

Raymond Central Public Schools Emergency Board of Education Meeting

Wednesday, March 18, 2020 at 5:00 PM Central

Raymond Central Jr-Sr High School - Swing Classroom #108

1800 West Agnew Road

Raymond, NE 68428-9783

Present: Scott Black, Matt Blanchard, Brad Breitreutz, Cathy Burklund, Dr. Harriet Gould, Lori Springer. All members were present through Virtual Board Meeting. Also attending were Dr. Derrick Joel, Superintendent; Allison Stansberry, Secondary Principal; Brian Gralheer, Asst Principal/Athletic Director; Shelly Dostal, Valparaiso Elementary Principal; and Ann Egr, Ceresco Elementary Principal.

Call to Order and Pledge of Allegiance

President Gould called the meeting to order at 5:10 PM and the Pledge of Allegiance was said.

Motion to Excuse Board Member's Absence

All members were present.

Open Meeting Law

Public Forum

President Gould reminded the audience of the Open Meeting Laws that are followed.

Discussion Items

Superintendent COVID-19 Update

School closure for 2 weeks beginning March 16 was based on the recommendation of Three Rivers Health Department which we will review next week. Many schools around us have gone to "indefinitely."

Superintendent Joel extended appreciation to ALL staff members for their flexibility and willingness to work together to support our students and families. While we may be in unchartered territory, we have a fantastic team of people committed to our mission and vision as a district. The first two weeks have been planned and communicated. We are now planning for a possible indefinite period of closure.

Emergency Response Resolution - Consider, discuss and take all necessary action

Motion by Gould, second by Breitreutz to authorize the Superintendent of Schools, or designee, to take all necessary action to prepare for the Board of Education to declare the COVID 19 virus situation as an "emergency" under the Nebraska Emergency Management Act, Neb. Rev. Stat. §§81-829.36 through 81-829.75, including preparation of any required resolution determining that an emergency exists and preparation for filing such resolution with the clerk of local governments and the Nebraska Emergency Management Agency. RCV 6-0. Motion carried.

Pay During Closure Resolution - Consider, discuss and take all necessary action

Motion by Breitreutz, second by Black to authorize the Superintendent of Schools, or designee, to continue to pay the District's hourly and/or non-exempt employees their regular pay, for up to 4 weeks

during the temporary closure. If the District operations continue to be closed after 4 weeks, then the Board shall reconvene and determine what authority, if any, the Superintendent of Schools, or designee, has to continue paying the District's hourly and/or non-exempt employees during the temporary closure. Nothing in this Resolution shall prevent the Superintendent, or designee, from assigning hourly and/or non-exempt employees to work or perform services and be compensated for such services. Each hourly employee will sign a work agreement that protects the District in the event of extending the school year. RCV 5-0, Abstained-Breitkreutz. Motion carried.

Access to School Buildings - Consider, discuss and take all necessary action

Access to school buildings is closed to everyone except staff members during the temporary closure. Teachers currently have a choice whether they come to the building site and work from their classroom. We are creating a plan to roll out on Monday to use our classified staff (work agreement) to provide service in a different capacity. We will also use classified staff to support teachers and students during remote learning beginning on March 30.

Adjournment

Motion by Breitkreutz, second by Burklund to adjourn the meeting at 6:11 PM. RCV 6-0. Motion carried.



Remote Learning Guidelines for Teachers

The first two weeks have been planned and communicated. There will be no changes made to the plan that was established for the first two weeks of school closure. We now need to plan for an indefinite period of closure.

Platforms to be used: Google Classroom and YouTube Channels

- Keely and Steve will provide a technology session to model for teachers how to utilize both resources. Our goal as a district is to provide a consistent venue to support remote learning. Grades K-2 will continue with sending paper packets home.
- Teachers will send out all lessons for the week on Monday mornings before 10:00 AM. Due dates for weekly assignments and activities will be the following Sunday at midnight. PK-2 Students without Google Classroom will communicate with families.

Essential Learning: The core of our work

- All learning opportunities provided for students must connect to a grade level or content standard. We ask that no work be assigned unless there is a clear connection to a standard. No busy work will be sent out to ensure we maximize time for our students.
- If your PLC has not created essential learning outcomes for students, this is your first step.

Video Guidelines

- Any video should not exceed 5 minutes in length. Videos can be chunked into steps to complete a lesson.

