

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF EDUCATION
OF STERLING PUBLIC SCHOOLS, DISTRICT #33
Monday, August 20, 2018

A regular meeting of the Board of Education of Sterling Public Schools was convened in open and public session on Monday, August 20, 2018, 6:17 PM at Sterling Public Schools. The roll was called and the following Board members were present or absent:

Present: Lois Agena, John Harms, Mike Hestermann, Rick Vollman, Cheri Wirthele.

Notice of the meeting was given in advance by posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The agenda was posted in accordance to board policy. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

A. Call meeting to order and acknowledge Open Meetings Act

B. Pledge of Allegiance

C. Roll Call

D. Approval of agenda; Any changes to the agenda will need approval.

E. Consent Agenda

Move to approve the consent agenda as presented Passed with a motion by Mike Hestermann and a second by Lois Agena.

Lois Agena: Yea

John Harms: Yea

Mike
Hestermann: Yea

Rick Vollman: Yea

Cheri
Wirthele: Yea

Yea: 5, Nay: 0

Approve consent agenda as presented Passed with a motion by Mike Hestermann and a second by Lois Agena.

Cheri
Wirthele: Abstain (With Conflict)

Lois Agena: Yea

John Harms: Yea

Mike
Hestermann: Yea

Rick Vollman: Yea

Yea: 4, Nay: 0, Abstain (With Conflict): 1

F. Public Comment – To an item on the agenda

G. Teacher Report - Taylor Schultz FFA Sponsor

H. Board Committee Reports

Americanism Board Committee Meeting--Lois & Cheri will share information

I. Administration Reports

J. Action Items

1. Commendations

2. Resignation of Mark Parde Board Member

Move to approve the resignation of Mark Parde as a member of the board of education effective immediately Passed with a motion by Cheri Wirthele and a second by John Harms.

Lois Avena: Yea

John Harms: Yea

Mike
Hestermann: Yea

Rick Vollman: Yea

Cheri
Wirthele: Yea

Yea: 5, Nay: 0

Steps that have to occur:

1. 45 day process. Person needs to be appointed by October 3.
2. Notice of vacancy will be sent to the County Clerk on 8-21. Vacancy posted in the Voice and Chieftain on August 30th
3. Will be notified to contact John or me in regards to questions or to apply to serve out the remainder of the term.
4. Deadline to apply for vacancy will be September 26, 2018.
5. Interview prospective applicants in a Special Meeting. Possible Dates: September 26, 27 or 28 @ 7:00 p.m. Take action at that meeting to appoint the new candidate.
6. Candidates first official meeting will be Monday, October 15, 2018.

3. Second Reading of Board Policies: 3047, 5026, 5035 & 5064

Move to approve board policies 3047 Data Breach Response, 5026 Sexual Discrimination and Sexual Harassment of Students, 5035 Student Discipline and 5064 Bed Bugs Passed with a motion by Mike Hestermann and a second by Rick Vollman.

Lois Agena: Yea
John Harms: Yea
Mike
Hestermann: Yea
Rick Vollman: Yea

Cheri
Wirthele: Yea

Yea: 5, Nay: 0

4. Transfer of Money from General Fund to Activities Fund

Move to approve the end of the year transfer of \$10,000 from the General Fund 8000 (transfers) to the Activities Fund Passed with a motion by Rick Vollman and a second by Mike Hestermann.

Lois Agena: Yea
John Harms: Yea
Mike
Hestermann: Yea
Rick Vollman: Yea

Cheri
Wirthele: Yea

Yea: 5, Nay: 0

5. Transfer of Money from the General Fund to the Depreciation Fund

Move to approve the end of the year transfer of \$100,000 from the General Fund (8000) to the Depreciation Fund Passed with a motion by Lois Agena and a second by John Harms.

Lois Agena: Yea
John Harms: Yea
Mike
Hestermann: Yea
Rick Vollman: Yea

Cheri
Wirthele: Yea

Yea: 5, Nay: 0

6. Out of State travel of FFA Members to National Convention in Indiana

Move to approve FFA Members to attend National Convention in Indiana Passed with a motion by Mike Hestermann and a second by Lois Agena.

Lois Agena: Yea
John Harms: Yea
Mike
Hestermann: Yea
Rick Vollman: Yea

Cheri
Wirthele: Yea
Yea: 5, Nay: 0

7. Hiring of Dana Cole Company as the Auditor for the 2017-2018 School Year Audit
Move to approve the hiring of the Dana Cole Company to do the 2017-2018 audit Passed with a motion by John Harms and a second by Rick Vollman.

Lois Agena: Yea
John Harms: Yea
Mike
Hestermann: Yea
Rick Vollman: Yea

Cheri
Wirthele: Yea
Yea: 5, Nay: 0

8. Purchase of a Vehicle/Car
Move to approve the purchase of a Chevy 2016 Malibu for the amount of \$16,500 from Brinkman Bros, Inc Passed with a motion by Mike Hestermann and a second by Lois Agena.

Lois Agena: Yea
John Harms: Yea
Mike
Hestermann: Yea
Rick Vollman: Yea

Cheri
Wirthele: Yea
Yea: 5, Nay: 0

I have received two bids:

1. New 2018 Chevy Impala for \$25,752 which is 20% off.
2. Used 2016 Chevy Malibu for \$16,500 which would include the extra brake, for driver's education purposes, bumper to bumper warranty until 12/21/2018 or 30,008 miles, power train warranty until 12/21/2020 or 60,008 miles whichever comes first.

Both bids are from Brinkman Brothers, Inc. in Tecumseh. I did not receive any bids from NC, Louisville, Beatrice, or Auburn.

I would recommend that the board approves purchasing two vehicles, one in this fiscal year and one in the next fiscal year. One would be paid for with general funds and one would be paid for out of the depreciation fund.

9. Selling of Mini-Van

Move to approve accepting bids for the blue Dodge Caravan Passed with a motion by Lois Agena and a second by Rick Vollman.

Lois Agena: Yea

John Harms: Yea

Mike
Hestermann: Yea

Rick Vollman: Yea

Cheri
Wirthele: Yea

Yea: 5, Nay: 0

K. Non-Action Items / Discussion Items:

1. First Reading of Board Policies: 3003.1, 3004, & 3004.1

3003.1 Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds

3004 General Purchasing and Procurement

3004.1 Fiscal Management for Purchasing and Procurement Using Federal Funds

2. Upcoming Board Dates

7. Wednesday, September 5--7:10, 7:20 & 7:30--Board Meetings (two special meetings followed by the regular meeting).
8. September 12 @5:00--Area Membership Meeting in Nebraska City
9. Interview Prospective Candidates to fill the board vacancy on September 26, 27, or 28 @ 7:00 p.m.
10. October 15 @ 7:30--Regular Monthly Board Meeting

L. Adjourn

The meeting was duly adjourned.
DATED: Monday, August 20, 2018

JOHNSON COUNTY SCHOOL DISTRICT #33,
a/k/a STERLING PUBLIC SCHOOLS

ATTEST:

