITERACY RESOURCES LLC	02/09/22	324.87	324.87	HAGGERTY CURRICULUM PRE-K, KINDER
22005812	001	500000	AMAZON.COM	02/09/22	196.00	196.00	BLACK HISTORY MONTH LIBRARY BOOKS
					520.87	520.87	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.125. BOOKS							
22005806	008	011795	LITERACY RESOURCES LLC	02/09/22	199.92	199.92	HAGGERTY CURRICULUM PRE-K, KINDER
					199.92	199.92	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.130. BOOKS							
22005806	009	011795	LITERACY RESOURCES LLC	02/09/22	299.88	299.88	HAGGERTY CURRICULUM PRE-K, KINDER
					299.88	299.88	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.135. BOOKS							
22005806	010	011795	LITERACY RESOURCES LLC	02/09/22	249.90	249.90	HAGGERTY CURRICULUM PRE-K, KINDER
					249.90	249.90	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.140. BOOKS							
22005806	003	011795	LITERACY RESOURCES LLC	02/09/22	374.85	374.85	HAGGERTY CURRICULUM PRE-K, KINDER
					374.85	374.85	

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DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.145. BOOKS							
22005806	016	011795	LITERACY RESOURCES LLC	02/09/22	224.91	224.91	HAGGERTY CURRICULUM PRE-K, KINDER
					224.91	224.91	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.150. BOOKS							
22005806	011	011795	LITERACY RESOURCES LLC	02/09/22	274.89	274.89	HAGGERTY CURRICULUM PRE-K, KINDER
					274.89	274.89	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.151. BOOKS							
22005806	012	011795	LITERACY RESOURCES LLC	02/09/22	374.85	374.85	HAGGERTY CURRICULUM PRE-K, KINDER
					374.85	374.85	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.153. BOOKS							
22005806	013	011795	LITERACY RESOURCES LLC	02/09/22	399.84	399.84	HAGGERTY CURRICULUM PRE-K, KINDER
					399.84	399.84	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.160. BOOKS							
22005806	015	011795	LITERACY RESOURCES LLC	02/09/22	324.87	324.87	HAGGERTY CURRICULUM PRE-K, KINDER
					324.87	324.87	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1132.000.165. BOOKS							
22005806	014	011795	LITERACY RESOURCES LLC	02/09/22	424.83	424.83	HAGGERTY CURRICULUM PRE-K, KINDER
					424.83	424.83	
DETAILS FOR ACCOUNT: 11.0367.51000.653.0427.1130.000.130. TECH RELATED SUPPLIES							
22006078	001	012492	ANDREW JOSEPH CARPENTER	02/17/22	78.00	78.00	CRAM JAMS - ANNUAL TEACHER SUBSCR
					78.00	78.00	
DETAILS FOR ACCOUNT: 11.0367.51000.653.0427.1130.000.170. TECH RELATED SUPPLIES							
22005924	001	011795	LITERACY RESOURCES LLC	02/10/22	49.99	49.99	Digital Curriculum: Kindergarten
22005924	002	011795	LITERACY RESOURCES LLC	02/10/22	49.99	49.99	Digital Curriculum: Primary (Engl
22005924	003	011795	LITERACY RESOURCES LLC	02/10/22	19.99	19.99	DIGITAL CURRICULUM: PRIMARY EXTEN
					119.97	119.97	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.125. COCURRICULAR SUPPLIES							
22005725	001	003785	MARENEM INC	02/02/22	130.00	130.00	PORTABLE PHONICS SKILL REFERENCE
22005725	002	003785	MARENEM INC	02/02/22	83.00	83.00	10 X 10 SQUARE PHONICS POSTERS TO
22005725	003	003785	MARENEM INC	02/02/22	21.30	21.30	SHIPPING
22005730	001	004126	DAHLGREN MARY E	02/02/22	126.00	126.00	18 SETS OF 5 HANDHELD MIRRORS TO
22006120	001	011795	LITERACY RESOURCES LLC	02/18/22	60.00	60.00	CONSONANT BLENDS & DIGRAPHS CARDS
					420.30	420.30	
DETAILS FOR ACCOUNT: 11.0412.51000.651.0314.8400.000.502. APPLIANCES							
22005684	001	013280	TERRYS APPLIANCE CENTER LLC	02/01/22	2,530.00	2,530.00	FACS CLASS WASHER & DRYER-3 QUOTE
					2,530.00	2,530.00	
DETAILS FOR ACCOUNT: 11.0412.51000.653.0314.8400.000.705. TECH RELATED SUPPLIES							
22005795	001	011244	NEWEGG BUSINESS INC	02/09/22	1,000.00	1,000.00	BLANKET FOR COMPUTER ACCESSORIES:
					1,000.00	1,000.00	

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DETAILS FOR ACCOUNT: 11.0412.51000.681.0314.8400.000.502. COCURRICULAR SUPPLIES							
22005701	001	001225	WALMART STORES INC	02/01/22	500.00	500.00	FAMILY AND COMSUMER SCIENCE CLASS
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0314.8400.000.705. COCURRICULAR SUPPLIES							
22005675	001	002716	REALITYWORKS INC	02/01/22	3,500.00	3,500.00	SUPPLIES AS NEEDED FOR FACS CLASS
					3,500.00	3,500.00	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0315.8700.000.501. COCURRICULAR SUPPLIES							
22005807	001	500000	AMAZON.COM	02/09/22	700.00	700.00	(13) WORK PRO 12V CORDLESS ROTARY
22005836	001	500000	AMAZON.COM	02/09/22	100.00	100.00	(2) UNFINISHED WOODEN BLOCKS, PK
					800.00	800.00	
DETAILS FOR ACCOUNT: 11.0412.51000.682.0312.8400.000.705. REFRESHMENTS/AWARDS/GIFTS							
22005772	001	000813	SUBLIME SIGNS LLC	02/08/22	90.00	90.00	(1) CUSTOM WALL DECAL FOR TIGER D
					90.00	90.00	
DETAILS FOR ACCOUNT: 11.0412.51000.810.0312.8600.000.705. DUES AND FEES							
22005880	001	000731	OKLAHOMA DECA	02/09/22	70.00	70.00	(1) ADVISOR FEE FOR DECA STATE CO
					70.00	70.00	
DETAILS FOR ACCOUNT: 11.0412.52213.582.0314.8400.000.501. INST STAFF TRAIN-OD DIST TRAVE							
22005837	001	005590	EAN HOLDINGS LLC - ENTERPRISE	02/09/22	100.00	100.00	CAR RENTAL TO DRIVE TO STILLWATER
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0412.52213.582.0314.8400.000.502. OUT OF DISTRICT TRAVEL							
22006098	001	013319	GARRARD-FOSTER, DEBRA	02/18/22	230.00	230.00	OAFCS CONFERENCE STILLWATER, REIM
					230.00	230.00	
DETAILS FOR ACCOUNT: 11.0412.52213.860.0314.8400.000.502. STAFF REGISTRATION & TUITION							
22005998	001	710017	OKALHOAM STATE UNIVERSITY AG	02/15/22	50.00	50.00	OSU OAFCS SPRING CESI CONFERENCE
					50.00	50.00	
DETAILS FOR ACCOUNT: 11.0511.51000.641.0494.1139.000.170. BOOKS							
22005724	001	500001	AMAZON MARKETPLACE	02/02/22	58.00	58.00	BOOKS TWO OF EACH EVEN SUPERHERO
					58.00	58.00	
DETAILS FOR ACCOUNT: 11.0511.51000.681.0429.0000.000.165. COCURRICULAR SUPPLIES							
22006116	001	010520	LOVING GUIDANCE INC	02/18/22	1,500.00	1,500.00	LEARNING/ ASSIST MATERIALS FOR HE
					1,500.00	1,500.00	
DETAILS FOR ACCOUNT: 11.0511.52199.619.0429.0000.000.088. STUDENT SUPP-GEN OFFICE SUPPLI							
22005733	001	001225	WALMART STORES INC	02/02/22	200.00	200.00	ASSISTANCE FOR HOMELESS STUDENTS
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0511.52213.860.0494.0000.000.500. STAFF REGISTRATION & TUITION							
22006075	001	001325	CCOSA	02/17/22	4,792.00	4,792.00	TITLE ONE- OMLEA CONFERENCE-FEB 2
					4,792.00	4,792.00	
DETAILS FOR ACCOUNT: 11.0511.52573.860.0494.0000.000.500. STAFF REGISTRATION & TUITION							
22006075	002	001325	CCOSA	02/17/22	498.00	498.00	TITLE ONE-OMLEA CONF- 2 ADMIN-ATC

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22006090	001	001325	CCOSA	02/17/22	419.00	419.00	TITLE ONE ATCHLEY CCOSA CONFERNCE
					917.00	917.00	
DETAILS FOR ACCOUNT: 11.0532.51000.653.0429.0000.000.740. TECH RELATED SUPPLIES							
22005923	002	000743	DELL COMPUTER CORP	02/10/22	641.40	641.40	NEW GOOGLE CHROME EDU PERPETUAL L
					641.40	641.40	
DETAILS FOR ACCOUNT: 11.0532.51000.673.0429.0000.000.740. PORTABLE DEVICES							
22005923	001	000743	DELL COMPUTER CORP	02/10/22	4,399.60	4,399.60	CHROMEBOOK 11 3100 @ $219.98 EACH
					4,399.60	4,399.60	
DETAILS FOR ACCOUNT: 11.0541.52213.320.0271.0000.000.050. PROFESSIONAL EDUCATION SERVICE							
22006144	001	002799	CATAPULT LEARNING WEST, LLC	02/23/22	1,453.12	1,453.12	ALL SAINTS CATHOLIC SCHOOL PROFES
					1,453.12	1,453.12	
DETAILS FOR ACCOUNT: 11.0541.52213.860.0000.0000.000.088. INST SF TRAIN-STAFF REG & TUIT							
22006085	001	006486	OKLAHOMA COUNCIL OF TEACHERS	02/17/22	700.00	700.00	REGISTRATION FOR 20 TEACHERS FOR
					700.00	700.00	
DETAILS FOR ACCOUNT: 11.0541.52573.583.0000.0000.000.050. OUT OF STATE TRAVEL							
22006152	001	013324	BARAK INC	02/28/22	672.00	672.00	EXPENSES FOR HOTEL STAY AT THE HO
					672.00	672.00	
DETAILS FOR ACCOUNT: 11.0561.52199.619.0429.0000.000.092. STUDENT SUPP-GEN OFFICE SUPPLI							
22006016	001	000382	HOME DEPOT USA INC	02/16/22	110.00	110.00	TOTES FOR CULTURAL PRESENTATIONS
22006145	001	012200	JP MORGAN CHASE BANK NA	02/25/22	500.00	500.00	EMERGENCY PO FOR TITLE VI PURCHAS
					610.00	610.00	
DETAILS FOR ACCOUNT: 11.0561.52199.683.0429.0000.000.092. STUD SUPP-EXTRA CURRICULAR SUP							
22006113	001	000527	MASSIVE GRAPHICS INC	02/18/22	1,000.00	1,000.00	INDIAN ED T-SHIRTS FOR- NATIVE RO
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0561.52199.810.0429.0000.000.092. STUDENT SUPPORT-DUES AND FEES							
22006029	001	011829	ADE, MANDI	02/16/22	80.00	80.00	ACT RESIDUAL TEST REIMBURSEMENT
22006082	001	000521	OKLAHOMA COUNCIL FOR INDIAN E	02/17/22	1,050.00	1,050.00	REGISTRATION FEES FOR THE OKLAHOM
22006140	001	012599	MINNIS, KEITH	02/23/22	97.00	97.00	AP EXAM FEE REIMBURSEMENT FOR 202
					1,227.00	1,227.00	
DETAILS FOR ACCOUNT: 11.0561.52573.582.0429.0000.000.092. INSERV TRAIN-OUT OF DIST TRAVE							
22006024	001	004109	SCHOVANEC, WENDI	02/16/22	90.00	90.00	TRAVEL PER DIEM- OK LIBRARY ASSOC
22006025	001	011566	LITTLE, JAY	02/16/22	45.00	45.00	TRAVEL PER DIEM- OK LIBRARY ASSOC
22006026	001	002487	HARJO, LUCYANN	02/16/22	90.00	90.00	TRAVEL PER DIEM- OK LIBRARY ASSOC
22006027	001	012628	STROUD, GREG	02/16/22	45.00	45.00	TRAVEL PER DIEM- OK LIBRARY ASSOC
22006028	001	002482	VALLEY, PATRICIA	02/16/22	45.00	45.00	TRAVEL PER DIEM- OK LIBRARY ASSOC
					315.00	315.00	
DETAILS FOR ACCOUNT: 11.0561.52573.860.0429.0000.000.092. INSERV TRAIN-STAFF REG & TUITI							
22006021	001	001600	OKLAHOMA LIBRARY ASSOCIATION	02/16/22	1,200.00	1,200.00	OKLAHOMA LIBRARY ASSOCIATION CONF
					1,200.00	1,200.00	

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DETAILS FOR ACCOUNT: 11.0563.52199.619.0429.0000.000.092. STUDENT SUPP-GEN OFFICE SUPPLI							
22006138	001	012200	JP MORGAN CHASE BANK NA	02/23/22	500.00	500.00	EMERGENCY PO FOR JOM PURCHASES FO
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0563.52199.682.0429.0000.000.092. REFRESHMENTS/AWARDS/GIFTS							
22006005	001	001232	SAM'S EAST INC	02/16/22	500.00	500.00	SUPPLIES FOR CULTURAL ACTIVITIES
22006137	001	013318	C2 CATERING LLC	02/23/22	500.00	500.00	IYCD- REFRESHMENTS/LUNCH FOR INDI
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0613.52213.860.0239.0000.000.089. STAFF REGISTRATION & TUITION							
22006035	001	007083	COUNCIL FOR EXCEPTIONAL CHILD	02/16/22	25.00	25.00	VIRTUAL CONFERENCE HOSTED VIA ZOO
22006035	002	007083	COUNCIL FOR EXCEPTIONAL CHILD	02/16/22	10.00	10.00	VIRTUAL CONFERENCE HOSTED VIA ZOO
22006035	003	007083	COUNCIL FOR EXCEPTIONAL CHILD	02/16/22	270.00	270.00	VIRTUAL CONFERENCE HOSTED VIA ZOO
					305.00	305.00	
DETAILS FOR ACCOUNT: 11.0613.52573.860.0239.0000.000.089. INSERV TRAIN-STAFF REG & TUITI							
22006035	004	007083	COUNCIL FOR EXCEPTIONAL CHILD	02/16/22	60.00	60.00	VIRTUAL CONFERENCE HOSTED VIA ZOO
					60.00	60.00	
DETAILS FOR ACCOUNT: 11.0621.51000.653.0239.1050.000.115. COMPUTERS							
22006039	001	001271	PHONAK LLC	02/16/22	806.00	806.00	ITEM #052-3317-D02-T1 ROGER 20 RE
22006039	002	001271	PHONAK LLC	02/16/22	19.99	19.99	SHIPPING & HANDLING
					825.99	825.99	
DETAILS FOR ACCOUNT: 11.0621.52152.614.0239.0000.000.089. SPEECH PATH-TEST SUP & MATERIA							
22006109	001	013307	PAUL H BROOKES PUBLISHING CO	02/18/22	621.50	621.50	STOCK# 52797 BILINGUAL ENGLISH/SP
22006110	001	013306	VENTRIS LEARNING LLC	02/18/22	465.00	465.00	DELV - ST & NR COMPONENTS: DELV N
					1,086.50	1,086.50	
DETAILS FOR ACCOUNT: 11.0621.52212.653.0239.0000.000.089. COMPUTERS							
22005912	001	010665	WILLINGS, CARMEN LYNETTE	02/10/22	175.00	175.00	ECC INSTRUCTIONAL RESOURCES- TVI'
					175.00	175.00	
DETAILS FOR ACCOUNT: 11.0621.52213.641.0239.0000.000.089. INST STAFF TRAIN-BOOKS							
22006129	001	500001	AMAZON MARKETPLACE	02/22/22	66.95	66.95	ECC ESSENTIALS: TEACHING THE EXPA
					66.95	66.95	
DETAILS FOR ACCOUNT: 11.0621.52330.619.0239.0000.000.089. ST FED REL-GEN OFFICE SUPPLIES							
22005930	001	000528	COPELIN'S OFFICE CENTER	02/10/22	500.00	500.00	OFFICE/CLASSROOM SUPPLIES
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0621.52573.860.0239.0000.000.089. INSERV TRAIN-STAFF REG & TUITI							
22005931	001	001444	PESI HEALTH CARE	02/10/22	439.98	439.98	REGISTRATION FEE FOR RONNA HATFIE
					439.98	439.98	
DETAILS FOR ACCOUNT: 11.0628.51000.322.0239.1060.000.705. INSTRUCTIONAL SERVICES							
22005754	001	013294	CARLTON ANNE COOK WALKER, ATT	02/07/22	2,000.00	2,000.00	CONSULTATION & TVI SERVICES @ $20
					2,000.00	2,000.00	
DETAILS FOR ACCOUNT: 11.0723.52132.336.0000.0000.000.050. MEDICAL SERVICES							
22005918	001	008635	SHC SERVICES INC	02/10/22	105,600.00	105,600.00	LPN/CONTRACT SERVICES/BLANKET @ $

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22005919	001	008635	SHC SERVICES INC	02/10/22	60,800.00	60,800.00	RN/CONTRACT SERVICES/BLANKET @ $7
					166,400.00	166,400.00	
DETAILS FOR ACCOUNT: 11.0723.52132.673.0000.0000.000.050. PORTABLE DEVICES							
22005913	001	500000	AMAZON.COM	02/10/22	7,500.00	7,500.00	28 FUJITSU SCANSNAP S1300i MODEL
22006007	001	000824	APPLE INC	02/16/22	4,430.00	4,430.00	4 MACBOOKS 4 KEYBOARDS 4 MOUSES
					11,930.00	11,930.00	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.107. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.112. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.115. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.120. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.122. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.125. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.130. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.135. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.140. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.145. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.150. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	

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DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.151. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.153. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.155. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.160. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.165. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.500. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.501. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.502. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.1050.000.504. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	29,352.96	29,352.96	10.2 IPAD WIFI 64GB SPACE GRAY
					29,352.96	29,352.96	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.4400.000.705. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	39,513.60	39,513.60	10.2 IPAD WIFI 64GB SPACE GRAY
					39,513.60	39,513.60	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.4400.000.710. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	39,513.60	39,513.60	10.2 IPAD WIFI 64GB SPACE GRAY
					39,513.60	39,513.60	
DETAILS FOR ACCOUNT: 11.0774.51000.673.0100.4400.000.740. PORTABLE DEVICES							
22005953	001	000824	APPLE INC	02/11/22	39,513.60	39,513.60	10.2 IPAD WIFI 64GB SPACE GRAY
					39,513.60	39,513.60	
DETAILS FOR ACCOUNT: 11.1006.52520.611.0000.0000.000.094. PAPER SUPPLIES							
22006074	001	008678	HOBBY LOBBY	02/17/22	100.00	100.00	FOAM BOARD FOR PICTURE BACKING
					100.00	100.00	

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DETAILS FOR ACCOUNT: 11.1133.52620.656.0000.0000.000.050. MACHINERY							
22005922	001	500000	AMAZON.COM	02/10/22	300.00	300.00	EMERGENCY MANAGEMENT AND SAFETY E
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.1135.00000.032.0000.0000.000.000. SCIENCE WAREHOUSE INVENTORY							
22005905	001	005175	SUPPLYONE OKLAHOMA CITY INC	02/10/22	600.00	600.00	SUPPLIES FOR 4TH GRADE AMPLIFY VI
22006092	001	001241	HOMELAND UNITED SUPERMARKETS	02/18/22	250.00	250.00	SUPPLIES FOR SCIENCE KITS
					850.00	850.00	
DETAILS FOR ACCOUNT: 11.1163.51000.681.0100.3300.000.740. COCURRICULAR SUPPLIES							
22005983	001	001269	BSN SPORTS	02/15/22	6,705.60	6,705.60	CART/QUOTE NUMBER 8142128 ATTACHE
					6,705.60	6,705.60	
DETAILS FOR ACCOUNT: 11.1999.51000.653.0100.1050.000.150. TECH RELATED SUPPLIES							
22005926	001	500009	WALMART.COM	02/10/22	725.00	725.00	HP 410X High Yield Black, Cyan, Y
					725.00	725.00	
DETAILS FOR ACCOUNT: 11.1999.51000.653.0100.1050.000.170. TECH RELATED SUPPLIES							
22006037	001	500001	AMAZON MARKETPLACE	02/16/22	129.99	129.99	COVID MONEY DENO ARGENTOS; BACKGR
22006038	001	500001	AMAZON MARKETPLACE	02/16/22	250.00	250.00	PHONE HEADSET WITH LIFTER
22006041	001	500001	AMAZON MARKETPLACE	02/16/22	107.08	107.08	COVID CLASSROOM MONEY KENT NICHOL
					487.07	487.07	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.112. COCURRICULAR SUPPLIES							
22005690	001	500000	AMAZON.COM	02/01/22	100.00	100.00	1) PLUS PLUS - OPEN PLAY SET - 60
22005958	001	500000	AMAZON.COM	02/11/22	100.00	100.00	4) KINETIC SAND, SANDBOX PLAYSET
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.115. COCURRICULAR SUPPLIES							
22005749	001	500000	AMAZON.COM	02/07/22	116.00	116.00	JACKSON - LIGHT LIGHTERS, DRY EAS
22006046	001	500000	AMAZON.COM	02/16/22	116.00	116.00	JACKSON - HIGHLIGHTERS-BOARD ERAS
					232.00	232.00	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.130. COCURRICULAR SUPPLIES							
22006063	001	500000	AMAZON.COM	02/16/22	110.00	110.00	BLANKET PO TO PURCHASE CLASSROOM
					110.00	110.00	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.151. COCURRICULAR SUPPLIES							
22006077	001	500001	AMAZON MARKETPLACE	02/17/22	300.00	300.00	VARIOUS CLASSROOM ITEMS FOR TEACH
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.165. COCURRICULAR SUPPLIES							
22005743	001	500001	AMAZON MARKETPLACE	02/07/22	200.00	200.00	ClASSROOM SUPPLIES FOR SECOND GRA
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.1999.52220.653.0000.0000.000.155. TECH RELATED SUPPLIES							
22005927	001	000389	OFFICE DEPOT	02/10/22	110.00	110.00	Toner for 5th grade team printer
22005938	001	500000	AMAZON.COM	02/11/22	150.00	150.00	Toner cartridge for spec ed class
22006080	001	500000	AMAZON.COM	02/17/22	150.00	150.00	PRINTER TONER FOR 3RD GRADE HALLW
					410.00	410.00	

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DETAILS FOR ACCOUNT: 11.1999.52220.673.0000.0000.000.155. PORTABLE DEVICES							
22005937	001	500009	WALMART.COM	02/11/22	150.00	150.00	Printer for 4th grade team
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.2020.51000.614.0251.0000.000.705. TESTING SUPPLIES & MATERIALS							
22006131	001	004266	OLD DOMINION FREIGHT LINE INC	02/22/22	140.54	140.54	SHIPPING CHARGES FOR COGAT (COGNI
					140.54	140.54	
DETAILS FOR ACCOUNT: 11.2020.51000.614.0251.0000.000.710. TESTING SUPPLIES & MATERIALS							
22006131	001	004266	OLD DOMINION FREIGHT LINE INC	02/22/22	141.00	141.00	SHIPPING CHARGES FOR COGAT (COGNI
					141.00	141.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.1173.000.112. COCURRICULAR SUPPLIES							
22005995	001	500000	AMAZON.COM	02/15/22	40.00	40.00	REPLACEMENT GLASS MANCALA STONES
					40.00	40.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2200.000.125. COCURRICULAR SUPPLIES							
22006133	001	500000	AMAZON.COM	02/22/22	265.00	265.00	3 EACH OF SENSIBLE OBJECT "BEASTS
					265.00	265.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.165. COCURRICULAR SUPPLIES							
22005990	001	010638	SPHERO INC	02/15/22	750.00	750.00	SPHERO INDI EDUCATIONAL ROBOT STU
22005990	002	010638	SPHERO INC	02/15/22	23.50	23.50	SHIPPING RATE FOR UPS GROUND
22005991	001	013102	OZO EDU INC	02/15/22	44.00	44.00	6 - WASHABLE COLOR CODE MARKERS F
22005992	001	500000	AMAZON.COM	02/15/22	310.00	310.00	2 EACH OF WONDER WORKSHOP DASH CO
					1,127.50	1,127.50	
DETAILS FOR ACCOUNT: 11.2020.51000.810.0251.1110.000.115. DUES AND FEES							
22005839	001	000892	SAUER, TAMMI	02/09/22	200.00	200.00	VIRTUAL AUTHOR VISIT AT JACKSON E
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.2020.52199.683.0251.0000.000.112. EXTRA CURRICULAR SUPPLIES							
22005996	001	500001	AMAZON MARKETPLACE	02/15/22	200.00	200.00	CREWORKS HEAT PRESS MACHINE 12X15
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.2020.52199.683.0251.1050.000.140. EXTRA CURRICULAR SUPPLIES							
22006088	001	500000	AMAZON.COM	02/17/22	120.00	120.00	XYZ PRINTING BLACK & NEON GREEN F
					120.00	120.00	
DETAILS FOR ACCOUNT: 11.3007.51000.681.0100.0000.000.705. COCURRICULAR SUPPLIES							
22005666	001	012200	JP MORGAN CHASE BANK NA	02/01/22	325.00	325.00	NPSF FALL GRANT 2021 #114 "WHAT'S
					325.00	325.00	
DETAILS FOR ACCOUNT: 11.3007.51000.681.0100.1050.000.089. COCURRICULAR SUPPLIES							
22006000	001	010520	LOVING GUIDANCE INC	02/16/22	884.00	884.00	(8)SONGS FOR I LOVE YOU RITUALS V
					884.00	884.00	
TOTALS FOR FUND: 11 GENERAL FUND					1,323,043.27	1,290,607.07	

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DETAILS FOR ACCOUNT: 22.0000.53120.439.0700.0000.000.050. OTHER EQUIPMENT & VEHICLE SERV							
22005716	001	001522	HAGAR RESTAURANT EQUIPMENT SE	02/02/22	5,000.00	5,000.00	REPAIRS
					5,000.00	5,000.00	
DETAILS FOR ACCOUNT: 22.0000.53120.651.0700.0000.000.122. APPLIANCES/FURN/FIXTURES							
22006056	001	000127	UNITED REFRIGERATION INC	02/16/22	2,173.77	2,173.77	MAWOC 240 SERIES NEO NXT UC A/C D
22006056	002	000127	UNITED REFRIGERATION INC	02/16/22	37.00	37.00	FREIGHT
					2,210.77	2,210.77	
TOTALS FOR FUND: 22			CHILD NUTRITION FUND		7,210.77	7,210.77	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.050. ELECTRICAL SYSTEMS SERVICES							
22005784	001	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	569.54	569.54	EQUIPMENT $569.54 9600-630 9600-6
22005784	002	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	85.00	85.00	PROFESSIONAL INSTALLATION MATERIA
22005784	003	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	850.00	850.00	PROJECT SERVICES $850.00
22005784	004	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	170.00	170.00	PROJECT MANAGEMENT/PLANNING
22005784	005	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	33.33	33.33	SHIPPING
22005906	002	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	90.00	90.00	SPECIAL MATERIALS $90.00
22005906	003	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	2,352.00	2,352.00	PROJECT SERVICES $2,352.00
22005906	004	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	154.00	154.00	PROJECT MANAGEMENT/PLANNING
22005906	005	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	200.00	200.00	SHIPPING
					4,503.87	4,503.87	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.115. ELECTRICAL SYSTEMS SERVICES							
22005890	001	013109	RECONN HOLDINGS LLC	02/10/22	3,220.00	3,220.00	MAPPING OF UNDERGROUND LINES AND
					3,220.00	3,220.00	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.120. ELECTRICAL SYSTEMS SERVICES							
22005891	001	013109	RECONN HOLDINGS LLC	02/10/22	2,715.00	2,715.00	MAPPING OF UNDERGROUND LINES AND
22005892	001	013109	RECONN HOLDINGS LLC	02/10/22	3,560.00	3,560.00	MAPPING OF UNDERGROUND LINES AND
22005893	001	013109	RECONN HOLDINGS LLC	02/10/22	3,055.00	3,055.00	MAPPING OF UNDERGROUND LINES AND
22005894	001	013109	RECONN HOLDINGS LLC	02/10/22	2,210.00	2,210.00	MAPPING OF UNDERGROUND LINES AND
22005895	001	013109	RECONN HOLDINGS LLC	02/10/22	4,240.00	4,240.00	MAPPING OF UNDERGROUND LINES AND
22005896	001	013109	RECONN HOLDINGS LLC	02/10/22	3,055.00	3,055.00	MAPPING OF UNDERGROUND LINES AND
22005907	002	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	90.00	90.00	SPECIAL MATERIALS $90.00
22005907	003	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	2,352.00	2,352.00	PROJECT SERVICES $2,352.00
22005907	004	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	154.00	154.00	PROJECT MANAGEMENT/PLANNING
22005907	005	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	200.00	200.00	SHIPPING
					21,631.00	21,631.00	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.122. ELECTRICAL SYSTEMS SERVICES							
22006149	001	000541	WADE ELECTRIC	02/28/22	2,836.00	2,836.00	MISCELLANEOUS MATERIAL
22006149	002	000541	WADE ELECTRIC	02/28/22	2,492.00	2,492.00	LABOR JOURNEYMAN
22006149	003	000541	WADE ELECTRIC	02/28/22	2,492.00	2,492.00	LABOR APPRENTICE
					7,820.00	7,820.00	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.125. ELECTRICAL SYSTEMS SERVICES							
22005794	001	000541	WADE ELECTRIC	02/08/22	776.00	776.00	MISCELLANEOUS MATERIAL IN 6 EXIST
22005794	002	000541	WADE ELECTRIC	02/08/22	712.00	712.00	LABOR-1 JOURNEYMAN ELECTRICIAN

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22005794	003	000541	WADE ELECTRIC	02/08/22	712.00	712.00	LABOR-1 ELECTRICIAN APPRENTICE
					2,200.00	2,200.00	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.130. ELECTRICAL SYSTEMS SERVICES							
22005786	001	013109	RECONN HOLDINGS LLC	02/08/22	3,725.00	3,725.00	MAPPING OF UNDERGROUND LINES AND
					3,725.00	3,725.00	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.135. ELECTRICAL SYSTEMS SERVICES							
22005908	002	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	90.00	90.00	SPECIAL MATERIALS $90.00
22005908	003	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	2,352.00	2,352.00	PROJECT SERVICES $2,352.00
22005908	004	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	154.00	154.00	PROJECT MANAGEMENT/PLANNING
22005908	005	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	200.00	200.00	SHIPPING
					2,796.00	2,796.00	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.140. ELECTRICAL SYSTEMS SERVICES							
22005884	001	013109	RECONN HOLDINGS LLC	02/10/22	3,395.00	3,395.00	MAPPING OF UNDERGROUND LINES AND
22005885	001	013109	RECONN HOLDINGS LLC	02/10/22	3,395.00	3,395.00	MAPPING OF UNDERGROUND LINES AND
22005886	001	013109	RECONN HOLDINGS LLC	02/10/22	3,725.00	3,725.00	MAPPING OF UNDERGROUND LINES AND
22005887	001	013109	RECONN HOLDINGS LLC	02/10/22	2,210.00	2,210.00	MAPPING OF UNDERGROUND LINES AND
22005888	001	013109	RECONN HOLDINGS LLC	02/10/22	3,900.00	3,900.00	MAPPING OF UNDERGROUND LINES AND
22005889	001	013109	RECONN HOLDINGS LLC	02/10/22	8,115.00	8,115.00	MAPPING OF UNDERGROUND LINES AND
					24,740.00	24,740.00	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.145. ELECTRICAL SYSTEMS SERVICES							
22005793	001	013109	RECONN HOLDINGS LLC	02/08/22	2,210.00	2,210.00	MAPPING OF UNDERGROUND LINES AND
22005909	002	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	90.00	90.00	SPECIAL MATERIALS $90.00
22005909	003	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	2,352.00	2,352.00	PROJECT SERVICES $2,352.00
22005909	004	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	154.00	154.00	PROJECT MANAGEMENT/PLANNING
22005909	005	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	200.00	200.00	SHIPPING
					5,006.00	5,006.00	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.153. ELECTRICAL SYSTEMS SERVICES							
22005788	001	013109	RECONN HOLDINGS LLC	02/08/22	3,725.00	3,725.00	MAPPING OF UNDERGROUND LINES AND
22005789	001	013109	RECONN HOLDINGS LLC	02/08/22	4,825.00	4,825.00	MAPPING OF UNDERGROUND LINES AND
					8,550.00	8,550.00	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.160. ELECTRICAL SYSTEMS SERVICES							
22005791	001	013109	RECONN HOLDINGS LLC	02/08/22	3,910.00	3,910.00	MAPPING OF UNDERGROUND LINES AND
22005792	001	013109	RECONN HOLDINGS LLC	02/08/22	4,415.00	4,415.00	MAPPING OF UNDERGROUND LINES AND
					8,325.00	8,325.00	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.165. ELECTRICAL SYSTEMS SERVICES							
22005785	001	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	2,246.74	2,246.74	EQUIPMENT 24C CORNER MOUNT- 270
22005785	002	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	81.00	81.00	PROFESSIONAL INSTALLATION MATERIA
22005785	003	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	510.00	510.00	PROJECT SERVICES $510.00
22005785	004	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	170.00	170.00	PROJECT MANAGEMENT/PLANNING`
22005785	005	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	33.33	33.33	SHIPPING
22005790	001	013109	RECONN HOLDINGS LLC	02/08/22	4,570.00	4,570.00	MAPPING OF UNDERGROUND LINES AND
					7,611.07	7,611.07	

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DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.705. ELECTRICAL SYSTEMS SERVICES							
22005759	001	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	1,624.81	1,624.81	EQUIPMENT $1,624.81 61110-RE6 CAT
22005759	002	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	3,673.50	3,673.50	CABLING AND SUPPORT EQUIPMENT $3,
22005759	003	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	275.00	275.00	PROFESSIONAL INSTALLATION MATERI
22005759	004	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	4,161.00	4,161.00	PROJECT SERVICES $4,161.00
22005759	005	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	308.00	308.00	PROJECT MANAGEMENT/PLANNING
22005759	006	006168	DIGI SECURITY SYSTEMS LLC	02/08/22	233.33	233.33	SHIPPING
22005787	001	013109	RECONN HOLDINGS LLC	02/08/22	8,130.00	8,130.00	MAPPING OF UNDERGROUND LINES AND
					18,405.64	18,405.64	
DETAILS FOR ACCOUNT: 30.0256.52580.452.0000.0000.000.710. ELECTRICAL SYSTEMS SERVICES							
22005910	002	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	90.00	90.00	SPECIAL MATERIALS $90.00
22005910	003	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	2,352.00	2,352.00	PROJECT SERVICES $2,352.00
22005910	004	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	154.00	154.00	PROJECT MANAGEMENT/PLANNING
22005910	005	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	200.00	200.00	SHIPPING
22005911	002	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	1,020.00	1,020.00	PROJECT SERVICES
22005911	003	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	170.00	170.00	PROJECT MANAGEMENT/PLANNING
22005911	004	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	50.00	50.00	SHIPPING
					4,036.00	4,036.00	
DETAILS FOR ACCOUNT: 30.0256.52580.652.0000.0000.000.001. AUDIOVISUAL							
22005782	001	001258	VIDEO REALITY	02/08/22	9,954.00	9,954.00	1 MXWAPT8 8-CHANNEL ACCESS POINT
22005783	001	001258	VIDEO REALITY	02/08/22	9,998.84	9,998.84	7 DL-USBPTZ20- W CAMERA WITH WALL
					19,952.84	19,952.84	
DETAILS FOR ACCOUNT: 30.0256.52580.653.0000.0000.000.050. TECH RELATED SUPPLIES							
22005758	001	005090	UNITED SYSTEMS INC	02/08/22	11,765.51	11,765.51	ACCELTEX 2.4/5 GHZ 4/6 DBI 4 ELEM
22005758	002	005090	UNITED SYSTEMS INC	02/08/22	15,180.53	15,180.53	ACCELTEX 12X10X6 POLYCARBONATE EN
22005758	003	005090	UNITED SYSTEMS INC	02/08/22	2,200.00	2,200.00	USI INSTALLATION
22005758	004	005090	UNITED SYSTEMS INC	02/08/22	497.24	497.24	SHIPPING
					29,643.28	29,643.28	
DETAILS FOR ACCOUNT: 30.0256.52580.673.0000.0000.000.151. PORTABLE DEVICES							
22005916	001	007699	M&A TECHNOLOGY INC	02/10/22	2,299.95	2,299.95	VIEWSONIC 75IN INTERACTIVE FLAT P
22005916	002	007699	M&A TECHNOLOGY INC	02/10/22	125.00	125.00	SHIPPING
					2,424.95	2,424.95	
DETAILS FOR ACCOUNT: 30.0256.52580.733.0000.0000.000.095. TECHNOLOGY RELATED EQUIPMENT							
22005906	001	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	12,520.41	12,520.41	NVR4X-750W- 2NDPS-NA SECONDARY PS
					12,520.41	12,520.41	
DETAILS FOR ACCOUNT: 30.0256.52580.733.0000.0000.000.120. TECHNOLOGY RELATED EQUIPMENT							
22005907	001	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	17,075.31	17,075.31	NVR4X-STD-48TBNA NVR4X STD 48TB 2
					17,075.31	17,075.31	
DETAILS FOR ACCOUNT: 30.0256.52580.733.0000.0000.000.135. TECHNOLOGY RELATED EQUIPMENT							
22005908	001	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	17,075.31	17,075.31	NVR4X-STD-48TBNA NVR4X STD 48TB 2
					17,075.31	17,075.31	
DETAILS FOR ACCOUNT: 30.0256.52580.733.0000.0000.000.145. TECHNOLOGY RELATED EQUIPMENT							
22005909	001	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	17,075.31	17,075.31	NVR4X-STD-48TBNA NVR4X STD 48TB 2
					17,075.31	17,075.31	

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DETAILS FOR ACCOUNT: 30.0256.52580.733.0000.0000.000.710. TECHNOLOGY RELATED EQUIPMENT							
22005910	001	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	33,915.00	33,915.00	HD-NVR4-PRM- 128TB-NA HD NVR4 PRM
22005911	001	006168	DIGI SECURITY SYSTEMS LLC	02/10/22	11,092.41	11,092.41	HD-NVR4-PRM- 128TB-NA HD NVR4 PRM
					45,007.41	45,007.41	
TOTALS FOR FUND: 30			BOND FUND-REC'D 2010		283,344.40	283,344.40	
DETAILS FOR ACCOUNT: 31.0283.52220.640.0000.0000.000.170. EBOOKS							
22005942	001	005874	OVERDRIVE INC	02/11/22	1,000.00	1,000.00	E-BOOKS FOR DIMENSIONS ELEMENTARY
22005943	001	005874	OVERDRIVE INC	02/11/22	750.00	750.00	E-BOOKS FOR DIMENSIONS ELEMENTARY
					1,750.00	1,750.00	
DETAILS FOR ACCOUNT: 31.0283.52220.640.0000.0000.000.740. EBOOKS							
22005941	001	005874	OVERDRIVE INC	02/11/22	2,000.00	2,000.00	E-BOOKS FOR DIMENSIONS SECONDARY
					2,000.00	2,000.00	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.107. BOOKS							
22005857	001	000259	HERTZBERG-NEW METHOD INC -	02/09/22	3,380.00	3,380.00	BOOKS FOR LAKEVIEW LIBRARY
					3,380.00	3,380.00	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.110. BOOKS							
22006054	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/16/22	1,440.00	1,440.00	BOOKS FOR ADAMS LIBRARY
					1,440.00	1,440.00	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.115. BOOKS							
22005852	001	000259	HERTZBERG-NEW METHOD INC -	02/09/22	5,000.00	5,000.00	BOOKS FOR JACKSON ELEMENTARY LIBR
					5,000.00	5,000.00	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.122. BOOKS							
22005750	001	002798	GARRETT BOOK COMPANY LLC	02/07/22	2,450.00	2,450.00	BOOKS FOR KENNEDY ELEMENTARY 0004
22005855	001	000259	HERTZBERG-NEW METHOD INC -	02/09/22	2,150.00	2,150.00	BOOKS FOR KENNEDY LIBRARY
					4,600.00	4,600.00	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.145. BOOKS							
22005745	001	000259	HERTZBERG-NEW METHOD INC -	02/07/22	817.00	817.00	BOOKS FOR WILSON LIBRARY NF/B/GN
22005746	001	000259	HERTZBERG-NEW METHOD INC -	02/07/22	920.00	920.00	BOOKS FOR WILSON LIBRARY - EVERYB
22005856	001	000259	HERTZBERG-NEW METHOD INC -	02/09/22	900.00	900.00	BOOKS FOR WILSON LIBRARY - FICTIO
					2,637.00	2,637.00	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.153. BOOKS							
22006068	001	000259	HERTZBERG-NEW METHOD INC -	02/16/22	716.00	716.00	BOOKS FOR ROOSEVELT LIBRARY - SEQ
					716.00	716.00	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.170. BOOKS							
22005939	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/11/22	230.00	230.00	89990U2 - TITLEEZ SUBSCRIPTION ST
22005940	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/11/22	210.00	210.00	89990E1 - STARRED REVIEWS K-3 12
22005940	002	013203	FOLLETT CONTENT SOLUTIONS LLC	02/11/22	210.00	210.00	89990J2 - STARRED REVIEWS 3-6 12
22005940	003	013203	FOLLETT CONTENT SOLUTIONS LLC	02/11/22	210.00	210.00	89990P1 - STARRED REVIEWS 5-8 12
					860.00	860.00	

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DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.500. BOOKS							
22005744	001	000259	HERTZBERG-NEW METHOD INC -	02/07/22	6,356.00	6,356.00	BOOKS FOR IRVING MIDDLE SCHOOL
					6,356.00	6,356.00	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.502. BOOKS							
22005747	001	000259	HERTZBERG-NEW METHOD INC -	02/07/22	2,500.00	2,500.00	BOOKS FOR LONGFELLOW LIBRARY - FI
22005748	001	000259	HERTZBERG-NEW METHOD INC -	02/07/22	300.00	300.00	BOOKS FOR LONGFELLOW LIBRARY - HI
22005853	001	000259	HERTZBERG-NEW METHOD INC -	02/09/22	2,000.00	2,000.00	BOOKS FOR LONGFELLOW LIBRARY - GR
22005854	001	000259	HERTZBERG-NEW METHOD INC -	02/09/22	700.00	700.00	BOOKS FOR LONGFELLOW LIBRARY - NO
					5,500.00	5,500.00	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.705. BOOKS							
22005851	001	000259	HERTZBERG-NEW METHOD INC -	02/09/22	4,875.44	4,875.44	BOOKS FOR NORMAN HIGH LIBRARY - D
					4,875.44	4,875.44	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.710. BOOKS							
22006067	001	000259	HERTZBERG-NEW METHOD INC -	02/16/22	307.00	307.00	BOOKS FOR NNHS LIBRARY - SEQUOYAH
					307.00	307.00	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.740. BOOKS							
22005850	001	000259	HERTZBERG-NEW METHOD INC -	02/09/22	1,070.00	1,070.00	BOOKS FOR DIMENSIONS SECONDARY LI
					1,070.00	1,070.00	
DETAILS FOR ACCOUNT: 31.0285.51000.657.0100.3074.000.710. UNIFORMS							
22005760	001	000116	STAGE ACCENTS	02/08/22	138.00	138.00	QTY 1- NNHS VOCAL UNIFORM- BLACK
					138.00	138.00	
DETAILS FOR ACCOUNT: 31.0285.51000.731.0100.3021.000.151. APPLIANCES/FURNITURE/FIXTURES							
22005757	001	000286	WENGER CORPORATION	02/08/22	13,917.37	13,917.37	QTY 5- 4 STEP CHORAL RISERS QTY 2
					13,917.37	13,917.37	
DETAILS FOR ACCOUNT: 31.0285.52620.651.0100.0000.000.050. APPLIANCES/FURN/FIXTURES							
22006107	001	002383	ACP DIRECT	02/18/22	777.00	777.00	QTY 2- ITEM # 803231 MOBILE ROOM
					777.00	777.00	
DETAILS FOR ACCOUNT: 31.0288.52580.452.0000.0000.000.501. ELECTRICAL SYSTEMS SERVICES							
22005796	001	000541	WADE ELECTRIC	02/09/22	7,720.00	7,720.00	MISCELLANEOUS MATERIAL INSTALL 1
22005796	002	000541	WADE ELECTRIC	02/09/22	7,120.00	7,120.00	LABOR-1 JOURNEYMAN ELECTRICIAN
22005796	003	000541	WADE ELECTRIC	02/09/22	7,120.00	7,120.00	LABOR-1 ELECTRICIAN APPRENTICE
22005797	001	000541	WADE ELECTRIC	02/09/22	14,870.00	14,870.00	MISCELLANEOUS MATERIAL INSTALL 2
22005797	002	000541	WADE ELECTRIC	02/09/22	8,900.00	8,900.00	LABOR-1 JOURNEYMAN ELECTRICIAN
22005797	003	000541	WADE ELECTRIC	02/09/22	8,900.00	8,900.00	LABOR-1 ELECTRICIAN APPRENTICE
					54,630.00	54,630.00	
DETAILS FOR ACCOUNT: 31.0288.52580.452.0000.0000.000.705. ELECTRICAL SYSTEMS SERVICES							
22005798	001	000541	WADE ELECTRIC	02/09/22	3,425.00	3,425.00	MISCELLANEOUS MATERIAL INSTALL 1
22005798	002	000541	WADE ELECTRIC	02/09/22	3,560.00	3,560.00	LABOR-1 JOURNEYMAN ELECTRICIAN
22005798	003	000541	WADE ELECTRIC	02/09/22	3,560.00	3,560.00	LABOR-1 ELECTRICIAN APPRENTICE
22005799	001	000541	WADE ELECTRIC	02/09/22	1,112.00	1,112.00	MISCELLANEOUS MATERIAL INSTALL TH
22005799	002	000541	WADE ELECTRIC	02/09/22	1,424.00	1,424.00	LABOR-1 JOURNEYMAN ELECTRICIAN
22005799	003	000541	WADE ELECTRIC	02/09/22	1,424.00	1,424.00	LABOR-1 ELECTRICIAN APPRENTICE

