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\ltrch\fcs0 \fs28\insrsid3682047\charrsid12679068 Board of Education Regular Meeting \par
{\rtlch\fcs1 \af2\afs28 \ltrch\fcs0 \fs28\insrsid3682047\charrsid12679068 Monday, October 10,
2016 7:30 PM \par Conference Room at the Southern Valley Schools Junior/Senior High School
Building, Oxford, Nebraska
43739 Hwy 89
Oxford, NE 68967r\s15\ql
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1. OPENING

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Excuse Absent Board Members
- 1.4. Acknowledge Posted Open Meeting Act

2. REVIEW THE AGENDA

- 2.1. Publication of Notice Verification
- 2.2. Notes Regarding Agenda/Additions
- 2.3. Approval of Agenda
- 2.4. Approval of Prior Minutes

3. RECOGNITION OF VISITORS

- 3.1. Public Comment

4. BUSINESS ITEMS

- 4.1. Approval of Bills

4.2. Treasure's Report

4.3. Committee Reports

4.4. Principal's Report

4.5. AD Report

5. ACTION ITEMS

5.1. QCPUF Payment

6. INFORMATIONAL ITEMS

6.1. Beth Grove Resignation

6.2. State School Boards Conf

6.3. Pre-School 2017-18

6.4. Cross Country

6.5. National FFA Convention

6.6. Early Retirement

6.7. Drug Testing

7. EXECUTIVE SESSION

8. MOTION TO ADJOURN

Board of Education Meeting
September 12th, 2016 7:15 PM
Conference Room at the Southern Valley Schools Junior/Senior High School Building,
Oxford, Nebraska

The September meeting of the Southern Valley Board of Education was called to order by President David Witte at 7:15pm. The roll was called and the following members were present: David Witte, Ryan Hunt, Bob Bergquist, Todd Brown, Steve Hunt, and Craig Baily. Members absent: None. Others present: Superintendent Darren Tobey, Elementary Principal Mark Grove, Secondary Principal Brendan Calahan, Activities Director Jeff Ellis, and Treg Fisher.

The Board of Education makes available a current copy of the Open Meetings Act accessible to members of the public. The Open Meetings Act is also posted in the conference room.

Budget Hearing opened at 7:16 pm. Discussion was held. Budget Hearing closed at 7:46 pm.

Hearing to set final tax request opened 7:47 pm. Discussion was held. Hearing to set final tax request closed at 8:17 pm.

Publication of Meeting Notice was posted per Southern Valley Board of Education Policy.

August 2016 Board of Education meeting minutes approved as submitted pending correction.

Time was allowed for public comment. President David Witte reviewed the instructions for public comment. Treg Fisher addressed his concerns to the Board of Education.

Motion to approve receipts, expenditures and payment of bills submitted by the administration passed with a motion by Steve Hunt and a second by Ryan Hunt.

Craig Baily	Yes
Bob Bergquist	Yes
Todd Brown	Yes
Steve Hunt	Yes
Ryan Hunt	Yes
Dave Witte	Yes

The Financial Report was reviewed along with current account balances and projected revenue.

Principal Brendan Calahan informed the board on the status of MAPS testing and the possibility of taking teachers to the Professional Learning Conference in October pending approval. Principal Mark Grove updated members on the book fair, elementary students that were selected for Student Council, and the upcoming Parent Teacher Conferences. Also discussed was Southern Valley Schools Safety Plan. Activities Director Jeff Ellis gave an update of softball, volleyball, football and cross-country as well as upcoming events.

Motion to approve the 2016-17 Tax request passed with a motion by Ryan Hunt and a second by Todd Brown.

Craig Baily	Yes
Bob Bergquist	Yes
Todd Brown	Yes
Steve Hunt	Yes
Ryan Hunt	Yes

Dave Witte Yes

Motion to approve the 2016-17 Southern Valley Educators Negotiations Team passed with a motion by Ryan Hunt and a second by Steve Hunt.

Craig Baily Yes
Bob Bergquist Yes
Todd Brown Yes
Steve Hunt Yes
Ryan Hunt Yes
Dave Witte Yes

Motion to approve the second reading of Board Policy 2005, 2015, 3014, 3018, 4012, 4015, 4051, 4060, 5004, 5016, 5028, 5033, 5053, 5054, 5057, 5063, 6024, 6027, Emergency Response Protocol, Facility Use Agreement, Open Enrollment, and Special Education Procedures passed with a motion by Ryan Hunt and a second by Todd Brown.

Craig Baily Yes
Bob Bergquist Yes
Todd Brown Yes
Steve Hunt Yes
Ryan Hunt Yes
Dave Witte Yes

Motion to approve ESSDACK as Southern Valley Schools third party administrator for employee 403b elections passed with a motion by Steve Hunt and a second by Bob Bergquist.

Craig Baily Yes
Bob Bergquist Yes
Todd Brown Yes
Steve Hunt Yes
Ryan Hunt Yes
Dave Witte Yes

Motion to approve using a portion of Reap Grant money to send Mr. Grove and Mr. Calahan along with 8 teachers to the Professional Learning Conference to be held in San Antonio in October passed with a motion by Ryan Hunt and a second by Craig Baily.

Craig Baily Yes
Bob Bergquist Yes
Todd Brown Yes
Steve Hunt Yes
Ryan Hunt Yes
Dave Witte Yes

Motion to go into executive session at 8:34 pm, to discuss personnel and board policy, necessary for the protection of public interest or for the prevention of needless inquiry to the reputation of an individual, in the compliance of the law, passed with a motion by Bob Bergquist and a second by Craig Baily.

Craig Baily Yes
Bob Bergquist Yes
Todd Brown Yes
Steve Hunt Yes
Ryan Hunt Yes
Dave Witte Yes

Board came out of executive session at 9:50pm.

Meeting adjourned at 9:51pm.

The next regular meeting is scheduled for October 10th, 2016 at 7:30pm.

Dated this 13th day of September 2016.

FURNAS COUNTY SCHOOL DISTRICT #540

A/K/A SOUTHERN VALLEY SCHOOLS

BY: DAVID WITTE, PRESIDENT

ATTEST: Lindin Quinn, Recording Secretary

09/30/2016 10:26 AM

User ID: LLQ

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND	
4N6 Fanatics	673-9R	2016-17 Subscription	150.00
Total 4N6 Fanatics			<u>150.00</u>
Acco Brands USA LLC	2553054	Office Supplies	447.94
Total Acco Brands USA LLC			<u>447.94</u>
ACT Finance	31852879	Teaching Supplies	170.00
Total ACT Finance			<u>170.00</u>
Ag Valley Coop	162780 8/25	Bus Gas	1,035.25
Total Ag Valley Coop			<u>1,035.25</u>
Alma Auto Parts	14766-34125	Bus Maintenance	26.99
Total Alma Auto Parts			<u>26.99</u>
American Souvenirs and Gifts	190018	Teaching Supplies- Gina Ellis	134.42
Total American Souvenirs and Gifts			<u>134.42</u>
Anita Krejdl	9/28/16	Reimbursement- Mock Trial Registration	70.00
Total Anita Krejdl			<u>70.00</u>
Apple Computer, Inc.	4396584697	Computer Supplies	885.00
Total Apple Computer, Inc.			<u>885.00</u>
Apple Inc	51290849	1:1 Computers	125,669.92
Total Apple Inc			<u>125,669.92</u>
Aramark Uniform Services	1900314858	Custodial Supplies	274.85
Aramark Uniform Services	1900331819	Custodial Supplies	274.85
Aramark Uniform Services	1900348814	Custodial Supplies	274.85
Total Aramark Uniform Services			<u>824.55</u>
Bamford, Inc.	15782	Sprinkler System Inspection	400.00
Total Bamford, Inc.			<u>400.00</u>
Beaver City Municipal Plant	401001 9/19/16	Electricity-IA Project	23.85
Beaver City Municipal Plant	421000 9/19/16	Electricity- Bus Barn	11.70
Total Beaver City Municipal Plant			<u>35.55</u>
Beaver Creek Mowing	826670	Mowing	3,580.50
Total Beaver Creek Mowing			<u>3,580.50</u>
Bernie Jones Auto LLC	50688/50697	Bus Maintenance	190.80
Total Bernie Jones Auto LLC			<u>190.80</u>
Big Ceramic Store LLC	239123168	Teaching Supplies- K. Thompson	1,120.96
Total Big Ceramic Store LLC			<u>1,120.96</u>
Blackboard	1238604	2016-17 Subscription	1,134.00
Total Blackboard			<u>1,134.00</u>
Brooklyn Publishers LLC	36012	Teaching Supplies- K Bose	32.50