Secretary

General Fund 01

Opening Balance 7/1/2018

\$ 1,229,054.99

Remaining Budget 23%

Expenditure		
Description	July	Total Fiscal Year
1100 - REGULAR INSTRUCTIONAL PROGRAMS	(\$129,498.55)	(\$1,262,947.83)
1105 - PRESCHOOL	(\$8,984.83)	(\$118,306.74)
1190 - EARLY CHILDHOOD EDUCATIONAL PROGRAMS	\$0.00	(\$4,730.52)
1200 - SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS	(\$24,201.49)	(\$313,517.41)
2120 - GUIDANCE SERVICES	(\$6,943.02)	(\$92,614.76)
2130 - HEALTH SERVICES	(\$81.72)	(\$208.78)
2190 - OTHER PUPIL SUPPORT SERVICES	(\$8,604.99)	(\$83,885.19)
2222 - SCHOOL LIBRARY SERVICES	(\$1,993.05)	(\$18,009.76)
2224 - EDUCATIONAL TELEVISION SERVICES	(\$7,336.42)	(\$80,681.61)
2230 -	(\$554.00)	(\$51,216.41)
2310 - BOARD OF EDUCATION	\$0.00	(\$17,398.26)
2320 - EXECUTIVE ADMINISTRATION SERVICES	(\$11,808.90)	(\$133,801.80)
2410 -	(\$8,105.67)	(\$96,083.94)
2500 - SUPPORT SERVICES - BUSINESS	\$0.00	(\$285.00)
2510 -	(\$4,922.60)	(\$116,414.26)
2520 - VEHICLE ACQUISITION AND MAINTENANCE OTHER THAN PUPIL TRANSPORTATION	\$0.00	\$0.00
2600 - SUPPORT SERVICES - MAINTENANCE AND OPERATION	\$0.00	(\$608.54)
2610 -	(\$17,382.12)	(\$226,076.26)
2750 - REGULAR PUPIL TRANSPORTATION	(\$1,619.20)	(\$96,521.61)
2760 - SCHOOL AGE SPECIAL EDUCATION PUPIL TRANSPORTATION	\$0.00	(\$15,756.95)
3135 -	\$0.00	(\$3,075.00)
4210 - TITLE I NCLB IMPROVING BASIC PROGRAMS ACCOUNTABILITY	(\$7,341.12)	(\$81,536.39)
4211 - TITLE I SUMMER TUTORING	(\$18.96)	(\$18.96)
4310 - TITLE II, PART A NCLB TEACHER QUALITY GRANTS	\$0.00	(\$1,509.07)
4404 - IDEA PART B (611) BASE ALLOCATION - BIRTH THROUGH AGE FOUR	\$0.00	(\$42,846.84)

4406 -	\$0.00	(\$1,978.47)
4410 - IDEA ENROLLMENT/POVERTY (611)	\$0.00	(\$25,000.00)
4992 - REAP	\$0.00	(\$9,950.38)
5000 - DEBT SERVICES	\$0.00	\$0.00
6000 - SUMMER SCHOOL	(\$1,526.38)	(\$1,526.38)
9000 - NON-PROGRAM EXPENDITURES	\$0.00	(\$50.00)
Sub Total	\$240,923.02	(\$2,896,557.12)

Revenue		
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Description	July	Total (Date Range)
1000 - LOCAL RECEIPTS	\$236.89	\$23,731.53
1110 - LOCAL PROPERTY TAXES	\$314,354.27	\$2,479,484.36
1115 - CARLINE TAXES	\$0.00	\$9,229.16
1120 - PUBLIC POWER DISTRICT SALES TAX	\$0.00	\$20,412.80
1125 - MOTOR VEHICLE TAXES	\$10,403.12	\$81,004.82
1210 - TUITION RECEIVED FROM OTHER DISTRICTS (REGULAR EDUCATION)	\$0.00	\$10,986.88
1215 - TUITION RECEIVED FROM EDUCATIONAL ENTITIES	\$0.00	\$30.00
1250 - SUMMER SCHOOL TUITION AND FEES	\$0.00	\$1,575.00
1410 - INTEREST	\$1,772.42	\$4,578.60
1610 - LOCAL LICENSE FEES	\$0.00	\$20.00
1743 - SUMMER OR NIGHT SCHOOL FEES	\$300.00	\$300.00
1910 - RENTAL OF SCHOOL EQUIPMENT & FACILITIES	\$150.00	\$780.00
1990 - OTHER LOCAL RECEIPTS	\$624.00	\$624.00
2110 - COUNTY FINES AND LICENSE FEES	\$1,856.67	\$13,061.43
2130 - OTHER COUNTY RECEIPTS	\$0.00	\$51.05
3100 - STATE AID	\$2,019.00	\$12,823.35
3110 - STATE AID	\$0.00	\$6,060.00
3120 - SPECIAL EDUCATION PROGRAMS	\$24,193.00	\$138,476.00
3125 - SPECIAL EDUCATION TRANSPORTATION	\$0.00	\$11,099.00
3130 - HOMESTEAD EXEMPTION	\$7,010.64	\$20,696.72
3131 - PROPERTY TAX CREDIT	(\$15.68)	\$165,716.80
3135 - PAYMENTS FOR HIGH ABILITY LEARNERS	\$0.00	\$3,135.00
3180 - PRO-RATE MOTOR VEHICLE	\$1,712.85	\$5,913.42
3200 - STATE APPORTIONMENT	\$0.00	\$30,770.67

4310 - TITLE II, PART A NCLB TEACHER QUALITY GRANTS	\$0.00	\$3,234.88
4404 - IDEA PART B (611) BASE ALLOCATION	\$0.00	\$32,785.00
4406 - IDEA PRESCHOOL(619) BASE/IDEA ENROLLMENT/POVERTY	\$0.00	\$1,917.00
4410 - IDEA ENROLLMENT/POVERTY Part B LEA	\$0.00	\$24,959.00
4455 - MEDICAID ADMINISTRATIVE ACTIVITIES	\$0.00	\$684.85
4700 - FEDERAL VOCATIONAL & APPLIED TECHNOLOGY EDUCATION	\$0.00	\$280.80
4991 - IMPACT AREA ENHANCEMENT GRANT	\$0.00	\$781.60
5300 - INSURANCE ADJUSTMENTS	\$0.00	\$12,170.30
5400 - SALE OF PROPERTY	\$0.00	\$50.00
5690 - OTHER NON-REVENUE RECEIPTS	\$10,026.64	\$30,879.86
Sub Total	\$374,643.82	\$3,148,303.88

Balance as of 7/31/2018

\$1,362,775.79

Budget (YTD)
(\$1,480,072.00)
(\$112,722.00)
\$0.00
(\$378,385.00)
(\$114,586.00)
\$0.00
(\$103,252.00)
(\$7,300.00)
\$0.00
\$0.00
(\$37,000.00)
(\$153,523.00)
(\$106,559.00)
\$0.00
(\$110,450.00)
(\$100,000.00)
\$0.00
(\$253,796.00)
(\$116,174.00)
(\$19,391.00)
\$0.00
(\$88,896.00)
\$0.00
\$0.00
\$0.00