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22005800	001	000541	WADE ELECTRIC	02/09/22	803.00	803.00	MISCELLANEOUS MATERIAL INSTALL TH
22005800	002	000541	WADE ELECTRIC	02/09/22	1,246.00	1,246.00	LABOR-1 JOURNEYMAN ELECTRICIAN
22005800	003	000541	WADE ELECTRIC	02/09/22	1,246.00	1,246.00	LABOR-1 ELECTRICIAN APPRENTICE
22005801	001	000541	WADE ELECTRIC	02/09/22	1,423.00	1,423.00	MISCELLANEOUS MATERIAL INSTALL TH
22005801	002	000541	WADE ELECTRIC	02/09/22	2,136.00	2,136.00	LABOR-1 JOURNEYMAN ELECTRICIAN
22005801	003	000541	WADE ELECTRIC	02/09/22	2,136.00	2,136.00	LABOR-1 ELECTRICIAN APPRENTICE
					23,495.00	23,495.00	
TOTALS FOR FUND: 31			BOND FUND-REC'D 2011		133,448.81	133,448.81	
DETAILS FOR ACCOUNT:			39.0251.52620.654.0000.0000.000.092. FURNITURE & FIXTURES-DFY20				
22006108	001	007708	TAKEFORM	02/18/22	7,614.49	7,614.49	SMALL BIO PLAQUE WITH PHOTO; LARG
					7,614.49	7,614.49	
DETAILS FOR ACCOUNT:			39.0256.52580.452.0000.0000.000.115. ELECTRICAL SYSTEMS SERVICES				
22006148	001	000541	WADE ELECTRIC	02/28/22	506.00	506.00	MISCELLANEOUS MATERIAL
22006148	002	000541	WADE ELECTRIC	02/28/22	267.00	267.00	LABOR JOURNEYMAN
22006148	003	000541	WADE ELECTRIC	02/28/22	267.00	267.00	LABOR APPRENTICE
					1,040.00	1,040.00	
DETAILS FOR ACCOUNT:			39.0257.52580.653.0000.0000.000.050. TECH RELATED SUPPLIES				
22005898	001	013100	J SWELGART INC	02/10/22	5,000.00	5,000.00	PARTS FOR DEVICE REPAIRS ATTENT L
22005899	001	000254	CDWLLC	02/10/22	5,000.00	5,000.00	PARTS FOR DEVICE REPAIRS PC/CHROM
22005915	001	500000	AMAZON.COM	02/10/22	3,453.00	3,453.00	MACBOOK CHARGERS
					13,453.00	13,453.00	
DETAILS FOR ACCOUNT:			39.0280.52580.652.0000.0000.000.002. AUDIOVISUAL				
22005863	001	000824	APPLE INC	02/09/22	3,980.00	3,980.00	APPLE TV 4K 64GB
					3,980.00	3,980.00	
DETAILS FOR ACCOUNT:			39.0280.52580.653.0000.0000.000.002. TECH RELATED SUPPLIES				
22005934	001	000824	APPLE INC	02/11/22	1,298.00	1,298.00	MAC MINI APPLE M1 CHIP 8 CORE CPU
22005934	002	000824	APPLE INC	02/11/22	395.00	395.00	MAGIC MOUSE
22005934	003	000824	APPLE INC	02/11/22	645.00	645.00	MAGICE TRACKPAD
22005934	004	000824	APPLE INC	02/11/22	645.00	645.00	MAGIC KEYBOARD WITH NUMERIC KEYPA
22005934	005	000824	APPLE INC	02/11/22	1,698.00	1,698.00	MAC MINI APPLE M1 8 CORE CPU AND
22005934	006	000824	APPLE INC	02/11/22	2,418.00	2,418.00	MAC MINI
					7,099.00	7,099.00	
DETAILS FOR ACCOUNT:			39.0284.52199.657.0819.3300.000.003. UNIFORMS				
22005972	001	001269	BSN SPORTS	02/14/22	1,917.50	1,917.50	WRESTLING SINGLETS
					1,917.50	1,917.50	
TOTALS FOR FUND: 39			BOND FUND-REC'D 2009		35,103.99	35,103.99	
DETAILS FOR ACCOUNT:			61.0801.51000.681.0100.3330.000.710. INSTR-COCURRICULAR SUPPLIES				
22005756	001	000222	RIDDELL/ALL AMERICAN	02/08/22	12,347.45	12,347.45	FB HELMET SPDFX SPEED FLEX/ WHITE
					12,347.45	12,347.45	

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DETAILS FOR ACCOUNT: 61.0801.52640.439.0801.3300.000.003. OTHER EQUIPMENT & VEHICLE SERV							
22005980	001	001269	BSN SPORTS	02/15/22	2,970.00	2,970.00	NEW FOOTBALL HELMETS, QUOTE ATTAC
					2,970.00	2,970.00	
DETAILS FOR ACCOUNT: 61.0802.51000.343.0100.3330.000.705. INSTR-GAME OFFICIALS SERVICES							
22005645	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	35.00	35.00	JV BASKETBALL (BOYS & GIRLS) OFFI
22005646	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	35.00	35.00	JV BASKETBALL (BOYS & GIRLS) OFFI
22005656	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	55.00	55.00	V BASKETBALL (BOYS & GIRLS) OFFIC
22005657	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	55.00	55.00	V BASKETBALL (BOYS & GIRLS) OFFIC
22005658	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	55.00	55.00	V BASKETBALL (BOYS & GIRLS) OFFIC
22005659	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	35.00	35.00	9TH BASKETBALL (BOYS & GIRLS) OFF
22005660	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	35.00	35.00	9TH BASKETBALL (BOYS & GIRLS) OFF
					305.00	305.00	
DETAILS FOR ACCOUNT: 61.0802.51000.681.0100.3330.000.710. INSTR-COCURRICULAR SUPPLIES							
22006097	001	001269	BSN SPORTS	02/18/22	651.00	651.00	BASKETBALLS (BOYS) ORANGE EVO
					651.00	651.00	
DETAILS FOR ACCOUNT: 61.0802.52199.343.0800.3330.000.501. GAME OFFICIALS SERVICES							
22005668	001	006152	MUSICK, RANDY C	02/01/22	90.00	90.00	OFFICIAL FOR 3 MIDDLE SCHOOL BASK
					90.00	90.00	
DETAILS FOR ACCOUNT: 61.0803.51000.343.0100.3330.000.705. INSTR-GAME OFFICIALS SERVICES							
22005645	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	35.00	35.00	JV BASKETBALL (BOYS & GIRLS) OFFI
22005646	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	35.00	35.00	JV BASKETBALL (BOYS & GIRLS) OFFI
22005656	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	55.00	55.00	V BASKETBALL (BOYS & GIRLS) OFFIC
22005657	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	55.00	55.00	V BASKETBALL (BOYS & GIRLS) OFFIC
22005658	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	55.00	55.00	V BASKETBALL (BOYS & GIRLS) OFFIC
22005659	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	35.00	35.00	9TH BASKETBALL (BOYS & GIRLS) OFF
22005660	001	001823	GAME OFFICIALS FOR BLANKET EN	02/01/22	35.00	35.00	9TH BASKETBALL (BOYS & GIRLS) OFF
					305.00	305.00	
DETAILS FOR ACCOUNT: 61.0805.51000.439.0100.3330.000.705. INSTRUCT-OTH EQUIP & VEHICLE S							
22006134	001	013308	TURF REEL SHARPENING LLC	02/22/22	3,281.69	3,281.69	LAWN MOWER MAINTENANCE (QUOTE ATT
					3,281.69	3,281.69	
DETAILS FOR ACCOUNT: 61.0805.51000.681.0100.3300.000.705. INSTR-COCURRICULAR SUPPLIES							
22005663	001	010893	CIMARRON SPORTS EQUPMENT LLC	02/01/22	858.00	858.00	7X4 COMMERCIAL L-FRAME NET - 3 @
					858.00	858.00	
DETAILS FOR ACCOUNT: 61.0806.52199.683.0806.0000.000.003. EXTRA CURRICULAR SUPPLIES							
22006125	001	001269	BSN SPORTS	02/22/22	300.00	300.00	SOFTBALL BATS FOR WMS
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0808.51000.681.0800.3330.000.705. COCURRICULAR SUPPLIES							
22006130	001	001269	BSN SPORTS	02/22/22	1,050.00	1,050.00	TENNIS TUTOR PLUS - BATTERY POWER
					1,050.00	1,050.00	
DETAILS FOR ACCOUNT: 61.0808.52199.810.0808.3300.000.003. DUES AND FEES							
22005693	002	003065	ADA CITY SCHOOLS	02/01/22	150.00	150.00	ENTRY FEES FOR NHS/NNHS BOYS MS T
22005694	002	001759	TECUMSEH PUBLIC SCHOOLS	02/01/22	130.00	130.00	ENTRY FEES FOR NHS/NNHS BOYS MS T

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22005695	002	000452	HERITAGE HALL	02/01/22	160.00	160.00	ENTRY FEES FOR NHS/NNHS BOYS MS T
22005696	002	003131	ARDMORE INDEPENDENT SCHOOL DI	02/01/22	150.00	150.00	ENTRY FEES FOR NHS/NNHS BOYS MS T
					590.00	590.00	
DETAILS FOR ACCOUNT: 61.0809.51000.681.0800.3330.000.705. COCURRICULAR SUPPLIES							
22006130	001	001269	BSN SPORTS	02/22/22	1,050.00	1,050.00	TENNIS TUTOR PLUS - BATTERY POWER
					1,050.00	1,050.00	
DETAILS FOR ACCOUNT: 61.0809.52199.810.0809.3300.000.003. DUES AND FEES							
22005693	001	003065	ADA CITY SCHOOLS	02/01/22	150.00	150.00	ENTRY FEES FOR NHS/NNHS GIRLS MS
22005694	001	001759	TECUMSEH PUBLIC SCHOOLS	02/01/22	130.00	130.00	ENTRY FEES FOR NHS/NNHS GIRLS MS
22005695	001	000452	HERITAGE HALL	02/01/22	160.00	160.00	ENTRY FEES FOR NHS/NNHS GIRLS MS
22005696	001	003131	ARDMORE INDEPENDENT SCHOOL DI	02/01/22	150.00	150.00	ENTRY FEES FOR NHS/NNHS GIRLS MS
					590.00	590.00	
DETAILS FOR ACCOUNT: 61.0813.51000.657.0100.3330.000.705. UNIFORMS							
22005665	001	001269	BSN SPORTS	02/01/22	4,143.30	4,143.30	TECH SHORT - 26 @ $35.75 STORM FL
					4,143.30	4,143.30	
DETAILS FOR ACCOUNT: 61.0813.51000.681.0100.3330.000.705. COCURRICULAR SUPPLIES							
22005876	001	013291	SUNFISH INC	02/09/22	781.00	781.00	DRIVER HEADCOVER - 16 @ $21 FAIRW
					781.00	781.00	
DETAILS FOR ACCOUNT: 61.0813.52199.810.0813.3300.000.003. DUES AND FEES							
22005697	002	000726	MID-DEL PUBLIC SCHOOLS	02/01/22	320.00	320.00	ENTRY FEES FOR NHS/NNHS BOYS MS G
22005698	002	000726	MID-DEL PUBLIC SCHOOLS	02/01/22	400.00	400.00	ENTRY FEES FOR NHS/NNHS BOYS MS G
22005699	002	000494	CHOCTAW/NICOMA PARK PUBLIC SC	02/01/22	300.00	300.00	ENTRY FEES FOR NHS/NNHS BOYS MS G
22005700	001	006419	ELGIN PUBLIC SCHOOLS	02/01/22	350.00	350.00	ENTRY FEE FOR 2 MS BOYS TEAMS
					1,370.00	1,370.00	
DETAILS FOR ACCOUNT: 61.0817.51000.345.0100.3330.000.705. INSTR-OTH COMP EVENTS OFFICIAL							
22005671	001	003091	MCWATTERS, KEVIN	02/01/22	447.50	447.50	TIMING SERVICE FOR HOSTING TRACK
22005672	001	003091	MCWATTERS, KEVIN	02/01/22	447.50	447.50	TIMING SERVICE FOR HOSTING TRACK
					895.00	895.00	
DETAILS FOR ACCOUNT: 61.0817.51000.682.0800.3300.000.705. REFRESHMENTS/AWARDS/GIFTS							
22005664	001	011814	GOT TO SPECIALTIES LLC	02/01/22	574.20	574.20	MEDALS - 174 @ $6.10 TEAM CHAMPIO
					574.20	574.20	
DETAILS FOR ACCOUNT: 61.0818.51000.345.0100.3330.000.705. INSTR-OTH COMP EVENTS OFFICIAL							
22005671	001	003091	MCWATTERS, KEVIN	02/01/22	447.50	447.50	TIMING SERVICE FOR HOSTING TRACK
22005672	001	003091	MCWATTERS, KEVIN	02/01/22	447.50	447.50	TIMING SERVICE FOR HOSTING TRACK
					895.00	895.00	
DETAILS FOR ACCOUNT: 61.0818.51000.682.0100.3330.000.705. REFRESHMENTS/AWARDS/GIFTS							
22005664	001	011814	GOT TO SPECIALTIES LLC	02/01/22	574.20	574.20	MEDALS - 174 @ $6.10 TEAM CHAMPIO
					574.20	574.20	
DETAILS FOR ACCOUNT: 61.0819.51000.651.0100.3330.000.003. APPLIANCES							
22005811	001	000737	ALERT SERVICES INC	02/09/22	450.00	450.00	MASSAGE GUN FOR ATHLETIC TRAINER
					450.00	450.00	

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DETAILS FOR ACCOUNT: 61.0819.51000.651.0800.1360.000.502. APPLIANCES							
22005985	001	001269	BSN SPORTS	02/15/22	5,428.00	5,428.00	2 X 2,300 =4,600 + 828. FREIGHT
					5,428.00	5,428.00	
DETAILS FOR ACCOUNT: 61.0819.52199.449.0900.0000.000.710. OTHER RENTALS OR LEASE SERVICE							
22005974	001	011386	BLUE CIRCLE PRODUCTIONS LLC	02/15/22	2,999.87	2,999.87	AUDIO VISUAL SETUP AND MANAGEMENT
					2,999.87	2,999.87	
DETAILS FOR ACCOUNT: 61.0819.52199.682.0819.0000.000.003. REFRESHMENTS/AWARDS/GIFTS							
22005858	001	000513	PETERS, VINCENT - SOONER TROP	02/09/22	130.00	130.00	TRAE YOUNG AND RUSS SCHUCHMAN TRO
					130.00	130.00	
DETAILS FOR ACCOUNT: 61.0819.52199.683.0800.0000.000.003. EXTRA CURRICULAR SUPPLIES							
22006124	001	001269	BSN SPORTS	02/22/22	593.00	593.00	MIDDLE SCHOOL GOLF AND TENNIS TEE
					593.00	593.00	
DETAILS FOR ACCOUNT: 61.0819.52199.683.0800.0000.000.502. STUD SUPP-EXTRA CURRICULAR SUP							
22006083	001	001269	BSN SPORTS	02/17/22	617.60	617.60	US GAMES JELLY BALL SET OF 6-9, F
					617.60	617.60	
DETAILS FOR ACCOUNT: 61.0819.52199.810.0800.0000.000.502. STUDENT SUPPORT-DUES AND FEES							
22006069	001	008231	DIBBLE SCHOOL DISTRICT	02/16/22	250.00	250.00	POWERLIFTING MEET 2/23-2/25/22
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.0819.53200.660.0800.0000.000.502. MDSE-PURCH FOR RESALE NON FND							
22006143	001	001232	SAM'S EAST INC	02/23/22	1,000.00	1,000.00	SNACKS FOR ATHLETIC CONCESSION FO
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 61.0821.51000.657.0100.3330.000.705. UNIFORMS							
22005673	001	001269	BSN SPORTS	02/01/22	716.04	716.04	PAID BY GOLF BOOSTER CLUB WOMEN'
					716.04	716.04	
DETAILS FOR ACCOUNT: 61.0821.51000.681.0100.3300.000.705. COCURRICULAR SUPPLIES							
22005876	001	013291	SUNFISH INC	02/09/22	781.00	781.00	DRIVER HEADCOVER - 16 @ $21 FAIRW
					781.00	781.00	
DETAILS FOR ACCOUNT: 61.0821.52199.810.0821.3300.000.003. DUES AND FEES							
22005697	001	000726	MID-DEL PUBLIC SCHOOLS	02/01/22	200.00	200.00	ENTRY FEES FOR NHS/NNHS GIRLS MS
22005698	001	000726	MID-DEL PUBLIC SCHOOLS	02/01/22	400.00	400.00	ENTRY FEES FOR NHS/NNHS GIRLS MS
22005699	001	000494	CHOCTAW/NICOMA PARK PUBLIC SC	02/01/22	240.00	240.00	ENTRY FEES FOR NHS/NNHS GIRLS MS
22005700	002	006419	ELGIN PUBLIC SCHOOLS	02/01/22	250.00	250.00	ENTRY FEE FOR 2 MS GIRLS TEAMS
					1,090.00	1,090.00	
DETAILS FOR ACCOUNT: 61.0822.51000.681.0100.3300.000.705. COCURRICULAR SUPPLIES							
22005674	001	001269	BSN SPORTS	02/01/22	1,282.00	1,282.00	TRAINING BIB - 60 @ $8.40 SOCCER
					1,282.00	1,282.00	
DETAILS FOR ACCOUNT: 61.0825.51000.681.0100.0000.000.504. COCURRICULAR SUPPLIES							
22005902	001	007866	DOLLAR TREE	02/10/22	100.00	100.00	ART SUPPLIES
22005903	001	000371	LOWE'S HOME CENTERS INC	02/10/22	200.00	200.00	ART CLASSROOM SUPPLIES
					300.00	300.00	

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DETAILS FOR ACCOUNT: 61.0827.52199.653.0900.0000.000.110. STUDENT SUPPORT-COMPUTERS							
22006151	001	500000	AMAZON.COM	02/28/22	175.00	175.00	MISC TECH SUPPLIES FOR LIBRARY; P
					175.00	175.00	
DETAILS FOR ACCOUNT: 61.0827.52199.682.0900.0000.000.001. REFRESHMENTS/AWARDS/GIFTS							
22005670	001	001232	SAM'S EAST INC	02/01/22	150.00	150.00	SNACKS AND DRINKS FOR HISPANIC FA
22005715	001	001232	SAM'S EAST INC	02/02/22	100.00	100.00	SNACKS FOR ACCESS TESTING FOR EXP
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.0827.52199.682.0900.0000.000.740. REFRESHMENTS/AWARDS/GIFTS							
22005904	001	013298	SOONER CAKES LLC	02/10/22	40.00	40.00	NOTHING BUNDT CAKES GOODIES FOR C
22005952	001	012726	MAEGAN MCELHANEY	02/11/22	70.00	70.00	SOUTHERN WILLOW CHARCUTERIE BOXES
					110.00	110.00	
DETAILS FOR ACCOUNT: 61.0827.52340.682.0900.0000.000.001. REFRESHMENTS/AWARDS/GIFTS							
22005982	001	012200	JP MORGAN CHASE BANK NA	02/15/22	350.00	80.00	AWARDS/GIFTS FOR TOY
22006147	001	000829	MASTER TEACHER INC, THE	02/25/22	1,823.40	1,823.40	26 SIGNATURE GOLDEN APPLES $1168.
					2,173.40	1,903.40	
DETAILS FOR ACCOUNT: 61.0827.52410.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22005981	001	001232	SAM'S EAST INC	02/15/22	3,000.00	3,000.00	SUPPLIES AND REFRESHMENTS FOR MEE
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 61.0830.52410.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22005770	001	001707	LA BAGUETTE	02/08/22	150.00	150.00	MEALS FOR COUNSELING STAFF FOR LU
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.0834.51000.657.0100.3330.000.705. UNIFORMS							
22005667	001	000288	VARSITY SPIRIT FASHIONS AND S	02/01/22	5,060.60	5,060.60	PAID FOR BY CHEER BOOSTER CLUB -
					5,060.60	5,060.60	
DETAILS FOR ACCOUNT: 61.0834.52199.345.0800.0000.000.003. OTHER COMPETITIVE EVENTS OFFIC							
22005862	001	001899	ANDREWS, TRICIA	02/09/22	1,000.00	1,000.00	EVALUATION JUDGES
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 61.0840.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22005879	001	001225	WALMART STORES INC	02/09/22	300.00	300.00	FOOD AND DRINK ITEMS FOR STAFF PI
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0845.52220.653.0900.0000.000.155. TECH RELATED SUPPLIES							
22005849	001	500000	AMAZON.COM	02/09/22	110.00	110.00	Black toner for color printer - C
					110.00	110.00	
DETAILS FOR ACCOUNT: 61.0850.51000.682.0100.3330.000.710. REFRESHMENTS/AWARDS/GIFTS							
22005848	001	010540	QDOBA MEXICAN GRILL	02/09/22	1,000.00	1,000.00	HOSPITALITY ROOM FOOD FOR ATHLETI
22005989	001	008500	LLZ LLC - EILEEN'S COLOSSAL C	02/15/22	86.00	86.00	EILEEN'S COLOSSAL COOKIES FOR TRA
					1,086.00	1,086.00	
DETAILS FOR ACCOUNT: 61.0860.52199.682.0900.0000.000.502. REFRESHMENTS/AWARDS/GIFTS							
22005999	001	001232	SAM'S EAST INC	02/15/22	300.00	300.00	SNACKS FOR THE 8TH GRADE FIELD TR
					300.00	300.00	

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DETAILS FOR ACCOUNT: 61.0866.51000.530.0239.1050.000.122. COMMUNICATION SERVICES							
22005809	001	008996	REALLY GREAT READING COMPANY	02/09/22	60.00	60.00	REALLY GREAT READING BLAST ONLINE
					60.00	60.00	
DETAILS FOR ACCOUNT: 61.0866.51000.619.0100.1050.000.145. INSTR-GENERAL OFFICE SUPPLIES							
22005834	001	500001	AMAZON MARKETPLACE	02/09/22	175.00	175.00	SCHOOL SUPPLIES 2X 24 COUNT KWIK
					175.00	175.00	
DETAILS FOR ACCOUNT: 61.0866.51000.681.0100.1050.000.145. INSTR-COCURRICULAR SUPPLIES							
22005835	001	500001	AMAZON MARKETPLACE	02/09/22	75.00	75.00	GAMES & BLOCKS 36 PIECE STONE ROC
					75.00	75.00	
DETAILS FOR ACCOUNT: 61.0866.51000.681.0100.1050.000.151. COCURRICULAR SUPPLIES							
22006119	001	500001	AMAZON MARKETPLACE	02/18/22	750.00	750.00	COCURRICULAR SUPPLIES FOR PTA SCH
					750.00	750.00	
DETAILS FOR ACCOUNT: 61.0866.52120.619.0100.1050.000.150. GENERAL OFFICE SUPPLIES							
22006122	001	500001	AMAZON MARKETPLACE	02/18/22	70.00	70.00	ELECT SHARPENER STORAGE BAGGIES P
					70.00	70.00	
DETAILS FOR ACCOUNT: 61.0866.52199.449.0900.0000.000.710. STUD SUPP-OTH RENT OR LEASE SE							
22005974	001	011386	BLUE CIRCLE PRODUCTIONS LLC	02/15/22	2,999.87	2,999.87	AUDIO VISUAL SETUP AND MANAGEMENT
					2,999.87	2,999.87	
DETAILS FOR ACCOUNT: 61.0866.52199.614.0239.1050.000.112. TESTING SUPPLIES & MATERIALS							
22005731	001	000287	NCS PEARSON ASSESSMENTS	02/02/22	81.90	81.90	OWLS-II LC/OE FORM A RECORD FORMS
22005731	002	000287	NCS PEARSON ASSESSMENTS	02/02/22	50.00	50.00	GFTA-3 RECORD FORMS QTY 25 (PRINT
					131.90	131.90	
DETAILS FOR ACCOUNT: 61.0866.52199.619.0900.0000.000.115. STUDENT SUPP-GEN OFFICE SUPPLI							
22006048	001	500001	AMAZON MARKETPLACE	02/16/22	120.00	120.00	JACKSON - DOCUMENT BAG - WALL CAL
22006049	001	500000	AMAZON.COM	02/16/22	120.00	120.00	JACKSON- EASEL PAD - SHARPIE
22006057	001	000082	NSS LLC	02/16/22	100.00	100.00	JACKSON - OFFICE - STAMPS FOR JAC
					340.00	340.00	
DETAILS FOR ACCOUNT: 61.0866.52199.651.0900.0000.000.145. APPLIANCES							
22005752	001	000015	STAPLES CONTRACT & COMMERCIAL	02/07/22	99.99	99.99	UNION AND SCALE COMPUTER CHAIR
					99.99	99.99	
DETAILS FOR ACCOUNT: 61.0866.52199.651.0900.0000.000.710. APPLIANCES							
22005901	001	012148	COPELIN CONTRACT LLC	02/10/22	347.00	347.00	WIT DRAFTING STOOL, BLACK BASE, H
					347.00	347.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.160. REFRESHMENTS/AWARDS/GIFTS							
22005929	001	001232	SAM'S EAST INC	02/10/22	200.00	200.00	FOOD SUPPLIES FOR SCHOOL AND STAF
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.500. REFRESHMENTS/AWARDS/GIFTS							
22006010	001	000485	BETTY LOU'S FLOWERS & GIFTS	02/16/22	150.00	150.00	BLACK HISTORY MONTH- FLOWERS AND
					150.00	150.00	

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DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.740. REFRESHMENTS/AWARDS/GIFTS							
22005780	001	001232	SAM'S EAST INC	02/08/22	100.00	100.00	SUPPLIES FOR COUNSELOR, LIBRARIAN
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0866.52410.619.0900.0000.000.122. PRINC OFF-GEN OFFICE SUPPLIES							
22005802	001	500000	AMAZON.COM	02/09/22	131.00	131.00	PRINCIPAL OFFICE SUPPLIES
22005813	001	500000	AMAZON.COM	02/09/22	85.00	85.00	OFFICE SUPPLIES - FILES AND FILE
					216.00	216.00	
DETAILS FOR ACCOUNT: 61.0866.52410.619.0900.0000.000.145. PRINC OFF-GEN OFFICE SUPPLIES							
22005832	001	500001	AMAZON MARKETPLACE	02/09/22	60.00	60.00	BETCKEY 2 1/4 X 4 TARDY LABELS FO
					60.00	60.00	
DETAILS FOR ACCOUNT: 61.0866.52410.619.0900.0000.000.504. PRINC OFF-GEN OFFICE SUPPLIES							
22005988	001	001232	SAM'S EAST INC	02/15/22	750.00	750.00	SUPPLIES FOR THE OFFICE
					750.00	750.00	
DETAILS FOR ACCOUNT: 61.0866.52410.651.0900.0000.000.160. APPLIANCES/FURN/FIXTURES							
22006071	001	012205	FREEMAN, CHARIS	02/16/22	79.99	79.99	PRINCIPAL APPROVED TO REIMBURSE T
					79.99	79.99	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.107. REFRESHMENTS/AWARDS/GIFTS							
22006136	001	000829	MASTER TEACHER INC, THE	02/23/22	85.00	85.00	SCHOOL BELL W/BASE FOR TOY
					85.00	85.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.155. PRINC OFF-AWARDS/GIFTS/DECOR							
22005935	001	005437	TCE IV LLC - TED'S CAFE ESCON	02/11/22	200.00	200.00	Pay it Forward chips and salsa fo
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0866.53200.660.0900.0000.000.500. ENTERPRISE-MDSE-PURCH RESALE							
22005881	001	001232	SAM'S EAST INC	02/09/22	750.00	750.00	IRVING/OFFICE/SNACK SHACK FOOD AN
					750.00	750.00	
DETAILS FOR ACCOUNT: 61.0866.53200.670.0900.0000.000.710. ENTERPRISE-MDSE-PURCH FOR RESA							
22005897	001	001232	SAM'S EAST INC	02/10/22	200.00	200.00	125 STEMS 738937 ROSES-RED & ASSO
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0868.52199.682.0900.0000.000.502. REFRESHMENTS/AWARDS/GIFTS							
22006105	001	730033	UNIVERSITY OF OKLAHOMA	02/18/22	80.00	80.00	GIFTED MEALS FOR OU FIELDTRIP COU
					80.00	80.00	
DETAILS FOR ACCOUNT: 61.0870.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22005900	001	008985	OKLAHOMA PIZZA COMPANY LLC -	02/10/22	48.00	48.00	BLANKET PO FOR 8 PIZZA'S (4 PEPP
					48.00	48.00	
DETAILS FOR ACCOUNT: 61.0875.51000.810.0100.0000.000.504. INSTRUCTION-DUES AND FEES							
22006084	001	000783	PROFESSIONAL BASKETBALL CLUB	02/17/22	2,000.00	2,000.00	BLANCE FOR TICKETS. THUNDER BLUE
					2,000.00	2,000.00	
DETAILS FOR ACCOUNT: 61.0879.53200.670.0900.0000.000.501. MDSE-PURCH FOR RESALE FOR FND							
22005847	001	001225	WALMART STORES INC	02/09/22	300.00	300.00	FOOD FOR SNACK SHACK: (5) VARIETY
					300.00	300.00	

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DETAILS FOR ACCOUNT: 61.0882.51000.810.0100.0000.000.705. INSTRUCTION-DUES AND FEES							
22005880	001	000731	OKLAHOMA DECA	02/09/22	350.00	350.00	(1) ADVISOR FEE FOR DECA STATE CO
					350.00	350.00	
DETAILS FOR ACCOUNT: 61.0882.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22005993	001	012200	JP MORGAN CHASE BANK NA	02/15/22	750.00	750.00	BLANKET PO FOR DINNER FOR DECA ST
					750.00	750.00	
DETAILS FOR ACCOUNT: 61.0882.52720.513.0900.0000.000.710. VEH OP-STUD TRANS OUTSIDE AGEN							
22005691	001	013290	TOTAL TRANSPORTATION SOLUTION	02/01/22	1,090.00	1,090.00	TRANSPORATION COSTS WHILE IN ORLA
					1,090.00	1,090.00	
DETAILS FOR ACCOUNT: 61.0882.53200.670.0900.0000.000.705. ENTERPRISE-MDSE-PURCH FOR RESA							
22006128	001	010511	INKLAHOMA SCREENPRINTING AND	02/22/22	312.00	312.00	REORDER OF CUSTOM SWEATSHIRTS FOR
					312.00	312.00	
DETAILS FOR ACCOUNT: 61.0882.53200.670.0900.0000.000.710. ENTERPRISE-MDSE-PURCH FOR RESA							
22005846	001	000466	STEPHENSON WHOLESALE CO INC	02/09/22	3,000.00	1,974.22	BLANKET PO FOR ITMES SOLD TO NORT
22005986	001	001232	SAM'S EAST INC	02/15/22	4,000.00	1,010.10	BLANKET PO FOR DECA (NORTH PLACE)
					7,000.00	2,984.32	
DETAILS FOR ACCOUNT: 61.0886.51000.652.0100.3330.000.710. AUDIOVISUAL							
22005883	001	001232	SAM'S EAST INC	02/09/22	1,400.00	1,400.00	2 x TV'S FOR FIELD HOUSE
					1,400.00	1,400.00	
DETAILS FOR ACCOUNT: 61.0891.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22006095	001	000285	JOSTENS INC	02/18/22	420.00	420.00	BROWN GRADUATION SINGLE HONOR COR
22006096	001	000082	NSS LLC	02/18/22	75.00	75.00	SPUD PLAQUES
					495.00	495.00	
DETAILS FOR ACCOUNT: 61.0893.53200.660.0900.0000.000.502. MDSE-PURCH FOR RESALE NON FND							
22005719	001	001241	HOMELAND UNITED SUPERMARKETS	02/02/22	200.00	200.00	CRUSH FOR CRUSHES VALENTINE FUNDR
22005781	001	012200	JP MORGAN CHASE BANK NA	02/08/22	400.00	400.00	CRUSH FOR CRUSHES VALENTINE FUNDR
					600.00	600.00	
DETAILS FOR ACCOUNT: 61.0896.51000.322.0900.0000.000.151. INSTRUCTIONAL SERVICES							
22005841	001	013066	ALEXANDRIA OTT	02/09/22	250.00	250.00	AUTHOR VISIT AT REAGAN ELEMENTARY
22005842	001	000892	SAUER, TAMMI	02/09/22	1,052.20	1,052.20	FULL DAY AUTHOR VISIT AT REAGAN E
					1,302.20	1,302.20	
DETAILS FOR ACCOUNT: 61.0896.52199.683.0900.0000.000.115. STUD SUPP-EXTRA CURRICULAR SUP							
22006006	001	000527	MASSIVE GRAPHICS INC	02/16/22	150.00	150.00	STUDENT COUNCIL T-SHIRTS 21*22 12
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.0896.52220.322.0100.1050.000.160. INSTRUCTIONAL SERVICES							
22005959	001	002562	TITUS, DAVID	02/11/22	345.00	345.00	FULL DAY AUTHOR VISIT AT WASHINGT
					345.00	345.00	
DETAILS FOR ACCOUNT: 61.0896.52220.322.0900.0000.000.115. INSTRUCTIONAL SERVICES							
22005839	001	000892	SAUER, TAMMI	02/09/22	200.00	200.00	VIRTUAL AUTHOR VISIT AT JACKSON E
					200.00	200.00	

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DETAILS FOR ACCOUNT: 61.0896.52220.322.0900.0000.000.145. INSTRUCTIONAL SERVICES							
22005843	001	013295	BERLIN, ETHAN T	02/09/22	500.00	500.00	VIRTUAL AUTHOR VISIT FOR WILSON L
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0896.52220.322.0900.0000.000.150. INSTRUCTIONAL SERVICES							
22005955	001	013305	TEAM AUREUS LLC	02/11/22	200.00	200.00	FULL DAY AUTHOR VISIT TO MONROE L
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0896.52220.322.0900.0000.000.151. INSTRUCTIONAL SERVICES							
22006121	001	000892	SAUER, TAMMI	02/18/22	1,052.20	1,052.20	4 PRESENTATIONS AND A BOOK SIGNIN
					1,052.20	1,052.20	
DETAILS FOR ACCOUNT: 61.0896.52220.619.0900.0000.000.501. LIBR MEDIA-GEN OFFICE SUPPLIES							
22005838	001	005124	MAKERBOT INDUSTRIES LLC	02/09/22	40.00	40.00	PLA MATERIAL SPOOL SMALL FOR REPL
					40.00	40.00	
DETAILS FOR ACCOUNT: 61.0896.52220.641.0100.1050.000.151. BOOKS							
22006123	001	000259	HERTZBERG-NEW METHOD INC -	02/18/22	286.63	286.63	2023 SEQUOYAH AWARD WINNERS
					286.63	286.63	
DETAILS FOR ACCOUNT: 61.0896.52220.641.0900.0000.000.115. LIBR MEDIA-BOOKS							
22005852	001	000259	HERTZBERG-NEW METHOD INC -	02/09/22	554.00	554.00	BOOKS FOR JACKSON ELEMENTARY LIBR
					554.00	554.00	
DETAILS FOR ACCOUNT: 61.0905.51000.810.0100.0000.000.705. DUES AND FEES							
22006076	001	005811	MU ALPHA THETA NATIONAL HIGH	02/17/22	1,180.00	1,180.00	MU ALPHA THETA DUES 118 STUDENTS
					1,180.00	1,180.00	
DETAILS FOR ACCOUNT: 61.0906.51000.346.0100.3000.000.710. TECHNOLOGY RELATED TECHNICAL S							
22005831	001	000319	HORTON, PAT - HORTON PRODUCTI	02/09/22	550.00	550.00	VIDEO FOR MUSICAL THURSDAY AND FR
					550.00	550.00	
DETAILS FOR ACCOUNT: 61.0906.51000.550.0100.3000.000.710. INSTRUCT-PRINTING & BINDING							
22005833	001	006968	PLAYBILL ONLINE INC	02/09/22	1,500.00	1,500.00	MUSICAL PROGRAMS PLAYBILL ONLINE
					1,500.00	1,500.00	
DETAILS FOR ACCOUNT: 61.0906.51000.653.0100.3000.000.710. TECH RELATED SUPPLIES							
22006150	001	010774	BATTERIES SOONER LLC - BATTER	02/28/22	800.00	800.00	BLANKET PO FOR BATTERIES FOR MICS
					800.00	800.00	
DETAILS FOR ACCOUNT: 61.0906.51000.681.0100.3000.000.710. INSTR-COCURRICULAR SUPPLIES							
22005987	001	500001	AMAZON MARKETPLACE	02/15/22	500.00	500.00	BLANKET PO FOR MUSICAL, SETS, PRO
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0906.51000.682.0100.3000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22005830	001	004505	GONZALES, JACOB	02/09/22	300.00	300.00	BLANKET PO FOR MUSICAL CAST PARTY
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0906.52199.346.0900.0000.000.112. TECHNOLOGY RELATED TECHNICAL S							
22005734	001	000319	HORTON, PAT - HORTON PRODUCTI	02/02/22	510.00	510.00	2ND GRADE MUSIC PROGRAM RECORD/PR
					510.00	510.00	

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DETAILS FOR ACCOUNT: 61.0906.53200.660.0900.1187.000.151. MDSE-PURCH FOR RESALE NON FND							
22006118	001	000527	MASSIVE GRAPHICS INC	02/18/22	204.00	204.00	CHOIR T-SHIRTS
					204.00	204.00	
DETAILS FOR ACCOUNT: 61.0906.53200.670.0900.0000.000.710. ENTERPRISE-MDSE-PURCH FOR RESA							
22005882	001	000591	B&C APPAREL LLC	02/09/22	1,000.00	71.00	MUSICAL T-SHIRTS 97- $9 (s,m,l,xl
					1,000.00	71.00	
DETAILS FOR ACCOUNT: 61.0911.51000.681.0100.1183.000.500. INSTR-COCURRICULAR SUPPLIES							
22005874	001	000759	PENDER'S MUSIC COMPANY	02/09/22	200.00	140.32	IRING ORCHESTRA- SCORES-GOIN TO B
					200.00	140.32	
DETAILS FOR ACCOUNT: 61.0911.51000.810.0100.1183.000.500. INSTRUCTION-DUES AND FEES							
22005872	001	000424	OKLAHOMA SECONDARY SCHOOL ACT	02/09/22	400.00	400.00	OSSAA ORCHESTRA ENTRY FEE- SOLO A
22005872	002	000424	OKLAHOMA SECONDARY SCHOOL ACT	02/09/22	100.00	100.00	OSSAA ORCHESTRA CONTEST FEE
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0919.52199.682.0900.0000.000.135. REFRESHMENTS/AWARDS/GIFTS							
22006008	001	007126	COSTLEY RUSH ENTERPRISES #72	02/16/22	600.00	484.65	HERO OF THE MONTH LUNCH AT CICI'S
					600.00	484.65	
DETAILS FOR ACCOUNT: 61.0930.52199.670.0900.0000.000.153. MDSE-PURCH FOR RESALE FOR FND							
22005728	001	001232	SAM'S EAST INC	02/02/22	350.00	350.00	VAL-O-GRAM CANDY AND SNACKS FOR R
					350.00	350.00	
DETAILS FOR ACCOUNT: 61.0943.51000.681.0100.1050.000.120. COCURRICULAR SUPPLIES							
22005722	001	003785	MARENEM INC	02/02/22	55.00	55.00	HEAVY DUTY DECORATIVE PHONICS FLA
22005723	001	000023	REALLY GOOD STUFF INC	02/02/22	125.00	125.00	MAGNETIC TENS FRAME BOARDS (2X$39
					180.00	180.00	
DETAILS FOR ACCOUNT: 61.0953.51000.530.0100.4000.000.710. COMMUNICATION SERVICES							
22005814	001	002389	4N6 FANATICS.COM	02/09/22	150.00	150.00	BLANKET PO FOR SCRIPT DATABASE FO
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.0953.51000.810.0100.4000.000.710. INSTRUCTION-DUES AND FEES							
22005815	001	000424	OKLAHOMA SECONDARY SCHOOL ACT	02/09/22	588.00	588.00	2021 REGIONAL REGISTRATION TOURNA
22005816	001	000424	OKLAHOMA SECONDARY SCHOOL ACT	02/09/22	216.00	216.00	2021 STATE TOURNAMENT REGISTRATIO
22005817	001	002356	WEST OK NSDA	02/09/22	500.00	500.00	BLANKET PO FOR INDIVIDUAL MEMBERS
22005818	001	000851	MOORE PUBLIC SCHOOLS ISD I-2	02/09/22	800.00	550.00	SPEECH/DEBATE TOURNAMENT REGISTRA
22005820	001	000494	CHOCTAW/NICOMA PARK PUBLIC SC	02/09/22	800.00	554.00	SPEECH/DEBATE TOURNAMENT REGISTRA
22005821	001	008753	CROSSINGS CHRISTIAN SCHOOL	02/09/22	800.00	646.00	SPEECH/DEBATE TOURNAMENT REGISTRA
22005824	001	002012	DEER CREEK PUBLIC SCHOOLS	02/09/22	800.00	560.00	SPEECH/DEBATE TOURNAMENT REGISTRA
22005825	001	000724	EDMOND PUBLIC SCHOOLS	02/09/22	800.00	800.00	SPEECH/DEBATE TOURNEMANT REGISTRA
22005826	001	006393	TULSA PUBLIC SCHOOLS DISTRICT	02/09/22	800.00	800.00	SPEECH/DEBATE TOURNAMENT REGISTRA
22005827	001	002356	WEST OK NSDA	02/09/22	500.00	500.00	MEMBERSHIP/CHAPTER DUES
22005828	001	000424	OKLAHOMA SECONDARY SCHOOL ACT	02/09/22	800.00	800.00	2022 REGIONAL TOURNAMENT REGISTRA
22005829	001	000424	OKLAHOMA SECONDARY SCHOOL ACT	02/09/22	400.00	400.00	2022 STATE SPEECH/DEBATE TOURNAME
					7,804.00	6,914.00	
DETAILS FOR ACCOUNT: 61.0954.51000.810.0239.0000.000.502. DUES AND FEES							
22005683	001	000783	PROFESSIONAL BASKETBALL CLUB	02/01/22	500.00	500.00	ADMISSION FOR OKCBLUE SPECIAL OLY
					500.00	500.00	

