

Raymond Central Public Schools (District 0161) Board of Education Regular Meeting

Wednesday, May 15, 2024 at 6:00 PM

Raymond Central Jr-Sr High School - Mustang Room

1800 West Agnew Road

Raymond, NE 68428-9783

Present: Mary Benes, Cathy Burklund, Larry Heyen, Bill Lange, **Absent:** Brad Breitreutz, Derek Matulka. Also in attendance were: Lynn Johnson, Superintendent; Mark Smith, Jr-Sr High Principal; Tony Kobza, Activities Director/Asst Principal; Steve Rose, Elementary Principal; Deb Kruse, Asst Elementary Principal; and Amanda Coufal, SpEd Director.

Call to Order and Pledge of Allegiance

Vice President Burklund called the meeting to order at 6:00 PM and the Pledge of Allegiance was said.

Motion to Excuse Board Member's Absence

Motion by Heyen, second by Benes to excuse the absence of Brad Breitreutz and Derek Matulka. RCV 4-0. Motion carried.

Open Meeting Law

The audience was reminded that Open Meeting Laws would be followed.

District Mission Statement

The Raymond Central community is committed to providing a positive, challenging learning environment which prepares each individual to be a responsible citizen in an ever-changing society.

Consent Agenda

Motion by Lange, second by Benes to approve the consent agenda as presented including the regular meeting minutes of April 10, 2024; April financial statement; monthly bills; and Maggie Reed as substitute teacher. RCV 4-0. Motion carried.

Regular Minutes of April 10, 2024

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Present: Mary Benes, Brad Breitreutz, Larry Heyen, Bill Lange, Derek Matulka, **Absent:** Cathy Burklund. Also in attendance were: Lynn Johnson, Superintendent; Mark Smith, Jr-Sr High Principal; Tony Kobza, Activities Director/Asst Principal; Steve Rose, Elementary Principal; Deb Kruse, Asst Elementary Principal; and Amanda Coufal, SpEd Director.

Call to Order and Pledge of Allegiance

President Breitreutz called the meeting to order at 6:00 PM and the Pledge of Allegiance was said.

Motion to Excuse Board Member's Absence

Motion by Matulka, second by Benes to excuse the absence of Cathy Burklund. RCV 4-0. Motion carried.

Open Meeting Law

The audience was reminded that Open Meeting Laws would be followed.

District Mission Statement

The Raymond Central community is committed to providing a positive, challenging learning environment which prepares each individual to be a responsible citizen in an ever-changing society.

Appointment of New Board Member

Motion by Benes, second by Lange to approve the appointment of Larry Heyen to fill the vacant seat in Ward 5 through the remainder of the term. RCV 4-0. Motion carried.

Oath of Office

Consent Agenda

Motion by Matulka, second by Lange to approve the consent agenda as presented including the regular meeting minutes of March 13, 2024; March financial statement; monthly bills; policies with no changes in 7000-New Construction, 8000-Internal Board Policies, and 9000-Bylaws of the Board; and assignment of Ariel Broekemeier as PK4 teacher. RCV 5-0. Motion carried.

Regular Minutes of March 13, 2023

Financial Statement/Report

Monthly Bills

Policy Review 7000's, 8000's, 9000's

Certificated staff hires/reassignment/resignations

Correspondence/Recognition

Wednesday, April 3 was Para Appreciation Day. We are fortunate to have a great group of paraeducators. They go above and beyond in helping to meet the needs of our students. A huge thank

you to all of our paraeducators!

Thank you to the RCEF Board of Directors and to all the parents and patrons who supported our students through the Annual Dinner and Auction on Saturday, March 23. All the proceeds from this event go directly to our students in some form of support. This year's *raise the paddle* realized over \$10,000 for the purchase of new art tables and chairs for the elementary art rooms.

The district will be having a cake reception for two retirees who have been with our district: Chip Lange started with Raymond Central in 1996 (28 years) and Jean Danley joined the district in 2002 (22 years). The reception is scheduled for Wednesday, May 8 at the Jr/Sr Commons Area from 3:30-4:30 PM.

We were fortunate to have Ellie Potter and Nicole Cruz as Raymond Central Representatives for the Sophomore Pilgrimage at the State Capitol. The group participating in the "Sophomore Pilgrimage" receives an informative presentation on the Judicial Branch from Court of Appeals Judge Riko Bishop. Organized by The Nebraska Federation of Women's Clubs, this annual event invites high school sophomores from across Nebraska to spend a full day at the Capitol, engaging with representatives from all three branches of government.

Public Forum

Reports

Administrative Reports

Submitted by Mark Smith, Jr-Sr High School Principal

BIG PICTURE:

Recently, and over the next month, we will finish up various state testing at the Jr/Sr high school. Our juniors completed the ACT on March 26. Grades 6-8 will be taking the NSCAS assessments at the end of April. These assessments will be one point of measurement to help us see student progress in math and reading (also science for 8th grade).

On Monday, April 8, our students will have the opportunity to participate in viewing the partial solar eclipse. By the time you read this report you will know if weather cooperated to allow for good visibility.

Prom will take place on Saturday, April 9.

Teachers and staff are focused on helping students successfully complete semester 2 classes. Tasha Osten is helping keep a specific focus on our seniors with the goal of having every eligible senior complete needed graduation requirements.

ITEMS OF NOTE:

Julia Wolfe and Connor Tice were both honored as the Raymond Central Outstanding Teen Award recipients at the Lincoln Elks Lodge on Saturday, March 23.

Quincy Cotter will be honored on Friday, April 5, at Midland University as an Outstanding High School Leader Award recipient.

PERSONNEL UPDATE:

Taylor Vasa, PE teacher, went on maternity leave beginning February 29. Alexander Rathje has joined us as her long-term substitute for approximately 6 weeks.

Elijah Hackbart, Industrial Technology teacher, welcomed a new baby girl on March 28. He will be taking a short paternity leave the week of April 8-12.

INSTRUCTIONAL PRACTICE:

Teachers continue to focus on providing quality, engaging instruction in classrooms. The focus of this year's professional development was to focus on active student engagement in the classroom. Topics that teachers have been implementing in classrooms throughout the year include:

- Use of effective hinge questions for enhance student participation and feedback
- Strategies to engage all students in the learning process
- Use of preplanned, structured checks for learning during instruction

- Thoughtful use of feedback to adjust instruction

Submitted by Tony Kobza, Asst Jr-Sr High School Principal/Athletic Director

Basketball hoops and motors will be replaced in late April to early May in the Main Gym.

Stage and Wall mats are scheduled to be replaced on May 26.

Shot clocks have been delivered. They will be installed in June after the backboards are updated.

Water couplings will be installed on the new practice area and grass seeding will occur later this spring. We are getting additional quotes.

Initial planning for upgrading the outdoor concessions is being done. Looking at ways to improve that area.

KCAV reached out and we are on their list to have our football/track field sound system installed the weekend of April 14.

We have purchased a portable sound system that will be dedicated to the Val Ball fields for baseball and softball home games.

We paid for a portion of the new batting cage nets at the Val Ball Fields.

Initial conversations are being had to generate ideas and options to create a baseball/softball facility at the JH/HS campus. This is INITIAL planning to look at ways to generate funds from outside of the district budget as well as determine next steps that can be taken, if any. Hazard Engineering has donated planning time and concept imagery for big picture planning purposes.

The group has met three times and has now broken off into subcommittees to start becoming more specific on the planning and direction of the process. We have 2D and will soon have 3D renderings of what the potential site would look like. We are also determining phasing and scope of the project.

The name of the project is "More Than a Field". *Mission Statement: "It's more than a field, we are striving to create unified communities focused on creating a lasting legacy for our children at a facility that they can be proud of and create relevance for many years to come."*

The next steps:

- Start 501c3 to be able to take tax deductible donations and sponsorships.
- Create communication avenues to show community the plan and purpose.
- Ensure message is clear that this project is being funded without the use of tax dollars.
- Hold an open house for current families attending our district to clearly state the direction and purpose of the project for all of the Raymond Central Community.

Submitted by Steve Rose, Elementary Principal and Deb Kruse, Assistant Elementary Principal
Professional Development

- Crystal Ernst and Sam Butler from ESU lead a team of teachers in beginning to reconstruct our Report Cards for the 2024-2025 school year. A huge thanks to Cindy Peterson, Hannah Kring, Erin Brewer, Mackenzie Fredrickson, and Makenna Metzler who all met to begin formalizing the "what" and "how" of our report. We will meet again on April 18th to continue our work.
- Four paras, two at each elementary building, successfully completed an intensive three day Orton Gillingham training. These trained paras have already put their skills to practice and have started interventions with select students. We are thankful to have such dedicated paras who are committed to the success of our students.

Assessment

- NSCAS testing begins the week of April 8. Students in 3-5 will take assessments in ELA and Mathematics. Fifth grade will also assess in Science.

- As part of the Mental Health Grant work at the ESU, we are giving the Panorama Student and Staff Survey for the 2nd time this year. The survey measures school climate and culture with an emphasis on social emotional learning and mental health. A team of teachers and administrators will meet with ESU personnel to evaluate the data and use it to make informed decisions about Mental Health Supports, MTSS-B decisions, and the focus of our Social Emotional Curriculum for the 2024-2025 school year.

Cool Happenings

- The plant sale pre-sales have wrapped up and our students/community did a wonderful job again. Over \$24,000 worth of plants have been sold so far. The plants will be delivered on April 19 and the pickup and Plant Sale will be on Saturday, April 20, from 8a-12p.
- On April 8, our students were afforded an opportunity to view the partial solar eclipse. Thanks to Lori Morgan for seeking out and getting glasses donated from Branched Oak Observatory. Students were able to view the eclipse safely and see something that will not happen again until the year 2044.
- Field trips are about to take off. Each class has great learning opportunities planned for their students. A huge thank you to the PTO for sponsoring these special trips to enhance learning outside of the classroom.

Upcoming Events

- May 3: Spring Carnival
- May 7: 3rd-5th Grade Vocal / Band Concert
- May 9: DARE Graduation Ceresco
- May 14: DARE Graduation Valparaiso
- May 20: Field Day

Submitted by Amanda Coufal, Director of Special Education

Para-Appreciation Day:

Para Appreciation Day was observed on April 3rd. In each building, we surprised our amazing paras with an Eileen's cookie that read, 'Paras Change the World and We Have the Best!' I wish I could have given them the day off but the school would not be able to function without them. During this time, we let them know how much we appreciate them and thanked them for all of their hard work that they do for our district, our teachers and most importantly, our students. We would be lost without them and we truly have the greatest paras working in our district who all do what is best for our students.

- Preschool Paras: Aiden Cronin, Kristy Sears, Cindra Jensen, Nikki Haas.
- Valparaiso Paras: Dorie Dickey, Melanie Schmalken, Yvonne Brenner, Kristen Lovell, Melani Nelson, Lizzie Potter.
- Ceresco Paras: Carol Wischhof, Cindy Kaiser, Matt Smith, Cherie Swanson, Courtney Barry.
- Middle/High School: Jessica Knopp, Heather Potter, Ashley Matulka, Jil-Beth Svoboda, Kara Nelson, Leann Wiese, Maggie Suchy, Jody Albrecht, Teresa Pester.

Autism Awareness:

Staff that had or purchased Autism shirts wore them on April 2nd to recognize World Autism Awareness Day. Autism Spectrum Disorder (ASD) is a developmental disability caused by differences in the brain. People with ASD often have problems with social communication and interactions, and restricted or repetitive behaviors or interests. People with ASD may also have different ways of learning or paying attention. We currently have six students with a primary disability of Autism.

ASD Conference:

On April 4-5, four of our staff members (Nicole Kliment, Melanie Schmalcken, Stacey Doan, and Jessica Knopp) attended the ASD Conference in Kearney. There were three keynote speakers and 29 breakout sessions to choose from throughout the two days. The special education staff is excited to hear about what they learned and strategies that we can implement to help our students with autism and autism tendencies.

Cozy Corner:

The preschool staff were the recipients of a set of Cozy Corner supplies. Thank you to Megan Kemnitz and Faith Boyd who completed the 1-hour training to receive \$1,500 dollars worth of calming corner resources from Lakeshore. This mini-grant was offered from the Disaster Response Grant. A calming corner helps children practice identifying feelings and emotions to better manage stress, self-regulate and control their impulses. It is a comfortable place away from active areas of the classroom where children can sort through big emotions (not a "time out"). Once we receive the supplies and the cozy corner is set up, I will give an update on the area and how it is working.

Student Board Member

Submitted by Rosalie Tvrdy, Student Body President

Hello and happy April! This month is a very busy month with CTSO state competitions, art club events, track meets, and baseball games. To begin, FFA went to the state convention this last week. They had many people and groups qualify for events to compete in, for example, four members qualified in Vet Science, four members qualified in Ag Mechanics, four people qualified in Food Science, two members qualified in Ag Demo, Marissa Tvrdy qualified in Creed Speaking, four members qualified in Senior Livestock Judging, four members qualified in Junior Livestock Judging, as well as a Quiz Bowl team and a CCM team. This week, FBLA is bringing almost twenty members to the State Leadership Conference. Many groups and members made it into the final rounds of their events, meaning that they will give a presentation at the conference. I would like to congratulate Sarah Lange as well, because she is running for FBLA State Parliamentarian. Multiple members were also fortunate to work with Mr. Marsh, who was the previous adviser before Mrs. Schaffer. He helped students out with mock interviews, as well as talking about the yearly report that Sarah Lange and I made. SkillsUSA is also taking multiple members to the state competition while FBLA is in Kearney for their state competition. Art club is hosting the Nebraska Capitol Conference Art Show, where nine schools are participating. A visiting professional artist, Kailin Nielsen, is coming to work with the young artists and provide an activity. She teaches painting drawing at Doane University. Art club is also hosting the annual Raymond Central Art Show on April 26th. A Majority of the art students will submit artwork to be displayed, and the art club will hand out awards for the best artwork. Our track, baseball, and soccer teams have also been successful. I would also like to recognize the junior Student Council members for putting in a lot of hard work and time to plan prom. They have worked very hard and raised a lot of funds very quickly. These members truly embody the values and characteristics of great student council members. This month is a very busy month, and I am excited to see our students succeed in the CTSO state competitions, track meets, baseball games, soccer games, and art club events.

Superintendent's Report

Graduation will be held on Saturday, May 11 at 2:00 PM. Board members should meet in my office at 1:40 PM. We will walk down to the gymnasium together and then we will all be seated on the stage. We hope to have 61 students walk across the stage on Sunday. There are a few that have not yet met the graduation requirements but we are hopeful that all can do so by May 11.

The last student day is Wednesday, May 22 with a noon dismissal. That is also the last contract day for certificated staff members.

Friday, April 26 is our last Inservice day with staff for this school year. We will be finishing the last unit of *Classroom Culture* with facilitator Mike Feit, on that day and reviewing building level data points

and progress on school improvement goals.

The Cognia external visitation team is onsite April 10-11. The committee chairperson did Zoom interviews with teachers, parents, and board members. They will interview students in person on Wednesday. The information that is provided to us regarding our continuous improvement processes and practices will be valuable in helping us to refine and improve our practices.

Classified Staff hires/reassignment/resignations

NASB Monthly Update

NRCSA Monthly Report

Update on Superintendent Goals

Goal I. Student Performance: Continue the development and initial implementation of the district Instructional Model Framework. (G1.PI3) (G6.PF1)

Goal II. Student Performance: Continue the implementation of the Multi-Tiered Systems of Supports (MTSS-B) model in K-12 is implemented with fidelity to support student learning and social-emotional/behavior instructional support. (G1.PI3) (G7.PF1.PF2)

Goal III. Facility/Student Performance: Continue the development of a 10 year facility master priority list that addresses maintenance and improvements for existing buildings and grounds and to determine configuration of students to maximize use of facilities and instruction. (G4.PF1)

Goal IV. Continue the development of safety and security practices for Raymond Central Public Schools. (G8.PF1.PF2.PF3.PF4)

Safety Report

Door Access and cameras are installed in all buildings as ordered.

Additional cameras and a couple of more door access at Jr/Sr are being considered.

Facilities Report

There are a number of items later in the agenda that are facility related.

Important Upcoming Dates:

Board Committee Reports

Curriculum & American Civics Committee (Burklund-chair, Lange, Matulka)

Facilities & Transportation Committee (Matulka-chair, Burklund, Lange)

Finance Committee (xx-chair, Breitreutz, Burklund)

Negotiations Committee (xx-chair, Benes, Lange)

Policy Committee (Breitreutz-chair, Benes)

Old Business

New Business

Discuss, Consider and Take Necessary action to approve the purchase of curriculum materials for STEM 6 course

STEM 6 is a trimester class. All students are enrolled in this class at some point during their 6th grade year. We would like this class to be a true exploratory experience that has plenty of hands-on learning. It would be helpful to have a set curriculum in place so that the experience for students can remain consistent from year to year. Motion by Matulka, second by Benes to approve the purchase of Kids Spark

Education STEM Program curriculum materials for our STEM 6 course at a cost of \$3,649.95. RCV 5-0. Motion carried.

Discuss, Consider and Take Necessary Action to approve a three year service contract with Kidwell for service on the cameras and door access systems in the amount of \$11,925

Motion by Benes, second by Matulka to approve a three-year service contract with Kidwell in the amount of \$11,925.00 for service on our cameras and door access systems. RCV 5-0. Motion carried.