Depreciation Fund 02
 Opening Balance 7/1/18 \$ **375,878.51**

Expenditure		
Description	July	Total Fiscal Year
1100 - REGULAR INSTRUCTIONA L PROGRAMS	(\$93,784.31)	(\$96,822.06)
2190 - OTHER PUPIL SUPPORT SERVICES	(\$15.66)	(\$419.46)
2230 -	\$0.00	(\$28,560.00)
2510 -	\$0.00	(\$2,938.00)
2610 -	\$0.00	(\$12,450.09)
Sub Total	(\$93,799.97)	(\$141,189.61)

Balance \$282,078.54

Employee Benefit 03
Opening Balance 7/2018

\$

12,108.45

Expenditure	
Description	July
2510- BUSINESS SERVICES	\$700.22
Sub Total	

Revenue	
Description	July
1900 - OTHER LOCAL RECEIPTS	\$0.00
1990 - OTHER LOCAL RECEIPTS	\$181.00
Sub Total	\$181.00

Balance

\$

11,589.23

Student Fee 05

Opening Balance 7/2018 \$ **651.00**

Expenditure		
Description	July	Total Fiscal Year 17-18
1100 - REGULAR INSTRUCTIONAL PROGRAMS	\$0.00	\$0.00
2190 - OTHER PUPIL SUPPORT SERVICES	\$0.00	(\$244.00)
Sub Total	\$0.00	(\$244.00)

Balance \$ 651.00

QCPUF 09

Opening Balance 7/2018

\$ 24,980.77

Expenditure	
5000 - DEBT SERVICES	\$0.00
Sub Total	\$0.00
Revenue	
Description	July
1110 - LOCAL PROPERTY TAXES	\$10,533.66
1115 - CARLINE TAXES	\$0.00
1120 - PUBLIC POWER DISTRICT SALES TAX	\$0.00
3130 - HOMESTEAD EXEMPTION	\$203.23
3131 - PROPERTY TAX CREDIT	\$0.26
3180 - PRO-RATE MOTOR VEHICLE	\$17.78
Sub Total	\$10,754.93
Balance	<u>\$35,735.70</u>

(\$70,375.00)
(\$70,375.00)
Total (Date Range)
\$86,287.57
\$46.51
\$511.39
\$437.31
\$6,858.91
\$160.37
\$94,302.06

Board of Education Regular Meeting
Monday, July 16, 2018 7:30 PM
Sterling Public Schools
250 Main Street
Sterling, NE 68443

1. Meeting called to order by President Harms at 7:31 p.m. and acknowledged Open Meetings Act

2. Pledge of Allegiance

3. Roll Call

Lois Agena:	Present
John Harms:	Present
Mike Hestermann:	Absent
Mark Parde:	Absent
Rick Vollman:	Present
Cheri Wirthele:	Present

Motion by Vollman seconded by Harms to excuse Parde and Hestermann from the meeting Passed with a motion by Rick Vollman and a second by John Harms.

Lois Agena:	Yea
John Harms:	Yea
Rick Vollman:	Yea
Cheri Wirthele:	Yea

Yea: 4, Nay: 0

4. Approval of agenda; No changes.

5. Consent Agenda

Move to approve the consent agenda as presented Passed with a motion by John Harms and a second by Lois Agena.

Lois Agena:	Yea
John Harms:	Yea
Rick Vollman:	Yea
Cheri Wirthele:	Yea

Yea: 4, Nay: 0

6. Public Comment – To an item on the agenda. None
- 5 minute limit per person - 30 minute total limit on one topic.

7. Board Committee Reports

Cheri & Dottie attended the New Board Orientation on Monday, July 9 with Stan Karr. Kevin McAuliffe was unable to attend due to a family conflict.

Board Policy Committee--John, Cheri & Lois met with Dottie on Wednesday, July 11 to review the board policies that the board will review tonight.

8. Administration Reports

9. Action Items

9.1. Reaffirm Parent Involvement Policy 6400 and Title I Parent & Family Engagement Policy 6410

Move to Reaffirm Parent Involvement Policy 6400 and Title I Parent Policy; Family Engagement Policy 6410 Passed with a motion by Cheri Wirthele and a second by Lois Agena.

Lois Agena: Yea
John Harms: Yea
Rick Vollman: Yea
Cheri Wirthele: Yea
Yea: 4, Nay: 0

9.2. Discuss and Approve Student Fees Policy 5045

Move to Approve Student Fees Policy 5045 with changes to Section 12. Passed with a motion by Lois Agena and a second by Rick Vollman.

Lois Agena: Yea
John Harms: Yea
Rick Vollman: Yea
Cheri Wirthele: Yea
Yea: 4, Nay: 0

9.3. Second Reading and Acceptance of Board Policies 2002, 3023, 3025, 3040, 3049, 3050, 4012, 4013, 4014, 5008, 5037, 5062, 6021, 6031 & 6036

Move to approve on second reading board policies: 2002 Organization of the Board, 3023 Record Management and Retention, 3025 Returned and Outstanding Checks, 3040 School Safety, 3049 Drones and Unmanned Aircrafts, 3050 Technology in the Classroom, 4012 Staff Internet and Computer Use, 4013 Grievance Procedures, 4014 Employment Related Sexual Harassment, 5008 Pregnant and Parenting Students, 5037 Student Internet and Computer Access, 5062 Lice & Nits, 6021 District Criteria for Selecting Evaluators to be Used for Special Education Evaluation and Verification and Independent Educational Evaluations, 6031 Emergency Exclusion and 6036 Reading Instruction and Intervention Services Passed with a motion by Cheri Wirthele and a second by Lois Agena.

Lois Agena: Yea
John Harms: Yea
Rick Vollman: Yea
Cheri Wirthele: Yea
Yea: 4, Nay: 0

9.4. Review and Approve Staff and Student Handbooks for the 2018-2019 school year

Motion to approve the 2018-2019 Staff and Student Handbooks with the changes presented and discussed Passed with a motion by Lois Agena and a second by John Harms.

Lois Agena: Yea
John Harms: Yea
Rick Vollman: Yea
Cheri Wirthele: Yea
Yea: 4, Nay: 0

9.5. Superintendent's 2017-2018 Evaluation and Compensation for 2018-2019 School Year

Move to approve Superintendent Dottie Heusman's second year contract amount to \$111,500 Passed with a motion by John Harms and a second by Rick Vollman.

Lois Agena: Yea
John Harms: Yea
Rick Vollman: Yea
Cheri Wirthele: Yea
Yea: 4, Nay: 0

9.6. Discuss and take action on joining NRCSA for the 2018-2019 school year
Move to approve for Sterling Public Schools to renew their membership with NRCSA in the amount of \$850.00 for the 2018-2019 school year Passed with a motion by Cheri Wirthele and a second by John Harms.