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DETAILS FOR ACCOUNT: 61.0957.51000.681.0900.0000.000.160. COCURRICULAR SUPPLIES							
22005928	001	500001	AMAZON MARKETPLACE	02/10/22	137.94	137.94	6 SETS OF 35 RIVER ROCKS FOR PAIN
					137.94	137.94	
DETAILS FOR ACCOUNT: 61.0957.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22005979	001	000513	PETERS, VINCENT - SOONER TROP	02/15/22	100.00	100.00	(2) CUSTOM SASHES FOR ALL SPORT C
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0957.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22005973	001	000285	JOSTENS INC	02/15/22	425.50	425.50	DEN STOLES FOR SENIORS 2022 NEED
					425.50	425.50	
DETAILS FOR ACCOUNT: 61.0957.53200.670.0900.0000.000.710. ENTERPRISE-MDSE-PURCH FOR RESA							
22005994	001	000591	B&C APPAREL LLC	02/15/22	165.00	165.00	T-SHIRTS FOR DONKEY BALL 7-MEDUI
22005994	002	000591	B&C APPAREL LLC	02/15/22	12.00	12.00	TSHIRTS FOR DONKEY BALL 1-2XLARG
					177.00	177.00	
DETAILS FOR ACCOUNT: 61.0969.52213.582.0900.0000.000.710. INST STAFF TRAIN-OD DIST TRAVE							
22005997	001	012200	JP MORGAN CHASE BANK NA	02/15/22	100.00	100.00	FOR GAS TO AND FROM TULSA OMEA MU
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0974.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
22006100	001	000285	JOSTENS INC	02/18/22	36.00	36.00	HONOR'S CORD FOR YEARBOOK RED, S
					36.00	36.00	
DETAILS FOR ACCOUNT: 61.1892.51000.611.0100.1050.000.122. PAPER SUPPLIES							
22005803	001	010280	MICHAELS STORES INC	02/09/22	242.00	242.00	CONSTRUCTION PAPER AND PAPER CUTT
22005810	001	500000	AMAZON.COM	02/09/22	91.00	91.00	RAINBOW CONSTRUCTION PAPER
					333.00	333.00	
DETAILS FOR ACCOUNT: 61.1892.52199.653.0000.0000.000.130. TECH RELATED SUPPLIES							
22006060	001	011784	BEAR COMMUNICATIONS INC	02/16/22	140.00	140.00	AAJ68X501 - MOTOROLA FNB-V134LI-U
22006060	002	011784	BEAR COMMUNICATIONS INC	02/16/22	15.00	15.00	SHIPPING & HANDLING
					155.00	155.00	
DETAILS FOR ACCOUNT: 61.1892.52410.682.0900.0000.000.107. REFRESHMENTS/AWARDS/GIFTS							
22006142	001	005437	TCE IV LLC - TED'S CAFE ESCON	02/23/22	300.00	300.00	PAY IF FORWARD - CHIPS, SALSA AND
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.1904.52199.651.0800.0000.000.005. APPLIANCES/FURN/FIXTURES							
22005975	001	003891	OSWALT EQUIPMENT COMPANY	02/15/22	2,086.96	2,086.96	REFRIGERATOR
22005976	001	001232	SAM'S EAST INC	02/15/22	1,300.00	1,300.00	FRIDGE FROM SAMS FOR NNHS CONCESS
22006126	001	005060	AMOORPOUR, MOHAMMAD A	02/22/22	2,700.00	2,700.00	FRIDGE FOR CONCESSION STAND
					6,086.96	6,086.96	
DETAILS FOR ACCOUNT: 61.1904.53200.670.0800.0000.000.005. CONCESSIONS							
22005859	001	005907	US FOODS	02/09/22	1,500.00	1,500.00	BLANKET FOR US FOODS
22005861	001	000581	SHOWTIME CONCESSION SUPPLY IN	02/09/22	1,500.00	1,500.00	POPCORN FOR CONCESSIONS
22005869	001	001232	SAM'S EAST INC	02/09/22	10,000.00	5,022.87	BLANKET FOR NHS AND NN SCHOOL STO
22005945	001	001232	SAM'S EAST INC	02/11/22	10,000.00	10,000.00	BLANKET FOR SCHOOL STORES
22005977	001	001232	SAM'S EAST INC	02/15/22	5,000.00	5,000.00	STOCKING SPRING STANDS
					28,000.00	23,022.87	

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DETAILS FOR ACCOUNT: 61.1908.51000.614.0239.1050.000.110. TESTING SUPPLIES & MATERIALS							
22005720	001	000287	NCS PEARSON ASSESSMENTS	02/02/22	200.00	200.00	OWLS II LC/OE SCALES RECORD FORM
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.1908.51000.681.0239.1050.000.115. COCURRICULAR SUPPLIES							
22006017	001	500001	AMAZON MARKETPLACE	02/16/22	20.00	20.00	JACKSON - WET ERASE MARKERS - SPE
22006018	001	500000	AMAZON.COM	02/16/22	10.00	10.00	JACKSON - POST-IT 2IN SOLID ASSOR
					30.00	30.00	
DETAILS FOR ACCOUNT: 61.1908.52220.320.0900.0000.000.125. PROFESSIONAL EDUCATION SERVICE							
22006032	001	013295	BERLIN, ETHAN T	02/16/22	250.00	250.00	LINCOLN LIBRARY VIRTUAL AUTHOR VI
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.1908.52410.651.0900.0000.000.135. APPLIANCES/FURN/FIXTURES							
22005726	001	500001	AMAZON MARKETPLACE	02/02/22	400.00	400.00	2 HIGH BACK SWIVEL CHAIRS, BLUE F
					400.00	400.00	
TOTALS FOR FUND: 61 SCHOOL ACTIVITY FUND					143,427.53	132,170.69	
DETAILS FOR ACCOUNT: 81.8022.52490.336.0000.0000.000.502. MEDICAL SERVICES							
22006070	001	013317	WALKER, ALISHA DAWN	02/16/22	800.00	800.00	MASSAGES FOR THE TEACHERS 3/21-3/
					800.00	800.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.096. REFRESHMENTS/AWARDS/GIFTS							
22005957	001	001225	WALMART STORES INC	02/11/22	500.00	500.00	Elevating educators
22006001	001	010336	A-1 SCREENPRINTING	02/16/22	2,872.00	2,872.00	ELEVATING EDUCATORS
					3,372.00	3,372.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.107. REFRESHMENTS/AWARDS/GIFTS							
22006117	001	001225	WALMART STORES INC	02/18/22	150.00	150.00	REFRESHMENTS FOR NPS ELEMENTARY S
					150.00	150.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.120. REFRESHMENTS/AWARDS/GIFTS							
22005727	001	008039	TARAHUMARAS MEXICAN	02/02/22	100.00	100.00	LUNCH FOR GRANT WRITERS ELEVATING
					100.00	100.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.125. REFRESHMENTS/AWARDS/GIFTS							
22005732	001	013284	SCRATCH KITCHEN LLC	02/02/22	350.00	350.00	STAFF APPRECIATION LUNCHEON: NAT
					350.00	350.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.135. REFRESHMENTS/AWARDS/GIFTS							
22006009	001	001232	SAM'S EAST INC	02/16/22	432.00	432.00	CELEBRATION CAKES AND FOOD FOR ST
					432.00	432.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.153. REFRESHMENTS/AWARDS/GIFTS							
22006141	001	012829	CORRECT TECHNIQUES LLC	02/23/22	1,062.44	1,062.44	ELEVATING EDUCATORS DONATION FOR
					1,062.44	1,062.44	

DATE RANGE: 02/01/2022 TO 02/28/2022 CURRENT YEAR POs

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.160. REFRESHMENTS/AWARDS/GIFTS							
22005932	001	000844	OZARK PIZZA COMPANY - PAPA JO	02/11/22	200.00	200.00	THIS IS FROM THE NORMAN PUBLIC SC
22005933	001	001241	HOMELAND UNITED SUPERMARKETS	02/11/22	300.00	300.00	THI IS FROM THE NPS FOUNDATION AN
					500.00	500.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.165. REFRESHMENTS/AWARDS/GIFTS							
22006139	001	008986	GABERINOS HOMESTYLE ITALIAN R	02/23/22	600.00	600.00	STAFF MEAL PROVIDED BY NPS FOUNDA
					600.00	600.00	
DETAILS FOR ACCOUNT: 81.8022.52490.682.0000.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
22006099	001	012200	JP MORGAN CHASE BANK NA	02/18/22	2,000.00	2,000.00	TACOS FROM LALO'S TACO TRUCK FOR
					2,000.00	2,000.00	
TOTALS FOR FUND: 81			GIFT FUND		9,366.44	9,366.44	
DETAILS FOR ACCOUNT: 86.8019.54720.332.0000.0000.000.705. ARCHITECTURAL SERVICES							
22005984	001	012837	MIDL ARCHITECTS	02/15/22	18,000.00	18,000.00	ARCHITECT FEE MIDL PROJECT NO 210
					18,000.00	18,000.00	
TOTALS FOR FUND: 86			INSURANCE RECOVERY		18,000.00	18,000.00	
			Grand Totals:		1,952,945.21	1,909,252.17	

** END OF REPORT - Generated by Janine Warren **

EXPENDITURE DIMENSIONS

FUND	PROJECT	FUNCTION	OBJECT	PROGRAM	SUBJECT	JOB CLASS	SITE
11 general	0000 non-categorical	51000 instruction	100 salaries	0100 regular	0000 non sub	100 official-admin	001 ASC
12 co-op	0001-0299 distr categorical	52000 support serv	200 benefits	0200 special	1000-2399 elem	200 prof educational	002 DCC
21 building	0301-0399 state prog	52200 sup serv instruct staff	300 prof/tech serv	0300 vocational	2400-5799 sec	300 prof other	050 dist wide
22 child nutrition	0401-0499 vocational	52300 sup serv gen adm	400 property serv	0400 other instr	8000 career tech	400 paraprofessional	055 central kitchen
30-39 bond	0501-0799 federal	52400 sup serv sch adm	500 oth purch serv	0500 continuing ed	9000 career majors	500 technical	087 video res
41 sinking	0801-0999 school activity	52500 central services	600 supplies	0600 community		600 office/clerical	088 curr ctr
61 student act		52600 oper/maint	700 property/equip	0800 athletic		700 crafts and trades	089 spec serv
80 trust/insurance		52700 student transp	800 other	0900 co/extracurricular		800 operative	090 PDC
		53100 child nutrition	900 oth uses of funds			900 laborer	092 ISC
		54000 facilities & construction				950 service work	094 warehouse
		55100 debt serv					095 maintenance
		53000 clearing acct					096 transp
		55400 indirect cost					107 Lakeview
		55500 private, non-profit					110 Adams
		57100 scholarships					112 Cleveland
		57200 student aid					115 Jackson
		57300 staff awards					120 Jefferson
		57400 worker comp					122 Kennedy
							125 Lincoln
							130 Madison
							135 McKinley
							140 Eisenhower
							145 Wilson
							150 Monroe
							151 Reagan
							153 Roosevelt
							155 Truman
							160 Washington
							165 Truman Primary
							170 Dimensions Elem
							500 Irving
							501 Alcott
							502 Longfellow
							504 Whittier
							705 NHS
							710 NNHS
							740 Dimensions Sec

Norman Public Schools
Minutes of the Regular Meeting of the Board of Education

Administrative Services Center
131 South Flood Avenue
Norman, Oklahoma 73069

Monday, February 7, 2022

The meeting was called to order at 6:00 PM
Call to Order and Establish a Quorum
Attendance Taken at 6:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Dan Snell, **Absent:** Linda Sexton, Chad Vice. Present: 3, Absent: 2.

Pledge of Allegiance
The Pledge of Allegiance was led by President Dan Snell.

Awards Presentations
ATHLETIC AWARDS
Presented by T.D. O'Hara

Norman North High School
Norman North Volleyball - OSSAA - State Runner-Up
Lari Migliorino - Oklahoma Coaches Association - All-State Volleyball
Ali Woodrow - Oklahoma Coaches Association - All-State Volleyball
Tylie Ligons - Oklahoma High School FastPitch Coaches Association - All State Softball
Walker Peck - The Oklahoman - All State Football
Duncan Parham - Oklahoma Coaches Association - All State Football
Joshua Koranda - Oklahoma Coaches Association - All State Football

Norman High School
Phin Bonner - Oklahoma Cross Country & Track Coaches Association - All State Cross Country

Public Communications
There was no Public Communication at this meeting.

Disposition of Routine Business by Consent Action
Motion to accept the purchase orders and approve the consent docket as listed below and in the agenda. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed. Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2021-2022)
Purchase Orders #22004998 - #22005637
General Fund- $388,061.36
Building Fund- $0
Child Nutrition Fund- $40,518.28
Bond Funds- $452,063.24
Sinking Funds- $0
Trust Funds- $670,467.37
School Activity Fund- $125,548.21

Minutes for the Regular Meeting of the Board of Education on January 10, 2022

Minutes for the Special Meeting of the Board of Education on January 20, 2022

Purchase Requests
1. (1) School Bus for district wide use from Midwest Bus Sales Inc in the amount of $120,853.00.
2. Install data pathways for press boxes and concessions for Alcott Middle School, Norman High School, and Norman North High School from Wade Electric in the amount of $78,125.00.
3. Installation of enclosures and omni antennas for district wide use from United Systems Inc in the amount of $29,643.28.
4. Mapping services for underground lines for Adams Elementary, Alcott Middle School, Cleveland Elementary, Dimensions, Eisenhower Elementary, Irving Middle School, Jackson Elementary, Jefferson Elementary, Kennedy Elementary, Lakeview Elementary, Lincoln Elementary, Longfellow Middle School, Madison Elementary, Monroe Elementary, Norman High, Norman North, Reagan Elementary, Roosevelt Elementary, Truman Elementary, Truman Primary, Washington Elementary, Whittier Middle School, and Wilson Elementary from Reconn Holdings LLC in the amount of $94,155.00.

5. Avigilon Server Upgrades at Central Service Center, Jefferson Elementary, McKinley Elementary, Nancy O'Brian Center, Norman North, and Wilson Elementary from Digi Security Systems in the amount of $123,973.75.
6. Football helmets for Norman North from Riddell / All American in the amount of $12,347.45.
7. Choral risers for Reagan Elementary from Wenger Corporation in the amount of $13,917.37.
8. Cat6 Cabling Data Drops for Norman High from Digi Security Systems LLC in the amount of $10,275.64.

Treasurer's Report for the period through January 31, 2022

Investment Report (presented for information only)
1. Lease Revenue Funds
2. Bank of Oklahoma Funds

Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)
Attached to the posted agenda and these minutes as Attachment A.

Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)
Attached to the posted agenda and these minutes as Attachment B.

Agreements, Contracts and Renewals for Fiscal Year 2021-2022
TECHNOLOGY SERVICES (Dr. Peter Liesenfeld)
1. Emergency Connectivity Funding Agreement with Apple
OPERATIONAL SERVICES - SPECIAL SERVICES (Gayla Mears)
1. Addendum to the School Staffing Agreement between Supplemental Health Care, Inc. and Norman Public Schools for Contracted Nurse Services
ATHLETICS (T.D. O'Hara)
1. Facility Usage Agreement for University of Oklahoma Department of Intercollegiate Athletics and Norman Public Schools Athletics for the purpose of NPS Crosstown
EDUCATIONAL SERVICES (Dr. Scott Beck)
1. FY 21-22 Product and Services Agreement with AVID Center

Activity Fund Raising Reports with Proposed Events
1. Administrative Services - Counseling Resources Fundraising
2. Norman North High School - Speech and Debate Team
3. Norman High School - Family, Career and Community Leadership of America

Payment from the Oklahoma State Department of Education for National Board Professional Teaching Standards (NBPTS) a/k/a National Board Certified Teachers (NBCT)

Agreement between Norman Public Schools and Coontz Roofing for the Eisenhower Elementary, Truman Elementary and Nancy O'Brian PAC Emergency Re-roof Projects

Agreement between Norman Public Schools and S.E. Hardesty Co. d/b/a Hardesty Team Co. for Norman High School Band and Orchestra Building HVAC Replacement

Additional Agenda Items
Discuss, consider and vote to approve or not approve the following items relative to the $30,100,000 General Obligation Combined Purpose Bonds, Series 2022
See Attachment "C" (posted with the agenda)
Presented by Zack Robinson, BOK Financial Securities, Inc.
1. Consideration and vote to award the $30,100,000 General Obligation Combined Purpose Bonds, Series 2022, to the lowest and best bidder.
2. Adopt a Resolution providing for the issuance of the $30,100,000 General Obligation Combined Purpose Bonds, Series 2022, by Independent School District Number 29 of Cleveland County, Oklahoma, authorized at an election duly called and held for such purpose; designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

Motion to award the $30,100,000 General Obligation Combined Purpose Bonds, Series 2022, to Bank of America Securities with a low bid of 1.317143%. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed. Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

Motion to adopt the Resolution providing for the issuance of the $30,100,000 General Obligation Combined Purpose Bonds, Series 2022. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed. Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

Discuss, consider and vote to approve or not approve the following items relative to the $1,900,000 General Obligation Building Bonds, Federally Taxable Series 2022
See Attachment "D" (posted with the agenda)

Presented by Zack Robinson, BOK Financial Securities, Inc.

1. Consideration and vote to award the $1,900,000 General Obligation Building Bonds, Federally Taxable Series 2022, to the lowest and best bidder.
2. Adopt a Resolution providing for the issuance of the $1,900,000 General Obligation Building Bonds, Federally Taxable Series 2022, by Independent School District Number 29 of Cleveland County, Oklahoma, authorized at an election duly called and held for such purpose; designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

Motion to award the $1,900,000 General Obligation Building Bonds, Federally Taxable Series 2022, to First Bankers' Banc Securities, Inc. with a low bid of 1.972%. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed. Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

Motion to adopt a Resolution providing for the issuance of the $1,900,000 General Obligation Building Bonds, Federally Taxable Series 2022. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed. Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

Proposed 2023-24 Academic Calendar

Presented by Holly Nevels

Motion to approve the proposed 2023-24 NPS Academic Calendar as presented. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed. Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

Proposed Board Policy Addition Policy 3002 - Essential Personnel

Presented by Holly Nevels

Proposed New Board Policy 3009 - Lactation

Presented by Holly Nevels

Proposed Revisions in Board of Education Policy 4004 - Enrollment and Open Transfers

Presented by Stephanie Williams

Motion to approve the revisions in the Board of Education Enrollment Policy 4004 as presented. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed. Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).
There was no new business presented at this meeting.

Administrative Staff Reports
Dr. Nick Migliorino spoke on the following topics:
- Kindness Week and School Counselor Appreciation Week
- 100th Day of School Celebration
- Legislative Session starts today, Monday, February 7, 2022
- Legislative Breakfast is this Thursday, February 10, 2022
- Teacher of the Year Breakfast
- Cross Town Clash
- Various upcoming Parent Nights throughout the district
- Norman High School honoring the memory of long-time athletic trainer Russ Schuchman by inducting him into the school's Wall of Fame
- Norman North High School Retiring Trey Young's jersey
- Norman graduates that will be playing in the Super Bowl

Board of Education Reports
Cindy Nashert spoke about the election that will be held Tuesday, February 8, 2022

Adjournment

6:43 PM Motion to adjourn. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed. Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

_____ _____
Cathy Sasser, Board Clerk Dr. Dan Snell, Board of Education President

Norman Public Schools
Purchase Request

Purchase Request 1 **Meeting Date: March 7th, 2022**

1. **Item: Twelve 13-inch Macbook Airs and one 16-inch Macbook Pro**

2. **Location: Indian Education**

3. **Statewide Contract: SW1020A**

4. **Purchase Fund: General Fund**

5. **Apple Inc.**
   Austin, TX 78727
   $13,287.00

6.

Vendor	Description	Quantity	Unit Cost	Total Cost
Apple	13-inch Macbook Air	12	$899.00	$10,788.00
Apple	16-inch Macbook Pro	1	$2,499.00	$2,499.00
			TOTAL	$13,287.00

7. **It is recommended that the district purchase twelve 13-inch Macbook Airs and one 16-inch Macbook Pro for Indian Education from Apple Inc. in the amount of $13,287.00.**

Norman Public Schools
Purchase Request

Purchase Request 2 **Meeting Date: March 7th, 2022**

1. **Item: 1 Imperial Range Double Deck Gas Convention Oven with Installation**

2. **Location: Adams Elementary**

3. **A. Specifications Sent: N/A** **A-1. Vendors Queried: N/A**
   B. Bid Opening Date: N/A **B-1. Vendors Responding: N/A**

4. **Purchase Fund: Child Nutrition Fund**

5. **Hagar Restaurant Equipment Service Inc**
   Oklahoma City, OK 73106
   $12,201.00

6.

Vendor	Description	Cost
Hagar Restaurant Equipment Service Inc	1 Imperial Range Double Deck Gas Convention Oven	$11,239.00
Hagar Restaurant Equipment Service Inc	Installation	$862.00
	TOTAL	$12,101.00
USA Equipment Direct	1 Imperial Range Double Deck Gas Convention Oven	$11,239.00
USA Equipment Direct	No Install Available	N/A
	TOTAL	$11,239.00
Build.com	1 Imperial Range Double Deck Gas Convention Oven	$11,239.00
Build.com	No Install Available	N/A
	TOTAL	$11,239.00

7. **It is recommended that the district purchase 1 Imperial Range Double Deck Gas Convention Oven with Installation for Adams Elementary from Hagar Restaurant Equipment in the amount of $12,101.00.**

Norman Public Schools
Purchase Request

Purchase Request 3 **Meeting Date: March 7th, 2022**

1. **Item: In-Ground Drainage System**

2. **Location: Transportation**

3. **A. Specifications Sent: N/A** **A-1. Vendors Queried: N/A**
   B. Bid Opening Date: N/A **B-1. Vendors Responding: N/A**

4. **Purchase Fund: Bond Fund**

5. **H & H Plumbing & Utilities Inc**
   Goldsby, OK 73093
   $58,899.00

6.

Vendor	Description	Cost
H & H Plumbing & Utilities Inc	Transportation Yard Drainage System	$58,899.00
Cimarron Construction Company	Transportation Yard Drainage System	$61,807.00
Jack's Tractor & Turf Service	Transportation Yard Drainage System	$62,499.00

7. **It is recommended that the district purchase the installation of an in-ground drainage system for Transportation from H & H Plumbing & Utilities Inc in the amount of $58,899.00.**

Norman Public Schools
Purchase Request

Purchase Request 4 **Meeting Date: March 7th, 2022**

1. **Item: 13" Macbook Air Edge Cases**

2. **Location: District Wide**

3. **A. Specifications Sent: N/A** **A-1. Vendors Queried: N/A**
   B. Bid Opening Date: N/A **B-1. Vendors Responding: N/A**

4. **Purchase Fund: Lease Revenue**

5. **AGiREPAIR Inc**
   Greensburg, PA, 15601
   $49,485.00

6.

Description	Quantity	Unit Cost	Total Cost
Edge Case for 13" Macbook Air	1,500	$32.99	$49,485.00

7. **It is recommended that the district purchase 13" Macbook Air Edge Cases for district wide use from AGiREPAIR Inc in the amount of $49,485.00.**

Norman School District
General Fund
Statement of Assets, Liabilities and Fund Balance
February 28, 2022

ASSETS		
Cash in Bank	$27,983,526.38	
Accounts Receivable	266,195.58	
Property Taxes - Current	2,435,641.47	
Property Taxes - Delinquent	0.00	
Prepaids	0.00	
Interest	0.00	
Inventory	258,045.40	
TOTAL ASSETS		**$30,943,408.83**
LIABILITIES AND FUND BALANCE		
Accounts Payable	320,997.82	
Deferred Revenue	2,529,763.36	
Total Liabilities		$2,850,761.18
Fund Balance (June 30, 2021)	$10,103,306.67	
Excess Revenue over Expenditures	$17,989,340.98	
Fund Balance, End of Period		$28,092,647.65
TOTAL LIABILITIES AND FUND BALANCE		**$30,943,408.83**

Norman School District
General Fund
Statement of Revenue and Expenditures
February 28, 2022

REVENUES	ANNUAL BUDGET	*CURRENT MONTH ACTUAL	YEAR-TO-DATE ACTUAL	REVENUE RECEIVABLE
Ad Valorem Tax	$39,875,288.00	$608,534.28	$36,033,963.02	3,841,324.98
Local	1,681,480.33	92,926.36	830,927.18	850,553.15
Intermediate	4,550,000.00	162,269.95	3,860,928.49	689,071.51
State	69,907,409.68	6,044,354.82	45,092,169.86	24,815,239.82
Federal	17,315,786.42	3,683,876.17	6,017,065.47	11,298,720.95
Fund Transfer	0.00	0.00	0.00	0.00
TOTAL REVENUE	**$133,329,964.43**	**$10,591,961.58**	**$91,835,054.02**	**$41,494,910.41**
EXPENSES				
Local	$101,226,363.67	$8,414,292.52	$54,960,413.91	
State	14,865,975.28	1,090,083.11	8,006,945.49	
Federal	17,264,236.89	599,696.94	10,878,353.64	
TOTAL EXPENSES	**$133,356,575.84**	**$10,104,072.57**	**$73,845,713.04**	
EXCESS REVENUE OVER EXPENDITURES	**($26,611.41)**		**$17,989,340.98**	

* This column is for information only and is included in the year-to-date actual amounts.

Norman School District
Building Fund
Statement of Assets, Liabilities and Fund Balance
February 28, 2022

ASSETS		
Cash in Bank	3,011,543.85	
Accounts Receivable	0.00	
Property Taxes - Current	340,693.26	
Property Taxes - Delinquent	0.00	
Investments	0.00	
Accrued Interest	0.00	
TOTAL ASSETS		**$3,352,237.11**
LIABILITIES AND FUND BALANCE		
Accounts Payable	$11,283.85	
Deferred Revenue	340,634.30	
Total Liabilities		$351,918.15
Fund Balance (June 30, 2021)	$947,239.60	
Excess Revenue over Expenditures	$2,053,079.36	
Fund Balance, End of Period		$3,000,318.96
TOTAL LIABILITIES AND FUND BALANCE		**$3,352,237.11**

Norman School District
Building Fund
Statement of Revenue and Expenditures
February 28, 2022

REVENUES	ANNUAL BUDGET	*CURRENT MONTH ACTUAL	YEAR-TO-DATE ACTUAL	REVENUE RECEIVABLE
Ad Valorem Tax	$5,683,094.00	$86,626.94	$5,106,202.57	$576,891.43
Other Taxes	$1,040.00	$0.00	$0.00	$1,040.00
Interest	$2,110.74	$0.00	$48.56	$2,062.18
Misc Local	$500.00	$221.29	$34,177.14	($33,677.14)
Interfund Transfer	$42,500.00	$0.00	$0.00	$42,500.00
TOTAL REVENUE	**$5,729,244.74**	**$86,848.23**	**$5,140,428.27**	**$588,816.47**
EXPENSES				
Local	$5,971,566.36	$739,855.69	$3,087,348.91	
TOTAL EXPENSES	**$5,971,566.36**	**$739,855.69**	**$3,087,348.91**	
EXCESS REVENUE OVER EXPENDITURES	**($242,321.62)**		**$2,053,079.36**	

* This column is for information only and is included in the year-to-date actual amounts.

Norman School District
Child Nutrition Fund
Statement of Assets, Liabilities and Fund Balance
February 28, 2022

ASSETS		
Cash in Bank	$1,852,079.55	
Accounts Receivable	0.00	
Inventory	0.00	
TOTAL ASSETS		**$1,852,079.55**
LIABILITIES AND FUND BALANCE		
Accounts Payable	$0.00	
Deferred Revenue	$177,425.35	
Total Liabilities		$177,425.35
Fund Balance (June 30, 2021)	$1,807,201.12	
Excess Expenditures over Revenue	($132,546.92)	
Fund Balance, End of Period		$1,674,654.20
TOTAL LIABILITIES AND FUND BALANCE		**$1,852,079.55**

Norman School District
Child Nutrition Fund
Statement of Revenue and Expenditures
February 28, 2022

REVENUES	ANNUAL BUDGET	*CURRENT MONTH ACTUAL	YEAR-TO-DATE ACTUAL	REVENUE RECEIVABLE
Student Meals	$99,495.65	$714.95	$7,841.84	$91,653.81
Federal Reimbursement	4,859,747.70	3,276.00	3,363,051.96	1,496,695.74
State Reimbursement	55,691.06	0.00	0.00	55,691.06
Other Local	2,000.00	0.00	99.40	1,900.60
Interfund Transfer	51,523.60	0.00	0.00	51,523.60
TOTAL REVENUE	**$5,068,458.01**	**$3,990.95**	**$3,370,993.20**	**$1,697,464.81**
EXPENSES				
Local	$5,000,000.00	$615,604.90	$3,503,540.12	
TOTAL EXPENSES	**$5,000,000.00**	**$615,604.90**	**$3,503,540.12**	
EXCESS EXPENDITURES OVER REVENUE	**$68,458.01**		**($132,546.92)**	

* This column is for information only and is included in the year-to-date actual amounts.

Norman School District
Bond Fund
Statement of Assets, Liabilities and Fund Balance
February 28, 2022

ASSETS		
Cash in Bank	$10,833,318.78	
Investments	0.00	
Accrued Interest	0.00	
Receivables	0.00	
TOTAL ASSETS		**$10,833,318.78**
LIABILITIES AND FUND BALANCE		
Accounts Payable	$68,573.12	
Total Liabilities		$68,573.12
Fund Balance (June 30, 2021)	$16,400,335.90	
Excess Expenditures over Revenue	($5,635,590.24)	
Fund Balance, End of Period		$10,764,745.66
TOTAL LIABILITIES AND FUND BALANCE		**$10,833,318.78**

Norman School District
Bond Fund
Statement of Revenue and Expenditures
February 28, 2022

REVENUES	ANNUAL BUDGET	*CURRENT MONTH ACTUAL	YEAR-TO-DATE ACTUAL	REVENUE RECEIVABLE
Local	$32,000,000.00	$640,000.00	$640,000.00	$31,360,000.00
Interest	$150,000.00	$0.00	$778.15	$149,221.85
TOTAL REVENUE	**$32,150,000.00**	**$640,000.00**	**$640,778.15**	**$31,509,221.85**
EXPENSES				
Local	$14,807,553.96	$259,638.58	$6,276,368.39	
Fund Transfer	0.00	0.00	0.00	
TOTAL EXPENSES	**$14,807,553.96**	**$259,638.58**	**$6,276,368.39**	
EXCESS EXPENDITURES OVER REVENUE	**$17,342,446.04**		**($5,635,590.24)**	

* This column is for information only and is included in the year-to-date actual amounts.

Norman School District
Sinking Fund
Statement of Assets, Liabilities and Fund Balance
February 28, 2022

ASSETS		
Cash in Bank	$28,278,871.73	
Accounts Receivable	0.00	
Investments	0.00	
Accrued Interest	0.00	
Property Taxes - Current	2,976,307.45	
Property Taxes - Delinquent	0.00	
TOTAL ASSETS		**$31,255,179.18**
LIABILITIES AND FUND BALANCE		
Accounts Payable	$0.00	
Deferred Revenue	2,984,071.81	
Escrow Account	0.00	
Total Liabilities		$2,984,071.81
Fund Balance (June 30, 2021)	$22,161,989.34	
Excess Revenue over Expenditures	$6,109,118.03	
Fund Balance, End of Period		$28,271,107.37
TOTAL LIABILITIES AND FUND BALANCE		**$31,255,179.18**

Norman School District
Sinking Fund
Statement of Revenue and Expenditures
February 28, 2022

REVENUES	ANNUAL BUDGET	*CURRENT MONTH ACTUAL	YEAR-TO-DATE ACTUAL	REVENUE RECEIVABLE
Ad Valorem Tax	$30,271,736.00	$456,922.06	$27,086,867.61	$3,184,868.39
Premium on Bonds Sold	$0.00	$0.00	$0.00	$0.00
Interest	42,500.00	0.00	1,175.42	41,324.58
State	0.00	0.00	0.00	0.00
Fund Transfer	(42,500.00)	0.00	0.00	(42,500.00)
TOTAL REVENUE	**$30,271,736.00**	**$456,922.06**	**$27,088,043.03**	**$3,183,692.97**
EXPENSES				
Local	$30,552,125.00	$20,081,237.50	$20,978,925.00	
Fund Transfer	0.00	0.00	0.00	
TOTAL EXPENSES	**$30,552,125.00**	**$20,081,237.50**	**$20,978,925.00**	
EXCESS REVENUE OVER EXPENDITURES	**($280,389.00)**		**$6,109,118.03**	

* This column is for information only and is included in the year-to-date actual amounts.

Norman School District
Student Activity Fund
Statement of Assets, Liabilities and Fund Balance
February 28, 2022

ASSETS		
Cash in Bank	$2,928,375.88	
Accounts Receivable	1,807.07	
TOTAL ASSETS		**$2,930,182.95**
LIABILITIES AND FUND BALANCE		
Accounts Payable	$49,835.47	
Total Liabilities		$49,835.47
Fund Balance (June 30, 2021)	$2,400,371.36	
Excess Revenue over Expenditures	$479,976.12	
Fund Balance, End of Period		$2,880,347.48
TOTAL LIABILITIES AND FUND BALANCE		**$2,930,182.95**

Norman School District
Student Activity Fund
Statement of Revenue and Expenditures
February 28, 2022

REVENUES	ANNUAL BUDGET	*CURRENT MONTH ACTUAL	YEAR-TO-DATE ACTUAL	REVENUE RECEIVABLE
Local	$3,000,000.00	$145,176.01	$1,661,319.62	1,338,680.38
TOTAL REVENUE	**$3,000,000.00**	**$145,176.01**	**$1,661,319.62**	**$1,338,680.38**
EXPENSES				
Local	$3,000,000.00	$150,186.15	$1,181,343.50	
TOTAL EXPENSES	**$3,000,000.00**	**$150,186.15**	**$1,181,343.50**	
EXCESS REVENUE OVER EXPENDITURES	**$0.00**		**$479,976.12**	

* This column is for information only and is included in the year-to-date actual amounts.

Norman School District
Trust and Agency Fund
Statement of Assets, Liabilities and Fund Balance
February 28, 2022

ASSETS		
Cash in Bank	$9,640,416.18	
Accounts Receivable	$180,562.18	
TOTAL ASSETS		**$9,820,978.36**
LIABILITIES AND FUND BALANCE		
Accounts Payable	$182,297.32	
Total Liabilities		$182,297.32
Fund Balance (June 30, 2021)	$737,102.53	
Excess Revenue over Expenditures	8,901,578.51	
Fund Balance, End of Period		$9,638,681.04
TOTAL LIABILITIES AND FUND BALANCE		**$9,820,978.36**

Norman School District
Trust and Agency Fund
Statement of Revenue and Expenditures
February 28, 2022

REVENUES	ANNUAL BUDGET	*CURRENT MONTH ACTUAL	YEAR-TO-DATE ACTUAL	REVENUE RECEIVABLE
Local	$30,110,356.69	$59,810.00	$10,415,800.07	$19,694,556.62
Fund Transfer	0.00	0.00	0.00	$0.00
TOTAL REVENUE	**$30,110,356.69**	**$59,810.00**	**$10,415,800.07**	**$19,694,556.62**
EXPENSES				
Local	$30,110,356.69	$588,119.78	$1,514,221.56	
Fund Transfer	0.00	0.00	0.00	
TOTAL EXPENSES	**$30,110,356.69**	**$588,119.78**	**$1,514,221.56**	
EXCESS REVENUE OVER EXPENDITURES	**$0.00**		**$8,901,578.51**	

* This column is for information only and is included in the year-to-date actual amounts.

2021-2022 INVESTMENT INFORMATION
BANK OF OKLAHOMA INSURED CASH SWEEP

MONTH	ACCOUNT	BALANCE	INTEREST EARNED	INTEREST RATE
July	Demand	23,255,699.59	591.73	0.03%
July	Savings	28,530,052.56	832.69	0.03%
August	Demand	20,256,222.42	522.83	0.03%
August	Savings	28,530,778.60	726.04	0.03%
September	Demand	20,256,721.54	499.12	0.03%
September	Savings	28,531,481.65	703.05	0.03%
October	Demand	10,257,028.55	307.01	0.03%
October	Savings	28,532,207.72	726.07	0.03%
November	Demand	10,257,281.29	252.74	0.03%
November	Savings	18,532,791.59	583.87	0.03%
December	Demand	14,257,571.76	290.47	0.03%
December	Savings	18,533,263.22	471.63	0.03%
January	Demand	71,258,533.93	962.17	0.03%
January	Savings	18,533,734.83	471.61	0.03%
February	Demand	62,260,378.88	1,844.95	0.03%
February	Savings	18,534,160.92	426.09	0.03%

for consent agenda
3-7-22

ESCROW DESCRIPTIONS

Norman Public Schools
2019 LRB Project Fund Investment

	Type of Security	Type of SLGS	Maturity Date	First Int Pmt Date	Par Amount	Rate	Max Rate
Nov 7, 2019:							
	SLGS	Certificate	01/01/2020	01/01/2020	16,200,000	1.560%	1.560%
	SLGS	Certificate	02/01/2020	02/01/2020	40,000	1.560%	1.560%
	SLGS	Certificate	03/01/2020	03/01/2020	215,000	1.580%	1.580%
	SLGS	Certificate	04/01/2020	04/01/2020	8,500,000	1.580%	1.580%
	SLGS	Certificate	05/01/2020	05/01/2020	625,000	1.580%	1.580%
	SLGS	Certificate	06/01/2020	06/01/2020	1,600,000	1.580%	1.580%
	SLGS	Certificate	07/01/2020	07/01/2020	2,600,000	1.570%	1.570%
	SLGS	Certificate	08/01/2020	08/01/2020	3,200,000	1.560%	1.560%
	SLGS	Certificate	09/01/2020	09/01/2020	3,700,000	1.550%	1.550%
	SLGS	Certificate	10/01/2020	10/01/2020	4,050,000	1.550%	1.550%
	SLGS	Certificate	11/01/2020	11/01/2020	4,200,000	1.540%	1.540%
	SLGS	Note	12/01/2020	06/01/2020	4,600,000	1.540%	1.540%
	SLGS	Note	01/01/2021	01/01/2020	13,000,000	1.540%	1.540%
	SLGS	Note	02/01/2021	02/01/2020	4,275,000	1.540%	1.540%
	SLGS	Note	03/01/2021	03/01/2020	4,240,000	1.550%	1.550%
	SLGS	Note	04/01/2021	04/01/2020	3,360,000	1.550%	1.550%
	SLGS	Note	05/01/2021	05/01/2020	2,570,000	1.550%	1.550%
	SLGS	Note	06/01/2021	06/01/2020	2,525,000	1.560%	1.560%
	SLGS	Note	07/01/2021	01/01/2020	1,940,000	1.560%	1.560%
	SLGS	Note	08/01/2021	02/01/2020	1,400,000	1.560%	1.560%
	SLGS	Note	09/01/2021	03/01/2020	1,000,000	1.570%	1.570%
	SLGS	Note	10/01/2021	04/01/2020	850,000	1.570%	1.570%
	SLGS	Note	11/01/2021	05/01/2020	800,000	1.570%	1.570%
	SLGS	Note	12/01/2021	06/01/2020	780,000	1.570%	1.570%
	SLGS	Note	01/01/2022	01/01/2020	21,100,000	1.570%	1.570%
	SLGS	Note	02/01/2022	02/01/2020	400,000	1.570%	1.570%
	SLGS	Note	03/01/2022	03/01/2020	230,000	1.570%	1.570%
					108,000,000		

SLGS Summary

SLGS Rates File	31OCT19
Total Certificates of Indebtedness	44,930,000.00
Total Notes	63,070,000.00
Total original SLGS	108,000,000.00

ESCROW CASH FLOW

Norman Public Schools
2019 LRB Project Fund Investment

Date	Principal	Interest	Net Escrow Receipts	Present Value to 11/07/2019 @ 1.5579311%
01/01/2020	16,200,000.00	121,931.86	16,321,931.86	16,283,981.17
02/01/2020	40,000.00	22,103.49	62,103.49	61,879.01
03/01/2020	215,000.00	27,931.55	242,931.55	241,740.63
04/01/2020	8,500,000.00	79,671.72	8,579,671.72	8,526,577.70
05/01/2020	625,000.00	30,082.48	655,082.48	650,187.20
06/01/2020	1,600,000.00	83,566.92	1,683,566.92	1,668,826.43
07/01/2020	2,600,000.00	307,299.62	2,907,299.62	2,878,120.19
08/01/2020	3,200,000.00	83,530.94	3,283,530.94	3,246,374.35
09/01/2020	3,700,000.00	89,367.00	3,789,367.00	3,741,644.35
10/01/2020	4,050,000.00	89,141.39	4,139,141.39	4,081,731.65
11/01/2020	4,200,000.00	89,817.17	4,289,817.17	4,224,850.26
12/01/2020	4,600,000.00	61,238.00	4,661,238.00	4,584,713.13
01/01/2021	13,000,000.00	280,867.00	13,280,867.00	13,045,948.69
02/01/2021	4,275,000.00	46,977.50	4,321,977.50	4,240,041.34
03/01/2021	4,240,000.00	42,515.50	4,282,515.50	4,195,897.62
04/01/2021	3,360,000.00	32,712.50	3,392,712.50	3,319,795.63
05/01/2021	2,570,000.00	26,197.50	2,596,197.50	2,537,116.26
06/01/2021	2,525,000.00	25,818.00	2,550,818.00	2,489,547.77
07/01/2021	1,940,000.00	180,767.00	2,120,767.00	2,067,151.46
08/01/2021	1,400,000.00	14,060.00	1,414,060.00	1,376,529.52
09/01/2021	1,000,000.00	9,655.50	1,009,655.50	981,588.04
10/01/2021	850,000.00	6,672.50	856,672.50	831,781.43
11/01/2021	800,000.00	6,280.00	806,280.00	781,841.34
12/01/2021	780,000.00	6,123.00	786,123.00	761,310.11
01/01/2022	21,100,000.00	165,635.00	21,265,635.00	20,567,798.15
02/01/2022	400,000.00	3,140.00	403,140.00	389,406.94
03/01/2022	230,000.00	1,805.50	231,805.50	223,619.61
	108,000,000.00	1,934,908.64	109,934,908.64	108,000,000.00

Escrow Cost Summary

Purchase date	11/07/2019
Purchase cost of securities	108,000,000.00
Target for yield calculation	108,000,000.00

ATTACHMENT A

Norman Public Schools
Norman, Oklahoma
Certified Personnel Report

3/7/2022

RECOMMENDATIONS/ TEMPORARY EMPLOYMENT

NAME	NEW/REPLACEMENT	ASSIGNMENT	SITE	EFFECTIVE DATE
*HUNNICUTT, SARAH	REPLACEMENT	ENGLISH TEACHER	NORMAN NORTH	2/14/2022
*KENNEDY, MARTHA	NEW	FIFTH GRADE TEACHER	MADISON ELEMENTARY	1/3/2022
*ROWAN, ALEXIS	REPLACEMENT	SCIENCE TEACHER	ALCOTT MIDDLE	2/10/2022
*PRESS, KIMBERLY	REPLACEMENT	INNOVATIVE LEARING COACH	NORMAN NORTH	2/7/2022

RESIGNATIONS:

NAME		ASSIGNMENT	SITE	EFFECTIVE DATE
RUGGS, KATRINA		RESOURCE TEACHER	ALCOTT MIDDLE	2/28/2022
JERDEN, DANIELLE		MUSIC TEACHER	IRVING MIDDLE	2/25/2022
COLBY, ROGER		ENGLISH TEACHER	NORMAN HIGH	2/11/2022
JOHNSON, JANICE		KINDERGARTEN TEACHER	ROOSEVELT ELEMENTARY	2/15/2022

RETIRING:

NAME		ASSIGNMENT	SITE	EFFECTIVE DATE

Respectfully Submitted,

Superintendent

*Worked Prior to Board Approval

ATTACHMENT B

Norman Public Schools
Norman, Oklahoma
Support Personnel Report

3/7/2022

LEAVE OF ABSENCE				
NAME	**RETURNING/LEAVING**	**ASSIGNMENT**	**SITE**	**EFFECTIVE DATE**
CLEVELAND, CHRISTEL	LEAVING	RESOURCE TEACHER ASSISTANT	MONROE ELEMENTARY	2/14/2022
RECOMMENDATIONS/ TEMPORARY EMPLOYMENT				
NAME	**NEW/REPLACEMENT**	**ASSIGNMENT**	**SITE**	**EFFECTIVE DATE**
BLOSE, BRENDA	REPLACEMENT	HIGHLY QUALIFIED TEACHER ASSISTANT	MONROE ELEMENTARY	2/8/2022
BRAME, KYLE	NEW/REPLACEMENT	BUS MONITOR	TRANSPORTATION	2/14/2022
HALL, CHRISTINE	REPLACEMENT	ATTENDANCE SECRETARY	NORMAN HIGH SCHOOL	2/16/2022
HAYES, ALVIN	NEW/REPLACEMENT	BUS DRIVER	TRANSPORTATION	3/1/2022
KEMPER, EMILY	REPLACEMENT	RESOURCE TEACHER ASSISTANT	CLEVELAND ELEMENTARY	2/14/2022
LONG, KAREN	NEW	GENERAL COUNCIL	ADMINSTRATIVE SERVICE CENTER	3/10/2022
PERKINS, GLEN	REPLACEMENT	RESOURCE TEACHER ASSISTANT	ALCOTT MIDDLE	2/14/2022
RESIGNATIONS:				
NAME		**ASSIGNMENT**	**SITE**	**EFFECTIVE DATE**
BECKMAN, LEANN		TEACHING ASSISTANT	NORMAN NORTH HIGH SCHOOL	02/07/2022
BEEBOUT, KIMBERLY		RECEPTIONIST	NORMAN HIGH SCHOOL	02/28/2022
BRACKETT, ALYSSA		REGISTRAR	NORMAN HIGH SCHOOL	2/1/2022
DUNHAM, DIANA		SECRETARY 1	INDIAN ED	2/25/2022
FOWLER, JASON		SAFETY AND WATCHMAN	CENTRAL SERVICE CENTER	2/16/2022
GLAZIER, MARJON		RESOURCE TEACHER ASSISTANT	NORMAN HIGH SCHOOL	2/28/2022
GREEN, ROYCE		BUS DRIVER	TRANSPORTATION	1/27/2022
HARRIS, JOHN		HIGHLY QUALIFIED TEACHING ASSISTANT	NORMAN NORTH HIGH SCHOOL	2/7/2022
KLINE, JOHN		BUS DRIVER	TRANSPORTATION	2/1/2022
MOSES, GABRIELA		RESOURCE TEACHER ASSISTANT	LONGFELLOW MIDDLE	2/28/2022
MOUA, SENG		BUS DRIVER	TRANSPORTATION	2/7/2022
ROZIER, KRISTIE		RESOURCE TEACHER ASSISTANT	LINCOLN ELEMENTARY	2/25/2022
SMITH, OSHA		BUS DRIVER	TRANSPORTATION	2/18/2022
STEINMEYER, RYAN		GROUNDSKEEPER	CENTRAL SERVICE CENTER	3/2/2022
WILLOGHBY, ELIZABETH		BUS MONITOR	TRANSPORTATION	01/04/2022
RETIRING:				

NAME		ASSIGNMENT	SITE	EFFECTIVE DATE
SHAW, SPENCER		BUS MONITOR	TRANSPORTATION	2/23/2022
RICHARD, THOMAS		BUS DRIVER	TRANSPORTATION	2/28/2022
Respectfully Submitted,				
Superintendent				

EDUCATIONAL SERVICES AGREEMENT BETWEEN
OKLAHOMA CITY COMMUNITY COLLEGE
and
_____ PUBLIC SCHOOLS

Oklahoma City Community College (OCCC) and _____ Public Schools (School) agree to the provisions specified below.

