



# Norman Public Schools Minutes of the Regular Meeting of the Board of Education

Administrative Services Center  
131 South Flood Avenue  
Norman, Oklahoma 73069

**Monday, June 14, 2021**

**The meeting was called to order at 6:00 PM  
Call to Order and Establish a Quorum**

Attendance Taken at 6:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Dan Snell, **Absent:** Linda Sexton, Chad Vice.  
Present: 3, Absent: 2.

### **Pledge of Allegiance**

The Pledge of Allegiance was led by President Dr. Dan Snell.

### **Awards Presentations**

#### **Years of Service Awards**

*Presented by Holly Nevels*

#### **15 Years of Service**

Toni Cater, Adams Elementary  
Natalie Lugo-Brown, Adams Elementary  
Gena Ratcliff, Adams Elementary  
Nicholas Migliorino, Administrative Services  
Kevin Hogan, Alcott Middle School  
Traci Kay, Alcott Middle School  
Jon Robinson, Alcott Middle School  
Noell Berry, Cleveland Elementary  
Kim Isaac, Cleveland Elementary  
Catherine Miller, Cleveland Elementary  
Elizabeth "Ann" Rosales, Curriculum  
Anne Hutchison, Dimensions  
Elizabeth Legg, Dimensions  
Scott Olsen, Dimensions  
Cari Elledge, Instructional Services  
Jessica Gwinner, Irving Middle School  
Melissa Hammett, Irving Middle School  
Amy Hiser, Irving Middle School  
Julie Looper, Jackson Elementary  
Audrey Wells, Lincoln Elementary  
Ronna Jackson, Madison Elementary  
Molly Mitchell, Madison Elementary

Kimberly Hager, McKinley Elementary  
Sarah Janco, McKinley Elementary  
Ann McMillen, McKinley Elementary  
Heather Pogue, Monroe Elementary  
John Baldwin, Norman High School  
Kasey Harrison, Norman High School  
Laura Parman-Flores, Norman High School  
Candy McKinley, Norman North High School  
Janice Mullan, Norman North High School  
Irma Tomaszewski, Norman North High School  
Susan Bruns, Roosevelt Elementary  
Lisa Hussong, Roosevelt Elementary  
Melody Pipes, Special Services  
Ruth Musgrave, Truman Elementary  
Tiffany Copeland, Truman Primary  
Lindsay Owens, Truman Primary  
Amanda Aragon, Washington Elementary  
Lisa Carter, Washington Elementary  
Wilnellia Lima, Washington Elementary  
Adrienne Hall, Whittier Middle School  
Taylor McDaniel, Whittier Middle School  
Chris Crelia, Wilson Elementary  
Elizabeth Harper, Wilson Elementary

#### **20 Years of Service**

Sonya Grob, Alcott Middle School  
Samuel Byington, Central Services  
Sheri Vera, Cleveland Elementary  
Deno Argentos, Dimensions  
Julie Richards, Dimensions  
Maren Eliason, Irving Middle School

Melody Thompson, Kennedy Elementary  
Deidre Sanders, Lakeview Elementary  
Lisa Raiber, Monroe Elementary  
Sandra Storey-Deford, Monroe Elementary  
Neil Schader, Norman High School  
Ann Blatt, Norman North High School

Dewayne Vanderburg, Irving Middle School  
Dawn Brown, Jefferson Elementary  
Patricia Edge, Jefferson Elementary

Jan Calfy, Roosevelt Elementary  
Deborah Wallace, Roosevelt Elementary  
Anitra Wilson, Truman Elementary

**25 Years of Service**

Lois Clubb, Administrative Services  
Holly Nevels, Administrative Services  
Hershell Caskey, Central Services  
Lori McClure, Cleveland Elementary  
Ann Watson, Irving Middle School  
Rhonda Meeks, Jefferson Elementary  
Diane Wood, District Wide  
Debbie Mantooth, Longfellow Middle School  
Anne Lawrence, Madison Elementary  
Louella Robson, Madison Elementary

Lynette Wilson, Monroe Elementary  
Fred Avery, Norman North HS  
Tami Bailey, Norman North HS  
Twyla Hart, Norman North HS  
Lori Johnson, Norman North HS  
Susan Dobry, Reagan Elementary  
Denise Wright, Truman Elementary  
Cinda Hicks, Whittier Middle School  
Shari Kear, Wilson Elementary  
Janet Snethen, Wilson Elementary