Lois Agena: Yea
John Harms: Yea
Rick Vollman: Yea
Cheri Wirthele: Yea
Yea: 4, Nay: 0

10. Non-Action Items / Discussion Items:

10.1. Review Board of Education Code of Conduct Policy 8272

10.2. First Reading of Board Policies 3047, 5026, 5035 & 5064

- 3047 Data Breach Response
- 5026 Sexual Discrimination and Sexual Harassment of Students
- 5035 Student Discipline
- 5064 Bed Bugs

10.3. Review Census Report

10.4. Discussion of using the facility at 160 Main Street for a Daycare. For now this is going to be tabled due to the work that would need to be done to the facility.

10.5. 2018 Graduation Survey Data was shared.

10.6. Teacher In-Service Opening Days Schedule

10.7. Americanism Policy Committee Meeting was set for Parde, Agena and Wirthele to meet with Ms. Harlan and Mr. Harrington on Friday, August 10 from 7:30-8:00 a.m.

10.8. Meetings for August and September

Regular August meeting will be Monday, August 20 @ 6:30 p.m.

The September 17 board meeting may be changed to September 5 due to the time constraints for completing the budget by September 20.

NSBA Area Membership Meeting is Wednesday, September 12 in Nebraska City. Registration is at 4:30 with the program starting at 5:00.

11. Meeting adjourned at 9:53 p.m.

CURRICULUM REPORT

Addie Heusman

August 20, 2018

- We have 16 juniors and seniors taking 25 college classes including English Composition I, Intro to Psychology, Intro to Early Childhood Education, Intro to Education, Intro to Horticulture, American Government, Nutrition, and Windows Operating Systems.
- 10 of those 16 students are in a career academy which will incorporate field trips and job shadows in the medical, IT, business, education, and horticulture industries.
- This summer, I applied for and received a College Access Grant from EducationQuest in the amount of \$10,000, that will be disbursed in \$2,500 increments for each of the next 4 years. The money will be used to take students in grades 9-12 on field trips to different colleges and educational planning programs across Southeast Nebraska. I will share more information regarding the specifics and outcomes as the college visits and tours are made over the next four years.

TRANSPORTATION/MAINTENANCE REPORT

Brent Heusman

August 20, 2018

- The last 80 day inspection report authorized the following repairs. Ron - had a couple of lights out, had 2 emergency latches not working, and had transmission line that was leaking. Jay - had 2 rear clearance lights burnt out. Luke - needed new rear tires and will need new rear brake pads soon. Red Chevy - had some muffler work done and will also need rear brakes soon.
- Dottie and I drove all the bus routes prior to the start of school and we think we have them all mapped out pretty well. Our goal was to keep the routes as even as possible and no more than 1 hour in length. Matt Schardt (Johnson County) and Jon Brinkman (Otoe County) have been very helpful with everything (getting new signs up and rock where it needs to be). I will be making contact with the Gage County Roads Department about a road that may need some additional rock.
- As of this typing we have 16 girls out for HS VB and 20 boys out for HS FB. At the JH level, we have 12 boys out for FB and 16 girls out for VB.
- For JH practice times, Josh Pfeiffer, Taylor Schultz and I have come up with a schedule for extended practice times at the JH level. The plan will be two days a week where our VB team will practice until 4:00 PM and the FB team will practice until 4:30 PM. Each coach will make sure their athletes are out of the building 15 minutes after practice concludes. With our VB team not having access to the gym this will really be valuable time for them to improve their skills. This will also allow the FB team to get dressed, down to the HS practice field, and give them time to get more things done than a normal 8th hour practice slot would.
- I will have the updated vehicle mileage on the spreadsheet prior to Monday's meeting. Dottie will have some information for you in regards to looking at a couple of vehicle upgrades.
- We have an appointment set up for Friday to get decals placed on our Blue and Red Chevy vans. They should brighten up the vans and look pretty sharp.

Scott Harrington
August 20, 2018

Gym Update:

- The crew should have finished painting the floor and should have the first coat of finish on the floor by the time the meeting starts.
- This should put us around August 30-31 as a reopen date.
- The stained jet in center court looks great.
- The crew put a script Sterling in each quadrant like before.
- The main court line is 12” all the way around instead of the maroon all the way to the end by the stage on the end lines.
- Main volleyball lines are in white, side VB & FB will be a light gray, and the lane lines and coaches boxes are in gold.

Cookies & Computers Night

- The night went well. We hit 82/95 families on this night. Great turnout!
- I met with the rest on Monday night after the elementary open house.
- As of Wednesday morning, I have one parent to meet with.
- I have been emailing the rep on the cases, but have no definitive word on when they will be here yet.
- The kids are being trained on using the machines and how to navigate Google’s G Suite for Education
- We will also be engaging all students in digital citizenship activities throughout the year on a weekly basis.

Class Intercom

- With help from the Booster Club we secured a subscription to Class Intercom.
- Through this software we are going to have students create and curate more of the social media posts that the school publishes.
- We have already started creating a Social Media Team to share out all the good things happening at the school in all grades this year.

We are off to a great start of our school year. The kids seem to be embracing and enjoying several of the changes that have happened. We are excited for what this school year holds.

SUPERINTENDENT REPORT

Dottie Heusman
August 20, 2018

The school year is off to a fantastic start! I believe the time spent doing various activities and meetings during the in-service days was very valuable for all staff to learn more about each other, their beliefs as teachers, and their passion for the profession. I appreciate that the board sees the necessity to have in-service days! Thank you for that.

Mr. Helmberger has been working on finding the best deals on some equipment that is much needed in the shop. You will see some items on this months claims to be paid. He has done an excellent job of researching the products and finding the best deals. Safety has been a priority in regards to everything that he orders.

Currently our numbers for this year are:
AT THIS TIME:

LAST YEAR'S NUMBERS

Pre-K (starts on Wednesday)	30	25
Kindergarten	17	11
1st Grade	10	8
2nd Grade	11	13
3rd Grade	10	10
4th Grade	12	8
5th Grade	11	13
6th Grade	14	20
7th Grade	20	14
8th Grade	15	16
9th Grade	17	16
10th Grade	17	12
11th Grade	11	19
12th Grade	20	10
TOTAL	215	195

Mrs. Kim Alm has been hired as the new bookkeeper. I emailed all the board members last week about this with more information about Kim's background. She will start on Monday, August 27. Per a request from the board and checking with the rules for boards, the Board of Education does not have to approve the hiring of classified staff members. However, I still want to keep all of you informed. So if we have any classified staff members hired, I will make sure it is included in my board report. Mrs. Parde is still working on a part-time basis and will be working with Kim over the next few weeks to help train her.

