

Board of Education Regular Meeting  
Monday, May 11, 2015 7:00 PM Central

HS CONFERENCE ROOM  
705 N 9th Street  
Arlington, NE 68002

Micheal Dwyer: Present

Matt O'Daniel: Present

Teri O'Flaherty: Present

Greg Sampson: Present

Bruce Scheer: Present

Luanne Sundberg: Present

Present: 6.

#### 1. OPENING PROCEDURES

Attendance Taken at 6:58 PM: Present Board Members: Micheal Dwyer Teri O'Flaherty  
Bruce Scheer Luanne Sundberg Excused Board Members: Matt O'Daniel Greg Sampson

1.1. Call Meeting to Order

1.2. Roll Call

1.3. Pledge of Allegiance

1.4. Approval of Regular Meeting Agenda

Motion to approve the regular meeting agenda as presented Passed with a motion by Matt  
O'Daniel and a second by Greg Sampson.

Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce  
Scheer: Yea, Luanne Sundberg: Yea

#### 2. WELCOME TO GUESTS AND PUBLIC FORUM

Kathy Rhea addressed the Board on concerns over funding the HVAC project, a tough  
agricultural economy, concerns about the career path programs chosen and associated  
college credit, concerns about additional staffing, and the need for a reduced levy.

### 3. CURRICULUM/INSTRUCTION REPORTS

#### 3.1. AdvancEd Annual Report

Mrs. Johnson presented a written and oral review of progress.

### 4. REVIEW OF ANNUAL DISTRICT PLAN

### 5. PRINCIPALS' REPORTS

### 6. SUPERINTENDENT'S REPORT

Mrs. Johnson presented an update on technology cycle acquisitions, staffing, and roof repairs.

#### 6.1. Update on Technology Cycle Acquisitions

#### 6.2. Staffing Update

Mrs. Johnson highlighted the certificated staff hiring being recommended, non-certified staff openings, and coaching appointments and vacancies.

#### 6.3. Update on Roofs

### 7. NEW BUSINESS

#### 7.1. Discuss, Consider, and Take Necessary Action to enter a contract with AES to design and move forward with HVAC project identified as Option I - DX/Gas RTU's - Standard Roof Top Units with gas heat.

Motion to approve superintendent to enter into a contract with Advanced Engineering Services to move forward with design and planning for implementation of a system of heating, ventilation, and cooling that includes DX/Gas roof top units. Passed with a motion by Bruce Scheer and a second by Micheal Dwyer.

Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea

Chair Bruce Scheer briefly reviewed the rationale for moving forward with Option I which is roof top DX/Gas units.

#### 7.2. Discuss, Consider, and Take Necessary Action to approve a resolution authorizing the issuance of not to exceed \$2,700,000 in limited tax obligation bonds.

Motion to pass A RESOLUTION AUTHORIZING THE ISSUANCE BY WASHINGTON COUNTY SCHOOL DISTRICT 0024 (ARLINGTON PUBLIC SCHOOLS) IN THE STATE OF NEBRASKA OF ITS LIMITED TAX OBLIGATION SCHOOL BONDS, SERIES 2015, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,700,000, IN ONE OR MORE SERIES; PRESCRIBING THE FORM AND DETAILS OF SUCH BONDS; AUTHORIZING THE PRESIDENT OF THE BOARD OF EDUCATION OR THE SUPERINTENDENT OF SCHOOLS TO DETERMINE THE FINAL AGGREGATE PRINCIPAL AMOUNT, NUMBER OF SERIES, MATURITIES, RATES, TERMS AND OTHER DETAILS OF SUCH BONDS; IMPOSING A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS; DESIGNATING THE BONDS AS QUALIFIED TAX EXEMPT OBLIGATIONS; ADOPTING CERTAIN POST-ISSUANCE COMPLIANCE PROCEDURES WITH RESPECT TO THE BONDS; AND AUTHORIZING CERTAIN ACTIONS AND DOCUMENTS AND PRESCRIBING

OTHER MATTERS RELATING THERETO. Passed with a motion by Greg Sampson and a second by Teri O'Flaherty.

Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea

Tobin Buchanan, First National Capital Markets, provided information to the board on the scope and parameters of the resolution which is authorizing Limited Tax Obligation Bonds.

7.3. Discuss, Consider, and Take Necessary Action to approve the purchase of a used bus.

Motion to approve the purchase of a used bus from American Bus for a price not to exceed \$70,900 Passed with a motion by Teri O'Flaherty and a second by Bruce Scheer.

Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea

Mrs. Johnson reviewed the protocol followed in making the determination of which bid proposal to accept.

7.4. Discuss, Consider, and Take Necessary Action to approve the purchase of language arts curriculum materials.

Motion to approve the purchase of Reading Street language arts curriculum materials for grades K-8 as presented for \$79,026.22 Passed with a motion by Luanne Sundberg and a second by Matt O'Daniel.

Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea

7.5. Discuss, Consider, and Take Necessary Action to approve bids for the purchase of lights and light poles for the athletic field and for installation of lights, poles and necessary service as presented.

Motion to approve the purchase of poles and lights for the athletic field from Kriz-Davis for a price of \$65,244.40 and to approve installation for the same at a price not to exceed \$155,000 Passed with a motion by Matt O'Daniel and a second by Greg Sampson.

Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea

7.6. Discuss, Consider, and Take Necessary Action to accept a bid for grading and ground work in south parking lot area.

Motion to accept the bid from Grefe Excavating to complete the grading and ground work as presented for an amount not to exceed \$40,000. Passed with a motion by Teri O'Flaherty and a second by Bruce Scheer.

Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea

Chair Bruce Scheer shared information about how the proposals were evaluated and the recommendation to allow for additional concrete to the current proposal.

7.7. Discuss, Consider and Take Necessary Action to approve the 2015-2016 basic instructional budget.

Motion to approve the 2015-2016 basic instructional budget as presented Passed with a motion by Greg Sampson and a second by Matt O'Daniel.

Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea

Mrs. Johnson reviewed any major changes to the budget.

7.8. Discuss, Consider, and Take Necessary action to approve adding a second SKILLS USA sponsor.

Motion to approve the addition of a second sponsor for SKILLS USA. Passed with a motion by Matt O'Daniel and a second by Teri O'Flaherty.

Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea

Administration is recommending additional sponsorship due to the increasing membership in SKILLS USA.

7.9. Discuss, Consider, and Take Necessary Action on Career and Technical Education course offerings and programming.

Motion that we move forward with examining the options to implement an independent FFA program at Arlington and have a feasibility study presented to the Board by Sept. 1 Failed with a motion by Luanne Sundberg and a second by Bruce Scheer.

Micheal Dwyer: Nay, Matt O'Daniel: Nay, Teri O'Flaherty: Nay, Greg Sampson: Nay, Bruce Scheer: Yea, Luanne Sundberg: Yea

Mrs. Johnson reviewed 2015-16 plans/changes in the Career and Technical Education area for next year. Mrs. Sundberg shared that she believes students would benefit from having an agriculture teacher and FFA sponsor internally and suggested that board action reflect an intent to further investigate next year. Board members discussed that the progress being made is positive and that this continued review is happening without directed board action.

7.10. Discuss, Consider, and Take Necessary Action to approve adding a .4 FTE teaching position that will serve as a Student Services Coordinator.

Motion to approve adding a .4 FTE teacher to serve the role of Student Services Coordinator as presented Passed with a motion by Micheal Dwyer and a second by Greg Sampson.

Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea

Mrs. Johnson discussed the importance of having dedicated staff to manage the curriculum selection and delivery, to manage assessment delivery, and to effectively use data to inform instruction and learning. Optimally a full-time position is desired but this is a starting point for moving forward. Mr. Sampson indicated that during negotiations it is apparent that other districts have these positions and they are often administrative positions.

## 8. COMMITTEE AND REPRESENTATIVE REPORTS

8.1. Americanism/Education Evaluation

8.2. Buildings and Grounds Committee

Bruce Scheer updated the board on progress made in the joint meeting involving representatives from the village board, the Washington County fair board, and the school board pertaining to baseball field area.

8.3. Finance Committee

Matt O'Daniel updated the board on how Depreciation Funds are being targeted for facility improvement projects and how the resources needed for HVAC is front loaded and limited tax obligation bonds as a way to obtain those funds.

8.4. Negotiations Committee

- 8.5. NASB Legislative Representative  
Micheal Dwyer provided a legislative update.
- 8.6. Professional Development Sharing

## 9. UNFINISHED BUSINESS

- 9.1. Discuss, Consider, and Take Necessary Action to approve Policy 2210 Duties of the Principal and Policy 2430 Attending Professional Growth Meetings on second reading.  
Motion to approve Policy 2210 Duties of the Principal and Policy 2430 Attending Professional Growth Meetings on second reading Passed with a motion by Matt O'Daniel and a second by Greg Sampson.  
Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea
- 9.2. Discuss and Consider amending Policy 6910 Dispensing Medications on second reading.  
Motion to amend Policy 6910 Dispensing Medications on second reading Passed with a motion by Greg Sampson and a second by Teri O'Flaherty.  
Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea
- 9.3. Discuss and Consider amending Policy 6121 Curriculum Review Cycle on second reading.  
Motion to amend Policy 6121 Curriculum Review Cycle on second reading Passed with a motion by Greg Sampson and a second by Matt O'Daniel.  
Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea
- 9.4. Discuss, Consider, and Take Necessary Action to clarify the role of the second sponsor for Skills USA.

## 10. CONSENT AGENDA

- Motion to approve the consent agenda as presented Passed with a motion by Matt O'Daniel and a second by Greg Sampson.  
Micheal Dwyer: Yea, Matt O'Daniel: Yea, Teri O'Flaherty: Yea, Greg Sampson: Yea, Bruce Scheer: Yea, Luanne Sundberg: Yea
- 10.1. Minutes of the Previous Board Meeting(s)
- 10.2. Monthly Financial Reports
- 10.3. Claims (Check Register)
- 10.4. Special Fund Transfers
- 10.5. Hot Lunch Report

10.6. Activity Report

10.7. Contract for Kyle Moore as a special education teacher for the 2015-2016 school year.

11. EXECUTIVE SESSION

12. ACTION ON EXECUTIVE SESSION ITEMS

13. ADJOURNMENT

Meeting adjourned at 8:52 p.m.

**ARLINGTON PUBLIC SCHOOL'S  
SCHOOL IMPROVEMENT ELEMENTARY MATH  
ACTION PLAN FORMS**

**Intervention Statement: K-6 staff will implement strategies to improve in the areas of math.**

**GOAL: All students will improve their math proficiency levels.**

| Activities to Meet Goals  | Steps to achieve the goal                                                                                                                                                                                                | Assessment (if applicable - method; instrument used)                                    | Staff Development        |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------|
| 2. IXL                    | 1. Assign weekly skills in class/outside may extend 1, 2, 3, 4<br>2. 5/6 does some in class work, but assigned matching standards to extend chapter skills                                                               | 2. Student Grades on daily practice and chapter assessments<br>NeSA                     |                          |
| 3. Mathletes (math facts) | 1. Addition 1-9, gr 1, timed test practice-move up as pass<br>Sub. 1-9 gr. 2<br>Multiplication 1-12<br>gr. 3 games or timed test practice<br>Multiplication & Division 1-12 & 25s<br>gr. 4-6<br>2. STAR skill assessment | 3. Timed test, ACT Aspire, STAR                                                         |                          |
| 4. Learning Labs          | 1. Para support for small group work<br>2. Math stations K, 1, 2, 3, 4 (Standards skill based)<br>3. K uses IXL here<br>4. 2, 3, 4 in class IXL centers<br><br>4. Below benchmark interventions small group/station      | 4. Checklists<br>Student Grades<br>NeSA<br><br>STAR<br>Pre-post test each chapter gr. 4 | Differentiation Training |
|                           |                                                                                                                                                                                                                          |                                                                                         |                          |

**Research Bibliography:**

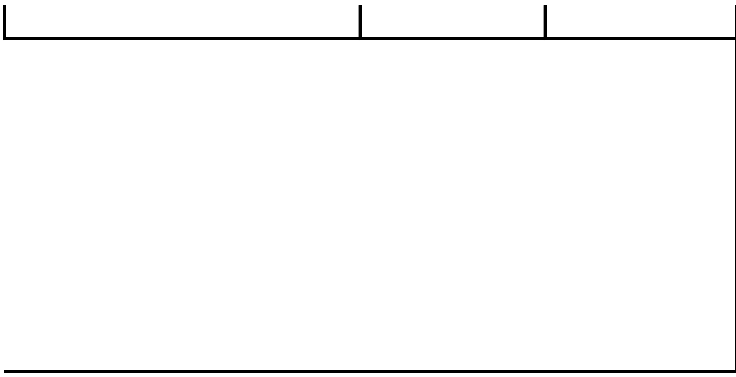
|  |                                                             |
|--|-------------------------------------------------------------|
|  |                                                             |
|  | <b>Supporting Data: NeSA results, Terra nova, Classroom</b> |

| <b>Evidence of Success</b>              |                                                                     |
|-----------------------------------------|---------------------------------------------------------------------|
| <b>Person Responsible</b>               | <b>Student Performance Improvement</b>                              |
| 2. Classroom teachers                   | 1. Number of Students meeting proficiency on NeSA increases gr. 4-6 |
| 3. Classroom teachers and support staff | 1. # of students passing the test in each grade                     |
| 4. Classroom teachers and support staff | 1. Number of Students meeting proficiency on NeSA increases gr. 4-6 |
|                                         |                                                                     |
|                                         |                                                                     |



1 Assessments, STAR, Benchmark Assessments,

| Resources                                      | Timeline        |              |
|------------------------------------------------|-----------------|--------------|
|                                                | Begin           | End          |
| 2. IXL Tutorial, professional journal articles | Annually August | Annually May |
| 3. professional journal articles               | Annually August | Annually May |
| 4. ESU3, professional journal articles         | Annually August | Annually May |
|                                                |                 |              |



**ARLINGTON PUBLIC SCHOOL'S  
SCHOOL IMPROVEMENT ELEMENTARY READING  
ACTION PLAN FORMS**

**Intervention Statement: K-6 staff members will implement strategies to improve reading comprehension**

**GOAL: All students will improve their reading proficiency levels.**

| Activities to Meet Goals                             | Steps to achieve the goal                                                                                                                                                                                                                                                                           | Assessment (if applicable - method; instrument used)                                                                                                                                                                                 | Staff Development                                                                    |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 1. Guided Reading groups                             | 1. Benchmark test all students gr. K-5<br>Benchmark test new students gr.6 & previously below grade level benchmark<br>2. Interventions set for Tier 2 & 3<br>K T1 are pulled, 2 use paras ELL also pulled<br>3. In class monitoring for Tier 1 using leveled readers<br>4. A.R. reading incentives | 1. DIBELS K-5\Fontes-Pennell 1; 2-int. only<br>2. Observation: Student Grades/Oral Reading in class<br>3. NeSA-R grades 3-6<br>4. STAR comprehension scores 1-6<br>5. Sight words K-3<br>6. K also has letter recognition assessment | TCT (Teacher Collaboration Time); best-practice research; DIBELS assessment training |
| 2. A. R. (Accelerated Reading) in Guided reading now |                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                      |                                                                                      |
| 3. Learning Labs                                     | 1. Below/At-Risk/AT/Above grade level kids grouped based on assessments 5-6<br>2. Identify key skills for each group/skill practice 2-4<br>3. Work in Lab on identified skills                                                                                                                      | 1. DIBELS/DAZE<br>2. NeSA 4-6<br>3. Student Grades/Teacher observations                                                                                                                                                              | TCT (Teacher Collaboration Time); best-practice research; DIBELS assessment training |
|                                                      |                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                      |                                                                                      |

**Research Bibliography:**



|        |                                                                |
|--------|----------------------------------------------------------------|
|        | <b>Problem Statement: Not all students meet proficiency le</b> |
| nsion. | <b>Supporting Data: NeSA results, Terra nova, classroom</b>    |

| <b>Evidence of Success</b>           |                                                                     |
|--------------------------------------|---------------------------------------------------------------------|
| <b>Person Responsible</b>            | <b>Student Performance Improvement</b>                              |
| Classroom teachers and support staff | 1. Inc. Proficiency levels of Students grades 4-6 on NeSA           |
|                                      |                                                                     |
| Classroom teachers and support staff | 1. Number of Students meeting proficiency on NeSA increases gr. 4-6 |
|                                      |                                                                     |
|                                      |                                                                     |

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levels on assessments.

assessments, STAR, benchmark assessments,

| Resources                                                                         | Timeline           |                 |
|-----------------------------------------------------------------------------------|--------------------|-----------------|
|                                                                                   | Begin              | End             |
| 1. Classroom Texts<br>2. Leveled Readers<br>3. Media Center                       | Annually<br>August | Annually<br>May |
|                                                                                   |                    |                 |
| 3. Classroom Texts<br>Media Center<br>Leveled Readers<br>C4L (Check for Learning) | Annually<br>August | Annually<br>May |
|                                                                                   |                    |                 |
|                                                                                   |                    |                 |



**ARLINGTON PUBLIC SCHOOL'S  
SCHOOL IMPROVEMENT HIGH SCHOOL MATH  
ACTION PLAN FORMS**

**Intervention Statement: Identified staff members will implement applicable strategies to i  
proficiency.**

**GOAL: All students will improve their math proficiency levels.**

| Activities to Meet Goals                                                                 | Assessment (if applicable -<br>method; instrument used)                                                                                                                                                            | Staff Development                                                                                                                                               |
|------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. 7-12 Math Labs<br><br>2. Common Assessments (C4L)<br><br>3. John Baylor ACT Test Prep | 1. Baseline ability testing, individualized skill development curriculum, individualized mastery testing<br><br>2. Subject/Grade Level common core assessment (Grades 7-8, 9-12)<br><br>3. ACT Test (grades 10-12) | 1. Online training via ALEKS<br><br>2. C4L training; professional development: TCT collaboration<br><br>3. Online training to utilize software in the classroom |

**Research Bibliography:**

|                     |                                                                                                      |
|---------------------|------------------------------------------------------------------------------------------------------|
|                     | <b>Problem Statement: Not all students meet proficiency le</b>                                       |
| <b>improve math</b> | <b>Supporting Data: NeSA results, EPAS (Explore, PLAN, assessments, STAR, benchmark assessments,</b> |

| <b>Evidence of Success</b>                          |                                                                                                                                        |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Person Responsible</b>                           | <b>Student Performance Improvement</b>                                                                                                 |
| 1. 7-12 Math Instructors                            | 1. Increased success on assessments<br><br>(Students not meeting proficiency levels will be placed in applicable remediation programs) |
| 2. 7-12 Math Instructors                            | 2. Increased student success rate on local and state assessments;                                                                      |
| 3. Guidance Office - high school classroom teachers | 3. Increased student scores on the ACT test                                                                                            |

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levels on assessments.

ACT), ineligibility list, Terra nova, classroom

| Resources                                                                        | Timeline      |     |
|----------------------------------------------------------------------------------|---------------|-----|
|                                                                                  | Begin         | End |
| 1. computers, ALEKS subscriptions, supplementary materials, online resources     | August 2012   |     |
| 2. C4L, computers, professional development time                                 | February 2012 |     |
| 3. Computer and projector, calculators, test packets/workbooks, online resources | Spring 2013   |     |

**ARLINGTON PUBLIC SCHOOL'S  
SCHOOL IMPROVEMENT HIGH SCHOOL READING  
ACTION PLAN FORMS**

**Intervention Statement: 7-12 staff members will implement strategies to improve read**

**GOAL: All students will improve their reading proficiency levels.**

| <b>Activities to Meet Goals</b>            | <b>Assessment (if applicable - method; instrument used)</b>                                                                                                                     | <b>Staff Development</b>                            |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| 1. DEAR Program (Drop Everything and Read) | 1. Student Log - students will track his or her individual number of pages read during DEAR times; students will be randomly selected to share a synopsis of his or her reading | 1. TCT Meeting - train staff of expected procedures |
| 2. Learning Lab (Reading)                  | 2. Pretest, C4L, Posttest, regular checking for understanding                                                                                                                   | 2. Best practice research; Middle school team plan  |

**Research Bibliography:**

|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
|                    | <b>Problem Statement: Not all students meet proficiency levels</b>                                   |
| ling comprehension | <b>Supporting Data: NeSA results, EPAS (Explore, PLAN, assessments, STAR, benchmark assessments,</b> |

| <b>Evidence of Success</b>       |                                                                                                                                     |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| <b>Persons Responsible</b>       | <b>Student Performance Improvement</b>                                                                                              |
| 1. All 7-12 TA advisers          | 1. Increased success on assessments;                                                                                                |
| 2. 7-8 Language Arts Instructors | 2. Increased success on assessments<br><br>(Students not meeting proficiency levels will be placed in applicable remedial programs) |

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levels on assessments.

ACT), ineligibility list, Terra nova, classroom

| Resources                                                                                                      | Timeline     |     |
|----------------------------------------------------------------------------------------------------------------|--------------|-----|
|                                                                                                                | Begin        | End |
| 1. Media center resources, electronic devices, students' individual selections; expectation handouts/materials | January 2013 |     |
| 2. District curriculum, State Standards; Standardized Practice Assessment, C4L                                 | August 2012  |     |

## **School Improvement Report AdvancED Accreditation 5/11/2015**

### **GENERAL EXPLANATION:**

A school improvement process is a systematic on-going process involving planning, implementation, and evaluation and renewal of school improvement activities to meet local and statewide goals and priorities. All accredited schools in Nebraska must have a school improvement process in effect according to Rule 10-009.01. The process includes a periodic review by visiting educators who provide consultation to the local school/community in continued accomplishment of plans and goals. In accordance with Rule 10-009.01B each school must have an external team visit at least once each five years. Arlington Public Schools has chosen to be accredited by AdvancED which then provides the structure governing the school improvement process.

We are currently in year four of a five year cycle and are in the process of preparing for our end of the cycle Quality Assurance Review (QAR) which will be next spring. Completing the documentation necessary for the external review and preparing for the team visit will be an arduous task. A site level facilitator will work directly with AdvancEd to establish the visiting team and their schedule. The external team will typically spend 2-3 days on campus completing the review. They will prepare a final report that will identify areas of commendation and areas for recommended growth. The accreditation process has changed considerably since our last cycle. During the visit there is more time spent in classrooms looking for evidence of effective instructional practices, all of the supporting documentation is captured and shared digitally, and there are five standards rather than seven on which we are evaluated.

We have made great progress on the two areas that were recommended for growth at the conclusion of the last review cycle. Those two areas are:

1. Implement professional development time for staff collaboration.
2. Develop and implement a comprehensive assessment system to analyze, interpret, and communicate data and assessment results to all stakeholders.

The plans for implementation of mCLASS:DIBELS screening and NWEA assessments and the reports that they will generate will further enhance our ability to communicate data in a purposeful manner.

### **CURRENT GOALS:**

Elementary: All students will improve their math proficiency levels.  
All students will improve their reading proficiency levels.  
High School: All students will improve their math proficiency levels.  
All student will improve their reading proficiency levels.

### **CURRENT ACTION PLANS:**

Attached as an excel spreadsheet with four worksheet pages for each goal.

### **2015 Graduation Ceremony**

This year, graduation will be held on Sunday, May 17 at 1:00 pm. The seniors last day of school was Wednesday, May 6, they had a successful graduation practice and celebrated with the traditional picnic lunch and a parade. Graduation will once again be held in the new gym, with the stage on the south side. We would like to ask the president and vice president to sit on the stage and present diplomas during graduation, while the remaining board members sit on the east side, in the same location as last year. Please meet in the boardroom at 12:30 pm on May 17.