Discuss, Consider and Take Necessary Action to approve using the remaining E-Rate funds to purchase category 2 equipment

Motion by Lange, second by Heyen to approve using the remaining E-Rate funds to purchase category 2 equipment (switches, cabling, and patches) from Pine Cove Consulting in the amount of \$36,913.38 which is reimbursed at 50%. RCV 5-0. Motion carried.

Discuss, Consider and Take Necessary Action to approve changes to policies in the 7000 New Construction, 8000 Internal Board Policies, 9000 Bylaws of the Board

Motion by Matulka, second by Lange to approve changes to policies: 7020-Guidelines for Building New Schools or Remodeling Existing Schools; 7030-Selection of Architect Engineer; 7040-Financing of Construction-Building Fund; 7050-Bids and Contracts; 7051-Awarding Contracts; 8110-Purpose and Role of the Board; 8120-Duties and Functions of the Board of Education; 8130-Annual Organizational Meeting; 8130A-Resolution; 8150-Standing Committees; 8152-Standing Committee on Negotiations; 8153-Standing Committee on Curriculum and American Civics; 8271A-Conflicts Ledger; 8272-Code of Ethics; 8343-Agenda Construction and Control; 9124-Secretary; 9210-Adoption and Amendment of Bylaws; 9320-Order of Business; and 9400-Temporary and Special Board Committees. RCV 5-0. Motion carried.

Discuss, Consider and Take Necessary Action to approve a quote for installation of irrigation piping with quick connections and remote controls

Motion by Heyen, second by Matulka to approve a quote from Whitmore Sprinkler in the amount of \$22,061.53 to do the trenching and installation of irrigation piping for water down to the east softball/baseball practice areas with quick connections and remote control. RCV 5-0. Motion carried.

Discuss, Consider and Take Necessary Action to approve a quote to refinish and paint the auxiliary gym in the Jr/Sr building

The original auxiliary gym floors were done in 2010 and apparently started having flaking issues within a few years. In 2019 it was decided to repaint the lines as partial refinish. All parties knew at that time that this was a temporary fix. Motion by Benes, second by Breitzkreutz to approve a quote from Egan Supply Co in the amount of \$16,875.00 to strip, refinish and repaint the auxiliary gym floor. RCV 5-0. Motion carried.

Next Regular Board Meeting

The next regular Board of Education Meeting will be held Wednesday, May 15, 2024.

Adjournment

Motion by Breitzkreutz, second by Matulka to adjourn the meeting at 6:48 PM. RCV 5-0. Motion carried.



Raymond Central Public Schools
General Fund Comparison to Previous Year
April 2024

	4/1/2024 - 4/30/2024	4/1/2023 - 4/30/2023
Balance - Beginning of Month	\$2,618,782.61	\$2,469,403.60
Receipts	\$2,001,050.80	\$2,204,298.92
Interest Earned	\$6,886.68	\$3,841.33
Disbursements	<u>-\$834,587.60</u>	<u>-\$830,844.06</u>
Balance - End of Month	\$3,792,132.49	\$3,846,699.79



Raymond Central Public Schools

General Fund Receipts April 2024

LANCASTER COUNTY TREASURER		
TAXES		\$1,338,592.78
PERSONAL PROP TAXES		\$94,396.33
MOTOR VEHICLE TAXES		\$24,874.75
FINES & FEES		\$1,181.17
HOMESTEAD EXEMPTION		\$21,696.65
MOTOR VEHICLE PRO RATE TAXES		\$4,065.00
SAUNDERS COUNTY TREASURER		
TAXES		\$117,243.68
MOTOR VEHICLE TAXES		\$20,847.05
FINES & FEES		\$3,387.48
HOMESTEAD EXEMPTION		\$19,788.04
PROPERTY TAX CREDIT		\$129,403.99
MOTOR VEHICLE PRO RATE TAXES		\$3,112.60
SEWARD COUNTY TREASURER		
MOTOR VEHICLE TAXES		\$1,133.15
FINES & FEES		\$2.26
HOMESTEAD EXEMPTION		\$303.71
MOTOR VEHICLE PRO RATE TAXES		\$91.83
BUTLER COUNTY TREASURER		
FINES & FEES		\$5.07
MOTOR VEHICLE PRO RATE TAXES		\$6.59
STATE OF NEBRASKA		
STATE AID		\$120,810.00
TITLE 1		\$77,052.00
PRE K TUITION		
PRE K TUITION		\$412.62
RCPS HOT LUNCH FUND		
APRIL PAYROLL EXPENSES		\$22,644.05
JONES BANK		
GENERAL FUND INTEREST APRIL		\$6,886.68
TOTAL		\$2,007,937.48

APRIL 2024	Percent of Year Completed		67.00%			
2023-2024 RECEIPTS		M-T-D	Y-T-D	Y-T-D	Y-T-D	Y-T-D
	2023-2024	RECEIVED	RECEIVED	RECEIVED	% Received	% Received
ACCOUNT	ANTICIPATED	2023-2024	2023-2024	2022-2023	2023-2024	2022-2023
Property Taxes	\$8,116,238.00	\$1,455,836.46	\$4,379,512.28	\$4,491,989.15	53.96%	55.22%
Motor Vehicle Tax	\$499,000.00	\$46,854.95	\$392,093.23	\$376,310.35	78.58%	83.62%
Public Power Tax (5% Gross)	\$39,000.00	\$0.00	\$3,998.83	\$8,192.91	10.25%	23.41%
Carline Taxes	\$2,530.00	\$0.00	\$539.88	\$474.26	21.34%	15.81%
Other Tuition	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
Interest	\$8,000.00	\$6,886.68	\$48,820.38	\$21,447.53	610.25%	670.24%
Local License Fees	\$3,900.00	\$0.00	\$650.00	\$300.00	16.67%	15.00%
Other Local Receipts(Pre-K)	\$12,000.00	\$412.62	\$13,595.24	\$9,382.91	113.29%	78.19%
Fines & License Fees	\$26,000.00	\$4,575.98	\$32,324.03	\$23,179.19	124.32%	77.26%
ESU Receipts	\$7,300.00	\$0.00	\$2,644.78	\$6,552.96	36.23%	93.61%
State Aid	\$1,213,974.00	\$120,810.00	\$977,981.00	\$770,784.00	80.56%	80.00%
Special Education	\$972,397.00	\$0.00	\$644,591.00	\$375,212.00	66.29%	76.57%
Special Educ. Transportation	\$21,000.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
Homestead Exemption	\$0.00	\$41,788.40	\$86,407.28	\$78,448.39	0.00%	0.00%
High Ability Learners	\$5,500.00	\$0.00	\$0.00	\$5,909.00	0.00%	98.48%
Pro-Rate Motor Vehicles	\$19,000.00	\$7,276.02	\$13,886.43	\$10,161.35	73.09%	56.45%
State Apportionment	\$103,000.00	\$0.00	\$150,715.01	\$145,873.17	146.33%	208.39%
Relief to Property Tax Payers	\$0.00	\$129,403.99	\$262,444.31	\$413,024.80	0.00%	0.00%
Other State Receipts	\$23,000.00	\$0.00	\$7,500.00	\$0.00	32.61%	0.00%
Personal Property Tax Credit	\$0.00	\$94,396.33	\$191,173.14	\$143,394.16	100.00%	100.00%
Title I /II Funds	\$49,000.00	\$77,052.00	\$77,052.00	\$69,481.00	157.25%	257.34%
Other Federal Receipts	\$0.00	\$0.00	\$35,364.14	\$0.00	0.00%	0.00%
SPED IDEA Grant PreK	\$124,000.00	\$0.00	\$140,366.00	\$163,149.00	113.20%	132.64%
Private Grants-College Access	\$3,500.00	\$0.00	\$5,898.39	\$5,601.61	168.53%	100.00%
Carl Perkins	\$25.00	\$0.00	\$7,685.96	\$0.00	30743.84%	0.00%
Other Non-Revenue Receipts	\$1,000.00	\$0.00	\$17,992.18	\$3,454.03	1799.22%	100.00%
Ag Land Property Credit	\$0.00	\$0.00	\$4,944.38	\$115,839.52	100.00%	100.00%
ESSER (COVID-19) Funds	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	0.00%
Sale of Property	\$3,000.00	\$0.00	\$6,181.00	\$0.00	206.03%	0.00%
MIPS-Medicaid-Public Schools	\$8,900.00	\$0.00	\$39,692.77	\$19,877.54	445.99%	211.46%
TransferOther Fund/ Imprest	\$0.00	\$0.00	\$0.00	\$60.00	0.00%	0.00%
Insurance Adjustments	\$1,000.00	\$0.00	\$0.00	\$9,231.50	0.00%	100.00%
TOTAL	\$11,262,264.00	\$1,985,293.43	\$7,544,053.64	\$7,267,330.33	66.99%	69.67%
2023-2024 DISBUREMENTS		M-T-D	Y-T-D	Y-T-D	Y-T-D	Y-T-D
	2023-2024	DISBURSED	DISBURSED	DISBURSED	% Disbursec	% Disbursed
CATEGORY	BUDGET	2023-2024	2023-2024	2022-2023	2023-2024	2022-2023
Instructional Services	\$5,285,000.00	\$388,062.68	\$3,140,816.74	\$2,982,078.30	59.43%	57.28%
Special Education	\$2,017,427.00	\$146,693.80	\$1,377,108.37	\$1,104,782.26	68.26%	55.33%
Guidance	\$227,900.00	\$28,424.39	\$231,021.63	\$154,753.68	101.37%	67.90%
School Health Nurse	\$112,750.00	\$9,110.44	\$73,261.85	\$71,906.73	64.98%	63.78%
Safety & Security	\$52,151.00	\$1,055.00	\$31,955.73	\$24,733.64	61.28%	47.43%
Activities	\$95,020.00	\$3,611.10	\$82,658.94	\$62,132.69	86.99%	65.39%
Media, Technology	\$710,125.00	\$32,024.14	\$337,278.18	\$384,673.10	47.50%	54.17%
Gen.Admin (Supt/BOE/Legal)	\$428,800.00	\$25,754.37	\$234,267.36	\$220,434.32	54.63%	51.41%
School Admin (Principals)	\$762,100.00	\$56,477.12	\$462,157.95	\$444,270.03	60.64%	58.30%
Business	\$322,600.00	\$8,890.45	\$91,153.50	\$96,425.19	28.26%	29.89%
Operation of Plant	\$789,500.00	\$52,750.85	\$433,266.93	\$427,396.97	54.88%	54.14%
Maintenance of Plant	\$517,500.00	\$11,264.77	\$246,088.50	\$144,704.10	47.55%	27.96%
Pupil Transportation	\$536,549.00	\$42,802.94	\$598,139.35	\$197,453.24	111.48%	36.80%
Fed. Grants (Title,Perkins)	\$129,975.00	\$5,021.50	\$46,499.42	\$81,653.91	35.78%	62.82%
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
TOTAL	\$11,987,397.00	\$811,943.55	\$7,385,674.45	\$6,397,398.16	61.61%	53.48%



Raymond Central Public Schools

Financial Report 4-30-2024

GENERAL FUND

Purpose: Pays day to day expenses for District

Funded by: Local Taxes, State/Fed Reimb. for SPED, State Aid, Title 1, other misc. grants

For RC: Salaries, benefits, educ expenses, technology, building and grounds maintenance, transportation

Cash Balance - April 1, 2024	\$2,618,782.61
April Receipts	\$2,007,937.48
April Disbursements	<u>-\$834,587.60</u>
Cash Balance - April 31, 2024	\$3,792,132.49

LUNCH FUND

Purpose: Pays all expenses for Hot Lunch program including kitchen payroll.

Funded by: Parent/Student/Staff payments for meals and State/Fed Reimb. for meals served.

For RC: Salaries, benefits for HL staff, food, milk, supplies, equipment, repairs associated with HL program.

Note: General Fund can transfer funds into HL account if needed. No transfers out of HL Fund.

Cash Balance - April 1, 2024	\$118,940.22
April Receipts	\$44,105.58
April Disbursements	<u>-\$47,849.49</u>
Cash Balance - April 30, 2024	\$115,196.31

BUILDING/SINKING FUND

Purpose: To acquire new sites, improve existing buildings, all new building/construction expenses.

Funded by: Local Taxes, sale of property.

For RC: Previously used for HVAC projects, new propane tank HS, pays property taxes on farmland south of HS.

Used for new additions/construction.

Cash Balance - April 1, 2024	\$1,678,952.54
April Receipts	\$197,553.42
April Disbursements	<u>-\$74,048.00</u>
Cash Balance - April 30, 2024	\$1,802,457.96
Certificate of Deposit	<u>\$1,050,201.75</u>
Combined Balance - April 30, 2024	\$2,852,659.71

HIGH SCHOOL BOND FUND

Purpose: Pay principal/interest on loans for new construction and additions.

Funded by: Local Taxes through a bond.

For RC: Used to pay interest/principal payts on 2009 HS Bond

Cash Balance - April 1, 2024	\$544,934.78
April Receipts	\$131,757.37
April Disbursements	<u>\$0.00</u>
Cash Balance - April 30, 2024	\$676,692.15

DEPRECIATION FUND

Purpose: Pays to 'replace' not add. Fixing a roof, replacing a bus, upgrading systems.

Funded by: General Fund (GF) transfers at YE only with specific purpose identified.

For RC: In 8/2023, \$400,000.00 was transferred from the GF budget that was planned but not spent. This transfer was earmarked for truck/bus purchase, technology, safety upgrades and curric. materials.

Cash Balance - April 1, 2024	\$204,765.81
April Receipts	\$304.81
April Disbursements	<u>-\$16,255.00</u>
Cash Balance - April 30, 2024	\$188,815.62
3 Certificates of Deposit	<u>\$1,684,070.02</u>
Combined Balance - April 30, 2024	<u>\$1,872,885.64</u>

QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND

Purpose: Pays for removal of environmental hazards (mold, asbestos) and reduction/removal of accesiblty barriers in school buildings.

Funded by: Local taxes via tax levy.

For RC: Use funds for accessibility improvements on elementary playground updates in 2024.

Cash Balance - April 1, 2024	\$10,627.03
April Receipts	\$8.39
April Disbursements	<u>\$0.00</u>
Cash Balance - April 30, 2024	\$10,635.42

EMPLOYEE BENEFIT FUND - UNEMPLOYMENT

Purpose: Part of the General Fund. Can be used to pay unemployment, benefits, early retirement

Funded by: General Fund transfers at YE only with specific purpose identified.

For RC: In 8/2023 \$100,000.00 was transferred from the GF earmarked to pay Admin Benefit costs during the 23-24SY.

Cash Balance - April 1, 2024	\$2,025.23
April Receipts	\$0.89
April Disbursements	<u>\$0.00</u>
Cash Balance - April 30, 2024	\$2,026.12
3 Certificates of Deposit	<u>\$255,363.14</u>
Combined Balance - April 30, 2024	<u>\$257,389.26</u>



Raymond Central Public Schools
Student Activities Fund Balances April 2024

<u>Activity Name</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Balance</u>
After School Club	2,387.13	0.00	0.00	2,387.13
Annual	12,433.00	920.00	0.00	13,353.00
AP Funds	49,293.13	0.00	0.00	49,293.13
APEX	369.05	0.00	0.00	369.05
ART CLUB	868.00	300.00	266.27	901.73
Athletics	209,905.19	5,113.23	8,215.68	206,802.74
Band	1.56	0.00	0.00	1.56
Band Trip	10,669.76	0.00	0.00	10,669.76
Baseball	808.09	0.00	223.22	584.87
Boys BB	6,972.08	0.00	0.00	6,972.08
Ceresco Book Fair	(4.60)	0.00	0.00	(4.60)
Ceresco Fundraising	2,233.57	0.00	0.00	2,233.57
Ceresco Pop	83.89	18.34	0.00	102.23
Cheerleaders	2,937.97	113.00	0.00	3,050.97
Choir	14,359.76	0.00	0.00	14,359.76
Class 2024	(699.19)	799.50	0.00	100.31
Class 2025	2,084.39	2,229.31	3,470.62	843.08
Class 2028	4,248.35	0.00	0.00	4,248.35
Class 2029 Field Trip Funds C	2,806.38	0.00	0.00	2,806.38
Class 2030 Field Trip Funds C	3,056.11	0.00	0.00	3,056.11
Class 2031 Field Trip Funds C	3,807.43	0.00	0.00	3,807.43
Class 2031 Field Trip Funds V	2,961.89	0.00	0.00	2,961.89
Class 2032 Field Trip Funds C	2,623.19	0.00	0.00	2,623.19
Class 2032 Field Trip Funds V	2,486.29	0.00	0.00	2,486.29
Class 2033 Field Trip Funds C	1,399.43	0.00	0.00	1,399.43
Class 2033 Field Trip Funds 2033	1,436.85	0.00	0.00	1,436.85
Class 2035 Cer	591.48	0.00	325.50	265.98
Class 2035 Val	1,368.01	0.00	325.50	1,042.51
Class 2036 C	452.45	0.00	0.00	452.45
Class 2036 Val	563.75	0.00	0.00	563.75
Class of 2026	205.18	0.00	0.00	205.18
Class of 2027	3,613.18	0.00	0.00	3,613.18
Class of 2034 Ceresco	1,121.73	0.00	0.00	1,121.73
Class of 2034 V	932.79	0.00	0.00	932.79
College Access Grant	4,633.77	0.00	0.00	4,633.77
Cross Country	2,004.56	0.00	0.00	2,004.56
Culinary Snack Cart	1,415.40	321.15	55.80	1,680.75
DI	4,614.68	0.00	0.00	4,614.68
Drama Act	2,661.26	0.00	0.00	2,661.26
Dance (Drill) Team	(224.17)	656.98	300.00	132.81
Elem Fines	555.04	0.00	0.00	555.04
Elem Fundraising	1,195.27	15,055.00	9,039.70	7,210.57
Elem PE	2,167.50	0.00	0.00	2,167.50
Elem Pictures/Yearbook	2,923.42	60.00	0.00	2,983.42
Elem Prof Development	4,797.94	0.00	0.00	4,797.94
Elem Student Council	483.85	0.00	0.00	483.85