Vendor Name	Invoice Number	Description	Amount
Brooklyn Publishers LLC	36523	Teaching Supplies- K Bose	215.50
Total Brooklyn Publishers LLC			248.00
Builders	102606	Custodial Supplies	2,708.40
Total Builders			2,708.40
Calahan, Brendan	9/27/2016	Phone Reimbursement	79.91
Total Calahan, Brendan			79.91
Central Fire & Safety	52192	Fire Extinguisher Maintenance	392.14
Total Central Fire & Safety			392.14
Cindy Reeves	9/27/16	Reimbursement- FCS Supplies	105.66
Total Cindy Reeves			105.66
Cobra Midwest	080403	Custodial Supplies	212.30
Cobra Midwest	080404	Custodial Supplies	303.10
Cobra Midwest	080405	Custodial Supplies	147.00
Cobra Midwest	080407	Custodial Supplies	90.68
Cobra Midwest	080410	Custodial Supplies	672.85
Total Cobra Midwest			1,425.93
Coin Educatinal Products, Inc	4025	Guidance Supplies- Weatherwax	82.63
Total Coin Educatinal Products, Inc			82.63
Cycle Therapy	08/31/2016	Counseling Services	1,860.00
Total Cycle Therapy			1,860.00
Darren Tobey	9/27/16	Mileage	171.50
Total Darren Tobey			171.50
Decker Equipment	163928A	Custodial Supplies	52.92
Total Decker Equipment			52.92
Dish Network	8/20	Dish Network	221.58
Total Dish Network			221.58
Eakes Office Products Gi	7058593-0	Copier Supplies	124.00
Eakes Office Products Gi	S 131644	Copies	2,477.76
Total Eakes Office Products Gi			2,601.76
Ecolab	2844778	Custodial Supplies	1,890.71
Ecolab	2861514	Custodial Supplies	196.78
Total Ecolab			2,087.49
Ed Teech Team	0002495XG	Teaching Supplies- McQuay	216.00
Total Ed Teech Team			216.00
ELDRIDGE PLAYS	4231561	Teaching Supplies- K Bose	283.15
Total ELDRIDGE PLAYS			283.15
Exchange Bank	SEPT 2016	Instrument Payment 2016-17	5,500.00
Total Exchange Bank			5,500.00

Vendor Name	Invoice Number	Description	Amount
Express Toll	2024182992	Teacher Travel Expense	3.55
Total Express Toll			<u>3.55</u>
Flint Hills Clay Works Inc	32524	Teaching Supplies- Thompson	192.65
Total Flint Hills Clay Works Inc			<u>192.65</u>
Follett School Solutions, INC	445756-0	Library Books	314.85
Total Follett School Solutions, INC			<u>314.85</u>
Frontier Communications	2222 9/7	Telephone	461.57
Total Frontier Communications			<u>461.57</u>
Gina Ellis	9/27/16	Reimbursement- Teaching Supplies	64.75
Total Gina Ellis			<u>64.75</u>
GoEnnounce	01167	Computer Software	154.00
Total GoEnnounce			<u>154.00</u>
GovConnection, Inc.	6460748 9/28	Computer Supplies	207.62
Total GovConnection, Inc.			<u>207.62</u>
Greg Huerta	Sept 2016	Phone Reimbursement May - Aug	253.58
Total Greg Huerta			<u>253.58</u>
Haan Crafts LLC	W110776	FCS Supplies	31.90
Total Haan Crafts LLC			<u>31.90</u>
Harlan County Health System	Bus Driver Lab	Bus Driver Lab- Mike Taylor	34.90
Total Harlan County Health System			<u>34.90</u>
Heartland Family Medicine	Hunt- 8/19	Bus Driver Physical- Hunt	75.00
Heartland Family Medicine	Lammers 8/23	Bus Driver Physical- Lammers	75.00
Heartland Family Medicine	Preitauer- 9/6	Bus Driver Physical- Preitauer	75.00
Total Heartland Family Medicine			<u>225.00</u>
HireRight Solutions Inc.	P0597323	Bus Driver Testing	29.40
Total HireRight Solutions Inc.			<u>29.40</u>
Hobart Service	XB27352	Custodial Supplies	385.63
Total Hobart Service			<u>385.63</u>
Holmes Plumbing & Heating	139092	Custodial Supplies	32.47
Holmes Plumbing & Heating	140636	Custodial Supplies	32.85
Holmes Plumbing & Heating	141240	Custodial Supplies	157.57
Total Holmes Plumbing & Heating			<u>222.89</u>
Hometown Leasing	September 2016	Copier Pymt	4,094.20
Total Hometown Leasing			<u>4,094.20</u>
Houghton Mifflin Company	952545296	Teaching Supplies- Chad H	942.00
Total Houghton Mifflin Company			<u>942.00</u>

Vendor Name	Invoice Number	Description	Amount
Inspire Rehabilitation	SEPT 2016	SPED Services	530.55
Total Inspire Rehabilitation			530.55
J & J Repair	5277	Bus Maintenance	426.00
J & J Repair	5278	Bus Maintenance	571.53
J & J Repair	5287	Bus Maintenance	95.00
J & J Repair	5292	Coach Bus Maintenance	795.00
Total J & J Repair			1,887.53
J D Lumber	170290	Custodial Supplies	75.00
Total J D Lumber			75.00
JENNIFER SCHUTZ,OTR/L	SPED Services 9/16	SPED Services	3,142.26
Total JENNIFER SCHUTZ,OTR/L			3,142.26
Jewelry Tools	201126773	Teaching Supplies- Thompson	676.48
Total Jewelry Tools			676.48
Kearney Hub	10340860	2016 -17 Subscription	96.75
Total Kearney Hub			96.75
KEARNEY QUALITY SEW & VAC	33924	FCS Supplies	159.00
Total KEARNEY QUALITY SEW & VAC			159.00
Kelley's Super Market Inc	2222 9/1	Custodial Supplies	173.93
Kelley's Super Market Inc	22221 9/1	FCS Supplies	230.15
Total Kelley's Super Market Inc			404.08
KSB School Law	2061	Legal Counsel	180.00
Total KSB School Law			180.00
LaRue Coffee	2700-2894907	General Supplies	180.38
Total LaRue Coffee			180.38
Law Construction	333292	Custodial Repair	941.10
Total Law Construction			941.10
Leighton Schmidt	Sept 2016	Reimbursement- Gas and Bus Parts	281.41
Total Leighton Schmidt			281.41
Marathon Systems	10229B	Custodial Supplies	409.53
Marathon Systems	10230B	Custodial Supplies	402.53
Marathon Systems	10231B	Custodial Supplies	119.63
Total Marathon Systems			931.69
Mark Grove	Reimbursement	Reimbursement	451.56
Total Mark Grove			451.56
MCI Service Parts, Inc.	3303176	Bus Maintenance	601.99
MCI Service Parts, Inc.	3303847	Bus Maintenance	425.28
Total MCI Service Parts, Inc.			1,027.27
Menards	15306	Grounds Maintenance	2,029.05

Vendor Name	Invoice Number	Description	Amount
Menards	15561	Custodial Supplies	282.82
Menards	16366	Custodial Supplies	933.56
Menards	16602	Custodial Supplies	48.33
Menards	16897	Custodial Supplies	72.00
Menards	17284	Custodial Supplies	85.37
Menards	17590	IA Supplies	102.86
Total Menards			3,553.99
Midamerican Research Chemical	0587925-IN	Custodial Supplies	33.46
Midamerican Research Chemical	0588374-IN	Custodial Supplies	376.87
Midamerican Research Chemical	0588788-IN	Custodial Supplies	178.26
Total Midamerican Research Chemical			588.59
MNJ Technologies Direct, Inc.	0003485973	General Supplies	851.27
Total MNJ Technologies Direct, Inc.			851.27
NANCY TARKINGTON	9/27/16	Mileage	202.50
Total NANCY TARKINGTON			202.50
NASB	40279	2016-17 Membership	25.00
Total NASB			25.00
NCSA	2016-17 Membership	B. Calahan 2016-17 Membership	485.00
NCSA	46760	Conference Registration	280.00
NCSA	47067	Conference Registration- Tobey	125.00
NCSA	47068	Conference Registration- Calahan	125.00
NCSA	PO# JR02	Tech Conference Registration	125.00
Total NCSA			1,140.00
Nebraska Safety & Fire Equipment, Inc.	S63313	Contracted Services	858.83
Total Nebraska Safety & Fire Equipment, Inc.			858.83
Nebraska Safety Center	57-3797bus	Bus Driver Level 1 & 2 Training	225.00
Total Nebraska Safety Center			225.00
Norton Ice	61555	General Supplies	100.00
Total Norton Ice			100.00
One Call Concepts, Inc.	6080676	Contracted Services	14.40
Total One Call Concepts, Inc.			14.40
One Source	4321-20160831	Contracted Services	90.00
Total One Source			90.00
Oxford Standard	5438 9/8	Legal Notice	486.46
Total Oxford Standard			486.46
Oxford Utilities	7704 9/16	Trash Haul	660.00
Total Oxford Utilities			660.00
Pitney Bowes	SEPT 2016	Postage	500.00
Total Pitney Bowes			500.00