### **Middle School Awards Day**

This year the ceremony took place on Monday, May 11 at 8:15am. During the celebration, students were recognized for achievements in academic performance, citizenship, leadership, positivity, good communication, accomplishments in reading and writing, academic growth, school spirit, creativity, class participation, as well as their extracurricular endeavors. As in the past, our goal as a middle school team is to create an age appropriate environment, as well as a series of awards that identifies characteristics that are more middle level in nature. During the ceremony, individuals were recognized for their talents and contributions to the school as a whole.

### **Student survey**

Beginning in the fall of 2015, Arlington High School will partner with Life Tracks to provide yearly post graduate surveys to former Arlington students that are three and five years out of high school. As in the past, AHS will also survey graduating seniors every May. Possible questions include; did you feel safe at AHS, did AHS provide a drug free environment, was cheating and issue, did you have knowledgeable teachers while at AHS, did you have a positive experience, did AHS prepare you for a post secondary life, do you have pride as an AHS graduate, what are you currently doing professionally, are you attending a college or post-secondary program?

### **Awards for Senior High Honors Night**

The following is a summary of NeSA and honor roll related awards received on Honors night. The high school honors night occurred on April 30, 2015. NeSA accomplishments included all individual students in grades nine and twelve who exceeded in one or more areas by receiving a scale score of 135 - 200, or received a perfect score of 200 in one or more content areas. These individual students were recognized for their NeSA scores from the previous academic year.

#### **Total number of students:**

|                                   |           |                                         |           |
|-----------------------------------|-----------|-----------------------------------------|-----------|
| That exceeded in 1 or more areas: | 18        | Who received a perfect score in Math    | 5         |
| That exceeded in 2 or more areas: | 24        | Who received a perfect score in Reading | 4         |
| That exceeded in 3 or more areas: | 13        | Who received a perfect score in Writing | 1         |
| That exceeded in All 4 areas:     | 5         | Perfect score in more than 1 area       | 1         |
| <b>Total students</b>             | <b>60</b> |                                         | <b>11</b> |

|                 | <b><u>Honor Role with Distinction (3.75 – 4.0 GPA)</u></b> | <b><u>Honor Role (3.5 – 3.74 GPA)</u></b> |
|-----------------|------------------------------------------------------------|-------------------------------------------|
| <b>Grade 10</b> | 5 Students                                                 | 7 Students                                |
| <b>Grade 11</b> | 6 Students                                                 | 7 Students                                |
| <b>Grade 12</b> | 4 Students                                                 | 5 Students                                |
| <b>Total</b>    | <b>15 Students</b>                                         | <b>29 Students</b>                        |

David Fritson  
Board Report  
May 2015

### **Reading Curriculum Selected**

For the better part of the last two years, I have been working with teachers from the elementary school to research and select a new reading curriculum for Arlington Public Schools. The team worked many hours to research the program that would best meet the needs of our students and give best develop their language arts skills. We were able to narrow the selection to three different reading series. Teachers were given the opportunity to visit other schools to see how these three curriculum choices were being used to instruct students. After moving through this process, a meeting was held to discuss each curriculum and voice opinions about the strengths and weaknesses within each program. It was determined by the staff that we will use Reading Street for our new elementary reading curriculum. The selection committee believes Reading Street is the best overall program for Arlington Elementary because it offers options for teachers as they work to instruct students in both whole group and small group instruction. We are very pleased to have made this decision and we are working with the Pearson Representative (publisher of the selected series) to schedule meaningful staff development over the summer months to ensure smooth transition between reading curricula.

### **MTSS Training**

The MTSS (Multi-Tiered Systems of Support) team attended a training in Lincoln on Thursday, April 30th, 2015. The team learned about how to enhance the intervention process already occurring at Arlington Elementary. The team hopes to meet during the last week of school to outline changes to the system and discuss protocols for the most effective implementation of the process. The team's work has also produced recommendations in regard to reading intervention materials that will assist interventionists in remediation for struggling readers. I have been working with the publishers of these products for purchase materials for the fall of 2015.

### **One School, One Book**

The staff and students embarked on the first ever One Book, One School project during the month of April. The goal of the project was to promote family literacy and spark excitement for reading outside of school. I am happy to report that the program was a huge success! Students were tremendously engaged and interested in participating. The program concluded with a family night celebration on May 4th, 2015. Over 250 people (257) were in attendance! Attendees were treated to an Ice Cream Social, Bingo, raffles, and a costume contest. Soaring to Excellence hopes to continue the One School, One Book project next year and to make it an annual tradition at Arlington Elementary.

### **Washington County Historical Society Visits Arlington Students**

On May 5th, students from grades 4-6 were treated to an interactive program sponsored by the Washington County Historical Society. The performer, Paul Siebert, came and performed for the students to teach them about Nebraska history through the use of music and storytelling.

Mr. Siebert was brought to Arlington through a Humanities grant sponsored by the Washington County Historical Society. We were very pleased to have had Mr. Siebert visit!

### **Twin Rivers Does Bike Safety Assembly**

Twin Rivers visited on Wednesday, May 6th to talk to the students about bike safety. This training is particularly important as the weather warms and we see more students sharing our roadways. The assembly was very informative for all students and included some very important reminders.

### **NeSA-Testing Complete!**

Arlington Public Schools completed yet another successful year of NeSA testing. The unofficial results look positive. Official results will be released to school administration in the summer months with the public results being released shortly thereafter. Special thanks to all the teachers and paraeducators for their hard work and dedication this year as we prepared students to perform at their best for these assessments. The students take great pride in doing well and that is a tribute to the staff that work with them. Congrats to all for another successful testing season!

James Shada  
May 2015  
Board Report

### **Hall of Fame**

The criteria in the area of athletics includes individual event medalists at the state level in any NSAA sanctioned state championship activity and/or state championship teams or a member of an All-state 1<sup>st</sup> team selected by the Omaha World Herald or Lincoln Journal Star.

#### **Catie Theiler:**

Catie is a three-year varsity letter winner in softball. Catie was a member of the 2012 State Champion team. Catie was selected to 1<sup>st</sup> Team Class C All-State team in the Omaha World Herald and the Lincoln Journal Star in 2012 and 2014. Catie was also named First Team All-Conference in 2012, 2013, and 2014 and was Co-Captain of the Nebraska Capitol Conference in 2014. Catie currently holds three individual season records: Runs, Strike Outs as a pitcher, and is tied for career shut outs. Catie holds eight career records: batting average, hits, RBI's, home runs, extra base hits, strike outs, and shut outs and was a team captain.

#### **2015 Class C State Champion 4x400 relay team: Tyler Simpson, Sam Farber, Christopher Smith, and Ethan Gubbels**

This group of four young men came together for the first time as a relay team to run an average, but respectable 1600m relay time of 3:41 to begin the track season last year. Throughout the year, they worked hard in practice and competition to improve their time each and every meet. As a result, they did just that, improving their time by 9 seconds and winning the event at every meet leading up to districts.

At the district meet, they were faced with windy and cool conditions, but were able to still place first and qualify for state, but with a time that placed them in the slow heat at the state meet.

At the state meet, they were able to not only win their heat, but also run their fastest time of the year, which also beat every team in the fast heat that day and earned them the Class C championship.

#### **Blake Bracht (FBLA)**

Blake has been a member of the high school band, as well as a participant on the quiz bowl team; in which he served as the captain. He has also been a five -year member of the Arlington FBLA organization, where he has served as a class representative, local officer and all state quality member. He has also participated in the FBLA state leadership conference, qualifying for nationals four times. Athletically he has participated in cross-country, basketball and baseball.

Blake is being inducted for his success at the FBLA national convention. He placed 6<sup>th</sup> in the Life Smarts competition in 2013 and 7<sup>th</sup> in the Sports and Entertainment Management competition in 2014. Please welcome Blake Bracht to the Arlington Hall of Fame.

**Matthew Jensen (FLBA)**

While at Arlington, Matthew participated on the baseball team for four years, was elected senior class president by his peers, was a member of the quiz bowl team, National Honor Society and a five-year member of the FBLA organization. As a member of the Arlington FBLA organization, Mathew participated at the state leadership conference and qualified for nationals.

Matthew is being inducted for his success at the FBLA national convention. He placed 7<sup>th</sup> at nationals with his participation on the Partnership with business team in 2012. Please welcome Matthew Jensen to the Arlington Hall of Fame.

**Trevor Koger (FBLA)**

Trevor has been involved in a variety of activities while at Arlington High School. He has been a four year member of the student council; acting as the president during his tenure, a three year member of the quiz bowl team, a member of National Honor Society, as well as a member of the area 4-H, in which he has served as an officer for several years. Additionally, Trevor has been a five - year member of the Arlington FBLA program, representing the organization as a local officer, as well as the FBLA state of Nebraska Parliamentarian for the 2013 – 2014 and 2014 – 2015 school years. With his participation at the Nebraska State FBLA leadership Conference, Trevor has received over 25 awards placing in the top two of his competitions over 10 times in four years. Due to his academic efforts, Trevor will be recognized as the valedictorian for the 2014-2015 graduating class. Athletically, Trevor has been a member of the basketball, football and baseball teams; lettering in all three sports.

Trevor is being inducted for his success at the FBLA national convention over the last three years. His accomplishments include; 7<sup>th</sup> place in the Sports management competition, 7<sup>th</sup> place in the Partnership with Business Project, 6<sup>th</sup> place in Life Smarts, along with his recognition in the “Who’s Who in FBLA” at the national level. Please welcome Trevor Koger to the Arlington Hall of Fame.

**Dillon O’Flaherty (FBLA)**

Dillon has been a five-year member of the Arlington FBLA program. Through his experiences in FBLA he has provided multiple hours of community service, giving assistance to organizations such as the March of dimes and the local food bank. While at Arlington, Dillon has also received his financial literacy certification through the W!se High School, teaching financial literacy program. Athletically, Dillon has been a member of the Football team and has lettered for both the baseball and basketball teams.

Dillon is being inducted for his success at the FBLA national convention. He placed 7<sup>th</sup> in the Sports and Entertainment Management competition in 2014. Please welcome Dillon O’Flaherty to the Arlington Hall of Fame.

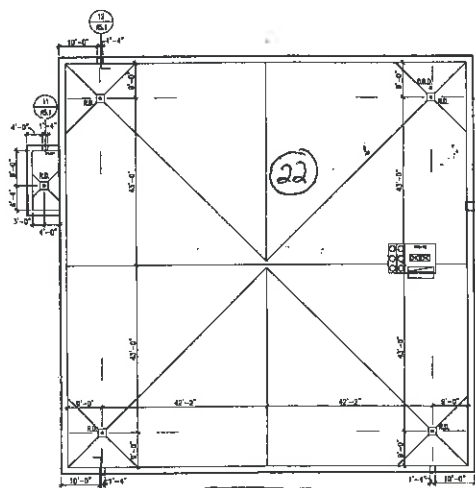
### **Kamryn Timm (Regents UNL)**

Kamryn has excelled in a variety of activities while at Arlington High School. She has been a four - year member of the high school student council, a member of National Honor Society, the speech team, as well as the one act play, in which she received the conference outstanding actor award in 2014. She has also been actively involved with the school newspaper and the Arlington FCA. Kamryn has been a five - year member of the FBLA organization where she has served as an officer at the local level. She has also participated in the FBLA state leadership conference, qualifying for FBLA nationals in management information systems, digital video productions, the annual chapter business report and management information systems. Athletically she has participated in both track and softball. Kamryn has also been a four - year member of the Arlington dance team, which she served as the captain both her junior and senior years.

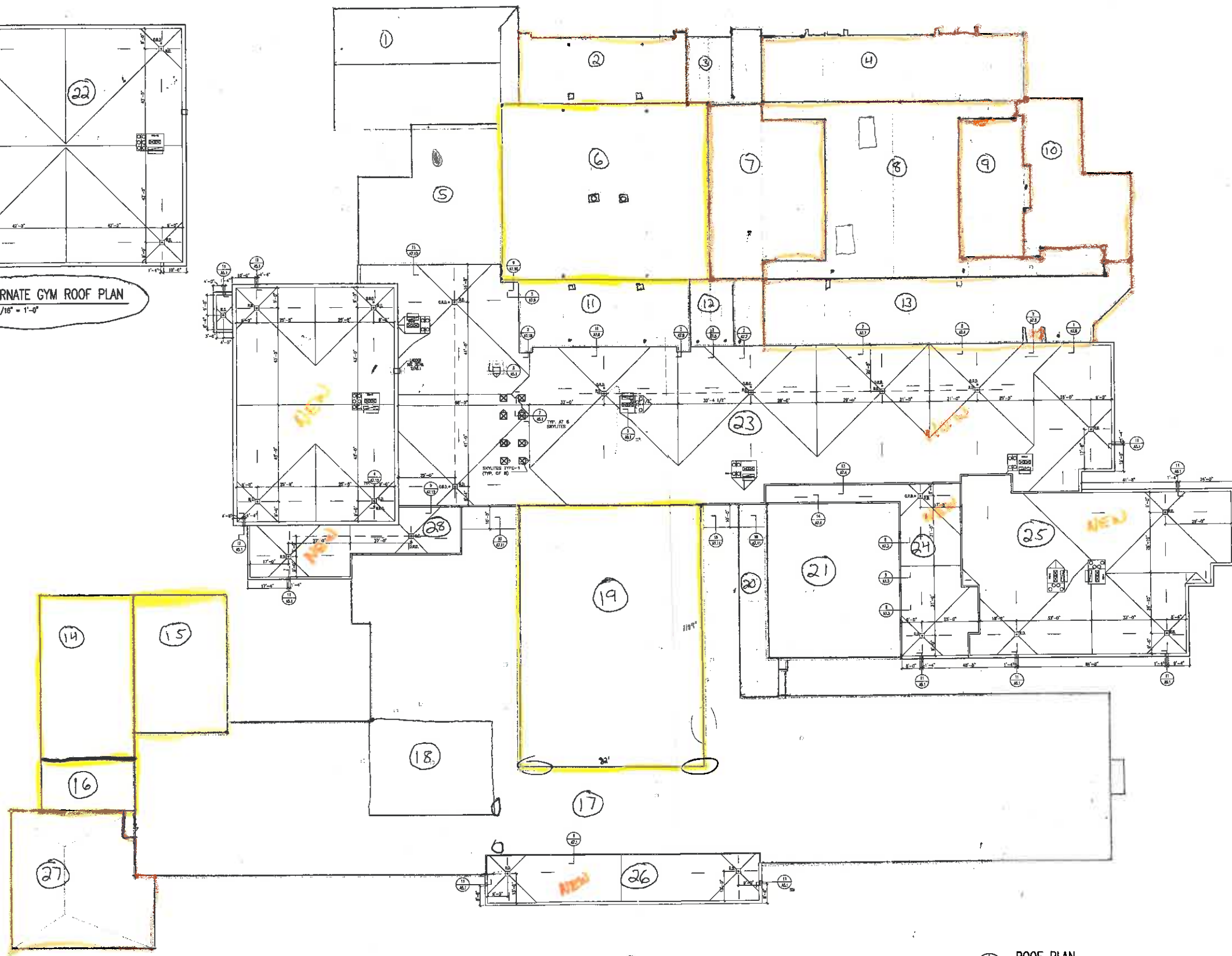
Kamryn Timm is being inducted for her accomplishments in academics, as she is a Regents Scholar at the University of Nebraska in Lincoln. Please welcome Kamryn Timm to the Arlington Hall of Fame

### **Few Final Events for the Year**

On Thursday May 7<sup>th</sup> we hosted 8 junior high track teams for the Arlington Jr. High Invite. Then on Friday May 8<sup>th</sup> we hosted 7 high school track teams. To host back to back events takes quite a lot of planning and a lot of help from many people. Special thanks to the head of maintenance Lawrence Reed and his staff for taking care of so many little details that have to be done to host so many student athletes and coaches. I am also grateful to our staff that had signed up to work the track meets. This will be our fourth track meet we have hosted this year. We are blessed with many willing workers that know track or are willing to learn and help make each day a success. This is a great opportunity to show case our facilities and our great staff that have a selfless attitude and are willing to whatever it takes to make Arlington shine!



ALTERNATE GYM ROOF PLAN  
SCALE: 1/16" = 1'-0"



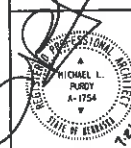
ROOF PLAN  
SCALE: 1/16" = 1'-0"

ROOF PLAN

ARLINGTON PUBLIC SCHOOL  
K-12 FACILITY ADDITION AND RENOVATION  
705 NORTH NINTH STREET  
ARLINGTON, NEBRASKA

FACILITIES COST  
MANAGEMENT  
GROUP LLC  
1000 South 10th Street, Suite 200  
Lincoln, NE 68502  
Phone: 402.441.1111  
Fax: 402.441.1112  
www.fcmgroup.com

*Finley & Stark*  
ARCHITECTS  
1918 East Street, Suite 200  
Lincoln, Nebraska 68504 (402) 684-4448



|             |          |
|-------------|----------|
| PROJECT NO. | 0710     |
| DATE        | 07.21.08 |
| REVISION    |          |
| Δ           | ONE      |

A1.7



ADVANCED  
ENGINEERING  
SYSTEMS

COPY

4630 Antelope Creek Road Ste 200, Lincoln, NE 68506  
P: (402) 488-0075 / F: (402) 488-0272

620 N 129th Street, Omaha, NE 68154  
P: (402) 504-3885 / F: (402) 504-4598  
www.a-e-sys.com

January 5, 2015

Ms. Lynn Johnson  
Arlington Public Schools  
705 N 9<sup>th</sup> Street  
PO Box 580  
Arlington, NE 68002

RE: Arlington Public Schools HVAC Systems Evaluation & Mechanical Upgrade-REVISED  
AES Project No.: 14178-275

Dear Ms. Johnson,

In response to your request, Advanced Engineering Systems, Inc. is pleased to provide a proposal for Mechanical and Electrical engineering services for the above referenced project in Arlington, Nebraska. Our understanding of the project and the scope of our services is based on information available to date as follows:

**PURPOSE:**

- To the extent feasible:
  - Address the mechanical deficiencies and the systems' reliability.
  - Improve the air quality and the temperature control in all utilized spaces.
  - Improve and simplify the maintenance and management of the system
  - Improve the efficiency of the system translating into cost savings to the District.

**SCOPE OF WORK BY AES:**

- Conduct a HVAC systems analysis and identify measures to improve equipment reliability.
- Provide a review of existing systems, identifying current conditions, problems, and potential solutions.
- Recommend reasonable options available to the District to enhance the HVAC systems including, but not limited to the following:
  - Address the current mechanical deficiencies and the systems' reliability at the site.
  - Identify options available for controlling, modifying, adding/replacing equipment and/or systems.
  - Evaluate and analyze the existing system with recommendations for alterations or modifications to the existing system, and replacement options for new systems.
  - Provide a general cost estimate of each option recommended.
  - Summarize recommended actions including general estimates for the implementation cost, estimated energy savings, energy cost savings and useful life of equipment.
  - Identify any major HVAC equipment, upgrade or installation of computerized energy management systems necessary or required.
- It is understood that this study will lead to an actual implementation of mutually acceptable recommendations and that full design services, including but not limited to preparing the preliminary project budget, provide subsequent project cost estimates through design phases, preparation of bidding documents, provide contract award services, bid evaluations, construction administration, commissioning, procurement and managing of air balancing to coordinate with the facilities manager and school

14 1-22-15



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administration personnel, review and develop minimum equipment standards, project phasing and sequencing, will be the next phase of work to be done by AES.

- Time and expenses related to printing, testing of systems and contractor costs for repairs/adjustments will be the *responsibility of others*.

It is assumed that AES will be provided with all pertinent and relevant information on requirements; information needed for us to develop and complete our work in timely fashion is assumed to be provided by others. AES will provide Mechanical and Electrical engineering services for the above stated scope. Any work not specifically stated in this section is excluded.

#### FEES:

Compensation and invoice for the study phase of work outlined above will be based on a lump sum fee as follows:

- At the current time AES will provide services discounted to **FOURTEEN THOUSAND SIX HUNDRED DOLLARS (\$14,600.00)**. If we can get help from the local utility company for the energy savings study (even at a later date after project implementation proceeds), our fee will be **TWENTY THOUSAND DOLLARS (\$20,000.00)** of which up to one have will be reimbursed by the local utility company.

The above fees for the study phase of work assume AES will work on the rest of the implementation of this project.

It is understood that fees for future phases of work will be negotiated once the scope of that work is determined with the range of fees to be governed by the following general guidelines:

- MEP construction cost under \$100,000 – MEP fees in the 12 to 16% range
- MEP construction cost in the \$100 to 500,000 range – MEP fees in the 10 to 12% range
- MEP construction cost in the \$500 to 1 million range – MEP fees in the 9 to 11% range
- MEP construction cost in the \$1 to 2.5 million range – MEP fees in the 8 to 10% range
- MEP construction cost in the \$2.5 to 5 million range – MEP fees in the 7 to 9% range
- MEP construction cost in the \$5 to 10 million range – MEP fees in the 6 to 8% range
- MEP construction cost greater than \$10 million – MEP fees in the 5 to 7% range
- Commissioning services, if required, would be in the \$0.50 to 2/sf range depending on what may be needed and the effort it will take (again, this will be only if needed and will be at the School District's choice)

Additional Services, if any, will be invoiced in accordance with our standard rates current at the time services are performed (current rates are attached to this letter agreement). Invoices will be sent for all services on a monthly basis. Payments are due in our office no later than thirty (30) days from the date of the invoice. Unpaid accounts will accrue monthly service charges of 1.5% on all unpaid balances. If at any point the project is terminated or put on hold for whatever reason, AES will be paid for all efforts expended to the point of stopping work.

#### SCHEDULE:

As directed by you, we are starting work on this project. Work will be completed within a mutually agreed to and reasonable time frame. If there are significant delays in the project for no fault of AES; schedule and fees would need to be appropriately adjusted.

#### HAZARDOUS MATERIALS:

It is acknowledged by both parties that the Design Professional's scope of services not include any services related to asbestos or hazardous or toxic materials. In the event the Design Professional or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way at any time that



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such materials may be present at the jobsite or any adjacent areas that may affect the performance of the Design Professional's services or design, the Design Professional may, at his or her option and without liability for consequential or any other damages, suspend performance of services on the project until the Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations. Any redesign work needed for this will be treated and billed as additional services.

The Client agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the Design Professional, his or her officers, partners, employees, agents and consultants from and against any and all claims, suits, demands, liabilities, losses, or costs, including reasonable attorneys' fees and defense costs, resulting or accruing to any and all persons, firms, and any other legal entity, caused by, arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the jobsite, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action.

**LIABILITY:**

Client and AES recognize the risks, rewards and benefits of the Project as they relate to fees for our services. The risks have been allocated such that, to the fullest extent permitted by law, our total liability for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this agreement from any cause(s), shall not exceed the total amount listed on the attached Certificate of Insurance. Such causes include but are not limited to negligence, errors, omissions, strict liability, breach of contract, or breach of warranty. The client also recognizes that neither AES nor any of our subconsultants owe any fiduciary responsibility to the client.

We appreciate the opportunity to provide you this proposal and look forward to working with you and your staff. Feel free to contact our office if you have any questions or need clarifications or further information. Please sign and date a copy of this letter agreement and return it to our office indicating your acceptance of the proposal.

