



Regular Meeting of the Board of  
Education  
Monday, October 13, 2025 6:00 PM Central

Board Room, Administration Building  
900 W Choctaw Ave  
Chickasha, Oklahoma 73018

1. Call Meeting to Order
2. Roll Call  
Attendance Taken at 6:00 PM.  
Laurie Allen: Present  
Christy Clift: Present  
Cara Gerdes: Present  
Zack McGill: Present  
Robyn Morse: Absent
3. Pledge of Allegiance:
  - Chickasha Middle School
4. Recognitions:  
Chicken Express Employees of the Month:
  - Certified - Lindsey Kemp - Grand Avenue Elementary
  - Support - Hanna Hiatt - Grand Avenue Elementary
5. Public Comment  
No public comment
6. Superintendent's Report  
Superintendent Croslin gave the superintendent's report.
7. Discussion and possible action regarding Guaranteed Maximum Price Amendments  
Motion to approve Guaranteed Maximum Price Amendments. This motion, made by Christy Clift and seconded by Cara Gerdes, passed.  
Laurie Allen: Yea  
Christy Clift: Yea  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Absent  
Yea: 4, Nay: 0, Absent: 1
  
8. Discussion and possible action regarding Name of Daycare Facility  
Motion to approve the Name of Daycare Facility - Chickasha Public Schools Early Learning Center. This motion, made by Christy Clift and seconded by Laurie Allen, passed.  
Laurie Allen: Yea

Christy Clift: Yea  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Absent  
Yea: 4, Nay: 0, Absent: 1

9. Discussion and possible action regarding Board Meeting Dates for the Year 2026  
Motion to approve the Board Meeting Dates for the Year 2026. This motion, made by Christy Clift and seconded by Cara Gerdes, passed.

Laurie Allen: Yea  
Christy Clift: Yea  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Absent  
Yea: 4, Nay: 0, Absent: 1

10. Discussion and possible action regarding 2026 election Resolution for the Chickasha Board of Education seat #1  
Motion to approve 2026 election Resolution for the Chickasha Board of Education seat #1. This motion, made by Christy Clift and seconded by Laurie Allen, passed.

Laurie Allen: Yea  
Christy Clift: Yea  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Absent  
Yea: 4, Nay: 0, Absent: 1

11. Discussion and possible action regarding Budget Revision to include final expenses, fund balances and revenues  
Motion to approve Budget Revision to include final expenses, fund balances and revenues. This motion, made by Christy Clift and seconded by Cara Gerdes, passed.

Laurie Allen: Yea  
Christy Clift: Yea  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Absent  
Yea: 4, Nay: 0, Absent: 1

12. Discussion and possible action regarding Grant agreement to purchase meat and produce from local farms

Motion to approve Grant agreement to purchase meat and produce from local farms.

This motion, made by Christy Clift and seconded by Laurie Allen, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Absent

Yea: 4, Nay: 0, Absent: 1

13. Discussion and possible action regarding Award Copier Service Proposal

Motion to approve Awarding Copier Service Proposal to Image Net. This motion, made by Cara Gerdes and seconded by Laurie Allen, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Absent

Yea: 4, Nay: 0, Absent: 1

14. Discussion and possible action regarding Deregulation of the following Plan Period.

Motion to approve the deregulation of Jerry Osborn's Plan Period starting January 2026.

This motion, made by Christy Clift and seconded by Cara Gerdes, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Absent

Yea: 4, Nay: 0, Absent: 1

15. Discussion and possible action regarding MOU between Chickasha Association of Support Employees and Chickasha Public Schools Board of Education

Motion to approve MOU between Chickasha Association of Support Employees and Chickasha Public Schools Board of Education. This motion, made by Christy Clift and seconded by Laurie Allen, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea  
Robyn Morse: Absent  
Yea: 4, Nay: 0, Absent: 1

16. Discussion and possible action regarding Adjunct Damon Mantooth in Physical Education

Motion to approve to Adjunct Damon Mantooth in Physical Education. This motion, made by Christy Clift and seconded by Laurie Allen, passed.

Laurie Allen: Yea  
Christy Clift: Yea  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Absent  
Yea: 4, Nay: 0, Absent: 1

17. Discussion and possible action regarding School Base Social Worker:

- New contract between Oklahoma Human Services (OKDHS) and Chickasha Public Schools
- New Job Description for School Base Social Worker.
- MOU with CASE regarding salary scale for the School Base Social Worker

Motion to approve new contract with OKDHS, new job description and MOU with CASE regarding School Base Social Worker. This motion, made by Christy Clift and seconded by Cara Gerdes, passed.

Laurie Allen: Yea  
Christy Clift: Yea  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Absent  
Yea: 4, Nay: 0, Absent: 1

18. Discussion and possible action regarding New Job Description for Early Learning Center Coordinator/Instructor and Revised Job Description for Operation Coordinator

Motion to approve New Job Description for Early Learning Center Coordinator/Instructor and Revised Job Description for Operation Coordinator. This motion, made by Christy Clift and seconded by Zack McGill, Failed.

Laurie Allen: Nay  
Christy Clift: Yea  
Cara Gerdes: Nay  
Zack McGill: Yea

Robyn Morse: Absent

Yea: 2, Nay: 2, Absent: 1

Motion to approve New Job Description for Early Learning Center

Coordinator/Instructor. This motion, made by Christy Clift and seconded by Zack McGill, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Absent

Yea: 4, Nay: 0, Absent: 1

19. Discussion and possible action regarding Contract Agreement with Betsy Chen, BCBA, DBA, BC Behavioral

Motion to approve Contract Agreement with Betsy Chen, BCBA, DBA, BC Behavioral. This motion, made by Christy Clift and seconded by Cara Gerdes, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Absent

Yea: 4, Nay: 0, Absent: 1

20. Consent Agenda

Motion to approve Consent Agenda. This motion, made by Zack McGill and seconded by Christy Clift, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Absent

Yea: 4, Nay: 0, Absent: 1

20.a. Minutes of the September 8, 2025 regular meeting

20.b. Minutes of the September 24, 2025 special meeting

20.c. Finance Report; 2025-2026

- General Fund Nos 261-338
- Building Fund Nos 73-83
- 2010 Bond #31 3

- 2021 Bond #32 none
  - 2010 A&B Bond none
  - FY23 Safety & Security Bond none
  - 2024 Bond Fund 10-12
  - Sinking Fund #41 none
  - Gifts #81 none
  - BJ Clack Nos. 2-4
  - Athletic Fund Nos. 155-305
  - Activity Fund Nos. 122-227
  - Federal Program
- 20.d. Annual renewal of the CVTECH Transportation Contract
- 20.e. Annual renewal of Field Placement Affiliation Agreement between Grand Canyon University and Chickasha Public Schools
- 20.f. Annual renewal of MOU between Mid-America Christian University and Chickasha Public Schools
- 20.g. Purpose of Account Lincoln School Intermediate Center: (updated)
- Office Activity
  - Clubs, Journalism, Student Council, Academic Team
- 20.h. Purpose of Account CHS: (updated)
- Office, Vehicle Registration, Picture Vending
  - FFA
- 20.i. Travel:
- Chickasha FFA - North American International Livestock Exposition - Louisville, Ky
  - Chickasha Cheer - NCA Nationals Competition - Ft. Worth Tx
  - CHS Pom - OSDTDA Pom State - Tulsa, Ok
  - CHS Pom - National Dance Team Competition - Orlando, Fl
- 20.j. Surplus:
- Daycare Surplus
  - Lincoln School Intermediate Center
21. Discussion and possible action regarding proposed Executive Session to Discuss: Motion to convene into executive session. This motion, made by Christy Clift and seconded by Cara Gerdes, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Absent

Yea: 4, Nay: 0, Absent: 1

The board entered into executive session at 7:25 pm.

21.a. Employment, hiring, or resignation and retirements of individual salaried public officers or employees listed on Exhibit A. Executive Session Authority: Okla. Stat. Tit. 25, 307(B)(1).

22. Acknowledge return to open session and executive session compliance statement  
The board returned from executive session at 7:56pm
23. Discussion and possible action regarding the hiring of individuals listed on Exhibit A  
Motion to approve the hiring of individuals listed on Exhibit A. This motion, made by Christy Clift and seconded by Cara Gerdes, passed.  
Laurie Allen: Yea  
Christy Clift: Yea  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Absent  
Yea: 4, Nay: 0, Absent: 1
24. Discussion and possible action regarding the transfer/reassignment/workday adjustment for the individuals listed on Exhibit A  
No action taken/no transfer/reassignment/workday adjustment
25. Discussion and possible action regarding the resignations of individuals listed on Exhibit A  
Motion to approve the resignations of individuals listed on Exhibit A. This motion, made by Christy Clift and seconded by Laurie Allen, passed.  
Laurie Allen: Yea  
Christy Clift: Yea  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Absent  
Yea: 4, Nay: 0, Absent: 1
26. Discussion and possible action regarding the retirement of individuals listed on Exhibit A  
No action taken/no retirements
27. New Business  
No new business
28. Motion to Adjourn  
Motion to adjourn at 7:58. This motion, made by Cara Gerdes and seconded by Laurie Allen, passed.  
Laurie Allen: Yea  
Christy Clift: Yea  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Absent  
Yea: 4, Nay: 0, Absent: 1

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Board President

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Clerk

Welcome to Chickasha Public Schools  
Board Session Public Attendance

Please PRINT your name, title, and company below.

Date: October 13, 2025

Name (Print)	Representation, Title, Company
DAN TURNER	Admin
Debbi Davis	CHS Admin
Jennifer Stegman	Admin
Shawna Pool	CUTA
Melissa James	CASE President
Angie Morgan	Lincoln Admin
Tara Clark	CMS
Elizabeth Fechner	CQA
Joe Molder	Admin
Gretchen Slate	BWECC
Cherene Short	Enrollment
Levi P. Lloyd	CMS
Nancy Jarvis	CUTA/Leadership Chickasha
Christopher Dixon	QA
Lisa Johnson	ALC
Brad & Kelly Wilkerson	Chicken E
Kathy Wenzel	Grant
Darcy Williams	Admin
Olivia Elliott	CHS Pam

Welcome to Chickasha Public Schools  
Board Session Public Attendance

Please PRINT your name, title, and company below.

Date: 10/13/2025

Name (Print)	Representation, Title, Company
Miranda Molder	CHS Cheer, Coach
Kendal Peltz	Leadership Children

# Chickasha Public Schools

October 2025

## Superintendent's Report

- Thank you to CMS for leading us in the Pledge of Allegiance this evening. Great job!
- Congratulations to the Chicken Express employees of the month from Grand Elementary Lindsey Kemp and Hanna Hiatt. Thank you for all that you do! We appreciate you!
- Fall Break is this week no matter if it feels like fall or not. Schools will be closed on Thursday, Oct. 16<sup>th</sup> and Friday, Oct. 17<sup>th</sup>. Monday, Oct. 20<sup>th</sup> is a Professional Day for teachers. Classes will resume on Tuesday, Oct. 21<sup>st</sup>.
- The CHS drama department is excited to announce its first play of the school year – “A Wrinkle in Time”. They will be putting on this play on October 23<sup>rd</sup> at 7:30pm and then again on Oct. 25<sup>th</sup> at 2pm and 7:30pm in the CHS auditorium.
- CPS is excited to announce the date of our annual Thanksgiving Lunch with parent. It will be held on Tuesday, November 18<sup>th</sup>. More details will be coming soon!
- We would like to wish the CHS FFA program positive wishes as they travel to Indianapolis for the National FFA Convention and Expo. They have two students who are National FFA Proficiency Finalists and the chapter is a Finalist for National Model of Excellence.
- CHS is excited to announce that Austin Clift has been named a National Merit Semi-Finalist. Congratulations!
- Finally, Halloween is quickly approaching – Friday, Oct. 31<sup>st</sup>. Parents and encouraged to look out for information on special events for students to participate in during the last week of October.

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**October 13, 2025**

**TOPIC: Guaranteed Maximum Price Amendments**

**ADMINISTRATIVE RECOMMENDATION:** Approval of the Guaranteed Maximum Price (GMP) Amendments - Safety & Security Bonds

- Chickasha High School Interior Renovations
- Lincoln School Intermediate Center Saferoom Gym Addition
  - o (Note: School name was Lincoln Elementary at time of bond election)
- Grand Elementary Storm Shelter Media Center

**RATIONALE FOR RECOMMENDATION:** Willowbrook Construction & CPS conducted a sealed bidding process that included a pre-bid conference and the opening of bids over two dates. (September 25, 2025 – CHS Renovations & Lincoln School Intermediate Center gym and October 2, 2025 – Grand Elementary media center) These “Guaranteed Maximum Prices” are a result of bids being recommended from companies that participated in the bidding process and were the lowest responsible bidders.

**FISCAL NOTE:** (see attached information)

Chickasha High School Interior Renovations

- GMP amount = \$1,197,230.70

Lincoln School Intermediate Center Saferoom Gym Addition

- GMP amount = \$3,664,234.71

Grand Elementary Storm Shelter Media Center

- GMP amount = \$2,214,353.60

GMP total (all projects) = \$7,075,819.01

**OPTIONS:**

1. Approve the GMP amendment.
2. Not approve the GMP amendment.
3. Request additional information.

**CONTACT PERSON:** Rick Croslin, Superintendent  
Dan Turner, Executive Director of Operations

Implemented: April 2020



# AIA® Document A133® – 2019 Exhibit A

## Guaranteed Maximum Price Amendment

This Amendment dated the 13th day of October in the year 2025, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 12th day of September in the year 2022 (the “Agreement”)

for the following PROJECT:

Amendment No. 4 (Base Bid)

Chickasha Public Schools  
Bond Issue 2022  
High School Interior Renovations

### THE OWNER:

Chickasha Public Schools  
900 W Choctaw Ave  
Chickasha, OK 73018

### THE CONSTRUCTION MANAGER:

Willowbrook, Inc.  
3108 S 9<sup>th</sup> Street  
Chickasha, OK 73018

### TABLE OF ARTICLES

- A.1 GUARANTEED MAXIMUM PRICE
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED
- A.4 CONSTRUCTION MANAGER’S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

### ARTICLE A.1 GUARANTEED MAXIMUM PRICE

#### § A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager’s Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed One Million One Hundred Ninety-seven Thousand Two Hundred Thirty Dollars and Seven cents (\$1,197,230.07), subject to additions and deductions by Change Order as provided in the Contract Documents.

### ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

**§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.  
*(Provide itemized statement below or reference an attachment.)*

See Exhibit A, Attachment No. 1 – Detail of Clarifications, Assumptions, Allowances

**§ A.1.1.3** The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

**§ A.1.1.4** The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

**§ A.1.1.5 Alternates**

**§ A.1.1.5.1 Alternates, if any, included in the Guaranteed Maximum Price:**

Item	Price
N/A	

**§ A.1.1.5.2** Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.  
*(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
N/A		

**§ A.1.1.6 Unit prices, if any:**

*(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
N/A		

## ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

**§ A.2.1** The date of commencement of the Work shall be:

*(Check one of the following boxes.)*

The date of execution of this Amendment.

Established as follows:

*(Insert a date or a means to determine the date of commencement of the Work.)*

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

**§ A.2.2** Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

**§ A.2.3 Substantial Completion**

**§ A.2.3.1** Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

*(Check one of the following boxes and complete the necessary information.)*

Not later than ( ) months from the date of receipt of building permit from AHJ.

[ ] By the following date: August 2026

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

**ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED**

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
Specification Book	Project Manual	August 27, 2025	All
Addendum	No. 1	September 9, 2025	All
Addendum	No. 2	September 17, 2025	All
Addendum	No. 3	September 18, 2025	All
Addendum	No. 4	September 22, 2025	All
Addendum	No. 5	September 24, 2025	All
Addendum	No. 6	September 30, 2025	All

§ A.3.1.2 The following Specifications:

See Attachment No. 2 – Index of Documents and Drawings

§ A.3.1.3 The following Drawings:

See Attachment No. 2 – Index of Documents and Drawings

§ A.3.1.4 The Sustainability Plan, if any:

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:

Item	Price
Plumbing	\$20,000.00
Unforeseen Conditions	\$20,000.00
Protect Existing	\$7,500.00
Testing/Permits	\$2,500.00
Patch/Repair Finishes	\$5,000.00
Patch Slab	\$7,500.00
Fire Sprinkler	\$15,000.00

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:

See Attachment No. 5 – Assumptions and Clarifications

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:

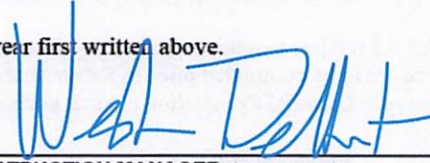
See Attachment No. 3 – Recommendation of Bids

See Attachment No. 4 – Bid Qualifications

**ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:

This Amendment to the Agreement entered into as of the day and year first written above.



\_\_\_\_\_  
**OWNER** *(Signature)*

\_\_\_\_\_  
**CONSTRUCTION MANAGER** *(Signature)*

\_\_\_\_\_  
*(Printed name and title)*

Weston DeHart, President

\_\_\_\_\_  
*(Printed name and title)*



Detail of Clarifications, Assumptions, Allowances

BID PACKAGE	DESCRIPTION	Base Bid	TOTAL	CONTRACTOR	NOTES
	General Requirements	\$ 108,000.00	\$ 108,000.00		
	General Conditions	\$ 123,400.00	\$ 123,400.00		
1	Demolition	\$ 21,000.00	\$ 21,000.00	ECRP Painting LLC	
2	General Trades	\$ 28,750.00	\$ 28,750.00	Willowbrook, Inc.	
3	Millwork	\$ 81,781.00	\$ 81,781.00	Lakewood Cabinetry Inc.	
4	Doors, Frames & Hardware	\$ 33,513.00	\$ 33,513.00	Tex-Oma Builders Supply Co.	
5	Glass & Glazing	\$ 47,600.00	\$ 47,600.00	Accent Glass Services, LLC	
6	Drywall & Ceilings	\$ 146,207.00	\$ 146,207.00	Competent Drywall Interiors LLC	
7	Painting	\$ 23,600.00	\$ 23,600.00	Advanced Commercial Painting LLC	
8	Flooring & Tile	\$ 64,600.00	\$ 64,600.00	Andeco Flooring & Blinds LLC	
9	Signage	\$ 11,470.00	\$ 11,470.00	Vital Signs of Oklahoma	
10	Accordion Folding Doors	\$ 14,107.00	\$ 14,107.00	Tex-Oma Builders Supply Co.	
11	Plumbing	\$ 20,000.00	\$ 20,000.00	ALLOWANCE (bids 10/9)	
12	HVAC	\$ 20,500.00	\$ 20,500.00	DeHart Air Conditioning & Electronics Inc.	
13	Electrical	\$ 259,300.00	\$ 259,300.00	Jackson Electrical Construction LLC	#3
	Allowance - Unforeseen Conditions	\$ 20,000.00	\$ 20,000.00		#1
	Allowance - Protect Existing	\$ 7,500.00	\$ 7,500.00		#1
	Allowance - Testing & Permits	\$ 2,500.00	\$ 2,500.00		#1
	Allowance - Patch/Repair Finishes	\$ 5,000.00	\$ 5,000.00		#1
	Allowance - Patch Slab	\$ 7,500.00	\$ 7,500.00		#1
	Allowance - Fire Sprinkler	\$ 15,000.00	\$ 15,000.00		#1
				Bid Recommendations	#2
	Subtotal	\$ 1,061,328.00	\$ 1,061,328.00		
	CM Contingency	\$ 53,066.40	\$ 53,066.40		
	Bonds	\$ 9,918.11	\$ 9,918.11		
	Builders Risk Insurance	\$ 6,633.44	\$ 6,633.44		
	General Liability Insurance	\$ 9,273.76	\$ 9,273.76		
	Subtotal	\$ 1,140,219.71	\$ 1,140,219.71		
	CM Fee	\$ 57,010.99	\$ 57,010.99		
	<b>TOTAL ESTIMATED CONSTRUCTION COST</b>	\$ 1,197,230.70	\$ 1,197,230.70	<<<<<< GMP	#4
	Pre-Construction Fee (Not included in GMP)	\$ 11,972.31	\$ 11,972.31		

**Note #1:** Final costs that are under/over this allowance will increase/decrease the CM's contingency amount. Any remaining portion of the CM's contingency will be returned to the Owner by a deduct change order at the end of the project.

**Note #2:** The bids have been solicited on the basis of award within 30 days.

**Note #3:** Bid qualifications

**Note #4:** The following items are NOT INCLUDED in the Guaranteed Maximum Price: A/E fees, CM Pre-Construction Fee, Owner contingency, furniture, fixtures and equipment, residential appliances, sales tax, items provided by Owner, and requirements by the Authority Having Jurisdiction that are not specifically depicted or indicated on the Contract Documents, permanent utility costs during construction start-up, testing and occupying the building.

**CHICKASHA PUBLIC SCHOOLS**

**Bond Issue 2022**

Exhibit "A"

**SUMMARY OF FUNDS AS ISSUED TO CMSWILLOWBROOK**

(Includes all approved change orders)

	<u>DATE</u>	<u>AMOUNT</u>	<u>Extended Amount</u>
PreConstruction Fee - Amendment 1	5/17/2023	\$ 11,152.70	\$ 11,152.70
<b><u>Amendment No. 1 - Stadium Retrofit</u></b>	5/17/2023		
GENERAL REQUIREMENTS		\$ 77,250.00	
GENERAL CONDITIONS		\$ 133,000.00	
Bid Package #1 - Concrete - CMSWillowbrook, Inc.		\$ 63,700.00	
Bid Package #2 - Stadium Concrete Repair/Remediation - Mid-Continental Restoration Comp		\$ 438,965.95	
Bid Package #3 - Masonry - Superior Masonry, LLC		\$ 16,300.00	
Allowance - Aluminum Ramp		\$ 49,970.00	
Allowance - Add'l Conrete & Masonry Repairs		\$ 120,000.00	
Allowance - Demolition		\$ 50,000.00	
CM Contingency		\$ 94,918.60	
Bonds		\$ 8,352.84	
Builders Risk Insurance		\$ 4,209.83	
General Liability Insurance		\$ 5,494.67	
CM Fee		\$ 53,108.09	
		<u>\$ 1,115,269.97</u>	\$ 1,126,422.67
PreConstruction Fee - Amendment 2	6/5/2023	\$ 9,600.28	\$ 1,136,022.95
<b><u>Amendment No. 2 - Stadium Retrofit Remaining Scopes</u></b>	6/5/2023		
GENERAL REQUIREMENTS		\$ -	
GENERAL CONDITIONS		\$ -	
Bid Package #4 - Demolition - CMSWillowbrook, Inc.		\$ 28,460.00	
Bid Package #5 - Roofing - Allowance		\$ 40,000.00	
Bid Package #6 - General Trades - CMSWillowbrook, Inc.		\$ 74,400.00	
Bid Package #7 - Painting - Advanced Commercial Painting, LLC		\$ 121,600.00	
Bid Package #8 - Structural & Misc Steel - K&E Fabrication, LLC		\$ 135,000.00	
Bid Package #9 - Aluminum Stadium Bench Seating - Heartland Seating, Inc.		\$ 157,924.00	
Bid Package #10 - HVAC - MBI Industrial, Inc.		\$ 12,178.00	
Bid Package #11 - Electrical - Top Electric, LLC		\$ 58,000.00	
Allowance - Fencing		\$ 10,000.00	
Allowance - Plumbing		\$ 7,500.00	
Allowance - EIFS/Grout Finish		\$ 12,000.00	
Allowance - Pressbox Repairs		\$ 15,000.00	
Allowance - Patch/Repair Paving		\$ 20,000.00	
Allowance - Misc. Metals		\$ 40,000.00	
Allowance - MEP		\$ 10,000.00	
Allowance - Drainage		\$ 45,000.00	
Allowance - Painting		\$ 30,000.00	
CM Contingency		\$ 81,706.20	
Bonds		\$ 7,190.15	
Builders Risk Insurance		\$ 3,623.83	
General Liability Insurance		\$ 4,729.83	
CM Fee		\$ 45,715.60	
		<u>\$ 960,027.61</u>	\$ 2,096,050.56
PreConstruction Fee - Amendment 3	8/14/2023	\$ 9,128.92	\$ 2,105,179.48
<b><u>Amendment No. 3 - Secure Vestibules (Grand, Lincoln, Middle)</u></b>	8/14/2023		
GENERAL REQUIREMENTS		\$ 108,600.00	
GENERAL CONDITIONS		\$ 83,150.00	
Bid Package #1 - Demolition - Total Demolition Services, LLC		\$ 35,304.00	
Bid Package #2 - Concrete - MF Fast Concrete		\$ 74,893.00	
Bid Package #3 - Rough Carpentry - CMSWillowbrook, Inc.		\$ 79,400.00	
Bid Package #4 - Glass & Glazing - Binswanger Glass		\$ 101,650.00	
Bid Package #5 - Drywall & Ceilings - Mitchell Acoustics & Drywall, Inc.		\$ 26,500.00	
Bid Package #6 - Flooring - Bryan's Flooring, LLC		\$ 15,765.00	
Bid Package #7 - Painting - Vega's Drywall & Painting, LLC		\$ 7,030.00	
Painting Allowance		\$ 11,670.00	



## **INDEX OF DOCUMENTS AND DRAWINGS**

**SPECIFICATIONS**, dated August 27, 2025, consisting of:

### **Table of Contents (TOC)**

Construction Manager TOC consisting of: Division 0 – Contract and Bidding Documents

Architectural TOC consisting of: Division 1 through 12

Mechanical/Electrical Engineer TOC consisting of: Division 21 through 28

**PLANS**, dated August 27, 2025, consisting of:

### **GENERAL**

G0.0 COVER SHEET

G1.1 SHEET INDEX, SYMBOLS AND ABBREVIATIONS

G1.2 GENERAL NOTES & CONVENTIONS

G2.1 BUILDING CODE ANALYSIS

G2.2 LIFE SAFETY PLAN

G2.3 ACCESSIBILITY REQUIREMENTS

### **DEMOLITION**

AD1.1 DEMOLITION FLOOR PLAN

AD1.2 DEMOLITION CEILING PLAN

### **ARCHITECTURAL**

A1.1 ARCHITECTURAL SITE PLAN

A2.1 FLOOR PLAN

A2.2 ENLARGED PLANS

A2.3 DOOR SCHEDULE & TYPICAL DOOR DETAILS

A2.4 TYPICAL DOOR DETAILS

A2.5 FINISH PLAN

A2.6 FINISH LEGEND & DETAILS

A2.7 INTERIOR SPECIALTIES PLAN

A2.9 WINDOW ELEVATIONS & DETAILS

A3.1 REFLECTED CEILING PLAN

A3.2 CEILING DETAILS

A6.1 INTERIOR PARTITION TYPES

A6.2 BUILDING SECTIONS

A6.3 WALL SECTIONS

A7.1 INTERIOR ELEVATIONS

A8.1 PLAN DETAILS

A9.1 CASEWORK DETAILS

### **FIRE PROTECTION**

F-000 FIRE PROTECTION SHEET

### **MECHANICAL**

M-000 MECHANICAL TITLE SHEET

M-101 MECHANICAL PLAN

### **PLUMBING**

P-000 PLUMBING TITLE SHEET

P-101 PLUMBING PLAN

PD-101 PLUMBING DEMOLITION PLAN

**ELECTRICAL**

E-000 ELECTRICAL TITLE SHEET  
E-101 ELECTRICAL LIGHTING PLAN  
E-201 ELECTRICAL POWER PLAN  
E-401 ELECTRICAL ONE-LINE DIAGRAM  
E-501 ELECTRICAL DETAILS  
E-601 ELECTRICAL SCHEDULES  
ED-101 ELECTRICAL DEMOLITION PLAN

**TELECOMMUNICATIONS**

T-000 TECHNOLOGY TITLE SHEET  
T-101 TECHNOLOGY PLAN  
T-501 TECHNOLOGY DETAILS  
T-502 TECHNOLOGY DETAILS  
TD-001 TECHNOLOGY DEMO PLAN

**ADDENDA**

Addendum No 1, dated September 9, 2025

Addendum No 2, dated September 17, 2025  
Sheets: A2.2, A2.5, A2.3, AD1.1, A2.4, A3.1

Addendum No 3, dated September 18, 2025  
Sheets: E-000, ED-101, E-101, E-201, E-401, E-501, E-601, T-101

Addendum No 4, dated September 22, 2025

Addendum No 5, dated September 24, 2025  
Sheets: E-201, E-401, E-601

Addendum No 6 dated September 30, 2025

END OF SECTION

Chickasha Public Schools  
High School Interior Renovations

Bid Recommendation

Sealed Bids were opened and read aloud in accordance with the advertisement for bids on September 25, 2025 for the following bid packages:

BIDDER NAME	Base Bid
<b>1 DEMOLITION</b>	
ECRP Painting LLC	\$ 21,000.00
MLJ Paint & Drywall LLC	\$ 26,000.00
Midwest Wrecking Co., L.L.C.	\$ 28,910.00
Native Wrecking Services, LLC	\$ 48,800.00
Total Demolition Services, LLC	\$ 55,000.00
Negocios La Prisci	\$ 61,463.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, ECRP Painting, LLC, for a total amount of \$21,000.00.</b>	
<b>2 GENERAL TRADES</b>	
Willowbrook, Inc.	\$ 28,750.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Willowbrook, Inc., for a total amount of \$28,750.00.</b>	
<b>3 MILLWORK</b>	
Lakewood Cabinetry Inc	\$ 81,781.00
EGR Construction, Inc.	\$ 95,016.00
Monticello Cabinets & Doors, Inc.	\$ 106,428.15
<b>Recommendation: Award the Base Bid to the low responsible bidder, Lakewood Cabinetry, Inc., for a total amount of \$81,781.00.</b>	
<b>4 DOORS, FRAMES, HARDWARE</b>	
Tex-Oma Builders Supply Co	\$ 33,513.00
Piper Weatherford of Oklahoma	\$ 39,000.00
CBS Door and Hardware, LLC	\$ 43,800.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Tex-Oma Builders Supply Co., for a total amount of \$33,513.00.</b>	

Chickasha Public Schools  
High School Interior Renovations

BIDDER NAME	Base Bid
<b>5 GLASS &amp; GLAZING</b>	
Accent Glass Services, LLC	\$ 47,600.00
Texoma Premium Glass Solutions, LLC	\$ 76,500.00
Avenue C Glass LLC	\$ 103,400.00
Binswanger Glass	\$ 115,000.00
Frontier Siding & Storm Windows, Inc.	\$ 172,120.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Accent Glass Services, LLC, for a total amount of \$47,600.00.</b>	
<b>6 DRYWALL &amp; CEILINGS</b>	
Competent Drywall Interiors LLC	\$ 146,207.00
WilJo Interiors Inc	\$ 147,085.00
Corona Drywall Inc	\$ 159,376.00
Oklahoma Ceiling Systems & Drywall Inc	\$ 165,000.00
Finnigan Construction Inc	\$ 185,551.00
Higgins Group, Inc.	\$ 192,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Competent Drywall Interiors LLC, for a total amount of \$146,207.00.</b>	
<b>7 PAINTING</b>	
Advanced Commercial Painting LLC	\$ 23,600.00
Quality Interiors, Inc.	\$ 26,543.00
ALPR Construction, LLC	\$ 29,000.00
Vega's Drywall & Painting LLC	\$ 30,300.00
OFJR Construction LLC	\$ 31,026.00
ECRP Painting LLC	\$ 32,000.00
MLJ Paint & Drywall LLC	\$ 37,500.00
Cherokee Painting	\$ 38,990.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Advanced Commercial Painting LLC, for a total amount of \$23,600.00.</b>	

Chickasha Public Schools  
High School Interior Renovations

BIDDER NAME	Base Bid
<b>8 FLOORING &amp; TILE</b>	
Andeco Flooring & Blinds LLC	\$ 64,600.00
Pro Grade Flooring LLC	\$ 69,900.00
Bryan's Flooring LLC	\$ 74,216.00
All American Home Center	\$ 88,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Andeco Flooring &amp; Blinds LLC, for a total amount of \$64,600.00.</b>	
<b>9 SIGNAGE</b>	
Vital Signs of Oklahoma	\$ 11,470.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Vital Signs of Oklahoma, for a total amount of \$11,470.00.</b>	
<b>10 ACCORDIAN FOLDING DOORS</b>	
Tex-Oma Builders Supply Co	\$ 14,107.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Tex-Oma Builders Supply Co., for a total amount of \$14,107.00.</b>	
<b>11 PLUMBING</b>	
WSM MEP Inc (combo 11 & 12)	\$ 52,000.00
<b>Recommendation: Reject bid. The bid submitted was over the Construction Manager's estimate; therefore, we recommend to carry an allowance of \$20,000.00 and receive competitive quotes.</b>	
<b>12 HVAC</b>	
DeHart Air Conditioning & Electronics Inc	\$ 20,500.00
MBI Industrial Inc	\$ 26,229.00
WSM MEP Inc (combo 11 & 12)	\$ 52,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, DeHart Air Conditioning &amp; Electronics, Inc., for a total amount of \$20,500.00.</b>	

Chickasha Public Schools  
High School Interior Renovations

BIDDER NAME	Base Bid
<b>13 ELECTRICAL</b>	
Jackson Electrical Construction LLC	\$ 259,300.00
Top Electric, LLC	\$ 265,400.00
KB Electric LLC	\$ 287,200.00
Bright Electric	\$ 290,500.00
Electrical Solutions of Oklahoma Inc	\$ 305,000.00
Electrical Technologies Inc	\$ 345,433.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Jackson Electrical Construction, LLC, for a total amount of \$259,300.00.</b>	

**Attachment No. 4 – Bid Qualifications**

<b>BP</b>	<b>Description</b>	<b>Bidder</b>
<b>5</b>	<b>Glass &amp; Glazing</b>	<b>Accent Glass Services, LLC</b>
<b>13</b>	<b>Electrical</b>	<b>Jackson Electrical Construction LLC</b>



October 9, 2025

Willowbrook Construction Services

Project: Chickasha High School Interior Renovations  
Chickasha Public Schools

Bid Date/Time: October 9, 2025 @ 2pm

This Letter is to Provide Details Regarding the Bid's Variation from Bid Package #5 per email with Hilary Peters dated 10.8.2025.

**Our Bid Submission Omits Spec Section 08 8813: Fire-Rated Glazing.**

Per Architect's email response to Hilary Peters:

*No Glass, nor openings (with exception of OHCCD) in High School Renovation are required to be fire-rated because the building is fully sprinkled.*

The most up-to-date plans/specs available through Addenda 6 indicate Entrance 100A, Entrance 110 (Frame D) and Window E are to be Fire-Rated.

**PLEASE NOTE: This Bid Proposal does not include ANY Fire-Rated Material. All Elevations utilize standard interior Aluminum Storefront System, Entrances, and Non-Rated Glass.**

Kent Sugg

Kent Sugg  
Accent Glass Services, LLC

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P.O. Box 660  
805 E Hwy 66  
Wellston, Ok 74881

State Lic. OK841  
www.JacksonElectricOk.com

Phone: 405-356-9335  
Fax: 405-356-9331

September 25, 2025

Chickasha Public Schools  
C/O: CMS Willowbrook

**Project: Chickasha High School Renovation**  
Chickasha, OK

The following is a Proposal to furnish all electrical material and perform all electrical labor necessary to complete the electrical requirements for the **Chickasha High School Renovation** project, located in Chickasha, OK, as per below proposed price.

**Inclusions – Addendums 1, 2, 3, 4, & 5 as well as P & P Bond:**

1. Permits and inspections as required.
2. Temporary power and lighting.
3. Remove and replace LP1, P1, TP1, and HL1.
4. Furnish and install Trans 1, TP2, and P2.
5. Furnish and install new subfeeds for TP2, P2, HL1, Tran 1, and TP1.
6. Remove and replace (165) lights.
7. Furnish and install (34) new lights.
8. Furnish and install lighting controls as per plan.
9. Furnish and install all power and data floor boxes as per plan.
10. Furnish and install all receptacles and power wiring as per plan.
11. Furnish and install all data stubs as per plan.
12. Furnish and install (4) stage quads and power wiring.
13. Furnish and install new 250-amp, 150-amp, and 70-amp fusible buckets as per addendum.
14. Facilitate removal and replacement of Fire Alarm devices in renovated area only.

**Exclusions:**

1. Concrete work of any kind, sawing cutting, and put back.
2. Any low voltage wiring or devices, including CCTV, data, phone, access control, security, thermostat, or HVAC controls.
3. Trash hauling – we will place our trash in receptacle provided by others.
4. Painting or patching.

**Proposed Price:** \$ 259,300

Two hundred fifty nine thousand three hundred dollars

Proposed by: \_\_\_\_\_ Accepted by: \_\_\_\_\_  
Dale Jackson CMS Willowbrook – Chickasha High School Renovation

## **Attachment No. 5 – Assumptions and Clarifications**

We have listed below the assumptions and clarifications that we have considered so that we both fully understand what is and what is not included in the Guaranteed Maximum Price (GMP). Where actual events on the project differ from the assumptions and clarifications listed below, the GMP will require adjustments for the resulting additional costs and expenses. These assumptions and clarifications are specifically used to establish the basis of the GMP and as such are intended to clarify and take precedence over details or items shown on Contract Documents, in the event there is a discrepancy between or among any of them.

Project: Chickasha High School – Interior Renovations

Date: October 13, 2025

### **Schedule**

1. The renovation is scheduled to start March 2026 with completion in August 2026.
2. The bids have been solicited on the basis of award within 30 days.

### **Document Acknowledgement**

3. This GMP is based on the Attachment No. 2 Index of Documents and Drawings included in this proposal.
4. This GMP is based on the 100% Final Bid Documents, dated August 27, 2025, prepared by LDG Architecture.
5. This GMP is based on these Assumptions and Clarifications.

### **General**

6. Chickasha District Standards scope, information, or direction not specifically incorporated into the Drawings, Specifications and/or Owner-CM Agreement are not included.
7. This GMP includes the cost for Willowbrook's General Conditions and Requirements. This time frame is based on the current project schedule. General Conditions and Requirements are lump sum.
8. Willowbrook will use Microsoft Project or P6 scheduling program for all project scheduling, and we assume that this program will satisfy all project schedule requirements.
9. Willowbrook will utilize the Construction Managers cloud-based management software for project administration including the processing of submittals, RFIs, emails, etc.
10. This GMP is based on the recommendation of bids entering and executing a contract.
11. This GMP is based on Design team will provide necessary CAD files to Willowbrook for various shop drawings and submittals at no additional costs.
12. Willowbrook has prepared this GMP based on current market conditions and escalations are not included.
13. This GMP is based on normal working hours. No premium time is included unless specifically noted otherwise.
14. Willowbrook shall not be liable nor have our right to proceed to be restricted for any failure to perform its obligations where such failure arises out of Acts of Nature including natural disasters, act of public enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power of confiscation, riot, nationalization, government actions, tariffs, blockage, embargo, transportation delays not reasonably foreseeable, strike, lockout, disease outbreak, epidemics, pandemics, quarantine restrictions, or interruption of failure of power sources. To the extent these conditions may occur and impact the Project, there shall be an equitable adjustment to the Contract.
15. The following items are **NOT INCLUDED** in the GMP:
  - a. Design Fees for Architects and Consultants.

- b. Verification that the design indicated in the drawings and specifications meets code requirements.
  - c. Verification that the design indicated meets owner insurance and operational requirements.
  - d. PreConstruction Fee. This will be invoiced separately.
  - e. Abatement, mitigation and/or removal of hazardous or contaminated materials unless previously agreed upon.
  - f. Maintenance agreements beyond substantial completion, unless specifically stated within the contract documents.
  - g. Temporary and permanent utility cost during construction.
  - h. Electric, Gas or Water municipal impact fees, as well as utility company charges for permanent power, telephone service and CATV.
  - i. Permanent utility cost during construction start-up, test and occupy the building.
  - j. Cost of permanent water and electrical power usage.
  - k. Furniture, Fixtures and Equipment unless previously agreed upon.
  - l. Sales Tax.
  - m. Items provided by Owner.
  - n. Owner and/or Design contingency.
  - o. Requirements by any Authority Having Jurisdiction that are not specifically depicted or indicated on the Contract Documents.
16. This GMP assumes that Owner furnished items will be on-site in accordance with the Construction Manager's schedule.
17. A Construction Manager's construction contingency is included in the GMP. This contingency is intended to cover the scope of work, including but not limited to events such as listed below. The construction contingency shall be the exclusive use of the Construction Manager.
- a. Unforeseen and/or unknown field conditions, as practical to keep schedule. Terms as stated in AIA-A201 – 3.7.4 Concealed or Unknown Conditions still apply.
  - b. Mitigation of weather impact, such as abnormal inclement weather.
  - c. Losses, expenses or damages not covered by insurance, including any deductible amount.
  - d. Subcontractor failures not covered by a subcontractor performance and payment bond.
  - e. Increases in quantity or quality, which should have been reasonably inferable from the Contract Documents but not specifically shown therein.
  - f. Items not properly coordinated or left out of the Bid Package scope of work.
  - g. Underestimating
  - h. Schedule acceleration and overtime including unexcused schedule delays due to subcontractor work, performance, or schedule.
  - i. Any unused construction contingency will be returned to the Owner by a deduct change order at the end of the project.
18. The order of precedence of the documents in the event that there is a conflict between documents is:
- a. Future change orders.
  - b. Assumptions and Clarifications
  - c. Agreement between Owner and Construction Manager.
  - d. Addenda as issued by the Architect.
  - e. Contract drawings and specifications, as prepared by the Architect.

### **Tariff Fees and Import Duties**

19. The parties acknowledge that fluctuation in tariff rates, import duties, or similar governmental imposed fees may impact the cost of materials and equipment used in this project. The Construction Manager shall use reasonable efforts to mitigate such costs, including sourcing alternate materials or suppliers but cannot guarantee avoiding future tariffs being imposed.
20. Any subsequent increases, new tariffs, or changes in trade regulations that result in additional costs shall be treated as follows:
  - a. If tariffs or import duties increase after the contract date, such increases shall be treated as an allowable adjustment to the GMP through a Change Order.
  - b. The Construction Manager shall promptly notify the Owner of any potential tariff-related cost impacts and shall provide supporting documentation for any requested adjustment.
21. If additional tariffs or duties result in increased costs, the Construction Manager shall submit a written request for a Change Order, detailing the specific materials affected, the original and adjusted cost due to tariffs, and reasonable efforts made to mitigate the increase.
22. The Owner shall review and, if justified, approve an adjustment to the GMP.

### **Insurance and Bonds**

23. Builder's Risk Insurance is included for new construction only. Any renovation work shall be included on the Owner's existing property insurance policy.
24. We have not included any sales tax and will require a Sales Tax Exemption Certificate as a condition precedent to the issuance of any notices to proceed, subcontracts, purchase orders, etc.



# AIA® Document A133® – 2019 Exhibit A

## Guaranteed Maximum Price Amendment

This Amendment dated the 13th day of October in the year 2025, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 12th day of September in the year 2022 (the “Agreement”)

for the following PROJECT:

Amendment No. 5 (Base Bid)

Chickasha Public Schools  
Bond Issue 2022  
Lincoln Elementary Saferoom Gym Addition

### THE OWNER:

Chickasha Public Schools  
900 W Choctaw Ave  
Chickasha, OK 73018

### THE CONSTRUCTION MANAGER:

Willowbrook, Inc.  
3108 S 9<sup>th</sup> Street  
Chickasha, OK 73018

### TABLE OF ARTICLES

- A.1 GUARANTEED MAXIMUM PRICE
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED
- A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

### ARTICLE A.1 GUARANTEED MAXIMUM PRICE

#### § A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Three Million Six Hundred Sixty-four Thousand Two Hundred Thirty-four Dollars and Seventy-one cents (\$3,664,234.71), subject to additions and deductions by Change Order as provided in the Contract Documents.

### ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

**§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.  
*(Provide itemized statement below or reference an attachment.)*

See Exhibit A, Attachment No. 1 – Detail of Clarifications, Assumptions, Allowances

**§ A.1.1.3** The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

**§ A.1.1.4** The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

**§ A.1.1.5 Alternates**

**§ A.1.1.5.1** Alternates, if any, included in the Guaranteed Maximum Price:

Item	Price
N/A	

**§ A.1.1.5.2** Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.  
*(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
Alternate No 1 – Gym Flooring	\$5,966.25	Expires October 24, 2025

**§ A.1.1.6** Unit prices, if any:

*(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
N/A		

**ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

**§ A.2.1** The date of commencement of the Work shall be:

*(Check one of the following boxes.)*

The date of execution of this Amendment.

Established as follows:

*(Insert a date or a means to determine the date of commencement of the Work.)*

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

**§ A.2.2** Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

**§ A.2.3 Substantial Completion**

**§ A.2.3.1** Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

*(Check one of the following boxes and complete the necessary information.)*

[ ] Not later than ( ) months from the date of receipt of building permit from AHJ.

[X] By the following date: January 2027

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

#### ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
Specification Book	Project Manual	August 27, 2025	All
Addendum	No. 1	September 9, 2025	All
Addendum	No. 2	September 19, 2025	All
Addendum	No. 3	September 22, 2025	All
Addendum	No. 4	September 23, 2025	All
Addendum	No. 5	September 24, 2025	All
Addendum	No. 6	September 30, 2025	All

§ A.3.1.2 The following Specifications:  
See Attachment No. 2 – Index of Documents and Drawings

§ A.3.1.3 The following Drawings:  
See Attachment No. 2 – Index of Documents and Drawings

§ A.3.1.4 The Sustainability Plan, if any:

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:

Item	Price
Unforeseen Conditions	\$30,000.00
Protect Existing	\$7,500.00
Testing/Permits	\$30,000.00
Sod	\$12,000.00
Fencing	\$10,000.00
Roofing	\$25,000.00

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:  
See Attachment No. 5 – Assumptions and Clarifications

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:  
See Attachment No. 3 – Recommendation of Bids  
See Attachment No. 4 – Bid Qualifications

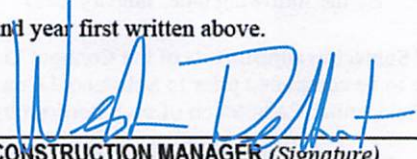
#### ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:

This Amendment to the Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
OWNER (Signature)

\_\_\_\_\_  
(Printed name and title)

  
\_\_\_\_\_  
CONSTRUCTION MANAGER (Signature)

\_\_\_\_\_  
Weston DeHart, President  
(Printed name and title)

BID PACKAGE	DESCRIPTION	Base Bid	Value Engineering	Alt. 1 - Gym Flooring	TOTAL (Base Bid + VE)	CONTRACTOR	NOTES
	General Requirements	\$ 246,800.00			\$ 246,800.00		
	General Conditions	\$ 386,300.00			\$ 386,300.00		
1	Earthwork	\$ 48,700.00			\$ 48,700.00	Discovery Excavating & Trucking, LLC	
2	Aggregate Piers	\$ 48,000.00			\$ 48,000.00	SubStruct LLC	
3	Site Utilities	\$ 58,900.00			\$ 58,900.00	Patriot Construction Services Inc.	
4	Paving & Walks	\$ -			\$ -	INCLUDED W/ BID PACKAGE 5	
5	Concrete	\$ 301,700.00			\$ 301,700.00	Concrete Enterprises Inc.	
6	ICF	\$ 395,831.00			\$ 395,831.00	Texoma Masonry LLC	
7	Masonry	\$ 70,564.00			\$ 70,564.00	Kraft Enterprises	
8	Structural Steel	\$ 246,994.00			\$ 246,994.00	Clint's Welding LLC	#3
9	Roofing	\$ 151,175.00			\$ 151,175.00	Oklahoma Roofing & Sheet Metal	
10	General Trades	\$ 204,500.00	\$ (141,400.00)		\$ 63,100.00	Willowbrook, Inc.	
11	Waterproofing & Sealants	\$ 44,968.00			\$ 44,968.00	CHM Weatherguard	
12	Hollow Metal Doors, Frames, Wood Doors & Hardware	\$ 83,000.00			\$ 83,000.00	Piper Weatherford of Oklahoma LLC	
13	Glass & Glazing	\$ 22,800.00			\$ 22,800.00	Accent Glass Services LLC	#3
14	Drywall & Ceilings	\$ 192,617.00			\$ 192,617.00	Competent Drywall Interiors LLC	
15	EIFS	\$ 120,940.00			\$ 120,940.00	Wiljo Interiors Inc.	
16	Painting	\$ 28,000.00			\$ 28,000.00	ALPR Construction LLC	
17	Flooring & Tile	\$ 23,765.00		\$ (3,242.00)	\$ 23,765.00	Pro Grade Flooring LLC	
18	Athletic Flooring	\$ 71,880.00		\$ 8,531.00	\$ 71,880.00	Sports Unlimited Inc.	
19	Signage	\$ 7,960.00			\$ 7,960.00	Vital Signs of Oklahoma	
20	Bleachers	\$ 15,566.00			\$ 15,566.00	Heartland Seating Inc.	#3
21	Fire Protection	\$ 29,730.00			\$ 29,730.00	Kanske Fire Systems LLC	
22	Plumbing	\$ -			\$ -	INCLUDED W/ BID PACKAGE 23	
23	HVAC	\$ 311,000.00			\$ 311,000.00	Dense Mechanical	
24	Electrical	\$ 163,502.00			\$ 163,502.00	Jackson Electrical Construction LLC	#3
	Allowance - Unforeseen Conditions	\$ 30,000.00			\$ 30,000.00		#1
	Allowance - Protect Existing	\$ 7,500.00			\$ 7,500.00		#1
	Allowance - Testing & Permits	\$ 30,000.00			\$ 30,000.00		#1
	Allowance - Sod	\$ 12,000.00			\$ 12,000.00		#1
	Allowance - Fencing	\$ 10,000.00			\$ 10,000.00		#1
	Allowance - Roofing	\$ 25,000.00			\$ 25,000.00		#1
						Bid Recommendations	#2
	Subtotal	\$ 3,389,692.00	\$ (141,400.00)	\$ 5,289.00	\$ 3,248,292.00		
	CM Contingency	\$ 169,484.60	\$ (7,070.00)	\$ 264.45	\$ 162,414.60		
	Bonds	\$ 31,676.67	\$ (1,321.38)	\$ 49.43	\$ 30,355.29		
	Builders Risk Insurance	\$ 21,186.03	\$ (883.77)	\$ 33.06	\$ 20,302.27		
	General Liability Insurance	\$ 29,618.72	\$ (1,235.54)	\$ 46.21	\$ 28,383.19		
	Subtotal	\$ 3,641,658.03	\$ (151,910.69)	\$ 5,682.15	\$ 3,489,747.34		
	CM Fee	\$ 182,082.90	\$ (7,595.53)	\$ 284.11	\$ 174,487.37		
	<b>TOTAL ESTIMATED CONSTRUCTION COST</b>	\$ 3,823,740.93	\$ (159,506.22)	\$ 5,966.25	\$ 3,664,234.71	<<<<<< GMP	#4
	Pre-Construction Fee (Not included in GMP)	\$ 38,237.41	\$ (1,595.06)	\$ 59.66	\$ 36,642.35		
<p><b>Note #1:</b> Final costs that are under/over this allowance will increase/decrease the CM's contingency amount. Any remaining portion of the CM's contingency will be returned to the Owner by a deduct change order at the end of the project.</p> <p><b>Note #2:</b> The bids have been solicited on the basis of award within 30 days.</p> <p><b>Note #3:</b> Bid qualifications</p> <p><b>Note #4:</b> The following items are NOT INCLUDED in the Guaranteed Maximum Price: A/E fees, CM Pre-Construction Fee, Owner contingency, furniture, fixtures and equipment, residential appliances, sales tax, items provided by Owner, and requirements by the Authority Having Jurisdiction that are not specifically depicted or indicated on the Contract Documents, permanent utility costs during construction start-up, testing and occupying the building.</p>							

**CHICKASHA PUBLIC SCHOOLS**

**Bond Issue 2022**

**Exhibit "A"**

**SUMMARY OF FUNDS AS ISSUED TO CMSWILLOWBROOK**

(Includes all approved change orders)

	<u>DATE</u>	<u>AMOUNT</u>	<u>Extended Amount</u>
PreConstruction Fee - Amendment 1	5/17/2023	\$ 11,152.70	\$ 11,152.70
<u>Amendment No. 1 - Stadium Retrofit</u>	5/17/2023		
GENERAL REQUIREMENTS		\$ 77,250.00	
GENERAL CONDITIONS		\$ 133,000.00	
Bid Package #1 - Concrete - CMSWillowbrook, Inc.		\$ 63,700.00	
Bid Package #2 - Stadium Concrete Repair/Remediation - Mid-Continental Restoration Compar		\$ 438,965.95	
Bid Package #3 - Masonry - Superior Masonry, LLC		\$ 16,300.00	
Allowance - Aluminum Ramp		\$ 49,970.00	
Allowance - Add'l Concrete & Masonry Repairs		\$ 120,000.00	
Allowance - Demolition		\$ 50,000.00	
CM Contingency		\$ 94,918.60	
Bonds		\$ 8,352.64	
Builders Risk Insurance		\$ 4,209.83	
General Liability Insurance		\$ 5,494.67	
CM Fee		\$ 53,108.09	
		\$ 1,115,269.97	\$ 1,126,422.67
PreConstruction Fee - Amendment 2	6/5/2023	\$ 9,600.28	\$ 1,136,022.95
<u>Amendment No. 2 - Stadium Retrofit Remaining Scopes</u>	6/5/2023		
GENERAL REQUIREMENTS		\$ -	
GENERAL CONDITIONS		\$ -	
Bid Package #4 - Demolition - CMSWillowbrook, Inc.		\$ 28,460.00	
Bid Package #5 - Roofing - Allowance		\$ 40,000.00	
Bid Package #6 - General Trades - CMSWillowbrook, Inc.		\$ 74,400.00	
Bid Package #7 - Painting - Advanced Commercial Painting, LLC		\$ 121,600.00	
Bid Package #8 - Structural & Misc Steel - K&E Fabrication, LLC		\$ 135,000.00	
Bid Package #9 - Aluminum Stadium Bench Seating - Heartland Seating, Inc.		\$ 157,924.00	
Bid Package #10 - HVAC - MBI Industrial, Inc.		\$ 12,178.00	
Bid Package #11 - Electrical - Top Electric, LLC		\$ 58,000.00	
Allowance - Fencing		\$ 10,000.00	
Allowance - Plumbing		\$ 7,500.00	
Allowance - EIFS/Grout Finish		\$ 12,000.00	
Allowance - Pressbox Repairs		\$ 15,000.00	
Allowance - Patch/Repair Paving		\$ 20,000.00	
Allowance - Misc. Metals		\$ 40,000.00	
Allowance - MEP		\$ 10,000.00	
Allowance - Drainage		\$ 45,000.00	
Allowance - Painting		\$ 30,000.00	
CM Contingency		\$ 81,706.20	
Bonds		\$ 7,190.15	
Builders Risk Insurance		\$ 3,623.83	
General Liability Insurance		\$ 4,729.83	
CM Fee		\$ 45,715.60	
		\$ 960,027.61	\$ 2,096,050.56
PreConstruction Fee - Amendment 3	8/14/2023	\$ 9,128.92	\$ 2,105,179.48
<u>Amendment No. 3 - Secure Vestibules (Grand, Lincoln, Middle)</u>	8/14/2023		
GENERAL REQUIREMENTS		\$ 108,600.00	
GENERAL CONDITIONS		\$ 83,150.00	
Bid Package #1 - Demolition - Total Demolition Services, LLC		\$ 35,304.00	
Bid Package #2 - Concrete - MF Fast Concrete		\$ 74,893.00	
Bid Package #3 - Rough Carpentry - CMSWillowbrook, Inc.		\$ 79,400.00	
Bid Package #4 - Glass & Glazing - Binswanger Glass		\$ 101,650.00	
Bid Package #5 - Drywall & Ceilings - Mitchell Acoustics & Drywall, Inc.		\$ 26,500.00	
Bid Package #6 - Flooring - Bryan's Flooring, LLC		\$ 15,765.00	
Bid Package #7 - Painting - Vega's Drywall & Painting, LLC		\$ 7,030.00	
Painting Allowance		\$ 11,670.00	