Contingent upon availability of qualified OCCC instructors, OCCC will offer certain college-level courses to eligible, concurrently enrolled high school students within the School as follows:

RATES AND FEES

Eligible high school students who enroll in regularly scheduled, on-campus college classes or classes offered at the high school sites will be charged the standard rate of $135.29 per credit hour ($100.84 tuition and $34.45 in fees) for each course enrolled.

Upon admission, students will be charged a $30.00 new student application and records processing fee.

Students who enroll in a lab science class will be charged an additional $20.00 per course.

OCCC will waive up to eighteen (18) credit hours of tuition per academic year at $100.84 per credit hour for each junior or senior enrolled. The amount of tuition waived will be determined each semester and subtracted from the student bill.

All tuition rates and fees are subject to change at any time and may located at: www.occc.edu/bursar/tuition-fees

COURSES TAUGHT AT HIGH SCHOOL SITES

OCCC will provide enrollment assistance and a qualified instructor for each course offered at the high school sites. For all courses taught at high school sites, School is responsible for providing a minimum enrollment of 18 students per section. Beginning August 1, 2022, if the minimum enrollment is not met, School shall be responsible to pay $195 per student under the minimum enrollment.

REQUIRED BOOK COSTS

The cost of books will be determined in accordance with the class offered. Costs are estimated to be between $75 and $150 per class.

RESIDUAL ACT EXAMS

OCCC will offer Residual ACT testing for students at a cost of $65.00 per exam.

BILLING

If students pay their own bills, they will be billed through OCCC's bursar's office.

If School intends to pay bills for its students, School shall provide OCCC with the following information prior to payment:

- Student Names
- OCCC ID# or last 4 digits of SSN
- Student birthdates
- Fees or books for which the School intends to pay, if any
- School invoice contact information for who the invoice should be remitted to and what kind of documentation, if any, is required to be submitted with the invoice.

TERM AND TERMINATION

This Agreement shall be effective as of the date of last signature below and it shall continue through April 30, 2022. This Agreement shall automatically renew each year on May 1 for one-year terms, unless either party provides the other with thirty (30) days' written notice.

Either party may terminate this Agreement with thirty (30) days' notice to the other party, however, any current academic term shall be allowed to be completed.

Approved for
Oklahoma City Community College by:

_____
Vince Bridges Date
Vice President for Academic Affairs
Oklahoma City Community College
7777 South May Avenue
Oklahoma City, OK 73159

Approved for
_____ Public Schools by:

_____
Name Date
Title
_____ Public School District
Address
Address

OKLAHOMA SCHOOL PICTURES
CONTRACT FOR PHOTOGRAPHIC SERVICES

JOB NUMBER RFP - 2018004 **DATE** February 22, 2022

CUSTOMER Norman Public Schools (ISD #29 of Cleveland County)

STREET ADDRESS (PHYSICAL ADDRESS) 131 South Flood Ave

CITY Norman **STATE** OK **ZIP** 73069

MAILING ADDRESS (IF DIFFERENT)

CITY **STATE** **ZIP**

PHONE 405-447-6555 **FAX** 405-573-3555

PHOTOGRAPHY CONTACT PERSON

EMAIL ADDRESS

ALTERNATE CONTACT INFORMATION (FOR EMERGENCY USE ONLY)

PRINCIPAL'S NAME

SECRETARY'S NAME

FALL PORTRAIT DATE TBD individually with each site

FALL ABSENTEE DATE TBD individually with each site

SENIOR PORTRAIT DATE TBD individually with each site

SENIOR ABSENTEE DATE TBD individually with each site

ACTIVITY DATE TBD individually with each site

SPRING INDIVIDUAL DATE TBD individually with each site

SPRING GROUPS DATE TBD individually with each site

OTHER

OTHER

OTHER

DATA FOR SORT OPTIONS MUST BE RECEIVED TWO WEEKS PRIOR TO PORTRAIT DATES

PACKAGE SORT OPTIONS

☐ GRADE ☐ ALPHA ☐ TEACHER TBD individually with each site

ID CARD SORT OPTIONS

☐ GRADE ☐ ALPHA ☐ TEACHER TBD individually with each site

SENIOR PROOF SORT OPTIONS

☐ ALPHA ☐ TEACHER online proofing

TERM AGREEMENT YEARS (CIRCLE YEARS THAT APPLY)

2020-2021 2021-2022 (2022-2023) 2023-2024

Contract Term: July 1, 2022 - June 30, 2023

☑ FALL PREPAY ☑ SPRING PREPAY/PROOF ☑ SPRING GROUPS

UNDERCLASS COMMISSION 35% (PAYS ON ALL PACKAGES SOLD)

GRADES PK - 12 ENROLLMENT N/A

YEARBOOK SPONSOR

To be confirmed at each school site

YEARBOOK SERVICES: OSP will photograph all students not wishing to purchase a package at $0 per student. These students will be photographed on the dates agreed upon.

DATA FILE CONTACT

DATA SOFTWARE Infinite Campus

DIGITAL SERVICES: OSP will provide a CD of images from all agreed upon portrait days to be delivered to the administration to handle the uploading of images to the school database system. All students photographed will be included.

☑ **SENIOR PORTRAITS** **SENIOR ENROLLMENT** TBD per site

NUMBER OF PORTRAITS PER SENIOR varies SITTING FEE $0 - on location

SENIOR COMMISSION 35% (PAYS ON ALL PACKAGES SOLD)v

ATTIRE FOR SENIOR MEN NHS - black / NNHS - green

ATTIRE FOR SENIOR WOMEN NHS - black / NNHS - green

☑ **ACTIVITY PORTRAITS**

ACTIVITY SERVICES: OSP will provide the school with one activity day to photograph groups or activities of its choice and provide a CD of those images.

☐ ADDITIONAL ACTIVITY DAY ($125.00 PER PHOTOGRAPHER PER DAY)

NUMBER OF ADDITIONAL ACTIVITY DAYS

☑ **ID CARDS**

OSP will provide custom digital student ID cards for all students/faculty photographed at $_____ per card.

☑ **OTHER**

- Four renewals by annual mutual ratification.
- If there are any disputes, the 2022 RFP and addenda prevail.
- All checks will be sent to the NPS Finance Office at the end of each semester and will guarantee total payments for academic year will not be below academic year 2022.
- Parent email addresses will be provided by NPS for each student photographed except those who have opted for restricted directory information.

CUSTOMER'S AUTHORIZED SIGNATURE **DATE**

Brad Baker 02/25/2022

OKLAHOMA SCHOOL PICTURES AUTHORIZED SIGNATURE **DATE**

OSP OKLAHOMA SCHOOL PICTURES
office: 405.753.6800
3400 N.W. 135th St. OKC, OK 73120
www.okschoolpics.com

Canva for Education Order Form

This Order Form sets forth the services ordered by the educational institution identified below ("Educational Institution") to be provided by Canva US, Inc. ("Canva") and is effective as of the date of Educational Institution's signature below ("Effective Date").

Contact Information

Educational Institution:	Norman Public Schools	Primary Contact Name:	Amanda Kordeliski
Address:	131 South Flood Avenue, Norman, Oklahoma 73069, United States	Primary Contact Title	Director of Libraries and Instructional Technology
		Primary Contact Email:	akordelis2@norman.k12.ok.us

Order

Service	Subscription Term	Licensed Users	Subscription Fees
Canva for Education	36 months commencing on the Effective Date	Students, Faculty, and Staff of Educational Institution	N/A

Terms & Conditions

This Order Form is governed by the terms of the Canva Subscription Service Agreement updated on November 5, 2021 and available at: https://www.canva.com/policies/enterprise-ssa/. All references to 'Customer' in the Subscription Service Agreement shall mean and refer to Educational Institution. The Canva for Education Addendum attached hereto is incorporated into this Order Form. If Canva has entered into an agreement governing Canva's processing of personal data on behalf of Educational Institution ("DPA") with Educational Institution or with an entity that operates or directly supports Educational Institution, such DPA is incorporated into this Order Form.

By executing below, Educational Institution and Canva agree to be bound by all terms and conditions of the Subscription Service Agreement, this Order Form, the Canva for Education Addendum, and any applicable DPA (collectively, the "Agreement"). The Agreement may not be updated or amended without written agreement between the parties. Any capitalized terms that are not defined in this Order Form shall have the meaning set forth in the Subscription Service Agreement.

Customer	**Canva US, Inc.**
Signature	Signature
Name	Name
Title	Title
Date	Date

Canva for Education Addendum

This Canva for Education Addendum ("Addendum") is a part of Canva's Subscription Service Agreement and sets forth additional and/or amended terms for Canva for Education. These terms apply only to the extent you are a public or private K-12 school that is either institutionally accredited by an accrediting agency nationally recognized by the U.S. Secretary of Education or, in the case of public K-12 institutions, recognized or approved by the Department of Education of the State in which it is located ("Educational Institution") and using Canva for Education.

The following amendments are made to the Subscription Service Agreement and incorporated into the relevant Order Form executed by Canva US, Inc. and the Educational Institution identified therein:

1.1. Notwithstanding anything herein to the contrary, the Initial Subscription Term shall be from the Effective Date until June 30, 2022. The remaining 32 months of the Subscription Term will begin on July 1, 2022, upon the parties' mutual agreement in accordance with Section 1.5 below.

1.2. The indemnification obligations in Section 9.2 apply only to the extent permitted by applicable law.

1.3. The Limitation of Liability clauses set forth in Section 8 shall be replaced with the following:

> IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES, LOSSES, OR EXPENSES (INCLUDING BUT NOT LIMITED TO BUSINESS INTERRUPTION, LOST BUSINESS, OR LOST PROFITS) EVEN IF IT HAS BEEN ADVISED OF THEIR POSSIBLE EXISTENCE AND NOTWITHSTANDING THE FAILURE OF ESSENTIAL PURPOSE OF ANY REMEDY. IN NO EVENT SHALL CANVA'S AGGREGATE CUMULATIVE LIABILITY HEREUNDER (WHETHER IN CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY IN TORT OR BY STATUTE OR OTHERWISE) EXCEED $100.

1.4. The Governing Law and Jurisdiction provision in Section 11.2 is removed. The Subscription Service Agreement is governed by the laws of the state or province in which the Educational Institution is located.

1.5. The automatic renewal provision in Section 10.2 is removed. Section 10.2 is revised to state the following: The Subscription Term shall be specified in the relevant Order Form. Renewal of this Agreement shall be upon mutual ratification of both parties. An Educational Institution may terminate the Agreement at any time at its convenience by providing Canva with thirty (30) day notice.

1.6. To the extent applicable, Customer will obtain any necessary parent or guardian consent for a student to use Canva for Education prior to inviting a student to the Canva classroom in accordance with applicable laws, including without limitation the Children's Online Privacy Protection Act ("COPPA").

1.7. Customer will only use, and only permit its students to use, Canva for Education (and all content and media incorporated therein) for educational purposes.

1.8. The definition of Licensed User in Section 1.5 of the Agreement is revised to state that Licensed Users may include Educational Institution's students, staff, and faculty.

Dear Contractor,

In the past, we have delivered paper contracts and support documents to be physically signed. This year we are converting to an “eSign” system for this purpose. As a result, you are receiving this email with a new contract or contract renewal and support documents attached. **You’ll need to complete all the required fields and “eSign” where designated on the support documents and the contract or contract renewal. Once you’ve completed the required steps, all of the documents will automatically be electronically returned to us for our signatures.** All documents will be tracked electronically from that point.

<u>If no changes to the contract or contract renewal are necessary, please proceed as follows:</u>

- complete all support documents and eSign;
- review the entire contract or contract renewal and find the indicated signature block for your eSignature;
- If this email has been sent to someone other than the proper signatory, you may click the hyperlink that allows you to have someone else sign.

<u>If changes to the contract or contract renewal are necessary, please proceed as follows:</u>

- download and print copies of the contract or contract renewal and supporting documents;
- mark through the language to be changed (Do not use whiteout or erase in any manner.)
- each change must be initialed by the same individual that signs the contract or contract renewal;
- email the signed and dated contract or contract renewal w/initialed changes and the completed and signed supporting documents to blewis@okdrs.gov.

We must receive all the required completed and signed documents before we can complete processing of your contract. Please complete and submit them as soon as possible.

If you have any questions, please contact Nichole Lewis at the Oklahoma Department of Rehabilitation Services (email: blewis@okdrs.gov; phone: 405-401-8726).

STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
PROJECT SEARCH™ TRAINING, PLACEMENT, AND EMPLOYMENT

This agreement, consisting of fifteen (15) pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

NORMAN PUBLIC SCHOOLS
131 SOUTH FLOOD
NORMAN, OK 73069-5463

(the "Contractor"), and constitutes the entire contract between DRS and Contractor and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the Department of Rehabilitation Services desires to purchase employment training services which will result in integrated, competitive employment with supports for individuals with disabilities; and

WHEREAS, the Department of Rehabilitation Services desires to purchase job placement services for DRS clients who require some assistance in finding competitive employment consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice; and

WHEREAS, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child's movement from school to post school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized by rules promulgated by the Oklahoma Commission for Rehabilitation Services at Subchapter 7 of Chapter 10 of Title 612 of the Oklahoma Administrative Code to implement the Transition from School-to-Work Program.

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties or July 1, 2022, whichever is the latter, through June 30, 2023. The Contract may be renewed for two additional one-year periods upon written agreement of DRS and the Contractor.

II. Contract Services

A. Contractor's Obligations

This section describes the requirements for the services to be delivered by the Contractor, the amount that will be paid during the required service delivery, the outcomes that are expected to be achieved for the individuals receiving employment training services through Project SEARCH™, and the qualifications and performance expectations for contractors delivering services under this Contract. The Contractor agrees to fully inform the staff responsible for carrying out the duties set forth in this contract. This includes providing all necessary staff with a copy of this contract. Services such as these are made possible by the Workforce Innovation and Opportunity Act (WIOA) of 2014.

1. Employment Training Services

The Contractor will provide at least one full-time dedicated program staff member (not to exceed 40 hours per week) for the first 5 program interns and additional staff as outlined below to adequately support the interns at the host business training site or in the community each school day.

- Programs with 1-5 interns require one full-time work skills trainer;
- Programs with 6-10 interns require one full-time and one part-time work skills trainers.
- Programs with 11-15 interns require one full-time and two part-time work skills trainers.

The role of the work skills trainer cannot be fulfilled by the program instructor on a regular/continual basis. The program instructor can fill in when someone is absent or if a student has high support needs, but the program still requires hiring of the appropriate number of work skills trainers.

If the second or third work skills trainer is considered part-time (less than 40 hours per week), they must be onsite while interns are onsite and in their rotations. An example of this could be where interns begin rotations at 9:00 AM, and the part-time work skills trainer arrives at that time. If interns complete rotations at 2:00 PM, the part-time work skills trainer(s) could also be finished at 2:00 PM. DRS and the Contractor may negotiate coverage for part-time work skills trainer(s) in the event there are 6-10 or 11-15 interns.

The program staff shall complete all of the host business requirements prior to beginning their first day of work at the host business. This may include at a minimum a background check, drug screening, and immunizations. The program staff shall report for duty no later than the first day of school in which interns begin participation and must stay through the last day of school. The daily work schedule of each work skills trainer must allow time for communication with the

instructor at the beginning and/or end of the work day. Upon completion of these staff team meetings, the instructor will provide to the Statewide Project SEARCH™ Coordinator a concise written weekly summary of the agenda items discussed, challenges, needs, and plans of action. This may be a simple e-mail or an attachment to an e-mail. Program staff will take direction from the onsite instructor and work collaboratively with the DRS counselor and host business liaison. The site instructor may assist the work skills trainers in supporting interns on their rotations. However, work skills trainer responsibilities will not be an ongoing daily job duty of the instructor. Replacement work skills trainers and instructors must complete the same requirements prior to serving at the host business. The Contractor must plan ahead and identify their replacement staff. Should one or more work skills trainers be absent for a period of time (51% of the day), the Contractor will ensure replacement staff are available at the host business site or with the interns in the community to fulfill the work skills trainer duties. If, at any time, the number of work skills training staff will be dropping below what is required as outlined above, it is the responsibility of the Contractor to take the following actions:

- notify host business liaison of personnel changes and ensure they meet the qualifications of the host business;
- immediately notify the DRS counselor and DRS transition coordinator;
- ensure a backup work skills trainer is provided;
- if the instructor must serve in the work skills trainer position, ensure a backup instructor is provided;
- modify billing amounts if the required numbers of staff are not onsite to implement the program as specified; This should be indicated on each intern's monthly time sheet.

The main roles of the work skills trainers are:

- to learn the rotation tasks and complete a detailed, written task analysis.
- to assist students with identifying a vocational goal by reviewing the career interest inventories completed in class.
- to assist students with choosing appropriate internship rotations to meet their interests and abilities.
- to assist students in learning job tasks, gaining work adjustment skills, and stabilizing during each internship rotation.
- to ensure the students are assets to their departments and not burdens to the host business staff.
- to provide support to the department supervisors in identifying additional job tasks in that rotation.
- to complete weekly progress evaluations to determine level of progress and independence of the interns.
- to maintain daily communication with the instructor on progress, independence, challenges, concerns of department supervisors, etc.
- to meet regularly with the instructor and other work skills trainer(s) as a team to resolve issues, plan activities, and jointly plan for job development.
- to participate in the regular intern progress meetings, and facilitate the job development portion of these meetings.
- to provide weekly to the DRS counselor(s) a copy of each DRS client's job development form.
- , with the leadership of the instructor, assist students in making a realistic job choice.
- , with the leadership of the instructor, assist students in getting a job matching that choice.

- , with the leadership of the instructor, assist students in learning to use public transportation options available.
- , with the leadership of the instructor, collaborate with partners (especially DRS counselors) and outside resources to identify the possible need for any long-term support needed to retain employment. and
- , with the leadership of the instructor, help those students eligible for and requiring community integrated employment (CIE) support to complete the application.

As students become independent in their rotations, the work skills trainers will fade away. However, work skills trainers may be pulled back to devote more time to that student when challenges arise or new tasks are required.

2. Employment Training Service Descriptions

Onsite Training and Instruction: Assessment, Instruction, Stabilization, and Job Placement

Outcome: Throughout the three rotations at Host Business Training Site, a determination of the individual's informed job choice has been made, and the specific supports the individual will need to perform the chosen job successfully have been identified.

Service Description: Regular assessments will be conducted along with the onsite instructor and the DRS counselor, using the individual's interests to identify appropriate vocational areas.

Instruction will include the program staff completing job/task analyses, developing notebooks of specific jobs, and teaching the student interns how to accurately fulfill job duties, general work habits, and use of transportation. Such activities fall within the five core pre-employment transition services described in WIOA:

- job exploration counseling;
- work-based learning experiences;
- counseling on opportunities for enrollment in postsecondary education (college, CareerTech, trade education, professional certification, etc.);
- workplace readiness, including social and independent living skills; and
- self-advocacy, including peer mentoring.

Stabilization includes the program staff fading away as the students learn the job tasks and can implement them independently. As new tasks arise or challenges occur, the work skills trainer(s) will provide more one-on-one assistance and instruction and will work with the Project SEARCH™ site instructor and DRS counselor to help make accommodations for success.

Job placement will include job development specific to the chosen career goal and a job analysis of the job site for needed accommodations. This may occur onsite with the host business training site or in the community if jobs are not available at the host business. The Contractor will work with the DRS counselor to identify possible job sites and will share with the DRS counselor information about the job, such as the job title, employer, start date, work hours, hourly wages, and acceptance of the job by the individual prior to the start date. Job development includes appropriate job matching, initial contact and consultation with the

employer, and identification and negotiation of necessary job accommodations with the employer. The program staff will work closely with the DRS counselor when making employer contacts. Before an individual accepts a position of employment, written notification of approval must be submitted by the DRS counselor. It is the responsibility of the work skills trainer/instructor team to ensure that communication takes place and approval is obtained.

Payment shall be made when the required services have been performed and the Contractor has submitted to the appropriate DRS counselor a monthly attendance/time sheet and comprehensive task design weekly evaluation.

3. Performance Responsibilities

- orient student to host business site;
- communicate with individuals at the host business site and in the community;
- work with the DRS counselor(s) and instructor to choose appropriate and individualized instructional strategies;
- train skill acquisition on all job tasks;
- collect skill acquisition and production data;
- communicate and problem-solve with the student;
- work with the DRS counselor(s) and instructor to make data-based and observational decisions on changes in instructional strategies, needed for compensatory strategies, behavior management programs, modifications and/or assistive devices;
- participate in team staffing on their students;
- perform such other duties as may be assigned;
- adhere to the roles and responsibilities outlined in the National Project SEARCH™ toolkit.

a. Rate

In consideration of the satisfactory performance of said services, the DRS agrees to pay the Contractor the amount of $750.00 per month for full day (at least 6 hours per day) training periods per individual client who is at least a high school senior between the ages of 17 and 24. In extenuating circumstances, if at any time, the work skills trainer is not present for the full 6 hours a day, the Contractor must adjust its billing for that month and justify why a replacement coach was not provided. The Contractor will be reimbursed at the full amount for clients who participate in trainings for at least 60% of school days in each month. A school day is defined as a day in which school is in session and students are expected to be in attendance. Snow days do not count as school days. Anything less than 60% must be prorated accordingly. If an individual does not participate in training during any given month, payment will not be made for that month. The Contractor will utilize the attendance/time sheet provided by the DRS (or may develop one that better suits the needs of the program).

A student is considered in attendance for the day if the student is present at least 50% of the time that day that they are designated to be in Project SEARCH™. For example, since students are to be present at least 6 hours each day, if a student is present in the program for at least 3 hours of the program that day, they are considered in attendance. If they are present less than that amount of time due to illness or other reason, they are considered not in attendance.

There are no “free/excused” absences that may still be billed for by the Contractor. Daily student attendance must be counted.

For all school months containing less than 10 school days, the DRS will reimburse to the Contractor on a prorated daily rate of $37.50 per individual client.

For example, if a student was present 7 out of the 7 school days for the month of December (100% of the days in a short month) and was in the program daily for at least 3 hours (which is half of the expected time and signifies they were in attendance), the Contractor would bill the DRS at a daily rate of $37.50 for each day (i.e., $262.50, which is $37.50 times 7 school days). If they were only in attendance 3 of the 7 school days, the prorated daily amount to bill to DRS would be $112.50, which is 3 times $37.50.
This daily rate is to account for the months in which a school incurs a long holiday or significant break of any kind in which the students would not be attending school the typical number of days in a month (i.e., an average of 20 school days), and to account for schools that go year-round.

Payment shall be made upon submission of properly completed and approved monthly attendance/time sheet, the most recent student task design weekly evaluation, with a cover sheet and when applicable, end-of-rotation progress reports, documenting services. All attendance/time sheets must be submitted to the DRS counselor by the 15th of the following month for timely payment to the Contractor for students participating in Project SEARCH™. It is the responsibility of the Contractor to complete the billing sheets and ensure accuracy of the time stated, including prorating or using daily rates when appropriate. The DRS counselor and/or technician will review, verify, and approve the billing sheets upon receipt.

Once an intern leaves the program and a termination date is confirmed (due to obtaining a job, being dismissed from the program, or choosing to leave the program), services through Project SEARCH™ end, billing ends, and additional resources are sought for that individual or additional DRS services as identified by the instructor, work skills trainer(s), and DRS counselor.

b. Referral

The Contractor agrees to provide employment training to eligible clients of DRS who are high school seniors, 13th year students in high school or career and technology education centers, or 14th year students attending a career and technology education center, who are referred to the Contractor by the DRS or pre-authorized in writing by the DRS counselor.

All students who are placed in the Project SEARCH™ program must be active DRS vocational rehabilitation (VR) or DRS Services for the Blind and Visually Impaired (SBVI) clients that have a trial work plan or an individualized plan for employment (IPE) in place or students with a disability receiving pre-employment transition services per O.A.C. 612:10-7-242(a)(4).

c. Staff Qualifications

The Contractor agrees to maintain high expectations and standards for potential program staff. Program staff should be knowledgeable about working with individuals with disabilities to train for and obtain employment. The Contractor agrees to include the Project

SEARCH™ statewide coordinator on all interview committees for hiring program staff and potential replacements. The Contractor also agrees that program staff hired for the Project SEARCH™ program will complete the work skills trainer/employment consultant training provided by the National Center for Disability Education and Training (NCDET) at the University of Oklahoma (OU), through a contract with DRS at no cost to the Contractor. The minimum salary (plus fringe benefits) paid to a program staff person providing services under this contract for Project SEARCH™ shall be $20,000 for 10 months, or adjusted accordingly for 9 months, or a minimum of $12.50 per hour, regardless of whether the work skills trainer is a 9, 10, or 12 month employee. The hourly rate shall not drop below $12.50 per hour. Fringe benefits shall be in addition to the salary of $20,000. The Contractor must designate each program staff person as devoting full job duties to Project SEARCH™ during the school day and provide to the DRS transition coordinator evidence of the salary of each program staff person working under this contract at the start of the contract year. This could include a copy of the signed employee contract documenting their agreed upon salary or other document that verifies salary meets minimum contract requirements.

Each program staff person providing services under this contract must be "certified" by completing the DRS work skills trainer/employment consultant training course and passing the examination administered by the University of Oklahoma within three months of initiation of provision of services to DRS customers. If a staff person new to Project SEARCH™ has previously completed the DRS work skills trainer/employment consultant training, additional training will not be necessary. This applies to the individual who will be providing direct services onsite—not to the provider agency as a whole. Documentation of such completed training must be submitted to the Project SEARCH statewide coordinator.

The Contractor is required to send designated staff to meetings, trainings, and other events as are required of other contractors holding supported employment contracts with DRS. These are coordinated through the Employment Support Services (ESS) Unit at DRS. This includes project directors meetings, content specific trainings, conference calls, and other forms of information dissemination and training.

d. Progress Assessment and Reporting

The Contractor shall have established procedures for evaluating the individual's progress toward independent competitive employment in the community and employment skills and must report results periodically in accordance with the DRS requirements. Evaluation of progress of individuals will be required monthly and at the conclusion of each rotation. The progress reports must be submitted to the DRS counselor. Documentation of such transition services or pre-employment transition services provided and completed by participating students shall be documented on the progress report form or other documents developed by the Contractor or required by DRS.

The Contractor agrees to maintain all appropriate training standards and provide monthly attendance records as well as end-of-rotation progress reports for each authorized individual. These reports will be processed through the assigned DRS counselor. Final reporting and recommendation regarding independent competitive employment abilities or obstacles will be completed by the Contractor on each individual at the conclusion of the Project SEARCH™ program. This final report shall include each DRS client's plans for future employment. Instructor and work skills trainer(s) must provide to the DRS counselor and identified community rehabilitation provider (CRP) at the completion of the program

the quarterly employment progress meeting form, follow-along tool, and job development activity log.

The Contractor must comply with minimum contract standards to retain a DRS contract. The DRS staff will conduct ongoing evaluations to ensure compliance with the DRS guidelines.

4. Job Placement Services

Outcome: The individual is working successfully in independent competitive employment in the community which matches his or her vocational goal. An individual may not become an employee of the contracting agency under this contract, unless approved on an individual basis as an exception. Job placement is achieved when the individual has completed the 5th day of work at the same job and the Contractor has provided support on that job for those 5 days.

Service Description: The job placement service will include job development specific to the chosen career goal, and a job analysis if needed for accommodations. In addition to supporting the intern for the first 5 days, the Contractor must assist the intern in preparing for and obtaining that job (e.g., interview, completing application, revising resume, selecting interview clothing). The Contractor will notify the DRS counselor and DRS transition coordinator of the job title, employer, start date, work hours, and hourly wages of the job. The Termination/Re-Placement Report will be completed in the event the individual loses the job and is placed in a new job. The job placement milestone will only be paid to the Contractor on receipt of clear evidence the Contractor was actively involved with the individual in job development.

Required Documentation:

Pre-placement Report form (submitted to DRS counselor **before** the first day of work)

Forms/documents submitted to DRS counselor **after** the first 5-days of work:

- Milestone Achievement form (invoice/coversheet);
- Placement (PL) form;
- PL Job Analysis form;
- PL Job Accommodations form, if applicable;
- Termination/Re-Placement Report, if needed.

EM Milestone: Successful Employment

Outcome: The individual has been successfully employed in a permanent job that meets the DRS criteria for successful case closure with a minimum of 90 days job retention.

Service Description: The Contractor has provided work adjustment counseling, a minimum of two times during the first month of employment, and monthly thereafter until case closure, to ensure the individual's satisfaction and job retention. The Termination/Re-Placement Report will be completed to reflect any change of employment.

Required Documentation:

- Milestone Achievement form (invoice/coversheet);
- Work Verification/Employer Evaluation Form signed by employer;
- JP EM Milestone Report;
- Job Accommodations form with implementation results, if applicable;
- Record of Hours Worked (copy of the students' pay stub OR wage and earning statement);
- Employee Satisfaction Survey;
- Termination/Re-Placement Report, if needed.

5. Milestone Rates

Each milestone will be pre-authorized by the DRS counselor and will be paid only once per case. Payment of a milestone will constitute payment in full for all services delivered during that phase of the program, with the exception of mileage reimbursement, if appropriate.

A maximum of **$2,275.00** will be paid per individual in the following increments:

PL Milestone: Job Placement $775.00*

*Job Placement is not merely securing a position—it also includes support on the job for the first 5 days of employment, regardless of whether the position is at the host business or in the community. Job placement is achieved when the individual has completed the 5th day of work at the same job and the Contractor has provided support on that job for those 5 days. The job placement milestone is authorized and paid to the Contractor who provided the full (5) days of job support.

EM Milestone: Successful Employment $1,500.00

Average Cost Per Closure

The Contractor maintains an average cost per closure of $2,275.00. The average cost per closure will be determined by totaling all PL through EM milestone payments and dividing by the number of closures.

B. DRS's Obligations

1. In consideration of the satisfactory performance of said services, the DRS agrees to pay the Contractor for said services as set forth in section II.A.

2. All services for the DRS individuals will be pre-authorized in writing by the DRS counselor before services are to begin.

3. The DRS agrees to conduct ongoing evaluation of the Contractor's program. This may or may not include an onsite visit.

4. The DRS agrees to provide technical assistance to the Contractor.

5. The DRS counselors ensure the Contractor is submitting accurate monthly time sheets and progress reports, including documentation of transition services or pre-employment transition services (as completed).

6. The DRS agrees to process payment in a timely manner.

7. The DRS counselors will attend and actively participate in regular employment progress meetings.

8. The DRS counselors will attend and actively participate in regular partners' meetings.

9. The DRS counselors will ensure authorizations are completed in advance for additional support services upon completion of the program. This will be done and signed by interns before leaving the program.

III. Compensation

A. Contract Amount

In consideration of the satisfactory performance of said services, the DRS agrees to pay the Contractor for said services as set forth in section II.A.

By law, the DRS cannot pay in advance; all services must be preauthorized. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the contract or otherwise as a guaranty, warranty or any other promise of receipt or payment of that amount, except for those goods and/or services provided to and accepted by the DRS pursuant to this contract.

B. Payment

The State of Oklahoma has forty-five (45) days from receipt of a proper invoice documenting the provision of services and/or receipt of a proper claim for reimbursement of travel expenses pursuant to the contract for services to make payment to the Contractor. Invoices/claims, progress reports, and monthly time sheets shall be sent to the designated DRS counselor for each Project SEARCH™ site. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest.

C. Lapse of Invoices/Claims

Proper invoices documenting the provision of services and/or proper claims for reimbursement of travel expenses, progress reports, and monthly time sheets pursuant to the contract for services shall be submitted within ninety (90) calendar days of the provision of those services and/or incurrence of those travel expenses. Supporting encumbrances may be cancelled upon a lapse of six (6) months from the actual provision of services, unless specified otherwise in the contract.

IV. Standard Terms

A. Equal Opportunity/Non-Discrimination

The Contractor shall at all times comply with all federal laws relating to nondiscrimination, including but not limited to, Presidential Executive Order 11246 as amended and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq*.; section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.;* Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq*. and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, age, or handicap.

B. Lobbying Activities

The Contractor certifies the following:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment or modification of any federal grant, or cooperative agreement;

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

C. Debarment And Suspension

In accordance with Presidential Executive Orders 12549 and 12689, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise disqualified for participation in federal assistance programs. Such certification is a material representation of fact upon which reliance is being placed when entering into the Contract. A determination that the Contractor knowingly rendered an erroneous certification, in addition to other available remedies, may result in whole or partial termination of the Contract for the Contractor’s default. Additionally, the Contractor shall promptly provide written notice to the Oklahoma state purchasing director if the certification becomes erroneous due to changed circumstances.

D. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988.

E. Modification

The Contract may only be modified by mutual consent of the parties in writing.

F. Cancellation

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the Contract or fails to provide services in accordance with the provisions of the Contract, the DRS may upon written notice of default transmitted via certified mail to the Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such decision as provided by the rules and regulations promulgated by the State of Oklahoma, Office of Management and Enterprise Services.

2. Without Cause: It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

G. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education, or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract in order to audit, examine, make excerpts, and/or transcripts. The Contractor shall be required to maintain all records for three (3) years after the DRS makes final payment and all other pending matters are closed.

H. Subcontracting

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

I. Compliance With State And Federal Laws

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

J. Travel

The travel expenses to be incurred by the Contractor pursuant to the Contract shall be included in the total amount of the contract award. The DRS will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, 74 O.S. § 500.1-37. The Contractor shall be responsible for all travel arrangements, and provide supporting documentation for reimbursement.

K. Client Confidentiality

The Contractor assures compliance with DRS requirements pertaining to the protection, use, and release of personal information. The Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the DRS client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

L. Unallowable Costs

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that the Contractor has expended DRS funds on unallowable costs on this or any previous contract, the Contractor shall reimburse the DRS in full for all such costs on demand. The DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

M. Audit

1. **Federal Funds**
   Organizations that expend $750,000 or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with 2 C.F.R. Part 200.

2. **State Funds**
   Corporations both for-profit and non-profit, and governmental entities that receive $50,000 or more in a year in State funds from DRS shall have a certified independent audit of its operations conducted in accordance with Government Auditing Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles, and the report shall include a supplementary schedule of awards listing all state and federal funds by funding source.

3. **Auditor Approval and Audit Distribution**
   The audit shall be performed by a certified public accountant or public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma, and who is approved by the Oklahoma Accountancy Board to perform audits according to Government Auditing Standards. The Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control review report prior to the audit being conducted. DRS retains the right to examine the work papers of said auditor.

   The Contractor shall submit two copies of the annual audit report to the Department of Rehabilitation Services - Contracts Unit 3535 N.W. 58th Street, Suite 300, Oklahoma City, Oklahoma 73112, plus a copy of the management letter, if applicable, and corrective action plan to all audit findings, and the auditor's latest external quality control review report within 120 days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request to the address listed above for an extension citing the reason for delay. DRS reserves the right to suspend

payment to the Contractor for costs owed pursuant to this Contract if DRS has not received the prior year audit.

N. Clean Air Act

The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq*. The Contractor agrees to report each violation to DRS and understands and agrees that DRS will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

O. Employment Relationship

The Contract does not create an employment relationship. Individuals performing services required by the Contract are not considered employees of the State of Oklahoma or the DRS for any purpose, and as such shall not be eligible for benefits accruing to state employees. The Contractor shall comply with all applicable laws regarding workers' compensation insurance.

P. Insurance

If the Contractor is not a self-insured governmental entity, the Contractor is hereby required to carry liability insurance adequate to compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents or employees. Said policy must provide that the carrier may not cancel or transfer the policy without giving the DRS thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the Contract, and provide the DRS with evidence of such insurance and renewals upon request.

Q. Punitive Actions

The Contractor understands that payment for services to DRS clients pursuant to the Contract shall be made by the DRS. Accordingly, the Contractor shall not restrict or refuse services under the Contract to DRS clients based on nonpayment by the DRS. No actions shall be taken against the DRS client, including collection actions for any service covered under the Contract, or for any late payment for which the DRS has responsibility. In addition, the Contractor agrees that no punitive actions will be taken against any client of the DRS for late payment of any tuition, fees, books, supplies, etc. for which the DRS has responsibility. This includes, but is not limited to, withholding grades, Pell or other financial aids, or delaying enrollment.

R. Prior DRS/State Employment

The Contractor hereby certifies that at the start of the contract period neither he/she, or if applicable, no member of its board or officers are former DRS employees who were employed by the DRS during the prior twelve (12) months. Pursuant to 74 O.S. § 85.42(B), the Contractor also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the Contractor to fulfill any of the services provided for under said contract.

S. Legal Employment Status Verification System

The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time the Contract is executed or awarded, are in compliance with the Oklahoma Taxpayer and Citizen Protection Act of 2007 (25 O.S. §§ 1312 and 1313) and all applicable federal immigration laws and are registered and participate in the Status Verification System. The Status Verification System is defined at 25 O.S. §1312, and includes but is not limited to the free Employment Verification Program (E-Verify). through the Department of Homeland Security and is available at www.dhs.gov/E-Verify.

T. Contract Jurisdiction

The Contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the DRS or the Contractor to enforce or to interpret provisions of the Contract.

U. Severability

If any provision under the Contract, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Contract or its application that can be given effect without the invalid provision or application.

V. Signatures

For the faithful performance of the terms of the Contract, the parties hereto, in their official capacities stated, affix their signatures.

Oklahoma Department of Rehabilitation Services	Contractor
_____	_____
Signature Date	Signature Date
Kathy Lowry, CPPB, CPO	_____
Print Name	Print Name
Manager, Contracts and Purchasing	_____
Title	Title
	_____
	Contact Person Telephone
	_____
	Contractor's Email Address

STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES

Dear Vendor:

Please read the attached agreements and the following instructions carefully.

1. **One (1) agreement with original signature (no signature stamps) is required**, a fully-executed agreement will be emailed back to you with the Award of Contract (Purchase Order).

2. Certificates, if included, **must have original signatures (no signature stamps) and must have the same signatures as the agreements**.

3. If changes or corrections are necessary, please line through the incorrect information and write in the correct information. **Please do not use white out or erase in any manner**. **Each change must be initialed by the same individual who signed the agreements.**

4. Please fill in all blanks, if any, on the agreements. If not applicable, note N/A. **Please provide a copy of the vendor license if applicable.**

5. Signed agreements and certificates must be returned as soon as possible to avoid a disruption of services. Please note that the time period from submission of the signed agreement until receipt of the Award of Contract may be several weeks. **Services must not be provided until the Award of Contract has been issued.**

Please **email** signed agreements and attachments to: Stacey Dutton at Sdutton@okdrs.gov and cc: Renee Sansom at rsansom@okdrs.gov or **mail** to: State Office, 3535 NW 58th St., Suite 500, Oklahoma City, OK 73112, ATTN: Renee Sansom.

If you have any questions, please call Renee at 405-212-7789

STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
WORK ADJUSTMENT TRAINING (WAT)

This agreement, consisting of twenty-one (21) pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

NORMAN PUBLIC SCHOOLS
131 S. FLOOD AVE
NORMAN, OK 73069

("Contractor"), and constitutes the entire agreement between the DRS and the Contractor, and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the Oklahoma Department of Rehabilitation Services desires employment training for its individuals; and

WHEREAS, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child's movement from school to post school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized by rules promulgated by the Oklahoma Commission for Rehabilitation Services, O.A.C. 612: 10-7-164 to provide work adjustment training; and

WHEREAS, the fees for services set forth herein have been approved as fixed rates by the Oklahoma Commission for Rehabilitation Services and the Office of Management and Enterprise Services pursuant to 74 O.S. § 85.7(A)(6)(f).

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties or July 1, 2022, whichever is the latter, through June 30, 2023. The Contract may be renewed for two additional one-year periods upon written agreement of the DRS and the Contractor.

II. Contract Services

A. Contractor's Obligations

1. The Contractor agrees to submit a proposal initially to start a program or as requested by DRS staff. A proposal should include a description of the referral process, staff qualifications, admission criteria, individualized assessment tools, individualized training plan forms, curriculum, progress assessment and reporting methods and tools, a plan for post-training services, and information about facilities and equipment to be utilized. Upon approval, a contract shall be issued to the Contractor. **The work adjustment training program is designed to prepare high school age youth with the most significant disabilities or equally significant barriers for competitive integrated employment in the community by developing important work habits, attitudes and personal and social adjustment skills.** Services such as these are made possible by the Workforce Innovation and Opportunity Act (WIOA) of 2014.

2. DRS clients preauthorized to participate in work adjustment training (WAT) may do so for a maximum 18 cumulative months, as pre-approved on an individual basis by the DRS counselor. If the DRS client requires more time to make additional progress, the DRS counselor may authorize additional time. If the Contractor provides WAT during the summer months, any summer months worked by the DRS client count as part of the maximum 18 cumulative months. **The Contractor agrees to fully inform the staff responsible for carrying out the duties set forth in the Contract. This includes providing all necessary staff with a copy of the Contract and pertinent documents.**

Students eligible to participate include those DRS transition students:

a. with documented disabilities (includes individualized education plan (IEP), 504 Plan, or other documents)
   who:
   - have been determined eligible for DRS services. or
   - are on a trial work plan as determined by the DRS counselor.
b. with an approved DRS case.
c. with an individualized plan for employment (IPE) in place.
d. with WAT as a line of service on the IPE.
e. who have been provided written authorization by DRS as to their start date. and
f. who are at least 16 years of age.

3. There are rare cases where students NOT on an IPE may participate in WAT under a Trial Work Plan, as approved by the DRS counselor. In either case, no services may begin without prior written authorization from DRS.

4. Students who are completing high school at the end of the school year and who are participating in services through the Contract must cease participation upon their last day of school/graduation. They may not continue to participate in WAT beyond their last day of high school (unless in rare cases and only with DRS counselor approval).

5. Work adjustment training provided under the provisions of the Contract must comply with the component parts as described:

B. Program Requirements

1. Referral

The Contractor agrees to provide work adjustment training to eligible individuals of the DRS who are referred to the Contractor by the DRS and pre-authorized in writing by the DRS counselor. All services for DRS individuals shall be pre-authorized in writing by the DRS counselor as "work adjustment training". It is the Contractor's responsibility to market and educate others about its program.

2. Staff Qualifications

The work adjustment training center shall assure that all instructional staff and assistants are properly trained to perform their assigned functions. Minimum staff training and qualifications should include the following:

a. complete DRS Employment Consultant Training within the first year of employment; or
b. be a certified special education teacher; and
c. have experience working with people with disabilities and knowledge of transition requirements under IDEA and the Pre-ETS of WIOA.

The instructional staff must also have access to technical assistance and receive update training as appropriate. The Contractor shall document qualifications and ongoing training/professional development.

3. Admission Criteria

The work adjustment training center shall provide specific admission criteria for individuals with the most significant disabilities or equally significant barriers expressing a desire to obtain competitive integrated employment in the community after completing work adjustment training. Admission criteria shall be made available in accordance with the DRS requirements. The Contractor shall make every effort to educate clients and parents about working toward competitive integrated community employment.

4. **Individualized Assessment**

The work adjustment training center shall assure that each individual is afforded, **on a monthly basis**, an individualized assessment of interpersonal and competitive work related skills. This shall be documented on the DRS Monthly Progress Report form and any other assessments chosen by the Contractor. The individualized assessment shall be documented and must include:

a. an assessment of the individual's interpersonal skills, including the ability to interact socially.
b. capacity to understand verbal and written instructions.
c. job skills, including the ability to meet both the physical and social aspects of competitive integrated employment.
d. work speed and endurance.
e. career interest and awareness.
f. work behaviors, which include the ability to work independently. and
g. physical capacities and psychomotor skills.

The Contractor shall assist each client in developing a realistic vocational goal upon completion of one school year (i.e., 9 months) in the work adjustment training center program. This shall include working with clients to identify strengths, interests, abilities, challenges, job matches and mismatches, and researching alternative jobs within various career fields. This vocational goal shall be shared with the DRS counselor upon development with the intent of aligning this goal with the IPE goal and jointly planning activities to reach the goal. The Contractor shall share with the DRS concerns regarding client participation or lack of progress as soon as possible as well as a change in client's goal toward achieving competitive integrated employment.