**30 Years of Service**

Brenda Burkett, Administrative Services  
Sharon Heatly, Administrative Services  
Janine Warren, Administrative Services  
Michele Pinkney, Alcott Middle School  
Billea Lee, Irving Middle School  
Lori Masters, Irving Middle School  
Sara "Paige" Magee, Jefferson Elementary  
Patricia Call, Longfellow Middle School  
Jan Merchant, Madison Elementary

Bruce Renfro, Norman High School  
Doranne Beavers, Special Services  
Johnny Smart, Technology Services  
Robye Kay Jackson, Truman Elementary  
Jennifer Elliott, Washington Elementary  
Ellen Cole, Whittier Middle School  
Terry Littlejohn, Whittier Middle School  
Dondi Thompson, Whittier Middle School

**35 Years of Service**

David Askey, Norman High School  
Vicky Johnson, Transportation

**45 Years of Service**

Cris Thatcher, Longfellow Middle School

**Public Communications**

There were no Public Communications at this meeting.

**Disposition of Routine Business by Consent Action**

Motion to accept the purchase orders and approve the consent docket as listed below and in the agenda. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

**Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2020-2021)**

Purchase Orders #21007252 - #21007683  
General Fund- \$896,657.08  
Building Fund- \$0  
Child Nutrition Fund- \$0  
Bond Funds- \$675,811.88  
Sinking Funds- \$0  
Trust Funds- \$800.00  
School Activity Fund- \$44,681.06

**Minutes for the Regular Meeting of the Board of Education on May 10, 2021**

## **Minutes for the Special Meetings of the Board of Education on May 13, 2021 and May 24, 2021**

### **Purchase Requests**

1. Purchase and install audio visual equipment for the band room at Norman North from Video Reality in the amount of \$28,671.82.
2. Purchase and install audio visual equipment for the band room at Norman High from Video Reality in the amount of \$28,671.82.
3. Purchase 180 Smart TVs, TV Wall Mounts, Sound Bars, and Sound Bar Mounting Kits for Norman High and Norman North from Video Reality in the amount of \$186,230.40.
4. Purchase the removal of 180 smart boards and installation of 180 electrical outlets at Norman High and Norman North from Metroplex Oklahoma LLC in the amount of \$17,100.00.
5. Purchase the installation of phone data drops at Adams Elementary, Cleveland Elementary, Eisenhower Elementary, Jackson Elementary, Jefferson Elementary, Kennedy Elementary, Lakeview Elementary, Lincoln Elementary, Madison Elementary, McKinley Elementary, Monroe Elementary, Reagan Elementary, Roosevelt Elementary, Truman Elementary, Truman Primary, Washington Elementary, Wilson Elementary, Alcott Middle School, Irving Middle School, Longfellow Middle School, Whittier Middle School, Norman North, Norman High, Nancy O'Brian Center from DiGi Security Systems LLC in the amount of \$498,420.00.
6. Purchase the Installation of 156 Data Drops at Norman High from DiGi Security Systems LLC in the amount of \$49,659.02.
7. Purchase the Installation of 190 Data Drops at Norman North from DiGi Security Systems LLC in the amount of \$49,774.63.
8. Purchase Furniture for Nancy O'Brian Center from Krueger International Inc in the amount of \$141,745.88.
9. Obtain the services for replacing existing fluorescent and compact bulbs with LED lighting for district wide use from Broken Arrow Electric Supply in the amount of \$995,000.00.
10. Purchase Macbook Screen and Logic Board Repairs for district wide use from Assetgenie Inc in the amount of \$200,000.00.
11. Purchase the installation of electrical and cat 6 data drops at Irving Middle School from Wade Electric in the amount of \$11,370.00.
12. Purchase speech pathology and psych testing supplies for district wide use from NCS Pearson Assessments in the amount of \$21,125.00.
13. Educational software maintenance program Achieve3000 Inc in the amount of \$36,890.00
14. Educational software maintenance program Coughlan Companies in the amount of \$18,705.60
15. Educational software maintenance program Derivita Inc in the amount of \$14,775.00
16. Educational software maintenance program Ebsco Industries Inc in the amount of \$13,651.00
17. Educational software maintenance program Ellevation LLC in the amount of \$13,681.25
18. Educational software maintenance program Explorelearning LLC in the amount of \$29,613.75
19. Educational software maintenance program Fastbridge Learning in the amount of \$61,500.00
20. Educational software maintenance program Fulcrum Management in the amount of \$24,000.00
21. Educational software maintenance program Imagine Learning Inc in the amount of \$20,400.00
22. Educational software maintenance program N2Y in the amount of \$23,533.68
23. Educational software maintenance program Newsela Inc in the amount of \$52,272.00
24. Educational software maintenance program Overdrive Inc in the amount of \$10,000.00
25. Educational software maintenance program Scholastic Library in the amount of \$16,538.00
26. Educational software maintenance program Swift Education in the amount of \$11,000.00
27. Educational software maintenance program Teachware of Oklahoma in the amount of \$12,500.00
28. Educational software maintenance program Turnitin LLC in the amount of \$16,052.50

### **Treasurer's Report for the period through May 31, 2021**

#### **Investment Report (presented for information only)**

1. Lease Revenue Funds
2. Bank of Oklahoma Funds

**Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**  
Attached to the posted agenda and these minutes as Attachment A.

**Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**  
Attached to the posted agenda and these minutes as Attachment B.

**Transfers for Nonresident Students (Open Transfer Policy)**

1. Elementary Numbered E050-E066 (due to confidentiality names of students are not listed)
2. Secondary Numbered S042-S068 (due to confidentiality names of students are not listed)

**Agreements, Contracts and Renewals for Fiscal Year 2021-2022**

**BUSINESS SERVICES (Brenda Burkett)**

1. Agreement with Constellation Newenergy - Gas Division, LLC.
2. Integrated Register Systems, Inc. for InTouch Receipting Software
3. Merchant Services Agreement with Payrix Solutions Inc. LLC for Child Nutrition On-line Payments

**SUPERINTENDENT'S OFFICE (Dr. Nick Migliorino)**

1. Ratify the Health Services Agreement by and Between the Norman Public Schools and the Norman Regional Hospital Authority for Fiscal Year 2021-2022 to provide a Health Services Program to students in the Norman Public Schools
2. Legal Assistance Program Agreement with CCOSA for 2021-2022
3. Engagement Letter from Rosenstein, Fist & Ringold for Legal Services for 2021-2022

**OPERATIONAL SERVICES (Justin Milner)**

1. Revised Agreement for Pest Management Services with Schendel Pest Services LLC
2. Agreement with Alarm Group, Inc. for Fire Alarm Inspections and Fire Alarm Monitoring Services

**EDUCATIONAL SERVICES - GUIDANCE & COUNSELING (Sharon Heatly)**

1. Services Agreement with Bethesda, Inc.
2. Agreement for Mental Health Therapeutic Clinical Services with Central Oklahoma Community Mental Health Center (COCMHC)
3. Agreement Between Assistance League of Norman and the Norman Public Schools for Operation School Bell

**ELEMENTARY EDUCATIONAL SERVICES (Holly McKinney)**

1. College Board College Readiness and Success System Contract
2. Partnership Agreement with Moore Norman Technology Center for Academic Credit for 2021-2022

**ATHLETICS (T.D. O'Hara)**

1. University of Oklahoma Facility Usage Agreement for Murray Case Sells Swim Complex
2. Radio Broadcasting Agreement with Metro Radio Group, LLC db/a KREF SportsTalk 1400

**PERSONNEL SERVICES (Holly Nevels)**

1. Agreement for Employment and Management of Guest Teacher Services for Norman Public Schools by Kelly Services Work Force and Staffing Solutions

**OPERATIONAL SERVICES - TECHNOLOGY SERVICES (Dr. Peter Liesenfeld)**

1. Commercial Service Agreement with Cox Business - Approve Agreement for Voice Manager Essential Package and Metro E-1Gb UNI Interstate monthly Service Charges
2. United Systems Lightspeed Content Filter Software Subscription

**OG&E Easement Request for Multi-Sport Complex on 24th Avenue SE**

**Lease-Purchase Agreement between the District and Arvest Bank ("Arvest") for the lease-purchase of the Triad Center located at 101 Triad Village Drive**

**Additional Agenda Items**

**Proposals for District Insurance**

***Presented by Brenda Burkett***

Proposal presented for the district's insurance followed by consideration, motion and vote related to district property and liability insurance

Motion to approve the premium amounts for the district's insurance as presented. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

**2020-2021 Amended Budget**

***Presented by Brenda Burkett***

Motion to approve the 2020-2021 amended budget pursuant to the School District Budget Act (Okla. Stat. 70 §5-150-161). This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

**2021-2022 Proposed Budget - Public Hearing**

**(The purpose of the Public Hearing is to consider and receive public comment regarding the District's proposed budget. Comments shall be limited to 3 minutes per speaker.)**

***Presented by Brenda Burkett***

1. Explanation of 2021-2022 proposed district budget
2. Comments and questions by Superintendent and Board Members
3. Receive Public Hearing comments
4. Comments and questions by Superintendent and Board Members
5. Action on Budget: Vote to approve or not approve the 2021-2022 Proposed Budget pursuant to the School District Budget Act (Okla. Stat. 70 §5-150-161)

There were no Public Hearing comments at this meeting.