Sincerely,

**ADVANCED ENGINEERING SYSTEMS, INC. (AES)**

Vishal G. Khanna, M.S., P.E. | LEED® AP  
Principal

Attachment

Accepted by:

**ARLINGTON PUBLIC SCHOOLS**

I accept this proposal and authorize AES to perform the work described herein:

Signature: Lynn Johnson  
Name: Lynn Johnson

Title: Superintendent  
Date: 1/21/15



**STANDARD HOURLY RATES**

|                                                  |                   |
|--------------------------------------------------|-------------------|
| Principal .....                                  | \$165.00 per hour |
| Senior/Professional Engineer.....                | \$150.00 per hour |
| Engineer/Senior Designer .....                   | \$135.00 per hour |
| Intern Engineer/Designer .....                   | \$115.00 per hour |
| Senior Technician.....                           | \$ 95.00 per hour |
| Engineering Technician .....                     | \$ 90.00 per hour |
| Senior Administrative/Senior Support Staff ..... | \$100.00 per hour |
| Administrative/Support Staff .....               | \$ 70.00 per hour |

*\*\*Projects involving litigation or insurance analysis will have \$70.00 added to above hourly rates.\*\**  
*\*\*\*Minimum fee for any project will be \$1,500.00.\*\*\**

**REIMBURSABLE EXPENSE CHARGES**

**Expense**

**Charge**

|                                                                                            |                           |
|--------------------------------------------------------------------------------------------|---------------------------|
| Mileage.....                                                                               | Federal Mileage Allowance |
| Car Rental .....                                                                           | Actual Cost + 15%         |
| Printing Charges.....                                                                      | Actual Cost + 15%         |
| Advertising Charges .....                                                                  | Actual Cost + 15%         |
| Phone Charges.....                                                                         | Actual Cost + 15%         |
| Consultants.....                                                                           | Actual Cost + 15%         |
| Supplies, Miscellaneous, Etc.....                                                          | Actual Cost + 15%         |
| Computer Disks.....                                                                        | Labor + Actual Cost + 15% |
| CAD Drawings for each multiple of 5 sheets or less (after disclaimer form is signed) ..... | \$250.00/minimum          |
| Xerox Copies.....                                                                          | \$0.12/copy               |
| Color Copies .....                                                                         | \$0.40/copy               |
| Xerox Mylars (drafting film) .....                                                         | \$1.27/each               |
| Bond Paper (Plots)/Small - 24" x 36".....                                                  | \$3.00/sheet              |
| Bond Paper (Plots)/Large - 30" x 42" .....                                                 | \$4.50/sheet              |
| Mylars - 24" x 36" .....                                                                   | \$6.75/each               |
| Mylars - oversized .....                                                                   | \$13.50/each              |
| Blue/Black lines 24" x 36" .....                                                           | \$1.30/each               |
| Blue/Black lines 30" x 42" .....                                                           | \$1.60/each               |
| Data Loggers (each).....                                                                   | \$5.00/day                |
| Ultrasonic Pipe Flow Measurement .....                                                     | \$500.00/day              |
| Air Flow Test Hood.....                                                                    | \$250.00/day              |
| Duct Air Flow Measurement Kit .....                                                        | \$250.00/day              |
| Miscellaneous Temperature/Pressure/Humidity Measuring Devices .....                        | \$5.00/day per equipment  |

*Effective January 1, 2015*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/6/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                           |                                                            |  |                |
|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|--|----------------|
| <b>PRODUCER</b><br>The Harry A. Koch Co.<br>P.O. Box 45279<br>Omaha NE 68145-0279                                         | <b>CONTACT NAME:</b><br>PHONE (A/C, No, Ext): 402-861-7000 |  | FAX (A/C, No): |
|                                                                                                                           | <b>E-MAIL ADDRESS:</b>                                     |  |                |
| <b>INSURED</b><br>ADV01783<br>Advanced Engineering Systems, Inc.<br>4630 Antelope Creek Rd., Ste. 200<br>Lincoln NE 68506 | <b>INSURER(S) AFFORDING COVERAGE</b>                       |  | <b>NAIC #</b>  |
|                                                                                                                           | <b>INSURER A:</b> AXIS Professional Insurance              |  |                |
|                                                                                                                           | <b>INSURER B:</b> Sentinel Insurance Company Ltd           |  | 11000          |
|                                                                                                                           | <b>INSURER C:</b>                                          |  |                |
|                                                                                                                           | <b>INSURER D:</b>                                          |  |                |
|                                                                                                                           | <b>INSURER E:</b>                                          |  |                |

**COVERAGES**                      **CERTIFICATE NUMBER:** 1571808383                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                   | ADDL INSR | SUBR WVD | POLICY NUMBER   | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                    |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|-----------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| B        | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT. <input checked="" type="checkbox"/> LOC |           |          | 91SBABT9504     | 10/9/2014               | 10/9/2015               | EACH OCCURRENCE \$1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000<br>MED EXP (Any one person) \$10,000<br>PERSONAL & ADV INJURY \$1,000,000<br>GENERAL AGGREGATE \$2,000,000<br>PRODUCTS - COMP/OP AGG \$2,000,000<br>\$ |
| B        | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO ALL OWNED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS                                                                                                                             |           |          | 91SBABT9504     | 10/9/2014               | 10/9/2015               | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                            |
| B        | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED <input checked="" type="checkbox"/> RETENTION \$10,000                                                                                       |           |          | 91SBABT9504     | 10/9/2014               | 10/9/2015               | EACH OCCURRENCE \$4,000,000<br>AGGREGATE \$4,000,000<br>\$                                                                                                                                                                                |
| B        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N<br>(Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                       |           | N/A      | 91WECBN5259     | 10/9/2014               | 10/9/2015               | <input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER<br>E.L. EACH ACCIDENT \$500,000<br>E.L. DISEASE - EA EMPLOYEE \$500,000<br>E.L. DISEASE - POLICY LIMIT \$500,000                                   |
| A        | Arch/Eng Professional Liability                                                                                                                                                                                                                                                                                                     |           |          | MNZ769831012014 | 10/9/2014               | 10/9/2015               | Each Claim \$2,000,000<br>Aggregate \$2,000,000<br>Deductible \$25,000                                                                                                                                                                    |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Project: Arlington Public Schools HVAC Systems Evaluation & Mechanical Upgrade

|                                                                                                               |                                                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CERTIFICATE HOLDER</b><br>Arlington Public Schools<br>705 N 9th Street<br>PO Box 580<br>Arlington NE 68002 | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br>AUTHORIZED REPRESENTATIVE<br> |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**CERTIFICATE OF POSTING**

The undersigned hereby certifies that a copy of the Notice of Meeting of the Board of Education of Washington County School District 0024 (Arlington Public Schools) in the State of Nebraska (the "District"), held on Monday, May 11, 2015 at 7:00 p.m., such notice being in the form attached hereto, was caused to be posted in the public places in the District listed below on the \_\_\_\_\_ day of May, 2015.

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Dated this 11th day of May, 2015.

\_\_\_\_\_  
Title

**NOTE: Attach a copy of the Notice of Meeting, as posted, if such Notice of Meeting is posted.**

ACKNOWLEDGMENT OF RECEIPT  
OF NOTICE OF MEETING

The undersigned members of the Board of Education of Washington County School District 0024 (Arlington Public Schools) in the State of Nebraska hereby acknowledge receipt of advance notice of a meeting of said body, and the agenda for such meeting, held at 7:00 p.m. on Monday, May 11, 2015, in the High School Conference Room, 705 N. 9th Street in Arlington, Nebraska.

DATED this 11th day of May, 2015.

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May 11, 2015  
Arlington, Nebraska

A regular meeting of the Board of Education (the "Board") of Washington County School District 0024 (more commonly referred to as Arlington Public Schools) in the State of Nebraska (the "District") was held at 7:00 p.m. on Monday, May 11, 2015, in the High School Conference Room, 705 N. 9th Street in Arlington, Nebraska, in a publicly convened session, the same being open to the attendance of the public and having been preceded by advance publicized notice. Said advance publicized notice was given in strict accordance with the provisions of Article 14, Chapter 84, Reissue Revised Statutes of Nebraska, as amended (the "Open Meetings Act"), and set forth (a) the time, date, and place of this meeting; (b) that this meeting would be open to the attendance of the public; and (c) that an agenda of then known subjects to be taken up at the meeting could be obtained from the office of the Superintendent of Schools (the "Superintendent"). A copy of the affidavit of publication and/or certificate of posting of said advance publicized notice was ordered annexed to the minutes of this meeting as Attachment 1. Each Board Member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each Board Member simultaneously with its publicizing, and a copy of their acknowledgment of receipt of such notice is attached to these minutes as Attachment 2. Additionally, reasonable efforts were made to provide advance notification of the meeting to all news media requesting the same of the time, date, and place of the meeting.

The President of the Board, Micheal Dwyer, presided, and the Secretary of the Board, Lynn Johnson, recorded the proceedings. On roll call the following Board Members were present:

\_\_\_\_\_.

The following Board Members were absent: \_\_\_\_\_.

A quorum being present and the meeting duly commenced, the following proceedings were had and done.

The President of the Board publicly stated to all in attendance that a current copy of the Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Board Member \_\_\_\_\_ introduced and moved the adoption of the following resolution,  
a full copy of which is attached hereto as Attachment 3:

**A RESOLUTION AUTHORIZING THE ISSUANCE BY WASHINGTON COUNTY SCHOOL DISTRICT 0024 (ARLINGTON PUBLIC SCHOOLS) IN THE STATE OF NEBRASKA OF ITS LIMITED TAX OBLIGATION SCHOOL BONDS, SERIES 2015, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,700,000, IN ONE OR MORE SERIES; PRESCRIBING THE FORM AND DETAILS OF SUCH BONDS; AUTHORIZING THE PRESIDENT OF THE BOARD OF EDUCATION OR THE SUPERINTENDENT OF SCHOOLS TO DETERMINE THE FINAL AGGREGATE PRINCIPAL AMOUNT, NUMBER OF SERIES, MATURITIES, RATES, TERMS AND OTHER DETAILS OF SUCH BONDS; IMPOSING A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS; DESIGNATING THE BONDS AS QUALIFIED TAX-EXEMPT OBLIGATIONS; ADOPTING CERTAIN POST-ISSUANCE COMPLIANCE PROCEDURES WITH RESPECT TO THE BONDS; AND AUTHORIZING CERTAIN ACTIONS AND DOCUMENTS AND PRESCRIBING OTHER MATTERS RELATING THERETO.**

The foregoing Resolution having been read, Board Member \_\_\_\_\_ seconded the motion for its passage and adoption, and after discussion the roll was called and the following Members of the Board voted in favor of the passage and adoption of said Resolution: \_\_\_\_\_  
\_\_\_\_\_.

The following Members of the Board voted against the same: \_\_\_\_\_.

The following Members of the Board were absent or did not vote: \_\_\_\_\_.

Said Resolution having been voted upon favorably by a majority of the members of the Board, the same was by the President declared passed and adopted.

\* \* \* \* \*

Moved to adjourn.

DATED THIS 11th day of May, 2015.

ATTEST:

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

ATTACHMENT 1

AFFIDAVIT OF PUBLICATION OR CERTIFICATE OF POSTING OF NOTICE OF MEETING

ATTACHMENT 2

ACKNOWLEDGMENT OF RECEIPT OF NOTICE OF MEETING

ATTACHMENT 3  
BOND RESOLUTION

**A RESOLUTION AUTHORIZING THE ISSUANCE BY WASHINGTON COUNTY SCHOOL DISTRICT 0024 (ARLINGTON PUBLIC SCHOOLS) IN THE STATE OF NEBRASKA OF ITS LIMITED TAX OBLIGATION SCHOOL BONDS, SERIES 2015, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,700,000, IN ONE OR MORE SERIES; PRESCRIBING THE FORM AND DETAILS OF SUCH BONDS; AUTHORIZING THE PRESIDENT OF THE BOARD OF EDUCATION OR THE SUPERINTENDENT OF SCHOOLS TO DETERMINE THE FINAL AGGREGATE PRINCIPAL AMOUNT, NUMBER OF SERIES, MATURITIES, RATES, TERMS AND OTHER DETAILS OF SUCH BONDS; IMPOSING A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS; DESIGNATING THE BONDS AS QUALIFIED TAX-EXEMPT OBLIGATIONS; ADOPTING CERTAIN POST-ISSUANCE COMPLIANCE PROCEDURES WITH RESPECT TO THE BONDS; AND AUTHORIZING CERTAIN ACTIONS AND DOCUMENTS AND PRESCRIBING OTHER MATTERS RELATING THERETO.**

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF WASHINGTON COUNTY SCHOOL DISTRICT 0024 (ARLINGTON PUBLIC SCHOOLS) IN THE STATE OF NEBRASKA:**

**Section 1.** The Board of Education (the “**Board**”) of Washington County School District 0024 (Arlington Public Schools) in the State of Nebraska (the “**District**”) hereby finds and determines that:

(a) The District is duly organized as a Class III school district under Sections 79-102 and 79-407, Reissue Revised Statutes of Nebraska, as amended, maintaining both elementary and high school grades under the direction of a single board of education, the District embracing territory having a population of more than one thousand and less than one hundred fifty thousand inhabitants, including such adjacent territory as may be included therein for school purposes.

(b) Section 79-10,110, Reissue Revised Statutes of Nebraska, as amended (the “**Act**”) authorize the District to (i) make a determination that actual or potential environmental hazards exist, that accessibility barriers exist, that life safety code violations exist, that indoor air quality improvements are necessary, and/or that actual or potential mold exists within the school buildings or grounds under the control of the District, and deliver to the County Clerk of Washington County, Nebraska an itemized estimate of the amounts necessary to be expended relating to the abatement of actual or potential environmental hazards, the elimination of accessibility barriers, the correction of life safety code violations and indoor air quality problems, and the abatement and prevention of mold, (ii) issue its limited tax obligation bonds to pay the costs of abating, eliminating, correcting and/or preventing such problems and conditions, and (iii) levy a special, limited tax described therein for the payment of such bonds.

(c) All of the improvements proposed as part of the hereinafter-defined Project are to be made to and constructed within the District’s facilities.

(d) To pay the costs of the Project, it is necessary, desirable, advisable and in the best interests of the District that the District issue the bonds herein authorized in accordance with the provisions of the Act.

(e) The District has no other obligations currently outstanding that are payable from the tax levy authorized by the Act.

(f) To pay the principal of and the interest on the bonds herein authorized, the District will need to levy an annual tax not to exceed five and one-fifth cents (\$0.052) per one hundred dollars of taxable valuation on the taxable property of the District in each year such bonds are outstanding, subject to the limits of the Act.

(g) All conditions, acts, and things required by law to exist or to be done precedent to the issuance of bonds pursuant to the Act do exist and have been done as required by law.

**Section 2.** The Board does hereby designate the project specified in Exhibit A appended hereto and incorporated herein by reference (the “**Projects**”) as the actual or potential environmental hazard abatement, accessibility barrier elimination, life safety code correction, indoor air quality improvement and mold abatement and prevention projects for which the tax levy enacted hereby and permitted under the Act will be expended, and does hereby ratify, approve and adopt the itemized estimate of the amounts necessary to be expended for the Project as set forth in Exhibit A. The Superintendent is hereby directed to file such itemized estimate with the County Clerk of Washington County, Nebraska by not later than September 20, 2015.

**Section 3.** (a) There shall be and are hereby ordered issued one or more series of the negotiable limited tax obligation school bonds of the District of the aggregate principal amount not to exceed \$2,700,000, designated as “Limited Tax Obligation School Bonds, Series 2015” (the “**Bonds**”). The Bonds shall be issued only as fully registered bonds, without coupons, on the books of the Registrar and Paying Agent designated in Section 3 hereof (the “**Registrar**”) in the denomination of \$5,000 or any whole multiple thereof not exceeding the principal amount due on a given date of maturity, and shall be numbered consecutively from one upward in order of issuance. Unless otherwise determined by an Authorized Officer (as defined below), the Bonds shall mature and bear interest calculated on the basis of a 360-day year consisting of twelve 30-day months.

Each of the President of the Board and the Superintendent of Schools (each, including any person authorized to act on their behalf, an “**Authorized Officer**”) is separately authorized and directed, in the exercise of his or her independent judgment and absolute discretion, to hereafter, from time to time, specify, set, designate, determine, establish and appoint, as the case may be, and in each case in accordance with and subject to the provisions of this Resolution, (i) the dated date or dates of the Bonds, and the delivery date or dates of the Bonds, (ii) the aggregate principal amount of each series of Bonds to be issued, not exceeding aggregate principal amount set forth in this Section 3, (iii) the principal maturity dates of the Bonds and the principal amount of the Bonds maturing on such dates, (iv) the date of final maturity of the Bonds, which shall in no event be later than ten years from the date of the original issue of any series, (v) the date or dates upon which the Bonds shall be sold, (vi) the rate or rates of interest to be carried by each maturity of the Bonds, such that the net interest cost of the Bonds shall not exceed 3.00%, (vii) the method by which such rate or rates of interest shall be calculated, (viii) the number of series of Bonds, (ix) the Interest Payment Dates for the Bonds, (x) the redemption dates and prices, including the amount and maturity date of any Bonds issued as “Term Bonds” and the amount of each sinking fund installment therefor, and all terms relating thereto, if any; provided that each series of the Bonds shall be subject to redemption no later than the fifth anniversary of their date of original issuance and delivery, (xi) all of the other terms of the Bonds not otherwise determined or fixed by the provisions of this Resolution, (xii) the form, content, terms and provisions of the bond purchase agreements entered into by the District with the Underwriter set forth in Section 6 hereof, (xiii) the Underwriter’s discount, which shall not be more than 1.50% of the aggregate principal amount of the Bonds; (xiv) the purchase price for the Bonds, which shall not be less than 96.00% of the aggregate principal amount of the Bonds (inclusive

of the Underwriter's discount and any original issue discount), (xv) the form and contents of any preliminary and final official statement or other offering materials of the District utilized in connection with any offering or sale of the Bonds to the public, (xvi) the identity of the Registrar, (xvii) the number of years for which the District shall levy the tax authorized by subsection (5) of the Act to pay debt service on the Bonds, provided that such levy shall not exceed ten (10) years with respect to the particular Projects financed by a series of Bonds; and (xviii) the form, content, terms, and provisions of any closing and other documentation executed and delivered by the District in connection with the authorization, issuance, sale and delivery of the Bonds.

(b) (i) Unless otherwise determined by an Authorized Officer, the Bonds maturing on or after the date five years from their Date of Original Issuance shall be subject to redemption at the option of the District on the date five years from their Date of Original Issue and any date thereafter, as a whole or in part, in such principal amounts and from such maturity or maturities as the District, in its sole and absolute discretion, shall determine, at a redemption price equal to the principal amount thereof, together with the interest accrued thereon to the date fixed for redemption, with no premium. If less than all of the Bonds of a maturity are to be called for redemption, the Registrar shall select the particular Bonds of such maturity for redeemed by lot.

(ii) An Authorized Officer may designate in a certificate certain Bonds as "**Term Bonds**", portions of which are to be redeemed on such dates of the years (each such date being herein referred to as a "**Sinking Fund Payment Date**") and in the amounts (hereinafter referred to as a "**Mandatory Sinking Fund Payment**") set forth in such certificate. The Registrar shall select and call for redemption, in accordance with this subsection (b), from the Term Bonds the amounts specified by the Authorized Officer in the certificate, and the Term Bonds selected by the Registrar shall become due and payable on such date. If Term Bonds are redeemed at the option of the District pursuant to Section 3(b)(i), the Term Bonds so optionally redeemed may, at the option of the District, be applied as a credit against any subsequent Mandatory Sinking Fund Payment with respect to Term Bonds otherwise to be redeemed thereby, such credit to be equal to the principal amount of such Term Bonds redeemed pursuant to Section 3(b)(i), provided that the District shall have delivered to the Registrar not less than 45 days prior to such Sinking Fund Payment Date a District certificate stating its election to apply such Term Bonds as such a credit. In such case, the Registrar shall reduce the amount of Term Bonds to be redeemed on the Sinking Fund Payment Date specified in such District certificate by the principal amount of Term Bonds so redeemed pursuant to Section 3(b)(i). Any credit given to Mandatory Sinking Fund Payments pursuant to Section 3(b)(i) shall not affect any subsequent Mandatory Sinking Fund Payments, which shall remain payable as otherwise provided in this subsection, unless and until another credit is given in accordance with the provisions hereof.

(iii) Bonds subject to redemption shall be redeemed in whole multiples of \$5,000. If any Bond is in a denomination in excess of \$5,000, portions of the principal amount thereof in installments of \$5,000 or any whole multiple thereof may be redeemed, and if less than all of the principal amount thereof is to be redeemed, in such case upon the surrender of such Bonds there shall be issued to the registered owner thereof without charge therefor, for the then unredeemed balance of the principal amount thereof, Bonds of like series, maturity and interest rates in any of the authorized denominations provided by this Resolution. If less than all Bonds of any maturity are to be called for redemption pursuant to this Resolution, the Registrar shall select the particular Bonds of such maturity to be redeemed by lot.

(iv) Notice of redemption of Bonds stating their designation, date, maturity, principal amounts and the redemption date shall be given by the Registrar by mailing such notice by first-class mail, postage prepaid, not less than 30 days prior to the date fixed for redemption to the

registered owners (or such shorter period as may be acceptable to the then registered owners of the Bonds) at their most recent addresses appearing upon the books of the Registrar. Failure to give notice to any particular registered owner or any defect in the notice given to such owner shall not affect the validity of the proceedings calling the Bonds or the redemption of any Bonds for which proper notice has been given. Notice of redemption need not be given to the holder of any Bonds, whether registered or not, who has waived notice of redemption. Notice of redemption having been given as provided above or notice of redemption having been waived by the owners of Bonds called for redemption who have not been given such notice as provided above, the Bonds so called for redemption shall become due and payable on the designated redemption date. The District shall give written notice to the Registrar of its election to redeem Bonds at least 45 days prior to the said redemption date, or such shorter period as shall be acceptable to the Registrar. If on or before the said redemption date funds sufficient to pay the Bonds so called for redemption at the applicable redemption price and accrued interest to said date have been deposited or caused to have been deposited by the District with the Registrar for the purposes of such payment and notice of redemption thereof has been given or waived as hereinbefore provided, then from and after the date fixed for redemption interest on such Bonds so called shall cease to accrue and become payable. If such funds shall not have been so deposited with the Registrar as aforesaid no later than the date fixed for redemption, such call for redemption shall be revoked and the Bonds so called for redemption shall continue to be outstanding the same as though they had not been so called; such Bonds shall continue to bear interest until paid at such rate as they would have borne had they not been called for redemption and shall continue to be protected by this Resolution and entitled to the benefits and security hereof.

(c) Interest on the Bonds at the respective rates for each maturity is payable semiannually on each Interest Payment Date (as determined by an Authorized Officer pursuant to Section 3(a) hereof) from the Date of Original Issue or the most recent Interest Payment Date, whichever is later, until maturity or earlier redemption by check or draft mailed by the Registrar or its successor on such Interest Payment Date to the registered owner of each Bond at such registered owner's address as it appears on the Bond Register maintained by the Registrar or its successor at the close of business on the 15<sup>th</sup> day (whether or not a business day) immediately preceding each Interest Payment Date (the "**Record Date**") subject to the provisions of the following paragraph. The principal on the Bonds and the interest due at maturity or upon redemption prior to maturity is payable in lawful money of the United States of America to the registered owners thereof upon presentation and surrender of such Bonds to the Registrar at its principal trust office.

If any payments of interest due on the Bonds on an Interest Payment Date are not timely made, such interest shall cease to be payable to the registered owners as of the Record Date for such Interest Payment Date and shall be payable to the registered owners of the Bonds as of a special date of record for payment of such defaulted interest as shall be designated by the Registrar whenever monies for the purpose of paying such defaulted interest becomes available.

If the date for payment of the principal of or the interest on the Bonds shall be a Saturday, Sunday, legal holiday or day on which banking institutions in the city in which the office of the Registrar is located are authorized by law or executive order to close, the date for such payment shall be the next succeeding day which is not a Saturday, Monday, legal holiday or day on which such banking institutions are authorized to close, and payment on such day shall have the same force and effect as if made on the nominal payment date.

(d) The Bonds shall be executed on behalf of the District by the manual or facsimile signatures of the President and the Secretary of the Board or such other persons authorized to sign on their

behalf. In case any officer whose signature or a facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of any Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on such Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution.