5. **Individualized Training Plan (ITP)**

a. The work adjustment training center shall assure that an individualized training plan be prepared for each individual served within 60 calendar days of admission. The goal of the individualized training plan shall be working towards independent competitive community integrated employment and shall be based on input from the individual and his/her parent(s) or authorized representative. It should address areas of strength and needed services based on the individualized assessment, and provide the basis for periodic evaluation of progress towards competitive employment. ITPs for each client must be submitted to the DRS counselor within 60 calendar days.
b. This ITP shall be reviewed regularly (or at least every 3 months along with the DRS Progress Report) and shall also contain a detailed description of how each client shall progress through work adjustment training and ultimately into a paid work experience through the Transition School-to Work: Work Study contract, or other paid or unpaid work experience (e.g.,

job shadowing, on the job training). DRS counselors shall work with the Contractor on an individual basis to determine when a client is ready to transition out of work adjustment training and into a work experience; however, the DRS counselor and the Contractor shall be given the flexibility to allow for alternate plans for exceptional individual cases. The Contractor shall also assist each DRS client with developing a transportation plan for employment upon completion of services (e.g., city bus, call-a-ride, taxi, walking, carpooling, parent driving, driving self, riding a bicycle, Uber). This may be included in the ITP or another document but must be in writing.

6. **Curriculum**

a. The work adjustment training center shall provide instruction and orientation to work practices which is tailored to individual needs and falls within the five core Pre-Employment Transition Services:

1a. job Exploration Counseling;
2a. work-based Learning Experiences;
3a. counseling on opportunities for enrollment in postsecondary education (college, CareerTech, trade education, professional certification, etc.);
4a. workplace Readiness, including social and independent living skills; and
5a. self-advocacy, including peer mentoring.

and that encompasses:

6a. career interest/awareness and Job seeking skills (e.g., utilize resources for finding jobs, stating job interests, recognizes purpose for work and need to develop skills).
7a. work Behaviors (e.g., attendance, punctuality, working independently or in groups, dressing appropriately, demonstrating safety and maturity, and following work rules, using breaks wisely, cell phones and other electronic devices in the workplace, e-mail etiquette).
8a. job Skills (e.g., switching tasks, remaining on task, obtaining supplies, and cleaning up work area).
9a. work speed and endurance (e.g., completing tasks with accuracy, increasing time on task, asks for additional work, and adjusts to change).
10a. interpersonal/communication skills (e.g., ability to interact socially, cooperate, ask for help, use appropriate manners, respond to criticism; initiate, maintain, and end conversations; appropriate conversation topics for the workplace; forms of harassment and how to respond/get help; what is NOT harassment).
11a. independent living skills (e.g., value of money, how to organize money, banking, setting a budget, money/identify safety, preparing for

meals, grocery shopping, light meal preparation, kitchen safety, accessing and using various transportation options, transportation safety, community safety, sorting laundry, using washing machines/dryers, community resources, personal needs/medical, home safety, emergencies); Safety training may include real life practice, class discussion and activities, role playing, watching safety videos, having guest speakers, etc. Sample transportation topics may include, but are not limited to:

- specific equipment and documentation to keep in vehicle or on your person.
- emergency procedures for specific transportation option.
- communication between program and driver before, during, and after transport.
- maintenance and inspection of vehicles and bicycle.
- safety in and around vehicles.
- school zones, railroad crossings.
- unloading and double-checking vehicles after unloading.
- knowing your surroundings and people around you.
- seatbelts, car seats, booster seats, helmets, and other safety devices.
- waiting on the curb.
- crossing the street.
- waiting at bus stops.
- rules for bicycles.
- strangers. and
- being street smart.

12a. understanding verbal and written instructions (e.g., following directions, responding to directions in a timely manner, remembering steps, and asking for help). and

13a. work related skills (e.g., dealing with work pressures, counting, measuring, telling/managing time, travel and transportation, including planning around work schedules to arrive on time, what to do when you will be late or not able to go to work).

b. The Contractor shall integrate the use of technology for clients and ensure clients are accessing technology in meaningful ways that will help better prepare them for ways to use technology for employment purposes (e.g., resume development, online applications, job searches, e-mail, and interest inventories). If a client has a cell phone or other electronic device and can be taught how to use it for reminders, lists or steps, video modeling, the Contractor is encouraged to make use of such opportunities for independence.

c. The curriculum must also include real work observation and include a variety of work experiences in the community (e.g., ability to transfer work skills, learn new job tasks, and demonstrate appropriate behavior). The Contractor shall ensure that each client is afforded the opportunity to experience at least six (6) different types of jobs in various community settings (e.g., retail, hotel, restaurant, manufacturing, industry, customer service, medical) throughout each school year. This must include at least 6 separate experiences in the community. Situations in which students would be performing tasks of a volunteer nature may count as only one of the 6 experiences. The DRS counselor and the Contractor shall be given the flexibility to allow for alternate plans for **exceptional individual cases.**

d. Virtual opportunities for WAT that's available through the Contractor may be provided to students due to Covid-19-related concerns. A proposal for virtual training MUST be received and approved by the DRS Transition Coordinator in order to continue with the WAT program, if the need for virtual training occurs. The vendor MUST provide detailed information regarding virtual activities on any progress reports and in the time sheet notes. The Contractor MUST justify what has been done virtually with each DRS client. Online YouTube videos and virtual job shadowing opportunities for students can be used to continue the various community experiences. There shall be no change to time sheet billing amounts during virtual training.

7. **Progress Assessment And Reporting**

The work adjustment training center shall have established procedures for evaluating the individual's progress toward independent competitive integrated employment and skills identified in items 4 and 5 above and must report results periodically in accordance with the DRS requirements. Evaluation of progress of individuals shall be required every 30 days, and an additional evaluation of level of independence every 90 days, with work adjustment training not to exceed a maximum 18 cumulative months, unless pre-approved by the DRS counselor. All progress reports and time sheets must be submitted to the DRS counselor by the 15th of the following month for timely payment to the Contractor for students participating in work adjustment training.

8. **Post-Training Services**

The work adjustment training center shall provide post-training referral services for each individual in accordance with the individual's needs. Such services should include but not be limited to referrals for job placement assistance and/or continuing education.

9. **Facilities And Equipment**

The work adjustment training center shall have adequate equipment and facilities to facilitate the training services provided by the center. The equipment and facilities used for training purposes shall meet or exceed all appropriate safety standards. Additionally, the facilities must meet the ADA requirements for accessibility. The Contractor shall ensure adequate staff to supervise students in the various facilities utilized for work adjustment training. Staff assigned to implement WAT program requirements must have appropriate training and qualifications (e.g., employment consultant training).

10. **Reporting**

The Contractor agrees to maintain all appropriate training standards and provide monthly attendance and progress reports for each authorized individual. These reports shall be processed through the assigned DRS counselor. The DRS staff shall conduct ongoing annual evaluations through visits, reviewing paperwork, and onsite auditing to ensure compliance with the DRS guidelines. Should the DRS find areas of noncompliance, the Contractor shall be required to submit a corrective action plan (CAP) within 30 days. The DRS shall do a follow-up visit within two months to ensure all areas on noncompliance are corrected. Final reporting and recommendation regarding competitive employment abilities or obstacles shall be completed by the Contractor on each individual at the conclusion of the work adjustment training period. This final report shall include each client's plans for future employment.

C. Additional Contractor Requirements

The Contractor's designated teacher/transition coordinator(s) shall:

1. be knowledgeable about the contents and requirements of the Contract, especially the Key Points documented in Appendix A.
2. obtain written preauthorization from the DRS counselor before initiating services for students.
3. be a part of the decision making process for community work experiences and transitioning students out of the WAT program.
4. provide information regarding the program to school personnel, students, and parents.
5. provide job readiness instruction and assistance to the students as outlined above that fall within the following five core Pre-Employment Transition Services:
    a. job exploration counseling;
    b. work-based learning experiences;
    c. counseling on opportunities for enrollment in postsecondary education (college, CareerTech, trade education, professional certification, etc.);
    d. workplace readiness, including social and independent living skills;
    e. self-advocacy, including peer mentoring.

6. assist with regular assessment of the students' progress.
7. work with the DRS counselor to maintain a list of all authorized participating students at least one time per semester or updated as new students join or exit.
8. assist with the coordination of the individualized education program (IEP) and the individualized plan for employment (IPE) to reflect the WAT services provided by DRS, including, but not limited to, present levels of performance, services, and annual education/training or employment goals on the IEP.
9. document such transition services or Pre-Employment transition services provided and completed by participating students on the progress report form or other documents developed by the Contractor or required by DRS.
10. provide monthly documentation to DRS counselor, such as progress reports and attendance reports.
11. provide an ITP within 60 calendar days of admission to the DRS counselor. and
12. ensure the electronic copy of the contract is routed to the appropriate person for signature and returned electronically to DRS.

D. DRS's Obligations

The DRS counselor shall:

1. provide the Contractor written preauthorization prior to the initiation of services for each student approved for the WAT program.
2. provide to the Contractor a signed copy of each client's IPE within 30 days of beginning the WAT program.
3. accept referrals, process applications, and assist with the coordination of the IEP and the IPE and offer input to the IEP employment goals.
4. provide payment to the Contractor for work adjustment training as set forth in Paragraph III. A, in a timely manner when provided with progress reports and timesheets for processing.
5. serve as a member of the transition team and help make decisions regarding experiences and transition out of the WAT program.
6. organize his or her work schedule in order to be available to confer with the Contractor, the students in the program, parents, employers and other partners in the process.
7. arrange and provide services as needed, including vocational evaluations, and counseling and guidance.
8. provide technical assistance to the Contractor.
9. make regular visits to the WAT program, either at the facility or in the community to observe activities and client progress.
10. work with the school staff/teachers to maintain a list of all authorized participating students, the vocational goal, experiences, skills learned, and areas for further development, at least one time per semester or updated as new students join or vocational goals change. and
11. ensure the Contractor is submitting accurate monthly time sheets and progress reports, including documentation of transition services or pre-employment transition services (as completed).

III. Compensation

A. Contract Amount

In consideration of the satisfactory performance of said services, the DRS shall pay the Contractor at the rates set forth below.

1. The DRS shall pay a fixed rate to the Contractor up to $375.00 per month for half day (3 hour) training periods, $250.00 per month for 2 hour per day training periods, or $125.00 per month for 1 hour per day training periods per individual client. The Contractor shall be paid at the full amount for clients who participate in trainings for at least 61% of school days in each month. A school day is defined as a day in which school is in session and students are expected to be in attendance. Snow days do not count as school days. Participation of 60% or less must be prorated accordingly. For example, if a student was present 12 out of the 20 possible school days in a month (i.e., 60%) and was in the program daily for at least 2 hours (i.e., $250), the Contractor would bill the DRS for $150.00 (i.e., 60% of $250). A school month begins effective the first day the student is authorized to attend. For example, if school starts August 1, but the student is not authorized to attend until August 15, the school days that month available to that student begin on August 15.
2. For all school months containing fewer than 10 school days, the DRS shall pay to the Contractor on a prorated daily rate per individual client. The daily rates to be utilized are as follows.

    - Daily rate for clients participating for 3 hours at $375.00 per month--$18.75 per day.
    - Daily rate for clients participating for 2 hours at $250.00 per month--$12.50 per day.
    - Daily rate for clients participating for 1 hour at $125.00 per month--$6.25 per day.
3. For example, if a student was present 9 out of the 9 school days for the month of December (100% of the days in the short month) and was in the program daily for at least 3 hours (which would be at the $375.00 per month amount), the Contractor would bill the DRS at a daily rate of $18.75 for each day (i.e., $168.75, which is $18.75 times 9 school days).
4. This daily rate is to account for the months in which a school incurs a long holiday or significant break of any kind in which the students would not be attending school the typical number of days in a month (i.e., an average of 20 school days), and to account for schools that go year-round.
5. A student is considered in attendance for the day if the student is present at least 50% of the time that day that they are designated to be in Work Adjustment Training. For example, if a student is enrolled in Work Adjustment Training for 3 hours per day, and they are present in the program for at least 1 ½ hours of the program that day, they are considered in attendance. If they are present less than that amount of time due to illness or other reason, they are considered not

in attendance. If they are enrolled in 2 hours, they would need to be present for at least 1 hour that day, and for 1 hour of enrollment, they would need to be present for at least a half an hour that day to be counted in attendance. Billing invoices must be adjusted if a student averages less time during the month than which he or she was originally authorized (e.g., a student who is authorized 3 hours a day who really ends up averaging about 2 hours a day over the month shall only be billed at 2 hours that month).

6. Time in WAT begins when instruction or employment readiness/practice begins and ends when said instruction/readiness ends. Breaks are not allowable billed time for DRS WAT programs. Travel time to get to the WAT facility does not count toward billable time.
7. There are no "free/excused" absences that may still be billed for by the Contractor. Daily student attendance must be counted.
8. The school Contractor providing WAT for its students and the Community Rehabilitation Provider (CRP) providing WAT services to students are responsible for providing transportation for DRS transition clients to and from community employment activities (unless other arrangements are made between the school and CRP) and may not seek reimbursement from the DRS for travel expenses. Schools are responsible for transporting their students to and from the CRP who is providing the WAT program for their students.
9. If an individual does not participate in training during any given month, payment shall not be made for that month. Payment shall be made upon submission of properly completed and approved progress reports and time sheets documenting services. By law the DRS cannot pay in advance. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the Contract, or otherwise, as a guaranty, warranty, or any other promise of receipt or payment of that amount, except for those goods and/or services provided and accepted by the DRS pursuant to the Contract.
10. The Contractor may use funds to develop, enhance, and implement the WAT program. All funds paid to the Contractor by DRS must be put back into the program and used for implementing the program. Examples of ways in which funds may be spent include, but are not limited to:

    a. WAT staff salaries and compensation package.
    b. facility and maintenance costs.
    c. substitutes to cover staff when at trainings.
    d. training costs for WAT staff to attend the Annual Oklahoma Transition Institute (OTI), job coach training, and other training relevant to fulfilling the requirements of the WAT contract (and may include registration fees, hotel, per diem, mileage, and parking for WAT staff).
    e. curriculum.
    f. gas for transporting DRS clients to and from community businesses for the required minimum 6 community visits.
    g. WAT vehicle maintenance, repairs, and depreciation.
    h. program materials. and

i. uniforms or protective clothing and equipment required by community business partners.

11. DRS funds shall NOT be used to purchase food without the written permission from the designated DRS contract monitor and solely for the purpose of teaching independent living skills. DRS shall only authorize the use of funds for food in situations in which independent living skills are taught to DRS clients, and the clients have a role in planning the menu, preparing shopping lists, budgeting, shopping, preparing and cooking, serving, and cleaning after the skills instruction.
12. Upon request, the Contractor shall submit to the DRS monitor an expenditure report or other proof of purchase/payment for expenditures of DRS funds.

B. Payment

The State of Oklahoma has forty-five (45) days from receipt of a proper invoice documenting the provision of services and/or receipt of a proper claim for reimbursement of travel expenses pursuant to the contract for services, timesheets, and progress reports documenting the provision of services to issue payment to the Contractor. Invoices/claims, time sheets and progress reports shall be sent to the DRS counselor who authorized services for each DRS client. The DRS counselor's name, address, and telephone number are shown on each DRS client's Authorization for Purchase. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest. DRS cannot make payment for services that are not pre-approved in writing by the DRS counselor.

All students who are placed in the Work Adjustment Training program must be active VR/VS clients and have a trial work plan and/or an Individualized Plan of Employment (IPE) in place in order for the training facility to be paid a fixed rate.

C. Lapse Of Invoices/Claims

Proper invoices documenting the provision of services and/or proper claims for reimbursement of travel expenses pursuant to the contract for services shall be submitted within ninety (90) calendar days of the provision of those services and/or incurrence of those travel expenses. Supporting encumbrances may be cancelled upon a lapse of six (6) months from the actual provision of services and/or incurrence of travel expenses pursuant to the contract for services, unless specified otherwise in the Contract.

IV. <u>Standard Terms</u>

A. Equal Opportunity/Non-Discrimination

The Contractor shall at all times comply with all federal laws relating to nondiscrimination, including but not limited to, Presidential Executive Order 11246 as

amended and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq*.; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.;* Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq*. and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, age, or handicap.

B. Lobbying Activities

The Contractor certifies the following:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment or modification of any federal grant, or cooperative agreement;

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. Debarment And Suspension

In accordance with Presidential Executive Orders 12549 and 12689, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise disqualified for participation in federal assistance programs. Such certification is a material representation of fact upon which reliance is being placed when entering into the Contract. A determination that the Contractor knowingly rendered an erroneous certification, in addition to other available remedies, may result in whole or partial termination of the Contract for the Contractor's default. Additionally, the Contractor shall promptly provide written notice to the Oklahoma state purchasing director if the certification becomes erroneous due to changed circumstances.

D. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988.

E. Modification

The Contract may only be modified by mutual consent of the parties in writing.

F. Cancellation

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the Contract or fails to provide services in accordance with the provisions of the Contract, the DRS may upon written notice of default transmitted via Certified Mail to Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such decision as provided by the rules and regulations promulgated by the State of Oklahoma, Office of Management and Enterprise Services.

2. Without Cause: It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

G. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education, or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract in order to audit, examine, make excerpts, and/or transcripts. The Contractor shall be required to maintain all records for three (3) years after the DRS makes final payment and all other pending matters are closed.

H. Subcontracting

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

I. Compliance With State And Federal Laws

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

J. Travel

The travel expenses to be incurred by the Contractor pursuant to the Contract shall be included in the total amount of the contract award. The DRS will only pay travel

expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, 74 O.S. § 500.1-37. The Contractor shall be responsible for all travel arrangements, and provide supporting documentation for reimbursement.

K. Client Confidentiality

The Contractor assures compliance with DRS requirements pertaining to the protection, use, and release of personal information. The Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the DRS client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

L. Unallowable Costs

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that the Contractor has expended DRS funds on unallowable costs on this or any previous contract, the Contractor shall reimburse the DRS in full for all such costs on demand. The DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

M. Audit

1. **Federal Funds**
   Organizations that expend $750,000 or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with 2 C.F.R. Part 200.

2. **State Funds**
   Corporations both for-profit and non-profit, and governmental entities that receive $50,000 or more in a year in State funds from DRS shall have a certified independent audit of its operations conducted in accordance with Government Auditing Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles, and the report shall include a supplementary schedule of awards listing all state and federal funds by funding source.

3. **Auditor Approval and Audit Distribution**
   The audit shall be performed by a certified public accountant or public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma, and who is approved by the Oklahoma Accountancy Board to perform audits according to Government Auditing Standards. The Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control

review report prior to the audit being conducted. DRS retains the right to examine the work papers of said auditor.

The Contractor shall submit two copies of the annual audit report to the Department of Rehabilitation Services - Contracts Unit 3535 N.W. 58th Street, Suite 300, Oklahoma City, Oklahoma 73112, plus a copy of the management letter, if applicable, and corrective action plan to all audit findings, and the auditor's latest external quality control review report within 120 days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request to the address listed above for an extension citing the reason for delay. DRS reserves the right to suspend payment to the Contractor for costs owed pursuant to this Contract if DRS has not received the prior year audit.

N. Clean Air Act

The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq*. The Contractor agrees to report each violation to DRS and understands and agrees that DRS will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

O. Employment Relationship

The Contract does not create an employment relationship. Individuals performing services required by the Contract are not considered employees of the State of Oklahoma or the DRS for any purpose, and as such shall not be eligible for benefits accruing to state employees. The Contractor shall comply with all applicable laws regarding workers' compensation insurance.

P. Insurance

If the Contractor is not a self-insured governmental entity, the Contractor is hereby required to carry liability insurance adequate to compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents or employees. Said policy must provide that the carrier may not cancel or transfer the policy without giving the DRS thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the Contract, and provide the DRS with evidence of such insurance and renewals upon request.

Q. Punitive Actions

The Contractor understands that payment for services to DRS clients pursuant to the Contract shall be made by the DRS. Accordingly, the Contractor shall not restrict or refuse services under the Contract to DRS clients based on nonpayment by the DRS.

No actions shall be taken against the DRS client, including collection actions for any service covered under the Contract, or for any late payment for which the DRS has responsibility. In addition, the Contractor agrees that no punitive actions will be taken against any client of the DRS for late payment of any tuition, fees, books, supplies, etc. for which the DRS has responsibility. This includes, but is not limited to, withholding grades, Pell or other financial aids, or delaying enrollment.

R. Prior DRS/State Employment

The Contractor hereby certifies that at the start of the contract period neither he/she, or if applicable, no member of its board or officers are former DRS employees who were employed by the DRS during the prior twelve (12) months. Pursuant to 74 O.S. § 85.42(B), the Contractor also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the Contractor to fulfill any of the services provided for under said contract.

S. Legal Employment Status Verification System

The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time the Contract is executed or awarded, are in compliance with the Oklahoma Taxpayer and Citizen Protection Act of 2007 (25 O.S. §§ 1312 and 1313) and all applicable federal immigration laws and are registered and participate in the Status Verification System. The Status Verification System is defined at 25 O.S. §1312, and includes but is not limited to the free Employment Verification Program (E-Verify) through the Department of Homeland Security and is available at www.dhs.gov/E-Verify.

T. Contract Jurisdiction

The Contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the DRS or the Contractor to enforce or to interpret provisions of the Contract**.**

U. Severability

If any provision under the Contract, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Contract or its application that can be given effect without the invalid provision or application.

V. Signatures

For the faithful performance of the terms of the Contract, the parties hereto, in their official capacities stated, affix their signatures.

Oklahoma Department of Rehabilitation Services	Contractor
_____	_____
Signature Date	Signature Date
Kathy Lowry, CPPB, CPO	_____
Print Name	Print Name
Manager Contracts & Purchasing	_____
Title	Title
	_____
	Contact Person Telephone
	_____
	Contractor's Email Address

Appendix A

Key Points of the
DRS Work Adjustment Training Contract

1. The Contractor must obtain written preauthorization from the DRS counselor before initiating services for students.
2. Students may participate 1 hour per day ($125 per month to the Contractor), 2 hours per day ($250 per month to the Contractor), or 3 hours per day ($375 per month to the Contractor).
3. Students may participate in WAT for a maximum 18 cumulative months, as pre-approved by the DRS counselor. Additional WAT training exceeding the maximum 18 cumulative months must be pre-approved by the DRS counselor.
4. The team must meet to determine when the student can transition out of WAT and into a less restrictive employment experience.
5. A minimum of 6 community employment experiences must be completed for each student.
6. DRS shall reimburse the Contractor for the amount invoiced based on student attendance and prorated accordingly.
7. Documents required for payment:
   a. the monthly timesheet; and
   b. the progress report(s).
   c. These documents should be sent to the DRS counselor on a monthly basis. Waiting until the end of the semester or the end of the year to submit them is not acceptable.
8. WAT Payment Process:
   a. School sends individual student Progress Report and Time Sheet to the DRS counselor.
   b. The DRS counselor authorizes payment to the Contractor.
   c. The DRS counselor enters payment amount.
   d. The DRS State Office sends a check to the Contractor.
   e. The State of Oklahoma has forty-five (45) days from receipt of proper timesheets and progress reports to make payment to the Contractor.

Appendix B

Resources to Assist in Program Implementation

Free Resources

1. Autism Speaks (IL Skills)
   https://www.autismspeaks.org/sites/default/files/docs/ttk2_independent_living.pdf
2. Biz Kids (Money Management)
   http://bizkids.com/
   http://bizkids.com/students
   http://moneytalks4teens.ucanr.edu/
   http://www.themint.org/teens/index.html
3. Caseylifeskills (Money, Home, and Food Management)
   http://www.casey.org/media/CLS_ResourceGuides_subdocs_PAYAModule1.pdf
4. Caseylifeskills (Moving Out on Your Own)
   http://www.casey.org/media/CLS_ResourceGuides_subdocs_imgettingready.pdf
5. University of
   a. Self-Determination Assessments for Transition
      http://www.ou.edu/content/education/centers-and-partnerships/zarrow/self-determination-assessment-tools.html
   b. Self-Determination Curriculum
      http://www.ou.edu/content/education/centers-and-partnerships/zarrow/choicemaker-curriculum.html
   c. Transition Education Materials
      http://www.ou.edu/content/education/centers-and-partnerships/zarrow/trasition-education-materials.html
   d. Preference Indicators
      http://www.ou.edu/content/education/centers-and-partnerships/zarrow/transition-assessment---severe-disabilities.html
   e. Timeline of Transition Activities developed by the Oklahoma Transition Council
      http://www.ou.edu/content/education/centers-and-partnerships/zarrow/timeline-of-transition-activities.html
6. Minnesota Literacy Council (Employment Readiness)
   http://mnliteracy.org/tools/employment-readiness-curriculum
7. Applied Educational System
   http://www.aeseducation.com/careercenter21/employability-skills-lesson-plans/

Resources for Purchase

8. Conover Company (Functional Skills)
   https://www.conovercompany.com/downloads/fss_brochure.pdf
9. University of Oklahoma Zarrow Center for Learning Enrichment Resources
   a. Transition Assessments
      https://tagg.ou.edu/tagg/
10. Brigance Transition Skills
    http://www.curriculumassociates.com/products/detail.aspx?title=BrigTSA

11. Skills USA
    http://www.skillsusa.org/programs/career-readiness-curriculum/

Resources for Driving Readiness

Montgomery College readiness checklist

Children's Hospital of Philadelphia readiness

Quizlet Driver Readiness flashcards

DriveWell Info and Resources for Drivers

****

Please complete the enclosed **non-collusion certification** by filling in each line that has a check mark by it, and placing a check mark inside the box labeled **"the contract attached herewith, which was not competitively bid and awarded by the agency pursuant to applicable Oklahoma statutes"**. The certification must have an original signature, and it must be the same as the signature on the accompanying contract/agreement.

****

OKLAHOMA
Office of Management
& Enterprise Services

Certification for Competitive Bid and/or Contract
(Non-Collusion Certification)

NOTE: *A certification shall be included with any competitive bid and/or contract exceeding $5,000.00 submitted to the State for goods or services.*

Agency Name: Oklahoma Department of Rehabilitation Services Agency Number: *805*

Solicitation or Purchase Order #: _____

Supplier Legal Name: _____

SECTION I [74 O.S. § 85.22]:

A. For purposes of competitive bid,

1. I am the duly authorized agent of the above named bidder submitting the competitive bid herewith, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to said bid;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
   a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
   b. to any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
   c. in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract, nor
   d. to any collusion with any state agency or political subdivision official or employee as to create a sole-source acquisition in contradiction to Section 85.45j.1. of this title.

B. I certify, if awarded the contract, whether competitively bid or not, neither the contractor nor anyone subject to the contractor's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring this contract herein.

SECTION II [74 O.S. § 85.42]:

For the purpose of a contract for services, the supplier also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the supplier to fulfill any of the services provided for under said contract.

The undersigned, duly authorized agent for the above named supplier, by signing below acknowledges this certification statement is executed for the purposes of:

☐ the competitive bid attached herewith and contract, if awarded to said supplier;

OR

☒ the contract attached herewith, which was not competitively bid and awarded by the agency pursuant to applicable Oklahoma statutes.

Supplier Authorized Signature	Certified This Date
Printed Name	Title
Phone Number	Email
Fax Number	

DRS Work Adjustment Training (WAT) Monthly/90-Day Progress Report

Student Name: _____ School/Provider: _____ School Year: 20___ to 20___

Job Site(s)/Date(s): _____

Progress Rating (P)
1 = Unsatisfactory 2 = Below Average, needs improvement 3 = Satisfactory, but could improve
4 = Good, no major improvements needed 5 = Excellent, no improvement needed

90-Day Independence Rating (I)
I = Independent, no prompts needed M = Modeling, task must be demonstrated first
V = Verbal, instructions must be given H = Hand-Over-Hand, teacher/provider must place hands over student's hands to complete task

Pre-employment Transition Services Work Skills Five Required Areas	**Sept.**	**Oct.**	**Nov. 90 Day**		**Dec.**	**Jan.**	**Feb. 90 Day**		**March**	**April**	**May 90 Day**	
1. Workplace Readiness Training/Social & Independent Living			**P**	**I**			**P**	**I**			**P**	**I**
Cooperates with co-workers and supervisors												
Is courteous, and uses appropriate manners												
Accepts and responds appropriately to criticism												
Attendance and Punctuality												
Works independently												
Wears appropriate dress												
Demonstrates mature/safe work behaviors												
Follows work rules and uses breaks appropriately												
Ability to tell time/manage time												
Ability to manage money												
Understands transportation needs and available resources												
Understands safety as it relates to transportation												
2. Work-Based Learning Experiences												
Follows written and verbal instructions and asks for help when needed												
Responds to instructions within an appropriate amount of time												
Remembers jobs steps or asks appropriate questions when needed												
Can switch tasks without maladaptive behavior												
Remains on task in distracting environments, for increasing durations												
Asks for supplies as needed, and returns supplies at end of work period												
Completes assigned tasks with accuracy												
Asks for work upon completion of a task; is self-motivated												
Ability to adjust to change and pressure												
Demonstrates appropriate behavior in the community setting												
Ability to transfer work behaviors and skills from class to community												
3. Job Exploration Counseling												
Ability to utilize resources for finding available jobs												
Ability to communicate values, interests, and preferences												
Recognizes the importance of acquiring marketable skills, the purpose of work, and that work is a part of life												
Ability to voice career of choice and reasons for choosing												
4. Instruction in Self-Advocacy												
Understands his or her needs												
Knows what help or support needed to get needs met and be successful												
Knows how to request to needs and support in appropriate ways												
Knows how to advocate for needed accommodations and services												
5. Counseling on postsecondary opportunities												
Participates in career vocational assessments												
Ability to research career and postsecondary education options												
Ability to choose a postsecondary option (if appropriate)												
Identifies skills and abilities necessary for postsecondary programs												
Student Participated in Assessment (student initials/mark in boxes)												
Initials of Person Completing Assessment												

Comments:

DRS Work Adjustment Training (WAT) Monthly Time Sheet

Student Name: ________________________________ School/Provider: ____________________________
Job Site(s)/Date(s): ____

Month ________________ Year ___________

Date:	**Date:**	**Date:**	**Date:**	**Date:**
In: _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** ____	**In:** _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____
Date:	**Date:**	**Date:**	**Date:**	**Date:**
In: _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____
Date:	**Date:**	**Date:**	**Date:**	**Date:**
In: _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____
Date:	**Date:**	**Date:**	**Date:**	**Date:**
In: _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____	**In:** _____ **Out:** _____ **Hours:** _____

Total Days Present: _____	**Total School Days in Month: _____**	**Percent of School Days Present: _____%** *(Days present divided by School days)*

Option 1

If month has 10 or more school days, and student is there 61% or more of school days, Amount Billing $____

Option 2

If month has 10 or more school days, and student is there 60% or fewer of the school days,
Percent of School Days Present: ______% x (either $125, 250, or 375) = Amount Billing $_________

Option 3: If month has fewer than 10 school days, # of days present ______ x daily prorated amount of either ($6.25, $12.50, or $18.75) per day = Amount Billing $_________

Student Signature		**Date:**	
Work Adjustment Coordinator Signature		**Date:**	

NOTE: If the above student is not being credited with work adjustment hours, see the explanation checked below.

- ☐ **Student was unable to participate due to excessive absences.**
- ☐ **Student was unable to participate at this time due to unacceptable employment behaviors.**
- ☐ **Student is no longer enrolled in the program.**
- ☐ **Student is not authorized for Work Adjustment Training for the next month(s).**

MEMORANDUM OF UNDERSTANDING

This MOU is entered between **INDEPENDENT SCHOOL DISTRICT NO. 29 OF CLEVELAND COUNTY, OKLAHOMA, a/k/a Norman Public Schools** ("NPS"), and Blindness Education and Advocacy Resources "BEAR").

RECITALS

A. NPS desires to utilize educational consulting services for one or more its students.

B. BEAR desires to provide educational consulting services for one or more of NPS students.

TERMS AND CONDITIONS

In consideration of the mutual covenants and promises and the above recitals contained in this MOU, and intending to be legally bound, the parties agree as follows:

1. **Term**. This MOU shall commence when fully executed by both parties and approved by NPS's Board of Education and shall end on June 30, 2022. This MOU may be renewed for subsequent one-year terms upon mutual ratification of the parties. In addition, either party may terminate this MOU at any time by notifying the other party in writing. In the event of early termination, NPS will be responsible for paying any undisputed costs for BEAR's services rendered up to the time notice is rendered and for such reasonable services that BEAR provides thereafter in connection with the transfer of services at the rate of $200/hour.

2. **Summary of Services**. BEAR shall provide information, consultation, guidance, collaboration, technical assistance, and accessibility support regarding the development, implementation, and maintenance of one or more individualized educational plans ("IEP") as identified by NPS. The parties agree that these services are individualized to the needs of the student(s) while remaining focused on best practices in the fields of blindness education and of education in general. The parties acknowledge and agree that BEAR shall provide no legal services during this representation and that no attorney-client relationship exists between the parties.

3. **No Guaranteed Results**. The parties acknowledge BEAR cannot guarantee results, but BEAR promises and shall utilize its best efforts in the performances of services under this MOU and shall at all times conduct itself with the highest professional standards and consistent with industry standards and applicable law.

4. **Independent Contractor Relationship**. The parties understand and expressly acknowledge that NPS engages BEAR as an independent contractor and BEAR shall not in any way or for any purpose whatsoever be deemed an agent or employee of NPS or a joint employer with NPS. BEAR is not an employee of NPS and shall have no right to receive any NPS employee benefits or any privileges available to NPS employees. BEAR shall not represent itself in any way as an agent or employee of NPS, and BEAR shall have no power to legally bind NPS to any third party. Bear shall be solely responsible for paying and accounting for its own tax obligations and workers' compensation coverages and liabilities arising from or related to this matter.

5. **No Third-Party Beneficiaries**. This MOU is not intended nor may it be construed to create any third-party beneficiaries.

6. **No Assignment**. This MOU is not assignable, and the obligations of this MOU may not be delegated to others.

7. **Charges for Services and Out-of-Pocket Costs.**

    a. All hourly charges will be billed in increments of one-tenth of an hour (six minutes).

    b. BEAR charges an hourly rate of $200.00 per hour for the educational consultant services performed hereunder.

    c. While no travel is currently contemplated by this MOU, if NPS approves travel in connection with the services contemplated herein, time spent on travel will be billed at one-half the standard rate: $100.00 per hour. Additionally, any travel-related mileage will be billed at the then-current business mileage reimbursement rate, as set by the U.S. Internal Revenue Service (currently set at $0.585 per mile).

    d. Invoices for services performed will be sent monthly to Gayla Mears, Director of Student Services for Norman Public Schools, via electronic mail at gmears@norman.k12.ok.us.

    e. Payment for invoices, via check or money order, shall be payable to Carlton Walker, and due within two weeks of NPS' receipt, and shall be sent to: BEAR, c/o Carlton Walker, 101 Kelly Drive, Carlisle, PA, 17015.

8. **Confidentiality and Compliance with Law**. BEAR agrees to and shall hold information related to the services provided herein in confidence. Further, BEAR agrees to strictly comply with all applicable federal, state, and local laws and regulations, including, but not limited to, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g.

9. **Notices**. All notices and other communications between the parties relating to the parties' performance under this MOU shall be sent by certified mail, return receipt requested, delivered personally, or by confirmed email, with delivery accomplished upon receipt, and addressed to the following persons:

    If to NPS: Gayla Mears
    Director of Student Services
    Norman Public Schools
    131 South Flood Avenue
    Norman, Oklahoma 73069
    gmears@norman.k12.ok.us

If to BEARS: Carlton Anne Cook Walker
Blindness Education and Advocacy Resources
101 Kelly Drive
Carlisle, PA 17015
BEARadvocacy@gmail.com

10. **Entire Agreement.** This MOU constitutes the entire agreement of the parties with respect to the subject matter hereof, and may be amended only in writing signed by both parties.

INDEPENDENT SCHOOL DISTRICT NO. 29 of CLEVELAND COUNTY, OKLAHOMA

_____ _____
Dr. Dan Snell, President, Board of Education Date

BLINDNESS EDUCATION AND ADVOCACY RESOURCES

March 2, 2022

_____ _____
Carlton Anne Cook Walker, Owner Date

Agreement for Assistive Technology Services
Between
Norman Public Schools
and
RGA Tech Solutions

This Agreement for Assistive Technology Services (Agreement) dated as of the 1st day of March, 2022, is between **Independent School District No. 29 of Cleveland County, Oklahoma a/k/a Norman Public Schools (NPS)** and **RGA Tech Solutions (RGA)**.

In consideration of the mutual terms, covenants and conditions specified in this Agreement, NPS and Trent agree as follows:

1. **Assistive Technology Services**. RGA agrees to provide certified assistive technology services (Services) to the designated students of NPS as requested during the term of this Agreement.

2. **Certification and Licensure**. RGA represents and warrants that the providers are certified Teacher of the Visually Impaired and Assistive Technology.

3. **Confidentiality**. RGA agrees to adhere to all state and federal laws regarding the confidentiality and privacy of the education records and patient healthcare records of students and students with disabilities. RGA specifically agrees to comply with the provisions of the Family Educational Rights and Privacy Act (FERPA), and the Health Insurance Portability and Accountability Act (HIPAA), as well as all applicable laws and regulations related to privacy and security. RGA acknowledges that providers may have or obtain access to confidential "education records", as defined by FERPA, and agrees that providers will not disclose any such education records except to perform duties under this Agreement or as required by law.

4. **Indemnification**. In addition to the requirement of paragraph 4 and not in lieu thereof, RGA agrees to indemnify and hold NPS and its agents, employees and officers harmless (including defense costs) against any claim, demand or action against NPS arising from Services provided by RGA.

5. **Prior Criminal Convictions**. RGA hereby certifies that providers are not currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act or the Mary Rippy Violent Offender Registration Act and has not been convicted in this state, the United States, or another state of any felony offense.

6. **Compensation**. NPS agrees to pay RGA at the rate of $125.00 per hour for the Services provided by RGA, to be paid on a monthly basis. RGA agrees and acknowledges that all invoices and applicable required documentation and time logs shall be submitted to NPS no later than the 10th day of the month following the month in which the Services were provided and that NPS has no obligation to forward payment to RGA until NPS has been provided with a timely invoice. Invoices shall include, at a minimum, the date of services, identification of the individual to whom services were provided, and a brief description of services as well as the time applicable to each service listing. NPS shall have no obligation to RGA as an employer for

withholding and remitting taxes, insurance, FICA, etc. RGA, and not NPS, shall be responsible for the payment of any business expenses, such as transportation costs incurred by RGA in the provision of Services hereunder.

7. **Term and Termination**. This Agreement is effective as of March 1, 2022, and shall continue in effect through June 30, 2022, unless terminated earlier as provided herein. Either party may terminate this Agreement upon thirty (30) days' written notice with or without cause. The specific starting date for the delivery of Services will be mutually determined by RGA and NPS.

8. **Independent Contractor Status**. RGA is acting as an independent contractor and RGA shall not be deemed to be an employee of NPS. Neither party undertakes by this Agreement or otherwise, to perform any obligation of the other party, whether regulatory or contractual, or to assume any responsibility for the other party's actions, business or operations. RGA shall not have the authority to bind, commit or incur any liability on behalf of NPS or to otherwise act in any way as an agent or representative of NPS. In no event will RGA be entitled to employee benefits or workers compensation coverage from NPS. Further, RGA affirms providers are covered by Workers' Compensation Insurance and shall in no event be entitled to any such coverage from NPS.

9. **Force Majeure**. Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming force majeure event has given the other party reasonably prompt notice of the event.

10. **Notices**. All notices given hereunder shall be in writing and shall be given or sent by (i) certified, first class, U.S. mail to the parties at the addresses herein or at such other addresses of which either party may give notice; (ii) confirmed facsimile; or (iii) nationally recognized courier service. Notices shall be delivered as follows:

To NPS:	**To RGA Tech Solutions:**
Norman Public Schools Dr. Nick Migliorino, Superintendent 131 South Flood Avenue Norman, Oklahoma 73069	RGA Tech Solutions 4422 Kinglet St. Houston, TX 77035

11. **Miscellaneous**. This agreement embodies the entire agreement and understanding between NPS and RGA relating to the subject matter of this Agreement, and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This Agreement is to be governed by and construed in accordance with the laws of the State of Oklahoma. This Agreement may be amended only in a writing signed by both parties. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this Agreement and any remaining

provisions will continue in full force and effect. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties to this Agreement and their respective successors and permitted assigns. This Agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute waiver of any other provision nor shall such waiver constitute consent that the breach may continue or that any other breach will be waived. In the event of any suits or actions or other proceedings to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses incurred therein. The confidentiality provisions of this Agreement shall survive the termination of this Agreement.

INDEPENDENT SCHOOL DISTRICT NO. 29 OF CLEVELAND COUNTY, OKLAHOMA

_____

Board of Education President

ATTEST:

_____

Board of Education Clerk

RGA TECH SOLUTIONS

3/2/2022

_____

Stacie Gallegos, RGA Tech Solutions

3/2/2022

_____

Raul Gallegos, RGA Tech Solutions

Norman Public Schools
Fundraising Activity Request (including food fundraisers*)

Applicant: Complete this form (one per fundraiser) and submit it to your building Principal **prior to** starting a fundraising activity. Only Board of Education approved fundraising activities will be allowed.

*All fundraisers involving food must be approved 30 days prior to fundraiser start date. No fundraisers involving food may occur during any cafeteria serving times. The length of any one food fundraiser may not exceed 14 school days. **Food fundraisers must answer this question:**

Does the activity comply with the district's wellness policy? (BOE Policy 2004) **YES** ☒ **NO** ☐
If "no", this food fundraiser will use the site's exemption according to policy.

The individuals who will participate in and benefit from the fundraiser, (please give a detailed answer):
Site: Irving Middle School Participants/Beneficiaries: Irving TSA chapter

The type of fundraiser (sale, raffle, crowdfunding, etc.), include specific products or services to be sold, auctioned, or the crowdfunding website to be used, as applicable.
Sale - Lollipops

The proposed dates for the fundraiser: March 1st to March 11th

The district employee who will oversee the fundraiser**: Deidra Martin and Nathan Ashley

The estimated amount of revenue to be generated (per unit and in total): _____

Description of the use of funds:
Student TSA State Comp. fees.

Project# 61.0968 Sub Account # 500 Technology

**By completing and signing this form, you agree to abide by all of the following procedural safeguards:
- Turn in all funds collected to the site financial secretary on a daily basis;
- Maintain a record of all funds (i.e. receipts) collected and provide these records with the funds;
- Agree to and ensure that all funds are to be deposited into the School Activity Fund.

Signature of employee overseeing fundraiser: Deidra Martin

*If a request involves the sale of food, the request must be sent to the district Health Services Coordinator before submission to the Assistant Superintendent of Student Services.

Date reviewed by Principal: 2/7/22 Approved ☒ Denied ☐
Signature _____

Date reviewed by Health Services: _____ Approved ☐ Denied ☐
Signature _____

Date reviewed by Assistant Superintendent of Student Services: 2/10/22 Approved ☒ Denied ☐
Signatures _____

RETURN COMPLETED FORM TO ASC Finance Office

Health Services Use Only: Exemption 1 of 30 Sem 2.

Norman Public Schools
Fundraising Activity Request (including food fundraisers*)

Applicant: Complete this form (one per fundraiser) and submit it to your building Principal **prior to** starting a fundraising activity. Only Board of Education approved fundraising activities will be allowed.

*All fundraisers involving food must be approved 30 days prior to fundraiser start date. No fundraisers involving food may occur during any cafeteria serving times. The length of any one food fundraiser may not exceed 14 school days. **Food fundraisers must answer this question:**

Does the activity comply with the district's wellness policy? (BOE Policy 2004) **YES** ☐ **NO** ☐
If "no", this food fundraiser will use the site's exemption according to policy.

The individuals who will participate in and benefit from the fundraiser, (please give a detailed answer):

Site: Administrative Services Participants/Beneficiaries: Nick Migliorino

The type of fundraiser (sale, raffle, crowdfunding, etc.), include specific products or services to be sold, auctioned, or the crowdfunding website to be used, as applicable.
Donations

The proposed dates for the fundraiser: 2/17/22 to 2/17/22

The district employee who will oversee the fundraiser**: Dr. Nick Migiiorino

The estimated amount of revenue to be generated (per unit and in total): $500.00

Description of the use of funds:

Funds will be used for the Superintendent Student Advisory, recognitions, trainings, and/or events

Project# 1915 Sub Account # Superintendent

**By completing and signing this form, you agree to abide by all of the following procedural safeguards:
- Turn in all funds collected to the site financial secretary on a daily basis;
- Maintain a record of all funds (i.e. receipts) collected and provide these records with the funds;
- Agree to and ensure that all funds are to be deposited into the School Activity Fund.

Signature of employee overseeing fundraiser: Nick Migliorino

*If a request involves the sale of food, the request must be sent to the district Health Services Coordinator before submission to the Assistant Superintendent of Student Services.

Date reviewed by Principal: _____ Approved ☐ Denied ☐

Signature n/a

Date reviewed by Health Services: _____ Approved ☐ Denied ☐

Signature n/a

Date reviewed by Assistant Superintendent of Student Services: _____ Approved ☐ Denied ☐

Signatures n/a

RETURN COMPLETED FORM TO ASC Finance Office

Health Services Use Only: Exemption _____ of _____

REVISED BABY STEPS PROGRAM PARAMETERS

Pursuant to the current Agreement for Educational Services with Crossroads Youth & Family Services, Inc. and Junior League of Norman, Inc. at Baby Steps, which contains the following clause:

13. MODIFICATIONS. The District, Crossroads and Junior League may from time to time agree on additional program parameters pertaining to the day-to-day management of the Baby Steps Program. Baby Steps Program Parameters will be agreed to in writing as a separate document from this Agreement.