Grading

- While no grades will be given during this time, teachers will monitor student learning and provide feedback as needed per week. This will look different for grade levels and content areas at the Jr/Sr High School.
- At this point in time, grades for the semester/4th quarter are frozen. Students' grades will not be lower than their 3rd quarter grade that ended on 3/6/20.

Reopening Plan

- Each PLC will need to create a consistent approach to measuring student learning and understand as it relates to essential learning. This may require teachers to create common formative assessments or utilization of other assessment tools. Again, no grades will be recorded as a result of these assessments.
- At this point, gradebooks need to be set up to track essential learning for students. At the end of the year we will need to collect evidence of learning (in a variety of ways) to



create a learning profile for each student. This will ensure a transition plan exists for students moving grade levels.

SPECIAL EDUCATION

- Special Education Teachers will contact all students and their parents on their caseload to discuss expectations and student needs.
- The special education teacher will work with the regular education teacher to provide online services/accommodations and/or to modify the assignment/activity to fit the skills of special education students.
- Next week a PWN will be sent home to all Special Education Student's parents/guardians. This will be a generic one that Mrs. Egr will develop.

Daily Teacher Log

- At the end of each day, teachers are asked to complete a Google Survey that includes name, date, and a summary of their time spent contacting parents/guardians, students, or planning and preparations of remote learning. We understand this will look different for each teacher. These forms will be sent out by building administrators. You will start logging on Monday, March 23.
- Teachers are expected to be responsive to phone calls, emails, and virtual meetings from 8-4 (except a planned day off Friday, March 20).

RESOLUTION REGARDING CORONAVIRUS PLANS

**EMERGENCY RESPONSE RESOLUTION OF THE BOARD OF EDUCATION OF
LANCASTER COUNTY SCHOOL DISTRICT 55-0161, A/K/A RAYMOND CENTRAL
PUBLIC SCHOOL DISTRICT, REGARDING THE CORONAVIRUS**

BE IT RESOLVED THAT:

WHEREAS, the World Health Organization designated the COVID-19 (coronavirus) outbreak as a global pandemic; and

WHEREAS, on March 13, 2020, President Trump declared a national emergency over the COVID-19 pandemic; and

WHEREAS, on March 13, 2020, Governor Ricketts declared a state emergency over the COVID-19 pandemic; and

WHEREAS, the Board of Education of Lancaster County School District Number 55-0161, a/k/a Raymond Central Public School District (the “District”), in the interest of public health and safety hereby finds, determines and declares that, effective as of this date, an epidemic sickness, disaster and emergency conditions prevail and exist within the boundaries of the District as defined in Neb. Rev. Stat. § 81-829.39 which is part of Neb. Rev. Stat. §§ 81-829.36 to 81-829.75, known as the Emergency Management Act (the “Act”) and other Nebraska laws; and

WHEREAS, these conditions are continually emerging and constitute a rapidly evolving situation which is a danger to public health and safety, and to district students, staff, families and community partners; and

WHEREAS, as it is necessary for the District to react to the evolving situation and take significant actions that impact students, staff, community partners and programs operated out of District buildings and facilities in order to provide or implement plans for continued operations, work and educational services when formal board meetings are unachievable; and

WHEREAS, in order to facilitate the ability to implement response action plans and prompt reactions to the evolving situation, the Board of Education of the District hereby ratifies and approves all response actions to date, and hereby finds and determines it is necessary and appropriate to suspend and waive all existing policies inconsistent with or that impede response implementation, and further does hereby delegate the full power and authority to the Superintendent to close or limit access to buildings, schools or the District as needed or deemed appropriate, implement a Pandemic Response Plan as it may exist or as amended by staff, implement staff payment procedures as deemed appropriate, contract with or provide facilities maintenance and cleaning services as deemed appropriate, carry out nutrition services and food programs as deemed appropriate, undertake and continue special education measures as may be deemed appropriate and/or required by law, undertake or carry out any other program that may be required by local, state or federal law, implement distance or e-learning as deemed appropriate, implement telework or “work from home” procedure, and take any and all other actions and sign all contracts or agreements in order to make emergency expenditures determined to be in the best

RESOLUTION REGARDING CORONAVIRUS PLANS

interests of the District in this emergency situation, and that this delegation of authority is to continue in effect until the emergency has been dealt with to the extent that the conditions no longer exist or the Board of Education ends this resolution; and

WHEREAS, the Lancaster County Emergency Management Director, James Davidsaver, has issued the attached certificate under the provisions of Neb. Rev. Stat. § 81-829.51; and

WHEREAS, pursuant to Neb. Rev. Stat. § 81-829.51, and other applicable laws, before any expenditure, contract, or obligation is undertaken will be in excess of or in violation of existing statutory limitations or requirements, such expenditure, contract or obligation must be approved by a vote of the Board of Education.