Bid Package #17 - Flooring & Tile - Pro Grade Flooring LLC	\$	23,765.00	
Bid Package #18 - Athletic Flooring - Sports Unlimited Inc	\$	71,880.00	
Bid Package #19 - Sigarge - Vital Signs of Oklahoma	\$	7,960.00	
Bid Package #20 - Bleachers - Heartland Seating, Inc.	\$	15,566.00	
Bid Package #21 - Fire Protection - Kanske Fire Systems LLC	\$	29,730.00	
Bid Package #22 - Plumbing - Dense Mechanical	\$	311,000.00	
Bid Package #23 - HVAC - included in BP 22	\$	-	
Bid Package #24 - Electrical - Jackson Electrical Construction LLC	\$	163,502.00	
Allowance - Unforeseen Conditions	\$	30,000.00	
Allowance - Protect Existing	\$	7,500.00	
Allowance - Testing & Permits	\$	30,000.00	
Allowance - Sod	\$	12,000.00	
Allowance - Fencing	\$	10,000.00	
Allowance - Roofing	\$	25,000.00	
CM Contingency	\$	162,414.60	
Bonds	\$	30,355.29	
Builders Risk Insurance	\$	20,302.27	
General Liability Insurance	\$	28,383.19	
CM Fee	\$	<u>174,487.37</u>	
	\$	<b>3,664,234.71</b>	\$ <b>7,928,151.98</b>

## **INDEX OF DOCUMENTS AND DRAWINGS**

**SPECIFICATIONS**, dated August 27, 2025, consisting of:

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Construction Manager TOC consisting of: Division 0 – Contract and Bidding Documents

Architectural TOC consisting of: Division 1 through 12, 31, 32, 33

Mechanical/Electrical Engineer TOC consisting of: Division 21 through 28

**PLANS**, dated August 27, 2025, consisting of:

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G-100 SHEET INDEX, SYMBOLS, AND ABBREVIATIONS

G-101 GENERAL NOTES & CONVENTIONS

G-102 ACCESSIBILITY REQUIREMENTS

G-103 FEMA / ICC 500 SHELTER

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### **CIVIL**

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C-200 SITE DEMOLITION PLAN

C-300 SITE PLAN

C-301 SITE CONSTRUCTION DETAILS

C-302 STAIR AND FOOTING DETAILS

C-303 STAIR AND FOOTING DETAILS

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C-500 SITE UTILITY PLAN

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C-601 EROSION CONTROL DETAILS

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AD-101. DEMOLITION PLANS AND SECTION

### **ARCHITECTURAL**

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A-003 EXTERIOR STAIR AND RAMP DETAILS

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A-100 FLOOR PLAN & REFLECTED CEILING PLAN

A-101. ENLARGED PLANS

A-110. DIMENSION PLAN

A-130. CEILING DETAILS

A-140. ROOF PLAN & DETAILS

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A-602 TYPICAL DOOR & WINDOW DETAILS  
A-603 TYPICAL DOOR & WINDOW DETAILS  
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**ADDENDA**

Addendum No 1, dated September 9, 2025

Addendum No 2, dated September 19, 2025

Sheets: A-504, A-501, A-303, A-306

Addendum No 3, dated September 22, 2025

Addendum No 4, dated September 23, 2025

Addendum No 5, dated September 24, 2025

Sheets: F-000, E-001, E-101, E-202, M-201, M-601, P-201, P-501, T-101

Addendum No 6, dated September 30, 2025

END OF SECTION

Chickasha Public Schools  
Lincoln Elementary Saferoom Gym Addition

Bid Recommendation (Base Bid)

Sealed Bids were opened and read aloud in accordance with the advertisement for bids on September 25, 2025 for the following bid packages:

BIDDER NAME	Base Bid	Alt 1 Gym Flooring	Total
<b>1 EARTHWORK</b>			
Discovery Excavating & Trucking, LLC	\$ 48,700.00		\$ 48,700.00
Seek Construction, LLC	\$ 87,000.00		\$ 87,000.00
WW Builders, Inc.	\$ 92,500.00		\$ 92,500.00
Washita Construction & Renovation, Inc.	\$ 93,420.00		\$ 93,420.00
Longhorn Earthworks, LLC	\$ 217,000.00		\$ 217,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Discovery Excavating &amp; Trucking, LLC, for a total amount of \$48,700.00.</b>			
<b>2 AGGREGATE PIERS</b>			
Substruct	\$ 48,000.00		\$ 48,000.00
Peterson Contractors Inc	\$ 260,000.00		\$ 260,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Substruct, for a total amount of \$48,000.00.</b>			
<b>3 SITE UTILITIES</b>			
Patriot Construction Services Inc	\$ 58,900.00		\$ 58,900.00
Civil Builders, LLC	\$ 78,000.00		\$ 78,000.00
WW Builders, Inc.	\$ 95,000.00		\$ 95,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Patriot Construction Services, Inc., for a total amount of \$58,900.00.</b>			
<b>4 PAVING &amp; WALKS</b>			
WW Builders, Inc.	\$ 48,900.00		\$ 48,900.00
Concrete Enterprises Inc (combo 4 & 5)	\$ 301,700.00		\$ 301,700.00
<b>Recommendation: The combination bid submitted for Paving &amp; Walks and Concrete is lower than the individual bids. Therefore, we recommend awarding the Combination Base Bid to the low responsible bidder, Concrete Enterprises, Inc., for a total contract amount of \$301,700.00.</b>			
<b>5 CONCRETE</b>			
Concrete Enterprises Inc (combo 4 & 5)	\$ 301,700.00		\$ 301,700.00
WW Builders, Inc.	\$ 318,500.00		\$ 318,500.00
Cantera Concrete Company, Inc.	\$ 323,345.00		\$ 323,345.00
PCC Group, LLC	\$ 350,000.00		\$ 350,000.00
<b>Recommendation: Award included as a combination bid in Bid Package #4 recommendation.</b>			

Chickasha Public Schools  
Lincoln Elementary Saferoom Gym Addition

BIDDER NAME	Base Bid	Alt 1 Gym Flooring	Total
<b>6 ICF</b>			
Texoma Masonry LLC	\$ 395,831.00		\$ 395,831.00
Cantera Concrete Company, Inc.	\$ 407,200.00		\$ 407,200.00
Advanced ICF Construction	\$ 514,000.00		\$ 514,000.00
CIA Masonry, LLC	\$ 597,313.00		\$ 597,313.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Texoma Masonry, LLC, for a total amount of \$395,831.00.</b>			
<b>7 MASONRY</b>			
Kraft Enterprises	\$ 70,564.00		\$ 70,564.00
Design Build Masonry LLC	\$ 72,500.00		\$ 72,500.00
Texoma Masonry LLC	\$ 73,026.00		\$ 73,026.00
CIA Masonry LLC	\$ 74,200.00		\$ 74,200.00
C&N Masonry Inc	\$ 93,200.00		\$ 93,200.00
Swift Exteriors	\$ 119,000.00		\$ 119,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Kraft Enterprises, for a total amount of \$70,564.00.</b>			
<b>8 STRUCTURAL STEEL</b>			
Clint's Welding LLC	\$ 246,994.00		\$ 246,994.00
Weibee Steel LLC	\$ 384,000.00		\$ 384,000.00
Shawnee Fabricators Inc	\$ 422,148.00		\$ 422,148.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Clint's Welding, LLC, for a total amount of \$246,994.00.</b>			
<b>9 ROOFING</b>			
Oklahoma Roofing & Sheet Metal A Tecta America Company LLC	\$ 151,175.00		\$ 151,175.00
Universal Roofing & Sheet Metal Inc	\$ 202,250.00		\$ 202,250.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Oklahoma Roofing &amp; Sheet Metal A Tecta America Company LLC, for a total amount of \$151,175.00.</b>			
<b>10 GENERAL TRADES</b>			
Willowbrook, Inc.	\$ 204,500.00		\$ 204,500.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Willowbrook, Inc., for a total amount of \$204,500.00.</b>			
<b>Possible Value Engineering Deductions:</b>			
*** Delete Projector and Screen	\$ (31,000.00)		
*** Alternate product for Flood Barriers	\$ (110,400.00)		
<b>Total Possible Revised Contract</b>	<b>\$ 63,100.00</b>		

Chickasha Public Schools  
Lincoln Elementary Saferoom Gym Addition

BIDDER NAME	Base Bid	Alt 1 Gym Flooring	Total
<b>11 WATERPROOFING &amp; SEALANTS</b>			
CHM Weatherguard	\$ 44,968.00		\$ 44,968.00
Bone Dry Waterproofing LLC	\$ 56,897.00		\$ 56,897.00
Ok Building Solutions LLC	\$ 84,000.00		\$ 84,000.00
Alpha Insulation & Waterproofing, Inc.	\$ 116,785.00		\$ 116,785.00
Recommendation: Award the Base Bid to the low responsible bidder, CHM Weatherguard, for a total amount of \$44,968.00.			
<b>12 DOORS, FRAMES, HARDWARE</b>			
Piper Weatherford of Oklahoma LLC	\$ 83,000.00		\$ 83,000.00
Recommendation: Award the Base Bid to the low responsible bidder, Piper Weatherford of Oklahoma LLC, for a total amount of \$83,000.00.			
<b>13 GLASS &amp; GLAZING</b>			
Accent Glass Services LLC	\$ 22,800.00		\$ 22,800.00
Binswanger Glass	\$ 27,700.00		\$ 27,700.00
Brady's Glass LLC	\$ 30,870.00		\$ 30,870.00
Avenue C Glass LLC	\$ 31,600.00		\$ 31,600.00
Recommendation: Award the Base Bid to the low responsible bidder, Accent Glass Services LLC, for a total amount of \$22,800.00.			
<b>14 DRYWALL &amp; CEILINGS</b>			
Competent Drywall Interiors LLC	\$ 192,617.00		\$ 192,617.00
Higgins Group Inc	\$ 195,300.00		\$ 195,300.00
WilJo Interiors Inc	\$ 227,210.00		\$ 227,210.00
Recommendation: Award the Base Bid to the low responsible bidder, Competent Drywall Interiors, LLC, for a total amount of \$192,617.00.			
<b>15 EIFS</b>			
First Services Companies LLC	\$ 91,980.00		\$ 91,980.00
Wiljo Interiors Inc	\$ 120,940.00		\$ 120,940.00
Swift Exteriors	\$ 159,000.00		\$ 159,000.00
Recommendation: The apparent low bidder, First Services Companies, LLC, did not provide a 5% bid guarantee, and considered non-responsible. Therefore, we recommend awarding the Base Bid to the second low responsible bidder, Wiljo Interiors, Inc., for a total contract amount of \$120,940.00.			

Chickasha Public Schools  
Lincoln Elementary Saferoom Gym Addition

BIDDER NAME	Base Bid	Alt 1 Gym Flooring	Total
<b>16 PAINTING</b>			
ALPR Construction LLC	\$ 28,000.00		\$ 28,000.00
Vega's Drywall & Painting LLC	\$ 30,090.00		\$ 30,090.00
Advanced Commercial Painting LLC	\$ 35,600.00		\$ 35,600.00
ECRP Painting LLC	\$ 35,900.00		\$ 35,900.00
MLJ Paint & Drywall LLC	\$ 42,000.00		\$ 42,000.00
OFJR Construction LLC	\$ 48,984.00		\$ 48,984.00
Cherokee Painting	\$ 49,760.00		\$ 49,760.00
Quality Interiors Inc	\$ 49,887.00		\$ 49,887.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, ALPR Construction, LLC, for a total amount of \$28,000.00.</b>			
<b>17 FLOORING &amp; TILE</b>			
Pro Grade Flooring LLC	\$ 23,765.00	\$ (3,242.00)	\$ 23,765.00
Andeco Flooring & Blinds LLC	\$ 26,700.00	\$ -	\$ 26,700.00
Bryan's Flooring LLC	\$ 35,630.00	\$ (3,330.00)	\$ 35,630.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Pro Grade Flooring, LLC, for a total amount of \$23,765.00.</b>			
<b>18 ATHLETIC FLOORING</b>			
Sports Unlimited Inc	\$ 71,880.00	\$ -	\$ 71,880.00
Tri-State Floors Inc	\$ 75,950.00	\$ (1,000.00)	\$ 75,950.00
Dynamic Sports Construction Inc	\$ -	\$ 80,411.00	\$ -
Vector Concepts Inc	\$ -	\$ 86,981.22	\$ -
Performace Surfaces LLC	\$ 95,586.00	\$ (34,622.00)	\$ 95,586.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Sports Unlimited, Inc., for a total amount of \$71,880.00.</b>			
<b>19 SIGNAGE</b>			
Vital Signs of Oklahoma	\$ 7,960.00		\$ 7,960.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Vital Signs of Oklahoma, for a total amount of \$7,960.00.</b>			
<b>20 BLEACHERS</b>			
Heartland Seating Inc	\$ 15,566.00		\$ 15,566.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Heartland Seating, Inc., for a total amount of \$15,566.00.</b>			

Chickasha Public Schools  
Lincoln Elementary Saferoom Gym Addition

BIDDER NAME	Base Bid	Alt 1 Gym Flooring	Total
<b>21 FIRE PROTECTION</b>			
Kanske Fire Systems LLC	\$ 29,730.00		\$ 29,730.00
VSC Fire & Security	\$ 30,995.00		\$ 30,995.00
P&L Fire Protection, Inc.	\$ 31,765.00		\$ 31,765.00
Premier Fire Protection	\$ 33,000.00		\$ 33,000.00
Central Fire Systems	\$ 33,900.00		\$ 33,900.00
Frazier Fire LLC	\$ 41,000.00		\$ 41,000.00
Control Fire Systems Co	\$ 47,503.00		\$ 47,503.00
Recommendation: Award the Base Bid to the low responsible bidder, Kanske Fire Systems, LLC, for a total amount of \$29,730.00.			
<b>22 PLUMBING</b>			
Southwest Oklahoma Plumbing LLC	\$ 121,000.00		\$ 121,000.00
WSM MEP Inc	\$ 134,000.00		\$ 134,000.00
Patriot Construction Services Inc	\$ 149,000.00		\$ 149,000.00
Dense Mechanical (combo 22 & 23)	\$ 311,000.00		\$ 311,000.00
Pippin Brothers Inc (combo 22 & 23)	\$ 396,500.00		\$ 396,500.00
Recommendation: The combination bid submitted for Plumbing and HVAC is lower than the individual bids. Therefore, we recommend awarding the Combination Base Bid to the low responsible bidder, Dense Mechanical, for a total contract amount of \$311,000.00.			
<b>23 HVAC</b>			
WSM MEP Inc	\$ 207,265.00		
DeHart Air Conditioning & Electronics Inc	\$ 235,500.00		
MBI Industrial Inc	\$ 236,925.00		
Davis Air Conditioning LLC	\$ 237,500.00		
Air Conditioning Service Inc	\$ 295,000.00		
Dense Mechanical (combo 22 & 23)	\$ 311,000.00		
Pippin Brothers Inc (combo 22 & 23)	\$ 396,500.00		
Recommendation: Award included as a combination bid in Bid Package #22 recommendation.			
<b>24 ELECTRICAL</b>			
Jackson Electrical Construction LLC	\$ 163,502.00		\$ 163,502.00
Electrical Technologies Inc	\$ 176,108.00		\$ 176,108.00
Bright Electric LLC	\$ 200,000.00		\$ 200,000.00
Top Electric, LLC	\$ 220,000.00		\$ 220,000.00
Electrical Solutions of Oklahoma Inc	\$ 245,000.00		\$ 245,000.00
Recommendation: Award the Base Bid to the low responsible bidder, Jackson Electrical Construction LLC, for a total amount of \$163,502.00.			

### Attachment No. 4 – Bid Qualifications

BP	Description	Bidder
8	Structural Steel	Clint's Welding, LLC
13	Glass & Glazing	Accent Glass Services LLC
20	Bleachers	Heartland Seating
24	Electrical	Jackson Electrical Construction LLC



P.O. Box 95271  
 Oklahoma City, OK 73143  
 Phone:(405) 677-3957  
 Fax:(405) 672-0187

# Proposal

Bid Date: 9/25/2025

**Proposed To:**

Name: Willowbrook Construction  
 Address: 620 NE. 36th St.  
 City/State: Oklahoma City, OK.  
 Contact: Hilary Peters  
 Phone: 405-224-1554  
 Mobile: 580-235-5460  
 Email: hilary.peters@willowbrook.build

**Work to be performed at:**

Project: Lincoln Elementary Safe Room  
 Address: 103 Dakota St. Chickasha, OK.  
 Plans: Structural, Architectural, Mechanical  
 Date of Plans: 8/27/2025  
 Specs: Division 5  
 Engineer: Jamesn Alan Hoffman - 18879  
 Addendum: 1 (9-9), 2 (9-19), 3 (9-22), 4 (9-23)

We hereby propose to furnish all material and/or perform the labor necessary for completion of:

**SCOPE OF WORK:**

STRUCTURAL AND MISCELLANEOUS STEEL INCLUDING:

Shop Drawings; Structural Steel per plans: (15) Wide Flange Beams, (60) Bridging Angles, (34) Drag Struts, (30) Embeds, (6) Roof Drain Safety Shrouds, (4) rtu Safety Shrouds. Misc. Steel per plans: (133Lft) Guardrail With Attached Handrail, (57Lft) WallRail, Up to (6,900sqft) Metal Deck.

FABRICATION ONLY (with DELIVERY) FOR...	\$185,300	(bid bond included, tax exempt)
COMBINED FABRICATION & ERECTION FOR...	\$246,994	

The "Qualifications", "Specific Exclusions" and "Standard Exclusions" below are all part of this proposal. Please read ALL carefully.

\*\* ANY MATERIAL PRICE INCREASE INCURRED BY CLINT'S WELDING, LLC. AFTER THE EFFECTIVE DATE OF THIS BID, WILL BECOME PART OF THIS BID IN THE FORM OF CHANGE ORDERS. NO MARKUP OR ADDITIONAL COST/PROFIT WILL BE ADDED. \*\*

**QUALIFICATIONS:**

- \* Material Prices Subject to Change Due to Mill Increases and Proposed Tariff's
- \* Engineering calculations, engineering stamps, or other design work is excluded. Shop drawings are not reviewed or stamped by an engineer.
- \* All items will receive one standard red oxide shop coat after fabrication. Touch up painting after delivery is excluded.
- \* Contract drawings requiring multiple RFI's may be subject to additional detailing charges.
- \* If bonding is required, an additional 5% minimum will be added to the total cost.

All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications submitted for above work and in accord with the AISC Specification for Structural Steel Buildings 13th Edition, and warranted for 12 months.

**Schedule of Earned Values**

Description of Work	Value
Project Name: Lincoln Elementary Safe Room	Total Job Weight: 67.4 TONS
* Shop Drawings & Engineering	\$9,200
* Materials	\$152,600
* Fabrication & Delivery	\$23,500
* Erection	\$54,500
* Bid Bond	\$7,194
<b>Sub-Total (not including tax)</b>	<b>\$246,994</b>
plus tax of	\$0
<b>Total</b>	<b>\$246,994</b>

We look forward to working with you,  
 Aaron Ainsworth - Estimator

Note - This proposal may be withdrawn by us if not accepted within 14 days.

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications, conditions and exclusions below are satisfactory and are hereby accepted. Clint's Welding, LLC. is authorized to do the work as specified.

Company: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Position: \_\_\_\_\_

**DELIVERY**

Shop drawings to be submitted for approval four to five weeks after order placed and final drawings provided, steel manufactured Eight to Ten weeks after receipt of approved shop drawings, installation schedule to be coordinated prior to contract.

**SUPPLY & INSTALLATION EXCLUSIONS SPECIFIC TO THIS PROJECT**

- 1 Light gauge steel framing; Cold formed steel deck support angles. Sheet metal Items, metal studs or tracks.
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9

**STANDARD EXCLUSIONS FOR ALL PROJECTS**

- 10 Liquidated Damages of any kind
- 11 Indemnity clauses absolving contractor from any negligence will not be accepted on the project contract
- 12 All ferro and/or RT scanning of existing conditions.
- 13 Premium for nights, weekends, or after-hours work. Proposal based on standard Monday through Friday work week, unless specifically noted otherwise.
- 14 Requirements for AESS finish. Proposal based on standard SSPC-2 cleaning and finish.
- 15 Off-loading of steel deliveries. All labor and equipment to off-load is by others.
- 16 Installation of any and all embedded items.
- 17 Reinforcing steel of any kind
- 18 Surveying and marking of lines, grades, or elevations
- 19 Shoring or shoring materials.
- 20 Items shown on Civil, Landscape, or MEP drawings, such as cast iron grates, frames, and bicycle racks.
- 21 Signs or supports
- 22 Toilet partitions or accessories
- 23 Pre-engineered metal building components or accessories
- 24 Hat or furring channels
- 25 Specialty metals (Aluminum, Brass, Bronze, Copper, Cor-Ten Steel, Stainless Steel, or Wrought Iron)
- 26 Masonry anchors or ties
- 27 Steel allowances or Bonds; Monetary bonds of any kind
- 28 Supply or Installation of grout
- 29 Gutters, downspouts, boots, or hanger straps
- 30 Metal windows, doors, louvers, or grilles
- 31 Manhole rings or covers
- 32 Light gauge steel framing; Cold formed steel deck support angles. Sheet metal Items, metal studs or tracks.
- 33 All Simpson products.
- 34 Bolts for other trades to attach to our steel
- 35 All costs of inspection or testing other than standard mill test reports
- 36 Sandblasting, Powdercoating, and/or any finish coat (ie:Tnemec) brand paint
- 37 Light poles or anchor bolts for light poles
- 38 Materials not sized or drawn on plans
- 39 Galvanized products may have a non-uniform appearance. All galvanizing meets industry standards. Filling of weep holes is excluded.

**STANDARD EXCLUSIONS FOR ALL ERECTED PROJECTS**

- 40 Establishment of all control lines, both North & South, East & West at each elevation
- 41 Establishment of reference elevations on slabs or piers for all trades to refer to
- 42 Cleaning of anchor bolts or weld embed plates
- 43 Costs to modify steel for attachment to anchor bolts or embed items installed by others outside tolerances of AISC Code 7.5.x
- 44 Costs of Demolition, Protection, Field Surveying and Dimensioning, or Hazardous Materials Abatement of Existing Structures in accord with AISC Code Section 1.7
- 45 Costs of removal of backing bars in excess of requirements AISC Code 6.3.2
- 46 Field painting of bolt heads and nuts, field welds, abrasions, repairs of damage to painted surfaces, and/or removal of foreign materials due to adverse job site conditions
  
- 47 Erection, Shoring, or Hoisting of any materials not specifically included in proposal
- 48 Any allowances for steel erection
- 49 Opening or closing of roof penetrations, cuts, alterations or holes in installed material for accommodation of work by others (Specifically RTU Units)
- 50 Installation of wall mounted handrails, or any layout of "Blocking" for mounting items
- 51 Concrete core drilling
- 52 The correction of minor misfits by moderate amounts of reaming, grinding, welding or cutting, and drawing of elements into line with drift pins, shall be considered normal erection operations in accord with AISC Code 7.14, and will be permitted.
- 53 Additional costs to erect & finish architecturally exposed structural steel (AESS)
- 54 Safety protection for other trades after erection operations are complete; Leading Edge or Any Safety Cable
- 55 Costs of revision or placing on hold fabricated or erected material after it has once been released for construction, or costs of significant delay in fabrication or erection for the convenience of others
- 56 Unless otherwise noted, deck will be fastened to structural steel by powder actuated fastening system.
- 57 All insulation installation is excluded with acoustical or Epic type deck purchase.
- 58 Review OSHA 1926CFR Subpart R for General Contractor responsibilities, including but not limited to: anchor bolt placement, concrete curing, adequate jobsite roads for deliveries and crane set-up, control lines, and finished floor elevation locations.
- 59 Any costs to excavate, fill, re-sod, re-fence, or replace plants and shrubs if damaged in course of normal erection operations.



September 25, 2025

Chickasha Public Schools  
Attn: Superintendents Office  
900 W. Choctaw Ave.  
Chickasha, OK

Project: Lincoln Elementary Gym Addition  
102 W. Dakota Street  
Chickasha, OK

We propose to furnish and install the following items:

Section 084313: Aluminum Entrances and Storefront

Section: 088000: Glass and Glazing

Installed for: \$22,800.00

Includes: Two (2) 6070 Pair Wide Stile Doors and Door Frames with Sidelites in Dark Bronze Anodized Finish at Entrance #100 and #101C  
Glazing will be 1" Tinted Tempered Insulated Glass with SB70 Low E on #3 Surface  
Installation of Hardware Furnished by Others  
Sealants

Excludes: Opening Preparation and Blocking  
Cleaning and Protection  
Finish Hardware  
Access Control

\*Quote Good for 30 Days

Accepted by: \_\_\_\_\_

Randy Sugg  
Randy Sugg

Date: \_\_\_\_\_

9/25/2025  
Date:



**Heartland Seating**  
 – Spectator Seating Specialists –



**Interkal**  
 Spectator Seating World Wide  
 www.interkal.com

11222 Johnson Drive, Shawnee, KS 66203  
 Phone: (913)268-0069 Fax: (913) 962-0803  
[sales@heartlandseating.com](mailto:sales@heartlandseating.com) www.heartlandseating.com

**September 23, 2025**

From: Monty Kinman

RE: Lincoln Elementary School  
 Bid Package 20 - Bleachers  
 Section 126313 Permanent Gym Bench Seating

To: Willowbrook Construction Services

<b>Pricing is valid for 45 days</b>	
<b>***** WE ACKNOWLEDGE ADDENDUM #1 - #4 *****</b>	
<b>Provide and install (50) low profile 10" Excel seat modules</b> ➤ Mount modules to (2) 2x12 blocking ➤ 2x12 blocking to be provided and installed by others	<b>\$15,566</b>
<b>MATERIALS DELIVERED AND INSTALLED</b>	

**IMPORTANT – TERMS AND CONDITIONS:**

This quotation shall be included by attachment with contract and is based on delivery June - September 2026 (quarterly adjustments may apply). Allow 4 to 5 weeks for approval drawings upon receipt of contract, project manual and plans. Allow for field check and approval time, then 90 to 120 days lead time to delivery (or call to discuss fast track options, if needed). Site and gym are to be accessible for unload, staging materials in gym and beginning installation upon receipt of materials to avoid delays and added handling storage charges. Multiple moves, extra handling and or storage are not included. Up to 45 days prior to delivery, orders may be pulled from production and rescheduled to Interkal's next available production date. Unless listed in the above scope "description" pricing does not include prevailing wage, union wages, any miscellaneous licensing, permits, or fees.

All pricing is subject to change without prior notice due to currency fluctuations, fuel prices, tariffs and/or unforeseen economic circumstances.

Terms (unless specified otherwise): Materials, Net 30 days. Labor, 90% monthly estimate, balance upon completion. 1.5% per month to be charged on past due amounts. Applicable taxes must be added

Should you wish to have any of the above conditions altered or included with our bid, please call for revised quote.  
 Thank you for the opportunity to be of service.

\_\_\_\_\_  
 Monty Kinman



P.O. Box 660  
805 E Hwy 66  
Wellston, Ok 74881

State Lic. OK841  
www.JacksonElectricOk.com

Phone: 405-356-9335  
Fax: 405-356-9331

September 25, 2025

Chichasha Public Schools  
C/O: CMS Willowbrook

**Project: Lincoln Elementary**  
Chickasha, OK

The following is a Proposal to furnish all electrical material and perform all electrical labor necessary to complete the electrical requirements for the **Lincoln Elementary** project, located in Chickasha, OK, as per below proposed price.

**Inclusions – Addendums 1, 2, 3, 4 & 5 as well as P & P Bond:**

1. Permits and inspections as required.
2. Temporary power and lighting.
3. Furnish and install MP2 and subfeed.
4. Furnish and install T1, L1, and subfeeds.
5. Furnish and install lighting package as per plan.
6. Furnish and install lighting controls as per plan.
7. Furnish and install receptacles and power wiring as per plan.
8. Install wiring only for (1) water heater, (4) EUH, and (4) EF as per plan.
9. Install wiring only for (2) RTU's.
10. Furnish and install back boxes and raceways for data, door controls, and fire alarm as per plan.
11. Furnish and install conduit only from existing transformer to new primary source per plan E-001 Note 3 not to exceed 270 feet.
12. Demo conduit and wire from old transformer to WH per plan E-001 Note 2.
13. Fire Alarm system for safe room only.

**Exclusions:**

1. Concrete work of any kind, sawing cutting, and put back.
2. Any low voltage wiring or devices, including CCTV, data, phone, access control, security, thermostat, or HVAC controls.
3. Trash hauling – we will place our trash in receptacle provided by others.
4. Painting or patching.
5. Primary utility wiring or cost of associated with utility company.

**Proposed Price:** \$ 163,502

One hundred sixty three thousand five hundred and two dollars

Proposed by: \_\_\_\_\_  
Dale Jackson

Accepted by: \_\_\_\_\_  
CMS Willowbrook – Lincoln Elementary

## **Attachment No. 5 – Assumptions and Clarifications**

We have listed below the assumptions and clarifications that we have considered so that we both fully understand what is and what is not included in the Guaranteed Maximum Price (GMP). Where actual events on the project differ from the assumptions and clarifications listed below, the GMP will require adjustments for the resulting additional costs and expenses. These assumptions and clarifications are specifically used to establish the basis of the GMP and as such are intended to clarify and take precedence over details or items shown on Contract Documents, in the event there is a discrepancy between or among any of them.

Project: Chickasha Public Schools – Lincoln Elementary Saferoom Gym Addition

Date: October 13, 2025

### **Schedule**

1. The addition is scheduled to start November 2025 with completion in January 2027.
2. The bids have been solicited on the basis of award within 30 days.

### **Document Acknowledgement**

3. This GMP is based on the Attachment No. 2 Index of Documents and Drawings included in this proposal.
4. This GMP is based on the 100% Final Bid Documents, dated August 27, 2025, prepared by LDG Architecture.
5. This GMP is based on these Assumptions and Clarifications.

### **General**

6. Chickasha District Standards scope, information, or direction not specifically incorporated into the Drawings, Specifications and/or Owner-CM Agreement are not included.
7. This GMP includes the cost for Willowbrook's General Conditions and Requirements. This time frame is based on the current project schedule. General Conditions and Requirements are lump sum.
8. Willowbrook will use Microsoft Project or P6 scheduling program for all project scheduling, and we assume that this program will satisfy all project schedule requirements.
9. Willowbrook will utilize the Construction Managers cloud-based management software for project administration including the processing of submittals, RFIs, emails, etc.
10. This GMP is based on the recommendation of bids entering and executing a contract.
11. This GMP is based on Design team will provide necessary CAD files to Willowbrook for various shop drawings and submittals at no additional costs.
12. Willowbrook has prepared this GMP based on current market conditions and escalations are not included.
13. This GMP is based on normal working hours. No premium time is included unless specifically noted otherwise.
14. Willowbrook shall not be liable nor have our right to proceed to be restricted for any failure to perform its obligations where such failure arises out of Acts of Nature including natural disasters, act of public enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power of confiscation, riot, nationalization, government actions, tariffs, blockage, embargo, transportation delays not reasonably foreseeable, strike, lockout, disease outbreak, epidemics, pandemics, quarantine restrictions, or interruption of failure of power sources. To the extent these conditions may occur and impact the Project, there shall be an equitable adjustment to the Contract.
15. The following items are **NOT INCLUDED** in the GMP:
  - a. Design Fees for Architects and Consultants.

- b. Verification that the design indicated in the drawings and specifications meets code requirements.
  - c. Verification that the design indicated meets owner insurance and operational requirements.
  - d. PreConstruction Fee. This will be invoiced separately.
  - e. Abatement, mitigation and/or removal of hazardous or contaminated materials unless previously agreed upon.
  - f. Maintenance agreements beyond substantial completion, unless specifically stated within the contract documents.
  - g. Temporary and permanent utility cost during construction.
  - h. Electric, Gas or Water municipal impact fees, as well as utility company charges for permanent power, telephone service and CATV.
  - i. Permanent utility cost during construction start-up, test and occupy the building.
  - j. Cost of permanent water and electrical power usage.
  - k. Furniture, Fixtures and Equipment unless previously agreed upon.
  - l. Sales Tax.
  - m. Items provided by Owner.
  - n. Owner and/or Design contingency.
  - o. Requirements by any Authority Having Jurisdiction that are not specifically depicted or indicated on the Contract Documents.
16. This GMP assumes that Owner furnished items will be on-site in accordance with the Construction Manager's schedule.
17. A Construction Manager's construction contingency is included in the GMP. This contingency is intended to cover the scope of work, including but not limited to events such as listed below. The construction contingency shall be the exclusive use of the Construction Manager.
- a. Unforeseen and/or unknown field conditions, as practical to keep schedule. Terms as stated in AIA-A201 – 3.7.4 Concealed or Unknown Conditions still apply.
  - b. Mitigation of weather impact, such as abnormal inclement weather.
  - c. Losses, expenses or damages not covered by insurance, including any deductible amount.
  - d. Subcontractor failures not covered by a subcontractor performance and payment bond.
  - e. Increases in quantity or quality, which should have been reasonably inferable from the Contract Documents but not specifically shown therein.
  - f. Items not properly coordinated or left out of the Bid Package scope of work.
  - g. Underestimating
  - h. Schedule acceleration and overtime including unexcused schedule delays due to subcontractor work, performance, or schedule.
  - i. Any unused construction contingency will be returned to the Owner by a deduct change order at the end of the project.
18. The order of precedence of the documents in the event that there is a conflict between documents is:
- a. Future change orders.
  - b. Assumptions and Clarifications
  - c. Agreement between Owner and Construction Manager.
  - d. Addenda as issued by the Architect.
  - e. Contract drawings and specifications, as prepared by the Architect.

### **Tariff Fees and Import Duties**

19. The parties acknowledge that fluctuation in tariff rates, import duties, or similar governmental imposed fees may impact the cost of materials and equipment used in this project. The Construction Manager shall use reasonable efforts to mitigate such costs, including sourcing alternate materials or suppliers but cannot guarantee avoiding future tariffs being imposed.
20. Any subsequent increases, new tariffs, or changes in trade regulations that result in additional costs shall be treated as follows:
  - a. If tariffs or import duties increase after the contract date, such increases shall be treated as an allowable adjustment to the GMP through a Change Order.
  - b. The Construction Manager shall promptly notify the Owner of any potential tariff-related cost impacts and shall provide supporting documentation for any requested adjustment.
21. If additional tariffs or duties result in increased costs, the Construction Manager shall submit a written request for a Change Order, detailing the specific materials affected, the original and adjusted cost due to tariffs, and reasonable efforts made to mitigate the increase.
22. The Owner shall review and, if justified, approve an adjustment to the GMP.

### **Insurance and Bonds**

23. Builder's Risk Insurance is included for new construction only. Any renovation work shall be included on the Owner's existing property insurance policy.
24. We have not included any sales tax and will require a Sales Tax Exemption Certificate as a condition precedent to the issuance of any notices to proceed, subcontracts, purchase orders, etc.



# AIA® Document A133® – 2019 Exhibit A

## Guaranteed Maximum Price Amendment

This Amendment dated the 13th day of October in the year 2025, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 12th day of September in the year 2022 (the “Agreement”)

for the following PROJECT:

Amendment No. 6 (Base Bid)

Chickasha Public Schools  
Bond Issue 2022  
Grand Avenue Elementary Storm Shelter Media Center

### THE OWNER:

Chickasha Public Schools  
900 W Choctaw Ave  
Chickasha, OK 73018

### THE CONSTRUCTION MANAGER:

Willowbrook, Inc.  
3108 S 9<sup>th</sup> Street  
Chickasha, OK 73018

### TABLE OF ARTICLES

- A.1 GUARANTEED MAXIMUM PRICE
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED
- A.4 CONSTRUCTION MANAGER’S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

### ARTICLE A.1 GUARANTEED MAXIMUM PRICE

#### § A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager’s Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Two Million Two Hundred Fourteen Thousand Three Hundred Fifty-three Dollars and Sixty cents (\$2,214,353.60), subject to additions and deductions by Change Order as provided in the Contract Documents.

### ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

**§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.  
(Provide itemized statement below or reference an attachment.)

See Exhibit A, Attachment No. 1 – Detail of Clarifications, Assumptions, Allowances

**§ A.1.1.3** The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

**§ A.1.1.4** The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

**§ A.1.1.5 Alternates**

**§ A.1.1.5.1** Alternates, if any, included in the Guaranteed Maximum Price:

Item	Price
N/A	

**§ A.1.1.5.2** Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
Alternate No 1 – Acoustical Deck	\$34,361.52	Expires October 31, 2025

**§ A.1.1.6** Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
N/A		

**ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

**§ A.2.1** The date of commencement of the Work shall be:  
(Check one of the following boxes.)

The date of execution of this Amendment.

Established as follows:  
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

**§ A.2.2** Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

**§ A.2.3 Substantial Completion**

**§ A.2.3.1** Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:  
(Check one of the following boxes and complete the necessary information.)

[ ] Not later than ( ) months from the date of receipt of building permit from AHJ.

[X] By the following date: October 2026

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

#### ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
Specification Book	Project Manual	September 4, 2025	All
Addendum	No. 1	September 11, 2025	All
Addendum	No. 2	September 29, 2025	All

§ A.3.1.2 The following Specifications:  
See Attachment No. 2 – Index of Documents and Drawings

§ A.3.1.3 The following Drawings:  
See Attachment No. 2 – Index of Documents and Drawings

§ A.3.1.4 The Sustainability Plan, if any:

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:

Item	Price
Unforeseen Conditions	\$15,000.00
Testing/Permits	\$20,000.00
Sod	\$7,500.00
Protect Existing	\$5,000.00
Fencing	\$10,000.00

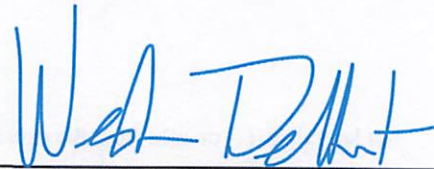
§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:  
See Attachment No. 5 – Assumptions and Clarifications

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:  
See Attachment No. 3 – Recommendation of Bids  
See Attachment No. 4 – Bid Qualifications

#### ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:

This Amendment to the Agreement entered into as of the day and year first written above.



OWNER (Signature)

CONSTRUCTION MANAGER (Signature)

(Printed name and title)

Weston DeHart, President  
(Printed name and title)



BID PACKAGE	DESCRIPTION	Base Bid	Alt 1 - Acoustical Deck at Storm Shelter	TOTAL	CONTRACTOR	NOTES
	General Requirements	\$ 240,800.00		\$ 240,800.00		
	General Conditions	\$ 131,500.00		\$ 131,500.00		
1	Earthwork	\$ 61,680.00		\$ 61,680.00	Washita Construction & Renovation, Inc.	
2	Aggregate Piers	\$ 39,000.00		\$ 39,000.00	Substruct	
3	Site Utilities	\$ 78,000.00		\$ 78,000.00	D. Owen Construction LLC	
4	Paving & Walks	\$ -		\$ -	INCLUDED W/ BID PACKAGE 5	
5	Concrete	\$ 175,069.00		\$ 175,069.00	WW Builders, Inc.	
6	ICF	\$ 92,400.00		\$ 92,400.00	KBA Constructors LLC	
7	Masonry	\$ 40,840.00		\$ 40,840.00	KBA Constructors LLC	
8	Structural Steel	\$ 145,539.00	\$ 30,461.00	\$ 145,539.00	Clint's Welding LLC	#3
9	Roofing	\$ 91,688.00		\$ 91,688.00	Oklahoma Roofing & Sheet Metal	
10	General Trades	\$ 28,300.00		\$ 28,300.00	Willowbrook, Inc.	
11	Waterproofing & Sealants	\$ 16,753.00		\$ 16,753.00	Oklahoma Roofing & Sheet Metal	
12	Doors, Frames & Hardware	\$ 115,000.00		\$ 115,000.00	Piper Weatherford of Oklahoma LLC	
13	Glass & Glazing	\$ 32,800.00		\$ 32,800.00	Accent Glass Services LLC	#3
14	Drywall & Ceilings	\$ 88,290.00		\$ 88,290.00	Competent Drywall Interiors LLC	
15	EIFS	\$ 46,025.00		\$ 46,025.00	Wiljo Interiors Inc.	
16	Painting	\$ 16,448.00		\$ 16,448.00	OFJR Construction LLC	
17	Flooring & Tile	\$ 23,000.00		\$ 23,000.00	Andeco Flooring & Blinds LLC	
18	Millwork	\$ 28,814.00		\$ 28,814.00	Contemporary Concepts	
19	Signage	\$ 10,960.00		\$ 10,960.00	Vital Signs of Oklahoma	
20	Canopies & Awnings	\$ 45,200.00		\$ 45,200.00	Play by Design	
21	Plumbing	\$ 66,560.00		\$ 66,560.00	Elite Plumbing & Utility,LLC	
22	HVAC	\$ 101,377.00		\$ 101,377.00	MBI Industrial	
23	Electrical	\$ 189,450.00		\$ 189,450.00	Jackson Electrical Construction LLC	#3
	Allowance - Unforeseen Conditions	\$ 15,000.00		\$ 15,000.00		#1
	Allowance - Testing & Permits	\$ 20,000.00		\$ 20,000.00		#1
	Allowance - Sod	\$ 7,500.00		\$ 7,500.00		#1
	Allowance - Protect Existing	\$ 5,000.00		\$ 5,000.00		#1
	Allowance - Fencing	\$ 10,000.00		\$ 10,000.00		#1
					Bid Recommendations	#2
	Subtotal	\$ 1,962,993.00	\$ 30,461.00	\$ 1,962,993.00		
	CM Contingency	\$ 98,149.65	\$ 1,523.05	\$ 98,149.65		
	Bonds	\$ 18,344.17	\$ 284.66	\$ 18,344.17		
	Builders Risk Insurance	\$ 12,268.97	\$ 190.39	\$ 12,268.97		
	General Liability Insurance	\$ 17,152.40	\$ 266.16	\$ 17,152.40		
	Subtotal	\$ 2,108,908.19	\$ 32,725.26	\$ 2,108,908.19		
	CM Fee	\$ 105,445.41	\$ 1,636.26	\$ 105,445.41		
	<b>TOTAL ESTIMATED CONSTRUCTION COST</b>	\$ 2,214,353.60	\$ 34,361.52	\$ 2,214,353.60	<<<<<< GMP	#4
	Pre-Construction Fee (Not included in GMP)	\$ 22,143.54	\$ 343.62	\$ 22,143.54		

**Note #1:** Final costs that are under/over this allowance will increase/decrease the CM's contingency amount. Any remaining portion of the CM's contingency will be returned to the Owner by a deduct change order at the end of the project.

**Note #2:** The bids have been solicited on the basis of award within 30 days.

**Note #3:** Bid qualifications

**Note #4:** The following items are NOT INCLUDED in the Guaranteed Maximum Price: A/E fees, CM Pre-Construction Fee, Owner contingency, furniture, fixtures and equipment, residential appliances, sales tax, items provided by Owner, and requirements by the Authority Having Jurisdiction that are not specifically depicted or indicated on the Contract Documents, permanent utility costs during construction start-up, testing and occupying the building.

**CHICKASHA PUBLIC SCHOOLS**

**Bond Issue 2022**

Exhibit "A"

**SUMMARY OF FUNDS AS ISSUED TO CMSWILLOWBROOK  
(Includes all approved change orders)**

	<u>DATE</u>	<u>AMOUNT</u>	<u>Extended Amount</u>
PreConstruction Fee - Amendment 1	5/17/2023	\$ 11,152.70	\$ 11,152.70
<b><u>Amendment No. 1 - Stadium Retrofit</u></b>	5/17/2023		
GENERAL REQUIREMENTS		\$ 77,250.00	
GENERAL CONDITIONS		\$ 133,000.00	
Bid Package #1 - Concrete - CMSWillowbrook, Inc.		\$ 63,700.00	
Bid Package #2 - Stadium Concrete Repair/Remediation - Mid-Continental Restoration Compar		\$ 438,965.95	
Bid Package #3 - Masonry - Superior Masonry, LLC		\$ 16,300.00	
Allowance - Aluminum Ramp		\$ 49,970.00	
Allowance - Add'l Conrete & Masonry Repairs		\$ 120,000.00	
Allowance - Demolition		\$ 50,000.00	
CM Contingency		\$ 94,918.60	
Bonds		\$ 8,352.84	
Builders Risk Insurance		\$ 4,209.83	
General Liability Insurance		\$ 5,494.67	
CM Fee		\$ 53,108.09	
		<u>\$ 1,115,269.97</u>	\$ 1,126,422.67
PreConstruction Fee - Amendment 2	6/5/2023	\$ 9,600.28	\$ 1,136,022.95
<b><u>Amendment No. 2 - Stadium Retrofit Remaining Scopes</u></b>	6/5/2023		
GENERAL REQUIREMENTS		\$ -	
GENERAL CONDITIONS		\$ -	
Bid Package #4 - Demolition - CMSWillowbrook, Inc.		\$ 28,460.00	
Bid Package #5 - Roofing - Allowance		\$ 40,000.00	
Bid Package #6 - General Trades - CMSWillowbrook, Inc.		\$ 74,400.00	
Bid Package #7 - Painting - Advanced Commercial Painting, LLC		\$ 121,600.00	
Bid Package #8 - Structural & Misc Steel - K&E Fabrication, LLC		\$ 135,000.00	
Bid Package #9 - Aluminum Stadium Bench Seating - Heartland Seating, Inc.		\$ 157,924.00	
Bid Package #10 - HVAC - MBI Industrial, Inc.		\$ 12,178.00	
Bid Package #11 - Electrical - Top Electric, LLC		\$ 58,000.00	
Allowance - Fencing		\$ 10,000.00	
Allowance - Plumbing		\$ 7,500.00	
Allowance - EIFS/Grout Finish		\$ 12,000.00	
Allowance - Pressbox Repairs		\$ 15,000.00	
Allowance - Patch/Repair Paving		\$ 20,000.00	
Allowance - Misc. Metals		\$ 40,000.00	
Allowance - MEP		\$ 10,000.00	
Allowance - Drainage		\$ 45,000.00	
Allowance - Painting		\$ 30,000.00	
CM Contingency		\$ 81,706.20	
Bonds		\$ 7,190.15	
Builders Risk Insurance		\$ 3,623.83	
General Liability Insurance		\$ 4,729.83	
CM Fee		\$ 45,715.60	
		<u>\$ 860,027.61</u>	\$ 2,096,050.56
PreConstruction Fee - Amendment 3	8/14/2023	\$ 9,128.92	\$ 2,105,179.48
<b><u>Amendment No. 3 - Secure Vestibules (Grand, Lincoln, Middle)</u></b>	8/14/2023		
GENERAL REQUIREMENTS		\$ 108,600.00	
GENERAL CONDITIONS		\$ 83,150.00	
Bid Package #1 - Demolition - Total Demolition Services, LLC		\$ 35,304.00	
Bid Package #2 - Concrete - MF Fast Concrete		\$ 74,893.00	
Bid Package #3 - Rough Carpentry - CMSWillowbrook, Inc.		\$ 79,400.00	
Bid Package #4 - Glass & Glazing - Binswanger Glass		\$ 101,650.00	
Bid Package #5 - Drywall & Ceilings - Mitchell Acoustics & Drywall, Inc.		\$ 26,500.00	
Bid Package #6 - Flooring - Bryan's Flooring, LLC		\$ 15,765.00	
Bid Package #7 - Painting - Vega's Drywall & Painting, LLC		\$ 7,030.00	
Painting Allowance		\$ 11,670.00	

Bid Package #8 - Millwork - Contemporary Concepts	\$	40,119.82		
Bid Package #9 - Signage - Vital Signs of Oklahoma	\$	15,360.00		
Bid Package #10 - HVAC - ALLOWANCE	\$	18,000.00		
Bid Package #11 - Electrical - Top Electric, LLC	\$	63,000.00		
Allowance - Testing	\$	10,000.00		
Allowance - Permits	\$	7,500.00		
Allowance - Hazardous Materials Abatement	\$	10,000.00		
Allowance - Unforeseen Conditions	\$	20,000.00		
Allowance - MEP	\$	19,500.00		
Allowance - Patch/Repair Finishes	\$	10,500.00		
Allowance - Fine Grading & Sod	\$	15,000.00		
CM Contingency	\$	77,294.18		
Bonds	\$	7,822.17		
Builders Risk Insurance	\$	4,976.74		
General Liability Insurance	\$	6,386.46		
CM Fee	\$	43,471.07		
	\$	<u>912,892.44</u>	\$	3,018,071.92

PreConstruction Fee - Amendment 4 10/13/2025 \$ 11,972.31 \$ 3,030,044.23  
Amendment No. 4 - High School Interior Renovation 10/13/2025

GENERAL REQUIREMENTS	\$	108,000.00		
GENERAL CONDITIONS	\$	123,400.00		
Bid Package #1 - Demolition - ECRP Painting, LLC	\$	21,000.00		
Bid Package #2 - General Trades - Willowbrook, Inc.	\$	28,750.00		
Bid Package #3 - Millwork - Lakewood Cabinetry, Inc.	\$	81,781.00		
Bid Package #4 - Doors, Frames, Hardware - Tex-Oma Builders Supply Co	\$	33,513.00		
Bid Package #5 - Glass & Glazing - Accent Glass Services, LLC	\$	47,600.00		
Bid Package #6 - Drywall & Ceilings - Competent Drywall Interiors, LLC	\$	146,207.00		
Bid Package #7 - Painting - Advanced Commercial Painting, LLC	\$	23,600.00		
Bid Package #8 - Flooring & Tile - Andeco Flooring & Blinds, LLC	\$	64,600.00		
Bid Package #9 - Signage - Vital Signs of Oklahoma	\$	11,470.00		
Bid Package #10 - Accordion Folding Doors - Tex-Oma Builders Supply Co	\$	14,107.00		
Bid Package #11 - Plumbing - Allowace	\$	20,000.00		
Bid Package #12 - HVAC - DeHart Air Conditioning & Electronics, Inc.	\$	20,500.00		
Bid Package #13 - Electrical - Jackson Electrical Construction LLC	\$	259,300.00		
Allowance - Unforeseen Conditions	\$	20,000.00		
Allowance - Protect Existing	\$	7,500.00		
Allowance - Testing & Permits	\$	2,500.00		
Allowance - Patch/Repair Paving	\$	5,000.00		
Allowance - Patch Slab	\$	7,500.00		
Allowance - Fire Sprinkler	\$	15,000.00		
CM Contingency	\$	53,066.40		
Bonds	\$	9,918.11		
Builders Risk Insurance	\$	6,633.44		
General Liability Insurance	\$	9,273.76		
CM Fee	\$	57,010.99		
	\$	<u>1,197,230.70</u>	\$	4,227,274.92

PreConstruction Fee - Amendment 5 10/13/2025 \$ 36,642.35 \$ 4,263,917.27  
Amendment No. 5 - Lincoln Elementary Saferoom Gym Addition (Base Bid 10/13/2025

GENERAL REQUIREMENTS	\$	246,800.00		
GENERAL CONDITIONS	\$	386,300.00		
Bid Package #1 - Earthwork - Discovery Excavating & Trucking, LLC	\$	48,700.00		
Bid Package #2 - Aggregate Piers - Substruct	\$	48,000.00		
Bid Package #3 - Site Utilities - Patriot Construction Services, Inc.	\$	58,900.00		
Bid Package #4 - Paving & Walks - Concrete Enterprises, Inc.	\$	301,700.00		
Bid Package #5 - Concrete - included in BP 4	\$	-		
Bid Package #6 - ICF - Texoma Masonry, LLC	\$	395,831.00		
Bid Package #7 - Masonry - Kraft Enterprises	\$	70,564.00		
Bid Package #8 - Structural Steel - Clint's Welding, LLC	\$	246,994.00		
Bid Package #9 - Roofing - Oklahoma Roofing & Sheet Metal A Tecta America Company LLC	\$	151,175.00		
Bid Package #10 - General Trades - Willowbrook, Inc.	\$	63,100.00		
Bid Package #11 - Waterproofing & Sealants - CHM Weatherguard	\$	44,968.00		
Bid Package #12 - Doors, Frames, Hardware - Piper Weatherford of Oklahoma LLC	\$	83,000.00		
Bid Package #13 - Glass & Glazing - Accent Glass Services, LLC	\$	22,800.00		
Bid Package #14 - Drywall & Ceilings - Competent Drywall Interiors LLC	\$	192,617.00		
Bid Package #15 - EIFS - Wiljo Interiors, Inc.	\$	120,940.00		
Bid Package #16 - Painting - ALPR Construction LLC	\$	28,000.00		

Bid Package #17 - Flooring & Tile - Pro Grade Flooring LLC	\$	23,765.00	
Bid Package #18 - Athletic Flooring - Sports Unlimited Inc	\$	71,880.00	
Bid Package #19 - Sigange - Vital Signs of Oklahoma	\$	7,960.00	
Bid Package #20 - Bleachers - Heartland Seating, Inc.	\$	15,566.00	
Bid Package #21 - Fire Protection - Kanske Fire Systems LLC	\$	29,730.00	
Bid Package #22 - Plumbing - Dense Mechanical	\$	311,000.00	
Bid Package #23 - HVAC - included in BP 22	\$	-	
Bid Package #24 - Electrical - Jackson Electrical Construction LLC	\$	163,502.00	
Allowance - Unforeseen Conditions	\$	30,000.00	
Allowance - Protect Existing	\$	7,500.00	
Allowance - Testing & Permits	\$	30,000.00	
Allowance - Sod	\$	12,000.00	
Allowance - Fencing	\$	10,000.00	
Allowance - Roofing	\$	25,000.00	
CM Contingency	\$	162,414.60	
Bonds	\$	30,355.29	
Builders Risk Insurance	\$	20,302.27	
General Liability Insurance	\$	28,383.19	
CM Fee	\$	174,487.37	
	\$	<u>3,664,234.71</u>	\$ 7,928,151.98