Vendor Name	Invoice Number	Description	Amount
Platte Valley Communications	SOVASCH 9/15	Contracted Service	1,371.58
Total Platte Valley Communications			<u>1,371.58</u>
Plum Creek Cleaners	93753	Band Uniforms	403.00
Total Plum Creek Cleaners			<u>403.00</u>
Quia Subscriptions Department	10032399	Teaching Supplies- Lechtenberg	49.00
Total Quia Subscriptions Department			<u>49.00</u>
Rasmussen Mechanical Service	INV013416	Custodial Supplies	50.18
Rasmussen Mechanical Service	SRV040605	Contracted Services	1,305.20
Total Rasmussen Mechanical Service			<u>1,355.38</u>
Reliable Pest Control	20717	Pest Control	125.00
Total Reliable Pest Control			<u>125.00</u>
Renaissance Learning, Inc.	1617824	2016-17 Subscription Renewal	5,049.00
Total Renaissance Learning, Inc.			<u>5,049.00</u>
Rockin P Feed & Supply	640	Custodial Supplies	118.44
Total Rockin P Feed & Supply			<u>118.44</u>
S & W Auto Parts	679541	Bus Maintenance	10.69
Total S & W Auto Parts			<u>10.69</u>
Scholastic, Inc.	M5987357	Teaching Supplies- Wasenius	114.36
Total Scholastic, Inc.			<u>114.36</u>
Sinclair Oil Corporation	7375058 1	Bus Gas	919.25
Total Sinclair Oil Corporation			<u>919.25</u>
Smile Makers	499575	SPED Teaching Supplies	182.40
Total Smile Makers			<u>182.40</u>
SourceGas	201814319698	IA Project	20.04
Total SourceGas			<u>20.04</u>
Southwest Ne Physical Therapy	02385	SPED Services	105.00
Total Southwest Ne Physical Therapy			<u>105.00</u>
Stamford Service LLC	101	Bus Gas	343.30
Total Stamford Service LLC			<u>343.30</u>
Strayer Communications	101	General Supplies & Repair	1,812.00
Total Strayer Communications			<u>1,812.00</u>
Supplyworks	379113202	Custodial Supplies	370.47
Total Supplyworks			<u>370.47</u>
Sv Depreciation Fund	Sept 2016 Transfer	Sept Transfer	12,500.00
Total Sv Depreciation Fund			<u>12,500.00</u>

Vendor Name	Invoice Number	Description	Amount
Sysco Lincoln	608310602	Custodial Supplies	798.30
Total Sysco Lincoln			<u>798.30</u>
Thompson Company, The	1785150	Custodial Supplies	0.24
Thompson Company, The	1791770	Custodial Supplies	129.03
Thompson Company, The	1797881	Custodial Supplies	131.54
Total Thompson Company, The			<u>260.81</u>
Thompson, Kent	Sept 2016	Reimbursement- Teaching Supplies	136.92
Total Thompson, Kent			<u>136.92</u>
Tom Dinsdale Chevrolet-Cadillac-GMC-BMW	58324	Bus Maintenance	879.85
Total Tom Dinsdale Chevrolet-Cadillac-GMC-BMW			<u>879.85</u>
Torri Lechtenberg	9/2016	Teaching Supplies- Lechtenberg	71.16
Total Torri Lechtenberg			<u>71.16</u>
Tresadi Preitauer	9/2016	Reimbursement- Bus License	7.50
Total Tresadi Preitauer			<u>7.50</u>
Tripe Motor Company	34182	Bus Maintenance	16.00
Total Tripe Motor Company			<u>16.00</u>
Truck Center Companies	364576H	Bus Maintenance	24.24
Total Truck Center Companies			<u>24.24</u>
Trustworthy Hardware	44456	Teaching Supplies- Thompson	14.56
Total Trustworthy Hardware			<u>14.56</u>
Twin Valleys Public Power	729 92016	Electricity	14,625.63
Total Twin Valleys Public Power			<u>14,625.63</u>
TwoPturf, LLC	846	Grounds Upkeep	276.45
TwoPturf, LLC	SEPT 2016	Grounds Upkeep	2,216.25
Total TwoPturf, LLC			<u>2,492.70</u>
ULINE	80322842	Custodial Supplies	14.95
ULINE	84692830	Custodial Equipment	165.06
Total ULINE			<u>180.01</u>
Village Mercantile	854	Custodial Supplies	423.84
Total Village Mercantile			<u>423.84</u>
VK Electronics	49305 1	General Supplies	227.00
Total VK Electronics			<u>227.00</u>
WHITE AUTO GLASS	5824-22326	Bus Maintenance	217.39
Total WHITE AUTO GLASS			<u>217.39</u>
Woodward's Disposal Service, Inc.	NO8690-2183	Shredding	70.00
Total Woodward's Disposal Service, Inc.			<u>70.00</u>
Yanda's Music And Pro Audio	2423 9/16	Teaching Supplies- Stubbs	167.85

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Vendor Name

Invoice Number

Description

Amount

Total Yanda's Music And Pro Audio

167.85

Fund Number 01

227,255.21

Checking Account ID 1

227,255.21

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Vendor Name	Invoice Number	Description	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND	
Ag Valley Coop	162780 9/25	Bus Gas	3,753.82
Total Ag Valley Coop			<u>3,753.82</u>
Alma Auto Parts	54350	Bus Maintenance	16.44
Alma Auto Parts	54727	Bus Maintenance	13.61
Total Alma Auto Parts			<u>30.05</u>
Aramark Uniform Services	792314700	Custodial Supplies	274.85
Total Aramark Uniform Services			<u>274.85</u>
Becker Brothers Feed	3482	Custodial Supplies	350.75
Total Becker Brothers Feed			<u>350.75</u>
Bernie Jones Auto LLC	101333	Bus Maintenance	327.97
Total Bernie Jones Auto LLC			<u>327.97</u>
Builders	103470	IA Supplies	36.33
Builders	129108	Custodial Supplies	23.98
Total Builders			<u>60.31</u>
Comdata Corporation	XE887 10/7	Bus Gas	363.73
Comdata Corporation	XE887 6/1	Bus Gas	244.84
Comdata Corporation	XE887 7/1	Bus Gas	108.99
Comdata Corporation	XE887 9/7	Bus Gas	162.65
Total Comdata Corporation			<u>880.21</u>
Cycle Therapy	9/30/16	Counseling	2,940.00
Total Cycle Therapy			<u>2,940.00</u>
Dish Network	9/2016	Dish Network	228.97
Total Dish Network			<u>228.97</u>
Eakes Office Products Gi	7085716-0	Copier Supplies	124.00
Total Eakes Office Products Gi			<u>124.00</u>
Esu #10	1720	NWEA Mtg	40.00
Total Esu #10			<u>40.00</u>
Esu #11	11248	Tech Coordinator Transition	3,605.00
Esu #11	2961	ESU Services	7,166.74
Total Esu #11			<u>10,771.74</u>
EWELL Educational Services	ESU11-Perkins-SV	2016-17 Subscription	265.00
Total EWELL Educational Services			<u>265.00</u>
Gina Ellis	10/10/16	Reimbursement- Travel Expense	41.00
Total Gina Ellis			<u>41.00</u>
Holmes Plumbing & Heating	143318	Custodial Supplies	28.68
Total Holmes Plumbing & Heating			<u>28.68</u>
Hometown Leasing	10/10/16	Copier Lease Payment	4,094.20

Vendor Name	Invoice Number	Description	Amount
Total Hometown Leasing			<u>4,094.20</u>
Inspire Rehabilitation	294	SPED Services	930.12
Inspire Rehabilitation	9/2016	SPED Services	5,168.39
Total Inspire Rehabilitation			<u>6,098.51</u>
J & J Repair	5325	Bus Maintenance	190.00
Total J & J Repair			<u>190.00</u>
J D Lumber	170550	IA Supplies	13.92
Total J D Lumber			<u>13.92</u>
Jostens	19119217	HS Teaching Supplies	333.10
Total Jostens			<u>333.10</u>
Kelley's Super Market Inc	2222 10/1	10/1/16	242.33
Kelley's Super Market Inc	22221 10/1	FCS Supplies	289.03
Total Kelley's Super Market Inc			<u>531.36</u>
LaRue Coffee	27002915612	General Supplies	145.57
Total LaRue Coffee			<u>145.57</u>
Leighton Schmidt	10/10/16	Mileage	27.50
Total Leighton Schmidt			<u>27.50</u>
Loup Valley Lighting Inc.	16-11288	Custodial Supplies	227.00
Total Loup Valley Lighting Inc.			<u>227.00</u>
Midamerican Research Chemical	0590605-IN	Custodial Supplies	143.76
Total Midamerican Research Chemical			<u>143.76</u>
Norton Ice	61763	General Supplies	100.00
Total Norton Ice			<u>100.00</u>
One Call Concepts, Inc.	6090678	Line Locate	7.95
Total One Call Concepts, Inc.			<u>7.95</u>
Oxford Utilities	10/10/16	Trash Haul	660.00
Total Oxford Utilities			<u>660.00</u>
Rasmussen Mechanical Service	SRV041357	Custodial Supplies	677.00
Total Rasmussen Mechanical Service			<u>677.00</u>
Reliable Pest Control	20918	Pest Control	125.00
Total Reliable Pest Control			<u>125.00</u>
Sinclair Oil Corporation	737 5058 10/10	Bus Gas	2,157.35
Total Sinclair Oil Corporation			<u>2,157.35</u>
Software Unlimited, Inc	1260- WEBLINK	WEBLINK 2016-17	851.65
Total Software Unlimited, Inc			<u>851.65</u>