NOW, THEREFORE, the Board of Education hereby approves and adopts the above stated facts, findings and determinations and further approves the following actions:

- A.** The Superintendent or his designee, in order to facilitate the ability to implement response action plans and prompt reactions to the evolving coronavirus situation, the Board of Education of the District hereby finds and determines it is necessary and appropriate to delegate authority and does hereby delegate the full power and authority to the Superintendent to close or limit access to buildings, schools or the District as needed or deemed appropriate, implement a Pandemic Response Plan as it now or may exist or as amended by staff and other necessary transportation or response action plans as developed, implement staff payment procedures as deemed appropriate, contract with or provide facilities maintenance and cleaning services as deemed appropriate, carry out nutrition services and food programs as deemed appropriate, undertake and continue special education measures as may be deemed appropriate and/or required by law, undertake or carry out any other program that may be required by local, state or federal law, implement distance or e-learning as deemed appropriate, implement telework or “work from home” procedure, and take any and all other actions and sign all contracts or agreements in order to make emergency expenditures determined to be in the best interests of the District in this emergency situation.
- B.** That this delegation of authority is to continue in effect until the emergency has been dealt with as determined by the Superintendent to the extent that the conditions no longer exist, or until modified or terminated by action of the Board of Education.
- C.** In exercising the above authority, the Superintendent or his designee shall maintain close contact with the Board President and regularly inform the members of the Board of Education of actions taken pursuant to the foregoing authority.

RESOLUTION REGARDING CORONAVIRUS PLANS

The above Resolution having been read in its entirety, Member _____ moved for its passage and adoption, Member _____ seconded the same. After discussion and on roll call vote, the following members voted in favor of the passage and adoption of the above Resolution: _____

The following members voted against the same: _____

The following members were absent or not voting: _____

The above Resolution having been consented to by a majority of the quorum of the School Board of this School District was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings Law.

DATED this ____ day of March, 2020.

**LANCASTER COUNTY SCHOOL
DISTRICT NO. 55-0161, A/K/A RAYMOND
CENTRAL PUBLIC SCHOOL DISTRICT**

BY: _____
President or Other Officer

ATTEST: _____
Secretary

RESOLUTION

WHEREAS, Raymond Central Public School District (“the District”) anticipates that it may need to temporarily close its operations at some point for health and safety reasons; and,

WHEREAS, if the District closes on a temporary basis, then the District employees who work on an hourly and/or non-exempt basis may not be able to work at the District; and

WHEREAS, it is in the best interests of the District to pay the District’s hourly and/or non-exempt employees while the District is temporarily closed for a variety of reasons, namely: to ensure that said the District employees do not leave employment during the temporary closure, to avoid the spread of any illness to other employees, for staff morale, and for other legitimate reasons.

NOW, THEREFORE, BE IT RESOLVED that, in the event of the temporary closure of the District, the Superintendent or Superintendent’s designee is hereby authorized to pay the District’s hourly and/or non-exempt employees in an amount that the Superintendent or Superintendent’s designee deems fair and reasonable, but not to exceed such employee’s customary and regular pay, for up to [redacted] weeks during the temporary closure. If the District operations continue to be closed after [redacted] weeks, then the Board shall reconvene and determine what authority, if any, the Superintendent or Superintendent’s designee has to continue paying the District’s hourly and/or non-exempt employees during the temporary closure. Nothing in this Resolution shall prevent the Superintendent or Superintendent’s designee from assigning hourly and/or non-exempt employees to work or perform services and be compensated for such services.

The foregoing Resolution having been read in its entirety, Member _____ moved for their passage and adoption. Member _____ seconded same. After discussion and on roll call vote the following members voted in favor of passage and adoption of the above Resolution: _____

The following members voted against the same: _____

The following members were absent or not voting: _____

The above Resolution having been consented to by a majority of the quorum of the Board, it was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings law.

DATED this ___ day of March, 2020.

RAYMOND CENTRAL PUBLIC SCHOOLS

BY: _____
President

ATTEST:

Secretary