PreConstruction Fee - Amendment 6	10/13/2025	\$	22,143.54	\$	7,950,295.51
<b><u>Amendment No. 6 - Grand Elementary Storm Shelter Media Center (Base I</u></b>	10/13/2025				
GENERAL REQUIREMENTS		\$	240,800.00		
GENERAL CONDITIONS		\$	131,500.00		
Bid Package #1 - Earthwork - Washita Construction & Renovation Inc.		\$	61,680.00		
Bid Package #2 - Aggregate Piers - Substruct		\$	39,000.00		
Bid Package #3 - Site Utilities - D. Owen Construction LLC		\$	78,000.00		
Bid Package #4 - Paving & Walks - WW Builders, Inc.		\$	175,069.00		
Bid Package #5 - Concrete - included in BP 4		\$	-		
Bid Package #6 - ICF - KBA Constructors LLC		\$	92,400.00		
Bid Package #7 - Masonry - KBA Constructors LLC		\$	40,840.00		
Bid Package #8 - Structural Steel - Clint's Welding, LLC		\$	145,539.00		
Bid Package #9 - Roofing - Oklahoma Roofing & Sheet Metal A Tecta America Company LLC		\$	91,688.00		
Bid Package #10 - General Trades - Willowbrook, Inc.		\$	28,300.00		
Bid Package #11 - Waterproofing & Sealants - Oklahoma Roofing & Sheet Metal A Tecta Amer		\$	16,753.00		
Bid Package #12 - Doors, Frames, Hardware - Piper Weaterford of Oklahoma LLC		\$	115,000.00		
Bid Package #13 - Glass & Glazing - Accent Glass Services, LLC		\$	32,800.00		
Bid Package #14 - Drywall & Ceilings - Competent Drywall Interiors LLC		\$	88,290.00		
Bid Package #15 - EIFS - Wljo Interiors, Inc.		\$	46,025.00		
Bid Package #16 - Painting - OFJR Construction LLC		\$	16,448.00		
Bid Package #17 - Flooring & Tile - Andeco Flooring & Blinds LLC		\$	23,000.00		
Bid Package #18 - Millwork - Contemporary Concepts		\$	28,814.00		
Bid Package #19 - Sigange - Vital Signs of Oklahoma		\$	10,960.00		
Bid Package #20 - Canopies & Awnings - Play By Design		\$	45,200.00		
Bid Package #21 - Plumbing - Elite Plumbing & Utility LLC		\$	66,560.00		
Bid Package #22 - HVAC - MBI Industrial Inc.		\$	101,377.00		
Bid Package #23 - Electrical - Jackson Electrical Construction LLC		\$	189,450.00		
Allowance - Unforeseen Conditions		\$	15,000.00		
Allowance - Testing & Permits		\$	20,000.00		
Allowance - Sod		\$	7,500.00		
Allowance - Protect Existing		\$	5,000.00		
Allowance - Fencing		\$	10,000.00		
CM Contingency		\$	98,149.65		
Bonds		\$	18,344.17		
Builders Risk Insurance		\$	12,268.97		
General Liability Insurance		\$	17,152.40		
CM Fee		\$	105,445.41		
		\$	<u>2,214,353.60</u>	\$	10,164,649.11

## **INDEX OF DOCUMENTS AND DRAWINGS**

**SPECIFICATIONS**, dated September 2025, consisting of:

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Architectural TOC consisting of: Division 1 through 10, 12, 31, 32, 33

Mechanical/Electrical Engineer TOC consisting of: Division 22, 23, 26, 28

**PLANS**, dated September 4, 2025, consisting of:

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G1-3 GENERAL NOTES & CONVENTIONS

G1-4 ACCESSIBILITY REQUIREMENTS

G1-5 STORM SHELTER SHEET

G2-1 BUILDING CODE ANALYSIS

G2-2 LIFE SAFETY PLAN

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C-200 SITE DEMOLITION PLAN

C-300 SITE PLAN

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C-303 SITE CONSTRUCTION DETAILS

C-304 SITE CONSTRUCTION DETAILS

C-400 GRADING PLAN

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C-601 EROSION CONTROL DETAILS

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D1-2 DEMO PLAN, SECTION, ELEVATION & DETAILS

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A1-2 EAST RAMP & STAIR GUARDRAIL & HANDRAIL DETAILS

A1-3 WEST RAMP & STAIR PLAN & DETAILS

A1-4 WEST RAMP & STAIR GUARDRAIL & HANDRAIL DETAILS

A2-1 FLOOR PLAN

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A4-1 ROOF PLAN

A4-2 ROOF DETAILS

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M-101 MECHANICAL PLAN  
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P-110 PLUMBING PLAN - ABOVE GRADE  
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E-201 ELECTRICAL POWER PLAN  
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T-101 TECHNOLOGY PLAN

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**ADDENDA**

Addendum No 1, dated September 11, 2025

Sheets: A2-1, A3-1, A3-2, A3-3

Addendum No 2, dated September 29, 2025

Sheets: A1-0, D1-1, A3-1, A3-4, A6-3, C-200, C-400, C-500, C-600, E-000, E-001, E-101, E-201, E-601, T-000, T-101, T-501, T-502

END OF SECTION

Chickasha Public Schools  
Grand Avenue Elementary Storm Shelter Media Center

Bid Recommendation (Base Bid)

Sealed Bids were opened and read aloud in accordance with the advertisement for bids on October 2, 2025 for the following bid packages:

BIDDER NAME	Base Bid	Alt 1: Acoustical Deck Storm Shelter	Total
<b>1 EARTHWORK</b>			
Washita Construction & Renovation, Inc.	\$ 61,680.00		\$ 61,680.00
Great Plains Construction LLC	\$ 62,400.00		\$ 62,400.00
Seek Construction LLC	\$ 79,000.00		\$ 79,000.00
WW Builders, Inc.	\$ 99,800.00		\$ 99,800.00
Hammer Construction Inc.	\$ 106,200.00		\$ 106,200.00
Discovery Excavating and Trucking LLC	\$ 106,280.00		\$ 106,280.00
Longhorn Earthworks LLC	\$ 122,244.00		\$ 122,244.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Washita Construction &amp; Renovation, Inc., for a total amount of \$61,680.00.</b>			
<b>2 AGGREGATE PIERS</b>			
Substruct	\$ 39,000.00		\$ 39,000.00
Peterson Contractors Inc	\$ 89,000.00		\$ 89,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Substruct, for a total amount of \$39,000.00.</b>			
<b>3 SITE UTILITIES</b>			
D. Owen Construction LLC	\$ 78,000.00		\$ 78,000.00
Elite Plumbing & Utility LLC	\$ 95,500.00		\$ 95,500.00
WW Builders, Inc.	\$ 113,200.00		\$ 113,200.00
Civil Builders, LLC	\$ 152,000.00		\$ 152,000.00
Hammer Construction Inc.	\$ 218,314.00		\$ 218,314.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, D. Owen Construction LLC, for a total amount of \$78,000.00.</b>			
<b>4 PAVING &amp; WALKS</b>			
WW Builders, Inc. COMBO 4 & 5	\$ 175,069.00		\$ 175,069.00
Concrete Enterprises Inc COMBO 4 & 5	\$ 187,500.00		
<b>Recommendation: The combination bid submitted for Paving &amp; Walks and Concrete is lower than the individual bids. Therefore, we recommend awarding the Combination Base Bid to the low responsible bidder, WW Builders, Inc., for a total contract amount of \$175,069.00.</b>			

Chickasha Public Schools  
Grand Avenue Elementary Storm Shetler Media Center

BIDDER NAME	Base Bid	Alt 1: Acoustical Deck Storm Shelter	Total
<b>5 CONCRETE</b>			
WW Builders, Inc. COMBO 4 & 5	\$ 175,069.00		\$ 175,069.00
Concrete Enterprises Inc COMBO 4 & 5	\$ 187,500.00		\$ 187,500.00
Cantera Concrete Company, Inc.	\$ 193,000.00		\$ 193,000.00
<b>Recommendation: Award included as a combination bid in Bid Package #4 recommendation.</b>			
<b>6 ICF</b>			
KBA Constructors LLC	\$ 92,400.00		\$ 92,400.00
Cantera Concrete Company, Inc.	\$ 95,470.00		\$ 95,470.00
Texoma Masonry LLC	\$ 97,340.00		\$ 97,340.00
Straight Up Masonry LLC	\$ 109,200.00		\$ 109,200.00
Advanced ICF Construction LLC	\$ 110,000.00		\$ 110,000.00
CIA Masonry, LLC	\$ 120,000.00		\$ 120,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, KBA Constructors LLC, for a total amount of \$92,400.00.</b>			
<b>7 MASONRY</b>			
KBA Constructors LLC	\$ 40,840.00		\$ 40,840.00
Straight Up Masonry LLC	\$ 48,500.00		\$ 48,500.00
C&N Masonry Inc	\$ 49,500.00		\$ 49,500.00
Superior Masonry LLC	\$ 49,725.00		\$ 49,725.00
Texoma Masonry LLC	\$ 51,894.00		\$ 51,894.00
Harrison Masonry	\$ 55,783.66		\$ 55,783.66
Swift Exteriors	\$ 72,000.00		\$ 72,000.00
CIA Masonry LLC	\$ 85,000.00		\$ 85,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, KBA Constructors LLC, for a total amount of \$40,840.00.</b>			
<b>8 STRUCTURAL STEEL</b>			
Clint's Welding LLC	\$ 145,539.00	\$ -	\$ 145,539.00
Weibee Steel LLC	\$ 153,000.00	\$ 23,000.00	\$ 153,000.00
K&E Fab	\$ 155,000.00	\$ -	\$ 155,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Clint's Welding LLC, for a total amount of \$145,539.00.</b>			

Chickasha Public Schools  
Grand Avenue Elementary Storm Shelter Media Center

BIDDER NAME	Base Bid	Alt 1: Acoustical Deck Storm Shelter	Total
<b>9 ROOFING</b>			
Oklahoma Roofing & Sheet Metal A Tecta America Company LLC	\$ 91,688.00		\$ 91,688.00
Alva Roofing Company	\$ 102,600.00		\$ 102,600.00
Universal Roofing & Sheet Metal Inc	\$ 125,561.00		\$ 125,561.00
<p><b>Recommendation: Award the Base Bid to the low responsible bidder, Oklahoma Roofing &amp; Sheet Metal A Tecta America Company LLC, for a total amount of \$91,688.00.</b></p>			
<b>10 GENERAL TRADES</b>			
Willowbrook, Inc.	\$ 28,300.00		\$ 28,300.00
<p><b>Recommendation: Award the Base Bid to the low responsible bidder, Willowbrook, Inc., for a total amount of \$28,300.00.</b></p>			
<b>11 WATERPROOFING &amp; SEALANTS</b>			
Oklahoma Roofing & Sheet Metal A Tecta America Company LLC	\$ 16,753.00		\$ 16,753.00
Bone Dry Waterproofing LLC	\$ 25,253.00		\$ 25,253.00
<p><b>Recommendation: Award the Base Bid to the low responsible bidder, Oklahoma Roofing &amp; Sheet Metal A Tecta America Company LLC, for a total amount of \$16,753.00.</b></p>			
<b>12 DOORS, FRAMES, HARDWARE</b>			
CBS Door and Hardware, LLC	\$ 63,200.00		\$ 63,200.00
Piper Weatherford of Oklahoma LLC	\$ 115,000.00		\$ 115,000.00
Tex-Oma Builder Supply	\$ 115,268.00		\$ 115,268.00
<p><b>Recommendation: The apparent low bidder, CBS Door and Hardware, LLC, has admitted an error in the preparation of their bid and respectfully requests their bid be set aside. See attached letter. Therefore, we recommend awarding the Base Bid to the second low responsible bidder, Piper Weatherford of Oklahoma, LLC, for a total amount of \$115,000.00.</b></p>			
<b>13 GLASS &amp; GLAZING</b>			
Accent Glass Services LLC	\$ 32,800.00		\$ 32,800.00
Avenue C Glass LLC	\$ 39,400.00		\$ 39,400.00
Texoma Premium Glass Solutions, LLC	\$ 76,182.00		\$ 76,182.00
Brady's Glass LLC	\$ 115,980.00		\$ 115,980.00
<p><b>Recommendation: Award the Base Bid to the low responsible bidder, Accent Glass Services, LLC, for a total amount of \$32,800.00.</b></p>			

## Hilary Peters

---

**From:** David Broyles <davidb@cbsmhk.com>  
**Sent:** Thursday, October 9, 2025 3:02 PM  
**To:** Hilary Peters  
**Subject:** Re: BID NOTICE: Chickasha Public Schools - Grand Elementary Storm Shelter Media Center

CBS Door and Hardware, LLC will need to withdraw our bid as we did not include the storm rated windows. These are typically handled by others. We only provide storm rated doors, frames, and shutters.

Thank you,

David Broyles – Estimator

[davidb@cbsmhk.com](mailto:davidb@cbsmhk.com)



111 NE 37<sup>th</sup> Street

Oklahoma City, OK 73105

Main: 405-528-7030

Direct: 405-795-5298

[www.pdhgroup.com](http://www.pdhgroup.com)

Chickasha Public Schools  
Grand Avenue Elementary Storm Shelter Media Center

BIDDER NAME	Base Bid	Alt 1: Acoustical Deck Storm Shelter	Total
<b>14 DRYWALL &amp; CEILINGS</b>			
Competent Drywall Interiors LLC	\$ 88,290.00		\$ 88,290.00
Oklahoam Ceiling Systems & Drywall Inc	\$ 92,246.00		\$ 92,246.00
Higgins Group Inc	\$ 102,900.00		\$ 102,900.00
WilJo Interiors Inc	\$ 117,750.00		\$ 117,750.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Competent Drywall Interiors LLC, for a total amount of \$88,290.00.</b>			
<b>15 EIFS</b>			
Wiljo Interiors Inc	\$ 46,025.00		\$ 46,025.00
Swift Exteriors	\$ 58,000.00		\$ 58,000.00
CIA Masonry LLC	\$ 100,000.00		\$ 100,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Wiljo Interiors, Inc. for a total amount of \$46,025.00.</b>			
<b>16 PAINTING</b>			
OFJR Construction LLC	\$ 16,448.00	\$ -	\$ 16,448.00
ECRP Painting LLC	\$ 16,500.00	\$ -	\$ 16,500.00
ALPR Construction LLC	\$ 17,000.00	\$ -	\$ 17,000.00
Vega's Drywall & Painting LLC	\$ 19,710.00	\$ -	\$ 19,710.00
MLJ Paint & Drywall LLC	\$ 21,000.00	\$ -	\$ 21,000.00
Quality Interiors Inc	\$ 21,864.00	\$ -	\$ 21,864.00
Arreaga Painting	\$ 23,000.00	\$ -	\$ 23,000.00
Cherokee Painting, LLC	\$ 23,240.00	\$ (1,670.00)	\$ 23,240.00
Advanced Commercial Painting LLC	\$ 36,000.00	\$ -	\$ 36,000.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, OFJR Construction, LLC for a total amount of \$16,448.00.</b>			
<b>17 FLOORING &amp; TILE</b>			
Andeco Flooring & Blinds LLC	\$ 23,000.00		\$ 23,000.00
Bryan's Flooring LLC	\$ 25,613.00		\$ 25,613.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Andeco Flooring &amp; Blinds, LLC for a total amount of \$23,000.00.</b>			

Chickasha Public Schools  
Grand Avenue Elementary Storm Shelter Media Center

BIDDER NAME	Base Bid	Alt 1: Acoustical Deck Storm Shelter	Total
<b>18 MILLWORK</b>			
Contemporary Concepts	\$ 28,814.00		\$ 28,814.00
Monticello Cabinets & Doors, Inc.	\$ 49,997.00		\$ 49,997.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Contemporary Concepts, for a total amount of \$28,814.00.</b>			
<b>19 SIGNAGE</b>			
Vital Signs of Oklahoma	\$ 10,960.00		\$ 10,960.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Vital Signs of Oklahoma, for a total amount of \$10,960.00.</b>			
<b>20 CANOPIES &amp; AWNINGS</b>			
Play By Design	\$ 45,200.00		\$ 45,200.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Play By Design, for a total amount of \$45,200.00.</b>			
<b>21 PLUMBING</b>			
Elite Plumbing & Utility, LLC	\$ 66,560.00		\$ 66,560.00
Southwest Oklahoma Plumbing LLC	\$ 74,500.00		\$ 74,500.00
WSM MEP Inc	\$ 84,017.00		\$ 84,017.00
DeHart Air Conditioning & Electronics Inc COMBO 21 & 22	\$ 179,500.00		\$ 179,500.00
Pippin Brothers Inc COMBO 21 & 22	\$ 193,200.00		\$ 193,200.00
Dense Mechanical COMBO 21 & 22	\$ 206,970.00		\$ 206,970.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Elite Plumbing &amp; Utility, LLC, for a total amount of \$66,560.00.</b>			
<b>22 HVAC</b>			
MBI Industrial Inc	\$ 101,377.00		\$ 101,377.00
DeHart Air Conditioning & Electronics Inc	\$ 112,900.00		\$ 112,900.00
WSM MEP Inc	\$ 119,450.00		\$ 119,450.00
Davis Air Conditioning LLC	\$ 124,400.00		\$ 124,400.00
DeHart Air Conditioning & Electronics Inc COMBO 21 & 22	\$ 179,500.00		\$ 179,500.00
Pippin Brothers Inc COMBO 21 & 22	\$ 193,200.00		\$ 193,200.00
Dense Mechanical COMBO 21 & 22	\$ 206,970.00		\$ 206,970.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, MBI Industrial, Inc., for a total amount of \$101,377.00.</b>			

Chickasha Public Schools  
Grand Avenue Elementary Storm Shelter Media Center

BIDDER NAME	Base Bid	Alt 1: Acoustical Deck Storm Shelter	Total
<b>23 ELECTRICAL</b>			
Jackson Electrical Construction LLC	\$ 189,450.00		\$ 189,450.00
Electrical Technologies Inc	\$ 209,633.00		\$ 209,633.00
Culver Electric, LLC	\$ 248,000.00		\$ 248,000.00
Advanced Quality Electric	\$ 253,000.00		\$ 253,000.00
Top Electric, LLC	\$ 277,500.00		\$ 277,500.00
<b>Recommendation: Award the Base Bid to the low responsible bidder, Jackson Electrical Construction LLC, for a total amount of \$189,450.00.</b>			

**Attachment No. 4 – Bid Qualifications**

BP	Description	Bidder
8	Structural Steel	Clint's Welding, LLC
13	Glass & Glazing	Accent Glass Services LLC
23	Electrical	Jackson Electrical Construction LLC



P.O. Box 95271  
 Oklahoma City, OK 73143  
 Phone:(405) 677-3957  
 Fax:(405) 672-0187

# Proposal

Bid Date: 9/30/2025

Proposed To:	
Name:	Willowbrook Construction
Address:	620 NE. 36th St.
City/State:	Oklahoma City, OK.
Contact:	Hilary Peters
Phone:	405-224-1554
Mobile:	580-235-5460
Email:	hilary.peters@willowbrook.build

Work to be performed at:	
Project:	Grand Elementary Strome Shelter
Address:	1415 Grand Ave. Chickasha, OK.
Plans:	Structural, Architectural
Date of Plans:	9/4/2025
Specs:	Division 5
Engineer:	James Alan Hoffman - 18879
Addendum:	1 (9-12), 2 (9-29)

We hereby propose to furnish all material and/or perform the labor necessary for completion of:

**SCOPE OF WORK:**

STRUCTURAL AND MISCELLANEOUS STEEL INCLUDING:

Shop Drawings; Structural Steel per plans: (4) Columns, (13) Wide Flange Beams, (4) HSS Beams, (20) Drag Struts, (3) Edge Angle, (30) Beam Bridging Angles, (6) Bridging Connection Angles, (18) Bearing Plates (Delivery Only); Misc. Steel per plans: (239Lft) Guardrail with Handrail, (66Lft) Wall Rail, Up tp (2,800sqft) Metal Deck, Up to (3) Joists, (1) Aluminum Ladder, (53Lft) Roof Safety Rail.

FABRICATION ONLY (with DELIVERY) FOR...	\$97,600	(Tax Exempt Bid Bond Included)
COMBINED FABRICATION & ERECTION FOR...	\$145,539	

The "Qualifications", "Specific Exclusions" and "Standard Exclusions" below are all part of this proposal. Please read ALL carefully.

\*\* ANY MATERIAL PRICE INCREASE INCURRED BY CLINT'S WELDING, LLC. AFTER THE EFFECTIVE DATE OF THIS BID, WILL BECOME PART OF THIS BID IN THE FORM OF CHANGE ORDERS. NO MARKUP OR ADDITIONAL COST/PROFIT WILL BE ADDED. \*\*

**QUALIFICATIONS:**

- \* Material Prices Subject to Change Due to Mill Increases and Proposed Tariff's
- \* Engineering calculations, engineering stamps, or other design work is excluded. Shop drawings are not reviewed or stamped by an engineer.
- \* All items will receive one standard red oxide shop coat after fabrication. Touch up painting after delivery is excluded.
- \* Contract drawings requiring multiple RFI's may be subject to additional detailing charges.
- \* If bonding is required, an additional 5% minimum will be added to the total cost.

All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications submitted for above work and in accord with the AISC Specification for Structural Steel Buildings 13th Edition, and warranted for 12 months.

**Schedule of Earned Values**

Description of Work	Value
Project Name: Grand Elementary Strome Shelter	Total Job Weight: 23.9 TONS
* Shop Drawings & Engineering	\$8,600
* Materials	\$65,400
* Fabrication & Delivery	\$23,600
* Erection	\$43,700
* Bid Bond	\$4,239
<b>Sub-Total (not including tax)</b>	<b>\$145,539</b>
plus tax of	\$0
<b>Total</b>	<b>\$145,539</b>

We look forward to working with you,  
 XXXXX-Estimating

Note - This proposal may be withdrawn by us if not accepted within 14 days.

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications, conditions and exclusions below are satisfactory and are hereby accepted. Clint's Welding, LLC. is authorized to do the work as specified.

Company: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Position: \_\_\_\_\_

**DELIVERY**

Shop drawings to be submitted for approval four to five weeks after order placed and final drawings provided, steel manufactured Eight to Ten weeks after receipt of approved shop drawings, installation schedule to be coordinated prior to contract.

**SUPPLY & INSTALLATION EXCLUSIONS SPECIFIC TO THIS PROJECT**

- 1 Light gauge steel framing; Cold formed steel deck support angles. Sheet metal items, metal studs or tracks.
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9

**STANDARD EXCLUSIONS FOR ALL PROJECTS**

- 10 Liquidated Damages of any kind
- 11 Indemnity clauses absolving contractor from any negligence will not be accepted on the project contract
- 12 All ferro and/or RT scanning of existing conditions.
- 13 Premium for nights, weekends, or after-hours work. Proposal based on standard Monday through Friday work week, unless specifically noted otherwise.
- 14 Requirements for AESS finish. Proposal based on standard SSPC-2 cleaning and finish.
- 15 Off-loading of steel deliveries. All labor and equipment to off-load is by others.
- 16 Installation of any and all embedded items.
- 17 Reinforcing steel of any kind
- 18 Surveying and marking of lines, grades, or elevations
- 19 Shoring or shoring materials.
- 20 Items shown on Civil, Landscape, or MEP drawings, such as cast iron grates, frames, and bicycle racks.
- 21 Signs or supports
- 22 Toilet partitions or accessories
- 23 Pre-engineered metal building components or accessories
- 24 Hat or furring channels
- 25 Specialty metals (Aluminum, Brass, Bronze, Copper, Cor-Ten Steel, Stainless Steel, or Wrought Iron)
- 26 Masonry anchors or ties
- 27 Steel allowances or Bonds; Monetary bonds of any kind
- 28 Supply or installation of grout
- 29 Gutters, downspouts, boots, or hanger straps
- 30 Metal windows, doors, louvers, or grilles
- 31 Manhole rings or covers
- 32 Light gauge steel framing; Cold formed steel deck support angles. Sheet metal items, metal studs or tracks.
- 33 All Simpson products.
- 34 Bolts for other trades to attach to our steel
- 35 All costs of inspection or testing other than standard mill test reports
- 36 Sandblasting, Powdercoating, and/or any finish coat (ie:Tnemec) brand paint
- 37 Light poles or anchor bolts for light poles
- 38 Materials not sized or drawn on plans
- 39 Galvanized products may have a non-uniform appearance. All galvanizing meets industry standards. Filling of weep holes is excluded.

**STANDARD EXCLUSIONS FOR ALL ERECTED PROJECTS**

- 40 Establishment of all control lines, both North & South, East & West at each elevation
- 41 Establishment of reference elevations on slabs or piers for all trades to refer to
- 42 Cleaning of anchor bolts or weld embed plates
- 43 Costs to modify steel for attachment to anchor bolts or embed items installed by others outside tolerances of AISC Code 7.5.x
- 44 Costs of Demolition, Protection, Field Surveying and Dimensioning, or Hazardous Materials Abatement of Existing Structures in accord with AISC Code Section 1.7
- 45 Costs of removal of backing bars in excess of requirements AISC Code 6.3.2
- 46 Field painting of bolt heads and nuts, field welds, abrasions, repairs of damage to painted surfaces, and/or removal of foreign materials due to adverse job site conditions
- 47 Erection, Shoring, or Hoisting of any materials not specifically included in proposal
- 48 Any allowances for steel erection
- 49 Opening or closing of roof penetrations, cuts, alterations or holes in installed material for accommodation of work by others (Specifically RTU Units)
- 50 Installation of wall mounted handrails, or any layout of "Blocking" for mounting items
- 51 Concrete core drilling
- 52 The correction of minor misfits by moderate amounts of reaming, grinding, welding or cutting, and drawing of elements into line with drift pins, shall be considered normal erection operations in accord with AISC Code 7.14, and will be permitted.
- 53 Additional costs to erect & finish architecturally exposed structural steel (AESS)
- 54 Safety protection for other trades after erection operations are complete; Leading Edge or Any Safety Cable
- 55 Costs of revision or placing on hold fabricated or erected material after it has once been released for construction, or costs of significant delay in fabrication or erection for the convenience of others
- 56 Unless otherwise noted, deck will be fastened to structural steel by powder actuated fastening system.
- 57 All insulation installation is excluded with acoustical or Epic type deck purchase.
- 58 Review OSHA 1926CFR Subpart R for General Contractor responsibilities, including but not limited to: anchor bolt placement, concrete curing, adequate jobsite roads for deliveries and crane set-up, control lines, and finished floor elevation locations.
- 59 Any costs to excavate, fill, re-sod, re-fence, or replace plants and shrubs if damaged in course of normal erection operations.



## BID PACKAGE #13

October 02, 2025

Willowbrook Construction  
Chickasha, OK

Project: Grand Avenue Elementary Saferoom  
1415 Grand Avenue  
Chickasha, OK

We propose to furnish and install the following items:

Section 084313: Aluminum Framed Storefronts

Section 088000: Glazing

Installed for: \$32,800.00

Includes: Dark Bronze Anodized Aluminum Doors and Thermal Storefront Framing at Type B and Type C Storefront Openings  
Two (2) Pair 6070 Wide Stile Aluminum Doors with Mid-Rail at Type B & C  
Two (2) Type D Storefront Windows with 1/4" Clear Tempered Glass at Interior  
Exterior Glazing to be 1" Clear Solarban 60 Low E Tempered Insulated Glass  
Installation of Hardware Furnished by Others  
Sealants

Excludes: Opening Preparation and Blocking  
Cleaning and Protection  
All work at Storm Windows  
Access Control and Electrical  
Engineering and Calcs  
Sales Tax

\*Quote Good for 30 Days

Accepted by: \_\_\_\_\_

\_\_\_\_\_ *Randy Sugg*  
Randy Sugg

Date: \_\_\_\_\_

\_\_\_\_\_ *10/02/2025*  
Date:



P.O. Box 660  
805 E Hwy 26  
Wellston, Ok 74881

State Lic. OK841  
www.JacksonElectricOk.com

Phone: 405-356-9335  
Fax: 405-356-9331

October 2, 2025

Chickasha Public Schools  
C/O CMS Willowbrook

**Project: Grand Elementary**  
Chickasha, OK

The following is a Proposal to furnish all electrical material and perform all electrical labor necessary to complete the electrical requirements for the **Grand Elementary** project, located in Chickasha, OK, as per below proposed price.

**Inclusions Addendums 1 & 2 as well as P&P Bond:**

1. Permits and inspections as required.
2. Temporary power and lighting.
3. Furnish and install SRH1 panel and subfeed.
4. Furnish and install SRNV1 inverter and subfeed.
5. Furnish and install SRT1 transformer and subfeed.
6. Furnish and install SRL1 panel and subfeed.
7. Furnish and install light fixtures and power wiring as per plan.
8. Furnish and install lighting controls and power wiring as per plan.
9. Furnish and install receptacles, plates, and power wiring as per plan.
10. Furnish and install power wiring only for RTU.
11. Furnish and install power wiring only for minisplit.
12. Furnish and install power wiring only for (3) exhaust fans.
13. Furnish and install power wiring only for supply fan.
14. Furnish and install power wiring only for electric fan heater.
15. Furnish and install power wiring only for water heater.
16. Furnish and install data stubs as per plan.
17. Turn key fire alarm system.

**Exclusions:**

1. Concrete work of any kind, sawing cutting, and put back.
2. Any low voltage wiring or devices, including CCTV, data, phone, access control, security, thermostat, or HVAC controls.
3. Trash hauling – we will place our trash in receptacle provided by others.
4. Painting or patching.

**Proposed Price:** \$189,450<sup>00/100</sup>

One hundred eighty-nine thousand four hundred fifty dollars<sup>00/100</sup>

Proposed by: \_\_\_\_\_ Accepted by: \_\_\_\_\_

Dale Jackson

CMS Willowbrook – Chickasha Public Schools – Grand Elementary

## **Attachment No. 5 – Assumptions and Clarifications**

We have listed below the assumptions and clarifications that we have considered so that we both fully understand what is and what is not included in the Guaranteed Maximum Price (GMP). Where actual events on the project differ from the assumptions and clarifications listed below, the GMP will require adjustments for the resulting additional costs and expenses. These assumptions and clarifications are specifically used to establish the basis of the GMP and as such are intended to clarify and take precedence over details or items shown on Contract Documents, in the event there is a discrepancy between or among any of them.

Project: Chickasha Public Schools – Grand Elementary Storm Shelter Media Addition

Date: October 13, 2025

### **Schedule**

1. The addition is scheduled to start November 2025 with completion in October 2026.
2. The bids have been solicited on the basis of award within 30 days.

### **Document Acknowledgement**

3. This GMP is based on the Attachment No. 2 Index of Documents and Drawings included in this proposal.
4. This GMP is based on the 100% Final Bid Documents, dated September 4, 2025, prepared by LDG Architecture.
5. This GMP is based on these Assumptions and Clarifications.

### **General**

6. Chickasha District Standards scope, information, or direction not specifically incorporated into the Drawings, Specifications and/or Owner-CM Agreement are not included.
7. This GMP includes the cost for Willowbrook's General Conditions and Requirements. This time frame is based on the current project schedule. General Conditions and Requirements are lump sum.
8. Willowbrook will use Microsoft Project or P6 scheduling program for all project scheduling, and we assume that this program will satisfy all project schedule requirements.
9. Willowbrook will utilize the Construction Managers cloud-based management software for project administration including the processing of submittals, RFIs, emails, etc.
10. This GMP is based on the recommendation of bids entering and executing a contract.
11. This GMP is based on Design team will provide necessary CAD files to Willowbrook for various shop drawings and submittals at no additional costs.
12. Willowbrook has prepared this GMP based on current market conditions and escalations are not included.
13. This GMP is based on normal working hours. No premium time is included unless specifically noted otherwise.
14. Willowbrook shall not be liable nor have our right to proceed to be restricted for any failure to perform its obligations where such failure arises out of Acts of Nature including natural disasters, act of public enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power of confiscation, riot, nationalization, government actions, tariffs, blockage, embargo, transportation delays not reasonably foreseeable, strike, lockout, disease outbreak, epidemics, pandemics, quarantine restrictions, or interruption of failure of power sources. To the extent these conditions may occur and impact the Project, there shall be an equitable adjustment to the Contract.
15. The following items are **NOT INCLUDED** in the GMP:
  - a. Design Fees for Architects and Consultants.

- b. Verification that the design indicated in the drawings and specifications meets code requirements.
  - c. Verification that the design indicated meets owner insurance and operational requirements.
  - d. PreConstruction Fee. This will be invoiced separately.
  - e. Abatement, mitigation and/or removal of hazardous or contaminated materials unless previously agreed upon.
  - f. Maintenance agreements beyond substantial completion, unless specifically stated within the contract documents.
  - g. Temporary and permanent utility cost during construction.
  - h. Electric, Gas or Water municipal impact fees, as well as utility company charges for permanent power, telephone service and CATV.
  - i. Permanent utility cost during construction start-up, test and occupy the building.
  - j. Cost of permanent water and electrical power usage.
  - k. Furniture, Fixtures and Equipment unless previously agreed upon.
  - l. Sales Tax.
  - m. Items provided by Owner.
  - n. Owner and/or Design contingency.
  - o. Requirements by any Authority Having Jurisdiction that are not specifically depicted or indicated on the Contract Documents.
16. This GMP assumes that Owner furnished items will be on-site in accordance with the Construction Manager's schedule.
17. A Construction Manager's construction contingency is included in the GMP. This contingency is intended to cover the scope of work, including but not limited to events such as listed below. The construction contingency shall be the exclusive use of the Construction Manager.
- a. Unforeseen and/or unknown field conditions, as practical to keep schedule. Terms as stated in AIA-A201 – 3.7.4 Concealed or Unknown Conditions still apply.
  - b. Mitigation of weather impact, such as abnormal inclement weather.
  - c. Losses, expenses or damages not covered by insurance, including any deductible amount.
  - d. Subcontractor failures not covered by a subcontractor performance and payment bond.
  - e. Increases in quantity or quality, which should have been reasonably inferable from the Contract Documents but not specifically shown therein.
  - f. Items not properly coordinated or left out of the Bid Package scope of work.
  - g. Underestimating
  - h. Schedule acceleration and overtime including unexcused schedule delays due to subcontractor work, performance, or schedule.
  - i. Any unused construction contingency will be returned to the Owner by a deduct change order at the end of the project.
18. The order of precedence of the documents in the event that there is a conflict between documents is:
- a. Future change orders.
  - b. Assumptions and Clarifications
  - c. Agreement between Owner and Construction Manager.
  - d. Addenda as issued by the Architect.
  - e. Contract drawings and specifications, as prepared by the Architect.

### **Tariff Fees and Import Duties**

19. The parties acknowledge that fluctuation in tariff rates, import duties, or similar governmental imposed fees may impact the cost of materials and equipment used in this project. The Construction Manager shall use reasonable efforts to mitigate such costs, including sourcing alternate materials or suppliers but cannot guarantee avoiding future tariffs being imposed.
20. Any subsequent increases, new tariffs, or changes in trade regulations that result in additional costs shall be treated as follows:
  - a. If tariffs or import duties increase after the contract date, such increases shall be treated as an allowable adjustment to the GMP through a Change Order.
  - b. The Construction Manager shall promptly notify the Owner of any potential tariff-related cost impacts and shall provide supporting documentation for any requested adjustment.
21. If additional tariffs or duties result in increased costs, the Construction Manager shall submit a written request for a Change Order, detailing the specific materials affected, the original and adjusted cost due to tariffs, and reasonable efforts made to mitigate the increase.
22. The Owner shall review and, if justified, approve an adjustment to the GMP.

### **Insurance and Bonds**

23. Builder's Risk Insurance is included for new construction only. Any renovation work shall be included on the Owner's existing property insurance policy.
24. We have not included any sales tax and will require a Sales Tax Exemption Certificate as a condition precedent to the issuance of any notices to proceed, subcontracts, purchase orders, etc.

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**October 13, 2025**

**TOPIC: Name of Daycare Facility**

**ADMINISTRATIVE RECOMMENDATION:** Name the daycare facility “CHICKASHA PUBLIC SCHOOLS EARLY LEARNING CENTER”

**RATIONALE FOR RECOMMENDATION:** The recommended name of CHICKASHA PUBLIC SCHOOLS EARLY LEARNING CENTER helps identify the facility as a member of the CPS system, reinforces it will be a learning center (curriculum based) that will prepare children for their educational journey at BWECC, and follows the name structure of BWECC (Bill Wallace Early Childhood Center).

**FISCAL NOTE:** N/A

**OPTIONS:**

1. Approve the recommended name.
2. Not approve the recommended name.
3. Request additional information.

**CONTACT PERSON:** Rick Croslin, Superintendent  
Dan Turner, Executive Director of Operations

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**October 13,2025**

**TOPIC:** Board Meeting Dates for the Year 2026

**ADMINISTRATIVE RECOMMENDATION:** Approve dates for the board meetings in 2026

**RATIONALE FOR RECOMMENDATION:**

**FISCAL NOTE:** N/A

**OPTIONS:**

1. Approve
2. Not approve
3. Request additional information.

**CONTACT PERSON:** Rick Croslin, Superintendent

Implemented: April 2020



**CHICKASHA**

**PUBLIC SCHOOLS**

900 West Choctaw Avenue | Chickasha Oklahoma 73018  
(405) 222-6500 | (405) 222-6590 Fax | www.chickasha.k12.ok.us

October 13, 2025

Chickasha Public School  
Regular Board of Education Meetings for 2026

Notice to the Grady County Clerk, that Chickasha Public Schools will have their 2026 regular meetings of the Board of Education for Chickasha Public Schools District I-001 of Chickasha, Oklahoma.

The following is a list of the regular board meetings that will be held in 2026. All regular meetings will start at 6:00pm. The meetings will be held in the boardroom at the Administration Building, 900 West Choctaw Avenue, Chickasha, Oklahoma.

- January 12, 2026
- February 9, 2026
- March 9, 2026
- April 13, 2026
- May 11, 2026
- June 8, 2026
- July 13, 2026
- August 10, 2026
- September 14, 2026
- October 12, 2026
- November 9, 2026
- December 14, 2026

Submitted by

Rick Croslin  
Superintendent  
Chickasha Public Schools

*Home of the Fightin' Chicks*

ADMINISTRATION	405-222-6500	BILL WALLACE ECC	405-222-6544	HEALTH SERVICES	405-222-6519
ADULT BASIC EDUCATION	405-222-6562	GRAND AVENUE	405-222-6524	MAINTENANCE	405-222-6500
ATHLETIC DEPARTMENT	405-222-6556	HIGH SCHOOL	405-222-6550	QUALITY ACADEMY	405-222-6506
CHILD NUTRITION	405-222-6573	LINCOLN	405-222-6520	TRANSPORTATION	405-222-6570
		MIDDLE SCHOOL	405-222-6530		

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**October 13,2025**

**TOPIC:** 2026 election Resolution for the Chickasha Board of Education seat #1

**ADMINISTRATIVE RECOMMENDATION:** Approve the 2026 Election Resolution for seat #1 for the Chickasha Board of Education

**RATIONALE FOR RECOMMENDATION:**

**FISCAL NOTE:** N/A

**OPTIONS:**

1. Approve Resolution.
2. Not approve Resolution.
3. Request additional information.

**CONTACT PERSON:** Rick Croslin, Superintendent

Implemented: April 2020



## **BOARD OF EDUCATION ELECTION RESOLUTION**

TO: Grady County Election Board

FROM: The Chickasha School District, Independent School  
District No. I-001 of Grady, County, Oklahoma

The Board of Education of the Chickasha School District has approved the following resolution calling for an election to be submitted to the voters of the district.

### Date of the Election:

A Board of Education Primary Election shall be held on February 10, 2026, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 7, 2026, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7 a.m. to 7 p.m.

### Board Member Position on Ballot:

The voters shall elect a board member for board position No. 1, which has a 5-year term of office.

### Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

*Home of the Fightin' Chicks*

ADMINISTRATION	405-222-6500	BILL WALLACE ECC	405-222-6544	HEALTH SERVICES	405-222-6519
ADULT BASIC EDUCATION	405-222-6562	GRAND AVENUE	405-222-6524	MAINTENANCE	405-222-6500
ATHLETIC DEPARTMENT	405-222-6556	HIGH SCHOOL	405-222-6550	QUALITY ACADEMY	405-222-6506
CHILD NUTRITION	405-222-6573	LINCOLN	405-222-6520	TRANSPORTATION	405-222-6570
		MIDDLE SCHOOL	405-222-6530		

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

#### Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

#### Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Chickasha School Board Position No. 1:

Approved by the Chickasha Board of Education this 13th day of October, 2025.

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President of the Board of Education

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Clerk of the Board of Education

**ITEM OF CONSIDERATION**

**Board of Education**

**October 13, 2025**

**TOPIC:** Budget Revision to include final expenses, fund balances and revenues.

**ADMINISTRATIVE RECOMMENDATION:** Accept budget revision

**RATIONALE FOR RECOMMENDATION:** The district is using the School District Budget Act to determine budgets and allocations. The initial budget was presented in June before all FY25 revenues and expenses had occurred. This budget includes final expenses and revenues from FY25 and includes federal and state allocations for FY26 that were not available in June when the budget was initially approved.

**FINANCIAL IMPACT AND FUNDING:** N/A

**OPTIONS:**

1. Approve
2. Not Approve
3. Table

**CONTACT PERSON:** *Jennifer Stegman 405-222-6500 ext 1001* and Mr. Croslin  
Superintendent of Chickasha Public Schools

\*Forms are due to the Superintendent's Office by Tuesday, the week before the Board Meeting

**CHICKASHA PUBLIC SCHOOLS  
SUMMARY OF ESTIMATED REVENUES**

<b>GENERAL FUND</b>		<b>ACTUAL REVENUE FY 20-21</b>	<b>ACTUAL REVENUE FY 21-22</b>	<b>ACTUAL REVENUE FY 22-23</b>	<b>ACTUAL REVENUE FY 23-24</b>	<b>10/7/25 REVENUE FY 24-25</b>	<b>10/7/25 BUDGET FY 25-26</b>
<b>LOCAL SOURCES OF REVENUE:</b>							
1110	Ad Valorem Taxes (Current)	3,727,531	3,897,196	3,976,989	4,664,206	5,139,547	5,200,000
1120	Ad Valorem Taxes (Prior)	144,922	229,220	110,731	83,556	164,581	100,000
1130	Other Taxes	566	1,571	1,063	892	7,822	1,000
1200		14,355	7,084	6,552	4,809	5,014	5,000
1300	Interest Earnings	14,337	22,976	140,243	305,467	293,000	230,000
1400		256,009	16,835	30,326	25,362	22,133	25,000
1500		71,572	94,727	47,541	55,453	73,676	68,333
1600	Other Local	66,399	4,863	75,948	290,291	71,179	72,000
1700		109,097	51,954	49,693	151,240	194,904	190,000
<b>TOTAL LOCAL SOURCES OF REVENUE</b>		<b>4,404,787</b>	<b>4,326,426</b>	<b>4,439,086</b>	<b>5,581,275</b>	<b>5,971,856</b>	<b>5,891,333</b>
<b>INTERMEDIATE SOURCES OF REVENUE:</b>							
2100	County 4 Mill Levy	622,064	669,757	730,641	750,338	797,528	790,000
2200	County App.(Mortgage Tax)	134,074	133,362	149,176	77,934	152,359	145,000
2300	Resale of Property	-					
<b>TOTAL INTERMEDIATE SOURCES OF REVENUE</b>		<b>756,139</b>	<b>803,119</b>	<b>879,817</b>	<b>828,273</b>	<b>949,887</b>	<b>935,000</b>
<b>STATE SOURCES OF REVENUE:</b>							
3110	Gross Production Tax	2,228,880	4,618,502	6,456,529	3,551,666	2,960,031	2,800,000
3120	Motor Vehicle Collections	849,172	961,720	937,343	948,270	915,534	900,000
3130	Rural Electric	16,133	17,719	20,913	19,003	19,958	18,556
3140	School Land Earnings	270,814	301,037	331,119	375,348	395,675	360,000
3150	Vehicle Stamp Tax	3,035	1,536	1,868	1,769	2,222	1,700
3160		819	2,353	5,880	7,508	5,994	5,800
3200	State Aid-General Operations	6,666,459	8,258,909	7,069,755	8,207,000	9,730,603	8,648,683
3210	State Aid		6,264,472	4,956,892	5,925,544	6,769,968	6,585,367
3250	Flexible Benefit		1,994,437	2,112,863	2,281,456	2,063,315	2,063,315
3300	State Aid-Competitive Grants	67,457	43,168	32,456	36,252	34,218	34,218
3400	State-Categorical	161,507	265,996	222,630	318,364	343,465	343,465
3600	State-Other State Sources	5,567	11,416	15,323	14,608	10,545	10,545
3700		11,119	8,963	9,558	10,441	10,271	10,271
3800	State Vocational Programs	59,402	53,751	53,751	57,240	94,791	94,791
<b>TOTAL STATE SOURCES OF REVENUE</b>		<b>10,340,364</b>	<b>14,545,071</b>	<b>15,157,125</b>	<b>13,547,470</b>	<b>14,523,306</b>	<b>13,228,029</b>

**CHICKASHA PUBLIC SCHOOLS  
SUMMARY OF ESTIMATED REVENUES**

<b>GENERAL FUND</b>	<b>ACTUAL REVENUE FY 20-21</b>	<b>ACTUAL REVENUE FY 21-22</b>	<b>ACTUAL REVENUE FY 22-23</b>	<b>ACTUAL REVENUE FY 23-24</b>	<b>10/7/25 REVENUE FY 24-25</b>	<b>10/7/25 BUDGET FY 25-26</b>
<b>FEDERAL SOURCES OF REVENUE:</b>						
4100 Grants-In-Aid	53,885	67,585	74,764	86,994	82,191	53,801
4200 Federal Disadvantaged and Disabilities	837,098	1,239,110	1,026,827	1,114,955	1,191,399	1,025,049
4300 Individuals with Disabilities	422,103	522,966	497,777	651,483	599,073	415,429
4400 Federal Minority	120,982	109,240	171,962	178,279	193,878	189,894
4500 Federal Operations	5,820	21,222	22,073	12,050	26,524	21,602
4600 Federal Other Funds	2,920,045	4,134,687	2,889,374	1,388,093	982,407	200,000
4700 Child Nutrition	609,745	1,419,897	1,177,706	1,033,967	963,742	1,100,000
4800 Federal Vocational Education	26,930	-	27,236	24,669	23,584	21,000
-799 Previous Year Federal Funds			-	-		
<b>TOTAL FEDERAL SOURCES OF REVENUE</b>	<b>4,996,608</b>	<b>7,514,706</b>	<b>5,887,719</b>	<b>4,490,489</b>	<b>4,062,797</b>	<b>3,026,775</b>
<b>TOTAL</b>	<b>20,497,897</b>	<b>27,189,322</b>	<b>26,363,747</b>	<b>24,447,507</b>	<b>25,507,847</b>	<b>23,081,137</b>
5100 Transfer From Other Funds	54,794	45,173	70,559	127,392	147,596	-
5600 Reimbursement	154,383	8,206	-	11,376	26,249	-
<b>GRAND TOTAL</b>	<b>20,707,074</b>	<b>27,242,701</b>	<b>26,434,306</b>	<b>24,586,275</b>	<b>25,681,691</b>	<b>23,081,137</b>

**CHICKASHA PUBLIC SCHOOLS  
SUMMARY OF ESTIMATED EXPENDITURES  
AND FUND BALANCE**

<b>GENERAL FUND</b>	<b>ACTUAL EXPENDED FY 20-21</b>	<b>ACTUAL EXPENDED FY 21-22</b>	<b>ACTUAL EXPENDED FY 22-23</b>	<b>ACTUAL EXPENDED FY 23-24</b>	<b>10/7/25 EXPENDED FY 24-25</b>	<b>10/7/25 BUDGETED FY 25-26</b>
1000 INSTRUCTION:	10,640,773	11,164,960	11,717,763	12,976,417	13,726,668	12,500,000
2000 SUPPORT SERVICES:						
2100 Support Services-Students	1,137,327	1,455,896	1,619,056	1,937,226	2,010,429	2,000,000
2200 Support Services-Instructional Staff	798,936	1,330,851	1,306,728	1,459,200	1,436,865	1,300,000
2300 Support Services-General Administration	621,513	647,765	740,437	683,456	794,789	820,000
2400 Support Services-School Administration	1,707,527	1,742,160	2,138,784	1,987,411	2,245,525	2,210,000
2500 Support Services-Business	643,297	718,662	688,595	744,233	718,729	780,000
2600 Operation and Maintenance of Plant	2,535,789	4,650,872	3,278,940	2,815,813	2,983,521	2,300,000
2700 Student Transportation Services	795,560	837,197	1,183,010	1,454,653	1,387,755	1,500,000
<b>TOTAL SUPPORT SERVICES</b>	<b>8,239,949</b>	<b>11,383,402</b>	<b>10,955,550</b>	<b>11,081,993</b>	<b>11,577,613</b>	<b>10,910,000</b>
3000 OPERATION OF NON-INSTRUCTION SERVICES						
3100 Child Nutrition Program Operations	1,478,837	1,380,004	1,348,670	1,527,564	1,584,043	1,600,000
3200 Other Enterprise Services	-	-	-	-	-	-
3300 Community Service Operations	96,074	83,147	109,840	131,365	143,761	96,000
<b>TOTAL OPERATION OF NON-INSTRUCTION SERVICES</b>	<b>1,574,912</b>	<b>1,463,151</b>	<b>1,458,510</b>	<b>1,658,929</b>	<b>1,727,803</b>	<b>1,696,000</b>
4000 FACILITIES ACQUISITION / CONSTRUCTION	-	54,488	2,700	8,346	-	-
5000 OTHER OUTLAYS	154,767	8,641	26,762	11,976	26,835	-
8100 REPAYMENT	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>20,610,400</b>	<b>24,074,641</b>	<b>24,161,285</b>	<b>25,737,660</b>	<b>27,058,920</b>	<b>25,106,000</b>
2022 Encumbrances		171,768	329,348			
<b>TOTAL REVENUES</b>	20,707,074	27,242,701	26,434,306	24,586,275	25,681,691	23,081,137
<b>BEG FUND BALANCE</b>	2,483,458	2,613,336	5,728,297	7,754,778	6,905,032	5,534,827
<b>Estopped Warrants Prior Year Lapsed appropriations</b>	33,204	118,669	82,808	301,639	7,023	-
<b>TOTAL AVAILABLE</b>	<b>23,223,736</b>	<b>29,802,938</b>	<b>32,245,411</b>	<b>32,642,692</b>	<b>32,593,747</b>	<b>28,615,964</b>
<b>END FUND BALANCE</b>	<b>2,613,336</b>	<b>5,728,297</b>	<b>7,754,778</b>	<b>6,905,032</b>	<b>5,534,827</b>	<b>3,509,964</b>
	12.62%	19.22%	29.34%	28.08%	21.55%	15.21%

**CHICKASHA PUBLIC SCHOOLS**  
**SUMMARY OF ESTIMATED REVENUES, EXPENDITURES AND FUND BALANCE**

<b>BUILDING FUND</b>		<b>ACTUAL REVENUE FY 20-21</b>	<b>ACTUAL REVENUE FY 21-22</b>	<b>ACTUAL REVENUE FY 22-23</b>	<b>ACTUAL REVENUE FY 23-24</b>	<b>10/7/25 REVENUE FY 24-25</b>	<b>10/7/25 BUDGET FY 25-26</b>
<b>LOCAL SOURCES OF REVENUE:</b>							
1110	Ad Valorem Taxes (Current)	532,356	556,587	567,983	666,129	734,016	740,000
1120	Ad Valorem Taxes (Prior)	20,697	32,737	15,814	11,933	23,505	15,000
1130	Other Taxes	6	6	6	6	1,076	6
1200							
1300	Interest Earning					7,033	
1400	Surplus		555		3,012		
1500	Reimbursements (e.g. insurance loss)	3,635,670	2,054,687	11,334	2,202,078	11,773	
1600	Misc. Revenues	1,260	4,200	500			
<b>TOTAL LOCAL SOURCES OF REVENUE:</b>		<b>4,189,989</b>	<b>2,648,772</b>	<b>595,637</b>	<b>2,883,158</b>	<b>777,403</b>	<b>755,006</b>
<b>STATE SOURCES OF REVENUE:</b>							
3100	State Level Taxes	117	336	840	1,072	856	1,072
3400	Redbud School Funding Act		22,203	108,298	467,593	431,929	400,000
3620	State Land Reimbursement	2	2	2		2	
<b>TOTAL STATE SOURCES OF REVENUE</b>		<b>119</b>	<b>22,542</b>	<b>109,140</b>	<b>468,665</b>	<b>432,787</b>	<b>401,072</b>
5000		63,511					
4000	Misc. Federal Sources of Revenue		12,703	2,541	274,220	226,627	
6200	Interfund Transfer	-	-	-			
<b>TOTAL</b>		<b>4,253,618</b>	<b>2,684,016</b>	<b>707,318</b>	<b>3,626,044</b>	<b>1,436,816</b>	<b>1,156,078</b>
		<b>ACTUAL EXPENDED FY 20-21</b>	<b>ACTUAL EXPENDED FY 21-22</b>	<b>ACTUAL EXPENDED FY 22-23</b>	<b>ACTUAL EXPENDED FY 23-24</b>	<b>10/7/25 EXPENDED FY 24-25</b>	<b>10/7/25 BUDGET FY 25-26</b>
1000	<b>INSTRUCTION</b>	-	-	-	-	-	-
2100 to 2300		76		9,383	-	-	-
2500	Central Services	174,725	216,977	79,734	66,174		
2600	Operation of Maintenance and Plant Services	1,928,991	1,388,187	1,280,125	1,848,443	1,706,086	2,000,000
<b>SUPPORT SERVICES TOTAL</b>		<b>2,103,792</b>	<b>1,605,165</b>	<b>1,369,242</b>	<b>1,914,617</b>	<b>1,706,086</b>	<b>2,000,000</b>
3100	Kitchen Equipment	939.42					
4000	<b>FACILITIES ACQUISITION AND CONSTRUCTION</b>	-	-	-	-	-	-
4200	Land Acquisition Services	-	-	-	-	-	-
4600	Building Acquisition and Construction Services	50,395	21,984	-			
4700	Building Improvement Services	647,425	1,819,459				
5000	<b>REPAYMENT</b>	63,511	-	-	11,039	6,269	11,039
<b>TOTAL</b>		<b>2,866,062</b>	<b>3,446,607</b>	<b>1,369,242</b>	<b>1,925,656</b>	<b>1,712,356</b>	<b>2,011,039</b>
Reserves from 2023				28,995			
<b>TOTAL REVENUES</b>		<b>4,253,618</b>	<b>2,684,016</b>	<b>707,318</b>	<b>3,626,044</b>	<b>1,436,816</b>	<b>1,156,078</b>
<b>BEG FUND BALANCE</b>		<b>197,679</b>	<b>1,611,313</b>	<b>851,931</b>	<b>165,380</b>	<b>1,916,123</b>	<b>1,671,709</b>
<b>LAPSED APPROPRIATIONS</b>		<b>26,079</b>	<b>3,209</b>	<b>4,368</b>	<b>50,353</b>	<b>31,125</b>	
<b>TOTAL AVAILABLE</b>		<b>4,477,376</b>	<b>4,298,538</b>	<b>1,563,617</b>	<b>3,841,776</b>	<b>3,384,065</b>	<b>2,827,787</b>
<b>END FUND BALANCE</b>		<b>1,611,313</b>	<b>851,931</b>	<b>165,380</b>	<b>1,916,123</b>	<b>1,671,709</b>	<b>816,748</b>
		<b>37.88%</b>	<b>31.74%</b>	<b>23.38%</b>	<b>52.84%</b>	<b>116.35%</b>	<b>70.65%</b>