(e) If any Bond is mutilated, lost, stolen or destroyed, the District shall execute a new Bond of like date, maturity and denomination to that mutilated, lost, stolen, or destroyed, provided that, in the case of any mutilated Bond, such mutilated Bond shall first be surrendered to the Registrar and, in the case of any lost, stolen, or destroyed Bonds, there first shall be furnished to the Registrar evidence of such loss, theft, or destruction satisfactory to the Registrar, together with an indemnity satisfactory to it. If such Bond shall have matured, instead of issuing a duplicate Bond, the District may pay the same without surrender thereof upon the performance of such requirements as it deems fit for its protection, including a lost instrument bond. The District and the Registrar may charge the owner of such Bond with their reasonable fees and expenses for such service.

(f) The Bonds shall be issued initially as “book-entry-only” bonds under the services of The Depository Trust Company (the “**Depository**”), with one typewritten bond per maturity being issued to the Depository. In such connection the officers of the District are authorized to execute and deliver a Letter of Representations (the “**Letter of Representations**”) in the form required by the Depository, for and on behalf of the District, which shall thereafter govern matters with respect to registration, transfer, payment and redemption of the Bonds. If the Bonds are issued as “book-entry-only” bonds, the following provisions shall apply:

(i) The District and the Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which the Depository holds Bonds as securities depository (each, a “**Bond Participant**”) or to any person who is an actual purchaser of a Bond from a Bond Participant while the Bonds are in book-entry form (each, a “**Beneficial Owner**”) with respect to the following:

(A) the accuracy of the records of the Depository, any nominees of the Depository or any Bond Participant with respect to any ownership interest in the Bonds,

(B) the delivery to any Bond Participant, any Beneficial Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or

(C) the payment to any Bond Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the Bonds. The Registrar shall make payments with respect to the Bonds only to or upon the order of the Depository or its nominee, and all such payments shall be valid and effective fully to satisfy and discharge the obligations with respect to such Bonds to the extent of the sum or sums so paid. No person other than the Depository shall receive an authenticated Bond, except as provided in (v) below.

(ii) Upon receipt by the Registrar of written notice from the Depository to the effect that the Depository is unable or unwilling to discharge its responsibilities, the Paying Agent and

Registrar shall issue, transfer and exchange Bonds requested by the Depository in appropriate amounts. Whenever the Depository requests the Registrar to do so, the Registrar will cooperate with the Depository in taking appropriate action after reasonable notice (A) to arrange, with the prior written consent of the District, for a substitute depository willing and able upon reasonable and customary terms to maintain custody of the Bonds or (B) to make available Bonds registered in whatever name or names as the Beneficial Owners transferring or exchanging such Bonds shall designate.

(iii) If the District determines that it is desirable that certificates representing the Bonds be delivered to the ultimate beneficial owners of the Bonds and so notifies the Registrar in writing, the Registrar shall so notify the Depository, whereupon the Depository will notify the Bond Participants of the availability through the Depository of bond certificates representing the Bonds. In such event, the Registrar shall issue, transfer and exchange bond certificates representing the Bonds as requested by the Depository in appropriate amounts and in authorized denominations.

(iv) Notwithstanding any other provision of this Resolution to the contrary, so long as any Bond is registered in the name of the Depository or any nominee thereof, all payments with respect to such Bond and all notices with respect to such Bond shall be made and given, respectively, to the Depository as provided in the Letter of Representations.

(v) Registered ownership of the Bonds may be transferred on the books of registration maintained by the Registrar, and the Bonds may be delivered in physical form to the following:

(A) any successor securities depository or its nominee; or

(B) any person, upon (1) the resignation of the Depository from its functions as depository or (2) termination of the use of the Depository pursuant to this Section and the terms of the Bond Registrar and Paying Agent's Agreement.

(vi) In the event of any partial redemption of a Bond unless and until such partially redeemed Bond has been replaced in accordance with the provisions of this Resolution, the books and records of the Registrar shall govern and establish the principal amount of such Bonds as is then outstanding and all of the Bonds issued to the Depository or its nominee shall contain a legend to such effect.

If for any reason the Depository resigns and is not replaced, the District shall immediately provide a supply of printed bond certificates, duly executed by manual or facsimile signatures of the President and Secretary, for issuance upon the transfers from the Depository and subsequent transfers or in the event of partial redemption. If such supply of certificates shall be insufficient to meet the requirements of the Registrar for issuance of replacement certificates upon transfer or partial redemption, the District agrees to order printed an additional supply of such certificates and to direct their execution by manual or facsimile signatures of its then duly qualified and acting President and Secretary.

**Section 4.** (a) The Registrar shall have only such duties and obligations as are expressly specified by this Resolution, and no other duties or obligations shall be implied to the Registrar, except as may be set forth in a written agreement between the District and a successor Registrar.

(b) The District reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar shall deliver all cash and

Bonds in its possession to the successor Registrar and shall deliver the bond register to the successor Registrar. Each of the President of the Board or the Superintendent (or such other person authorized to act on their behalf) is authorized to remove the Registrar as provided herein if he or she determines such removal is in the best interest of the District. Such officer is further authorized to appoint a successor Registrar which he or she deems a suitable successor, and such officer is authorized to execute a registrar and paying agent agreement with such successor registrar.

(c) The Registrar shall keep and maintain for the District books for the registration and transfer of the Bonds at the Registrar's principal corporate trust office. The names and registered addresses of the registered owner or owners of the Bonds shall at all times be recorded in such books. Any Bond may be transferred pursuant to its provisions at the office of the Registrar by surrender of such Bond for cancellation, accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner in person or by such owner's duly authorized agent, and thereupon the Registrar on behalf of the District will deliver at such office (or send by registered mail to the transferee owner or owners thereof at such transferee owner's or owners' risk and expense), registered in the name of the transferee owner or owners, a new Bond or Bonds of the same interest rate, aggregate principal amount and maturity, bearing numbers not contemporaneously then outstanding. To the extent of the denominations authorized for the Bonds by this Resolution, one Bond may be transferred for several such Bonds of the same interest rate and maturity and for a like aggregate principal amount, and several such Bonds may be transferred for one or several such Bonds, respectively, of the same interest rate and maturity and for a like aggregate principal amount. In every case of transfer of a Bond, the surrendered Bond shall be canceled and destroyed. The Registrar may impose a charge sufficient to defray all costs and expenses incident to registrations of transfer and exchanges. In each case the Registrar shall require the payment by the owner requesting exchange or transfer of any tax or other governmental charge required to be paid with respect to such exchange or transfer. Bonds issued upon transfer or exchange of Bonds shall be dated as of the date six months preceding the Interest Payment Date next following the date of registration thereof in the office of the Registrar, unless such date of registration shall be an Interest Payment Date, in which case they shall be dated as of such date of registration; provided, however, that if, as shown by the records of the Registrar, interest on the Bonds shall be in default, the Bonds issued in lieu of Bonds surrendered for transfer or exchange may be dated as of the date to which interest has been paid in full on the Bonds surrendered; and provided further, that if the date of registration shall be prior to the first Interest Payment Date, the Bonds shall be dated as of their Date of Original Issue. All Bonds issued upon transfer of the Bonds so surrendered shall be valid obligations of the District evidencing the same obligations as the Bonds surrendered and shall be entitled to all the benefits and protection of this Resolution to the same extent as the Bonds upon transfer of which they were delivered. The District and the Registrar shall not be required to transfer any Bond during any period from any Record Date until its immediately following Interest Payment Date or to transfer any Bond called for redemption for a period of 30 days next preceding the date fixed for redemption.

(d) The Registrar shall also be responsible for making the payments of principal and interest as the same fall due upon the Bonds from funds provided by the District for such purposes. Payments of interest due upon the Bonds prior to maturity or redemption shall be made by the Registrar by mailing a check in the amount due for such interest on each Interest Payment Date to the registered owner of each Bond to such owner's registered address as shown on the books of registration as required to be maintained under this Section 4. As provided in Section 9 hereof, on or before each principal or interest due date, without further order of the Board, the Treasurer of the Board or the Superintendent of Schools shall transmit from the Bond Fund (hereinafter established) to the Registrar money sufficient for payment of all principal and interest then due. Payments of principal due at maturity or at any date fixed for redemption prior to maturity, together with any accrued interest then due, shall be made by the Registrar upon presentation and surrender of such Bond. The District and the Registrar may treat the registered owner of any Bonds as the absolute owner of such Bond for purposes of making payments thereon and

for all other purposes. All payments on account of interest or principal made to the registered owner of any Bond shall be valid and effectual and shall be a discharge of the District and the Registrar in respect of the liability upon the Bonds or claims for interest to the extent of the amount or amounts so paid.

**Section 5.** The Bonds shall be in substantially the following form:

(Form of Bond)

No. \_\_\_\_\_

\$

UNITED STATES OF AMERICA  
STATE OF NEBRASKA

WASHINGTON COUNTY SCHOOL DISTRICT 0024  
(ARLINGTON PUBLIC SCHOOLS)  
LIMITED TAX OBLIGATION SCHOOL BONDS  
SERIES 2015

| <u>Date of<br/>Original Issue</u> | <u>Date of Maturity</u> | <u>Rate of<br/>Interest</u> | <u>CUSIP<br/>Number</u> |
|-----------------------------------|-------------------------|-----------------------------|-------------------------|
| _____, 2015                       | June 15, 20__           | %                           | _____                   |

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS

Washington County School District 0024 (Arlington Public Schools) in the State of Nebraska (the "District") promises to pay to the order of the Registered Owner, or registered assigns, on the Date of Maturity the Principal Amount of this Bond upon presentation and surrender hereof to \_\_\_\_\_ located in \_\_\_\_\_, Nebraska, as Bond Registrar and Paying Agent (the "Registrar").

The District also promises to pay interest on said Principal Amount on June 15 and December 15 of each year, commencing December 15, 2015 (each of such dates an "Interest Payment Date"), at the Rate of Interest per annum indicated above from the Date of Original Issue or most recent Interest Payment Date, whichever is later, and continuing until said Principal Amount is paid. Interest shall be calculated on the basis of a 360-day year consisting of twelve 30-day months. Interest on this Bond prior to maturity shall be paid by check or draft mailed on such Interest Payment Date to the Registered Owner at such Registered Owner's address as it appears on the registration books of the Registrar at the close of business on the 15<sup>th</sup> day (whether or a not a business day) preceding each Interest Payment Date (the "Record Date"). Any interest not so timely paid shall cease to be payable to the person entitled thereto as of the Record Date such interest was payable, and shall be payable to the person who is the Registered Owner of this Bond (or of one or more predecessor Bonds hereto) on such special record date for payment of such defaulted interest as shall be fixed by the Registrar whenever money for such purpose become available.

The Bonds are issued as fully registered Bonds, without coupons, in denominations of \$5,000 and any whole multiple thereof. Subject to the limitations and upon payment of the charges provided in the resolution adopted by the Board of Education of the District pursuant to which the Bonds have been issued (the "Resolution"), this Bond is transferable by the Registered Owner hereof or his attorney duly

authorized in writing, at the office of the Registrar, but only in the manner, subject to the limitations and upon payment of the charges as set forth in the Resolution, upon surrender and cancellation of this Bond. Upon such transfer, a new registered Bond or Bonds of the same maturity and of authorized denomination or denominations for the same aggregate principal amount will be issued to the transferee in exchange therefor. The District and the Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof (whether or not this Bond shall be overdue) for the purpose of receiving payment of or on account of principal hereof and premium, if any, and interest due hereon and for all other purposes, and neither the District nor the Registrar shall be affected by any notice to the contrary.

The Bonds of the series of which this Bond is one maturing on or prior to June 15, 2019 are not subject to redemption prior to their stated maturities. The Bonds of the series of which this Bond is one maturing on or after June 15, 2020 are subject to redemption at the option of the District prior to the stated maturities thereof at any time on and after June 15, 2020, as a whole or in part in such principal amounts and from such maturity or maturities as the District, in its sole discretion may determine, at the redemption price of the principal amount so redeemed, together with the interest accrued on such principal amount to the date fixed for redemption. If less than all of the Bonds of a maturity are to be called for redemption, the Registrar shall select the particular Bonds of such maturity for redeemed by lot.

Bonds shall be redeemed in whole multiples of \$5,000, and if any Bond be in a denomination in excess of \$5,000, portions of the principal amount thereof in installments of \$5,000 or any whole multiples thereof may be redeemed, and if less than all of the principal amount thereof is to be redeemed, in such case upon the surrender of such Bond there shall be issued to the registered owner thereof without charge therefor, for the then unredeemed balance of the principal amount thereof, registered Bonds of like series, maturity and interest rates in any of the authorized denominations provided by the Resolution.

Notice of redemption of this Bond shall be given to the Registered Owner hereof by first-class mail, postage prepaid, not less than thirty (30) days prior to the date fixed for redemption (or such shorter period as may be acceptable to the then registered owners of the Bonds), all as more particularly set forth in the Resolution. Notice of redemption having been given as provided in the Resolution, or notice of redemption having been waived, and funds for the payment thereof having been deposited with the Registrar, this Bond shall cease to bear interest from and after the date fixed for redemption.

This Bond is one of a series of fully registered bonds in the total principal amount of \$\_\_\_\_\_ of even date and like tenor (except as to number, denomination, date of maturity, rate of interest and priority of redemption), issued by the District pursuant to Section 79-10,110, Reissue Revised Statutes of Nebraska, as amended (the "Act"), and the Resolution for the purpose of paying the costs incident to the abatement of actual or potential environmental hazards, the elimination of accessibility barriers, the correction of life safety code violations and indoor air quality problems, and/or the abatement and prevention of mold, within the school buildings or grounds under its control. The Act authorizes the District to impose a tax levy of not to exceed five and one-fifth cents per one hundred dollars of valuation on the taxable property located in the District for the purposes of providing for the payment of the principal of and interest on such Bonds.

This Bond is not a general obligation of the District, may not be paid from funds derived from any portion of its general fund, and is secured solely by the District's irrevocable pledge of amounts received by it in respect of the limited tax levy authorized by the Act.

The District has, in the Resolution, designated the Bonds as "qualified tax-exempt obligations" described in Section 265(b) of the Internal Revenue Code of 1986, as amended.

AS PROVIDED IN THE RESOLUTION REFERRED TO HEREIN, UNTIL THE TERMINATION OF THE SYSTEM OF BOOK-ENTRY-ONLY TRANSFERS THROUGH THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK (TOGETHER WITH ANY SUCCESSOR SECURITIES DEPOSITORY APPOINTED PURSUANT TO THE RESOLUTION, "DTC"), AND NOTWITHSTANDING ANY OTHER PROVISIONS OF THE RESOLUTION TO THE CONTRARY, A PORTION OF THE PRINCIPAL AMOUNT OF THIS BOND MAY BE PAID OR REDEEMED WITHOUT SURRENDER HEREOF TO THE PAYING AGENT AND REGISTRAR. DTC OR A NOMINEE, TRANSFEREE OR ASSIGNEE OF DTC OF THIS BOND MAY NOT RELY UPON THE PRINCIPAL AMOUNT INDICATED HEREON AS THE PRINCIPAL AMOUNT HEREOF OUTSTANDING AND UNPAID. THE PRINCIPAL AMOUNT HEREOF OUTSTANDING AND UNPAID SHALL FOR ALL PURPOSES BE THE AMOUNT DETERMINED IN THE MANNER PROVIDED IN THE RESOLUTION.

UNLESS THIS BOND IS PRESENTED BY AN AUTHORIZED OFFICER OF DTC (A) TO THE PAYING AGENT AND REGISTRAR FOR REGISTRATION OF TRANSFER OR EXCHANGE OR (B) TO THE PAYING AGENT AND REGISTRAR FOR PAYMENT OF PRINCIPAL, AND ANY BOND ISSUED IN REPLACEMENT HEREOF OR SUBSTITUTION HEREOF IS REGISTERED IN THE NAME OF DTC AND ANY PAYMENT IS MADE TO DTC OR ITS NOMINEE, ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSONS IS WRONGFUL BECAUSE ONLY THE REGISTERED OWNER HEREOF, DTC OR ITS NOMINEE, HAS AN INTEREST HEREIN.

IT IS HEREBY CERTIFIED AND WARRANTED that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, did happen, and were done and performed in regular and due form and time as required by law, and that the indebtedness of the District, including this Bond, does not exceed any limitation imposed by law. The District agrees that it shall cause to be made annually, in addition to all other taxes, a special levy of taxes against all of the taxable property in the District for the purpose of paying and sufficient to pay in full the principal of and interest on this Bond as and when such principal and interest, respectively, become due, as authorized by the Act, together with any other bonds or obligations validly issued by the District pursuant to the Act, subject to the limitations set forth therein, and hereby irrevocably pledges amounts received by the District in respect thereof to such payment.

This Bond shall not be valid or become obligatory for any purpose until the Certificate of Authentication hereon shall have been executed by the Registrar.

IN WITNESS WHEREOF, the District has caused this Bond to be executed on its behalf by the facsimile signature of the President of its Board of Education and attested by the facsimile signature of the Secretary of said Board of Education.

WASHINGTON COUNTY SCHOOL DISTRICT  
0024 (ARLINGTON PUBLIC SCHOOLS) IN THE  
STATE OF NEBRASKA

Attest:

\_\_\_\_\_  
(Facsimile Signature)  
Secretary of the Board of Education

\_\_\_\_\_  
(Facsimile Signature)  
President of the Board of Education

BOND REGISTRAR AND PAYING AGENT'S  
CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the series designated therein and issued under the provisions of the within-mentioned Resolution.

\_\_\_\_\_, as  
Bond Registrar and Paying Agent

\_\_\_\_\_  
Authorized Signature

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ (Please  
print or typewrite name, address and tax identification  
or social security number of Transferee)

the within Bond and rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_, attorney, to transfer the within Bond on the registration books of the Registrar, with full power of substitution in the premise.

Dated: \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Signature of Registered Owner

NOTICE: The signature(s) on this Assignment must correspond with the name of the Registered Owner as it appears on the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

**Section 6.** (a) After being executed by the President and the Secretary of the Board, or such other persons authorized to sign on their behalf, the Bonds shall be delivered to the Registrar for registration and authentication. The Superintendent shall be responsible for the delivery of the Bonds and for all other ministerial acts relating to the Bonds. The Superintendent or any officer of the Board is hereby authorized to take all actions necessary to effect the delivery of the Bonds to the purchasers thereof, inclusive of the power and authority to execute such orders, certificates, receipts and other documents as may be necessary or desirable to effect such delivery and to receive the purchase price for the Bonds.

(b) The Superintendent is directed to make and certify a transcript of the proceedings of the District precedent to the issuance of the Bonds, which transcript shall be delivered to the purchaser of said Bonds.

**Section 7.** The District is authorized to sell the Bonds to First National Capital Markets, Inc., as original purchaser of the Bonds (the "**Purchaser**"), in accordance with Section 3 of this Resolution. Delivery of the Bonds shall be made to the Purchaser as soon as practicable after the adoption of this Resolution, upon payment therefor in accordance with the terms of sale. The District is authorized to enter into the Bond Purchase Agreement (the "**Purchase Agreement**") between the District

and the Purchaser in substantially the form presented to and reviewed by the District (a copy of which shall be filed in the records of the District). Any Authorized Officer or other officer is authorized to execute the Purchase Agreement, with such changes therein as such official deems appropriate, for and on behalf of the District, such officer's signature thereon being conclusive evidence of such official's and the District's approval thereof.

The Purchaser shall have the right to direct the registration of the Bonds and the denominations thereof within each maturity, subject to the restrictions of this Resolution. Such Purchaser and its agents, representatives and counsel (including bond counsel) are hereby authorized to take such actions on behalf of the District as are necessary to effectuate the closing of the issuance and sale of the Bonds, including, without limitation, authorizing the release of the Bonds by the Depository at closing.

**Section 8.** The District hereby establishes the following funds and accounts in connection with the Bonds: (a) the 2015 Project Fund (the "**Bond Fund**") and (b) the 2015 Construction Fund (the "**Construction Fund**"). The foregoing funds and accounts shall be maintained by the District in accordance with the provisions of this Resolution. The District Treasurer is hereby authorized to create additional sub-accounts within the foregoing fund and accounts as are necessary and appropriate to carry out the provisions of this Resolution.

**Section 9.** The proceeds from the sale of the Bonds, including the interest, if any, accrued on the Bonds from their Date of Original Issue to the date of delivery and payment thereof, shall be received by the District Treasurer. Any Authorized Officer or the District Treasurer (including such other person authorized to act on behalf of the Treasurer) shall apply such proceeds as follows: (a) any accrued interest shall be deposited in the Bond Fund to pay interest due on the first Interest Payment Date, and (b) all remaining proceeds shall be deposited in the Construction Fund to pay (i) the costs of acquiring, constructing and improving the Project, including any capitalized interest on the Bonds, and (ii) the costs of issuing the Bonds. Costs of issuance may also be paid from other available moneys of the District.

**Section 10.** (a) All revenues and receipts of the tax levy authorized by the Act shall be deposited in the Bond Fund as and when received. So long as the Bonds are outstanding, all amounts paid and credited to the Bond Fund shall be expended and used by the District for the sole purpose of paying (i) the principal of, premium, if any, and interest on the Bonds as and when the same become due and (ii) the usual and customary fees and expenses of the Registrar.

(b) Any Authorized Officer or the District Treasurer is authorized and directed to withdraw from the Bond Fund and forward to the Registrar sums sufficient to pay both principal of and premium, if any, and interest on the Bonds as and when the same become due, and also to pay the charges made by the Registrar for acting in such capacity in the payment of principal and interest on the Bonds, and the charges shall be forwarded to the Registrar over and above the amount of the principal of, premium, if any, and interest on the Bonds. If, through the lapse of time, or otherwise, the Owners of Bonds shall no longer be entitled to enforce payment of their obligations, it shall be the duty of the Registrar to return the funds to the District. All moneys deposited with the Registrar shall be deemed to be deposited in accordance with and subject to all of the provisions contained in the Resolution.

(c) Any moneys or investments remaining in the Bond Fund after the retirement of the indebtedness for which the Bonds were issued shall be transferred to the general fund of the District.

**Section 11.** The Board, acting for and on behalf of the District, hereby represents, warrants, covenants and agrees that it shall cause to be levied and collected annually, in addition to all other taxes, such portion of the tax levy specified in subparagraph (5) of the Act against all taxable property in the District as shall be necessary for the purpose of paying and sufficient to pay the principal of and interest

on the Bonds as and when such principal and interest, respectively, become due according to the terms thereof; provided, however, that such levy shall never exceed the limitation provided for in said subparagraph (5) of the Act. The amount of the levy for each such year shall be the amount required in order to provide the District with funds sufficient to pay in full such principal of and interest on the Bonds as and when such principal and interest, respectively, become due according to the terms of the Bonds, subject to the limitation set forth in the Act. The tax shall be levied for the number of years determined by an Authorized Officer pursuant to Section 3 hereof; provided, however, that such tax shall not be levied for more than 10 years with respect to any of the Projects financed by a series of Bonds. All revenues and receipts of the tax levy authorized by the Act shall be deposited in the Bond Fund as and when received.

**Section 12.** The Authorized Officers and all other officers of the Board and the District are hereby authorized to execute and deliver for and on behalf of the District all documents and instruments necessary in connection with the issuance of said Bonds.

**Section 13.** (a) The District covenants and agrees that (i) it will comply with all applicable provisions of the Code, including Sections 103 and 141 through 150, necessary to maintain the exclusion from gross income for federal income tax purposes of the interest on the Bonds and (ii) it will not use or permit the use of any proceeds of Bonds or any other funds of the District nor take or permit any other action, or fail to take any action, if any such action or failure to take action would adversely affect the exclusion from gross income of the interest on the Bonds. In addition, the District will adopt such other resolutions and take such other actions as may be necessary to comply with the Code and with all other applicable future laws, regulations, published rulings and judicial decisions, in order to ensure that the interest on the Bonds will remain excluded from federal gross income, to the extent any such actions can be taken by the District.