All parties agree to the following short-term modification for the Baby Steps Early Head Start Program as the result of a shortage of staff:

- Effective February 16, 2022 through the end of the school year in May 2022, all Early Head Start children currently enrolled at the Baby Steps location will relocate to the Main Street location at 1333 W. Main Street; Norman, Oklahoma 73069.
- Transportation will still be provided to the Baby Steps students.
- The students that would normally attend a class at the Baby Steps location will be relocated to the Dimensions location.
- The services offered through the District (Norman Public Schools), Junior League, and the Early Head Start Program will remain the same.

BOARD OF EDUCATION
Independent District I-29

2-11-22

President, Board of Education

ATTEST:

Clerk of the Board

JUNIOR LEAGUE OF NORMAN, INC.

President

CROSSROADS YOUTH & FAMILY SERVICES, INC.

Executive Director

AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the day of in the year 2022
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

and the Contractor:
(Name, legal status, address and other information)

Super Roofs Inc.
908 SE 44th Street
Oklahoma City, OK 73129

for the following Project:
(Name, location and detailed description)

Norman Public Schools – 2021 Emergency Reroof Projects – Package 3:
2101G – Alcott Middle School

The Architect:
(Name, legal status, address and other information)

MIDL Architects, LLC.
PO Box 872
Norman, OK 73070
Telephone Number: (405) 512-9662

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.
/

TABLE OF ARTICLES

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[ ] The date of this Agreement.

[ ] A date set forth in a notice to proceed issued by the Owner.

[X] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

A date set forth in the Notice to Proceed issued by the Architect.

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

[X] Not later than Three Hundred Sixty-Five (365) calendar days from the date of commencement of the Work.

[ ] By the following date:

§ **3.3.2** Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date

§ **3.3.3** If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ **4.1** The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Eight Hundred Forty-Nine Thousand Five Hundred Dollars and No Cents ($ 849,500.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ **4.2.1** Alternates, if any, included in the Contract Sum:

Item	Price

§ **4.2.2** Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance

§ **4.3** Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price

§ **4.4** Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)
Unit Price No. 1:	Unit price per square foot to remove and replace damaged existing metal roof deck with new metal roof deck to match.	$12.00
Unit Price No. 2:	Refer to Section 07 54 23 Thermoplastic-Polyolefin Roofing - Unit price per square foot to install 1/2" cover board.	$6.00

§ **4.5** Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

§ **4.6** Other:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

CHANGES TO THE WORK

A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:

1. Fifteen percent (15%) overhead and profit on the net cost of our own Work;
2. Fifteen percent (15%) on the cost of work done by any Subcontractor.

B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus Twelve percent (12%) of the overhead and profit percentage noted above.

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ **5.1.1** Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ **5.1.2** The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ **5.1.3** Provided that an Application for Payment is received by the Architect not later than the Twentieth (20th) day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Fourteenth (14th) day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner per prompt pay statute.
(Federal, state or local laws may require payment within a certain period of time.)

§ **5.1.4** Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ **5.1.5** Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ **5.1.6** In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ **5.1.6.1** The amount of each progress payment shall first include:

.1 That portion of the Contract Sum properly allocable to completed Work;
.2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
.3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ **5.1.6.2** The amount of each progress payment shall then be reduced by:

.1 The aggregate of any amounts previously paid by the Owner;

.2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;

.3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;

.4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and

.5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:
(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Five percent (5%)

§ 5.1.7.1.1 The following items are not subject to retainage:
(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:
(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

In compliance with State law.

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and

.2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Insert rate of interest agreed upon, if any.)

Ten percent (10%) per annum

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:
(Check the appropriate box.)

[X] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

[ ] Litigation in a court of competent jurisdiction

[ ] Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:
(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:
(Name, address, email address, and other information)

Brad Coplen, Director

Norman Public Schools Central Services
101 Triad Village Dr.
Suite 153
Norman, OK 73071

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

Milton Chinchilla, President
Super Roofs Inc.
908 SE 44th Street
Oklahoma City, OK 73129

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds
§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:
(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- **.1** AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- **.2** AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- **.3** AIA Document A201™–2017, General Conditions of the Contract for Construction
- **.4** AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
  (Insert the date of the E203-2013 incorporated into this Agreement.)

- **.5** Drawings

Number	Title	Date
Refer to Sheet Index attached hereto as Exhibit "B"	Sheet Index	01/24/2022

- **.6** Specifications

Section	Title	Date	Pages
Refer to Specifications Section 00 01 10 Table of Contents attached hereto as Exhibit "C"	Table of Contents	01/24/2022	2

.7 Addenda, if any:

Number	Date	Pages
Addendum No. 1	01/31/2022	1
Addendum No. 2	02/09/2022	7

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

[ ] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

[ ] The Sustainability Plan:

Title	Date	Pages

[X] Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
00 72 00	General Conditions	01/24/2022	44
00 73 00	Supplementary Conditions	01/24/2022	2

.9 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	**CONTRACTOR** *(Signature)*
	Milton Chinchilla, President
(Printed name and title)	*(Printed name and title)*

Additions and Deletions Report for
AIA® Document A101® – 2017

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 11:52:01 ET on 02/15/2022.

PAGE 1

AGREEMENT made as of the day of in the year 2022

...

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

...

Super Roofs Inc.
908 SE 44th Street
Oklahoma City, OK 73129

...

Norman Public Schools – 2021 Emergency Reroof Projects – Package 3:
2101G – Alcott Middle School

...

MIDL Architects, LLC.
PO Box 872
Norman, OK 73070
Telephone Number: (405) 512-9662

PAGE 2

[X] Established as follows:

...

A date set forth in the Notice to Proceed issued by the Architect.

PAGE 3

[X] Not later than Three Hundred Sixty-Five (365) calendar days from the date of commencement of the Work.

...

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Eight Hundred Forty-Nine Thousand Five Hundred Dollars and No Cents ($ 849,500.00), subject to additions and deductions as provided in the Contract Documents.

...

Unit Price No. 1:	Unit price per square foot to remove and replace damaged existing metal roof deck with new metal roof deck to match.	$12.00
Unit Price No. 2:	Refer to Section 07 54 23 Thermoplastic-Polyolefin Roofing - Unit price per square foot to install 1/2" cover board.	$6.00

PAGE 4

CHANGES TO THE WORK

A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:

1. Fifteen percent (15%) overhead and profit on the net cost of our own Work;
2. Fifteen percent (15%) on the cost of work done by any Subcontractor.

B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus Twelve percent (12%) of the overhead and profit percentage noted above.

...

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the Twentieth (20th) day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Fourteenth (14th) day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner ~~not later than ( ) days after the Architect receives the Application for Payment.~~per prompt pay statute.

PAGE 5

Five percent (5%)

...

In compliance with State law.

PAGE 6

~~%~~ Ten percent (10%) per annum

...

[X] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

...

Brad Coplen, Director
Norman Public Schools Central Services
101 Triad Village Dr.
Suite 153
Norman, OK 73071

PAGE 7

Milton Chinchilla, President
Super Roofs Inc.
908 SE 44th Street
Oklahoma City, OK 73129

...

Refer to Sheet Index attached hereto as Exhibit "B"	Sheet Index	01/24/2022	

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Refer to Specifications Section 00 01 10 Table of Contents attached hereto as Exhibit "C"	Table of Contents	01/24/2022	2

...

Addendum No. 1	01/31/2022	1
Addendum No. 2	02/09/2022	7

...

[X] Supplementary and other Conditions of the Contract:

...

00 72 00	General Conditions	01/24/2022	44
00 73 00	Supplementary Conditions	01/24/2022	2

...

Milton Chinchilla, President

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, , hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 11:52:01 ET on 02/15/2022 under Order No. 2114290346 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ – 2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

Principal Architect

(Title)

2/15/22

(Dated)

AIA® Document A101® – 2017 Exhibit A

Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the day of in the year 2022
(In words, indicate day, month and year.)

for the following **PROJECT**:
(Name and location or address)

Norman Public Schools – 2021 Emergency Reroof Projects – Package 3:
2101G – Alcott Middle School

THE OWNER:
(Name, legal status and address)

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

THE CONTRACTOR:
(Name, legal status and address)

Super Roofs Inc.
908 SE 44th Street
Oklahoma City, OK 73129

TABLE OF ARTICLES

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201®–2017, General Conditions of the Contract for Construction. Article 11 of A201®–2017 contains additional insurance provisions.

ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER'S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

Init.
/

§ A.2.2 Liability Insurance
The Owner shall be responsible for purchasing and maintaining the Owner's usual general liability insurance.

§ A.2.3 Required Property Insurance
§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ A.2.3.1.1 Causes of Loss. The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:
(Indicate below the cause of loss and any applicable sub-limit.)

Causes of Loss	Sub-Limit

§ A.2.3.1.2 Specific Required Coverages. The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:
(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)

Coverage	Sub-Limit

§ A.2.3.1.3 Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

§ A.2.3.1.4 Deductibles and Self-Insured Retentions. If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

§ A.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures
If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.4 Optional Extended Property Insurance.
The Owner shall purchase and maintain the insurance selected and described below.
(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)

[ ] **§ A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.

[ ] **§ A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.

[ ] **§ A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.

[ ] **§ A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.

[ ] **§ A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.

[ ] **§ A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.

[ ] **§ A.2.4.7 Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

§ A.2.5 Other Optional Insurance.
The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

[ ] **§ A.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information. *(Indicate applicable limits of coverage or other conditions in the fill point below.)*

[ ] **§ A.2.5.2 Other Insurance**
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage	Limits

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.

§ A.3.1.2 Deductibles and Self-Insured Retentions. The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million Dollars ($ 1,000,000.00) each occurrence, Two Million Dollars ($ 2,000,000.00) general aggregate, and Two Million Dollars ($ 2,000,000.00) aggregate for products-completed operations hazard, providing coverage for claims including

.1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;

.2 personal injury and advertising injury;
.3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
.4 bodily injury or property damage arising out of completed operations; and
.5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

§ A.3.2.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

.1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
.2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
.3 Claims for bodily injury other than to employees of the insured.
.4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
.5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
.6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
.7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
.8 Claims related to roofing, if the Work involves roofing.
.9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
.10 Claims related to earth subsidence or movement, where the Work involves such hazards.
.11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars ($ 1,000,000.00) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than ($) each accident, ($) each employee, and ($) policy limit.

§ A.3.2.7 Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.2.11 Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

[ ] **§ A.3.3.2.1** Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:

(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)

[ ] **§ A.3.3.2.2 Railroad Protective Liability Insurance**, with policy limits of not less than ($) per claim and ($) in the aggregate, for Work within fifty (50) feet of railroad property.

[ ] **§ A.3.3.2.3 Asbestos Abatement Liability Insurance**, with policy limits of not less than ($) per claim and ($) in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.

[ ] **§ A.3.3.2.4** Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

[ ] **§ A.3.3.2.5** Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

[ ] **§ A.3.3.2.6 Other Insurance**
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage	Limits

§ A.3.4 Performance Bond and Payment Bond
The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the State of Oklahoma, as follows:
(Specify type and penal sum of bonds.)

Type	Penal Sum ($0.00)
Payment Bond	$849,500.00
Performance Bond	$849,500.00
Maintenance Bond	$849,500.00

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS
Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

Additions and Deletions Report for
AIA® Document A101® – 2017 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 11:52:21 ET on 02/15/2022.

PAGE 1

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the day of in the year 2022

...

Norman Public Schools – 2021 Emergency Reroof Projects – Package 3:
2101G – Alcott Middle School

...

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

...

Super Roofs Inc.
908 SE 44th Street
Oklahoma City, OK 73129

PAGE 2

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located.~~ State of Oklahoma, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

PAGE 4

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located.~~ State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

...

§ **A.3.2.2.1** Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million Dollars ($ 1,000,000.00) each occurrence, Two Million Dollars ($ 2,000,000.00) general aggregate, and Two Million Dollars ($ 2,000,000.00) aggregate for products-completed operations hazard, providing coverage for claims including
PAGE 5

§ **A.3.2.3** Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars ($ 1,000,000.00) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.
PAGE 6

§ **A.3.3.1** Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located.~~ State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
PAGE 7

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the ~~jurisdiction where the Project is located,~~ State of Oklahoma, as follows:

...

Payment Bond	$849,500.00
Performance Bond	$849,500.00
Maintenance Bond	$849,500.00

EXHIBIT "B"

LIST OF DRAWINGS (SHEET INDEX)

PACKAGE 2101G – ALCOTT MIDDLE SCHOOL:

INDEX:

ARCHITECTURE:

Exhibit "C"

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

TABLE OF CONTENTS — SECTION 00 01 10

STATE OF OKLAHOMA
CORY SEATH MILLER
a6228
LICENSED ARCHITECT
01/24/2022

END OF SECTION

Performance Bond

999160026

CONTRACTOR:
(Name, legal status, and address)
Super Roofs, Inc.

908 SE 44th St.
Oklahoma City, OK 73129

OWNER:
(Name, legal status, and address)
Norman Public Schools

131 S Flood Ave
Norman, OK 73069

SURETY:
(Name, legal status, and principal place of business)
The Ohio Casualty Insurance Company
175 Berkeley Street
Boston, MA 02116

MAILING ADDRESS FOR NOTICES:
Liberty Mutual Surety Claims
P.O. Box 34526
Seattle, WA 98124

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

CONSTRUCTION CONTRACT
Date:

Amount: $849,500.00 Eight Hundred Forty-nine Thousand Five Hundred Dollars And Zero Cents

Description:
(Name and location)
Norman Public Schools - 2021 Emergency Reroof Projects - Package 3; 2101G - Alcott Middle School

BOND
Date:
(Not earlier than Construction Contract Date)

Amount: $849,500.00 Eight Hundred Forty-nine Thousand Five Hundred Dollars And Zero Cents

Modifications to this Bond: ☒ None ☐ See Section 16

CONTRACTOR AS PRINCIPAL
Company: *(Corporate Seal)*
Super Roofs, Inc.

Signature:
Name and Title: Milton Quinenilla president

SURETY
Company:
The Ohio Casualty Insurance Company

Signature:
Name and Title: Wendy Hollen - Attorney in Fact

(Any additional signatures appear on the last page of this Performance Bond.)

(FOR INFORMATION ONLY — Name, address, and telephone)

AGENT or **BROKER:**
Insurance Agency of Mid-America, Inc.

10009 S Pennsylvania Ave
Oklahoma City, OK 73159-6905
405-691-0016

OWNER'S REPRESENTATIVE:
(Architect, Engineer, or other party:)
MIDL Architects, LLC

PO Box 872
Norman, OK 73070
405-512-9662

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- **.1** the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- **.2** the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- **.3** the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- **.1** After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
- **.2** Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- **.1** the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- **.2** additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- **.3** liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 14 Definitions

§ 14.1 Balance of the Contract Price. The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 Construction Contract. The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 Contractor Default. Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 Owner Default. Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 Contract Documents. All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL		**SURETY**	
Company:	*(Corporate Seal)*	Company:	*(Corporate Seal)*
Signature: _____		Signature: _____	
Name and Title:		Name and Title:	
Address:		Address:	

Payment Bond

999160026

CONTRACTOR:
(Name, legal status, and address)
Super Roofs, Inc.

908 SE 44th St.
Oklahoma City, OK 73129

OWNER:
(Name, legal status, and address)
Norman Public Schools

131 S Flood Ave
Norman, OK 73069

SURETY:
(Name, legal status, and principal place of business)
The Ohio Casualty Insurance Company
175 Berkeley Street
Boston, MA 02116

MAILING ADDRESS FOR NOTICES:
Liberty Mutual Surety Claims
P.O. Box 34526
Seattle, WA 98124

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

CONSTRUCTION CONTRACT
Date:

Amount: $849,500.00 Eight Hundred Forty-nine Thousand Five Hundred Dollars And Zero Cents

Description:
(Name and location)
Norman Public Schools - 2021 Emergency Reroof Projects - Package 3; 2101G - Alcott Middle School

BOND
Date:
(Not earlier than Construction Contract Date)

Amount: $849,500.00 Eight Hundred Forty-nine Thousand Five Hundred Dollars And Zero Cents

Modifications to this Bond: ☒ None ☐ See Section 18

CONTRACTOR AS PRINCIPAL
Company: *(Corporate Seal)*
Super Roofs, Inc.

Signature:
Name and Title: Milton Chinchilla President

SURETY
Company:
The Ohio Casualty Insurance Company

Signature:
Name and Title: Wendy Hollen - Attorney in Fact

(Any additional signatures appear on the last page of this Payment Bond.)

(FOR INFORMATION ONLY — Name, address, and telephone)

AGENT or BROKER:
Insurance Agency of Mid-America, Inc.

10009 S Pennsylvania Ave
Oklahoma City, OK 73159-6905
405-691-0016

OWNER'S REPRESENTATIVE:
(Architect, Engineer, or other party:)
MIDL Architects, LLC

PO Box 872
Norman, OK 73070
405-512-9662

Init.
/

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.

§ 2 If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Section 13) of claims, demands, liens or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety.

§ 4 When the Owner has satisfied the conditions in Section 3, the Surety shall promptly and at the Surety's expense defend, indemnify and hold harmless the Owner against a duly tendered claim, demand, lien or suit.

§ 5 The Surety's obligations to a Claimant under this Bond shall arise after the following:

§ 5.1 Claimants, who do not have a direct contract with the Contractor,

- **.1** have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
- **.2** have sent a Claim to the Surety (at the address described in Section 13).

§ 5.2 Claimants, who are employed by or have a direct contract with the Contractor, have sent a Claim to the Surety (at the address described in Section 13).

§ 6 If a notice of non-payment required by Section 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Section 5.1.1.

§ 7 When a Claimant has satisfied the conditions of Sections 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:

§ 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and

§ 7.2 Pay or arrange for payment of any undisputed amounts.

§ 7.3 The Surety's failure to discharge its obligations under Section 7.1 or Section 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Section 7.1 or Section 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

§ 8 The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Section 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

§ 9 Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

§ 10 The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to, or give notice on behalf of, Claimants or otherwise have any obligations to Claimants under this Bond.

§ 11 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 12 No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Section 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 13 Notice and Claims to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.

§ 14 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 15 Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

§ 16 Definitions

§ 16.1 Claim. A written statement by the Claimant including at a minimum:

- **.1** the name of the Claimant;
- **.2** the name of the person for whom the labor was done, or materials or equipment furnished;
- **.3** a copy of the agreement or purchase order pursuant to which labor, materials or equipment was furnished for use in the performance of the Construction Contract;
- **.4** a brief description of the labor, materials or equipment furnished;
- **.5** the date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
- **.6** the total amount earned by the Claimant for labor, materials or equipment furnished as of the date of the Claim;
- **.7** the total amount of previous payments received by the Claimant; and
- **.8** the total amount due and unpaid to the Claimant for labor, materials or equipment furnished as of the date of the Claim.

§ 16.2 Claimant. An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor,materials or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity thathas rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

§ 16.3 Construction Contract. The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.

§ 16.4 Owner Default. Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 16.5 Contract Documents. All the documents that comprise the agreement between the Owner and Contractor.

§ 17 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 18 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL		**SURETY**	
Company:	*(Corporate Seal)*	Company:	*(Corporate Seal)*
Signature: _____		Signature: _____	
Name and Title:		Name and Title:	
Address:		Address:	

Liberty Mutual. SURETY

MAINTENANCE BOND

Bond #: **999160026**

KNOW ALL MEN BY THESE PRESENTS, that we,
Super Roofs, Inc.

as Principal, and The Ohio Casualty Insurance Company, as Surety, are held and firmly bound unto Norman Public Schools

(hereinafter called the Obligee), in the penal sum of Eight Hundred Forty-nine Thousand Five Hundred Dollars And Zero Cents ($849,500.00)
for the payment of which, well and truly to be made, we do hereby bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Dated: _____ .

WHEREAS, the said Principal has heretofore entered into a contract with the Obligee for Norman Public Schools - 2021 Emergency Reroof Projects - Package 3; 2101G - Alcott Middle School

and,

WHEREAS, the work called for under said contract has now been completed and accepted by said Obligee;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall for a period of 12 months from and after the date of the completion of the contract indemnify the Obligee against any loss or damage directly arising by reason of any defect in the material or workmanship that may be discovered within the period aforesaid, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that in the event of any default on the part of the Principal, written statement of the particular facts showing such default and the date thereof shall be delivered to the Surety by registered mail, at its home office in the city of Boston, Massachusetts, promptly and in any event within ten (10) days after the Obligee or his representative shall learn of such default; and that no claim, suit or action by reason of any default of the Principal shall be brought hereunder after the expiration of thirty days from the end of the maintenance period as herein set forth.

Super Roofs, Inc.
(Principal)

By: _____

The Ohio Casualty Insurance Company

By: _____
(Attorney-in-Fact) Wendy Hollen

THE OHIO CASUALTY INSURANCE COMPANY INCORPORATED 1919 NEW HAMPSHIRE

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual. SURETY

The Ohio Casualty Insurance Company

POWER OF ATTORNEY

Principal: Super Roofs, Inc.
Agency Name: Insurance Agency of Mid-America, Inc. Bond Number: 999160026
Obligee: Norman Public Schools
Bond Amount: ($849,500.00) Eight Hundred Forty-nine Thousand Five Hundred Dollars And Zero Cents
Contract Amount: ($849,500.00) Eight Hundred Forty-nine Thousand Five Hundred Dollars And Zero Cents

KNOW ALL PERSONS BY THESE PRESENTS: that The Ohio Casualty Insurance Company, a corporation duly organized under the laws of the State of New Hampshire (herein collectively called the "Company"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint **Wendy Hollen** in the city and state of **Oklahoma City, OK**, each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Company in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Company and the corporate seal of the Company has been affixed thereto this 26th day of September, 2016.

THE OHIO CASUALTY INSURANCE COMPANY INCORPORATED 1919 NEW HAMPSHIRE

The Ohio Casualty Insurance Company

By: David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY ss

On this 26th day of September, 2016, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of The Ohio Casualty Insurance Company and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.

TERESA PASTELLA COMMONWEALTH OF PENNSYLVANIA NOTARY PUBLIC

Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-law and Authorizations of The Ohio Casualty Insurance Company, which is now in full force and effect reading as follows:

> **ARTICLE IV – OFFICERS:** Section 12. Power of Attorney.
> Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature or electronic signatures of any assistant secretary of the Company or facsimile or mechanically reproduced or electronic seal of the Company, wherever appearing upon a certified copy of any power of attorney or bond issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of The Ohio Casualty Insurance Company do hereby certify that this power of attorney executed by said Company is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Company this _____ day of _____, _____.

THE OHIO CASUALTY INSURANCE COMPANY INCORPORATED 1919 NEW HAMPSHIRE

By: Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/17/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Denisse Zamora
Insurance Agency of Mid America Inc 10009 S. Penn, Building E P. O. Box 890300 Oklahoma City OK 73189	PHONE (A/C, No, Ext): (405) 691-0016 FAX (A/C, No): (405) 691-0415 E-MAIL ADDRESS: dzamora@midamericainc.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Valley Forge Insurance Co	20508
INSURER B :	Continental Insurance Company	35289
INSURER C :	CompSource Mutual Ins Co	36188
INSURER D :	Employers Mutual Casualty Co.	21415
INSURER E :		
INSURER F :		

INSURED
Super Roofs, Inc.
908 SE 44th St
Oklahoma City OK 73129

COVERAGES **CERTIFICATE NUMBER:** 2021 All Lines **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y		6080184512	03/23/2021	03/23/2022	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			6080184509	03/23/2021	03/23/2022	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
B	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $			6080184526	03/23/2021	03/23/2022	EACH OCCURRENCE	$ 3,000,000
							AGGREGATE	$ 3,000,000
								$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		03214282 21 1	11/01/2021	11/01/2022	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Norman Public Schools -2021 Emergency Reroof Projects -Packge 3: 2101G -Alcott Middle School
As required by written contract, Certificate Holder is Additional Insured as respects General Liability with ongoing and completed operations on a primary & non-contributory basis. Coverage is subject to the insuring agreements, conditions & exclusions in the policy forms.

CERTIFICATE HOLDER

Independent School District #29 of Cleveland Cty
OK, dba Norman Public Schools
131 S Flood Ave
Norman OK 73069

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Contract Affidavit

STATE OF Oklahoma

COUNTY OF Oklahoma

Milton Chinchilla, of lawful age, being first duly sworn, on oath, says that (s)he is the agent authorized by dealer to submit the attached contract to the Board of Education, Norman, Oklahoma. Affiant further states that dealer has not paid, given, nor donated, or agreed to pay, give, or donate to any officer or employee of the Board of Education, Norman, Oklahoma, any money or other thing of value, either directly or indirectly in the procuring of the contract.

Signature

Subscribed and sworn before me this day:

17th February, 2022

Nancy Natalia Rocha
Notary Public

09/09/24
My commission expires

NANCY NATALIA ROCHA
Notary Public, State of Oklahoma
Commission # 20010990
My Comm. Expires Sept. 09, 2024

(This affidavit shall accompany the proposal)

Independent School District #29 of Cleveland County, OK d/b/a Norman Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, Milton Chinchilla, represents that he/she is the owner or an officer of Super Roofs Inc, who has the authority to make this declaration to the Independent School District #29 of Cleveland County, OK d/b/a Norman Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders
Registration Act or is subject to another state's or the federal sex offender registration provisions.
I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> **It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.**

I further declare that so long as the undersigned performs work or provides services to the Independent School District #29 of Cleveland County, OK d/b/a Norman Public Schools that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 17th **day of** February, **2022**

Vendor Name (type or print) Super Roofs Inc

Authorized Representative (type or print) Milton Chinchilla

Authorized Representative's Signature [signature]

Federal ID # or Social Security Number 82-4760477

Return Declaration to:

Independent School District #29 of
Cleveland County, Oklahoma
d/b/a Norman Public Schools
Purchasing Department
131 South Flood
Norman, OK 73069

AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the day of in the year 2021
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

and the Contractor:
(Name, legal status, address and other information)

Coontz Roofing Inc.
14708 Santa Fe Crossing Drive
Edmond, OK 73013

for the following Project:
(Name, location and detailed description)

Norman Public Schools – 2021 Emergency Reroof Projects – Package 2:
2101E – Norman High School
2101F – Norman North High School

The Architect:
(Name, legal status, address and other information)

MIDL Architects, LLC.
PO Box 872
Norman, OK 73070
Telephone Number: (405) 512-9662

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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TABLE OF ARTICLES

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[ ] The date of this Agreement.

[ ] A date set forth in a notice to proceed issued by the Owner.

[X] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

A date set forth in the Notice to Proceed issued by the Architect.

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

[X] Not later than Five Hundred Twenty-Six (526) calendar days from the date of commencement of the Work.

[ ] By the following date:

§ **3.3.2** Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date

§ **3.3.3** If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ **4.1** The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Four Million Seven Hundred Sixty-Two Thousand Five Hundred Dollars and No Cents ($ 4,762,500.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ **4.2.1** Alternates, if any, included in the Contract Sum:

Item	Price

§ **4.2.2** Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance

§ **4.3** Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price

§ **4.4** Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)
Unit Price No. 1:	Unit price per square foot to remove and replace damaged existing metal roof deck with new metal roof deck to match.	$15.00
Unit Price No. 2:	Refer to Section 07 54 23 Thermoplastic-Polyolefin Roofing - Unit price per square foot to install 1/2" cover board.	$2.00
Unit Price No. 3:	Refer to Section 08 62 00 Unit Skylights – Unit price per each to provide 4'-2" x 4'-2"	$1,000.00

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unit skylight reusing the
existing skylight curb.

§ **4.5** Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

§ **4.6** Other:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

CHANGES TO THE WORK

A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:

1. 15 percent overhead and profit on the net cost of our own Work;
2. 15 percent on the cost of work done by any Subcontractor.

B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus 10 of the overhead and profit percentage noted above.

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ **5.1.1** Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ **5.1.2** The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ **5.1.3** Provided that an Application for Payment is received by the Architect not later than the Twentieth (20th) day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Fourteenth (14th) day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner per prompt pay statute.
(Federal, state or local laws may require payment within a certain period of time.)

§ **5.1.4** Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ **5.1.5** Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ **5.1.6** In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ **5.1.6.1** The amount of each progress payment shall first include:

.1 That portion of the Contract Sum properly allocable to completed Work;
.2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and

.3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ **5.1.6.2** The amount of each progress payment shall then be reduced by:

.1 The aggregate of any amounts previously paid by the Owner;

.2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;

.3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;

.4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and

.5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ **5.1.7.1** For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:
(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Five percent (5%)

§ **5.1.7.1.1** The following items are not subject to retainage:
(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ **5.1.7.2** Reduction or limitation of retainage, if any, shall be as follows:
(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

In compliance with State law.

§ **5.1.7.3** Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

§ **5.1.8** If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ **5.1.9** Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ **5.2.1** Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and

.2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Insert rate of interest agreed upon, if any.)

Ten percent (10%) per annum

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:
(Check the appropriate box.)

[X] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

[ ] Litigation in a court of competent jurisdiction

[ ] Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:
(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:
(Name, address, email address, and other information)

Brad Coplen, Assistant Director
Norman Public Schools Central Services
101 Triad Village Dr.
Suite 153
Norman, OK 73071

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

Scott Coontz, President
Coontz Roofing Inc.
14708 Santa Fe Crossing Dr.
Edmond, OK 73013

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:
(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- **.1** AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- **.2** AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- **.3** AIA Document A201™–2017, General Conditions of the Contract for Construction
- **.4** AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
  (Insert the date of the E203-2013 incorporated into this Agreement.)

.5 Drawings

Number	Title	Date
Refer to Sheet Index attached hereto as Exhibit "B"	Sheet Index	09/23/2021

.6 Specifications

Section	Title	Date	Pages
Refer to Specifications Section 00 01 10 Table of Contents attached hereto as Exhibit "C"	Table of Contents	09/23/2021	2

.7 Addenda, if any:

Number	Date	Pages
Addendum No. 1	10/07/2021	10

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

[ ] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

[ ] The Sustainability Plan:

Title	Date	Pages

[X] Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
00 72 00	General Conditions	09/23/2021	44
00 73 00	Supplementary Conditions	09/23/2021	2

.9 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	Scott Coontz Pres **CONTRACTOR** *(Signature)*
(Printed name and title)	Scott Coontz, President *(Printed name and title)*

Additions and Deletions Report for

AIA® Document A101® – 2017

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 13:12:41 ET on 10/20/2021.

PAGE 1

AGREEMENT made as of the day of in the year 2021

...

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

...

Coontz Roofing Inc.
14708 Santa Fe Crossing Drive
Edmond, OK 73013

...

Norman Public Schools – 2021 Emergency Reroof Projects – Package 2:
2101E – Norman High School
2101F – Norman North High School

...

MIDL Architects, LLC.
PO Box 872
Norman, OK 73070
Telephone Number: (405) 512-9662

PAGE 2

[X] Established as follows:

...

A date set forth in the Notice to Proceed issued by the Architect.

PAGE 3

[X] Not later than Five Hundred Twenty-Six (526) calendar days from the date of commencement of the Work.

...

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Four Million Seven Hundred Sixty-Two Thousand Five Hundred Dollars and No Cents ($ 4,762,500.00), subject to additions and deductions as provided in the Contract Documents.

...

Unit Price No. 1:	Unit price per square foot to remove and replace damaged existing metal roof deck with new metal roof deck to match.	$15.00
Unit Price No. 2:	Refer to Section 07 54 23 Thermoplastic-Polyolefin Roofing - Unit price per square foot to install 1/2" cover board.	$2.00
Unit Price No. 3:	Refer to Section 08 62 00 Unit Skylights – Unit price per each to provide 4'-2" x 4'-2" unit skylight reusing the existing skylight curb.	$1,000.00

PAGE 4

CHANGES TO THE WORK

A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:

1. 15 percent overhead and profit on the net cost of our own Work;

2. 15 percent on the cost of work done by any Subcontractor.

B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus 10 of the overhead and profit percentage noted above.

...

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the Twentieth (20th) day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Fourteenth (14th) day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner ~~not later than ( ) days after the Architect receives the Application for Payment.~~per prompt pay statute.

PAGE 5

Five percent (5%)

...

In compliance with State law.

PAGE 6

~~%~~ Ten percent (10%) per annum

...

[X] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

PAGE 7

Brad Coplen, Assistant Director

Norman Public Schools Central Services
101 Triad Village Dr.
Suite 153
Norman, OK 73071

...

Scott Coontz, President
Coontz Roofing Inc.
14708 Santa Fe Crossing Dr.
Edmond, OK 73013

PAGE 8

Refer to Sheet Index attached hereto as Exhibit "B"	Sheet Index	09/23/2021	

...

Refer to Specifications Section 00 01 10 Table of Contents attached hereto as Exhibit "C"	Table of Contents	09/23/2021	2

...

Addendum No. 1	10/07/2021	10

...

[X] Supplementary and other Conditions of the Contract:

...

00 72 00	General Conditions	09/23/2021	44
00 73 00	Supplementary Conditions	09/23/2021	2

PAGE 9

Scott Coontz, President

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, , hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 13:12:41 ET on 10/20/2021 under Order No. 2114252935 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ – 2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

Principal Architect
(Title)

10/20/21
(Dated)

AIA® Document A101® – 2017 Exhibit A

Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the day of in the year 2021
(In words, indicate day, month and year.)

for the following **PROJECT**:
(Name and location or address)

Norman Public Schools – 2021 Emergency Reroof Projects – Package 2:
2101E – Norman High School
2101F – Norman North High School

THE OWNER:
(Name, legal status and address)

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

THE CONTRACTOR:
(Name, legal status and address)

Coontz Roofing Inc.
14708 Santa Fe Crossing Drive
Edmond, OK 73013

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201®–2017, General Conditions of the Contract for Construction. Article 11 of A201®–2017 contains additional insurance provisions.

TABLE OF ARTICLES

ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER'S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

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§ A.2.2 Liability Insurance
The Owner shall be responsible for purchasing and maintaining the Owner's usual general liability insurance.

§ A.2.3 Required Property Insurance
§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ A.2.3.1.1 Causes of Loss. The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:
(Indicate below the cause of loss and any applicable sub-limit.)

Causes of Loss	Sub-Limit

§ A.2.3.1.2 Specific Required Coverages. The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:
(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)

Coverage	Sub-Limit

§ A.2.3.1.3 Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

§ A.2.3.1.4 Deductibles and Self-Insured Retentions. If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

§ A.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures
If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.4 Optional Extended Property Insurance.
The Owner shall purchase and maintain the insurance selected and described below.
(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)

[ ] **§ A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.

[ ] **§ A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.

[ ] **§ A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.

[ ] **§ A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.

[ ] **§ A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.

[ ] **§ A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.

[ ] **§ A.2.4.7 Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

§ A.2.5 Other Optional Insurance.
The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

[ ] **§ A.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information. *(Indicate applicable limits of coverage or other conditions in the fill point below.)*

[ ] **§ A.2.5.2 Other Insurance**
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage	Limits

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.

§ A.3.1.2 Deductibles and Self-Insured Retentions. The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million Dollars ($ 1,000,000.00) each occurrence, Two Million Dollars ($ 2,000,000.00) general aggregate, and Two Million Dollars ($ 2,000,000.00) aggregate for products-completed operations hazard, providing coverage for claims including

.1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;

.2 personal injury and advertising injury;
.3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
.4 bodily injury or property damage arising out of completed operations; and
.5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

§ A.3.2.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

.1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
.2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
.3 Claims for bodily injury other than to employees of the insured.
.4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
.5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
.6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
.7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
.8 Claims related to roofing, if the Work involves roofing.
.9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
.10 Claims related to earth subsidence or movement, where the Work involves such hazards.
.11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars ($ 1,000,000.00) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than ($) each accident, ($) each employee, and ($) policy limit.

§ A.3.2.7 Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ **A.3.2.10** Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than ($) per claim and ($) in the aggregate.

§ **A.3.2.11** Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ **A.3.2.12** Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.3 Contractor's Other Insurance Coverage

§ **A.3.3.1** Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)

§ **A.3.3.2** The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

[ ] § **A.3.3.2.1** Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:

(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)

[ ] § **A.3.3.2.2 Railroad Protective Liability Insurance,** with policy limits of not less than ($) per claim and ($) in the aggregate, for Work within fifty (50) feet of railroad property.

[ ] § **A.3.3.2.3 Asbestos Abatement Liability Insurance,** with policy limits of not less than ($) per claim and ($) in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.

[ ] § **A.3.3.2.4** Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

[ ] § **A.3.3.2.5** Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

[ ] **§ A.3.3.2.6 Other Insurance**
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage	Limits

§ A.3.4 Performance Bond and Payment Bond
The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the State of Oklahoma, as follows:
(Specify type and penal sum of bonds.)

Type	Penal Sum ($0.00)
Payment Bond	$4,762,500.00
Performance Bond	$4,762,500.00
Maintenance Bond	$4,762,500.00

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS
Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

Additions and Deletions Report for
AIA® Document A101® – 2017 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 13:12:53 ET on 10/20/2021.

PAGE 1

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the day of in the year 2021

...

Norman Public Schools – 2021 Emergency Reroof Projects – Package 2:
2101E – Norman High School
2101F – Norman North High School

...

(Name, legal status and address)

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

...

Coontz Roofing Inc.
14708 Santa Fe Crossing Drive
Edmond, OK 73013

PAGE 2

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located,~~ State of Oklahoma, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

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§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located.~~ State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

...

§ **A.3.2.2.1** Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million Dollars ($ 1,000,000.00) each occurrence, Two Million Dollars ($ 2,000,000.00) general aggregate, and Two Million Dollars ($ 2,000,000.00) aggregate for products-completed operations hazard, providing coverage for claims including
PAGE 5

§ **A.3.2.3** Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars ($ 1,000,000.00) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.
PAGE 6

§ **A.3.3.1** Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located.~~ State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
PAGE 7

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the ~~jurisdiction where the Project is located,~~ State of Oklahoma, as follows:

...

Payment Bond	$4,762,500.00
Performance Bond	$4,762,500.00
Maintenance Bond	$4,762,500.00

EXHIBIT "B"

LIST OF DRAWINGS (SHEET INDEX)

PACKAGE 2101E – NORMAN HIGH SCHOOL:

INDEX:

G-001	NHS TITLE SHEET
G-002	GENERAL INFORMATION

ARCHITECTURE:

A-120	NHS OVERALL ROOF PLAN
AD-121a	NHS DEMO ROOF PLAN AREA A
A-121a	NHS ROOF PLAN AREA A
AD-121b	NHS DEMO ROOF PLAN AREA B
A-121b	NHS ROOF PLAN AREA B
AD-121c	NHS DEMO ROOF PLAN AREA C
A-121c	NHS ROOF PLAN AREA C
A-401	NHS ROOF TYPE DETAILS
A-501	NHS DETAILS
A-511	NHS DETAILS
A-901	NHS EXISTING PHOTOS
A-902	NHS EXISTING PHOTOS
A-903	NHS EXISTING PHOTOS

PACKAGE 2101F – NORMAN NORTH HIGH SCHOOL:

INDEX:

G-001	NNHS TITLE SHEET
G-002	GENERAL INFORMATION

ARCHITECTURE:

A-120	NNHS OVERALL ROOF PLAN
AD-121a	NNHS DEMO ROOF PLAN AREA A
A-121a	NNHS ROOF PLAN AREA A
A-122a	NNHS WALK PAD PLAN AREA A
A-121b	NNHS ROOF PLAN AREA B
A-121c	NNHS ROOF PLAN AREA C

Exhibit "C"

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

TABLE OF CONTENTS — SECTION 00 01 10

END OF SECTION

(This affidavit shall accompany the proposal)

Independent School District #29 of Cleveland County, OK d/b/a Norman Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, Scott Coontz, represents that he/she is the owner or an officer of Coontz Roofing, who has the authority to make this declaration to the Independent School District #29 of Cleveland County, OK d/b/a Norman Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders
Registration Act or is subject to another state's or the federal sex offender registration provisions.
I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> **It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.**

I further declare that so long as the undersigned performs work or provides services to the Independent School District #29 of Cleveland County, OK d/b/a Norman Public Schools that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 22 **day of** Oct, **20**21

Vendor Name (type or print) Coontz Roofing Inc

Authorized Representative (type or print) Scott Coontz

Authorized Representative's Signature Scott Coontz

Federal ID # or Social Security Number 73-1606093

Return Declaration to:

Independent School District #29 of
Cleveland County, Oklahoma
d/b/a Norman Public Schools
Purchasing Department
131 South Flood
Norman, OK 73069

Contract Affidavit

STATE OF Oklahoma

COUNTY OF Oklahoma

Scott Coontz, of lawful age, being first duly sworn, on oath, says that (s)he is the agent authorized by dealer to submit the attached contract to the Board of Education, Norman, Oklahoma. Affiant further states that dealer has not paid, given, nor donated, or agreed to pay, give, or donate to any officer or employee of the Board of Education, Norman, Oklahoma, any money or other thing of value, either directly or indirectly in the procuring of the contract.

Scott Co

Signature

Subscribed and sworn before me this day:

October 22, 2021

Kacie Mack

Notary Public

May 18, 2024

My commission expires

KACIE MACK
Notary Public - State of Oklahoma
Commission Number 20005655
My Commission Expires May 18, 2024

THE AMERICAN INSTITUTE OF ARCHITECTS

Bond No. CBB0060337

AIA Document A312

Performance Bond

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address):

Coontz Roofing, Inc.
14708 Santa Fe Crossings Dr.
Edmond, OK 73013

SURETY (Name and Principal Place of Business):

National American Insurance Company
1010 Manvel Ave.
Chandler, OK 74834-3854

OWNER (Name and Address):

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma d/b/a Norman Public Schools
131 S. Flood Avenue, Norman OK 73069

CONSTRUCTION CONTRACT
Date:
Amount: $ 4,762,500.00
Description (Name and Location):

Norman Public Schools - 2021 Emergency Reroof Projects - Package 2
2101E - Norman High School; 2101F - Norman North High School

Date

BOND
Date (Not earlier than Construction Contract Date):
Amount: $ 4,762,500.00
Modifications to this Bond: ☐ None ☒ See Last Page

Date

CONTRACTOR AS PRINCIPAL
Company: (Corporate Seal)

Coontz Roofing, Inc.

Signature:
Name and Title:

SURETY
Company: (Corporate Seal)

National American Insurance Company

Signature:
Name and Title: Susanne Cusimano
Attorney in Fact

(Any additional signatures appear on last page)

(FOR INFORMATION ONLY -- Name, Address and Telephone)

AGENT or BROKER:

Insurance Agency of Mid-America, Inc.
PO Box 890300
Oklahoma City, OK 73189
(405) 691-0016

OWNER'S REPRESENTATIVE (Architect, Engineer or other party):

MIDL Architects, LLC
PO Box 872
Norman, OK 73070
(405) 512-9662

1 The Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except to participate in conferences as provided in Subparagraph 3.1.

3 If there is no Owner Default, the Surety's obligation under this Bond shall arise after:

3.1 The Owner has notified the Contractor and the Surety at its address described in Paragraph 10 below that the Owner is considering declaring a Contractor Default and has requested and attempted to arrange a conference with the Contractor and the Surety to be held not later than fifteen days after receipt of such notice to discuss methods of performing the Construction Contract. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default; and

3.2 The Owner has declared a Contractor Default and formally terminated the Contractor's right to complete the contract. Such Contractor Default shall not be declared earlier than twenty days after the Contractor and the Surety have received notice as provided in Subparagraph 3.1; and

3.3 The Owner has agreed to pay the Balance of the Contract Price to the Surety in accordance with the terms of the Construction Contract or to a contractor selected to perform the Construction Contract in accordance with the terms of the contract with the Owner.

4 When the Owner has satisfied the conditions of Paragraph 3, the Surety shall promptly at the Surety's expense take one of the following actions:

4.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract; or

4.2 Undertake to perform and complete the Construction Contract itself, through its agents or through independent contractors; or

4.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and the contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Paragraph 6 in excess of the Balance of the Contract Price incurred by the Owner resulting from the Contractor's default; or

4.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

.1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, tender payment therefor to the Owner; or

.2 Deny liability in whole or in part and notify the Owner citing reasons therefor.

5 If the Surety does not proceed as provided in Paragraph 4 with reasonable promptness, the Surety shall be deemed to be in default on this Bond fifteen days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Subparagraph 4.4, and the Owner refuses the payment tendered or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

6 After the Owner has terminated the Contractor's right to complete the Construction Contract, and if the Surety elects to act under Subparagraph 4.1, 4.2, or 4.3 above, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. To the limit of the amount of this Bond, but subject to commitment by the Owner of the Balance of the Contract Price to mitigation of costs and damages on the Construction Contract, the Surety is obligated without duplication for:

6.1 The responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;

6.2 Additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 4; and

6.3 Liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

7 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators or successors.

8 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

9 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the

jurisdiction of the suit shall be applicable.

10 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page.

11 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

12 DEFINITIONS

12.1 Balance of the Contract Price: The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

12.2 Construction Contract: The agreement between the Owner and the Contractor identified on the signature page, including all Contract Documents and changes thereto.

12.3 Contractor Default: Failure of the Contractor, which has neither been remedied nor waived, to perform or otherwise to comply with the terms of the Construction Contract.

12.4 Owner Default: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract or to perform and complete or comply with the other terms thereof.

MODIFICATIONS TO THIS BOND ARE AS FOLLOWS:

Section 8 is amended to read:
Surety hereby waives notice of any changes of time to the Construction Contract or to related subcontracts, purchase orders and other obligations. Increases of 10% or greater to the original bond and/or contract amount must be approved by the surety.