<u>Activity Name</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Balance</u>
FBLA Act	3,718.17	1,743.25	3,237.57	2,223.85
FFA Act	20,966.08	1,163.00	2,836.01	19,293.07
Fines	2,394.58	0.00	0.00	2,394.58
Football	5,408.40	360.00	0.00	5,768.40
Girls BB	(566.06)	720.00	0.00	153.94
Girls Wrestling	18.07	0.00	0.00	18.07
Golf Activity	1,068.91	0.00	0.00	1,068.91
HAL	59.66	0.00	0.00	59.66
Hot Lunch	347.63	0.00	0.00	347.63
HS Caring Shelves	3,932.92	0.00	532.31	3,400.61
HS Pop	2,046.49	76.38	30.00	2,092.87
HS Quiz Bowl	(219.11)	448.00	0.00	228.89
JH Boys BB	128.71	0.00	0.00	128.71
JH Football	342.13	0.00	0.00	342.13
JH Girls BB	809.70	0.00	0.00	809.70
JH Speech	1,516.45	183.00	0.00	1,699.45
JH Student Council	1,088.91	321.00	77.41	1,332.50
JH Track	604.57	0.00	0.00	604.57
JH Volleyball	1,339.13	0.00	0.00	1,339.13
JR Achievements	629.57	0.00	0.00	629.57
Kindness Acct	19,250.73	0.00	0.00	19,250.73
Library	1,902.23	100.00	0.00	2,002.23
Life Skills	2.41	0.00	0.00	2.41
Mock Trial	380.96	0.00	0.00	380.96
National Honor Society	649.27	0.00	131.81	517.46
Pre-Kindergarten	4,264.33	0.00	0.00	4,264.33
Professional Development	19,737.17	0.00	116.94	19,620.23
PTO	0.00	0.00	0.00	0.00
Rain Garden	459.50	0.00	0.00	459.50
RC Backpack	27,228.58	245.23	2,499.00	24,974.81
RC Blue Crew	(207.27)	250.00	0.00	42.73
RC Concessions	15,203.73	3,417.92	998.35	17,623.30
RC Foundation	181.34	0.00	157.34	24.00
Restitution	190.00	0.00	0.00	190.00
Score Vision	8,901.64	0.00	0.00	8,901.64
Service Fees (Activity Acct)	9,427.86	797.13	147.93	10,077.06
Skills USA	330.99	0.00	0.00	330.99
Social Justice	194.12	0.00	0.00	194.12
Softball	7,291.27	0.00	0.00	7,291.27
Spanish Club	2,760.05	0.00	0.00	2,760.05
Speech	7,784.32	1,366.24	1,451.55	7,699.01
Spring Musical	2,193.04	0.00	0.00	2,193.04
Staff Inservice	854.92	0.00	0.00	854.92
'Stang Gang Student Section	(0.01)	0.00	0.00	(0.01)
Student Council	7,372.95	62.02	0.00	7,434.97
Student Pop	1,190.29	410.80	250.00	1,351.09
Testing	4,365.23	0.00	0.00	4,365.23
Track	1,326.20	0.00	0.00	1,326.20
TShirt Press Acct	(759.82)	99.26	277.47	(938.03)
Val Book Fair	11,462.97	0.00	1,448.68	10,014.29
Val Fundraising	8,781.79	0.00	0.00	8,781.79

<u>Activity Name</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Balance</u>
Val Fundraising	8,781.79	0.00	0.00	8,781.79
Val Pop	1,124.17	0.00	0.00	1,124.17
VolleyBall	10,662.16	0.00	0.00	10,662.16
Weight Room	4,000.00	0.00	0.00	4,000.00
Wrestling	276.57	0.00	0.00	276.57



Raymond Central Public Schools
Student Fees Fund Balances April 2024

<u>Activity Name</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Expenses</u>	<u>Balance</u>
Activity Pass	836.00	40.00	0.00	876.00
Ag-Ed Labs	2,090.23	0.00	0.00	2,090.23
Art Class	682.93	72.94	0.00	755.87
Chromebooks	258.57	425.00	0.00	683.57
Foods Class	1,680.68	0.00	508.91	1,171.77
Service Fees (Student Fees)	1,476.82	346.84	664.16	1,159.50
Skills USA	1,510.00	0.00	0.00	1,510.00
Sports Fees	1,245.22	80.00	0.00	1,325.22
Tech Ed	301.90	50.00	301.90	50.00

Monthly Bills



Raymond Central Public Schools

Bills Paid April 2024

General Fund - Report of Bills Paid April 2024

<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
3/20/2024	RCPS Dist 161	April Payroll	705,594.84
04/11/2024	Farmers Cooperative	Bus/Van Fuel	17,408.97
04/12/2024	Norris Public Power	Electricity HS	9,158.10
04/11/2024	Fox, Kindra	SPED Services OT 12/22/23 - 3/7/24	7,294.93
04/10/2024	Pine Cove Consulting	Managed Tech Service April 2024	4,500.00
04/12/2024	Computer Hardware	Projectors- classrooms	4,495.00
04/10/2024	Otte Oil & Propane Inc.	Propane HS, C	3,955.34
04/12/2024	Bauer Built Tire & Service	Replace 4 Tires- Bus 22	3,636.04
04/10/2024	SchoolsPLP	Online Classes 10 licenses	3,300.00
04/26/2024	Access Systems, Inc	Copiers- Monthly plus overage copies	3,044.70
04/26/2024	Omaha Public Power Dist	Electricity C	2,459.57
04/10/2024	Omaha Public Power Dist	Electricity C	2,435.25
04/11/2024	Hands of Heartland	SPED Transitional Program March	2,395.36
04/12/2024	Access Systems, Inc	Copiers- Monthly	2,357.52
04/15/2024	Nebraska Dept Of Revenue	Motor Fuels Tax	2,183.00
04/12/2024	American Fence Co	Fence Repairs HS	2,154.24
04/12/2024	Butler Public Power District	Electricity V	2,152.84
04/12/2024	Computer Hardware	Macbook Air/Otterbox	2,113.75
04/12/2024	CDW Government	Macbook Tech Lab	1,734.26
04/26/2024	NE Public Health Environ. Lab	Water Testing HS	1,669.00
04/12/2024	Alternative Service & Repair	Bus 17B Install new shoes/drums-brakes	1,633.74
04/10/2024	Perry Guthery Haase & Gessford	Legal Services	1,199.25
04/19/2024	Gale/CENGAGE Learning	Opposing Viewpoints database renewal	1,185.44
04/12/2024	Brooke L. Cheleen	March 2024 SPED Physical Therapy	1,087.61
04/12/2024	Alternative Service & Repair	Bus 17A Repair Leaking Air Bag	1,073.56
04/11/2024	Kidwell	200 Cards for Staff Door Entry Badges	1,055.00
04/29/2024	Access Systems, Inc	Staples for Copier C, V, HS	990.99
04/11/2024	MCS	Custodial Supplies, all Locations	937.99
04/12/2024	Alternative Service & Repair	Bus 17A Repair Sensor	865.65
04/12/2024	Alternative Service & Repair	DOT Inspt:11,13,17A,B, 19A,B,C,D, 21,23	750.00
04/11/2024	Glaser Ceramics Inc	Clay & supplies Art C, V	697.52
04/15/2024	US Bank	NHS Membership Fee and Supplies	687.00
04/10/2024	Waste Connections Co	Garbage HS, V	673.75
04/10/2024	Windstream	Phone HS, Fax	569.03
04/12/2024	Alternative Service & Repair	Bus 19A Oil/Filters	565.99
04/12/2024	Alternative Service & Repair	Bus 19B Fuel Filter	565.99
04/15/2024	US Bank	Baseball Equipment	530.56
04/10/2024	Nebraska/Central Equipment, Inc	Bus Parts	524.85
04/11/2024	Follett Content Solutions	Follett Book Order Library HS	491.42
04/11/2024	Johnstone Supply	Filter Order C, V	483.27
04/26/2024	School Specialty	Classroom Supplies	449.19
04/15/2024	US Bank	Supplies SPED HS	445.61
04/12/2024	Alternative Service & Repair	Bus 21 Oil/Filers	352.29
04/11/2024	Jostens	Diplomas	352.25
04/12/2024	Alternative Service & Repair	Bus 19A Service Sensor	343.06
04/10/2024	Village of Ceresco	Utilities C	338.56
04/10/2024	Milford HS	DMC Contest Entries Vocal/Band	310.00
04/19/2024	Dr. Graham House	Accompanist Fee Band Concerts	290.00
04/12/2024	Marian High School	JH Speech Entry and fees	279.00
04/26/2024	Innovative Office Solutions, LLC	General Tchg/Building Supplies C, V	267.95
04/10/2024	Signs Now	Girls Wrestling Banner	252.00
04/19/2024	A-1 Flags Poles & Repair	Flags HS	250.00
04/19/2024	Hampton Inn - Kearney	Hotel - ASD Conference	249.90
04/19/2024	LaQuinta Inns & Suites	Hotel Room Kearney ASC Conference	249.90
04/12/2024	Aqua Systems	Parts for Water Purification Repair	234.00
04/11/2024	Priefert, Tom	Parent Mileage Reimb March 2024	232.16
04/11/2024	Intermedia.net, INC	Phone Service	219.55

<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
04/26/2024	JourneyEd.com. Inc.	Server License	212.67
04/10/2024	Donald R. Prentice	Extermination Service	205.00
04/11/2024	Matheson Tri-Gas Inc.	Gas for Welding Shop	204.87
04/10/2024	O' Reilly Auto Parts	Oil & Filters Buses	201.75
04/12/2024	Jackson Services Inc.	Mats/Mops	201.32
04/10/2024	Raymond Central Quiz Bowl Team	Transfer expense to General Fund	200.00
04/10/2024	Village of Valparaiso	Utilities V	195.77
04/11/2024	Midwest Door and Hardware	Door Parts HS	179.00
04/12/2024	Ziola, Michael	Mileage Reimb COGNA	174.20
04/19/2024	Crees, Jennifer	Mileage Reimb HealthTech 2/27/24-4/11/24	173.53
04/10/2024	Whitehead Oil Co	DEF/Fuel	171.57
04/11/2024	Menards Lincoln	Landscaping (Trees/Mulch) HS	170.48
04/15/2024	US Bank	FCS Supplies	163.78
04/26/2024	Instrumentalist Awards LLC	Sousa and Jazz Awards- Band	163.00
04/11/2024	Dr. Graham House	Accompanist Fee Band Concerts	160.00
04/15/2024	US Bank	NETA Conference Registration	159.00
04/10/2024	Trenhaile, Clair	March Mileage Reimbursement SLP	154.23
04/26/2024	Millard North	JH Speech Entry 4/18/24	152.00
04/15/2024	US Bank	STEM Supplies HS	133.33
04/19/2024	LaQuinta Inns & Suites	Hotel NAEP pb	129.95
04/15/2024	US Bank	Label Maker , MacBook Case	129.85
04/10/2024	One Source	Employee Background Checks	128.00
04/11/2024	Maly, Linda	Title1 Services-St Johns-Weston Feb/Marc	127.50
04/15/2024	US Bank	Graduation Programs- Cardstock	125.94
04/15/2024	US Bank	Science Supplies	114.90
04/11/2024	William V. MacGill & Co	Meds- Health Office	102.54
04/10/2024	Nebraska GFWC NFWC	Quiz Bowl Entry 5/1	100.00
04/10/2024	Nebraska Safety Center	Transportation Class - RM	100.00
04/11/2024	Graue, Melissa	Mileage Reimb March 2024	98.49
04/11/2024	Matheson Tri-Gas Inc.	Welding Tank Rental	96.08
04/12/2024	Alternative Service & Repair	Bus 22 Service Warning Light Sensor	95.00
04/15/2024	US Bank	Paperback books V Reading Rm	90.94
04/10/2024	David City Speech Team	JH Speech Entry 4/6/2024	90.00
04/11/2024	Menards Lincoln	Stud. Supplies Brushes, Stains,Finishes	88.63
04/10/2024	Quest Diagnostics	3rd Party Drug Testing	84.50
04/12/2024	Skretta, John	Mileage Reimb COGNA	83.08
04/10/2024	NE Assoc. of School Boards	BOE Budget/Finance Workshop Fee	70.00
04/15/2024	US Bank	Art Supplies HS	69.98
04/11/2024	DXP Enterprises	Maint. Supplies	68.29
04/19/2024	Follett School Solutions	Book Order HSLibrary	63.10
04/15/2024	US Bank	PreK 3 Supplies	60.48
04/15/2024	US Bank	Student Standing Desk 3rd Grade C	59.99
04/15/2024	US Bank	Microphones Door Intercom C, V	55.54
04/15/2024	US Bank	SpEd Bus, Chair Lift Spring	53.90
04/15/2024	US Bank	SpEd Supplies PreK3	50.98
04/12/2024	Coufal, Amanda	Reimb Mileage - March	50.92
04/12/2024	ASI	Payflex Admin Fees	50.00
04/10/2024	Nebraska Class B Honor Band	Class B All State entries 2 students	50.00
04/10/2024	Oak Valley Lumber Co	Building Maint Supplies	47.00
04/11/2024	Dietze Music	Saxophone Repair and Drumset brushes	44.60
04/10/2024	Column Software PBC	Waverly Newspaper Publication	36.61
04/15/2024	US Bank	Fuel for Van, Return from FFA Kearney NE	36.19
04/15/2024	US Bank	Classroom Supplies 3rd grade, C	34.87
04/12/2024	Quill Corporation	Office/General Tchg Supplies C	31.56
04/26/2024	Dr. Graham House	Accompanist FeeVocal Concert	30.00
04/29/2024	Discount School Supply	Office/General Tchg Supplies C	25.72
04/15/2024	US Bank	AgEd Class Supplies	23.81
04/15/2024	US Bank	Supplies Psych.	12.59
04/11/2024	J.W. Pepper	Band Music	10.00
04/26/2024	Discount School Supply	General Tchg Supplies 2024-2025 HS	8.71
04/15/2024	US Bank	OT Supplies PreK- Mirror	5.99
04/15/2024	US Bank	Supt Office - Supplies	5.08

Depreciation Fund - Report of Bills Paid April 2024

<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
04/12/2024	Kidwell	Keyless Entry Doors, Final Payt C, V	16,255.00

Hot Lunch Fund - Report of Bills Paid April 2024

<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
4/19/2024	RCPS Dist 161	Hot Lunch Staff April Payroll	22,644.05
04/12/2024	Cash-Wa Distributing	Food and supply	10,109.09
04/12/2024	Sysco Lincoln	Food	9,136.99
04/12/2024	Hiland Dairy	Milk	3,495.83
04/12/2024	US Foods Inc.	Food	695.29
04/10/2024	TechMasters Heating & Air	Repair Oven HS	619.28
04/09/2024	RevTrak	Revtrak Fees	462.33
04/12/2024	NE Dept HHS Foods Distribution	Food	423.00
04/12/2024	Jackson Services Inc.	Rags	134.20
04/10/2024	Child Nutrition Training Academy	Year 1 Regist. Jennifer Hoffschneider	105.00
04/05/2024	Hoffschneider, Jennifer	Reimb Grocery purchase for Hot Lunch	24.43

Building/Sinking Fund - Report of Bills Paid March 2024

<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
04/12/2024	Midwest Floor Covering, Inc	Parial Carpet Purchase V, HS (Materials)	74,048.00