**Chickasha Public Schools  
Summary of Estimated Revenues**

		GOVERNMENTAL FUNDS		
		General Fund 11	Special Revenues 21	Total Approp Funds
<b>ALL APPROPRIATED FUNDS</b>		<b>FY 24-25</b>	<b>FY 24-25</b>	<b>FY 24-25</b>
<b>LOCAL SOURCES OF REVENUE:</b>				
1110	Ad Valorem Taxes (Current)	5,139,547	734,016	5,873,563
1120	Ad Valorem Taxes (Prior)	164,581	23,505	188,086
1130	Other Taxes	7,822	1,076	8,898
1200		5,014	-	5,014
1300	Interest Earnings	293,000	7,033	300,033
1400		22,133	-	22,133
1500	Reimbursements	73,676	11,773	85,449
1600	Other Local	71,179	-	71,179
1700				-
<b>TOTAL LOCAL SOURCES OF REVENUE</b>		<b>5,776,952</b>	<b>777,403</b>	<b>6,554,355</b>
<b>INTERMEDIATE SOURCES OF REVENUE:</b>				
2100	County 4 Mill Levy	797,528	-	797,528
2200	County App.(Mortgage Tax)	152,359	-	152,359
2300	Resale of Property	-	-	-
<b>TOTAL INTERMEDIATE SOURCES OF REVENUE</b>		<b>949,887</b>	<b>-</b>	<b>949,887</b>
<b>STATE SOURCES OF REVENUE:</b>				
3110	Gross Production Tax	2,960,031	856	2,960,887
3120	Motor Vehicle Collections	915,534	431,929	1,347,463
3130	Rural Electric	19,958	2	19,960
3140	School Land Earnings	395,675	-	395,675
3150	Vehicle Stamp Tax	2,222		2,222
3160		5,994	-	5,994
3200	State Aid-General Operations	9,730,603	-	9,730,603
3300	State Aid-Competitive Grants	34,218	226,627	260,844
3400	State-Categorical	343,465	-	343,465
3600	State-Other State Sources	10,545	-	10,545
3700		10,271		10,271
3800	State Vocational Programs	94,791	-	94,791
<b>TOTAL STATE SOURCES OF REVENUE</b>		<b>14,523,306</b>	<b>659,414</b>	<b>15,182,719</b>
<b>FEDERAL SOURCES OF REVENUE:</b>				
4100	Grants-In-Aid	82,191	226,627	308,817
4200	Federal Disadvantaged and Disabilities	1,191,399	-	1,191,399
4300	Individuals with Disabilities	599,073	-	599,073
4400	Federal Minority	193,878		193,878
4500	Federal Operations	26,524		26,524
4600	Federal Other Funds	982,407		982,407
4700	Child Nutrition	963,742	-	963,742
4800	Federal Vocational Education	23,584		23,584
-799	Previous Year Federal Funds	0		0
<b>TOTAL FEDERAL SOURCES OF REVENUE</b>		<b>4,062,797</b>	<b>226,627</b>	<b>4,289,424</b>
<b>TOTAL</b>		<b>25,312,943</b>	<b>1,663,443</b>	<b>26,976,386</b>

**CHICKASHA PUBLIC SCHOOLS**  
**SUMMARY OF ESTIMATED REVENUES, EXPENDITURES AND FUND BALANCE**

<b>SINKING FUND</b>		<b>ACTUAL REVENUE FY 20-21</b>	<b>ACTUAL REVENUE FY 21-22</b>	<b>ACTUAL REVENUE FY 22-23</b>	<b>ACTUAL REVENUE FY 23-24</b>	<b>6/2/25 REVENUE FY 24-25</b>	<b>6/2/25 BUDGET FY 25-26</b>
<b>LOCAL SOURCES OF REVENUE:</b>							
1110	Ad Valorem Taxes (Current)	2,804,640	2,670,356	3,117,791	3,745,075	3,746,600	3,952,514
1120	Ad Valorem Taxes (Prior)	104,926	169,382	77,208	64,311	128,302	
1130		30	31	0	32	6,060	
1300		3,698	1,621	4,358			
3100		600	10	11	5,980	4,627	
3620	State Land Reimbursement	11			12	11	10
<b>TOTAL LOCAL SOURCES OF REVENUE</b>		<b>2,913,905</b>	<b>2,841,400</b>	<b>3,199,368</b>	<b>3,815,410</b>	<b>3,885,599</b>	<b>3,952,524</b>
5110	Premium on Bonds Sold	2,735					
6110	Balance Forward		2,905,127	3,129,902	3,299,310	3,874,914	4,040,894
6200	Interfund Transfer						
<b>GRAND TOTAL</b>		<b>2,916,640</b>	<b>5,746,527</b>	<b>6,329,269</b>	<b>7,114,720</b>	<b>7,760,513</b>	<b>7,993,418</b>
		<b>ACTUAL EXPENDED FY 20-21</b>	<b>ACTUAL EXPENDED FY 21-22</b>	<b>ACTUAL EXPENDED FY 22-23</b>	<b>ACTUAL EXPENDED FY 23-24</b>	<b>6/2/25 EXPENDED FY 23-24</b>	<b>6/2/25 BUDGET FY 25-26</b>
<b>5000 OTHER OUTLAYS:</b>							
5100	Debt Service	2,610,200	2,616,625	3,029,959	3,239,806	3,719,619	3,717,388
5200	Other Outlay	-	-	-			
<b>8100 REPAYMENT</b>							
		-	-	-			
<b>GRAND TOTAL</b>		<b>2,610,200</b>	<b>2,616,625</b>	<b>3,029,959</b>	<b>3,239,806</b>	<b>3,719,619</b>	<b>3,717,388</b>
CASH BALANCE ON HAND 6/30			3,129,902	3,299,310	3,874,914	4,040,894	4,276,031

**Chickasha Public Schools  
Summary of Estimated Expenditures**

<b>ALL APPROPRIATED FUNDS</b>	<b>GOVERNMENTAL FUNDS</b>		
	<b>General Fund 11 FY 25-26</b>	<b>Special Revenues 21 FY 25-26</b>	<b>Total Approp Funds FY 25-26</b>
<b>1000 INSTRUCTION</b>	<b>13,726,668</b>	-	<b>13,726,668</b>
<b>2000 SUPPORT SERVICES:</b>			
2100 Support Services-Students	2,010,429		2,010,429
2200 Support Services-Instructional Staff	1,436,865		1,436,865
2300 Support Services-General Administration	794,789		794,789
2400 Support Services-School Administration	2,245,525		2,245,525
2500 Support Services-Business	718,729	-	718,729
2600 Operation and Maintenance of Plant	2,983,521	-	2,983,521
2700 Student Transportation Services	1,387,755	1,706,086	3,093,842
<b>2000 TOTAL SUPPORT SERVICES</b>	<b>11,577,613</b>	<b>1,706,086</b>	<b>13,283,699</b>
<b>3000 OPERATION OF NON-INSTRUCTION SERVICES</b>			-
3100 Child Nutrition Program Operations	1,584,043	-	1,584,043
3200 Other Enterprise Services	-	-	
3300 Community Service Operations	143,761	-	143,761
<b>3000 TOTAL OPER OF NON-INSTRUCTION SERV</b>	<b>1,727,803</b>		<b>1,727,803</b>
<b>4000 FACILITIES ACQUISITION/CONSTRUCTION</b>	-		-
<b>5000 OTHER OUTLAYS</b>	<b>26,835</b>	6,269	<b>33,105</b>
<b>TOTAL EXPENDITURES</b>	<b>27,058,920</b>	<b>1,712,356</b>	<b>28,771,276</b>

**ITEM OF CONSIDERATION**  
**Board of Education**  
**October 13, 2025**

**TOPIC:** Grant agreement to purchase meat and produce from local farms

**ADMINISTRATIVE RECOMMENDATION:** Accept agreement

**RATIONALE FOR RECOMMENDATION:** This agreement will provide up to \$5,000 per month to purchase locally sourced produce and meat, with a maximum allocation of \$25,000 for FY25. Initial purchases will likely focus on beef.

**FINANCIAL IMPACT AND FUNDING:** N/A

**OPTIONS:**

1. Approve
2. Not Approve
3. Table

**CONTACT PERSON:** Jennifer Stegman 405-222-6500 ext 1001 and Mr. Croslin  
Superintendent of Chickasha Public Schools

\*Forms are due to the Superintendent's Office by Tuesday, the week before the Board Meeting

**AGREEMENT**

**BY AND BETWEEN**

**THE OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY**

**AND**

**CHICKASHA PUBLIC SCHOOL**

This Agreement by and between the Oklahoma Department of Agriculture, Food, and Forestry (Department), P.O. Box 528804, Oklahoma City, Oklahoma 73152-8804 and Chickasha Public School, 900 W. Choctaw, Chickasha, OK 73018, is accepted by both the Department and Chickasha Public School for the purpose of fulfilling the objectives and provisions of the Oklahoma Local Food for Schools Program (OKLFS) and pursuant to the OKLFS rules.

**NAME OF PROJECT**

Oklahoma Local Food for Schools Program (OKLFS)

**PURPOSE**

The Oklahoma Local Food for Schools Program is state funded. Chickasha Public School will utilize the grant money to purchase unprocessed or minimally processed food in accordance with the OKLFS Grant application submitted to and held on file by the Department.

**AGREEMENT TERMS**

This Agreement may not exceed Twenty-Five Thousand Dollars (\$25,000.00) in state funds. Total funds available for this Agreement shall be disbursed in increments based upon compliance with the OKLFS program, and payable on a cost reimbursable basis pursuant to paid invoice/receipts submitted to ODAFF by Chickasha Public School. No expenditures shall be made pursuant to the Agreement until after receiving a copy of the purchase order. All invoices for monies pursuant to this Agreement shall contain only expenditures that occurred during the term of the Agreement. All reports, invoices, and correspondence regarding this Agreement shall include the purchase order number for the benefit of all parties.

**DURATION**

This Agreement shall be valid and in effect only after it is signed, dated, and a purchase order issued (Effective Date) and shall conclude on June 30, 2026. This Agreement shall remain in effect until the expiration date, or until thirty (30) days after written notice has been given by either party of their intent and desire to terminate the Agreement.

## TERMINATION AND AMENDMENTS

This Agreement may be modified by mutually acceptable written amendments, and an addendum shall be duly executed by authorized officials of the Department and Chickasha Public School. Either party may request termination of this Agreement upon thirty (30) days written notice to the other party. Early termination of this Agreement shall require an amendment to this Agreement and may require reimbursement up to the Agreement amount. During the effective term of the Agreement should funding be increased, reduced or limited, the Department may increase, reduce or limit the monies available pursuant to this Agreement via issuance of a change order.

## CHICKASHA PUBLIC SCHOOL AGREES

1. To purchase food that is unprocessed or minimally processed in Oklahoma and is grown or raised within the State of Oklahoma.
2. To purchase unprocessed or minimally processed food from the approved vendor list at [www.ag.ok.gov](http://www.ag.ok.gov) and submit three (3) bids for unprocessed or minimally processed food from the approved vendor list.
3. To submit invoices and proof of expenditure documentation not to exceed Twenty-Five Thousand Dollars (\$25,000.00) upon issuance of the purchase order by June 30, 2026. After June 30, 2026, funds will be released from the existing purchase order.
4. To provide the Department any information needed or requested to demonstrate the effectiveness of the program.
5. That a failure to comply with all of the terms and provisions of this Agreement shall result in a suspension of eligibility for all other Department loan or grant programs and participation in any Department promotional program until such time that all terms and provisions of this Agreement are completed.
6. To retain all necessary records, books, and any other reasonably necessary documentation relating to the nature, time, and scope of the Agreement, regardless of form, for a period of seven (7) years following completion or termination of the Agreement. If an audit, litigation, or other action involving the records is commenced before the end of the seven (7) year retention period, the records shall be maintained for two (2) years from the date that all issues arising out of the action are resolved.
7. To allow the State Auditor or any other auditor specified by the Department to conduct an examination of any and all pertinent records, including books, documents, papers, records, accounting procedures and practices, claims, and other data regardless of type whether in written form, computer data, or any other form filed or produced relating to Chickasha Public School's performance under this Agreement or any of its subcontractors engaged in the performance of or involving any transactions related to this Agreement.
8. And certifies that the school and all proposed subcontractors, whether known or unknown at the time this Agreement is executed or awarded, are in compliance with 25 O.S. § 1313 and participate

in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312 and includes but is not limited to the Free Employee Verification Program (E-Verify) available at [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify).

#### **DEPARTMENT AGREES**

1. To reimburse Chickasha Public School upon receipt of properly submitted paid invoices or receipts, an amount not to exceed Twenty-Five Thousand Dollars (\$25,000.00) of OKLFS funds to support the designated Project.
2. To provide payment to Chickasha Public School within forty-five (45) days upon receiving a proper invoice.
3. To assign a purchase order to initiate the Project work to Chickasha Public School.

#### **COMPLIANCE**

This Agreement is made expressly subject to, and the parties expressly agree to comply with and abide by, all of the laws of the United States and of the State of Oklahoma and any political subdivision where any portion of the Agreement is to be performed, including all rules and regulations now existing or that may be promulgated in accordance with all laws applicable in any way to the performance of this Agreement including, but not limited to, the Occupational Safety and Health Act and the Fair Labor Standards Act. The parties shall comply with all local, state, and federal laws regulating employment practices, including those prohibiting discrimination based on sex, race, religion, creed, color, ethnic background, age, and disabilities. Acceptance of this Agreement constitutes awareness of and compliance with the requirements of the aforementioned laws and the Americans with Disabilities Act.

**SEVERABILITY**

If any provision of this Agreement is found illegal, invalid, or unenforceable under present or future laws effective during the term of this Agreement or any renewal or extension of this Agreement, then it is the intention of the undersigned parties that the remainder of this Agreement shall not be affected. Additionally, for each provision of this Agreement found illegal, invalid, or unenforceable the parties shall add as an amendment to this Agreement a valid and enforceable provision as similar as possible to the terms contained in the unenforceable provision.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the last date written below.

For: **CHICKASHA PUBLIC SCHOOL**

For: **OKLAHOMA DEPARTMENT OF  
AGRICULTURE, FOOD, AND FORESTRY**

By: \_\_\_\_\_

By: \_\_\_\_\_

(Signature)

(Signature)

\_\_\_\_\_  
(Printed Name and Title)

\_\_\_\_\_  
(Printed Name and Title)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ITEM OF CONSIDERATION**

**Board of Education**

**October 13, 2025**

**TOPIC:** Award Copier Service Proposal

**ADMINISTRATIVE RECOMMENDATION:** Accept proposal

**RATIONALE FOR RECOMMENDATION:** The district released an RFP for copier services to begin November 1. The district is recommending services based on the winning RFP.

**FINANCIAL IMPACT AND FUNDING:** N/A

**OPTIONS:**

1. Approve
2. Not Approve
3. Table

**CONTACT PERSON:** Jennifer Stegman 405-222-6500 ext 1001 and Mr. Croslin  
Superintendent of Chickasha Public Schools

\*Forms are due to the Superintendent's Office by Tuesday, the week **before** the Board Meeting

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**October 13, 2025**

**TOPIC:** Deregulation of the following Plan Period.

**ADMINISTRATIVE RECOMMENDATION:**

Please approve

**RATIONALE FOR RECOMMENDATION:**

Deregulate the Plan Period for Jerry Osborn second semester of the 25-26 school year. Jerry Osborn is a PE teacher at Lincoln School Intermediate Center. His plan period is the last period of his work day. Starting January 2026, Mr. Osborn will lose his plan period when he goes to serve as a golf coach.

**FISCAL NOTE:**

The cost of one period 2nd semester.

**OPTIONS:**

1. Approve the request for a deregulation.
2. Not approve the request for a deregulation.
3. Request additional information.

**CONTACT PERSON:**

Pam Ladyman

Implemented: April 2020



**Chickasha Public Schools  
Personnel Office**

TO: Chickasha Public School Board of Education  
FROM: Pam Ladyman, Assistant Superintendent of Personnel and Student Services  
RE: Deregulation of Jerry Osborn's Plan Period  
DATE: October 13, 2025

CPS Board of Education,

Jerry Osborn is a PE Teacher at Lincoln School Intermediate Center and a Golf Coach. Beginning January 2026, Jerry will be giving up his plan period at Lincoln to serve as the Golf Coach. We need to compensate him for his plan period in the 2nd semester of the 25-26 school year.

Local school board approval is required to deregulate a plan period.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Pam Ladyman", written in a cursive style.

Pam Ladyman

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**October 13, 2025**

**TOPIC:**

MOU between Chickasha Association of Support Employees and Chickasha Public Schools Board of Education.

**ADMINISTRATIVE RECOMMENDATION:**

Approval of MOU with CASE

**RATIONALE FOR RECOMMENDATION:**

We created a job description for a Custodian/District & Athletic Facilities (Non-School Hours) in 2024. The position has been posted. We now have an employee for this extra duty. We need to assign a stipend to this position. We have asked the employee to track hours to determine if the stipend is sufficient to cover the number of hours involved.

**FISCAL NOTE:**

\$1,500

**OPTIONS:**

1. Approve the MOU.
2. Not approve the MOU.
3. Request additional information.

**CONTACT PERSON:**

Pam Ladyman

Implemented: April 2020

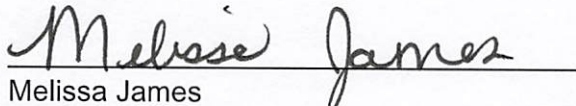


To: Chickasha Association of Support Employees  
From: Pam Ladyman, Assistant Superintendent Personnel and Student Services  
Re: Memorandum of Understanding  
Date: October 1, 2025


This Memorandum of Understanding (MOU) signifies an agreement between Chickasha Public Schools and the Chickasha Association of Support Employees (CASE) for the 2025-2026 school year, in regards to paying a stipend of \$1,500 for the position of Custodian/District & Athletic Facilities (Non-School Hours). We created this job description and post in February 2024. We have a current staff member who has applied for this position. We need to dedicate a stipend for this extra duty assignment.

All parties agree that this MOU is only issued for the current school year, and then it will be revisited by both parties, prior to the beginning of the 2026-2027 school year.

The below signatures signify agreement of the above MOU.

  
Melissa James  
President-CASE

10-1-25  
Date

  
Pam Ladyman  
Asst. Superintendent of Personnel and Student Services

10-1-25  
Date

\*The implementation of this Memorandum of Understanding is contingent upon CPS Board of Education approval.



**Chickasha Public Schools  
JOB DESCRIPTION**

**Position:** Custodian / District & Athletic Facilities (Non-School Hours)

**Required Qualifications:**

High school diploma or high school equivalency. Custodial experience, preferably in a school or related work environment. Physically capable of performing prescribed duties.

**Primary Purpose:**

To open/close, properly maintain for operation, and ensure District & Athletic facilities are ready for use before/after practices of leagues or organizations utilizing facilities during the week and weekend.

**Essential Functions and Responsibilities:**

**(Note: The listed duties are illustrative only and are not intended to describe each and every function which may be performed in the job class. The omission of specific statements does not preclude management from assigning specific duties not listed herein if such duties are a logical assignment to the position.)**

- Comply with School Board Policy.
- Follow requirements as outlined Federal, State, and District professional development.
- Open/Close athletic facilities on agreed upon scheduled dates/times for practices or events.
- Be alert to safety conditions; anything found unsafe should be reported to the supervisor and rendered safe as soon as possible.
- Be alert to repair work that needs to be done.
- Prepare orders for supplies as needed and submit to the Head Custodian.
- Keep buildings and premises, including but not limited to sidewalks, driveways, parking lots, grounds and play areas neat, clean and free of hazards (limbs, snow, ice, trash, etc.).
- Perform tasks as needed.
- Keep custodial supply closets neat and clean.
- Comply with relevant laws and procedures for the storage, use and disposal of chemicals, trash, rubbish, waste and blood borne contaminated items.
- Move furniture and/or equipment within the building(s) as required for various activities.
- Remain onsite as needed during practices.
- Secure and lock all entrances to buildings upon completion of practice or event.
- Keep restrooms supplied with soap, toilet tissue and paper towels and maintain cleanliness.
- Be on call as needed, above regular hours.
- Comply with all items contained in the district's Hazard Communication Program.
- Remove trash as needed and at conclusion of event or practice.
- Respects the privacy of confidential matters relative to students, patrons and personnel.



- Use good judgment at all times.

**Additional Essential Job Functions:**

- Complete other tasks that may be necessary to achieve an efficient operation of the district that may be assigned by the supervisor.

**Knowledge, Skills and Abilities:**

- Ability to read warning labels and safety documents.
- Ability to comprehend and follow both written and oral instructions.
- Familiarity with machinery used in cleaning.
- Ability to relate courteously with students and adults.
- Attention to detail.
- Ability to work without close supervision.
- Familiarity with cleaning products and chemicals.
- Proficient in multitasking.
- Maintain confidentiality.
- Dependable and punctual.

**Physical Requirements:**

- Good health and high energy level.
- Ability to lift objects weighing 30 lbs. or more.
- Ability to climb and descend a ladder.
- Extensive kneeling, crawling and bending.
- Ability to lift objects above shoulder level.
- Extensive pushing/pulling and twisting.
- Ability to tolerate a stressful environment.

**Coordinates With:** Head Custodian, Site Administrators, Operations Administrative Assistant/District Custodial Supervisor, District Activities Director, and Executive Director of Operations

**Reports To:** Operations Administrative Assistant/District Custodial Supervisor & Executive Director of Operations

---

Employee Signature

Date

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**October 13, 2025**

**TOPIC:**

Adjunct Damon Mantooth in Physical Education

**ADMINISTRATIVE RECOMMENDATION:**

Please approve

**RATIONALE FOR RECOMMENDATION:**

We are requesting to adjunct Damon Mantooth in Physical Education 7th hour. This will allow Mr. Mantooth to be the 7th hour teacher/coach for high school boys soccer.

**FISCAL NOTE:**

Adjunct Support hourly rate of pay plus coaching stipend.

**OPTIONS:**

1. Approve the Adjunct.
2. Not approve the Adjunct.
3. Request additional information.

**CONTACT PERSON:**

Pam Ladyman

Implemented: April 2020



To: Chickasha Board of Education  
From: Pam Ladyman, Assistant Superintendent of Personnel and Student Services  
Re: Adjunct Request - Damon Mantooth  
Date: October 13, 2025

We are requesting to adjunct Damon Mantooth in Physical Education. Damon Mantooth will be the teacher/coach 7th hour for high school boys soccer.

The approval of the Chickasha Board of Education is the first step in the Adjunct Application. The adjunct request will be submitted to the Oklahoma State Department of Education following board approval.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Pam Ladyman", written in a cursive style.

Pam Ladyman  
Assistant Superintendent of Personnel and Student Services

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**October 13, 2025**

**TOPIC:**

**School Based Social Worker:**

- New contract between Oklahoma Human Services (OKDHS) and Chickasha Public Schools.
- New Job Description for School Based Social Worker.
- MOU with Case regarding salary scale for the School Based Social Worker.

**ADMINISTRATIVE RECOMMENDATION:**

Please approve the new contract, job description and MOU with CASE.

**RATIONALE FOR RECOMMENDATION:**

We have had a contract with OKDHS for a School Based Social Worker since 2021. Previously the social worker has been an employee of OKDHS and they have billed us for 50% of the cost. Our social worker for this school year resigned in September. OKDHS is changing the scope and terms of the contract. The social worker will now be an employee of Chickasha Schools. We will invoice OKDHS for 80% of the compensation capped at \$60,000. (See email and sample contract).

We have created a Job Description based on the sample provided by OKDHS.

We have worked with CASE for an MOU to place this position on level "P" of the Support Salary Schedule.

**FISCAL NOTE:**

20% of the compensation package

**OPTIONS:**

1. Approve the Contract, Job Description and MOU.
2. Not approve the Contract, Job Description and MOU.
3. Request additional information.

**CONTACT PERSON:**

Pam Ladyman

Implemented: April 2020



Pam Ladyman <pladyman@chickasha.k12.ok.us>

## 80/20 School Based Family Specialist Information

8 messages

Heather Cristiano <Heather.Cristiano@okdhs.org>

Tue, Sep 9, 2025 at 10:12 AM

To: "pladyman@chickasha.k12.ok.us" <pladyman@chickasha.k12.ok.us>, "jstegman@chickasha.k12.ok.us" <jstegman@chickasha.k12.ok.us>

Cc: Sharissa Rattan <Sharissa.Rattan@okdhs.org>, Monica Brumnett <Monica.Brumnett@okdhs.org>

Ms. Ladyman and Ms. Stegman,

Thank you for meeting this morning to discuss transitioning from the 50/50 to the 80/20 partnership model for the School-Based Family Specialist position. To support your review of salary and benefit details for the new contract, I have included our cost comparison, ideal candidate, SBFS job description and the sample agreement. Please reach out if you have any questions. I have included Sharissa and Monica Brumnett who is our Program Administrator on this email.

### Proposed 80/20 Model

In the 80/20 model, OKDHS will reimburse **80%** of each employee's total compensation, capped at **\$60,000 per worker**, covering salary, benefits (health insurance, teacher retirement, FICA), leave, tax withholding, longevity, and work-related expenses (e.g., computers, office supplies, cell phones, travel). The school district will cover the remaining **20%**, with employees remaining on the district's payroll. Many school districts opt for salaries above the minimum base salary to account for deductions and benefits, though the final salary decision is at your discretion.

Most school districts are also electing to hire on an 11-month contract. We do have some schools that opt for 10 month contract, but this makes it difficult to schedule training during June.

This is a reimbursement of costs associated with each position, not a grant. The district will invoice OKDHS monthly for the 80% share. Per OSDE guidance, districts should assign a local federal project code to track 80% of the expenditures and a local project code (between 001-298) for the district's 20% share. The revenue received for the 80% reimbursement should use Source Code 4689. We will send you the invoice process and examples of supporting documentation to include with the invoice in another email.

OKDHS will provide a program field representative to assist with onboarding, technical support, ongoing assistance, and the specialists will have access to all DHS programs. Additionally, you may retitle "School-Based Specialists" to better reflect their roles (e.g., Family Coordinators, School Based Coordinators). OKDHS will be using "School-Based Family Specialist" or "SBFS" internally, but the district has full flexibility to choose titles that suit your team.

*Respectfully,*

**Heather Cristiano, MS | Field Manager**

School-Based Services | Oklahoma Human Services

Phone: 918-244-0667

[Heather.Cristiano@okdhs.org](mailto:Heather.Cristiano@okdhs.org) | [www.OKDHS.org](http://www.OKDHS.org)





This contract ("Contract") is effective from [Effective Date] through [End Date] ("Effective Date"), between Oklahoma Human Services ("OKDHS") and [Counterparty] ("School District" or "Contractor") located at [Counterparty Address] (collectively "the Parties"). This Contract includes the following attachments:

Attachment A: Scope of Work.

Attachment B: OKDHS Information Security Requirements.

## **I. Compensation, Invoicing, and Payments**

In consideration of the performance of said services and in accordance with Attachment A, OKDHS agrees to pay Contractor [Percentage]% of the SBFS's annual compensation, not to exceed [\$ Max Contribution].

In accordance with 74 O.S. § 85.44(B), payment for all services herein shall be made in arrears after products have been delivered or services are provided. OKDHS shall not make any advance payments or advance deposits. Interest on late payments made by the State of Oklahoma is governed by 62 O.S. §§ 34.71 and 34.72.

Contractor shall bill OKDHS monthly for services. Claims for reimbursement of services shall be submitted within 90-calendar days of the provision of services. A properly completed invoice **shall** include the following items:

1. Contractor's name, address, and FEI number;
2. invoice date;
3. period covered by invoice;
4. **purchase order number**;
5. any other data, reports, information, and documentation required under this Contract;
6. detail of the services provided and be in accordance with the terms and conditions of this Contract.

For invoices involving payment for Contractor's time, the invoice must be signed and contain the following statement:

By my signature I attest that this invoice is an accurate and true representation of my time in relation to the services provided to the OKDHS.

The invoice shall be submitted to [dhsaccounts payable@OKDHS.org](mailto:dhsaccounts payable@OKDHS.org).

OKDHS has 45 days from presentation of a proper invoice to issue payment to

Contractor.

**OKDHS may withhold or delay payment to any contractor failing to provide the required programmatic documentation and requested financial documentation.**

If OKDHS finds that an overpayment or underpayment has been made to Contractor, OKDHS may adjust any subsequent payments to Contractor to correct the account. OKDHS shall issue a written explanation of the adjustment to Contractor.

If Contractor is unable to support any part of its invoice to OKDHS and it is determined that such inability is attributed to misrepresentation of fact or fraud on the part of Contractor, Contractor shall be liable to OKDHS for an amount equal to such unsupported part of the claim in addition to all costs, including legal, attributable to the reviewing and discovery of said part of claim. Liability under this paragraph shall be determined within two years of the discovery of such misrepresentation of fact or fraud by Contractor.

To comply with 2 C.F.R. § 200.415 (Required Certifications), invoices requesting payment must include a certification, signed by an official who is authorized to legally bind Contractor, which reads as follows:

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

## **II. Modification**

Any change to any of the material terms of the Contract shall be in writing and approved by both parties. Any change in services provided prior to the execution of a mutually approved contract modification (e.g., amendment or addendum) is not eligible for payment. When a budget is attached, it is agreed by both parties that all budget changes between line items exceeding [percentage\_qnHpfov]% shall be in writing and approved by Contractor and OKDHS prior to any change in service.

### **III. Termination**

#### **A. Termination for Convenience**

OKDHS shall terminate the Contract in whole or in part for convenience when it is in OKDHS's best interest. OKDHS shall terminate the contract by delivering to Contractor a Notice of Termination for Convenience, specifying the terms and effective date of contract termination. The Contract termination date shall be a minimum of 30-calendar days from the date OKDHS issues the Notice of Termination for Convenience.

Notice of termination shall be in writing and electronic notification shall be sufficient.

When the Contract is terminated, OKDHS is liable only for products and services delivered and accepted and for costs and expenses, exclusive of profit, reasonably incurred prior to the date upon which Contractor received the Notice of Termination for Convenience.

#### **B. Termination for Cause**

Contractor may terminate the Contract for default or other just cause with a 30-calendar day written request. OKDHS may terminate the Contract for default or other just cause upon written notification to Contractor.

Notice of termination shall be in writing and electronic notification shall be sufficient.

When the Contract is terminated, OKDHS is liable only for payment for products and/or services delivered and accepted.

#### **C. Termination for Funding Insufficiency**

OKDHS cannot guarantee the continued availability of funding for this Contract, notwithstanding the consideration stated herein. In the event funds to finance this Contract become unavailable either in full or in part due to insufficient funding, OKDHS may terminate this Contract or reduce this Contract consideration, upon written notice to Contractor. The notice shall be delivered by electronic means (e.g., email), certified mail, return receipt requested, or hand-delivered with written proof of delivery. OKDHS shall be the final authority as to the availability of funds. The effective date of such Contract termination or reduction in consideration shall be specified in the notice, provided the funding adjustments stated in this paragraph shall not apply to payments made for services satisfactorily completed, prior to the effective date of the termination or reduction. In the event of a reduction in Contract consideration, Contractor may work with OKDHS to

reduce the Scope of Work proportionately or cancel this contract as of the effective date of the proposed reduction upon advance written notice to OKDHS. Both parties shall make a good faith effort to reach mutual agreement on reasonable phase-out costs upon notice of termination or reduction of this Contract.

#### **IV. Sub-Contracting**

The service to be performed under this Contract shall not be assigned or sub-contracted in whole or in part to any other person or entity without advance OKDHS written consent. The terms of this Contract and such additional terms as OKDHS may require shall be included in any approved sub- contract and approval of any sub-contract shall not relieve Contractor of any responsibility for performance required under this Contract.

#### **V. Travel Expenses**

Travel expenses incurred pursuant to an acquisition by OKDHS shall be included in the total acquisition price in the Contractor's Contract. OKDHS shall not pay any travel expenses in addition to the total price in the Contract.

#### **VI. Insurance**

Contractor shall obtain and retain insurance including workers' compensation, vehicle insurance, medical malpractice, and general liability as applicable or as required by federal or state law prior to commencement of any work under this Contract. Contractor shall timely renew the policies to be carried throughout the term of this Contract and shall provide OKDHS with evidence of such insurance and renewals upon request, pursuant to this Section.

#### **VII. Limitation of Liability**

Contractor agrees to indemnify OKDHS and the State of Oklahoma in respect to all damages, expenses, fines, judgments, and costs including, but not limited to, attorney fees arising from negligence, acts or omissions of the contractor, or its agents, sub-contractors, and assigns in connection with performance of this contract. Without waiving any defense or immunity and subject to the Oklahoma Governmental Tort Claims Act, OKDHS agrees to bear all expenses, fines, judgments, and costs that may arise from any acts or omission of its officials or employees in connection with this Contract.

#### **VIII. Employment Relationship**

This Contract does not create an employment relationship. Individuals performing services required by this Contract are not employees of OKDHS or the State of Oklahoma. Contractor's employees shall not be considered employees of OKDHS nor

the State of Oklahoma for any purpose and accordingly shall not be eligible for rights or benefits accruing to state employees. OKDHS retains the right to request replacement of assigned staff paid in full or partially by this Contract.

#### **IX. Confidential Information**

Contractor recognizes that OKDHS has and will have agency and client information that is confidential and need to be protected from disclosure. Contractor agrees that Contractor's employees and any of its agents shall not at any time or in any manner, either directly or indirectly, use any information for Contractor's benefit or divulge, disclose, or communicate in any manner any confidential information to any third party.

#### **X. Grievance Procedure**

When this Contract involves services to OKDHS clients, Contractor shall have a system for resolution of said grievances in place. The grievance system used by Contractor shall be subject to prior OKDHS approval.

#### **XI. Access to and Retention of Records**

As used in this clause, records includes books, documents, accounting procedures and practices, and other data regardless of type and regardless of whether such items are in written form, in the form of computer data, or in any other form. In accepting any contract with OKDHS, Contractor agrees any pertinent federal or state agency shall have the right to examine and audit all records relevant to execution and performance of the resultant contract.

Contractor is required to retain records relative to the contract for the duration of the Contract and for a period of seven years following completion and/or termination of the Contract. When an audit, litigation, or other action involving such records is started before the end of the seven-year period, the records are required to be maintained for two years from the date that all issues arising out of the action are resolved or until the end of the seven-year retention period, whichever is later.

#### **XII. Audit**

Contractors expending state or federal funds from all funding sources in excess of the threshold established in 2 C.F.R. § 200.501 shall be required to have a single audit or a program-specific audit conducted in accordance with 2 C.F.R. Part 200, Subpart F. Audit costs may not be charged to any of the OKDHS contracts when no audit has been performed, or has not been prepared in accordance with this requirement.

Contractors that are required to have an audit conducted for compliance with 2 C.F.R. § 200.501 shall submit to the Federal clearinghouse (FAC) a single copy of the data



collection form and the reporting package as required by 2 C.F.R. § 200.512 within the earlier of 30 days after receipt of the auditor's report(s) or nine months after the end of the audit period. If an independent audit is not posted in the required time, or there have been findings, OKDHS will have the option to consider taking action under the Failure to Comply clause of this Contract.

If Contractor is a tribal entity and has chosen to opt out of audit report submission pursuant to 2 C.F.R. § 200.512, Contractor shall submit a copy of the audit report in paper or electronic form to:

**Oklahoma Department of Human Services  
Internal Audit Administrator  
Office of Inspector General  
P.O. Box 25352  
Oklahoma City, Oklahoma 73125**

Documents submitted in electronic format shall be emailed to:  
[OIG.Internalaudit@OKDHS.org](mailto:OIG.Internalaudit@OKDHS.org)

### **XIII. Failure to Comply**

Contractor shall be subject to all applicable state and federal laws, rules and regulations, and all amendments thereto. Contractor agrees that should it be in noncompliance, OKDHS may impose additional conditions as provided in 2 C.F.R. § 200.207; or, as provided in 2 C.F.R. § 200.338, temporarily hold cash payments pending correction of the deficiency, disallow all or part of the cost of the activity or action not in compliance, suspend or terminate the contract in part or in whole, withhold further awards for the project or program, or take other remedies legally available. Compliance with the requirements shall be Contractor's responsibility, without reliance on or direction by OKDHS.

If, during the term of this Contract or afterward the federal government declares a disallowance of federal funds and withholds funds from OKDHS because of Contractor's inaccurate or false claim(s) for services, Contractor shall compensate and indemnify OKDHS in an amount equal to the federal funds withheld from OKDHS.

In any disallowance or deferral action in which Contractor may be liable to DHS for the loss of funds as set forth in the preceding paragraph, OKDHS shall cooperate with Contractor in defense of its actions by providing or making available related records and documents and permitting OKDHS staff to provide technical assistance to Contractor in preparing its defense; however, OKDHS assumes no other liability for the defense of the disallowance. Contractor shall ensure that all documentation is



maintained for any claims for federal funds filed by OKDHS on Contractor's behalf.

#### **XIV. Compliance with the Law**

Contractor shall be subject to all applicable federal and state laws, rules, and regulations, and all amendments thereto. Contractor agrees to devote special attention to its responsibilities under Oklahoma statutes; and observance of the compliance with the requirements, therefore, shall be Contractor's responsibility without reliance on or direction by OKDHS.

#### **XV. Jurisdiction, Venue, and Choice of Law**

This Contract is governed in all respects by the laws of the State of Oklahoma without regard to application of choice of law principles. In the event any litigation occurs concerning the terms and conditions of this Contract or the rights and duties of the Parties, the Parties agree that venue for any action, claim, dispute, or litigation relating in any way to this Contract shall be in Oklahoma County, Oklahoma.

#### **XVI. Severability**

If any provision of this Contract, or the application of any term or condition to any party or circumstances, is held invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable and the application of such provision to other parties or circumstances shall remain valid and in full force and effect.

#### **XVII. Equipment**

It is understood that no items of equipment, real property, or other capital purchases shall be reimbursed under the provisions of this Contract unless pre-approved by OKDHS and included in the attached line-item budget. Equipment is defined as an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost which equals or exceeds the lesser of the capitalization level established by the Contractor for financial statement purposes, or \$5,000.00, in accordance with 2 C.F.R. § 200.439. If federal funds are used to acquire equipment, purchases made by the Contractor must comply with federal Procurement Standards under 2 C.F.R. §§ 200.318-327. Contractor must properly manage, use, and maintain the equipment in compliance with 2 C.F.R. § 200.313. Requests for reimbursement of equipment submitted to OKDHS must be accompanied by copies of paid invoices, the Contractor's depreciation schedule, and an itemized inventory listing serial number(s), and item description for all assets purchased under this Contract. No equipment or other capital asset purchased through this Contract may be disposed of, at any time, without prior approval of the OKDHS and the Federal awarding agency. The disposition of equipment or any other capital asset that is

purchased with federal funds is directly subject to the authority and determination of the Federal awarding agency and must comply with the associated cost principles of the federal grant.

It is understood that no items of equipment, property or other capital purchases shall be reimbursed under the provisions of this contract. Equipment is defined as an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost which equals or exceeds the lesser of the capitalization level established by the Contractor for financial statement purposes, or \$5,000.00.

#### **XVIII. Conflict of Interest**

All contractors are required to disclose any outside activity or interest that conflict or may conflict with the best interest of OKDHS. Prompt disclosure is required if the activity or interest is related, directly or indirectly, to any person or entity currently under contract with or seeking to do business with OKDHS, its employees or any other third-party individual or entity awarded a contract with OKDHS. Further, if Contractor has an obligation under the contract, any plan, preparation or engagement in any such activity or interest shall not occur without prior written approval of OKDHS. Any conflict of interest shall, at the sole discretion of OKDHS, be grounds for partial or whole termination of the contract.

#### **XIX. Failure to Enforce**

Failure by the State of Oklahoma at any time to enforce the provisions of this contract shall not be construed as a waiver of any such provisions or of the state's right to do so. Such failure to enforce shall not affect the validity of this contract or any part thereof or the State of Oklahoma's right to enforce any provisions at any time in accordance with its terms. Further, the State's selection of one remedy at law or in equity shall not be deemed an election of remedies and the State of Oklahoma shall maintain all rights and remedies provided herein.

#### **XX. Oklahoma Taxpayer and Citizen Protection Act of 2007**

Contractor certifies that it, and all proposed sub-contractors whether known or unknown, at the time this Contract is executed or awarded are in compliance with 25 O.S. § 1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. § 1312 and includes, but is not limited to, the free Employee Verification Program (E-Verify) available at [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify).

## **XXI. Other Certifications**

Contractor certifies compliance with the provisions of the 1964 Civil Rights Act, Education Amendment of 1972; Section 504 of the Rehabilitation Act 1973; the Age Discrimination Act of 1975; the Hatch Act; the Pro-Children Act of 1994; Drug Free Workplace Act of 1988; the American with Disabilities Act of 1990; Title IX or the Education Amendments of 1972; 31 U.S.C. Section 1352, Public Law 105-78; Section 503 of Division F, Title V, of the FY12 Consolidated Appropriations Act; 41 U.S.C. 4712 and the National Defense Authorization Act (NDAA) for Fiscal year (FY) 2013; Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708); Anti-Lobbying Act (31 U.S.C. 1325); Internal Revenue Service Publication 1075 (regarding use, access and disclosure of Federal Tax Information); the Clean Air Act (42 U.S.C. 7401) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387) as amended; mandatory standards and policies relating to energy efficiency as outlined in the State of Oklahoma's energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201); 2 C.F.R. § 200.112 (Conflict of Interest); 2 C.F.R. § 200.113 (Mandatory Disclosures); 2 C.F.R. § 200.322 (Domestic Preferences for Procurements); registered as business entity licensed to do business in the State, having obtained a sales tax permit, and be current on franchise tax payments to the State, as applicable; and, the Single Audit Act of 1984; as applicable.

When the contract exceeds \$100,000, Contractor will comply with all applicable standards, orders or requirements issued under Section 306 of Clean Air Act (42 U.S.C. 7606), Executive Order 11738, and Environmental Protection Agency (EPA) regulations 40 C.F.R. Part 1500 which prohibits the awarding of non-exempt Federal contracts, grants or loans to facilities included on EPA's list of violating facilities. The contractor will report violations to EPA. In addition, contractor will comply with all applicable standards, orders or requirements under section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and EPA regulations 40 C.F.R. Part 1500.

The parties acknowledge and agree whistleblower protections required per 48 C.F.R. § 3.900 may apply to this contract or grant and that no contractor's employee, sub-contractor, or grantee may be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or public body enumerated in said section when that employee reasonably believes evidence exists of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety or a violation of law, rule or regulation related to a federal contract.

## **XXII. Debarment, Suspension, and Other Responsibility Matters**

By signing the Contract, Contractor attests and assures that no employee or any of its principals performing hereunder:

- A. are presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;
- B. have, within a three year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or, commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- C. have, within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal, State or local entity; nor,
- D. are presently indicted for, or otherwise criminally indicted, or charged by a governmental entity with any of the offenses enumerated above in this section.

#### **XXIII. False Claims Act**

Contractor shall promptly notify OKDHS of any credible evidence that a principal, employee, agent, contractor, sub-grantee, sub-contractor, or other person submitted a false claim under the False Claims Act or committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

#### **XXIV. Energy Discrimination Act**

OKDHS must comply with the Energy Discrimination Elimination Act of 2022 and shall divest itself from any financial company that boycotts the energy industry. This may directly or indirectly affect the ability of OKDHS to contract with Contractor. By entering this Contract, Contractor certifies that it does not boycott energy companies and will not boycott energy companies during the term of this Contract. This certification is required for Contractors with ten or more full-time employees contracting with OKDHS for \$100,000.00 or more.

#### **XXV. OKDHS Logo Requirements**

Contractor may not use the OKDHS name or logos without OKDHS's explicit written permission.

During the term of the Contract, if OKDHS authorizes Contractor to use its name or logos, Contractor shall include the OKDHS logo on its website and on all printed materials to indicate services are provided in coordination with OKDHS. A OKDHS logo may be obtained from the OKDHS website:

<http://www.okdhs.org/library/news/mk/docs/logos.htm> or by navigating to the OKDHS website at [www.okdhs.org](http://www.okdhs.org), select Newsroom and select Logos. Logo size selection and placement on materials or website shall be appropriate as determined by Contractor. Records of the use of OKDHS logo shall be maintained by Contractor and available for review at OKDHS's discretion. Contractor is not authorized to modify the OKDHS logo or to use it in an inappropriate fashion. OKDHS bears no costs associated with Contractor's placement or use of the OKDHS logo. Upon OKDHS's request or termination or expiration of the Contract, Contractor shall remove the OKDHS logo from its website and cease production of OKDHS logo on printed materials. OKDHS solely reserves the right to determine enforceability of this clause.

**XXVI. Waiver of Breach**

No failure by OKDHS to enforce any provisions hereof after any event of default by the Contractor shall be deemed a waiver of OKDHS's rights with regard to that event, or any subsequent event. Waiver shall not be construed to be a modification of the terms of the contract.

**XXVII. Summation**

This Contract, including all attachments, addendums, and amendments, constitutes the entire agreement and understanding between the parties and supersedes all prior or contemporaneous discussions, representations, or contracts, whether written or verbal of the parties relating to the work to be performed.



**Signatures**

The undersigned represent and warrant that they are authorized, as representatives of the party on whose behalf they are signing, to sign this Contract and to bind their respective party thereto.

**OKLAHOMA HUMAN SERVICES:**

**SCHOOL DISTRICT:**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

EXAMPLE

## **SCHOOL-BASED FAMILY SPECIALIST STATEMENT OF WORK**

### **I. PURPOSE**

The purpose of this Statement of Work is to describe the responsibilities under the Contract of each party in the development, implementation, and operation of the **School-Based Family Services Program (“SBFSP”)**.

### **II. BACKGROUND**

OKDHS is committed to providing a system of supports for families which is designed to identify and address barriers to their overall well-being. A critical part of this support network is our **SBFSP** which provides direct and indirect services to students, families, and school personnel and enhances the school district's ability to meet its academic mission, especially where home, school and community collaboration is the key to achieving student and family success.

### **III. SCOPE OF WORK**

[Counterparty] School District (“Contractor” or “School District”) will provide [Quantity] employees, hereinafter referred to as **School-Based Family Specialists (“SBFS”)**, who will provide outreach services to the public schools in the School District.

The SBFS is a full-time school employee who serves as a liaison between the School District and OKDHS, providing preventative services, assisting with benefits applications, and crisis intervention. The SBFS is embedded in the school to ensure families can access safety net, work supports, family strengthening, and other services. The SBFS may help maintain a positive collaboration with school personnel and OKDHS to communicate and support the needs of students and families when obstacles hinder the success of the student and the family.

### **IV. SCHOOL-BASED FAMILY SPECIALIST JOB DUTIES**

The SBFS job duties include the following:

1. Participate in school events such as enrollment, open houses, or community resource events to ensure students and families have current and available information regarding services provided.
2. Identifies students and families that may be eligible for SoonerSelect, SNAP or TANF - this could be grandparents/relatives raising grandchildren AND parents who are low-income families. Assisting them with

enrollment/re-enrollment and related education and information, including providers, services covered and Primary Care Physician enrollment.

3. Provide support in obtaining community resources such as mental health services, transportation needs, housing needs, and food insecurity needs.
4. Identify at-risk children through inner-school referral system, with an emphasis on child safety, child well-being and parental/family protective factors.
5. Assist students and families in securing resources and services for identified transportation, housing, personal care and/or other needs required to ensure child safety and family protective factors are met.
6. When necessary, assist school faculty, staff, and administration in making Child Welfare referrals which could include gathering supporting documentation, providing education and information about the referral process, or making the referral directly when there is a child safety concern.
7. Act as a liaison to OKDHS which could include gathering information, setting up interviews, providing and/or facilitating school in-service presentations and training on OKDHS services.
8. Serve as a connection to OKDHS and act as a liaison to assist the school with the provision of social services within the community.
9. Provide support and assistance to development or coordination of or coordination of resources or school-based programs, projects and partnerships that assist schools with meeting social service needs of students and families.
10. Provide follow-up and ongoing support for families to ensure that needs continue to be met, satisfaction with services, and identify any new or existing barriers to services.
11. The SBFS program shall include the following responsibilities:
  - a. Benefits & Safety Net.

Facilitate family access to public benefits, community resources, and safety net programs to promote stability and self-sufficiency.
  - b. Family Strengthening.

Provide resources and interventions aligned with Temporary Assistance for Needy Families (TANF) goals to enhance family resilience and economic stability.

c. Prevention Services.

Implement strategies to prevent adverse outcomes, including but not limited to foster care involvement, truancy, academic failure, and teen pregnancy.

d. Crisis Intervention.

Respond to immediate family crises with appropriate referrals, resources, and support services.

e. Job/Career Readiness & Support.

Assist families with employment resources, career planning, and skill-building to support long-term economic stability

**V. OKDHS RESPONSIBILITIES**

OKDHS assumes the following responsibilities:

1. Provide support to school administration in creation of additional job description for SBFS that meets School District's unique needs.
2. Provide guidance/support to School District's administration in hiring of SBFS.
3. Provide guidance/support to School District's administration in onboarding the new SBFS.
4. Provide any OKDHS required trainings.
5. Provide appropriate information and support to assist SBFS in assessing and developing a care support plan for a student/family including but not limited to review and appropriate communication of OKDHS programs to determine services in place or needed.
6. Provide specific technical assistance needs of the SBFS, determining the duration and scope of the assistance, establishing communication channels between the OKDHS and the SBFS.
7. Ensure confidentiality of any sensitive information shared during assisting the SBFS and evaluating the effectiveness of the assistance provided.
8. Assist in connecting the SBFS with OKDHS and other agency staff as requested and appropriate.
9. Provide ongoing monitoring and consultation to contracted school administration on compliance with contract/contracted duties performed by

SBFS.

10. Provide ongoing communication with the school district's staff both formally and informally, to ensure, to the best of OKDHS ability, that the OKDHS SBFSP are aligned with the School(s) and District's mission and objectives and are adequately meeting students' needs.
11. In the event that School District deems that Distance Learning is necessary for reasons of health and safety. OKDHS will pay the agreed amount to the school district for these positions regardless of whether the schools are open the entire school year or not.

## **VI. SCHOOL DISTRICT RESPONSIBILITIES**

Contractor assumes the following responsibilities:

1. Provide secure physical office space conducive to the confidential nature of School-Based Family Services and case management.
2. Provide use of a computer, desk phone, copier, and fax machine to facilitate school-based support for students.
3. Maintain a clear distinction between school personnel duties and the SBFS duties; to ensure that [percentageContribution\_RYFsAbi]% of the assigned duties focus on families and social service support as described in Section IV, School-Based Family Specialist Job Duties.
4. Advise the OKDHS of all rules and regulations applicable to SBFS job duties.
5. Assign an employee to act as a supervisor liaison between the School District's public schools and OKDHS for periodic review of the program and services provided through the SBFSP.
6. Support site visits provided by OKDHS for school discussions and determination of interest, capacity, and viability; ensure adequate understanding of partnership goals, expectations, and processes.
7. Provide broadband connectivity for the SBFS through its existing network.
8. Will invoice OKDHS monthly for [percentageContribution\_xiBfmxf]% the cost of employing the SBFS.
9. School District will have discretion in determining if the SBFS will be a 10, 11, or 12-month employee.
10. School District will allow the SBFS to participate in initial and ongoing

OKDHS requires SBFS to participate in mandatory school-based initial and ongoing training provided by OKDHS, preferably scheduled on dates when school is not in session with flexibility to accommodate alternative dates as needed.

11. In addition to the OKDHS training, the school district will provide training as relates to the duties outlined by the contract- examples including, but not limited to training on IEPs/504s, school policies, McKinney Vento and school in-service trainings.
12. Ensure confidentiality of any sensitive information shared during assisting the SBFS and evaluating the effectiveness of the assistance provided.
13. School District will communicate any job-related concerns or leaves of absence of SBFS to OKDHS.
14. Supply OKDHS with any data necessary for administration or evaluation of the SBFSP, as allowed by state and federal law.

#### **VII. JOINT RESPONSIBILITIES**

To promote effective communication, collaboration, and alignment on project goals, School District (represented by the School District Supervisor or Superintendent) and OKDHS (represented by the SBFS) agree to jointly participate in one annual contractors' meeting. This meeting may be conducted either virtually via mutually agreed-upon platform (e.g., Zoom or Microsoft Teams) or in person, as determined by mutual agreement between the School District and OKDHS. The meeting will facilitate project updates, discussion, and collaborative planning. School District and OKDHS/SBFS will coordinate to establish the meeting's date and time, format, and agenda at least 30 days in advance. Participation in the annual meeting is mandatory for the School District Supervisor or Superintendent and the SBFS, unless otherwise agreed upon in writing

#### **VIII. DATA**

OKDHS and Contractor may share program data in accordance with state and federal laws, ensuring the protection of confidentiality and privacy rights of individuals involved. This collaboration aims to provide necessary support and services to families in need while maintaining the highest standards of data security and compliance.

1. Examples of data that may be shared are student enrollment information, academic records, attendance records, disciplinary records, health information and contact information for parents or guardians.