Motion to approve the 2021-2022 Proposed Budget pursuant to the School District Budget Act (Okla. Stat. 70 §5-150-161). This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

**Discussion and vote to adopt a Resolution declaring an emergency pursuant to the provisions of Section 130 of the Oklahoma Public Competitive Bidding Act of 1974 in order to effect emergency repairs to various sites resulting from damage due to thunderstorms and hail on April 28, 2021**

***Presented by Justin Milner***

Motion to adopt a Resolution declaring an emergency pursuant to the provisions of Section 130 of the Oklahoma Public Competitive Bidding Act of 1974 in order to effect emergency repairs to various sites resulting from damage due to thunderstorms and hail on April 28, 2021. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

**New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).**

There was no new business presented at this meeting.

**Administrative Staff Reports**

Dr. Nick Migliorino spoke on the following topics:

- Summer Enrichment Camp
- Summer Care
- Summer School
- The Learning Bus
- The Sodexo meal van providing children 18 or younger free breakfast and lunch.

**Board of Education Reports**

Cindy Nashert commented on the recent High School Graduation ceremonies.  
Dirk O'Hara spoke on the importance of efficiency throughout the district.

**Vote to go into executive session to discuss:**

1. Negotiations with the Professional Educators of Norman (PEN) and Support Professionals Association of Norman (SPAN) with no vote to be taken upon the Board's return to open session - pursuant to executive session authority 25 O.S. Section 307 (B)(2)
2. Employment, hiring and terms and conditions of employment of Administrative Staff (not including the Superintendent) with no vote to be taken upon the Board's return to open session - pursuant to executive session authority 25 O.S. Section 307(B)(1) and (7)
3. Candidates for the following positions, after which the Board will return to open session to vote concerning appointments to these positions. Pursuant to executive session authority: 25 O.S. Section 307(B)(1) and (7).
  - a. Principal at Longfellow Middle School
  - b. Assistant Principal at Roosevelt Elementary School
  - c. Assistant Principal at Kennedy Elementary School
  - d. Assistant Principal at Alcott Middle School
  - e. Assistant Principal at Whittier Middle School
  - f. Assistant Principal at Norman High School

7:35 PM Motion to go into executive session to discuss personnel candidates as listed on the agenda. Pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7). This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

**Vote to Return to Open Session**

9:12 PM Motion to return to open session. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

**Statement of the Executive Session Minutes**

Dr. Dan Snell stated that the Board convened in executive session for the purpose of discussing Items 1-3 under section X of the agenda. The Board was joined in executive session by Superintendent Dr. Nick Migliorino, Chief Financial Officer Brenda Burkett and Associate Superintendent Holly Nevels for items 1-2 and Director of Educational Services, Elementary Holly McKinney for item 3. No other matters were discussed and no votes were taken while in this closed session. This concludes the minutes of the executive session.

**Vote regarding the employment, hiring, appointment and naming of the candidates for the following positions:**

Dr. Nick Migliorino made the recommendation to hire Brad Talley as the Principal at Longfellow Middle School. Motion to hire Brad Talley as the Principal at Longfellow Middle School. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

Dr. Nick Migliorino made the recommendation to hire Jessica Tims as the Assistant Principal at Roosevelt Elementary School. Motion to hire Jessica Tims as the Assistant Principal at Roosevelt Elementary School. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

Dr. Nick Migliorino made the recommendation to hire Keri Bates as the Assistant Principal at Kennedy Elementary School. Motion to hire Keri Bates as the Assistant Principal at Kennedy Elementary School. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

Dr. Nick Migliorino made the recommendation to hire David Brunow as the Assistant Principal at Alcott Middle School. Motion to hire David Brunow as the Assistant Principal at Alcott Middle School. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

Dr. Nick Migliorino made the recommendation to hire Rachele Roberts as the Assistant Principal at Whittier Middle School. Motion to hire Rachele Roberts as the Assistant Principal at Whittier Middle School. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

Dr. Nick Migliorino made the recommendation to hire Greg Willis as the Assistant Principal at Norman High School. Motion to hire Greg Willis as the Assistant Principal at Norman High School. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.

Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

**Adjournment**

9:16 PM Motion to adjourn. This motion, made by Cindy Nashert and seconded by Dirk O'Hara, Passed.  
Linda Sexton: Absent, Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea

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Dr. Dan Snell, Board of Education President

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Cathy Sasser, Board Clerk

(Seal)