Raymond Central Public Schools

Student Activities Fund Checks April 2024

<u>Activity Name</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Elem Fundraising	04/25/2024	Janet's Jungle	Elem Fundraising (Flower sale)	8,659.70
FBLA	04/25/2024	Holiday Inn Express	FBLA State Hotel Rooms Kearney	2,748.90
Class of 2025	04/11/2024	Lincoln Marriott Cornhusker	Prom rental 2024	2,511.00
RC Backpack	04/11/2024	Food Bank of Lincoln	Food bags	2,499.00
Val Book Fair	04/10/2024	Scholastic Book Fairs	Book Fair Invoice	1,448.68
Speech	04/11/2024	BW Plus Mid Nebraska Inn & Suites	Hotels for state speech	1,271.55
FFA	04/10/2024	NE FFA Assoc.	FFA Act	1,247.00
Athletics	04/25/2024	Black Squirrel Timing	HS Track Invite timing	1,147.00
Athletics	04/25/2024	Black Squirrel Timing	JH track Meet 4/29 timing	1,147.00
Athletics	04/11/2024	Classic Sportwear & Awards	Athletics/Activites Certificate Template	781.44
Athletics	04/12/2024	RCHS Girls Basketball	Transfer Money from Booster Support	720.00
Caring Shelves	04/15/2024	US Bank	Easter boxes - Caring Shelves	532.31
Athletics	04/15/2024	US Bank	JH Wr. Hospitality Room 3/5	490.31
FFA	04/12/2024	National FFA Organization	Banquet	412.50
FFA	04/15/2024	US Bank	FFA Chapter Paid Supper	400.24
Elem Fundraising	04/11/2024	D&T Shirtified	Mustang Our Way T Shirts for Students	380.00
FFA	04/19/2024	National FFA Organization	Banquet FFA	350.00
Class 2035 Val	04/15/2024	Lincoln Children's Zoo	Class 2035 Val 1st Field Trip	325.50
Class 2035 Cer	04/15/2024	Lincoln Children's Zoo	Class 2035 Cer 1st	325.50
Dance (Drill) Team	04/10/2024	Graham, Allie	Choreography Assistance	300.00
Athletics	04/30/2024	Kliment, Randy	HS track meet starter 5/2	290.00
Athletics	04/30/2024	Kliment, Randy	JH Track Starter 4/29	290.00
T Shirt Press	04/15/2024	US Bank	T Shirt Press Black Hoodie	277.47
RC Concessions	04/10/2024	Pepsi Cola Of Lincoln	concessions supplies	270.85
RC Concessions	04/19/2024	RC Dance Team	Profit from 4/11 conc.	256.08
RC Concessions	04/15/2024	US Bank	RC Conc. restock	250.20
Student Pop	04/12/2024	Raymond Central Blue Crew	Transfer to cover t shirt cost	250.00
FBLA	04/10/2024	Perch Merch LLC	Signs for SLC - State FBLA	243.20
FFA	04/15/2024	US Bank	Shirts	238.81
Art Club	04/15/2024	US Bank	Ribbons/Supplies for NCC Art show	236.39
Athletics	04/25/2024	VABA	Groomer Charge Baseball	225.00
Baseball	04/15/2024	US Bank	Baseball- wristbands/belts,Bag,Bases	223.22
FBLA	04/15/2024	US Bank	Food for FBLA meeting	200.47
Athletics	04/10/2024	Kailin, Nielsen	NCC Art Show presenter	200.00
Athletics	04/10/2024	Wahoo Public Schools	Track Meet Entry Fee 4/12	200.00
Athletics	04/11/2024	Plattsmouth High School	JV Track Entry Fee 4/15	200.00
FFA	04/12/2024	Donahue, Katie	Reimb. FFA Shirts	187.46
Athletics	04/02/2024	Malcolm Public Schools	HS Track Meet Entry Fee 4/3	180.00
Athletics	04/11/2024	Centennial High School	HS Track Invite Entry Fee 4/16	180.00
Speech	04/10/2024	SpeechWire Tourn Services	district speech costs	180.00
RC Concessions	04/19/2024	RC Athletics	Profit from 4/11 conc.	170.72
Athletics	04/08/2024	Wilber Clatonia Public Schools	JH Track Entry Fee 4/8	160.00
Athletics	04/30/2024	Arlington Public Schools	JH Track meet 5/3	160.00
RC Foundation	04/15/2024	US Bank	Classroom Wishlist Purchase	157.34
Athletics	04/10/2024	Fort Calhoun Public School	JH Track Entry Fee	150.00
Athletics	04/11/2024	North Bend Central High School	HS Track Invite Entry Fee 4/23	150.00
Athletics	04/02/2024	Rosene, Dale	Baseball Umpire 4/2	135.00
Athletics	04/02/2024	Bishop, Rich	Baseball Umpire 4/2	135.00
Athletics	04/08/2024	Harris, Steve	Baseball Umpire 4/8	135.00
Athletics	04/08/2024	Ford, Steve	Baseball Umpire 4/8	135.00
Athletics	04/18/2024	Spieker, Steve	Baseball Umpire 4/18	135.00
Athletics	04/18/2024	Cooper, Scott	Baseball Umpire 4/18	135.00
Athletics	04/19/2024	Jaekel, Ryan	Baseball Umpire 4/20	135.00
Athletics	04/25/2024	Smith, Red	Baseball Umpire 4/19	135.00
Nat'l Honor Society	04/15/2024	US Bank	Supplies-NHS: certificates,Medals	131.81
Athletics	04/11/2024	Milford High School	HS Track Entry Fee 4/9/24	130.00
Athletics	04/10/2024	Rasmussen, Dale	JH Track Tri Starter 4/11	125.00
Athletics	04/02/2024	Milford High School	JH Track Entry Fee 4/4	120.00
Service Fees (Activity Acct)	04/15/2024	US Bank	Sam's Club Annual Membership	117.98
Professional Development	04/15/2024	US Bank	PT Conferences supplies	84.82

<u>Activity Name</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Class of 2025	04/15/2024	US Bank	Prom decorations	79.98
JH Student Council	04/15/2024	US Bank	JH Student Council- Dance Supplies	77.41
Athletics	04/11/2024	3rd Millennium Classrooms	Class Payment for Owen Sabatka	60.00
Culinary Snack Cart	04/15/2024	US Bank	Culinary Snack Cart Supplies	55.80
Class of 2025	04/25/2024	Kris, White	Reimb Flowers for prom	51.00
Class of 2025	04/02/2024	Munford, Sharon	Reimb for prom decoration costs	48.64
FBLA	04/25/2024	NE Council on Economic Educ	FBLA - UNL Conf	45.00
Professional Deveopment	04/15/2024	US Bank	Professional Development Supplies	32.12
Class of 2025	04/02/2024	Branded Nelson Events	Rental fee for backdrop - prom	30.00
HS Pop	04/11/2024	Traci Hummel	Reimb- Staff's Gift card/greeting card	30.00
Service Fees (Activity Acct)	04/09/2024	RevTrak	Service Fees (Activity Acct)	29.95
Art Club	04/19/2024	Habener, Madison	Reimb. Art Show Supplies	29.88
RC Concessions	04/12/2024	RCWC	Profit from 2/24 Conc.	28.86
Athletics	04/15/2024	US Bank	Speaker cover for portable speaker	21.95
RC Concessions	04/10/2024	Sysco Lincoln	nacho chips for concessions	21.64
Athletics	04/15/2024	US Bank	Bike lock for portable speaker	7.98



Raymond Central Public Schools
Student Fees Fund Checks April 2024

<u>Activity Name</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Service Fees (Student Fees)	04/10/2024	RCPS FBLA	Transfer from Student Fees Fund *	217.00
Foods Student Fees	04/15/2024	US Bank	Foods and Culinary Groceries	465.71
Tech Educ Student Fees	04/11/2024	Menards Lincoln	Rags, brushes, stains, and finishes	301.90
Service Fees (Student Fees)	04/10/2024	RCPS Class of 2024	Transfer from Student Fees Fund *	269.50
Service Fees (Student Fees)	04/10/2024	RCPS General Fund	Transfer from Student Fees Fund *	150.00
Foods Student Fees	04/25/2024	Rebecca Parks	Reimb. Foods/Culinary Groceries	43.20
Service Fees (Student Fees)	04/09/2024	RevTrak	Service Fees (Student Fees)	22.76
Service Fees (Student Fees)	04/10/2024	RC Dance Team	Transfer from Student Fees Fund *	4.90

Certificated staff hires/reassignment/resignations
Substitute Teachers
Correspondence/Recognition

Congratulations to the 61 seniors who graduated on Sunday and to the parents/guardians of these students who enabled them to reach that accomplishment.

Sophia Novoselov was asked to sing the National Anthem on Tuesday for the Boys State Soccer Championship.

Public Forum
Reports
Administrative Reports

Submitted by Mark Smith, Jr-Sr High School Principal

STATE TESTING RESULTS:

We recently completed spring state testing. Students in grades 6-8 took the Nebraska Student-Centered Assessment System (NSCAS) tests. Our juniors took the ACT.

We won't know all of our finalized results until later, but below are some of the initial results:

- 6th grade scored above the state average on the English Language Arts NSCAS test.
 - Raymond Central average = 2549 State average = 2520
 - 79% of students "On Track" or "Advanced" up from 61% in the fall ?
- 94% of our 6th grade students have initial Math scores in the Average or above ranges. This is up from 79% from the fall testing. ?
- 7th grade scored above the state average on the English Language Arts NSCAS test.
 - Raymond Central average = 2533 State average = 2528
 - 53% of students "On Track" or "Advanced" up from 50% in the fall ?
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- 8th grade scored just below the state average on the English Language Arts test.
 - Raymond Central average = 2544 State average = 2546
 - 63% of students "On Track" or "Advanced" up from 46% in the fall ?
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- 8th grade scored just below the state average on the Science test.
 - Raymond Central average = 3109 State average = 3116
 - 53% of students "On Track" or "Advanced. No fall comparison available.
- 11th grade "College Reportable" ACT results ?

- RC 2024 average = 19.03 RC 2023 average = 18.67
- 10th grade PreACT results
 - RC 2024 average = 18.22
 - This class is poised to meet or exceed our current ACT average.

In summary, our initial results show growth in almost all categories. The growth for the 6th grade in Math and English, and the growth for 8th grade in English are significantly improved!

ITEMS OF NOTE:

Class of 2024 Graduation was held on May 11. We celebrated the successful graduation of 61 students from Raymond Central Public Schools!

The Seniors last day was May 8. Seniors visited the elementary buildings, we honored our seniors in our Senior Signing ceremony, and held the annual Senior vs. Staff basketball game. I am happy to report that the Staff was once again victorious with a close score of 47-46.

Dr. Chip Lange was recognized on May 8 for his years of service to this district-primarily teaching junior high math. We wish Dr. Lange all the best in his well-deserved retirement!

Submitted by Tony Kobza, Asst Jr-Sr High School Principal/Athletic Director

Basketball hoops and motors will be replaced in May in the Main Gym.

Stage and wall mats are scheduled to be replaced on May 26. Stage top mats have been taken down to be replaced already.

Shot clocks were delivered. They will be installed in June after the backboards are updated.

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Initial conversations are being had to generate ideas and options to create a baseball/softball facility at the JH/HS campus. This is INITIAL planning to look at ways to generate funds from outside of the district budget as well as determine next steps that can be taken if any. Hazard Engineering has donated planning time and concept imagery for big picture planning purposes.

Meetings have continued within committees and our community open house is May 17 at 7:00pm in the Main Gym. Flyers, Brochures, imagery, donation boards have been created and printed. The timeline for this project as well as phasing remains flexible as there is a chance this could begin sooner than anticipated based on conversations with potential partners to begin dirt work. The 1st phase will remain a single turf baseball/softball field with pressbox and parking lot.

A second driveway would enhance the flow not just for the new facilities but also for the school as it stands. We will be communicating with the county to get input for requirements and standards for adding the additional entrance to the field. We hope to be prepared with this information so if dirt work would begin, the correct planning and execution can be done.

Submitted by Steve Rose, Elementary Principal and Deb Kruse, Assistant Elementary Principal
Professional Development

The elementary teachers worked on curriculum pacing and planning guides for Wit & Wisdom and Orton Gillingham for the upcoming year. The work centered around pacing out the year for their grade level and then having conversations with grades above and below about what has been covered and what skills or gaps may need to be shored up as we enter the second year of implementation. Part of this discussion centered around the creation of our Master Schedule to ensure that all grade levels are

allotting the required amount of time for each subject area to meet the needs of each program.

Assessment

NSCAS and FastBridge testing has wrapped up at the Elementary Schools. We have been able to look at some preliminary data and the testing window for the state wrapped up the week of May 6. The data is incomplete at this time for NSCAS as math standard setting will happen at the NDE this summer. Our Elementary scores for ELA are still consistently above the state average, but we definitely see areas that we can target for improvement. There are great data points that we can use to target specific skills for the upcoming year. A more detailed look at the assessments will happen once the window closes and we as administrators can dig deeper into each data point that we can access as they become available.

A big part of improving our performance data will be the work that we are doing in relation to our instructional model and strategies starting this summer with our teacher professional development team.

Cool Happenings

The PTO Spring Carnival was a great success. There was a great turnout from the teachers and community. The support and events that our PTO gives us is invaluable. There were also a lot of great volunteers from high school students that gave up their time to support the carnival and earn credit for their respective clubs and organizations.

Kindergarten Visitation for the 2024-2025 Kindergarten class was held on May 3. Mrs. Carlson and Ms. Fredrickson hosted next year's group and it was so much fun getting to meet the next great class to come to our schools.

The Elementary 3-5 Music and 5th Grade Band Concert was held on May 7. On top of some great performances led by Mr. Ochsner and Ms. Graue, we also had some amazing work on display from our Art and STEM classes that was set up and displayed by Mrs. Rockemann and Ms. Morgan. We have some amazingly gifted students and cannot wait to see where those artistic talents take them in the future.

Upcoming Events

May 20th Field Day @ Valparaiso

Submitted by Amanda Coufal, Director of Special Education

Unified Track Meet:

The Special Olympics Unified Track Meet was held on May 9 at Ashland-Greenwood. We had 16 total athletes and participants! There were two opening ceremony speakers who gave inspirational messages. The first message was from a gentleman that has been wheelchair bound since birth due to spina bifida. He played wheelchair basketball starting at age 8 and through college. He is now a Mental Health Therapist at Boys Town. His message to everyone in attendance was: Half the Battle is Showing Up and Don't Let Others Tell You What You Can't Do. Everyone definitely showed up at the Unified Track Meet to make a difference and we are extremely proud of our RC team. The second message was given by three Nebraska volleyball players. Their message was to Run Your Own Race and Don't Compare Yourself to Others. Everyone has a different path and a different goal therefore, always run your own race to get to where you want to be.

It was a perfect day for a track meet and an event that our athletes look forward to each year! The events were: 100m run, 50m walk, 4x100 relay, 4x50m walk, long jump, frisbee throw, shot put, and javelin throw. A special thank you to Stacey Doan for organizing practices and making sure everything was ready for the big day. A special thank you to our amazing paraeducators for all their hard work: Ashley Matulka, Jessica Knopp, Jody Albrecht and LeAnn Wiese. A huge thank you to our unified track athletes: Travis, Isaac, Lizzy, Marissa, Brielle, Grace, Brianna, Jasmine, Shanna, Elizabeth, Michael, Deacon, Lyliend, Adam, Katelyn, and Kaitlyn.

May is National Speech Language Hearing Month:

The month of May is a time for celebration in the world of education, with graduation on the horizon and a full week to recognize the noble work done by teachers. May is also designated as

National Speech Language Hearing Month by the American Speech-Language Hearing Association (ASHA). When meeting with my students this month, I told them that this is the time to celebrate all the hard work that they've accomplished over the past year. Speech therapy, while viewed by some as "just talking", is not nearly as easy as it may seem when you look past the surface level. Students with articulation and phonological disorders are working to create new motor plans in their brains as they learn how to say new phonemes like /l/ and /r/. Students with expressive and receptive language disorders are learning how to organize their written and spoken ideas, while also applying memory strategies to recall what they have learned. Students who stutter are utilizing fluency strategies so they can communicate their thoughts smoothly and confidently. Students who communicate with augmentative and alternative communication methods like speech generating devices and sign language are learning how to share personal messages with a communication mode that best suits their needs.

It has been quite the year in speech therapy, with 67 students from kindergarten to the 18-21 program receiving services in some capacity while making progress towards their goals. While that number may seem large, it is important to remember that nearly 1 in 12 students between the ages of 3-17 in the United States has some sort of speech/language/voice/swallowing disorder that can be treated by a speech-language pathologist. Of those children in our country, half go unverified. The work I do as a speech-language pathologist would not be possible without the resource and general education teachers I work with on a daily basis, the audiologists, teachers of the Deaf, and physical and occupational therapy specialists that I collaborate with frequently, and the administration who has supported me in many ways over my past two years at Raymond Central. After all, communication doesn't stop when a student leaves the speech therapy room. My goal as therapy provider is that my students take the skills they learn back to their general education classroom, home, and community. With your continued support, this goal continues to be achieved by all 67 students (and counting!)

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-Clair Turman, MS, CCC-SLP

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SpEd Board Report - May
Mrs. Amanda Coufal
Director of Special Education

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[More Pictures](#)

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May 2024 AD Board Report
Mr. Tony Kobza
Assistant Principal/AD

AD Newsletter

Here are the links to our weekly newsletter laying out the upcoming events as well as the successes from the previous week. Please take a look at them below with more in depth information:

[4/8/24](#)

[4/15/24](#)

[4/22/24](#)

[4/29/24](#)

[5/5/24](#)

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Superintendent's Report

Absence Management and Time Clock Software - The district has purchased software to move us from paper records to digital records and management. The absence software includes subfinder components. After previewing three different vendors and making calls to current customers, we have chosen to move forward with Red Rover/TMS software.

Standard Communication Software - Next year we will be implementing a standardized communication software platform across our district. Teachers, coaches, sponsors and all employees will communicate with parents/guardians via this software product. Parents/guardians have long expressed a desire for more consistency in the apps and products that we are using. We will be using another Aptegy product, ROOMS, for this endeavor. We currently use Aptegy for our website management and Aptegy Thrillshare as our push and emergency notification system. Athletics will pay for a portion of the annual subscription for this software. The annual subscription is \$7,737. All coaches, sponsors, teachers will be required to use this software as their communication tool.

Final School Day - The final student and staff day will be on Wednesday, May 22. Students will have a noon dismissal and the certificated staff will use the afternoon to complete checkout and get rooms ready for summer maintenance.