Check Listing

7/13/18-8/17/2018

Warrant Number	Vendor	Amount
27873	CORPORATE PAYMENT SYSTEMS	\$1,321.60
27859	Al's Johns	\$121.33
27860	Boslau, Dennis	\$32.76
27861	Brent Heusman	\$50.00
27862	BROWN & SAENGER	\$1,621.47
27863	Buss Pest Control	\$131.67
27864	CAPITAL BUSINESS SYSTEMS, INC	\$811.15
27865	CenterPoint Energy Services Retail, LLC	\$300.01
27866	CORPORATE PAYMENT SYSTEMS	\$293.43
27867	DAS State Accounting - Central Finance	\$234.93
27868	Dottie Heusman	\$360.51
27869	EBBERS, JASON	\$450.00
27870	ESU #4	\$1,309.39
27871	ESU #6	\$52.53
27872	Fairfield Inn & Suites	\$104.95
27873	General Fire & Safety	\$112.50
27874	Hardwood Heaven	\$8,995.95
27875	Harrington, Scott	\$100.00
27876	HARRIS SCHOOL SOLUTIONS	\$1,947.48
27877	Houghton Mifflin Harcourt	\$20,505.86
27878	iXL	\$2,813.00
27879	JET STOP INC.	\$218.87
27880	Johnson County Hospital	\$152.00
27881	Journey Ed	\$604.30
27882	Kale Heusman	\$39.24
27883	KUDU LAWN CARE	\$200.00
27884	Mark Helmberger	\$100.00
27885	Menards	\$95.21
27886	National Art & School Supplies Inc.	\$553.95
27887	Nebraska Public Power Distric	\$2,924.26
27888	PANKO	\$1,050.79

27889	PRTS, LLC	\$375.20
27890	Recycling Enterprises	\$60.00
27891	Ryan Lairmore	\$135.00
27892	Saathoff, Kharisa T	\$144.22
27893	Salberg, Chris	\$89.12
27894	SCHOLASTIC INC	\$205.82
27895	School Mate	\$525.00
27896	SchoolFix	\$28.31
27897	Staples	\$85.90
27898	Student Assurance Services In	\$506.00
27899	Teaching Strategies, LLC	\$343.50
27900	Village Of Sterling	\$172.00
27901	WASTE CONNECTIONS OF NEBRASKA	\$766.00
27902	Water Engineering Inc.	\$135.00
27903	Waymire Well Drilling, Inc.	\$9,331.03
27904	WINDSTREAM COMMUNICATIONS, INC	\$828.95
27905	Wirthele, Cheri	\$32.05
27906	Wusk Power Equipment & Repair	\$9.00
27907	ZAGER, ANNA	\$315.91
27918	AHRS	\$10,000.00
		\$71,697.15
	Salary	\$ 190,955.58
	Total to be approved	<u>\$262,652.73</u>

Sterling Public Schools

Voucher by Warrant-7/13/2018-8/17/2018

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27864	CAPITAL BUSINESS SYSTEMS, INC	\$811.15	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
CAPITAL BUSINESS SYSTEMS, INC	01-1100-410-2	copier lease/copies			23056494	\$221.68
CAPITAL BUSINESS SYSTEMS, INC	01-1200-410-0	copier lease/copies			23056494	\$146.01
CAPITAL BUSINESS SYSTEMS, INC	01-2510-410-0	copier lease/copies			23056494	\$221.68
CAPITAL BUSINESS SYSTEMS, INC	01-1100-410-1	copier lease/copies			23056494	\$221.78
Sub Total						\$811.15
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27896	SchoolFix	\$28.31	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
SchoolFix	01-1190-410-0	chair glides	17-2206	43297	252267a	\$15.36
SchoolFix	01-1190-410-0	Shipping	17-2206	43297	252267a	\$12.95
Sub Total						\$28.31
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27890	Recycling Enterprises	\$60.00	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Recycling Enterprises	01-2610-324-0	recycling services			2933	\$60.00
Sub Total						\$60.00
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27877	Houghton Mifflin Harcourt	\$20,505.86	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Houghton Mifflin Harcourt	01-1100-420-1	student activity book collection grade K	17-2216	43314	9.5389E+26	\$155.25

Houghton Mifflin Harcourt	01-1100-420-1	Student Activity Book Collection Grade 1	17-2216	43314	9.5389E+26	\$248.40
Houghton Mifflin Harcourt	01-1100-420-1	Homework and remembering Bundle Grade 1	17-2216	43314	9.5389E+26	\$132.30
Houghton Mifflin Harcourt	01-1100-420-1	Student Activity Book Collection Grade 2	17-2216	43314	9.5389E+26	\$434.70
Houghton Mifflin Harcourt	01-1100-420-1	Student Activity Book Collection Grade 3	17-2216	43314	9.5389E+26	\$149.00
Houghton Mifflin Harcourt	01-1100-420-1	Math Expressions Student Activity Book Collection	17-2216	43314	9.5389E+26	\$149.00
Houghton Mifflin Harcourt	01-1100-420-1	HMH Kids Discover Social Studies Hybrid Student Resource	17-2216	43314	9.5389E+26	\$368.75
Houghton Mifflin Harcourt	01-1100-420-1	HMH Kids Discover Social Studies Premium Hybrid Teacher Resource Package Grade 6	17-2216	43314	9.5389E+26	\$200.00
Houghton Mifflin Harcourt	01-1100-420-1	Shipping	17-2216	43314	9.5389E+26	\$91.87
Houghton Mifflin Harcourt	01-1100-420-1	Shipping	17-2216	43314	9.5389E+26	\$135.59
Houghton Mifflin Harcourt	02-1100-420-1	Social Studies Curriculum	17-2203	43272	953835206	\$3,918.72
Houghton Mifflin Harcourt	02-1100-420-2	Social Studies Curriculum	17-2203	43272	953835206	\$12,355.49
Houghton Mifflin Harcourt	02-1100-420-1	Shipping	17-2203	43272	953835206	\$521.75
Houghton Mifflin Harcourt	02-1100-420-2	Shipping	17-2203	43272	953835206	\$1,645.04
Sub Total						\$20,505.86

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount
264	First National Bank	8059655	27866	CORPORATE PAYMENT SYSTEMS	\$293.43

Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
CORPORATE PAYMENT SYSTEMS	01-2610-410-0	smoke alarm			43290	\$198.72
CORPORATE PAYMENT SYSTEMS	01-1200-381-0	iep mailing			43290	\$3.75

CORPORATE PAYMENT SYSTEMS	01-2610-410-0	lawn maintenance			43290	\$90.96
Sub Total						\$293.43

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27868	Dottie Heusman	\$360.51	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Dottie Heusman	01-2320-670-0	phone service			8.2018	\$50.00
Dottie Heusman	01-2320-670-0	phone service			7.2018	\$50.00
Dottie Heusman	01-2320-670-0	Mileage to Kearney and back on 6-15-18 and 6-16-18	17-2204	43297	17-2204	\$186.39
Dottie Heusman	01-2320-670-0	Mileage to Auburn on 6-12-18	17-2204	43297	17-2204	\$37.06
Dottie Heusman	01-2320-670-0	Mileage to Auburn on 6-14-18	17-2204	43297	17-2204	\$37.06
Sub Total						\$360.51

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27875	Harrington, Scott	\$100.00	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Harrington, Scott	01-2410-670-0	phone			8.2018	\$50.00
Harrington, Scott	01-2410-670-0	phone			7.2018	\$50.00
Sub Total						\$100.00

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27861	Brent Heusman	\$50.00	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Brent Heusman	01-1100-670-2	cell phone reimb			8.2018	\$25.00
Brent Heusman	01-1100-670-2	cell phone reimb			7.2018	\$25.00
Sub Total						\$50.00