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Vendor Name	Invoice Number	Description	Amount
Southwest Ne Physical Therapy	2392	SPED Services	70.00
Total Southwest Ne Physical Therapy			<u>70.00</u>
Stamford Service LLC	10/10/16	Bus Gas	938.35
Total Stamford Service LLC			<u>938.35</u>
Thompson, Kent	10/10/16	Reimbursement- Teaching Supplies	125.90
Total Thompson, Kent			<u>125.90</u>
Tom Dinsdale Chevrolet-Cadillac-GMC-BMW	R295298-1	Bus Maintenance	702.90
Total Tom Dinsdale Chevrolet-Cadillac-GMC-BMW			<u>702.90</u>
Tripe Motor Company	SOUTVA 10/10	Bus Maintenance	421.65
Total Tripe Motor Company			<u>421.65</u>
Trustworthy Hardware	43531	Custodial Supplies	32.13
Total Trustworthy Hardware			<u>32.13</u>
Twin Valleys Public Power	11721 9/1	Electricity	30.00
Twin Valleys Public Power	20014 9/1	Electricity	22.52
Twin Valleys Public Power	25022 9/1	Electricity	46.10
Twin Valleys Public Power	2828 9/1	Electricity	32.75
Twin Valleys Public Power	7105 9/1	Elictricity	9,123.76
Twin Valleys Public Power	7106 9/1	Electricity	4,548.50
Total Twin Valleys Public Power			<u>13,803.63</u>
TwoPturf, LLC	OCT 2016	Grounds Upkeep	2,216.25
Total TwoPturf, LLC			<u>2,216.25</u>
Verizon Wireless	9772064290	Cell Phone	264.49
Total Verizon Wireless			<u>264.49</u>
VK Electronics	49305-1	General Supplies	129.99
Total VK Electronics			<u>129.99</u>
Yanda's Music And Pro Audio	2423 10/3	HS Teaching Supplies- Stubbs	275.76
Total Yanda's Music And Pro Audio			<u>275.76</u>
Fund Number 01			<u>55,482.27</u>
Checking Account ID 1			<u>55,482.27</u>

SOUTHERN VALLEY SCHOOL Financial Report- September 2016

ACCOUNT NAME	CASH BALANCE	BEGIN. CD BAL.	DEPOSIT	INTEREST	TRANSFER	EXPENSE	Current Balances	August 2015 Balances
<i>Bond Fund Checking</i>	\$ 363,603.72		\$ 47,753.31	\$ 77.61		\$ 525.00	\$ 410,909.64	\$ 210,481.11
<i>Bond LAF</i>	\$ 175,129.01			\$ 18.53			\$ 175,147.54	\$ 300,022.14
Bond Total							\$ 586,057.18	\$ 510,503.25
<i>Depreciation Checking</i>	\$ 153,456.84		\$ 89,933.17		\$12,500.00		\$ 255,890.01	\$ 12,502.12
<i>General Special</i>		\$ 542,093.39		\$ 267.33			\$542,360.72	\$ 844,655.38
<i>General Checking</i>	\$ 683,601.66		\$ 1,142,667.61	\$ 95.65		\$ 578,370.58	\$ 1,247,994.34	\$ 362,034.38
General Total							\$1,790,355.06	\$ 1,206,689.76
<i>General Clearing Checking</i>	\$ 10,326.93		\$ 57,115.79	\$ 6.19		\$ 58,335.33	\$ 9,113.58	\$ 12,394.19
<i>Sinking/BLDG Fund Checking</i>	\$ 440,180.61		\$ 44,500.33	\$ 55.91			\$ 484,736.85	\$ 316,028.52
<i>QUCPUF</i>	\$ 435,111.95			\$ 77.10		\$ 216,072.00	\$ 219,117.05	\$ -
							\$ 3,345,269.73	\$ 2,045,615.72

\$880,000

Furnas County SD (Southern Valley Schools)

Series 2016 COPs - \$880,000

FINAL

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
10/01/2016	-	-	6,614.47	6,614.47
04/01/2017	85,000.00	0.850%	7,045.00	92,045.00
10/01/2017	-	-	6,683.75	6,683.75
04/01/2018	85,000.00	1.000%	6,683.75	91,683.75
10/01/2018	-	-	6,258.75	6,258.75
04/01/2019	85,000.00	1.250%	6,258.75	91,258.75
10/01/2019	-	-	5,727.50	5,727.50
04/01/2020	85,000.00	1.300%	5,727.50	90,727.50
10/01/2020	-	-	5,175.00	5,175.00
04/01/2021	85,000.00	1.450%	5,175.00	90,175.00
10/01/2021	-	-	4,558.75	4,558.75
04/01/2022	90,000.00	1.650%	4,558.75	94,558.75
10/01/2022	-	-	3,816.25	3,816.25
04/01/2023	90,000.00	1.800%	3,816.25	93,816.25
10/01/2023	-	-	3,006.25	3,006.25
04/01/2024	90,000.00	2.000%	3,006.25	93,006.25
10/01/2024	-	-	2,106.25	2,106.25
04/01/2025	90,000.00	2.200%	2,106.25	92,106.25
10/01/2025	-	-	1,116.25	1,116.25
04/01/2026	95,000.00	2.350%	1,116.25	96,116.25
Total	\$880,000.00	-	\$90,556.97	\$970,556.97

Yield Statistics

Bond Year Dollars	\$4,898.11
Average Life	5.566 Years
Average Coupon	1.8488141%
Net Interest Cost (NIC)	2.1183058%
True Interest Cost (TIC)	2.1299746%
Bond Yield for Arbitrage Purposes	1.8398022%
All Inclusive Cost (AIC)	2.1593310%

IRS Form 8038

Net Interest Cost	1.8488141%
Weighted Average Maturity	5.566 Years

Mr. Tobey,

Please accept my resignation as a Special Education Para as of 9/23/2016.

Beth Grove

A handwritten signature in blue ink that reads "Beth Grove". The signature is written in a cursive style with a large, stylized "B" and "G".

**Southern Valley School
Early Retirement Document
2017-18 School Year**

Year	1,000 increase Base Salary	Insurance Single	4/6/6% Increase		Spouse	Benefits Ret/FICA	Retirement Payment
			Family				
2017-18	\$34,900.00	\$6,519	\$18,384		\$13,691	16.01%	\$15,000
2018-19	\$35,900.00	\$6,779	\$19,119		\$14,238	16.01%	
2019-20	\$36,900.00	\$7,185	\$20,266		\$15,092	16.01%	
2020-21	\$37,900.00	\$7,616	\$21,481		\$15,999	16.01%	

Retired Employee	Lane	Step	Salary Index	Salary	Insurance	Benefits	Total Package	Difference	Total Package	Benefits	Insurance	Salary	Salary Index	Step	Lane	Current Employee
Larry Guy	BA +18	15	1.42	\$49,558	\$6,519	\$7,934	\$64,011	\$17,005	\$47,006	\$5,587	\$6,519	\$34,900	1	1	BA	Teacher (Single)
Larry Guy	BA +18	15	1.42	\$50,978	\$6,779	\$8,162	\$65,919	\$15,826	\$50,092	\$5,977	\$6,779	\$37,336	1.04	2	BA	Teacher (Single)
Larry Guy	BA +18	15	1.42	\$52,398	\$7,185	\$8,389	\$67,972	\$14,555	\$53,417	\$6,380	\$7,185	\$39,852	1.08	3	BA	Teacher (Single)
Larry Guy	BA +18	15	1.42	\$53,818	\$7,616	\$8,616	\$70,050	\$13,190	\$56,860	\$6,796	\$7,616	\$42,448	1.12	4	BA	Teacher (Single)
Columns Totals				\$206,752	\$28,099	\$33,101	\$203,941	\$60,576	\$207,376	\$24,741	\$28,099	\$154,536				
TOTAL SAVINGS MINUS \$15,000				\$45,576												

Retired Employee	Lane	Step	Salary Index	Salary	Insurance	Benefits	Total Package	Difference	Total Package	Benefits	Insurance	Salary	Salary Index	Step	Lane	Current Employee
Karen Schoen	BA +36	15	1.72	\$60,028	\$18,384	\$9,610	\$88,022	\$41,016	\$47,006	\$5,587	\$6,519	\$34,900	1	2	BA	Teacher (Single)
Karen Schoen	BA +36	15	1.72	\$61,748	\$19,119	\$9,886	\$90,753	\$40,660	\$50,092	\$5,977	\$6,779	\$37,336	1.04	2	BA	Teacher (Single)
Karen Schoen	BA +36	15	1.72	\$63,468	\$20,266	\$10,161	\$93,895	\$40,478	\$53,417	\$6,380	\$7,185	\$39,852	1.08	3	BA	Teacher (Single)
Karen Schoen	BA +36	15	1.72	\$65,188	\$21,481	\$10,437	\$97,106	\$40,246	\$56,860	\$6,796	\$7,616	\$42,448	1.12	4	BA	Teacher (Single)
Columns Totals				\$250,432	\$79,250	\$40,094	\$369,776	\$162,400	\$207,376	\$24,741	\$28,099	\$154,536				
TOTAL SAVINGS MINUS \$15,000				\$147,400												