Classified Staff hires/reassignment/resignations

Elayna Uhing has been hired as Paraeducator. Angie Marshalek submitted her resignation as HS cook.

NASB Monthly Update

NASB BOARD QUICKS

A MONTHLY E-UPDATE OF KEY DATES FROM THE NEBRASKA ASSOCIATION OF SCHOOL BOARDS



1,960,000 Nebraskans 324,000 Students 1,700 Locally Elected School Board Members 260 Member Districts/ESUs ONE NEBRASKA

To register for an NASB event, click on the 'My Membership' link, then navigate to the 'Events' dropdown and select 'Register'. If you do not have an email and password to log in or have forgotten it, please contact NASB at 402-423-4951 for assistance. All Dates & Locations Tentative & Subject to Change

JOIN US!

Events & Networking - <https://members.nasbonline.org/events>

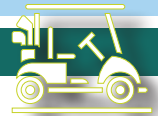
Now Hiring! NASB is hiring an IT Specialist ... visit the About Us page to learn more.



NASB Leadership Workshop - June 5-6 - Lincoln

NASB Member Golf Outing - June 12 - Kearney

Email sendorf@NASBonline.org to sign up



School Leaders & Law Conference - June 12-13 - Kearney



Call for Legislative Proposals - Due July 1

Legislative Proposals for 2025 can be submitted at any time between now and July 1 at <https://members.nasbonline.org/government-relations/legislative-proposals>

Board Candidate Workshop - July 9 - Ogallala

Board Candidate Workshop - July 10 - Hastings

Board Candidate Workshop - July 11 - Ord

Board Candidate Workshop - July 16 - Milford

ALICAP Summer Workshop - July 10 - Gering

ALICAP Summer Workshop - July 11 - Kearney

ALICAP Summer Workshop - July 12 - Lincoln

Continued on Page 2



Leadership

Innovation

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NASB BOARD QUICKS

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Area Membership Meetings - August & September



North Platte, Gering, Valentine, Kearney, York, Norfolk, Nebraska City, Omaha & Fremont



YOUR 2024 PLATINUM AFFILIATES

If your business would like to become an Affiliate Member of NASB, please visit: <https://members.nasbonline.org/about-us/affiliate-members>

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Dave Raymond

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Safety Report

The state had a competitive grant available to all public and private schools for security/safety items. We did submit an application for door access and camera security and we were awarded \$22,000. We will use this to pay some of the Kidwell invoice for elementary school door access and cameras.

Facilities Report

"More Than a Field" Project. The Board discussed amending our rental agreement if this project moves along quicker than originally expected so not to lose out on work that has been donated or donated at a reduced cost. This will be discussed further at the June meeting.

Summer Maintenance. In addition to the normal summer maintenance, the following projects are slated for this summer: Carpeting (Sr Hall/Valparaiso floor 1); Retrofit lights to LED (Jr/Sr building); Gym floor refinish; Wall mats, backboard, shot clock installed; HVAC at Valparaiso; Finish IT storage shed; Exterior lighting at Ceresco; Landscape cleanup at Ceresco.

Solar Power. Superintendent Johnson has been communicating with a consulting firm regarding the cost and benefits of solar power. There are currently grants that could realize the coverage of about 80% of installation.

Important Upcoming Dates:

May 17 - "More Than a Field" Open House @ 7:00 p.m.

May 22 - Last student/teacher day

June 5-6 - NASB Leadership Workshop @ Lincoln

June 12-13 - School Leaders and Law Conference @ Kearney

Board Committee Reports

Update Board Committee's

Curriculum & American Civics Committee (Burklund-chair, Lange, Matulka)

Facilities & Transportation Committee (Matulka-chair, Burklund, Lange)

Finance Committee (Breitkreutz-chair, Burklund, xx)

Negotiations Committee (Lange-chair, Benes, Lange, xx)

Policy Committee (Breitkreutz-chair, Benes, xx)

Old Business

New Business

Discuss, Consider and Take Necessary Action to Approve Required Annual Policy Updates

Motion by Lange, second by Benes to approve annual annual policy updates as presented: 1050-Access to Records; 3130-Purchasing Policies; 3140-Contracting for Services; 3571-Meal Charge Policy; 4141-Teacher Training; 5006-Option Enrollment Policy; 5008-Attendance; 5101-Student Discipline Policy; 5201-Promotion & Retention; 5205-Graduation; 6111-Classroom Environment; 8240-Membership in School Board Associations; 8342-Designated Method of Giving Notice of Meetings; 8346-Public Participation at Board Meetings; and eliminate Policy 6310-Textbook Loans. RCV 4-0. Motion carried.

James B. Gessford
Daniel F. Kaplan
Gregory H. Perry
Joseph F. Bachmann*
R. J. Shortridge*
Joshua J. Schauer*
Derek A. Aldridge**
Justin J. Knight***
Charles Kaplan
Haleigh B. Carlson
Sara J. Tonjes



PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.

Of Counsel
Thomas M. Haase

*Also admitted in Iowa
** Also admitted in Kansas
***Also admitted in Colorado

Ernest B. Perry (1876-1962)
Arthur E. Perry (1910-1982)
R.R. Perry (1917-1999)
Edwin C. Perry (1931-2012)

MEMORANDUM

To: Dr. Ted DeTurk, ESU 2 Administrator
From: Justin Knight, Perry Law Firm
Date: May 4, 2024
RE: 2024 School District Annual Policy Service Update

A. REQUIRED POLICY UPDATES

1. **Policy 5101 – Student Discipline.** LB 43’s “First Freedom Act” establishes the rights of students with respect to religious practices and tribal regalia. The Student Discipline Policy has been updated to reflect these new statutory rights.

2. **Policy 1050 – Access to Records.** LB 43 significantly altered Nebraska’s public records request laws. Nebraska residents are now entitled to the first eight (an increase from four) hours of staff time spent responding to the records request. From now on, non-residents are not entitled to any “free” time spent by staff responding to a records request. Policy 1050 has been updated to reflect these changes.

3. **Policy 8346 – Public Participation at Board Meetings.** LB 43 now requires public comment at every Board meeting, including special meetings, work sessions, and so forth. All other requirements for public comment remain in place, such as time limits for individual speakers. To comply with this new requirement, we have included two options for your board to consider: (1) Establish the same time limits for all meetings; or (2) Establish time limits for regular board meetings and different time limits for all other meetings. There is also an option (Option #3) to list public comment at the end of the agenda for non-regular board meetings (to ensure the Board completes its business before public comment).

4. **Policy 3130 – Purchasing Policies.** LB 287 imposes a new conflict of interest obligations on public employees. After a situation where a city employee apparently entered into a contract with a family member’s business, the Legislature imposed more stringent requirements on public employees. This change to policy makes clear that employees cannot contract on behalf of the District with themselves, family members, or their own businesses without prior Board approval. (The dollars amounts in this Policy are in the discretion of each Board and may be adjusted as each Board sees fit.)

5. Policy 8342 – Designated Method of Giving Notice – LB 287 eased the newspaper publication requirements for Board meetings. From now on, if a newspaper refuses, neglects, or is unable to timely publish notice of a board meeting, then the board may give notice by (1) posting the notice on the newspaper’s website (if available) and (2) posting the notice in conspicuous places within the district. (Note that this will change (again) on January 1, 2025 with new notice requirements, so this Policy will need to be revised against next winter.)

6. Policy 5201 – Promotion and Retention. LB 71 allows a parent or guardian to require their student re-take a grade level if the parent or guardian satisfies the requirements outlined in the new law. To comply with these new requirements, Policy 5201 has been updated.

7. Policy 3140 – Contracting for Services. LB 1300 imposes requirements on public bodies to ensure that no technology contracts are awarded to any “scrutinized company” (companies operated or owned by foreign adversaries). LB 1300 includes these new requirements that apply to any covered contracts. Each school will need to ensure that this certification will be incorporated into future technology agreements.

8. Policy 8240 – Membership in School Board Associations – LB 304 requires each School District to disclose on its website: (1) the dues paid to any association or organization of which the Board is a member; and (2) fees paid by the Board directly to a lobbyist or lobbying firm. This Policy reflects this new requirement.

9. Policy 6700 – Firearms – LB 1329 changed Nebraska’s laws regarding firearms on school grounds. Some of these changes involve changes to the statute’s wording. Other changes are more substantive (see below) and allow certain schools to allow more firearms at school. The changes in this Policy 6700 are limited to the technical changes to the new laws.

10. Policy 5008 – Attendance – LB 1029 makes clear that mental (as well as physical) illness is a basis for excused student absences. LB 1329 also makes changes to Nebraska’s attendance and truancy statutes, which are all incorporated into Policy 5008.

11. Policy 5006 – Option Enrollment – LB 1029 changed aspects of Nebraska’s Option Enrollment Program. We have updated Policy 5006 to incorporate these changes. Note that there are different options within this Policy that each Board will need to select. In addition, LB 1329 shifted the burden from the parent to the school district to establish capacity in an option appeal.

12. Policy 4141 – Teacher Training - Training Requirements. LB 1329 relaxed several training requirements for school employees. Some statutes required a defined length of training required (such as one hour). LB 1329 largely eliminates these definite training requirements and, instead, defers to each board to decide the reasonable training lengths. To comply with this new requirement, we recommend updating Policy 4141 to allow the Board to approve the administration’s planned training requirements each year.

13. Policy 5205 – Graduation – Last year, LB 705 added a graduation requirement that any graduating student complete the FAFSA or opt out of the FAFSA. Policy 5205 has been updated to reflect this new graduation requirement. (Note that each Board will need to ensure that the credit requirements listed in this Policy are consistent with their District’s graduation requirements.)

14. Policy 6111 – Classroom Environment – LB 1329 requires each school board to adopt a policy that the school will only use Gall-Peters projection maps (or other similar cylindrical equal-area projection maps) or AuthaGraph projection maps in schools.

15. Policy 3571 – Meal Charge Policy – LB 1329 prohibits any school from using debt collection agencies or collecting interest or fees for outstanding school lunch debt. Policy 3571 has been updated to reflect these changes.

B. POLICY RESCISSIONS

1. Policy 6310 – Textbook Loans - Last year, LB 705 shifted the responsibility of the textbook loan program from school districts to the NDE, beginning July 1, 2024. With this change in mind, Policy 6310 can be rescinded.

C. OPTIONAL POLICY AND/OR HANDBOOK UPDATES

1. Policy 5013 – Preschool Enrollment – LB 71 will allow kindergarten-eligible students to attend preschool. Previously (and within current NDE Rule 11), students generally could not attend preschool after they turned five. The new law allows kindergarten-aged students to continue in preschool, but does not require a school to serve a student beyond age five. If your district operates a preschool program, we recommend reviewing and possibly revising this optional Policy (especially the highlighted priorities) to determine your district’s order of priority for students seeking to enroll in your preschool.

2. Policy 3241 - Emergency Response Mapping – LB 1329 allows (but does not require) school boards to adopt a policy on emergency response mapping. There are funding opportunities available for schools that adopt such a policy. Since this is not required, each district will need to decide whether to move forward with this policy.

3. Firearms – LB 1329 allows Class I and II school districts to adopt a policy to authorize the carrying of firearms by identified individuals. The Policy must, at a minimum, include requirements for personal qualifications, training, appropriate firearms and ammunition, and appropriate use of force. The State Board of Education and Nebraska State Patrol are required to develop a model policy that meets these requirements, though the Legislative Bill did not include a deadline for when this model policy must be adopted. If your Board is interested in adopting this type of policy, please contact us directly for more information and details in your individual district.

D. OTHER CONSIDERATIONS

1. **Title IX** – The Department of Education recently proposed changes to the existing Title IX regulations. The regulations are currently set to become effective on August 1, 2024. If implemented, these regulations will require policy updates. However, multiple states have already sued to block the implementation of these regulations, so it is possible that these regulations will be delayed (and possibly rescinded entirely). Rather than change the Title IX policy now (and perhaps need to change it again later), we recommend waiting to see if the regulations become effective later this summer.

2. **DOL FLSA Changes** – The Department of Labor recently announced that the salary basis threshold will increase from \$684 per week to \$844 per week, effective July 1, 2024. This amount will increase to \$1,128 per week, beginning January 1, 2025. There is no policy update needed to comply with these updates, but your district should ensure that any FLSA exempt employees comply with these new amounts if they continue to be treated as exempt employees in your district.

3. **Model Dress Code** – Last year, we mentioned that the Legislature passed a requirement that each school district to adopt a student dress code policy. Each school district has until July 1, 2025 to adopt the dress code policy. During next year’s policy updates, we will include a policy that meets this requirement.

4. **Artificial Intelligence** – We did not include any update to the Artificial Intelligence Policy this year, since we have received feedback that schools are more focused on implementing guidance, as opposed to annually tweaking their Policy. Feel free to contact us if you have any questions or concerns about your current Artificial Intelligence Policy.

5. **Open Meetings Act Posters** – The Open Meetings Act requires each school board to have “at least one current copy of the Open Meetings Act posted in the meeting room.” With changes to the Open Meetings Act, each board should make sure that their poster is current.

6. **Professional Practices Commission** – LB 1306 altered the process for ethical investigations into certificated staff members in Nebraska. Currently, after the Nebraska Department of Education investigates a complaint, the investigator brings the complaint before the Professional Practices Commission (a panel of administrators and teachers). The Commission hears the evidence, renders a recommendation to the State Board, then the State Board makes a final determination. LB 1306 will change this process by having a hearing officer (rather than the Commission) review the evidence and make a recommendation to the State Board of Education.

7. **Changes to Retirement Requirements** – LB 198 changed several provisions of the public retirement laws, particularly those affecting foreign-born workers. From now on, a public employer will be required to maintain on file one of the listed forms of identification (such as a driver’s license) to establish lawful presence in the United States. These forms of identification will also be used for NPERS to verify employment eligibility and/or eligibility to

participate in the retirement plan. In addition, LB 198 eases the restrictions on employees that separate from employment but do not request a distribution or submit a retirement application.

8. Personal Privacy Protection Act – LB 43 includes the “Personal Privacy Protection Act.” The Act prohibits, among other things, any political subdivision from “requiring any individual to provide personal information or otherwise compelling the release of personal information” or “publicizing or otherwise publicly disclosing personal information in the possession of such public agency without the express permission of every individual who is identifiable from the potential release of such personal information.” Since schools are governed by FERPA and other federal and state privacy laws, we assume this new Act will not impact schools (and does not need its own separate policy).

9. Online Age Verification Liability Act – LB 1092 requires certain website operators (including adult websites) to implement age verification requirements to prevent minors from accessing those sites. The bill does not impose any requirements on a public school district. To be sure: a school district can discipline a student for accessing an inappropriate website at school, but there is no liability for school districts if a student bypasses these verification requirements or accesses inappropriate websites at school.

10. Election Maps – LB 287 now requires that any political subdivision, upon the request of the Secretary of State or Election Commission, furnish to the Secretary of State and election commissioner or county clerk with any maps or additional information which the Secretary of State and election commissioner or county clerk “may require in the proper performance of their duties in the conduct of elections and certification of results.” This does not require a policy but is worth mentioning, especially in an election year.

11. New Parental Involvement Policy – LB 71 requires revisions and additions to your existing parental involvement policy. The new policy needs to be adopted by July 1, 2025. Since there are rumors that further changes to the parental involvement policy requirements will be proposed next year, we decided to wait until next spring to update the Parental Involvement Policy.

12. Changes to Class System – Currently, all school districts (other than Lincoln Public Schools and Omaha Public Schools) are Class III school districts and governed by the same statutes. LB 1329 deviated from this standard and will now delineate between Class I schools (districts with fewer than 1,500 inhabitants), Class II schools (districts with between 1,500 and 5,000 inhabitants), and Class III schools (all other districts, except for LPS and OPS). By January 1, 2025, the Commissioner of Education will reclassify and designate each school district.

13. QCPUF Expanded – LB 1329 expands the allowable expenditures of Qualified Capital Purpose Undertaking Funds (“QCPUF”). Under the new law, projects relating to “school safety infrastructure concerns” will be permitted uses of QCPUF funds. Neb. Rev. Stat. § 79-10,110.02. There is no policy required for this change.

As always, please let us know if you have any questions or concerns.

