

Superintendent Interviews

Thursday, October 30, 2025

Room 129 at Potter Site
303 Walnut
Potter, NE 69156-0189

Attendance Taken at

Present Board Members:

1. Call to Order

2. Publication of Meeting

3. Open Meeting Act

4. Roll Call

5. Pledge of Allegiance

6. Special Meeting Agenda

7. Special Meeting Information/Discussion

7.1. The board reviews candidate's background checks.

Pre-interview items:

(1) Review interview schedule

(2) Review of interview question packets and selection rubric.

(3) Interview procedures (room arrangement, questioning procedures...).

(4) Interview Group reporting procedures. (Representative from the Staff and the Community Committee will report to the Board.)

(5) Reminder of NRCSA transition meeting after the new Superintendent is selected.

(6) NRCSA Evaluation form to the Board President w/envelope. Return to Jack Moles.

(7) A full set of candidates' application materials for district records is on file.

Return all materials to the secretary for shredding. NRCSA will send electronic file for new Superintendent personnel file.

Conduct interviews.

Receive feedback from the committees. Board deliberation.

****The Board may recess this meeting following the interviews and reconvene at a time yet to be determined**

8. Action Items

8.1. Possibly offer a contract to one of the finalists with exact contract details to be determined at a later date.

****The Board may need to take action to enter Executive Session for discussion of one or more applicants in order to prevent needless injury to the reputation of the candidate, for contract bargaining strategies, and other reasons allowed by law.**

9. Adjournment

President

Secretary