Retired Employee	Lane	Step	Salary Index	Salary	Insurance	Benefits	Total Package	Difference	Total Package	Benefits	Insurance	Salary	Salary Index	Step	Lane	Current Employee
Kathy McQuiston	BA+36	15	1.72	\$60,028	\$13,691	\$9,610	\$83,329	\$36,323	\$47,006	\$5,587	\$6,519	\$34,900	1	1	BA	Teacher (Single)
Kathy McQuiston	BA+36	15	1.72	\$61,748	\$14,238	\$9,886	\$85,872	\$35,779	\$50,092	\$5,977	\$6,779	\$37,336	1.04	2	BA	Teacher (Single)
Kathy McQuiston	BA+36	15	1.72	\$63,468	\$15,092	\$10,161	\$88,721	\$35,304	\$53,417	\$6,380	\$7,185	\$39,852	1.08	3	BA	Teacher (Single)
Kathy McQuiston	BA+36	15	1.72	\$65,188	\$15,999	\$10,437	\$91,624	\$34,764	\$56,860	\$6,796	\$7,616	\$42,448	1.12	4	BA	Teacher (Single)
Columns Totals				\$250,432	\$59,020	\$40,094	\$349,546	\$142,170	\$207,376	\$24,741	\$28,099	\$154,536				
TOTAL SAVINGS MINUS \$15,000				\$127,170												

- Amphetamine
- Secobarbital
- Buprenorphine
- Oxazepam
- Methylenedioxymethamphetamine
- Methamphetamine
- Morphine
- Methadone
- Opiate
- Oxycodone
- Phencyclidine
- Netroptyline
- Cannabinoids

Perkins County Schools Alcohol/Drug/Tobacco

Students shall not engage in the unlawful use, possession, selling or dispensing of a controlled substance or an imitation controlled substance, as defined by Nebraska law, a substance represented to be a controlled substance, or alcoholic liquor as defined by Nebraska law and shall not be under the influence of a controlled substance or alcoholic liquor. The possession and/or use of alcohol, drugs, tobacco, or non-medically- prescribed controlled substances (as defined by State Law) is forbidden on the school grounds, in the building or at school functions at home or away activities or in transit.

No student shall be at, or remain at the site of any party, or be in any vehicle, residence or other building where any minor is using or possessing an alcoholic beverage or illegal drug (aka "in the presence of").

The school has the right to investigate upon reasonable cause. It will considered a violation upon being ticketed for an alcohol or drug related offense, self-reporting, or if the investigation determines a violation occurs. Consequences incur when administration determines a violation occurs.

Note:

- - An activity shall be considered an extra-curricular activity or NSAA sanctioned activity including, but not limited to: volleyball, football, basketball, wrestling, track, golf, dances, speech, academic events, FFA, FCCLA, drama, fine arts, school sponsored social activities. Activities not included shall be graduation with the approval of the administration.
- - Ineligible students lose eligibility to participate in activities, but may practice, attend meetings, and/or attend events with the team at the coach's/sponsor's discretion only if school attendance is not affected.
- - The policy shall be totaled from year to year. A new year begins on the first day of NSAA sanctioned practice in the fall and ends in the spring at the conclusion of NSAA boys state golf.

DISCIPLINARY ACTION

- 1. Consequences for Violating PCS Alcohol/Drug/Tobacco Policy and/or Testing Positive under PCS Extracurricular Drug Testing Policy.** Whenever the test results indicate the presence of drugs, the Drug Program Coordinator shall schedule and hold a confidential meeting with the student, parent/guardian, and sponsor/coach. Other members of the school's administration may also attend the meeting. At the meeting, the Drug Program Coordinator shall explain the drug testing procedures and the policy of the district. The consequences shall be as follows (**All offenses are cumulative in grades 9-12**):

Students lose the opportunity to self-report once they are randomly selected for testing.

a. First Offense

- d. The student may be required to attend practice at the determination of coaches/sponsors and administration.
- e. The student will be ineligible to publicly perform in any extracurricular activity for 21 calendar days. The day of the positive test result, self-report, or administrator determination shall be the first day for counting purposes. If a student self-reports within 72 hours, the number of days shall be reduced from 21 to 14. If the end of the activity precedes the end of the 21/14 days, the remaining days will carry over to the next activity so the student completes the required number of days. The student must miss at least one contest, performance, or activity that is scheduled in or nearest the suspension time. The student may/may not letter and/or receive team awards as determined by coaches/sponsors and administrators.
- f. The student shall attend 3 hours of drug and alcohol counseling or educational programming at the student's expense as arranged or approved by the Drug Program Coordinator.
- g. The student must submit to a district-administered test and test negative before returning to the activity. The student will be subject to follow-up drug tests at least one time per month for the next 12 months or end upon graduation.

b. Second Offense

- d. The student may be required to attend practice at the determination of coaches/sponsors and administration.
- e. The student will be ineligible to publicly perform in any extracurricular activity for 42 calendar days. The day of the positive test result, self-report, or administrator determination shall be the first day for counting purposes. If a student self-reports within 72 hours, the number of days shall be reduced from 42 to 28 days. If the end of the activity precedes the end of the 42/28 days, the remaining days will carry over to the next activity so the student completes the required number of days. The student must miss at least one contest, performance, or activity that is scheduled in or nearest the suspension time. The student may/may not

letter and/or receive team awards as determined by coaches/sponsors and administrators.

- f. The student shall obtain a drug and alcohol assessment at student's expense from a certified substance abuse counselor or licensed mental health provider who holds a valid license that includes in its scope of practice the ability to administer substance abuse evaluations and/or treatment. The student shall provide written proof of obtaining the assessment to Drug Program Coordinator. The student is strongly encouraged to comply with the assessment recommendations.
- g. The student must submit to a district-administered test and test negative before returning to the activity. The student will be subject to follow-up drug tests at least one time per month for the next 12 months or end upon graduation.

c. Third Offense

The student will be ineligible to participate in any extracurricular activity for the remainder of the school year.

d. Fourth Offense

The student will be ineligible to participate in any extracurricular activity for the remainder of the student's time at the school district.

Completion Suspension

Students reprimanded at the end of a semester will see their suspension carried over to the following activity calendar/semester even if that carry over is in a new school year/activity year.

Procedure Prior to Suspension:

In the event that this policy is violated and a student is to be suspended from an activity, the following process shall be initiated:

1. The student shall be notified by school officials of the alleged rule violation
2. The student will be asked if his/her parents are aware of the violation. If the parents are not aware of the violation; a phone call will be made to the parents.
3. During the meeting, school officials will summarize details related to the incident and then advise the student of the action that will be taken. The student shall have an opportunity to present information or details related to the incident. The student shall also be afforded full opportunity to make any statements or request explanations related to the incident.
4. The building principal or Athletic Director shall issue a decision related to suspension. This decision is final and binding.

BLANKET AUTHORITY

The Perkins County School Board, in adopting this Drug and Alcohol Policy, realizes that the foregoing may not extend to any and all situations where a student of Perkins County Schools may be involved with drugs and alcohol. For this reason, the Perkins County School Board hereby directs and authorizes the principal to take such other and further actions as may be necessary in any given event to discipline any Perkins County School student who may be involved in a violation of the intent and spirit of this policy, notwithstanding such violation may not specifically be set forth herein.

ADDITIONAL REQUIREMENTS

Coaches/sponsors may have additional requirements of participants ranging but not limited to dress on game days to practice requirements.

I have read and understand the student activity handbook for Perkins County High School.

_____	_____	Student Signature Date
_____	_____	Parent Signature Date
_____	_____	Coach/Sponsor Signature Date

**PERKINS COUNTY PUBLIC SCHOOLS
GRANT, NEBRASKA**

**MANDATORY DRUG TESTING POLICY FOR STUDENTS
INVOLVED IN EXTRA CURRICULAR ACTIVITIES OR THAT HAVE
VOLUNTARILY BEEN PLACED IN THE DRUG TESTING PROGRAM BY THEIR
PARENT/GUARDIAN at Perkins County High School**

Extracurricular Drug Testing Program

The school district supports and values student participation in extracurricular activities, but such participation in school district extracurricular activities is a privilege and not a right. Students in all extracurricular activities in grades 9-12 shall be subject to mandatory and random testing for the presence of alcohol or illegal drugs.

DEFINITIONS

DPA: A national certified Drug Program Administrator, which shall use a certified laboratory in testing of samples. The Board will choose a nationally certified DPA for the purpose of determining through random selection the student(s)/participant(s) to be tested.

DPC: The Drug Program Coordinator shall be the building Principal/Activities Director or his/her designee

MRO: Medical Review Officer

2. Purpose of Random Drug Testing

- 1) To provide for the health and safety of all students;
- 2) To undermine the effects of peer pressure by providing legitimate reason for students to refuse use of illegal drugs and/or alcohol;
- 3) To identify students who use illegal drugs and/or alcohol; and
- 4) To encourage students who use illegal drugs and/or alcohol to participate in appropriate treatment programs.