Public Access to School Records - Examination, Making Memoranda, and Copying

1. The School District, through the Superintendent, shall provide interested persons access to the records of the School District as required by law. Such access shall include the opportunity to examine, make memoranda and copy School District records. The School District shall not make records of individual students or personnel available except as allowed by law or compelled by court order.
2. Records may be examined at the School District offices during the hours such offices are open for the ordinary transaction of business. School district offices will be open for the ordinary transaction of business (a) during the school year on such days as school is in session, and (b) during the summer months when school is not in session, Monday through Friday when the Superintendent is present, except legal holidays.
3. Records may be obtained in the form in which the record is maintained including, but not limited to, printouts, electronic data, disc, tapes, and photocopies. The School District will not be required to produce or generate any record in a new or different form or format modified from that of the original School District record. Copies of records may be made as follows:
 - (a) Copies may be made by persons using their own copying or photocopying equipment, provided that such copies shall be made on the premises of the School District offices or at a location mutually agreed to by the requester and the School District.
 - (b) Copies may be obtained from the School District if the School District has copying equipment reasonably available, and upon payment of a fee for providing copies. The Superintendent shall establish a fee schedule for the copying of school district records, provided that such fee is not to exceed the actual cost of making the copies available. Actual costs of making copies available include: Paper, discs, and other hard copy materials, copier device costs (equipment lease, depreciation and maintenance), electricity and the cost of personnel. If the copies requested are estimated by the School District to be more than fifty dollars (\$50.00), the School District may require the requester to furnish a deposit prior to fulfilling such request.
4. **For residents of Nebraska and news media desiring to submit a public records request to the School District, a requester must submit a written request to the School District.** Upon written request for access to records, the School District will provide to the requester as soon as is practicable and without delay, but not more than four (4) business days after actual receipt of the request:
 - (a) Access to or, if copying equipment is reasonably available, copies of the school district records requested;
 - (b) A written denial of the request, or portion thereof, if there is a legal basis for such denial of access to school district records on a written form from the school district. [See, Regulation Form 1050A, "Denial of Access To School District Records"]; or
 - (c) If the entire request cannot with reasonable good faith efforts be fulfilled within four (4) business days after actual receipt of the request due to the significant difficulty or extensiveness of the request, the school district shall provide a written explanation, including the earliest practicable date for fulfilling the request, and estimate of the expected cost of any copies, and an opportunity to modify or prioritize the items within the request. **If the response to the request is expected to require more than eight cumulative hours of staff time spent searching, identifying, physically redacting, or copying, the District may require the requester to furnish a deposit, as permitted under the Public Records Request Laws.**
5. **For nonresidents of Nebraska, a requester must submit a written request to the School District. The School District may then require the requester to submit a deposit, as permitted under the Public Records Request Laws.**

Legal Reference: Neb. Rev. Stat. § 84-712 et seq.

Date of Adoption: February 16, 2009

Date of Revision: May 15, 2024

Purchasing Policies

The Superintendent shall ensure that all purchases are made in the interest of economy and efficiency. Where necessary, standards and procedures shall be established to accomplish the following policies of the Board of Education:

1. Purchases up to \$15,000. For the greatest efficiency in expediting purchases, the administration shall be authorized to purchase any item specifically budgeted which has a sale price within the established limit.
2. Purchases from \$15,000 up to \$90,000. The Superintendent shall request the submission of proposals for purchases which have a sale price within the established limit. The Superintendent shall receive and evaluate all proposals in making a recommendation to the Board of Education for acceptance. The Board of Education may review all proposals submitted relating to the recommended purchase. Since this is a proposal system, not a bidding process, the school district in no way shall be obligated to arbitrarily award the contract to the lowest proposal, but shall reserve the right to reject any and all proposals or to waive any informality in any proposal it deems advisable, and to award to the proposer which, in its opinion, is most desirable.
3. Purchases of \$90,000 and above. The Superintendent shall advertise for sealed bids which shall be opened in conformity with any applicable laws and in compliance with any procedures established by the Superintendent. The Board retains the right to determine the responsibility of the bidders, and shall award the contract to the lowest responsible bidder meeting specifications, be the bidder a member or apart from the local community.
4. These purchasing limits or requirements will not apply in the event of a time-sensitive purchase, or a purchase where these requirements would not reasonably or practically apply, as long as the Superintendent obtains prior approval from the Board President, and the Board of Education subsequently ratifies said purchase at a subsequent Board meeting.
5. Any school employee who orders any supplies or equipment outside of that which has been included in the annual budget and without written authorization of the principal or superintendent shall be personally liable for payment for the supplies or equipment purchased.
6. School employees or students purchasing supplies and equipment out of an activity account must first secure a purchase order from the principal authorizing the purchase. Failure to do so will cause the person to be personally liable for payment for the supplies or equipment purchased.
7. The District need not comply with the bidding requirements if the District purchases property from the Nebraska State Purchasing Bureau, so long as the Nebraska State Purchasing Bureau competitively bid the purchase of property.
8. Notwithstanding anything to the contrary, no employee may enter into any agreement or understanding on behalf of the District that may financially benefit the employee, member of the employee's immediate family, or a business with which the employee is associated, unless the Board of Education approves such contract or arrangement in advance.

Credit Card Purchasing Program

1. The Board of Education authorizes the Superintendent or designee to contract with one or more financial institutions, card-issuing banks, credit card companies, charge card companies, debit card companies, or third-party merchant banks capable of operating a purchasing card program on behalf of the District.
2. The Board of Education delegates to the Superintendent or designee: (a) the determination of the type of purchasing card or cards to be utilized in the District's purchasing card program; and (b) the determination of which designated positions shall be approved or disapproved to be assigned a purchasing card in the District's purchasing card program. The Superintendent shall submit the approved names to the Board, from time to time.
3. The District's purchasing card program may only be utilized for the purchase of goods and services for and on behalf of the District. No officer or employee of the District shall use a purchasing card for any unauthorized use.
4. An itemized receipt for purposes of tracking expenditures shall accompany all purchasing card purchases. In the event that a receipt does not accompany an authorized cardholder's purchase, the Superintendent or designee shall temporarily or permanently suspend said cardholder's purchasing card privileges.
5. Upon the termination or suspension of employment of an individual using a purchasing card, the Superintendent or designee shall immediately close such individual's purchasing card account and said employee shall immediately return the purchasing card.

Legal Reference: Neb. Rev. Stat. § 13-610
[Neb. Rev. Stat. Sec. 49-1401, et seq](#)

Date of Adoption: June 21, 2010
Date of Revision: June 14, 2023

Contracting for Services

Contractual services which by their nature are not adapted to award by competitive bidding, such as contracts for the services of individuals possessing a high degree of professional skill, where the ability or fitness of the individual plays an important part, are not subject to bid but are subject to approval by the Board of Education in conformity with established policy.

Every contract for services to be provided to Raymond Central Public Schools may require that the contractor use a federal immigration verification system (E-verify) to determine the work eligibility status of new employees physically performing services within the State of Nebraska. Such requirement shall be deemed to be included and a part of the terms of every contract for services with the School District, including but not limited to oral contracts.

For any company that submits a bid or proposal for any technology-related product or service, and before entering into any contract with any company for any technology-related product or service, the company must certify that: (1) the company is not a scrutinized company (as defined by law); (2) the company will not subcontract with any scrutinized company for any aspect of performance of the contemplated contract; and (3) any products or services to be provided do not originate with a scrutinized company. The District will not knowingly enter into any contract with any scrutinized company.

Legal Reference: Neb. Rev. Stat. § 4-114
LB 1300 (2024)

Date of Adoption: June 21, 2010
Date of Revision: June 14, 2023

Meal Charge Policy

It is the policy of the Raymond Central Public School District to comply with the National School Lunch Program and School Breakfast Program and all other federal grant programs that provide free or reduced meals to qualifying students.

Student Eligibility

Families of students who may be eligible for free or reduced price school meals should submit an application to determine their eligibility. Applications are available through the Superintendent or Superintendent's designee. As long as an application is submitted on or after July 1, the application will be considered current for the new school year. A student may become eligible for free or reduced meals at any time during the school year if the household experiences a change in financial circumstances.

Meal Account Balances

The District will ensure that families can check their meal account balances in a manner other than exclusively online. The District will ensure that at least one form of meal account payment is free of charge.

The District encourages families to pre-pay without charge for free or reduced price meals. Notwithstanding the option to pre-pay, students and families will have a method to add funds during the school day. Any balance remaining in a pre-paid account shall carry over into the next month. Households approved for free or reduced price meals with funds remaining in their meal account at the end of the school year shall receive a refund. When a student leaves the District or graduates, the District shall attempt to contact the student's household to return any funds remaining in the student's meal account.

Unpaid meal charges may be carried over at the end of the school year as a delinquent debt and the District shall undertake reasonable collection efforts to collect unpaid meal charges classified as delinquent debt, pursuant to and in compliance with state and federal law. The District shall maintain records of its collection efforts and, once delinquent meal charges are converted to bad debt, its documentation establishing and handling of the bad debt.

The District will not use a debt collection agency to collect or attempt to collect, directly or indirectly, debts due or assessed to be owed for outstanding debts on a school lunch or breakfast account of any student. Nor will the District assess or collect any interest, fees, or other monetary penalties for outstanding debts on a school lunch or breakfast account of any student.

Student Confidentiality

The District will disclose individual student eligibility information only to those persons (and organizations) who require the information in order to carry out an activity specifically authorized by the National School Lunch Act, subject to applicable legal exceptions.

The District shall not use or implement any colored or coded meal cards, tickets, tokens, or other methods of payment that would overtly identify a student as being eligible for free or reduced price meals.

Distribution Annually

This policy shall be provided in writing to all students' households at the start of each school year and to households transferring to the District during the school year.

This policy shall also be provided annually to District staff members responsible for the enforcement of this policy, including food service professionals.

The Superintendent or the Superintendent's designee shall maintain documentation of the annual distribution of this policy to students' households and District staff.

Legal Reference: Richard B. Russell National School Lunch Act (42 U.S.C. § 1751)
U.S.D.A. Memorandum SP 57-2016.
LB 1329 (2024)

Date of Adoption: March 15, 2017
Date of Revision: June 14, 2023

Teacher Training

The district shall provide and promote development programs for all professional staff - Superintendent, principals, teachers and the board of education. Features of the staff development program:

1. Staff development resources and time shall be allocated in keeping with the key values and priorities of the district.
2. The staff development program shall concentrate on the programs and practices of effective schools and teaching, goal setting, assessment procedures, evaluation of staff, and the change process.
3. Content shall be selected that has been verified by research to improve student outcomes.
4. Teachers shall be actively involved in initiating, planning, and conducting the development programs for teachers.

At least annually, the administration will present to the Board the planned staff training as required by law. The Board will then approve those training requirements if the Board determines that the length of each training is reasonable.

Legal Reference: LB 1329 (2024)

Date of Adoption: April 20, 2009
Reviewed with No Changes: October 11, 2023

Option Enrollment

A. Process and Time Lines to Option In

For a student to attend Raymond Central Public Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the Raymond Central Public School District between September 1 and March 15 for enrollment during the following and subsequent school years (the "application period").

Upon receipt of an application, the Superintendent or the Superintendent's designee shall provide the resident school district **or, if the student attends a different district as an option student, the option district** with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

Provisions for Waiver of Application Deadline

The application deadline will be waived by the School District for applications to option into the Raymond Central Public School District, provided that the application contains a release approval from the resident district **or, if the student is an option student attending a different district, the option district attended by the student**, is filed at least 5 days before the beginning date of a semester and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School District to be at capacity in accordance with the capacity standards (Appendix "1"), and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

B. Rejection of Applications: Reasons

1. **Capacity**: An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building operated by the School District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.

The Director of Special Education shall review on a case-by-case basis all option applications for students that would receive or could be eligible to receive special education or related services. If the Director or designee determines that the District does not have the capacity to provide the student with the appropriate services and accommodations, then the Director or designee shall send a denial notice to the parent(s) or guardian(s) and include a description of services and accommodations that the District does not have the capacity to provide.

2. **Timeliness**: An option enrollment application shall be rejected in the event the application is not filed on or before the April 1st immediately preceding the school year in which enrollment is sought, and the filing deadline has not been waived.
3. **Previous Option Enrollment**: An option enrollment application shall be rejected in the event the student has **exhausted their option enrollments in other school districts, as determined by state law. previously filed an option enrollment application for enrollment in any School District and has had such application accepted, unless a statutory exception to the "one-time" rule is applicable to the student's circumstance.**
4. **Other Reasons**: An option enrollment application may be rejected in the event the Superintendent,

the Superintendent's designee, or the School District determines: The application is not submitted on a form prescribed by the State Department of Education, is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law. Matters which are legally prohibited from being considered as standards for acceptance or rejection of applications (including "previous academic achievement, athletic or extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings" and further including, without limitation, race, national origin, and gender) shall not be considered as reasons for acceptance or rejection.

C. Priority of Acceptance

Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to those with a sibling in attendance at Raymond Central Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) third to those without an option student sibling in attendance at Raymond Central Public Schools, with priority within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent's designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

D. Determination of Capacity

The School District will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and may declare a program, class or school unavailable to option students due to lack of capacity. Such determinations may be made in the form of an Appendix "1" to this Policy. The determination and declaration made for any school year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared. The capacity for special education services shall be determined on a case-by-case basis as determined by the Director of Special Education or designee.

E. Releases for Options Out

Provisions for Release

A request for release of a resident student ~~or option student currently attending of~~ the Raymond Central Public School District who submits an enrollment option application after March 15 ~~or any other statutory deadline~~ will be granted, unless the ~~release shall not be granted if the~~ administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

F. Notification of Acceptance or Rejection

In the case of an application to option enroll into the Raymond Central Public School District, the Superintendent or the Superintendent's designee shall notify, in writing, the parent or legal guardian of the student and the resident school district ~~or, if the student is an option student attending a different district, that option district~~ whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within 60 days after submission.

If an option enrollment application or a request for release is rejected by the Raymond Central Public School District, the Superintendent or the Superintendent's designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

G. Applications Subsequent to Relocations or Mergers

An option enrollment application does not require a release and shall be accepted or rejected within forty-five days after filing in the following circumstances:

1. the student relocated to a different resident school district after February 1, or
2. the student's option school district merged with another district effective after February 1, and
3. the application is for attendance during the immediately following and subsequent school years.
- 4.

H. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined by the administration.

An option student shall not be entitled to transportation except as required by law. Transportation or transportation reimbursement will be provided in the following circumstances:

1. The Raymond Central Public School District may, upon mutual agreement with the parent or legal guardian of an option student, provide transportation to the option student on the same basis as provided for resident students. The school district may charge the parents of each option student transported a fee sufficient to recover the additional costs of such transportation.
2. Option students who qualify for free lunches are eligible for either free transportation or transportation reimbursement from the option school district. The District's policy is that the District selects which service (transportation or reimbursement) is to be provided to students.
3. For option students receiving special education services, the transportation services required in the student's Individualized Education Plan shall be provided by the resident school district.

I. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the Raymond Central Public Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

Legal Reference: Neb. Rev. Stat. §§ 79-232 to 79-246

Date of Adoption: July 15, 2013

Date of Revision: December 13, 2023

Student Attendance

Attendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The ~~Principals and teachers are required~~ District will to maintain an accurate record of student attendance.

A. Attendance and Absences.

1. Circumstances of Absences - Definitions. The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.
 - a. School Excused. Any of the following circumstances that lead to an absence will be identified as a *School Excused* absence, provided the required attendance procedures have been followed:
 - (1) Impossible or impracticable barriers outside the control of the parent or child prevent a student from attending school. The parent must provide the school with documentation to demonstrate the absence was beyond the control of the parent or child. This could include, but is not limited to documented illness (**including physical or mental illness**), court, death of a family member, or suspension.
 - (2) Other absences as determined by the principal or the principal's designee.
 - b. Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:
 - (1) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes, but is not limited to, illness, vacations, and medical appointments.
 - (2) Other absences are those in which the parent has not communicated a reason for the student's absence.
2. Absence Procedure. In its Student Information System, the District may identify many different codes that provide greater definition to the circumstances of a child's absence, but all of the codes need to be identified to parents and students as fitting into one of the above defined absence circumstances.

A student will not be allowed to enter class after an absence until an admit slip, based upon a written or verbal parental excuse, is issued by the Principal's office.

Two school days will be allowed to make up work for each day missed, with a maximum of 10 days allowed to make up work.

3. Mandatory Ages of Attendance. A child is of mandatory age if the child will reach age 6 prior to January 1 of the then-current school year and has not reached 18 years of age.

Exceptions for Younger Students. Attendance is not mandatory for a child who has reached 6 years of age prior to January 1 of the then-current school year, but will not reach age 7 prior to January 1 of such school year, if the child's parent or guardian has signed and filed with the school district in which the child resides an affidavit stating either: (1) that the child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or (2) that the parent or guardian intends for the child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in Raymond Central Public Schools or resides in the Raymond Central Public School District and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- an illness of the child making attendance impossible or impracticable.

The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child

and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child OR may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

Early Withdrawal for Students Enrolled in an Exempt School (Home Schools). A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if such child has been enrolled in a school that elects not to meet the accreditation or approval requirements by filing with the State Department of Education a signed notarized release on a form prescribed by the Commissioner of Education.

4. Reporting and Responding to Excessive Absenteeism. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the superintendent or such person(s) who the superintendent designates to be the attendance officer (hereafter, "attendance officer"). The attendance officer shall immediately cause an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to address the problem of excessive absenteeism. Such services shall include, as appropriate, the services listed below under "Excessive Absenteeism" and "Reporting Excessive Absenteeism."
5. Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter which are Not School Excused shall be deemed to have "excessive absences." Such absences shall be determined on a per day (or hourly equivalent) basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, school officials will have verbal or written communication with the person or persons who have legal or actual charge or control of any child.

When a student continues thereafter to have absences of at least 20 days which are Not School Excused and the absences are of concern due to the effect of the absences on the student's academics, the student's attendance history, the time of the school year, the reasons for the absences, or other circumstances, one or more meetings will be held between the school (~~a school attendance officer, a school administrator or his or her designee, and/or a social worker~~), the child's

parent or guardian, and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall include, if agreed to by the person who is responsible for making educational decisions on behalf of the child, an educational evaluation to determine whether any intellectual, academic, physical, or social-emotional barriers are contributing factors to the lack of attendance. The plan shall also consider, but not be limited to:

- (a) The physical, mental, or behavioral health of the child.
- (b) Educational counseling;
- ~~(c) Educational evaluation;~~
- (d) Referral to community agencies for economic services;
- (e) Family or individual counseling; and
- (f) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such a meeting, the principal shall place documentation of such refusal in the child's attendance records.