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL		SURETY	
Company:	(Corporate Seal)	Company:	(Corporate Seal)
Signature: _____		Signature: _____	
Name and Title:		Name and Title:	
Address:		Address:	

THE AMERICAN INSTITUTE OF ARCHITECTS

Bond No. CBB0060337

AIA Document A312

Payment Bond

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address):

Coontz Roofing, Inc.
14708 Santa Fe Crossings Dr.
Edmond, OK 73013

SURETY (Name and Principal Place of Business):

National American Insurance Company
1010 Manvel Ave.
Chandler, OK 74834-3854

OWNER (Name and Address):

Independent School District #29 (ISD-29) of Cleveland County,
Oklahoma d/b/a Norman Public Schools
131 S. Flood Avenue, Norman OK 73069

CONSTRUCTION CONTRACT
Date: Date
Amount: $ 4,762,500.00
Description (Name and Location):

Norman Public Schools - 2021 Emergency Reroof Projects - Package 2
2101E - Norman High School; 2101F - Norman North High School

BOND
Date (Not earlier than Construction Contract Date): Date
Amount: $ 4,762,500.00
Modifications to this Bond: ☐ None ☒ See Last Page

CONTRACTOR AS PRINCIPAL
Company: (Corporate Seal)

Coontz Roofing, Inc.

Signature: Scott Coontz
Name and Title:

(Any additional signatures appear on last page)

SURETY
Company: (Corporate Seal)

National American Insurance Company

Signature: Susanne Cusimano
Name and Title: Susanne Cusimano
Attorney in Fact

(FOR INFORMATION ONLY -- Name, Address and Telephone)

AGENT or BROKER:

Insurance Agency of Mid-America, Inc.
PO Box 890300
Oklahoma City, OK 73189
(405) 691-0016

OWNER'S REPRESENTATIVE (Architect, Engineer or other party):

MIDL Architects, LLC
PO Box 872
Norman, OK 73070
(405) 512-9662

1. The Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference.

2. With respect to the Owner, this obligation shall be null and void if the Contractor:

2.1 Promptly makes payment, directly or indirectly, for all sums due Claimants, and

2.2 Defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity whose claim, demand, lien or suit is for the payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, provided the Owner has promptly notified the Contractor and the Surety (at the address described in Paragraph 12) of any claims, demands, liens or suits and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety, and provided there is no Owner Default.

3. With respect to Claimants, this obligation shall be null and void if the Contractor promptly makes payment, directly or indirectly, for all sums due.

4. The Surety shall have no obligation to Claimants under this Bond until:

4.1 Claimants who are employed by or have a direct contract with the Contractor have given notice to the Surety (at the address described in Paragraph 12) and sent a copy, or notice thereof, to the Owner, stating that a claim is being made under this Bond and, with substantial accuracy, the amount of the claim.

4.2 Claimants who do not have a direct contract with the Contractor:

.1 Have furnished written notice to the Contractor and sent a copy, or notice thereof, to the Owner, within 90 days after having last performed labor or last furnished materials or equipment included in the claim stating, with substantial accuracy, the amount of the claim and the name of the party to whom the materials were furnished or supplied or for whom the labor was done or performed; and

.2 Have either received a rejection in whole or in part from the Contractor, or not received within 30 days of furnishing the above notice any communication from the Contractor by which the Contractor has indicated the claim will be paid directly or indirectly; and

.3 Not having been paid within the above 30 days, have sent a written notice to the Surety (at the address described in Paragraph 12) and sent a copy, or notice thereof, to the Owner, stating that a claim is being made under this Bond and enclosing a copy of the previous written notice furnished to the Contractor.

5. If a notice required by Paragraph 4 is given by the Owner to the Contractor or to the Surety, that is sufficient compliance.

6. When the Claimant has satisfied the conditions of Paragraph 4, the Surety shall promptly and at the Surety's expense take the following actions:

6.1 Send an answer to the Claimant, with a copy to the Owner, within 45 days after receipt of the claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed.

6.2 Pay or arrange for payment of any undisputed amounts.

7. The Surety's total obligation shall not exceed the amount of this Bond, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

8. Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for performance of the Construction Contract and to satisfy claims, if any, under any Construction Performance Bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and the Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

9. The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligations to make payments to, give notices on behalf of, or otherwise have obligations to Claimants under this Bond.

10. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

11. No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the location in which the work or part of the work is located or after the expiration of one year from the date (1) on which the Claimant gave the notice required by Subparagraph 4.1 or Clause 4.2.3, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

12. Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page. Actual receipt of notice by Surety, the Owner or the Contractor, however accomplished, shall be sufficient compliance as of the date received at the address shown on the signature page.

13. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

14. Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor shall promptly furnish a copy of this Bond or shall permit a copy to be made.

15. DEFINITIONS

15.1 Claimant: An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Contract. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

15.2 Construction Contract: The agreement between the Owner and the Contractor identified on the signature page, including all Contract Documents and changes thereto.

15.3 Owner Default: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract or to perform and complete or comply with the other terms thereof.

MODIFICATIONS TO THIS BOND ARE AS FOLLOWS:

Section 10 is amended to read:
Surety hereby waives notice of any changes of time to the Construction Contract or to related subcontracts, purchase orders and other obligations. Increases of 10% or greater to the original bond and/or contract amount must be approved by the surety.

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL		SURETY	
Company:	(Corporate Seal)	Company:	(Corporate Seal)
Signature: _____		Signature: _____	
Name and Title:		Name and Title:	
Address:		Address:	

MAINTENANCE BOND

Bond Number: **CBB0060337**

KNOW ALL MEN BY THESE PRESENTS, THAT WE **Coontz Roofing, Inc.** **14708 Santa Fe Crossing Dr., Edmond OK 73013** as Principal and **National American Insurance Company**, a(n) **Oklahoma** Corporation, having its principal place of business in the City of **Chandler** and State of **OK** as Surety, are held and firmly bound unto **ISD #29 of Cleveland Co. OK d/b/a Norman Public Schools** as Obligee, in the penal sum of ****Four Million Seven Hundred Sixty Two Thousand Five Hundred & 00/100**** Dollars ($ **4,762,500.00**), lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these present.

Date

SIGNED, sealed and dated this _____ day of _____, _____

WHEREAS the said Principal has constructed certain improvements described as follows: **Norman Public Schools - 2021 Emergency Reroof Projects - Package 2**
2101E - Norman High School; 2101F - Norman North High School

WHICH said improvements have been constructed to conform to specifications prepared by: **MIDL Architects, LLC**
PO Box 872
Norman, OK 73070

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the said Principal shall maintain said improvements for a period of one year against any failure due to defective workmanship or materials, said year period to begin with the date of final acceptance of such completed improvements described above, then this obligation shall be null and void.

The Obligee, by and through its proper representative, shall give the Principal and the Surety written notice of all repairs required to fulfill the terms of this maintenance guarantee; and the said Principal and Surety shall, after receipt of any such notice, be allowed a reasonable period of time in which to make any such repairs.

National American Insurance Company	**Coontz Roofing, Inc.**
Surety	Principal
Susanne Cusimano Attorney-In-Fact	Scott Coontz Pres. (Title)

NATIONAL AMERICAN INSURANCE COMPANY
CHANDLER, OKLAHOMA
POWER OF ATTORNEY

Number: CBB0060337

DUPLICATES SHALL HAVE THE SAME FORCE AND EFFECT AS AN ORIGINAL ONLY WHEN ISSUED IN CONJUNCTION WITH THE ORIGINAL.

KNOW ALL MEN BY THESE PRESENTS: That the National American Insurance Company, a corporation duly organized under the laws of the State of Oklahoma, having its principal office in the city of Chandler, Oklahoma, pursuant to the following resolution, adopted by the Board of Directors of the said Company on the 8th day of July, 1987, to wit:

"Resolved, that any officer of the Company shall have authority to make, execute and deliver a Power of Attorney constituting as Attorney-in-fact, such persons, firms, or corporations as may be selected from time to time.

Resolved that nothing in this Power of Attorney shall be construed as a grant of authority to the attorney(s)-in fact to sign, execute, acknowledge, deliver or otherwise issue a policy or policies of insurance on behalf of National American Insurance Company.

Be It Further Resolved, that the signature of any officer and the Seal of the Company may be affixed to any such Power of Attorney or any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such powers so executed and certified by facsimile signature and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond and documents relating to such bonds to which it is attached."

National American Insurance Company does hereby make, constitute and appoint

W.M. McNeill; Cody McNeill; Todd Triplett; Lisa Sherman; John L. Birsner;
Kyle D. Reser; Susanne Cusimano, John D. Rogers

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred in its name, places and stead, to sign, execute, acknowledge and deliver in its behalf, and its act and deed, as follows:

To bind the company for bonds, not to exceed $4,000,000.00 for any single bond. And to bind National American Insurance Company thereby as fully and to the same extent as if such bonds and documents relating to such bonds were, signed by the duly authorized officer of the National American Insurance Company, and all the acts of said Attorney(s) pursuant to the authority herein given, are hereby ratified and confirmed.

IN WITNESS WHEREOF, the National American Insurance Company has caused these presents to be signed by any officer of the Company and its Corporate Seal to be hereto affixed.

NATIONAL AMERICAN INSURANCE COMPANY CORPORATE SEAL OKLAHOMA

NATIONAL AMERICAN INSURANCE COMPANY

W. Brent LaGere

W. Brent LaGere, Chairman & Chief Executive Officer

STATE OF OKLAHOMA)
COUNTY OF LINCOLN) SS:

On this 26rd day of September, A.D. 2017, before me personally came W. Brent LaGere, to me known, who being by me duly sworn, did depose and say; that he resides in the County of Lincoln, State of Oklahoma; that he is the Chairman and Chief Executive Officer of the National American Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name, thereto by like order.

JANET TAYLOR NOTARY # 02006203 EXP. 04/08/22 PUBLIC STATE OF OKLAHOMA

Janet Taylor

Notary Public
My Commission Expires April 8, 2022
Commission #02006203

STATE OF OKLAHOMA)
COUNTY OF LINCOLN) SS:

I, the undersigned, Secretary of the National American Insurance Company, an Oklahoma Corporation, DO HEREBY CERTIFY that the foregoing and attached POWER OF ATTORNEY remains in full force.

Signed and Sealed at the City of Chandler. **Dated the _____ day of _____, _____** Date

NATIONAL AMERICAN INSURANCE COMPANY CORPORATE SEAL OKLAHOMA

R. Patrick Gilmore

R. Patrick Gilmore, Secretary

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/22/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Insurance Agency of Mid America Inc
10009 S. Penn, Building E
P. O. Box 890300
Oklahoma City OK 73189

CONTACT NAME: Brandy Jones
PHONE (A/C, No, Ext): (405)691-0016 FAX (A/C, No): (405)691-0415
E-MAIL ADDRESS: bjones@midamericainc.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Continental Insurance Company	35289
INSURER B: Valley Forge Insurance Co	20508
INSURER C: Columbia Casualty Co	31127
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Coontz Roofing, Inc.
14708 Santa Fe Crossings Dr.
Edmond OK 73013-3445

COVERAGES **CERTIFICATE NUMBER:** 2021/2022 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / X PRO-JECT / LOC OTHER:			6013932632	5/30/2021	5/30/2022	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
B	AUTOMOBILE LIABILITY X ANY AUTO X ALL OWNED AUTOS / SCHEDULED AUTOS X HIRED AUTOS / X NON-OWNED AUTOS			6014131729	5/30/2021	5/30/2022	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB / X OCCUR X EXCESS LIAB / CLAIMS-MADE DED / X RETENTION $ 10,000			6013932646	5/30/2021	5/30/2022	EACH OCCURRENCE	$ 3,000,000
							AGGREGATE	$ 3,000,000
								$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		6081155705	7/1/2021	7/1/2022	X PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
C	Contractors Professional Liab			CEO6078743068	5/30/2021	5/30/2022	Limit	$ 2,000,000
							Retention	$ 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project: Norman Public Schools - 2021 Emergency Reroof Projects - Package 2: 2101E - Norman High School and 2101F - Norman North High School
Coverage is subject to the insuring agreements, conditions & exclusions in the policy forms.

CERTIFICATE HOLDER

Independent School District #29 Cleveland County Okla. dba Norman Public Schools
131 S. Flood Ave.
Norman, OK 73069

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
John Rogers/BJ

AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the day of in the year 2021
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

and the Contractor:
(Name, legal status, address and other information)

Crawford Roofing Inc.
PO Box 1496
Chickasha, OK 73023

for the following Project:
(Name, location and detailed description)

Norman Public Schools – 2021 Emergency Reroof Projects – Package 2:
2101D – Jackson Elementary School

The Architect:
(Name, legal status, address and other information)

MIDL Architects, LLC.
PO Box 872
Norman, OK 73070
Telephone Number: (405) 512-9662

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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TABLE OF ARTICLES

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[ ] The date of this Agreement.

[ ] A date set forth in a notice to proceed issued by the Owner.

[X] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

A date set forth in the Notice to Proceed issued by the Architect.

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

[X] Not later than One Hundred Ninety-Six (196) calendar days from the date of commencement of the Work.

[ ] By the following date:

§ **3.3.2** Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date

§ **3.3.3** If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ **4.1** The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Six Hundred Seventy-Seven Thousand Six Hundred Nine Dollars and No Cents ($ 677,609.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ **4.2.1** Alternates, if any, included in the Contract Sum:

Item	Price

§ **4.2.2** Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance

§ **4.3** Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price

§ **4.4** Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)
Unit Price No. 1:	Unit price per square foot to remove and replace damaged existing metal roof deck with new metal roof deck to match.	$11.00
Unit Price No. 2:	Refer to Section 07 54 23 Thermoplastic-Polyolefin Roofing - Unit price per square foot to install 1/2" cover board.	$1.20
Unit Price No. 3:	Refer to Section 08 62 00 Unit Skylights – Unit price per each to provide 4'-2" x 4'-2"	$800.00

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unit skylight reusing the existing skylight curb.

§ **4.5** Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

§ **4.6** Other:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

CHANGES TO THE WORK

A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:

1. 15 percent overhead and profit on the net cost of our own Work;
2. 10 percent on the cost of work done by any Subcontractor.

B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus 12 of the overhead and profit percentage noted above.

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ **5.1.1** Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ **5.1.2** The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ **5.1.3** Provided that an Application for Payment is received by the Architect not later than the Twentieth (20th) day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Fourteenth (14th) day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner per prompt pay statute.
(Federal, state or local laws may require payment within a certain period of time.)

§ **5.1.4** Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ **5.1.5** Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ **5.1.6** In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ **5.1.6.1** The amount of each progress payment shall first include:

.1 That portion of the Contract Sum properly allocable to completed Work;

.2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and

.3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ **5.1.6.2** The amount of each progress payment shall then be reduced by:

.1 The aggregate of any amounts previously paid by the Owner;

.2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;

.3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;

.4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and

.5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ **5.1.7.1** For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:
(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Five percent (5%)

§ **5.1.7.1.1** The following items are not subject to retainage:
(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ **5.1.7.2** Reduction or limitation of retainage, if any, shall be as follows:
(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

In compliance with State law.

§ **5.1.7.3** Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

§ **5.1.8** If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ **5.1.9** Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ **5.2.1** Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and

.2 a final Certificate for Payment has been issued by the Architect.

§ **5.2.2** The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Insert rate of interest agreed upon, if any.)

Ten percent (10%) per annum

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:
(Check the appropriate box.)

[X] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

[ ] Litigation in a court of competent jurisdiction

[ ] Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ **7.1** The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ **7.1.1** If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:
(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

§ **7.2** The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:
(Name, address, email address, and other information)

Brad Coplen, Assistant Director
Norman Public Schools Central Services
101 Triad Village Dr.
Suite 153
Norman, OK 73071

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

Tim Crawford, President
Crawford Roofing Inc.
PO Box 1496
Chickasha, OK 73023

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:
(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- **.1** AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- **.2** AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- **.3** AIA Document A201™–2017, General Conditions of the Contract for Construction
- **.4** AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
  (Insert the date of the E203-2013 incorporated into this Agreement.)

.5 Drawings

Number	Title	Date
Refer to Sheet Index attached hereto as Exhibit "B"	Sheet Index	09/23/2021

.6 Specifications

Section	Title	Date	Pages
Refer to Specifications Section 00 01 10 Table of Contents attached hereto as Exhibit "C"	Table of Contents	09/23/2021	2

.7 Addenda, if any:

Number	Date	Pages
Addendum No. 1	10/07/2021	10

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

[ ] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

[ ] The Sustainability Plan:

Title	Date	Pages

[X] Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
00 72 00	General Conditions	09/23/2021	44
00 73 00	Supplementary Conditions	09/23/2021	2

.9 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	**CONTRACTOR** *(Signature)*
	Tim Crawford, President
(Printed name and title)	*(Printed name and title)*

Additions and Deletions Report for
AIA® Document A101® – 2017

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 13:05:46 ET on 10/20/2021.

PAGE 1

AGREEMENT made as of the day of in the year 2021

...

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

...

Crawford Roofing Inc.
PO Box 1496
Chickasha, OK 73023

...

Norman Public Schools – 2021 Emergency Reroof Projects – Package 2:
2101D – Jackson Elementary School

...

MIDL Architects, LLC.
PO Box 872
Norman, OK 73070
Telephone Number: (405) 512-9662

PAGE 2

[X] Established as follows:

...

A date set forth in the Notice to Proceed issued by the Architect.

PAGE 3

[X] Not later than One Hundred Ninety-Six (196) calendar days from the date of commencement of the Work.

...

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Six Hundred Seventy-Seven Thousand Six Hundred Nine Dollars and No Cents ($ 677,609.00), subject to additions and deductions as provided in the Contract Documents.

...

Unit Price No. 1:	Unit price per square foot to remove and replace damaged existing metal roof deck with new metal roof deck to match.	$11.00
Unit Price No. 2:	Refer to Section 07 54 23 Thermoplastic-Polyolefin Roofing - Unit price per square foot to install 1/2" cover board.	$1.20
Unit Price No. 3:	Refer to Section 08 62 00 Unit Skylights – Unit price per each to provide 4'-2" x 4'-2" unit skylight reusing the existing skylight curb.	$800.00

PAGE 4

CHANGES TO THE WORK

A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:

1. 15 percent overhead and profit on the net cost of our own Work;

2. 10 percent on the cost of work done by any Subcontractor.

B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus 12 of the overhead and profit percentage noted above.

...

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the Twentieth (20th) day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Fourteenth (14th) day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner ~~not later than ( ) days after the Architect receives the Application for Payment.~~per prompt pay statute.

PAGE 5

Five percent (5%)

...

In compliance with State law.

PAGE 6

~~%~~ Ten percent (10%) per annum

...

[X] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

PAGE 7

Brad Coplen, Assistant Director

Norman Public Schools Central Services
101 Triad Village Dr.
Suite 153
Norman, OK 73071

...

Tim Crawford, President
Crawford Roofing Inc.
PO Box 1496
Chickasha, OK 73023

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Refer to Sheet Index attached hereto as Exhibit "B"	Sheet Index	09/23/2021	
...			
Refer to Specifications Section 00 01 10 Table of Contents attached hereto as Exhibit "C"	Table of Contents	09/23/2021	2
...			
Addendum No. 1	10/07/2021	10	

...

[X] Supplementary and other Conditions of the Contract:

...

00 72 00	General Conditions	09/23/2021	44
00 73 00	Supplementary Conditions	09/23/2021	2

PAGE 9

Tim Crawford, President

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, , hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 13:05:46 ET on 10/20/2021 under Order No. 2114252925 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ – 2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

Principal Architect
(Title)

10/20/21
(Dated)

AIA® Document A101® – 2017 Exhibit A

Insurance and Bonds

Draft

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the day of in the year 2021
(In words, indicate day, month and year.)

for the following **PROJECT**:
(Name and location or address)

Norman Public Schools – 2021 Emergency Reroof Projects – Package 2:
2101D – Jackson Elementary School

THE OWNER:
(Name, legal status and address)

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

THE CONTRACTOR:
(Name, legal status and address)

Crawford Roofing Inc.
PO Box 1496
Chickasha, OK 73023

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201®–2017, General Conditions of the Contract for Construction. Article 11 of A201®–2017 contains additional insurance provisions.

TABLE OF ARTICLES

ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER'S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

Init.
/

§ A.2.2 Liability Insurance
The Owner shall be responsible for purchasing and maintaining the Owner's usual general liability insurance.

§ A.2.3 Required Property Insurance
§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ A.2.3.1.1 Causes of Loss. The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:
(Indicate below the cause of loss and any applicable sub-limit.)

Causes of Loss	Sub-Limit

§ A.2.3.1.2 Specific Required Coverages. The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:
(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)

Coverage	Sub-Limit

§ A.2.3.1.3 Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

§ A.2.3.1.4 Deductibles and Self-Insured Retentions. If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

§ A.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures
If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.4 Optional Extended Property Insurance.
The Owner shall purchase and maintain the insurance selected and described below.
(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)

[ ] **§ A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance,** to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.

[ ] **§ A.2.4.2 Ordinance or Law Insurance,** for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.

[ ] **§ A.2.4.3 Expediting Cost Insurance,** for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.

[ ] **§ A.2.4.4 Extra Expense Insurance,** to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.

[ ] **§ A.2.4.5 Civil Authority Insurance,** for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.

[ ] **§ A.2.4.6 Ingress/Egress Insurance,** for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.

[ ] **§ A.2.4.7 Soft Costs Insurance,** to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

§ A.2.5 Other Optional Insurance.
The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

[ ] **§ A.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information. *(Indicate applicable limits of coverage or other conditions in the fill point below.)*

[ ] **§ A.2.5.2 Other Insurance**
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage	Limits

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.

§ A.3.1.2 Deductibles and Self-Insured Retentions. The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million Dollars ($ 1,000,000.00) each occurrence, Two Million Dollars ($ 2,000,000.00) general aggregate, and Two Million Dollars ($ 2,000,000.00) aggregate for products-completed operations hazard, providing coverage for claims including

.1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;

.2 personal injury and advertising injury;
.3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
.4 bodily injury or property damage arising out of completed operations; and
.5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

§ **A.3.2.2.2** The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

.1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
.2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
.3 Claims for bodily injury other than to employees of the insured.
.4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
.5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
.6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
.7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
.8 Claims related to roofing, if the Work involves roofing.
.9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
.10 Claims related to earth subsidence or movement, where the Work involves such hazards.
.11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ **A.3.2.3** Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars ($ 1,000,000.00) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ **A.3.2.4** The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ **A.3.2.5** Workers' Compensation at statutory limits.

§ **A.3.2.6** Employers' Liability with policy limits not less than ($) each accident, ($) each employee, and ($) policy limit.

§ **A.3.2.7** Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

§ **A.3.2.8** If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ **A.3.2.9** If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ **A.3.2.10** Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than ($) per claim and ($) in the aggregate.

§ **A.3.2.11** Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ **A.3.2.12** Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.3 Contractor's Other Insurance Coverage

§ **A.3.3.1** Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)

§ **A.3.3.2** The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

[ ] § **A.3.3.2.1** Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:

(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)

[ ] § **A.3.3.2.2 Railroad Protective Liability Insurance**, with policy limits of not less than ($) per claim and ($) in the aggregate, for Work within fifty (50) feet of railroad property.

[ ] § **A.3.3.2.3 Asbestos Abatement Liability Insurance**, with policy limits of not less than ($) per claim and ($) in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.

[ ] § **A.3.3.2.4** Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

[ ] § **A.3.3.2.5** Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

[ ] **§ A.3.3.2.6 Other Insurance**
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage	Limits

§ A.3.4 Performance Bond and Payment Bond
The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the State of Oklahoma, as follows:
(Specify type and penal sum of bonds.)

Type	Penal Sum ($0.00)
Payment Bond	$677,609.00
Performance Bond	$677,609.00
Maintenance Bond	$677,609.00

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS
Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

Additions and Deletions Report for
AIA® Document A101® – 2017 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 13:06:06 ET on 10/20/2021.

PAGE 1

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the day of in the year 2021

...

Norman Public Schools – 2021 Emergency Reroof Projects – Package 2:
2101D – Jackson Elementary School

...

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma
d/b/a Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

...

Crawford Roofing Inc.
PO Box 1496
Chickasha, OK 73023

PAGE 2

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located,~~ State of Oklahoma, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

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§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located.~~ State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

...

§ **A.3.2.2.1** Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million Dollars ($ 1,000,000.00) each occurrence, Two Million Dollars ($ 2,000,000.00) general aggregate, and Two Million Dollars ($ 2,000,000.00) aggregate for products-completed operations hazard, providing coverage for claims including
PAGE 5

§ **A.3.2.3** Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars ($ 1,000,000.00) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.
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§ **A.3.3.1** Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located.~~ State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
PAGE 7

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the ~~jurisdiction where the Project is located,~~ State of Oklahoma, as follows:

...

Payment Bond	$677,609.00
Performance Bond	$677,609.00
Maintenance Bond	$677,609.00

EXHIBIT "B"

LIST OF DRAWINGS (SHEET INDEX)

PACKAGE 2101D – JACKSON ELEMENTARY SCHOOL:

INDEX:

G-001	JACKSON TITLE SHEET
G-002	GENERAL INFORMATION

ARCHITECTURE:

A-120	JACKSON OVERALL ROOF PLAN
A-121a	JACKSON ROOF PLAN AREA A
AD-121b	JACKSON DEMO ROOF PLAN AREA B
A-121b	JACKSON ROOF PLAN AREA B
A-401	JACKSON ROOF TYPE DETAILS
A-501	JACKSON DETAILS
A-511	JACKSON DETAILS
A-901	JACKSON EXISTING PHOTOS
A-902	JACKSON EXISTING PHOTOS

Exhibit "C"

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

TABLE OF CONTENTS — SECTION 00 01 10

END OF SECTION

Contract Affidavit

STATE OF Oklahoma

COUNTY OF Grady

Tim Crawford, of lawful age, being first duly sworn, on oath, says that (s)he is the agent authorized by dealer to submit the attached contract to the Board of Education, Norman, Oklahoma. Affiant further states that dealer has not paid, given, nor donated, or agreed to pay, give, or donate to any officer or employee of the Board of Education, Norman, Oklahoma, any money or other thing of value, either directly or indirectly in the procuring of the contract.

Signature

Subscribed and sworn before me this day:

October 27, 2021

Brandy Bolinger
Notary Public

10/19/2025
My commission expires

(This affidavit shall accompany the proposal)

Independent School District #29 of Cleveland County, OK d/b/a Norman Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, _____, represents that he/she is the owner or an officer of _____, who has the authority to make this declaration to the Independent School District #29 of Cleveland County, OK d/b/a Norman Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders
Registration Act or is subject to another state's or the federal sex offender registration provisions.
I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #29 of Cleveland County, OK d/b/a Norman Public Schools that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 27 day of October, 2021

Vendor Name (type or print) Crawford Roofing, Inc.

Authorized Representative (type or print) Tim Crawford

Authorized Representative's Signature [signature]

Federal ID # or Social Security Number 73-0951924

Return Declaration to:

Independent School District #29 of
Cleveland County, Oklahoma
d/b/a Norman Public Schools
Purchasing Department
131 South Flood
Norman, OK 73069

AIA® Document A312™ – 2010

Performance Bond

TXHNSU0306462

CONTRACTOR:
(Name, legal status and address)

Crawford Roofing, Inc.
PO Box 1496
Chickasha, OK 73023

SURETY:
(Name, legal status and principal place of business)

Harco National Bonding Company
702 Oberlin Road
Raleigh, NC 24605

OWNER:
(Name, legal status and address)

Independent School District #29 (ISD-29) of Cleveland County, OK dba Norman Public Schools 131 S. Flood Ave.
Norman. OK 73069

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

AIA Document A312–2010 combines two separate bonds, a Performance Bond and a Payment Bond, into one form. This is not a single combined Performance and Payment Bond.

CONSTRUCTION CONTRACT
Date:

Amount: $677,609.00

Description:
(Name and location)

Norman Public Schools-2021 Emergency Re-Roof Projects-Package 2: 2101D-Jackson Elementary School

BOND
Date:
(Not earlier than Construction Contract Date)

Amount: $677,609.00

Modifications to this Bond: ☒ None ☐ See Section 16

CONTRACTOR AS PRINCIPAL
Company: *(Corporate Seal)*

Crawford Roofing, Inc.

Signature:
Name and Title: Tim Crawford President

SURETY
Company: *(Corporate Seal)*

Harco National Insurance Company

Signature: Susan Travis
Name and Title: Susan Travis Attorney-in-Fact

(Any additional signatures appear on the last page of this Performance Bond.)

(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or **BROKER:**

BancFirst Insurance Services
13230 Pawnee Dr. Suite 205
Oklahoma City, OK 73114

OWNER'S REPRESENTATIVE:
(Architect, Engineer or other party:)

MIDL Architects, LLC
PO Box 872
Norman, OK 73070

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- **.1** the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- **.2** the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- **.3** the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- **.1** After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
- **.2** Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- **.1** the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- **.2** additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- **.3** liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 14 Definitions

§ 14.1 Balance of the Contract Price. The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 Construction Contract. The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 Contractor Default. Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 Owner Default. Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 Contract Documents. All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL		**SURETY**	
Company:	*(Corporate Seal)*	Company:	*(Corporate Seal)*
Signature:		Signature:	
Name and Title:		Name and Title:	
Address		Address	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA® Document A312™ – 2010

Payment Bond

TXHNSU0306462

CONTRACTOR:
(Name, legal status and address)

Crawford Roofing, Inc.
PO Box 1496
Chickasha, OK 73023

SURETY:
(Name, legal status and principal place of business)

Harco National Bonding Company
702 Oberlin Road
Raleigh, NC 24605

OWNER:
(Name, legal status and address)

Independent School District #29 (ISD-29) of Cleveland County, OK dba Norman Public Schools 131 S. Flood Ave.
Norman, OK 73069

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

AIA Document A312–2010 combines two separate bonds, a Performance Bond and a Payment Bond, into one form. This is not a single combined Performance and Payment Bond.

CONSTRUCTION CONTRACT
Date:

Amount: $677,609.00

Description:
(Name and location) Norman Public Schools-2021 Emergency Re-Roof Projects-Package 2: 2101D-Jackson Elementary School

BOND
Date:
(Not earlier than Construction Contract Date)

Amount: $677,609.00

Modifications to this Bond: ☑ None ☐ See Section 18

CONTRACTOR AS PRINCIPAL
Company: *(Corporate Seal)*
Crawford Roofing, Inc.
Signature:
Name and Title:

CRAWFORD ROOFING INC. CORPORATE SEAL OKLAHOMA

SURETY
Company: *(Corporate Seal)*
Harco National Insurance Company
Signature: Susan Travis
Name and Title: Susan Travis Attorney-in-Fact

(Any additional signatures appear on the last page of this Payment Bond.)

(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:

BancFirst Insurance Services
13230 Pawnee Dr. Suite 205
Oklahoma City, OK 73114

OWNER'S REPRESENTATIVE:
(Architect, Engineer or other party:)

MIDL Architects, LLC
PO Box 872
Norman, OK 73070

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.

§ 2 If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Section 13) of claims, demands, liens or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety.

§ 4 When the Owner has satisfied the conditions in Section 3, the Surety shall promptly and at the Surety's expense defend, indemnify and hold harmless the Owner against a duly tendered claim, demand, lien or suit.

§ 5 The Surety's obligations to a Claimant under this Bond shall arise after the following:

§ 5.1 Claimants, who do not have a direct contract with the Contractor,

- **.1** have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
- **.2** have sent a Claim to the Surety (at the address described in Section 13).

§ 5.2 Claimants, who are employed by or have a direct contract with the Contractor, have sent a Claim to the Surety (at the address described in Section 13).

§ 6 If a notice of non-payment required by Section 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Section 5.1.1.

§ 7 When a Claimant has satisfied the conditions of Sections 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:

§ 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and

§ 7.2 Pay or arrange for payment of any undisputed amounts.

§ 7.3 The Surety's failure to discharge its obligations under Section 7.1 or Section 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Section 7.1 or Section 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

§ 8 The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Section 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

§ 9 Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

§ 10 The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to, or give notice on behalf of, Claimants or otherwise have any obligations to Claimants under this Bond.

§ 11 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 12 No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Section 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 13 Notice and Claims to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.

§ 14 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 15 Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

§ 16 Definitions

§ 16.1 Claim. A written statement by the Claimant including at a minimum:

- **.1** the name of the Claimant;
- **.2** the name of the person for whom the labor was done, or materials or equipment furnished;
- **.3** a copy of the agreement or purchase order pursuant to which labor, materials or equipment was furnished for use in the performance of the Construction Contract;
- **.4** a brief description of the labor, materials or equipment furnished;
- **.5** the date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
- **.6** the total amount earned by the Claimant for labor, materials or equipment furnished as of the date of the Claim;
- **.7** the total amount of previous payments received by the Claimant; and
- **.8** the total amount due and unpaid to the Claimant for labor, materials or equipment furnished as of the date of the Claim.

§ 16.2 Claimant. An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

§ 16.3 Construction Contract. The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.

§ 16.4 Owner Default. Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 16.5 Contract Documents. All the documents that comprise the agreement between the Owner and Contractor.

§ 17 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 18 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL		**SURETY**	
Company:	*(Corporate Seal)*	Company:	*(Corporate Seal)*
Signature:		Signature:	
Name and Title:		Name and Title:	
Address		Address	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

MAINTENANCE BOND

Bond No. **TXHNSU0306462**

KNOW ALL MEN BY THESE PRESENTS,

THAT **Crawford Roofing, Inc.** as Principal, hereinafter called Contractor, and **Harco National Bonding Company** as Surety, hereinafter called Surety, are firmly bound unto **Independent School District #29 (ISD-29) of Cleveland County, OK dba Norman Public Schools** as Obligee, hereinafter called Owner, in the penal sum of **Six hundred Seventy Seven Thousand Six Hundred Nine and NO/100** Dollars ($ **677,609.00**) for the payment whereof the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has by written agreement, dated _____ entered into a contract with the Owner for **Norman Public Schools-2021 Emergency Re-Roof Projects-Package 2: 2101D-Jackson Elementary School** in accordance with General Conditions, the Drawings and Specifications, which contract is by reference incorporated herein, and made part hereof, and is referred to as the Contract.

NOW, THEREFORE, the condition of this obligation is such that, if Contractor shall remedy any defects due to faulty materials or workmanship, and pay for any damage to other work resulting therefrom, which shall appear within a period of **One** year(s) from the date of acceptance of the work provided for in the Contract, then this obligation to be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that Owner shall give Contractor and Surety notice of observed defects with reasonable promptness.

SIGNED and sealed this ____ day of _____, _____.

In the presence of:

CRAWFORD ROOFING, INC. CORPORATE SEAL OKLAHOMA

Crawford Roofing, Inc.
Principal (SEAL)

Title

Harco National Bonding Company
Surety (SEAL)

Susan Travis

Attorney-in-Fact **Susan Travis**

POWER OF ATTORNEY

Bond # TXHNSU0306462

HARCO NATIONAL INSURANCE COMPANY
INTERNATIONAL FIDELITY INSURANCE COMPANY

Member companies of IAT Insurance Group, Headquartered: 702 Oberlin Road, Raleigh, North Carolina 27605

KNOW ALL MEN BY THESE PRESENTS: That **HARCO NATIONAL INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of Illinois, and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

BRIDGETTE MCELMURRY, MEGAN YOCHUM, SCOTT A. PEARSON, TERRY L. BOWDEN, RONALD L. HAMMOND, HEATHER DAVIS, JENNIFER L. DEATHERAGE, SUSAN TRAVIS, MEGAN E. GUSTKE

Oklahoma City, OK

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of **HARCO NATIONAL INSURANCE COMPANY** at a meeting held on the 13th day of December, 2018.

"**RESOLVED**, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** have each executed and attested these presents on this 31st day of December, 2018

INTERNATIONAL FIDELITY INSURANCE COMPANY CORPORATE SEAL 1904 NEW JERSEY

STATE OF NEW JERSEY
County of Essex

STATE OF ILLINOIS
County of Cook

HARCO NATIONAL INSURANCE COMPANY CORPORATE SEAL 1984 ILLINOIS

Kenneth Chapman
Executive Vice President, Harco National Insurance Company
and International Fidelity Insurance Company

On this 31st day of December, 2018, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

SHIRELLE A. OUTLEY My Comm. Exp. 04-04-2023 NOTARY PUBLIC No. 50079910 NEW JERSEY

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

Shirelle A. Outley a Notary Public of New Jersey
My Commission Expires April 4, 2023

CERTIFICATION

I, the undersigned officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day,

A00355 BancFirst Insurance Services,

Irene Martins, Assistant Secretary

CRAWROO-01 JDEATHERAGE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/25/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
BancFirst Insurance Services, Inc.
13230 Pawnee Drive, Suite 205
Oklahoma City, OK 73114

CONTACT NAME: Jennifer Deatherage
PHONE (A/C, No, Ext): (405) 600-1805 FAX (A/C, No): (405) 948-7346
E-MAIL ADDRESS: jennifer.deatherage@bancfirst.insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Continental Casualty Company	20443
INSURER B : The Continental Insurance Company	35289
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Crawford Roofing, Inc.
P.O. Box 1496
Chickasha, OK 73023

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X	X	4013068957	11/1/2020	11/1/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG POLLUTION	$ 1,000,000 $ 100,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY	X	X	4013068926	11/1/2020	11/1/2021	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $ $
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000	X	X	4013068943	11/1/2020	11/1/2021	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000 $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	4013068960	11/1/2020	11/1/2021	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
A	Installation Floater			4022276215	11/1/2020	11/1/2021	Limit	1,000,000
A	Installation Floater			4022276215	11/1/2020	11/1/2021	Deductible	2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project: Norman Public Schools - 2021 Emergency Reroof Projects - Package 2: 2101D - Jackson Elementary School

CERTIFICATE HOLDER

Independent School District #29
(ISD-29) of Cleveland County, Oklahoma
d/b/a/ Norman Public Schools
131 S. Flood Avenue
Norman, OK 73069

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Ron L. Hammond

NORMAN
PUBLIC SCHOOLS

2019 Bond Issue

Truman Elementary and Truman Primary

Justin Milner, Associate Superintendent and COO
Brent Collins, Operations Manager
March 7, 2022

Truman Elementary School Project

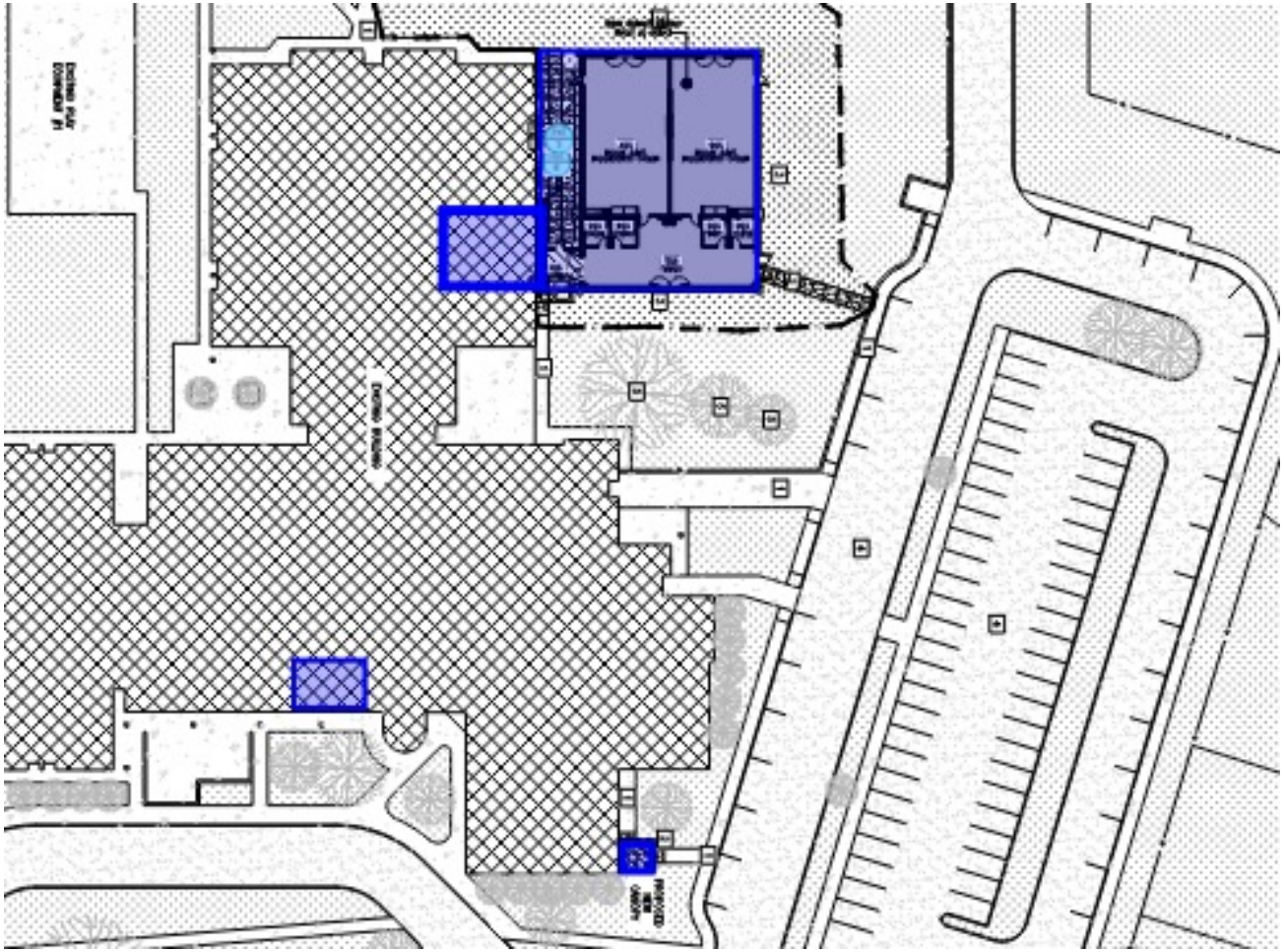
Package A –Interior and Exterior Additions and Renovations

Base Bid Scope of Work:
Improvements will include a new music classroom addition as storm shelter space and covered bus loading area.

