

## **Board of Education Special Meeting**

Monday, December 20, 2021

Library at Potter Site  
303 Walnut  
Potter, NE 69156-0189

### **Attendance Taken at**

#### Present Board Members:

#### **1. Call to Order**

#### **2. Publication of Meeting**

#### **3. Open Meeting Act**

#### **4. Roll Call**

#### **5. Pledge of Allegiance**

#### **6. Special Meeting Agenda**

#### **7. Action Items**

##### **7.1. Approve Resignation of Superintendent**

##### **7.2. Discuss and Select NRCSA Search Options**

#### **8. Special Meeting Information/Discussion**

##### **8.1. Discuss Engaging Community and Faculty/Staff Committees (if desired)**

##### **8.2. Discuss expectations for Superintendent, search activities, information for vacancy announcement.**

##### **8.3. Develop Search timeline; review/revise sample.**

##### **8.4. Discuss Profile Questions: Gather initial profile data for vacancy announcement.**

##### **8.5. Review draft of vacancy announcement and advertising options: Getting the Word Out.**

##### **8.6. Discuss Comparable schools list: develop comparison for salary/benefits package.**

##### **8.7. Schedule next meeting -- date/times.**

#### **9. Adjournment**

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President

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Secretary