6. Reporting Excessive Absenteeism to the County Attorney.

The school may report to the county attorney of the county in which the person having control of the student resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than 10 per semester or twenty (20) absences per school year (or other amount as determined in consort with county attorney). The school shall notify the child's family in writing prior to making the referral to the county attorney. Illness (including physical or mental illness) that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney. ~~A report to the county attorney may also be made when a student otherwise accrues excessive absences as herein defined.~~

Legal Reference: Neb. Rev. Stat. §§ 79-201 and 79-209

Date of Adoption: July 19, 2010

Date of Revision: December 13, 2023

Student Discipline

A. Development of Uniform Discipline System. It shall be the responsibility of the Superintendent to develop and maintain a system of uniform discipline. The discipline which may be imposed includes actions which are determined to be reasonably necessary to aid the student, to further school purposes, or to prevent interference with the educational process, such as (without limitation) counseling and warning students, parent contacts and parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling upon written consent of the parent or guardian, or in-school suspension. The discipline may also include out-of-school suspension (short-term or long-term) and expulsion.

1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:
 - a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
 - b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
 - b. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
 - c. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
 - d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference. The Principal shall document their attempt to make a reasonable effort to hold a conference with the parent or guardian.
 - e. A student who is on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
1. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who is on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension; the procedures will be those set forth in the Student Discipline Act.

2. Expulsion:

- a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of the procedures for expulsion; the procedures will be those set forth in the Student Discipline Act.
- b. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers. If the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations missed during the period of suspension. During this period, the student will not be required to attend the alternative programs for expelled students in order to complete classwork or homework.
- c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
- d. Alternative Education: Students who are expelled may be offered an alternative education program that will enable the student to continue academic work for credit toward graduation. A student will not be required to attend the alternative education program in order to complete classwork and homework. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
- e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended (i.e., “stayed”) for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
- f. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than nineteen years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to the order of the District Court, County Court, or Juvenile Court, who chooses to meet conditions of probation by attending

- school, and who has previously been expelled from school, the Principal or the Principal's designee shall meet with the student's probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal's designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.
- g. Returning from Expulsion. At the conclusion of an expulsion, the District will reinstate the student and accept non duplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.
 - h. Exception for Pre-Kindergarten through Second Grade Students. Notwithstanding the foregoing, no pre-kindergarten through second grade student may be suspended from school, unless the student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity. Instead, the Principal or Principal's designee may implement alternative disciplinary measures on a case-by-case basis if a pre-kindergarten through second grade student engages in misconduct that would otherwise result in a short-term suspension. If a pre-kindergarten through second grade student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity, then the student may be suspended or expelled in accordance with this Policy's disciplinary procedures.
 - i. Religious Freedom. The District will not substantially burden a student's right to religious exercise unless the student's religious exercise is disruptive to the school environment, not permitted by staff, may pose a safety risk, or would otherwise interfere with the school day.
4. Emergency Exclusion: A student may be excluded from school in the following circumstances:
- a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
 - b. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing is to be held and a final determination made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.
- B. Student Conduct Expectations. Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.
- C. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.
1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
 2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that a reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
 3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
 4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
 5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.
 6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
 7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be

alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.

8. Public indecency or sexual conduct.
9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events.
10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or has the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.
12. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes.
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion.
15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
16. Willfully violating the behavioral expectations for riding school buses or vehicles.
17. A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:
 - a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
 - b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.
18. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one

calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such a one year expulsion requirement on a case-by-case basis, provided that such modification is in writing.

Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
- c. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such a plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.
- d. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

For purposes of this policy, the term "dangerous weapon" includes any personal safety or security device (such as tasers, mace and pepper spray). If a student desires to carry or possess a personal safety or security device, the student must obtain prior approval from the building principal before bringing such device on school grounds. If a student obtains prior approval from the building principal, the student must store the device during the school day in the student's locker, in the main office or in another secure location designated by the building principal. A student shall not carry a personal safety or security device during the school day.

D. Additional Student Conduct Expectations and Grounds for Discipline. The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

1. Student Appearance: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:
 - a. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
 - ~~b. Shorts, skirts, or skorts that do not reach mid thigh or longer.~~
 - c. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.

- d. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
- e. Head wear including hats, caps, bandannas, and scarves.
- f. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double meaning.
- g. Clothing or jewelry that is gang related.
- ~~h. Visible body piercing (other than ears).~~

A student who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any location where the student is authorized to be on such school grounds or at any school function, as long as the tribal regalia does not interfere with the educational process and does not endanger another person, as determined by the administration.

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school’s guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal’s office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.

On a first offense of the dress code, the student may call home for proper apparel. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.

2. Academic Integrity.

- a. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student’s level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

- b. Definitions: The following definitions provide a guide to the standards of academic integrity:
 - (1) “Cheating” means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:
 - (a) Tests (includes tests, quizzes and other examinations or academic performances):
 - (i) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the

- instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.
- (ii) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formula in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for “open book” tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.
 - (iii) Use of Other Student Answers: Copying or looking at another student’s answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student’s paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student’s answers on the test paper.
 - (iv) Use of Other Student to Take Test. Having another person take one’s place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.
 - (v) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student’s real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):
- (i) Use of Another’s Paper: Copying another student’s paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
 - (ii) Re-use of One’s Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
 - (iii) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student’s work. For example, a student engages in cheating if the student has a draft essay reviewed by the student’s parent or sibling, and the essay is substantially re-written by the student’s parent or sibling. Assistance from home is encouraged, but the work must remain the student’s.
 - (iv) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.
 - (v) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student’s real reason for missing class was because the student had not finished the paper.
- (c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher’s grade book or the school records is a serious form of cheating.
- (2) “Plagiarism” means to take and present as one’s own a material portion of the ideas or words of another or to present as one’s own an idea or work derived from an existing source

without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:

- (a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.
 - (b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.
- (3) “Contributing” to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.
- c. Sanctions: The following sanctions will occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:
- (1) Academic Sanction. The instructor will refuse to accept the student's work in which the academic integrity offense took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work.
 - (2) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.
 - (3) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

3. Electronic Devices

- a. Philosophy and Purpose. The District strongly discourages students from bringing and/or using electronic devices at school. The use of electronic devices can be disruptive to the educational process and are items that are frequently lost or stolen. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.
- b. Definitions.
 - (1) “Electronic devices” include, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, laptop computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.

- (2) “Sexting” means generating, sending or receiving, encouraging others to send or receive, or showing others, through an electronic device, a text message, photograph, video or other medium that:
- (i) Displays sexual content, including erotic nudity, any display of genitalia, unclothed female breasts, or unclothed buttocks, or any sexually explicit conduct as defined at Neb. Rev. Stat. § 28-1463.02; or
 - (ii) Sexually exploits a person, whether or not such person has given consent to creation or distribution of the message, photograph or video by permitting, allowing, encouraging, disseminating, distributing, or forcing such student or other person to engage in sexually explicit, obscene or pornographic photography, films, or depictions; or,
 - (iii) Displays a sexually explicit message for sexual gratification, flirtation or provocation, or to request or arrange a sexual encounter.
- c. Possession and Use of Electronic Devices.
- (1) Students are not permitted to possess or use any electronic devices during class time or during passing time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during any class period; including voice usage, digital imaging, or text messaging.
 - (2) Students are permitted to possess and use electronic devices before school hours, at lunch time, and after school hours, provided that the student does not commit any abusive use of the device (see paragraph (d)(1). Administrators have the discretion to prohibit student possession or use of electronic devices on school grounds during these times in the event the administration determines such further restrictions are appropriate; an announcement will be given in the event of such a change in permitted use.
 - (3) Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a laptop computer for a class presentation).
 - (4) Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student’s parent when the student has a compelling need to have the device (e.g., a student whose parent is in the hospital could be allowed limited use of the cell phone for family contacts, so the family can give the student updates on the parent’s condition).
- d. Violations
- (1) Prohibited Use of Electronic Devices: Students shall not use electronic devices for:
 - (a) activities which disrupt the educational environment;
 - (b) illegal activities in violation of state or federal laws or regulations;
 - (c) unethical activities, such as cheating on assignments or tests;
 - (d) immoral or pornographic activities;
 - (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment;
 - (f) recording others (photographs, videotaping, sound recording, etc.) or otherwise transmitting images and/or sounds of another person or persons without direct administrative approval and consent of the person(s) being recorded, other than recording of persons participating in school activities that are open to the public;
 - (g) “sexting;” or
 - (h) activities which invade the privacy of others. Such student misuses will be dealt with as serious school violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.

- (2) Disposition of Confiscated Electronic Devices: Electronic devices possessed or used in violation of this policy may be confiscated by school personnel and returned to the student or parent/guardian at an appropriate time. If an electronic device is confiscated, the electronic device shall be taken to the school's main office to be identified, placed in a secure area, and returned to the student and/or the student's parent/guardian in a consistent and orderly way.
- (i) First Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student personally comes to the school's main office and retrieves the electronic device.
 - (ii) Second Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and his/her parent/guardian and the school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.
 - (iii) Third Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration, a conference between the student and his/her parent/guardian and the school principal or assistant principal, and suspension of the student from school. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.
- (3) Penalties for Prohibited Use of Electronic Devices: Students who receive a "sexting" message are to report the matter to a school administrator and then delete such message from their electronic device. Students shall not participate in sexting or have any "sexting" message on their electronic devices regardless of when the message was received while on school grounds or at a school activity. Students who violate the prohibitions of this policy shall be subject to the imposition of appropriate disciplinary action, up to and including expulsion, provided that at a minimum the following penalties shall be imposed:
- (i) Students found in possession of a "sexting" message shall be subject to a one (1) day suspension from school.
 - (ii) Students who send or encourage another to send a "sexting" message shall be subject to a five (5) day suspension from school.
- (4) Reporting to Law Enforcement: Violations of this policy regarding the prohibited use of electronic devices that may constitute a violation of federal or state laws and regulations, including, but not limited to, the Nebraska Child Protection Act or the Nebraska Child Pornography Prevention Act shall be reported to appropriate legal authorities and law enforcement.
- e. Responsibility for Electronic Devices. Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The

school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students' electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.

E. Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:

1. 1st Offense: Student will be confronted and directed to cease.
2. 2nd Offense: Student will be confronted, directed to cease, and parents will be notified.
3. 3rd Offense: Student will be suspended from school for a minimum of 1 day, and parents and student will need to meet with Administrator(s) and/or counselor.

If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.

F. Specific Rule Items: The following conduct may result in disciplinary action which, in the repeated violations, may result in discipline up to expulsion:

1. Students are not given locker passes, restroom passes or telephone passes to leave a classroom or study hall unless special circumstances arise.
2. Students in the hallway during class time must have a pass with them.
3. Gum, candy, seeds, etc. are not allowed in the school building or classrooms. The pop machine is closed until after school and pop is to be drunk outside.
4. Students are expected to bring all books and necessary materials to class. This includes study halls.
5. Assignments for all classes are due as assigned by the teacher.
6. Students are not to operate the mini-blinds or the windows.
7. Classes are ended by the teacher. Students are not to begin to pack up or leave the class until the dismissal bell has rung or the teacher has dismissed the class.
8. Students are to be in their seats and ready for class on the tardy bell.
9. Special classes such as Industrial Technology, Art, P.E., and computer courses will have other safety or clean-up rules that will be explained to students by that teacher which must be followed.
10. Students are not to bring "nuisance items" to school. A nuisance item is something that is not required for educational purposes and which would cause a distraction to the student or others.
11. Students are to stand back from the entry steps and doors in the mornings before school and at noon before the bell so that others may pass in and out of the entry doors.
12. Snow handling is prohibited.

G. Law Violations

1. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student's maturity, mental capacity, and behavioral disorders, where applicable.

When appropriate, it shall be the responsibility of the referring administrator to contact the student's parent of the fact that the referral to legal authorities has been or will be made.

The foregoing reporting standards shall be reviewed annually by the school board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.

2. When a principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Legal Reference: Neb. Rev. Stat. §§ 79-254 to 79-296
LB 43 (2024)

Date of Adoption: April 20, 2009
Date of Revision: July 12, 2023

Promotion and Retention

Students will typically progress annually from grade to grade. A student may be retained at a grade level or be required to repeat a course or program when such is determined in the judgment of the Principal, in consultation with the student's teachers and counselor, to be appropriate for the educational interests of the student and the school's educational program.

If a parent or guardian would like their student to retake a grade level, the parent or guardian must meet with the Superintendent or designee to discuss the student repeating a grade. At that meeting, the parent or guardian must provide evidence of academic needs, illness, or excessive absenteeism that would warrant the student to repeat the grade. A student in kindergarten through fourth grade may be retained due to academic needs, illness, or excessive absenteeism. A student in grades fifth through twelfth grade may be retained due to excessive absenteeism. At such meeting, the Superintendent or designee shall identify any alternative educational opportunities, including remedial instruction, if applicable, and verify any special education supports available to such student. If the student's parent or guardian still intends for their student to repeat a grade, such parent or guardian shall then complete the required form and return such form to the District. Upon completion of the form and if all requirements pursuant to this policy and law are met, the District shall permit the student to repeat the student's grade for the next school year.

Legal Reference: Neb. Rev. Stat. § 79-526

Date of Adoption: April 20, 2009

Reviewed with No Changes: December 13, 2023

Graduation

To participate in commencement exercises or receive a Raymond Central Public Schools diploma a student must fully complete all requirements for graduation prior to the official commencement exercises, and complete other administrative requirements or conditions. Students who graduate from Raymond Central Public Schools must attend eight (8) semesters and successfully complete 240 hours of credit. The total graduation requirements must include the following core curriculum:

- **English** – 45 credits
Required classes: ENG 9, ENG 10, ENG 11, ENG 12 or SCC Comp I/II / Lit, Personal Communications
or Competitive Speech
- **Math** – 30 credits
Must culminate Geometry or higher
- **Science** – 30 credits
Required classes: Physical Science, Biology
- **Social Science** – 45 credits
Required classes: Geography, World History, American History, American Government, Economics
- **Physical Education/Health** – 10 credits
Required class: Health
- **Business/Technology** – 15 credits
Required class: Every student must complete at least one five-credit high school course in personal finance or financial literacy prior to graduation
- **Family & Consumer Science** – 5 credits
Includes completion of Senior File
- **Fine Arts** – 10 credits
- **Electives** – 50 credits
10 credits from Vocational or Fine Arts

In addition, every student must complete at least one five-credit high school course in personal finance or financial literacy prior to graduation. Each student shall also complete and submit a Free Application for Federal Student Aid prior to graduation, unless the required opt-out form is completed by either: (1) the student's parent or legal guardian; (2) the Principal, if the Principal determines that good cause exists not to require the student to complete the FAFSA; or (3) an emancipated student or student of at least 19 years of age.

Special Education

Students who have an IEP (Individualized Education Plan) according to Public Law (PL) 94-142 and Nebraska Department of Education (NDE) Rule 51 may receive Special Education services. Following are the graduation options that are offered to Special Education students. The program is arranged so that the qualified student receives individual instruction based upon his/her needs. Each student is mainstreamed as much as possible. The student is provided assistance with regular education classes and receives remedial instruction for material in a specific area.

1. **Standard Diploma 240 hours** - a student completed the required credits
 - It is recommended that the IEP team review and document that all requirements for receipt of a

signed, regular high school diploma have been met.

2. Certificate of Attendance - the student completed or progressed toward IEP/transition goals, but not the standard course of study.
 - It is recommended that graduation be addressed in all transition plans. Plans for graduation should be considered in the development of the course of study and reviewed annually.
 - A student on a Certificate of Attendance path shall receive a pass/fail grade for any courses where the curriculum is modified.
 - The receipt of a signed, regular diploma terminates the service eligibility of students with special education needs.
 - It is recommended that all diplomas awarded by a school district be identical in appearance, content and effect, except that symbols or notations may be added to individual student's diplomas to reflect official school honors or awards earned by students.
 - A student who receives a document such as a certificate of attendance, unsigned diploma, or blank folder is eligible to continue receiving special education services until receipt of a signed, regular diploma or until the end of the school year in which the student turns 21.

Legal Reference: Neb. Rev. Stat. Sec. 79-729
Neb. Rev. Stat. Sec. 79-3003
NDE Rule 10

Date of Adoption: April 20, 2009
Date of Revision: December 13, 2023

Classroom Environment

At all times, teachers are expected to organize, maintain and ensure that their classroom is in a safe, orderly and clean condition for student learning. Classrooms should be free from distractions (such as inappropriate or unprofessional posters or other displays) and other apparatus that may cause student health problems (such as essential oils and/or essential oil diffusers). Teachers who are uncertain as to whether their classroom meets this requirement are encouraged to consult with their building principal in a proactive manner.

The District will only permit the Gall-Peters projection map (or a similar cylindrical equal-area projection map) or the AuthaGraph projection map for display or use in the classroom.

Legal Reference: LB 1329 (2024)

Date of Adoption: July 15, 2020
Reviewed with No Changes: February 14, 2024

Eliminate this Policy

Textbook Loans

The District will comply with the state law and Rule 4 of the Nebraska Department of Education pertaining to the distribution of textbooks to students of the District who are attending private schools. The financial liability of the District shall be limited to the amount of dollars appropriated by the state for the specific law.