2. SBFS will receive the following access to perform School-Based Family Services duties:
  - a. OKDHS CTR email address
  - b. OKDHS KIDS
  - c. OKDHS software documentation platform; CCM-SAMS
  - d. IMS
  - e. OnBase
  - f. Janus

**IX. COST**

The recommended minimum annual salary of the SBFS is no less than [suggestedSalary\_c0DxGBI]. OKDHS agrees to pay Contractor [percentageContribution\_z6f4vpZ]% of the costs associated with the approved budget, which includes salary, benefits, leave, tax withholding, FICA, longevity, Work Equipment (computer/ office supplies, cell phones, etc.), travel, and bonuses. Once the annual salary and costs are determined and prior to Contractor extending an offer of employment to the desired candidate, OKDHS reserves the right to cap its contribution based on its annual budget constraints.

**X. POINTS OF CONTACT AND REPRESENTATION**

Contractor and OKDHS agree to assign the following employees the primary responsibility for administrative activities related to this agreement:

- |  |   |
|--|---|
|  | OKDHS Program Administrator                             |
|  | OKDHS Program Manager                                   |
|  | OKDHS Program Field Representative                      |
|  | [Counterparty] Public Schools Superintendent            |
|  | [Counterparty] Public Schools School Supervisor Liaison |

**OKDHS Information Security Requirements**

**1. General Information Security Requirements**

- a. No employee of Contractor or its subcontractors will be granted access to State of Oklahoma agency information systems without the prior completion and approval of applicable logon authorization and acceptable use requests.
- b. Contractor or its subcontractors will notify applicable State of Oklahoma agencies when employees who have access to agency information systems are terminated.
- c. Contractor or its subcontractors will disclose to Client any suspected breach of the security of the information system or the data contained therein in the most expedient time possible and without unreasonable delay and will cooperate with Client during the investigation of any such incident.
- d. Contractor or its subcontractors agree to adhere to the State of Oklahoma "Information Security Policy, Procedures, and Guidelines" available at: <https://oklahoma.gov/content/dam/ok/en/omes/documents/InfoSecPPG.pdf>

**2. HIPAA Requirements**

- a. Contractor shall agree to use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 C.F.R. Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996. The definitions set forth in the Privacy Rule are incorporated by reference into this Contract (45 C.F.R. §§ 160.103 and 164.501).
- b. If applicable, Contractor will sign and adhere to a Business Associate Agreement (BAA). The Business Associate Agreement provides for satisfactory assurances that Contractor will use the information only for the purposes for which it was engaged. Contractor agrees it will safeguard the information from misuse, and will comply with HIPAA as it pertains to the duties stated within the contract. Failure to comply with the requirements of this standard may result in funding being withheld from Contractor, and/or full audit and inspection of Contractor's security compliance as it pertains to this contract.
- c. Business Associate Terms Definitions:
  - i. Unless otherwise defined in this BAA, all capitalized terms used in this BAA have the meanings ascribed in the HIPAA Regulations, provided; however, that "PHI" and "ePHI" shall mean Protected Health Information and Electronic Protected Health Information, respectively, as defined in 45 C.F.R. § 160.103, limited to the information Business Associate received from or created or received on behalf of the applicable State of Oklahoma agency as a Business Associate. "Administrative Safeguards" shall have the same meaning as the

term “administrative safeguards in 45 C.F.R. § 164.304, with the exception that it shall apply to the management of the conduct of Business Associate’s workforce, not the State of Oklahoma agency workforce, in relation to the protection of that information.

- ii. Business Associate. “Business Associate” shall generally have the same meaning as the term “Business Associate” at 45 C.F.R. 160.103, and in reference to the party to this agreement, shall mean the entity whose name appears below.
  - iii. Covered Entity. “Covered Entity” shall generally have the same meaning as the term “Covered Entity” at 45 C.F.R. 160.103.
  - iv. HIPAA Rules. “HIPAA Rules” shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 C.F.R. Part 160 and Part 164, all as may be amended.
  - v. The following terms used in this Agreement shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, required by law, Secretary, Security Incident, Sub- Contractor, Unsecured PHI, and Use.
- d. Obligations of Business Associate: Business Associate may use Electronic PHI and PHI (collectively, “PHI”) solely to perform its duties and responsibilities under this Agreement and only as provided in this Agreement. Business Associate acknowledges and agrees that PHI is confidential and shall not be used or disclosed, in whole or in part, except as provided in this Agreement or as required by law. Specifically, Business Associate agrees it will:
- i. use or further disclose PHI only as permitted in this Agreement or as Required by Law, including, but not limited to the Privacy and Security Rule;
  - ii. use appropriate safeguards, and comply with Subpart C of 45 C.F.R. Part 164 with respect to Electronic PHI, to prevent use or disclosure of PHI other than as provided for by this Agreement;
  - iii. implement and document appropriate administrative, physical, and technical safeguards to protect the confidentiality, integrity, and availability of PHI that it creates, receives, maintains, or transmits for or on behalf of Covered Entity in accordance with 45 C.F.R. 164;
  - iv. implement and document administrative safeguards to prevent, detect, contain, and correct security violations in accordance with 45 C.F.R. 164;
  - v. make its policies and procedures required by the Security Rule available to Covered Entity solely for purposes of verifying BA’s compliance and the

Secretary of the Department of Health and Human Services (HHS);

- vi. not receive remuneration from a third party in exchange for disclosing PHI received from or on behalf of Covered Entity;
- vii. in accordance with 45 C.F.R. 164.502(e)(1) and 164.308(b), if applicable, require that any Sub-Contractors that create, receive, maintain or transmit PHI on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information; this shall be in the form of a written HIPAA Business Associate Contract and a fully executed copy will be provided to the Contract Monitor;
- viii. report to Covered Entity in writing any use or disclosure of PHI that is not permitted under this Agreement as soon as reasonably practicable but in no event later than five calendar days from becoming aware of it and mitigate, to the extent practicable and in cooperation with Covered Entity, any harmful effects known to it of a use or disclosure made in violation of this Agreement;
- ix. promptly report to Covered Entity in writing and without unreasonable delay and in no case later than five calendar days any successful Security Incident, as defined in the Security Rule, with respect to Electronic PHI;
- x. with the exception of law enforcement delays that satisfy the requirements of 45 C.F.R. 164.412, notify Covered Entity promptly, in writing and without unreasonable delay and in no case later than five calendar days, upon the discovery of a breach of Unsecured PHI. Such notice shall include, to the extent possible, the name of each individual who's Unsecured PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired, or disclosed during such Breach. Business Associate shall also, to the extent possible, furnish Covered Entity with any other available information that Covered Entity is required to include in its notification to Individuals under 45 C.F.R. § 164.404(c) at the time of Business Associate's notification to Covered Entity or promptly thereafter as such information becomes available. As used in this Section, "breach" shall have the meaning given such term at 45 C.F.R. 164.402;
- xi. to the extent allowed by law, indemnify and hold Covered Entity harmless from all claims, liabilities costs, and damages arising out of or in any manner related to the disclosure by Business Associate of any PHI or to the breach by Business Associate of any obligation related to PHI;
- xii. provide access to PHI it maintains in a Designated Record Set to Covered Entity, or if directed by Covered Entity to an Individual in order to meet the requirements of 45 C.F.R. 164.524. In the event that any Individual requests access to PHI directly from Business Associate, Business Associate shall

forward such request to Covered Entity within five working days of receiving a request. This shall be in the form of a written HIPAA Business Associate Contract and a fully executed copy will be provided to the Contract Monitor. Any denials of access to the PHI requested shall be the responsibility of Covered Entity;

- xiii. make PHI it maintains in a Designated Record Set available to Covered Entity for amendment and incorporate any amendments to PHI in accordance with 45 C.F.R. 164.526;
  - xiv. document disclosure of PHI it maintains in a Designated Record Set and information related to such disclosure as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI, in accordance with 45 C.F.R. 164.528, and within five working days of receiving a request from Covered Entity, make such disclosure documentation and information available to Covered Entity. In the event the request for an accounting is delivered directly to Business Associate, Business Associate shall forward within five working days of receiving a request such request to Covered Entity;
  - xv. make its internal practices, books, and records related to the use and disclosure of PHI received from or created or received by Business Associate on behalf of Covered Entity available to the Secretary of the Department of HHS, authorized governmental officials, and Covered entity for the purpose of determining Business Associate's compliance with the Privacy Rule. Business Associate shall give Covered Entity advance written notice of requests from HHS or government officials and provide Covered Entity with a copy of all documents made available; and
  - xvi. require that all of its Sub-Contractors, vendors, and agents to whom it provides PHI or who create, receive, use, disclose, maintain, or have access to Covered Entity's PHI shall agree in writing to requirements, restrictions, and conditions at least as stringent as those that apply to Business Associate under this Agreement, including but not limited to implementing reasonable and appropriate safeguards to protect PHI, and shall require that its Sub-Contractors, vendors, and agents agree to indemnify and hold harmless Covered Entity for their failure to comply with each of the provisions of this Agreement.
- e. Permitted Uses and Disclosures of PHI by Business Associate: Except as otherwise provided in this Agreement, Business Associate may use or disclose PHI on behalf of or to provide services to Covered Entity for the purposes specified in this Agreement, if such use or disclosure of PHI would not violate the Privacy Rule if done by Covered Entity. Unless otherwise limited herein, Business Associate may:

- i. use PHI for its proper management and administration or to fulfill any present or future legal responsibilities of Business Associate;
  - ii. disclose PHI for its proper management and administration or to fulfill any present or future legal responsibilities of Business Associate, provided that; (i) the disclosures required by law; or (ii) Business Associate obtains reasonable assurances from any person to whom the PHI is disclosed that such PHI will be kept confidential and will be used or further disclosed only as Required by Law or for the purpose(s) for which it was disclosed to the person, and the person commits to notifying Business Associate of any instances of which it is aware in which the confidentiality of the PHI has been breached;
  - iii. disclose PHI to report violations of law to appropriate federal and state authorities; or
  - iv. aggregate the PHI with other data in its possession for purposes of Covered Entity's Health Care Operations;
  - v. make uses and disclosures and requests for protected health information consistent with Covered Entity's minimum necessary policies and procedures;
  - vi. de-identify any and all PHI obtained by Business Associate under this BAA, and use such de-identified data, all in accordance with the de-identification requirements of the Privacy Rule [45 C.F.R. § 164.502(d)].
- f. Obligations of Covered Entity
- i. Covered Entity shall notify Business Associate of any changes in, or revocation of, the permission by an individual to use or disclose his or her PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.
  - ii. Covered Entity shall notify Business Associate of any restriction on the use or disclosure of PHI that Covered Entity has agreed to or is required to abide by under 45 C.F.R. 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of protected health information.
  - iii. Covered Entity shall not request Business Associate use or disclose PHI in any manner that would violate the Privacy Rule if done by Covered Entity.
  - iv. Covered Entity agrees to timely notify Business Associate, in writing, of any arrangements between Covered Entity and the Individual that is the subject of PHI that may impact in any manner the use and/or disclosure of the PHI by Business Associate under this BAA.

g. Term and Termination:

- i. Obligations of Business Associate upon Termination. Upon termination of this Agreement for any reason, Business Associate, with respect to PHI received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, shall:
  - (1) retain only that PHI that is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;
  - (2) return to Covered Entity (or, if agreed to by Covered Entity, destroy) the remaining PHI that the Business Associate still maintains in any form;
  - (3) continue to use appropriate safeguards and comply with Subpart C of 45 C.F.R. Part 164 with respect to PHI to prevent use or disclosure of the PHI, other than as provided for in this Section, for as long as Business Associate retains the PHI;
  - (4) not use or disclose the PHI retained by Business Associate other than for the purposes for which such PHI was retained and subject to the same conditions set out at above under “Permitted Uses and Disclosures By Business Associate” that applied prior to termination; and
  - (5) return to Covered Entity (or, if agreed to by Covered Entity, destroy) the PHI retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities.
- ii. All other obligations of Business Associate under this Agreement shall survive termination.
- iii. Should the applicable State of Oklahoma agency become aware of a pattern of activity or practice that constitutes a material breach of a material term of this BAA by Business Associate, the agency shall provide Business Associate with written notice of such a breach in sufficient detail to enable Contractor to understand the specific nature of the breach. The State of Oklahoma agency shall be entitled to terminate the Underlying Contract associated with such breach if, after the applicable State of Oklahoma agency provides the notice to Business Associate, Business Associate fails to cure the breach within a reasonable time period not less than thirty (30) days specified in such notice; provided, however, that such time period specified shall be based on the nature of the breach involved per 45 C.F.R. §§ 164.504(e)(1)(ii)-(iii) & 164.314 (a)(2) (i)(C).

h. Miscellaneous Provisions:

- i. No Third Party Beneficiaries: Nothing in this Agreement shall confer upon any person other than the parties and their respective successors or assigns, any rights, remedies, obligations, or liabilities whatsoever
- ii. Business Associate recognizes that any material breach of this Business Associate Terms section or breach of confidentiality or misuse of PHI may result in the termination of this Agreement and/or legal action. Said termination may be immediate and need not comply with any termination provision in the parties' underlying agreement, if any.
- iii. The parties agree to amend this Agreement from time to time as is necessary for Covered Entity or Business Associate to comply with the requirements of the Privacy Rule and related laws and regulations.
- iv. The applicable State of Oklahoma agency shall make available its Notice of Privacy Practices.
- v. Any ambiguity in this Agreement shall be resolved in a manner that causes this Agreement to comply with HIPAA.
- vi. If Business Associate maintains a designated record set in an electronic format on behalf of Covered Entity, then Business Associate agrees that within 30 calendar days of expiration or termination of the parties' agreement, Business Associate shall provide to Covered Entity a complete report of all disclosures of and access to the designated record set covering the three years immediately preceding the termination or expiration. The report shall include patient name, date and time of disclosures/access, description of what was disclosed/accessed, purpose of disclosure/access, name of individual who received or accessed the information, and, if available, what action was taken within the designated record set.
- vii. Amendment: To the extent that any relevant provision of the HIPAA Regulations is materially amended in a manner that changes the obligations of Business Associates or Covered Entities, the Parties agree to negotiate in good faith appropriate amendment(s) to this Agreement to give effect to these revised obligations. The parties agree to amend this Agreement from time to time as is necessary for Covered Entity or to comply with the requirements of the Privacy Rule and related laws and regulations.

**3. 42 C.F.R. Part 2 Related Provisions**

- a. Confidentiality of Information. Contractor's employees and agents shall have access to private data to the extent necessary to carry out the responsibilities, limited by the terms of this Agreement. Contractor accepts the responsibilities for

providing adequate supervision and training to their employees and agents to ensure compliance with relevant confidentiality, privacy laws, regulations and contractual provisions. No private or confidential data collected, maintained, or used shall be disseminated except as authorized by statute and by terms of this Agreement, whether during the period of the Agreement or thereafter. Furthermore, Contractor:

- i. Acknowledges that in receiving, transmitting, transporting, storing, processing, or otherwise dealing with any information received pursuant to this agreement that identifies or otherwise relates to the individuals under the care of or in the custody of a State of Oklahoma agency, it is fully bound by the provisions of the federal regulations governing the Confidentiality of Substance Use Disorder Patient Records, 42 C.F.R. Part 2 and the HIPAA, 45 C.F.R. 45 Parts 142, 160, and 164, Title 43 A § 1-109 of Oklahoma Statutes, and may not use or disclose the information except as permitted or required by this Agreement or by law;
- ii. Acknowledges that pursuant to 43A O.S. §1-109, all mental health and drug or alcohol treatment information and all communications between physician or psychotherapist and patient are both privileged and confidential and that such information is available only to persons actively engaged in treatment of the client or consumer or in related administrative work. Contractor agrees that such protected information shall not be available or accessible to staff in general and shall not be used for punishment or prosecution of any kind;
- iii. Agrees to resist any efforts in judicial proceedings to obtain access to the protected information except as expressly provided for in the regulations governing the Confidentiality of Substance Use Disorder Patient Records, 42 C.F.R. Part 2;
- iv. Agrees to use appropriate administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the electronic protected health information that it creates, receives, maintains, or transmits on behalf of the State of Oklahoma agency and to use appropriate safeguards to prevent the unauthorized use or disclosure of the protected health information, and agrees that protected information will not be placed in the Child Protective Services (CPS) record of any individual involved with the Oklahoma Department of Human Services (DHS).
- v. Agrees to report to the State of Oklahoma agency any use or disclosure or any security incident involving protected information not provided for by this Agreement. Such a report shall be made immediately when an employee becomes aware of such a disclosure, use, or security incident.

- vi. Agrees to provide access to the protected information at the request of the State of Oklahoma agency or to an authorized individual as directed by the State of Oklahoma agency, in order to meet the requirement of 45 C.F.R. §164.524 which provides clients with the right to access and copy their own protected information;
  - vii. Agrees to make any amendments to the protected information as directed or agreed to by the State of Oklahoma agency, pursuant to 45 C.F.R. §164.526;
  - viii. Agrees to make available its internal practices, books, and records, including policies and procedures, relating to the use and disclosure of protected information received from the State of Oklahoma agency or created or received by the Contractor on behalf of the State of Oklahoma agency, to the State of Oklahoma agency and to the Secretary of the Department of Health and Human Services for purpose of the Secretary determining the giving party's compliance with HIPAA;
  - ix. Agrees to provide the State of Oklahoma agency, or an authorized individual, information to permit the State of Oklahoma agency to respond to a request by an individual for an accounting of disclosures in accordance with 45 C.F.R. §164.528.
- b. Data Security. The Contractor agrees to maintain the data in a secure manner compatible with the content and use. The Contractor will control access to the data in compliance with the terms of this Agreement. Only the Contractor's personnel whose duties require the use of such information, will have regular access to the data. The Contractor's employees will be allowed access to the data only for the purpose set forth in this Agreement.
  - c. Data Destruction. Contractor agrees to follow State of Oklahoma agency policies regarding secure data destruction.
  - d. Use of Information. Contractor agrees that the information received or accessed through this Agreement shall not be used to the detriment of any individual nor for any purpose other than those stated in this Agreement.
  - e. Redisclosure of Data. The Contractor agrees not to redisclose any information to a third party not covered by the Agreement unless written permission by the State of Oklahoma agency is received and redisclosure is permitted under applicable law.

#### 4. SSA Requirements (If applicable)

- a. **PERFORMANCE**: In performance of this contract, the contractor agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:

- i. All work will be done under the supervision of the contractor or the contractor's employees.
- ii. Any SSA provided information made available shall be used only for carrying out the provisions of this Agreement. Information contained in such material shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of this contract. Inspection by or disclosure to anyone other than an officer or employee of the Contractor is prohibited.
- iii. All SSA provided information shall be accounted for upon receipt and properly stored before, during, and after processing. In addition, all related output and products will be given the same level of protection as required for the source material.
- iv. No work involving SSA provided information furnished under this contract shall be subcontracted without prior written approval by the applicable State of Oklahoma agency and the SSA.
- v. The Contractor shall maintain a list of employees authorized access. Such list shall be provided upon request to the applicable State of Oklahoma agency or the SSA.
- vi. Contractor or agents may not legally process, transmit, or store SSA-provided information in a cloud environment without explicit permission from SSA's Chief Information Officer. Proof of this authorization shall be provided to the Contractor by the applicable State of Oklahoma agency prior to accessing SSA provided information.
- vii. Contractor shall provide security awareness training to all employees, contractors, and agents who access SSA-provided information. The training should be annual, mandatory, and certified by the personnel who receive the training. Contractor is also required to certify that each employee, contractor, and agent who views SSA-provided information certify that they understand the potential criminal, civil, and administrative sanctions or penalties for unlawful access and/or disclosure.
- viii. Contractor shall require employees, contractors, and agents to sign a non-disclosure agreement, attest to their receipt of Security Awareness Training, and acknowledge the rules of behavior concerning proper use and security in systems that process SSA- provided information. Contractor shall retain non-disclosure attestations for at least five (5) to seven (7) years for each employee who processes, views, or encounters SSA- provided information as part of their duties.

- ix. The applicable State of Oklahoma agency shall provide the Contractor a copy of the SSA exchange agreement and all related attachments before initial disclosure of SSA data. Contractor is required to follow the terms of the applicable State of Oklahoma agency's data exchange agreement with the SSA. Prior to signing this Agreement, and thereafter at SSA's request, the applicable State of Oklahoma agency shall obtain from the Contractor a current list of the employees of such Contractor with access to SSA data and provide such list to the SSA
  - x. Where the Contractor processes, handles, or transmits information provided to the applicable State of Oklahoma agency by SSA or has authority to perform on the agency's behalf, the applicable State of Oklahoma agency shall clearly state the specific roles and functions of the Contractor within the Agreement.
  - xi. SSA requires all parties subject to this Agreement to exercise due diligence to avoid hindering legal actions, warrants, subpoenas, court actions, court judgments, state or Federal investigations, and SSA special inquiries for matters pertaining to SSA- provided information.
  - xii. SSA requires all parties subject to this Agreement to agree that any Client-owned or subcontracted facility involved in the receipt, processing, storage, or disposal of SSA- provided information operate as a "de facto" extension of the Client and is subject to onsite inspection and review by the Client or SSA with prior notice.
  - xiii. If the Contractor must send a computer, hard drive, or other computing or storage device offsite for repair, the Contractor must have a non-disclosure clause in their contract with the vendor. If the Contractor used the item in a business process that involved SSA-provided information and the vendor will retrieve or may view SSA- provided information during servicing, SSA reserves the right to inspect the Contractor's vendor contract. The Contractor must remove SSA-provided information from electronic devices before sending it to an external vendor for service. SSA expects the Contractor to render SSA-provided information unrecoverable or destroy the electronic device if they do not need to recover the information. The same applies to excessed, donated, or sold equipment placed into the custody of another organization.
  - xiv. In the event of a suspected or verified data breach involving SSA provided information, the Contractor shall notify the Client immediately.
  - xv. The Client shall have the right to void the contract if the contractor fails to provide the safeguards described above.
- b. **CRIMINAL/CIVIL SANCTIONS:** The Act specifically provides civil remedies, 5 U.S.C. Sec. 552a(g), including damages, and criminal penalties, 5 U.S.C. §

552a(i), for violations of the Act. The civil action provisions are premised on violations of the Act committed by parties subject to this Agreement or regulations promulgated thereunder. An individual claiming such a violation by parties subject to this Agreement may bring civil action in a federal district court. If the individual substantially prevails, the court may assess reasonable attorney fees and other litigation costs. In addition, the court may direct the parties subject to this Agreement to grant the plaintiff access to his/her records, and when appropriate direct an amendment or correction of records subject to the Act. Actual damages may be awarded to the plaintiff for intentional or willful refusal by parties subject to this Agreement to comply with the Act.

i. Civil Remedies.

(1) In any suit brought under the provisions of 5 U.S.C. § 552a(g)(1)(C) or (D) in which the court determines that the parties subject to this Agreement acted in a manner which was intentional or willful, shall be liable in an amount equal to the sum of—

(a) actual damages sustained by the individual because of the refusal or failure, but in no case, shall a person entitled to recovery receive less than the sum of

\$1,000; and

(b) the costs of the action together with reasonable attorney fees as determined by the court.

(2) An action to enforce any liability created under 5 U.S.C. § 552a may be brought in the district court of the United States in the district in which the complainant resides, or has his principal place of business, or in which the records are situated, or in the District of Columbia, without regard to the amount in controversy, within two years from the date on which the cause of action arises, except that where parties subject to this Agreement have materially and willfully misrepresented any information required under this section to be disclosed to an individual and the information so misrepresented is material to establishment of the liability of the agency to the individual under 5 U.S.C. § 552a, the action may be brought at any time within two years after discovery by the individual of the misrepresentation. Nothing in this section shall be construed to authorize any civil action because of any injury sustained as the result of a disclosure of a record prior to September 27, 1975.

ii. Criminal Penalties

(1) Any officer or employee of an agency, who by virtue of his employment or

official position, has possession of, or access to, agency records which contain individually identifiable information the disclosure of which is prohibited by this section or by rules or regulations established thereunder, and who knowing that disclosure of the specific material is so prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than \$5,000. See 5 U.S.C. § 552a(i)(1).

(2) Any officer or employee of any agency who willfully maintains a system of records without meeting the notice requirements of subsection (e)(4) of this section shall be guilty of a misdemeanor and fined not more than \$5,000. See 5 U.S.C. § 552a(i)(2).

(3) Any person who knowingly and willfully requests or obtains any record concerning an individual from an agency under false pretenses shall be guilty of a misdemeanor and fined not more than \$5,000. See 5 U.S.C. § 552a(i)(3).

#### **5. Child Support FPLS Requirements (If applicable)**

a. Contractor and the applicable State of Oklahoma agency must comply with the security requirements established by the Social Security Act, the Privacy Act of 1974, the Federal Information Security Management Act of 2002 (FISMA), 42 United States Code (USC) 654(26), 42 UCS 654a(d)(1)-(5), the U.S. Department of Health and Human Services (HHS), the U.S. Department of Health and Human Services Administration of Children and Families Office of Child Support Enforcement Security Agreement and the Automated Systems for Child Support Enforcement: A Guide for States Section H Security and Privacy. Contractor and applicable State of Oklahoma agency also agree to use Federal Parent Locator Service (FPLS) information and Child Support (CS) program information solely for the authorized purposes in accordance with the terms in this agreement. The information exchanged between state Child Support agencies and all other state program information must be used for authorized purposes and protected against unauthorized access to reduce fraudulent activities and protect the privacy rights of individuals against unauthorized disclosure of confidential information.

i. This is applicable to the personnel, facilities, documentation, data, electronic and physical records and other machine-readable information systems of the applicable State of Oklahoma agency and Contractor, including, but not limited to, state employees and contractors working with FPLS information and CS program information and state CS agency data centers, statewide centralized data centers, contractor data centers, state Health and Human Services' data centers, comprehensive tribal agencies, data centers serving comprehensive tribes, and any other individual or entity collecting, storing, transmitting or

processing FPLS information and CS program information. This is applicable to all FPLS information, which consists of the National Directory of New Hires (NDNH), Debtor File, and the Federal Case Registry (FCR). The NDNH, Debtor File and FCR are components of an automated national information system.

- ii. This is also applicable to all CS program information, which includes the state CS program information, other state and tribal program information, and confidential information. Confidential information means any information relating to a specified individual or an individual who can be identified by reference to one or more factors specific to him or her, including but not limited to the individual's Social Security number, residential and mailing addresses, employment information, and financial information. Ref. 45 Code of Federal Regulations (CFR) 303.21(a).

#### **6. FERPA Requirements (If applicable)**

- a. In performance of this Agreement, Contractor agrees to comply with and assume responsibility for compliance by its employees with the Family Educational Rights and Privacy Act; (20 U.S.C. § 1232g; 34 CFR Part 99) ("FERPA") and the Oklahoma Student Data Accessibility, Transparency, and Accountability Act of 2013; (70 O.S. § 3-168), where personally identifiable student education data is exchanged.

#### **7. CJIS Requirements (If applicable)**

##### **a. INTRODUCTION**

The use and maintenance of all items of software or equipment offered for purchase herein must be in compliance with the most current version of the U.S. Department of Justice, Federal Bureau of Investigation ("FBI"), Criminal Justice Information Services (CJIS) Division's CJIS Security Policy ("CJIS Security Policy" or "Security Policy" herein). The Entity or Affiliate acquiring the data or system is hereby ultimately responsible for compliance with the CJIS Security Policy and will be subject to an audit by the State of Oklahoma CJIS Systems Officer ("CSO") and the FBI CJIS Division's Audit Staff.

##### **b. CJIS SECURITY POLICY REQUIREMENTS GENERALLY**

The CJIS Security Policy outlines a number of administrative, procedural, and technical controls agencies must have in place to protect Criminal Justice Information ("CJI"). Our experience is that agencies will generally have many of the administrative and procedural controls in place but will need to implement additional technical safeguards in order to be in complete compliance with the mandate. A Criminal Justice Agency ("CJA") and certain other governmental

agencies procuring technology equipment and services that could be used in hosting or connecting or transmitting or receiving CJJ data may need to use the check list herein to make sure that the software, equipment, location, security, and persons having the ability to access CJJ will meet the CJIS requirements per the then current CJIS Security Policy. A completed Appendix H to said Security Policy will need to be signed by Vendor or a 3rd party if it has access to CJJ, such as incident to the maintenance or support of the purchased hardware or software within which resides CJJ. Per Appendix "A" to said Security Policy, "access to CJJ is the physical or logical (electronic) ability, right or privilege to view, modify or make use of CJJ."

c. DIRECTIVE CONCERNING ACCESS TO CRIMINAL JUSTICE INFORMATION AND TO HARDWARE OR SOFTWARE WHICH INTERACTS WITH CJJ AND CERTIFICATION

The FBI CJIS Division provides state-of-the-art identification and information services to the local, state, tribal, federal, and international criminal justice communities for criminal justice purposes, as well as the noncriminal justice communities for noncriminal justice purposes.

This Directive primarily concerns access to CJJ and access to hardware and software in the use, retention, transmission, reception, and hosting of CJJ for criminal justice purposes and not for noncriminal justice purposes. In that regard, this Directive is not only applicable to such data, but also to the hardware and software interacting with such data, their location(s), and persons having the ability to access such data. The CJIS data applicable to the Security Policy is the data described as such in said Policy plus all data transmitted over the Oklahoma Law Enforcement Telecommunications System ("OLETS") which is operated by DPS.

In order to have access to CJJ or to the aforesaid hardware or software, the vendor must be familiar with the FBI CJIS Security Policy, including but not limited to the following portions of said Security Policy:

1. the Definitions and Acronyms in §3 & Appendices "A" & "B";
2. the general policies in §4;
3. the Policies in §5;
4. the appropriate forms in Appendices "D", "E", "F" & "H"; and
5. the Supplemental Guidance in Appendices "J" & "K".

This FBI Security Policy is located and may be downloaded at:

[https://www.fbi.gov/file-repository/cjis\\_security\\_policy\\_v5-9-1\\_20221001.pdf/view](https://www.fbi.gov/file-repository/cjis_security_policy_v5-9-1_20221001.pdf/view)

By executing the Contract to which this Directive is attached, the vendor hereby CERTIFIES that the foregoing directive has and will be followed, including but not limited to full compliance with the FBI CJIS Security Policy, as amended and as applicable.

EXAMPLE



**Chickasha Public Schools  
Job Description**

**Job Title:** School Based Social Worker

**Qualifications/Education:** Bachelor's degree or experience in social work, Human Services or related field. Relevant experience in social work, particularly with children and families. Experience in a school-based or educational setting is preferred.

**Job Purpose and Responsibility:** The primary role of the Social Worker is to navigate complex systems, provide critical support to students and families, and act as a vital link between the school and community resources. Help students increase academic success, improve interpersonal relations, cope with crisis situations, learn problem-solving skills, improve attendance, and build self-esteem. His/her role is pivotal in ensuring the safety, well-being, and academic success of the students they serve.

**Skill Requirements:** Knowledge of social services and programs available to meet a range of mental health, physical health, academic, and social service needs, as well as knowledge of state, local, and federal laws impacting the lives of students. Must have experience in crisis response. The ability to conduct interventions within a broad range of settings, in a professional manner with competency. Work independently demonstrating persistence, self-motivation, and excellent communication, organization and time management skills. Work effectively within a multidisciplinary team, maintain appropriate boundaries, and service as liaison between school and community.

**Essential Functions:**

**Service Coordination and Delivery:**

- Work onsite at the school, maintaining designated office hours.
- Identify and assess the needs of students, connecting them with school, community, or interagency services.
- Crisis intervention.
- Provide social-emotional support to students as needed.
- Make home visits and transport children when required.
- Assist families with applications for services.

**Support and Advocacy:**

- Advocacy for students and their families that promotes equal access to services and supports.
- Act as a liaison among OKDHS, schools, families, and community partners.
- Empowering and strengthening families through provision of information, education, resources and options.

- Support school staff and collaborate on referrals for allegations of abuse or neglect.
- Facilitate communication and cooperation among school personnel, families, and OKDHS.

**Community Resource Development:**

- Obtain and coordinate community resources and systems of care that provide external and wrap-around services for students and families to fill gaps in services.
- Develop and convene community support groups.
- Assist in creating specialized programs within schools (e.g., tutoring, attendance support, family engagement).

**Confidentiality and Accountability:**

- Maintain confidentiality in accordance with laws and regulations.
- Attend all required trainings and stay updated on relevant OKDHS and Chickasha Public School policies.
- Maintain open communication in collaboration with Chickasha Public School, OKDHS, and community partners.

**Event Participation and Connection:**

- Participate in school and community events to provide information about available services and build connections with community partners.
- Assist families with referrals to health-related services and other state benefits.
- Provide ongoing support and follow-up to ensure family needs are continuously met.

**Additional Responsibilities and Requirements:**

- Maintain accurate, complete and punctual records, as well as safeguard the privacy and confidentiality of information as required by law, District policy, and licensing requirements.
- Meet the minimum professional development requirements as set forth by the licensing board.
- Adhere to state and District mandating reporting requirements as they pertain to safety concerns.
- Ensure that students and their families are provided services within the context of diversity understanding and competence.
- Performs other duties as assigned.
- Follows 195 District work calendar.

**TERMS of EMPLOYMENT:** Contingent upon Agreement between Chickasha Public Schools and OKDHS.

**Coordinates With:** Enrollment Center Staff, Site Counselors, Administrators, District Administrators and OKDHS Representatives.

**Reports To:** Assistant Superintendent of Personnel and Student Services

School Based Social Worker

September 2025

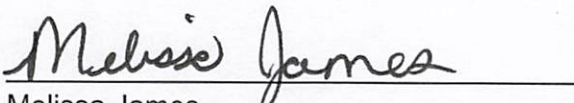



To: Chickasha Association of Support Employees  
From: Pam Ladyman, Assistant Superintendent Personnel and Student Services  
Re: Memorandum of Understanding  
Date: October 1, 2025


This Memorandum of Understanding (MOU) signifies an agreement between Chickasha Public Schools and the Chickasha Association of Support Employees (CASE) for the 2025-2026 school year, in regards to placing the School Based Social Worker (Support) on the Support Pay Scale Level (P).

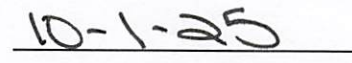
All parties agree that this MOU is only issued for the current school year, and then it will be revisited by both parties, prior to the beginning of the 2026-2027 school year.

The below signatures signify agreement of the above MOU.

  
Melissa James  
President-CASE

  
Date

  
Pam Ladyman  
Asst. Superintendent of Personnel and Student Services

  
Date

\*The implementation of this Memorandum of Understanding is contingent upon CPS Board of Education approval.

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**October 13, 2025**

**TOPIC:**

- New Job Description for Early Learning Center Coordinator/Instructor
- Revised Job Description for Operations Coordinator

**ADMINISTRATIVE RECOMMENDATION:**

Please Approve

**RATIONALE FOR RECOMMENDATION:**

New - Job Description for the Early Learning Center Coordinator/Instructor. We are getting closer to open an early learning center for staff children ages 0 - 3. We need to approve a job description and post the position to get ready for the opening. There are a number of steps required to become DHS certified. We need a coordinator hired to begin this process, order equipment, and organize the facility.

Revised - Job Description of the Operations Coordinator to include more detailed responsibilities.

**FISCAL NOTE:**

Both positions are on the Coordinator Salary Schedule

**OPTIONS:**

1. Approve the job descriptions.
2. Not approve the job descriptions.
3. Request additional information.

**CONTACT PERSON:**

Pam Ladyman

Implemented: April 2020



**CHICKASHA PUBLIC SCHOOLS  
JOB DESCRIPTION**

**Position:** Early Learning Center Coordinator/Instructor

**Required Qualifications:**

Current Oklahoma teaching certificate preferred, Current Oklahoma DHS certification required, Oklahoma Director's Credential (bronze or higher), First Aid and CPR certification. At least three years' experience in child care management is preferred.

**Primary Purpose:**

Provide leadership, oversight, and management for all district employee daycare program. Ensures high-quality programming, appropriate staffing, financial accountability, and positive communication with families and staff.

**Essential Functions and Responsibilities:**

**(Note: The listed duties are illustrative only and are not intended to describe each and every function which may be performed in the job class. The omission of specific statements does not preclude management from assigning specific duties not listed herein if such duties are a logical assignment to the position.)**

- Comply with School Board Policy.
- Accountable for the day-to-day operations of the program.
- Responsible for maintaining a program that meets or exceeds DHS requirements.
- Ensure all records and documents, including CACFP, DHS training and compliance documentation, and daily business transactions are kept current and meet compliance for audits and reviews by funding/regulatory agencies.
- Responsible for implementing program development and evaluation.
- Develop personnel schedule, managing staff hours, ensuring personnel and volunteers comply with DHS requirements.
- Hires, supervises, and evaluates staff using district guidelines providing services in the program.
- Overseeing parent communication and family engagement.
- Knowledge of and ability to implement Early Childhood curriculum and developmentally appropriate practice for children ages 0-3.
- Provides evaluation, coaching, and annual performance review of staff.
- Ensures staff issues are addressed promptly and fairly.
- Manages enrollment process for the daycare program.
- Process purchase orders, ensures invoices are submitted and paid, and handles ordering of program supplies.
- Maintains accurate records of enrollment, staffing, and financial transactions.



**Other Job Functions:**

- To complete other tasks that may be necessary to achieve an efficient operation of the school including other duties as assigned.
- Attend approved professional development activities that may improve professional competence or enhance the job purpose.

**Skills, Knowledge and abilities:**

- Ability to facilitate the personal, social, and intellectual development of students.
- Ability to establish a positive learning environment.
- Computer literacy.
- Effective communication both orally and written.
- Excellent interpersonal skills.
- Ability to work collaboratively with a wide range of stakeholders, including parents, students, faculty, staff, and community partners.
- Able to react to change productively.
- Ability to relate courteously with children and adults.
- Plan, schedule and organize work.
- Ensure the quality of work as measured against established standards.
- Maintain confidentiality.
- Data and record keeping.
- Ability to work independently and manage multiple priorities. .

**Physical requirements:**

- Good health and high energy level.
- Ability to lift objects weighing 20 lbs or more.
- Extensive kneeling, crawling and bending.
- Ability to tolerate a stressful environment.
- Ability to lift objects above shoulder level.
- Extensive pushing/pulling and twisting.

**Coordinates With:** District Staff and Administrators

**Reports To:** Assistant Superintendent of Personnel and Student Services

---

Employee Signature

Date



**Chickasha Public Schools  
JOB DESCRIPTION**

**Position:** OPERATIONS COORDINATOR

**Required Qualifications:** Masters Degree with Principal Certification preferred.

Assist the Executive Director of Operations in leading, planning, organizing, directing, and providing managerial oversight of all business lines within the departments of Transportation and Child Nutrition.

**Performance Responsibilities:**

**Essential Functions and Responsibilities:**

**(Note: The listed duties are illustrative only and are not intended to describe each and every function which may be performed in the job class. The omission of specific statements does not preclude management from assigning specific duties not listed herein if such duties are a logical assignment to the position.)**

1. Comply with Board Policy.
2. Assists the Executive Director of Operations with the Transportation and Child Nutrition Departments to ensure effective and efficient performance from the perspectives of finances, equipment, personnel, and educational programs.
3. Facilitates the coordination of all student transportation requirements including fleet availability and maintenance, adequate personnel, appropriate routing, field trip request system, etc.
4. Assist the Executive Director of Operations in directing a comprehensive program of school transportation, child nutrition, and other support services that will enhance a safe, clean, attractive, and pleasant school atmosphere.
5. Coordinates and maintains the transportation routing system.
6. Exercises proactive leadership in promoting the vision and mission of the District and empower others to make decisions and carry out responsibilities in support of the District's objectives.
7. Collaborates with the Executive Director of Operations to identify future needs and plans for the district.
8. Oversees and assesses all services provided by the Child Nutrition and Transportation Departments.
9. Recommends revisions in District policy and procedures as needed.
10. Works with all administrators in creating and presenting staff development options for transportation and child nutrition support staff.
11. Assist in identifying and employing summer support staff for transportation and child nutrition.
12. Facilitates the use and maintenance of District vehicles.



13. Monitors and enforces applicable laws, District policy, personnel procedures and negotiated agreements with District personnel.
14. Establishes an ongoing list of priorities regarding requested repairs and ensures they are addressed in a reasonable, steady manner.
15. Coordinates and works with site administrators regarding transportation discipline concerns.
16. Serve as the Point of Contact for Transportation and Child Nutrition services for concerns.
17. Coordinates evaluations for Transportation and Child Nutrition supervisors and staff.
18. Other duties as assigned.

**Additional Essential Job Functions:**

- Supervise the transportation staff.
- Keep informed of updated laws and regulations pertaining to transportation.
- Check school bus specifications, to meet the needs of the division and fully comply with state and federal regulations.
- Ensures written records of maintenance are completed on all transportation fleet vehicles.
- Supervises general maintenance program with specific attention to safety inspections.
- Be on call as needed, above the regular hours.
- Make certain that the transportation facility is locked at the end of each day.
- Complete other tasks that may be necessary to achieve an efficient operation of the district.
- Attend approved professional development activities that may improve professional competence or enhance the job purpose.

**Knowledge, Skills and Abilities:**

- Computer literacy
- Effective communication both orally and written
- Excellent interpersonal skills
- Knowledge of accounting procedures
- Work independently
- Plan, schedule and organize work
- Maintain a positive work environment
- Interpret and apply laws, regulations and policies
- Ensure the quality of work as measured against established standards
- Maintain confidentiality
- Proficient in multitasking
- Attention to detail
- Dependable and punctual



**Physical Requirements:**

- Good health and high energy level.
- Some bending and stooping.
- Ability to reach above shoulder level
- Ability to tolerate a stressful environment.

**Terms of Employment:** Number of days and compensation based upon board approved salary schedule and the employee work calendar.

**Evaluation:** Performance of this job will be evaluated in accordance with the provisions of the Board's policy on Evaluation of certified personnel.

**Coordinates With:** Site Administrators, Supervisors and District Administrators.

**Supervises:** Transportation Supervisor & Child Nutrition Supervisor

**Reports To:** Executive Director of Operations

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Employee Signature

Date

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**October 13, 2025**

**TOPIC:**

**Contract Agreement with Betsy Chen, BCBA DBA BC Behavioral**

**ADMINISTRATIVE RECOMMENDATION:**

Approval of Contract Agreement

**RATIONALE FOR RECOMMENDATION:**

We have a need to contract for the services of a Behavior Analyst Certification Board therapist to assist and provide intervention strategies for some of our students with special education needs.

Their services may include, but are not limited to: review and study of educational/confidential/assessments records, participation in Individualized Education Program (IEP) meetings and other staffings, completion of forms/progress reports, provide monthly reports, classroom observations, coaching, consultation, direct intervention, progress monitoring of student programs, evaluation, and professional development for staff, parents and aides.

**FISCAL NOTE:**

See attached agreement

**OPTIONS:**

1. Approve the Contract Agreement.
2. Not approve the Contract Agreement.
3. Request additional information.

**CONTACT PERSON:**

Pam Ladyman

Implemented: April 2020

## **CONTRACT AGREEMENT**

WHEREAS, **Chickasha Public Schools** has need for professional academic and behavioral consultation

WHEREAS, **Betsy Chen, BCBA DBA BC Behavioral** will provide specialized services relating to the provisions of educational and behavioral services for **Chickasha Public Schools**

THEREFORE, in consideration of the mutual covenants set out below, the parties agree as follows:

**BC Behavioral** agrees to:

1. Provide services that may include, but not limited to the following: review and study of educational/confidential/assessments records, participation in Individualized Educational Program (IEP) meetings and other staffings, completion of forms/progress reports, provide monthly reports, classroom observations, coaching, consultation, direct intervention, progress monitoring of student programs (both at home and school environments to coordinated programs), evaluations, and professional development for school district staff, parents, and aides.
2. Submit statements of services performed
3. Utilize specially trained ABA staff members for severe behaviors that: possess CPI with Advanced Physical Skills license, passed a state and federal background check, CPR trained, and a hold licensure or are obtaining a licensure provided by the BACB (RBT, BcABA, BCBA, or BCBA-D)
4. Cover all contracted staff members with active Professional Liability Insurance
5. Submit monthly reports with graphs of maladaptive behaviors and progress updates

**Bethel Public Schools** agrees to:

6. Bills will be paid after approval at the school board meeting following the bill/invoice being received and processed.

### **ALLOWABLE COST AND PAYMENT**

The fee for these services is agreed upon at:

- Board Certified Behavior Analyst (BCBA) \$150 per hour (Director level)
- Board Certified Behavior Analyst (BCBA) \$125 per hour (Supervisor level)
- Board Certified Assistant Behavior Analyst (BCaBA) \$100 per hour
- Intern \$75 per hour

Lead Behavioral Support Coach \$75.00 per hour  
Behavioral Support Coach \$60.00 per hour (for teams that require additional support)

Mileage and drive time: \$250 per day (BCBA and BcABA)  
Mileage and drive time: \$150 per day (Interns and Behavior Coaches)  
Mileage and drive time: \$275 per day (2 Behavior Coaches sessions must be same timeframe)  
Mileage and drive time: \$375 per day (3 Behavior Coaches sessions must be same timeframe)  
Mileage and drive time: \$475 per day (4 Behavior Coaches sessions must be same timeframe)  
Mileage and drive time: \$575 per day (5 Behavior Coaches sessions must be same timeframe)

All teams for all students will consist of a Lead Behavior Support Coach. If students need additional support then Behavioral Support Coaches will be utilized

Behavior assessments and behavior plans can only be conducted by a BCBA or BCaBA  
Behavior coaching can only be provided by an Intern, BCaBA, or BCBA  
Direct Therapy can be provided any of the above

**SPECIAL PROVISIONS**

The parties agree that **BC Behavioral** staff are working under this contract as a private entity and are not employees of the school district and therefore not entitled to any employee benefits such as annual or sick leave, medical, or life insurance etc.

**BC Behavioral** staff agrees to comply with all State and Federal law and regulations that are applicable to this agreement.

**TERMS OF CONTRACT AND RENEWAL**

The term of this contract shall commence on October 6, 2025 and expires on May 21, 2026, unless earlier terminated or extended by either party on 30 days' notice to the other party.

Approved by Chickasha Public Schools on the \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Authorized LEA Representative

\_\_\_\_\_  
Print

Authorized LEA Representative



10/06/25

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Signature

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Date

Betsy Chen, MA, BCBA, LBA  
BC Behavioral  
Treatment Director  
2248 NW 164<sup>th</sup> St  
Edmond, OK 73013



Board Room, Administration Building  
900 W Choctaw Ave  
Chickasha, Oklahoma 73018

Regular Meeting of the Board of  
Education  
Monday, September 8, 2025 6:00 PM Central

1. Call Meeting to Order

2. Roll Call

Attendance Taken at 6:01 PM.

Laurie Allen: Present  
Christy Clift: Absent  
Cara Gerdes: Present  
Zack McGill: Present  
Robyn Morse: Present

3. Pledge of Allegiance:

- Chickasha High School

4. Recognitions:

Chicken Express Employee of the Month:

- Certified — Baylee Winzenried - Bill Wallace Early Childhood Center
- Support — Macy Ferguson - Bill Wallace Early Childhood Center

5. Public Comment

No public comments

6. Superintendent's Report

Superintendent Croslin gave the superintendent's report.

7. Staff Report:

- Chase Morris Sudden Cardiac Arrest Response Plan

8. Discuss, consider, and act or disapprove a Resolution authorizing the sale of the District's General Obligation Building Bonds, Series 2025, and setting forth the following items:

- A. Fixing the time and place the bonds are to be sold;
- B. Fixing the amount of bonds to mature each year;
- C. Authorizing the Clerk to give notice of said sale as required by law.

Motion to approve a Resolution authorizing the sale of the District's General Obligation Building Bonds, Series 2025, and setting forth the following items: Fixing the time and place the bonds are to be sold; Fixing the amount of bonds to mature each year; Authorizing the Clerk to give notice of said sale as required by law. This motion, made by Robyn Morse and seconded by Cara Gerdes, passed.

Laurie Allen: Yea  
Christy Clift: Absent  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Yea  
Yea: 4, Nay: 0, Absent: 1

9. Discussion and possible action regarding Schedule Y from estimate of need for millage requirements

Motion to approve Schedule Y from estimate of need for millage requirements. This motion, made by Robyn Morse and seconded by Laurie Allen, passed.

Laurie Allen: Yea  
Christy Clift: Absent  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Yea  
Yea: 4, Nay: 0, Absent: 1

10. Discussion and possible action regarding MOU between Chickasha Public Schools and USAO regarding Federal Work-Student Program Participation with non-instructional positions.

Motion to approve MOU between Chickasha Public Schools and USAO regarding Federal Work-Student Program Participation with non-instructional positions. This motion, made by Cara Gerdes and seconded by Robyn Morse, passed.

Laurie Allen: Yea  
Christy Clift: Absent  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Yea

Yea: 4, Nay: 0, Absent: 1

**11. Discussion and possible action regarding MOU between Chickasha United Teaching Association and Chickasha Public Schools**

Motion to approve MOU between Chickasha United Teaching Association and Chickasha Public Schools. This motion, made by Robyn Morse and seconded by Laurie Allen, passed.

Laurie Allen: Yea

Christy Clift: Absent

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 4, Nay: 0, Absent: 1

**12. Discussion and possible action regarding Adjunct Lisa Youngblood in Physical Science**

Motion to approve Adjunct Lisa Youngblood in Physical Science. This motion, made by Cara Gerdes and seconded by Laurie Allen, passed.

Laurie Allen: Yea

Christy Clift: Absent

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 4, Nay: 0, Absent: 1

**13. Discussion and possible action regarding Deregulation of the following Plan Periods**

Motion to approve Deregulation of the following Plan Periods: Grand Elementary Library/Media Specialist Cassidy Edwards in order to keep library open throughout the day, Stacy O'Neal to teach Math at Chickasha Quality Academy every Thursday, and Meredith Noland to teach Math at Chickasha Quality Academy every Tuesday. This motion, made by Robyn Morse and seconded by Laurie Allen, passed.

Laurie Allen: Yea

Christy Clift: Absent

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 4, Nay: 0, Absent: 1

**14. Discussion and possible action regarding Agreement between Chickasha Public Schools and Amira for free reading related services approved by the Oklahoma State Department of Education**

Motion to approve Agreement between Chickasha Public Schools and Amira for free reading related services approved by the Oklahoma State Department of Education. This motion, made by Robyn Morse and seconded by Laurie Allen, passed.

Laurie Allen: Yea  
Christy Clift: Absent  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Yea  
Yea: 4, Nay: 0, Absent: 1

**15. Discussion and possible action regarding Approve Days to Hours Calendars**

Motion to approve Approve Days to Hours Calendars. This motion, made by Cara Gerdes and seconded by Robyn Morse, passed.

Laurie Allen: Yea  
Christy Clift: Absent  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Yea  
Yea: 4, Nay: 0, Absent: 1

**16. Discussion and possible action regarding District Gifted / Talented Committee**

Motion to approve District Gifted / Talented Committee. This motion, made by Robyn Morse and seconded by Cara Gerdes, passed.

Laurie Allen: Yea  
Christy Clift: Absent  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Yea  
Yea: 4, Nay: 0, Absent: 1

**17. Discussion and possible action regarding Job Descriptions:**

- Operations Coordinator (certified)
- Transportation Supervisor (support)

Motion to approve Job Descriptions: Operations Coordinator (certified) Transportation Supervisor (support). This motion, made by Robyn Morse and seconded by Zack McGill, passed.

Laurie Allen: Abstain (With Conflict)  
Christy Clift: Absent  
Cara Gerdes: Yea

Zack McGill: Yea  
Robyn Morse: Yea  
Yea: 3, Nay: 0, Absent: 1, Abstain (With Conflict): 1

18. Discussion and possible action regarding Job Descriptions:

- Assistant Director of Student Activities
- Middle School Assistant Director of Student Activities

Motion to approve Job Descriptions: Assistant Director of Student Activities, and Middle School Assistant Director of Student Activities. This motion, made by Robyn Morse and seconded by Cara Gerdes, passed.

Laurie Allen: Yea  
Christy Clift: Absent  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Yea  
Yea: 4, Nay: 0, Absent: 1

19. Consent Agenda

Motion to approve Consent Agenda. This motion, made by Robyn Morse and seconded by Cara Gerdes, passed.

Laurie Allen: Yea  
Christy Clift: Absent  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Yea  
Yea: 4, Nay: 0, Absent: 1

19.a. Minutes of the August 11, 2025 regular meeting

19.b. Minutes of the August 21, 2025 special meeting

19.c. Finance Report; 2025-2026

1. General Fund Nos 180-260
2. Building Fund Nos 44-72
3. 2010 Bond #31 none
4. 2021 Bond #32 none
5. 2010 A&B Bond 1-3
6. FY23 Safety & Security Bond none

7. 2024 Bond Fund 4-9
8. Sinking Fund #41 none
9. Gifts #81 none
10. BJ Clack Nos. 1
11. Athletic Fund Nos. 61-154
12. Activity Fund Nos. 56-121
13. Federal Program

19.d. Annual renewal of the JostensPIX Agreement

19.e. Annual renewal of Renaissance Agreement

19.f. Annual renewal of Tyler Technologies (Bus Routing and Student Transport)

19.g. Renewal of Financial Advisory Services contract with BOK Financial Securities, Inc.

19.h. Renewal of The Public Finance Law Group PLLC to act as legal/bond counsel in connection with the proposed General Obligation Bonds.

19.i. Booster Club Fundraiser Approval Request — Chickasha Band Boosters

19.j. Travel:

- Chickasha Cheer - OSSAA State Competition — Tulsa, Ok
- Chickasha Cheer - OSSAA Game Day State Competition — Tulsa, Ok
- Chickasha High School - AOPA High School Aviation Stem Symposium — Indianapolis, In.
- Chickasha FFA - Tulsa State Fair - Tulsa Ok.

19.k. Sanctioning:

- Robotics

19.l. Surplus:

- Transportation Surplus - Vehicles

20. Discussion and possible action regarding proposed Executive Session to Discuss:

Motion to convene into executive session. This motion, made by Cara Gerdes and seconded by Laurie Allen, passed.

Laurie Allen: Yea  
Christy Clift: Absent  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Yea  
Yea: 4, Nay: 0, Absent: 1

The board enter into executive session at 7:43 pm.

20.a. Employment, hiring, or resignation and retirements of individual salaried public officers or employees listed on Exhibit A. Executive Session Authority: Okla. Stat. Tit. 25, 307(B)(1).

21. Acknowledge return to open session and executive session compliance statement

The board returned from executive session at 9:02 pm. No action was taken. The board president offered a prayer for the individuals in the bus accident from Minco Public Schools.

22. Discussion and possible action regarding the hiring of individuals listed on Exhibit A  
Motion to approve the hiring of individuals listed on Exhibit A with the correction of removing Audio/Visual Class this is not a position that Jen Jantzen receives a stipend for. This motion, made by Robyn Morse and seconded by Cara Gerdes, passed.