(b) The District covenants and agrees that (i) it will comply with all requirements of Section 148 of the Code to the extent applicable to the Bonds, (ii) it will use the proceeds of the Bonds as soon as practicable and with all reasonable dispatch for the purposes for which the Bonds are issued, and (iii) it will not invest or directly or indirectly use or permit the use of any proceeds of the Bonds or any other funds of the District in any manner, or take or omit to take any action, that would cause the Bonds to be “arbitrage bonds” within the meaning of Section 148(a) of the Code.

(c) The District covenants and agrees that it will pay or provide for the payment from time to time of all amounts required to be rebated to the United States pursuant to Section 148(f) of the Code and any Treasury Regulations applicable to the Bonds from time to time. This covenant shall survive payment in full or defeasance of the Bonds. The District specifically covenants to pay or cause to be paid to the United States the required amounts of rebatable arbitrage at the times and in the amounts as determined by the District’s tax certificate, if any. Notwithstanding anything to the contrary contained herein, the tax certificate of the District may be amended or replaced if, in the opinion of counsel nationally recognized on the subject of municipal bonds, such amendment or replacement will not adversely affect the exclusion from gross income for federal income tax purposes of interest on the Bonds.

(d) The District covenants and agrees that (to the extent within its power or direction) it will not use any portion of the proceeds of the Bonds, including any investment income earned on such proceeds, directly or indirectly, in a manner that would cause any Bond to be a “private activity bond”.

(e) The District makes the following representations in connection with the exception for small governmental units from the arbitrage rebate requirements under Section 148(f)(4)(D) of the Code:

- (i) the District is a governmental unit under Nebraska law with general taxing powers;
- (ii) none of the Bonds is a private activity bond as defined in Section 141 of the Code;
- (iii) ninety-five percent or more of the net proceeds of the Bonds are to be used for local governmental activities of the District;
- (iv) the aggregate face amount of the Bonds attributable to financing the construction of public school facilities is not less than \$2,700,000 (the “**Construction Amount**”);
- (v) the aggregate face amount of all tax-exempt bonds (other than private activity bonds) to be issued by the District during the current calendar year is not reasonably expected to exceed the sum of (i) \$5,000,000, plus (ii) the lesser of \$10,000,000 or the Construction Amount; the District understands that, for this purpose, (A) the District and all entities which issue bonds on behalf of the District are treated as one issuer; and (B) all bonds issued by an entity subordinate to the District are treated as issued by the District; and
- (vi) the District (including all subordinate entities thereof) will not issue in excess of \$15,000,000 (no more than \$5,000,000 of which may be attributable to expenditures not relating to the construction of public school facilities) of tax-exempt bonds (other than “private activity bonds,” but including any tax-exempt lease-purchase agreements) during the current calendar year without first obtaining an opinion of nationally recognized counsel in the area of municipal finance that the excludability of the interest on the Bonds from gross income for federal tax purposes will not be adversely affected thereby.

The District expects that more than 75% of the proceeds of the Bonds will be expended for “construction” as that term is used in Section 148(f)(4)(C)(iv) of the Code.

(f) The District hereby designates the Bonds as “qualified tax-exempt obligations” as defined in Section 265(b)(3) of the Code. In addition, the District hereby represents that:

(i) the aggregate face amount of all tax-exempt obligations (other than private activity bonds that are not “qualified 501(c)(3) bonds” and certain refunding bonds) which will be issued by the District (and all subordinate entities thereof) during the current calendar year is not reasonably expected to exceed \$10,000,000; and

(ii) the District (including all subordinate entities thereof) will not issue an aggregate principal amount of tax-exempt obligations (other than private activity bonds that are not “qualified 501(c)(3) bonds” and certain refunding bonds) during the current calendar year, including the Bonds, in excess of \$10,000,000, without first obtaining an opinion of nationally recognized counsel in the area of municipal finance that the designation of the Bonds as “qualified tax-exempt obligations” will not be adversely affected.

Any Authorized Officer is hereby authorized to take such other action as may be necessary to make effective the designation in this subsection (f).

**Section 14.** (a) The Preliminary Official Statement prepared in connection with the Bonds, including any amendments or supplements thereto, is hereby ratified, approved and deemed “final” for purposes of Rule 15c2-12 promulgated under the Securities and Exchange Act of 1934, as amended (“**Rule 15c2-12**”), and the final Official Statement is hereby authorized and approved by supplementing, amending and completing the Preliminary Official Statement, with such changes and additions thereto as are necessary to conform to and describe the transaction. Any Authorized Officer is hereby authorized to deliver the final Official Statement as so supplemented, amended and completed, and the use and public distribution of the final Official Statement by the Purchaser in connection with the offering of the Bonds is hereby authorized. Such officials are further authorized to execute and deliver a certificate pertaining to such Official Statement as prescribed therein, dated as of the date of payment for and delivery of the Bonds.

(b) The District (i) authorizes and directs any Authorized Officer to execute and deliver, on the date of the issuance of the Bonds, an undertaking (the “**Undertaking**”) in such form that satisfies the requirements of Rule 15c2-12 and is acceptable to the Purchaser and bond counsel and (ii) covenants that it will comply with and carry out all of the provisions of the Undertaking. Notwithstanding any other provisions of this Bond Resolution, failure of the District to comply with the Undertaking will not be considered a default under this Bond Resolution or the Bonds; however, any Bondholder or Beneficial Owner may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this subparagraph and the Undertaking. For purposes of this subparagraph, “Beneficial Owner” means any person who (A) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries), or (B) is treated as the owner of any Bonds for federal income tax purposes.

**Section 15.** The District reserves the right to issue refunding bonds and provide for the investment of the proceeds thereof for purposes of providing for the payment of principal and interest on the Bonds in such manner as may be prescribed by law from time to time but specifically including the provisions of Sections 10-142 and 79-10,110.01, Reissue Revised Statutes of Nebraska, as amended.

**Section 16.** The District’s obligations under this Resolution shall be fully discharged and satisfied as to the Bonds authorized and issued hereunder, and said Bonds shall no longer be deemed outstanding hereunder when payment of the principal of the Bonds and accrued interest thereon to the date of maturity or redemption thereof plus the applicable call premium, if any, (a) shall have been made, or caused to have been made, in accordance with the terms hereof; or (b) shall have been provided for by depositing with the Registrar, or in escrow with a national or state bank having trust powers in trust solely for such payment of the Bonds (i) sufficient monies to make such payments; or (ii) direct general obligations of, or obligations the principal and interest of which are unconditionally guaranteed by, the United States of America (herein referred to as “**Governmental Obligations**”), in such amounts and with such maturities as to principal and interest as will insure the availability of sufficient monies to make such payments, and the Bonds shall thereupon cease to draw interest from the date fixed for their redemption or maturity and, except for the purposes of such payment, shall no longer be entitled to the benefits of this Resolution; provided that with respect to any Bonds called or to be called for redemption prior to the stated maturity thereof, notice of redemption shall have been duly given. If monies or Government Obligations shall have been deposited in accordance with the terms hereof with the Registrar or escrow agent in trust for that purpose sufficient to pay the principal of such Bonds, the premium thereon, if any, and all interest due thereon to the due date thereof or to the date fixed for the redemption thereof, all

liability of the District for such payment shall forthwith cease, determine and be completely discharged, and the Bonds shall no longer be considered outstanding.

**Section 17.** Without in any way limiting the power, authority, or discretion elsewhere herein granted or delegated, the Board hereby (a) authorizes and directs the President, the Vice President, the Secretary, the Treasurer, the Superintendent and all employees and agents of the District to carry out, or cause to be carried out, and to perform such obligations of the District and such other actions as they, or any one of them shall consider necessary, advisable, desirable, or appropriate in connection with this Resolution and the issuance, sale, and delivery of the Bonds, including, without limitation and whenever applicable, the execution and delivery thereof and of all other related documents, instruments, certificates, and opinions; and (b) delegates, authorizes, and directs the Superintendent and the President the right, power, and authority to exercise her or his own independent judgment and absolute discretion in determining and finalizing the terms, provisions, form and contents of each of the foregoing. The execution and delivery by the Superintendent or the President or by any other officer, officers, agent, or agents of the District of any such documents, instruments, certifications, and opinions, or the doing by them of any act in connection with any of the matters which are the subject of this Resolution, shall constitute conclusive evidence of both the District's and their approval of all changes, modifications, amendments, revisions, and alterations made therein, and shall conclusively establish their absolute, unconditional, and irrevocable authority with respect thereto from the District and the authorization, approval, and ratification by the District of the documents, instruments, certifications, and opinions so executed and the action so taken.

**Section 18.** Moneys in each of the funds and accounts created and established by this Resolution shall be deposited, invested and secured in accordance with State law. Moneys held in such funds and accounts may be invested by the District or at its direction in such amounts and maturing at such times as shall reasonably provide for moneys to be available when required in the accounts or funds; provided, however, that no such investment shall be made for a period extending longer than to the date when the moneys invested may be needed for the purpose for which such fund or account was created; and provided further that such investments shall be subject to the covenants and provisions of Section 11 hereof. All interest on any Authorized Investment held in any fund or account shall accrue to and become a part of such fund or account.

**Section 19.** If any one or more of the provisions of this Resolution should be determined by a court of competent jurisdiction to be contrary to law, then such provisions shall be deemed severable from the remaining provisions of this Resolution and the invalidity thereof shall in no way affect the validity of the other provisions of this Resolution or of the Bonds and the owners of the Bonds shall retain all the rights and benefits accorded to them under this Resolution and under any applicable provisions of law.

If any provision of this Resolution shall be held or deemed to be or shall, in fact, be inoperative or unenforceable or invalid in any particular case in any jurisdiction or jurisdictions, or in all cases because it conflicts with any constitution or statute or rule of public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable or invalid in any other case or circumstance, or of rendering any other provision or provisions herein contained inoperative or unenforceable or invalid to any extent whatever.

**Section 20.** The District hereby adopts the Post-Issuance Tax Compliance Procedures attached to this Resolution as Exhibit B to ensure that all applicable post-issuance requirements of federal income tax law needed to preserve the tax-exempt status of the Bonds which are intended to be tax-exempt are met. The District designates the Superintendent as the "responsible person" for implementing such procedures. The District reserves the right to use its discretion as necessary and appropriate to make

exceptions or request additional provisions as it may determine. The District also reserves the right to change such policies and procedures from time to time, without notice.

**Section 21.** This Resolution shall take effect and be in force from and after its passage as provided by law.

\* \* \* \* \*

DATED THIS 11th day of May, 2015.

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President, Board of Education

Attest:

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Secretary, Board of Education

**EXHIBIT A**

**Itemized Estimate**

The projects at Arlington Public Schools to be financed with the proceeds of the Bonds will include all or portions of the following, to the extent permitted under the Act (this list of project and estimated costs may be amended from time to time at the discretion of the District):

**Indoor Air Quality Projects**

HVAC System comprised of DX/Gas \$2,900,000

Standard Roof Top Units

**Total Estimated Project Costs \$2,900,000**

## **EXHIBIT B TO BOND RESOLUTION**

### **Post-Issuance Compliance Procedures**

#### **General**

In connection with the issuance of the Bonds, the District will execute a tax compliance certificate (the “**Tax Certificate**”) that describes the requirements and provisions of the Code that must be followed in order to maintain the tax exempt status of interest on such bonds. In addition, the Tax Certificate will contain the reasonable expectations of the District at the time of issuance of the Bonds with respect to the use of the gross proceeds of such bonds and the assets to be financed or refinanced with the proceeds thereof. These Procedures supplement and support the covenants and representations made by the District in the Tax Certificate related to specific issues of tax-exempt obligations. In order to comply with the covenants and representations set forth in the Bond documents and in the Tax Certificate, the District tracks and monitors the actual use of the proceeds of the Bonds, the investment and expenditure of the Bond proceeds and the assets financed or refinanced with the proceeds of such bonds over their life.

#### **Designation of Responsible Person**

The Superintendent of the District shall maintain an inventory of Bonds and assets financed which contains the pertinent data to satisfy the District’s monitoring responsibilities. Any transfer, sale or other disposition of bond-financed assets must be reviewed and approved by the Superintendent.

#### **Post-Issuance Compliance Requirements**

##### External Advisors/Documentation

The District shall consult with bond counsel and other legal counsel and advisors, as needed, throughout the Bond issuance process to identify requirements and to establish procedures necessary or appropriate so that the Bonds will continue to qualify for tax-exempt status. Those requirements and procedures shall be documented in the Tax Certificate and/or other documents finalized at or before issuance of the Bonds. Those requirements and procedures shall include future compliance with applicable arbitrage rebate requirements and all other applicable post-issuance requirements of federal tax law throughout (and in some cases beyond) the term of the Bonds.

The District also shall consult with bond counsel and other legal counsel and advisors, as needed, following issuance of the Bonds to ensure that all applicable post-issuance requirements in fact are met. This shall include, without limitation, consultation in connection with future contracts with respect to the use of Bond-financed or refinanced assets.

The District shall train and employ or otherwise engage expert advisors (a “**Rebate Analyst**”) to assist in the calculation of arbitrage rebate payable in respect of the investment of Bonds proceeds, unless the Tax Certificate documents that arbitrage rebate will not be applicable to the Bonds .

Unless otherwise provided by the resolution or other authorizing documents relating to the Bonds, unexpended Bond proceeds shall be held in a segregated account by a trustee, and the investment of Bond proceeds shall be managed by the District. The District shall prepare (or cause the trustee to prepare) regular, periodic statements regarding the investments and transactions involving Bond proceeds.

### Arbitrage Rebate and Yield

Unless the Tax Certificate documents that arbitrage rebate will not be applicable to the Bonds, the District shall be responsible for:

- engaging the services of a Rebate Analyst and, prior to each rebate calculation date, causing the trustee or other account holder to deliver periodic statements concerning the investment of Bond proceeds to the Rebate Analyst;
- providing to the Rebate Analyst additional documents and information reasonably requested by the Rebate Analyst;
- monitoring efforts of the Rebate Analyst;
- assuring payment of required rebate amounts, if any, no later than 60 days after each 5-year anniversary of the issue date of the Bonds, and no later than 60 days after the last Bond is redeemed;
- during the construction period of each capital project financed in whole or in part by the Bonds, monitoring the investment and expenditure of Bond proceeds and consulting with the Rebate Analyst to determine compliance with any applicable exceptions from the arbitrage rebate requirements during each 6-month spending period up to 6 months, 18 months or 24 months, as applicable, following the issue date of the Bonds; and
- retaining copies of all arbitrage reports and account statements as described below under “Record Keeping Requirements”.

The District, in the Tax Certificate and/or other documents finalized at or before the issuance of the Bonds, has agreed to undertake the tasks listed above (unless the Tax Certificate documents that arbitrage rebate will not be applicable to an issue of the Bonds).

### Use of Bond Proceeds and Bond-Financed or Refinanced Assets:

The District shall be responsible for:

- monitoring the use of Bond proceeds and the use of Bond-financed or refinanced assets (*e.g.*, facilities, furnishings or equipment) throughout the term of the bonds to ensure compliance with covenants and restrictions set forth in the Tax Certificate;
- maintaining records identifying the assets or portion of assets that are financed or refinanced with proceeds of the bonds, including a final allocation of Bond proceeds as described below under “Record Keeping Requirements”;
- consulting with bond counsel and other legal counsel and advisers in the review of any contracts or arrangements involving use of Bond-financed or refinanced assets to ensure compliance with all covenants and restrictions set forth in the Tax Certificate;
- maintaining records for any contracts or arrangements involving the use of Bond-financed or refinanced assets as described below under “Record Keeping Requirements”;

- conferring at least annually with personnel responsible for Bond-financed or refinanced assets to identify and discuss any existing or planned use of Bond-financed or refinanced assets, to ensure that those uses are consistent with all covenants and restrictions set forth in the Tax Certificate; and
- to the extent that the District discovers that any applicable tax restrictions regarding use of Bond proceeds and bond-financed or refinanced assets will or may be violated, consulting promptly with Bond counsel and other legal counsel and advisers to determine a course of action to remediate all nonqualified bonds, if such counsel advises that a remedial action is necessary.

The District, in the Tax Certificate and/or other documents finalized at or before the issuance of the Bonds, has agreed to undertake the tasks listed above.

All relevant records and contracts shall be maintained as described below.

#### Record Keeping Requirement

The District shall be responsible for maintaining the following documents for the term of the Bonds (including refunding bonds, if any) plus at least three years:

- a copy of the Bond closing transcript(s) and other relevant documentation delivered to the District at or in connection with closing of the issue of the Bonds, including any elections made by the District in connection therewith;
- a copy of all material documents relating to capital expenditures financed or refinanced by Bond proceeds, including (without limitation) construction contracts, purchase orders, invoices, trustee requisitions and payment records, draw requests for Bond proceeds and evidence as to the amount and date for each draw down of Bond proceeds, as well as documents relating to costs paid or reimbursed with Bond proceeds and records identifying the assets or portion of assets that are financed or refinanced with Bond proceeds, including a final allocation of Bond proceeds;
- a copy of all contracts and arrangements involving the use of Bond-financed or refinanced assets;
- copies of all trustee statements and reports, including arbitrage reports, prepared with respect to District bonds; and
- a copy of all records of investments, investment agreements, arbitrage reports and underlying documents, including trustee statements, in connection with any investment agreements, and copies of all bidding documents, if any.

| 2015-2016 GRADES K-6 BUDGET SUMMARY |                    |                    |                    |                                    |
|-------------------------------------|--------------------|--------------------|--------------------|------------------------------------|
| Area                                | 2014-2015          | 2015-2016          | Difference         |                                    |
| KDG (100)                           | \$720.81           | \$698.64           | -\$22.17           |                                    |
| 1st (110)                           | \$2,299.16         | \$2,964.20         | \$665.04           | Consumable Math Books              |
| 2nd (120)                           | \$3,256.45         | \$3,231.72         | -\$24.73           |                                    |
| 3rd (130)                           | \$568.17           | \$915.60           | \$347.43           | Time for Kids                      |
| 4th (140)                           | \$762.93           | \$505.40           | -\$257.53          |                                    |
| 5th (150)                           | \$702.38           | \$264.90           | -\$437.48          |                                    |
| 6th (160)                           | \$2,286.89         | \$2,448.44         | \$161.55           |                                    |
| Art (190)                           | \$492.01           | \$500.61           | \$8.60             |                                    |
| Title I (101)                       | \$251.93           | \$462.22           | \$210.29           | Supplemental Materials             |
| Vocal Mus (197)                     | \$730.87           | \$1,057.24         | \$326.37           | Instruments                        |
| Instr Mus (294)                     | \$115.00           | \$165.83           | \$50.83            |                                    |
| PE (168)                            | \$432.12           | \$301.15           | -\$130.97          |                                    |
| Science                             | \$965.47           | \$2,235.68         | \$1,270.21         | Refill Kits                        |
| General Ed (170)                    | \$15,000.00        | \$13,000.00        | -\$2,000.00        | Includes \$201.04 in Coop Supplies |
| <b>REG ED TOTAL</b>                 | <b>\$28,584.19</b> | <b>\$28,751.63</b> | <b>\$167.44</b>    |                                    |
| <b>SPED (121)</b>                   | <b>\$2,106.85</b>  | <b>\$4,136.30</b>  | <b>\$2,029.45</b>  | Diagnostic Assessments             |
| <b>PRESCHOOL (4401)</b>             | <b>\$415.39</b>    | <b>\$373.95</b>    | <b>-\$41.44</b>    |                                    |
| <b>GUIDANCE (212)</b>               | <b>\$1,530.62</b>  | <b>\$9,934.12</b>  | <b>\$8,403.50</b>  | mClass and NWEA Assessments        |
| <b>HEALTH (213)</b>                 | <b>\$7,537.66</b>  | <b>\$7,525.00</b>  | <b>-\$12.66</b>    |                                    |
| <b>LIBRARY (222)</b>                | <b>\$3,949.89</b>  | <b>\$3,824.12</b>  | <b>-\$125.77</b>   |                                    |
| <b>PRINCIPAL (241)</b>              | <b>\$6,000.00</b>  | <b>\$4,500.00</b>  | <b>-\$1,500.00</b> |                                    |
| <b>STAFF DEV (221)</b>              | <b>\$5,000.00</b>  | <b>\$5,000.00</b>  | <b>\$0.00</b>      |                                    |
| <b>TOTAL ALL</b>                    | <b>\$55,124.60</b> | <b>\$64,045.12</b> | <b>\$8,920.52</b>  | <b>16.18%</b>                      |
|                                     |                    |                    |                    |                                    |
|                                     |                    |                    |                    |                                    |
|                                     |                    |                    |                    |                                    |
|                                     |                    |                    |                    |                                    |

**2015-2016 GRADES 7-12 BUDGET SUMMARY**

| Area                      | 2014-2015        | 2015-2016        | Difference       | Reason for increase                                      |
|---------------------------|------------------|------------------|------------------|----------------------------------------------------------|
| Art (290)                 | 1,596.20         | 2,000.00         | 403.80           | Increase in supplies due to numbers                      |
| Business (270)            | 2,744.75         | 2,715.10         | -29.65           | Fewer items requested.                                   |
| English (210)             | 1,437.50         | 1,373.75         | -63.75           | Fewer items requested.                                   |
| FCS (260)                 | 1,000.00         | 1,000.00         | 0.00             |                                                          |
| Industrial Tech (280)     | 3,705.59         | 3,640.49         | -65.10           | Fewer items requested.                                   |
| Instrumental Music (194)  | 1,926.59         | 2,416.50         | 489.91           | Increase in repair costs.                                |
| Math (240)                | 3,175.33         | 1,893.17         | -1,282.16        | Fewer items requested.                                   |
| PE (268)                  | 1,000.00         | 2,559.80         | 1,559.80         | Updated weightroom / increase in PE supplies.            |
| Science (250)             | 5,676.02         | 6,522.85         | 846.83           | Increase in shipping and teaching supplies.              |
| Social Studies (230)      | 569.40           | 810.40           | 241.00           | Increase due to online program. Newzbrain education.     |
| Spanish (225)             | 653.21           | 630.99           | -22.22           | Fewer items requested.                                   |
| Vocal Music (297)         | 2,493.00         | 2,680.00         | 187.00           | Increase in competition expenses.                        |
| General Education (295)   | 25,050.00        | 24,150.00        | -900.00          | Allow 1600.00 for MAPS                                   |
| <b>REG ED TOTAL (110)</b> | <b>51,027.59</b> | <b>52,393.05</b> | <b>1,365.46</b>  | Fewer items requested.                                   |
| <b>GUIDANCE (212)</b>     | <b>3,135.00</b>  | <b>2,015.00</b>  | <b>-1,120.00</b> | 2300 less for the Aspire test (moving to MAPS)           |
| <b>LIBRARY (222)</b>      | <b>3,861.30</b>  | <b>3,891.31</b>  | <b>30.01</b>     | Increase in shipping costs.                              |
| <b>SPED (121)</b>         | <b>1,839.80</b>  | <b>2,196.68</b>  | <b>356.88</b>    | Increase due to PD offered to teachers. (Law conference) |
| <b>PRINCIPAL (241)</b>    | <b>5,000.00</b>  | <b>6,600.00</b>  | <b>1,600.00</b>  | New computer for principal/increase in prof development  |
| <b>STAFF DEV (221)</b>    | <b>5,000.00</b>  | <b>3,000.00</b>  | <b>-2,000.00</b> |                                                          |
| <b>TOTAL ALL</b>          | <b>69,863.69</b> | <b>70,096.04</b> | <b>232.35</b>    | <b>0.33%</b>                                             |
|                           |                  |                  |                  | Overall increase is due to the expense of items          |
|                           |                  |                  |                  | needed for instruction in addition to a new              |
|                           |                  |                  |                  | computer for the principal.                              |
|                           |                  |                  |                  | MAPS testing decreased the overall budget by 2300.00     |
|                           |                  |                  |                  |                                                          |
|                           |                  |                  |                  |                                                          |

# ARLINGTON PUBLIC SCHOOL

Title of Group Meeting: Board of Education Facility Committee

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Date: 4/20/2015

Time: 6:00 p.m.