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
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263	First National Bank	8059655	27873	CORPORATE PAYMENT SYSTEMS	\$1,321.60	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
CORPORATE PAYMENT SYSTEMS	01-2510-630-0	driving checks			6.7.18	\$51.00
CORPORATE PAYMENT SYSTEMS	01-2410-670-0	travel - meal for teachers			6.7.18	\$160.79
CORPORATE PAYMENT SYSTEMS	01-2610-410-0	grass seed/fertilizer			6.7.18	\$189.92
CORPORATE PAYMENT SYSTEMS	02-2190-410-2	coach association, cones			6.7.18	\$15.66
CORPORATE PAYMENT SYSTEMS	01-2190-630-2	coach association, cones			6.7.18	\$575.00
CORPORATE PAYMENT SYSTEMS	01-2190-670-2	ad travel			6.7.18	\$10.70
CORPORATE PAYMENT SYSTEMS	01-2510-410-0	round up			6.7.18	\$14.32
CORPORATE PAYMENT SYSTEMS	01-1100-381-0	stamps			6.7.18	\$193.65
CORPORATE PAYMENT SYSTEMS	01-2222-410-0	library books grade 5 and 6 - lr			6.7.18	\$23.73
CORPORATE PAYMENT SYSTEMS	01-1105-410-0	stamp pad			6.7.18	\$4.46
CORPORATE PAYMENT SYSTEMS	01-1100-410-1	pe supplies			6.7.18	\$63.39
CORPORATE PAYMENT SYSTEMS	01-2222-410-0	complete library skills grade 4 - lr			6.7.18	\$13.99
CORPORATE PAYMENT SYSTEMS	01-1100-410-1	black border - js			6.7.18	\$4.99
Sub Total						\$1,321.60
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27872	Fairfield Inn & Suites	\$104.95	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Fairfield Inn & Suites	01-2190-670-2	NCE Conference/EW			434C40000711	\$104.95
Sub Total						\$104.95
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27889	PRTS, LLC	\$375.20	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
PRTS, LLC	01-1200-318-2	OT & PT,			7814	\$288.00
PRTS, LLC	01-1200-670-2	travel			7814	\$87.20
Sub Total						\$375.20

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27871	ESU #6	\$52.53	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
ESU #6	01-1100-467-0	server back up			10999	\$52.53
Sub Total						\$52.53
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27901	WASTE CONNECTIONS OF NEBRASKA	\$766.00	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
WASTE CONNECTIONS OF NEBRASKA	01-2610-318-0	garbage			1644270	\$400.00
WASTE CONNECTIONS OF NEBRASKA	01-2610-318-0	Insurance claim - roll off			1644270	\$366.00
Sub Total						\$766.00
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27902	Water Engineering Inc.	\$135.00	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Water Engineering Inc.	01-2610-318-0	water management service			36568	\$135.00
Sub Total						\$135.00
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27870	ESU #4	\$1,309.39	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
ESU #4	01-1200-318-1	speech services			8768	\$765.05
ESU #4	01-1200-670-1	speech travel			8768	\$544.34
Sub Total						\$1,309.39

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27900	Village Of Sterling	\$172.00	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Village Of Sterling	01-2610-323-0	WATER SEWER			6162	\$172.00
Sub Total						\$172.00
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27904	WINDSTREAM COMMUNICATIONS, INC	\$828.95	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
WINDSTREAM COMMUNICATIONS, INC	01-2610-382-0	phone service			7.31.18	\$415.84
WINDSTREAM COMMUNICATIONS, INC	01-2610-382-0	phone service			6.30.2018	\$413.11
Sub Total						\$828.95
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27887	Nebraska Public Power Distric	\$2,924.26	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Nebraska Public Power Distric	01-2610-322-0				7.17.18	\$2,924.26
Sub Total						\$2,924.26
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27903	Waymire Well Drilling, Inc.	\$9,331.03	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Waymire Well Drilling, Inc.	01-2610-410-0	PVC, repair of water fountain			18R363	\$56.17
Waymire Well Drilling, Inc.	02-2610-318-0	2 water heaters installed and purchased			18R331	\$9,264.15
Waymire Well Drilling, Inc.	01-2610-410-0	ptv, trap			18R356	\$10.71

Sub Total						\$9,331.03
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Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount
264	First National Bank	8059655	27899	Teaching Strategies, LLC	\$343.50

Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Teaching Strategies, LLC	01-1190-460-1	Gold Assessment Program			38274	\$343.50

Sub Total						\$343.50
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Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount
264	First National Bank	8059655	27906	Wusk Power Equipment & Repair	\$9.00

Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Wusk Power Equipment & Repair	01-2750-337-0	R1 Bulbs			96654	\$9.00

Sub Total						\$9.00
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Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount
264	First National Bank	8059655	27895	School Mate	\$525.00

Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
School Mate	01-1100-410-1	planners	17-2208	43297	496447,	\$275.00
School Mate	01-1100-410-1	planners	17-2208	43297	496447,	\$250.00

Sub Total						\$525.00
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Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount
264	First National Bank	8059655	27859	Al's Johns	\$121.33

Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Al's Johns	01-2190-327-0	toilet for practice field			19290	\$121.33

Sub Total						\$121.33
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Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount
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264	First National Bank	8059655	27898	Student Assurance Services In	\$506.00	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Student Assurance Services In	01-1100-340-0	catastrophic coverage			2018-2019	\$506.00
Sub Total						\$506.00
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27884	Mark Helmberger	\$100.00	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Mark Helmberger	01-1100-410-2	red engine puller, cherry picker			8.13.18	\$100.00
Sub Total						\$100.00
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27905	Wirthele, Cheri	\$32.05	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Wirthele, Cheri	01-2610-318-0	reimbursement for posters printed			8.12.18	\$32.05
Sub Total						\$32.05
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27863	Buss Pest Control	\$131.67	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Buss Pest Control	01-2610-318-0	pest control			8.14.18	\$131.67
Sub Total						\$131.67
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27894	SCHOLASTIC INC	\$205.82	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
SCHOLASTIC INC	01-1100-440-1	Shipping	17-2209	43297	6496841	\$18.72
SCHOLASTIC INC	01-1100-440-1	Scholastic News	17-2209	43297	6496841	\$74.75
SCHOLASTIC INC	01-1100-440-1	superscience	17-2209	43297	6496841	\$112.35
Sub Total						\$205.82

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27880	Johnson County Hospital	\$152.00	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Johnson County Hospital	01-2750-318-0	physical, R.B.			3896C15810	\$152.00
Sub Total						\$152.00
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27897	Staples	\$85.90	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Staples	01-1100-410-0	Pens, rubber cement, pencils, magnets, pencils, hanging files frame			3382088917	\$85.90
Sub Total						\$85.90
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27862	BROWN & SAENGER	\$1,621.47	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
BROWN & SAENGER	01-2510-410-0	folders, head phones, poster board, portfolio's, notepads, sticky notes, calculator, lanyards, pencils, markers, dry erase journal, rubberbands, clips, envelope, tape, dispensers, , scissors, index cards, correction fluid, biners, battery, gloves, paper p			4015988	(\$106.54)