Laurie Allen: Abstain (With Conflict)  
Christy Clift: Absent  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Yea  
Yea: 3, Nay: 0, Absent: 1, Abstain (With Conflict): 1

23. Discussion and possible action regarding the transfer/reassignment/workday adjustment for the individuals listed on Exhibit A

Motion to approve the transfer/reassignment/workday adjustment for the individuals listed on Exhibit A. This motion, made by Robyn Morse and seconded by Cara Gerdes, passed.

Laurie Allen: Yea  
Christy Clift: Absent  
Cara Gerdes: Yea  
Zack McGill: Yea  
Robyn Morse: Yea  
Yea: 4, Nay: 0, Absent: 1

24. Discussion and possible action regarding the resignations of individuals listed on Exhibit A

Motion to approve the resignations of individuals listed on Exhibit A. This motion, made by Laurie Allen and seconded by Cara Gerdes, passed.

Laurie Allen: Yea

Christy Clift: Absent

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 4, Nay: 0, Absent: 1

25. Discussion and possible action regarding the retirement of individuals listed on Exhibit A

No action taken/no retirements

26. New Business

No new business

27. Motion to Adjourn

Motion to adjourn at 9:11 pm. This motion, made by Cara Gerdes and seconded by Laurie Allen, passed.

Laurie Allen: Yea

Christy Clift: Absent

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 4, Nay: 0, Absent: 1

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Board President

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Clerk



Special Meeting of the Board of  
Education

Wednesday, September 24, 2025 4:30 PM  
Central

Board Room, Administration Building  
900 W Choctaw Ave  
Chickasha, Oklahoma 73018

1. Call Meeting to Order

2. Roll Call

Attendance Taken at 4:33 PM.

Laurie Allen: Present

Christy Clift: Present

Cara Gerdes: Present

Zack McGill: Present

Robyn Morse: Present

3. Pledge of Allegiance

4. The Board of Education and Administration to engage in a work session to review and discuss  
Booster Clubs, Purpose of Accounts and Fundraisers. No action will be taken on this item.

Attendance Update Taken at 6:35 PM.

Robyn Morse: Absent

5. Motion to Adjourn

Motion to adjourn at 7:05pm. This motion, made by Laurie Allen and seconded by Christy Clift,  
passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Absent

Yea: 4, Nay: 0, Absent: 1

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Board President

Clerk

DRAFT

# Financial Update to Board

To: Members of the Board of Education  
 From: Jennifer Stegman  
 Date: October 13, 2025

## Expenditures:

Payroll expenses have consistently accounted for a substantial portion of the district's total expenses, ranging from approximately 73% to 87% over the fiscal years provided. This trend highlights that personnel costs remain the district's primary expenditure. The notable dip in FY22 was likely influenced by increased revenue from ESSER funds, which enabled the district to invest in significant non-payroll expenditures such as HVAC system upgrades. FY22 also marked one of the district's highest years for revenue collections. However, in the years that followed, the percentage of payroll relative to total expenses not only rebounded but rose to an even higher proportion. Exhibit 1 illustrates payroll expenses from FY21 to July of FY26 by month and year. Exhibit 2 illustrates payroll expenses as a percentage of total expenses FY20 to FY25.

In December of FY23, the district issued a \$1,200 retention stipend to all employees who met the approved criteria. This was repeated in December of FY25 with a \$1,000 retention stipend. The increases in payroll and overall expenses during those months are primarily due to these one-time retention payments.

Exhibit 1: Payroll Expenses by Month and Year

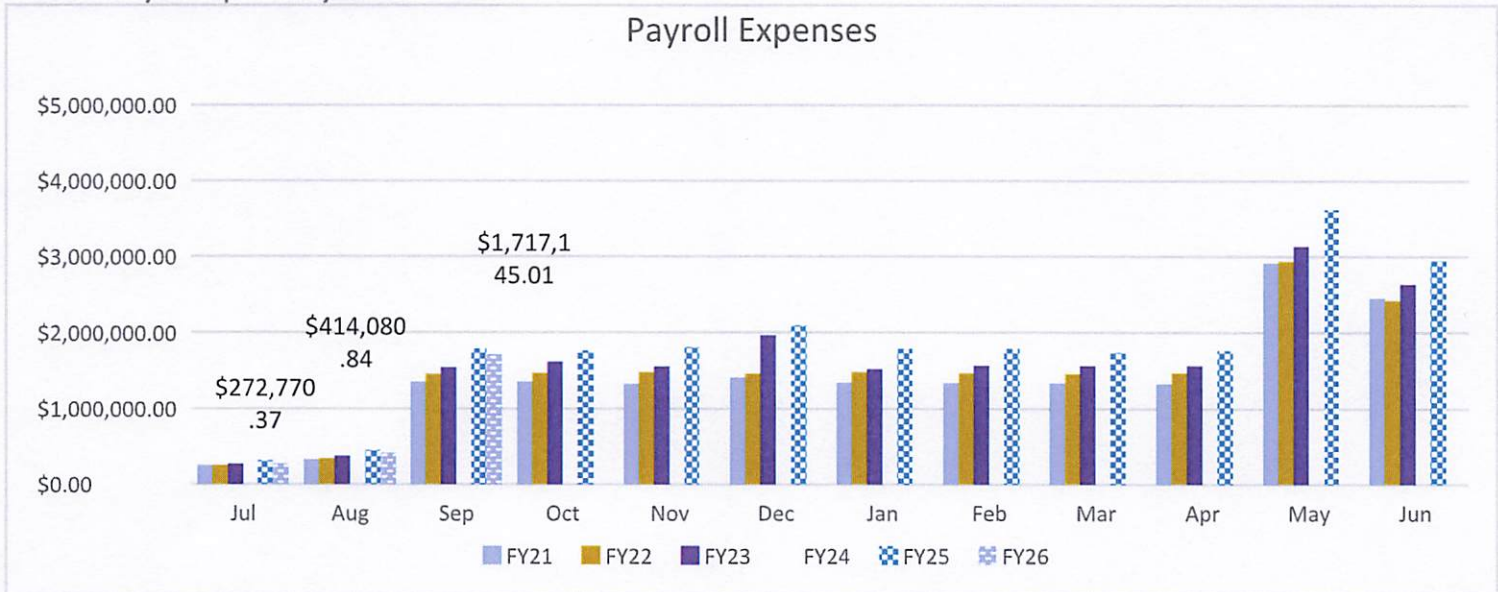
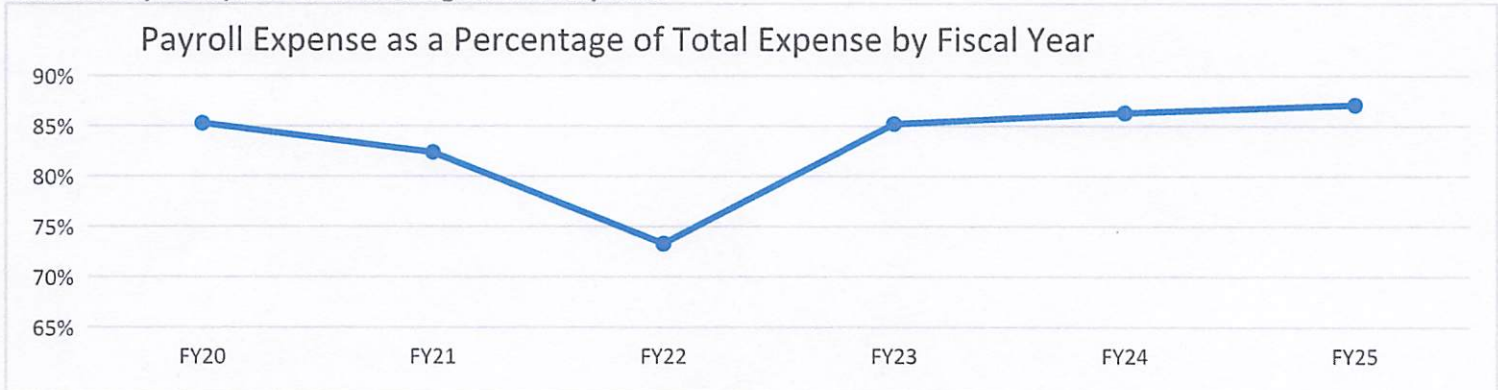


Exhibit 2: Payroll Expense as a Percentage of Total Expenses



Beginning in FY21, the district experienced increased revenues due to the addition of ESSER funds provided by the federal government. FY22 marked a high point for revenue collections. Gross production revenue also contributed significantly, with FY23 reaching a high of over \$6 million in gross production collections. While overall expenses have continued to rise, revenues have declined and remained relatively stable.





## Chickasha Public Schools Budget Analysis Comprehensive

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 9/30/2025, Print Detail: False

Classification	Appropriation Beginning Bal	Appropriation Changes	Appropriation Balance	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget	Appropriation Requests	Requested	Unrequested Balance
<b>2025-2026</b>											
11 11- General Fund	25,406,946.00	0.00	25,406,946.00	23,420,603.97	3,673,169.59	19,747,434.38	1,986,342.03	92.18%	0.00	0.00	1,986,342.03
21 21-Building Fund	2,242,589.00	0.00	2,242,589.00	1,861,950.16	721,373.93	1,140,576.23	380,638.84	83.03%	0.00	0.00	380,638.84
30 30-Lease Purchase Safety and Security	8,410,019.60	0.00	8,410,019.60	36,700.00	36,200.00	500.00	8,373,319.60	0.44%	0.00	0.00	8,373,319.60
31 31-2020 Bond Fund	90,000.00	0.00	90,000.00	79,161.56	0.00	79,161.56	10,838.44	87.96%	0.00	0.00	10,838.44
33 33-2022 Bond Fund	91,000.00	0.00	91,000.00	64,377.64	961.50	63,416.14	26,622.36	70.74%	0.00	0.00	26,622.36
35 35-2024 Bond Fund	2,601,674.76	0.00	2,601,674.76	2,417,501.47	2,192,388.07	225,113.40	184,173.29	92.92%	0.00	0.00	184,173.29
41 41-Sinking Fund	4,484,039.00	0.00	4,484,039.00	2,786,606.25	2,786,606.25	0.00	1,697,432.75	62.15%	0.00	0.00	1,697,432.75
60 60-BJ Clack Scholarships	0.00	0.00	0.00	11,612.43	11,612.43	0.00	-11,612.43	100.00%	0.00	0.00	-11,612.43
61 61-Activity Fund	0.00	0.00	0.00	162,695.50	85,748.89	76,946.61	-162,695.50	100.00%	0.00	63.58	-162,759.08
62 62-Athletic Fund	0.00	0.00	0.00	218,001.04	140,872.04	77,129.00	-218,001.04	100.00%	0.00	5,000.00	-223,001.04
81 81-Gift Fund	30,000.00	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00%	0.00	0.00	30,000.00
<b>Total 2025-2026</b>	<b>43,356,268.36</b>	<b>0.00</b>	<b>43,356,268.36</b>	<b>31,059,210.02</b>	<b>9,648,932.70</b>	<b>21,410,277.32</b>	<b>12,297,058.34</b>	<b>71.64 %</b>	<b>0.00</b>	<b>5,063.58</b>	<b>12,291,994.76</b>
<b>Report Total</b>	<b>43,356,268.36</b>	<b>0.00</b>	<b>43,356,268.36</b>	<b>31,059,210.02</b>	<b>9,648,932.70</b>	<b>21,410,277.32</b>	<b>12,297,058.34</b>	<b>71.64 %</b>	<b>0.00</b>	<b>5,063.58</b>	<b>12,291,994.76</b>

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 9/30/2025

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
<b>Fund - 11 11- General Fund</b>						
<b>Series - 1000</b>						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$24,218.67	\$0.00	\$24,218.67	N/A	\$0.00
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$70,449.59	\$0.00	\$70,449.59	N/A	\$17,678.61
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$42.34	\$0.00	\$42.34	N/A	\$42.34
Source - 1214 GED TESTING FEES	\$0.00	\$1,951.26	\$0.00	\$1,951.26	N/A	\$483.75
Source - 1260 EXTENDED SCHOOL CARE	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1310 INTEREST EARNINGS	\$0.00	\$67,206.85	\$0.00	\$67,206.85	N/A	\$20,891.39
Source - 1350 INTEREST ON TAXES	\$0.00	\$654.35	\$0.00	\$654.35	N/A	\$69.74
Source - 1410 RENTAL OF SCHOOL FACILITIES	\$0.00	\$3,000.00	\$0.00	\$3,000.00	N/A	\$0.00
Source - 1420 RENTAL NOT SCHOOL FACILITIES	\$0.00	\$1,994.00	\$0.00	\$1,994.00	N/A	\$545.00
Source - 1440 SALES OF EQUIP,SERV,& MATERIAL	\$0.00	\$4,750.00	\$0.00	\$4,750.00	N/A	\$4,750.00
Source - 1460 COMMISSIONS	\$0.00	\$810.95	\$0.00	\$810.95	N/A	\$351.12
Source - 1510 INSURANCE LOSS RECOVERIES	\$0.00	\$2,814.27	\$0.00	\$2,814.27	N/A	\$0.00
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$5,438.20	\$0.00	\$5,438.20	N/A	\$1,941.44
Source - 1660 MINERAL ROYALTIES/LEASE REV.	\$0.00	\$1,354.47	\$0.00	\$1,354.47	N/A	\$653.04
Source - 1710 STUDENTS' LUNCHES/BREAKFASTS	\$0.00	\$42.75	\$0.00	\$42.75	N/A	\$42.75
Source - 1720 ALA CARTE FOODS/CATERING	\$0.00	\$3,726.20	\$0.00	\$3,726.20	N/A	\$2,707.80
Source - 1730 ADULT LUNCHES/BREAKFASTS	\$0.00	\$214.40	\$0.00	\$214.40	N/A	\$15.40
Source - 1760 CONTRACT LUNCHES, BREAK., MILK	\$0.00	\$16,027.70	\$0.00	\$16,027.70	N/A	\$16,027.70
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$204,696.00</b>	<b>\$0.00</b>	<b>\$204,696.00</b>	<b>N/A</b>	<b>\$66,200.08</b>
<b>Series - 2000</b>						
Source - 2100 COUNTY 4 MILL AD VALOREM TAX	\$0.00	\$10,852.65	\$0.00	\$10,852.65	N/A	\$3,484.57
Source - 2200 COUNTY APPORT. (MORTGAGE TAX)	\$0.00	\$41,871.23	\$0.00	\$41,871.23	N/A	\$10,843.41
<b>Series - 2000 Total</b>	<b>\$0.00</b>	<b>\$52,723.88</b>	<b>\$0.00</b>	<b>\$52,723.88</b>	<b>N/A</b>	<b>\$14,327.98</b>
<b>Series - 3000</b>						
Source - 3110 GROSS PRODUCTION TAX	\$0.00	\$807,200.18	\$0.00	\$807,200.18	N/A	\$225,819.31
Source - 3120 MOTOR VEHICLE COLLECTIONS	\$0.00	\$187,793.52	\$0.00	\$187,793.52	N/A	\$80,584.00
Source - 3130 RURAL ELECTRIC COOP.TAX	\$0.00	\$4,992.18	\$0.00	\$4,992.18	N/A	\$2,028.86
Source - 3140 STATE SCHOOL LAND EARNINGS	\$0.00	\$83,041.66	\$0.00	\$83,041.66	N/A	\$27,000.99
Source - 3150 VEHICLE TAX STAMPS	\$0.00	\$747.95	\$0.00	\$747.95	N/A	\$747.95
Source - 3160 FARM IMPLEMENT TAX STAMP	\$0.00	\$525.90	\$0.00	\$525.90	N/A	\$396.43
Source - 3210 FOUNDATION AND SALARY INCEN.	\$0.00	\$1,244,164.81	\$0.00	\$1,244,164.81	N/A	\$622,217.06
Source - 3250 EDUCATION FLEX.BENEFIT ALLOW.	\$0.00	\$431,915.66	\$0.00	\$431,915.66	N/A	\$215,957.84
Source - 3414 Okla Pd Student Teacher Stipends	\$0.00	\$1,749.00	\$0.00	\$1,749.00	N/A	\$0.00
Source - 3420 STATE TEXTBOOK	\$0.00	\$25,040.55	\$0.00	\$25,040.55	N/A	\$12,520.27

**Revenue Analysis**

**Options:** Type of Revenue: Estimated, As Of Date: 9/30/2025

	<b>Estimated Revenue</b>	<b>Revenue Collected</b>	<b>Revenue Receivable</b>	<b>Unappropriated Receipts</b>	<b>% Rev Collected</b>	<b>Current Month</b>
Source - 3430 ADULT EDUCATION MATCHING	\$0.00	\$4,795.11	\$0.00	\$4,795.11	N/A	\$0.00
Source - 3436 School Resource Officer Program	\$0.00	\$93,041.47	\$0.00	\$93,041.47	N/A	\$0.00
Source - 3438 Teacher Empowerment Rev Fund	\$0.00	\$90,000.00	\$0.00	\$90,000.00	N/A	\$0.00
Source - 3610 ADDITIONAL HOMESTEAD REIM.	\$0.00	\$9,108.27	\$0.00	\$9,108.27	N/A	\$9,108.27
Source - 3811 COMP. HS VOC. SALARY REIM.	\$0.00	\$5,940.00	\$0.00	\$5,940.00	N/A	\$5,940.00
Source - 3812 VOC. PROG. INCENTIVE ASSIST.	\$0.00	\$12,750.00	\$0.00	\$12,750.00	N/A	\$12,750.00
<b>Series - 3000 Total</b>	<b>\$0.00</b>	<b>\$3,002,806.26</b>	<b>\$0.00</b>	<b>\$3,002,806.26</b>	<b>N/A</b>	<b>\$1,215,070.98</b>
Series - 4000						
Source - 4140 Title VI Indian, Hawaiian, & Alaska	\$0.00	\$14,834.92	\$0.00	\$14,834.92	N/A	\$1,317.26
Source - 4210 TITLE I-BASIC PROGRAM	\$0.00	\$153,685.74	\$0.00	\$153,685.74	N/A	\$0.00
Source - 4310 INDIV.WITH DISABIL.IDEA -B	\$0.00	\$81,998.69	\$0.00	\$81,998.69	N/A	\$0.00
Source - 4340 PRESCHOOL AGES 3-5 IDEA-B	\$0.00	\$204.75	\$0.00	\$204.75	N/A	\$0.00
Source - 4480 Title IX-Education for the Homeless	\$0.00	\$1,146.59	\$0.00	\$1,146.59	N/A	\$0.00
Source - 4550 JOHNSON O'MALLEY PROGRAM	\$0.00	\$951.09	\$0.00	\$951.09	N/A	\$951.09
Source - 4611 ADULT BASIC EDUCATION TIT.XIII	\$0.00	\$80,237.21	\$0.00	\$80,237.21	N/A	\$0.00
Source - 4710 LUNCHES	\$0.00	\$62,718.21	\$0.00	\$62,718.21	N/A	\$62,718.21
Source - 4720 BREAKFASTS	\$0.00	\$25,554.88	\$0.00	\$25,554.88	N/A	\$25,554.88
Source - 4740 SUMMER FOOD SERV.PROG.	\$0.00	\$29,363.81	\$0.00	\$29,363.81	N/A	\$0.00
Source - 4780 NSLP- Asst Grant	\$0.00	\$1,603.03	\$0.00	\$1,603.03	N/A	\$0.00
Source - 4821 EQUALIZATION (CARL PERKINS)	\$0.00	\$10,754.04	\$0.00	\$10,754.04	N/A	\$0.00
<b>Series - 4000 Total</b>	<b>\$0.00</b>	<b>\$463,052.96</b>	<b>\$0.00</b>	<b>\$463,052.96</b>	<b>N/A</b>	<b>\$90,541.44</b>
Series - 5000						
Source - 5160 ACTIVITY FUND REIMBURSEMENT	\$0.00	\$27,949.36	\$0.00	\$27,949.36	N/A	\$0.00
Source - 5600 CORRECTING ENTRY	\$0.00	\$9,263.47	\$0.00	\$9,263.47	N/A	\$352.53
<b>Series - 5000 Total</b>	<b>\$0.00</b>	<b>\$37,212.83</b>	<b>\$0.00</b>	<b>\$37,212.83</b>	<b>N/A</b>	<b>\$352.53</b>
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$5,534,826.07	\$0.00	\$5,534,826.07	N/A	\$0.00
<b>Series - 6000 Total</b>	<b>\$0.00</b>	<b>\$5,534,826.07</b>	<b>\$0.00</b>	<b>\$5,534,826.07</b>	<b>N/A</b>	<b>\$0.00</b>
<b>Fund - 11 11- General Fund Total</b>	<b>\$0.00</b>	<b>\$9,295,318.00</b>	<b>\$0.00</b>	<b>\$9,295,318.00</b>	<b>N/A</b>	<b>\$1,386,493.01</b>
Fund - 21 21-Building Fund						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$3,458.85	\$0.00	\$3,458.85	N/A	\$0.00
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$10,061.41	\$0.00	\$10,061.41	N/A	\$2,524.81
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$6.05	\$0.00	\$6.05	N/A	\$6.05
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$13,526.31</b>	<b>\$0.00</b>	<b>\$13,526.31</b>	<b>N/A</b>	<b>\$2,530.86</b>
Series - 3000						
Source - 3160 FARM IMPLEMENT TAX STAMP	\$0.00	\$75.11	\$0.00	\$75.11	N/A	\$56.62
Source - 3610 ADDITIONAL HOMESTEAD REIM.	\$0.00	\$1,300.82	\$0.00	\$1,300.82	N/A	\$1,300.82
<b>Series - 3000 Total</b>	<b>\$0.00</b>	<b>\$1,375.93</b>	<b>\$0.00</b>	<b>\$1,375.93</b>	<b>N/A</b>	<b>\$1,357.44</b>

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 9/30/2025

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$1,671,708.91	\$0.00	\$1,671,708.91	N/A	\$0.00
Series - 6000 Total	\$0.00	\$1,671,708.91	\$0.00	\$1,671,708.91	N/A	\$0.00
Fund - 21 21-Building Fund Total	\$0.00	\$1,686,611.15	\$0.00	\$1,686,611.15	N/A	\$3,888.30
Fund - 31 31-2020 Bond Fund						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$145,344.56	\$0.00	\$145,344.56	N/A	\$0.00
Series - 6000 Total	\$0.00	\$145,344.56	\$0.00	\$145,344.56	N/A	\$0.00
Fund - 31 31-2020 Bond Fund Total	\$0.00	\$145,344.56	\$0.00	\$145,344.56	N/A	\$0.00
Fund - 32 32-2021 Bond Fund						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$6,926.48	\$0.00	\$6,926.48	N/A	\$0.00
Series - 6000 Total	\$0.00	\$6,926.48	\$0.00	\$6,926.48	N/A	\$0.00
Fund - 32 32-2021 Bond Fund Total	\$0.00	\$6,926.48	\$0.00	\$6,926.48	N/A	\$0.00
Fund - 33 33-2022 Bond Fund						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$69,514.91	\$0.00	\$69,514.91	N/A	\$0.00
Series - 6000 Total	\$0.00	\$69,514.91	\$0.00	\$69,514.91	N/A	\$0.00
Fund - 33 33-2022 Bond Fund Total	\$0.00	\$69,514.91	\$0.00	\$69,514.91	N/A	\$0.00
Fund - 34 34-2023 Bond Fund						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$1,208.46	\$0.00	\$1,208.46	N/A	\$0.00
Series - 6000 Total	\$0.00	\$1,208.46	\$0.00	\$1,208.46	N/A	\$0.00
Fund - 34 34-2023 Bond Fund Total	\$0.00	\$1,208.46	\$0.00	\$1,208.46	N/A	\$0.00
Fund - 35 35-2024 Bond Fund						
Series - 5000						
Source - 5112 PROCEEDS SALE ORIGINAL BONDS	\$0.00	\$2,160,900.00	\$0.00	\$2,160,900.00	N/A	\$0.00
Source - 5600 CORRECTING ENTRY	\$0.00	\$396,674.76	\$0.00	\$396,674.76	N/A	\$0.00
Series - 5000 Total	\$0.00	\$2,557,574.76	\$0.00	\$2,557,574.76	N/A	\$0.00
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$106,749.64	\$0.00	\$106,749.64	N/A	\$0.00
Series - 6000 Total	\$0.00	\$106,749.64	\$0.00	\$106,749.64	N/A	\$0.00
Fund - 35 35-2024 Bond Fund Total	\$0.00	\$2,664,324.40	\$0.00	\$2,664,324.40	N/A	\$0.00
Fund - 41 41-Sinking Fund						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$17,558.20	\$0.00	\$17,558.20	N/A	\$0.00
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$51,718.93	\$0.00	\$51,718.93	N/A	\$12,913.08
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$30.70	\$0.00	\$30.70	N/A	\$30.70
Source - 1340 ACCRUED INTEREST ON BOND SALES	\$0.00	\$6,691.56	\$0.00	\$6,691.56	N/A	\$0.00
Series - 1000 Total	\$0.00	\$75,999.39	\$0.00	\$75,999.39	N/A	\$12,943.78
Series - 3000						
Source - 3160 FARM IMPLEMENT TAX STAMP	\$0.00	\$381.27	\$0.00	\$381.27	N/A	\$287.41
Source - 3610 ADDITIONAL HOMESTEAD REIM.	\$0.00	\$6,603.36	\$0.00	\$6,603.36	N/A	\$6,603.36
Series - 3000 Total	\$0.00	\$6,984.63	\$0.00	\$6,984.63	N/A	\$6,890.77
Series - 5000						

**Revenue Analysis**

**Options:** Type of Revenue: Estimated, As Of Date: 9/30/2025

	<b>Estimated Revenue</b>	<b>Revenue Collected</b>	<b>Revenue Receivable</b>	<b>Unappropriated Receipts</b>	<b>% Rev Collected</b>	<b>Current Month</b>
Source - 5111 PREMIUM ON BONDS SOLD	\$0.00	\$126.90	\$0.00	\$126.90	N/A	\$0.00
<b>Series - 5000 Total</b>	<b>\$0.00</b>	<b>\$126.90</b>	<b>\$0.00</b>	<b>\$126.90</b>	<b>N/A</b>	<b>\$0.00</b>
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$4,040,894.32	\$0.00	\$4,040,894.32	N/A	\$0.00
<b>Series - 6000 Total</b>	<b>\$0.00</b>	<b>\$4,040,894.32</b>	<b>\$0.00</b>	<b>\$4,040,894.32</b>	<b>N/A</b>	<b>\$0.00</b>
<b>Fund - 41 41-Sinking Fund Total</b>	<b>\$0.00</b>	<b>\$4,124,005.24</b>	<b>\$0.00</b>	<b>\$4,124,005.24</b>	<b>N/A</b>	<b>\$19,834.55</b>
Fund - 60 60-BJ Clack Scholarships						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$1,643.47	\$0.00	\$1,643.47	N/A	\$524.31
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$1,643.47</b>	<b>\$0.00</b>	<b>\$1,643.47</b>	<b>N/A</b>	<b>\$524.31</b>
<b>Fund - 60 60-BJ Clack Scholarships Total</b>	<b>\$0.00</b>	<b>\$1,643.47</b>	<b>\$0.00</b>	<b>\$1,643.47</b>	<b>N/A</b>	<b>\$524.31</b>
Fund - 61 61-Activity Fund						
Series - 1000						
Source - 1214 GED TESTING FEES	\$0.00	\$875.00	\$0.00	\$875.00	N/A	\$740.00
Source - 1260 EXTENDED SCHOOL CARE	\$0.00	\$46,697.76	\$0.00	\$46,697.76	N/A	\$11,642.92
Source - 1310 INTEREST EARNINGS	\$0.00	\$1,617.51	\$0.00	\$1,617.51	N/A	\$555.73
Source - 1440 SALES OF EQUIP,SERV,& MATERIAL	\$0.00	\$29.40	\$0.00	\$29.40	N/A	\$29.40
Source - 1460 COMMISSIONS	\$0.00	\$533.81	\$0.00	\$533.81	N/A	\$435.09
Source - 1520 LIFE INSURANCE PREMIUM REIM.	\$0.00	\$1,900.00	\$0.00	\$1,900.00	N/A	\$1,875.00
Source - 1540 LOST TEXTBOOKS	\$0.00	\$48.00	\$0.00	\$48.00	N/A	\$48.00
Source - 1890 OTHER ATHLETIC REVENUE	\$0.00	\$50.00	\$0.00	\$50.00	N/A	\$50.00
Source - 1950 RESALE MERCH.(NOT STU. STORE)	\$0.00	\$46,413.60	\$0.00	\$46,413.60	N/A	\$45,850.55
Source - 1970 STUDENT CLUBS & ORGANIZATIONS	\$0.00	\$7,708.15	\$0.00	\$7,708.15	N/A	\$5,758.15
Source - 1990 OTHER SCHOOL ACT.FUND RECEIPTS	\$0.00	\$4,145.00	\$0.00	\$4,145.00	N/A	\$1,448.00
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$110,018.23</b>	<b>\$0.00</b>	<b>\$110,018.23</b>	<b>N/A</b>	<b>\$68,432.84</b>
<b>Fund - 61 61-Activity Fund Total</b>	<b>\$0.00</b>	<b>\$110,018.23</b>	<b>\$0.00</b>	<b>\$110,018.23</b>	<b>N/A</b>	<b>\$68,432.84</b>
Fund - 62 62-Athletic Fund						
Series - 1000						
Source - 1810 ADMISSIONS	\$0.00	\$52,547.00	\$0.00	\$52,547.00	N/A	\$37,385.00
Source - 1830 CONCESSIONS	\$0.00	\$12,887.00	\$0.00	\$12,887.00	N/A	\$7,495.00
Source - 1850 FEES, PENALTIES, AND FINES	\$0.00	\$8,014.00	\$0.00	\$8,014.00	N/A	\$7,250.00
Source - 1890 OTHER ATHLETIC REVENUE	\$0.00	\$100,382.80	\$0.00	\$100,382.80	N/A	\$51,895.18
Source - 1910 ADMISSIONS	\$0.00	\$1,000.00	\$0.00	\$1,000.00	N/A	\$0.00
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$174,830.80</b>	<b>\$0.00</b>	<b>\$174,830.80</b>	<b>N/A</b>	<b>\$104,025.18</b>
Series - 5000						
Source - 5120 CASH OR CHANGE	\$0.00	\$35,200.00	\$0.00	\$35,200.00	N/A	\$27,000.00
<b>Series - 5000 Total</b>	<b>\$0.00</b>	<b>\$35,200.00</b>	<b>\$0.00</b>	<b>\$35,200.00</b>	<b>N/A</b>	<b>\$27,000.00</b>
<b>Fund - 62 62-Athletic Fund Total</b>	<b>\$0.00</b>	<b>\$210,030.80</b>	<b>\$0.00</b>	<b>\$210,030.80</b>	<b>N/A</b>	<b>\$131,025.18</b>
<b>Report Total</b>	<b>\$0.00</b>	<b>\$18,314,945.70</b>	<b>\$0.00</b>	<b>\$18,314,945.70</b>	<b>N/A</b>	<b>\$1,610,198.19</b>

# Chickasha Public Schools

## Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 9/1/2025 - 9/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Program - 000 UNDISTRIBUTED EXP							
001 Activity Offices	\$0.00	\$0.00	\$0.00	\$2,588.63	(\$2,588.63)	\$0.00	(\$2,588.63)
<b>Total Program - 000 UNDISTRIBUTED EXP</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,588.63</b>	<b>(\$2,588.63)</b>	<b>\$0.00</b>	<b>(\$2,588.63)</b>
Program - 995 BJ Clack Scholarships							
001 Activity Offices	\$548,223.24	\$524.31	\$0.00	\$2,423.60	\$546,323.95	\$0.00	\$546,323.95
<b>Total Program - 995 BJ Clack Scholarships</b>	<b>\$548,223.24</b>	<b>\$524.31</b>	<b>\$0.00</b>	<b>\$2,423.60</b>	<b>\$546,323.95</b>	<b>\$0.00</b>	<b>\$546,323.95</b>
<b>Total</b>	<b>\$548,223.24</b>	<b>\$524.31</b>	<b>\$0.00</b>	<b>\$5,012.23</b>	<b>\$543,735.32</b>	<b>\$0.00</b>	<b>\$543,735.32</b>

# Chickasha Public Schools

## Revenue/Expenditure Summary

**Options:** Fund: 61, Date Range: 9/1/2025 - 9/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
<b>Program - 900 NON ATHLETIC PROG</b>							
001 Activity Offices	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	(\$100.00)
<b>Total Program - 900 NON ATHLETIC PROG</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>(\$100.00)</b>
<b>Program - 901 Bill Wallace Office</b>							
001 Activity Offices	\$19,665.23	\$1,206.77	\$0.00	\$177.80	\$20,694.20	\$2,180.00	\$18,514.20
<b>Total Program - 901 Bill Wallace Office</b>	<b>\$19,665.23</b>	<b>\$1,206.77</b>	<b>\$0.00</b>	<b>\$177.80</b>	<b>\$20,694.20</b>	<b>\$2,180.00</b>	<b>\$18,514.20</b>
<b>Program - 902 Bill Wallace Media Center</b>							
002 Activity Media Centers	\$1,793.29	\$10.00	\$0.00	\$0.00	\$1,803.29	\$0.00	\$1,803.29
<b>Total Program - 902 Bill Wallace Media Center</b>	<b>\$1,793.29</b>	<b>\$10.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,803.29</b>	<b>\$0.00</b>	<b>\$1,803.29</b>
<b>Program - 903 Bill Wallace Daycare</b>							
008 Activity Daycare	\$79,514.85	\$7,622.92	\$0.00	\$18,664.53	\$68,473.24	\$16,149.08	\$52,324.16
<b>Total Program - 903 Bill Wallace Daycare</b>	<b>\$79,514.85</b>	<b>\$7,622.92</b>	<b>\$0.00</b>	<b>\$18,664.53</b>	<b>\$68,473.24</b>	<b>\$16,149.08</b>	<b>\$52,324.16</b>
<b>Program - 910 Grand Office</b>							
001 Activity Offices	\$24,347.72	\$0.00	\$0.00	\$2,040.42	\$22,307.30	\$950.00	\$21,357.30
<b>Total Program - 910 Grand Office</b>	<b>\$24,347.72</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,040.42</b>	<b>\$22,307.30</b>	<b>\$950.00</b>	<b>\$21,357.30</b>
<b>Program - 911 Grand Media Center</b>							
002 Activity Media Centers	\$2,030.08	\$4,079.93	\$0.00	\$594.93	\$5,515.08	\$0.00	\$5,515.08
<b>Total Program - 911 Grand Media Center</b>	<b>\$2,030.08</b>	<b>\$4,079.93</b>	<b>\$0.00</b>	<b>\$594.93</b>	<b>\$5,515.08</b>	<b>\$0.00</b>	<b>\$5,515.08</b>
<b>Program - 913 Grand Spirit Squad</b>							
005 Activity Clubs	\$7,393.03	\$4,695.00	\$0.00	\$319.17	\$11,768.86	\$4,400.00	\$7,368.86
<b>Total Program - 913 Grand Spirit Squad</b>	<b>\$7,393.03</b>	<b>\$4,695.00</b>	<b>\$0.00</b>	<b>\$319.17</b>	<b>\$11,768.86</b>	<b>\$4,400.00</b>	<b>\$7,368.86</b>
<b>Program - 914 Grand Art Club</b>							
005 Activity Clubs	\$1,825.81	\$0.00	\$0.00	\$0.00	\$1,825.81	\$0.00	\$1,825.81
<b>Total Program - 914 Grand Art Club</b>	<b>\$1,825.81</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,825.81</b>	<b>\$0.00</b>	<b>\$1,825.81</b>
<b>Program - 915 Robotics</b>							
005 Activity Clubs	\$2,598.45	\$0.00	\$0.00	\$0.00	\$2,598.45	\$0.00	\$2,598.45
<b>Total Program - 915 Robotics</b>	<b>\$2,598.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,598.45</b>	<b>\$0.00</b>	<b>\$2,598.45</b>
<b>Program - 916 Grand Daycare</b>							
008 Activity Daycare	\$32,881.16	\$4,020.00	\$0.00	\$9,170.10	\$27,731.06	\$200.00	\$27,531.06
<b>Total Program - 916 Grand Daycare</b>	<b>\$32,881.16</b>	<b>\$4,020.00</b>	<b>\$0.00</b>	<b>\$9,170.10</b>	<b>\$27,731.06</b>	<b>\$200.00</b>	<b>\$27,531.06</b>
<b>Program - 917 Grand Staff Account</b>							
001 Activity Offices	\$374.54	\$330.00	\$0.00	\$0.00	\$704.54	\$0.00	\$704.54
<b>Total Program - 917 Grand Staff Account</b>	<b>\$374.54</b>	<b>\$330.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$704.54</b>	<b>\$0.00</b>	<b>\$704.54</b>
<b>Program - 920 Lincoln Office</b>							
001 Activity Offices	\$8,585.01	\$376.15	\$0.00	\$816.63	\$8,144.53	\$193.00	\$7,951.53
<b>Total Program - 920 Lincoln Office</b>	<b>\$8,585.01</b>	<b>\$376.15</b>	<b>\$0.00</b>	<b>\$816.63</b>	<b>\$8,144.53</b>	<b>\$193.00</b>	<b>\$7,951.53</b>
<b>Program - 921 Lincoln Media Center</b>							
002 Activity Media Centers	\$739.83	\$5.00	\$0.00	\$226.71	\$518.12	\$0.00	\$518.12
<b>Total Program - 921 Lincoln Media Center</b>	<b>\$739.83</b>	<b>\$5.00</b>	<b>\$0.00</b>	<b>\$226.71</b>	<b>\$518.12</b>	<b>\$0.00</b>	<b>\$518.12</b>
<b>Program - 922 Lincoln Clubs</b>							
005 Activity Clubs	\$2,898.52	\$0.00	\$0.00	\$100.00	\$2,798.52	\$0.00	\$2,798.52
<b>Total Program - 922 Lincoln Clubs</b>	<b>\$2,898.52</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$2,798.52</b>	<b>\$0.00</b>	<b>\$2,798.52</b>
<b>Program - 930 Middle School Office</b>							
001 Activity Offices	\$2,450.12	\$637.51	\$0.00	\$178.60	\$2,909.03	\$0.00	\$2,909.03
<b>Total Program - 930 Middle School Office</b>	<b>\$2,450.12</b>	<b>\$637.51</b>	<b>\$0.00</b>	<b>\$178.60</b>	<b>\$2,909.03</b>	<b>\$0.00</b>	<b>\$2,909.03</b>
<b>Program - 931 Middle School Media Center</b>							
002 Activity Media Centers	\$3,006.17	\$0.00	\$0.00	\$0.00	\$3,006.17	\$350.00	\$2,656.17
<b>Total Program - 931 Middle School Media Center</b>	<b>\$3,006.17</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,006.17</b>	<b>\$350.00</b>	<b>\$2,656.17</b>
<b>Program - 933 Middle School Science</b>							
005 Activity Clubs	\$225.55	\$0.00	\$0.00	\$0.00	\$225.55	\$0.00	\$225.55
<b>Total Program - 933 Middle School Science</b>	<b>\$225.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$225.55</b>	<b>\$0.00</b>	<b>\$225.55</b>
<b>Program - 934 Middle School Enrichment</b>							
005 Activity Clubs	\$84.11	\$0.00	\$0.00	\$0.00	\$84.11	\$0.00	\$84.11
<b>Total Program - 934 Middle School Enrichment</b>	<b>\$84.11</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$84.11</b>	<b>\$0.00</b>	<b>\$84.11</b>
<b>Program - 935 Middle School F.C.C.L.A.</b>							

# Chickasha Public Schools

## Revenue/Expenditure Summary

**Options:** Fund: 61, Date Range: 9/1/2025 - 9/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
<b>Program - 935 Middle School F.C.C.L.A.</b>							
005 Activity Clubs	\$298.57	\$325.00	\$0.00	\$345.00	\$278.57	\$60.00	\$218.57
<b>Total Program - 935 Middle School F.C.C.L.A.</b>	<b>\$298.57</b>	<b>\$325.00</b>	<b>\$0.00</b>	<b>\$345.00</b>	<b>\$278.57</b>	<b>\$60.00</b>	<b>\$218.57</b>
<b>Program - 936 Middle School Academic Programs</b>							
005 Activity Clubs	\$377.69	\$0.00	\$0.00	\$0.00	\$377.69	\$0.00	\$377.69
<b>Total Program - 936 Middle School Academic Programs</b>	<b>\$377.69</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$377.69</b>	<b>\$0.00</b>	<b>\$377.69</b>
<b>Program - 938 Middle School Honor Society</b>							
005 Activity Clubs	\$780.04	\$0.00	\$0.00	\$0.00	\$780.04	\$0.00	\$780.04
<b>Total Program - 938 Middle School Honor Society</b>	<b>\$780.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$780.04</b>	<b>\$0.00</b>	<b>\$780.04</b>
<b>Program - 939 Middle School Indus. Arts-AT/AE</b>							
005 Activity Clubs	\$2,334.62	\$0.00	\$0.00	\$0.00	\$2,334.62	\$252.00	\$2,082.62
<b>Total Program - 939 Middle School Indus. Arts-AT/AE</b>	<b>\$2,334.62</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,334.62</b>	<b>\$252.00</b>	<b>\$2,082.62</b>
<b>Program - 941 Middle School Council</b>							
005 Activity Clubs	\$1,283.39	\$0.00	\$0.00	\$0.00	\$1,283.39	\$0.00	\$1,283.39
<b>Total Program - 941 Middle School Council</b>	<b>\$1,283.39</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,283.39</b>	<b>\$0.00</b>	<b>\$1,283.39</b>
<b>Program - 942 Middle School Vocal Music</b>							
005 Activity Clubs	\$304.17	\$0.00	\$0.00	\$0.00	\$304.17	\$0.00	\$304.17
<b>Total Program - 942 Middle School Vocal Music</b>	<b>\$304.17</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$304.17</b>	<b>\$0.00</b>	<b>\$304.17</b>
<b>Program - 950 High School Office</b>							
001 Activity Offices	\$18,048.71	\$2,719.98	\$0.00	\$1,219.44	\$19,549.25	\$2,196.05	\$17,353.20
<b>Total Program - 950 High School Office</b>	<b>\$18,048.71</b>	<b>\$2,719.98</b>	<b>\$0.00</b>	<b>\$1,219.44</b>	<b>\$19,549.25</b>	<b>\$2,196.05</b>	<b>\$17,353.20</b>
<b>Program - 951 High School Art</b>							
009 Activity Electives	\$825.26	\$0.00	\$0.00	\$0.00	\$825.26	\$0.00	\$825.26
<b>Total Program - 951 High School Art</b>	<b>\$825.26</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$825.26</b>	<b>\$0.00</b>	<b>\$825.26</b>
<b>Program - 952 High School Band</b>							
009 Activity Electives	\$5,135.34	\$0.00	\$0.00	\$1,635.13	\$3,500.21	\$335.96	\$3,164.25
<b>Total Program - 952 High School Band</b>	<b>\$5,135.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,635.13</b>	<b>\$3,500.21</b>	<b>\$335.96</b>	<b>\$3,164.25</b>
<b>Program - 953 High School Yearbook</b>							
009 Activity Electives	\$4,570.62	\$100.00	\$0.00	\$0.00	\$4,670.62	\$2,539.38	\$2,131.24
<b>Total Program - 953 High School Yearbook</b>	<b>\$4,570.62</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,670.62</b>	<b>\$2,539.38</b>	<b>\$2,131.24</b>
<b>Program - 954 High School Drama</b>							
009 Activity Electives	\$271.73	\$0.00	\$0.00	\$0.00	\$271.73	\$0.00	\$271.73
<b>Total Program - 954 High School Drama</b>	<b>\$271.73</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$271.73</b>	<b>\$0.00</b>	<b>\$271.73</b>
<b>Program - 955 High School Library</b>							
009 Activity Electives	\$56.05	\$0.00	\$0.00	\$0.00	\$56.05	\$0.00	\$56.05
<b>Total Program - 955 High School Library</b>	<b>\$56.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$56.05</b>	<b>\$0.00</b>	<b>\$56.05</b>
<b>Program - 956 High School Vocal Music</b>							
009 Activity Electives	\$17,840.27	\$117.00	\$0.00	\$726.16	\$17,231.11	\$0.00	\$17,231.11
<b>Total Program - 956 High School Vocal Music</b>	<b>\$17,840.27</b>	<b>\$117.00</b>	<b>\$0.00</b>	<b>\$726.16</b>	<b>\$17,231.11</b>	<b>\$0.00</b>	<b>\$17,231.11</b>
<b>Program - 957 High School DECA</b>							
009 Activity Electives	\$430.00	\$552.50	\$0.00	\$0.00	\$982.50	\$350.00	\$632.50
<b>Total Program - 957 High School DECA</b>	<b>\$430.00</b>	<b>\$552.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$982.50</b>	<b>\$350.00</b>	<b>\$632.50</b>
<b>Program - 958 High School Jr Optimist Club</b>							
005 Activity Clubs	\$1,329.16	\$0.00	\$0.00	\$92.82	\$1,236.34	\$135.00	\$1,101.34
<b>Total Program - 958 High School Jr Optimist Club</b>	<b>\$1,329.16</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$92.82</b>	<b>\$1,236.34</b>	<b>\$135.00</b>	<b>\$1,101.34</b>
<b>Program - 959 High School National Honor</b>							
005 Activity Clubs	\$205.13	\$0.00	\$0.00	\$0.00	\$205.13	\$0.00	\$205.13
<b>Total Program - 959 High School National Honor</b>	<b>\$205.13</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$205.13</b>	<b>\$0.00</b>	<b>\$205.13</b>
<b>Program - 960 High School Academic Club</b>							
005 Activity Clubs	\$11.01	\$0.00	\$0.00	\$0.00	\$11.01	\$0.00	\$11.01

# Chickasha Public Schools

## Revenue/Expenditure Summary

**Options:** Fund: 61, Date Range: 9/1/2025 - 9/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
<b>Program - 960 High School Academic Club</b>							
<b>Total Program - 960 High School Academic Club</b>	<b>\$11.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11.01</b>	<b>\$0.00</b>	<b>\$11.01</b>
<b>Program - 961 High Special Olympics/Spec Ed</b>							
005 Activity Clubs	\$3,384.64	\$0.00	\$0.00	\$47.36	\$3,337.28	\$206.14	\$3,131.14
<b>Total Program - 961 High Special Olympics/Spec Ed</b>	<b>\$3,384.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$47.36</b>	<b>\$3,337.28</b>	<b>\$206.14</b>	<b>\$3,131.14</b>
<b>Program - 962 High School Student Council</b>							
005 Activity Clubs	\$3,383.10	\$0.00	\$0.00	\$55.34	\$3,327.76	\$0.00	\$3,327.76
<b>Total Program - 962 High School Student Council</b>	<b>\$3,383.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$55.34</b>	<b>\$3,327.76</b>	<b>\$0.00</b>	<b>\$3,327.76</b>
<b>Program - 963 Native American Cultural Club</b>							
005 Activity Clubs	\$19,871.03	\$0.00	\$0.00	\$0.00	\$19,871.03	\$1,200.00	\$18,671.03
<b>Total Program - 963 Native American Cultural Club</b>	<b>\$19,871.03</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,871.03</b>	<b>\$1,200.00</b>	<b>\$18,671.03</b>
<b>Program - 964 High School F.F.A/Horticulture</b>							
007 Activity FFA/Horticulture	\$14,520.75	\$38,411.40	\$0.00	\$1,131.00	\$51,801.15	\$43,265.00	\$8,536.15
<b>Total Program - 964 High School F.F.A/Horticulture</b>	<b>\$14,520.75</b>	<b>\$38,411.40</b>	<b>\$0.00</b>	<b>\$1,131.00</b>	<b>\$51,801.15</b>	<b>\$43,265.00</b>	<b>\$8,536.15</b>
<b>Program - 965 High School Classes</b>							
010 Activity Classes	\$18,206.07	\$0.00	\$0.00	\$641.43	\$17,564.64	\$600.00	\$16,964.64
<b>Total Program - 965 High School Classes</b>	<b>\$18,206.07</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$641.43</b>	<b>\$17,564.64</b>	<b>\$600.00</b>	<b>\$16,964.64</b>
<b>Program - 968 Mentor Program</b>							
005 Activity Clubs	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00
<b>Total Program - 968 Mentor Program</b>	<b>\$700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$700.00</b>	<b>\$0.00</b>	<b>\$700.00</b>
<b>Program - 969 HS Robotics</b>							
005 Activity Clubs	\$6,196.97	\$0.00	\$0.00	\$0.00	\$6,196.97	\$0.00	\$6,196.97
<b>Total Program - 969 HS Robotics</b>	<b>\$6,196.97</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,196.97</b>	<b>\$0.00</b>	<b>\$6,196.97</b>
<b>Program - 970 ABE</b>							
001 Activity Offices	\$1,819.01	\$512.00	\$0.00	\$0.00	\$2,331.01	\$210.00	\$2,121.01
<b>Total Program - 970 ABE</b>	<b>\$1,819.01</b>	<b>\$512.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,331.01</b>	<b>\$210.00</b>	<b>\$2,121.01</b>
<b>Program - 971 ABE</b>							
001 Activity Offices	\$3,521.28	\$240.00	\$0.00	\$0.00	\$3,761.28	\$125.00	\$3,636.28
<b>Total Program - 971 ABE</b>	<b>\$3,521.28</b>	<b>\$240.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,761.28</b>	<b>\$125.00</b>	<b>\$3,636.28</b>
<b>Program - 975 ABE Scholarships</b>							
001 Activity Offices	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00
<b>Total Program - 975 ABE Scholarships</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>\$400.00</b>
<b>Program - 980 Facilities</b>							
001 Activity Offices	\$757.12	\$10.95	\$0.00	\$0.00	\$768.07	\$0.00	\$768.07
<b>Total Program - 980 Facilities</b>	<b>\$757.12</b>	<b>\$10.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$768.07</b>	<b>\$0.00</b>	<b>\$768.07</b>
<b>Program - 985 Chickasha Quality Academy</b>							
001 Activity Offices	\$281.53	\$0.00	\$0.00	\$0.00	\$281.53	\$0.00	\$281.53
<b>Total Program - 985 Chickasha Quality Academy</b>	<b>\$281.53</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$281.53</b>	<b>\$0.00</b>	<b>\$281.53</b>
<b>Program - 990 CPS Administration</b>							
001 Activity Offices	\$24,784.23	\$605.73	\$0.00	\$1,395.87	\$23,994.09	\$950.00	\$23,044.09
<b>Total Program - 990 CPS Administration</b>	<b>\$24,784.23</b>	<b>\$605.73</b>	<b>\$0.00</b>	<b>\$1,395.87</b>	<b>\$23,994.09</b>	<b>\$950.00</b>	<b>\$23,044.09</b>
<b>Program - 991 School Based Services Program</b>							
001 Activity Offices	\$2,751.15	\$0.00	\$0.00	\$0.00	\$2,751.15	\$0.00	\$2,751.15
<b>Total Program - 991 School Based Services Program</b>	<b>\$2,751.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,751.15</b>	<b>\$0.00</b>	<b>\$2,751.15</b>
<b>Program - 993 Textbook/Equipment</b>							
001 Activity Offices	\$25.00	\$1,855.00	\$0.00	\$0.00	\$1,880.00	\$0.00	\$1,880.00
<b>Total Program - 993 Textbook/Equipment</b>	<b>\$25.00</b>	<b>\$1,855.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,880.00</b>	<b>\$0.00</b>	<b>\$1,880.00</b>
<b>Total</b>	<b>\$345,117.11</b>	<b>\$68,432.84</b>	<b>\$0.00</b>	<b>\$39,578.44</b>	<b>\$373,971.51</b>	<b>\$76,946.61</b>	<b>\$297,024.90</b>