3. Each student who participates or seeks to participate in extracurricular activities shall be given a copy of this policy. This policy may also be included in the student handbook. An orientation for students and parents will be held at the start of the school year to talk about the policy and procedures.

4. **Activity Programs:** Any activity that meets the guidelines of an extracurricular activity at Perkins County Public Schools, which shall include the following but not limited to:

Basketball	Jazz Band	Student Council	Swing Choir
Football	Mock Trial	NHS	
Volleyball	Speech	Track	
Cross Country	Wrestling	Golf	
Musical/Play	Quiz Bowl	FFA	
FCCLA	Science Club	Marching Band	
Pep Band	Cheerleading	One Acts	

5. **Students Who Are Required to Submit to Drug Testing**

- a. **Grades.** All students in grades 9-12 who participate in any extracurricular activity or competition listed above are part of the pool subject to random drug testing.
- b. **Consent.** A student and his or her parent(s)/guardian(s) must sign a consent form before the student shall be eligible to try out for, practice with, or Baparticipate in the extracurricular activity. The consent form is attached to this policy.
- c. **Selection Pool Eligibility.** Students shall remain in the selection pool for an entire calendar year (365 days) from the date the consent form is received by the school district except that students who quit during the season or activity (prior to being selected for testing) or students who are cut from an activity will be removed from the testing pool. A participant may be subject to testing at any time during the said 365 day period. Any student who tests positive during the school year will be tested through the summer months. Summer months are from the first day after the last day of classes in the spring through the last day before the first day of classes in the fall.
- d. **Withdrawal.** Students who have a consent form on file remain eligible for drug tests from the date the consent form is received by the school district and throughout the remainder of the school year or until the student files a Withdrawal of Student from Activity form signed by the student and his or her parent(s)/guardian(s). Upon withdrawal, the student shall not be eligible to participate in any activity that is subject to drug testing for 365 days from the date of withdrawal. A student who files a Withdrawal of Student from Activity form after selected for a random drug test but before submitting to the test or after testing positive shall be ineligible to participate in any extracurricular activities for one calendar year from the date the Withdrawal of Student from

Activity form is received by the Drug Program Coordinator.

6. **Drugs.** Students participating in extracurricular activities are prohibited from using, possessing, distributing, manufacturing, or having drugs present in their system. “Drugs” means:
 - a. Any substance considered illegal by the Uniform Controlled Substances Act, Neb. Rev. Stat. § 28-401 *et seq.*
 - b. Any substance which is controlled by the Food and Drug Administration unless prescribed to the student by any licensed medical practitioner authorized to prescribe controlled substances or other prescription drugs;
 - c. Alcohol for any student under the age of 21. Alcohol shall have the meaning as provided in NEB. REV. STAT. § 48-1902(1).

7. **Testing Procedures**
 - a. **Student Selection.** All students who participate in extracurricular activities and submit a consent form will be included in a master list and will be subject to random drug screening. The master list shall be submitted to the company employed by the district to conduct the testing. The DPA will identify students on the master by number.

 - b. **Reasonable Suspicion Testing.** In addition to random drug testing, a student is subject to drug testing at any time when the Drug Program Coordinator determines there is individualized reasonable suspicion based upon articulable facts to believe that the student has used a drug. The Drug Program Coordinator will notify the student and take the necessary steps to schedule a test as soon as practicable.

 - c. **Parental Request.** Students who do not participate in extracurricular activities may be added to the random drug screening master list upon parental request. Parent(s)/guardians may also request that their student be subject to non-random drug screening. The school will arrange for the test as soon as practicable. The parent(s)/guardian(s) making a request under this subparagraph must submit a signed consent form and indicate which type of test is being requested. Any cost associated with tests administered as a result of parental request must be paid by the parent(s)/guardian(s) in advance of the test.

 - d. **Type of Test.** The school district reserves the right to utilize breath, saliva, hair or urinalysis testing procedures. Urine and oral fluid samples, which screen positive will be confirmed by GC/MS (Gas Chromatography/Mass Spectrometry). Positive saliva or breath alcohol tests will be confirmed by EBT (Evidential Breath Tester).

- e. **Collection Site.** The Drug Program Coordinator will designate the collection site at which student will provide specimens. The collection site may be off the premises of the school district.
- f. **Sample Collection.** Samples will be collected as directed by the Drug Program Administrator on the same day the student is selected for testing, or if the student is absent an alternate will be selected, in sequential order, from an alternate list provided by the Drug Program Administrator. If a urine sample is required, all students providing samples will do so alone in an individual bathroom or stall with the door closed.
- g. **Collection Procedures.** The school board will select a Drug Program Administrator (DPA). The DPA shall randomly select the students subject to drug testing from the master list. The DPA will maintain and follow generally accepted industry standards for collecting, maintaining, shipping, and accessing all specimens. The DPA will seek to obtain the sample in a manner designed to insure accurate testing protocols while minimizing intrusion into a student's privacy. The DPA and the school district will provide a copy of the collection procedures upon request.
- h. **Drugs.** Students may be randomly tested for any drugs, including but not limited to alcohol, amphetamines, marijuana or cannabinoids, cocaine, methadone, methaqualone, propoxyphene, hallucinogens, opiates, phencyclidine, synthetic opiates and PCP, steroids, barbiturates, benzodiazepines, alcohol, and any prescription drug that was obtained without proper authorization.
- i. **Results.** The DPA shall notify the student and the Drug Program Coordinator of any positive test after the initial screening. The school representative shall notify the student's parents. The DPA will use a secure method to transmit all positive test results to the DPA's Medical Review Officer (MRO). The MRO will be certified by an MRO accreditation body. The MRO will be responsible for reviewing test results and determining whether the use of a substance identified by the sample analysis is from illicit use or a legitimate medical use. Prior to making a final decision, the MRO or his or her assistant shall contact the student and his or parent(s)/guardian(s) to discuss the result either face-to-face or over the telephone. If the MRO determines the test results are negative, no further action shall be taken against the student. The MRO will report results of verified positives to the DPA. The DPA shall then notify the Drug Program Coordinator of the positive test result. The Drug Program Coordinator shall notify the student and his or her parent(s)/guardian(s) and any staff members responsible for implementing the consequences of this policy.

- j. **Request for a Retest.** A split specimen will be collected for all testing methods, with the exception of alcohol testing. A positive alcohol test will be confirmed with an EBT device. A student's parent(s)/guardian(s) may request that the split specimen be tested at a second nationally certified laboratory from a list provided by the MRO. The request for the test must be submitted in writing to the MRO (with a copy sent to the Drug Program Coordinator) within 72 hours of being notified of the final testing result. The student and his or her parent(s)/guardian(s) must pay the associated costs for an additional test in advance. The costs will be reimbursed if the result of the split sample test is negative. The student will remain subject to the consequences of this policy during the retesting procedure.
 - k. **Scope of Tests:** The drug screen tests for one or more illegal drugs and/or alcohol. The Drug Program Coordinator shall determine which illegal drugs shall be screened, but in no event shall that determination be made after the selection of students for testing. Student samples will not be screened for the presence of any substances other than an illegal drug or for the existence of any physical condition other than drug use.
 - l. **Non-Punitive Nature of Policy:** No student shall be penalized academically for testing positive for illegal drugs or alcohol. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the district shall not solicit. In the event of service of any such subpoena or legal process, the student and the student's custodial parent or legal guardian will be notified as soon as possible by the district.
8. **Consequences for Testing Positive.** Whenever the test results indicate the presence of drugs, Drug Program Coordinator shall schedule and hold a confidential meeting with the student, parent/guardian, and sponsor/coach. Other members of the school's administration may also attend the meeting. At the meeting, the Drug Program Coordinator shall explain the drug testing procedures and the policy of the district. The consequences shall be as follows (**All offenses are cumulative in grades 9-12**):

Students lose the opportunity to self-report once they are randomly selected for testing.

a. **First Offense**

- d. The student may be required to attend practice at the determination of coaches/sponsors and administration.
- e. The student will be ineligible to publicly perform in any extracurricular

activity for 21 calendar days. The day of the positive test result shall be the first day for counting purposes. If the end of the activity precedes the end of the 21 days, the remaining days will carry over to the next activity so the student completes the required number of days. The student must miss at least one contest, performance, or activity that is scheduled in or nearest the suspension time. The student may/may not letter and/or receive team awards as determined by coaches/sponsors and administrators.

- f. The student shall attend 3 hours of drug and alcohol counseling or educational programming at the student's expense as arranged or approved by the Drug Program Coordinator.
- g. The student must submit to a district administered test and test negative before returning to the activity. The student will be subject to follow-up drug tests at least one time per month for the next 12 months or end upon graduation.

b. Second Offense

- d. The student may be required to attend practice at the determination of coaches/sponsors and administration.
- e. The student will be ineligible to publicly perform in any extracurricular activity for 42 calendar days. The day of the positive test result shall be the first day for counting purposes. If the end of the activity precedes the end of the 42 days, the remaining days will carry over to the next activity so the student completes the required number of days. The student must miss at least one contest, performance, or activity that is scheduled in or nearest the suspension time. The student may/may not letter and/or receive team awards as determined by coaches/sponsors and administrators.
- f. The student shall obtain a drug and alcohol assessment at student's expense from a certified substance abuse counselor or licensed mental health provider who holds a valid license that includes in its scope of practice the ability to administer substance abuse evaluations and/or treatment. The student shall provide written proof of obtaining the assessment to Drug Program Coordinator. The student is strongly encouraged to comply with the assessment recommendations.
- g. The student must submit to a district administered test and test negative before returning to the activity. The student will be subject to follow-up drug tests at least one time per month for the next 12 months or end upon graduation.

c. Third Offense

- d. The student will be ineligible to participate in any extracurricular activity for the remainder of the school year.

d. Fourth Offense

The student will be ineligible to participate in any extracurricular activity for the remainder of the student's time at the school district.