Bid Packages Include:

- Selective Demolition
- Structure
- Painting
- Earthwork
- Masonry
- Drywall & Ceilings
- Electrical
- Site Utilities
- Mechanical/Plumbing

Truman Elementary



Truman Primary

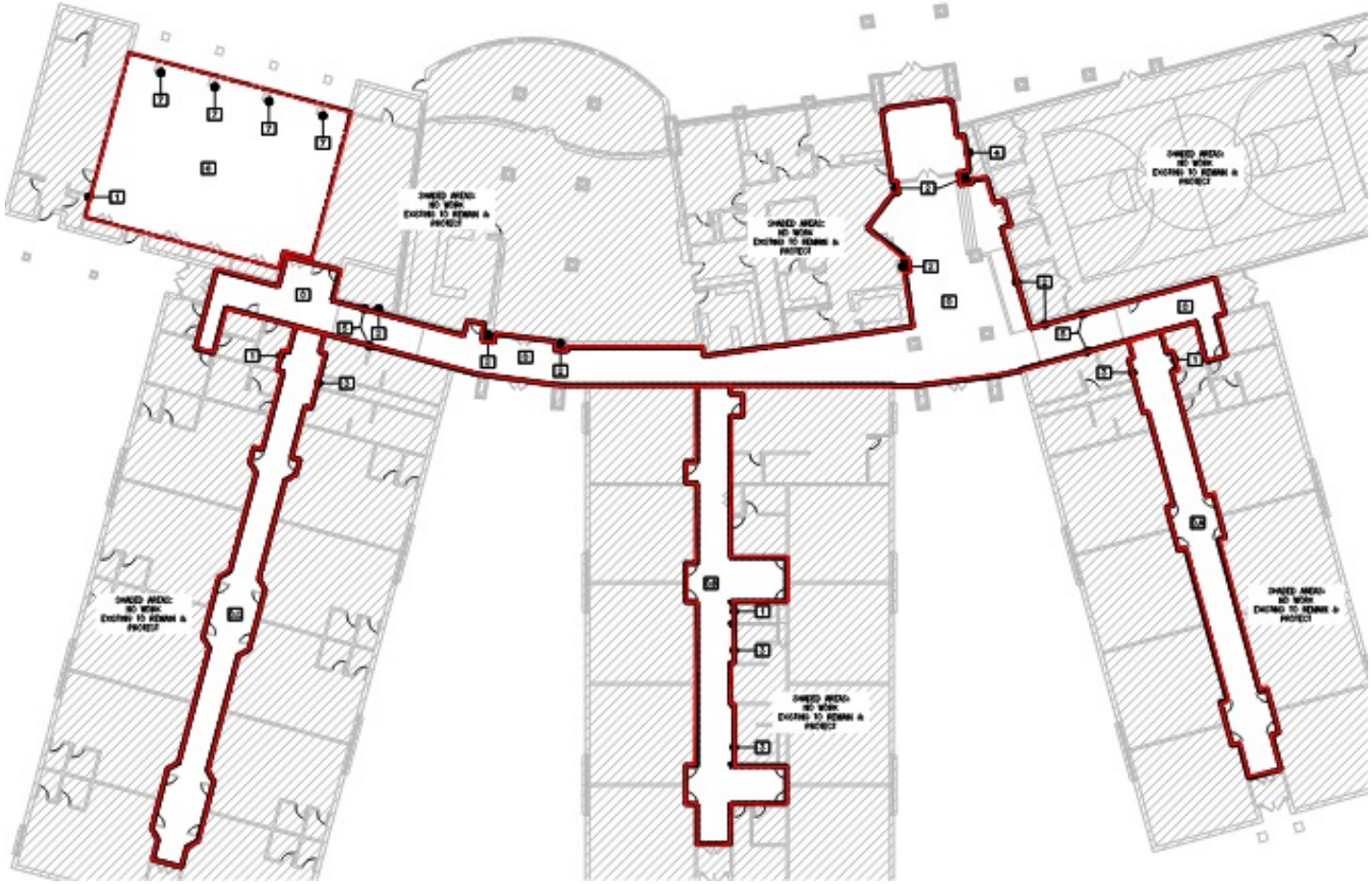
Package A –Interior and Exterior Additions and Renovations

Base Bid Scope of Work:
Will include certain hallway improvements

Bid Packages Include:

- Selective Demolition
- Tile Wainscoting
- Touch Up Painting

Truman Primary



Truman Elementary Project Bids

1-02 Demolition -						
Bidder's Name:	Total	Midwest	Native	Howard		
Base Bid:	$ 15,300.00	$ 18,910.00				
1-03.1 Concrete Work -						
Bidder's Name:	Cantera	Concrete Enterprises				
Base Bid:	$ 295,350.00	255,950				
1-04 Masonry -						
Bidder's Name:	DMG	CIA	Justin Dallas	MCR		
Base Bid:	$ 170,000.00	$ 108,000.00	$ 121,900.00	$ 130,465.00		
1-05.1 Structural Steel -						
Bidder's Name:	Shawnee	Weibee				
Base Bid:	$ 146,400.00	250,000				
1-06 Millwork -						
Bidder's Name:	Contemporary	Lakewood	Alpha Omega	EGR	Fadco	
Base Bid:			$ 24,900.00	$ 33,225.00	$ 28,318.00	
1-07.10 Waterproofing & Caulking						
Bidder's Name:	OK Roofing	CHM Weather	Red Sea	OK Building Solutions		
Base Bid:		$ 26,100.00		$ 29,900.00		
1-08.50 Glass & Glazing -						
Bidder's Name:	Coulter & Company	Avenue C	Binswinger			
Base Bid:	$ 49,500.00	$ 49,251.00	49495			
1-09.29 Framing, Drywall, & Ceilings -						
Bidder's Name:	Arrow	wiljo				
Base Bid:	$ 189,717.00	$ 149,900.00				
1-09.90 Painting -						
Bidder's Name:	Advanced Comm	Martin Brothers	Vegas			
Base Bid:	$ 24,800.00	21,250	25,280			
1-10.1 Specialties						
Bidder's Name:	FTC	Czarniecki Construction				
Base Bid:	16,464	20,340				
1-26 Electrical -						
Bidder's Name:	Wade	Metro Tech				
Base Bid:	$ 230,028.00	$ 224,900.00				
1-31 Earthwork -						
Bidder's Name:	Great Plains					
Base Bid:	$ 64,150.00					

Truman Primary Project Bids

1-09.30 Tiling			
Bidder's Name:	Bryan's Flooring	Pro Grade	
Base Bid:	$ 63,300.00	$ 82,170.00	

NORMAN
PUBLIC SCHOOLS

THANK YOU

NORMAN
PUBLIC SCHOOLS

SALE OF FORMER PROFESSIONAL DEVELOPMENT CENTER 207 E. GRAY

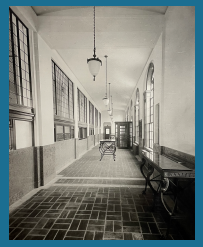
Justin Milner, Associate Superintendent and COO
March 7, 2022

ELAINE FULTON HALE

PROFESSIONAL DEVELOPMENT CENTER

1932

The Original USPS Post Office building was completed.



1966

NPS took possession of the USPS Post Office Building.

JUNE 2021

Property released for public bid

OCTOBER 2021

Board rejected public bids

NOVEMBER 2021

Property released for sale

MARCH 2022

Offers submitted for Board approval

NORMAN
PUBLIC SCHOOLS

THANK YOU

Justin Milner
jmilner@norman.k12.ok.us

The City of
NORMAN

201 West Gray • P.O. Box 370
Norman, Oklahoma 73069 • 73070

OFFICE OF THE CITY ATTORNEY
Phone: 405-217-7700

January 28, 2022

CONFIDENTIAL AND PRIVILEGED

VIA EMAIL ONLY: eric@fleskeholding.com
Eric Fleske
Fleske Commercial Group
3411 W. Rock Creek Road, Suite 120
Norman, OK 73072

Re: 207 E. Gray St

Dear Mr. Fleske:

Subject to final approval by City Council, the City of Norman, Oklahoma, ("Buyer") hereby submits a conditional offer regarding the purchase of real property from Norman Public Schools (NPS), located at 207 E. Gray Street, Norman, OK, in exchange for the following properties at the agreed-upon closing date. This offer is conditional upon final approval by City Council and is contingent upon the ability to secure the necessary title commitment, title certificate, survey, and any other necessary corresponding documents as well as reaching agreement on other contractual terms to be discussed.

Properties to be provided for 207 E. Gray Street: The City of Norman offers to transfer the following properties to Norman Public Schools by Quit claim deeds in exchange for the property located at 207 E. Gray Street, Norman, OK 73070. The City agrees to pay closing fees, title insurance, abstracting fees per parcel, title opinions for each property at a contemporaneous closing at a date agreed upon by the parties. The City anticipates these fees will run around $2,000.00 more or less per parcel.

1. Whittier Recreation Center, 2000 W. Brooks Norman, OK 73069.
2. Irving Recreation Center, 125 Vicksburg Norman, OK 73071.
3. Southwestern portion of Woodslawn Park, 1317 Regent Street, Norman, OK 73069.

The City will require use of portions of the Recreation Centers as needed for City sponsored programs until the 23-24 school year.

All properties being exchanged will be appraised by an agreed upon licensed, certified appraiser with each party paying for the appraisal of its own property to be exchanged. Once the appraised valuation is done, if the exchange is not of equivalent value the party receiving more value in the property exchange shall pay the difference to the other party at the closing.

After the appraisal is done and received by both parties, a Purchase and Sale Agreement will be drafted with terms and conditions as agreed upon by both Seller and Buyer. Some items the City of Norman is requesting are listed below:

Title/Escrow Company: To be selected by mutual agreement. Closing Costs for 207 E. Gray to be split evenly between the seller and buyer.

Inspection Period: 30 days from purchase sale agreement full execution. Buyer reserves the right to extend the inspection period for up to 60 days if full disclosures are not provided and/or if initial inspections warrant further more comprehensive inspections.

Disclosures: Both parties will provide the following information regarding the properties they are transferring to the other party:

1. Lead-Based Paint/Hazards Disclosures;

2. All "Normal" Working Order" Appliances/Systems/Services Disclosures;
3. All Flood and Water Disclosures;
4. All Additions/Alterations/Repairs Disclosures;
5. All Environmental Disclosures, including, but not limited to, those relating to lead-based paint, asbestos, or other hazardous materials, and all other environmental disclosures; and
6. Any and all other defects affecting the property and how and when they have been cured if already replaced or repaired.

Closing: 30 days from execution of purchase sale agreement, unless written request for extension of inspection period provided.

Assignment: City shall have the right to assign the contract.

Title Policy: Based on market standard

Survey: Parties shall provide to any survey of the properties in their possession to the party taking possession of the properties in the exchange. If no survey exists then the accepting party may perform a survey at their own expense.

Commission: Seller of 207 E. Gray Street is represented by Eric Fleske (Broker). Seller shall be responsible for commission to Broker.

Contingencies: Subject to approval by City of Norman Council.

Thank you for your review and submission to your client of this offer. I look forward

to hearing from you soon. As always, please feel free to contact me with any questions or concerns.

Sincerely,

Heather M. Poole
Assistant City Attorney

cc: Darrel Pyle, City Manager
Kathryn Walker, City Attorney
Jason Olsen, Director of Parks and Recreation

OKLAHOMA REAL ESTATE COMMISSION

This is a legally binding Contract; if not understood, seek advice from an attorney.

OKLAHOMA UNIFORM CONTRACT OF SALE OF REAL ESTATE

COMMERCIAL IMPROVED

CONTRACT DOCUMENTS. The Contract is defined as this document with the following attachment(s):
(check as applicable)

_____ Financing Supplement _____ Supplement

_____ Exhibit _____ _____ _____

Parties. THE CONTRACT is entered into between:

NORMAN SCHOOL DIST 29 "Seller", and

Revenue LLC "Buyer".

The Parties' signatures at the end of the Contract, which includes any attachments or documents incorporated by reference, with delivery to their respective Brokers, if applicable, will create a valid and binding Contract, which sets forth their complete understanding of the terms of the Contract. This agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective heirs, successors and permitted assigns. The Contract shall be executed by original signatures of the Parties or by signatures as reflected on separate identical Contract counterparts (carbon, photo, fax or other electronic copy). The Parties agree that as to all aspects of this transaction involving documents an electronic signature shall have the same force and effect as an original signature pursuant to the provisions of the Uniform Electronic Transactions Act, 12A, Oklahoma Statutes, Section 15-101 et seq. All prior verbal or written negotiations, representations and agreements are superseded by the Contract, which may only be modified or assigned by a further written agreement of Buyer and Seller.

The Parties agree that all notices and documents provided for in this contract shall be delivered to the Parties or their respective brokers, if applicable. Seller agrees to sell and convey by General Warranty Deed, and Buyer agrees to accept such deed and buy the Property described herein, on the following terms and conditions:

The Property shall consist of the following described real estate located in Cleveland County, Oklahoma.

1. LEGAL DESCRIPTION.
NORMAN OT LOTS 1-8 INCLUDING BLK 15 (PROFESSIONAL DEV CTR)

207 E. Gray St.	Norman	OK	73069
Property Address	**City**		**Zip**

Together with all fixtures and improvements, and all appurtenances, subject to existing zoning ordinances, plat or deed restrictions, utility easements serving the Property, **including** all mineral rights owned by Seller unless expressly reserved by Seller in the Contract and **excluding** mineral rights previously reserved or conveyed of record (collectively referred to as "the Property".)

2. PURCHASE PRICE, EARNEST MONEY AND SOURCE OF FUNDS. This is a CASH TRANSACTION unless a Financing Supplement is attached. The Purchase Price is $1,000,000.00 payable by Buyer as follows: Buyer has paid $40,000.00 as earnest money on execution of the Contract, and Buyer shall pay the balance of the purchase price and Buyer's closing costs at Closing. Upon execution of the Contract, the earnest money shall be deposited in the trust account of Old Republic Title or if left blank, the Listing Broker's trust account, as part payment of the purchase price and/or closing costs.

3. CLOSING, FUNDING AND POSSESSION. The Closing process includes execution of documents, delivery of deed and receipt of funds by Seller and shall be completed on or before 60 days after Board Approval, ("Closing Date") or such later date as may be necessary in the Title Evidence Paragraph of the Contract. Possession shall be transferred upon conclusion of Closing process unless otherwise provided below:

In addition to costs and expenses otherwise required to be paid in accordance with terms of the Contract, Buyer shall pay Buyer's Closing fee, Buyer's recording fees, and all other expenses required from Buyer. Seller shall pay documentary stamps required, Seller's Closing fee, Seller's recording fees, if any, and all other expenses required from Seller. Funds required from Buyer and Seller at Closing shall be either cash, cashier's check or wire transfer.

4. TIME PERIODS SPECIFIED IN CONTRACT. Time periods for Investigations, Inspections and Reviews and Financing Supplement Agreement shall commence on Date of Board Approval (**Time Reference Date**), regardless of the date the Contract is signed by Buyer and Seller. The day after the **Time Reference Date** shall be counted as day one (1). If left blank, the **Time Reference Date** shall be the third day after the last date of signatures of the Parties.

5. INVESTIGATIONS, INSPECTIONS AND REVIEWS.

A. The Buyer agrees and acknowledges that Seller, Seller's Broker and their licensed associates, are not experts regarding the condition of the Property. No representations, warranties, or guarantees regarding the condition of the Property, or environmental hazards, are expressed or implied except as may be specified by Seller in the additional provisions in Paragraph 11.

B. Buyer shall have 45 days (ten [10] days if left blank) after the **Time Reference Date** to complete any investigations, inspections, and reviews. Seller shall have water, gas and electricity turned on and serving the Property for the Buyer's inspections, and through the date of possession or Closing, whichever occurs first. If required by ordinance, Seller, or Seller's Broker, if applicable, shall deliver to Buyer, in care of Buyer's Broker, if applicable, within five (5) days after the **Time Reference Date** any written notices affecting the Property.

C. Buyer, at Buyer's expense, shall have the right to enter upon the Property, together with Buyer's representative(s), independent contractor(s) and/or any other person Buyer deems qualified, to conduct any and all investigations, inspections, tests, studies and reviews. Excepting only the negligence of Seller or a condition caused or permitted by Seller, Buyer shall indemnify, protect, defend and hold Seller harmless from and against any and all claims, demands, losses, liabilities, costs, fees and expenses (including attorney's and consultant's fees) arising out of or related to Buyer's entry onto the Property in connection with any testing or investigation performed pursuant to this Contract. Buyer's investigations, inspections and reviews may include, but may not be limited to, the following:

1) **Flood, Storm Water Run-off, Storm Sewer Back-up or Water History**
2) **Environmental Risks.** Including, but not limited to soil, air, water, hydrocarbon, chemical, carbon, asbestos, mold, radon gas and lead-based paint
3) **Roof.** Structural members, roof decking, coverings and related components
4) **Structural Inspection**
5) **Use of Property.** Property use restrictions, building restrictions, easements, restrictive covenants, zoning ordinances and regulations
6) **Square Footage/Acreage.** Buyer shall not rely on any quoted square footage and/or acreage and shall have the right to measure the Property.

D. EQUIPMENT. Buyer and Seller shall have 30 days (7 days if blank) after the Seller's receipt of the completed TRR form to negotiate the Treatment, Repair, or Replacement items. If a written agreement is reached, seller shall complete all agreed Treatments, Repairs, or Replacements prior to the closing date. If a written agreement is not reached within the time specified in this provision, the Contract shall terminate and the Earnest Money returned to the Buyer.

E. WOOD DESTROYING INSECTS INSPECTION. Within 30 days (ten(10) if left blank) from the **Time Reference Date** of this Contract, Buyer shall have the right to have the Property inspected by Buyer's choice of a licensed exterminating company and deliver to Seller, in care of Seller's Broker, if applicable, an infestation report. The expense of such report shall be the Buyer's expense. In the event the report shows visible infestation or visible damage, Seller agrees, at Seller's expense, to treat and/or repair same, provided the estimated cost to cure such infestation or damage does not exceed $ 0.00. If the estimated cost exceeds such amount, Seller shall have the option to cancel and terminate this Contract within forty-eight (48) hours of being advised of such estimate unless Buyer agrees, in writing, to pay any costs in excess of such amount.

F. BUYER'S RIGHT TO CANCEL. If, upon Buyer's investigation, inspections and reviews, the Buyer determines that the Property is not suitable for Buyer's intended use, the Buyer may cancel and terminate this Contract and receive a refund of the earnest money by delivering written notice to the Seller, in care of Seller's Broker, if applicable, as provided in Paragraph 17 within twenty-four (24) hours of the expiration of the time period specified in this provision.

6. RISK OF LOSS. Until transfer of Title or transfer of possession, risk of loss to the Property, ordinary wear and tear excepted, shall be upon Seller; after transfer of Title or transfer of possession, risk of loss shall be upon Buyer. (Parties are advised to address insurance coverage regarding transfer of possession prior to Closing.)

7. NON-FOREIGN SELLER. Seller represents that at the time of acceptance of this contract and at the time of Closing, Seller is not a "foreign person" as such term is defined in the Foreign Investments in Real Property Tax Act of 1980 (26 USC Section 1445(f) et. Sec) ("FIRPTA"). If either the sales price of the property exceeds $300,000.00 or the buyer does not intend to use the property as a primary residence then, at the Closing, and as a condition thereto, Seller shall furnish to Buyer an affidavit, in a form and substance acceptable to Buyer, signed under penalty of perjury containing Seller's United States Social Security and/or taxpayer identification numbers and a declaration to the effect that Seller is not a foreign person within the meaning of Section "FIRPTA."

8. ACCEPTANCE OF PROPERTY. Buyer, upon accepting Title or transfer of possession of the Property, shall be deemed to have accepted the Property in its then condition. No warranties, expressed or implied, by Sellers, or Seller's Broker and/or their associated licensees, with reference to the condition of the Property, shall be deemed to survive the Closing.

9. TITLE EVIDENCE. Seller shall furnish Buyer title evidence covering the Property. Such title evidence shall be in the form of: **(check one or both)**

☐ **SURFACE RIGHTS ABSTRACT (A below)**

☒ **TITLE INSURANCE COMMITMENT AND SURVEY (B below)**

A. SURFACE RIGHTS ABSTRACT

1) Seller, at Seller's expense, within thirty (30) days prior to Closing Date, agrees to make available to Buyer the following (collectively referred to as "the Title Evidence"):
   a) A complete surface-rights-only Abstract of Title, certified by an Oklahoma-licensed and bonded abstract company; and
   b) A current Uniform Commercial Code Search Certificate.

2) LAND OR BOUNDARY SURVEY. Seller agrees that Buyer, at **(check one)** ☒ **Buyer's** ☐ **Seller's** expense, may have a licensed surveyor enter upon the Property to perform a Land or Boundary (Pin Stake) Survey that shall then be considered as part of the Title Evidence.

3) BUYER TO EXAMINE TITLE EVIDENCE.
   a) Buyer shall have ten (10) days after receipt to examine the Title Evidence and to deliver Buyer's objections to Title to Seller or Seller's Broker, if applicable. In the event the Title Evidence is not made available to Buyer within ten (10) days prior to Closing Date, said Closing Date shall be extended to allow Buyer the ten (10) days from receipt to examine the Title Evidence.
   b) Buyer agrees to accept Title subject to: (i) utility easements serving the Property, (ii) building and use restrictions of record, (iii) set back and building lines, (iv) zoning regulations, and (v) reserved and severed mineral rights, which shall not be considered objections for requirements of Title.

4) SELLER TO CORRECT ISSUES WITH TITLE (IF APPLICABLE); POSSIBLE CLOSING DELAY. Upon receipt by Seller, or in care of Seller's Broker, if applicable, of any Title requirements reflected in an Attorney's Title Opinion or Title Insurance Commitment, based upon the standard of marketable title set out in the Title Examination Standards of the Oklahoma Bar Association, the Parties agree to the following:
   a) Seller, at Seller's expense, shall make reasonable efforts to obtain and/or execute all documents necessary to cure Title requirements identified by Buyer; and
   b) Delay Closing Date for 30 days [thirty (30) days if left blank], or a longer period as may be agreed upon in writing, to allow Seller to cure Buyer's Title requirements. In the event Seller cures Buyer's objection prior to the delayed Closing Date, Buyer and Seller agree to close within five (5) days of notice of such cure. In the event that Title requirements are not cured within the time specified in this Paragraph, the Buyer may cancel the Contract and receive a refund of the earnest money.

B. TITLE INSURANCE COMMITMENT AND SURVEY

1) Seller, at ☐ **Buyer's** ☒ **Seller's** expense **(check one),** (including the cost of pre-closing abstracting and Title examiner's report) within 30 days after Date of Board Approval shall furnish Buyer a Commitment for title insurance from a title insurance company acceptable to Buyer (the "Title Commitment"). The Title Commitment covering the Property shall be addressed to the Buyer and bind the title company to issue to Buyer, at closing, an American Land Title Association (ALTA) standard form Owner's Policy of Title Insurance (the "Title Policy"), in the amount of the purchase price. The Title Commitment shall set forth the status of the Title to the Property, showing and having attached copies of all liens, claims, encumbrances, easements, rights-of-way, encroachments, reservations, restrictions and any other matters affecting the Property.

2) Seller, at ☒ **Buyer's** ☐ **Seller's** expense **(check one),** within 30 days after Date of Board Approval, shall furnish Buyer five (5) copies of a survey of the Property, prepared by a licensed surveyor, dated or updated no more than six (6) months prior to the **Time Reference Date** (the "Survey"). The Survey shall show:
   a) The boundary lines, dimensions and area of the land indicated thereon,
   b) The location of all fences, buildings, driveways, monuments, and other improvements located within the boundary lines,
   c) The location of all setback lines
   d) The location of all easements, alleys, streets, roads, rights-of-way, and other matters of record affecting such land, together with the instrument, book and page number indicated,
   e) If the Property is un-platted, a metes and bounds description of the Property,

f) The scale, the North direction, the beginning point, distance to the nearest intersecting street, and point of reference from which the Property is measured, and

g) If the Property is located in (i) a floodway, (ii) a 100-year flood plain, (iii) a "flood prone area", as defined by the United States Department of Housing and Urban Development (HUD), pursuant to the U.S. Flood Disaster Protection Act of 1973, as amended, or (iv) an area classified by the Federal Emergency Management Agency (FEMA) as having special flood hazards, reflected by Flood Insurance Rate Map covering the area in which the Property is situated; and shall identify the portion of the Property located in such floodway, 100-year flood plain, flood prone area, or flood hazard area. Such Survey shall be in a form sufficient to permit the Title Company issuing the Title Policy to remove printed survey exception from the policy.

3) The legal description of the Property contained in the Survey, if different from the description contained in this Contract, once approved by Buyer and Seller, shall be substituted for the description of the Property and the Contract shall be deemed amended by the substitution of the legal description of the Property contained in the Survey without the necessity of the Parties executing any further amendment to the Contract.

4) Buyer shall have ten (10) days from the receipt of both the Commitment for Title Insurance and the Survey referred to above to examine the same and specify to Seller, in care of Seller's Broker, if applicable, in writing, those matters which Buyer finds objectionable. No matter in the Title Commitment shall be construed as a valid objection to title under this Contract unless it is so construed under the Title Examination Standards of the Oklahoma Bar Association, where applicable. In case of valid objections to the title in the Title Commitment, Seller shall have thirty (30) days, or such additional time as may be agreed to, in writing, by Seller and Buyer, to make reasonable efforts to cure or remove such objections. If Buyer, or Buyer's Broker, if applicable, does not deliver to Seller, in care of Seller's Broker, if applicable, a written notice specifying those items to which Buyer objects within ten (10) days after the receipt by Buyer of the information referred to above, then all of the items reflected in the Title Commitment and Survey shall be considered to be acceptable to Buyer. If such valid objections cannot be satisfied within the time stipulated in this Paragraph, the earnest money shall be refunded to the Buyer, Buyer shall return the abstract to Seller, and this Contract shall be of no further force and effect.

5) On the date of closing of this transaction, as provided in the Contract, Seller shall furnish to Buyer a copy of the Title Commitment, fully marked and initialed by the title company issuing the Owner's Title Policy, which marked Title Commitment, shall reflect the exceptions and provisions to be contained in the Owner's Title policy upon issuance thereof. The Title Commitment shall commit to issue to Buyer an owner's policy of title insurance, covering all of the Property, in the sum of the purchase price, and written on an American Land Title Association (ALTA) Owner's Policy form or its equivalent, and, except for the objections Buyer has agreed to waive showing only the standard printed exceptions and exclusions contained in the said ALTA form of Owner's Title Policy. The premium charged by the Title Company and post closing abstracting expense of providing such Title Policy shall be borne by:

(check one) ☒ **Buyer** ☐ **Seller**

6) The Title Commitment shall permit deletion of the Survey exceptions, at Buyer's sole cost and expense. Additional extended coverage, including waiver of the standard exceptions and an ALTA standard zoning endorsement, which reflects the zoning classification of the Property, shall also be provided by Seller, at Buyer's request, and costs for such extended coverage in excess of the base policy premium shall be reimbursed to Seller by Buyer at closing.

7) Seller shall make reasonable efforts, at Seller's sole cost and expense, to cure or remove objections identified in the Survey. If Seller fails to cause all of the objections to be removed or cured prior to the closing date, or if Seller, or Seller's Broker, if applicable, notifies Buyer, in care of Buyer's Broker, if applicable, of Seller's decision not to cure or remove some, or all, of the objections, Buyer's sole remedy shall be to:

a) Terminate this Contract by giving Seller, in care of Seller's Broker, if applicable, written notice thereof, which notice must be given within five (5) days after Seller, or Seller's Broker, if applicable, notifies Buyer, in care of Buyer's Broker, if applicable, of Seller's decision not to cure or remove the objections; in which event, the earnest money, together with all interest earned thereon, shall be returned to the Buyer, and neither Party shall have any further rights, duties, or obligations hereunder; or

b) Elect to purchase the Property subject to the Buyer's objections not so removed or cured; in which event, the objections not removed or cured shall be deemed acceptable to Buyer.

8) Notwithstanding anything to the contrary contained in this Contract, in the event the transaction contemplated by this Contract does not close for any reason except Seller's failure to cure or remove a title objection described in the Survey or wrongful refusal to close, **Buyer shall be responsible for the payment of the cost of the Survey**. Upon closing, any existing Abstract(s) of Title, owned by Seller, shall become the property of Buyer.

10. TAXES, ASSESSMENTS AND PRORATIONS.

A. General ad valorem taxes for the current calendar year shall be prorated through the date of closing, if certified. However, if the amount of such taxes has not been fixed, the proration shall be based upon the rate of levy for the previous calendar year and the most current assessed value available at the time of Closing.

B. The following items shall be paid by Seller at Closing: (i) Documentary Stamps; (ii) all utility bills, actual or estimated; (iii) all taxes other than general ad valorem taxes which are or may become a lien against the Property; and (iv) any labor, materials, or other expenses related to the Property, incurred prior to Closing which is or may become a lien against the Property.

C. At Closing all leases, if any, shall be assigned to Buyer and security deposits, if any, shall be transferred to Buyer. Prepaid rent and lease payments shall be prorated through the date of Closing.

D. If applicable, membership and meters in utility districts to include, but not limited to, water, sewer, ambulance, fire, garbage, shall be transferred at no cost to Buyer at Closing.

E. If the property is subject to a mandatory Homeowner's Association, dues and assessments, if any, based on most recent assessment, shall be prorated through the date of Closing.

F. All governmental and municipal special assessments against the property (matured or not matured), not to include Homeowner's Association special assessments, whether or not payable in installments, shall be paid in full by Seller at Closing.

11. ADDITIONAL PROVISIONS.

Offer is contingent on approval from the Norman Public School Board.

Property is offered in its AS-IS, WHERE-IS, WITH ALL FAULTS CONDITION, and Seller is making no representations or warranties of any kind as to the condition of the Property. Buyer shall be solely responsible for determining if Property condition is acceptable to Buyer.

12. TAX DEFERRED EXCHANGE 1031. In conformance with Section 1031 of the Internal Revenue Code, it may be the intention of the Seller or Buyer or both to effect a tax-deferred exchange. Either the Seller or Buyer or both may assign his/her rights in the contract to a Qualified Intermediary for the purpose of effecting a tax-deferred exchange. The Parties agree to cooperate and execute the necessary documents to allow either or both Parties to effect such exchange at no additional cost or liability to the other Party. However, any warranties that may be expressed in this contract shall remain and be enforceable between the Parties executing this document.

13. MEDIATION. Any dispute arising with respect to the Contract shall first be submitted to a dispute resolution mediation system servicing the area in which the Property is located. Any settlement agreement shall be binding. In the event an agreement is not reached, the Parties may pursue legal remedies as provided by the Contract.

14. BREACH AND FAILURE TO CLOSE. Seller or Buyer shall be in breach of this contract if either fails to comply with any material covenant, agreement, or obligation within the time limits required by this Contract. **TIME IS OF THE ESSENCE IN THIS CONTRACT.**

A. UPON BREACH BY SELLER. If the Buyer performs all of the obligations of Buyer, and if, within five (5) days after the date specified for Closing under Paragraph 3, Seller fails to convey the Title or fails to perform any other obligations of the Seller under this Contract, then Buyer shall be entitled to either cancel and terminate this Contract, return the abstract to Seller and receive a refund of the earnest money, or pursue any other remedy available at law or in equity, including specific performance.

B. UPON BREACH BY BUYER. If, after the Seller has performed Seller's obligation under this Contract, and if, within five (5) days after the date specified for Closing under Provision 3, the Buyer fails to provide funding, or to perform any other obligations of the Buyer under this Contract, then the Seller may, at Seller's option, cancel and terminate this Contract and retain all sums paid by the Buyer, but not to exceed 5% of the purchase price as liquidated damages, or pursue any other remedy available at law or in equity, including specific performance.

15. INCURRED EXPENSES AND RELEASE OF EARNEST MONEY.

A. INCURRED EXPENSES. Buyer and Seller agree that any expenses, incurred on their behalf, shall be paid by the Party incurring such expenses and shall not be paid from earnest money.

B. RELEASE OF EARNEST MONEY. In the event a dispute arises prior to the release of earnest money held in escrow, the escrow holder shall retain said earnest money until one of the following occur:

1) A written release is executed by Buyer and Seller agreeing to its disbursement;
2) Agreement of disbursement is reached through Mediation;
3) Interpleader or legal action is filed, at which time the earnest money shall be deposited with the Court Clerk; or
4) The passage of thirty (30) days from the date of final termination of the Contract has occurred and options 1), 2) or 3) above has not been exercised; Broker escrow holder, at Broker's discretion, may disburse earnest money. Such disbursement may be made only after fifteen (15) days written notice to Buyer and Seller at their last known address stating the escrow holder's proposed disbursement.

16. DELIVERY OF ACCEPTANCE OF OFFER OR COUNTEROFFER. The Buyer and Seller authorize their respective Brokers, if applicable, to receive delivery of an accepted offer or counteroffer.

17. NOTICE. Any notice provided for herein shall be given in writing, sent by (a) personal delivery, (b) United States mail, postage prepaid, or (c) by facsimile, to the Escrow Agent, with copies to the other Parties, addressed as follows:

To Escrow/Closing Agent:

American Eagle Title Norman

c/o Kelly Clark

Phone: _____ **FAX:** _____

Buyers:

Revenue LLC

c/o JoAnne Stiles

Phone: 405.558.1945

FAX: _____

Email: joanne@stilesok.com

Sellers:

NORMAN SCHOOL DIST 29

c/o Paul Swales

Phone: 405.420.6244

FAX: _____

Email: paul@fleskeholding.com

or such other address as shall hereafter be designated in writing.

18. BROKER RELATIONSHIP DISCLOSURE/COMMISSION. Parties acknowledge and confirm that Broker(s) providing brokerage services to the Parties have described and disclosed their duties and responsibilities to the Parties prior to the Parties signing this Contract.

☐ (Applicable for in-house transactions only) Parties acknowledge and confirm that the broker is providing brokerage services to both Parties to the transaction prior to the Parties signing this Contract. Parties further acknowledge receipt of Estimate of Costs associated with this transaction and that a Contract Information Booklet has been made available to the Parties in print, or at www.orec.ok.gov.

Seller acknowledges and confirms that the Broker providing brokerage services to the seller has described and disclosed their duties and responsibilities to the seller prior to the seller signing this Contract.

It is further acknowledged and agreed by the Parties that the ☐ **Buyer** ☐ **Seller (check one)** will pay the Listing Broker a commission equal to _____ of the purchase price at Closing for services rendered in this real estate transaction.

19. TERMINATION OF OFFER. The above Offer shall automatically terminate on 03/18/2022 unless withdrawn prior to acceptance or termination.

20. EXECUTION BY Parties.

AGREED TO BY BUYER:

On this Date: 02/21/2022

Revenue LLC by Aaron Stiles, Manager

Buyer's Printed Name

Authentisign

Aaron Stiles

Buyer's Signature

Buyer's Printed Name

Buyer's Signature

AGREED TO BY SELLER:

On this Date: _____

Seller's Printed Name

Seller's Signature

Seller's Printed Name

Seller's Signature

OFFER REJECTED AND SELLER IS NOT MAKING A COUNTEROFFER _____, 20_____

Seller's Signature

Seller's Signature

Property Address 207 E. Gray St. Norman OK 73069

EARNEST MONEY RECEIPT, INSTRUCTIONS, AND ASSOCIATE INFORMATION

In accordance with the terms and conditions of the PURCHASE, PRICE, EARNEST MONEY, AND SOURCE OF FUNDS Paragraph, $ 20,000.00 ☒ Check ☐ Cash as Earnest Money Deposit, has been delivered to:

☐ **Listing Broker:** Listing Broker acknowledges receipt of Earnest Money and shall deposit said funds in accordance with Paragraph 2 of this Contract. Listing Broker shall provide a copy of receipt to the Selling Broker.

☐ **Selling Broker:** Selling Broker acknowledges receipt of Earnest Money and shall deliver said funds to the Title Company. Selling Broker shall provide a copy of the receipt to the Listing Broker.

☒ **Title Company** (Name/Address of Title Company): American Eagle Norman

☐ **Other:**

02/21/2022 AuthentiSIGN JoAnne Stiles

Date Selling Broker/Associate Signature

Date Listing Broker/Associate Signature

JoAnne Stiles 145872

(Print Name) Selling Broker/Associate

Paul Swales

(Print Name) Listing Broker/Associate

SELLING BROKER/ASSOCIATE:

145872

Name and **OREC** Associate License Number

Stiles Real Estate LLC

OREC Company Name

152531

OREC Company License Number

116 W Main St. Norman 73069

Company Address

405-701-8005

Company Phone Number

joanne@stilesok.com 2/21/2022

Associate Email Date

LISTING BROKER/ASSOCIATE:

Name and **OREC** Associate License Number

Fleske Commercial Group

OREC Company Name

OREC Company License Number

3411 W Rock Creek Rd #120, Norman, 73072

Company Address

405.701.3505

Company Phone Number

paul@fleskeholding.com

Associate Email Date

NORMAN
PUBLIC SCHOOLS

Proposed Policy Addition – Personnel 3002 *(action)*

Holly Nevels
March 7, 2022

3002: Employment Duties, Responsibilities, and Monitoring

II. Essential Personnel

Emergency essential personnel may be called to work in urgent circumstances notwithstanding full or partial closure of district facilities. Assigned personnel will be responsible, as needed, for reporting to work at times and for hours designated and for performing responsibilities as necessary based on emergent conditions. Duties may include normally assigned responsibilities or may involve other primary or support functions tied to the nature of and type of urgent circumstances presented.

NORMAN
PUBLIC SCHOOLS

Proposed New Policy - Personnel 3009 *(action)*

Holly Nevels
March 7, 2022

3009: Lactation Policy

The purpose of this policy is to provide school district employees who are lactating with accommodations should they desire to express breast milk during the workday while separated from their newborn child.

The BOE/District shall provide

- Reasonable paid break time each day for this purpose
- A designated lactation room
- Private/employee-shielded-from-view
- Comfortable, sanitary, secure
- Without intrusion of public, coworkers, students

Oklahoma Statute 70.5-149.3

NORMAN
PUBLIC SCHOOLS

Proposed Policy Addition – Personnel 3002 *(action)*

Holly Nevels
March 7, 2022

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PUBLIC SCHOOLS

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NORMAN
PUBLIC SCHOOLS

2022 NPS Summer Programs

Holly McKinney
Executive Director of Student Services, Elementary
March 7, 2022

NPS Summer PROGRAMS

Extending educational and enrichment opportunities throughout summer

2022 Summer Programs

Elementary Summer School

Summer Enrichment Camps (New: 6th - 8th)

NPS Summer Care

Camp Invention/Invention Project (New:7th - 9th)

Extended School Year

High School Credit Recovery Summer School

High School Credit Advancement Summer School

Elementary Summer School

Location: Kennedy Elementary

Principals: Patty Thomason & Amber Bui

Students: Open to Qualifying K - 5th grade

Cost: Free

Option 1: June 9 - July 29

Option 2: June 9 - June 30

Monday - Friday

8:00 AM - 12:00 PM

Summer Enrichment Camps

Locations:

- Kennedy Elementary
- Irving Middle School

Elementary Directors: Hannah Stinson & Stephanie Lowery

Middle School Directors: Julia Prise & Jamie Rentzel

Students: Current K - 8th grade

Cost: Tuition Based

Session 1: June 13 - 30

Session 2: July 11 - 29

Days: Monday - Friday

Times: 1:00 PM - 4:00 PM

Elementary Extended Care Option: M - F 4:00 - 5:30 PM

Camp Invention/Invention Project

Locations:

- Kennedy Elementary
- Irving Middle

Director: Erin Carpenter

Students: Open to All Students entering K - 9th grades

Cost: Tuition Based

Dates: July 5 - 8

Times: 8:00 - 4:00 (K-6) 9:00 - 3:00 (7-9)

NPS Summer Care

Location: Eisenhower

Director: Becca Grimes

Services: Provides summer camp/child care structure for children of NPS employees currently in PK - 5th grades

Cost: Tuition Based

Dates: June 6 - June 30; July 11 - August 4

Extended School Year

Elem Location: Kennedy

Coordinator: Erin Crimmins

Secondary Location: Irving

Coordinator: Christy Washington

Students: Students in Special Education with identified summer needs

Cost: Free

Dates: June 14 - 30

July 14 - 28

(T, W, Th)

Elem 8:00 AM - 12:00 PM

Sec 8:15 AM - 12:15 PM

High School Summer School

Credit Recovery

Location: Norman High School

Principal: Paul Tryggestad

Format: Hybrid (In-person & online)

Students: 9th - 12th

Dates: June 6 - July 29 (M - Th)

Cost: Free

Credit Advancement

Platform: Imagine Learning

Principal: Kevin Hogan

Format: Online

Students: 7th-8th (prerequisites)

9th - 11th

Cost: Tuition Based

Other Summer Learning Opportunities

- Summer Asynchronous Learning Opportunities
  - Elementary, Middle, High
  - Remediation
  - Retention of skills
  - Acceleration
- Learning Bus
- Free
- Available to all students/families

Looking Ahead

Summer Program Enrollment

- March 9
  - Elementary Summer School
  - HS Credit Recovery
  - HS Credit Advancement
  - NPS Summer Care
  - Camp Invention/Invention Project
- March 28
  - Enrichment Camps (K-8th)

NORMAN
PUBLIC SCHOOLS

THANK YOU

Holly McKinney
hollym@norman.k12.ok.us

NORMAN
PUBLIC SCHOOLS

2022 - 2023 Enrollment

Holly McKinney
Executive Director of Student Services, Elementary
March 7, 2022

NORMAN PUBLIC SCHOOLS

Mission: To prepare and inspire all students to achieve their full potential.
Values: Integrity, Inclusiveness, Collaboration and Optimism

THE NORMAN PUBLIC SCHOOL DISTRICT

2021-2022 Strategic Goals

INCREASE STUDENT SUCCESS

Improve College and Career Readiness

- Formalize process to ensure all students have an Individual Career Academic Plan (ICAP)
- Establish internships and job shadowing opportunities
- Increase advanced coursework participation
- Increase 4-year graduation rate
- Increase rates for student matriculation directly into higher education.

Increase Achievement Through Innovative Instructional Strategies

- Curriculum standards alignment.
- Personalized learning.
- Student and family opportunities beyond the traditional school day/calendar.
- Growing virtual enrollment.

MAXIMIZE THE BUDGET

- Maintain a balanced budget.
- Create new vehicles to develop new revenue opportunities.
- Utilize a process for ongoing assessment of expenditures for cost savings.
- Educate community and administrators on school finance information.

COMMUNITY INVOLVEMENT

Partnerships

- Enhance partnership with the NPS Foundation.
- Increase community access to school facilities
- Increase outreach to the area business community
- Enhance relationships with PTA and PTO organizations
- Develop and implement community education programs

Culture of Service

- Provide professional development on customer service to all staff.
- Define then educate staff and community on culture of service to foster buy in
- Recognize and celebrate outstanding customer services success stories
- Refine and simplify the student enrollment process

ENHANCE SAFETY, SECURITY AND COMMUNICATION

Improving safety & security

- Promotion and train on use of Crime Stoppers and RAVE apps
- Provide active aggressor training
- Continue implementation of safety and security investments through bond completion.
- Continue safety audits across district.
- Continue vigilant COVID-19 mitigation efforts.
- Develop and implement SRO performance survey.

Improving internal and external communication

- Celebrate NPS success stories.
- Create district communications standards.
- Support, train, evaluate, improve the mass notification system.
- Create and implement social media and communications guidelines for site level.
- Adapt techniques and utilize best practices to maximize communications success

RECRUIT & RETAIN WORLD-CLASS WORKFORCE

Recruiting

- Aggressively recruit and retain employees to NPS.
- Create a tiered-system of career development.
- Develop and strengthen employee information and feedback mechanisms.
- Staff health and wellness.
- New teacher support.

Making DEI a cultural strength

- Recruit and retain a diverse and culturally competent workforce
- Foster an environment of cultural awareness and belonging with staff and students
- Create a diversity, equity, and inclusion framework to ensure a welcoming, inclusive, and equitable school community.
- Review, develop and deploy policy, practices, and programs that support students and staff from all backgrounds.

2022-2023 Enrollment

Spring 2022

- New Intra-District Transfer Requests
- Secondary Course Selections
- Pre-K and Pre-Registration
- New Kindergarten Pre-Registration

2022-2023 Enrollment

Summer 2022

- July 1 - State Department of Education Begins Accepting Open Transfer Student Applications
- July 6 - 2022-2023 Student Enrollment Begins for all students
  - Option 1: Online Enrollment
  - Option 2: Summer Enrollment Center

Online Enrollment

Beginning July 6, families can complete the enrollment process online.

- This process has been streamlined to ensure ease and access for families.
- Begins with a preview of current information
- Follows with a short form to collect the required 2022-2023 school year information
- All forms are in English and Spanish

Summer Enrollment Center

In an effort to remove barriers and better support families that have language and/or technology needs, we will be expanding in person enrollment services

- Same streamlined process as online
- English and Spanish Forms
- On site assistance with technology
- On site translators

Summer Enrollment Center

Dates Include

- July 6 - 28
  - 7:30 AM - 3:30 PM
  - Monday - Thursday
- July 7, 13, 19, 25
  - 5:00 PM - 8:00 PM
- July 23
  - 8:00 AM - 12:00 PM
  - Saturday (By Appointment)
- August 1 - 12
  - Times TBA

2022-2023 Enrollment

- August
  - Online and Central Enrollment Continues
  - School Activities and Tours
  - Elementary Back to School Night
  - Middle School Camp Turning Points
  - 9th Grade Link Crew
  - Secondary Open House
- Short Survey Embedded into the Enrollment Process

NORMAN
PUBLIC SCHOOLS

THANK YOU

Holly McKinney
hollym@norman.k12.ok.us

ATTACHMENT C

TITLE	EMPLOYEE
Accounting Coordinator	Warren, Janine
Administrative Assistant and Project Manager - Operations	Eckert, Natalie
Assistant Director of Alternative Education	Mace, Linda
Assistant Director of Facilities Management	Cargill, Dave
Assistant Director of Federal Programs	Morris, Dana
Assistant Director of Special Services	Washington, Christy
Assistant Director of Transportation	Aissaoui, Tarek
Athletic Coordinator Norman High	Maynes, Bo
Athletic Coordinator Norman North	Walker, Courtney
Athletic Trainer Norman North	Bedigrew, Scott
Communications and Community Relations Assistant	Evans, Jacque
Communications Specialist	Kraft, Chelsey
Concession and Vending Coordinator	Engles, Tracy
Curriculum Technology Specialist	Waters, Lisa
Data Systems and Management Specialist	Simmons, Shirley
Director of Alternative Education	Tryggestad, Paul
Director of Counseling and Advocacy	Hime, Kitrena
Director of Early Childhood	Rosales, Ann
Director of English Learner Programs and World Languages	Gorton, Janet
Director of Facilities Management	Coplen, Brad
Director of Fine Arts	Benson, Brad
Director of Gifted, AP Programs and College and Career Readiness	Gray, Kristi
Director of Health Services	Roberson, Beth
Director of Library and Instructional Technology	Kordelski, Amanda
Director of Physical Education and District Athletics	O'Hara, TD
Director of Purchasing	Cox, Cameron
Director of Special Services and Federal Programs	Mears, Gayla
Director of Transportation	Tauscher, Mike
Early Childhood Coordinator	Bolding, Gina
Emergency Management and COVID-19 Response Coordinator	Teuscher, David
English Language Arts Coordinator	Seymore, Sarah
Executive Assistant to the Superintendent/Executive Support Coordinator	Eidson, Jill
ExpandEd/Online Education Coordinator	Hogan, Kevin
Indian Education Coordinator	Harjo, Lucyann
Information and Instructional Systems Specialist	Bartlett, Shelley
Library Information Specialist	Schrank, Stacy
Mathematics Coordinator	Rentzel, Jamie
Personnel Coordinator	Newman, Nikki
Project Coordinator - Finance	Cox, Debbie
Science Coordinator	Patterson, Jeff
Social Studies Coordinator	Purcell, Jane
Special Services Coordinator	Crimmins, Erin
Technology Integration Specialist	Nelson, Lee
Theatre Manager, Nancy O'Brian Center for the Performing Arts	Pender, Thomas
Theatre Technical Director, Nancy O'Brian Center for the Performing Arts	Pete Franklin
Warehouse Assistant Supervisor	Hart, Raymond
Warehouse Supervisor	Followwill, Michael