# Chickasha Public Schools

## Revenue/Expenditure Summary

**Options:** Fund: 62, Date Range: 9/1/2025 - 9/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
<b>Program - 801 Athletic Misc.</b>							
003 Athletics	\$878.19	\$0.00	\$0.00	\$0.00	\$878.19	\$143.00	\$735.19
<b>Total Program - 801 Athletic Misc.</b>	<b>\$878.19</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$878.19</b>	<b>\$143.00</b>	<b>\$735.19</b>
<b>Program - 802 Archery</b>							
003 Athletics	\$5,379.49	\$0.00	\$0.00	\$0.00	\$5,379.49	\$200.00	\$5,179.49
<b>Total Program - 802 Archery</b>	<b>\$5,379.49</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,379.49</b>	<b>\$200.00</b>	<b>\$5,179.49</b>
<b>Program - 803 Baseball</b>							
003 Athletics	\$2,405.16	\$3,132.72	\$0.00	\$0.00	\$5,537.88	\$2,132.72	\$3,405.16
<b>Total Program - 803 Baseball</b>	<b>\$2,405.16</b>	<b>\$3,132.72</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,537.88</b>	<b>\$2,132.72</b>	<b>\$3,405.16</b>
<b>Program - 804 Basketball-Boys</b>							
003 Athletics	\$1,196.74	\$1,000.00	\$0.00	\$0.00	\$2,196.74	\$0.00	\$2,196.74
<b>Total Program - 804 Basketball-Boys</b>	<b>\$1,196.74</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,196.74</b>	<b>\$0.00</b>	<b>\$2,196.74</b>
<b>Program - 805 Basketball-Girls</b>							
003 Athletics	\$2,490.11	\$1,000.00	\$0.00	\$0.00	\$3,490.11	\$0.00	\$3,490.11
<b>Total Program - 805 Basketball-Girls</b>	<b>\$2,490.11</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,490.11</b>	<b>\$0.00</b>	<b>\$3,490.11</b>
<b>Program - 806 Cheer</b>							
003 Athletics	\$17,941.59	\$1,311.66	\$0.00	\$13,844.33	\$5,408.92	\$4,031.61	\$1,377.31
<b>Total Program - 806 Cheer</b>	<b>\$17,941.59</b>	<b>\$1,311.66</b>	<b>\$0.00</b>	<b>\$13,844.33</b>	<b>\$5,408.92</b>	<b>\$4,031.61</b>	<b>\$1,377.31</b>
<b>Program - 807 Concession</b>							
003 Athletics	\$21,324.26	\$11,645.00	\$0.00	\$9,775.41	\$23,193.85	\$5,203.96	\$17,989.89
<b>Total Program - 807 Concession</b>	<b>\$21,324.26</b>	<b>\$11,645.00</b>	<b>\$0.00</b>	<b>\$9,775.41</b>	<b>\$23,193.85</b>	<b>\$5,203.96</b>	<b>\$17,989.89</b>
<b>Program - 808 Cross Country-Boys</b>							
003 Athletics	\$1,660.09	\$0.00	\$0.00	\$212.97	\$1,447.12	\$15.10	\$1,432.02
<b>Total Program - 808 Cross Country-Boys</b>	<b>\$1,660.09</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$212.97</b>	<b>\$1,447.12</b>	<b>\$15.10</b>	<b>\$1,432.02</b>
<b>Program - 809 Cross Country-Girls</b>							
003 Athletics	\$1,680.18	\$0.00	\$0.00	\$289.49	\$1,390.69	\$0.00	\$1,390.69
<b>Total Program - 809 Cross Country-Girls</b>	<b>\$1,680.18</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$289.49</b>	<b>\$1,390.69</b>	<b>\$0.00</b>	<b>\$1,390.69</b>
<b>Program - 810 Football</b>							
003 Athletics	\$26,783.82	\$8,044.44	\$0.00	\$6,649.04	\$28,179.22	\$25,458.16	\$2,721.06
<b>Total Program - 810 Football</b>	<b>\$26,783.82</b>	<b>\$8,044.44</b>	<b>\$0.00</b>	<b>\$6,649.04</b>	<b>\$28,179.22</b>	<b>\$25,458.16</b>	<b>\$2,721.06</b>
<b>Program - 812 ESports</b>							
003 Athletics	\$142.71	\$0.00	\$0.00	\$0.00	\$142.71	\$0.00	\$142.71
<b>Total Program - 812 ESports</b>	<b>\$142.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$142.71</b>	<b>\$0.00</b>	<b>\$142.71</b>
<b>Program - 813 Girls Powerlifting</b>							
003 Athletics	\$3,991.23	\$0.00	\$0.00	\$0.00	\$3,991.23	\$0.00	\$3,991.23
<b>Total Program - 813 Girls Powerlifting</b>	<b>\$3,991.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,991.23</b>	<b>\$0.00</b>	<b>\$3,991.23</b>
<b>Program - 815 Gate</b>							
003 Athletics	\$51,343.99	\$82,985.00	\$0.00	\$63,502.62	\$70,826.37	\$16,684.00	\$54,142.37
<b>Total Program - 815 Gate</b>	<b>\$51,343.99</b>	<b>\$82,985.00</b>	<b>\$0.00</b>	<b>\$63,502.62</b>	<b>\$70,826.37</b>	<b>\$16,684.00</b>	<b>\$54,142.37</b>
<b>Program - 816 Golf Boys</b>							
003 Athletics	\$2,510.04	\$250.00	\$0.00	\$0.00	\$2,760.04	\$0.00	\$2,760.04
<b>Total Program - 816 Golf Boys</b>	<b>\$2,510.04</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,760.04</b>	<b>\$0.00</b>	<b>\$2,760.04</b>
<b>Program - 817 Golf Girls</b>							
003 Athletics	\$1,306.76	\$250.00	\$0.00	\$0.00	\$1,556.76	\$0.00	\$1,556.76
<b>Total Program - 817 Golf Girls</b>	<b>\$1,306.76</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,556.76</b>	<b>\$0.00</b>	<b>\$1,556.76</b>
<b>Program - 818 Pom</b>							
003 Athletics	\$1,420.19	\$17,325.80	\$0.00	\$595.00	\$18,150.99	\$17,551.27	\$599.72
<b>Total Program - 818 Pom</b>	<b>\$1,420.19</b>	<b>\$17,325.80</b>	<b>\$0.00</b>	<b>\$595.00</b>	<b>\$18,150.99</b>	<b>\$17,551.27</b>	<b>\$599.72</b>
<b>Program - 819 Boys Powerlifting</b>							
003 Athletics	\$1,477.38	\$0.00	\$0.00	\$249.95	\$1,227.43	\$0.00	\$1,227.43
<b>Total Program - 819 Boys Powerlifting</b>	<b>\$1,477.38</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$249.95</b>	<b>\$1,227.43</b>	<b>\$0.00</b>	<b>\$1,227.43</b>
<b>Program - 820 Softball</b>							
003 Athletics	\$2,836.64	\$1,500.00	\$0.00	\$0.00	\$4,336.64	\$2,453.98	\$1,882.66
<b>Total Program - 820 Softball</b>	<b>\$2,836.64</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,336.64</b>	<b>\$2,453.98</b>	<b>\$1,882.66</b>
<b>Program - 821 Soccer-Boys</b>							
003 Athletics	\$6,124.11	\$250.00	\$0.00	\$0.00	\$6,374.11	\$0.00	\$6,374.11
<b>Total Program - 821 Soccer-Boys</b>	<b>\$6,124.11</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,374.11</b>	<b>\$0.00</b>	<b>\$6,374.11</b>

## Chickasha Public Schools Revenue/Expenditure Summary

**Options:** Fund: 62, Date Range: 9/1/2025 - 9/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Program - 822 Soccer-Girls							
003 Athletics	\$6,210.10	\$250.00	\$0.00	\$0.00	\$6,460.10	\$923.00	\$5,537.10
<b>Total Program - 822 Soccer-Girls</b>	<b>\$6,210.10</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,460.10</b>	<b>\$923.00</b>	<b>\$5,537.10</b>
Program - 823 Swim-Boys							
003 Athletics	\$1,816.50	\$0.00	\$0.00	\$0.00	\$1,816.50	\$0.00	\$1,816.50
<b>Total Program - 823 Swim-Boys</b>	<b>\$1,816.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,816.50</b>	<b>\$0.00</b>	<b>\$1,816.50</b>
Program - 824 Swim-Girls							
003 Athletics	\$3,859.18	\$0.00	\$0.00	\$0.00	\$3,859.18	\$0.00	\$3,859.18
<b>Total Program - 824 Swim-Girls</b>	<b>\$3,859.18</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,859.18</b>	<b>\$0.00</b>	<b>\$3,859.18</b>
Program - 825 Tennis-Boys							
003 Athletics	\$392.05	\$0.00	\$0.00	\$0.00	\$392.05	\$0.00	\$392.05
<b>Total Program - 825 Tennis-Boys</b>	<b>\$392.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$392.05</b>	<b>\$0.00</b>	<b>\$392.05</b>
Program - 826 Tennis-Girls							
003 Athletics	\$67.50	\$0.00	\$0.00	\$0.00	\$67.50	\$0.00	\$67.50
<b>Total Program - 826 Tennis-Girls</b>	<b>\$67.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$67.50</b>	<b>\$0.00</b>	<b>\$67.50</b>
Program - 827 Track-Boys							
003 Athletics	\$3,276.64	\$0.00	\$0.00	\$0.00	\$3,276.64	\$0.00	\$3,276.64
<b>Total Program - 827 Track-Boys</b>	<b>\$3,276.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,276.64</b>	<b>\$0.00</b>	<b>\$3,276.64</b>
Program - 828 Track-Girls							
003 Athletics	\$3,188.62	\$0.00	\$0.00	\$0.00	\$3,188.62	\$0.00	\$3,188.62
<b>Total Program - 828 Track-Girls</b>	<b>\$3,188.62</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,188.62</b>	<b>\$0.00</b>	<b>\$3,188.62</b>
Program - 829 Volleyball							
003 Athletics	\$2,620.09	\$500.00	\$0.00	\$495.00	\$2,625.09	\$0.00	\$2,625.09
<b>Total Program - 829 Volleyball</b>	<b>\$2,620.09</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$495.00</b>	<b>\$2,625.09</b>	<b>\$0.00</b>	<b>\$2,625.09</b>
Program - 830 Boys Wrestling							
003 Athletics	\$1,640.55	\$0.00	\$0.00	\$0.00	\$1,640.55	\$751.64	\$888.91
<b>Total Program - 830 Boys Wrestling</b>	<b>\$1,640.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,640.55</b>	<b>\$751.64</b>	<b>\$888.91</b>
Program - 831 Girls Wrestling							
003 Athletics	\$0.00	\$1,580.56	\$0.00	\$0.00	\$1,580.56	\$1,580.56	\$0.00
<b>Total Program - 831 Girls Wrestling</b>	<b>\$0.00</b>	<b>\$1,580.56</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,580.56</b>	<b>\$1,580.56</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$175,963.91</b>	<b>\$131,025.18</b>	<b>\$0.00</b>	<b>\$95,613.81</b>	<b>\$211,375.28</b>	<b>\$77,129.00</b>	<b>\$134,246.28</b>

# Chickasha Public Schools

## Revenue/Expenditure Summary

**Options:** Fund: 81, Date Range: 9/1/2025 - 9/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
<b>Program - 000 UNDISTRIBUTED EXP</b>							
000 NON-CATEGORICAL EXP	\$33,407.65	\$0.00	\$0.00	\$0.00	\$33,407.65	\$0.00	\$33,407.65
<b>Total Program - 000 UNDISTRIBUTED EXP</b>	<b>\$33,407.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$33,407.65</b>	<b>\$0.00</b>	<b>\$33,407.65</b>
<b>Total</b>	<b>\$33,407.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$33,407.65</b>	<b>\$0.00</b>	<b>\$33,407.65</b>

## Sept 3, 2025- October 8, 2025

<b>Accounts Payable</b>			
	<b>Fund</b>	<b>PO's</b>	<b>Amount</b>
11	General Fund	261-338	\$110,888.93
21	Building Fund	73-83	\$50,426.73
31	2010 Bond Fund	3	\$7,500.00
32	2021 GO Bond Fund		
33	2010 A&B bond		
34	FY23 Safety & Security Bond		
35	2024 Bond Fund	10 to 12	\$1,653,488.14
41	Sinking Fund		
60	BJ Clack Scholarship Fund	2 to 4	\$5,012.23
61	Activity Fund	122-227	\$118,731.77
62	Athletic Fund	155-305	\$102,668.66
81	Gift Fund		
<b>Total</b>			<b>\$2,048,716.46</b>
<b>Accounts Payable Change Orders</b>			
	<b>Fund</b>	<b>Numbers</b>	<b>Amount</b>
11	General Fund		
21	Building Fund		
<b>TOTAL</b>			<b>\$0.00</b>
<b>GRAND TOTAL</b>			<b>\$2,048,716.46</b>

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 261 - 338, Fund(s): 11- General Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	261	09/03/2025	71	CCOSA	Registrations for workshops prev PO 17	10,000.00
11	262	09/04/2025	66025	Arvest	Walmart fo administration	150.00
11	263	09/04/2025	66025	Arvest	Canva Pro	119.00
11	264	08/28/2025	497	STANDLEY'S SYSTEMS	staples for copier	80.00
11	265	09/03/2025	67685	eDynamic LP	Computer Science Courses for CMS	12,599.00
11	266	09/03/2025	3861	Arvest/Amazon	Supplies	250.00
11	267	09/04/2025	66025	Arvest	Title VI Supplies 25-26	1,307.47
11	268	09/04/2025	3861	Arvest/Amazon	JOM supplies 25-26	1,116.86
11	269	09/08/2025	67507	Caddo Kiowa Technology Center	Bus Driver Training	750.00
11	270	09/04/2025	65956	RICK CROSLIN	per diem for OSSBA Conference	175.00
11	271	09/04/2025	80394	PAMELA A. LADYMAN	per diem for OSSBA Conference	70.00
11	273	09/10/2025	67370	AARON B CRAWFORD	Meals	162.50
11	275	09/10/2025	67370	AARON B CRAWFORD	Uber or Lift and Meals	80.00
11	276	09/10/2025	66025	Arvest	Airfare fo AOPA Conference	302.95
11	277	09/10/2025	66025	Arvest	Hotel for Conference	397.80
11	278	09/10/2025	66025	Arvest	Registration for Conference	550.00
11	279	09/01/2025	3533	CDW GOVERNMENT INC	Signage software for CHS \$ CMS	999.00
11	280	09/01/2025	3533	CDW GOVERNMENT INC	LAptop for admin - business office	1,478.50
11	281	09/01/2025	3533	CDW GOVERNMENT INC	Badge Printers	8,181.01
11	282	09/01/2025	3533	CDW GOVERNMENT INC	Monitors	2,144.80
11	283	08/28/2025	66025	Arvest	Books	99.66
11	284	09/04/2025	89267	YVONNE C. KENNEDY	Reimbursement	20.01
11	285	09/05/2025	3861	Arvest/Amazon	supplies	510.71
11	286	09/05/2025	67687	Green Energy Solutions, LLC	Bus Repair	4,000.00
11	287	09/08/2025	497	STANDLEY'S SYSTEMS	Staples for printers	173.74
11	288	09/09/2025	66025	Arvest	E-SPORTS/ CONTROLLER/SYSTEM	373.98
11	289	09/10/2025	66428	Generation Genius, Inc	School Plan (Science Only) Lincoln	1,395.00
11	290	09/11/2025	66025	Arvest	Books	115.08
11	291	09/11/2025	67205	McRay Denton Vision Center	McKinney-Vento Glasses for a child. Lincoln	150.00
11	292	09/11/2025	67380	National Center for Youth Issues	OK School Counselor Association Fall Conf	1,025.00
11	293	09/12/2025	81368	LISA K. JOHNSON	Literacy Conference Hotel Parking	32.00
11	294	09/16/2025	67380	National Center for Youth Issues	OSCA Fall Conference 25-26 Sept. 29-30	220.00
11	295	09/23/2025	66442	The Art of Education University	Curriculum for Art	4,265.00
11	296	09/16/2025	66025	Arvest	GIRLS BSK JERSEYS / SHORTS	1,255.04
11	297	09/16/2025	66025	Arvest	Volleyballs and Net	85.00
11	298	09/16/2025	644	HOUSE OF CLAY	Clay for Art	710.00
11	299	09/16/2025	66876	Nat'l Archery in the Schools	ARCHERY SUPPLIES	500.00
11	300	09/17/2025	65901	OUHSC-OK AUTISM NETWORK	PECS Level 1 training Oct 28 & 29	1,600.00

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 261 - 338, Fund(s): 11- General Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	301	09/17/2025	75235	OKLAHOMA FFA ASSOCIATION	FFA Dues/COLT Conference Fees	2,769.00
11	302	09/17/2025	6205	OUTBACK LABORATORIES	SAE/Classrom Supplies	1,000.00
11	303	09/17/2025	67105	Monster Spirit	Supplies for Floral Design	500.00
11	304	09/17/2025	66025	Arvest	GT	87.00
11	305	09/18/2025	3861	Arvest/Amazon	SPED Supplies 25-26 year	1,000.00
11	306	09/18/2025	65901	OUHSC-OK AUTISM NETWORK	Reducing Challenging Behavior Autism	1,000.00
11	307	09/22/2025	67274	Xpress Wellness Urgent Care	Drug Testing	1,000.00
11	308	09/22/2025	67458	DECA Inc.	DECA Membership	400.00
11	309	09/23/2025	66025	Arvest	Welding and shop supplies	500.00
11	310	09/23/2025	5727	AIRGAS USA, LLC	welding gas and supplies	1,000.00
11	311	09/23/2025	67262	Cavin Wrecker Service	Emergency Towing	1,000.00
11	312	09/23/2025	67707	Georgia Stage LLC	Rehearsal Blocks	1,075.00
11	313	09/23/2025	363	OSSBA	Title IX Sexual Harass Train 10-20-25	2,000.00
11	314	09/23/2025	66612	DAVID S SCHWARTZ	Travel Reimbursement for Technology Conference	845.00
11	315	09/17/2025	66526	TONI L. SIMON	Out of district mileage reimbursement	117.60
11	316	09/30/2025	3533	CDW GOVERNMENT INC	Laptops	2,949.18
11	317	09/30/2025	81348	SUSAN R. CERNY	ASA refund-American fidelity	44.20
11	318	09/30/2025	66590	ARIZONA M RIDGWAY	ASA refund-American fidelity	81.76
11	320	09/19/2025	5700	Alpha Plus Educational Sysems LLC	7th grade Math textbooks 20 CMS	617.28
11	321	09/24/2025	3861	Arvest/Amazon	CONSTRUCTION PAPER	655.00
11	322	09/24/2025	66025	Arvest	E-SPORTS / XBOX / GAME	464.98
11	323	09/24/2025	66799	Eighth Generation, LLC	Blankets for JOM	7,600.00
11	324	09/25/2025	66800	On Deck Sports	BASEBALL EQUIPMENT	2,288.13
11	325	09/26/2025	67707	Georgia Stage LLC	Rehersal Blocks	1,000.00
11	326	09/26/2025	3816	NCS PEARSON	Speech testing-	1,040.55
11	327	09/29/2025	66025	Arvest	cooking supplies for FACS	160.00
11	328	09/29/2025	66282	Jame Lyn Hamilton	Cultural Classes for JOM	700.00
11	329	09/29/2025	66025	Arvest	Marketing Complete Course Resources	275.00
11	330	09/30/2025	4093	FAMILY CAREER & COMMUNITY	FCCLA Dues	524.00
11	331	09/30/2025	75336	ACT	AIM Workshop Courses-CHS	16,000.00
11	332	09/30/2025	66025	Arvest	Apache Tribe Flag-JOM	200.00
11	333	10/01/2025	66025	Arvest	GIRL'S BSK UNIFORMS	994.96
11	334	10/02/2025	66025	Arvest	GIRL'S SOCCER GEAR	1,333.97
11	335	09/30/2025	67577	PSI Services LLC	Vouchers	922.21
11	336	10/06/2025	66025	Arvest	Registration for OKSTE conference	500.00
11	337	10/06/2025	66025	Arvest	hotel OKSTE conf. david schwartz	250.00
11	338	10/07/2025	3861	Arvest/Amazon	Coil Lanyards for students. Joe Molder	550.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 261 - 338, Fund(s): 11- General Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					<b>Non-Payroll Total:</b>	<b>\$110,888.93</b>
					<b>Payroll Total:</b>	<b>\$0.00</b>
					<b>Balance Forward:</b>	<b>\$0.00</b>
					<b>Report Total:</b>	<b>\$110,888.93</b>

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 73 - 83, Fund(s): 21-Building Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	73	09/08/2025	66025	Arvest	Basket Ball Goals for various playground projects	8,799.96
21	74	09/08/2025	4199	C & D CONCRETE	Concrete	5,280.00
21	75	09/08/2025	4138	BANCFIRST	Rental Payment	1,500.00
21	76	09/03/2025	143	DeHART AIR COND. & ELECTRONICS	DISTRICT WIDE	10,000.00
21	77	09/15/2025	4612	J & E TREE SERVICE	DAYCARE	4,850.00
21	78	09/23/2025	66264	Southwest Oklahoma Plumbing, LLC	HIGH SCHOOL	6,600.00
21	79	09/23/2025	66025	Arvest	Supplies and parts	7,897.20
21	80	09/26/2025	446	ROSS SEED COMPANY	SEED	1,000.00
21	81	09/26/2025	67700	Mitchell Communications, Inc	HIGH SCHOOL	1,979.57
21	82	09/30/2025	67648	Dynamic Fabrication	TRAILER	1,000.00
21	83	10/01/2025	67581	D. Owen Construction	HIGH SCHOOL	1,520.00
<b>Non-Payroll Total:</b>						<b>\$50,426.73</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$50,426.73</b>

**Encumbrance Register**

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 3 - 3, Fund(s): 31-2020 Bond Fund

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
31	3	09/01/2025	67607	The Public Finance Law Group, PLLC	Illegal fees for bond	7,500.00

<b>Non-Payroll Total:</b>	<b>\$7,500.00</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$7,500.00</b>

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 10 - 12, Fund(s): 35-2024 Bond Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	10	09/01/2025	4138	BANCFIRST	BOND PAYMENT	1,620,000.00
35	11	09/01/2025	3533	CDW GOVERNMENT INC	laptops for teachers	33,324.00
35	12	10/07/2025	67718	Barbara Jane Pfenning	Reimbursement for daycare purchase	164.14
<b>Non-Payroll Total:</b>						<b>\$1,653,488.14</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$1,653,488.14</b>

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 2 - 4, Fund(s): 60-BJ Clack Scholarships

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
60	2	09/01/2025	75461	OKLAHOMA BAPTIST UNIVERSITY	BJ CLACK EMERY BUTLER	2,423.60
60	3	09/01/2025	3291	OKLAHOMA STATE UNIVERSITY	BJ CLACK MORGAN JANTZEN	314.90
60	4	09/01/2025	67113	Northwestern OSU	BJ Clack Rayshun Callahan	2,273.73
<b>Non-Payroll Total:</b>						<b>\$5,012.23</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$5,012.23</b>

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 122 - 227, Fund(s): 61-Activity Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
61	122	09/03/2025	3861	Arvest/Amazon	Amz-GR090325	54.33
61	123	09/03/2025	3861	Arvest/Amazon	Amz-GR090325	42.38
61	124	09/04/2025	66025	Arvest	Amz-Lin090625	96.64
61	125	09/04/2025	66025	Arvest	Amz-Lin090625	238.58
61	126	09/04/2025	66025	Arvest	Wal-GR090525	99.95
61	127	09/04/2025	3861	Arvest/Amazon	Amz-GR090625	80.99
61	128	09/04/2025	66025	Arvest	MickeyMantle-Adm090425	848.36
61	129	09/04/2025	66025	Arvest	SNACKS	200.00
61	130	09/04/2025	66025	Arvest	SNACKS	200.00
61	131	09/08/2025	66025	Arvest	Dominos-GR091625	151.95
61	132	09/08/2025	66025	Arvest	Wal-GR091625	66.93
61	133	09/08/2025	67674	Alfred Publishing, LLC	1273310	520.67
61	134	09/08/2025	67512	Steve Weiss Music	1398372.1	251.26
61	135	09/09/2025	66025	Arvest	Smore-BW091225	179.00
61	136	09/09/2025	75192	USAO	CPS HS Prom 2026	500.00
61	137	09/09/2025	686	CPS-CENTRAL KITCHEN	HS #1	122.50
61	138	09/09/2025	66025	Arvest	Wal-BW091025	121.29
61	139	09/09/2025	75344	ORR FAMILY FARM & RR, LLC.	kinder fieldtrip	1,300.00
61	140	09/10/2025	3861	Arvest/Amazon	Amz-GR091425	37.94
61	141	09/10/2025	75781	WING T'S	NJHS tshirts	252.00
61	142	09/10/2025	3026	RICHARD'S PRINTING	54561	37.50
61	143	09/10/2025	1711	Wright Culligan Water	71372/71435/70820	61.70
61	144	09/10/2025	3861	Arvest/Amazon	CLASSROOM SUPPLIES	100.00
61	145	09/10/2025	3861	Arvest/Amazon	CLASSROOM SUPPLIES	100.00
61	146	09/10/2025	3861	Arvest/Amazon	Amz-BW091325	320.34
61	147	09/11/2025	3861	Arvest/Amazon	Amz-GR091525	99.96
61	148	09/11/2025	3861	Arvest/Amazon	Amz-GR091625	38.95
61	149	09/11/2025	3861	Arvest/Amazon	Amz-GR091625	109.99
61	150	09/11/2025	3861	Arvest/Amazon	Amz-GR091625/091725	76.98
61	151	09/11/2025	3861	Arvest/Amazon	Amz-GR092125	75.95
61	152	09/11/2025	75581	NATIONAL FFA ORGANIZATION	FFA Jackets, Ties & Scarves	2,500.00
61	153	09/11/2025	3859	Scholastic Magazines	Magazines	206.14
61	154	09/11/2025	67136	wrist-band.com	Wristbands	1,200.00
61	155	09/12/2025	66025	Arvest	Little Caesars-BW091225	177.80
61	156	09/12/2025	67003	Life in Bloom	9793	92.00
61	157	09/12/2025	66025	Arvest	Food for Meeting	135.00
61	158	09/12/2025	2593	MIDWEST MUSIC	59376	1,000.00
61	159	09/12/2025	75781	WING T'S	14989	219.00
61	160	09/15/2025	3861	Arvest/Amazon	Amz-GR091725	29.99
61	161	09/15/2025	89980	BRANDON J WILLIS	MILEAGE/STEM CURRICULUM WORKSHOP/TULSA	227.48
61	162	09/15/2025	3861	Arvest/Amazon	Amz-GR091625	98.88
61	163	09/15/2025	67166	OKLA Junior Academic Bowl Assoc	26-453	75.00
61	164	09/15/2025	66025	Arvest	Ben & Jay's-HS091625	172.64
61	165	09/16/2025	75241	FITNESS FINDERS INC	STUDENT REWARDS	110.00
61	166	09/16/2025	66025	Arvest	Wal-GR091625	26.93

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 122 - 227, Fund(s): 61-Activity Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
61	167	09/16/2025	67699	Bigfoot Ranch Pumpkin Patch, LLC	PK fieldtrip	880.00
61	168	09/16/2025	66025	Arvest	Student Reward	50.00
61	169	09/16/2025	3647	VARSITY SPIRIT FASHIONS	UNIFORMS	4,000.00
61	170	09/17/2025	66025	Arvest	Amz-HS092125	51.39
61	171	09/17/2025	99999	Chickasha Public Schools	GRAND DAYCARE SALARIES-Aug	7,586.25
61	172	09/18/2025	66025	Arvest	Chorus Registration	90.00
61	173	09/19/2025	3861	Arvest/Amazon	Lock Boxes for Booster	50.00
61	174	09/22/2025	3861	Arvest/Amazon	RED RIBBON WEEK SUPPLIES	350.00
61	175	09/22/2025	66025	Arvest	Amz-HS092325	72.80
61	176	09/22/2025	66025	Arvest	Fall Leadership Registration	200.00
61	177	09/22/2025	66025	Arvest	Wal-Adm092225	122.85
61	178	09/22/2025	75781	WING T'S	kinder shirts	1,500.00
61	179	09/22/2025	99999	Chickasha Public Schools	BW Daycare Sal-Aug	15,125.39
61	180	09/22/2025	66500	Dragoon Graphics LLC	3520-R-0001	345.00
61	181	09/23/2025	66025	Arvest	Supplies for Homecoming	600.00
61	182	09/23/2025	1711	Wright Culligan Water	71264/71128	79.40
61	183	09/23/2025	66025	Arvest	Amz-HS092425	90.04
61	184	09/23/2025	1598	JOSTENS, INC	Yearbooks	2,539.38
61	185	09/23/2025	75293	DJ'S FUND RAISING, INC.	Meat Sale	13,000.00
61	186	09/23/2025	75277	BLUE & GOLD SAUSAGE CO.	Meat Sale	25,000.00
61	187	09/24/2025	67702	OKAACE	OKAACE Instructor Memberships	210.00
61	188	09/24/2025	66025	Arvest	Principal Leadership institue	200.00
61	189	09/24/2025	66025	Arvest	Scripps Spelling Bee-Lin092525	199.00
61	190	09/24/2025	66025	Arvest	Amz-Lin092525	27.71
61	191	09/24/2025	66025	Arvest	Amz-Lin092525	174.95
61	192	09/24/2025	66025	Arvest	Amazon	118.05
61	193	09/25/2025	75456	OZARKA / EUREKA WATER	107786-Aug	12.94
61	194	09/25/2025	3861	Arvest/Amazon	CLASS SUPPLIES	15.00
61	195	09/25/2025	3026	RICHARD'S PRINTING	64788	126.00
61	196	09/26/2025	66713	ESGI, LLC	Teacher software	7,443.00
61	197	09/26/2025	3861	Arvest/Amazon	PRINTER CARTRIDGES/FEDERAL REPORTS	100.00
61	198	09/26/2025	3861	Arvest/Amazon	OFFICE/TEACHER SUPPLIES	300.00
61	199	09/29/2025	66025	Arvest	Cups, straws	150.00
61	200	09/29/2025	67512	Steve Weiss Music	Drum head, Mallets, Stick Bag	210.96
61	201	09/29/2025	65866	Commitee for Children	software for Larissa Hofeld	2,778.00
61	202	09/29/2025	66025	Arvest	DJ Fall Ball	400.00
61	203	09/29/2025	934	CLINTON PUBLIC SCHOOLS	Entry Fee	125.00
61	204	09/30/2025	3861	Arvest/Amazon	FLAG POLES & FLAG	75.00
61	205	09/30/2025	66025	Arvest	AR Rewards	113.00
61	206	09/30/2025	66025	Arvest	ear covers	30.00
61	207	09/30/2025	3944	COLLEGE BOARD	PSAT SAT AP Testing	378.00
61	208	09/30/2025	3861	Arvest/Amazon	library supplies tape, glue etc	350.00
61	209	10/01/2025	66025	Arvest	Pizza for student FR	100.00
61	210	10/01/2025	1711	Wright Culligan Water	water students and staff	75.00
61	211	10/01/2025	3026	RICHARD'S PRINTING	2ND GRADE REPORT CARDS	200.00

**Encumbrance Register**

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 122 - 227, Fund(s): 61-Activity Fund

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
61	212	10/01/2025	4309	SCHOLASTIC BOOK FAIRS	SCHOLASTIC BOOK FAIR FUNDRAISER COMMISSION	3,046.93
61	213	10/01/2025	2886	ELGIN PUBLIC SCHOOLS	Entry Fee Marching Contest	150.00
61	214	10/02/2025	66025	Arvest	for staff	120.00
61	215	10/02/2025	66025	Arvest	drinks for staff	100.00
61	216	10/02/2025	66025	Arvest	Shirts	1,112.00
61	217	10/03/2025	67148	East Central Univ Foundation, Inc	Registrations	329.00
61	218	10/06/2025	66025	Arvest	Teacher of the Year Flowers	125.00
61	219	10/06/2025	3026	RICHARD'S PRINTING	2ND GRADE REPORT CARDS	200.00
61	220	10/06/2025	66025	Arvest	Teacher Snacks	100.00
61	221	10/06/2025	99999	Chickasha Public Schools	Electric bill	3,470.28
61	222	10/06/2025	3861	Arvest/Amazon	headphones, batteries	1,070.00
61	223	10/07/2025	66025	Arvest	Decorations & Snacks for Fall Ball	300.00
61	224	10/07/2025	99999	Chickasha Public Schools	REIMBURSEMENT TO CPS GENERAL FUND/ELECTRICITY	1,199.50
61	225	10/07/2025	75581	NATIONAL FFA ORGANIZATION	Registration for Convention	1,450.00
61	226	10/07/2025	99999	Chickasha Public Schools	Sept daycare pay	3,176.22
61	227	10/07/2025	99999	Chickasha Public Schools	REIMBURSEMENT TO CPS GENERAL FUND/DAYCARE SALARIES	1,481.73

<b>Non-Payroll Total:</b>	<b>\$115,731.77</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$115,731.77</b>

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 155 - 305, Fund(s): 62-Athletic Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
62	155	09/04/2025	66025	Arvest	Amz-Ath090525	59.97
62	156	09/04/2025	66052	OIAAA	D WILLIAMSON - DUES	120.00
62	157	09/04/2025	18	ALERT SERVICES INC	158639	527.00
62	158	09/04/2025	67003	Life in Bloom	9627	247.00
62	159	09/04/2025	66025	Arvest	Williams-Ath090425	63.66
62	160	09/05/2025	4668	JEREMY RAMSEY	FB VS MARLOW - OFFICIAL	240.20
62	161	09/05/2025	67498	Cody Sheppard	FB VS MAROW -OFF	200.00
62	162	09/05/2025	66783	Christopher Byford	FB VS MARLOW - OFF	200.00
62	163	09/05/2025	7341	BRADY MELTON	FB VS MARLOW - OFF	200.00
62	164	09/05/2025	67134	Marie Noel	V-BALL VS NEWCASTLE - OFF	120.00
62	165	09/05/2025	65929	Johnathan Noel	V-BALL VS NEWCASTLE - OFF	120.00
62	166	09/08/2025	4055	DR PEPPER	W-404203	122.40
62	167	09/08/2025	66025	Arvest	TACO MAYO-MR GATTI'S	276.45
62	168	09/08/2025	5096	TOM HURST	OFFICIAL MS S-BALL TOURN 9-5 & 9-6	715.00
62	169	09/08/2025	67445	Hunter Horry	OFFICIAL MS S-BALL TOURN 9-5 & 9-6	715.00
62	170	09/08/2025	67568	William Myers	OFFICIAL MS S-BALL TOURN 9-5 & 9-6	390.00
62	171	09/08/2025	67423	Dillon Pittman	OFFICIAL MS S-BALL TOURN 9-5 & 9-6	455.00
62	172	09/08/2025	89850	JOSEPH C. FOUST	OFFICIAL MS S-BALL TOURN 9-5 & 9-6	520.00
62	173	09/08/2025	4700	TERRY JONES	OFFICIAL MS S-BALL TOURN 9-5 & 9-6	715.00
62	174	09/08/2025	65929	Johnathan Noel	OFFICIAL V-BALL TOURN 9-6-25	495.00
62	175	09/08/2025	67426	Phillip Bailey	OFFICIAL V-BALL TOURN 9-6-25	495.00
62	176	09/08/2025	67134	Marie Noel	OFFICIAL V-BALL TOURN 9-6-25	495.00
62	177	09/08/2025	67689	Bethany Mitchell	OFFICIAL V-BALL TOURN 9-6-25	495.00
62	178	09/08/2025	67493	Marley Scott	SCORE KEEPER 7-8-9 FB VS MARLOW 9-4-25	60.00
62	179	09/08/2025	67692	Lane Jay	CHAINS 7-8-9 FB VS MARLOW 9- 4-25	45.00
62	180	09/08/2025	67691	Sean Hall	CHAINS 7-8-9 FB VS MARLOW 9- 4-25	45.00
62	181	09/08/2025	67690	Quinton Benitez	CHAINS 7-8-9 FB VS MARLOW 9- 4-25	45.00
62	182	09/08/2025	65950	Waller Ice LLC	201005364	361.28
62	183	09/08/2025	66113	Cameron University Foundation	100	160.00
62	184	09/08/2025	66025	Arvest	Amz-Ath091025	79.96
62	185	09/09/2025	67423	Dillon Pittman	OFFICIAL HS S-BALL VS BC 9-8-25	132.00
62	186	09/09/2025	67568	William Myers	OFFICIAL HS S-BALL VS BC 9-8-25	132.00
62	188	09/09/2025	66798	Phillip Bonadonna	OFFICIAL 7-8-9 FB VS DARKO 9-8- 25	200.00
62	189	09/09/2025	67491	Josh Gregston	OFFICIAL 7-8-9 VS DARKO 9-8-25	200.00
62	190	09/09/2025	66025	Arvest	BASEBALL HATS	2,132.72
62	191	09/09/2025	66025	Arvest	FB GEAR	91.16

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 155 - 305, Fund(s): 62-Athletic Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
62	192	09/10/2025	72	Petty Cash Athletics	BEG CHANGE MS S-BALL VS ELGIN 9-12-25	600.00
62	193	09/10/2025	72	Petty Cash Athletics	BEG CHANGE MS S-BALL VS CACHE 9-15-25	600.00
62	194	09/10/2025	72	Petty Cash Athletics	BEG CHANGE V-BALL VS CACHE 9-15-25	1,200.00
62	195	09/10/2025	72	Petty Cash Athletics	BEG CHANGE MS S-BALL VS PV 9-16-25	600.00
62	196	09/10/2025	72	Petty Cash Athletics	BEG CHANGE V-BALL VS WESTMOORE 9-16-25	1,200.00
62	197	09/10/2025	67694	Erik Prieto	OFFICIAL 7-8-9 FB VS DARKO 9-8-25	200.00
62	198	09/10/2025	67693	Jared Rempe	ANNOUNCER HS S-BALL 9-9-25	15.00
62	199	09/10/2025	5096	TOM HURST	OFFICIAL HS S-BALL VS BLANCHARD 9-9-25	77.00
62	200	09/10/2025	4700	TERRY JONES	OFFICIAL HS S-BALL VS BLANCHARD 9-9-25	77.00
62	201	09/10/2025	65929	Johnathan Noel	OFFICIAL V-BALL VS WEATHERFORD 9-9-25	165.00
62	202	09/10/2025	67426	Phillip Bailey	OFFICIAL V-BALL VS WEATHERFORD 9-9-25	165.00
62	203	09/10/2025	66716	Steve Bakke	OFFICIAL MS S-BALL VS FRIEND 9-9-25	110.00
62	204	09/10/2025	66611	Carol Chappell	OFFICIAL MS S-BALL VS FRIEND 9-9-25	110.00
62	205	09/10/2025	4659	JONATHAN KNAPP	OFFICIAL 7-8-9 FB VS DARKO 9-8-25	200.00
62	206	09/10/2025	4055	DR PEPPER	W-404525	560.50
62	207	09/10/2025	66025	Arvest	BSN-Ath091825	953.98
62	208	09/10/2025	66947	Elite Sportwear	2025020210661	1,311.66
62	209	09/10/2025	66947	Elite Sportwear	2025020124113	835.62
62	210	09/11/2025	4668	JEREMY RAMSEY	5312	295.00
62	211	09/11/2025	67690	Quinton Benitez	CHAINS 7-8-9 FB VS DARKO 9-8-25	45.00
62	212	09/11/2025	67691	Sean Hall	CHAINS 7-8-9 FB VS DARKO 9-8-25	45.00
62	213	09/11/2025	67493	Marley Scott	Scorekeeper 7-8-9 FB VS DARKO 9-8-25	60.00
62	214	09/11/2025	67697	Luke Allen	CHAINS 7-8-9 FB VS DARKO 9-8-25	45.00
62	215	09/11/2025	67213	Walter Proulx	211	155.00
62	216	09/11/2025	66025	Arvest	Amz-Ath091225	123.36
62	217	09/12/2025	67698	Canadian Valley Athletic Conf	2025-26-06	750.00
62	218	09/12/2025	66025	Arvest	BSN-Ath092525	216.24
62	219	09/12/2025	66025	Arvest	Amz-Ath091625	15.10
62	220	09/12/2025	476	SMALL ENGINE SERVICE	BASEBALL / EDGER	784.99
62	221	09/12/2025	66800	On Deck Sports	BASEBALL / BASE COVERS	1,963.85
62	222	09/15/2025	66716	Steve Bakke	OFFICIAL MS S-BALL VS ELGIN 9-12-25	110.00

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 155 - 305, Fund(s): 62-Athletic Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
62	223	09/15/2025	4700	TERRY JONES	OFFICIAL MS S-BALL VS ELGIN 9-12-25	110.00
62	224	09/15/2025	66025	Arvest	FB PANTS / JACKETS	6,544.44
62	225	09/15/2025	66112	Anadarko Public Schools	MS / HS CC MEET 9-12-25	360.00
62	226	09/15/2025	7273	EL RENO VOLLEYBALL	FR V-BALL ENTRY FEE 9-12-25	200.00
62	227	09/15/2025	6005	SOCCER USA	03672	923.00
62	228	09/16/2025	67426	Phillip Bailey	OFFICIAL V-BALL VS CACHE 9-15-25	165.00
62	229	09/16/2025	67689	Bethany Mitchell	OFFICIAL V-BALL VS CACHE 9-15-25	165.00
62	230	09/16/2025	66025	Arvest	SUPPLIES FOR ARCHERY	200.00
62	231	09/16/2025	67216	Real One Apparel	GIRL'S WR GEAR	2,065.50
62	232	09/16/2025	72	Petty Cash Athletics	BEG CHANGE HS S-BALL TOURN 9-19 & 9-20	2,000.00
62	233	09/16/2025	72	Petty Cash Athletics	BEG CHANGE CHEER 9-20-25	2,000.00
62	234	09/16/2025	72	Petty Cash Athletics	BEG CHANGE MS S-BALL VS DARKO 9-22-25	600.00
62	235	09/16/2025	72	Petty Cash Athletics	BEG CHANGE HS S-BALL VS MSM 9-23-25	600.00
62	236	09/16/2025	72	Petty Cash Athletics	BEG CHANGE MS S-BALL VS MARLOW 9-23-25	600.00
62	237	09/16/2025	72	Petty Cash Athletics	BEG CHANGE V-BALL VS WHITTIER 9-25-25	1,200.00
62	238	09/17/2025	66094	R.D.. Robnett III	OFF MS S-BALL VS CACHE / PV 9-15 & 9-16	220.00
62	239	09/17/2025	67127	Michael Cherenyock	OFF MS S-BALL VS CACHE / PV 9-15 & 9-16	220.00
62	240	09/17/2025	67426	Phillip Bailey	OFFICIAL V-BALL VS WESTMOORE 9-16-25	90.00
62	241	09/18/2025	6000	CHICKASHA PUBLIC SCHOOLS	Ath Sal-Aug	2,333.21
62	242	09/18/2025	66025	Arvest	Amz-Ath092225	64.94
62	243	09/18/2025	66025	Arvest	Wal-Ath091825	79.99
62	244	09/18/2025	18	ALERT SERVICES INC	519531	56.00
62	245	09/22/2025	72	Petty Cash Athletics	BEG CHANGE JV FB VS MARLOW 9-29-25	1,000.00
62	246	09/22/2025	72	Petty Cash Athletics	BEG CHANGE V-BALL VS MWC 9-30-25	1,200.00
62	247	09/22/2025	72	Petty Cash Athletics	BEG CHANGE 5/6 BSK VS AM-PO 9-30-25	600.00
62	248	09/22/2025	72	Petty Cash Athletics	HS S-BALL VS DARKO 9-22-25	600.00
62	249	09/22/2025	4055	DR PEPPER	W-405293	59.50
62	250	09/22/2025	66025	Arvest	HOSP/ S-BALL AND CHEER	391.35
62	251	09/22/2025	67703	Alejandro Lopez IV	CONCESSION WORKER	87.00
62	252	09/22/2025	67693	Jared Rempe	ANNOUNCER / S-BALL	90.00
62	253	09/22/2025	67423	Dillon Pittman	OFFICIAL HS S-BALL TOURN 9-19 & 9-20	675.00
62	254	09/22/2025	89850	JOSEPH C. FOUST	OFFICIAL HS S-BALL TOURN 9-19 & 9-20	750.00

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 155 - 305, Fund(s): 62-Athletic Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
62	255	09/22/2025	4700	TERRY JONES	OFFICIAL HS S-BALL TOURN 9-19 & 9-20	675.00
62	256	09/22/2025	67445	Hunter Horry	OFFICIAL HS S-BALL TOURN 9-19-25	300.00
62	257	09/22/2025	5096	TOM HURST	OFFICIAL HS S-BALL TOURN 9-19-25	300.00
62	258	09/22/2025	72	Petty Cash Athletics	BEG CHANGE HS FB VS ARDMORE 10-3-25	3,500.00
62	259	09/22/2025	66824	Teambuldr LLC	094345	1,500.00
62	260	09/23/2025	4852	INDIAN NATION WHOLESAL	8035017	2,719.60
62	261	09/23/2025	66025	Arvest	CARD READER	80.00
62	262	09/23/2025	18	ALERT SERVICES INC	519840	139.00
62	263	09/24/2025	67693	Jared Rempe	S-BALL ANNOUNCER 9-22 & 9-23	60.00
62	264	09/24/2025	66094	R.D.. Robnett III	OFFICIAL S-BALL 9-22 & 9-23	242.00
62	265	09/24/2025	67127	Michael Cherenyock	OFFICIAL S-BALL 9-22 & 9-23	220.00
62	266	09/24/2025	4700	TERRY JONES	OFFICIAL HS S-BALL VS MSM 9-23-25	132.00
62	267	09/24/2025	66611	Carol Chappell	OFFICIAL MS S-BALL VS MARLOW 9-23-25	110.00
62	268	09/24/2025	66025	Arvest	Wal-Ath092425-partial	159.92
62	269	09/24/2025	4055	DR PEPPER	W-405533	1,367.50
62	270	09/24/2025	66025	Arvest	Wal-Ath092325	225.47
62	271	09/24/2025	66500	Dragoon Graphics LLC	CHEER / EMBROIDER ON JACKETS	340.00
62	272	09/25/2025	66025	Arvest	FB - YARD MARKER	24.37
62	273	09/25/2025	3647	VARSITY SPIRIT FASHIONS	14793972	8,561.60
62	274	09/25/2025	3647	VARSITY SPIRIT FASHIONS	14893327	8,764.20
62	275	09/25/2025	66025	Arvest	ESPORTS GAME	59.98
62	276	09/25/2025	66025	Arvest	Williams-Ath092525	10.14
62	277	09/25/2025	67710	Corn Bible Academy	V-BALL ENTRY FEE 9-20-25	200.00
62	278	09/26/2025	67426	Phillip Bailey	OFFICIAL V-BALL VS WHITTIER 9-25-25	90.00
62	279	09/29/2025	66113	Cameron University Foundation	CC MEET ENTRY FEE 9-26-25	300.00
62	281	09/29/2025	879	OSSAA	REIMB CHEER REGIONALS 9-20-25	2,649.00
62	282	09/30/2025	66025	Arvest	CHEER STATE MEAL	562.00
62	283	09/30/2025	66025	Arvest	COACHES GEAR	189.74
62	284	10/01/2025	65929	Johnathan Noel	OFFICIAL V-BALL VS MWC 9-30-25	120.00
62	285	10/01/2025	67426	Phillip Bailey	OFFICIAL V-BALL VS MWC 9-30-25	175.00
62	286	10/01/2025	4776	RICHARD GARRETT	OFFICIAL 5/6 BSK VS AM-PO 9-30-25	120.00
62	287	10/01/2025	66274	KADEN R BLAKES	OFFICIAL 5/6 BSK VS AM-PO 9-30-25	120.00
62	288	10/01/2025	90412	IRMA L MOELLING	WORKER / SEPTEMBER	567.00
62	289	10/01/2025	89163	BEVERLY J. DANIELS	WORKER / SEPTEMBER	1,170.00
62	290	10/01/2025	90037	KARI J. MOLDER	WORKER / SEPTEMBER	492.00

**Encumbrance Register**

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 155 - 305, Fund(s): 62-Athletic Fund

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
62	291	10/01/2025	66025	Arvest	GIRL'S BSK UNIFORMS	3,628.88
62	292	10/02/2025	66025	Arvest	COOKIE / FB HOSPITALITY 10-3-25	32.23
62	293	10/02/2025	67175	TRISHA D PROULX	WORKER V-BALL / SEPTEMBER	324.00
62	294	10/03/2025	67570	Lilyanne Dunavant	WORKER / SEPTEBER	138.00
62	295	10/06/2025	66025	Arvest	FB HOSPITALITY 10-3-25	530.00
62	296	10/06/2025	66500	Dragoon Graphics LLC	CHEER JACKETS	2,380.00
62	297	10/06/2025	67715	Greg Copeland	OFFICIAL FB VS ARDMORE 10-3-25	150.00
62	298	10/06/2025	67713	Adam Hess	OFFICIAL FB VS ARDMORE 10-3-25	150.00
62	299	10/06/2025	67714	Jackson C. Young	OFFICIAL FB VS ARDMORE 10-3-25	150.00
62	300	10/06/2025	67716	Jeff Waterman	OFFICIAL FB VS ARDMORE 10-3-25	150.00
62	301	10/06/2025	67717	DJ Wolfe	OFFICIAL FB VS ARDMORE 10-3-25	150.00
62	302	10/06/2025	72	Petty Cash Athletics	Beg Change 7-8-9 FB VS TUTTLE 10-13-25	1,500.00
62	303	10/06/2025	72	Petty Cash Athletics	BEG CHANGE 5/6 BSK VS LINDSAY 10-14-25	1,200.00
62	304	10/06/2025	72	Petty Cash Athletics	BEG CHANGE HS FB VS MADILL 10-16-25	3,500.00
62	305	10/07/2025	4737	OK STATE DANCE TEAM DIR ASSOC	MS POM STATE ENTRY FEE	930.00
<b>Non-Payroll Total:</b>						<b>\$102,668.66</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$102,668.66</b>

## Payment Register

Options: Year: 2025-2026, Fund Account: 11- General Fund, Date Range: 9/8/2025 - 10/7/2025, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
112600797	09/15/2025	67249	SylogistEd, Inc				\$47,696.96
112600798	09/15/2025	497	STANDLEY'S SYSTEMS				\$5,327.06
112600799	09/15/2025	66722	ODP Business Solution, LLC				\$392.74
112600800	09/15/2025	71	CCOSA				\$600.00
112600801	09/15/2025	5257	AT & T MOBILITY				\$232.14
112600802	09/15/2025	66025	Arvest				\$349.00
112600803	09/15/2025	65633	Grady County Sheriff's Office				\$11,950.18
112600804	09/15/2025	90	EXPRESS STAR				\$97.36
112600805	09/15/2025	3026	RICHARD'S PRINTING				\$541.00
112600806	09/15/2025	75162	FIRST NATIONAL BANK				\$185.00
112600807	09/15/2025	66025	Arvest				\$185.96
112600808	09/15/2025	3861	Arvest/Amazon				\$161.77
112600809	09/15/2025	3861	Arvest/Amazon				\$227.94
112600810	09/15/2025	446	ROSS SEED COMPANY				\$60.72
112600811	09/15/2025	3672	EXPRESS TIRE, BRAKE, &				\$45.00
112600812	09/15/2025	4063	Chickasha Pit Stop LLC				\$361.22
112600813	09/15/2025	4033	MARSHALL AUTO PARTS				\$179.43
112600814	09/15/2025	67048	Tucker Contracted Services LLC				\$14,779.82
112600815	09/15/2025	67202	Hampel Oil Distributors, Inc				\$5,733.76
112600816	09/15/2025	3672	EXPRESS TIRE, BRAKE, &				\$130.90
112600817	09/15/2025	446	ROSS SEED COMPANY				\$1,406.52
112600818	09/15/2025	3026	RICHARD'S PRINTING				\$380.00
112600819	09/15/2025	4033	MARSHALL AUTO PARTS				\$10.36
112600820	09/15/2025	66568	BRADY INDUSTRIES OF NEVADA L				\$6,858.38
112600821	09/15/2025	66186	Waxie's Enterprises, LLC				\$18,506.10
112600822	09/15/2025	467	SHEPPARD SUPPLY				\$838.00
112600823	09/15/2025	65950	Waller Ice LLC				\$100.00
112600824	09/15/2025	60514	AMERICAN RED CROSS				\$80.00
112600825	09/15/2025	572	US FOODSERVICE INC.				\$39,190.33
112600826	09/15/2025	66025	Arvest				\$585.25
112600827	09/15/2025	3327	NIKKI KECK				\$375.00
112600828	09/15/2025	2257	HILAND DAIRY FOODS COMPANY				\$14,908.92
112600829	09/15/2025	66025	Arvest				\$17.39
112600830	09/15/2025	67315	General Parts LLC				\$1,467.12
112600831	09/15/2025	6107	PBISAPPS.ORG				\$1,600.00
112600832	09/15/2025	67376	WILLIAM M MCPEAK				\$195.00
112600833	09/15/2025	67633	CHRISTOPHER D CONWAY				\$130.00
112600834	09/15/2025	66770	Emily Schmidt				\$130.00
112600835	09/15/2025	66025	Arvest				\$1,106.00
112600836	09/15/2025	66025	Arvest				\$1,437.25
112600837	09/15/2025	7367	ABSOLUTE RESTAURANT SERVICE				\$461.47
112600838	09/15/2025	66025	Arvest				\$179.00
112600839	09/15/2025	67515	OK Statewide Charter School Boa				\$13,422.50
112600840	09/15/2025	4171	OSIG				\$130.00
112600841	09/15/2025	66025	Arvest				\$73.80
112600842	09/15/2025	66025	Arvest				\$716.23
112600843	09/15/2025	66025	Arvest				\$467.46
112600844	09/15/2025	66025	Arvest				\$599.40
112600845	09/15/2025	3533	CDW GOVERNMENT INC				\$4,919.88

## Payment Register

Options: Year: 2025-2026, Fund Account: 11- General Fund, Date Range: 9/8/2025 - 10/7/2025, Print Payroll Payments:  
False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
112600846	09/15/2025	66025	Arvest				\$890.50
112600847	09/15/2025	3861	Arvest/Amazon				\$22.98
112600848	09/15/2025	67659	Sew This Is Fun				\$540.00
112600849	09/15/2025	6005	SOCCER USA				\$900.00
112600850	09/15/2025	66025	Arvest				\$1,139.94
112600851	09/15/2025	66025	Arvest				\$240.17
112600852	09/15/2025	66025	Arvest				\$79.33
112600853	09/15/2025	67052	TD SYNEX Capital, LLC				\$15,592.47
112600854	09/15/2025	66025	Arvest				\$1,307.47
112600855	09/15/2025	65956	RICK CROSLIN				\$175.00
112600856	09/15/2025	80394	PAMELA A. LADYMAN				\$70.00
112600867	09/19/2025	3861	Arvest/Amazon				\$951.09
112600868	09/24/2025	67165	Keahbone SLP LLC				\$16,180.00
112600869	09/24/2025	67446	Instructional Empowerment Inc.				\$2,500.00
112600872	10/01/2025	4171	OSIG				\$3,297.00
112600873	10/01/2025	81	CENTER FOR EDUCATION LAW IN				\$4,195.25
112600874	10/01/2025	363	OSSBA				\$350.00
112600875	10/01/2025	88	CHICKASHA CHAMBER OF COM				\$155.00
112600876	10/01/2025	360	NORGE WATER & SEWER CO., IN				\$210.50
112600877	10/01/2025	6050	AFPLANSERVICE				\$6.00
112600878	10/01/2025	90	EXPRESS STAR				\$8.95
112600879	10/01/2025	3026	RICHARD'S PRINTING				\$326.60
112600880	10/01/2025	67195	Edustaff LLC				\$12,098.49
112600881	10/01/2025	66471	Interquest of Oklahoma				\$305.00
112600882	10/01/2025	67274	Xpress Wellness Urgent Care				\$150.00
112600883	10/01/2025	66025	Arvest				\$1,260.00
112600884	10/01/2025	67154	High Point Networks, LLC				\$560.00
112600885	10/01/2025	3861	Arvest/Amazon				\$1,749.92
112600886	10/01/2025	67607	The Public Finance Law Group, P				\$2,500.00
112600887	10/01/2025	66025	Arvest				\$76.00
112600888	10/01/2025	66025	Arvest				\$47.47
112600889	10/01/2025	67262	Cavin Wrecker Service				\$330.00
112600890	10/01/2025	6789	FIVE OAKS MEDICAL GROUP				\$240.00
112600891	10/01/2025	6392	JUSTIN'S TIRE SERVICE				\$75.00
112600892	10/01/2025	67202	Hampel Oil Distributors, Inc				\$7,061.06
112600893	10/01/2025	66025	Arvest				\$89.99
112600894	10/01/2025	446	ROSS SEED COMPANY				\$1,879.18
112600895	10/01/2025	3026	RICHARD'S PRINTING				\$798.00
112600896	10/01/2025	66568	BRADY INDUSTRIES OF NEVADA L				\$4,791.87
112600897	10/01/2025	66186	Waxie's Enterprises, LLC				\$1,528.85
112600898	10/01/2025	467	SHEPPARD SUPPLY				\$710.00
112600899	10/01/2025	60514	AMERICAN RED CROSS				\$200.00
112600900	10/01/2025	3533	CDW GOVERNMENT INC				\$671.40
112600901	10/01/2025	572	US FOODSERVICE INC.				\$39,580.13
112600902	10/01/2025	4453	CARLA GARLING				\$6,230.00
112600903	10/01/2025	8969	Scissortail Therapy, LLC				\$7,888.75
112600904	10/01/2025	2257	HILAND DAIRY FOODS COMPANY				\$9,629.46
112600905	10/01/2025	446	ROSS SEED COMPANY				\$49.98
112600906	10/01/2025	66025	Arvest				\$264.89