9. Refusal to Test

A student who refuses to submit to a drug test authorized under this policy, or fails or refuses to comply with any other provision of this policy, shall be deemed to have submitted a positive test.

10. Tampering

Tampering is the use of any agent or technique, which is designed to avoid detection of a drug and/or compromise the integrity of a drug test and is prohibited. This includes providing false urine samples (for example, urine substitution), contaminating the urine sample with chemicals or chemical products, the use of diuretics to dilute urine samples, and the use of masking. If the Drug Program Coordinator determines that a student tampered with a drug test, the student shall be deemed to have submitted a positive test. Additionally, the consequence will advance one level in the disciplinary scope and sequence based on the student's current or past violation(s) of the policy. Example, if it were the student's first violation, the consequence would equal a second offense.

The use of any such agent or technique shall be treated as a positive test for drugs prohibited by this Policy and shall be subject to the penalties set forth in Section 9 of this Policy.

11. Maintenance of Records

All results of drug testing shall be confidential. Procedures for maintaining confidentiality will be developed by the school district and the testing organization. The Drug Program Coordinator shall maintain records of positive tests in a secure location. This information will not be available to anyone other than appropriate school personnel and parents. This information will be destroyed upon the student's graduation or one year after the student's class graduates. Under no circumstances will this information become a part of the student's permanent file, nor will it be sent to another school when the student moves to another district or transfers to another school. The school district will not share drug testing results with any law enforcement agencies.

12. Appeal.

The school district will rely solely upon the opinion of the MRO to determine whether the positive test result was the result of the consumption of a drug. There shall be no appeal of the test result to any school administrator or the board of education.

13. Severability

If any portion of this policy is deemed to be contrary to the law of the state of Nebraska or the United States by judicial decision or an act of Congress, then only such portion or provision directly deemed to be unconstitutional shall be stricken, and the remainder of the policy shall remain in full force.

**PERKINS COUNTY SCHOOLS
CONSENT TO PERFORM RANDOM DRUG TESTING
2016-2017**

Student Name _____ Grade _____

As a student and parent:

- < We understand and agree that participation in extracurricular activities is a privilege that may be withdrawn for violations of the Extracurricular Drug Testing Policy.
- < We have read the Extracurricular Drug Testing Policy and understand the responsibilities and consequences as an activity participant if the student violates the policy.
- < We understand that when students participate in any extracurricular activity, they will be subjected to random drug testing, and if they refuse, will not be allowed to practice or participate in any extracurricular activity. We have read this consent statement and agree to its terms.
- < We understand this is binding while a student is enrolled in _____ School District.

CONSENT TO PERFORM DRUG TESTING

We hereby consent to allow the student named on this form to undergo drug testing for the presence of drugs and alcohol in accordance with the Extracurricular Drug Testing Program adopted by the Board of Education. We understand that any samples will be sent only to a qualified laboratory for actual testing. We hereby give our consent to the medical vendor selected by the school board, their Medical Review Office (MRO), laboratory, doctors, employees, or agents, together with any clinic, hospital, or laboratory designated by the selected medical vendor to perform testing for the detection of drugs and to release the results of those tests as provided in the policy. We understand these results will be forwarded to school district officials and will also be made available to us. We agree to sign any necessary releases if requested to do so.

We understand that consent pursuant to this Consent to Perform Random Drug Testing will be effective for all extracurricular activities in which this student might participate during the current school year.

We hereby release the Perkins County Board of Education and its employees from any legal responsibility or liability for the release of such information and records, pursuant to the policy.

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

I have read and understand the student activity handbook for Perkins County High School.

Student Signature Date

Parent Signature Date

Coach/Sponsor Signature Date

Extracurricular Drug Testing Program

The school district supports and values student participation in extracurricular activities, but such participation in school district extracurricular activities is a privilege and not a right. Students in all extracurricular activities in grades 9-12 shall be subject to mandatory and random testing for the presence of alcohol or illegal drugs.

1. Purpose of Random Drug Testing

- a. The school district has recognized that observed and suspected drug and alcohol use and abuse has increased among the student population, including students participating in extracurricular activities.
- b. The school district seeks to provide safe, drug-free schools.
- c. The school district seeks to deter the use of illegal and prohibited drugs and alcohol among students.
- d. The school district recognizes that students who use illegal and prohibited drugs pose a threat to the health and safety of themselves, other students, teachers, administrators, and other persons.
- e. The school district finds that the drug and alcohol problem among the student body will be effectively addressed by making sure that the large number of students participating in extracurricular activities do not use drugs and alcohol.

2. **Notice.** Each student who participates or seeks to participate in extracurricular activities shall be given a copy of this policy. This policy may also be included in the student handbook.

3. **Drug Testing Coordinator.** The Drug Testing Coordinator shall be the _____ or his or her designee unless otherwise indicated.

4. **Extracurricular Activities.** This policy applies to any activity that meets the guidelines of an extracurricular activity at the school district which includes but is not necessarily limited to the following:

Basketball	Jazz Band	Student
Cheerleading	Mock Trial	Senate
Cross	Musicals	Swim Team
Country		Tennis

DECA	One Act Plays	Track
Drill Team	Show Choir	Volleyball
FFA	Soccer	Wrestling
Football	Softball	
Golf	Speech/Debate	

5. **Students Who Are Required to Submit to Drug Testing**

- a. **Grades.** All students in grades 7-12 who participate in any extracurricular activity or competition are part of the pool subject to random drug testing.
 - b. **Consent.** A student and his or her parent(s)/guardian(s) must sign a consent form before the student shall be eligible to try out for, practice with, or participate in the extracurricular activity. The consent form is attached to this policy.
 - c. **Selection Pool Eligibility.** Students shall remain in the selection pool for an entire calendar year (365 days) from the date the consent form is received by the school district except that students who quit during the season or activity (prior to being selected for testing) or students who are cut from an activity will be removed from the testing pool.
 - d. **Withdrawal.** Students who have a consent form on file remain eligible for drug tests from the date the consent form is received by the school district and throughout the remainder of the school year or until the student files a Withdrawal of Student from Activity form signed by the student and his or her parent(s)/guardian(s). Upon withdrawal, the student shall not be eligible to participate in any activity that is subject to drug testing for the remainder of the school year. A student who files a Withdrawal of Student from Activity form after selected for a random drug test but before submitting to the test or after testing positive shall be ineligible to participate in any extracurricular activities for one calendar year from the date the Withdrawal of Student from Activity form is received by the Drug Testing Coordinator.
6. **Drugs.** Students participating in extracurricular activities are prohibited from using, possessing, distributing, manufacturing, or having drugs present in their system. "Drugs" means:
- a. Any substance considered illegal by the Uniform Controlled

- Substances Act, Neb. Rev. Stat. § 28-401 *et seq.*
- b. Any substance which is controlled by the Food and Drug Administration unless prescribed to the student by any licensed medical practitioner authorized to prescribe controlled substances or other prescription drugs;
 - c. Alcohol for any student under the age of 21. Alcohol shall have the meaning as provided in NEB. REV. STAT. § 48-1902(1).

7. Testing Procedures

- a. **Student Selection.** All students who participate in extracurricular activities and submit a consent form will be included in a master list and will be subject to random drug screening. The master list shall be submitted to the company employed by the district to conduct the testing.
- b. **Reasonable Suspicion Testing.** In addition to random drug testing, a student is subject to drug testing at any time when the Drug Testing Coordinator determines there is individualized reasonable suspicion based upon articulable facts to believe that the student has used a drug. The Drug Testing Coordinator will notify the student and take the necessary steps to schedule a test as soon as practicable.
- c. **Parental Request.** Students who do not participate in extracurricular activities may be added to the random drug screening master list upon parental request. Parent(s)/guardians may also request that their student be subject to non-random drug screening. The school will arrange for the test as soon as practicable. The parent(s)/guardian(s) making a request under this subparagraph must submit a signed consent form and indicate which type of test is being requested. Any cost associated with tests administered as a result of parental request must be paid by the parent(s)/guardian(s) in advance of the test.
- d. **Type of Test.** The school district reserves the right to utilize breath, saliva, hair or urinalysis testing procedures. Urine and oral fluid samples which screen positive will be confirmed by GC/MS. Positive saliva or breath alcohol tests will be confirmed by EBT (Evidential Breath Tester).
- e. **Collection Site.** The Drug Testing Coordinator will designate the collection site at which student will provide specimens. The

collection site may be off the premises of the school district.