BROWN & SAENGER	01-2610-410-0	folders, head phones, poster board, portfolio's, notepads, sticky notes, calculator, lanyards, pencils, markers, dry erase journal, rubberbands, clips, envelope, tape, dispensers, , scissors, index cards, correction fluid, biners, battery, gloves, paper p			4015988	\$430.83
BROWN & SAENGER	01-1100-410-0	folders, head phones, poster board, portfolio's, notepads, sticky notes, calculator, lanyards, pencils, markers, dry erase journal, rubberbands, clips, envelope, tape, dispensers, , scissors, index cards, correction fluid, biners, battery, gloves, paper p			4015988	\$1,297.18
Sub Total						\$1,621.47

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27878	iXL	\$2,813.00	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
iXL	01-1100-467-0	Math, ELA, and social studies	17-2210	43297	S330637	\$1,800.00
iXL	01-1100-467-0	Math and ELA	17-2210	43297	S330637	\$1,013.00
Sub Total						\$2,813.00

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount
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264	First National Bank	8059655	27865	CenterPoint Energy Services Retail, LLC	\$300.01	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
CenterPoint Energy Services Retail, LLC	01-2610-321-0	center point			3290253	\$300.01
Sub Total						\$300.01
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27873	General Fire & Safety	\$112.50	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
General Fire & Safety	01-2610-318-0	inspection of kitchen hood system			10205293	\$112.50
Sub Total						\$112.50
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27888	PANKO	\$1,050.79	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
PANKO	01-2750-338-0	warning lights, sheet metal screws, emergency window latch, transmission check, clearance light assembly, repair lights, oil and fuel filter, rotella engine oil, washer fluid			11485	\$1,050.79
Sub Total						\$1,050.79
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27891	Ryan Lairmore	\$135.00	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Ryan Lairmore	01-1100-318-2	tech help Mac Book set up	17-2230	43327	17-2230	\$135.00
Sub Total						\$135.00

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27874	Hardwood Heaven	\$8,995.95	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Hardwood Heaven	01-1100-410-0	sAWSTOP iND cAB sAW 3HP 1PH 230V 52"	17-2231	43327	17-2231	\$3,999.00
Hardwood Heaven	01-1100-410-0	Standard 10" Brake Cartridge	17-2231	43327	17-2231	\$69.00
Hardwood Heaven	01-1100-410-2	Dado 8" Brake Cartridge	17-2231	43327	17-2231	\$89.00
Hardwood Heaven	01-1100-410-2	Dado Lock Down Insert	17-2231	43327	17-2231	\$39.00
Hardwood Heaven	01-1100-410-0	Sawstop ind cab. saw 5hp 230v 52"	17-2232	43327	17-2232	\$4,399.00
Hardwood Heaven	01-1100-410-0	Standard 10" Brake Cartridge	17-2232	43327	17-2232	\$69.00
Hardwood Heaven	01-1100-410-0	Dado 8" Brake Cartridge	17-2232	43327	17-2232	\$89.00
Hardwood Heaven	01-1100-410-0	Dado Lock Down Insert	17-2232	43327	17-2232	\$39.00
Hardwood Heaven	01-1100-410-0	Safety DADO 8 inch	17-2232	43327	17-2232	\$203.95
Sub Total						\$8,995.95

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27860	Boslau, Dennis	\$32.76	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount
Boslau, Dennis	01-2600-318-0	GOJO	17-2214	43314	17-2214	\$22.49
Boslau, Dennis	01-2600-318-0	towels	17-2214	43314	17-2214	\$3.98
Boslau, Dennis	01-2600-318-0	glass cleaner	17-2214	43314	17-2214	\$4.15
Boslau, Dennis	01-2600-318-0	Premium	17-2214	43314	17-2214	\$2.14
Sub Total						\$32.76

Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount	
264	First National Bank	8059655	27882	Kale Heusman	\$39.24	
Vendor	Account Code	Description	PO Number	Issue Date	Invoice	Amount

Kale Heusman	01-2600-318-0	mileage to Lincoln to pick up carpet	17-2122	43109	17-2122		\$39.24
Sub Total							\$39.24
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount		
264	First National Bank	8059655	27869	EBBERS, JASON	\$450.00		
Vendor	Account Code	Description	PO Number	Issue Date	Invoice		Amount
EBBERS, JASON	01-2750-318-0	80 day inspection			6.2018		\$450.00
Sub Total							\$450.00
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount		
264	First National Bank	8059655	27881	Journey Ed	\$604.30		
Vendor	Account Code	Description	PO Number	Issue Date	Invoice		Amount
Journey Ed	01-1100-467-2	10 New Windows 10 Licenses	17-2224	43321	10266734		\$604.30
Sub Total							\$604.30
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount		
264	First National Bank	8059655	27893	Salberg, Chris	\$89.12		
Vendor	Account Code	Description	PO Number	Issue Date	Invoice		Amount
Salberg, Chris	01-2190-670-2	food reimbursement for Skills trip			6.2018		\$89.12
Sub Total							\$89.12
Voucher Number	Bank Name	Account Number	Warrant Number	Payment Vendor	Amount		
265	First National Bank	8059655	27819	AHRS	\$10,000.00		
Vendor	Account Code	Description	PO Number	Issue Date	Invoice		Amount
AHRS	08-2515-520-0	preschool addition		43314	Period to 6/25/18		\$10,000.00
Grand Total					Accounts Payable Total		\$71,697.15
					Salary	\$	190,955.58
					Total to be approved		<u>\$262,652.73</u>

Board of Education Special Meeting
Monday, July 16, 2018 7:25 PM
Sterling Public Schools
250 Main Street
Sterling, NE 68443

1. Meeting called to order by President Harms at 7:27. He acknowledged the Open Meetings Act.

2. Roll Call

Lois Agena:	Present
John Harms:	Present
Mike Hestermann:	Absent
Mark Parde:	Absent
Rick Vollman:	Present
Cheri Wirthele:	Present

3. Reviewed and Discussed Parent Involvement Policy 6400 & Title I Parent & Family Engagement Policy 6410

4. Adjourned at 7:31.

Board of Education Special Meeting
Monday, July 16, 2018 7:20 PM Sterling Public Schools
250 Main Street
Sterling, NE 68443

1. President Harms called the meeting to order @ 7:20 p.m. and acknowledged the Open Meetings Act

2. Roll Call

Lois Agena:	Present
John Harms:	Present
Mike Hestermann:	Absent
Mark Parde:	Absent
Rick Vollman:	Present
Cheri Wirthele:	Present

3. Reviewed and Discussed the Student Fees Policy 5045

4. Adjourned @ 7:27 p.m.

3047 Data Breach Response

I. Preparation

A data breach is an instance in which personal information as defined by state law or personally identifiable information as defined by federal law is released or accessed in an unauthorized manner. The district will implement and maintain reasonable security procedures and practices that are appropriate to the nature and sensitivity of the personal information handled by the district. In order to ensure compliance with state and federal law; in the event of a breach the following preparatory steps shall be taken.