Payment Register

Options: Year: 2025-2026, Fund Account: 11- General Fund, Date Range: 9/8/2025 - 10/7/2025, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
112600907	10/01/2025	5876	OK Literacy Coalition, Inc.				\$100.00
112600908	10/01/2025	66025	Arvest				\$350.61
112600909	10/01/2025	3533	CDW GOVERNMENT INC				\$198.36
112600910	10/01/2025	67663	The Wandering Emporium				\$814.00
112600911	10/01/2025	2957	CEV MULTIMEDIA				\$4,100.00
112600912	10/01/2025	81368	LISA K. JOHNSON				\$120.00
112600913	10/01/2025	70756	ANGIE J. HUMPHREY				\$120.00
112600914	10/01/2025	1977	McGRAW-HILL LLC				\$1,889.12
112600915	10/01/2025	67052	TD SYNnex Capital, LLC				\$15,592.47
112600916	10/01/2025	67462	NewsBank, Inc				\$2,358.00
112600917	10/01/2025	66025	Arvest				\$809.15
112600918	10/01/2025	3861	Arvest/Amazon				\$1,560.85
112600919	10/01/2025	3861	Arvest/Amazon				\$618.03
112600920	10/01/2025	3861	Arvest/Amazon				\$714.86
112600921	10/01/2025	71	CCOSA				\$2,848.00
112600922	10/01/2025	3861	Arvest/Amazon				\$158.91
112600923	10/01/2025	3533	CDW GOVERNMENT INC				\$6,131.06
112600924	10/01/2025	3533	CDW GOVERNMENT INC				\$2,144.80
112600925	10/01/2025	89267	YVONNE C. KENNEDY				\$20.01
112600926	10/01/2025	3861	Arvest/Amazon				\$498.92
112600927	10/01/2025	497	STANDLEY'S SYSTEMS				\$173.74
112600928	10/01/2025	66428	Generation Genius, Inc				\$1,395.00
112600929	10/01/2025	67380	National Center for Youth Issues				\$620.00
112600930	10/01/2025	81368	LISA K. JOHNSON				\$32.00
112600931	10/01/2025	66442	The Art of Education University				\$4,265.00
112600932	10/01/2025	66025	Arvest				\$86.19
112600933	10/01/2025	67274	Xpress Wellness Urgent Care				\$100.00
112600934	10/01/2025	66612	DAVID S SCHWARTZ				\$830.77
112600935	10/01/2025	66526	TONI L. SIMON				\$117.60
112600936	10/01/2025	81348	SUSAN R. CERNY				\$44.20
112600937	10/01/2025	66590	ARIZONA M RIDGWAY				\$81.76

<b>Non-Payroll Total:</b>	<b>\$398,326.42</b>
<b>Payroll Total:</b>	<b>\$1,733,317.24</b>
<b>Balance Forward:</b>	<b>\$1,715,549.71</b>
<b>Total:</b>	<b>\$3,847,193.37</b>

Payment Register

Options: Year: 2025-2026, Fund Account: 21-Building Fund, Date Range: 9/8/2025 - 10/7/2025, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
212600036	09/15/2025	418	AMERICAN ELECTRIC POWER				\$66,714.33
212600037	09/15/2025	1071	CITY OF CHICKASHA				\$21,344.97
212600038	09/15/2025	97	CHICKASHA LUMBER COMPANY				\$169.09
212600039	09/15/2025	3836	TK Elevator Corporation				\$1,794.33
212600040	09/15/2025	7275	ALLEN PEST CONTROL				\$520.00
212600041	09/15/2025	2516	DOC SAVAGE SUPPLY				\$733.39
212600042	09/15/2025	143	DeHART AIR COND. & ELECTRONI				\$3,240.68
212600043	09/15/2025	66	BRANDTS ACE HARDWARE				\$2,178.86
212600044	09/15/2025	312	LOCKE SUPPLY				\$7,897.20
212600045	09/15/2025	2025	ECKROAT SEED COMPANY				\$520.00
212600046	09/15/2025	4199	C & D CONCRETE				\$14,500.00
212600047	09/15/2025	67648	Dynamic Fabrication				\$1,135.00
212600048	09/15/2025	605	P & K Equipment, INC				\$1,939.59
212600049	09/15/2025	4605	DUNCAN OVERHEAD				\$2,000.00
212600050	09/15/2025	893	HUNZICKER BROTHERS, INC				\$162.92
212600051	09/15/2025	515	TAYLOR & SONS PIPE & STEEL				\$79.20
212600052	09/15/2025	67068	Ultimate Truck Gear & Fleet				\$3,314.98
212600053	09/15/2025	66183	Blackmon Mooring				\$750.00
212600054	09/15/2025	5680	Hometown Paving LLC				\$2,000.00
212600055	09/15/2025	3157	JOE'S MAYTAG				\$2,524.93
212600056	09/15/2025	66025	Arvest				\$8,799.96
212600057	09/15/2025	4199	C & D CONCRETE				\$5,280.00
212600058	09/15/2025	4138	BANCFIRST				\$1,500.00
212600059	10/01/2025	38	Summit Utilities of Oklahoma Inc				\$1,455.02
212600060	10/01/2025	1071	CITY OF CHICKASHA				\$27.95
212600061	10/01/2025	97	CHICKASHA LUMBER COMPANY				\$221.91
212600062	10/01/2025	7275	ALLEN PEST CONTROL				\$520.00
212600063	10/01/2025	4642	MAHAN'S LAWN & LANDSCAPE				\$10,263.50
212600064	10/01/2025	66	BRANDTS ACE HARDWARE				\$978.48
212600065	10/01/2025	312	LOCKE SUPPLY				\$739.33
212600066	10/01/2025	6084	JONATHAN'S CARPET SERVICE				\$255.00
212600067	10/01/2025	66025	Arvest				\$145.76
212600068	10/01/2025	143	DeHART AIR COND. & ELECTRONI				\$5,730.82
212600069	10/01/2025	4612	J & E TREE SERVICE				\$4,850.00
212600070	10/01/2025	66025	Arvest				\$7,897.20
<b>Non-Payroll Total:</b>							<b>\$182,184.40</b>
<b>Payroll Total:</b>							<b>\$0.00</b>
<b>Balance Forward:</b>							<b>\$572,274.50</b>
<b>Total:</b>							<b>\$754,458.90</b>

Payment Register

Options: Year: 2025-2026, Fund Account: 31-2020 Bond Fund, Date Range: 9/8/2025 - 10/7/2025, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
312600001	10/01/2025	67101	TriCorps Surveillance ,LLC				\$51,621.56
312600002	10/01/2025	67607	The Public Finance Law Group, P				\$7,500.00
<b>Non-Payroll Total:</b>							<b>\$59,121.56</b>
<b>Payroll Total:</b>							<b>\$0.00</b>
<b>Balance Forward:</b>							<b>\$0.00</b>
<b>Total:</b>							<b>\$59,121.56</b>

Payment Register

Options: Year: 2025-2026, Fund Account: 35-2024 Bond Fund, Date Range: 9/8/2025 - 10/7/2025, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
352600006	09/15/2025	3533	CDW GOVERNMENT INC				\$76,700.00
352600007	09/15/2025	4138	BANCFIRST				\$1,620,000.00
352600008	10/01/2025	459	SCHOOL SPECIALTY				\$24,865.88
352600009	10/01/2025	67390	Hertz Furniture Systems, LLC				\$13,666.60
352600010	10/01/2025	3533	CDW GOVERNMENT INC				\$33,324.00
352600011	10/07/2025	67718	Barbara Jane Pfenning				\$164.14
<b>Non-Payroll Total:</b>							<b>\$1,768,720.62</b>
<b>Payroll Total:</b>							<b>\$0.00</b>
<b>Balance Forward:</b>							<b>\$495,688.07</b>
<b>Total:</b>							<b>\$2,264,408.69</b>

**Payment Register**

**Options:** Year: 2025-2026, Fund Account: 60-BJ Clack Scholarships, Date Range: 9/8/2025 - 10/7/2025, Print Payroll  
 Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
602600002	09/15/2025	75461	OKLAHOMA BAPTIST UNIVERSITY				\$2,423.60
602600003	09/15/2025	3291	OKLAHOMA STATE UNIVERSITY				\$314.90
602600004	09/15/2025	67113	Northwestern OSU				\$2,273.73
<b>Non-Payroll Total:</b>							<b>\$5,012.23</b>
<b>Payroll Total:</b>							<b>\$0.00</b>
<b>Balance Forward:</b>							<b>\$6,600.20</b>
<b>Total:</b>							<b>\$11,612.43</b>

Payment Register

Options: Year: 2025-2026, Fund Account: 61-Activity Fund, Date Range: 9/8/2025 - 10/7/2025, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
612600076	09/15/2025	3861	Arvest/Amazon				\$416.65
612600077	09/15/2025	75159	IMPERIAL COFFEE				\$15.00
612600078	09/15/2025	3861	Arvest/Amazon				\$493.31
612600079	09/15/2025	75581	NATIONAL FFA ORGANIZATION				\$377.00
612600080	09/15/2025	3861	Arvest/Amazon				\$171.97
612600081	09/15/2025	3861	Arvest/Amazon				\$96.98
612600082	09/15/2025	3861	Arvest/Amazon				\$82.99
612600083	09/15/2025	3861	Arvest/Amazon				\$114.64
612600084	09/15/2025	3861	Arvest/Amazon				\$106.15
612600085	09/15/2025	3861	Arvest/Amazon				\$38.99
612600086	09/15/2025	66025	Arvest				\$72.13
612600087	09/15/2025	66025	Arvest				\$55.34
612600088	09/15/2025	75218	J.W. PEPPER & SON, INC.				\$205.49
612600089	09/15/2025	3861	Arvest/Amazon				\$86.46
612600090	09/15/2025	66025	Arvest				\$96.00
612600091	09/15/2025	66025	Arvest				\$360.00
612600092	09/15/2025	66025	Arvest				\$165.48
612600093	09/15/2025	66025	Arvest				\$346.00
612600094	09/15/2025	6488	COMANCHE PUBLIC SCHOOLS				\$48.00
612600095	09/15/2025	3861	Arvest/Amazon				\$54.33
612600096	09/15/2025	3861	Arvest/Amazon				\$42.38
612600097	09/15/2025	66025	Arvest				\$96.64
612600098	09/15/2025	66025	Arvest				\$238.58
612600099	09/15/2025	66025	Arvest				\$99.95
612600100	09/15/2025	3861	Arvest/Amazon				\$80.99
612600101	09/15/2025	66025	Arvest				\$848.36
612600102	09/15/2025	67674	Alfred Publishing, LLC				\$520.67
612600103	09/15/2025	66025	Arvest				\$121.29
612600104	09/15/2025	3026	RICHARD'S PRINTING				\$37.50
612600105	09/30/2025	75159	IMPERIAL COFFEE				\$249.95
612600106	09/30/2025	66025	Arvest				\$47.36
612600107	09/30/2025	2011	AMERICAN BAND ACCESSORIES,				\$164.87
612600108	09/30/2025	66025	Arvest				\$151.95
612600109	09/30/2025	66025	Arvest				\$66.93
612600110	09/30/2025	67512	Steve Weiss Music				\$251.26
612600111	09/30/2025	66025	Arvest				\$179.00
612600112	09/30/2025	75192	USAO				\$500.00
612600113	09/30/2025	686	CPS-CENTRAL KITCHEN				\$122.50
612600114	09/30/2025	3861	Arvest/Amazon				\$37.94
612600115	09/30/2025	1711	Wright Culligan Water				\$61.70
612600116	09/30/2025	3861	Arvest/Amazon				\$320.34
612600117	09/30/2025	3861	Arvest/Amazon				\$99.96
612600118	09/30/2025	3861	Arvest/Amazon				\$38.95
612600119	09/30/2025	3861	Arvest/Amazon				\$109.99
612600120	09/30/2025	3861	Arvest/Amazon				\$76.98
612600121	09/30/2025	3861	Arvest/Amazon				\$75.95
612600122	09/30/2025	66025	Arvest				\$177.80
612600123	09/30/2025	67003	Life in Bloom				\$92.00
612600124	09/30/2025	2593	MIDWEST MUSIC				\$1,000.00

Payment Register

Options: Year: 2025-2026, Fund Account: 61-Activity Fund, Date Range: 9/8/2025 - 10/7/2025, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
612600125	09/30/2025	75781	WING T'S				\$219.00
612600126	09/30/2025	3861	Arvest/Amazon				\$29.99
612600127	09/30/2025	89980	BRANDON J WILLIS				\$227.48
612600128	09/30/2025	3861	Arvest/Amazon				\$98.88
612600129	09/30/2025	67166	OKLA Junior Academic Bowl Asso				\$75.00
612600130	09/30/2025	66025	Arvest				\$172.64
612600131	09/30/2025	66025	Arvest				\$26.93
612600132	09/30/2025	66025	Arvest				\$51.39
612600133	09/30/2025	99999	Chickasha Public Schools				\$7,586.25
612600134	09/30/2025	66025	Arvest				\$72.80
612600135	09/30/2025	66025	Arvest				\$122.85
612600136	09/30/2025	99999	Chickasha Public Schools				\$15,125.39
612600137	09/30/2025	66500	Dragoon Graphics LLC				\$345.00
612600138	09/30/2025	1711	Wright Culligan Water				\$79.40
612600139	09/30/2025	66025	Arvest				\$90.04
612600140	09/30/2025	66025	Arvest				\$199.00
612600141	09/30/2025	66025	Arvest				\$27.71
612600142	09/30/2025	66025	Arvest				\$174.95
612600143	09/30/2025	75456	OZARKA / EUREKA WATER				\$12.94
612600144	09/30/2025	3026	RICHARD'S PRINTING				\$126.00
<b>Non-Payroll Total:</b>							<b>\$34,178.34</b>
<b>Payroll Total:</b>							<b>\$0.00</b>
<b>Balance Forward:</b>							<b>\$51,570.55</b>
<b>Total:</b>							<b>\$85,748.89</b>

## Payment Register

Options: Year: 2025-2026, Fund Account: 62-Athletic Fund, Date Range: 9/8/2025 - 10/7/2025, Print Payroll Payments:  
False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
622600124	09/08/2025	5096	TOM HURST				\$715.00
622600125	09/08/2025	67445	Hunter Horry				\$715.00
622600126	09/08/2025	67568	William Myers				\$390.00
622600127	09/08/2025	67423	Dillon Pittman				\$455.00
622600128	09/08/2025	89850	JOSEPH C. FOUST				\$520.00
622600129	09/08/2025	4700	TERRY JONES				\$715.00
622600130	09/08/2025	65929	Johnathan Noel				\$495.00
622600131	09/08/2025	67426	Phillip Bailey				\$495.00
622600132	09/08/2025	67134	Marie Noel				\$495.00
622600133	09/08/2025	67689	Bethany Mitchell				\$495.00
622600134	09/10/2025	67423	Dillon Pittman				\$132.00
622600135	09/10/2025	67568	William Myers				\$132.00
622600136	09/10/2025	66798	Phillip Bonadonna				\$200.00
622600137	09/10/2025	67491	Josh Gregston				\$200.00
622600138	09/10/2025	72	Petty Cash Athletics				\$600.00
622600139	09/10/2025	72	Petty Cash Athletics				\$600.00
622600140	09/10/2025	72	Petty Cash Athletics				\$1,200.00
622600141	09/10/2025	72	Petty Cash Athletics				\$600.00
622600142	09/10/2025	72	Petty Cash Athletics				\$1,200.00
622600143	09/10/2025	67694	Erik Prieto				\$200.00
622600144	09/10/2025	67693	Jared Remppe				\$15.00
622600145	09/10/2025	5096	TOM HURST				\$77.00
622600146	09/10/2025	4700	TERRY JONES				\$77.00
622600147	09/10/2025	65929	Johnathan Noel				\$165.00
622600148	09/10/2025	67426	Phillip Bailey				\$165.00
622600149	09/10/2025	66716	Steve Bakke				\$110.00
622600150	09/10/2025	66611	Carol Chappell				\$110.00
622600151	09/10/2025	4659	JONATHAN KNAPP				\$200.00
622600152	09/11/2025	67493	Marley Scott				\$60.00
622600153	09/11/2025	67692	Lane Jay				\$45.00
622600154	09/11/2025	67691	Sean Hall				\$45.00
622600155	09/11/2025	67690	Quinton Benitez				\$45.00
622600156	09/11/2025	67690	Quinton Benitez				\$45.00
622600157	09/11/2025	67691	Sean Hall				\$45.00
622600158	09/11/2025	67493	Marley Scott				\$60.00
622600159	09/11/2025	67697	Luke Allen				\$45.00
622600160	09/15/2025	66025	Arvest				\$714.76
622600161	09/15/2025	66025	Arvest				\$89.00
622600162	09/15/2025	66025	Arvest				\$80.00
622600163	09/15/2025	66025	Arvest				\$620.38
622600164	09/15/2025	67468	Stratford Public School				\$275.00
622600165	09/15/2025	90412	IRMA L MOELLING				\$234.00
622600166	09/15/2025	67175	TRISHA D PROULX				\$132.00
622600167	09/15/2025	90037	KARI J. MOLDER				\$228.00
622600168	09/15/2025	6337	HUDL				\$14,700.00
622600169	09/15/2025	89163	BEVERLY J. DANIELS				\$303.00
622600170	09/15/2025	66025	Arvest				\$502.46
622600171	09/15/2025	66025	Arvest				\$59.97
622600172	09/15/2025	66052	OIAAA				\$120.00

## Payment Register

Options: Year: 2025-2026, Fund Account: 62-Athletic Fund, Date Range: 9/8/2025 - 10/7/2025, Print Payroll Payments:  
False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
622600173	09/15/2025	18	ALERT SERVICES INC				\$527.00
622600174	09/15/2025	67003	Life in Bloom				\$247.00
622600175	09/15/2025	66025	Arvest				\$63.66
622600176	09/15/2025	4055	DR PEPPER				\$122.40
622600177	09/15/2025	66025	Arvest				\$276.45
622600178	09/15/2025	65950	Waller Ice LLC				\$361.28
622600179	09/15/2025	66113	Cameron University Foundation				\$160.00
622600180	09/15/2025	66025	Arvest				\$79.96
622600181	09/15/2025	4055	DR PEPPER				\$560.50
622600182	09/15/2025	66947	Elite Sportwear				\$1,311.66
622600183	09/15/2025	4668	JEREMY RAMSEY				\$295.00
622600184	09/15/2025	67213	Walter Proulx				\$155.00
622600185	09/16/2025	66716	Steve Bakke				\$110.00
622600186	09/16/2025	4700	TERRY JONES				\$110.00
622600187	09/16/2025	67426	Phillip Bailey				\$165.00
622600188	09/16/2025	67689	Bethany Mitchell				\$165.00
622600189	09/16/2025	72	Petty Cash Athletics				\$2,000.00
622600190	09/16/2025	72	Petty Cash Athletics				\$2,000.00
622600191	09/16/2025	72	Petty Cash Athletics				\$600.00
622600192	09/16/2025	72	Petty Cash Athletics				\$600.00
622600193	09/16/2025	72	Petty Cash Athletics				\$600.00
622600194	09/16/2025	72	Petty Cash Athletics				\$1,200.00
622600195	09/17/2025	66094	R.D.. Robnett III				\$220.00
622600196	09/17/2025	67127	Michael Cherenyock				\$220.00
622600197	09/17/2025	67426	Phillip Bailey				\$90.00
622600198	09/22/2025	72	Petty Cash Athletics				\$1,000.00
622600199	09/22/2025	72	Petty Cash Athletics				\$1,200.00
622600200	09/22/2025	72	Petty Cash Athletics				\$600.00
622600201	09/22/2025	72	Petty Cash Athletics				\$600.00
622600202	09/22/2025	72	Petty Cash Athletics				\$3,500.00
622600203	09/22/2025	67423	Dillon Pittman				\$675.00
622600204	09/22/2025	89850	JOSEPH C. FOUST				\$750.00
622600205	09/22/2025	4700	TERRY JONES				\$675.00
622600206	09/22/2025	67445	Hunter Horry				\$300.00
622600207	09/22/2025	5096	TOM HURST				\$300.00
622600208	09/24/2025	66094	R.D.. Robnett III				\$242.00
622600209	09/24/2025	67127	Michael Cherenyock				\$220.00
622600210	09/24/2025	4700	TERRY JONES				\$132.00
622600211	09/24/2025	66611	Carol Chappell				\$110.00
622600212	09/26/2025	67426	Phillip Bailey				\$90.00
622600213	10/01/2025	65929	Johnathan Noel				\$120.00
622600214	10/01/2025	67426	Phillip Bailey				\$175.00
622600215	10/01/2025	4776	RICHARD GARRETT				\$120.00
622600216	10/01/2025	66274	KADEN R BLAKES				\$120.00
622600217	10/01/2025	90412	IRMA L MOELLING				\$567.00
622600218	10/01/2025	89163	BEVERLY J. DANIELS				\$1,170.00
622600219	10/01/2025	90037	KARI J. MOLDER				\$492.00
622600220	10/01/2025	67641	Tracy Williams				\$14.99
622600221	10/01/2025	3647	VARSITY SPIRIT FASHIONS				\$2,791.05

**Payment Register**

**Options:** Year: 2025-2026, Fund Account: 62-Athletic Fund, Date Range: 9/8/2025 - 10/7/2025, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
622600222	10/01/2025	66025	Arvest				\$1,193.50
622600223	10/01/2025	65682	AU Concepts & Designs, LLC				\$117.75
622600224	10/01/2025	66025	Arvest				\$134.80
622600225	10/01/2025	66025	Arvest				\$953.98
622600226	10/01/2025	66947	Elite Sportwear				\$835.62
622600227	10/01/2025	66025	Arvest				\$123.36
622600228	10/01/2025	67698	Canadian Valley Athletic Conf				\$750.00
622600229	10/01/2025	66025	Arvest				\$216.24
622600230	10/01/2025	66025	Arvest				\$15.10
622600231	10/01/2025	66112	Anadarko Public Schools				\$360.00
622600232	10/01/2025	7273	EL RENO VOLLEYBALL				\$200.00
622600233	10/01/2025	6005	SOCCER USA				\$923.00
622600234	10/01/2025	6000	CHICKASHA PUBLIC SCHOOLS				\$2,333.21
622600235	10/01/2025	66025	Arvest				\$64.94
622600236	10/01/2025	66025	Arvest				\$79.99
622600237	10/01/2025	18	ALERT SERVICES INC				\$56.00
622600238	10/01/2025	4055	DR PEPPER				\$59.50
622600239	10/01/2025	66025	Arvest				\$391.35
622600240	10/01/2025	67703	Alejandro Lopez IV				\$87.00
622600241	10/01/2025	67693	Jared Rempe				\$90.00
622600242	10/01/2025	66824	Teambuldr LLC				\$1,500.00
622600243	10/01/2025	4852	INDIAN NATION WHOLESAL				\$2,719.60
622600244	10/01/2025	18	ALERT SERVICES INC				\$139.00
622600245	10/01/2025	67693	Jared Rempe				\$60.00
622600246	10/01/2025	66025	Arvest				\$159.92
622600247	10/01/2025	4055	DR PEPPER				\$1,367.50
622600248	10/01/2025	66025	Arvest				\$225.47
622600249	10/01/2025	3647	VARSITY SPIRIT FASHIONS				\$8,561.60
622600250	10/01/2025	3647	VARSITY SPIRIT FASHIONS				\$8,764.20
622600251	10/01/2025	66025	Arvest				\$59.98
622600252	10/01/2025	66025	Arvest				\$10.14
622600253	10/01/2025	67710	Corn Bible Academy				\$200.00
622600254	10/01/2025	879	OSSAA				\$2,649.00
622600255	10/06/2025	67715	Greg Copeland				\$150.00
622600256	10/06/2025	67713	Adam Hess				\$150.00
622600257	10/06/2025	67714	Jackson C. Young				\$150.00
622600258	10/06/2025	67716	Jeff Waterman				\$150.00
622600259	10/06/2025	67717	DJ Wolfe				\$150.00
622600260	10/06/2025	72	Petty Cash Athletics				\$1,500.00
622600261	10/06/2025	72	Petty Cash Athletics				\$1,200.00
622600262	10/06/2025	72	Petty Cash Athletics				\$3,500.00

<b>Non-Payroll Total:</b>	<b>\$100,477.27</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$88,316.56</b>
<b>Total:</b>	<b>\$188,793.83</b>



CANADIAN VALLEY TECHNOLOGY CENTER  
DISTRICT #6

TRANSPORTATION CONTRACT

This contract is entered into on the 4th day of September 2025, by Chickasha Public Schools and Canadian Valley Technology Center (Chickasha Campus), District #6.

Said contract is for School Year 2025-2026, not to exceed 175 school days. Whereas the contracting school agrees to furnish transportation for students enrolled in the area school programs. Said students are to be bused from Chickasha to the area school in time for classes.

Round trip miles: 525 @ \$3.50 per mile

Total amount: \$1,837.50

Four equal payments-no later than the 15<sup>th</sup> of the following months:

November	\$ 459.37
January	\$ 459.37
April	\$ 459.37
<u>May</u>	<u>\$ 459.37</u>
<b>TOTAL</b>	<b>\$1,837.50</b>

In witness whereof, the parties hereto have set their hands the day and year first above written.

For the contracting independent school district

\_\_\_\_\_

Title: \_\_\_\_\_

For Canadian Valley Technology Center

Jimmy A. Ridgeway

Title: Chief Financial & Operating Officer

## Field Placement Affiliation Agreement Between GCU and Chickasha Public Schools

1. **PARTIES:** This Agreement (the “Agreement”) is entered into on this 09/24/2025 day by and between Grand Canyon University (“GCU”) and Chickasha Public Schools located at 900 West Choctaw Avenue, Chickasha, OK 73018 hereafter referred to as the (the “District”).
2. **PURPOSE:** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which candidates of GCU may participate in College of Education (“COE”) Practicum/Field Experience, Student Teaching, Educational Administration Internships, or College of Humanities and Social Sciences (“CHSS”) School Counseling (SC) Practicum/Internships at the schools located in the District.
3. **TERM:** The term of this Agreement begins 09/24/2025 and ends 09/24/2028.
4. **Roles & Definitions:**
  - **Candidate:** The Candidate is defined as the student who is actively enrolled in a COE or CHSS program of study who works to fulfill all Practicum/Field experience, Student Teaching, Educational Administration Internships, or SC Practicum/Internships.
  - **Mentor:** The Mentor is defined as the teacher/educator hosting the COE or CHSS candidate in practicum/field experiences or educational administration internships.
  - **Cooperating Teacher:** The COE Cooperating Teacher (the “CT”) is defined as the teacher in whose classroom the candidate is placed to complete the student teaching experience. The CT must be certified, endorsed, and/or licensed as a teacher.
  - **School Counseling (“SC”) Site Supervisor:** The SC Site Supervisor is defined as the clinical site supervisor in whose supervision the Candidate is placed to complete the practicum/internship field experience expectations for school counselors in training (“SCITs”). The SC Site Supervisor must meet the requirements as outlined in the Graduate Field Experience Manual.
  - **GCU Faculty Supervisor:** The GCU Faculty Supervisor is defined as the GCU approved supervisor who has oversight responsibility for the evaluation of the candidate during Student Teaching or SC Practicum/Internships.
  - **Practicum/Field Experience:** Practicum/field experiences are field-based learning opportunities that focus on observation, application, and reflection. Practicum/field experiences require the candidate to observe and interact in diverse, real-life educational settings, and to apply the theories and concepts learned in program coursework.
  - **Student Teaching:** Student teaching is the capstone experience at the end of the initial teacher licensure program that provides candidates with the opportunity to demonstrate mastery of knowledge and skills in a classroom setting during the 15/16-week experience, dependent on program of study.
  - **Educational Administration Internships:** Educational Administration Internships are field-based learning opportunities for candidates enrolled in an Educational Administration program leading to principal licensure under the direct supervision of a certified school administrator.
  - **School Counseling (“SC”) Practicum/Internships:** SC Practicum/Internships are field-based learning opportunities for candidates enrolled in school counseling programs leading to initial licensure under the direct supervision of a certified school counselor.
5. **RESPONSIBILITIES OF THE DISTRICT:**
  - 5a. The District shall provide participating candidates with field placement experiences in a school of the District under direct supervision of a host teacher (“Cooperating Teacher”), host mentor (“Mentor”), or SC

Site Supervisor that meets the minimum GCU qualification requirements as outlined in the applicable program manual (See Appendices).

**5b.** The District shall allow candidates who are current district employees to complete required field experience hours (i.e., practicum/field experience, student teaching, educational administration internships) within their paid positions (e.g., paraprofessional, substitute, teacher of record, etc.) if the setting aligns with program requirements, an appropriately certified mentor is available, and all course expectations can be met, provided the district approves continued employment. If deemed not feasible, the district will provide reasonable written notice to the candidate and Grand Canyon University.

**5c.** The District shall ensure that the Cooperating Teacher/Mentor/SC Site Supervisor provides oversight, feedback and mentoring to GCU's participating candidates. Cooperating Teacher/Mentor/SC Site Supervisor expectations are outlined in the applicable program manual. (See Appendices.)

**5d.** The District shall provide the participating candidate prior to the start of the field placement with any District policies and procedures to which the candidate is expected to adhere to during the candidate's field placement while on District premises.

**5e.** The District shall allow a GCU faculty supervisor (the "GCU Faculty Supervisor") virtual and/or in-person access to the host school and classroom for the specific purpose of observing the participating candidate or consulting with the SC Site Supervisor.

**5f.** The District shall through the involvement of the Cooperating Teacher/Mentor/SC Site Supervisor, communicate with the GCU Faculty Supervisor and candidate to provide feedback on the candidate's performance which will be used by the GCU Faculty Supervisor for completion of the candidate's formal evaluation.

**5g.** The District shall have the right to refuse a candidate for field placement or may terminate the field placement of any candidate based upon its good faith determination that the candidate is not meeting performance standards or is otherwise deemed unacceptable to the District. Notices of such decisions shall be provided to GCU in writing and shall state reasons for such decisions.

**5h.** The District shall provide participating candidates with immediate first aid for work-related injuries or illnesses, such as blood or body fluid exposure.

**5i.** The District shall promptly and thoroughly investigate any complaint by any participating candidate or GCU regarding unlawful discrimination or harassment at the field placement site or involving employees or agents of the field placement site and take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify GCU of the existence and outcome of any complaint of harassment by, against or involving any participating candidate.

**5j.** The District shall support the candidate in compliance with all policies of GCU that pertain to this Agreement as outlined in the University Policy Handbook and applicable program manuals. Please refer to the program manuals regarding recording, virtual services, and informed consent requirements(see Appendices).

**5k.** The District shall comply with all federal, state, and local statutes and regulations applicable to the performance of the Agreement.

**6. RESPONSIBILITIES OF GCU:**

**6a.** GCU shall not provide compensation to Mentors or SC Site Supervisors hosting candidates for Practicum/Field Experiences, Educational Administration Internships, SC Practicum/Internships, or Student Teaching in the instance where the candidate is employed as a full-time teacher of record.

**6b.** GCU shall pay a \$500 stipend to Cooperating Teachers hosting student teaching candidates per each 15/16-week session of full-time service. Longer or shorter sessions will be paid on a pro-rated basis.

**6c.** GCU shall pay the stipend upon the completion of the student teaching semester provided all paperwork has been submitted.

**6d.** GCU shall provide a GCU Faculty Supervisor for candidates completing the student teaching, SC practicum/internships or educational administration internships to evaluate a candidate's performance

through virtual and/or in-person observations. The GCU Faculty Supervisor will meet requirements and expectations as outlined in the applicable program's handbook.

6e. GCU shall require that all candidates who must enter a field placement site provide GCU with a current and clear copy of a background check. GCU will prohibit candidates from moving forward in the field placement process until this document is received.

6f. GCU shall promptly and thoroughly investigate any complaint by any participating candidate or the District regarding unlawful discrimination or harassment at the field placement site or involving employees or agents of the field placement site and take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify the District of the existence and outcome of any complaint of harassment by, against or involving any participating candidate.

6g. GCU shall support the candidate in compliance with all policies of District that pertain to this Agreement as outlined in policy handbook and applicable program manuals.

6h. GCU shall comply with all federal, state, and local statutes and regulations applicable to the performance of the Agreement.

7. **CANDIDATE COMPLIANCE WITH GCU AND DISTRICT POLICIES and PROGRAMMATIC HANDBOOKS:**

Candidates accepted to the District for field placement shall be subject to all applicable policies and regulations of the District and GCU. Prior to assignment of candidates to the District, GCU will advise candidates of any specific requirements that must be met to participate in the applicable field placement. These specific requirements are outlined in the applicable program manual. (See Appendices.) Failure to complete the requirements will result in non-placement of candidates.

8. **PAID POSITIONS/EMPLOYMENT:** GCU does not solicit, source, or guarantee paid opportunities or employment for candidates. GCU may allow a candidate to maintain a paid position during Student Teaching or SC Practicum/Internship if deemed appropriate by the District and the role is in alignment to the candidate's university program of study, setting and coursework requirements and desired certification. The candidate must have an appropriately certified mentor/Cooperating Teacher/SC Site Supervisor available at the school site. Candidates requesting to hold a paid position must complete additional documentation that requires written approval from the District. Requests to student teach or SC practicum/internship in a paid position are reviewed by the applicable College on a case-by-case basis and are not guaranteed.

9. **INSURANCE AND LIABILITY**

**9a. College of Education (Practicum/Field Experience, Student Teaching, Educational Administration Internships):** GCU will maintain in full force and effect, at its sole expense and written by carriers acceptable to District:

- Commercial General Liability (Minimum Requirements):

Limits of Liability:

\$1,000,000 Each Occurrence

\$2,000,000 General Aggregate

\$2,000,000 Products/Completed Operations Aggregate

\$1,000,000 Personal Injury/Advertising Injury

\$5,000 Medical Payments

Coverage:

Premises/Operation Liability

Medical Payments Liability

Contractual Liability

Personal Injury Liability

Independent Contractors

- Professional Liability, as related to Educational Services:

Limits of Liability:

- \$1,000,000 Each wrongful act
- \$1,000,000 Aggregate
- Automobile Liability:
  - Limits of Liability:
  - \$1,000,000 Combined Single Limit
- Sexual Abuse or Molestation Liability:
  - Limits of Liability:
  - \$1,000,000 Each
  - \$1,000,000 Aggregate

**9b. College of Humanities and Social Sciences (CHSS) School Counseling:** Each candidate will be required to provide proof of his/her own professional liability insurance in the amounts of \$1,000,000 per claim/\$3,000,000 aggregate to the GCU field experience office.

- Commercial General Liability (Minimum Requirements):
  - Limits of Liability:
  - \$1,000,000 Combined Single Limit
  - \$2,000,000 General Aggregate
  - \$1,000,000 Products Aggregate
  - \$1,000,000 Personal Injury
  - \$5,000 Medical Payments
  - Coverage:
  - Premises/Operation Liability
  - Medical Payments Liability
  - Contractual Liability
  - Personal Injury Liability

**10. FERPA:** GCU and the District agree to protect the candidate's and/or student's educational records in accordance with the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g ("FERPA") and any applicable policy of GCU and the District. To the extent permitted by law, GCU and the District may share information from a candidate's and/or student's educational records with each other so that each can perform its respective responsibilities under this Agreement but shall not disclose or share educational records with any third party without the candidate's and/or student's prior written consent.

**11. CONFIDENTIALITY:** GCU shall inform each participating candidate of Federal law governing the confidentiality of District student information, including FERPA. The District shall inform each participating candidate of any applicable State law governing the confidentiality of student information. The District shall also inform each participating Cooperating Teacher, Mentor, or SC Site Supervisor that they are bound to maintain in confidence, any documents or other confidential information about the participating candidate and GCU to which they might have access. Any breach of confidentiality by a participating candidate, Cooperating Teacher, Mentor, or SC Site Supervisor shall be grounds for immediate termination of the field placement.

**12. INDEMNIFICATION AND HOLD HARMLESS:** Neither party shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible.

**13. USE OF MARKS AND LOGOS; RIGHT OF PUBLICITY:** The District hereby grants GCU the right and license to publish and/or use District's logos or trademarks for all purposes connected with the promotion of the Agreement. Notwithstanding the foregoing license, District shall retain all right, title, and interest in and to

District's logos and trademarks. District shall allow GCU to publicize District, the Agreement and the related programs in all advertising, publicity, and promotion, including GCU websites, and social media. GCU's right to utilize District's logos and trademarks and right of publicity will survive the termination or expiration of this Agreement for a reasonable period of time until GCU is able to revise and update such materials, websites, and social media.

**14. ASSIGNMENT:** The provisions of this Agreement shall inure to the benefit of and shall be binding upon the successors of the parties hereto. Neither this Agreement nor any of the rights or obligations here under may be transferred or assigned without prior written consent of the other party.

**15. NOTICES:** Notices under this Agreement shall be in writing and mailed electronically, or delivered to the parties as follows:

**Grand Canyon University**

COE/CHSS Affiliations

[COEAffiliations@gcu.edu](mailto:COEAffiliations@gcu.edu)

Subject: Chickasha Public Schools Affiliation Agreement Notification

**School/District Information**

Chickasha Public Schools

900 West Choctaw Avenue

Chickasha, OK 73018

**16. MODIFICATION OF AGREEMENT:** This Agreement may be modified only by written amendment executed by both parties.

**17. TERMINATION:** Either party, upon thirty (30) days written notice to the other party, may terminate this Agreement.

**18. PARTNERSHIP/JOINT VENTURE/EMPLOYMENT:** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties. Candidates are not employees, independent contractors, or agents of GCU. The relationship between candidates and the District shall be determined by the District according to its policies and agreements with the candidates.

**19. INDEPENDENT CONTRACTOR:** The relationship between Cooperating Teachers (hosting College of Education student teachers) and GCU shall be that of an independent contractor and shall not be deemed to be that of an employer-employee relationship, joint venture, or partnership. Cooperating Teachers shall be solely responsible for the payment of their own state and federal income tax and self-employment tax as applicable.

**20. NONDISCRIMINATION:** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or candidates because of race, religion, creed, color, sex, age, disability, veteran status, or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).

**21. GOVERNING LAW:** This Agreement shall be governed in all respects, whether as to validity, construction, capacity, performance, or otherwise, by the laws of the State of Arizona, without giving effect to its conflict of laws rules. Any dispute, controversy, or claim arising out of or in connection with this Agreement shall be settled by confidential arbitration under the Rules for Commercial Arbitration of the American Arbitration Association, by one arbitrator reasonably familiar with the business pertaining to the services covered by the Agreement, appointed in accordance with such Rules. The arbitrator shall apply the laws of the State of Arizona

to the merits of any dispute or claim. Judgment on the award entered by the arbitrator may be entered in any court having jurisdiction thereof.

In witness whereof, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

**Grand Canyon University**

By:   
Signature

Name: Dr. Meredith Critchfield

Title: Dean, College of Education

Date: 9/24/2025

By:   
Signature

Name: Dr. Anna Edgeston

Title: Assistant Dean of College of Humanities and Social Sciences

Date: 9/24/2025

**Chickasha Public Schools**

By: \_\_\_\_\_  
Signature

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Appendices

### **GCU University Policy Handbook (UPH)**

[University Policy Handbook](#)

### **College of Education (COE) Appendix**

[Clinical Field Experience Handbook](#)

(For candidates in all College of Education programs.)

[Student Teaching Manual](#)

(For candidates enrolled in initial teacher licensure programs.)

[Master of Education in Educational Administration Internship Manual](#)

(For candidates in the Educational Administration program with start dates **prior to May 2, 2024.**)

[Master of Education in Educational Administration Internship Manual](#)

(For candidates in the Educational Administration program with start dates **on or after May 2, 2024.**)

### **College of Humanities and Social Sciences (CHSS) Appendix**

[College-of-Humanities-and-Social-Sciences-Graduate-Field-Experience-Manual\\_9.1.2023.pdf \(gcu.edu\)](#)



3500 S.W. 119th Street ▪ Oklahoma City, Oklahoma 73170 ▪ (405) 691-3800 ▪ [www.macu.edu](http://www.macu.edu)

## *School of Teacher Education*

### **Memorandum of Understanding**

**between**

### **Mid-America Christian University and Chickasha Public Schools**

We, the undersigned, on behalf of our educational institutions, agree to the following conditions in this Memorandum of Understanding (MOU). The conditions have been deemed mutually beneficial for all parties and advantageous to the educational performance and improvement of teacher candidates and PK-12 educator and students. The agreement stands for an annual period from 2025-2026 with the understanding that modifications may be made if approved by both parties for this agreement.

#### **Mid-America Christian University agrees:**

- To designate the Field Experience Coordinator as school liaison who will confer regularly with the partnership school comprised of the partnership school representative for the purpose of planning, coordinating, monitoring, and troubleshooting partnership activities and relationships.
- To require field experience activities of education students that meet professional standards for education and conduct and provide assurances that each student has successfully passed a criminal background check and sex offender registry.
- To ensure teacher candidates/student teachers are adequately covered by liability insurance.
- To provide FERPA training for all teacher candidates/student teachers.
- To place teacher candidates, student teachers, and administrative interns who have met all the requirements set forth by Office of Education Quality and Accountability and the Mid-America School of Teacher Education.
- To provide the representative(s) of a partnership school with the Student Teaching Handbook which includes information pertaining to the sequence of activities for adequate orientation of student teachers/graduate students and the cooperating teachers/cooperating administrators during a pre-experience conference.
- To provide sufficient supervision of teacher candidates, student teachers, and graduate students through classroom visitations and conferences with all who are involved in the placement.
- To work closely with the partnership schools in evaluating the teacher candidates, student teachers, graduate students and Teacher Education Program/Master of Education in School Counseling Program in order to improve candidate performance and program standards.
- To remove any student or terminate any activity that negatively impacts the education of PK-12 students or the professional climate of the PK-12 school. The determination



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## *School of Teacher Education*

of negative impact will be made collaboratively between Mid-America Christian University School of Teacher Education and partnership school administrator.

### **The Partnership School/School District agrees:**

- To work with a Leadership Team that confers regularly with Mid-America Christian University Partnership School Liaison for the purpose of planning, coordinating, monitoring, and troubleshooting partnership activities and relationships.
- To place, mentor, and evaluate Mid-America Christian University teacher candidates in field experiences.
- To place, supervise, and evaluate student teaching and administrative practicum experiences by providing qualified and licensed PK-12 faculty and administrators.
- To select, when appropriate, a qualified faculty/administrator to serve as Mid-America Christian University Clinical Faculty for supervision and evaluation of student teachers and administrative interns.
- To exchange resources for learning and professional development when mutually beneficial.

Chickasha Public Schools

**Partnership School Name**

\_\_\_\_\_  
Superintendent/President/Principal

\_\_\_\_\_  
Date

**Mid-America Christian University:**

\_\_\_\_\_  
Director of School of Teacher Education

\_\_\_\_\_  
Date

**PURPOSE OF ACCOUNTS  
SCHOOL YEAR  
2025-2026  
PROJECT #001-920**

- (1) **ACCOUNT NAME:** Lincoln School Intermediate Center Office Activity
- (2) **PURPOSE OF ACCOUNT:** To provide books, to accumulate and expend revenues collected for the enhancement of educational programs. Reward academic achievements and character recognition.
- (3) **REVENUE:** Donations, proceeds from food booths, fundraisers, participation in non-profit fund-raising activities. (Ecology t-shirts) PTO fundraisers, school pictures, vending machine, candy sales, and water sales
- (4) **LIST FUNDRAISERS:** Candy sales, candy-grams, water sales, individual flower sales, school fairs/carnivals, auction dinners/suppers, hat day, picture sales, donations, popcorn sales, school apparel sales, school events admission/gate fees, snack sales, field trip costs, book fair, ticket sales, school store sales, coin wars, school supplies, brochure sales, snowcone sales, and singing Valentines, cake and or bake sales.
- (5) **EXPENSES:** Teaching supplies, instructional materials and publications, in-service costs, Christmas parade supplies, Red Ribbon Week supplies, donations, assemblies, guest speakers, holiday supplies, maintenance of building supplies, food for staff and students, scholastic orders, PTO donations used for classrooms, supplies for teachers, garden supplies, garden supplies, memorial/get well flowers, Teacher of the Year, staff, student, or family in need gifts, Professional Development, training expenses, positive incentives, PPE

**FOR ACTIVITY USE ONLY**

  
\_\_\_\_\_  
PRINCIPAL SIGNATURE

9/24/25  
\_\_\_\_\_  
DATE

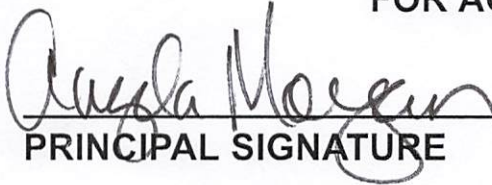
\_\_\_\_\_  
BOARD PRESIDENT

\_\_\_\_\_  
DATE

**PURPOSE OF ACCOUNTS  
SCHOOL YEAR  
2025-2026  
PROJECT #005-922**

- (1) **ACCOUNT NAME:** Lincoln School Intermediate Center Clubs, Journalism, Student Council, **Academic Team**
- (2) **PURPOSE OF ACCOUNT:** To provide money for yearbooks, yearbook supplies, and pictures, club expenditures, dues, registration fees and service projects. To support mentor programs with food, snacks and incentives for students.
- (3) **REVENUE:** Yearbook Sales, picture sales, snack sales, donations, t-shirt sales, entry fees, travel expenses, contests, reimbursements and refunds, field trips, prizes and awards.
- (4) **LIST of FUNDRAISERS:** Yearbook sales and picture sales, donations, walk-athon, t-shirt sales, school apparel sales, **cookie sales**
- (5) **EXPENSES:** Expenses for materials, items for fundraisers, costs for yearbook administration (camera, programs, etc.) Yearbook printing and donations, positive incentives, and student gifts. Dues, registration fees, fundraisers, gifts for faculty and students reimbursements, field trips, ceremony supplies, trophies and awards, supplies, travel expenses, food drive, incentives for students.

**FOR ACTIVITY USE ONLY**

  
\_\_\_\_\_  
**PRINCIPAL SIGNATURE**

9/11/25  
\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**BOARD PRESIDENT**

\_\_\_\_\_  
**DATE**

**Account Name**

High School Office, Vehicle Registration, Picture Vending

**Purpose of Account**

Accumulate/expand all revenues that were not raised for the benefit of a specific accounts. To track income received from the use by a contractor of district property. Repair and better parking lots, rewards, parking passes, parking signs. Supplies for staff & students

**Revenue**

AP Tests, donations, rebates, fundraisers, vending machine commissions; student photo commissions; profit donation (coffee) instructional and office supplies

**List Fund Raisers**

*you must list specific fund raisers ex: Candy Sales*

T-shirt sales

Recycling fundraiser

Parking Space Auction

Snack Sales

Student games

Nothing Bunt Cakes

Hat Days

Parking Permits

Window Designs

Dance

Student Personalized Parking Spaces

**Expenses**

Plaques and flags, food and refreshments/supplies for faculty meetings and other events; fundraisers, supplies for teaching/classroom materials and office supplies, furniture, appliances, printer ink, printers, video equipment and all essential to their use. Student food, awards, student plaques. May include banquets & celebratory activities; coffee; parking permit stickers, signs donations & office service fees. Window designs Maintenance expenses for parking lots.

Activity Fund Use Only

*Delily Davis*  
Custodian's Signature

9/24/25  
Date Approved

\_\_\_\_\_  
Board President's Signature

\_\_\_\_\_  
Date Approved

**Account Name**

FFA

SUB ACCOUNTS: Horticulture

**Purpose of Account**

To provide funds for the numerous activities of the Chickasha FFA Chapter and Agricultural Education Program. To help operate and maintain the greenhouse, horticulture program, **Student meals for special recognition at the state and national level.**

**Revenue**

Donations, fall meat sale, calendars, Staite Fair winnings & prize money, jackets, dues, reimbursement of costs associated with student livestock projects, entry & registration fees, Merchandise, prize awards, plant sales

**List Fund Raisers**

*you must list specific fund raisers ex: Candy Sales*

Meat Sales

Power & technology

Hey

Calendar Sales

Shop projects

Student Auction

Plant Sales

Community Dinner

Meat Raffle

**Expenses**

Donations, banquet, labor auction, meals and supplies, office supplies; classroom supplies, livestock show expenses, travel and lodging; shop supplies, school farm, subscriptions. Awards for students, conferences, event & entry fees, food & refreshments, FFA merchandise; greenhouse supplies, chapter awards

Activity Fund Use Only

*Delmy Davis*

Custodian's Signature

*9/24/25*

Date Approved

Board President's Signature

Date Approved

## Daycare Surplus

All of the following toys will be declared surplus from the district daycare building:

Falcon Airplane  
Teeter Totter  
Metal Boat Toy  
US Mail Car  
Barbie Car  
Metal House  
BMW Car  
John Deere Car  
Rubber Race Track  
Train Ride on  
5 Tricycles  
4-Way Teeter Totter  
2 Blue Tunnels  
Race Car  
Metal Dixie Car  
Metal Monster Car  
13 Little Tykes Cars  
School Bus  
Firetruck  
2 Plastic Houses  
Orange Bulldozer  
2 Slides  
Purple Train  
Purple Dinosaur  
Yellow Train  
Sandbox  
11 Tonka Trucks  
Trampoline



**Chickasha Public Schools  
Exhibit A  
October 13, 2025**

<b>Certified Hire(s)</b>			
CQA	Position	Effective Date	Contract Status
Christopher Dobson	Certified Teacher	<b>10/9/2025</b>	Certified Temporary

<b>Support Hire(s)</b>			
Grand	Position	Effective Date	Contract Status
Denise Castro	Custodian	<b>9/17/2025</b>	Support Temporary
CHS	Position	Effective Date	Contract Status
Sam Rayburn	Assistant HS Football Coach	<b>August 1, 2025</b>	Lay Coach
Zachary C. Widener	Assistant HS Boys Track	<b>9/17/2025</b>	Lay Coach
Damon Mantooth	Head Boys Soccer Coach	<b>11/3/2025</b>	Support Temporary
Central Kitchen	Position	Effective Date	Contract Status
Maria Ballejo	Cook/Server	<b>9/23/2025</b>	Support Temporary
Grounds	Position	Effective Date	Contract Status
Zachary C. Widener	Athletic Grounds 4 hours	<b>9/17/2025</b>	Support Temporary
Adult Basic Education	Position	Effective Date	Contract Status
Zachary C. Widener	Teacher/Pauls Valley	<b>9/16/2025</b>	Support Temporary
Administration Building	Position	Effective Date	Contract Status
Jodi Williams	Personnel Clerk/Admin Asst	<b>10/1/2025</b>	Support Temporary

<b>Extra Duty Hire(s)</b>			
BWECC	Position	Effective Date	Contract Status
Ashley Blair	Advanced Teacher	<b>10/20/2025</b>	Certified
Nancy Jarvis	Lead Teacher	<b>10/20/2025</b>	Certified
Grand	Position	Effective Date	Contract Status
Megan Crowder	Advanced Teacher	<b>10/20/2025</b>	Certified

Kayla Locke	Advanced Teacher	10/20/2025	Certified
Jessica Maindard	Advanced Teacher	10/20/2025	Certified
Jeanie Lee	Lead Teacher	10/20/2025	Certified
Christian McArter	Lead Teacher	10/20/2025	Certified
Ashley Nitzinger	Bus Monitor	10/8/2025	Support
Jeanie Lee	Grand Spirit Squad	9/1/2025	Certified
Ashley Martin	Grand Spirit Squad	9/1/2025	Certified
Tonya Yokum	Grand Spirit Squad	9/1/2025	Certified
<b>Lincoln</b>	<b>Position</b>	<b>Effective Date</b>	<b>Contract Status</b>
Joanie McDonald	Advanced Teacher	10/20/2025	Certified
Tish Kennedy	Lead Teacher	10/20/2025	Certified
<b>CMS</b>	<b>Position</b>	<b>Effective Date</b>	<b>Contract Status</b>
Amanda Taylor	Title I Tutor	9/5/2025	Certified Temporary
Debbie Lemons	Mentor Teacher	9/15/2025	Certified
Greg Gibson	Mentor Teacher	9/15/2025	Certified
Levi Lloyd	Advanced Teacher	10/20/2025	Certified
Sonja Pierson	Lead Teacher	10/20/2025	Certified
Lisa Turner	Lead Teacher	10/20/2025	Certified
Christopher Dobson	Head MS Girls Powerlifting	10/13/2025	Certified Temporary
Christopher Dobson	Asst. MS Boys Track	10/13/2025	Certified Temporary
<b>CHS</b>	<b>Position</b>	<b>Effective Date</b>	<b>Contract Status</b>
Stacy Knight	Assistant Boys Golf Coach	9/15/2025	Certified Temporary
Chase Rodgers	8th Grade Girls Head BB Coach	8/13/2025	Certified
Kevin James	Fall Athletic Coordinator	8/13/2025	Certified
Mamie Sprinkle	Mentor Teacher (.5)	9/15/2025	Certified Temporary
Gena Condor	Mentor Teacher (.5)	9/15/2025	Certified
Jen Jantzen	Advanced Teacher	10/20/2025	Certified
Whitney Broussard	Advanced Teacher	10/20/2025	Certified
Amanda Patty	Lead Teacher	10/20/2025	Certified
Meredith Noland	Lead Teacher	10/20/2025	Certified
Lisa Youngblood	Lead Teacher	10/20/2025	Certified

Dominique Neff	Asst. HS Wrestling Coach	10/7/2025	Certified Temporary
Custodian/Athletics	Position	Effective Date	Contract Status
Kaden Blakes	Custodian/District Athletic Facilities	10/1/2025	Support

Transfers/Promotions/Re-assignments/Workday Adjustments(s)			
	From:	To:	Effective Date

Resignation(s)			
BWECC	Position	Effective Date	Contract Status
Dominic Neff	HS Boys Asst. Track Coach	9/11/2025	Certified Temporary
Jentri Foster	PK Teacher	9/30/2025	Certified
Grand	Position	Effective Date	Contract Status
Abigail Dickenson	Custodian	9/11/2025	Support Probationary
Kay Gerdts	SRA Tutor	9/11/2025	Support Temporary
CHS	Position	Effective Date	Contract Status
Tracy Williams	8th Grade Girls BB Head Coach	8/13/2025	Certified Temporary
Erica Howard	Custodian	10/9/2025	Support Temporary
Central Kitchen	Position	Effective Date	Contract Status
Traci Ryans	Cook/Server	9/15/2020	Support
Transportation	Position	Effective Date	Contract Status
Tony Williams	Monitor/Mechanic	9/5/2025	Support Probationary
Adult Basic Education	Position	Effective Date	Contract Status
Zachary C. Widener	Teacher/Pauls Valley	9/24/2025	Support Temporary