Chairperson: Bruce Scheer

Recorder: Lynn Johnson

Group Members Present: Luanne Sundberg, Bruce Scheer, Mike Dwyer, Lynn Johnson, Lawrence Reed, James Shada

## Agenda:

1. HVAC - The committee reviewed the options that were presented by the engineer and will recommend to the board and to the finance committee the desire to move forward with Option 1 which included Standard DX roof top units (RTU's) with gas heat to serve the entire school, each system would have 1 thermostat and be constant volume air flow. This option has a lower upfront cost, provided the best simple payback, and is easiest to phase.
2. Football Field Lights – Based on the inspection of the poles the committee moved this project to a priority. Mr. Reed and Mrs. Johnson presented information on the conditions of the poles and the estimated costs to replace and install new poles and lights. The committee toured the facility to learn more about location and scope of work. It is estimated that the total project will come in at about \$155,000 - \$160,000. The committee hopes to have proposals on the materials and the installation in hand so that the board can take action in their May meeting.
3. Grading – Mr. Reed reviewed the grading plan with the committee. The project will include removing the north fence to complete grading, pouring concrete for the water flow to follow and to create an improved approach areas and rock for parking lot. This is estimated at approximately \$30,000 plus the cost of fence.
4. Busing – The committee has decided to move forward with the purchase of a used bus as planned in the budget and to delay further investigation of outsourcing busing. The committee had obtained bids and considered installing cameras on the buses last year but delayed that until outsourcing was further investigated. The committee is recommending that we move forward with updating those proposals for consideration at the May meeting. Cameras on buses provide safety and are a deterrent to problems.
5. Baseball Field – The committee reviewed the plat map of the baseball field area. A meeting with representatives from the village and the Washington County fair board is tentatively scheduled for May 4 or May 6.
6. Summer Projects – The committee reviewed the various summer projects that are slated for this summer. These projects include repair of a section of concrete in south parking lot, mud jacking section at elementary entry, grinding cement and carpet in high school office area, lighting along west to address safety inspection, retrofit shower rooms, installation of water fountains, and marking of parking lot stalls.

Meeting was adjourned at 8:45 p.m.

# ARLINGTON PUBLIC SCHOOL

## Title of Group Meeting: Board of Education Finance Committee

Date: 04/27/2015

Time: 6:00 p.m.

Chairperson: Matt O'Daniel

Recorder: Lynn Johnson

Group Members Present: Teri O'Flaherty, Mike Dwyer, Matt O'Daniel, Lynn Johnson

Group Members Absent: None

### Agenda:

1. HVAC – The committee will make a proposal to the board of education to move forward with passing a resolution to issue Limited Tax Obligation Bonds for the purpose of moving forward with design, planning, and implementation of HVAC renovation project.
2. Football Field Lights – The committee reviewed the information from Buildings and Grounds Committee and supports the need to fund this project based upon the most recent inspection. They have identified using Depreciation Funds and/or Special Building Funds for this project.
3. Grading/Drainage – The committee identified Depreciation Funds and/or Special Building Funds for this project.
4. Summative Needs List – The committee discussed the resources necessary to fund other short term projects identified on the Summative Needs List in the context of making decisions that balance the needs of the district with being responsible stewards of taxpayers money.
5. Budget Year 2015-2016 – The committee continues to discuss budget plans for 2015-2016. Mrs. Johnson presented preliminary figures for the General Fund Budget which is largely composed of personnel related costs. The committee is attempting to create a 2015-2016 budget plan that attempts to be as 'levy neutral' as possible inclusive of QCPUF.
6. Budget Year 2014-2015 – The committee reviewed the status of the current budget year and some of the upcoming expenditures that includes purchase of a bus and language arts curriculum material.

AdministrationDuties of the Principal1. General Duties

- a. The Principal shall perform such duties as are assigned by the Board and the Superintendent.
- b. Within limits of the law, Board regulations, and instructions from the Superintendent, the Principal shall be the administrative authority of the Principal's school. The Principal is responsible for a thorough knowledge of all laws, regulations, and instructions governing the Principal's position. The Principal shall coordinate all administrative and supervisory activities which occur in the Principal's building. The Principal shall be responsible for the administration of school policies in the school under the Principal's supervision, and for making available to the staff of the school knowledge of such regulations as they are enacted by the Board of Education or formulated by the Superintendent. The Principal is responsible for the detailed organization of the school, the assignment of duties of staff members under the Principal's supervision, and the administration of the instructional program.
- c. The Principal shall handle complaints from patrons or parents which affect the school, investigate the same, refer to the Superintendent all cases which the Principal can not adjust satisfactorily, and comply with the grievance and complaint policies established by the Board of Education and the Superintendent.
- d. The Principal is responsible for the efficiency of the teachers and other staff members under the Principal's supervision, and shall evaluate them in accordance with established procedures as may be defined by the Board of Education and the Superintendent.
- e. A job description for Principals will be adopted from time to time by the Board of Education which the Principals shall be expected to adhere to.

2. Responsibility and Authority

- a. The Principal is directly responsible to the Superintendent for all aspects of the management of the School as assigned, and for any general school assignments as delegated by the Superintendent.
- b. The Building Principal is the immediate supervisor of all of their specific building professional and support staff members.

3. Specific Duties

- a. Attend all Board of Education meetings unless excused by the Superintendent.
- b. Participate as a member of the administrative team, with involvement in matters including, but not limited to:
  - i. Evaluation of the curriculum
  - ii. Supervision of buildings and grounds maintenance
  - iii. Creation (& updating) of job descriptions for all positions
  - iv. Analysis of achievement test data

- v. Supervision of co-curricular activities
  - e. ~~Participate as a member of the Academic Advisory Council~~
  - c. Americanism/Educational Evaluation Committee
  - d. Review staff members' requisitions and make recommendation to the Superintendent.
  - e. Maintain records, issue reports, send communications, and write documents including the following:
    - i. Class enrollment
    - ii. Class schedule
    - iii. Student records: grades, attendance, test data, health, discipline, accident, and cumulative files
    - iv. Property accounting and inventory
    - v. Curriculum handbook - teacher handbook, classified staff handbook, student handbook
    - vi. Semester and yearly plans
    - vii. Evaluations data, staff evaluations, personal improvement plans
    - viii. Weekly/monthly bulletins to parents
    - ix. Daily bulletins to students and teachers
  - f. Conduct teacher performance appraisal per Board Policies and State Law.
  - g. Administer staff personal leave, professional leave, and sick leave policies.
  - h. Secure substitutes for staff who are absent.
  - i. Evaluate support staff in writing once per year.
4. Organizational Expectations and Performance Standards
- a. Leadership and management:
    - i. Establishes clear and appropriate professional and personal goals
    - ii. Demonstrates initiative and alternative approaches to problem solving
    - iii. Exhibits competence in planning and organizing
    - iv. Is effective in implementation and follow-through
    - v. Provides for effective motivational techniques
    - vi. Delegates authority appropriately and effectively.
  - b. Communication:
    - i. Encourages and initiates communication in problem solving
    - ii. Communicates clearly and thoroughly, both verbally and in writing
    - iii. Shows communicative adaptability to pupils, staff, parents, and public.
  - c. Decision making:
    - i. Involves those to be affected in the decision-making process
    - ii. Collects adequate information before making decisions
    - iii. Uses reliable sources of information
    - iv. Does not delay important decisions nor allow pressure to cause hasty decisions
    - v. Explains reasons for decisions to persons affected.
  - d. Responsiveness to others:
    - i. Exhibits openness and humaneness in dealing with others
    - ii. Reacts to mistakes with patience
    - iii. Counsels individuals in private
    - iv. Friendly and open-minded in meeting situations

- v. Steady and even-tempered when faced with criticism
  - vi. Cooperates well with colleagues
  - vii. Recognizes achievements of students and staff
  - viii. Is an active listener.
- e. Development and maintenance of effective educational conditions:
- i. Requires school programs to reflect sound, research based practices consistent with adopted instructional programs and philosophy
  - ii. Develops and executes plans to monitor and evaluate the effectiveness of programs and the accomplishment of organizational goals
  - iii. Encourages enthusiasm for learning and teaching
  - iv. Provides for a cooperative feeling among students and staff
- f. Contribution to district cohesiveness:
- i. Provides effective interpretation and implementation of Board policies and administrative regulations and assumes initiative for suggesting necessary or desirable changes
  - ii. Contributes to the development of sound administrative consensus and supports the implementation of such consensus
  - iii. Expresses concerns regarding individual administrative decisions directly to the person responsible
  - iv. Shares with colleagues current literature and research, helpful ideas, highlights of meetings attended
  - v. Is prompt in providing support necessary to the completion of others tasks
  - vi. Appreciates and draws upon the expertise of other administrators
  - vii. Recognizes and contributes to organizational goals;
- g. Staff development and professional growth:
- i. Establishes clear performance expectations
  - ii. Assists staff members in setting and reaching goals
  - iii. Uses the evaluation program effectively, involves resource persons appropriately
  - iv. Observes in classrooms on a regular basis
  - v. Identifies areas of strength as well as areas of deficiency
  - vi. Encourages the professional growth of all staff.
- h. Professional knowledge:
- i. Exhibits awareness of sound educational practice
  - ii. Shows alertness to new knowledge that might benefit students or staff
  - iii. Keeps current with educational literature and research
  - iv. Participates in professional organizations and activities.
- i. Student relations:
- i. Maintains positive school climate
  - ii. Exhibits concern for individual pupils' welfare
  - iii. Encourages appropriate activities to help pupils develop self-discipline and leadership skills
  - iv. Effectively handles student disciplinary problems.
- j. Community relations:
- i. Exhibits awareness of the main concerns of the school community
  - ii. Is sensitive to the educational goals and special needs of the community and its component groups

- iii. Establishes avenues for dialog between school and community
- iv. Is effective in interpreting school programs to the community.

5. Conditions of Employment

Except as may be otherwise established by the Board:

- a. Regular, dependable attendance is an essential function of the position.
- b. Work days shall include all week days from August 1 through June 30, exclusive of holidays and scheduled school vacations.
- c. Work hours during the school year shall be 8 1/2 hours per day minimum, which shall overlap with the regular school hours.
- d. Work hours during the summer shall be 8:30 - 3:30 minimum.
- e. Report to school on snow days if possible.
- f. Professional leave and other leaves shall be arranged with the Superintendent in accordance with such reporting procedures which the Superintendent may establish.

See: Job Description for Principal - Regulation No. 2210A

Date of Adoption: February 11, 2008

Reviewed: April 11, 2011

AdministrationAttending Professional Growth Meetings

The board of education expects its administrative staff to be informed on contemporary educational issues and therefore encourages active participation in the respective professional administrative organizations, including state, regional, and national associations for the superintendent and principals. Accordingly, the Board of Education authorizes and will fund, within budgetary limits, attendance to state, regional, and national conferences sponsored by professional administrative organizations, curriculum groups, institutions of higher education, legislative bodies, and other agencies having a relationship which is in agreement with the school district's educational objectives.

The superintendent of schools may attend a national convention **once every two years** ~~annually~~ and will administer an itinerary of conference attendance by other district administrators, including national conferences which will be accorded on an every-other-year basis. (Exceptions may be allowed if an administrator is appointed or elected to an office requiring national conference attendance, or invited to give a major presentation at a national convention).

The Board approval of administrators' attendance at national conventions shall be considered at the time of contract issuance, and said provision, if approved, shall be part of the administrators' contracts. Normally permission to attend a national convention shall not be granted to an administrator in the administrator's first year with the Arlington Public School.

If a first-year administrator is granted permission to attend a national convention, expenses for such attendance shall be allowed, provided that should the administrator not return for the next school year the cost of the administrator's attendance at such national convention shall be deducted from the administrator's last pay check. Any convention expenses already paid for a first-year administrator who chooses to terminate employment at the end of the contract year shall be refunded by that administrator to the district.

Approved national conventions include: the American Association of School Administrators, the National Association of Elementary School Principals (NAESP), the National Association of Secondary School Principals (NASSP), the Association for Supervision and Curriculum Development (ASCD), the American Association of School Administrators (AASA), the ~~National Association of School Boards (NASB)~~ **National School Boards Association (NSBA)**, or other conferences approved by the Board of Education. Any expenses allowed shall be consistent with those allowed through the guidelines approved by the Board for the Superintendent.

The Superintendent and the Principal, when approved to attend a national convention, shall be allowed expenses which shall include registration fee, transportation, lodging, meals and incidentals not to exceed the amount specified in the contract of such administrator. In the absence of such contractual provisions, the expenses allowed shall be the amount set forth in the "Coffee Act Policy," Policy No. 8231. Ticket stubs, receipts, and other records pertaining to expenses

incurred shall be submitted.

The expenses of the spouse of the administrator, accompanying the administrator on the convention trip, shall be borne by the administrator.

Periodic reports will be given to the board of education regarding administrator attendance at conferences, including prior announcement of intended national conferences. Ordinarily, the board of education will automatically authorize conference attendance with adoption of the annual budget, but it may, in its discretion, limit or deny administrator conference attendance as the school year progresses.

Date of Adoption: February 11, 2008

Reviewed: April 11, 2011

InstructionDispensing Medications

The administration of medication at school is strongly discouraged except when necessary for the student's health or education. The dosage intervals of many medications can be adjusted so the times for taking the medication come outside school hours. When possible, interval adjustment should be considered before administering medication at school. All medications administered by school district personnel shall be administered in accordance with the Medication Aide Act.

- A. Authorizations for Prescription Medications. Prescription medications which must be administered during school hours may be administered when the following are on file at school:
1. Physician's Authorization: A physician's signed, dated authorization including name of the medication, dosage, administration route, time to be given at school, and reason child is receiving the medication.
  2. Caretaker's Authorization: A caretaker's signed and dated authorization or permission to administer the medication during school. (Note: All references to "caretaker" in this policy shall mean a parent, foster parent, family member, or legal guardian who provides care for the student for whom medication is to be administered. The laws include a "friend" as a caretaker, but the school will not ordinarily recognize such an individual as a "caretaker" for the purposes of medication administration).
  3. Original Packaging: The medication is in its original packaging and is labeled as dispensed by the prescriber or pharmacist. The label must name the child and identify the medication, strength, time interval and route to be administered. Two labeled containers may be requested: one for home and one for school. If needed, the physician may be contacted for clarification on medication administration.
- B. Authorizations for Non-Prescription Medications. If a student must take non-prescription medication during school, procedures 2 and 3 above are to be followed before administration.
- C. Renewal of Authorizations. Medication authorizations must be renewed annually and updated immediately as changes occur.
- D. Documentation of Administration of Medication. The school district shall keep and maintain accurate medication administration records. A record of each dose of medication administered shall be documented reflecting the student's name, and the name of the medication, date, time, dosage, route, the signature and title of the person administering the medication and any unusual observations, and any refusal by the recipient to take and/or receive the medication. Medication documentation shall be kept confidential in accordance with the policies and practices concerning student records, provided that medication

administration records shall be available to the Department of Education and the Department of Health and Human Services Regulation and Licensure for inspection and copying according to the Family Education Rights and Privacy Act (FERPA) requirements. Such medication administration records shall be maintained for not less than two (2) years.

- E. Storage of Medications. Medication shall be stored in a locked or otherwise secure area in accordance with the manufacturer's or dispensing pharmacist's instructions or temperature, light, humidity, or other storage instructions. Only authorized school personnel who are designated by the administration of the school district for administration of medications shall have access to the medications. The school nurse shall establish procedures for monitoring the storage and handling of medication, the medication's expiration date, and the disposal of medication.
- F. Receipt and Disposal of Medications. Medication shall be delivered to school personnel and picked up by the parent. When medication is received, the amount received should be documented. Medication which is either past the expiration date or not claimed by the parent by the end of the school year shall be destroyed. Procedures for destroying medication shall include witness and documentation.
- G. Administration of Medication by School Personnel.
1. Administration of Medication: Administration of medication includes, but is not limited to:
    - a. Providing medications for another person according to the "five rights" (getting the right drug to the right recipient in the right dosage by the right route at the right time);
    - b. Recording medication provision; and
    - c. Observing, monitoring, reporting, and otherwise taking appropriate actions regarding desired affects, side effects, interactions, and contraindications associated with the medication.
  2. Authorized School Personnel: Administration of medication shall only be done by the following school personnel:
    - a. Health Care Professionals (School Nurses). This means an individual who holds a current license from the Department of Health and Human Services Regulation and Licensure for whom administration of medication is included in the scope of practice. For purposes of this Policy, such individuals are referred to as "school nurses."
    - b. Medication Competent Staff. This means a staff member of the school who has been determined to be competent to administer medication by: (i) a recipient with capability and capacity to make an informed decision about medications (at a minimum, the recipient must be age 19 or older), (ii) a caretaker for the student, or (iii) by the school nurse.

- (1) Determination of Competency by School Nurse: A staff member may be determined to be competent by a school nurse to administer medication where the staff member:
  - (i) passes a competency assessment every 3 years
  - (ii) that demonstrates the staff member can follow the minimal competencies
  - (iii) to the satisfaction of the school nurse (school nurses are the school district's designated health care professionals).

Training is not required. The school nurse shall, however, provide such training as the school nurse determines in the exercise of professional judgment to be appropriate given the experience level of the staff member and the anticipated medication administration for which the staff member will be responsible.

- (2) Competency Certificate: Upon successful completion of the competency assessment, the school nurse shall give the Principal and the medication competent staff member written documentation of successful completion of competency assessment. The documentation may be by letter, certificate, or other written memoranda and shall include: the name of the school staff member who successfully completed the competency assessment; the date the competency assessment was conducted; and, the name, profession, and license number of the school nurse who conducted the competency assessment.
- (3) Maintain Records of Assessments: The school shall maintain written documentation of successful completion of competency assessments, identification of the individual providing direction and monitoring, and acceptance of the responsibility for direction and monitoring for a minimum of two (2) years.
- (4) Direction and Monitoring: A medication competent staff member is to be subject to direction and monitoring, which involves responsibility for observing and taking appropriate action regarding any desired effects, side effects, interactions, and contraindications associated with the medication. Direction and monitoring is to be done by a recipient with capability and capacity to make an informed decision about medications, a caretaker, or the school nurse. The school nurse is identified as a person being responsible for direction and monitoring and for each medication competent staff member is to accept responsibility for direction and monitoring of medication competent staff member in writing.
- (5) Errors. Medication competent staff members are to promptly report any medication errors or concerns to the school nurse.

3. Minimum Competencies:

The minimum competencies to be demonstrated by medication competent staff and to be implemented in practice by all school personnel engaged in medication administration are:

- (1) Maintaining confidentiality.
- (2) Complying with a competent recipient's right to refuse to take medication and, in the case of a non-competent, recognize the requirement to seek advice and consultation with the physician, physician's designee, or caretaker of the student providing direction and monitoring regarding the procedures and persuasive methods to be used to encourage compliance with medication provision. Recognizing that persuasive methods should not include anything that causes injury to the recipient.
- (3) Maintaining hygiene and current accepted standards for infection control.
- (4) Documenting accurately and completely.
- (5) Safely providing medications according to the "five rights" ("five rights" means getting the right drug to the right recipient in the right dosage by the right route at the right time).
- (6) Having the ability to understand and follow instructions.
- (7) Practicing safety in application of procedures for storage, handling and administration of medications.
- (8) Complying with limitations and conditions under which school personnel may provide medications.
- (9) Having an awareness of abuse and neglect reporting requirements.
- (10) Recognizing general unsafe conditions indicating that the medication should not be provided including change in consistency or color of the medication, unlabeled medication or illegible medication label, and those medications that have expired.
- (11) Recognizing that unsafe conditions should be reported to the caretaker, physician or physician's designee for direction and monitoring thereof.
- (12) Recognizing general conditions which may indicate an adverse reaction to medication such as rashes/hives, and general changes in recipient's condition which may indicate inability to receive medications, and that all such conditions shall be reported to the caretaker, physician or physician's designee responsible for providing direction and monitoring.

4. Routes of Medication Administered by School Personnel:

- a. Routine Medication via Oral, Inhalation, Topical, and Instillation Routes: School nurses and medication competent staff may provide routine medications (meaning the frequency of administration, amount, strength, and method are specifically fixed) by the following routes:

- (1) Oral, which includes any medication given by mouth including sublingual (placing under the tongue) and buccal (placing between the cheek and gum) routes and oral sprays;

- (2) Inhalation, which includes inhalers, and nebulizers. Oxygen may be given by inhalation;
    - (3) Topical application of sprays, creams, ointments, and lotions and transdermal patches; and
    - (4) Instillation by drops, ointments, and sprays into the eyes, ears, and nose.
  - b. Administration of Medication via Additional Routes, PRN Medication, and Observing and Reporting: School nurses and medication competent staff may provide medication by additional routes not listed in subparagraph “a” above (“additional routes”), provide PRN medication (PRN medication means an administration scheme in which a medication is not routine, is taken as needed, and requires assessment for need and effectiveness), or participate in observing and reporting for monitoring medications only under the following conditions:
    - (1) In the case of a medication competent staff member, a determination has been made by the school nurse or by the student’s physician or duly licensed health care professional that that these activities can be done safely for the specified recipient by the medication competent staff member and the determination is placed in writing.
    - (2) Directions for additional routes must be for recipient specific procedures and must be in writing.
    - (3) Directions for PRN medication must be in writing and include parameters for provision of PRN medication.
    - (4) Directions for observing and reporting for monitoring medication must be in writing and include the parameters for the observation and reporting.
    - (5) School personnel administering the medication shall comply with the written directions.
  - c. Injections: School nurses will ordinarily be responsible for medications that must be provided or administered by injection. A medication competent staff member will not ordinarily administer medications by injection without specific training on injection administration. Students may be authorized to self-administer medication as hereafter provided.
5. Refusal to Administer Medication: School personnel may refuse to give a medication at school if after a reasonable and prudent research by a school health care professional as set forth in subparagraph "e" below, a decision has been made that the dosage prescribed exceeds that which is recommended in the Physician's Desk Reference, Mosby's Nursing Drug Reference, the most recent edition of the Nursing Drug Handbook, or other pharmaceutical manuals handbook; or when a drug or substance is not currently approved by the FDA. When school personnel

refuse to carry out a request to administer medication, the following procedure shall be followed:

- a. Notify the nursing supervisor who will notify Superintendent.
- b. Notify attending physician by phone with follow-up in writing:
  - (1) State concern for dosage or particular medication, etc.
  - (2) Make every attempt to work out a suitable solution - Example: Change of time of administration, change of dosage, change of medication;
  - (3) Follow-up in writing.
- c. Meet with parents:
  - (1) State concern for dosage or medication;
  - (2) Offer alternatives - Example: Change of time so as not to be given during school hours.
- d. Consult with Nebraska State Board of Health for current procedures regarding refusal to follow written physician's orders.
- e. Research by health care professional:
  - (1) Collect research articles from professional journals, organizations, etc.;
  - (2) Contact other physicians requesting their professional opinions and ask them to review current research;
  - (3) Contact state licensing boards and school nurse consultant;
  - (4) Consult with district's legal counsel;
  - (5) Assemble all data for review;
  - (6) Present data to review team organized by the Superintendent;
  - (7) Decision rendered and implemented;
  - (8) Parents and physician contacted in writing; and
  - (9) Alter and update policies and procedures as needed.