- f. Collection Procedures.** The school board will select a Drug Program Administrator (DPA). The DPA shall randomly select the students subject to drug testing from the master list. The DPA will maintain and follow generally accepted industry standards for collecting, maintaining, shipping, and accessing all specimens. The DPA will seek to obtain the sample in a manner designed to insure accurate testing protocols while minimizing intrusion into a student's privacy. The DPA and the school district will provide a copy of the collection procedures upon request.
- g. Drugs.** Students may be randomly tested for any drugs, including but not limited to alcohol, amphetamines, marijuana or cannabinoids, cocaine, methadone, methaqualone, propoxyphene, hallucinogens, opiates, phencyclidine, synthetic opiates and PCP, steroids, barbiturates, benzodiazepines, alcohol, and any prescription drug that was obtained without proper authorization.
- h. Results.** The DPA shall notify the student and the Drug Testing Coordinator of any positive test after the initial screening. The school representative shall notify the student's parents. The DPA will use a secure method to transmit all positive test results to the DPA's Medical Review Officer (MRO). The MRO will be certified by an MRO accreditation body. The MRO will be responsible for reviewing test results and determining whether the use of a substance identified by the sample analysis is from illicit use or a legitimate medical use. Prior to making a final decision, the MRO or his or her assistant shall contact the student and his or parent(s)/guardian(s) to discuss the result either face-to-face or over the telephone. If the MRO determines the test results are negative, no further action shall be taken against the student. The MRO will report results of verified positives to the DPA. The DPA shall then notify the Drug Testing Coordinator of the positive test result. The Drug Testing Coordinator shall notify the student and his or her parent(s)/guardian(s) and any staff members responsible for implementing the consequences of this policy.
- i. Request for a Retest.** A split specimen will be collected for all testing methods, with the exception of alcohol testing. A positive alcohol test will be confirmed with an EBT device. A

student's parent(s)/guardian(s) may request that the split specimen be tested at a second nationally certified laboratory from a list provided by the MRO. The request for the test must be submitted in writing to the MRO (with a copy sent to the Drug Testing Coordinator) within 72 hours of being notified of the final testing result. The student and his or her parent(s)/guardian(s) must pay the associated costs for an additional test in advance. The costs will be reimbursed if the result of the split sample test is negative. The student will remain subject to the consequences of this policy during the retesting procedure.

8. Negative Tests. Students and their parents will receive verbal or written notice when the student's test result is negative.

9. Consequences for Testing Positive. Whenever the test results indicate the presence of drugs, Drug Testing Coordinator shall schedule and hold a confidential meeting with the student, parent/guardian, and sponsor/coach. Other members of the school's administration may also attend the meeting. At the meeting, the Drug Testing Coordinator shall explain the drug testing procedures and the policy of the district. The consequences shall be as follows (**All offenses are cumulative in grades 7-8. Offenses that occur in grades 7-8 shall not count as offenses in grades 9-12. All offenses are cumulative in grades 9-12**):

a. First Offense

- i. The student shall miss ___ days of practice. **OR** The student shall be required to attend practice.
- ii. The student will be ineligible to publicly perform in any extracurricular activity for ___ calendar days. The day of the positive test result shall be the first day for counting purposes. If the end of the activity precedes the end of the ___ days, the remaining days will carry over to the next activity so the student completes the required number of days.
- iii. The student shall attend ___ hours of drug and alcohol counseling or educational program at the student's expense as arranged or approved by _____.
- iv. The student must submit to a district administered test and test negative before returning to the activity. [The

student will return to the random pool.] **OR** [The student will be subject to follow-up drug tests at least one time per month for the next ___ months or end upon graduation.]

b. Second Offense

- i. The student shall miss ___ days of practice. **OR** The student shall be required to attend practice.
- ii. The student will be ineligible to publicly perform in any extracurricular activity for ___ calendar days. The day of the positive test result shall be the first day for counting purposes. If the end of the activity precedes the end of the ___ days, the remaining days will carry over to the next activity so the student completes the required number of days.
- iii. The student shall obtain a drug and alcohol assessment at student's expense from a certified substance abuse counselor or licensed mental health provider who holds a valid license that includes in its scope of practice the ability to administer substance abuse evaluations and/or treatment. The student shall provide written proof of obtaining the assessment to _____. The student is strongly encouraged to comply with the assessment recommendations.
- iv. The student must submit to a district administered test and test negative before returning to the activity. The student will be subject to follow-up drug tests at least one time per month for the next ___ months or end upon graduation.

c. Third Offense

- i. The student will be ineligible to practice or publicly perform in any extracurricular activity for one year from the date of the third positive test or end upon graduation. The day of the positive test result shall be the first day for counting purposes.
- ii. The student must submit to a district administered test and test negative before returning to the activity. The student will be subject to follow-up drug tests at least one

time per month for the next ____ months or end upon graduation.

d. Fourth Offense

- i. The student will be ineligible to participate in any extracurricular activity for the remainder of the student's time at the school district.

10. Refusal to Test

A student who refuses to submit to a drug test authorized under this policy, or fails or refuses to comply with any other provision of this policy, shall be deemed to have submitted a positive test.

OR

A student who refuses to submit to a drug test authorized under this policy, or fails or refuses to comply with any other provision of this policy, shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performances and competitions for the remainder of the school year.

11. Tampering

Tampering is the use of any agent or technique which is designed to avoid detection of a drug and/or compromise the integrity of a drug test and is prohibited. This includes providing false urine samples (for example, urine substitution), contaminating the urine sample with chemicals or chemical products, the use of diuretics to dilute urine samples, and the use of masking. [If the Drug Testing Coordinator determines that a student tampered with a drug test, the student shall be deemed to have submitted a positive test.] **OR** If the Drug Testing Coordinator determines that a student tampered with a drug test, the student shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performances and competitions for the remainder of the school year.

The use of any such agent or technique shall be treated as a positive test for drugs prohibited by this Policy and shall be subject to the penalties set forth in Section 9 of this Policy.

12. Maintenance of Records

All results of drug testing shall be confidential. Procedures for maintaining confidentiality will be developed by the school district and the testing organization. The Drug Testing Coordinator shall maintain records of positive tests in a secure location. This information will not be available to anyone other than appropriate school personnel and parents. This information will be destroyed upon the student's graduation or one year after the student's class graduates. Under no circumstances will this information become a part of the student's permanent file, nor will it be sent to another school when the student moves to another district or transfers to another school. The school district will not share drug testing results with any law enforcement agencies.

13. Appeal.

[OPTION 1] A student participating in extracurricular activities who has been determined by school district officials to be in violation of this policy shall have the right to appeal the decision to the Superintendent or his/her designee(s). The request for a review must be submitted to the Superintendent in writing within five (5) calendar days of notice of the positive test. A student requesting a review will remain **eligible** to participate in any extracurricular activities until the review is completed. The Superintendent or his/her designee(s) shall then determine whether the original finding was justified. No further review of the Superintendent's decision will be provided, and his/her decision shall be final in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent which shall be final and non-appealable.

[OPTION 2] The school district will rely solely upon the opinion of the MRO to determine whether the positive test result was the result of the consumption of a drug. There shall be no appeal of the test result to any school administrator or the board of education.

14. Severability

If any portion of this policy is deemed to be contrary to the law of the state of Nebraska or the United States by judicial decision or an act of Congress, then only such portion or provision directly deemed to be unconstitutional shall be stricken, and the remainder of the policy shall remain in full force.

**[PRINT ON SCHOOL DISTRICT LETTERHEAD]
CONSENT TO PERFORM RANDOM DRUG TESTING
201__-201__**

Student Name _____ Grade _____

As a student and parent:

- < We understand and agree that participation in extracurricular activities is a privilege that may be withdrawn for violations of the Extracurricular Drug Testing Policy.
- < We have read the Extracurricular Drug Testing Policy and understand the responsibilities and consequences as an activity participant if the student violates the policy.
- < We understand that when students participate in any extracurricular activity, they will be subjected to random drug testing, and if they refuse, will not be allowed to practice or participate in any extracurricular activity. We have read this consent statement and agree to its terms.
- < We understand this is binding while a student is enrolled in _____ School District.

CONSENT TO PERFORM DRUG TESTING

We hereby consent to allow the student named on this form to undergo drug testing for the presence of drugs and alcohol in accordance with the Extracurricular Drug Testing Program adopted by the Board of Education. We understand that any samples will be sent only to a qualified laboratory for actual testing. We hereby give our consent to the medical vendor selected by the school board, their Medical Review Office (MRO), laboratory, doctors, employees, or agents, together with any clinic, hospital, or laboratory designated by the selected medical vendor to perform testing for the detection of drugs and to release the results of those tests as provided in the policy. We understand these results will be forwarded to school district officials and will also be made available to us. We agree to sign any necessary releases if requested to do so.

We understand that consent pursuant to this Consent to Perform Random Drug Testing will be effective for all extracurricular activities in which this student might participate during the current school year.

We hereby release the _____ Board of Education and its employees from any legal responsibility or liability for the release of such information and records, pursuant to the policy.

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____