If funds appropriated to this District are not sufficient to meet the request for textbooks under this policy, priority will be given to the textbooks requested that have the most recent copyright date. If the funding requires additional restrictions, priority will be given to the requests that were filed at the earliest date in the Superintendent's office. If further restrictions are necessary, a drawing shall be conducted from the names of all students filing on the same date and requesting the same texts. The drawing shall continue until all state funds provided to the District for this purpose have been spent.

Legal Reference: Neb. Rev. Stat. § 79-734
NDE Rule 4

Date of Adoption: May 18, 2009
Reviewed with No Changes: February 14, 2024

Membership in School Board Associations

The Board of Education shall hold memberships in such school board associations as it may from time to time determine appropriate.

The Board will list on the school's website the organizations and memberships that the Board belongs to and the annual membership dues (if any) for such organizations and memberships, as well as the fees paid by the Board to any individual lobbyist or lobbying firm (if any).

Legal Reference: Neb. Rev. Stat. § 79-512
LB 304 (2024)

Date of Adoption: May 18, 2009
Reviewed with No Changes: April 10, 2024

Designated Method of Giving Notice of Meetings

The Board of Education will give advance notice of meetings by publishing such notice in a newspaper of general circulation within the District's jurisdiction and, if available, on such newspaper's website. ~~If a newspaper refuses, neglects, or is unable to timely publish such notice, then notice may be given by (1) posting on the newspaper's website, if available, and (2) posting such notice in conspicuous public places within the District. The Board Secretary shall keep a written record of such postings. The Board may also give advance notice of meetings by posting. If notice is given by posting, such notice shall be given by posting notice in at least three (3) public places throughout the school district. The school house door, the post office, and a local bank are designated posting places, though other or different places at which the public may reasonably be notified are also designated as permissible places.~~

Notice shall be given a reasonable time in advance of the meeting. Two (2) days advance notice shall be considered sufficient.

For an emergency meeting, notice shall not be required to be given; however, the Board will complete minutes for such an emergency meeting as required by law. An emergency has been defined as any event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition.

The Secretary of the Board of Education, or the Secretary's designee, shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to such news media of the time and place of each meeting and the subjects to be discussed at the meeting.

Legal Reference: Neb. Rev. Stat. §§ 79-554; 79-555 and 84-1411

Date of Adoption: May 18, 2009

Reviewed with No Changes: April 10, 2024

Public Participation at Board Meetings

A. Attend

Members of the public shall be permitted to attend and to speak at board meetings. They will not be required to identify themselves as a condition for admission to the meeting.

The Board may allow advisors, consultants, and other persons who are not Board members to appear at the meeting via telephone or other similar means.

The **President chair** has the authority to assure that people conduct themselves in an orderly manner at the meeting. Undue interruption or other interference with the orderly conduct of business will not be allowed. The **President chair** may order persons who are disorderly to be removed from the meeting.

Legal Reference:	§§ 79-570; 79-571; § 84-1411(3) and (6); § 84-1412(1) and (3)
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B. Hear

The board will, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

Legal Reference:	§ 84-1412(7)
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C. Record

Members of the public may use recording devices (tape recorder, video camera, etc.) to record any part of a meeting of a public body, except for closed sessions. No recording, other than note taking, shall be done without informing the President in advance. The President shall control the placement of the recording device so the device does not obstruct the view of Board members or other members of the public attending the meeting and does not otherwise interfere with the meeting.

Legal Reference:	§ 84-1412(1)
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D. Access to Written Materials

At least one copy of all reproducible written material to be discussed at an open meeting will be made available at the meeting for examination and copying by members of the public.

Legal Reference:	§ 84-1412(8)
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E. Speak

Members of the public will be permitted to speak at Board meetings at which a public forum is on the Agenda. Members of the public may also speak when invited to make a presentation or when recognized by the **President chair**. The Board is not required to allow members of the public to speak at each meeting. However, the Board will not forbid public participation at all meetings.

Members of the public will not be required to have their name placed on the agenda prior to the meeting in order to speak about items on the agenda.

Any member of the public desiring to address the body shall be required to identify himself or herself, including an address and the name of any organization represented by such person, unless the address requirement is waived to protect the security of the individual.

Individual speakers will be limited to three minutes to speak at each regular meeting in which a public forum is on the agenda. The board will hear a maximum of 45 minutes of public comment at regular meetings. If necessary, individual speaking time will be adjusted to meet the maximum time limit. A speaker may only speak once at each regular meeting. No speaker may transfer their time to a different speaker. The Board will generally not respond to comments or questions during public comment. Instead, the Board may ask the appropriate staff members to follow up with speakers about particular comments or questions.

To ensure the Board completes its business during meetings other than regular meetings, public comment will be listed at the end of the agenda for all meetings other than regular meetings.

Speakers will be permitted to address the Board consistent with free speech rights. However, offensive language, defamatory remarks, and hostile conduct will not be tolerated. Further, charges or complaints against a school employee shall not be made for the first time at a public Board meeting without having followed the school's complaint procedure.

Legal Reference:	§ 84-1412 (1) (2) and (3)
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Legal Reference: Neb. Rev. Stat 84-1412

Date of Adoption: May 18, 2009
Reviewed with No Changes: April 10, 2024

Discuss, Consider and Take Necessary Action to Adopt Policy 5013-Preschool Enrollment

Motion by Benes, second by Heyen to adopt Policy 5013-Preschool Enrollment. This policy will determine eligibility guidelines for children to enroll in the District's preschool program. RCV 4-0. Motion carried.

Preschool Enrollment

The District's preschool program shall be operated in accordance with this policy.

Eligibility

The Superintendent or designee will develop and maintain eligibility guidelines for children to enroll in the District's preschool program.

If the Superintendent or designee determines that the preschool program is at capacity, then children will be admitted to the preschool program in the following order of priority:

1. Those students that are required by law to participate or be given a preference in the preschool enrollment;
2. Resident students who are or will turn four-years old by July 31 and otherwise not eligible to enroll in kindergarten, based on when the application was received;
3. Non-resident students who are or will turn three years old by July 31, based on when the application was received;
4. If there is still available space, non-district students may be selected with priority given to staff children and those who have siblings enrolled in the district who are or will turn three or four years old respectively, and lastly, those that can evidence an intent to enroll in the District as a first child of their family, based on when the application was received.
5. If there is still available space, resident students who are eligible to enroll in kindergarten followed by non-resident children who are eligible to enroll in kindergarten, based on when their application was received.

The Superintendent or designee shall have the authority to implement and interpret capacity and enrollment decisions to ensure the best interests of the District and its preschool program, and there shall be no appeal process to the Board of Education related to the Superintendent or designee's decision.

Enrollment Process

Enrollment for the preschool program will be conducted on an annual basis. Parents or legal guardians must complete and submit a preschool enrollment application form by the specified deadline. Applications will be reviewed, and enrollment decisions will be based on available space, eligibility criteria, and other factors deemed appropriate by District staff. Parents will be notified of their child's enrollment status within a reasonable timeframe after the application deadline.

Waitlist

In the event that the number of applicants exceeds the preschool program's capacity, a waitlist may be established. Priority on the waitlist may be given to eligible children based on the priorities listed in this policy. Parents will be notified if their child is placed on the waitlist and will receive updates regarding their status if openings become available.

Compliance

All aspects of this policy shall be implemented in accordance with applicable state and federal laws, regulations, and guidelines related to preschool education and enrollment.

Date of Adoption: [Insert Date]

Discuss, Consider and Take Necessary Action to Consider Adopting Policy 3241-Emergency Response Mapping

Policy 3241-Emergency Response Mapping - LB 1329 allows (but does not require) school boards to adopt a policy on emergency response mapping. The Board will need to decide whether to move forward with this policy but has requested further information. Item was tabled at this time.

Emergency Response Mapping

Raymond Central Public Schools will provide mapping data to public safety agencies for use in response to emergencies. The mapping data will be provided in an electronic or digital format and will contain all information identified in state statute and as reasonably requested by the public safety agencies.

At least annually, the District will certify to the appropriate public safety agencies that the mapping data provided to the public safety agencies is accurate or, if information has changed, provide the appropriate public safety agencies with updated mapping data.

Legal Reference: LB 1329 (2024)

Date of Adoption:

Discuss, Consider and Take Necessary Action to approve the substitute teacher pay rates for the 2024-2025 school year as presented

Motion by Benes, second by Lange to approve substitute teacher pay rates for 2024-2025 at \$170.00/day and long term at \$200.00/day. RCV 4-0. Motion carried.

Discuss, Consider and Take Necessary Action to approve the quote from American Playground to hard surface playgrounds and replace some slides at Ceresco

The Board has decided to hold off on moving forward with the playground project at this time. We have been discussing putting a hard surface in place on the main playgrounds at both Val and Ceresco. We've had two different vendors entertain quotes. During this process we found out that the Ceresco playground was created with the equipment being installed lower than desired which would create a need to remove and replace slides in an effort to create a level hard surface. One vendor questions whether or not it can be ground level and still maintain adequate fall zones from the other playground equipment. The cost to pour hard surfaces would be close to a quarter million for both playgrounds. We don't want to rush into something without knowing that it is a good and 'right' permanent solution. In addition to the concerns regarding grade at Ceresco we are also concerned that the playground itself might be better located south of the school for safety reasons, cementing in playground equipment that is 24 years old needs to be considered, and if we decide to move to different grade configurations at the two elementaries, then the playgrounds will need to look different. For all of these reasons, we decided to delay this action until we have a better sense of this being a good permanent solution.



Date: 4/11/24	Project Location:
Contact: Lynn Johnson Email: lynn.johnson@rcentral.org Phone: (402) 785 2615	Raymond CO. Schools 1800 Agnew RD. Raymond NE 68428
Project: Raymond Central Schools NE.	
Scope: Repair Play Structure Add Poured in Place <i>Note: This scope of work is specific and limited to the following:</i>	

Project Scope Information: Option 1 Ceresco Playground
<ol style="list-style-type: none"> 1. Removal: (80) Tons of Expired Pea Rock 2. Removal (172) 2'x2' Rubber Play Surface Tiles 3. Removal of Swing frame with restricted Usage Zone 4. Supply: Land Fill Disposal Fees 5. Supply and Install: 4350 sq ft of Compacted Gravel to a 4" Depth 6. Supply and Install: 4350 sq. ft of Poured in Place Compatible with a 8' Fall Height <p style="text-align: right;">Option 1 Total: \$132,734.00 Taxes Not Included</p>
Project Scope Information: Option 2 Valparaiso Playground
<ol style="list-style-type: none"> 1. Removal: (75) Tons of Pea Rock 2. Supply: Land Fill Disposal Fees 3. Provide and Install 3200 sq ft of Compacted Gravel at a 4" Depth 4. Supply and Install: 3200 sq ft of Poured in Place Compatible with a 8' fall Height <p style="text-align: right;">Option 2 Total: \$ \$103,447.00 Taxes Not Included</p>
Project Scope Information: Option 3 Ceresco Repairs
<ol style="list-style-type: none"> 1. Removal: Two Expired Slides Needing Replacement 2. Provide and Install: (1) Flippo Slide Conversion Kit Change Slide to Climber 3. Provide and Install: (2) Chamll Entry and Exit Vortex 4. Provide and Install: (4) Chamll Right Sections 5. Provide and Install: (4) Chamll Left Sections 6. Provide and Install: (2) Benches B6ULSM removal Of Old Benches <p style="text-align: right;">Option 3 Total: \$ 30,855.00 Taxes Not Included</p>
Project Scope Information: Option 4 Removal Pea Gravel and Rubber Tile
<ol style="list-style-type: none"> 1. Removal and Disposal: Pea Gravel Ceresco and Valparaiso Playgrounds 2. Removal and Disposal: Expired Rubber Tiles Ceresco Land Fill Fees Included <p>Removal of pea rock and dirt in play areas to at least 8" below Concrete Border</p> <p style="text-align: right;">Total Option Pricing \$15,783.00 Taxes Not Included</p> <p>Choosing this option will reduce the price of Options 1 and 2 by this Amount</p>

If not listed herein, it is not included. Advise, prior to acceptance of required additional items.

Project Specific Notes:

- All Private Utilities Must Be Located By Others	- Must Be Skid Accessible		
- Please Provide Tax Exempt Form if Applicable	- Freight is Included		
- If Supply Only, Customer to Unload Upon Delivery			
Estimate By:	Scot Tutt	605-450 8830	s.tutt@theamericanplayground.com

To Signify Chosen Option, Circle and Initial Chosen Option

Customer Signature: _____

Date: _____

Unless otherwise stated, pricing subject to change after 10 days of date of proposal. This proposal is not binding unless signature is affixed to page BLANK. Do not sign and return this sheet without signed BLANK page.

Standard Notes & Exclusions (Unless Otherwise Noted):

1. Mobilization is included for the installation of the fencing or playground.
2. Block-out(s) in concrete / masonry for fence by others. No core drilling included unless stated otherwise.
3. No surveying and/or staking included. Fence, playground and surfacing lines and elevations to be staked by others.
4. Private utilities to be located by others in accordance with State's One Call System standards. In the event these utilities are damaged as a result of improper locating, AFC will not be responsible for damages and associated costs.
5. Fences and playgrounds to be staked clear of utilities. No excavation included for digging within 18" of utilities but at additional expense. Hand excavation due to interference with utilities at \$55.00 per post hole.
6. No permits, bonds, dues, completed operations, or primary-none contributory included.
7. No project specific employee background, drug screen or DMV history included. Add \$65.00 per employee if required.
8. No removals, grading, grubbing, and/or demolition are included.
9. No electrical wire, wiring, grounding, conduit, connections, and/or initial electrical/controls set-up. Only after electrician has confirmed connections and operations, AFC will review installation.
10. APC will not be subject to liquidated damages or back charges as a result of delays.
11. Material fabricated per plans. No field verification, engineering, delegated design included.
12. Accounts not paid within thirty days will be charged eighteen percent (18%) per annum. No retention to be withheld.
13. No prevailing, union or Davis – Bacon wages included.
14. No participation in billing processing programs, Textura. Participation fee to be added to contract if required.
15. Not responsible for any sprinkler repairs.
16. Not responsible for unforeseen digging conditions such as rock, excessive concrete, unmarked utilities, or other conditions that require additional labor, materials or equipment. Additional costs will be assessed and the responsibility of the customer.

Terms and Conditions

By signing this proposal, the customer has completely reviewed and agreed with the prices, specifications and conditions as stated herein. Furthermore, the customer is authorizing American Playground Company to complete the work. Unless stated, the fence does not include a warranty. Customer is financially responsible for cancellation fees and costs of special-order materials if the customer elects to cancel the contract. TERMS: 60% Down. Balance due on date of completion. No retention to be withheld. If withheld without approval, the contract amount will be 5% more than what is shown on the proposal. Service and handling charge of 1.5% per month-18% per annum applies to delinquent accounts not paid within 5 days of completion. Customer assumes full responsibility for location of property pins, staking of fence, and inaccurately placed pins and stakes. Customer understands that American Fence and American Playground may stake the fence based on the proposal and/or in consideration of existing utilities that do not reflect the actual location of customer's property. Customer agrees to defend, hold harmless and indemnify American Playground against claims, liabilities and expenses for trespass and damage arising out of location of said fence. Customer assumes full responsibility for damage to marked and unmarked underground utility, telephone, T.V., cable or sprinkler systems. If customer requests, agrees or allows American Playground to locate the fence or playground equipment within 18 inches of any buried utilities; customer agrees to defend, hold harmless and indemnify American Playground against all claims, liabilities and expenses as a result of damage to these utilities and property. If the contract price is not paid when due, customer agrees to allow American Playground to trespass on to their property and remove materials at the company's discretion. Furthermore, customer agrees to indemnify and hold harmless American Playground for any damage done to the property as a result of removal of the fence, playground or surfacing. All modifications shall be in writing and shall be affixed to the original bid. This agreement and subsequent modifications shall be contingent upon strikes, accidents, shortages or delays beyond the control of American Playground. Time stated for installation is purely estimated. Customer agrees and accepts that APC will not extend discounts or credits for any delays or be held responsible for interest charges on any payments made by customer. Customer to carry fire, tornado and other necessary insurance. This proposal cannot be withdrawn by customer after acceptance of proposal. American Playground has the right to reject any bid. Legal and related fees accrued in an effort to collect on this account for whatever reason will be the responsibility of the customer. By signing this proposal, customer has completely reviewed and agreed with the prices, specifications

and conditions as stated herein. Furthermore, customer is authorizing American Playground to complete the work. The customer is financially responsible for cancellation fees and costs of special-order materials in the event the customer elects to cancel the contract. TERMS: 60% Down. Balance due on substantial completion. Service and handling charge of 5% per month-60% per annum will apply to delinquent accounts past 10 days. Customer acknowledges that this is page BLANK and has received page(s) BLANK.

By signing below, I acknowledge and agree with all stated herein inclusive of pages Enter Page Numbers Here proposal.

Customer First and Last Name (Signature):

Date:

Customer First and Last Name (Printed):

Date:

Customer Invoicing Email Address:

Customer Invoicing Mailing Address:

Next Regular Board Meeting

The next regular Board of Education Meeting will be held Wednesday, June 12, 2024.

Adjournment

Motion by Benes, second by Lange to adjourn the meeting at 6:47 PM. RCV 4-0. Motion carried.