Legal Reference: Neb. Rev. Stat. §§ 71-6718 to 71-6742; NDE Rule 59

Date of Adoption: November 11, 2013 and December 9, 2013

**CARETAKER AUTHORIZATION FOR ADMINISTRATION OF PRESCRIPTION MEDICATION TO STUDENT**

The undersigned(s) is/are the caretaker(s), parent(s), guardian(s), or person(s) in charge of \_\_\_\_\_ (“the Student”).

It is necessary that the Student receive \_\_\_\_\_ (medication), \_\_\_\_\_ (amount of medication) at \_\_\_\_\_ (time to be administered), over the counter or a physician-prescribed medication, during school intervals beginning on \_\_\_\_\_ (date) and continuing through \_\_\_\_\_ (date).

**CHECK ONE (1) OF THE FOLLOWING BOXES**

\_\_\_\_\_ I hereby authorize Arlington Public Schools to allow the Student to administer the above-described medication to himself/herself without monitoring or supervision by school personnel.

\_\_\_\_\_ I hereby request Arlington Public Schools, or its authorized representative, to administer the above-named medication to the Student, in accordance with the prescribing physician’s instructions, and agree to:

1. Submit this request to the principal or school nurse.
2. Make certain the Physician’s Request for the Administration of Prescription Medication by School Personnel is submitted to the principal or school nurse.
3. Make sure personally that the medication is received by the principal or school nurse and/or county nursing services administering it, in the container in which it was dispensed by the prescribing physician or licensed pharmacist.
4. Make sure personally that the container in which the medication is in is marked with the medication name, dosage, interval dosage, and date after which no administration should be given.
5. Submit a REVISED STATEMENT signed by the physician prescribing the medication to the principal or school nurse IF ANY OF THE INFORMATION PROVIDED BY THE PHYSICIAN CHANGES.
6. Provide directions to the school personnel providing the medication.
7. Provide monitoring of the medication's effects, and assume full responsibility therefore.

I understand that unlicensed school personnel may be assigned to provide medication to the Student and hereby release the School District and the Board of Education of the School District and all employees, agents, and representatives of the School District from any liability concerning the providing or non-providing of the medication to the Student.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 200\_.

\_\_\_\_\_  
Work Telephone Number

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Home Telephone Number

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Alternate Number for Parent

\_\_\_\_\_  
Parent/Guardian

**PROVISION OF MEDICATION TO STUDENT  
PHYSICIAN'S REQUEST FOR ADMINISTRATION OF PRESCRIPTION  
MEDICATION BY SCHOOL PERSONNEL**

Date \_\_\_\_\_

\_\_\_\_\_ (Student's full name) is under my care and must take medication which I have prescribed during the school day.

Name of medication (as it appears on container in which the medication is stored) \_\_\_\_\_

Dosage and time \_\_\_\_\_

Date provision of medication is to begin \_\_\_\_\_

Date after which the medication should not be provided \_\_\_\_\_

Possible adverse reactions to be reported to physician \_\_\_\_\_

Special instructions for the provision and storage of the medication \_\_\_\_\_

\_\_\_\_\_ Medication may be self-provided by the student, and the student is competent to self-provide medication, I, or my designee(s), and the student have developed a plan for self-provision of the medication(s), the storage of the medication and a plan for reporting and supervision of self-provision of the medication(s), and deem each to be safe and appropriate, and if applicable authorize the use of hypodermic syringes and needles or similar medical items.

\_\_\_\_\_ Medication may NOT be self-provided by the student, and the student is NOT competent to self-provide medication, I, or my designee(s), have trained school personnel or approved alternative training as adequate to provide the medication, have evaluated the situation, the storage of the medication, the general administration plan and if applicable, the self-administration plan or emergency care plan, and deem each to be safe and appropriate, and if applicable authorize the use of hypodermic syringes and needles or similar medical items.

\_\_\_\_\_  
Print or Type Name of Physician

\_\_\_\_\_  
Primary Phone Number

\_\_\_\_\_  
Signature of Physician

\_\_\_\_\_  
Secondary Phone Number

**REQUEST TO PROVIDE MEDICATION DURING SCHOOL HOURS:**  
Acetaminophen, Ibuprofen, Cough Drops, Other

**IMPORTANT INFORMATION FOR PARENTS/GUARDIANS:**

Your written consent is required before your child may receive these medications at school. Please complete the entire form. By signing below, you acknowledge the following:

- You have reviewed the information and agree that your child may safely take the medications in the stated dose.
- The school nurse has the responsibility of approving your child’s use of these medications. In the case of a child with special health care needs, the school nurse may request authorization from your physician.
- Your child’s medication may be provided by a nurse or by other school personnel determined competent to provide medication as required by Nebraska law.
- In the event your child is ill and school policies require exclusion from school, your child will still be excluded, regardless of use of medication.

**PARENTAL CONSENT:**

I give my permission to the Arlington Public Schools to administer the following medications to \_\_\_\_\_ according to approved guidelines (check if approved)  
(child’s name/names)

- Acetaminophen (“Tylenol”)     Ibuprofen (“Motrin”)     Cough Drops  
 Other: \_\_\_\_\_ (must be in its original container and brought in by the parent or guardian).

Reason for use: **As needed or specify other.** \_\_\_\_\_

**Please complete the following:**

My child  has  has not taken acetaminophen before, without problem.

My child  has  has not taken ibuprofen before, without problem.

Please notify me that day if my child takes any medication. \_\_\_\_\_

My child  is  is not taking other medications at this time (please list). \_\_\_\_\_

**It is the parent’s responsibility to notify the school if your child has taken any of these medications prior to coming to school.**

Special instructions concerning my child: \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**RECORD OF THE PROVISION OF PRESCRIPTION MEDICATION**

Parent's Phone # \_\_\_\_\_

Name of Student \_\_\_\_\_ Grade \_\_\_\_\_

Medication \_\_\_\_\_ Date to Begin \_\_\_\_\_ Date to End \_\_\_\_\_

Dosage \_\_\_\_\_ Time \_\_\_\_\_

Doctor \_\_\_\_\_ Phone #1 \_\_\_\_\_ Phone #2 \_\_\_\_\_

Possible Adverse Reaction: \_\_\_\_\_

Person(s) Authorized to Administer Medications: \_\_\_\_\_

| Date Provided | Time Provided | Medication Name | Dosage Provided | Route | Refused Medication | Signature of Employee Providing Medication |
|---------------|---------------|-----------------|-----------------|-------|--------------------|--------------------------------------------|
|               |               |                 |                 |       |                    |                                            |
|               |               |                 |                 |       |                    |                                            |
|               |               |                 |                 |       |                    |                                            |
|               |               |                 |                 |       |                    |                                            |
|               |               |                 |                 |       |                    |                                            |
|               |               |                 |                 |       |                    |                                            |
|               |               |                 |                 |       |                    |                                            |
|               |               |                 |                 |       |                    |                                            |
|               |               |                 |                 |       |                    |                                            |
|               |               |                 |                 |       |                    |                                            |

Instruction

Curriculum Review Cycle

|                                              | <b>BUSINESS &amp; INDUSTRIAL TECH</b> | <b>MATH</b> | <b>SOCIAL STUDIES</b> | <b>FINE ARTS &amp; FOREIGN LANGUAGE</b> | <b>SCIENCE</b> | <b>FAMILY &amp; CONSUMER SCIENCE, HEALTH AND PHYSICAL EDUCATION</b> | <b>LANGUAGE ARTS</b> |
|----------------------------------------------|---------------------------------------|-------------|-----------------------|-----------------------------------------|----------------|---------------------------------------------------------------------|----------------------|
| <b>Research &amp; Development</b>            | 2014-15                               | 2015-16     | 2016-17               | 2017-18                                 | 2018-19        | 2012-13                                                             | 2013-14              |
| <b>Adoption (Budget Year for Purchasing)</b> | 2015-16                               | 2016-17     | 2017-18               | 2018-19                                 | 2019-20        | 2013-14                                                             | 2014-15              |
| <b>Implementation</b>                        | 2016-17                               | 2017-18     | 2018-19               | 2019-20                                 | 2013-14        | 2014-15                                                             | 2015-16              |
| <b>Refinement</b>                            | 2017-18                               | 2018-19     | 2019-20               | 2020-21                                 | 2014-15        | 2015-16                                                             | 2016-17              |

Date of Adoption: May 12, 2014 and June 9, 2014

**Arlington Public Schools  
Board of Education Regular Meeting  
April 13, 2015 7:00 p.m.  
HS Conference Room**

**1. OPENING PROCEDURES**

**1.1 Call Meeting to Order**

The regular meeting was opened at 7:04 p.m.

**1.2 Roll Call**

Present Board Members: Micheal Dwyer, Matt O’Daniel, Teri O’Flaherty, Greg Sampson, Bruce Scheer. Others Present: Andrew Farber, Secondary Principal and David Fritson, Elementary Principal

Absent Board Members: Luanne Sundberg- Excused

**1.3 Pledge of Allegiance**

**1.4 Approval of Regular Meeting Agenda**

**Motion Passed:** Motion to approve the regular meeting agenda as presented passed 5-0 with a motion by Teri O’Flaherty and a second by Bruce Scheer.

**2. WELCOME TO GUESTS AND PUBLIC FORUM**

**3. CONSENT AGENDA**

**Motion Passed:** Motion to approve the consent agenda as presented passed 5-0 with a motion by Greg Sampson and a second by Matt O’Daniel.

**3.1 Minutes of the Previous Board Meeting(s)**

**3.2 Monthly Financial Reports**

**3.3 Claims (Check Register)**

**3.4 Special Fund Transfers**

**3.5 Hot Lunch Report**

**3.6 Activity Report**

**3.7 Staff Resignations:** Lucas McCain and Jessica Scott, Secondary Special Education, Christy Allen, Fourth Grade and Mary Cherry, Secondary Paraeducator.

**3.8 Contract for Kristine Findlay as a special education teacher for the 2015-2016 school year.**

**3.9 Contract for Nichole Fairhead as an elementary teacher for the 2015-2016 school year.**

**3.10 2015-2016 Special Education Contract with ESU #3: Occupational Therapist .10; Vision Resource Teacher .10.**

**3.11 Special Education Contract with Ralston Schools for Suburban Schools’ Program for Children Who Are Deaf and Hard of Hearing Birth to 21 Years.**

**4. CURRICULUM/INSTRUCTION REPORTS**

**4.1 Vocal and Instrumental Music Report**

Mrs. Mastny and Mrs. Buresh-Crosland provided a video presentation that highlighted instruction and performances in the music department.

#### **4.2 Discuss and Consider data gathered from student surveys and other sources relative to program and course offerings.**

Mr. Farber presented a written report that captured information pertaining to instructional programs directly tied to developing career readiness (industrial technology, pre-health pathways, education pathways, and agriculture) as well as data gathered from student and staff interviews and surveys pertaining to co-curricular activities. This data and information has led to the investigation of implementing online or distance learning agriculture classes, adding welding class, adding a sponsor to SKILLS USA, and completing Monsanto grant to support these endeavors.

#### **5. REVIEW OF DISTRICT GOALS (Quarterly in February, May, August and November)**

President Dwyer proposed reviewing goals quarterly and designing a visual of goals to hang in board room.

#### **6. PRINCIPALS' REPORTS**

Mr. Farber highlighted upcoming spring events while Mr. Fritson shared information on parent teacher conferences, NeSA pep rally, One District One Book initiative, and an update that the language arts curriculum materials should be ready for May approval.

#### **7. SUPERINTENDENT'S REPORT**

##### **7.1 Title I Accountability Fund Grant**

Superintendent Johnson shared that we qualify for and were approved for an additional \$8,000 grant to assist with improvement action plans based on our 'Needs Improvement' status on AYP.

##### **7.2 South Parking Lot - Grading to address drainage**

##### **7.3 Football Field Lights**

Buildings and Grounds Committee will review the inspection report and discuss further action.

##### **7.4 Additional Instructional Support**

Superintendent asked that the board stay open to a discussion of part-time staffing in this area.

#### **8. COMMITTEE AND REPRESENTATIVE REPORTS**

##### **8.1 Americanism/Education Evaluation**

No report.

##### **8.2 Buildings and Grounds Committee**

No Report. Next meeting April 20, 2015.

##### **8.3 Finance Committee**

No meeting since the special board meeting. Meeting to be scheduled for this month to respond to the Building and Grounds direction on HVAC.

##### **8.4 Negotiations Committee**

No report.

##### **8.5 NASB Legislative Representative**

Micheal Dwyer provided a quick update on bills that affect education.

##### **8.6 Professional Development Sharing**

Superintendent Johnson and Mrs. Sundberg attended the Back to the Basics of School Law workshop in Lincoln.

**9. UNFINISHED BUSINESS**

**9.1 Discuss, Consider and Take Necessary Action to approve Policy 3520 Transportation on Second Reading.**

**Motion Passed:** Motion to approve Policy 3520 Transportation on second reading as amended passed 5-0 with a motion by Greg Sampson and a second by Bruce Scheer.

**10. NEW BUSINESS**

**10.1 Discuss, Consider and Take Necessary Action to approve hiring an elementary principal.**

**Motion Passed:** Motion to approve a one year contract for Jacqueline Morgan as elementary principal beginning August 1, 2015 according to the terms and conditions of the contract as presented passed 5-0 with a motion by Micheal Dwyer and a second by Teri O'Flaherty.

**10.2 Discuss, Consider and Review Policies 2210-2440.**

The board discussed minor changes to Policy 2210 and 2430 only.

**10.3 Discuss and Consider amending Policy 6910 Dispensing Medications on first review.**

The board reviewed the amended changes to this policy.

**10.4 Discuss and Consider amending Policy 6121 Curriculum Review Cycle on first review.**

The proposed changes to the cycle is to avoid language arts and mathematics being back to back in the review cycle which is more manageable by staff.

**10.5 Discuss, Consider, and Take Necessary Action to approve a resolution that authorizes Superintendent Johnson to sign Safe Routes Supplemental Agreement #4.**

**Motion Passed:** Motion to approve a resolution that authorizes Superintendent to sign Supplemental Agreement #4 passed 5-0 with a motion by Matt O'Daniel and a second by Teri O'Flaherty.

**10.6 Discuss, Consider, and Take Necessary Action to approve the candidates for graduation.**

**Motion Passed:** Motion to approve the candidates for graduation as presented passed 5-0 with a motion by Matt O'Daniel and a second by Micheal Dwyer.

**10.7 Discuss, Consider, and Take Action to implement MAPS assessment and training.**

**Motion Passed:** Motion to approve implementing MAPS assessment passed 5-0 with a motion by Greg Sampson and a second by Matt O'Daniel.

**11. EXECUTIVE SESSION**

**12. ACTION ON EXECUTIVE SESSION ITEMS**

**13. ADJOURNMENT**

President Dwyer adjourned the meeting at 8:35 p.m.

\_\_\_\_\_  
Micheal Dwyer, President

\_\_\_\_\_  
Lynn Johnson, Board Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**BUDGET MONITORING 2014-2015**

Comparison of receipts and disbursements between 2013-2014 and 2014-2015 reveals the following.

| <b>Receipts</b>         | <b>2013-2014</b>                                | <b>2014-2015</b>    |
|-------------------------|-------------------------------------------------|---------------------|
| September               | 1,519,371.53 (Levy 1.141453 (Gen. Fd. 1.049869/ | 1,735,428.73        |
| October                 | 233,153.38 Bond 0.091584                        | 275,566.74          |
| November                | 189,892.72                                      | 157,482.29          |
| December                | 156,976.57                                      | 146,604.18          |
| January                 | 868,959.91                                      | 961,138.44          |
| February                | 445,555.31                                      | 428,921.92          |
| March                   | 395,019.35                                      | 363,382.14          |
| April                   | 432,058.72                                      | 531,096.77          |
| May                     |                                                 |                     |
| June                    |                                                 |                     |
| July                    |                                                 |                     |
| August                  |                                                 |                     |
| <b>RECEIPTS TO DATE</b> | <b>4,240,987.49</b>                             | <b>4,599,621.21</b> |

| <b>Disbursements</b>        | <b>2013-2014</b>    |                     |
|-----------------------------|---------------------|---------------------|
| September                   | 489,765.71          | 498,796.84          |
| October                     | 559,760.74          | 545,442.52          |
| November                    | 547,343.27          | 549,144.12          |
| December                    | 503,749.93          | 497,188.34          |
| January                     | 490,379.82          | 521,348.24          |
| February                    | 490,996.16          | 514,930.28          |
| March                       | 505,214.14          | 551,577.17          |
| April                       | 539,067.56          | 558,844.31          |
| May                         |                     |                     |
| June                        |                     |                     |
| July                        |                     |                     |
| August                      |                     |                     |
| <b>DISBURSEMENT TO DATE</b> | <b>4,126,277.33</b> | <b>4,237,271.82</b> |

| <b>BUDGET</b>            |                  |                  |                 |
|--------------------------|------------------|------------------|-----------------|
| Gen. Minus SpEd/Grants   | 6,905,603        | 7,233,050        | 46.95% Expended |
| General SpEd             | 912,649          | 865,381          | 53.89% Expended |
| Gen. SpEd Transportation | 47,741           | 54,511           | 71.26% Expended |
| General Grants           | 382,598          | 238,334          | 65.92% Expended |
| Sub Total                | 8,248,591        | 8,391,276        |                 |
| Total Lunch Fund Expend. | 291,653          | 324,850          | 65.60% Expended |
| <b>Total</b>             | <b>8,540,244</b> | <b>8,716,126</b> |                 |

| <b>PERCENTAGE OF TOTAL BUDGET</b> |               |               |
|-----------------------------------|---------------|---------------|
| <b>EXPENDED TO DATE</b>           | <b>48.32%</b> | <b>48.61%</b> |

APRIL 2015 MONTHLY SUMMARY REPORT

| SITE                              | BUDGET                | MTD                 | YTD                   | BUDGET BALANCE        | % SPENT       |
|-----------------------------------|-----------------------|---------------------|-----------------------|-----------------------|---------------|
| <b>100 ELEMENTARY</b>             |                       |                     |                       |                       |               |
| 1110 REGULAR INSTRUCTION          | \$1,324,981.00        | 107,696.24          | 830,720.60            | \$494,260.40          | 62.70%        |
| 1210 SPECIAL EDUCATION            | \$497,314.00          | 32,218.51           | 229,368.50            | \$267,945.50          | 46.12%        |
| 1290 PRE-SCHOOL                   | \$17,984.00           | 211.49              | 5,872.38              | \$12,111.62           | 32.65%        |
| 2120 GUIDANCE                     | \$68,135.00           | 5,895.36            | 47,417.08             | \$20,717.92           | 69.59%        |
| 2210 STAFF DEVELOPMENT            | \$15,100.00           | 0.00                | 1,080.44              | \$14,019.56           | 7.16%         |
| 2220 LIBRARY SERVICES             | \$63,262.00           | 6,777.39            | 45,608.73             | \$17,653.27           | 72.09%        |
| 2410 PRINCIPAL                    | \$137,810.00          | 10,033.68           | 78,227.29             | \$59,582.71           | 56.76%        |
| 2760 SPECIAL ED TRANSPORTATION    | \$41,010.00           | 7,457.40            | 26,152.62             | \$14,857.38           | 63.77%        |
| <b>TOTAL ELEMENTARY</b>           | <b>\$2,165,596.00</b> | <b>170,290.07</b>   | <b>1,264,447.64</b>   | <b>\$901,148.36</b>   | <b>58.39%</b> |
| <b>SECONDARY</b>                  |                       |                     |                       |                       |               |
| 1110 REGULAR INSTRUCTION          | \$2,044,821.00        | 166,608.46          | 1,249,245.51          | \$795,575.49          | 61.09%        |
| 1210 SPECIAL EDUCATION            | \$368,067.00          | 28,867.54           | 236,985.16            | \$131,081.84          | 64.39%        |
| 2120 GUIDANCE                     | \$99,071.00           | 9,790.77            | 72,267.67             | \$26,803.33           | 72.95%        |
| 2210 STAFF DEVELOPMENT            | \$15,250.00           | 0.00                | 760.07                | \$14,489.93           | 4.98%         |
| 2220 LIBRARY SERVICES             | \$42,423.00           | 3,635.89            | 31,944.87             | \$10,478.13           | 75.30%        |
| 2410 PRINCIPAL                    | \$276,758.00          | 20,333.40           | 158,717.52            | \$118,040.48          | 57.35%        |
| 2760 SPECIAL ED TRANSPORTATION    | \$7,000.00            | 874.28              | 12,691.50             | -\$5,691.50           | 181.31%       |
| <b>TOTAL SECONDARY</b>            | <b>\$2,853,390.00</b> | <b>230,110.34</b>   | <b>1,762,612.30</b>   | <b>\$1,090,777.70</b> | <b>61.77%</b> |
| <b>300 DISTRICT WIDE</b>          |                       |                     |                       |                       |               |
| 1111 TECHNOLOGY                   | \$172,279.00          | 9,701.39            | 77,552.99             | \$94,726.01           | 45.02%        |
| 1160 POVERTY PLAN                 | \$36,590.00           | 3,164.78            | 24,579.95             | \$12,010.05           | 67.18%        |
| 2130 HEALTH SERVICES              | \$39,801.00           | 3,557.83            | 27,655.85             | \$12,145.15           | 69.49%        |
| 2150 SAFETY & SECURITY            | \$6,000.00            | 0.00                | 3,421.23              | \$2,578.77            | 57.02%        |
| 2310 BOARD OF EDUCATION           | \$55,663.00           | 1,543.23            | 27,827.31             | \$27,835.69           | 49.99%        |
| 2320 SUPERINTENDENT               | \$281,906.00          | 21,981.24           | 172,508.77            | \$109,397.23          | 61.19%        |
| 2510 GENERAL BUSINESS SUPPORT     | \$32,297.00           | 4,576.11            | 16,642.84             | \$15,654.16           | 51.53%        |
| 2520 OTHER VEHICLES               | \$13,108.00           | 1,611.84            | 8,139.28              | \$4,968.72            | 62.09%        |
| 2610 OPERATION OF PLANT           | \$566,673.00          | 41,853.96           | 318,886.89            | \$247,786.11          | 56.27%        |
| 2620 MAINTENANCE                  | \$1,600,816.00        | 2,169.78            | 26,357.46             | \$1,574,458.54        | 1.65%         |
| 2750 REGULAR TRANSPORTATION       | \$313,322.00          | 25,140.48           | 161,748.02            | \$151,573.98          | 51.62%        |
| <b>TOTAL DISTRICT WIDE</b>        | <b>\$3,118,455.00</b> | <b>115,300.64</b>   | <b>865,320.59</b>     | <b>\$2,253,134.41</b> | <b>27.75%</b> |
| <b>300 GRANTS DISTRICT WIDE</b>   |                       |                     |                       |                       |               |
| 3121/3504/3500 STATE PROGRAMS     | \$27,682.00           | 1,454.55            | 8,790.41              | \$18,891.59           | 31.75%        |
| 4200 TITLE I                      | \$55,153.00           | 5,956.76            | 47,928.91             | \$7,224.09            | 86.90%        |
| 4992 REAP                         | \$34,000.00           | 0.00                | 2,472.56              | \$31,527.44           | 7.27%         |
| 2765 Preschool Transportation     | \$6,501.00            | 0.00                | 768.34                | \$5,732.66            | 11.82%        |
| 4404-4406-4412-4410 IDEA GRANT    | \$118,199.00          | 12,764.39           | 89,895.99             | \$28,303.01           | 76.05%        |
| 4900 KICKS/PERKINS/ED/WALK GRANT  | \$3,300.00            | 0.00                | 7,245.12              | -\$3,945.12           | 219.55%       |
| 5000 Transfer                     | \$9,000.00            | 0.00                | 9,000.00              | \$0.00                | 100.00%       |
| <b>TOTAL GRANTS DISTRICT WIDE</b> | <b>\$253,835.00</b>   | <b>20,175.70</b>    | <b>166,101.33</b>     | <b>\$87,733.67</b>    | <b>65.44%</b> |
| <b>GENERAL FUND TOTAL</b>         | <b>\$8,391,276.00</b> | <b>\$535,876.75</b> | <b>\$4,058,481.86</b> | <b>\$4,332,794.14</b> | <b>48.37%</b> |
| <b>400 HOT LUNCH</b>              |                       |                     |                       |                       |               |
| TOTAL BUDGET                      | \$324,850.00          | \$28,400.04         | \$213,114.89          | \$111,735.11          | 65.60%        |

MONTHLY GENERAL FUND BANK RECONCILIATION  
4/30/2015

|                                                                     |                     |                          |
|---------------------------------------------------------------------|---------------------|--------------------------|
| BALANCE AS OF 3/31/2015                                             |                     | \$1,635,834.96           |
| UNIT MADE AND ELECTRONIC DEPOSITS                                   | State Aid           | \$28,172.79              |
| Receipts:                                                           |                     |                          |
| Wash Co. Taxes                                                      | \$272,560.76        |                          |
| Dodge Co. Taxes                                                     | \$26,364.82         |                          |
| Douglas Co. Taxes                                                   | \$123,592.15        |                          |
| Douglas Co Fines                                                    | \$61.97             |                          |
| Sped School Age 13-14                                               | \$45,456.00         |                          |
| Wheel tax refund                                                    | \$10.00             |                          |
| Pre-School Tuition                                                  | \$840.00            |                          |
| Humanities Grant                                                    | \$193.00            |                          |
| NebMac                                                              | \$3,350.85          |                          |
| Perkins                                                             | \$1,908.72          |                          |
|                                                                     | Receipts            | \$502,511.06             |
| Non-Program Receipts                                                |                     |                          |
| Hot Lunch Transfer                                                  | \$28,400.04         | Total transf \$28,400.04 |
| MONTHLY INTEREST                                                    |                     |                          |
| Estimates                                                           |                     |                          |
| Sweep interest                                                      | \$184.29            |                          |
| Bank checking                                                       | \$1.38              |                          |
|                                                                     | Total Interest      | \$185.67                 |
| TOTAL MONTHLY RECEIPTS                                              |                     | \$531,096.77             |
| MONTHLY DISBURSEMENTS                                               |                     |                          |
| Accounts Payable                                                    | \$117,617.33        |                          |
| Fica Taxes EFT                                                      | \$95,582.13         |                          |
| Payroll                                                             | \$264,805.74        |                          |
| State Taxes EFT                                                     | \$13,014.35         |                          |
| Retirement                                                          | \$67,824.76         |                          |
|                                                                     | Total Disbursements | \$558,844.31             |
|                                                                     |                     | \$0.00                   |
| ENDING BANK BALANCE 04-30-2015 (Sweep account bal & GF account bal) |                     | \$1,608,087.42           |
| CD Balance                                                          |                     | \$0.00                   |
| Total to account for                                                |                     | \$1,608,087.42           |

**MONTHLY SPECIAL BUILDING FUND RECONCILLIATION**

4/30/2015

|                               |                |              |
|-------------------------------|----------------|--------------|
| Balance as of 3/31/2015       |                | \$235,280.19 |
| DEPOSITS                      |                |              |
| Property Taxes Washington Co. | \$4,772.08     |              |
| Property Taxes Douglas Co     | \$138.63       |              |
| Property taxes Dodge Co       | \$493.99       |              |
|                               | Total receipts | \$5,404.70   |
| RECEIPTS                      |                |              |
| Account interest              | \$28.01        |              |
|                               | Total Interest | \$28.01      |
|                               |                | \$0.00       |
| TOTAL MONTHLY RECEIPTS        |                | \$5,432.71   |
| DISBURSEMENTS                 |                |              |
|                               | \$0.00         |              |
|                               | Total Disburse | \$0.00       |
| ENDING BUILDING BALANCE       |                | \$240,712.90 |

**MONTHLY DEPRECIATION FUND RECONCILLIATION**

4/30/2015

|                             |                |              |
|-----------------------------|----------------|--------------|
| Balance as of 3/31/2015     |                | \$671,073.90 |
| MONTHLY INTEREST            |                |              |
| ACCOUNT INTEREST            | \$70.02        |              |
|                             | Total Interest | \$70.02      |
| TOTAL MONTHLY RECEIPTS      |                | \$70.02      |
|                             | \$0.00         |              |
|                             | Total receipts | \$70.02      |
| MONTHLY DISBURSEMENTS       |                |              |
| Advanced Engineering HVAC   | \$2,800.00     |              |
|                             | \$0.00         |              |
|                             | Total Disburse | \$2,800.00   |
| ENDING DEPRECIATION BALANCE |                | \$668,343.92 |

**BOND FUND RECONCILLIATION**

4/30/2015

|                         |                |              |
|-------------------------|----------------|--------------|
| Balance as of 3/31/2015 |                | \$188,253.86 |
| MONTHLY INTEREST        |                |              |
| ACCOUNT INTEREST        | \$42.02        |              |
|                         | Total Interest | \$42.02      |
| TOTAL MONTHLY RECEIPTS  |                | \$42.02      |
| Bond Money Wash Co.     | \$21,650.70    |              |
| Bond Money Douglas Co.  | \$610.32       |              |
| Bond Money Dodge Co.    | \$2,174.70     |              |
|                         | Total receipts | \$24,477.74  |
| MONTHLY DISBURSEMENTS   |                |              |
|                         | Total Disburse | \$0.00       |
| ENDING BOND BALANCE     |                | \$212,731.60 |

**EMPLOYEE BENEFIT FUND**

4/30/2015

|                         |            |                |             |
|-------------------------|------------|----------------|-------------|
| Balance as of 3/31/2015 |            |                | \$34,887.52 |
| MONTHLY INTEREST        |            |                |             |
| ACCOUNT INTEREST        | \$0.00     |                |             |
|                         |            | Total Interest | \$0.00      |
| TOTAL MONTHLY RECEIPTS  |            |                | \$0.00      |
|                         | 0.00       |                |             |
|                         |            | Total receipts | \$0.00      |
| MONTHLY DISBURSEMENTS   |            |                |             |
| BCBS                    |            |                |             |
| Admin Health            | \$7,404.05 |                |             |
|                         |            | Total Disburse | \$7,404.05  |
| ENDING BENEFIT BALANCE  |            |                | \$27,483.47 |

**SUMMARIES OF BALANCES**

|                                        |                |
|----------------------------------------|----------------|
| SPECIAL FUNDS CHECKING ACCOUNT BALANCE | \$1,149,271.89 |
| CD SPECIAL BUILDING FUND               | \$0.00         |
| BUILDING FUND BALANCE                  | \$240,712.90   |
| DEPRECIATION FUND BALANCE              | \$668,343.92   |
| BOND FUND BALANCE                      | \$212,731.60   |
| EMPLOYEE BENEFIT FUND                  | \$27,483.47    |

## CHECK REGISTER FOR MAY 2015 BOARD MEETING

| PAYEE NAME                | DESCRIPTION            | AMOUNT      |
|---------------------------|------------------------|-------------|
| ACE                       | Mower/Blade/Spark Plug | \$1,013.95  |
| Advance Education         | Accreditation Fees     | \$750.00    |
| American Broadband        | Phone Service          | \$201.25    |
| B.E. Publishing           | License Renewal        | \$1,168.20  |
| Bale                      | Medals                 | \$47.30     |
| Bell Creek                | Repairs                | \$555.50    |
| Brennfoerder, Allison     | Parking Reimbursement  | \$8.00      |
| Brown & Saenger           | Colored Paper          | \$1,406.40  |
| Carolina Biological       | Science Supplies       | \$151.95    |
| Cash                      | Postage Mailings       | \$133.99    |
| Cash-Wa                   | Food                   | \$1,314.64  |
| CDW-G                     | Projectors/Wall Mounts | \$11,016.00 |
| Chem Tech                 | Pest Control           | \$91.72     |
| Chrysler Capital          | Payment 2015 Mini      | \$2,500.00  |
| Civil Solutions           | FB Locate Light        | \$350.00    |
| Continuum Energy          | Gas                    | \$4,580.61  |
| Dillon Tire               | Tires Bus 2010         | \$1,600.52  |
| DW Inspections            | Light Pole Inspections | \$785.00    |
| Eakes                     | Copies                 | \$1,195.79  |
| Earthgrains               | Bread                  | \$802.12    |
| ESU #3                    | Sped Services          | \$3,151.22  |
| Fastenal                  | Supplies               | \$39.89     |
| Fishnet Security          | Firewall Renewal       | \$826.04    |
| Follett School Solutions  | Books                  | \$51.00     |
| Fremont Golf Club         | Food                   | \$157.71    |
| Fremont Sanitation        | Trash Service          | \$379.75    |
| French, Julie             | Reimbursement          | \$39.06     |
| Gene Steffy's             | 2012 Tires             | \$589.75    |
| General Electric Capital  | Final Lease Payment    | \$6,756.36  |
| Hanel, Monty              | Electricity            | \$77.30     |
| Hawkes, Nadene            | Lunch refund           | \$46.75     |
| Hiland Dairy              | Dairy                  | \$2,245.56  |
| Hireright Solutions       | Drug Tests             | \$56.00     |
| Holbert, Sarah            | Mileage                | \$598.00    |
| HomeTown Leasing          | Copier Lease           | \$642.69    |
| Hot Lunch                 | Popcorn Bags           | \$35.34     |
| Instrumentalist           | Pins/Certificates      | \$28.00     |
| IXL Learning              | Site License           | \$2,500.00  |
| Jackson Service           | Linen Cleaning         | \$364.90    |
| Jane Hunt Trust           | Lease/Purchase         | \$5,892.42  |
| Jones School Supply       | Awards                 | \$408.50    |
| Jostens                   | Diploma Covers         | \$395.14    |
| Krause, Cher              | Reimbursement          | \$7.50      |
| Kriz-Davis                | Ballast/Supplies       | \$1,109.95  |
| Lrn2Move                  | Sped Services          | \$696.55    |
| McKinnis                  | Patch Holes            | \$778.66    |
| Menards                   | Misc Supplies          | \$291.48    |
| Meyer Lab                 | Chemicals/Supplies     | \$938.99    |
| Miller, Bill              | Reimbursement          | \$38.50     |
| NE Central Equipment      | Bus Parts              | \$1,044.30  |
| NE Food Distribution      | Food                   | \$2,462.46  |
| NE. ASCD                  | Conference Fee         | \$125.00    |
| NF Foods                  | Home Ec Food           | \$16.93     |
| Nielsen Enterprises       | Chemicals              | \$477.50    |
| Nobbies                   | Skirting               | \$74.34     |
| NW Evaluation Association | Web-Based Map          | \$9,775.00  |
| Odysseyware               | License Renewal        | \$3,500.00  |
| Omaha Truck Center        | Bus Parts              | \$767.71    |
| One Source                | Background Checks      | \$62.00     |
| OPPD                      | Electricity            | \$8,457.27  |
| O'Reilly                  | Oil/Misc               | \$124.89    |
| P & H Electric            | Pump Meter/Bearings    | \$898.98    |
| Paper Corporation         | Paper                  | \$3,079.20  |
| Pegler                    | Food                   | \$2,954.80  |

|                      |                    |            |
|----------------------|--------------------|------------|
| Perry Guthery Haase  | Legal Fees         | \$306.50   |
| Prairie Fields       | Physicals          | \$240.00   |
| R.D. Fitness         | Repair Equipment   | \$186.00   |
| Reed Electric        | Lights             | \$297.14   |
| Reed, Kenny          | Lunch Refund       | \$16.40    |
| Renaissance Learning | STAR/AR/Annual Fee | \$3,611.75 |
| Rubachem Systems     | Glass Cleaner      | \$539.43   |
| Scheer, Warren       | Electricity        | \$140.63   |
| School Health        | Med Supplies       | \$112.81   |
| Shell                | Gas                | \$3,144.51 |
| Thompson Co.         | Food               | \$2,820.73 |
| Toebben, Karen       | Electricity        | \$78.91    |
| Tractor Supply       | Oxygen Bottles     | \$49.95    |
| Two Rivers Bank      | Direct Deposit Fee | \$36.00    |
| US Post Office       | Bulk Mailing       | \$500.00   |
| Village of Arlington | Water              | \$402.63   |
| VISA                 | Misc Supplies      | \$960.80   |
| Wal-Mart             | Misc Supplies      | \$773.40   |

Total Check Registers \$106,853.92

April Hand payables

|                    |                       |            |
|--------------------|-----------------------|------------|
| Nebraska UC Fund   | Unemployment          | \$1,978.01 |
| Payflex            | Admin Fees            | \$108.10   |
| Shada, James       | Mileage Reimbursement | \$143.10   |
| Southwest Airlines | FBLA Airfare          | \$4,190.20 |

Totals \$6,419.41

**SUMMARY OF VISA**

|                    |                     |          |
|--------------------|---------------------|----------|
| Amazon             | Headphone adaptor   | \$2.95   |
| Amazon             | Cable               | \$39.99  |
| Cableorganizer.com | Cord Covers         | \$99.96  |
| Amazon             | Cd Sleeves/CD-R     | \$44.37  |
| Big B's            | Copies              | \$5.87   |
| Amazon             | DVD's/USB           | \$36.28  |
| Amazon             | Headphones          | \$207.46 |
| Jimmy Johns        | Interview Lunches   | \$89.00  |
| Amazon             | Memory Upgrades     | \$133.04 |
| Pioneer            | Long Distance       | \$104.59 |
| PayPal             | Media Camera        | \$30.00  |
| E-Bay              | Plates/Power Supply | \$121.45 |
| Tonersplusus       | Toner               | \$18.99  |
| E-Bay              | Wire                | \$6.90   |
| Super Teacher      | Worksheets          | \$19.95  |
|                    | Total               | \$960.80 |

CHECK REGISTER APRIL 15 PAYROLL DEDUCTIONS/RETIREMENT

|              | DATE     | PAYEE NAME          | AMOUNT             | DESCRIPTION            |
|--------------|----------|---------------------|--------------------|------------------------|
|              | 04/15/15 | TSA/DUES/DEDUCTIONS | \$12,601.59        | EMPLOYEE DEDUCTIONS    |
|              | 04/15/15 | PRINCIPAL           | \$1,295.28         | LTD/STD LIFE INSURANCE |
|              | 04/15/15 | BLUE CROSS          | 14,293.18          | INSURANCE              |
| <b>TOTAL</b> |          |                     | <b>\$28,190.05</b> |                        |

|                 |             |                          |            |
|-----------------|-------------|--------------------------|------------|
| Electronic Pays | \$95,582.13 | Internal Revenue Service | FICA       |
|                 | \$67,824.76 | Nebr. Retirement System  | Retirement |
|                 | \$13,014.35 | Nebr. State Taxes        | State      |

**Total**            **\$176,421.24**

APRIL PAYROLL

|                 |              |
|-----------------|--------------|
| Certified Staff | \$253,671.95 |
| Non-Certified   | \$106,338.47 |
| Administration  | \$31,084.77  |

**Total**            **\$391,095.19**

SCHOOL LUNCH ACCOUNT - APRIL 2015  
May 11, 2015 Board Meeting

|                                    |             |              |
|------------------------------------|-------------|--------------|
| Cash balance as of March 31, 2015: |             | \$213,114.89 |
|                                    | \$84,166.08 |              |

| <u>April Receipts:</u>     |              | <u>April 2015 Bills/May 2015 Expenditures for Approval</u> |              |
|----------------------------|--------------|------------------------------------------------------------|--------------|
| Lunches                    | 21,447.78    | Cash-Wa Distribution/food                                  | 1,314.64     |
| Federal/State Reimb.       | 10,862.26    | Earthgrains/food                                           | 802.12       |
| Interest                   | 0.79         | Julie French/food                                          | 39.06        |
| Other                      | 54.28        | Nadene Hawkes/refund                                       | 46.75        |
|                            | \$32,365.11  | Hiland Dairy/food                                          | 2,245.56     |
|                            |              | Jackson Services/other                                     | 364.90       |
|                            |              | NE Food Distribution/food                                  | 2,462.46     |
| TOTAL CASH:                | \$116,531.19 | Kenny Reed/refund                                          | 16.40        |
|                            |              | Sysco/food                                                 | 2,767.39     |
| <u>April Expenditures:</u> |              | Sysco/other                                                | 187.41       |
| Food                       | 14,205.06    | Thompson Company/food                                      | 2,767.88     |
| Salaries/April             | 13,610.78    | Thompson Company/other                                     | 52.85        |
| Other                      | 584.20       | VISA/other                                                 | 18.99        |
|                            | \$28,400.04  |                                                            | \$ 13,086.41 |

BALANCE ON HAND:                      \$88,131.15

|                       |              |                     |
|-----------------------|--------------|---------------------|
| Bank Balance          |              |                     |
| Checking              | \$88,131.15  |                     |
| CD's                  | -            |                     |
| TRANSFERS TO GF       | 213,064.54   |                     |
| MINUS EXPEND. FROM GF | (213,064.54) | (April \$28,400.04) |
| TOTAL:                | \$88,131.15  |                     |

Bank balance does not reflect unpaid April bills presented for approval.

Working Balance 4/30/15:              \$88,131.15

APRIL 2015 ACTIVITY BALANCE

| Account               | Beginning Bal | Expenditures<br>YTD | Revenues<br>YTD | Balance      |
|-----------------------|---------------|---------------------|-----------------|--------------|
| One School One Team   | 11.35         | \$0.00              | \$500.00        | \$511.35     |
| Always For Kids       | \$11,231.85   | \$3,281.74          | \$5,864.82      | \$13,814.93  |
| Art Class             | \$5,080.85    | \$1,208.01          | \$898.00        | \$4,770.84   |
| Art Club              | \$1,433.66    | \$27.99             | \$0.00          | \$1,405.67   |
| Athletics             | \$8,741.66    | \$63,527.15         | \$57,704.33     | \$2,918.84   |
| Band                  | \$3,490.84    | \$1,696.40          | \$1,275.48      | \$3,069.92   |
| Band Fund Raising     | \$1,517.38    | \$949.90            | \$1,232.44      | \$1,799.92   |
| Baylor/ACT            | \$2,985.05    | \$2,069.97          | \$2,456.00      | \$3,371.08   |
| Book Club             | \$271.46      | \$0.00              | \$0.00          | \$271.46     |
| Cheerleading          | \$368.46      | \$4,196.15          | \$10,778.32     | \$6,950.63   |
| Class of 2015         | \$869.95      | \$0.00              | \$755.00        | \$1,624.95   |
| Class of 2016         | \$3,652.96    | \$4,783.04          | \$1,576.45      | \$446.37     |
| Class of 2017         | \$2,359.42    | \$0.00              | \$1,459.90      | \$3,819.32   |
| Class of 2018         | \$1,015.50    | \$754.47            | \$2,789.36      | \$3,050.39   |
| Class of 2019         | \$500.00      | \$0.00              | \$0.00          | \$500.00     |
| SKILLS                | \$1,905.63    | \$5,817.80          | \$5,012.55      | \$1,100.38   |
| Library Fund Elem/HS  | \$4,946.31    | \$4,373.69          | \$3,921.43      | \$4,494.05   |
| Concessions           | \$1,059.03    | \$19,780.08         | \$20,620.83     | \$1,899.78   |
| Dance Squad           | \$505.54      | \$4,641.35          | \$6,695.48      | \$2,559.67   |
| Drama                 | \$697.58      | \$281.73            | \$229.00        | \$644.85     |
| Elem Lounge           | \$1,448.30    | \$237.22            | \$302.22        | \$1,513.30   |
| FBLA                  | \$7,998.24    | \$18,562.63         | \$21,888.19     | \$11,323.80  |
| Floor Fund            | \$15,140.45   | \$15,712.50         | \$2,500.00      | \$1,927.95   |
| General               | \$4,495.77    | \$801.00            | \$790.76        | \$4,485.53   |
| Home Economics        | \$2,343.21    | \$0.00              | \$160.00        | \$2,503.21   |
| Honors History        | \$577.49      | \$673.14            | \$1,502.99      | \$1,407.34   |
| Honor Society         | \$275.86      | \$148.26            | \$461.90        | \$589.50     |
| Interest              | \$530.49      | \$0.00              | \$8.23          | \$538.72     |
| JH Student Council    | \$2,443.43    | \$80.17             | \$1,637.26      | \$4,000.52   |
| Middle School STEM    | \$883.74      | \$147.00            | \$100.00        | \$836.74     |
| Metal Shop            | \$342.40      | \$0.00              | \$0.00          | \$342.40     |
| Metro                 | \$50,210.57   | -\$52.65            | \$2,400.00      | \$52,663.22  |
| Quiz Bowl             | \$1,454.64    | \$0.00              | \$0.00          | \$1,454.64   |
| Secondary Lounge      | \$2,666.20    | \$517.70            | \$842.80        | \$2,991.30   |
| Soaring to Excellence | \$1,704.70    | \$2,143.48          | \$1,377.98      | \$939.20     |
| Spanish Club          | \$492.94      | \$0.00              | \$0.00          | \$492.94     |
| Speech                | \$447.83      | \$0.00              | \$0.00          | \$447.83     |
| Spring Musical        | \$6,019.65    | \$5,050.29          | \$6,222.45      | \$7,191.81   |
| Student Council       | \$3,149.35    | \$2,834.27          | \$3,232.76      | \$3,547.84   |
| Student Vending       | \$3,278.76    | \$598.79            | \$1,100.24      | \$3,780.21   |
| Swing Choir           | \$1,552.31    | \$2,070.74          | \$519.57        | \$1.14       |
| Transition            | \$0.00        | \$1,281.07          | \$2,651.40      | \$1,370.33   |
| Wood Shop             | \$608.56      | \$2,250.56          | \$2,122.58      | \$480.58     |
| Yearbook              | \$6,910.48    | \$11,970.29         | \$8,953.00      | \$3,893.19   |
| Pepsi                 | \$3,243.28    | \$2,653.07          | \$0.00          | \$590.21     |
| <b>CAMPS</b>          |               |                     |                 |              |
| BB Camp Fundraiser    | \$3,064.10    | \$2,971.94          | \$4,547.30      | \$4,639.46   |
| GBB Camp Fundraiser   | \$2,500.49    | \$3,149.22          | \$2,696.60      | \$2,047.87   |
| VB Camp Fundraiser    | \$6,757.32    | \$4,999.61          | \$1,411.82      | \$3,169.53   |
| MSVB Fundraiser       | \$2.34        | \$282.00            | \$0.00          | -\$279.66    |
| FB Fund (Camps)       | \$8,857.03    | \$8,399.03          | \$1,438.00      | \$1,896.00   |
| CC Fundraiser         | \$636.42      | \$731.02            | \$600.00        | \$505.40     |
| SB Fundraiser         | \$3,641.81    | \$2,345.41          | \$40.00         | \$1,336.40   |
| Wrestling Fund        | \$990.99      | \$2,068.63          | \$2,401.75      | \$1,324.11   |
| Boys Golf             | \$0.00        | \$0.00              | \$0.00          | \$0.00       |
| Girls Golf            | -\$19.00      | \$211.30            | \$250.00        | \$19.70      |
| JH Track              | \$147.12      | \$0.00              | \$0.00          | \$147.12     |
| Baseball Fund         | \$2,374.26    | \$3,123.51          | \$2,967.00      | \$2,217.75   |
| Totals                | \$199,816.01  | \$213,350.67        | \$198,896.19    | \$185,361.53 |
| Cd Balance            | \$84,167.58   |                     |                 |              |
| Checking Balance      | \$101,193.95  |                     |                 |              |
| Savings Balance       | \$200.00      |                     |                 |              |