A. Data Governance

The superintendent, or their designee, will create an annually updated data directory that will include:

1. Computing devices purchased by the district,
2. Software that is installed on district devices,
3. Staff members with access to district devices,
4. Staff members with active usernames and passwords for any district software.

B. New Devices and Software

Any new software or device that is used in a district building for district purposes will be submitted to the superintendent or their designee for inclusion in the directory.

II. Incident Response Plan

A. Assessment and Investigation

1. If the District becomes aware of a data breach it will make every reasonable effort to remedy the cause of the breach as soon as possible.
2. The District will conduct a good faith, reasonable, and prompt investigation to determine the likelihood that

personal information has been or will be used for an unauthorized purpose.

3. This investigation will include, but not be limited to, an assessment of what software, hardware, and physical documents were accessed; which District personnel had access to the compromised data; and what specific data was compromised.

B. Notification of Affected Individuals

1. If the investigation determines that the use of information about a Nebraska resident for an unauthorized purpose has occurred or is reasonably likely to occur, the district shall give notice to the affected Nebraska resident.
2. Notice shall be made as soon as possible and without unreasonable delay, consistent with the legitimate needs of law enforcement and consistent with any measures necessary to determine the scope of the breach and to restore the reasonable integrity of the computerized data system.

C. Notification of Law Enforcement and Outside Organizations

1. Should notice of the breach be required to any individual, notice of the breach will be simultaneously sent to the Nebraska Attorney General's office.
2. The Superintendent will determine if the Family Policy Compliance Office will be notified of the breach.
3. The Superintendent will determine if the Privacy Technical Assistance Center will be notified of the breach.

Adopted on: 8-20-18

Revised on: _____

Reviewed on: _____

5026

Sex Discrimination and Sexual Harassment of Students

I. Sex Discrimination

- A. The district prohibits discrimination on the basis of sex in any educational program or activity except when it is necessary to accomplish a specific purpose that does not impinge upon essential equality or fairness in the treatment of students or employees. Employees are required to comply with this policy as well as with Title IX of the Education Amendments of 1972 and the regulations of the U.S. Department of Education as applicable to this district.
- B. Any individual who believes he or she is being discriminated against on the basis of race, color, national origin, sex, marital status, disability, or age may seek relief by filing a complaint pursuant to the board's complaint policy or contacting the district's Title IX coordinator.

II. Sexual Harassment

- A. Students should be provided with an environment that is free from unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct constituting sexual harassment. The board of education unequivocally prohibits sexual harassment of its students, even when the affected student does not complain to the faculty or the administration.
- B. Sexual harassment is a form of misconduct that wrongfully deprives students of their dignity and the opportunity to study and be in an environment free from unwelcome sexual overtones. Sexual harassment includes all unwelcome sexual advances, requests for sexual favors and other such verbal or physical misconduct. Sexual harassment means:
- C. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical misconduct of a sexual nature constitutes sexual harassment when such conduct has the purpose or effect of unreasonably interfering with an individual's educational opportunities or creates an intimidating, hostile or offensive learning environment.

- D. A student who feels he or she has been sexually harassed should directly inform the offending student that the conduct or communication is offensive and must stop. If the student does not wish to communicate directly with the offending student, or if direct communication has been ineffective, the student should report the conduct or communication to the Title IX coordinator or to a teacher, principal or counselor with whom she or he feels comfortable.
- E. Retaliation against students who make good faith reports of sexual harassment is prohibited.

III. Disciplinary Decisions

- A. A decision to take disciplinary action under this policy may be based on the statements of a complaining student, statements, observations of educators, or any other credible evidence.
- B. All complaints against staff members will follow the investigation, decision, and appeal process established in the district's complaint policy.
- C. Any student who sexually harasses another student will be subject to discipline up to and including expulsion, depending on the severity of the misconduct, as established in the district's student discipline policy.

Adopted on: 8-17-15

Revised on: 8-20-18

Reviewed on: _____

5035 Student Discipline

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her parent or guardian.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Short-Term Suspension

The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct constituting grounds for expulsion as hereinafter set forth; or,
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the

school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what he or she is accused of having done, be given an explanation of the evidence the authorities have, and be given an opportunity to explain the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal will send a written statement to the student, and the student's parent or guardian, describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school. The Principal shall determine who, in addition to the parent or guardian, is to attend the conference.
4. Students who are short-term suspended will be given the opportunity to complete classwork.

Emergency Exclusion

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

Students may be disciplined for the possession of weapons and/or firearms pursuant to the board's separate policy on weapons and firearms or state law.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.
2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.

3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.
4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes;
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the

influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);

7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;
10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
11. A repeated violation of any of the following rules if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
 - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;
 - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, or a tobacco imitation substance or packaging, regardless of form, including cigarettes, chewing tobacco, and

any other form of tobacco or imitation, such as electronic cigarettes, vapor pens, etc.;

- e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
- f. Possession of pornography;
- g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically);
- h. Engaging in hazing, defined as any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are generally considered to be: physically abusive, hazardous, and/or sexually violating and include but are not limited to the following: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/rookies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; branding; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault;
- i. Bullying which shall include cyber-bullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;
- j. Violation of the district's computer acceptable computer use policy are subject to discipline, up to and including expulsion; and

- k. Any other violation of a rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion or mandatory reassignment

1. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
 - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. A statement that, before long-term suspension, expulsion, or mandatory reassignment for disciplinary purposes can be invoked, the student has a right to a hearing, upon request, on the specified charges;
 - d. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - e. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity

of the witnesses to appear at the hearing and the substance of their testimony; and

- f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail.
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
 4. Nothing in this policy shall preclude the student, student's parents, guardian or representative from discussing and settling the matter with appropriate school personnel prior to the hearing stage.
 5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below.
 6. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below, except that the time constraints set forth may differ as provided by law and this policy. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
 7. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline

Act (NEB. REV. STAT. § 79-254 to 79-294). The school district will provide parents with copies of the relevant statutes upon request.

Reporting Requirement to Law Enforcement

Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of state law that the administration believes cannot be adequately addressed solely by discipline from the school district;
4. It is a violation of state law that endangers the health and welfare of staff or students;
5. It is a violation of state law that interferes with school purposes;
6. The report is required or requested by law enforcement or the county attorney.

Adopted on: 6-6-14

Revised on: 8-20-18

Reviewed on: _____

5064 Bed Bugs

Students found to have bed bugs will not be permitted at school and will be sent home or removed from contact with other students. Upon discovering the presence of any indication of bed bugs the student's parent(s) or guardian(s) will be notified, and if appropriate will be asked to pick up the student from school immediately.

Students will not be permitted to return to school until the parent(s) or guardian(s) have confirmed that successful treatment has occurred.

The student cannot ride the school bus, effective immediately upon discovery by the school, until the parent(s) or guardian(s) have confirmed that successful treatment has occurred.

Adopted on: 8-20-18

Revised on:

Reviewed on: