

**Wakefield Community School  
Board of Education Regular Meeting  
Wednesday, September 11, 2019 5:45 PM**

The Board of Education Regular Meeting convened in open and public session on Wednesday, September 11, 2019 at 5:45 PM in the Board of Education Room at the Wakefield Board of Education Room  
802 Highland Street  
Wakefield, NE 68784.

President Brown informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

**ATTENDANCE TAKEN AT 5:45 PM:**

**Present:** Bree Brown, Arianne Conley, Shannon Johnson, Jeffrey Keagle, Sherri Lundahl, Mark Victor. Present: 6.

Opening Procedures

Call to Order

Open Meetings Act

Roll Call

Excuse Board Member Absences

Approval of Agenda

Motion to approve the agenda Passed with a motion by Shannon Johnson and a second by Jeffrey Keagle.

Bree Brown: Yea

Arianne Conley: Yea

Shannon Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Awards and Special Recognition

Recognition of Visitors/Communication from the Public

WEA

Mrs. Harding's report on post-secondary opportunities for students in area districts and Wakefield.

Reports

Administrators

Elementary Principal Report

Secondary Principal Report

Superintendent Report

Board Committee Reports

Board Policy

Building, Sites & Transportation

Business & Finance

Curriculum, Americanism & Technology

Public & Personnel Relations

Strategic Planning

Wakefield - Emerson-Hubbard & Allen Consolidated Cooperative

Discussion and Action Items

Consent Agenda

Motion to approve the Consent Agenda Passed with a motion by Arianne Conley and a second by Jeffrey Keagle.

Bree Brown: Yea

Arianne Conley: Yea

Shannon  
Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Minutes of the previous meeting

Financial Reports

Discuss and take appropriate action on option enrollment applications.

Move to approve option enrollments as presented Passed with a motion by Bree Brown and a second by Sherri Lundahl.

Bree Brown: Yea

Arianne Conley: Yea

Shannon  
Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Discuss and take appropriate action on the 2019-2020 budget with consideration for the following funds: General, Depreciation, Employee Benefits, Contingency, Activities, Special Building, Bond, School Lunch, Qualified Capital Purchase, Cooperative and Student Fee Funds.

I move to adopt the 2019-2020 budget as presented Passed with a motion by Shannon Johnson and a second by Jeffrey Keagle.

Bree Brown: Yea

Arianne Conley: Yea

Shannon  
Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Discuss and take appropriate action on the district property tax request(s) for the 2019-2020 school fiscal year.

Move to adopt the new property tax request for the 2019 - 2020 year Passed with a motion by Shannon Johnson and a second by Bree Brown.

Bree Brown: Yea

Arianne Conley: Yea

Shannon  
Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Discuss and take appropriate action on Policy 4039 Employment of Classified Staff and Policy 5049 Safe Pupil Transportation.

Move to approve revisions to policy 4039 Employment of Classified Staff and policy 5044 Safe Pupil Transportation Passed with a motion by Arianne Conley and a second by Jeffrey Keagle.

Bree Brown: Yea

Arianne Conley: Yea

Shannon  
Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Discuss and take appropriate action to purchase basketball backstops for the main gymnasium.

Motion to accept Carroll Seating Company bid as presented to replace basketball backstops Passed with a motion by Jeffrey Keagle and a second by Bree Brown.

Bree Brown: Yea

Arianne Conley: Yea

Shannon  
Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Discuss and take appropriate action on adopting the 2019 NASB Annual Board Calendar.

Motion to table adoption of NASB calendar to the October meeting Tabled with a motion by Sherri Lundahl and a second by Arianne Conley.

Bree Brown: Yea

Arianne Conley: Yea

Shannon  
Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Discuss and take appropriate action on 2019-2020 Board Goals.

Move to table the 2019-2020 board goals until after the next board retreat Tabled with a motion by Shannon Johnson and a second by Sherri Lundahl.

Bree Brown: Yea

Arianne Conley: Yea

Shannon  
Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Discuss and take appropriate action on conducting community engagement activities to assist with Wakefield strategic plan.

Move to enter into a contract with NASB to gather community input through community meetings at a cost of \$1,500 Passed with a motion by Jeffrey Keagle and a second by Arianne Conley.

Bree Brown: Yea

Arianne Conley: Yea

Shannon  
Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Discuss and take appropriate action on Employers Mutual Corporation (EMC) property and liability insurance for 2019-2020.

Move to approve property and liability insurance through EMC at 100% replacement cost for \$47,910 Passed with a motion by Shannon Johnson and a second by Jeffrey Keagle.

Bree Brown: Yea

Arianne Conley: Yea

Shannon  
Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Discuss and take appropriate action on cooperative timeline and objectives

Motion to approve the cooperative timeline and objectives as presented Passed with a motion by Bree Brown and a second by Jeffrey Keagle.

Bree Brown: Yea

Arianne Conley: Yea

Shannon  
Johnson: Nay

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 5, Nay: 1

Discuss Effective Superintendent - School Board Practices, Chapter 2: "Creating A Team."

Upcoming Dates and Times

Set the date and time for the next regular meeting

Adjournment

Motion to adjourn the meeting at 9:14 Passed with a motion by Jeffrey Keagle and a second by Arianne Conley.

Bree Brown: Yea

Arianne Conley: Yea

Shannon Johnson: Yea

Jeffrey Keagle: Yea

Sherri Lundahl: Yea

Mark Victor: Yea

Yea: 6, Nay: 0

Elementary Principal Report  
Board of Education  
September 2019

**Goal #1:** *Wakefield Community School will provide students an education that develops relationships utilizing a relevant curriculum that infuses technology providing 21<sup>st</sup> Century learning for all students.*

- There will be some instructional changes coming into the classrooms this year in order to help address potential deficits that we may encounter with the Nebraska Reads act. The focus of this act is to have all students at grade level by 3rd grade. There are multiple components that come into play with the act that we have implemented. This includes a universal screening tool, parent notification and student progress monitoring.
  - Universal Screening Tool: AimsWeb Plus (K-6 students) which is administered three times a year. Students who do not make the “cut scores” will have to participate in a research-based intervention and progress monitoring.
  - Parent Notification-Parents must be notified in writing that their child did not meet the “cut scores” and will participate in an intervention. This does not mean that parents must give consent.
  - There will be a team (Wulf, Haisch, Manz and classroom teacher) who will create a reading intervention plan to be carried out.
  - WIN Time-“What I Need” time will be daily for 30 minutes to provide intervention/enrichment activities. There will be 4-6 people assigned to each grade level to provide support. Some may be 1:1 intervention, others may be direct instruction and some may be independent practice.
  - Interventions include: Leveled Literacy Intervention (LLI), Early Intervention in Reading (EIR), Sound Partners, Sound Partners Plus, Sound Partners Kindergarten, Reading Mastery, Language Mastery, and Read Naturally. We are currently looking at additional interventions and training for staff.
  - When students are not in a group with a teacher, they will be completing various skills on Exact Path. Which is a program that we are piloting. I have told you about it before but it will design an individualized learning path for all students at each level. Staff will be participating in on-site training on September 16th.
- MAP Assessments is done at the elementary level. This information will be used by Exact Path to design individualized learning programs for each kid. Our focus is that all students will increase their MAP scores 10-15 points for those below grade level.
- AimsWeb testing (universal screen) will be on September 13th. We have a team of teachers who will administer the assessment and review the data to determine who should be placed on a reading intervention plan.

**Goal 3:** *Wakefield Community School will facilitate communication with staff, parents, patrons and students.*

Secondary Principal Board Report  
Wakefield Community Schools  
September 2019

I have spent the majority of my time and effort in the first weeks of school getting to know the names and backgrounds of my students and staff. At the same time familiarizing myself with school policies, procedures and traditions. It has been a gratifying experience and have come to realize I made the right choice in accepting the position of Secondary Principal and I am thankful for the warm welcome my wife and I have received, we are both grateful for the opportunity to serve the Wakefield community.

Here are some of the priorities that I have set before me so far:

- To know the name and grade of each student in the secondary school.
- To know the names of my staff and understand their role within the school, both their teaching responsibilities and service to the school outside the classroom. I am also working to get to know each of my staff on a personal level, teaching staff as well as support staff.
- It is a goal to observe each teacher teaching for at least 25 minutes to get a feel for their teaching style and teaching strategies.
- Attempting to know who's related to who :)

Here are some policies and procedures that have come up that I am focusing on to make sure they are upheld with diligence. Some of the policies I am working with staff and students to see if they can be streamlined and enhanced.

- Extra-curricular eligibility policy.
- Student Event Guest policy.
- Planned absence policy. Both for school activities and individual planned student absences.
- Dress Code
- Small Vehicle Transportation
- Extra-curricular Drug Testing policy.
- Teacher committee structure.

I take our school improvement goals seriously and review them daily, I have them posted on my wall. It is important that I identify daily practices for myself and my staff to ensure we make progress toward attaining these goals.

Goal #1: Wakefield School students will demonstrate improvement in comprehension by analyzing materials and applying it to their content area.

- By observing most teachers for at least 25 minutes I have begun to formulate a Professional Development plan for teacher inservice days that will focus on lesson plan development and reenforce high yield teaching strategies. We began this process in our

staff meeting on the 4th, focusing on student engagement strategies. I am excited to continue this process on our teacher inservice day on the 16th.

- We have made positive strides and adjustments in our EL program. Thanks to Mrs. Montoya we have made some adjustments to schedules to better serve our EL students. I'd like to publicly thank Mr. Roberts, Mr. Trenhaile and Mr. Messler for being willing to adjust their teaching schedule to accommodate the needs of our EL students. We have also implemented assessment processes to better understand the needs and abilities of our EL students. Our next step is to create a document of communication so that teachers of mainstream classes can have a clear picture of the ability of the mainstreamed EL students.

Goal #2: Wakefield School students will demonstrate improvement in critical thinking and problem solving across all curricular areas.

Goal #3: Wakefield School Students will improve their character, leadership, and pride in school and community.

- I make it a point to present students and staff with a daily message focused on positive attitude, effort, mindset and relationships. I still see myself as a coach and take the opportunity to start the day off right.
- I have had some preliminary meetings with the senior class and talked with them about their leadership and encouraging them to think about what legacy they are going to leave when they graduate. I asked them to think about what is THE TROJAN WAY? What are the traditions, expectations, norms and practices of our school? What are the good things? What are the practices that we're not proud of? What changes need to be made? We will focus on what we want THE TROJAN WAY to be and what are the practical things we can do to reinforce that.
- Mrs. Virgil and the Senior Class has done a wonderful job of planning Homecoming week. I am looking forward to a fun, positive, spirit-filled week. And a win no doubt.
- Mrs. Virgil has begun to develop leaders within the Student Council. A group of leaders has already approached me with concerns regarding lunch and students not having enough time to eat. Ella Conley, Roxy Ekberg and Jeremiah Chase came to me with concerns and offered solutions. It was great seeing students step up, represent their classmates and take charge.
- There are 79 students in FCCLA and 50 in FBLA. I'm looking forward to the impact they will have in our school as well as how they represent our school in the community. A great deal of the credit goes to Mrs. Galles and Mrs. Tunink.
- I presented the vision and purpose of our athletic and activity programs to parents of FB and VB players. I have enjoyed many follow up conversations with coaches and parents. There has been some work done already but we need to follow through with continued training of coaches, development of players and involvement of parents in this area. Mr. Brenn has been very helpful in including me and accepting my input, it is much appreciated.

Some highlights:

- I am continually impressed with our students behavior and attitude. Case in point: our students pick up after themselves every day in the lunchroom. They do not have to be told to do this, believe me, this is not the norm. I enjoy lunch duty, I can focus on talking with students and getting to know them instead of having to focus supervising them and getting them to pick up after themselves.
- Students have responded with incredible respect when I have had to reinforce rules and procedures. From keeping food in the lunchroom to dress code violations and academic issues. Everytime I have dealt with students they have been very respectful.
- I have had to ask many teachers and staff members to do things that have added to their responsibility or work load. In every instance they have been willing to go above and beyond for our kids. It is gratifying knowing we have a staff willing to disadvantage themselves for the benefit of our kids.
- Apply2College event was held on September 4th. Every senior student was given the opportunity to fill out college applications with the help of staff. Mrs. Harding will also follow up with seniors regarding their FASFA application process.
- ASVAB was given to all juniors on September 10th. Results will be shared and explained with the juniors the following Wednesday. The ASVAB gives student and the school useful data on career choice, interests as well as academic and technical skills.
- Mrs. Harding has been incredibly helpful. She is invaluable.

## Superintendent's Report

September 9, 2019

- 1. Goal #1:** Wakefield Community School will provide students an education that develops relationships utilizing a relevant curriculum that infuses technology providing 21<sup>st</sup> Century learning for all students. (Curriculum, Americanism & Technology)
  - a. I have attached a copy of the 2019-2020 Extra-Duty Schedule for your review. We still have openings in wrestling assistant head coach and the junior high coaching positions. We are also looking for an assistant speech coach. Examining the bolded positions reflects a number of new coaches, which many are coming from the cooperative schools.
  
- 2. Goal #2:** Wakefield Community School will make an efficient use of all resources. (Business & Finance)
  - a. As of the end of August, the school district General Fund is 6.03% under budget for the year. Local General Fund tax receipts in June was \$143,374 and General Fund expenses were \$653,229. General Fund balance as of July 1, 2019 is \$780,300; Depreciation Fund \$618,306 which includes a general fund transfer of \$90,000; Employee Benefit Fund \$36,392; Lunch Fund \$131,916; Bond Fund \$38,944; Special Building Fund \$743,418; Qualified Capital Purchase Undertaking Fund (QCPUF) \$140,078; Interim Fund \$3,968 and Student Fees Fund is \$13,044. Total unencumbered funds all funds is \$2,475,208.
  
- 3. Goal #3:** Wakefield Community School will facilitate communication with staff, parents, patrons, and students (Public and Personnel Relations)
  - a. Examining Wakefield Community School's Census as of Sunday, September 8, 2019 reflect the district is eleven students more than last year. Ten additional students have enrolled in the high school where as we experienced a one student increase at the elementary level. Wakefield has experienced higher mobility this year with students coming and going since the start of school. As of yesterday, the district census is 552 students. K – 12 student census is 478, an increase of 17 students. The preschool program enrollment is 74 students compared to 80 students last year. I have attached a copy of the current census report for your viewing.
  
- 4. Miscellaneous**
  - a. NASB Area Fall Meeting is scheduled for September 27<sup>th</sup> at The Life Long Learning Center in Norfolk. The theme for the evening is "Changing The Narrative."

Exhibitors and networking starts at 4:30, with the first session beginning at 5:00 pm. A number of you have earned board recognition over the past year which will be awarded at the banquet.

- b.** Balloon Days and BBQ is scheduled for Friday, September 27 - 29, 2019. Currently four balloonists are planning to attend. The ITE department is constructing a sandbox of children to find various trinkets in the sand. All events this year will be held downtown, excluding the balloon launches off the elementary soccer field.
- c.** Grandparents & VIP Day activities are set for Friday, September 27<sup>th</sup> in the elementary. Activities get underway at 10:00 pm.
- d.** Suggested Policy Review Timeline by Policy Committee.
  - i.** October – Review 1000 – 3000 Policies
  - ii.** November Review ½ of 4000 Policies
  - iii.** December Review ½ of 4000 Policies
  - iv.** January 2020 Review ½ of 5000 Policies
  - v.** February 2020 Review ½ of 5000 Policies
  - vi.** March 2020 Review 6000 Policies

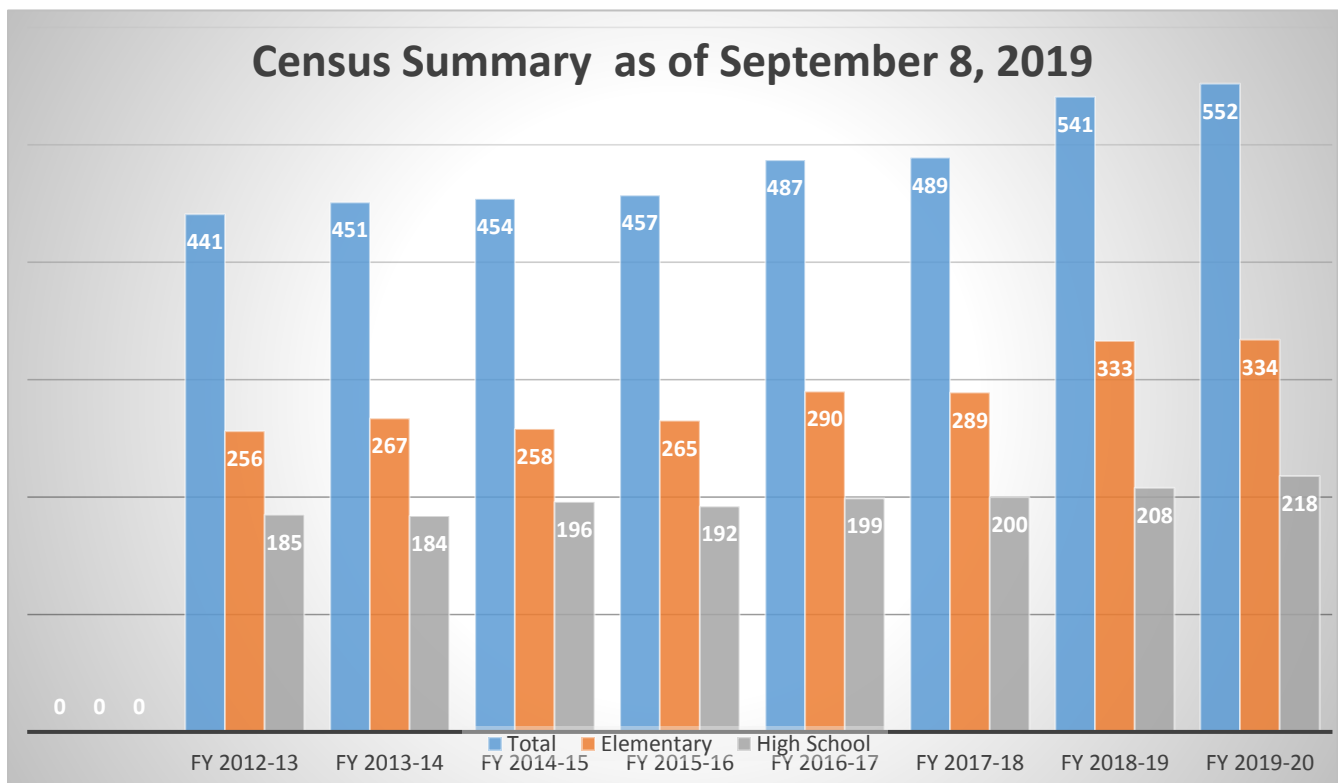
<b>Extra Duty Assignments, 2019-2020 DRAFT</b>				
<b>Season</b>	<b>Position</b>	<b>2019-2020</b>	<b>2018-2019</b>	
Fall	FB Head	Hassler	Hassler	
Fall	FB Asst	Clay	Clay	
Fall	FB Asst	<b>Will Tietmeyer</b>	Burenheide	
Fall	FB Asst	<b>Garek Bebee</b>		
Fall	Jr. high FB, Head	<b>Evan Colfack (A)</b>	Burenheide	
Fall	Jr. high FB, Asst.	Wendte	Wendte	
Fall	Jr. high FB, Asst.	<b>Scott Hanson (E-H)</b>	Evan Colfack	
Fall	Jr. high FB, Asst.	<b>Nick Curnyn (A)</b>		
Fall	VB Head	<b>Greve</b>	Borg	
Fall	VB Asst	Eisenman	McPhillips	
Fall	VB Asst	<b>Gabby Sullivan</b>	Cheryl Greve	
Fall	VB Asst	Open	Brittany Sullivan	
Fall	Jr. high VB, Head	Eisenmann	Greve	
Fall	Jr. high VB, Asst.	Greve	Sullivan	
Fall	Jr. high VB, Asst.	<b>Tessa Ives (E-H)</b>		
Fall	Jr. high VB, Asst.	<b>Open</b>		
Fall	One-Act Play	Johnson	Johnson	
Fall	One-Act Play Asst	Conyers	Conyers	
Fall	Homecoming	Virgil	Virgil	
Winter	Boys BB Head	Wendte	Wendte	
Winter	Boys BB Asst.	A. Galles	A. Galles	
Winter	Boys BB Asst.	Clay		
Winter	Jr. high Boys BB Head	<b>Hansen (E-H)</b>	Nick Curnyn	
Winter	Jr. high Boys BB, Asst.	<b>Curnyn (A)</b>	Clay	
Winter	Jr. high Boys BB, Asst.	Clay	Wendte	
Winter	Jr. high Boys BB, Asst.	Wendte		
Winter	Girls BB Head	<b>Kent Emswiler</b>	Metzler	
Winter	Girls BB Asst.	<b>Evan Colfack (A)</b>	McPhillips	
Winter	Girls BB Asst.	<b>Cory Brown</b>	Chris Blohm	
Winter	Girls BB Asst.	<b>Lauren Barge</b>	Paige Green	
Winter	Jr. high Girls BB, Head	Chad Metzler	Metzler	
Winter	Jr. high Girls BB, Asst.	Logan McPhillips	Colfack	
Winter	Jr. high Girls BB, Asst.	<b>Ives (E-H)</b>		
Winter	Jr. high Girls BB, Asst.	<b>Jesse Vavrina??</b>		needed??
Winter	WR Head	<b>Josh Batenhorst (A)</b>	Burenheide	
Winter	WR Asst			Maybe Josh could recruit someone?
Winter	Jr. high WR, Head	<b>Batenhorst??</b>	Burenheide	Can Josh fit this in his schedule?
Winter	Jr. high WR, Asst.	<b>Student Teacher</b>		
Spring	Golf Head	Nick Curnyn (A)	Curnyn	Interview applicants
Spring	Golf Asst.	A.J. Johnson?		
Spring	TR Head	Hassler	Hassler	
Spring	TR Asst	Carroll	Carroll	
Spring	TR Asst	A. Galles	A. Galles	
Spring	TR Asst	Borg	Borg	
Spring	Jr. high TR, Boys Head	Wendte	Burenheide	
Spring	Jr. high TR, Girls Head	<b>Colfack (A)</b>	Ryan Dougherty	
Spring	Jr. high TR, Asst.	<b>Curnyn (A)</b>	Wendte	
Spring	Jr. high TR, Asst.	<b>Ives (E-H)</b>		
Spring	Speech	Conyers	Conyers	
Spring	Speech Asst	???		
Yearly	Annual	Hassler	Hassler	
Yearly	FBLA	<b>Kaylen Tunink</b>	Dougherty	
Yearly	Instrumental Music	Trenhaile	Trenhaile	
Yearly	Vocal Music	Nicholson	Nicholson	
Yearly	FCCLA	M. Galles	M. Galles	

Yearly	Student Council	Virgil	<i>Virgil</i>	
Yearly	Senior Class	Harding	<i>Harding</i>	
Yearly	Junior Class	Johnson	<i>Johnson</i>	
Yearly	Soph Class	<b>Borg</b>	<i>Dougherty</i>	
Yearly	Frosh Class	Reimers	<i>Reimers</i>	
Yearly	8th Grade Class	Carroll	<i>Carroll</i>	
Yearly	7th Grade Class	Ziska	<i>Ziska</i>	
Yearly	NHS	M. Galles	<i>M. Galles</i>	
Yearly	Art Club	Hassler	<i>Hassler</i>	
Yearly	Concessions	Carroll	<i>Carroll</i>	
Yearly	Lil' Troy Mascot	Hassler	<i>Hassler</i>	

## Wakefield Census Summary

As of September 8, 2019

Grade/Yr.	2012 – 2013	2013 – 2014	2014 – 2015	2015 – 2016	2016 – 2017	2017 - 2018	2018 - 2019	2019 - 2020
3 yr. old					28	27	40	32
Pre – K 4 yrs.	71	59	56	57	31	34	40	42
K	24	41	34	32	43	29	43	41
1 <sup>st</sup>	32	26	37	33	32	40	32	39
2 <sup>nd</sup>	22	33	27	39	34	31	44	33
3 <sup>rd</sup>	20	25	34	25	37	34	34	43
4 <sup>th</sup>	31	19	21	32	26	36	35	35
5 <sup>th</sup>	31	34	20	25	33	26	38	34
6 <sup>th</sup>	25	30	33	22	26	33	27	35
7 <sup>th</sup>	29	27	37	35	25	35	33	35
8 <sup>th</sup>	32	28	28	35	42	26	39	34
9 <sup>th</sup>	27	37	33	24	35	45	31	37
10 <sup>th</sup>	37	28	37	36	25	33	45	34
11 <sup>th</sup>	29	36	26	33	35	24	32	43
12 <sup>th</sup>	31	27	35	28	35	37	27	34
12+	0	1	3	1	0	0	1	1
Elementary Total	256	267	258	265	290	289	333	334
High School Total	185	184	196	192	197	200	208	218
K – 12 Total	370	392	398	400	428	428	461	478
Grand Total	441	451	454	457	487	489	541	552
Difference	-5	10	3	3	30	2	52	11







<http://members.nasbonline.org/index.php/events>

To register for an NASB event, click on the 'My Membership' link, then navigate to the 'Events' dropdown and select 'Register'.  
If you do not have an email and password to log in or have forgotten it, please contact NASB at 800-422-4572 for assistance.

THIS  
WEEK!

## Area Membership Meetings | August & September

AUGUST 20 | VALENTINE — AUGUST 21 | FREMONT — AUGUST 22 | LA VISTA  
AUGUST 26 | GERING — AUGUST 27 | NORTH PLATTE — AUGUST 28 | KEARNEY  
SEPTEMBER 4 | YORK      SEPTEMBER 18 | NEBRASKA CITY      SEPTEMBER 25 | NORFOLK



Mark Your Calendar: State Conference Registration Opens September 11

NEXT  
WEEK

Labor Relations Conference | September 11-12 | Lincoln

Thriving Children, Families, and Communities Conference | September 16 | Kearney

Learn More & Register at: <http://events.r2o.constantcontact.com/register/event?llr=hzuhmhtab&oeidk=a07egbmwu5q06810010>

School Board Member of the Year Nominations - Due September 27

<http://members.nasbonline.org/index.php/ann-mactier-school-board-member-of-the-year-award>

4th Annual Sparq Data Solutions Tailgate Party | Saturday, September 28 | Lincoln

2019 STATE EDUCATION CONFERENCE | NOVEMBER 20-22  
CHI HEALTH CENTER - DOWNTOWN OMAHA

Agenda: <http://members.nasbonline.org/index.php/state-education-conference>

The 2019 Nebraska Education Law Book is now available to order at: <http://www.nasbonline.org/registrations/nelorderform.aspx>  
Deadline for ordering at the discounted rate is September 13. Contact Vicki with questions at 402-817-0305 or [vwinters@nasbonline.org](mailto:vwinters@nasbonline.org)

Board Presidents: Check your inbox each month for the monthly 'NASB Update' to include in your meeting agenda.  
Please contact [mbelka@NASBonline.org](mailto:mbelka@NASBonline.org) with any questions, or if you are not receiving them.

Attendees:

Allen – Mike Pattee, Dawn Oswald, Jay Jackson, Jason Olesen

Wakefield - Matt Farup, Bree Brown, Mark Victor, Jeff Keagle & Mark Bejot

Emerson - Kip Ahlers, Tricia Belt, Cherie Conley & Lindsey Beaudette

Discussion / summary of Wakefield Meetings

- Well attended 100-150
- Heard multiple comments- and good discussions
- Board meeting after community meeting / staff meeting after as well
  - Lot of concerns on how things are done and lots of questions about the identify of who they are by students
  - Questions about how it will affect them and is the opportunity to expand for other opportunities
  - Was optimize and concerns by students from meeting
  - Playing time for football coop by student body
  - Other opportunities the students brought up were Power Lifting
  - Committee was in bleachers with students – question was raised if other opportunities would be offered other than athletics. Speech, one act, band, musicals
  - More acceptance than not is the impression of one member of committee
- Community meeting – went in with concern – came out feeling better,
- Only a handful was against the coop – looks of coop is the big question that can't be answered at this time.
- Fb coach spoke to crowd and give information about what fb is up against
- Track was also discussed – the question is – if we have 100 kids out what will happen. Numbers could be an issue with 3 kids.
- Two teams would be the solution to the problem of a high number of kids going out

Staff being negative from Wakefield about coop is concerning by Allen Board member

- Losing identity is the big issue from the staff
- The committee feels that the teachers are thinking the big picture is consolidation and they are worried about their positions in their district.
- Cooping has more the do with kids / staff /community, but passing along information to the teachers.
- Teachers were in defense mode and not hearing what was being presented.
- They feel they can get their teachers on board – it's just new and it will take time for them to adjust.

Where does that leave us?

Board meeting after the community meeting:

- Definite go ahead with taking a vote on a 2 year fb agreement.
- Has to have a commitment to move forward.
- Name change / mascot change was discussed, but why would we do that if somebody decides they don't want in?
- 1<sup>st</sup> step is to make a definite vote on moving forward.
  - Need to make decision on the mascot color changes
- If all 3 board decide to vote upon the agreement, the mascot, color can be decided later.
- W board expresses that they felt they are moving too fast with mascot and color when the final decision to move forward hasn't been officially made.
- W board would like the vote taken place before the name, mascot, color vote.

- Take time with the name, mascot, name change –
- Do we want to jump into name change with an early agreement or should they wait before changes are made to name / colors
- W – 1 member would rather see the 1<sup>st</sup> 2 year cycle run through before the BIG changes are made .
- Some members feel very strongly about the identity change some don't
- All in agreement in making a decision on fb now
- A - ? those thinking about fb and not the name change – is the expectation that our kids will be Wakefield Trojans – are the A – E coop schools only ones to make the big change?
- E – neutral uniforms a possibility. Decision on colors and not a mascot
- E – are there negotiations that are to be made before the signing
- A- if you make a contract the decision needs to be made on all aspects, not just what you decide to lay out
- A – We already are working in a Coop with W so why do we need to do a trial run for fb before decisions are made.
- A – decision about a coop needs to have terms set up ahead of time before signatures are made.
- A- if there are problems within boards they don't want to deal with then we have to be able to talk through them and make a decision.
- A – if there are people within committee, community – what are the alternatives? What do we take back to our boards?
- A – are we ok with the terms decided upon up to this point, so we can go back to our communities with ideas.
- E – if our boards aren't all in we wouldn't be at this meeting
- E – our junior high is preparing to be a full commitment to go forward.
- If a common agenda item is drafted that all 3 boards would use, would the rest of the board support?
- W – if something is drafted in agreement of the FB coop the board would accept it?
- E – didn't we move past just the FB
- W – board wants to start with that and move forward with Fb and go after that
- E – need girls sports the most – if girls aren't getting help, why would we use our boys to make the coop if the girls can't be helped too
- A - can it say the generality of can the wording consist of “can the board agree to work together of sports”
- A – to say W is only going to coop girls bb / A and 3 way with fb – what year are we thinking of starting this?
- A – have to be able to sell it to my community, I need answers not just this is what Wakefield is comfortable.
- If not in an agreement on what coop is – do we need to go back to square 1?
- Determine how that makes everything look
- What are the steps moving forward
- A- tell us what is happening – if you think your board won't support
  - Let start at step 1 and move forward
- W – not sure where the board stands, don't know what changed
- A- huge roadblock when the timeline changed after?
- A – would W feel more comfortable if A went with E for FB coop with 8 man and W also waiting 2 more for fb
- W – coaching in w are not comfortable with waiting, not an issue with the community, people are freaked about name, mascot, color changes.
- A – feel it's better together for more opportunities for all the students?
- E – fresh start for everyone for
- the full coop. it's more equal. Same colors would do that.
- W – the ones against are looking at enrollment not participation numbers
- W – Bejots perspective
  - No trouble w current coop
  - Feel the board members want to slow down, just take care of immediate needs (fb)
  - Discussed letters for the 1<sup>st</sup> two years

- Need time to come to consensus yet to make the full change.
- Terribly one-sided. Your thinking what W needs are and not considering the other 2 schools.
- Comes back to if community board are not comfortable and only willing to do so much with certain names, and skirting around there is not way we'll change name mascot – A will need to make other decisions.
- W – need to see if things are going to work before committing to name mascot
- W – if this is a deal breaker – asks their board what are we supposed to do – no clear answer
- A – what happens when the decision of where the sports are, will there then be the same fight. W isn't comfortable, it needs to stay in W.
  - B didn't get the sense the W board was against E girls joining the coop
  - Just do the immediate need
- A – isn't E girls an immediate need?
- W – the agreement w/ fb, in October start working on the girls sports piece and so forth
- A – NSSA agreement needs to be filled out with all components so it is a big decision that needs to be made now
- W is ok with working towards everything – just want the time to do one sport at a time.
- W – there wasn't a negotiations previously about if name color mascot is a deal breaker.
- A – conceded already using your mascot, using one of our colors, and some games in Allen
  - If we concede to everything W wants and get nothing back – how do we tell that to our community
  - Facilities – where is the important piece? If it's remaining identity, can we negotiate location of certain sport. Considering later is non-negotiable.
- W – doesn't want to change names with/o commitment to fb and committee
- A – it doesn't mean anything to vote at this time. There is nothing that holds either A or E to the agreement. Our actions speak more than the vote.
- A – came out of last meeting, all girls sports, along w. fb and track along with cross country along with boys bb in the next year. Timeline was agreed upon by entire board – but no vote was officially made.
- W – after mtg in E, W went back for sp mtg w coaches and 1<sup>st</sup> community meeting – was seconds away from voting. Didn't vote because A & E hadn't voted yet according to minutes.
- A – thought the idea was to bring this up to students if this changes what are some possibilities?
- W – community wants to be informed and it's the way W does things.
- A – thought we had timeline set up, and A board was surprised how fast things changed.
- W – the 3 members were surprised as well
- A- if a vote is needed not just voting for the coop, because we already do. If something brought before the board it has to include timeline, idea for name, color, mascot (whatever), and could concede figuring out facilities later. Cannot bring a motion to my board without those items, because it doesn't work.
- E – agrees it would be similar.
- W – feels W board needs to vote themselves and need to vote first.
- A – negotiations need a point to start from. Nothing vague If you went back to your W board – there is originally discussed, here is dates for specific sports, if we have students vote on name/mascot. If W shoots it down, bring back something to negotiate with.
- A – if W has the best facilities – we can explain that to our community, board. Don't like idea of slicing up the decision because it isn't equal divisions.
- W – board was giving permission to move forward, don't like moving too fast, not used to the conversations. Not comfortable with everything all at once. But they are moving that way.
- W – if we say WAEH for fb to agree upon a name – think they need to vote
- A – does timeline need revamped?
  - Support is there for fb with 3 schools WAEH
  - Can not have one sport agreed upon at a time, and then hear W needs to slow down and the girls are left behind for E.

- A – if W board feels strongly about waiting – we'll work with E for 2 years in fb. Gives 2 more years for your board to feel comfortable. Is that an option by your board? W – no it isn't
- A - we're all ready to move forward with the full coop without name or mascot change is what we're hearing
- W- feels that the board will be ok with WAEH name change, but possibly not the mascot
- Facilities will work themselves out – understood by the W board.

Allen

- What are some compromises?
- Does admin need discussions to speed the process up?
  - W - prefers that the admin makes discussions
  - A – can the Admin suggest to the board to come up with suggestions to the boards to make a decision.
  - E – worried about W end of decision, E is comfortable with a decision.
- W – pros and cons discussed at meeting
  - Pro – opportunity
  - Con – kids driving further
  - Feel more pros than cons
- If A says this is what we're willing to give and your community says no – alternative is we're moving ahead on our own.
- 3 administrators discussing what the options are and bring it to the board for votes.
  - Don't leave admin meeting without something drafted and the committee to agree upon.
  - Admin needs to be meeting more frequently and more admins included.
- W – threats of teachers leaving – students moving. A – we understand your pain, but we are all in the same boat. All have those threats and realities
- W – what's best for W kids have been the outcome of the W meetings
- A – will not vote upon an incomplete timeline. Must be full coop. If it doesn't include name and mascot at this time, we'll concede that point for now, but it's strongly suggested it be the next vote
- Does it make more sense to have the vote upon a timeline? Here is the timeline, vote upon the timeline under the stipulation all 3 schools will coop for these sports.
  - All girls sports 20-21
  - Fb 20-21
  - Boys bb 21-22
  - Hold on softball etc
- If timeline is approved, another timeline can be voted upon.
- Something has to be changed concerning – give us ideas and say what can you work with
- Hoping as Admin -can facilitate those ideas to bring to the board.
- If board member says no – what's your alternative?

W – would you be willing for a 2 year cycle to play under trojans (can change lettering – can change colors) with football (and think they would accept girls sport)

W – mascot is the issue.

A – NO

A – would you be willing to accept a new name, will concede to mascot, but need entire new color.

E – if your kids at W are all for the change – would your board vote yet to it?

W – not sure.

W – wants to know the track numbers for other schools - A 35 E 12 next year numbers possibly A 30 E 15

W - possibly need to pump the breaks on adding more fall girls sports

Don't you think that reflects on the coaching style- don't you think that will include the other girls

W – has a policy idea for starting new sports that may be of assistance. Also have current sport policy

Moving forward

Admin – meeting Friday come up with timeline – that can be taken back to committee with potential name and facilities will come along with the process.

Next meeting for coop temp set up for day after Wakefield's board meeting (Aug 16) on Aug 18 – 8pm in Emerson.

If anything off limits needs to be told at that time.

**Wakefield Community School  
Board of Education Community Meeting  
Tuesday, August 27, 2019 7:00 PM**

The Board of Education Community Meeting convened in open and public session on Tuesday, August 27, 2019 at 7:00 PM in the Main Gymnasium at 802 Highland Street, Wakefield, NE 68784.

President Victor informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

**ATTENDANCE TAKEN AT 7:00 PM:**

**Present:** Bree Brown, Arianne Conley, Shannon Johnson, Jeffrey Keagle, Sherri Lundahl, Mark Victor.  
**Present:** 6, **Absent:** 0

**APPROVAL OF AGENDA**

Motion to approve the agenda passed with a motion by Conley and a second by Keagle.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

**DISCUSS MOVING FORWARD WITH A FOOTBALL COOPERATIVE, AS WELL AS FULLY COOPING ALL SPORTS WITH THE EXCEPTION OF BOYS BASKET BALL BEGINNING IN THE 2020-2021 SCHOOL YEAR. THIS WOULD INCLUDE FOOTBALL, VOLLEYBALL, GIRLS BASKETBALL, WRESTLING AND TRACK. ADDITIONAL SPORTS BEING CONSIDERED ARE SOFTBALL, CROSS COUNTRY, GIRLS GOLF AND CHEER LEADING AND DANCE. ALSO LIKE TO CONSIDER AND DISCUSS CHANGING THE NAME, MASCOT, AND TEAM COLORS.**


The board and administration answered the community's questions regarding the possible upcoming sport's cooperative with Allen Consolidated Schools and Emerson-Hubbard Schools.

**ADJOURNMENT**

Motion to adjourn the meeting at 9:44pm passed with a motion by Keagle and a second by Conley.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

  
Bree Brown, Secretary

  
Becky Gothier, Recording Secretary

**Wakefield Community School  
Hearing on Non-Public Special Education  
Monday, August 12, 2019 7:00 PM**

The Board of Education Regular Meeting convened in open and public session on Monday, August 12, 2019 at 7:00 PM in the Board of Education Room at the Board of Education Room 802 Highland Street Wakefield, NE 68784.

President Victor informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

ATTENDANCE TAKEN AT 7:00 PM:

**Present:** Bree Brown, Arianne Conley, Shannon Johnson, Jeffrey Keagle, Sherri Lundahl, Mark Victor.  
Present: 6, Absent: 0

Also in attendance: Superintendent Bejot, and Recording Secretary Gothier

**HEARING AGENDA - NONPUBLIC SPECIAL EDUCATION WITHIN THE WAKEFIELD COMMUNITY SCHOOL DISTRICT.**

Conduct a public hearing for the purposes of hearing support, opposition, criticism, suggestions or observations from district patrons relating to services for Nonpublic Special Education within the Wakefield Community School district.


Wakefield Community Schools advertised a meeting of all persons concerned with Non-public Special Education Services, on Wednesday, July 17, 2019 at 8:30 am. No patron input was received at the meeting.

**ADJOURNMENT**

Motion to adjourn at 7:08pm passed with a motion by Conley and a second by Victor.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

  
Bree Brown, Secretary

  
Becky Gothier, Recording Secretary

**Wakefield Community School**  
**Hearing to discuss Parental Involvement in Title 1 Programming**  
**Policy 5057 and Policy 5018 Parent Involvement in Education Practice**  
**Monday, August 12, 2019 7:05 PM**

The Board of Education Regular Meeting convened in open and public session on Monday, August 12, 2019 at 7:05 PM in the Board of Education Room at the Board of Education Room 802 Highland Street Wakefield, NE 68784.

President Victor informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

ATTENDANCE TAKEN AT 7:05 PM:

**Present:** Bree Brown, Arianne Conley, Shannon Johnson, Jeffrey Keagle, Sherri Lundahl, Mark Victor.  
Present: 6, Absent: 0.

Also in attendance: Superintendent Bejot, and Recording Secretary Gothier

**HEARING AGENDA TO DISCUSS PARENTAL INVOLVEMENT IN TITLE 1 PROGRAMMING POLICY 5057 AND POLICY 5018 PARENT INVOLVEMENT IN EDUCATION PRACTICE.**

The Parental Involvement in Title 1 programming requires a public hearing. Earlier tonight a community Title 1 Parent Meeting was held allowing parents active participation in recommending changes to the Title1. Four parents were in attendance.

The parents are given an overview of current Title 1 programming followed by a discussion of the current Nebraska READS plan and the Parent - Student Compact including recommendations for change. The meeting solicits ideas for parent training to support student learning. We have added recommended changes to the student parent and teacher compact from the previous meeting.


The hearing is an opportunity for parents, patrons and the community to comment on the Title 1 Parent Involvement Policy.

**ADJOURNMENT**

Motion to adjourn hearing at 7:14pm passed with a motion by Brown and a second by Johnson.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

  
Bree Brown, Secretary

  
Becky Gothier, Recording Secretary

**Wakefield Community School  
Board of Education Regular Meeting  
Monday, August 12, 2019 7:10 PM**

The Board of Education Regular Meeting convened in open and public session on Monday, August 12, 2019 at 7:10 PM in the Board of Education Room at 802 Highland Street, Wakefield, NE 68784.

President Victor informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

**ATTENDANCE TAKEN AT 7:10 PM:**

**Present:** Bree Brown, Arianne Conley, Shannon Johnson, Jeffrey Keagle, Sherri Lundahl, Mark Victor.  
**Present:** 6, **Absent:** 0

Also in attendance: Superintendent Bejot, Secondary Principal Farup, Elementary Principal Wulf, Recording Secretary Gothier

**APPROVAL OF AGENDA**

Motion to approve the agenda passed with a motion by Brown and a second by Conley.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

**AWARDS AND SPECIAL RECOGNITION**

Wakefield Community Schools is one of the ALICAP 2018 – 2019 Safety Honor Roll Schools/District in the ALICAP. The recognition honors the combined efforts of everyone's efforts developing a proactive and effective safety program by the safety committee.

**REPORTS**

**SUPERINTENDENT REPORT**

- Navitas completed the Energy Management & Data Analytics Review for 2018-19. The energy conservation project continues showing a positive impact on energy consumption reduction, operation and maintenance cost savings, and meeting overall energy savings goals.
- Angie Borg, School Nurse learned that Midtown Dental is planning to come to Wakefield and provide dental services for students that cannot afford dental insurance. A large mobile home will park outside the school providing dental work for students from 8:00 – 3:00. Improved dental hygiene positively impacts student classroom learning. Parents and community members may also schedule appointments from 3:30 – 5:00 daily. Midtown Dental is looking to arrive in October and will work anywhere from one to three weeks in our community providing dental services.
- Last month we approved liability and indemnification Policy 2017. The recommended liability coverage for groups using the facilities when they are charging admission is \$1,000,000 per occurrence and \$5,000,000 aggregate per occurrence. These amounts are found in statute for public entities. Visiting with Counsel Bobby Truhe, Districts have the option of waiving the insurance requirements or accepting a lower liability insurance. He suggested that requiring a million dollars liability in most cases is adequate.

**BOARD COMMITTEE REPORTS**

**BUILDING, SITES & TRANSPORTATION COMMITTEE**

- Building, Sites and Transportation met on Monday evening, August 5, 2019. We examined property for a possible location of a bus barn. The committee also met to discuss needed repairs to the main gymnasium basketball lift system. We will be discussing later tonight possible bus barn option.

## **BUSINESS & FINANCE COMMITTEE**

- A future meeting date may need to be set. We will need to set a budget meeting and pay final August bills prior to the end of the month.

## **CURRICULUM, AMERICANISM & TECHNOLOGY COMMITTEE**

- We need to discuss as a board how we want to implement the new Committee on American Civics. On or before the beginning of each calendar year, the board shall appoint three members to form a Committee on American Civics. Hold no fewer than two public meetings annually, at least one when public testimony is accepted. The key term is "Annually" KSB says we can wait until January 1st when the new year begins and hold two meetings or start in the fall and hold a meeting and then one in the spring. The statute is in force.

## **WAKEFIELD-ALLEN-EMERSON-HUBBARD COOPERATIVE COMMITTEE**

- Allen is in favor of moving forward with all sports understanding the focus on football right now. They are in favor of all three schools moving forward with the COOP and working together.
- Emerson-Hubbard is also interested in moving forward with the three school COOP.
- Wakefield held a community meeting on July 2 that was lightly attended but overall a positive response. The participation numbers had been published in the paper to inform the community for the need to COOP in football. There had been some talk about surveying the boys for their opinions, but the committee doesn't feel that will benefit any decisions. Coach Hassler has already talked to the football players.
- List of tentative activities for Allen - Emerson/Hubbard - Wakefield for 2020-2021
  - Fall 2020-21
    - Girls Volleyball
    - Football ( 11 Man)
    - Softball
    - Cross Country
    - Girls Golf
  - Winter 2020-21
    - Wrestling
    - Girls Basketball
  - Spring 2020-21
    - Track
    - Boys Golf
    - Baseball
- More discussion took place about hiring a full time athletic director for all three schools. The committee felt this position should be filled this year with and Administrative degree and collecting a salary accordingly. Each site may need an assistant AD. There was also discussion if we would want to move from the Lewis and Clark Conference to the MidStates Conference.
- The next COOP committee meeting was scheduled for August 28 at 5:30 in Allen.

## **DISCUSSION AND ACTION ITEMS**

### **CONSENT AGENDA**

Motion to approve the Consent Agenda passed with a motion by Conley and a second by Johnson.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

Bills were reviewed by the Finance Committee and approved as follow: General: \$253,038.77; Employee Benefit: \$96.50; Lunch: \$1,151.37; Student Fee: \$135.65; Payroll: \$179,533.35; Activities: \$8,958.19.

### **DISCUSS AND TAKE APPROPRIATE ACTION CONCERNING OPTION ENROLLMENT STUDENTS.**

Motion to approve T'Kayah Sterling application for option enrollment passed with a motion by Lundahl and a second by Johnson.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

**DISCUSS AND TAKE APPROPRIATE ACTION TO REVIEW AND AFFIRM POLICY 5018 PARENT INVOLVEMENT IN EDUCATION PRACTICES.**

This is the first of two policies subject to the earlier hearing. Policy 5018 Parental Involvement In Education Practices requires an annual board review and involves parents right to have access to review district-approved textbooks, curricular materials and testing used within the district. Policy 5018 allows parents to attend and observe courses, assemblies, counseling sessions and other educational activities. Parents have the right to request that their children be excused from testing, classroom instruction, surveys and other school experiences that parents find objectionable.

Parental involvement assures that parents have access to view student records. Provided information regarding criterion referenced testing from the building principal. Finally parents are to be informed when student surveys occur and are allowed the right to have their son/daughter opt out of the surveys.

Motion to reaffirm Policy 5018 Parent Involvement in Educational Practices passed with a motion by Keagle and a second by Conley.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

**DISCUSS AND TAKE APPROPRIATE ACTION TO REVIEW, REVISE OR REAFFIRM POLICY 5057 PARENTAL INVOLVEMENT IN THE TITLE 1 PROGRAM**

This is the second of two policies under Parental Involvement requiring a public hearing. A community Title 1 Parent Meeting was held allowing parents active participation in recommending changes to Title 1. The parents were given an overview of current Title 1 programming followed by a discussion of the current Parent - Student Compact including recommendations for change is included. The meeting also sought ideas for parent training to support student learning and discussion regarding building reading inventions for students in grades K - 3 changes with the Nebraska READS act.

This is a required review of our current policy which requires annual parental input and a review of the policy with recommendations to the board.

Motion to approve Policy 5057 Parental Involvement in the Title 1 Program with changes passed with a motion by Conley and a second by Keagle.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

**DISCUSS AND TAKE APPROPRIATE ACTION ON THE IPAD HANDBOOK.**

Mrs. Ziska has reviewed the iPad policy handbook and has made no substantial change. The iPad Handbook needs to be officially approved for the upcoming year despite no real changes.

Motion to approve the 2019-2020 Handbook passed with a motion by Sherri Lundahl and a second by Bree Brown.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

**DISCUSS AND TAKE APPROPRIATE ACTION FOR THE REVIEW AND APPROVE THE PAYMENT OF BILLS RECEIVED AFTER THE BOARD MEETING ON OR BEFORE AUGUST 31, 2019 BY THE BUSINESS AND FINANCE COMMITTEE AND AUTHORIZE FUND TRANSFER TO THE DEPRECIATION FUND.**

Authorizing the Business and Finance Committee to approve spending avoids the need for a special board meeting. Allowing the committee to approval final expenditures allows us to ascribe current expenses to the 2018-19 budget year.

Motion to approve the Business and Finance Committee to review and approve the payment of bills received after the board meeting on or before August 31, 2019 passed with a motion by Brown and a second by Conley.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

**DISCUSS AND TAKE APPROPRIATE ACTION TO CHANGE THE SCHOOL CALENDAR.**

The September in-service date was moved to November on the calendar. Mr. Wulf is needing to hold a day long in-service training for the "Exact Path" program with the entire elementary. This aligns with our reading school improvement strategy. The secondary could also use a day for curriculum alignment and building in-service activities.

Motion to modify the 2019-20 school calendar to hold in-service on September 16, 2019 passed with a motion by Arianne Conley and a second by Sherri Lundahl.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

**DISCUSS PURCHASE OF TRANSPORTATION PROPERTY.**

The buildings, Sites and Transportation Committee has looked at possible property for a bus & vehicle transportation site for the district. The building will need to be remodeled for a transportation site. The building currently sits on two lots, providing adequate room for busses and van parking, freeing up some spaces in the parking lot.

**DISCUSS "EFFECTIVE SUPERINTENDENT - SCHOOL BOARD PRACTICES," BOOK STUDY.**

The first chapter in the the book, "Effective Superintendent - School Board Practices" deals with relationship building. Our board is relatively young and developing a positive on-going relationship is essential to our team's success.

**UPCOMING DATES AND TIMES**


- August 28 - Joint Special Committee on Cooperative Athletics at 5:30pm in Allen
- August 29 - Business & Finance Committee at 5:30pm
- September 9 - Regular Board Meeting at 5:30pm

**ADJOURNMENT**

Motion to adjourn the meeting at 10:29pm passed with a motion by Keagle and a second by Conley.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

  
Bree Brown, Secretary

  
Becky Gothier, Recording Secretary

# Wakefield Community School

## Cash Summary Report

Accounting Cycle: FY18-19; Beginning Period: Period 12 (08/01/2019 - 08/31/2019) ; Ending Period: Period 12 (08/01/2019 - 08/31/2019) ; Show Prior Year Expense/Encumbrance: No; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: Yes; Exclude Closing Entries: No; Include Unposted Transactions: No; Created On: 9/3/2019 4:04:35 PM

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Liabilities	Available
01	General Fund	\$1,290,155.93	\$136,114.12	(\$645,969.14)	\$0.00	\$780,300.91	(\$31,161.95)	\$0.00	\$749,138.96
02	Depreciation Fund	\$538,023.26	\$90,733.72	\$0.00	\$0.00	\$628,756.98	(\$10,450.00)	\$0.00	\$618,306.98
03	Employee Benefit Fund	\$36,574.99	\$10.51	(\$193.00)	\$0.00	\$36,392.50	\$0.00	\$0.00	\$36,392.50
06	School Nutrition Fund	\$145,568.73	\$19,443.09	(\$13,652.81)	\$0.00	\$151,359.01	(\$19,442.79)	\$0.00	\$131,916.22
07	Bond Fund	\$38,929.84	\$14.78	\$0.00	\$0.00	\$38,944.62	\$0.00	\$0.00	\$38,944.62
08	Special Building Fund	\$741,707.22	\$1,711.49	\$0.00	\$0.00	\$743,418.71	\$0.00	\$0.00	\$743,418.71
09	QCPUF Fund	\$138,922.37	\$1,156.18	\$0.00	\$0.00	\$140,078.55	\$0.00	\$0.00	\$140,078.55
11	Interim Fund	\$4,728.36	\$439.86	(\$1,200.00)	\$0.00	\$3,968.22	\$0.00	\$0.00	\$3,968.22
12	Student Fees Fund	\$3,229.77	\$9,950.00	(\$135.65)	\$0.00	\$13,044.12	\$0.00	\$0.00	\$13,044.12
<b>Sub Total</b>		<b>\$2,937,840.47</b>	<b>\$259,573.75</b>	<b>(\$661,150.60)</b>	<b>\$0.00</b>	<b>\$2,536,263.62</b>	<b>(\$61,054.74)</b>	<b>\$0.00</b>	<b>\$2,475,208.88</b>

**BUDGET REPORT**  
**August 31, 2019**

		Annual Budget	Monthly Expense	YTD	Encumbrance	Budget Available	Percent of Budget Remaining
1100	General Ed	2,800,475.43	253,996.94	2,697,341.14	18,892.63	84,241.66	3.68%
1125	Flex Funding	31,790.28	2,566.99	30,804.01	0.00	986.27	3.10%
1150	LEP Plan	192,470.78	13,025.68	209,007.19	0.00	(16,536.41)	-8.59%
1160	Poverty Plan	283,064.15	22,835.04	278,039.62	0.00	5,024.53	1.78%
1190	Pre-School	85,397.81	5,582.93	72,078.40	941.17	12,378.24	15.60%
1200	Special Education	629,428.46	24,099.51	536,427.30	758.47	92,242.69	14.78%
1291	PK Special Education	267,283.29	(45,072.26)	176,821.05	0.00	90,462.24	33.85%
2120	Guidance	127,177.31	10,137.22	122,483.11	2,310.00	2,384.20	3.69%
2130	Health Services	49,810.23	1,053.12	41,774.68	1,275.00	6,760.55	16.13%
2141	Psychological Services	57,450.00	0.00	76,240.00	0.00	(18,790.00)	-32.71%
2151	Speech Pathology & Audiology Svcs	74,313.00	2,281.43	98,126.63	0.00	(23,813.63)	-32.05%
2161	Occupational Therapy	6,519.50	0.00	8,802.75	0.00	(2,283.25)	-35.02%
2171	Physical Therapy	2,755.00	0.00	2,970.00	0.00	(215.00)	-7.80%
2180	Visually Impaired Svcs	45,000.00	0.00	35,000.00	0.00	10,000.00	22.22%
2190	Student Support Services	19,420.02	2,874.00	17,479.36	0.00	1,940.66	9.99%
2213	Instructional Staff Training	9,000.00	15.00	6,547.05	1,895.00	557.95	27.26%
2220	Library or Media Center	68,165.14	4,227.15	62,254.02	2,923.25	2,987.87	8.67%
2310	Board of Education	49,775.00	14,265.74	51,325.13	0.00	(1,550.13)	-3.11%
2320	Superintendent	162,150.80	14,419.28	160,274.41	0.00	1,876.39	1.16%
2330	District Legal Services	20,000.00	181.00	16,914.66	0.00	3,085.34	15.43%
2400	Principal	333,980.38	26,808.01	323,119.50	0.00	10,860.88	3.25%
2510	Fiscal Services	128,014.75	36,197.38	144,047.07	0.00	(16,032.32)	-12.52%
2580	Technology	199,213.49	9,329.89	137,986.32	0.00	61,227.17	30.73%
2610	Operation of Buildings	461,743.90	78,891.59	415,220.83	0.00	46,523.07	10.08%
2630	Grounds Upkeep	27,558.86	25,556.78	36,545.52	300.00	(9,286.66)	-32.61%
2670	Safety	1,000.00	905.81	1,878.95	0.00	(878.95)	-87.90%
2710	Vehicle Operation	179,900.47	41,478.97	167,447.88	0.00	12,452.59	6.92%
2712	SPED Vehicle Operation	17,353.00	489.75	11,461.17	0.00	5,891.83	33.95%
2730	Vehicle Service/Maint	46,092.12	10,967.02	37,038.28	0.00	9,053.84	19.64%
2732	SPED Vehicle Svc/Maint	1,100.00	0.00	0.00	0.00	1,100.00	100.00%
3535	High Ability Grant	7,711.00	636.01	8,089.24	0.00	(378.24)	-4.91%
6200	Title I Part A	97,109.34	16,075.16	99,150.55	0.00	(2,041.21)	-2.10%
6310	Title II Part A	8,876.38	225.00	3,016.60	0.00	5,859.78	66.02%
6404	ECSE/IDEA	106,279.00	61,919.00	107,783.00	0.00	(1,504.00)	-1.42%
6700	Perkins Grant	2,500.00	0.00	4,931.07	0.00	(2,431.07)	-97.24%
6925	Title III - Limited English	0.00	0.00	2.44	0.00	(2.44)	0.00%
6992	REAP Grant	38,707.00	0.00	38,707.00	0.00	0.00	0.00%
8000	Transfers	20,000.00	10,000.00	20,000.00	0.00	0.00	0.00%

<b>TOTAL</b>	<b>6,658,585.89</b>	<b>645,969.14</b>	<b>6,257,135.93</b>	<b>29,295.52</b>	<b>372,154.44</b>	<b>6.03%</b>
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<b>PREVIOUS YEAR</b>	<b>6,495,344.00</b>	<b>550,591.86</b>	<b>5,887,887.15</b>	<b>0.00</b>	<b>607,456.85</b>	<b>9.35%</b>
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**GENERAL FUND - #195103**  
**TREASURER'S REPORT AS OF AUGUST 31, 2019**

**BALANCE AS OF AUGUST 1, 2019** **\$1,290,155.93**

**REVENUE**

WCS-General - Limited Computer Use	46.00	
Various Summer Insurance Premium Reimb.	2,263.73	
C.NA Textbooks	80.00	
Sale of Surplus Property	10.00	
ESU #1 - Migrant Summer School Reimb	4,870.77	
SON - Title I Reimb	74,095.00	
SON - NEMAC - Medicaid Reimb	2,231.00	
Thurston County - Proceeds	1,654.93	
Dixon County - Proceeds	34,331.61	
Wayne County- Proceeds	22,218.57	
Bank - Interest	1,573.01	
<b>TOTAL REVENUE</b>		<b><u><u>\$143,374.62</u></u></b>

**EXPENSES**

August Payables	485,858.62	
August Payroll	167,371.02	
<b>TOTAL EXPENDITURES</b>		<b><u><u>\$653,229.64</u></u></b>
<b>TOTAL</b>		<b><u><u>\$780,300.91</u></u></b>

**GENERAL FUND AS OF AUGUST 31, 2019** **\$780,300.91**

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 08/01/2019 to 08/31/2019.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>WCS</b>	<b>Wakefield Community School</b>							
<b>A</b>	<b>ATHLETICS</b>							
	100		FOOTBALL	1,295.89	2,830.00	2,499.00	0.00	1,626.89
	110		VOLLEYBALL	4,708.61	300.00	0.00	0.00	5,008.61
	125		BOYS BASKETBALL	5,176.62	300.00	0.00	0.00	5,476.62
	130		GIRLS BASKETBALL	3,538.79	300.00	284.00	0.00	3,554.79
	160		NEW UNIFORMS	-5,358.61	5,358.61	0.00	0.00	0.00
	170		WRESTLING	1,811.29	300.00	0.00	0.00	2,111.29
	175		GEN ATHLETICS	22,759.96	3,739.34	1,160.00	0.00	25,339.30
	579		Students Track Account	0.00	300.00	0.00	0.00	300.00
	580		Students Golf Account	0.00	300.00	0.00	0.00	300.00
		<b>A</b>	<b>Totals:</b>	33,932.55	13,727.95	3,943.00	0.00	43,717.50
<b>B</b>	<b>CLASSES</b>							
	200		CLASS OF 2019	0.00	0.00	0.00	0.00	0.00
	205		CLASS OF 2020	95.52	0.00	0.00	0.00	95.52
	210		CLASS OF 2021	1,668.27	0.00	0.00	0.00	1,668.27
	211		CLASS OF 2022	806.06	0.00	0.00	0.00	806.06
	212		CLASS OF 2023	282.77	0.00	0.00	0.00	282.77
	215		CLASS OF 2024	123.62	0.00	0.00	0.00	123.62
	216		CLASS OF 2025	0.00	0.00	0.00	0.00	0.00
		<b>B</b>	<b>Totals:</b>	2,976.24	0.00	0.00	0.00	2,976.24
<b>C</b>	<b>ORGANIZATIONS</b>							
	301		POWER DRIVE	1,072.87	0.00	0.00	0.00	1,072.87
	302		FFA	625.42	0.00	0.00	0.00	625.42
	303		SPEECH CLUB	4,584.53	0.00	0.00	0.00	4,584.53
	305		DISTRICT 7 FCCLA	3,567.97	0.00	0.00	0.00	3,567.97
	306		MUSIC BOOSTERS	0.00	0.00	0.00	0.00	0.00
	310		NATIONAL HONOR SOCIETY	3,954.90	0.00	126.00	0.00	3,828.90
	315		FBLA	3,953.42	0.00	0.00	0.00	3,953.42
	320		ANNUAL	-1,376.68	570.00	0.00	0.00	-806.68
	325		TOTAD	577.22	0.00	0.00	0.00	577.22
	330		FCCLA	3,120.96	1,566.00	362.94	0.00	4,324.02
	335		STUCO	1,756.23	0.00	0.00	0.00	1,756.23
	340		SPEECH & DRAMA	0.00	0.00	0.00	0.00	0.00
	345		ONE ACT	-1,298.33	1,298.33	0.00	0.00	0.00
	346		ART CLUB	1,861.97	0.00	0.00	0.00	1,861.97
	385		LIBRARY	1,797.63	0.00	0.00	0.00	1,797.63
	395		HOMECOMING	386.28	1,613.72	0.00	0.00	2,000.00
	501		HIGH SCHOOL SWING CHOIR	1,626.23	0.00	0.00	0.00	1,626.23
	553		ELEMENTARY STUCO	445.78	0.00	0.00	0.00	445.78
	578		SkillsUSA	0.00	0.00	0.00	0.00	0.00
		<b>C</b>	<b>Totals:</b>	26,656.40	5,048.05	488.94	0.00	31,215.51

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 08/01/2019 to 08/31/2019.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>D CONCESSIONS</b>								
	400		CONCESSIONS	0.00	0.00	0.00	0.00	0.00
			D Totals:	0.00	0.00	0.00	0.00	0.00
<b>E MISC</b>								
	350		SCHOLARSHIPS	0.00	0.00	0.00	0.00	0.00
	390		STUDENT ASSISTANCE	1,000.00	0.00	50.00	0.00	950.00
	502		YOUTH FOUNDATION	750.00	0.00	0.00	0.00	750.00
	503		LOUNGE	1,737.79	0.00	0.00	0.00	1,737.79
	505		CHECKING INTEREST	13,466.80	36.80	0.00	0.00	13,503.60
	510		CD INTEREST	2,592.30	0.00	0.00	0.00	2,592.30
	520		ELEMENTARY	2,001.19	0.00	0.00	0.00	2,001.19
	540		POP FUND	8,705.38	195.00	0.00	0.00	8,900.38
	550		STUDENT FEES	240.00	0.00	0.00	0.00	240.00
	555		WAKEFIELD PLAYGROUND FUND	500.00	0.00	0.00	0.00	500.00
	560		MEMORIALS	200.00	0.00	0.00	0.00	200.00
	576		PE UNIFORMS	-260.00	96.00	0.00	0.00	-164.00
	577		STATE TOURNAMENTS	1,530.04	0.00	0.00	0.00	1,530.04
			E Totals:	32,463.50	327.80	50.00	0.00	32,741.30

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 08/01/2019 to 08/31/2019.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Z	Inactive							
	105		JH FOOTBALL	0.00	0.00	0.00	0.00	0.00
	115		JH VOLLEYBALL	0.00	0.00	0.00	0.00	0.00
	120		GIRLS GOLF	0.00	0.00	0.00	0.00	0.00
	135		JH BOYS BASKETBALL	0.00	0.00	0.00	0.00	0.00
	140		JH GIRLS BASKETBALL	0.00	0.00	0.00	0.00	0.00
	145		TRACK	0.00	0.00	0.00	0.00	0.00
	150		JH TRACK	0.00	0.00	0.00	0.00	0.00
	155		BOYS GOLF	0.00	0.00	0.00	0.00	0.00
	180		JH WRESTLING	0.00	0.00	0.00	0.00	0.00
	190		ACTIVITY PASSES	0.00	0.00	0.00	0.00	0.00
	220		CLASS OF 2006	0.00	0.00	0.00	0.00	0.00
	225		CLASS OF 2007	0.00	0.00	0.00	0.00	0.00
	226		CLASS OF 2008	0.00	0.00	0.00	0.00	0.00
	227		CLASS OF 2009	0.00	0.00	0.00	0.00	0.00
	228		CLASS OF 2010	0.00	0.00	0.00	0.00	0.00
	229		CLASS OF 2011	0.00	0.00	0.00	0.00	0.00
	230		CLASS OF 2012	0.00	0.00	0.00	0.00	0.00
	231		CLASS OF 2013	0.00	0.00	0.00	0.00	0.00
	232		CLASS OF 2014	0.00	0.00	0.00	0.00	0.00
	233		CLASS OF 2015	0.00	0.00	0.00	0.00	0.00
	234		CLASS OF 2016	0.00	0.00	0.00	0.00	0.00
	235		CLASS OF 2017	0.00	0.00	0.00	0.00	0.00
	236		CLASS OF 2018	0.00	0.00	0.00	0.00	0.00
	300		VOCAL/INSTRUMENTAL CONTESTS	0.00	0.00	0.00	0.00	0.00
	355		ENTREPRENEURSHIP	0.00	0.00	0.00	0.00	0.00
	360		CINCO DE MAYO	0.00	0.00	0.00	0.00	0.00
	365		VICA	0.00	0.00	0.00	0.00	0.00
	370		EMBROIDERY	0.00	0.00	0.00	0.00	0.00
	405		CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
	551		5TH BUSINESS FAIR	0.00	0.00	0.00	0.00	0.00
	552		TITLE I CARNIVAL	0.00	0.00	0.00	0.00	0.00
	575		WAKEFIELD VB	0.00	0.00	0.00	0.00	0.00
		Z	Totals:	0.00	0.00	0.00	0.00	0.00
		WCS	Totals:	96,028.69	19,103.80	4,481.94	0.00	110,650.55
			Report Totals:	96,028.69	19,103.80	4,481.94	0.00	110,650.55

# Check Summary

Sorted by Activity ID, Site ID.  
From 08/01/2019 to 08/31/2019.

Activity ID Site ID	Activity Name Site Name		Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
<b>100</b>			<b>FOOTBALL</b>					
WCS			Wakefield Community School					
010009	Cleared	08/19/2019	VISA				Pro Tackling Dummy	2,499.00
<b>Total:</b>								<b>\$ 2,499.00</b>
<b>130</b>			<b>GIRLS BASKETBALL</b>					
WCS			Wakefield Community School					
010010	Cleared	08/19/2019	Stadium Sports					284.00
<b>Total:</b>								<b>\$ 284.00</b>
<b>175</b>			<b>GEN ATHLETICS</b>					
WCS			Wakefield Community School					
010009	Cleared	08/19/2019	VISA					250.00
010013	Cleared	08/22/2019	Paul Eaton				VB Scrimmage	60.00
010014	Printed	08/22/2019	Roger Lueth				FB Scrimmage Official	60.00
010015	Printed	08/22/2019	Steve Kay				FB Scrimmage Official	60.00
010016	Cleared	08/22/2019	Luke Henderson				FB Scrimmage Official	60.00
010017	Cleared	08/22/2019	Mike Mogus				FB Scrimmage Official	60.00
010018	Printed	08/22/2019	Nick Curnyn				FB Scrimmage Official	60.00
010019	Printed	08/28/2019	Landon Jansen				FB Official	110.00
010020	Printed	08/28/2019	Tyson Bodlak				FB Official	110.00
010021	Printed	08/28/2019	Justin Bartling				FB Official	110.00
010022	Printed	08/28/2019	Alex Swanson				FB Official	110.00
010023	Printed	08/28/2019	Jason Folkers				FB Official	110.00
<b>Total:</b>								<b>\$ 1,160.00</b>
<b>310</b>			<b>NATIONAL HONOR SOCIETY</b>					
WCS			Wakefield Community School					
010011	Cleared	08/19/2019	A to Z Design				NHS Shirts	126.00
<b>Total:</b>								<b>\$ 126.00</b>
<b>330</b>			<b>FCCLA</b>					
WCS			Wakefield Community School					
010007	Cleared	08/19/2019	TOTAL GRAPHICS	8	208		Vinyl Decals	315.00
010008	Printed	08/19/2019	Michelle Gallas					47.94
<b>Total:</b>								<b>\$ 362.94</b>
<b>390</b>			<b>STUDENT ASSISTANCE</b>					
WCS			Wakefield Community School					
010012	Cleared	08/19/2019	Wakefield Community School				IPAD for Calix Barge	50.00
<b>Total:</b>								<b>\$ 50.00</b>
<b>Report Total :</b>								<b>4,481.94</b>

# Receipt History

Detail report. Sorted by Site, Receipt Number.  
From 08/01/2019 to 08/31/2019.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Tax Amount		
Tax Name	Tax Activity						Tax Rate %		
<b>WCS Wakefield Community School</b>									
000008	08/05/2019				Back in Touch/Connie	Yearbook Ad			
320	ANNUAL						125.00	0.00	125.00
						Total For 000008:			125.00
000009	08/05/2019				Football Camp	Football Camp			
100	FOOTBALL						180.00	0.00	180.00
						Total For 000009:			180.00
000010	08/07/2019				Bill & Jenny Heimann	Activity Pass			
175	GEN ATHLETICS						100.00	0.00	100.00
						Total For 000010:			100.00
000011	08/07/2019				Blake & Abby Heimann	Yearbook			
320	ANNUAL						70.00	0.00	70.00
						Total For 000011:			70.00
000012	08/08/2019				Abby Heimann	Activity Pass/			
175	GEN ATHLETICS						30.00	0.00	30.00
						Total For 000012:			30.00
000013	08/12/2019				Abby Hernandez	Activity Pass			
175	GEN ATHLETICS						30.00	0.00	30.00
						Total For 000013:			30.00
000014	08/12/2019				Zach Johnson	Activity Pass			
175	GEN ATHLETICS						30.00	0.00	30.00
						Total For 000014:			30.00
000015	08/12/2019				Jason/Denise Erb	Activity Pass			
175	GEN ATHLETICS						100.00	0.00	100.00
						Total For 000015:			100.00
000016	08/12/2019				Garett VanderVeen	Activity Pass			
175	GEN ATHLETICS						30.00	0.00	30.00
						Total For 000016:			30.00
000017	08/12/2019				Wakefield Republican	Yearbook Sponsorship			
320	ANNUAL						125.00	0.00	125.00
						Total For 000017:			125.00
000018	08/12/2019				Zach Johnson	Yearbook			
320	ANNUAL						35.00	0.00	35.00
						Total For 000018:			35.00
000019	08/12/2019				Alli Brown	Activity Pass			
175	GEN ATHLETICS						30.00	0.00	30.00
						Total For 000019:			30.00
000020	08/12/2019				Alli Brown	Yearbook			
320	ANNUAL						35.00	0.00	35.00
						Total For 000020:			35.00
000021	08/12/2019				Beaty	Activity Pass			
175	GEN ATHLETICS						60.00	0.00	60.00

# Receipt History

Detail report. Sorted by Site, Receipt Number.  
From 08/01/2019 to 08/31/2019.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID	Tax Activity	Tax Rate %	Tax Amount			
						Total For 000021:			60.00
000022	08/12/2019				Kristin Beaty	Activity Pass			
175	GEN ATHLETICS						50.00	0.00	50.00
						Total For 000022:			50.00
000023	08/12/2019	08/19/2019			Karen Borg	Activity Pass			
175	GEN ATHLETICS						50.00	0.00	50.00
						Total For 000023:			0.00
000024	08/12/2019				Tara Miner	Activity Pass			
175	GEN ATHLETICS						80.00	0.00	80.00
						Total For 000024:			80.00
000025	08/12/2019				Julie Thomsen	Act Pass			
175	GEN ATHLETICS						50.00	0.00	50.00
						Total For 000025:			50.00
000026	08/12/2019				Mike Anderson	Act Pass			
175	GEN ATHLETICS						140.00	0.00	140.00
						Total For 000026:			140.00
000027	08/12/2019				Bree Brown	Act Pass			
175	GEN ATHLETICS						80.00	0.00	80.00
						Total For 000027:			80.00
000028	08/12/2019				Steve Munderloh	Act Pass			
175	GEN ATHLETICS						140.00	0.00	140.00
						Total For 000028:			140.00
000029	08/12/2019				Mike Demke	Act Pass			
175	GEN ATHLETICS						30.00	0.00	30.00
						Total For 000029:			30.00
000030	08/12/2019				Nicole Haglund	Act Pass			
175	GEN ATHLETICS						30.00	0.00	30.00
						Total For 000030:			30.00
000031	08/12/2019				Mark Johnson	Act Pass			
175	GEN ATHLETICS						60.00	0.00	60.00
						Total For 000031:			60.00
000032	08/12/2019				Daveigh McAfee	Activity Pass			
175	GEN ATHLETICS						30.00	0.00	30.00
						Total For 000032:			30.00
000033	08/13/2019				Jena Kaufman	Activity Pass			
175	GEN ATHLETICS						60.00	0.00	60.00
						Total For 000033:			60.00
000034	08/13/2019				Sue Vander Veen	Activity Pass			
175	GEN ATHLETICS						110.00	0.00	110.00
						Total For 000034:			110.00
000035	08/14/2019				Gary Hansen	Activity Pass			
175	GEN ATHLETICS						50.00	0.00	50.00

# Receipt History

Detail report. Sorted by Site, Receipt Number.  
From 08/01/2019 to 08/31/2019.

Receipt Number	Activity ID	Activity Name	Tax Name	Void Date	Deposit Number	Check Number	Received From	Fee Name & Student ID	Tax Activity	Tax Rate %	Receipt Amount	Receipt Description	Sales Tax	Amount
											Total For 000035:	50.00		
000036		08/14/2019					Brandon Burckner					Yearbook		
	320	ANNUAL									75.00	0.00	75.00	
											Total For 000036:	75.00		
000037		08/14/2019					Helzer					Activity Pass		
	175	GEN ATHLETICS									140.00	0.00	140.00	
											Total For 000037:	140.00		
000038		08/14/2019					Jeremiah Reimers					Activity Pass		
	175	GEN ATHLETICS									30.00	0.00	30.00	
											Total For 000038:	30.00		
000039		08/14/2019					Reimers					Yearbook		
	320	ANNUAL									35.00	0.00	35.00	
											Total For 000039:	35.00		
000040		08/19/2019					Ethan Haisch					PE Uniforms		
	576	PE UNIFORMS									18.00	0.00	18.00	
											Total For 000040:	18.00		
000041		08/19/2019					Denise Erb					Yearbook		
	320	ANNUAL									35.00	0.00	35.00	
											Total For 000041:	35.00		
000042		08/19/2019					Jason Fischer					Activity Pass		
	175	GEN ATHLETICS									140.00	0.00	140.00	
											Total For 000042:	140.00		
000043		08/19/2019					Students					PE Uniforms		
	576	PE UNIFORMS									60.00	0.00	60.00	
											Total For 000043:	60.00		
000044		08/27/2019					FB Cards					19-20 FB Cards		
	100	FOOTBALL									2,350.00	0.00	2,350.00	
											Total For 000044:	2,350.00		
000045		08/27/2019					Wakefield-Allen Athletic					Donation		
	580	Students Golf Account									300.00	0.00	300.00	
	579	Students Track Account									300.00	0.00	300.00	
	100	FOOTBALL									300.00	0.00	300.00	
	125	BOYS BASKETBALL									300.00	0.00	300.00	
	130	GIRLS BASKETBALL									300.00	0.00	300.00	
	170	WRESTLING									300.00	0.00	300.00	
	110	VOLLEYBALL									300.00	0.00	300.00	
											Total For 000045:	2,100.00		
000046		08/27/2019					PE Uniforms					PE Uniforms		
	576	PE UNIFORMS									18.00	0.00	18.00	
											Total For 000046:	18.00		
000047		08/28/2019					Jensen, Oswald, Borg					Activity Pass		
	175	GEN ATHLETICS									180.00	0.00	180.00	

# Receipt History

Detail report. Sorted by Site, Receipt Number.  
From 08/01/2019 to 08/31/2019.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID	Tax Activity	Tax Rate %	Tax Amount			
						<b>Total For 000047:</b>			<u>180.00</u>
000048	08/28/2019			FCCLA		FCCLA Dues/Tshirts			
330	FCCLA					1,566.00	0.00	1,566.00	
						<b>Total For 000048:</b>			<u>1,566.00</u>
000049	08/28/2019			High School Pop Machine		Pop			
540	POP FUND					195.00	0.00	195.00	
						<b>Total For 000049:</b>			<u>195.00</u>
000050	08/30/2019			Gene Erb, Diane Magnuson		Activity Pass			
175	GEN ATHLETICS					100.00	0.00	100.00	
						<b>Total For 000050:</b>			<u>100.00</u>
000051	08/30/2019			Wakefield Community		Transfer			
175	GEN ATHLETICS					1,729.34	0.00	1,729.34	
345	ONE ACT					1,298.33	0.00	1,298.33	
395	HOMECOMING					1,613.72	0.00	1,613.72	
160	NEW UNIFORMS					5,358.61	0.00	5,358.61	
						<b>Total For 000051:</b>			<u>10,000.00</u>
000054	08/31/2019			Checking Interests		Checking Interest			
505	CHECKING INTEREST					36.80	0.00	36.80	
						<b>Total For 000054:</b>			<u>36.80</u>
000055	08/14/2019			Samuelson					
175	GEN ATHLETICS					100.00	0.00	100.00	
320	ANNUAL					35.00	0.00	35.00	
						<b>Total For 000055:</b>			<u>135.00</u>
						<b>Site Total</b>			<u>19,103.80</u>
						<b>Report Total</b>			<u>19,103.80</u>

# Wakefield Community School

## Check Payments By Fund Report

Accounting Cycle: FY18-19; Begin Date: 08/21/2019; End Date: 08/21/2019; Display Element Description: BUILDING; Check Type: [All]; Sort By Element: FUND;

Sorted By	Description			
FUND	General Fund			
Check Number	Check Date	Payee	Reason	Amount
50778	8/21/2019	A to Z Designs, LLC	Elem Numbers	\$180.00
50778	8/21/2019	A to Z Designs, LLC	Office Wall Lettering	\$35.00
		<b>A to Z Designs, LLC Total</b>		<b>\$215.00</b>
50779	8/21/2019	Appeara	Mops, Towels & Uniforms	\$55.94
50779	8/21/2019	Appeara	BB Towels & Uniforms	\$41.23
50779	8/21/2019	Appeara	BB Towels & Uniforms	\$41.24
		<b>Appeara Total</b>		<b>\$138.41</b>
50780	8/21/2019	Barge, Kimberly R	50 Piece Train Track Set	\$17.99
		<b>Barge, Kimberly R Total</b>		<b>\$17.99</b>
50781	8/21/2019	Bomgaars	Red Mulch	\$74.75
		<b>Bomgaars Total</b>		<b>\$74.75</b>
50782	8/21/2019	Cascio Interstate Music	Remo Muff'l Ring Control 16" Muffle	\$23.56
50782	8/21/2019	Cascio Interstate Music	Remo Muff'l Ring Control 18" Muff'l	\$27.96
50782	8/21/2019	Cascio Interstate Music	Remo Muff'l Ring Control 22" Muffle	\$19.98
50782	8/21/2019	Cascio Interstate Music	Shipping	\$43.49
		<b>Cascio Interstate Music Total</b>		<b>\$114.99</b>
50783	8/21/2019	Century Link	Phone Service	\$359.07
50783	8/21/2019	Century Link	BB Phone Service	\$72.28
		<b>Century Link Total</b>		<b>\$431.35</b>
50784	8/21/2019	CENTURYLINK Business Services	Internet Service	\$437.08
50784	8/21/2019	CENTURYLINK Business Services	Internet Service	\$437.08
		<b>CENTURYLINK Business Services Total</b>		<b>\$874.16</b>
50785	8/21/2019	Cubby's Inc.	Mower Diesel	\$57.80
50785	8/21/2019	Cubby's Inc.	Bus Diesel	\$247.50
50785	8/21/2019	Cubby's Inc.	DE Fuel	\$55.73
50785	8/21/2019	Cubby's Inc.	Van Fuel	\$205.18
		<b>Cubby's Inc. Total</b>		<b>\$566.21</b>
50786	8/21/2019	Dollar General	Miscellaneous classroom supplies	\$9.50
		<b>Dollar General Total</b>		<b>\$9.50</b>
50787	8/21/2019	Egan Supply Co.	Acoustic Insulation Pipe	\$28.84
50787	8/21/2019	Egan Supply Co.	Supplies	\$860.98
		<b>Egan Supply Co. Total</b>		<b>\$889.82</b>
50788	8/21/2019	Ekberg Auto Parts, Inc.	Mower U-Bolt	\$1.29
50788	8/21/2019	Ekberg Auto Parts, Inc.	Engine Hoist	\$249.99
50788	8/21/2019	Ekberg Auto Parts, Inc.	Fuel Pressure Regulator	\$87.99
50788	8/21/2019	Ekberg Auto Parts, Inc.	BB Supplies	\$56.01
50788	8/21/2019	Ekberg Auto Parts, Inc.	BB Tools	\$18.99
50788	8/21/2019	Ekberg Auto Parts, Inc.	Halogen Sealed Beams	\$10.99
50788	8/21/2019	Ekberg Auto Parts, Inc.	Hose Clamp	\$4.98
		<b>Ekberg Auto Parts, Inc. Total</b>		<b>\$430.24</b>
50789	8/21/2019	ESU #1	2019-20 Distance Learning Fees	\$3,125.92
50789	8/21/2019	ESU #1	2019-20 Distance Learning Fees	\$3,125.92
		<b>ESU #1 Total</b>		<b>\$6,251.84</b>
50790	8/21/2019	Hard Drive Outlet	Printer Usage	\$148.20
50790	8/21/2019	Hard Drive Outlet	Printer Usage	\$148.20
		<b>Hard Drive Outlet Total</b>		<b>\$296.40</b>
50791	8/21/2019	Knowledge Matters	Virtual Business Retailing Entrepreneurship Simulation Lab	\$2,595.00
		<b>Knowledge Matters Total</b>		<b>\$2,595.00</b>

Check Number	Check Date	Payee	Reason	Amount
50792	8/21/2019	Lincoln Marriott	M Bejot - Admin Days	\$238.00
50792	8/21/2019	Lincoln Marriott	M Farup - Admin Days	\$238.00
50792	8/21/2019	Lincoln Marriott	J Wulf - Admin Days	\$119.00
		<b>Lincoln Marriott Total</b>		<b>\$595.00</b>
50793	8/21/2019	Menards - Sioux City	Lava Rock	\$89.79
		<b>Menards - Sioux City Total</b>		<b>\$89.79</b>
50794	8/21/2019	Nebr Council Of School Adm	Administrators' Days Registration	\$260.00
50794	8/21/2019	Nebr Council Of School Adm	19-20 Membership Rnwl	\$795.00
50794	8/21/2019	Nebr Council Of School Adm	Administrators' Days Registration	\$230.00
50794	8/21/2019	Nebr Council Of School Adm	Administrators' Day Registration	\$240.00
50794	8/21/2019	Nebr Council Of School Adm	19-20 New Membership	\$485.00
50794	8/21/2019	Nebr Council Of School Adm	19-20 Membership Rnwl	\$570.00
50794	8/21/2019	Nebr Council Of School Adm	19-20 Membership Rnwl	\$125.00
		<b>Nebr Council Of School Adm Total</b>		<b>\$2,705.00</b>
50795	8/21/2019	Northeast Ne Insurance Agency	Crime	\$323.00
50795	8/21/2019	Northeast Ne Insurance Agency	Data Compromise	\$444.00
50795	8/21/2019	Northeast Ne Insurance Agency	E & O	\$3,111.00
50795	8/21/2019	Northeast Ne Insurance Agency	General Liability	\$3,632.00
50795	8/21/2019	Northeast Ne Insurance Agency	Inland Marine	\$1,496.00
50795	8/21/2019	Northeast Ne Insurance Agency	Umbrella	\$4,334.00
50795	8/21/2019	Northeast Ne Insurance Agency	Supt Bond 19/20	\$100.00
50795	8/21/2019	Northeast Ne Insurance Agency	Treasurer Bond 19/20	\$175.00
50795	8/21/2019	Northeast Ne Insurance Agency	Property	\$27,127.00
50795	8/21/2019	Northeast Ne Insurance Agency	Commercial Auto	\$6,963.00
50795	8/21/2019	Northeast Ne Insurance Agency	Commercial Auto	\$480.00
		<b>Northeast Ne Insurance Agency Total</b>		<b>\$48,185.00</b>
50796	8/21/2019	PetroChoice Holdings Inc	Diesel Exhaust Fluid	\$41.89
		<b>PetroChoice Holdings Inc Total</b>		<b>\$41.89</b>
50797	8/21/2019	Pioneer Mfg. Co.	Field Paint	\$560.00
		<b>Pioneer Mfg. Co. Total</b>		<b>\$560.00</b>
50798	8/21/2019	Really Good Stuff, LLC	Deluxe I Need Help! Mini-Flip-Charts Set	\$39.98
50798	8/21/2019	Really Good Stuff, LLC	Discount	(\$8.00)
50798	8/21/2019	Really Good Stuff, LLC	Shipping	\$8.95
		<b>Really Good Stuff, LLC Total</b>		<b>\$40.93</b>
50799	8/21/2019	Scholastic Inc	Books for 3rd grade classroom library	\$190.96
		<b>Scholastic Inc Total</b>		<b>\$190.96</b>
50800	8/21/2019	School Specialty, Inc	Dry Erase Boards	\$25.98
50800	8/21/2019	School Specialty, Inc	Paper EZ Edit - JV	\$77.98
50800	8/21/2019	School Specialty, Inc	Shipping	\$9.95
		<b>School Specialty, Inc Total</b>		<b>\$113.91</b>
50801	8/21/2019	Staples	Chair mats	\$33.99
50801	8/21/2019	Staples	Notecards	\$13.48
50801	8/21/2019	Staples	Scissors	\$70.66
50801	8/21/2019	Staples	Shipping	\$2.99
50801	8/21/2019	Staples	Supplies	\$868.00
50801	8/21/2019	Staples	Chair mats	\$33.99
50801	8/21/2019	Staples	Scissors	\$214.89
50801	8/21/2019	Staples	Shipping	\$2.99
50801	8/21/2019	Staples	Supplies	\$1,068.91
50801	8/21/2019	Staples	Supplies	\$50.49
		<b>Staples Total</b>		<b>\$2,360.39</b>
	8/21/2019	VISA	Membership Renewal	\$199.00
	8/21/2019	VISA	Netting Pots	\$23.32
	8/21/2019	VISA	Shipping	\$27.00
	8/21/2019	VISA	14" Bandsaw Tire	\$32.95
	8/21/2019	VISA	Time for Kids; Grade 3-4	\$49.50
	8/21/2019	VISA	Time for Kids; Grade 5-6	\$49.50

Check Number	Check Date	Payee	Reason	Amount
	8/21/2019	VISA	Absent-Tardy Admit Slips	\$60.00
	8/21/2019	VISA	Lexington Matte Black 3-Tier Rolling Cart By Recollections™	\$29.99
	8/21/2019	VISA	Shipping	\$27.27
	8/21/2019	VISA	Tax	\$2.40
	8/21/2019	VISA	Teacher Aps	\$20.47
	8/21/2019	VISA	3-CNA Book, 3 skills packets	\$225.00
	8/21/2019	VISA	Acctg Workbook Refund PO 18-19 0445	(\$229.71)
	8/21/2019	VISA	Communication: Making Connections 9th Edition	\$27.80
	8/21/2019	VISA	Shipping	\$50.89
	8/21/2019	VISA	Tax	\$15.75
	8/21/2019	VISA	Working Papers, Chapters 1-16 for Gilbertson/Lehman's Century 21 Accounting: General Journal, 9th Edition	\$288.00
	8/21/2019	VISA	Office Chair	\$83.09
	8/21/2019	VISA	Carson-Dellosa CD-101021 Birthday Crowns, Pack of 30	\$11.96
	8/21/2019	VISA	Legal and Letter Size File Box, Black, 4 pack	\$31.63
	8/21/2019	VISA	Student Planners	\$127.50
	8/21/2019	VISA	Baseline Tests/Post Injury Tests	\$435.00
	8/21/2019	VISA	Shipping	\$7.98
	8/21/2019	VISA	Using Google Docs in the Classroom (Grades 6-8)	\$14.99
	8/21/2019	VISA	Using Google Docs in the Classroom (Grades 4-5)	\$5.95
	8/21/2019	VISA	Admin Days Meal	\$20.00
	8/21/2019	VISA	Admin Days Meals	\$49.58
	8/21/2019	VISA	Admin Days Meal	\$22.22
	8/21/2019	VISA	27" Monitor	\$259.98
	8/21/2019	VISA	Wireless Keyboard & Mouse Combo	\$89.98
	8/21/2019	VISA	Bissell Floor Sweeper	\$27.99
	8/21/2019	VISA	Dymo LabelWriter 450 Turbo	\$145.00
	8/21/2019	VISA	Name Badge Holders	\$43.94
	8/21/2019	VISA	Printer Ribbon	\$133.87
	8/21/2019	VISA	SchoolCheck IN Enterprise	\$375.00
	8/21/2019	VISA	SCI Peel & Stick ID Badges (yellow)	\$85.00
	8/21/2019	VISA	Shipping	\$23.00
	8/21/2019	VISA	Web Installation & Training	\$100.00
	8/21/2019	VISA	Admin Days Parking	\$45.00
	8/21/2019	VISA	Fuel	\$40.00
	8/21/2019	VISA	Van Fuel	\$89.55
	8/21/2019	VISA	IXL Live Workshop	\$225.00
		<b>VISA Total</b>		<b>\$3,392.34</b>
50802	8/21/2019	Wakefield School Activities	Transfer to Activities	\$10,000.00
		<b>Wakefield School Activities Total</b>		<b>\$10,000.00</b>
50803	8/21/2019	Walmart Community	FCS Supplies	\$120.29
50803	8/21/2019	Walmart Community	Classroom Supplies	\$84.69
50803	8/21/2019	Walmart Community	Elem Supplies	\$364.49
		<b>Walmart Community Total</b>		<b>\$569.47</b>
50804	8/28/2019	Appeara	BB Towels & Uniforms	\$14.29
50804	8/28/2019	Appeara	BB Towels & Uniforms	\$14.28
		<b>Appeara Total</b>		<b>\$28.57</b>
50805	8/28/2019	Bomgaars	Power Washer	\$98.37
		<b>Bomgaars Total</b>		<b>\$98.37</b>
50806	8/28/2019	Cory Brown Construction	Mowing	\$500.00
		<b>Cory Brown Construction Total</b>		<b>\$500.00</b>
50807	8/28/2019	Creative Entertainment	Acoustic Guitar Bag	\$229.00
		<b>Creative Entertainment Total</b>		<b>\$229.00</b>
50808	8/28/2019	Cubby's Inc.	Bus Diesel	\$336.20
50808	8/28/2019	Cubby's Inc.	Van Fuel	\$38.36

Check Number	Check Date	Payee	Reason	Amount
		<b>Cubby's Inc. Total</b>		<b>\$374.56</b>
50809	8/28/2019	Dollar General	ITE Supplies	\$10.00
50809	8/28/2019	Dollar General	Miscellaneous classroom supplies	\$8.35
		<b>Dollar General Total</b>		<b>\$18.35</b>
50810	8/28/2019	Edmentum	NWEA Map + Exact Path: Core Library - Program License	\$4,500.00
		<b>Edmentum Total</b>		<b>\$4,500.00</b>
50811	8/28/2019	Ekberg Auto Parts, Inc.	Remanufactured Suburban Engine	\$2,148.00
		<b>Ekberg Auto Parts, Inc. Total</b>		<b>\$2,148.00</b>
50812	8/28/2019	ESU #1	Summer Billing	(\$223.57)
50812	8/28/2019	ESU #1	Summer Billing	\$891.25
50812	8/28/2019	ESU #1	Summer Billing	\$5,397.25
50812	8/28/2019	ESU #1	Summer Billing	\$2,281.43
		<b>ESU #1 Total</b>		<b>\$8,346.36</b>
50813	8/28/2019	Fry and Associates, Inc	Glide Slide (48 in. Deck Surface Mount) Clamps blue, plastic green,	\$1,744.00
50813	8/28/2019	Fry and Associates, Inc	Shipping	\$308.83
		<b>Fry and Associates, Inc Total</b>		<b>\$2,052.83</b>
50814	8/28/2019	Harris School Solutions	APTAFund Annl Fee 10/1/19-9/30/20	\$3,931.20
50814	8/28/2019	Harris School Solutions	APTAFund ESS Annl Fee 10/1/19-9/30/20	\$708.75
		<b>Harris School Solutions Total</b>		<b>\$4,639.95</b>
50815	8/28/2019	Menards-Norfolk	Consumables for classes and plywood for woodworking.	\$158.54
		<b>Menards-Norfolk Total</b>		<b>\$158.54</b>
50816	8/28/2019	NASB ALICAP	19-20 Workers Compensation	\$11,741.00
50816	8/28/2019	NASB ALICAP	19-20 Workers Compensation	\$11,188.80
50816	8/28/2019	NASB ALICAP	19-20 Workers Compensation	\$1,465.20
50816	8/28/2019	NASB ALICAP	19-20 Workers Compensation	\$666.00
		<b>NASB ALICAP Total</b>		<b>\$25,061.00</b>
50817	8/28/2019	Nebraska FCCLA	FACS Fall Workshop	\$15.00
		<b>Nebraska FCCLA Total</b>		<b>\$15.00</b>
50818	8/28/2019	Provision	2 camera school bus system	\$1,075.00
50818	8/28/2019	Provision	Shipping	\$23.69
		<b>Provision Total</b>		<b>\$1,098.69</b>
50819	8/28/2019	Riverside Insights	Shipping	\$40.06
50819	8/28/2019	Riverside Insights	Woodcock-Munoz Lang Survey Form A Response Book	\$99.84
50819	8/28/2019	Riverside Insights	Woodcock-Munoz Lang Survey Form A Test	\$300.76
		<b>Riverside Insights Total</b>		<b>\$440.66</b>
	8/28/2019	VISA	Reading A-Z 1 Yr Sub Rnwl	\$109.95
	8/28/2019	VISA	A Whole New World . SATB	\$10.75
	8/28/2019	VISA	form to be completed online after approval	\$125.00
	8/28/2019	VISA	I Can't Go Back	\$10.75
	8/28/2019	VISA	Lovely . SATB	\$10.75
	8/28/2019	VISA	Shallow . SATB	\$10.75
	8/28/2019	VISA	You Say . SATB	\$11.25
	8/28/2019	VISA	2-Drawer Rolling Storage Cart	\$99.76
	8/28/2019	VISA	Notebooks	\$10.70
	8/28/2019	VISA	Apple Gift Card	\$250.00
	8/28/2019	VISA	Standard Pro Annual	\$159.64
	8/28/2019	VISA	Standard Pro Annual Tax Rfnd	(\$9.74)
		<b>VISA Total</b>		<b>\$799.56</b>
50820	8/28/2019	Wakefield School-Depreciation Fund	Transfer to Depr - ITE Paint Booth	\$15,000.00
50820	8/28/2019	Wakefield School-Depreciation Fund	Transfer to Depr - Basketball Hoop Repair	\$20,000.00
50820	8/28/2019	Wakefield School-Depreciation Fund	Transfer to Depr - Mower	\$20,000.00
50820	8/28/2019	Wakefield School-Depreciation Fund	Transfer to Depr - Van	\$35,000.00
		<b>Wakefield School-Depreciation Fund Total</b>		<b>\$90,000.00</b>
<b>Sub Total</b>				<b>\$222,259.78</b>

Check Number	Check Date	Payee	Reason	Amount
<b>Sorted By</b>		<b>Description</b>		
FUND		Employee Benefit Fund		
Check Number	Check Date	Payee	Reason	Amount
1262	8/21/2019	AxisPlus Benefits	Jul Participant Fee	\$96.50
<b>Sub Total</b>				<b>\$96.50</b>
<b>Sorted By</b>		<b>Description</b>		
FUND		School Nutrition Fund		
Check Number	Check Date	Payee	Reason	Amount
4952	8/21/2019	Appeara	Aprons, Mops & Towels	\$66.18
<b>Appeara Total</b>				<b>\$66.18</b>
4953	8/21/2019	Dean Foods	Milk/Juice	\$1,294.19
<b>Dean Foods Total</b>				<b>\$1,294.19</b>
4954	8/21/2019	Dollar General	Supplies	\$5.25
4954	8/21/2019	Dollar General	Elem Snacks	\$63.25
<b>Dollar General Total</b>				<b>\$68.50</b>
4955	8/21/2019	Earthgrains Baking Companies, Inc.	Bread	\$251.60
<b>Earthgrains Baking Companies, Inc. Total</b>				<b>\$251.60</b>
4956	8/21/2019	Graphic Edge, The	Shipping	\$21.79
4956	8/21/2019	Graphic Edge, The	Staff T-Shirts	\$239.60
<b>Graphic Edge, The Total</b>				<b>\$261.39</b>
4957	8/21/2019	Midwest Restaurant Supply	Duke MFG, Model NO FSOLID-FX-MOD, tray slide with fixed brackets, solid stainless steel w 2 1/8" die-formed rubbing tracks: Wall mount, to have turn-up rear, 122: long	\$1,555.00
4957	8/21/2019	Midwest Restaurant Supply	Shipping	\$317.05
4957	8/21/2019	Midwest Restaurant Supply	Sneeze Guard, Stationary, Duke Mfg. Thurmaduke Designer Sneeze Guard, 101 5/8" x 26 1/2" Dia, x 18"H, single service buffet style, flip-up acrylic, stainless steel shelf in lieu of standard painted steel.	\$3,305.00
<b>Midwest Restaurant Supply Total</b>				<b>\$5,177.05</b>
4958	8/21/2019	Pac N Save, Inc.	Food/Supplies	\$2.18
4958	8/21/2019	Pac N Save, Inc.	Food	\$60.12
4958	8/21/2019	Pac N Save, Inc.	Food/Supplies	\$167.23
<b>Pac N Save, Inc. Total</b>				<b>\$229.53</b>
4959	8/21/2019	Quality Foods	Meet & Greet Buns	\$118.80
<b>Quality Foods Total</b>				<b>\$118.80</b>
4960	8/21/2019	SIDELINES Bar & Grille	Teacher In-Service	\$72.00
<b>SIDELINES Bar &amp; Grille Total</b>				<b>\$72.00</b>
	8/21/2019	Sysco Lincoln	Carlisle Hinged Pastry Tray Cover Clear 26"x18"	\$99.80
	8/21/2019	Sysco Lincoln	Food/Supplies	\$239.11
	8/21/2019	Sysco Lincoln	Shipping	\$11.93
	8/21/2019	Sysco Lincoln	Supplies	\$56.39
	8/21/2019	Sysco Lincoln	Winco Wide Mouth Squeeze Bottle Clear 24 oz (Case of 6)	\$13.86
	8/21/2019	Sysco Lincoln	Credit	(\$32.07)
	8/21/2019	Sysco Lincoln	Food	\$133.29
	8/21/2019	Sysco Lincoln	Food/Supplies	\$3,376.17
<b>Sysco Lincoln Total</b>				<b>\$3,898.48</b>
4961	8/21/2019	US Foods - Sioux Falls	Food/Supplies	\$103.70
4961	8/21/2019	US Foods - Sioux Falls	Food	\$731.56
4961	8/21/2019	US Foods - Sioux Falls	Food/Supplies	\$745.40
<b>US Foods - Sioux Falls Total</b>				<b>\$1,580.66</b>
	8/21/2019	VISA	Meet & Greet Supplies	\$132.88
	8/21/2019	VISA	Meet & Greet Supplies	\$739.38
<b>VISA Total</b>				<b>\$872.26</b>
4962	8/28/2019	Walmart Community	Plates/Forks/Spoons	\$63.90

Check Number	Check Date	Payee	Reason	Amount
		<b>Walmart Community Total</b>		<b>\$63.90</b>
<b>Sub Total</b>				<b>\$13,954.54</b>
<b>Grand Total</b>				<b>\$236,310.82</b>

# Wakefield Community School

## Check Payments By Fund Report

Accounting Cycle: FY19-20; Begin Date: 09/09/2019; End Date: 09/09/2019; Display Element Description: BUILDING; Check Type: [All]; Sort By Element:

Sorted By	Value	Description		
FUND	01	General Fund		
Check Number	Check Date	Payee	Reason	Amount
50830	9/9/2019	Appearia	ITE Shop Coats & Towels	\$27.62
50830	9/9/2019	Appearia	Mops, Towels & Uniforms	\$223.76
50830	9/9/2019	Appearia	Mops, Towels & Uniforms	\$13.74
50830	9/9/2019	Appearia	Mops, Towels & Uniforms	\$13.75
		<b>Appearia Total</b>		<b>\$278.87</b>
50831	9/9/2019	Barnhill Enterprises LLC	Band Supplies	\$56.70
		<b>Barnhill Enterprises LLC Total</b>		<b>\$56.70</b>
50832	9/9/2019	Bejot, Mark D	Aug-Jan Cell Phone Allow	\$240.00
		<b>Bejot, Mark D Total</b>		<b>\$240.00</b>
50833	9/9/2019	Brenn, Matthew P	2019-20 Cell Phone Allow	\$240.00
		<b>Brenn, Matthew P Total</b>		<b>\$240.00</b>
50834	9/9/2019	Cengage Learning	Bundle: Century 21 Accounting General Journal, 11th Student Edition + Pre/Post Precision Exams + MidTap (1 year access)	\$1,069.75
50834	9/9/2019	Cengage Learning	Bundle: Century 21 Accounting: Advanced, 11th Student Edition + Pre/Post Precision Exams + MindTap (1-year access)	\$399.00
50834	9/9/2019	Cengage Learning	MindTap Medical Terminology, 2 terms (12 months) Instant Access for Ehrlich/Schroeder's Medical Terminology for Health Professions with Studyware CD-ROM	\$200.00
50834	9/9/2019	Cengage Learning	Shipping	\$169.90
50834	9/9/2019	Cengage Learning	Wraparound Teacher's Edition for Century 21 Accounting General Journal, 11th Edition	\$230.25
50834	9/9/2019	Cengage Learning	K12 MindTap Collection for Shelly Cashman Series Microsoft 365 & 2019 (1-year access)	\$145.00
50834	9/9/2019	Cengage Learning	Shelly Cashman Series Microsoft Office 365 & Office 2016: Introductory 1st MindTap (1-year access)	\$400.00
		<b>Cengage Learning Total</b>		<b>\$2,613.90</b>
50835	9/9/2019	CenterPoint Energy Services Retail LLC	Acct#BHE195185 Jul Natural Gas	\$125.46
50835	9/9/2019	CenterPoint Energy Services Retail LLC	Acct#BHE231582 Jul Natural Gas	\$46.92
50835	9/9/2019	CenterPoint Energy Services Retail LLC	Acct#NGM829096 Jul Natural Gas	\$43.13
		<b>CenterPoint Energy Services Retail LLC Total</b>		<b>\$215.51</b>
50836	9/9/2019	Central States Lab LLC	Orange Field Paint	\$298.00
50836	9/9/2019	Central States Lab LLC	Shipping	\$43.03
		<b>Central States Lab LLC Total</b>		<b>\$341.03</b>
50837	9/9/2019	City of Wakefield	Aug BB Utilities	\$117.56
50837	9/9/2019	City of Wakefield	Aug PF Utilities	\$15.00
50837	9/9/2019	City of Wakefield	Aug BB Utilities	\$4,335.69
50837	9/9/2019	City of Wakefield	Aug PF Utilities	\$39.93
50837	9/9/2019	City of Wakefield	Aug Utilities	\$34.75
50837	9/9/2019	City of Wakefield	Aug Utilities	\$110.03
		<b>City of Wakefield Total</b>		<b>\$4,652.96</b>
50838	9/9/2019	Cubby's Inc.	Mower Diesel	\$28.01
50838	9/9/2019	Cubby's Inc.	Bus Diesel	\$174.92
50838	9/9/2019	Cubby's Inc.	Van Fuel	\$29.22
		<b>Cubby's Inc. Total</b>		<b>\$232.15</b>
50839	9/9/2019	Ekberg Auto Parts, Inc.	Suburban Repair	\$652.37
		<b>Ekberg Auto Parts, Inc. Total</b>		<b>\$652.37</b>
50840	9/9/2019	ESU #1	Play Safe Registration - JK	\$20.00
50840	9/9/2019	ESU #1	Play Safe Registration - KS	\$20.00
		<b>ESU #1 Total</b>		<b>\$40.00</b>

Check Number	Check Date	Payee	Reason	Amount
50841	9/9/2019	Farup, Matthew C	Aug-Jan Cell Phone Allow	\$240.00
		<b>Farup, Matthew C Total</b>		<b>\$240.00</b>
50842	9/9/2019	Gill Hauling, Inc.	Garbage Service	\$196.62
50842	9/9/2019	Gill Hauling, Inc.	Rolloff Service	\$297.65
		<b>Gill Hauling, Inc. Total</b>		<b>\$494.27</b>
50843	9/9/2019	Grainger Inc.	Coil Cleaner	\$29.84
		<b>Grainger Inc. Total</b>		<b>\$29.84</b>
50844	9/9/2019	Hansen, Rex A	2019-20 Cell Phone Allow	\$240.00
		<b>Hansen, Rex A Total</b>		<b>\$240.00</b>
50845	9/9/2019	J.W. Pepper & Son, Inc	Imbakwa . SATB	\$328.50
50845	9/9/2019	J.W. Pepper & Son, Inc	River in Judea SATB	\$342.50
50845	9/9/2019	J.W. Pepper & Son, Inc	Riversong SATB	\$310.80
50845	9/9/2019	J.W. Pepper & Son, Inc	Seize the Day Emerson . SATB	\$387.00
50845	9/9/2019	J.W. Pepper & Son, Inc	The Lighthouse . SATB	\$19.00
50845	9/9/2019	J.W. Pepper & Son, Inc	You Will Be Found . SSA	\$23.50
		<b>J.W. Pepper &amp; Son, Inc Total</b>		<b>\$1,411.30</b>
50846	9/9/2019	KSB School Law, PC LLO	Legal Services	\$1,314.00
		<b>KSB School Law, PC LLO Total</b>		<b>\$1,314.00</b>
50847	9/9/2019	Matheson Tri-Gas Inc	Gen welding supplies & gases to be ordered as needed	\$266.27
		<b>Matheson Tri-Gas Inc Total</b>		<b>\$266.27</b>
50848	9/9/2019	Menards - Sioux City	Supplies	\$81.90
		<b>Menards - Sioux City Total</b>		<b>\$81.90</b>
50849	9/9/2019	Miller Building Supply	Supplies	\$282.12
50849	9/9/2019	Miller Building Supply	Grass Seed/Hose	\$50.98
50849	9/9/2019	Miller Building Supply	Traffic Paint	\$27.99
50849	9/9/2019	Miller Building Supply	BB Supplies	\$11.89
50849	9/9/2019	Miller Building Supply	BB Supplies	\$271.84
		<b>Miller Building Supply Total</b>		<b>\$644.82</b>
50850	9/9/2019	MSDSonline Inc	Sub Renewal 10/27-19-10/26/20	\$499.00
		<b>MSDSonline Inc Total</b>		<b>\$499.00</b>
50851	9/9/2019	NE Safety Center	Transportation Training	\$100.00
		<b>NE Safety Center Total</b>		<b>\$100.00</b>
50852	9/9/2019	Nebraska Labor Law Poster Service	2020 State & Federal Posters	\$79.50
		<b>Nebraska Labor Law Poster Service Total</b>		<b>\$79.50</b>
50853	9/9/2019	NSIAAA	NIAA & NSIAA Membership Dues	\$250.00
		<b>NSIAAA Total</b>		<b>\$250.00</b>
50854	9/9/2019	NWEA	Map Growth K-2	\$1,437.50
50854	9/9/2019	NWEA	MAP Growth Math, Reading & Language	\$1,312.50
50854	9/9/2019	NWEA	MAP Growth Science	\$262.50
		<b>NWEA Total</b>		<b>\$3,012.50</b>
50855	9/9/2019	One Source	Background Checks	\$110.00
		<b>One Source Total</b>		<b>\$110.00</b>
50856	9/9/2019	Orkin Exterminating Inc	Pest Control	\$118.71
		<b>Orkin Exterminating Inc Total</b>		<b>\$118.71</b>
50857	9/9/2019	Pac N Save, Inc.	FCS Supplies	\$6.76
		<b>Pac N Save, Inc. Total</b>		<b>\$6.76</b>
50858	9/9/2019	Pearson Education	MTH11 PREM DGTL 1YR S-A LIC GR	\$51.94
50858	9/9/2019	Pearson Education	MTH11 PREM DGTL 1YR S-A LIC GR.1	\$72.94
50858	9/9/2019	Pearson Education	MTH11 PREM DGTL 1YR S-A LIC GR.2	\$72.94
50858	9/9/2019	Pearson Education	MTH11 PREM DGTL 1YR S-A LIC GR.3	\$72.94
50858	9/9/2019	Pearson Education	MTH11 PREM DGTL 1YR S-A LIC GR.4	\$36.47
50858	9/9/2019	Pearson Education	MTH11 PREM DGTL 1YR S-A LIC GR.5	\$36.47
50858	9/9/2019	Pearson Education	MTH11 PREM DGTL 1YR S-A LIC GR.6	\$36.47
		<b>Pearson Education Total</b>		<b>\$380.17</b>
50859	9/9/2019	Proquest, LLC	eLibrary subscription (Full-text dbs) - start 9/1/2019 end: 8/31/2020	\$1,102.10
		<b>Proquest, LLC Total</b>		<b>\$1,102.10</b>
50860	9/9/2019	Ramsey Education	1 Yr Entrepreneurship Digital License	\$400.00

Check Number	Check Date	Payee	Reason	Amount
50860	9/9/2019	Ramsey Eduction	Annual Technology & Curriculum Support	\$250.00
50860	9/9/2019	Ramsey Eduction	Foundations Digital Classroom Annual License	\$1,000.00
50860	9/9/2019	Ramsey Eduction	HS Curriculum Bundle Discount	(\$100.00)
		<b>Ramsey Eduction Total</b>		<b>\$1,550.00</b>
50861	9/9/2019	Recreation Today	Buddy Bench - see attachment	\$2,239.06
		<b>Recreation Today Total</b>		<b>\$2,239.06</b>
50862	9/9/2019	Renneberg Hardwood, Inc	1-15/16 FAS/SEL WHITE ASH 12' R1E	\$198.45
50862	9/9/2019	Renneberg Hardwood, Inc	13/16 FAS/SEL WHITE ASH 8' R1E	\$172.80
50862	9/9/2019	Renneberg Hardwood, Inc	15/16 FAS/SEL YELLOW POPLAR 8' R1E	\$50.64
50862	9/9/2019	Renneberg Hardwood, Inc	Shipping	\$50.00
		<b>Renneberg Hardwood, Inc Total</b>		<b>\$471.89</b>
50863	9/9/2019	VanderVeen, Dwight D	2019-20 Cell Phone Allow	\$240.00
		<b>VanderVeen, Dwight D Total</b>		<b>\$240.00</b>
50864	9/9/2019	Wakefield School-Interim	Postage	\$1,200.00
		<b>Wakefield School-Interim Total</b>		<b>\$1,200.00</b>
50865	9/9/2019	Wulf, Jerad D	Aug-Jan Cell Phone Allow	\$240.00
		<b>Wulf, Jerad D Total</b>		<b>\$240.00</b>
<b>Sub Total</b>				<b>\$25,885.58</b>

Sorted By	Value	Description
FUND	06	School Nutrition Fund

Check Number	Check Date	Payee	Reason	Amount
4970	9/9/2019	Appeara	Aprons, Mops & Towels	\$63.59
		<b>Appeara Total</b>		<b>\$63.59</b>
4971	9/9/2019	CenterPoint Energy Services Retail LLC	Acct#NGM811131 Jul Natural Gas	\$50.22
		<b>CenterPoint Energy Services Retail LLC Total</b>		<b>\$50.22</b>
4972	9/9/2019	City of Wakefield	Aug BB Utilities	\$6.19
4972	9/9/2019	City of Wakefield	Aug BB Utilities	\$228.19
		<b>City of Wakefield Total</b>		<b>\$234.38</b>
4973	9/9/2019	Dean Foods	Juice	\$41.28
4973	9/9/2019	Dean Foods	Milk/Juice	\$1,249.94
		<b>Dean Foods Total</b>		<b>\$1,291.22</b>
4974	9/9/2019	Gill Hauling, Inc.	Garbage Service	\$196.62
		<b>Gill Hauling, Inc. Total</b>		<b>\$196.62</b>
4975	9/9/2019	Hobart Sales And Service	Steamer Installation	\$729.50
4975	9/9/2019	Hobart Sales And Service	Vulcan Connectionless steamer, 5 pan capacity, 208/60/ 3 phase, 12Kw, stacked units, 2 year warranty	\$17,463.00
		<b>Hobart Sales And Service Total</b>		<b>\$18,192.50</b>
4976	9/9/2019	Major Refrigeration Co.	Milk Cooler Repair	\$282.00
		<b>Major Refrigeration Co. Total</b>		<b>\$282.00</b>
4977	9/9/2019	Pac N Save, Inc.	Food	\$38.55
		<b>Pac N Save, Inc. Total</b>		<b>\$38.55</b>
	9/9/2019	Sysco Lincoln	Food/Supplies	\$125.37
	9/9/2019	Sysco Lincoln	Supplies	\$31.26
	9/9/2019	Sysco Lincoln	Billing Correction	(\$877.64)
	9/9/2019	Sysco Lincoln	Food/Supplies	\$5,273.53
		<b>Sysco Lincoln Total</b>		<b>\$4,552.52</b>
4978	9/9/2019	US Foods - Sioux Falls	Food/Supplies	\$153.91
4978	9/9/2019	US Foods - Sioux Falls	Food/Supplies	\$1,282.30
		<b>US Foods - Sioux Falls Total</b>		<b>\$1,436.21</b>
<b>Sub Total</b>				<b>\$26,337.81</b>
<b>Grand Total</b>				<b>\$52,223.39</b>

# Wakefield Community School

## Payroll Voucher By Vendor Report

Accounting Cycle: FY19-20; Voucher: 091319,091319 HSA; Vendor: [All]; Order By: Vendor; Account Type: Liability; Created On: 9/9/2019 12:34:24 PM

Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
091319	BankFirst	195103	50822	Aflac	\$739.05
Register	Register Paid Date	Account Code	Deduction		Amount
091319	9/13/2019	01-00941-000	Aflac - Accident 125		\$289.90
091319	9/13/2019	01-00901-000	Aflac - Cancer 125		(\$16.17)
091319	9/13/2019	01-00941-000	Aflac - Cancer 125		\$259.66
091319	9/13/2019	01-00941-000	Aflac - Short Term Disability		\$205.66
<b>Sub Total</b>					<b>\$739.05</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
091319	BankFirst	195103	50823	AxisPlus Benefits	\$5,899.96
Register	Register Paid Date	Account Code	Deduction		Amount
091319	9/13/2019	01-00941-000	Child Care 125		\$2,898.30
091319	9/13/2019	01-00941-000	Med Reimb 125		\$2,801.66
091319	9/13/2019	06-00941-000	Med Reimb 125		\$200.00
<b>Sub Total</b>					<b>\$5,899.96</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
091319	BankFirst	195103	50824	BankFirst	\$70,912.14
Register	Register Paid Date	Account Code	Deduction		Amount
091319	9/13/2019	01-00941-000	Federal Withholding		\$23,132.13
091319	9/13/2019	06-00941-000	Federal Withholding		\$489.53
091319	9/13/2019	01-00941-000	FICA		\$37,497.86
091319	9/13/2019	06-00941-000	FICA		\$829.06
091319	9/13/2019	01-00941-000	Medicare		\$8,769.66
091319	9/13/2019	06-00941-000	Medicare		\$193.90
<b>Sub Total</b>					<b>\$70,912.14</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
091319	BankFirst	195103	50825	Blue Cross and Blue Shield of NE	\$72,833.62
Register	Register Paid Date	Account Code	Deduction		Amount
091319	9/13/2019	01-00941-000	BCBS Empl Dental 125		\$1,522.38
091319	9/13/2019	01-00901-000	BCBS Empl Health 125		\$735.32
091319	9/13/2019	01-00941-000	BCBS Empl Health 125		\$3,198.02
091319	9/13/2019	01-00941-000	BCBS Employer Dental		\$1,756.96
091319	9/13/2019	06-00941-000	BCBS Employer Dental		\$57.92
091319	9/13/2019	01-00941-000	BCBS Employer Hlth		\$64,483.84
091319	9/13/2019	06-00941-000	BCBS Employer Hlth		\$1,079.18
<b>Sub Total</b>					<b>\$72,833.62</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
091319 HSA	BankFirst	207276		Christy Roberts - HSA	\$99.95
Register	Register Paid Date	Account Code	Deduction		Amount
091319	9/13/2019	06-00941-000	HSA Christy Roberts		\$99.95
<b>Sub Total</b>					<b>\$99.95</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
091319 HSA	BankFirst	207276	4969	Dave Lunz - HSA	\$99.95
Register	Register Paid Date	Account Code	Deduction		Amount
091319	9/13/2019	06-00941-000	HSA Dave Lunz		\$99.95
<b>Sub Total</b>					<b>\$99.95</b>

<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319	BankFirst	195103		Federal Reserve KC	\$212,991.15
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	Direct Deposit		\$208,544.40
091319	9/13/2019	06-00941-000	Direct Deposit		\$4,446.75
<b>Sub Total</b>					<b>\$212,991.15</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319	BankFirst	195103		Iowa Department of Revenue	\$300.00
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	Iowa State Tax		\$300.00
<b>Sub Total</b>					<b>\$300.00</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319 HSA	BankFirst	195103		Kaylen Tunink - HSA	\$281.82
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	HSA Kaylen Tunink		\$281.82
<b>Sub Total</b>					<b>\$281.82</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319 HSA	BankFirst	195103		Kim Barge - HSA	\$99.95
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	HSA Kim Barge		\$99.95
<b>Sub Total</b>					<b>\$99.95</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319 HSA	BankFirst	195103		LaVonne Carson - HSA	\$99.95
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	HSA LaVonne Carson		\$99.95
<b>Sub Total</b>					<b>\$99.95</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319	BankFirst	207276	4967	Madison National Life	\$2,135.37
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	Dependent Life Ins		\$6.30
091319	9/13/2019	06-00941-000	Dependent Life Ins		\$2.10
091319	9/13/2019	01-00941-000	Life Ins Employer		\$741.00
091319	9/13/2019	06-00941-000	Life Ins Employer		\$29.25
091319	9/13/2019	01-00901-000	Life Ins Employer		\$43.06
091319	9/13/2019	01-00941-000	Long Term Disability		\$1,313.66
<b>Sub Total</b>					<b>\$2,135.37</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319	BankFirst	195103		MG Trust Company	\$5,555.39
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	403b Plan		\$225.00
091319	9/13/2019	06-00941-000	403b Plan		\$200.00
091319	9/13/2019	01-00941-000	403b Plan ROTH		\$5,130.39
<b>Sub Total</b>					<b>\$5,555.39</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319	BankFirst	195103		Nebraska Child Support Payment Center	\$627.00
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	Child Support		\$627.00
<b>Sub Total</b>					<b>\$627.00</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319	BankFirst	195103		Nebraska Department of Revenue	\$10,323.47
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>

091319	9/13/2019	01-00941-000	State Withholding - NE		\$10,161.76
091319	9/13/2019	06-00941-000	State Withholding - NE		\$161.71
<b>Sub Total</b>					<b>\$10,323.47</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319	BankFirst	195103		Nebraska Retirement System	\$58,508.41
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	NPERS		\$57,291.67
091319	9/13/2019	06-00941-000	NPERS		\$1,216.74
<b>Sub Total</b>					<b>\$58,508.41</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319 HSA	BankFirst	195103		Patricia Wurdeman - HSA	\$99.95
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	HSA Patricia Wurdeman		\$99.95
<b>Sub Total</b>					<b>\$99.95</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319 HSA	BankFirst	195103		Shannon Carroll - HSA	\$281.82
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	HSA Shannon Carroll		\$281.82
<b>Sub Total</b>					<b>\$281.82</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319 HSA	BankFirst	195103		Teresa Soderberg - HSA	\$99.95
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	HSA Teresa Soderberg		\$99.95
<b>Sub Total</b>					<b>\$99.95</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319 HSA	BankFirst	195103		Tina Nuernberger - HSA	\$99.95
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	HSA Tina Nuernberger		\$99.95
<b>Sub Total</b>					<b>\$99.95</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319	BankFirst	195103	50827	Vision Service Plan	\$879.78
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00901-000	Vision 125		\$9.45
091319	9/13/2019	01-00941-000	Vision 125		\$842.04
091319	9/13/2019	06-00941-000	Vision 125		\$28.29
<b>Sub Total</b>					<b>\$879.78</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319	BankFirst	195103	50828	Washington National Insurance Co	\$190.40
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	WA Natl - Cancer Ins 125		\$190.40
<b>Sub Total</b>					<b>\$190.40</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
091319	BankFirst	195103	50829	WCS-General Fund	\$1,248.93
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
091319	9/13/2019	01-00941-000	Limited Computer Use		\$62.00
091319	9/13/2019	01-00941-000	Summer Ins 125		\$1,186.93
<b>Sub Total</b>					<b>\$1,248.93</b>
<b>Grand Total</b>					<b>\$444,407.96</b>

## USEFUL INFORMATION

### Note to MAC Users:

You can use a MAC to input information but there have been issues noted in printing from the MAC. The only solution that is known is to print via a PC.

### MUST COMPLETE THIS PAGE - Basic Data Input Area

The Basic Data Input Area is designed to help common information flow throughout the Budget Form.

### Cover Page - Page 1

The Total Property Tax Requirement is carried forward from Page 2; however, you will need to input how much of that tax request is for Principal and Interest on Bonds.

Outstanding Bonded Indebtedness - if you complete the worksheet pages this will fill in automatically. If you do not you will need to indicate your balances as of September 1.

### Pages 2 through 4 (If you utilize the Worksheet Pages - Begin Inputting on Worksheet Pages)

These pages are currently completed with formulas which pull from the Worksheet Pages. **If you utilize the Worksheet Pages, Pages 2 through 4 will be completed automatically for you.** If you do not wish to utilize the worksheet pages you can simply type in your numbers on Pages 2 through 4. The only cells with formulas that cannot be over-written are those that provide an essential calculation (example - Total Resources Available).

A complete and accurate budget should have the prior year Balance Forward **equal** Total of Beginning Balances. We have built into the spreadsheet a comparison between these two numbers. If these two numbers **do not agree** a statement will appear indicating it must equal prior year balance forward.

We have also built in a comparison between the Total Requirement and Total Resources Available. If these two numbers **do not agree** in the budget you will receive the message "Budget Not Balanced".

The County Treasurer's Commission is a calculation, if you wish to alter the County Treasurer's Commission amount to round to a whole number or for a similar reason you may over-write the formula.

### Worksheet Pages - **FOR YOUR USE ONLY - NOT TO BE SUBMITTED TO THE STATE**

The last sheets of this file are worksheet (individual fund) pages. These pages are provided for your use; however, you do not have to use them. For more information about the worksheets, see the Budget Guidelines. **If you do utilize the Worksheet Pages, Pages 2 through 4 will be completed automatically for you.**

### Moving From Page to Page:

There are several ways to move around your budget form. You can hold down the CTRL and hit either Page Down (Moves you ahead a sheet) or Page Up (Moves you to previous sheet). The other option is to use your mouse to click on the different sheet tabs.

### I Want to See Descriptions on Left When Inputting Numbers in Budget Column:

On the "View" ribbon in the Window area there is an item called Freeze Panes. Freeze Panes allows you to tell the computer what columns and/or rows you wish to see at all times. Freeze Panes will freeze whatever rows are above your active cell and also whatever columns are to the left of your active cell. By choosing the option again it will turn the option off.

### The Cell Is Locked:

UNDER NO CIRCUMSTANCES WILL PASSWORDS BE GIVEN OUT. Either the cell is locked because it contains a formula or you are trying to input information in the wrong cell.

### You Note Any Errors Or Have Any Problems:

We have tested this spreadsheet through various methods to help identify any problem areas and to ensure formulas are correct. However, we cannot account for all the variables that occur with each individual budget. If you feel there is an error in a formula please contact us immediately so we can go over the problem(s) and if necessary correct the situation.

All of your comments or ideas to better the budget form are taken into consideration. Please feel free to [contact us at \(402\) 471-2111](#) with these items. We make this available to you to HELP in the budget process and wish to make any improvements that would make the spreadsheet more user friendly.

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**Due by September 20th:**

- Budget Form
- Page 2, Total Resources Available (Column 4) agrees to Total Requirements (Column 9).
- Page 2, Total Beginning Balance (Column 1) agrees to Page 3 Total Ending Balance (Column 8).
- Page 3, Total Beginning Balance (Column 1) agrees to Page 4 Total Ending Balance (Column 8).
- Page 4, Total Beginning Balance (Column 1) agrees to the prior School District Budget Form, Page 4, Total Ending Balance (Column 8). If it does not agree, please provide explanation.
- Schedule B, shows the District is in compliance with State Statutes
- Proof of Publication for Notice of Budget Hearing (NBH).
- Schedules A, B, and D
- Certificate of Valuation(s). Total Certified Valuation was completed on Page 1.
- Lid Computation Form LC-2 and the Special Grant Fund List
- Joint Public Agency & Interlocal Agreements is indicated by checking the box. If school district answers YES, the Report of Joint Public Agency & Interlocal Agreements is due on or before September 20th.

**If your school district has held a successful election to override the levy limits, which is in effect for this budget year, you will also need:**

- Election Ballot and Certified Election Returns for the special election to override the levy limits.

Please Complete this **Basic Data Input** -It will put information consistently through

**INPUT ↓**

County-District #:	90-0560	
Name of School:	Wakefield Public Schools	
Name of County:	Wayne	<i>Do not include the word "County"</i>
Class:	3	
Current Valuation		503,518,552
Prior Valuation		489,013,718
Prior Year Property Tax Request		4,877,821.16
Prior Year Levy Rate	0.997482	
Hearing Held On:		
Day of month:	11th	
Month:	September	
Year:	2019	
Time:	5:30	
A.M. or P.M.:	P.M.	
Location of Hearing:	Board of Education Room	
Special Hearing to Set Final Tax Request Held On:		
Day of month:	11	
Month:	September	
Year:	2019	
Time:	5:40	
A.M. or P.M.:	P.M.	
Location of Hearing:	Board of Education Room	





**2019-2020  
STATE OF NEBRASKA  
SCHOOL DISTRICT BUDGET FORM**

County-District #: 90-0560      Class #: 3  
Wakefield Public Schools  
TO THE COUNTY BOARD AND COUNTY CLERK OF  
Wayne County

**This budget is for the Period SEPTEMBER 1, 2019 through AUGUST 31, 2020**

**Upon Filing, The School Certifies the Information Submitted on this Form to be Correct:**

AMOUNT OF PERSONAL AND REAL PROPERTY TAX REQUIRED FOR:	Principal and Interest on Bonds	All Other Purposes	TOTAL
General Fund	\$ -	\$ 4,697,198.00	\$ 4,697,198.00
Bond Fund(s) <i>[If More Than 1 Bond Fund - Total All Together]</i>	\$ -		\$ -
Special Building Fund	\$ -	\$ 126,632.00	\$ 126,632.00
Qualified Capital Purpose Undertaking Fund	\$ -	\$ 102,876.00	\$ 102,876.00
<b>Total All Funds</b>	<b>\$ -</b>	<b>\$ 4,926,706.00</b>	<b>\$ 4,926,706.00</b>

Outstanding Bonded Indebtedness as of September 1, 2019  
*(Include Bond Fund(s) and Qualified Capital Purpose Undertaking Fund)*

\$ 572,342.00	Principal
\$ 17,539.00	Interest
<b>\$ 589,881.00</b>	<b>Total Outstanding Bonded Indebtedness</b>

**Total Certified Valuation (All Counties)**      \$ 503,518,552  
*(Certification of Valuation(s) from County Assessor **MUST** be attached)*

**Report of Joint Public Agency & Interlocal Agreements**

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2018 through June 30, 2019?

YES       NO

*If YES, Please submit Interlocal Agreement Report by September 20th.*

**Report of Trade Names, Corporate Names & Business Names**

Did the subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2018 through June 30, 2019?

YES       NO

*If YES, Please submit Trade Name Report by September 20th.*

Has your School District held a successful election to override the levy limits provided in Statute 77-3442, which is in effect for 2018-2019 school fiscal year?

YES       NO

**County Clerk's Use Only**

**APA Contact Information**

Auditor of Public Accounts  
State Capitol, Suite 2303  
Lincoln, NE 68509

Telephone: (402) 471-2111      FAX: (402) 471-3301

Website: [www.auditors.nebraska.gov](http://www.auditors.nebraska.gov)

Questions - E-Mail: [Deann.Haeffner@nebraska.gov](mailto:Deann.Haeffner@nebraska.gov)

**Submission Information**

# Budget Due by 9-20-2019

- Submit budget to:**
1. Auditor of Public Accounts -Electronically on Website or Mail
  2. County Board (SEC. 13-508), C/O County Clerk
  3. Nebraska Dept. of Education -Upload to NDE Portal only

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District # 90-0560  
Wakefield Public Schools

2019-2020 BUDGET ADOPTED									
	TOTAL BEGINNING BALANCE (Column 1)	TOTAL AVAILABLE RESOURCES BEFORE PROPERTY TAXES (Including Beginning Balances) (Column 2)	PERSONAL AND REAL PROPERTY TAXES (Column 3)	TOTAL RESOURCES AVAILABLE (Col 2 + Col 3) (Column 4)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS - SPECIAL EDUCATION (Column 5)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS - NON-SPECIAL EDUCATION (Column 6)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS (Col 5 + Col 6) (Column 7)	NECESSARY CASH RESERVE (Column 8)	TOTAL REQUIREMENTS (Col 7 + Col 8) (Column 9)
General	1,690,666.00	4,742,542.00	4,650,226.00	9,392,768.00	1,181,000.00	6,557,089.00	7,738,089.00	1,654,679.00	9,392,768.00
Depreciation	628,024.00	632,024.00		632,024.00			632,024.00		632,024.00
Employee Benefit	36,478.00	42,553.00		42,553.00			42,553.00	-	42,553.00
Contingency	-	-		-			-		-
Activities	114,579.00	260,079.00		260,079.00			260,079.00	-	260,079.00
School Nutrition	125,910.00	404,160.00		404,160.00			404,160.00	-	404,160.00
Bond	38,934.00	39,034.00	-	39,034.00			39,034.00	-	39,034.00
Special Building	757,677.00	762,877.00	125,366.00	888,243.00			888,243.00		888,243.00
Qualified Capital Purpose Undertaking	162,845.00	164,095.00	101,847.00	265,942.00			207,942.00	58,000.00	265,942.00
Cooperative	-	-		-			-	-	-
Student Fee	28,210.00	42,710.00		42,710.00			42,710.00	-	42,710.00
				-					-
<b>TOTAL ALL FUNDS</b>	<b>3,583,323.00</b>	<b>7,090,074.00</b>	<b>4,877,439.00</b>	<b>11,967,513.00</b>	<b>1,181,000.00</b>	<b>6,557,089.00</b>	<b>10,254,834.00</b>	<b>1,712,679.00</b>	<b>11,967,513.00</b>

<b>PERSONAL AND REAL PROPERTY TAX RECAP</b>	General Fund	Bond Fund(s) [Total Of All Bond Funds]	Special Building Fund	Qualified Capital Purpose Undertaking Fund
	PERSONAL AND REAL PROPERTY TAXES FROM COLUMN 3 (Line A)	4,650,226.00	-	125,366.00
COUNTY TREASURER'S COMMISSION 1% OF TAXES COLLECTED (Line B)	46,972.00	-	1,266.00	1,029.00
TOTAL PERSONAL AND REAL PROPERTY TAXES (Line A + Line B) (Line C)	4,697,198.00	-	126,632.00	102,876.00

CERTIFIED STATE AID	MOTOR VEHICLE TAXES
\$ 1,457,237.00	\$ 150,000.00

COUNTY TREASURER'S BALANCE, 9-1-2019			
779,754.00	-	15,285.00	22,928.00

2018-2019 ACTUAL/ESTIMATED								
	TOTAL BEGINNING BALANCE (Column 1)	TOTAL AVAILABLE RESOURCES BEFORE PROPERTY TAXES (Including Beginning Balances) (Column 2)	PERSONAL AND REAL PROPERTY TAXES (Column 3)	TOTAL RESOURCES AVAILABLE (Col 2 + Col 3) (Column 4)	TOTAL DISBURSEMENTS & TRANSFERS - SPECIAL EDUCATION (Column 5)	TOTAL DISBURSEMENTS & TRANSFERS - NON-SPECIAL EDUCATION (Column 6)	TOTAL DISBURSEMENTS & TRANSFERS (Col 5 + Col 6) (Column 7)	TOTAL ENDING BALANCE (Col 4 - Col 7) (Column 8)
General	1,803,847.00	3,588,128.00	4,415,831.00	8,003,959.00	996,619.00	5,316,674.00	6,313,293.00	1,690,666.00
Depreciation	633,903.00	736,310.00		736,310.00			108,286.00	628,024.00
Employee Benefit	28,686.00	37,814.00		37,814.00			1,336.00	36,478.00
Contingency	-	-		-			-	-
Activities	110,294.00	276,881.00		276,881.00			162,302.00	114,579.00
School Nutrition	131,569.00	453,509.00		453,509.00			327,599.00	125,910.00
Bond	38,733.00	38,851.00	83.00	38,934.00			-	38,934.00
Special Building	673,392.00	687,883.00	69,794.00	757,677.00			-	757,677.00
Qualified Capital Purpose Undertaking	168,493.00	176,195.00	104,626.00	280,821.00			117,976.00	162,845.00
Cooperative	-	-		-			-	-
Student Fee	21,100.00	36,150.00		36,150.00			7,940.00	28,210.00
				-				-
<b>TOTAL ALL FUNDS</b>	<b>3,610,017.00</b>	<b>6,031,721.00</b>	<b>4,590,334.00</b>	<b>10,622,055.00</b>	<b>996,619.00</b>	<b>5,316,674.00</b>	<b>7,038,732.00</b>	<b>3,583,323.00</b>

NOTE: Total Disbursements and Transfers (Column 7) is the sum of Column 5 and Column 6 for the General Fund only. For all other funds, numbers will pull automatically from the Worksheets.

<b>MOTOR VEHICLE TAXES</b>
<b>\$ 158,595.00</b>

2017-2018 ACTUAL								
	TOTAL BEGINNING BALANCE (Column 1)	TOTAL AVAILABLE RESOURCES BEFORE PROPERTY TAXES (Including Beginning Balances) (Column 2)	PERSONAL AND REAL PROPERTY TAXES (Column 3)	TOTAL RESOURCES AVAILABLE (Col 2 + Col 3) (Column 4)	TOTAL DISBURSEMENTS & TRANSFERS - SPECIAL EDUCATION (Column 5)	TOTAL DISBURSEMENTS & TRANSFERS - NON-SPECIAL EDUCATION (Column 6)	TOTAL DISBURSEMENTS & TRANSFERS (Col 5 + Col 6) (Column 7)	TOTAL ENDING BALANCE (Col 4 - Col 7) (Column 8)
General	1,651,727.00	3,527,231.00	4,222,561.00	7,749,792.00	879,357.00	5,066,588.00	5,945,945.00	1,803,847.00
Depreciation	702,869.00	713,528.00		713,528.00			79,625.00	633,903.00
Employee Benefit	21,499.00	29,772.00		29,772.00			1,086.00	28,686.00
Contingency	-	-		-			-	-
Activities	77,867.00	250,480.00		250,480.00			140,186.00	110,294.00
School Lunch	99,030.00	397,335.00		397,335.00			265,766.00	131,569.00
Bond	38,558.00	38,643.00	90.00	38,733.00			-	38,733.00
Special Building	599,581.00	611,305.00	67,087.00	678,392.00			5,000.00	673,392.00
Qualified Capital Purpose Undertaking	176,018.00	185,060.00	101,409.00	286,469.00			117,976.00	168,493.00
Cooperative	-	-		-			-	-
Student Fee	14,321.00	25,071.00		25,071.00			3,971.00	21,100.00
				-				-
<b>TOTAL ALL FUNDS</b>	<b>\$ 3,381,470.00</b>	<b>5,778,425.00</b>	<b>4,391,147.00</b>	<b>10,169,572.00</b>	<b>879,357.00</b>	<b>5,066,588.00</b>	<b>6,559,555.00</b>	<b>3,610,017.00</b>

NOTE: Total Disbursements and Transfers (Column 7) is the sum of Column 5 and Column 6 for the General Fund only. For all other funds, numbers will pull automatically from the Worksheets.

<b>MOTOR VEHICLE TAXES</b>
<b>\$ 156,960.00</b>

## CORRESPONDENCE INFORMATION

### ENTITY OFFICIAL ADDRESS

*If no official address, please provide address where correspondence should be sent*

NAME	<b>Mark Bejot</b>
ADDRESS	<b>802 Highland Street, Box 330</b>
CITY & ZIP CODE	<b>Wakefield, 68784</b>
TELEPHONE	<b>402-287-2012</b>
WEBSITE	<b>www.wakefieldschools.org</b>

	BOARD CHAIRPERSON	CLERK/TREASURER/SUPERINTENDENT/OTHER	PREPARER
NAME	Mark Victor	Mark Bejot	
TITLE /FIRM NAME	Chairperson	Superintendent	
TELEPHONE	402-287-9036	402-287-2012	
EMAIL ADDRESS	Victor80mark@gmail.com	mbejot@wakefieldschools.org	

For Questions on this form, who should we contact (please √ one): Contact will be via email if supplied.

- Board Chairperson
- Clerk / Treasurer / Superintendent / Other
- Preparer

**SCHEDULE A GENERAL FUND LID EXCLUSIONS**

County-District #

90-0560

Wakefield Public Schools

Line No.		2018-2019 Amount Budgeted To Spend
1	Repairs to Infrastructure Damaged by a Natural Disaster: (List repair)	
2		
3		
4		
5		
6		
7		
8		
9	<b>Total Repairs to Infrastructure Damaged by a Natural Disaster</b> (Lines 1 through 8)	\$ -
10	<b>Judgments:</b> (List the types of judgments obtained against your School District to the extent such judgment is not paid by liability insurance)	
11		
12		
13		
14		
15		
16		
17	<b>Total Judgments</b> (Lines 11 through 16)	\$ -
18	<b>Distance Education Courses</b>	
19	<b>Amounts eligible as exclusion for Voluntary Termination Agreements</b>	
20	<b>Retirement Contribution Increase</b>	
21	<b>Native American Impact Aid</b>	
22	<b>Total General Fund Lid Exclusions - To LC-2 Form</b> (Line 9 + Line 17 to 21)	\$ -

Wakefield Public Schools  
Schedule B - Levies

**Levy Limit Compliance**

NOTE: *The Schedule portion below is to determine if the School District has met the levy limitations.*

Line No.		General Fund (Column A)	Bond Funds (Column B)	Special Building Funds (Column C)	Qualified Capital Purpose Undertaking Funds (Column D)
1	Total Personal and Real Property Taxes -Cover Page	4,697,198.00	-	126,632.00	102,876.00
2	<b>Exclusions:</b>				
3	Bonded indebtedness secured by a levy on property (Includes Co. Treasurer Comm.)	-	-		102,876.00
4	Judgments not paid by liability insurance	-			
5	Voluntary termination agreements with certificated staff / employees occurring prior to 9/1/17	-			
6	Voluntary termination agreements with certificated Teachers 9/1/17 and after	-			
7	Voluntary termination agreements from collective bargaining agreement with certificated employees 9/1/18 to 8/31/19 up to 50%	-			
8					
9					
10					
11					
12	<b>Total Exclusions (Line 3 + Line 11)</b>	-	-	-	102,876.00
13	Total Personal and Real Property Tax Requirement Subject to the Levy Limitation (Line 1 minus Line 12)	4,697,198.00	-	126,632.00	-
14	Assessed Valuation	503,518,552	503,518,552	503,518,552	503,518,552
15	Levy Subject to Limitation ((Line 13 / Line 14) x 100)	0.932875	0.000000	0.025149	0.000000
16	Total Levy for Compliance	0.958024			

If the **total** levy on Line 16 is \$1.05, or less, the levy limitation per State Statute Section 77-3442 has been met.

If Total of Line 16 is greater than \$1.05 and you **did not** hold a successful election to override the levy, you are in violation of the levy lid. The school district **must reduce property taxes** to meet the levy limitation.

If Total of Line 16 is greater than \$1.05 and you **held** a successful election to override the levy, which is in effect for the you must **attach a copy of the election ballot and the certified election returns** to your budget.

**Qualified Capital Purpose Undertaking Fund levy.** A district may only exceed the maximum levy of five and one-fifth cents per one hundred dollars of taxable valuation in any year if (i) the taxable valuation of the district is lower than the taxable valuation in the year in which the district last issued capital purpose undertaking bonds or (ii) such maximum levy is insufficient to meet the annual principal and interest obligations for all capital purpose undertaking bonds. Projects beginning after April 19, 2016 can only have a maximum levy of three cents per one hundred dollars of taxable valuation in any year. (Statute 79-10,110 & 79-10,110.02).

**Special Building Fund levy.** Limit on Building Fund levy of 14 cents (Statute 79-10,120)

**REMINDER:** School districts that have combined levies greater than \$1.20 or the combined levies that exceeded the maximum levy approved at a special election may be subject to petitions for the free holding of territory. Combined levies do not include levies for bonded indebtedness approved by the voters of a school district or levies for the refinancing of such bonded indebtedness.

**Voluntary Termination Exclusions**

Line 5 Amounts to pay for current and future sums agreed to be paid by a school district to certificated employees in exchange for a voluntary termination of employment occurring prior to 9/1/17

Line 6 Amount levied by school district at maximum levy to pay for current and future qualified voluntary termination incentives for certificated teachers pursuant to statute. Payments cannot exceed \$35,000, must be paid within 5 years, will result in savings to the school, were not included in a collective bargaining agreement

Line 7 Amounts levied by school district at maximum levy to pay for 50% of the current and future sums agreed to be paid to certificated employees in exchange for voluntary termination between 9/1/18 to 8/31/19 as a result of collective bargaining agreement in force on 9/1/17

**Levies Expected to be Set by County**

NOTE: *The Schedule portion below is to assist with the Levy setting process.*

Fund	Property Taxes	Valuation	Expected Levy
General Fund	\$ 4,697,198.00	\$ 503,518,552	0.932875
Special Building Fund	\$ 126,632.00	\$ 503,518,552	0.025149
Bond Fund	\$ -	\$ 503,518,552	0
Bond Fund	\$ -	\$ 503,518,552	0
Bond Fund	\$ -	\$ 503,518,552	0
QCPUF Fund	\$ 102,876.00	\$ 503,518,552	0.020431
QCPUF Fund	\$ -	\$ 503,518,552	0
	\$ -	\$ 503,518,552	0
	\$ -	\$ 503,518,552	0
	\$ -	\$ 503,518,552	0
	\$ -	\$ 503,518,552	0
	\$ -	\$ 503,518,552	0
	\$ -	\$ 503,518,552	0
	\$ -	\$ 503,518,552	0
<b>Total</b>	<b>\$ 4,926,706.00</b>		<b>\$ 0.978455</b>

Must agree to Cover

## Superintendent Pay Transparency Notice—Proposed Contract Mark Bejot

Notice is hereby given that Wakefield Community Schools has approval of a proposed superintendent employment contract/contract amendment on its agenda for the board meeting to be held on May 13, 2019 at 5:30pm at the Wakefield Board of Education Room in Wakefield, Nebraska.

After the 2019/20 school year, how many years remain on the contract:  
(Column F must be completed if additional years remain on contract.)

Enter Years Remaining  
on Contract Here

The estimated costs to the district for the 2019/20 year and future years are listed below:

1

	2019/20 Base Pay, Additional Compensation & Benefits	Future Base Pay, Additional Compensation & Benefits per Contract	TOTAL CONTRACT COST
<b>Base Pay for the Total FTE</b>	\$ 121,500.00	\$ 121,500.00	\$ 243,000.00
<b>Compensation for activities outside of the regular salary:</b>			
● <i>Extended contracts / Activities outside of regular salary</i>			\$ -
● <i>Bonus/Incentive/Performance Pay</i>			\$ -
● <i>Stipends</i>			\$ -
● <i>All other costs not mentioned above</i>			\$ -
<b>Benefits and Payroll Costs Paid by district:</b>			
● <i>Insurances (Health, Dental, Life, Long Term Disability)</i>	\$ 16,854.00	16854	\$ 33,708.00
● <i>Cafeteria Plan Stipend</i>			\$ -
● <i>Cash in lieu of insurance</i>			\$ -
● <i>Employee's share of retirement, deferred compensation, FICA and Medicare <b>if paid by the district</b></i>			\$ -
● <i>District's share of retirement, FICA and Medicare</i>	\$ 21,297.00	\$ 21,297.00	\$ 42,594.00
● <i>IRS value of housing allowance</i>			\$ -
● <i>IRS value of vehicle allowance</i>			\$ -
● <i>Additional leave days</i>			\$ -
● <i>Annuities</i>			\$ -
● <i>Service credit purchase</i>			\$ -
● <i>Association / Membership dues</i>	\$ 795.00	\$ 795.00	\$ 1,590.00
● <i>Cell Phone/Internet reimbursement</i>	\$ 480.00	\$ 480.00	\$ 960.00
● <i>Relocation reimbursement</i>			\$ -
● <i>Travel allowance/reimbursement</i>			\$ -
● <i>Mileage Allowance</i>			\$ -
● <i>Educational tuition assistance</i>			\$ -
● <i>All other benefit costs not mentioned above</i>			\$ -
<b>Totals:</b>	<b>\$ 160,926.00</b>	<b>\$ 160,926.00</b>	<b>\$ 321,852.00</b>

# NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Wakefield Public Schools (90-0560) in Wayne County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 11th day of September, 2019 at 5:30 o'clock, P.M., at Board of Education Room for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours.

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve	Total Available Resources Before Property Taxes	Total Personal and Real Property Tax Requirement
	2017-2018 (1)	2018-2019 (2)	2019-2020 (3)			
General	\$ 5,945,945.00	\$ 6,313,293.00	\$ 7,738,089.00	\$ 1,654,679.00	\$ 4,742,542.00	\$ 4,697,198.00
Depreciation	\$ 79,625.00	\$ 108,286.00	\$ 632,024.00		\$ 632,024.00	
Employee Benefit	\$ 1,086.00	\$ 1,336.00	\$ 42,553.00	\$ -	\$ 42,553.00	
Contingency	\$ -	\$ -	\$ -		\$ -	
Activities	\$ 140,186.00	\$ 162,302.00	\$ 260,079.00	\$ -	\$ 260,079.00	
School Nutrition	\$ 265,766.00	\$ 327,599.00	\$ 404,160.00	\$ -	\$ 404,160.00	
Bond	\$ -	\$ -	\$ 39,034.00	\$ -	\$ 39,034.00	\$ -
Special Building	\$ 5,000.00	\$ -	\$ 888,243.00		\$ 762,877.00	\$ 126,632.00
Qualified Capital Purpose Undertaking	\$ 117,976.00	\$ 117,976.00	\$ 207,942.00	\$ 58,000.00	\$ 164,095.00	\$ 102,876.00
Cooperative	\$ -	\$ -	\$ -	\$ -	\$ -	
Student Fee	\$ 3,971.00	\$ 7,940.00	\$ 42,710.00	\$ -	\$ 42,710.00	
	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTALS</b>	<b>\$ 6,559,555.00</b>	<b>\$ 7,038,732.00</b>	<b>\$ 10,254,834.00</b>	<b>\$ 1,712,679.00</b>	<b>\$ 7,090,074.00</b>	<b>\$ 4,926,706.00</b>

## Notice of Special Hearing To Set Final Tax Request

Wakefield Public Schools (90-0560) in Wayne County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 11 day of September 2019 at 5:40 o'clock P.M., at Board of Education Room for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.

	2018-2019	2019-2020	Change
Property Valuations	489,013,718	503,518,552	3%

### 2018/19 Budget Information

### 2019/20 Budget Information

Fund	2018-2019 Operating Budget	2018-2019 Property Tax Request	2018 Tax Rate	Property Tax Rate (2018-2019 Request Divided By 2019 Valuation)	2019-2020 Operating Budget	2019-2020 Proposed Property Tax Request	Proposed 2019 Tax Rate	Change in Tax Rate	Change in Operating Budget
<b>General Fund</b>	7,504,295.00	4,692,588.84	0.959603	0.931959	7,738,089.00	4,697,198.00	0.932875	-3%	3%
<b>Bond Fund(s) K - 12</b>	38,775.00		0.000000	0.000000	39,034.00	-	0.000000	#DIV/0!	1%
<b>Bond Fund(s) K - 8</b>			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
<b>Bond Fund(s) 9 - 12</b>			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
<b>Bond Fund _____</b>			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
<b>Special Building Fund</b>	752,523.00	74,093.00	0.015152	0.014715	888,243.00	126,632.00	0.025149	66%	18%
<b>Qualified Capital Purpose Undertaking Fund K - 12</b>	228,982.00	111,138.38	0.022727	0.022072	207,942.00	102,876.00	0.020431	-10%	-9%
<b>Qualified Capital Purpose Undertaking Fund K - 8</b>			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
<b>Qualified Capital Purpose Undertaking Fund 9 - 12</b>			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
<b>Total</b>	8,524,575.00	4,877,820.22	0.997482	0.968746	8,873,308.00	4,926,706.00	0.978455	-2%	4%

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District #

**90-0560**

Line No.	GENERAL FUND	Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	All Instruction Except Special Education Instructional Programs	1000's	3,329,889.00	3,332,586.00	3,500,000.00
3	Special Education Instructional Programs (Include Pre-School)	1200's	877,858.00	722,225.00	880,000.00
4					
5	Support Services - Pupils (SPED Related)	2100's	-	262,933.00	281,000.00
6	Support Services - Pupil (Non-SPED Related)	2100's	172,917.00	140,577.00	210,000.00
7	Support Services - Instructional	2200's	64,531.00	69,467.00	106,000.00
8					
9	Board of Education	2310	55,457.00	51,325.00	58,000.00
10	Executive Administration Services	2320	155,863.00	160,274.00	170,000.00
11	District Legal Services	2330	4,440.00	16,915.00	20,000.00
12	Office of the Principal	2410	306,336.00	323,140.00	320,000.00
13	General Administration - Business Services	2500	108,486.00	291,734.00	296,000.00
14	Maintenance and Operation of Building(s) & Site(s)	2600's	409,987.00	453,592.00	510,700.00
15	Vehicle Acquisition & Maintenance	2650	-	-	
16	Regular Pupil Transportation	2710 / 2720 / 2730 / 2790	159,993.00	204,488.00	240,000.00
17	Special Education Pupil Transportation (Include Pre-School)	2712 / 2713 / 2722 / 2723 / 2732 / 2733 / 2792 / 2793	1,499.00	11,461.00	20,000.00
18					
19	Community Services	3300	-	-	
20	Categorical Grant from Corporation	3400	-	-	
21	State Categorical Programs	3500's	7,650.00	8,089.00	9,000.00
22	Debt Services	5000			
23	Federal Programs	6000's	260,329.00	244,487.00	300,000.00
24	Total Summer School		5,710.00	-	15,000.00
25	Transfers to Activity Fund	8000	25,000.00	20,000.00	25,000.00
26	Interfund Loan/Repayment to _____ Fund		-		
27	Unused budget Authority				777,389.00
28					
29					
30	Total Disbursements & Transfers (Including SPED)		5,945,945.00	6,313,293.00	
31	Total Special Education Disbursements	1200 + 2100 + 27X2	879,357.00	996,619.00	1,181,000.00
32	Total Non-Special Education Disbursements & Transfers		5,066,588.00	5,316,674.00	6,557,089.00
33	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS (Including SPED)				7,738,089.00
34	NECESSARY CASH RESERVE				1,654,679.00
35	TOTAL REQUIREMENTS				9,392,768.00

36					
37	BEGINNING BALANCES				
38	Cash Balance, 9-1		444,124.00	824,630.00	910,912.00
39	Investments, 9-1				
40	County Treasurer's Balance, 9-1		1,207,603.00	979,217.00	779,754.00
41	Total Beginning Balance		1,651,727.00	1,803,847.00	1,690,666.00
42					
43	RECEIPTS, & TRANSFERS				
44	LOCAL SOURCES				
45	Carline Tax	1115	-	-	-
46	Public Power District Sales Tax	1120	-	-	-
47	Motor Vehicle Taxes	1125	156,960.00	158,595.00	150,000.00
48	Tuition Received from Other Districts	1321 / 1323 / 1335	8,950.00	9,000.00	-
49	Tuition Received from Individuals	1311-13 / 1370	-	-	-
50	Other Tuition	1315 / 1320 / 1322 / 1330 / 1331 / 1340 / 1360	6,060.00	-	-
51	Transportation Received from Individuals	1410-1411	-	-	-
52	Transportation Received from Other Districts	1420-1440	-	-	-
53	Interest	1510 / 1520	12,099.00	18,569.00	16,000.00
54	Community Service Activities	1800	-	-	-
55	Other Local Receipts	1910 / 1920 / 1990	280.00	520.00	250.00
56	Local License Fees/Court Fines	1911 / 1921	2,545.00	2,070.00	1,500.00
57	Nameplate Capacity Tax	3133	-	9,395.00	-
58	Categorical Grants from Corporations / Private	1925	-	-	-
59			-		
60					
61					
62					
63					
64	COUNTY AND ESU SOURCES				
65	Fines and License Fees	2110	20,922.00	23,000.00	21,000.00
66	Other County Sources	2130	-	-	-
67	ESU Receipts	2210	-	-	-
68					
69					
70	STATE SOURCES				
71	State Aid	3110	569,402.00	633,478.00	1,457,237.00
72	Special Education Programs	3120	352,085.00	342,530.00	300,000.00
73	Special Education Transportation	3125	5,087.00	4,717.00	3,500.00
74	Homestead Exemption	3130	27,825.00	32,078.00	

75	Payments for Wards of the State or Court	3160 / 3161	-	-	
76	Pro-Rate Motor Vehicles	3180	10,397.00	9,870.00	8,000.00
77	Payments for High Ability Learners	3535	5,182.00	4,922.00	4,500.00
78	Other State Appropriations				
79	Flex Funding School Aged Support Services		12,094.00	-	-
80				-	
81					
82					
83					
84	State Apportionment	3400	62,417.00	56,015.00	50,000.00
85	Other				
86	State Categorical Programs	3500's			
87	Other State Receipts	3990			
88	Property Tax Credit and Personal Property Tax Credit	3131 / 3132 / 3134	306,890.00	220,768.00	
89	FEDERAL SOURCES				
90	Title ESSA Programs (Includes ESSA Title I)	4500-4511	140,002.00	95,303.00	125,000.00
91		4526-4528, 4531	-		
92					
93					
94	IDEA Programs	4512-4523	98,600.00	102,979.00	100,000.00
95		4416-4418			
96					
97	Medicaid in Public Schools	4708	-	1,729.00	-
98	Medicaid Administrative Activities in Public Schools	4709	5,915.00	9,579.00	2,500.00
99	Title 8 (Impact Aid)	4305			
100	Other Federal Non-Categorical Receipts	4524	-		
101	Universal E-rate		9,591.00	-	-
102					
103					
104	Vocational Education (Carl Perkins)	4525	5,362.00	4,931.00	-
105	Other Federal Categorical Receipts	4530	4,500.00	-	-
106	REAP Funds		47,703.00	38,707.00	35,000.00
107	Grants from Corporations & Other Private Interests	4710	-	-	
108					
109	NON-REVENUE SOURCES				
110	Tax Anticipation Notes	5150		-	
111	Long Term Loans	5400		-	
112	Insurance Adjustments	5301		-	
113	Sale of Property	5300	4,270.00	1,431.00	-
114	Transfers from _____ Fund	5200			
115	Cash Balance from Dissolved/Merged Districts	5610			

116	Unused budget Authority				777,389.00
117	Other Non-Revenue Receipts	5690	366.00	4,095.00	-
118	Learning Community Property Taxes		-		
119	Interfund Loan/Repayment From _____ Fund		-		
120	Total Available Resources Before Property Taxes		3,527,231.00	3,588,128.00	4,742,542.00
121	Personal and Real Property Taxes	1100	4,222,561.00	4,415,831.00	4,650,226.00
122	TOTAL RESOURCES AVAILABLE		7,749,792.00	8,003,959.00	9,392,768.00
123	Less: Disbursements & Transfers		5,945,945.00	6,313,293.00	
124	BALANCE FORWARD		1,803,847.00	1,690,666.00	

PROPERTY TAX RECAP

1. Tax from Line 121
2. Compute County Treasurer's Commission at 1% of tax collections.
3. Total Personal and Real Property Tax Requirement

4,650,226.00
46,972.00
4,697,198.00

**Note:** To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 122 must agree with TOTAL REQUIREMENTS on line 35 in the Adopted Column.

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District #

**90-0560**

Line No.	<b>DEPRECIATION FUND</b>	Object/ Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Re-Appropriated Funds				
3	Capital Outlay		79,625.00	46,684.00	632,024.00
4	Technology			61,602.00	-
5					
6					
7					
8					
9					
10					
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		79,625.00	108,286.00	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				632,024.00
14	TOTAL REQUIREMENTS				632,024.00
15	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
16	Cash Balance, 9-1		702,869.00	633,903.00	628,024.00
17	Investments, 9-1			-	
18	Total Beginning Balance		702,869.00	633,903.00	628,024.00
19	LOCAL SOURCES				
20	Interest	1510	6,559.00	8,437.00	4,000.00
21	Other non-revenue receipts			3,970.00	-
22	NON-REVENUE SOURCES				
23	Transfers from General Fund	5200	4,100.00	90,000.00	-
24					
25					
26					
27	TOTAL RESOURCES AVAILABLE		713,528.00	736,310.00	632,024.00
28	Less: Disbursements & Transfers		79,625.00	108,286.00	
29	BALANCE FORWARD		633,903.00	628,024.00	

NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 27 must agree with TOTAL REQUIREMENTS on line 14 in the Adopted Column.

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District #

**90-0560**

Line No.	<b>EMPLOYEE BENEFIT FUND</b>	Object/Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Re-Appropriated Funds				
3	Purchased Services Flex Plan		1,086.00	1,336.00	2,000.00
4	EMPLOYEE BENEFIT FUND				40,553.00
5					
6					
7					
8					
9					
10					
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		1,086.00	1,336.00	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				42,553.00
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				42,553.00
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		21,499.00	28,686.00	36,478.00
18	Investments, 9-1			-	
19	Total Beginning Balance		21,499.00	28,686.00	36,478.00
20	LOCAL SOURCES				
21	Interest	1510	50.00	94.00	75.00
22					
23	NON-REVENUE SOURCES				
24	Transfers from General Fund	5200			
25	Other Non-revenue Receipts		8,223.00	9,034.00	6,000.00
26					
27					
28	TOTAL RESOURCES AVAILABLE		29,772.00	37,814.00	42,553.00
29	Less: Disbursements & Transfers		1,086.00	1,336.00	
30	BALANCE FORWARD		28,686.00	36,478.00	

**Note:** To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 28 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District #

**90-0560**

Line No.	<b>CONTINGENCY FUND</b>	Object/ Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Legal Services	2330			
3	Judgments/Settlements	820			
4					
5					
6					
7	Transfers to General Fund	8000-911			
8	Total Disbursements & Transfers		-	-	
9	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				-
10	TOTAL REQUIREMENTS				-
11	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
12	Cash Balance, 9-1				
13	Investments, 9-1				
14	Total Beginning Balance		-	-	-
15	LOCAL SOURCES				
16	Interest	1510			
17					
18	NON-REVENUE SOURCES				
19	Transfers from General Fund	5200			
20					
21	TOTAL RESOURCES AVAILABLE		-	-	-
22	Less: Disbursements & Transfers		-	-	
23	BALANCE FORWARD		-	-	

2019-2020 Budgeted Calculation of Maximum Total Disbursements & Transfers

$$\begin{array}{r}
 \$ \underline{\hspace{10em} 7,738,089.00} \quad \times .05 = \underline{\hspace{10em} 386,904.45} \\
 \text{(Total Budget of Disbursements \& Transfers-General Fund)} \quad \text{(Column 3, Line 9 may not exceed this amount)} \\
 \text{[From General Fund Line 33]}
 \end{array}$$

**Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 21 must agree with TOTAL REQUIREMENTS on line 10 in the Adopted Column.**

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District #

**90-0560**

Line No.	<b>ACTIVITIES FUND</b>	Object/ Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Supplies & Materials		140,186.00	162,302.00	260,079.00
3					
4					
5					
6					
7					
8					
9					
10					
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		140,186.00	162,302.00	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				260,079.00
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				260,079.00
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		77,867.00	110,294.00	114,579.00
18	Investments, 9-1				-
19	Total Beginning Balance		77,867.00	110,294.00	114,579.00
20	LOCAL SOURCES				
21	Interest	1510	-	830.00	500.00
22	Activities Receipts	1790	147,613.00	145,757.00	120,000.00
23	Admissions	1710			
24					
25	NON-REVENUE SOURCES				
26	Transfers from General Fund	5200	25,000.00	20,000.00	25,000.00
27			-		
28	TOTAL RESOURCES AVAILABLE		250,480.00	276,881.00	260,079.00
29	Less: Disbursements & Transfers		140,186.00	162,302.00	
30	BALANCE FORWARD		110,294.00	114,579.00	

**NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 28 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.**

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District #

**90-0560**

Line No.	<b>SCHOOL NUTRITION FUND</b>	Object/ Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Salaries	100's	71,862.00	72,008.00	80,000.00
3	Employee Benefits	200's	32,877.00	33,306.00	39,000.00
4	Purchased Services	300 / 400	6,500.00	16,656.00	25,000.00
5	Supplies & Materials (Excluding Food)	610	11,912.00	21,297.00	35,000.00
6	Food	630	134,411.00	150,789.00	199,660.00
7	Capital Outlay (New & Replacement)	731, 733, 739	7,199.00	29,889.00	20,000.00
8	Other Expenses	890	1,005.00	438.00	1,000.00
9	Other Expenses Non Food	620		2,260.00	3,000.00
10	Travel	580		956.00	1,500.00
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		265,766.00	327,599.00	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				404,160.00
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				404,160.00
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		99,030.00	131,569.00	125,910.00
18	Investments, 9-1				
19	Total Beginning Balance		99,030.00	131,569.00	125,910.00
20	LOCAL SOURCES				
21	Interest	1510	850.00	1,527.00	1,000.00
22	Sale of Lunches/Milk	1610-1650	107,407.00	107,577.00	90,000.00
23					
24	STATE SOURCES				
25	State Reimbursement	3150	1,867.00	2,096.00	1,500.00
26					
27	FEDERAL SOURCES				
28	Federal Reimbursement	4210 / 4211	188,181.00	209,753.00	185,000.00
29					
30	NON-REVENUE SOURCES				
31	Transfers from General Fund	5200		-	
32	NON-REVENUE SOURCES			987.00	750.00
33	TOTAL RESOURCES AVAILABLE		397,335.00	453,509.00	404,160.00
34	Less: Disbursements & Transfers		265,766.00	327,599.00	
35	BALANCE FORWARD		131,569.00	125,910.00	

**NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 33 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.**

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District #

**90-0560**

Line No.	<b>BOND FUND</b>	Object/Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Bond - Refunded	831			
3	Bond - Principal	831			
4	Bond - Interest	832	-		
5					
6	Transfers to General Fund	8000-911			39,034.00
7	Interfund Loan/Repayment To _____ Fund				
8	Total Disbursements & Transfers		-	-	
9	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				39,034.00
10	NECESSARY CASH RESERVE				
11	TOTAL REQUIREMENTS				39,034.00
12	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
13	Cash Balance, 9-1		38,558.00	38,733.00	38,934.00
14	Investments, 9-1				
15	County Treasurers Balance, 9-1				
16	Total Beginning Balance		38,558.00	38,733.00	38,934.00
17	LOCAL SOURCES				
18	Carline Tax	1115			-
19	Interest	1510	85.00	118.00	100.00
20					
21					
22	STATE SOURCES				
23	Homestead Exemption	3130			
24	Pro-Rate Motor Vehicle	3180			
25					
26	Property Tax Credit				
27	NON-REVENUE SOURCES				
28	Sales of Bonds (Re-funding)	5101			
29	Transfers from General Fund	5200			
30					
31	Interfund Loan/Repayment From _____ Fund				
32	Total Available Resources Before Property Taxes		38,643.00	38,851.00	39,034.00
33	Personal and Real Property Taxes	1100	90.00	83.00	
34	TOTAL RESOURCES AVAILABLE		38,733.00	38,934.00	39,034.00
35	Less: Disbursements & Transfers		-	-	
36	BALANCE FORWARD		38,733.00	38,934.00	

PROPERTY TAX RECAP

	-
	-
	-

1. Tax From Line 33
2. Compute County Treasurer's Commission at 1% of tax requirement.
3. Total Personal and Real Property Tax Requirement.

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 34 must agree with TOTAL REQUIREMENTS on line 11 in the Adopted Column.

**Bond Fund**

## School District Total Debt Outstanding as of September 1, 2019

The district officers of any school district in Nebraska shall have power, on the terms and conditions set forth in sections 10-702 to 10-716, to issue the bonds of the district for the purpose of (1) purchasing a site for and erecting thereon a schoolhouse or schoolhouses or a teacherage or teacherages, or for such purchase or erection, or purchasing an existing building or buildings for use as a schoolhouse or schoolhouses, including the site or sites upon which such building or buildings are located, and furnishing the same, in such district, (2) retiring registered warrants, and (3) paying for additions to or repairs for a schoolhouse or schoolhouses or a teacherage or teacherages.

School districts also have the ability to issue bonds as set forth in State Statute Section 79-10,110 for the purpose of paying amounts necessary for the abatement of environmental hazards, accessibility barrier elimination, or modifications for life safety code violations, indoor air quality, or mold abatement and prevention.

The District has the following debt outstanding as of September 1, 2019:  
*(Include Bond fund(s) and Qualified Capital Purpose Undertaking Fund)*

Fiscal Year	Principal	Interest	Total
2019-2020	\$ 112,173.00	\$ 5,803.00	\$ 117,976.00
2020-2021	\$ 113,298.00	\$ 4,678.00	\$ 117,976.00
2021-2022	\$ 114,459.00	\$ 3,517.00	\$ 117,976.00
2022-2023 and thereafter	\$ 232,412.00	\$ 3,541.00	\$ 235,953.00
<b>Total All Years</b>	<b>\$ 572,342.00</b>	<b>\$ 17,539.00</b>	<b>\$ 589,881.00</b>

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District #

**90-0560**

Line No.	<b>SPECIAL BUILDING FUND</b>	Object/ Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Purchased Services	400	-		
3	Supplies	600			
4	Capital Outlay (New Only)	700's			438,243.00
5	Site Acquisition & Improvements	710	-		200,000.00
6	Building Acquisition & Improvement	720	5,000.00		250,000.00
7	Loan Repayment	831 / 832			
8					
9	Interfund Loan/Repayment To _____ Fund				
10	Total Disbursements & Transfers		5,000.00	-	
11	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				888,243.00
12	TOTAL REQUIREMENTS				888,243.00
13	BEGINNING BALANCES & RECEIPTS				
14	Cash Balance, 9-1		580,404.00	658,107.00	742,392.00
15	Investments, 9-1				
16	County Treasurer's Balance, 9-1		19,177.00	15,285.00	15,285.00
17	Total Beginning Balance		599,581.00	673,392.00	757,677.00
18	LOCAL SOURCES				
19	Carlline Tax	1115			
20	Interest	1510	6,257.00	10,181.00	5,000.00
21					
22					
23	STATE SOURCES				
24	Homestead Exemption	3130	441.00	490.00	
25	Pro-Rate Motor Vehicles	3180	165.00	304.00	200.00
26					
27	Property Tax Credit	3131	4,861.00	3,516.00	
28	FEDERAL SOURCES				
29	Total Federal Receipts	4000's			
30	NON-REVENUE SOURCES				
31	Sale of Bonds	5101			
32	Long Term Loans	5400			
33	Sale of Property	5300			
34	Learning Community Property Taxes				
35	Interfund Loan/Repayment From _____ Fund				
36	Total Available Resources Before Property Taxes		611,305.00	687,883.00	762,877.00
37	Personal and Real Property Taxes	1100	67,087.00	69,794.00	125,366.00
38	TOTAL RESOURCES AVAILABLE		678,392.00	757,677.00	888,243.00
39	Less: Disbursements & Transfers		5,000.00	-	
40	BALANCE FORWARD		673,392.00	757,677.00	

PROPERTY TAX RECAP

1. Tax From Line 37	125,366.00
2. Compute County Treasurer's Commission at 1% of tax requirement.	1,266.00
3. Total Personal and Real Property Tax Requirement.	126,632.00

1. Tax From Line 37
2. Compute County Treasurer's Commission at 1% of tax requirement.
3. Total Personal and Real Property Tax Requirement.

**Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 38 must agree with TOTAL REQUIREMENTS on line 12 in the Adopted Column.**

**Special Building Fund**

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District #

**90-0560**

Line No.	QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND	Object/ Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Building & Site Improvement	720			89,966.00
3	Bond - Refunded	831			
4	Bond - Principal	831	109,933.00	111,047.00	112,173.00
5	Bond - Interest	832	8,043.00	6,929.00	5,803.00
6					
7	Interfund Loan/Repayment To _____ Fund				
8	Total Disbursements & Transfers		117,976.00	117,976.00	
9	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				207,942.00
10	NECESSARY CASH RESERVE				58,000.00
11	TOTAL REQUIREMENTS				265,942.00
12	BEGINNING BALANCES & RECEIPTS				
13	Cash Balance, 9-1		144,061.00	145,566.00	139,917.00
14	Investments, 9-1				-
15	County Treasurers Balance, 9-1		31,957.00	22,927.00	22,928.00
16	Total Beginning Balance		176,018.00	168,493.00	162,845.00
17	LOCAL SOURCES				
18	Carline Tax	1115			
18	Interest	1510	838.00	1,207.00	1,000.00
20					
21	STATE SOURCES				
22	Homestead Exemption	3130	661.00	760.00	
23	Pro-Rate Motor Vehicle	3180	234.00	457.00	250.00
24					
25	Property Tax Credit	3131	7,309.00	5,278.00	
26	FEDERAL SOURCES				
27	Total Federal Receipts	4000's			
28	NON-REVENUE SOURCES				
29	Qualified School Construction Bonds	5301			
30	Long Term Loans	5400			
31	Interfund Loan/Repayment From _____ Fund				
32	Total Available Resources Before Property Taxes		185,060.00	176,195.00	164,095.00
33	Personal and Real Property Taxes	1100	101,409.00	104,626.00	101,847.00
34	TOTAL RESOURCES AVAILABLE		286,469.00	280,821.00	265,942.00
35	Less: Disbursements & Transfers		117,976.00	117,976.00	
36	BALANCE FORWARD		168,493.00	162,845.00	

PROPERTY TAX RECAP

1. Tax From Line 33
2. Compute County Treasurer's Commission at 1% of tax requirement.
3. Total Personal and Real Property Tax Requirement.

	101,847.00
	1,029.00
	102,876.00

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 34 must agree with TOTAL REQUIREMENTS on line 11 in the Adopted Column.

**Qualified Capital Purpose Undertaking Fund**

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District #

**90-0560**

Line No.	<b>COOPERATIVE FUND</b>	Function/ Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS				
2	All Instruction	1000's / 1200's			
3	Support Services - Pupils (SPED and Non-SPED Related)	2100's			
4	Support Services - Staff	2200's			
5	Executive Administration Services	2320			
6	Office of the Principal	2410			
7	General Administration - Business Services	2500			
8	Community Services	3300			
9	State Categorical Programs	3500's			
10	Federal Programs	6000's			
11					
12					
13					
14	Total Disbursements		-	-	
15	TOTAL BUDGET OF DISBURSEMENTS				-
16	NECESSARY CASH RESERVE				
17	TOTAL REQUIREMENTS				-
18	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
19	Cash Balance, 9-1				
20	Investments, 9-1				
21	Total Beginning Balance		-	-	-
22	LOCAL SOURCES				
23	Tuition Received from Districts	1321			
24					
25	STATE SOURCES				
26	State Non-Categorical Programs				
27	State Categorical Programs	3500			
28					
29	FEDERAL SOURCES				
30	Federal Programs	4000's			
31					
32					
33	NON-REVENUE SOURCES				
34	Transfers from General Fund	5200			
35					
36	TOTAL RESOURCES AVAILABLE		-	-	-
37	Less: Disbursements		-	-	
38	BALANCE FORWARD		-	-	

**NOTE: Pages should only be filled out by the school acting as the fiscal agent for the Cooperative. All schools show payment for services in the General Fund.**

**Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 36 must agree with TOTAL REQUIREMENTS on line 17 in the Adopted Column.**

**BUDGET STATEMENT AND CERTIFICATION OF TAX**

County-District #

**90-0560**

Line No.	<b>STUDENT FEE FUND</b>	Function/ Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS				
2	Extracurricular Activities		-		15,000.00
3	Postsecondary Education		3,115.00	3,344.00	6,000.00
4	Summer or Night School		-	-	21,710.00
5	Purchased Services		856.00	4,596.00	
6	Supplies		-		
7			-		
8					
9					
10					
11					
12					
13					
14	Total Disbursements		3,971.00	7,940.00	
15	TOTAL BUDGET OF DISBURSEMENTS				42,710.00
16	NECESSARY CASH RESERVE				
17	TOTAL REQUIREMENTS				42,710.00
18	BEGINNING BALANCES & RECEIPTS				
19	Cash Balance, 9-1		14,321.00	21,100.00	28,210.00
20	Investments, 9-1				
21	Total Beginning Balance		14,321.00	21,100.00	28,210.00
22	LOCAL SOURCES				
23	Interest	1510		3,950.00	3,500.00
24	Extracurricular Activities Fees	1741	10,750.00	11,100.00	11,000.00
25	Postsecondary Education Fees	1742			
26	Summer or Night School Fees	1743		-	-
27					
28					
29					
30	NON-REVENUE SOURCES				
31					
32					
33					
34	TOTAL RESOURCES AVAILABLE		25,071.00	36,150.00	42,710.00
35	Less: Disbursements		3,971.00	7,940.00	
36	BALANCE FORWARD		21,100.00	28,210.00	

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 34 must agree with TOTAL REQUIREMENTS on line 17 in the Adopted Column.

## 2019 – 2020 Proposed Budget Information

September 4, 2019

### Basic State Aid Formula

- District Needs – Local Effort = State Aid
- Maximum General Fund Resources must not exceed \$1.05, unless voter approved.
- School Bonds are outside the \$1.05 limit
- Qualified Capital Purchase Undertaking Fund (QCPUF) is a part of the \$1.05. Maximum amount in QCPUF allowed is now 3.0 cents unless prior bond up to 5.2 cents. Our QCPUF is allowable up to 5.2 cents.
- Maximum General Fund spending growth is 1.5% of the previous year's actual expenses.

### Valuation Comparison

	FY 2018	FY 2019	% Change
Dixon County	\$259,680,929	\$270,703,228	\$11,022,299 / 4.244%
Thurston County	\$38,756,700	\$38,561,414	-\$195,286 / -0.5398%
Wayne County	\$190,576,089	\$194,253,810	\$3,677,721 / 1.9298%
<b>Total Valuation</b>	<b>\$489,013,718</b>	<b>\$503,518,452</b>	<b>\$14,504,734</b>
<b>Valuation Difference</b>	<b>-\$9,286,607</b>	<b>\$14,504,734</b>	
<b>Percent Increase</b>	<b>-1.864%</b>	<b>2.966%</b>	<b>2.96%</b>

### One Mill Assessment Generates:

FY2018: \$489,013,718 x 0.0001 = \$48,901

FY2019: \$503,518,452 x 0.0001 = \$50,352

- For every penny assessed will generate \$50,352

### Budget Assumptions

- Plan to add \$90,000 to the *Depreciation Fund* for the following expenditures
  - \$20,000 Lawn Mower
  - \$35,000 New 11 passenger van
  - \$20,000 Basketball Standards Replacement
  - \$15,000 Paint Booth for ITE
- Anticipating the construction/purchase of a bus barn. Purchase funds would come from Special Building Fund. Remodeling funds may need to come out of general fund or depreciation fund.
- Built in known costs increases like salaries, technology and some curriculum (consumables) and textbooks
  - Additional 3 para-educators \$84,000
  - Social Studies Curriculum \$80,000
  - Classified Salaries Expenses \$88,000
  - Technology Expenses \$30,800
  - Summer School (Reading 3 teachers, 2 Para's) \$10,855

- **Non General Fund Expenses:**
  - Roof replacement over weight room and showers \$125,000 (Depreciation)
- Gain in state aid FY 2018: \$633,478 and FY 2019: \$1,457,237, an increase of \$832,759.
- Proposing General Fund levy at \$0.932875 which is down by \$0.026728 cents
- The QCPUF tax asking for FY 2019 of \$0.020431, which is one-quarter cent lower (\$0.002296) than FY2018, generating \$102,876.
- The Special Building Fund increased by one cent from FY2018 at \$0.015152 cents to \$0.025149. This will generate approximately \$126,632 for new work and a future fund balance of \$888,243.
- Decrease in overall mill levy from FY2018 \$0.997462, to \$0.978455 (FY 2019) a decrease of \$0.029024 or 1.9 cents.

**Levy Assessment Comparison**

	FY 2018	FY 2019
General Fund	\$0.959603	\$0.932875
Bond Fund	\$0	\$0
Special Building Fund	\$0.015152	\$0.025149
Qualified Capital Purchase Undertaking Fund (QCPUF)	\$0.022727	\$0.020431
<b>Total Levy Assessment</b>	<b>\$0.997482</b>	<b>\$0.978455</b>

- The Bond Fund is finished, so no tax asking for the bond fund. The bond fund balance is \$39,034, which the board could transfer to the general fund at some point.
- Necessary Cash Reserve General Fund is budgeted to be \$1,654,679. Necessary Cash Reserve is projected to increase by \$239,867 next year. We will achieve our goal of 3 months necessary cash reserve.
- Dr. Pease from Wayne State College reviewed the budget and felt the budget is okay and we are moving into a good financial position.

General Fund		
2019 – 20 Tax Asking	\$4,926,706	
2018 – 19 Tax Asking	\$4,877,821	
Difference	\$48,855	
Cash Reserve	\$ 1,654,679	

- Total cash reserves allowed for C-2 schools is 45%. Wakefield’s allowable cash reserve is \$2,950,699. The district is at \$2,286,703. Overall cash reserve is figured on General Fund Necessary Cash Reserves (\$1,654,679), Depreciation Fund Balance (\$632,024) and Employee Benefit Cash Reserves (\$0.00), equaling the \$2,286,703.
- The Finance Committee recommended adding 1 cent to the special building fund, assisting with funding board and district goals. Overall the budget is 1.9 cents lower reflecting a 2% decrease in tax rate.

## Notice of Special Hearing To Set Final Tax Request

Wakefield Public Schools (90-0560) in Wayne County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 11 day of September 2019 at 5:40 o'clock P.M., at Board of Education Room for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.

	2018-2019	2019-2020	Change
Property Valuations	489,013,718	503,518,552	3%

### 2018/19 Budget Information

### 2019/20 Budget Information

Fund	2018-2019 Operating Budget	2018-2019 Property Tax Request	2018 Tax Rate	Property Tax Rate (2018-2019 Request Divided By 2019 Valuation)	2019-2020 Operating Budget	2019-2020 Proposed Property Tax Request	Proposed 2019 Tax Rate	Change in Tax Rate	Change in Operating Budget
<b>General Fund</b>	7,504,295.00	4,692,588.84	0.959603	0.931959	7,738,089.00	4,697,198.00	0.932875	-3%	3%
<b>Bond Fund(s) K - 12</b>	38,775.00		0.000000	0.000000	39,034.00	-	0.000000	#DIV/0!	1%
<b>Bond Fund(s) K - 8</b>			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
<b>Bond Fund(s) 9 - 12</b>			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
<b>Bond Fund _____</b>			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
<b>Special Building Fund</b>	752,523.00	74,093.00	0.015152	0.014715	888,243.00	126,632.00	0.025149	66%	18%
<b>Qualified Capital Purpose Undertaking Fund K - 12</b>	228,982.00	111,138.38	0.022727	0.022072	207,942.00	102,876.00	0.020431	-10%	-9%
<b>Qualified Capital Purpose Undertaking Fund K - 8</b>			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
<b>Qualified Capital Purpose Undertaking Fund 9 - 12</b>			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
<b>Total</b>	8,524,575.00	4,877,820.22	0.997482	0.968746	8,873,308.00	4,926,706.00	0.978455	-2%	4%

**4039**  
**Employment of Classified Staff**

The superintendent or designee shall hire classified staff to meet personnel needs consistent with the district's budget, instructional needs, and non-instructional operations. The superintendent or designee shall obtain a criminal history record that includes information from the Nebraska State Patrol for all individuals that are to be employed as pupil transportation vehicle drivers (except certificated Nebraska school administrators or teachers) and keep a copy of that record on file and shall update it during the calendar year that coincides with the expiration of the driver's motor vehicle operator's license. Otherwise, The superintendent or designee may, but is not required to, conduct a criminal background check on any classified staff applicant. Criminal history or background checks, ~~provided that such check~~ shall occur only after the school district has determined that the applicant meets the minimum employment qualifications. This policy shall not prevent the school district from requiring an applicant to disclose his or her criminal record or history relating to sexual or physical abuse prior to any minimum employment qualification determination.

The superintendent or designee shall discipline and discharge classified staff as appropriate.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5044**  
**Safe Pupil Transportation Plan**  
**and**  
**Pupil Transportation Vehicle Driver Satisfactory Driving Criteria**

It is the goal of the school district to provide safe, comfortable and reliable transportation for bus-riding school children.

**1. Emergency Procedures**

**a) Mechanical breakdown**

In the event of a mechanical breakdown, the driver will:

- 1)** Stop the vehicle in a safe location
- 2)** Keep passengers in the vehicle, if it is safe to do so
- 3)** Take steps to warn motorists, by activating hazard lights and placing emergency triangles
- 4)** Radio or call for assistance

**b) Injuries/Medical Emergencies**

If a student is seriously injured or suffers from a medical emergency, the driver will stop the vehicle at the first safe opportunity. The driver will provide emergency medical assistance in accordance with the driver's first aid training. The driver will notify the school district of the emergency using the radio or other communication equipment. The district will then summon emergency medical services by immediately calling 911 and notify administrative personnel.

**c) Severe Weather**

**1) Tornadoes.**

If the driver determines that there is likelihood that a tornado will hit the vehicle, and there is not an escape route available or time to drive to a safe location, the driver will evacuate the vehicle, taking only the first aid kit. The driver will take the students to the basement of a nearby building or to the nearest depression or ditch upwind (toward the storm) of the vehicle far enough away from the vehicle so that it will not roll over on the students. The driver should instruct students to cover their heads with their arms. If the students are wearing coats or jackets, they can be used to provide additional protection for their heads and bodies. If there is no time to evacuate the students after stopping

the vehicle, the driver should have the students remain in their seats and assume a protective position with their heads below window level.

## **2) Winter Weather**

If the school district or driver determines that a trip is too dangerous to drive due to winter weather conditions, the district will cancel the trip.

Parents should ensure that students are appropriately dressed for winter conditions.

## **3) Floods or Standing Water**

It is generally appropriate to drive through a small or regular amount of water that has accumulated from a normal or typical rainfall. However, drivers should not drive through water on the road if: the water is moving or has a current; there is dangerous debris in the water; the driver cannot determine the depth of the water or there is a known dip in the road which would create a deeper section of water; or if there is any other water condition that the driver determines is unsafe to drive through.

## **d) Weapons, Hazardous ~~Substances~~ Materials and Dangerous Contraband**

If a driver discovers that a passenger may have a weapon, hazardous ~~substance~~ materials or other dangerous contraband on the vehicle, he or she should remain calm and call for assistance. The driver should not inform passengers of the presence of the weapon or other contraband.

## **e) Unattended Items on or Near Pupil Transportation Vehicle**

The driver shall check for unattended items on or near the vehicle as part of the exterior and interior pre-trip inspections. If circumstances make an item suspicious (because it is out of context, makes a noise, has visible wires, placement was witnessed, was hidden, has unidentified powders or putty-like substances, etc.), the driver shall not inspect, move, or otherwise touch the item. School staff will evacuate the area, then immediately report the item to the staff member's direct supervisor, a principal, or the superintendent. If the unattended item is not suspicious (it has the characteristics of lost or misplaced

property or of discarded trash, etc.), the driver may examine the item more closely. This may include looking inside the item, attempting to identify the owner, reviewing security camera footage, or talking to those nearby, and then taking appropriate action.

### **e)f) Terroristic Threat**

If a driver receives a terroristic threat that he or she deems credible, he or she will notify the school district of the threat using the radio or other communication equipment. After consulting with school officials, the driver will determine whether the threat requires evacuation of the bus. The school will promptly notify the authorities of the threat.

For purposes of this policy, a terroristic threat is a threat to commit any crime of violence or to burn or damage property with the purpose of terrorizing another or of causing the evacuation of the bus or in reckless disregard of causing such terror or inconvenience

### **f)g) Emergency Incident Reports**

Drivers will provide written documentation of any of the emergency events specified in this policy by completing the incident form attached hereto. This documentation must be submitted to the school administration within 24 hours of the event.

## **2. Drop-off**

Drivers will drop students off at a location pre-determined through communication between the school district and parents/guardians. In the event the drop-off location is uncertain or appears to be unsafe, the driver will communicate with school staff in the building to seek additional guidance.

In no event will a driver drop a student off in a location which in the reasonable judgment of the driver appears to be unsafe. Drivers who believe the drop-off location to be unsafe shall release students directly into the custody of a parent/guardian or shall return students to their school building.

## **3. Evacuation of Students With Disabilities**

The transportation supervisor, in consultation with bus drivers and members of the administrative team, shall develop a written

emergency evacuation plan for each bus route. The plan shall include an assessment of each student's ability to evacuate himself or herself as well as his or her ability to assist others. Disabled students should practice their evacuation skills as required of their non-disabled peers if possible during evacuation drills. Students or other individuals who will be assisting disabled students evacuate during emergencies should practice this skill during evacuation drills. Drivers or students who will be assisting with the evacuation process should be familiar with any equipment on the bus that would aid in the actual evacuation.

#### **4. Student Behavior on School Vehicles**

Riding school vehicles is a privilege, not a right. Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. In addition, students must also comply with the student code of conduct while riding in school vehicles.

##### **a) Rules of Conduct on School Vehicles:**

- 1)** Students must obey the driver promptly.
- 2)** Students must wait in a safe place for the bus to arrive, clear of traffic and away from where the vehicle stops.
- 3)** Students are prohibited from fighting, engaging in bullying, harassment or horseplay.
- 4)** Students must enter the bus without crowding or disturbing others and go directly to their assigned seats.
- 5)** Students must remain seated and keep aisles and exits clear while the vehicle is moving.
- 6)** Students are prohibited from throwing or passing objects on, from, or into vehicles.
- 7)** Students may not use profane language, obscene gestures, tobacco, alcohol, drugs or any other controlled substance on the vehicles.
- 8)** Students may not carry weapons, look-a-like weapons, hazardous materials, nuisance items or animals onto the vehicle.
- 9)** Students may carry on conversations in ordinary tones, but may not be loud or boisterous and should avoid talking to the driver while the vehicle is in

motion. Students must be absolutely quiet when the vehicle approaches a railroad crossing and any time the driver calls for quiet.

- 10)** Students may not open windows without permission from the driver. Students may not dangle any item (e.g. legs, arms, backpacks) out of the windows.
- 11)** Student must secure any item or items that could break or produce injury if tossed about the inside of the vehicle if the vehicle were involved in an accident
- 12)** Student must respect the rights and safety of others at all times.
- 13)** Students must help keep the vehicle clean, sanitary and orderly. Students must remove all personal items and trash upon exiting.
- 14)** Students may not leave or board the vehicle at locations other than the assigned stops at home or school unless approved prior to departure by the superintendent or designee.
- 15)** Video cameras may be placed on buses, at random, to monitor student behavior on the bus.

**b) Consequences**

Drivers must promptly report all student misconduct to the administration. These reports may be oral or written. Students who violate the Rules for Conduct will be referred to their building principal for discipline. Disciplinary consequences may include:

- 1)** Note home to parents
- 2)** Suspension of bus riding privileges
- 3)** Exclusion from extracurricular activities
- 4)** In-school suspension
- 5)** Short term or long term suspension from school
- 6)** Expulsion

These consequences are not progressive, and school officials have discretion to impose any listed punishment they deem appropriate, in accordance with state and federal law and board policy.

**c) Records**

Records of vehicle misconduct will be forwarded to the appropriate building principal and will be maintained in the same manner as other student discipline records. Reports of serious misconduct may be forwarded to law enforcement.

## **5. Functional Capacity of the Driver**

The superintendent or designee shall confirm a pupil transportation driver's functional capacity and ability to conduct the daily tasks and emergency evacuations required of such a driver by:

- Observing the driver complete the required daily tasks and emergency evacuations;
- Observing, questioning, and/or directing the driver to perform tasks in a manner that measures the basic visual, cognitive, and physical abilities to complete the required daily tasks and emergency evacuation; or
- Directing the driver to complete a functional capacity evaluation or assessment conducted by a qualified professional.

The superintendent or designee will remove the driver from duties as a pupil transportation driver if he or she determines that a pupil transportation driver is not functionally capable or able to conduct the daily tasks and emergency evacuations required of such a driver.

## **6. Satisfactory Driving Criteria.**

The superintendent or designee shall annually review every pupil transportation vehicle driver's Nebraska Department of Motor Vehicles driving record before such a driver operates a pupil transportation vehicle.

Individuals who have been convicted of any of the following or who meet any of the following conditions will not be allowed to serve as a pupil vehicle transportation driver:

- If the citation or conviction occurred at any time:
  - Motor vehicle homicide; or
  - Driving under the influence – 3<sup>rd</sup> or subsequent offense.
- If the citation or conviction occurred within the last 10 years:
  - Driving under the influence of drugs or alcohol;
  - Refusal to submit to a chemical test;
  - Failure to render aid in accident the driver was involved in;
  - Speeding 15 miles per hour or more above the posted speed limit;
  - Reckless driving (willful or otherwise);
  - Careless driving;
  - Negligent driving;
  - Leaving the scene of an accident; or
  - Failure to yield to a pedestrian with bodily injury to the pedestrian.
- If the driver has accumulated 5 points or more under an operator's license point system within the last 4 years.

The superintendent designee has the discretion to prohibit school personnel from driving a school vehicle for a citation or arrest for the above offenses or any other offense or reason. The superintendent or designee will make the final determination about the ability of an individual to serve as a pupil vehicle transportation driver.

Pupil vehicle transportation drivers must inform the superintendent or designee of any citation or conviction related to their driving within 24 hours of its occurrence or at the beginning of the next school day, whichever is earlier.

## **7. Emergency Evacuation Drills Procedures for Students Who Ride in Small Vehicles.**

For purposes of this policy, "small vehicle" shall have the same meaning as in Rule 91 from the Nebraska Department of Education.

In a small vehicle accident or emergency situation, the driver must use his other best judgment to decide what action shall be taken. The primary responsibility is pupil safety. In an emergency it may be necessary that the vehicle be evacuated.

Students who are transported in a Small Vehicle shall be instructed in safe riding practices and participate in emergency evacuation drills at least twice during each school year. These drills shall be conducted in an appropriate location.

Drills shall be conducted to address each of the following reasons that an emergency evacuation may be required:

- The vehicle is on fire, in danger of catching fire, or is close to an existing fire or highly combustible material. Passengers shall be evacuated at least 100 feet or more upwind from the vehicle.
- The vehicle is stopped at an unsafe location and unable to move. The driver shall use his or her judgment regarding the need to evacuate and the distance of the evacuation.
- The vehicle's final stopping position: is in the path of any train or adjacent to railroad tracks; could change and increase danger; or is such that there is danger of collision. The driver shall evacuate the vehicle and use his or her judgment regarding the distance of the evacuation.

The safety of students is of utmost importance and must be given first consideration. Absent extenuating circumstance, the driver will place the transmission in park, activate the hazard warning lights, set the emergency brake, turn the ignition off, and remove the ignition key prior to evacuation.

If possible, students should exit the vehicle on the side away from any roadway.

During an evacuation, students should generally be led to a safe place at least 100 feet off the road in the direction of oncoming traffic. If there is a risk from spilled hazardous materials, lead the students upwind of the vehicle at least 300 feet.

After evacuation, the driver should address any injured students and call 911, law enforcement, or other authorities or service providers as the situation dictates. The driver shall then promptly inform the school district about the emergency situation.

Drivers shall not leave the scene until appropriate transportation arrangements have been made for all students

and he/she has been instructed by a member of the administrative team that he/she may leave.

The school may select, train, and prepare students to assist in evacuation in the event that the driver is incapacitated or otherwise unable to direct the evacuation. Such training can include, but need not be limited to, turning off ignition switches; setting emergency brakes; summoning help; using windows for evacuation in emergencies; setting flags and reflectors or reflective triangles; directing the evacuation; and training with evacuation equipment.

### **Evacuation of Students with Disabilities**

Drivers should assess each student's ability to evacuate himself or herself from a Small Vehicle as well as his or her ability to assist others. Disabled students should practice their evacuation skills as required of their non-disabled peers if possible during evacuation drills. Students or other individuals who will be assisting disabled students evacuate during emergencies should practice this skill during evacuation drills. Drivers or students who will be assisting with the evacuation process should be familiar with any specialized equipment in the vehicle and used by disabled students that would aid in the actual evacuation.

**Emergency Equipment.** Emergency equipment may include first aid kits, fire extinguishers, reflectors, flags, vehicle hazard lights, and other similar equipment. Drivers and students (as appropriate) should be made familiar with the purpose and use of this equipment during drills.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_



---

## M E M O R A N D U M

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To: KSB Policy Service Subscribers  
FROM: KSB School Law  
DATE: August 8, 2019  
RE: Policy Updates for Rule 91 Revision

---

We told you at our Hot Topics presentation at Administrator's Days that the recent changes to Rule 91 by the Nebraska Department of Education would require some policy changes. We submitted our proposed revisions to Janice Eret at the Department, and she was kind enough to give us her input and suggestions. We have incorporated her suggested changes into Policy 5044.

Please feel free to contact us if you have any additional questions or if you would like to have a policy customized or "tweaked" to meet your individual circumstances.

### **Policy Changes**

#### **REVISION OF POLICY 4039: Employment of Classified Staff**

This policy authorized, but did not require, a criminal background check on any classified staff applicant. Rule 91 requires that the school district obtain a criminal history record from the Nebraska State Patrol for all individuals that are to be employed as pupil transportation vehicle drivers. This policy has been amended to reflect this requirement.

**This change is required.**

---

#### **REVISION OF POLICY 5044: Safe Pupil Transportation Plan and Pupil Transportation Vehicle Driver Satisfactory Driving Criteria**

This policy has been revised to address the following:

- Floods or standing water;
- Unattended items on or near pupil transportation vehicles;
- Confirming a driver's functional capacity and ability to conduct their driving duties;
- Satisfactory driving criteria; and
- Emergency evacuation drills for small vehicles

We receive quite a few questions about the Satisfactory Driving Criteria section. The most common questions and our responses are below.

Q: How many years should we go back when reviewing citations and convictions for certain driving offenses?

A: There is no legal requirement when making the determination. We have included 10 years as the default provision. We believe this is an adequate and appropriate period of time to determine a driver's tendencies and qualifications. However, the school board may adjust the number of years to fit the needs of the district.

Q: What numbers should we use when filling in the blanks to the following: "If the driver has accumulated \_\_\_ points or more under an operator's license point system within the last \_\_\_ years."

A: Again, there is no legal requirement when making this determination. However, the State of Nebraska will revoke a driver's operator's license after he or she accumulates 12 points in a two-year time period. The school board will need to determine what an acceptable point accumulation is for its district. We have included a default provision of the accumulation of five points within the previous four years. Given the Nebraska's revocation system numbers and taking into account student safety, we feel that these are appropriate numbers. However, the school board may adjust these numbers to fit the needs of the district.

**MICHAEL CARROLL**  
Vice President

- Serving the school and institutional market since 1950
- Planning, Designing Specification Services
- Institutional Contact
- Furniture and Equipment Specialists

Phone: 816.471.2929  
Fax: 816.471.3001  
Cell: 816.918.3707  
mcarroll@carrollseating.com  
10 Lincoln Street  
Kansas City, KS 66103

www.carrollsolutionsco.com

Date: August 5, 2019

66244

Attention: Mike Carroll

Company: CARROLL SEATING COMPANY

**Wakefield HS**

Gym Equipment to include the following:

**Main Gym Main Court (Units 1 - 2)**

2	3105-22R	22' to 22'-11 15/16" Single Post - Rear Braced Rear Folding BBS (welded)
2	3104-15-FCS-90	3104-5+Full Cradle+Perp+5 ft Bay Span+Spanning 4 Bay(s)+2 ft Cradle Drop+NO Bridge Pipe
2	AFRG42	42" x 72" Regulation Glass Backboard with Aluminum Frame
2	2000+	Collegiate Breakaway Goal
2	PMCENONE	Pro-Mold Backboard Padding, No Color Specified, Each
2	1194	Electric Hoist with Key Switch, (115V 60HZ Single Phase)
2	1100	Safstop Safety Locking Strap

**Notes:**

Dealer is responsible for verifying all Equipment and Quantities prior to bidding.

Please note that this price is based upon limited/incomplete information. This price is subject to change once the exact equipment and building conditions are known.

All electrical wiring and conduit by other.

Freight and Installation NOT included.

Please note Bar Joists must be available for attachment & capable of supporting loads.

(\* ) ADD 1,550 - For  
Removal of  
Existing Equipment.

8.5.19

**Total Price of Quote:** \$ 2,401 LBS

Standard Terms and Conditions:

- Freight Not Included in Price Above.
- All Prices are EXW - EXWORKS Noblesville
- Quote is based on take-off sheet and/or drawings submitted. Change order is required for any deviations from original information submitted.
- All tubing unless otherwise noted is flat black.
- Prices based on shipment within One Year of Quote Date, escalation beyond that date is not to exceed 2 1/2% per quarter.
- Credit Terms are net 30 days from invoice date, contingent upon approval.
- We reserve the right to substitute items or change design
- Quote Valid for 30 days beyond the quote date.

\$ 13,975 -

DISCOUNT : INSTALLED

(\* ) REMOVAL OF EXISTING NOT INCLUDED



### MODEL 1100

#### **“SAFSTOP” BACKSTOP SAFETY LOCK**

This unit is designed to prevent free-fall of backstops due to cable, pulley, support fitting, or winch failure. Any sudden surge of speed due to failure shall quickly lock "Safstop" and hold the backstop in any position. The Safstop shall be rated to capture a 1000 lb [454 kg], free falling load and shall be tested to capture a 1750 lb [794 kg] free falling load without structural or belt failure. This unit shall lock the backstop before the belt travels 3" [76 mm] in a free-fall. This unit is fully functional during storage, raising and lowering of backstops.

“Safstop” is attached to 3 1/2" [89 mm] or 4" [102 mm] O.D. overhead superstructure with a universal mounting-bracket that allows for tubing parallel or perpendicular to the unit. The 2" [51 mm] wide nylon belt has a tensile strength of 6000 lbs [2722 kg]. and can extend 35 feet [10.7 m]. The belt is attached to the backstop frame using a buckle connection.

“Safstop” has an automatic spring-loaded reset and does not require electricity in order to operate. “Safstop” locks by inertial force for immediate and positive setting, or centrifugal force for slower setting. Locking mechanism is contained within cast aluminum housing. "Safstop" is recommended for any backstop folded over seating.

“Safstop” is also available with different belt length.

#### **MODEL 1100-45 “SAFSTOP” BACKSTOP SAFETY LOCK W/45’ STRAP**

Used with taller backstops. Same specifications as the model 1100 except strap extends 45 ft [13.7 m] in length.

Subject to design change and current manufacturing practices.

ORDER NUMBER  
**LOADS**

PROJECT NAME  
**3105-22**

DEALER NAME  
--



DEALER ORDER NUMBER  
--

QUOTE #  
--

DRAWN BY  
**BOHANON**

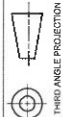
DATE  
**5/26/2016**

APPROVED BY  
DATE

**Gared Holdings, LLC**  
9200 E. 146th St. Noblesville, IN 46060

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THIRD ANGLE PROJECTION

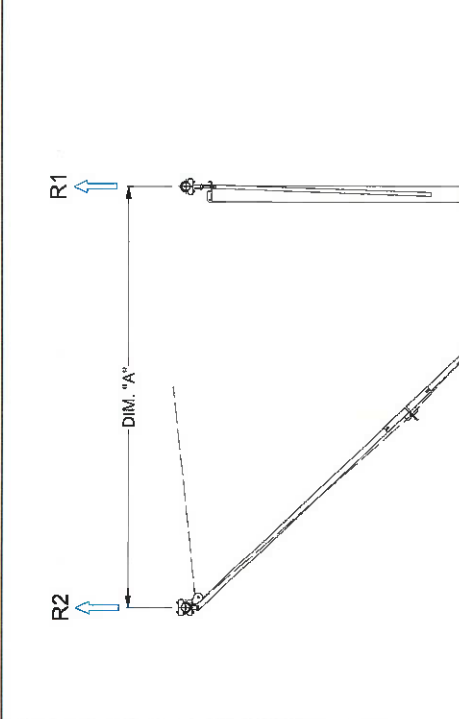
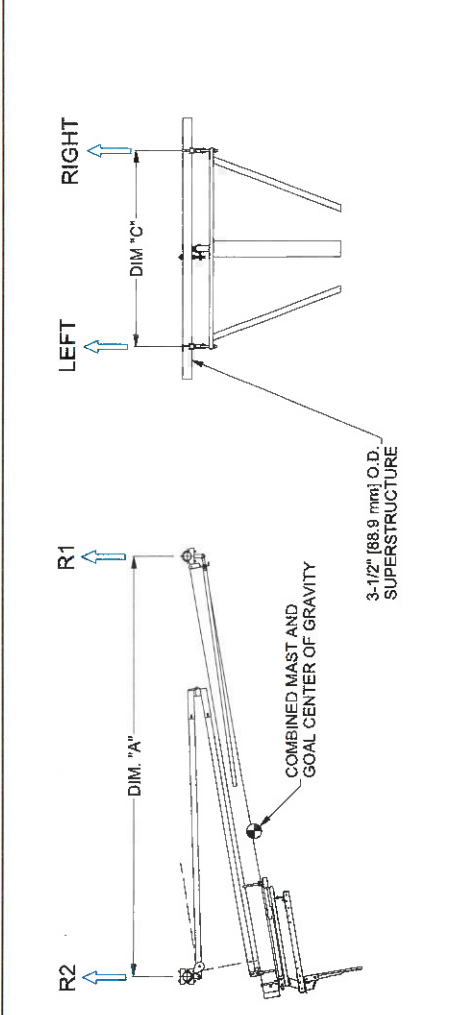
NOTE:  
Gared Holdings, LLC (Performance Sports Systems & Gared Sports) assumes no responsibility for the design integrity of the building structure.

**MODEL 3105**

REV DATE BY

**LOAD CALCULATION**

FILE #



TRUSS HEIGHT (FT) 22 Ft. - 11 in

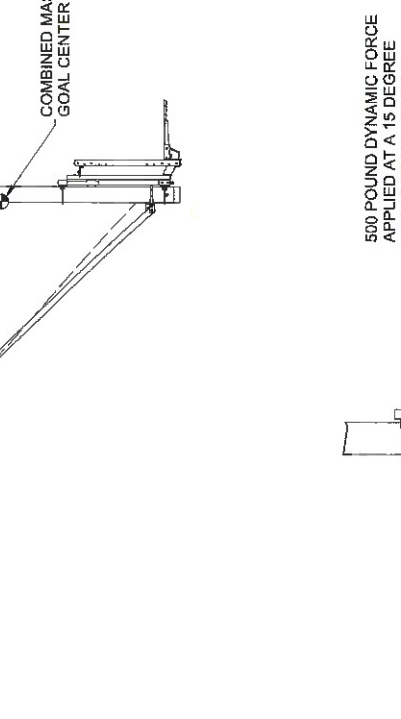
TRUSS DIMENSION 'A' 11' - 5 1/16"

TRUSS DIMENSION 'C' 8' - 8"

ABOVE FINISHED FLOOR

STATIC REACTION LOADS		BACKSTOP UNIT ONLY				TOTAL LOADS INCLUDING STATIC & DYNAMIC			
		DOWN POSITION		FOLDED POSITION		DOWN POSITION		FOLDED POSITION	
TOTAL	RIGHT	LEFT	RIGHT	LEFT	RIGHT	LEFT	RIGHT	LEFT	RIGHT
595	297	190	95	95	180	90	90	775	387
12	6	6	417	208	180	90	90	192	96
0		0	431						
TOTAL		1166	593	593	-38	180	90	90	103
R1 (Lbs)		1166	593	593	-38	180	90	90	103
R2 (Lbs)		-77							52

STATIC WEIGHTS & CG		SUPERSTRUCTURE AND ACCESSORIES			
		DOWN POSITION		FOLDED POSITION	
TOTAL	RIGHT	LEFT	RIGHT	LEFT	RIGHT
380	190	190	95	95	190
1.75	0.875	0.875	0.4375	0.4375	0.875
TOTAL		380	190	190	190
R1 (Lbs)		380	190	190	190
R2 (Lbs)					

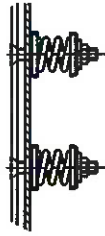


SUPERSTRUCTURE AND ACCESSORIES		SUPERSTRUCTURE AND ACCESSORIES			
		DOWN POSITION		FOLDED POSITION	
TOTAL	RIGHT	LEFT	RIGHT	LEFT	RIGHT
380	190	190	95	95	190
1.75	0.875	0.875	0.4375	0.4375	0.875
TOTAL		380	190	190	190
R1 (Lbs)		380	190	190	190
R2 (Lbs)					

NOTE: DYNAMIC FORCES ARE ESTIMATED RESULTANTS OF FORCES APPLIED BY A 300 POUND PLAYER EXECUTING A SLAM DUNK AND HANGING FROM THE RIM.

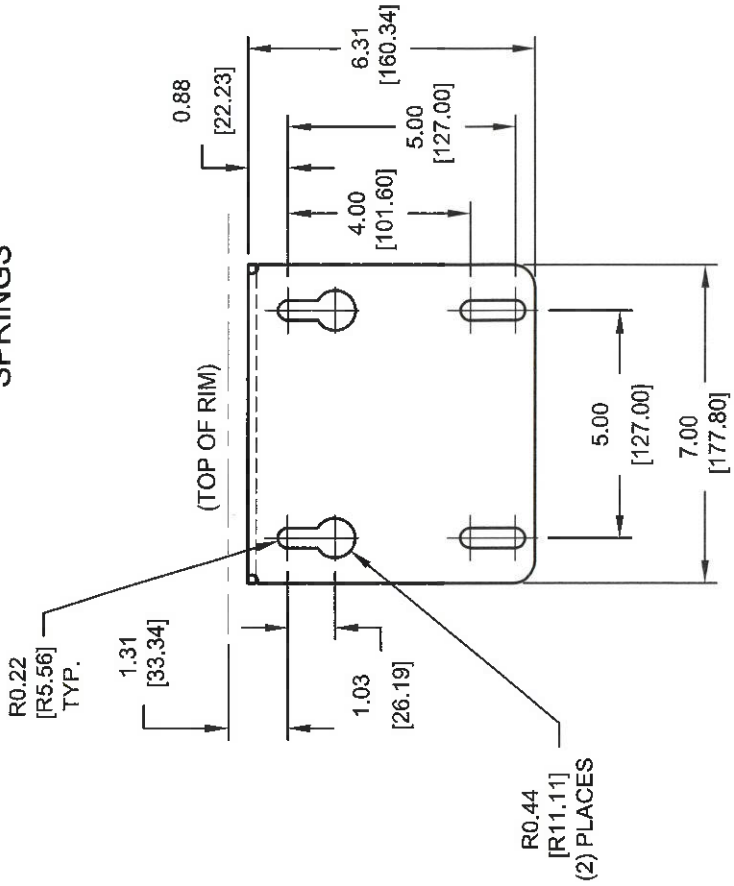
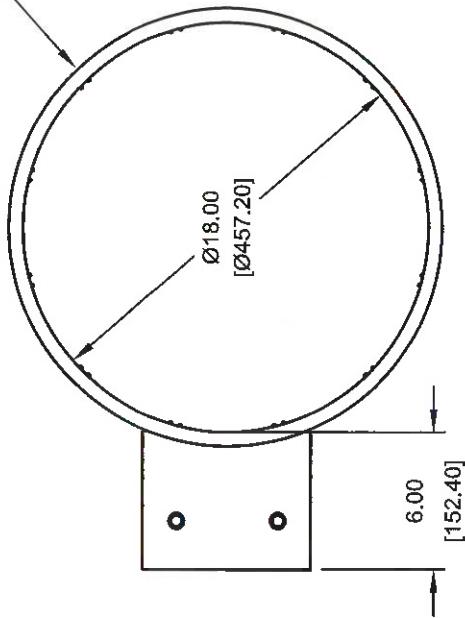


POSITIVE LOCK DETENT MECHANISM

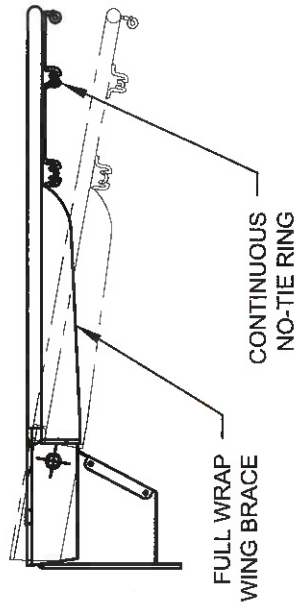


DUAL RETURN SPRINGS

Ø0.62 [15.88] STEEL ROD



MOUNTING PLATE VIEW  
SCALE 2:1



NOTE:  
OFFICIAL ORANGE POWDER COAT FINISH.  
GOAL IS SUPPLIED WITH ANTI-WHIP NYLON NET  
AND MOUNTING HARDWARE.

REVISION		
REV.	DATE	BY
A	10/17/03	JJC
B	12/03/03	JJC
C	12/20/06	WAE
D	04/21/08	RWP




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**2000+ BREAKAWAY GOAL**

DRAWN	CONNERLEY	DATE	05/08/03	MATERIAL	N/A
APPROVED	JJC	DATE	05/08/03	FINISH	AS NOTED
FILE LOC.	Q:\Final Release\Specifications			DWG. NO.	2000
SIZE	SCALE	SHT. NO.	PART NO.	REV	
A	NONE	1 OF 1		D	

**2000**



### MODEL 2000+

#### **POSITIVE LOCK BREAK-AWAY GOAL**

The 2000+ goal shall be constructed with an enclosed positive lock mechanism to hold rim in solid playing position. Goal shall be designed so that any possible entrapment areas have been eliminated.

Goal shall have official size 18" ring of 5/8" diameter steel with continuous no-tie net attachment, full wing brace design, and a durable orange powder coated finish. Anti-whip net and hardware shall be included. Hole spacing shall be 5" x 5". Goal shall meet NCAA and high school specifications.

#### **ACCESSORIES**

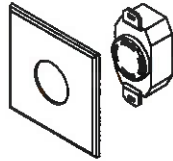
#### **BACKBOARDS**

Compatible backboards are models LXP4200, AFRG42, RG, AFRG48, FSGII, 1301B, 1342B, 1370B, 1401B, 1442B, 3010RG, 3011RG, ARG, 3050RG, BB48A38, BB60A38, BB60G38, BB72A38, BB72G50, and GP72422. See backboard section in specification manual.

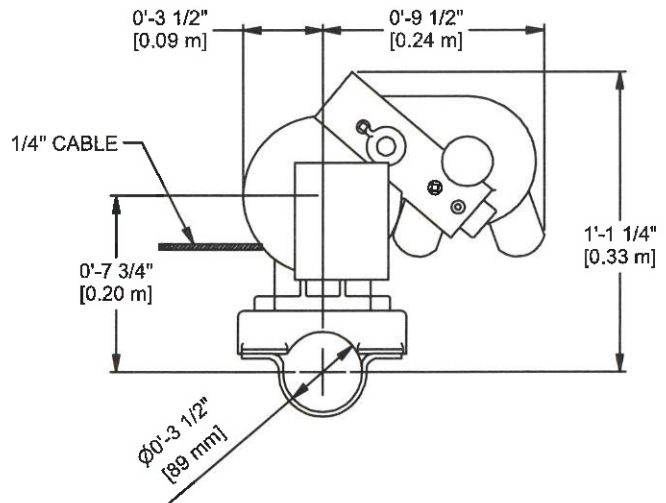
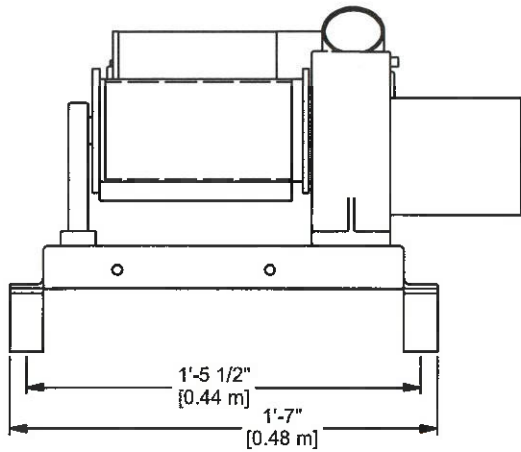
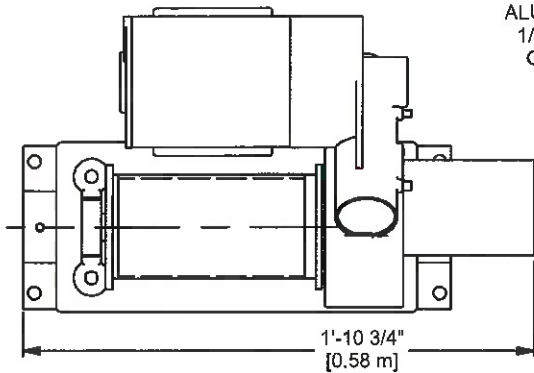
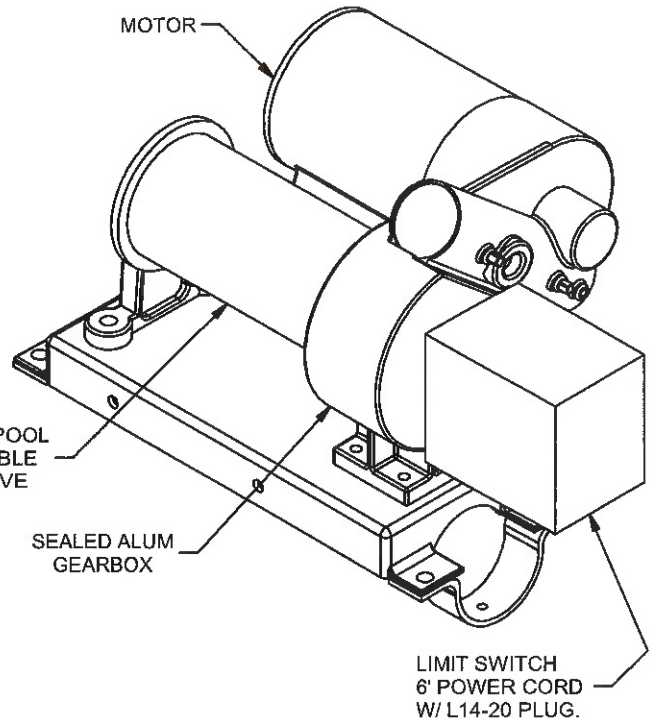
Subject to design change and current manufacturing practices.  
Revised April 4, 2008 ©2008 Gared Holdings, LLC



KEY SWITCH AND COVER INCLUDED  
2X4X 2 1/2 BOX NOT INCLUDED



L14-20 RECEPT. AND COVER INCLUDED  
4X4 BOX NOT INCLUDED



**MOTOR DATA:**  
3/4HP, 1PH, 110/115/120VAC 60HZ  
INSTANT REVERSING,  
THERMALLY PROTECTED

**CAUTION:**

KEY SWITCH MUST BE LOCATED IN AN AREA THAT ALLOWS THE BACKSTOP TO BE VISIBLE TO THE OPERATOR, BUT SHOULD NOT BE DIRECTLY UNDER THE BACKSTOP.

E	WDC	03-19-15
G	WDC	10-08-14
REV	BY	DATE



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**ELECTRIC HOIST 115V, 1PH, 60HZ**

DRAWN	CROSBY	DATE	10/8/2014	DATE ISSUED
APPROVED		DATE		
FILE LOC. Q:\Inventor Files\Specification Files\				
SIZE	SCALE	SHT. NO.	PART NO.	REV
A		1 OF 3	1194 R000	E



### MODEL 1194

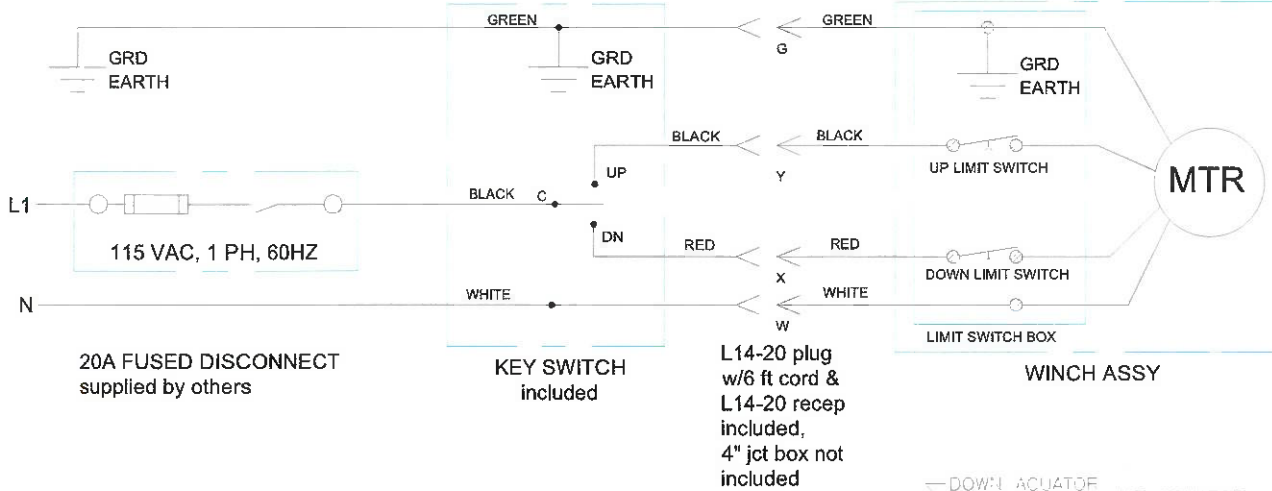
#### **ELECTRIC BACKSTOP HOIST**

Load Rating	Designed for a 1250 lbs continuous lift for 15 minutes.
Load Type	Vertical Lifting, pulling on a slope, or pulling horizontally.
Rope Type	Accepts ¼" Diameter 7 x 19 galvanized aircraft cable (7000 lb breaking strength). Not supplied with hoist.
Rope Travel	30' on one layer. Additional 25' on second layer for 55' total.
Rope Speed	9.5 FPM
Electrical	110/115/120 VAC, 1 phase, 60 hertz. UL Listed. Other voltages and frequencies available on special order at additional cost.
Motor	Minimum ¾ HP, 9.5 A (Full load amperage). Instant reversing, low maximum current draw design. Including 6' power cord and 4 prong twist lock plug rated for 20 Amp service. Plug certified to full amperage disconnect capability.
Gearbox	200:1 worm gearbox with positive locking to hold under load. Hardened metal gears in a sealed aluminum housing.
Duty Cycle	Standard: 15 Minutes ON, 20 Minutes OFF.
Rope Drum	4.5" diameter grooved drum for accurate winding and long cable life. Supported on large diameter ball bearings and with positive, through the drum rope anchoring.
Pressure Roller	Constant pressure type with torsion spring mounting for even pressure on rope during winding to keep the cable tracking correctly even when cable slacks.
Limit Switches	Heavy duty upper and lower limit switches, gear driven for high accuracy. Maximum travel is 55'.
Frame Construction	Mounted to heavy duty steel frame with attaching hardware for 3.5" diameter tubing. Powder coated for corrosion resistance.
Weight	68 lbs.

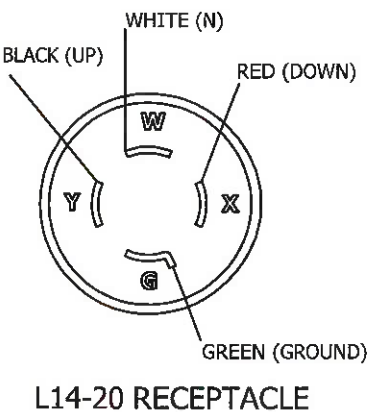
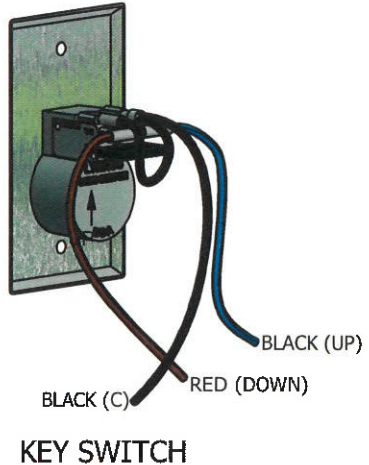
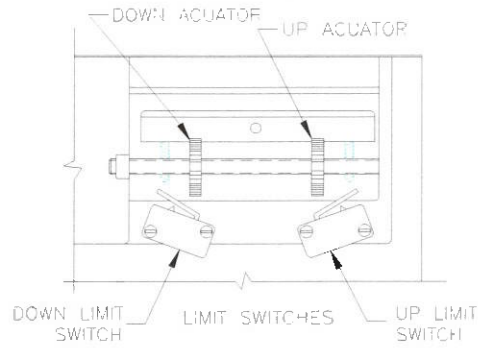
#### **WARNING:**

Not to be used for lifting people  
Not recommended for lifting objects over people without either a safety locking device or an automatic fall arrester system installed.

Subject to design change and current manufacturing practices.  
Revised Oct. 8, 2014 ©2008 Gared Holdings, LLC




WIRING SUPPLIED BY OTHERS



**ELECTRICAL REQUIREMENTS**

- MINIMUM CIRCUIT REQUIREMENTS**  
 -DEDICATED 115VAC, 1PH, 60HZ,  
 20 AMP SERVICE
- MOTOR SPECIFICATION**  
 -3/4HP 115V, 1PH, 60HZ, 9.5 FLA  
 INSTANT REVERSING, THERMAL O/L
- MINIMUM WIRE SIZE**  
 (copper wire, 3% max voltage drop)  
 0-90 ft.....12 ga.  
 90-140 ft.....10 ga.  
 140-240 ft.....8 ga.  
 240-380 ft..... 6 ga.

E	WDC	03-19-15
G	WDC	10-08-14
REV	BY	DATE

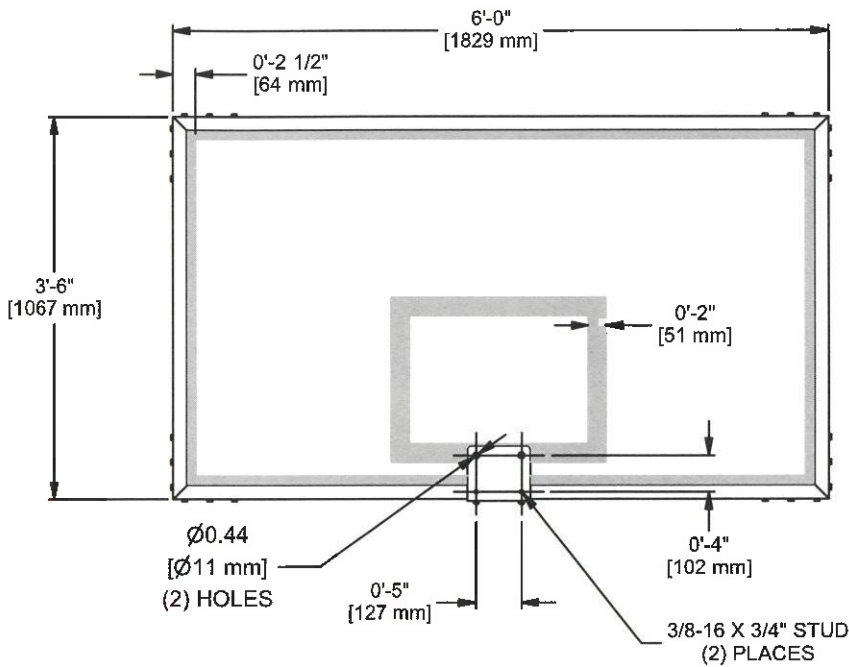



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 9200 E. 146th St. Noblesville, IN 46060

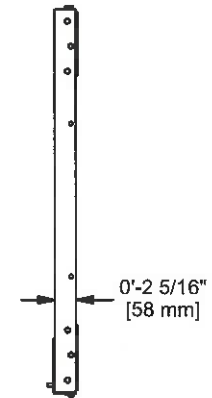
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**WIRING SCHEMATICS, 115V, 1PH, 60HZ**

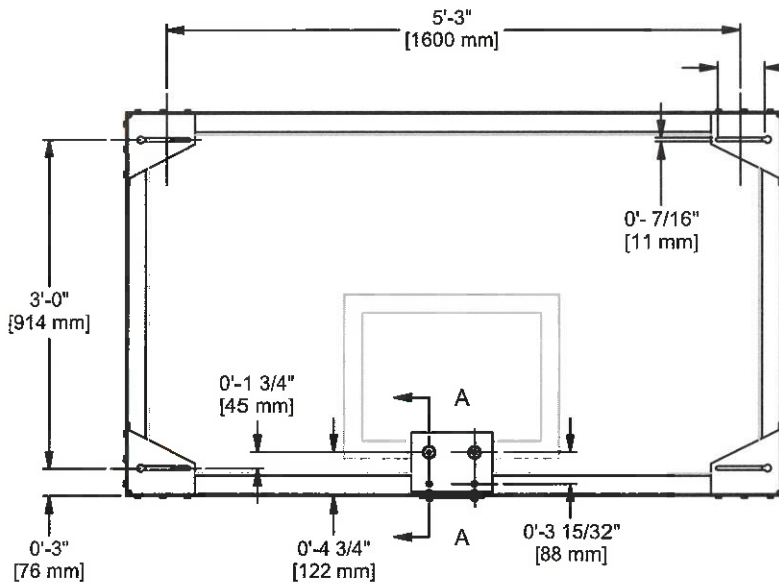
DRAWN	CROSBY	DATE	10/8/2014	DATE ISSUED
APPROVED		DATE		
FILE LOC. Q:\Inventor Files\Specification Files\				
SIZE	SCALE	SHT. NO.	PART NO.	REV
A		3 OF 3	1194 R000	E



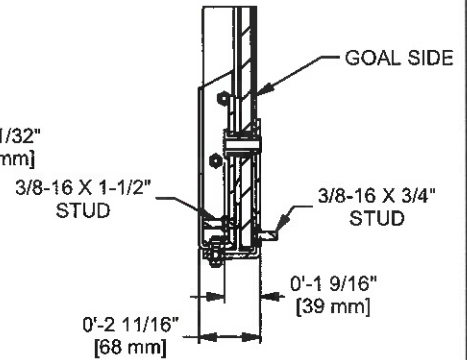
FRONT VIEW



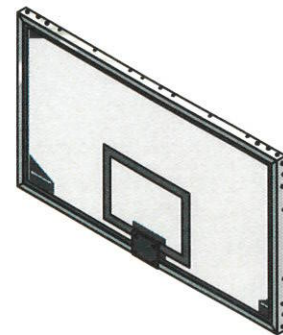
SIDE VIEW



REAR VIEW



SECTION A-A



MATERIAL IS 1/2" THICK TEMPERED GLASS WITH ALUMINUM FRAME  
FINISH IS GRAY POWDER COAT ON BRACKETS AND PLATES..

C	JJC	11/15/17
B	RWP	06/06/08
A	JJC	12/01/03
REV	BY	DATE



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42" X 72" ALUMINUM FRAME GLASS BACKBOARD

DRAWN	CONNERLEY	DATE	5/2/2003	DATE ISSUED
APPROVED		DATE		
FILE LOC: Q:\Inventor Files\				
SIZE	SCALE	SHT. NO.	PART NO.	REV
A	NONE	1 OF 2	AFRG42	C



### MODEL AFRG42

#### **ALUMINUM FRAME 72" X 42" RECTANGULAR GLASS BACKBOARD**

The AFRG42 backboard shall be fabricated with an aluminum frame constructed of 0.200" thick extruded "F" channel with steel corner brackets. All steel components shall be powder coated with a durable gray finish. Aluminum-capped frame will not be acceptable. Manufacturer of backboard shall have over ten years experience. Backboard shall meet NCAA and high school requirements.

Glass shall be ½" in thickness and fully tempered with white border and target lines permanently fused onto the surface. 12mm glass will not be considered equal to ½" glass, with a nominal thickness range of .485" to .515", and will not be used as a substitute for full ½" glass. Vinyl shock absorbing material insulates the glass from the frame. Goal mounting holes shall be on standard 5" horizontal and 4" vertical centers. Acrylic cushioning pad shall be used between steel mounting plate and glass to protect against possible breakage.

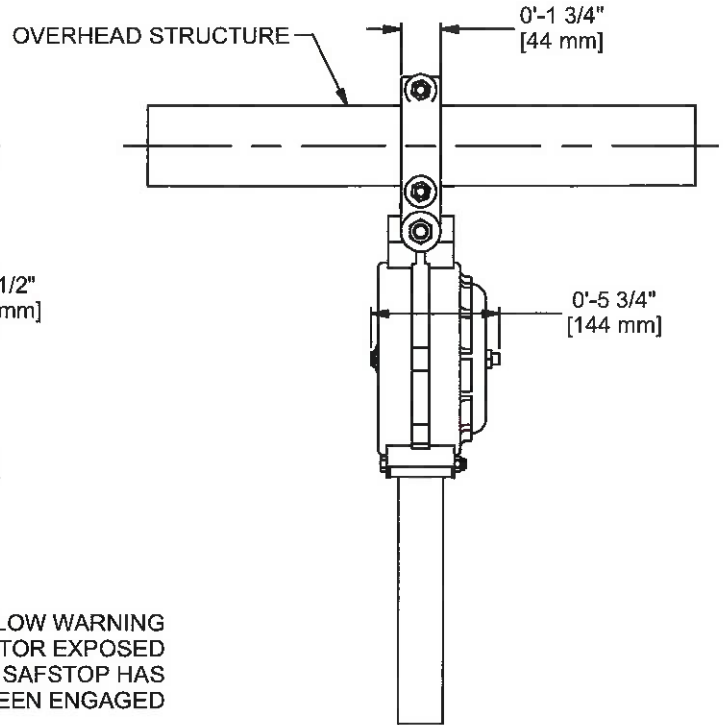
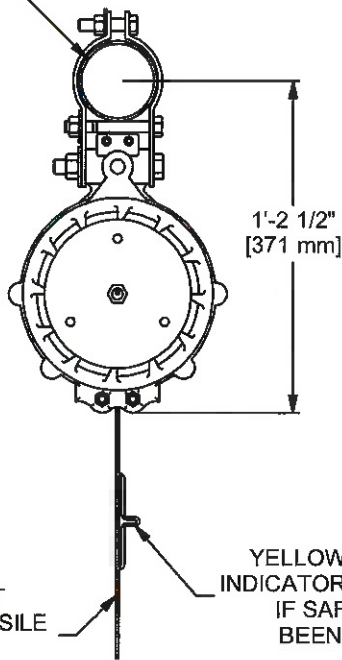
#### **ACCESSORIES**

#### **GOALS**

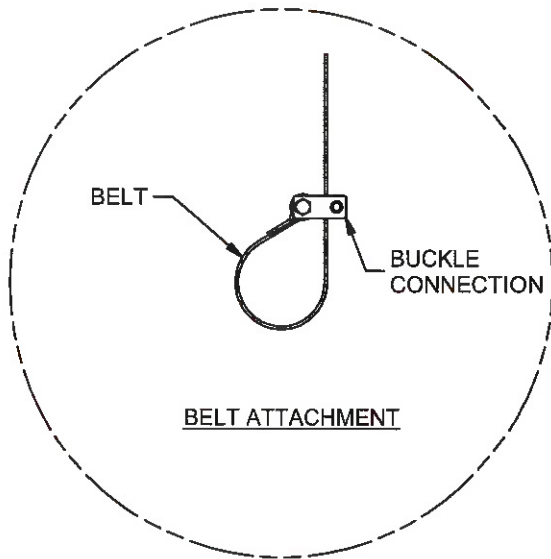
Compatible goals are models 1000, 2000+, 2500, 2500I, 3000, 20123T-B (Snap B), and 5500. See goal section in specification manual.

Subject to design change and current manufacturing practices.

FITS 3.5" [90 mm] O.D. OR  
4" [102 mm] O.D. OVERHEAD  
TUBE STRUCTURE



2" [51 mm] WIDE NYLON BELT  
WITH 6000 LBS [2722 kg] TENSILE  
STRENGTH AND 35' [10.7 m]  
MAXIMUM LENGTH



**CAUTION**

LOCKING STRAP IS RATED TO CAPTURE A 1000 LB [454 m], FREE FALLING LOAD. THIS DOES NOT INSURE THAT COMPONENTS, SUCH AS BUILDING STRUCTURE, WILL WITHSTAND THIS LOAD.

D	JJC	02/07/18
C	DAM	02/24/12
B	REM	08/10/11
A	JJC	12/05/03
REV	BY	DATE



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**SAFSTOP SAFETY LOCKING STRAP**

DRAWN	RYAN	DATE	8/11/2011	DATE ISSUED
APPROVED		DATE		
FILE LOC: Q:\Inventor Files\Specification Files\09_Accessories				
SIZE	SCALE	SHT. NO.	PART NO.	REV
A		1 OF 2	1100-R000	D



**PROPOSAL HH72480**

**To: Mark Bejot  
Superintendent  
Wakefield Public Schools**

**Date: 9/10/19  
Project: Basketball Backstops  
Location: Wakefield, NE**

We propose to furnish the following as manufactured by Porter Athletic Equipment using standard design, materials, construction sizes and colors: We include:

- (2) Steel mast and cradles. Paint Gloss Finish – Customer to determine color
- (2) Backboard: 208 - Rectangular Glass Backboard
- (2) Padding: 00326999 - Bolt On Pad – Customer to determine color
- (2) Goal: 236154 - Powr-Flex II Goal
- (2) Winch: 712 - 3/4 HP
- Winch Control: Key Switch
- (2) Key Switches
- (2) Saf-Strap:
- Connections = 580 Girder Clamps
- Attachment Height of Mast: 23 FT 1 IN
- Truss Direction : Trusses Run Perpendicular to the Backboard

**Material, freight and installation ..... \$27,900.00**

**Pricing Includes:**

1. Lift charge and gym floor protection.

**Qualifications:**

1. Basketball backstops have a 5 week lead time. Install would start the week of Oct 21<sup>st</sup> and will take approximately 5 days.

**Excludes:**

1. State Sales & Use Taxes. Purchaser by acceptance of this quotation agrees to furnish Tax Exemption Certificates when requested on non-taxable materials, otherwise any applicable tax will be added at time of invoicing.
2. Electrical utilities and connections, school to hire electrician.
3. Note: Clean-up to be limited to removing all debris, dirt and rubbish accumulated as a result of our installation to a dumpster provided by others, leaving the premises broom clean and orderly.

**SEE PAGE 2 for Terms & Conditions**

This proposal is based upon usage of the AGC/ASA/ASC “Standard Form Construction Subcontract”, 1996 Edition or a subcontract form otherwise acceptable to Haldeman-Homme, Inc.

TERMS: Net 30 Days

ACCEPTED: Company \_\_\_\_\_  
Name \_\_\_\_\_  
Date \_\_\_\_\_

RESPECTFULLY,  
**HALDEMAN-HOMME, INC.**  
By Mike Larson  
mlarson@andersonladd.com



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**PROPOSAL HH72480**

**Haldeman-Homme, Inc. Terms and Conditions**

**Academic Specialties, Inc. | Academic Specialties TX | Anderson Ladd Inc. | Hicks-Ashby | Iowa Direct Equipment & Appraisal**

**General**

These terms and conditions are a component part of the attached proposal and constitute the entire agreement between Haldeman-Homme, Inc. (hereinafter HH) and any of its subsidiaries. By signing the proposal, Customer acknowledges that they understand and accept the proposal and the following terms and conditions. All work shall be done in accordance with the attached proposal unless otherwise provided for in writing and signed by HH. Applicable sales, excise and use taxes are not included unless otherwise stated in the proposal. Tax exempt entities hereby agree to furnish tax exemption certificates when requested on non-taxable materials. Material Only Contracts: Responsibility for the unloading, handling, storage and installation of material transfers to the Customer upon shipment from the factory. Customer is responsible for receiving, unloading and inspecting materials and filing freight claim for any shortage or damage of materials. Delivery and freight charges are not included unless otherwise stated in the proposal.

**Site Conditions**

A smooth, level and clean sub-floor shall be provided or as required by HH. Maintain environment at proper temperature (55-80 degrees F.) and humidity (35-50%) before, during and 30 days following installation. Delays due to circumstances beyond the control of HH shall entitle HH to an equitable adjustment of time and contract price.

**Acceptance**

This proposal may be accepted within 30 days subject to credit approval. HH reserves the right to revoke this offer prior to acceptance by customer. Customer agrees that, by signing, grant authority to credit bureaus to release credit history information for the purpose of establishing credit with HH and its subsidiaries. HH and its subsidiaries may, if payment for work performed by HH will pass thru from a third party require a credit application, joint check agreement with the property owner/end user if the property owner/end user is a separate entity from the Customer, a copy of the Customer's payment bond, and/or a personal guarantee, as a condition of credit approval. Customer agrees that payments received from a third party for services performed by HH shall be held in trust and first paid to HH for material and labor costs paid by HH.

**Installation**

This proposal assumes unloading and elevator use shall be conducted during normal business hours. This proposal is based on completing the work during normal business hours. Overtime, evening and weekend work is available at additional charge. Customer agrees to provide HH with sufficient and timely unloading facilities, dock and elevator access as needed at no additional cost to HH. Customer shall provide temporary, secure storage for materials prior to installation. Customer shall provide adequate electrical power, lighting, water and restroom facilities during installation. Customer shall provide area that is free and clear and prepared for installation.

**Engineering**

All engineering, proposal drawings, specifications shall represent HH's investment in engineering skill and development and remain the property of HH. Such are submitted with the understanding that the information will not be disclosed or used in any way detrimental to HH's interests.

**Changes**

Any requests for changes to the scope of work shall be made in writing with signed acceptance by authorized personnel from HH and Customer.

**Liability**

HH shall not be liable for damages in any form or any other claim arising out of strikes, floods, fire, accidents, or any other causes beyond our control. HH shall not be liable for liquidated, consequential or any other damages or penalties of any kind for delays in completion of work. HH indemnity obligations to the Customer and owner are limited to the liability created by the gross negligence of Haldeman-Homme, Inc., its employees or subcontractors. In the event the terms of this agreement conflicts with the Customer's proposal or purchase order the parties acknowledge and agree the terms of this agreement shall control.

**Payment**

Payment in full will be due and payable thirty (30) days from invoice date. Customer agrees to pay progress-billing invoices during the course of the project reflecting partial shipment of material and/or partial completion of labor work performed. Where materials are stored or staged temporarily at the job site or in offsite or bonded warehouse, customer shall pay for materials and reasonable storage charges. The failure of the Customer to make payments within contract terms shall entitle HH, in addition to all other rights, to suspend all work and shipments and shall further entitle HH to an extension of time of performance of the work. No payments shall be withheld from or penalties assessed against HH due to causes for which HH is not responsible.

Customer agrees that, if the billed amount is not paid within terms, a service charge will be charged on the overdue balance at a percentage rate of 1.5% (18% ANNUAL PERCENTAGE RATE) for all accounts. If the customer fails to pay the entire unpaid balance on the account when due HH may without further notice or demand, exercise all rights and remedies available by law for the collection of the balance due on the account. HH reserves the option to exercise its lien rights at all times in accordance with applicable law to secure collection of amounts due. Applicant will be liable for all expenses of collection with or without suit, including all court costs and reasonable attorney's fees to the extent under applicable state law. Venue shall be the State District Court of Minnesota.

**Disputes**

Customer and HH hereby agree that disputes between the parties which cannot be settled amicably, shall be settled through the State District Court of Minnesota.

**Cancellation**

An officer of HH must approve cancellation requests in writing. In order to compensate HH for its investment in engineering, time, processing and administrative work, approved cancellations shall be subject to cancellation charge of 25% of the contract amount plus the cost of materials produced or in production, labor or other services performed, freight, taxes and any other out of pocket expenses incurred by HH.

**Warranty**

THE MANUFACTURER EXPRESS WARRANTY IS PROVIDED IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED BY HH/AL.

**Insurance**

HH maintains insurance and will provide certificates of insurance if requested on coverage and limits as provided by its insurance policy. No other insurance coverage is provided including waiver of subrogation or additional named insureds.

**Codes**

Customer, architect and/or contractor shall be responsible for all local, state and federal agency code compliance, permits, fees, design, engineering and testing. HH does not provide professional liability or pollution insurance for any of these services. Costs for any and all such services are not included in this proposal.

Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please Print)



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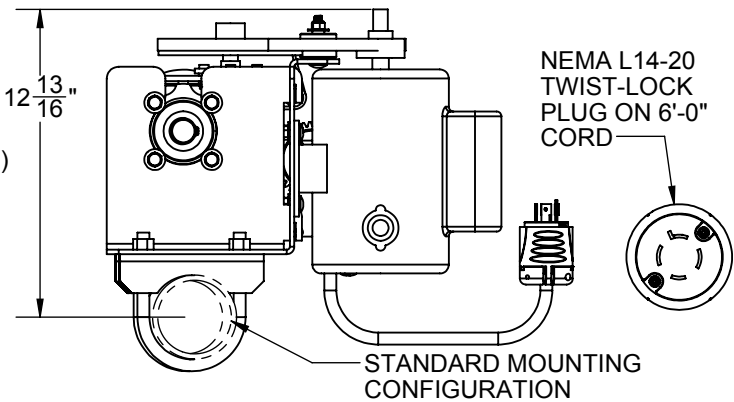
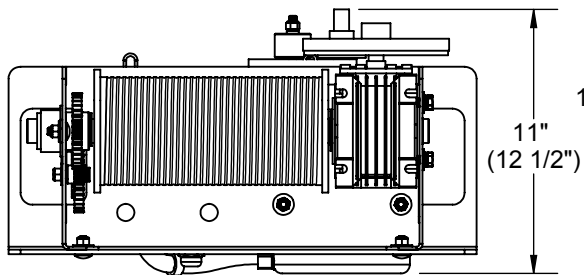
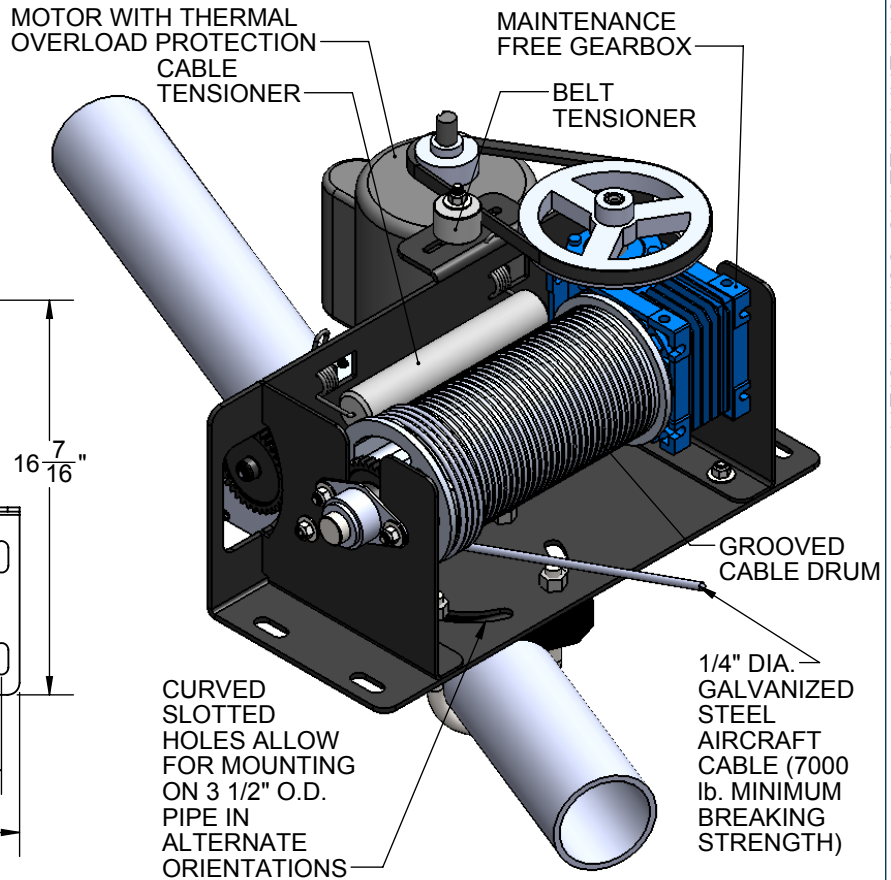
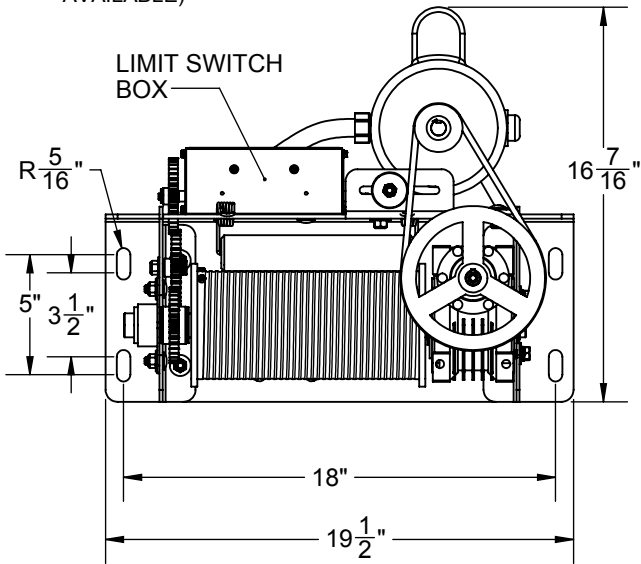
# 712 & 713 - ELECTRIC WINCH

## ELECTRIC WINCHES 3/4 HP & 1 HP

### WARNING

USE OF PORTER WINCHES ON PRODUCTS OTHER THAN BASKETBALL BACKSTOPS, GYMNASIUM DIVIDER CURTAINS, OR OVERHEAD VOLLEYBALL SYSTEMS IS **EXPRESSLY PROHIBITED.**

WINCH FURNISHED COMPLETE WITH MOUNTING BRACKETS FOR 3 1/2" O.D. PIPE. (OTHER MOUNTING CONFIGURATIONS ARE AVAILABLE)



### SELECT WINCH AND ACCESSORIES

- 712 - 3/4 HP ELECTRIC WINCH
- 713 - 1 HP ELECTRIC WINCH
- ELEC000470G0 - COVERPLATE FOR RECEPTACLE
- ELEC00042100 - RECEPTACLE

INDICATE TYPE OF CONTROL FOR WINCH. SEE THE FOLLOWING PAGES FOR SPECIFICATIONS AND FIELD WIRING DETAILS FOR EACH CONTROL SYSTEM:

- SEE E-791 - KEY SWITCH CONTROL
- SEE E-2002 - SPORTSONIC II RADIO CONTROL SYSTEM
- SEE E-2002-5 - SPORTSONIC II DUAL-MODE RADIO CONTROL/KEY SWITCH SYSTEM
- SEE E-2550 - POWR-TOUCH 2.5 KEY PAD CONTROL SYSTEM
- SEE E-5000 - POWR-TOUCH 5 REMOTE CONTROL SYSTEM

# 712 & 713 - ELECTRIC WINCH

## ELECTRIC WINCHES 3/4 HP & 1 HP

### SPECIFICATIONS

PORTER No. 712 - 3/4 HP ELECTRIC WINCH  
PORTER No. 713 - 1 HP ELECTRIC WINCH

Winch is worm gear type, designed to hold backstop at any position when raising or lowering. Winch frame is heavy gage painted steel. The cable drum is extruded aluminum, machined with grooves to provide neat and consistent cable tracking. A torsion spring tensioner ensures cable will keep alignment, even under no load. Cable provided is 1/4" 7x19 galvanized steel aircraft cable. Drum will hold 41 ft of cable on a single layer. The top speed of the cable is 14.3 feet per minute.

The heat-dissipating gearbox contains a worm and gear set in a factory-filled oil bath which is completely sealed for maintenance free service. No additional braking is required.

Winch to be operated mechanically by means of a 3/4 hp (10.2 Amps, loaded) or 1 hp (11.4 Amps, loaded) capacitor type 60 cycle, 115 Volt, single phase electric motor with automatic thermal overload protection manufactured to NEMA specifications. The motor is rated for a 15 minute duty cycle. The motor shall drive the winch by means of a connecting V-belt and pulleys. Using the standard 6" pulley, output torque is 170 ft-lbs for the 712 winch or 226 ft-lbs for the 713 winch.

Drum shall be mechanically interconnected to an Up-Down limit switch assembly, which shall be mounted and pre-wired to motor as an integral part of the winch. Limit switch assembly shall be furnished in an extruded aluminum housing. For detailed limit setting instructions, refer to INST00179022. Winch shall be pre-wired with a 6'-0" long covered cable with NEMA L14-20 twist-lock grounded type plug attached.

Electric winches are available with an array of control options. See the reverse page to find more details of each option, and to make your controller selection.

Winch may be mounted in any orientation, provided there is sufficient clear area for cable travel and cable wraps in the correct direction. The 712 winch weighs 60 lbs and the 713 winch weighs 66 lbs.

Wiring of all electrical components shall be in accordance with local codes, and in accordance with manufacturer's instructions.

All conduit, wiring, junction boxes, and components not specified herein shall be furnished and installed by the electrical contractor.

**Warranty**  
712 and 713 winches are provided with a 5 year limited warranty.

#### LEED® Submittal Information:

Credit	Measure
MRc4 - Recycled Content	Post-Consumer Average 5%    Post-Industrial 0%
MRc5 - Regional Materials	Raw materials originate from multiple sources so origin point cannot be determined. Final Manufacturing/Assembly in Champaign, IL 61822

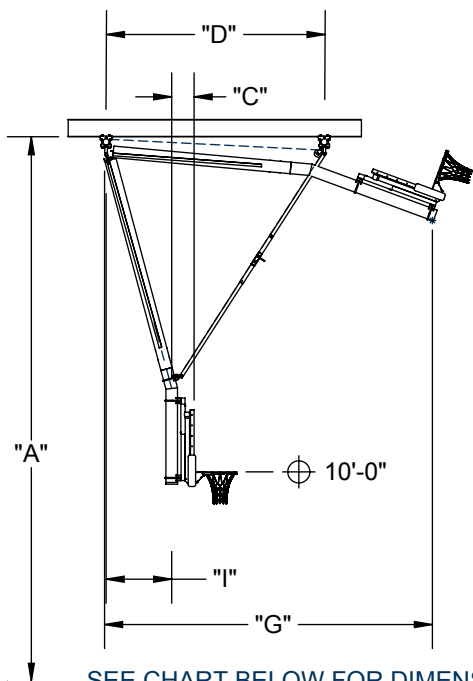
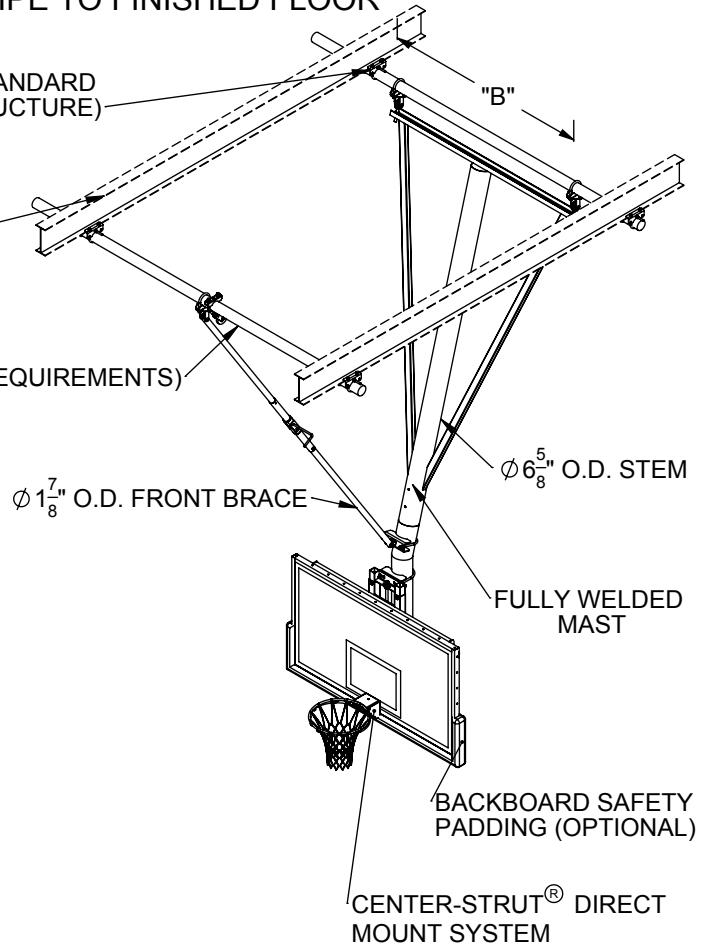
# 90950000 - FORWARD FOLD BACKSTOP

CEILING SUSPENDED, FORWARD FOLD, FRONT BRACED UNIT  
20' TO 28'  $\phi$  OF MAST PIPE TO FINISHED FLOOR

PRECISION DIE-FORMED SUPPORT FITTING STANDARD  
(MAY VARY BASED ON GYMNASIUM SUPERSTRUCTURE)

GYMNASIUM SUPERSTRUCTURE  
(SHOWN FOR REPRESENTATION  
PURPOSES ONLY, MAY VARY)

$\phi 3\frac{1}{2}$ " O.D. PIPE STANDARD  
(SUPERSTRUCTURE ENGINEERED PER BUILDING REQUIREMENTS)



SEE CHART BELOW FOR DIMENSIONS

"A" BOTTOM OF STRUCTURE ABOVE FINISHED FLOOR	"B" MAST CENTERS	"C" FACE OF BACKBOARD TO $\phi$ OF MAST	"D" FRONT BRACE DIMENSION (WITHIN 6" $\pm$ )	"G" HORIZONTAL FOLD DIMENSION	"I" $\phi$ OF MAST TO MAST HANGER
20' 0" to 21'-0"	5'-6"	SEE "C" DIMENSION CHART	5'-3"	11'-6"	1'-9"
21' 0-1/8" to 22'-0"	5'-6"		6'-3"	12'-6"	2'-0"
22' 0-1/8" to 23'-0"	6'-0"		7'-3"	13'-6"	2'-3"
23' 0-1/8" to 24'-0"	6'-0"		8'-3"	14'-6"	2'-6"
24' 0-1/8" to 25'-0"	6'-6"		9'-3"	15'-6"	2'-9"
25' 0-1/8" to 26'-0"	6'-6"		10'-4"	16'-6"	3'-0"
26' 0-1/8" to 27'-0"	7'-0"		11'-4"	17'-6"	3'-3"
27' 0-1/8" to 28'-0"	7'-0"		12'-4"	18'-6"	3'-6"

"C" DIMENSION CHART- FACE OF BACKBOARD TO CENTERLINE OF MAST			
BACKBOARD MODEL NUMBER	DESCRIPTION	WITHOUT HEIGHT ADJUSTER	WITH HEIGHT ADJUSTER
208	RECTANGULAR GLASS	10-1/8"	12-11/16"
216	RECTANGULAR FIBERGLASS	9-7/8"	12-7/16"
234A	FAN ALUMINUM	9-5/16"	11-7/8"
267A	FAN FIBERGLASS	9-1/4"	11-13/16"

\_\_\_\_\_ - 90950000 CEILING SUSPENDED, FORWARD FOLD, FRONT BRACED UNIT

\_\_\_\_\_ - BACKBOARD SELECTION

\_\_\_\_\_ - GOAL SELECTION

\_\_\_\_\_ - PADDING SELECTION

PROJECT NUMBER \_\_\_\_\_  
PROJECT NAME \_\_\_\_\_

# 90950000 - FORWARD FOLD BACKSTOP

CEILING SUSPENDED, FORWARD FOLD, FRONT BRACED UNIT  
20' TO 28'  $\varnothing$  OF MAST PIPE TO FINISHED FLOOR

## SPECIFICATIONS

Basketball backstop shall consist of a main center mast of 6-5/8" O.D. heavy-wall structural steel tube with diagonal side sway braces of 2-1/2" x 1-1/2" rectangular steel tubing. Ends of diagonal brace tubes shall be fully welded to main mast. The 6-5/8" O.D. main stem of the drop frame shall be suspended diagonally from the superstructure with a 15° angle and a 4'-6" long vertical member for attachment of a backboard. Top horizontal mast member to be of a heavy 4" structural channel to support adjustable suspension hangers. Mast shall be fully welded and suspended by adjustable hangers (2) to provide for precise plumbing of frame during installation. The 15° camber of the main drop frame will properly weight lock unit in the playing position.

Goal shall mount directly through backboard and into a heavy structural steel Center-Strut® weldment which shall be clamped to the vertical 6-5/8" O.D. center support to eliminate any strain on backboard should a player hang on the front mounted goal (conforms to the NCAA latest rules). All fittings shall be attached to the 6-5/8" O.D. vertical drop tube by heavy 1/4" thick precision saddle die-cut formed steel fittings secured in place by 5/8" diameter 'U'-Bolt type hardware.

Backstop to operate with a 1-7/8" O.D. front brace assembly with a folding knee joint. Knee joint to incorporate an internal torsion spring design to lock brace assembly firmly in playing position. Hoist cable shall automatically disengage brace knee joint during the hoist cycle through a three-pulley system.

Backstop shall be supported from pipe anchored to roof framing members by precision die formed support fittings or custom attachments as required. All cap screws shall be rated a minimum SAE Grade 5. Grade 2 cap screws will not be approved as equal. Bridged pipes may be required when spans exceed 14'.

All metal parts shall be powder coated. See swatch card SMPL00048037 for standard color options. (contact Porter for custom color requests)

Backstop provided with specified backboard and goal (see B-200 for options).

See winch specifications for more information on included Porter winch system and control options. (manual- see B-700, electric- see B-701)

### WARRANTY

- No. 900 Center-Strut® series backstop structure comes with a 25 year limited warranty.
- Limited Lifetime warranty on all Porter backboards when used in conjunction with the No. 900 Center-Strut® series backstop.
- Other components may be covered by their own warranty (see corresponding specifications for more details).

### OPTIONAL ITEMS (SEE SPECIFICATION SHEETS FOR DETAIL)

- Backboard safety padding (see B-200)
- Height Adjuster (8' to 10' adjustable goal height) (see chart below)
- Saf-Strap (No. 10797100)

### CENTER-STRUT® HEIGHT ADJUSTER

- For Manual Operation, See Page No.: B-900-506 (Rectangular Boards) B-900-211 (Fan Boards)
- For Key Switch Operation, See Page No.: B-901-506 (Rectangular Boards) B-901-211 (Fan Boards)
- For Powr-Stick Operation, See Page No.: B-902-506 (Rectangular Boards) B-902-211 (Fan Boards)
- For Sportsonic® II Operation, See Page No.: B-903-506 (Rectangular Boards) B-903-211 (Fan Boards)
- For Powr-Touch Operation, See Page No.: B-904-506 (Rectangular Boards) B-904-211 (Fan Boards)

### LEED® SUBMITTAL INFORMATION

Credit	Measure
MRC4-Recycled Content	Post Consumer Average 25.0% Post Industrial 0%
MRC5-Regional Materials	Raw materials originate from multiple sources so origin point cannot be determined. Final Manufacturing/Assembly in Champaign, IL 61822

### CERTIFICATIONS

- Certified by the NCAA and NFHS



# 2019 NASB ANNUAL BOARD CALENDAR

## 2019 NASB Annual Board Calendar

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The Annual Board Calendar is a dynamic document to assist school boards regarding important conference dates, report deadlines, suggested work sessions, and planning reminders. The calendar is constantly evolving as issues and interests unfold. The board president and superintendent collectively should review and update the calendar monthly and include it in the board packet. Please note, this calendar does not include all items a board needs to be aware of, but should serve as a starting point which includes some primary planning and policy functions. NASB is not responsible for any missing information or dates. The user is responsible for reading and understanding the requirements of each statute and deadline. Neither this document nor any of the information in this document is to be used as a formal legal opinion nor is it intended to be used as a substitute for the advice of the user's attorney. NASB recommends the user contact their own attorney for formal legal advice.

Other general monthly activities not included on the attached calendar may include, but are not limited to:

- Committee Reports
- Advisory Committee Activities/Reports
- Curriculum/Instruction Review
- Technology Updates
- Training Requirements
- NASB Member Services

To operate with a comprehensive Annual Board Calendar, the Association encourages you to review the below sites for additional deadlines your district may be required to follow:

Nebraska Department of Education Master Calendar - Identifies all state mandated deadlines to ensure board/administrative accountability. <https://www.education.ne.gov/ndecalendar/>

Superintendent Reports – Please note there are various reports superintendents must file that are not all included on this report. The Association suggests that the board work collaboratively with the superintendents to add any required superintendent reporting to this calendar, as needed. Many of these reports can be found in § 79-528 Federal – There are various federal laws and regulations, which require school districts to adopt certain policies, written procedures, and/or notices. To access a more extensive list of federal policies, please visit: <https://www2.ed.gov/policy/landing.jhtml?src=ft>

The information on the above link is provided by the National School Board Association. NASB does not verify the accuracy or update the federal policies on the above link, and users should check for updates, or consult the school district's attorney.

General Monthly Activities																				
January	<b>NASB Events</b> <ul style="list-style-type: none"> <li>▪ NASB Legislative Issues Conference</li> <li>▪ NSBA Advocacy Institute</li> </ul>																			
	<b>Planning</b> <ul style="list-style-type: none"> <li>▪ Annual Leadership Team Planning Retreat</li> </ul>																			
	<b>Curriculum</b> <ul style="list-style-type: none"> <li>▪ District Report Card</li> </ul>																			
	<b>Committee Reports</b> <b>Personnel</b> <ul style="list-style-type: none"> <li>▪ Approve superintendent contract. Note: For current superintendents or ESU Administrators, before approval of contract/amendment, board must publish a copy of the proposed contract/amendment three days before approval along with estimate and description of all costs. Neb. Rev. Stat. § 79-2402(1). For new superintendents or ESU Administrators, the board must publish a copy of the contract two days after the meeting at which the contract was approved, along with estimate and description of all costs. Neb .Rev. Stat. § 79-2402(2).</li> <li>▪ Review and revise superintendent evaluation instrument</li> <li>▪ Develop new superintendent goals</li> <li>▪ Appoint superintendent as the district’s Non-discrimination Compliance Coordinator</li> <li>▪ Negotiations mandatory mediation if no agreement; Due February 8 – § 48-818.01</li> </ul>																			
<b>Policy</b> <ul style="list-style-type: none"> <li>▪ Review Board Code of Conduct</li> <li>▪ Sign and file Conflict of Interest form with Board Secretary</li> </ul>																				
<b>Other</b> <ul style="list-style-type: none"> <li>▪ Board must notify the Secretary of State, County Clerk/Election Commissioner of the number of officers to be elected, the length of terms of office, the vacancies to be filled by election and length of remaining term, and the number of votes to be cast by a registered voter for each office in the statewide primary election  <a href="https://nebraskalegislature.gov/laws/statutes.php?statute=32-404">https://nebraskalegislature.gov/laws/statutes.php?statute=32-404</a></li> <li>▪ Elect board officers</li> </ul>																				
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<b>March</b>	<p><b>NASB Events</b></p> <ul style="list-style-type: none"> <li>▪ NAEP State Convention</li> <li>▪ Judge and Jury Workshops</li> <li>▪ NASB Membership Renewal</li> </ul> <p><b>NSBA Event</b></p> <ul style="list-style-type: none"> <li>▪ NSBA National Conference</li> </ul> <p><b>Planning</b></p> <ul style="list-style-type: none"> <li>▪ Monitor progress of district goals, link goals to discussion and action items</li> <li>▪ Strategic Plan Progress Report</li> </ul> <p><b>Budget</b></p> <ul style="list-style-type: none"> <li>▪ Board/Administrators Budget Work Session</li> </ul> <p><b>Committee Reports</b></p> <p><b>Curriculum</b></p> <ul style="list-style-type: none"> <li>▪ Review School Improvement Plan</li> <li>▪ Review Alternative Education Program</li> </ul> <p><b>Policy</b></p> <ul style="list-style-type: none"> <li>▪ Review Student Attendance Policy</li> </ul>			
<b>April</b>	<p><b>NASB Events</b></p> <ul style="list-style-type: none"> <li>▪ Spring Legal Workshop</li> </ul> <p><b>Planning</b></p> <ul style="list-style-type: none"> <li>▪ Monitor progress of district goals, link goals to discussion and action items</li> <li>▪ Strategic Plan Progress Report</li> </ul> <p><b>Budget</b></p> <ul style="list-style-type: none"> <li>▪ State Aid Certification</li> </ul> <p><b>Curriculum</b></p> <ul style="list-style-type: none"> <li>▪ Review ELL Program</li> </ul> <p><b>Committee Reports</b></p> <p><b>Learning Community</b></p> <ul style="list-style-type: none"> <li>▪ Learning Community attendance; Due April 1 <a href="#">§ 79-232 through § 79-246</a></li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>▪ Teacher Non-Renewal, RIF, and Termination Notices; Due April 15 - <a href="#">§ 79-831</a></li> </ul> <p><b>Policy</b></p> <ul style="list-style-type: none"> <li>▪ Review Student Handbooks and relative policies</li> </ul> <p><b>Educational Service Unit</b></p> <ul style="list-style-type: none"> <li>▪ Certificated Employee of ESU Non-Renewal, Termination, Amendment Notices; Due April 15 - <a href="#">§ 79-1236</a></li> </ul>			
<b>April</b>	<b>Activity</b>	<b>Statute</b>	<b>Timeframe</b>	<b>Summary</b>
	Learning Community attendance application	<a href="#">§ 79-232 through § 79-246</a>	On or before April 1	School district must accept or reject any applications made by a parent or guardian requesting to attend a school that is not in an attendance area where the applicant resides.
	ESU	<a href="#">§ 79-1236</a>	On or April 15 of year action is taken on the contract	For any certificated employee whose contract of employment may be amended, terminated or not renewed for the following school year, shall be noticed in writing on or before April 15.
Certificated employee contract notice	<a href="#">§ 79-831</a>	On or before April 15 of each year action is taken on the contract	For any probationary or permanent certificated employee, written notice must be given if the district plans on amending, terminating, or not renewing the employee's contract for the next school year. Final action on this contract must be taken on or before May 15.	

<b>May</b>	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>Monitor progress of district goals, link goals to discussion and action items</li> <li>Strategic Plan Progress Report</li> </ul> <p><b>Budget</b></p> <ul style="list-style-type: none"> <li>Board/Administrators Budget Work Session</li> </ul> <p><b>Committee Reports</b></p> <p><b>Curriculum</b></p> <ul style="list-style-type: none"> <li>Review Statewide Assessment Results</li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>Superintendent Evaluation Review</li> </ul> <p><b>Policy</b></p>			
	<b>June</b>	<p><b>NASB Events</b></p> <ul style="list-style-type: none"> <li>New Board Member Follow-Up</li> <li>School Law Seminar</li> </ul> <p><b>Advocacy</b></p> <ul style="list-style-type: none"> <li>Submit Legislative Resolution or Standing Position to NASB Legislation Committee</li> </ul> <p><b>Planning</b></p> <ul style="list-style-type: none"> <li>Monitor progress of district goals, link goals to discussion and action items</li> <li>Board Self-Assessment and Goal Planning</li> <li>Strategic Plan Progress Report</li> </ul> <p><b>Budget</b></p> <ul style="list-style-type: none"> <li>Board/Administrators Budget Work Session</li> </ul> <p><b>Committee Reports</b></p> <p><b>Curriculum</b></p> <ul style="list-style-type: none"> <li>Year End Assessment and Curriculum Review</li> <li>Review School Improvement Plan</li> </ul> <p><b>Policy</b></p> <ul style="list-style-type: none"> <li>Annual Review Bullying Prevention Policy; Due July 1 - <a href="#">§ 79-2,137</a></li> </ul> <p><b>Other</b></p> <ul style="list-style-type: none"> <li>ESUs holding elections in conjunction with the statewide general election must notify the Secretary of State, County Clerks or Election Commissioners of offices to be filled, terms, vacancies, votes to cast, and filing deadlines for each office. <a href="#">§ 32-404</a>, <a href="#">§ 32-601</a></li> </ul>		
<b>Activity</b>		<b>Statute</b>	<b>Timeframe</b>	<b>Summary</b>
ESU		<a href="#">§ 32-404</a> <a href="#">§ 32-601</a>	On or before June 15	ESUs must notify County Clerk or Election Commissioners of member seats to be filled at general election.
Bully Prevention Policy		<a href="#">§ 79-2,137</a>	On or before July 1	School district must review their bullying prevention and education policy annually; update as needed.
<b>July</b>		<p><b>NASB Events</b></p> <ul style="list-style-type: none"> <li>NASB Board Member Candidate Forum (even-numbered years only)</li> <li>NAEP Summer Workshops</li> <li>NASB Orientation (New Superintendents, Board President, and District Administrative Assistant)</li> <li>Review NASB Board Awards of Achievement (Deadline for updating points earned.)</li> </ul> <p><b>Planning</b></p> <ul style="list-style-type: none"> <li>Monitor progress of district goals, link goals to discussion and action items, adopt board goals</li> <li>Strategic Plan Progress Report</li> </ul> <p><b>Budget</b></p> <ul style="list-style-type: none"> <li>Board/Administrator Budget Work Session</li> <li>Budget Authority and Allowable Reserve Percentage Certification</li> </ul> <p><b>Committee Reports</b></p> <p><b>Curriculum</b></p> <ul style="list-style-type: none"> <li>Review Special Education Program</li> </ul>		

- Review Multi-Cultural Education Program
- Policy**
- Annual Review Parental and Family Engagement Policy (*public hearing and adoption only if changes*) - [§ 79-531](#) and [§ 79-533](#)
  - Student Fees Policy; Due August 1 [§ 79-2,134](#)  
*The written Meal Charge Policy and guidelines shall be in place and ready to be communicated to staff and households. Under the Student Discipline Policies, the board shall annually review, in collaboration with the County Attorney, the definition of student conduct which the principal or designee is required to report to law enforcement.*
- Personnel**
- Superintendent evaluation and goal planning
  - File copy of approved superintendent/ESU administrator contract or any amendments with the Department of Education by August 1 [§ 79-2403](#)
- Other**
- Distance Education Incentives Application; Due August 1 (through 2020) [§ 79-1337](#)
  - Pupils Instruction in Another District Contracts: Due August 15 [§ 79-598](#)

Activity	Statute	Timeframe	Summary
Student Fees	<a href="#">§ 79-2,134</a>	On or before August 1	Requires every school board to hold a public hearing proposing a student fee policy. In the meeting, the board shall review the amount of money collected from student fees (per policy) the prior year. They shall then propose and adopt the upcoming school year policy and publish in the student handbook.
Distance Education Incentives	<a href="#">§ 79-1337</a>	On or before August 1 (through 2020)	Districts and ESUs shall apply for incentives annually, through 2020, to the Department of Education on or before August 1.
Superintendent Contract	<a href="#">§ 79-2403</a>	On or before August 1	After approval of a contract, or any amendments, for superintendent/ESU administrator services, file a copy of such contract or amendment with the State Department of Education on or before the next succeeding August 1.
Instruction in another District	<a href="#">§ 79-598</a>	On or before August 15	If contracting with a neighboring district(s) for instruction of all or any part of the pupils residing in the district, written contracts shall be filed in the office of the superintendent of the primary high school district.

- NASB Events**
- NASB Area Membership Meetings: Valentine, Fremont, Omaha, Gering, North Platte, and Kearney
- Planning**
- Monitor progress of district goals, link goals to discussion and action items
  - Strategic Plan Progress Report
- Budget**
- Board/Administrators Budget Work Session
  - Certification of District's Assessed Valuation
  - Public Budget Hearing / Adopt Budget; Due on or before September 20 [§ 13-508](#) [§ 79-1084](#), [§ 79-1085](#), [§ 79-1086](#), [§ 13-506](#), [§13-518](#)
- Committee Reports**
- Curriculum**
- Review Alternative Education Program
- Learning Community**
- Learning Community attendance reports; Due September 1 [§ 79-201](#)
  - Learning Community Budget; Due September 1 [§ 13-508](#)
- Personnel**
- Board/All Staff Gathering
  - Negotiations employee's agent request recognition; Due September 1 (year preceding contract year) [§ 48-818.01](#)
- Policy**
- Other**
- Committee on American civics; Due beginning of school year [§ 79-724](#)
  - State school safety director is required to complete an assessment of the security of each school building no later than August 31, 2019. Neb. Rev. Stat. § 79-2,144.

Activity	Statute	Timeframe	Summary
Negotiations	<a href="#">§ 48-811, 816, and 818</a>	On or before Sept 1 (year preceding the contract year in question)	The certificated and instructional employees' collective bargaining agent must request recognition as bargaining agent. Boards may enter into collective bargaining agreements for periods not to exceed four years.
Committee on American civics	<a href="#">§ 79-724</a>	Beginning of school year	Requires every school board to appoint a committee of three to be known as the committee on American civics. Hold no fewer than two public meetings annually, at least one when public testimony is accepted. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted pursuant to section 79-760.01.
Learning Community attendance reports	<a href="#">§ 79- 201</a>	On or before September 1	Each district that is a member of a learning community needs to report to the leaning community coordinating council attendance reports including violations of attendance, results of attendance investigations, policies on excessive absenteeism and records of notices and reports.
Learning Community Budget	<a href="#">§ 13-508</a>	On or before September 1	Learning communities shall file a copy of their adopted budget statement with member school districts.
Negotiations	<a href="#">§ 48-811, 816, and 818</a>	On or before September 15	Negotiations contract dispute decision; Boards may enter into collective bargaining agreements for periods not to exceed four years.

August	Activity	Statute	Timeframe	Summary
	General Budget Adoption	<a href="#">§ 13-508</a>	On or before September 20	School board shall file with, certify to the levying board, and file with the auditor a copy of the adopted budget statement together with the amount of the tax required to fund the adopted budget.
	Class III Budget	<a href="#">§ 79-1084</a>	On or before September 20	Requires school boards of Class III districts to report to the county board and the learning community coordinating council (if applicable) the entire revenue raised by taxation and all other sources for the previous fiscal year and a budget for the ensuing fiscal year.
	Class IV Budget	<a href="#">§ 79-1085</a>	On or before September 20	Requires school boards of a Class IV district to report to the county board an estimate of the amount of funds required for the next school fiscal year.
	Class V Budget	<a href="#">§ 79-1086</a>	On or before September 20	Requires school board of a Class V district that is a member of a learning community to report to the county board and the learning community coordinating council the entire revenue raised by taxation and all other sources for the previous school fiscal year and a budget for the ensuing school fiscal year.
	ESEA Notices	Federal		Elementary and Secondary Education Act (ESEA) – Requires school districts and individual schools to provide numerous notices to parents the public and others under the No Child Left Behind Act. A complete list, description and sample notices can be found at: <a href="http://www.ed.gov/programs/titleiparta/parentinguid.doc">http://www.ed.gov/programs/titleiparta/parentinguid.doc</a>
	FERPA Annual Notice	Federal		Family Educational Rights and Privacy Act (FERPA) - Annual notice provided to parents/guardians and eligible students of their rights to inspect and review educational records, amend education records, consent to disclose personally identifiable information in education records and file a complaint with the U.S. Department of Education. Sample Notice: <a href="http://www2.ed.gov/policy/gen/guid/fpco/ferpa/lea-officials.html">http://www2.ed.gov/policy/gen/guid/fpco/ferpa/lea-officials.html</a>
	PPRA Annual Notice	Federal		Protection of Pupil Rights Amendment – (PPRA) – Annual notice provided to parents of the policies regarding surveys of students, instructional materials, physical examinations, personal information used for marketing.
Child Nutrition Annual Notice	Federal		Child Nutrition Programs – If school districts participate in National School Lunch Programs the School Breakfast Program or the Special Milk Program, they must provide parents and the public information about fee and reduced price meals and/or free milk and must provide parents with an application form.	

	Activity	Statute	Timeframe	Summary
<b>August</b>	AHERA Annual Notice	Federal		Asbestos Hazard Emergency Response Act (AHERA) – requires school districts to have an asbestos management plan for each school building in the district (whether lease or own). Annually, school districts must notify parents, teachers, and employee organizations of the availability of the asbestos management plan. All members of the custodial staff who work in a building containing asbestos must have awareness training and all new custodial staff must be training within the first 60 days of hiring. Sample Notice: <a href="http://yosemite.epa.gov/R10/OWCM.NSF/d14dabb756dc1fb3882565000062f164/c18ad083691dc38825672f0058649d!OpenDocument">http://yosemite.epa.gov/R10/OWCM.NSF/d14dabb756dc1fb3882565000062f164/c18ad083691dc38825672f0058649d!OpenDocument</a>
	McKinney-Vento Notice	Federal		McKinney-Vento Homeless Assistance Act – Requires public notice of the education rights of homeless students. The notice must be disseminated in places where homeless students receive services including schools, family shelters, and soup kitchens. They must be understandable to homeless students and their parents and when necessary in their native language. Downloadable poster: <a href="http://center.serve.org/nche/pr/er_poster.php#youth">http://center.serve.org/nche/pr/er_poster.php#youth</a> .
	Non-discrimination Notice	Federal		Non- Discrimination - requires all recipients of federal funds to notify their students, parents and others that they do not discriminate on the basis of race, color, national origin, sex, disability, and age, and, if applicable, that they provide equal access to the Boy Scouts of America and other designated youth groups.
	IDEA Annual Notice	Federal		Individuals with Disabilities Education Act (IDEA) – Annual notice to parents of a child with a disability of the district’s procedural safeguards. A notice must also be placed on the district’s website. The notice must be easily understandable and in the native language of the parents. Sample Notice: <a href="http://idea.ed.gov/download/modelform_Procedural_Safeguards_June_2009.pdf">http://idea.ed.gov/download/modelform_Procedural_Safeguards_June_2009.pdf</a>

# September

- NASB Events**
- NASB Area Membership Meetings: York, Nebraska City, and Norfolk
  - NASA/NASB Labor Relations Conference
- Planning**
- Monitor progress of district goals, link goals to discussion and action items
  - Strategic Plan Progress Report
- Committee Reports**
- Curriculum**
- Review Summer School Programs
  - Review ACT Results
  - Review School Improvement Plan
- Learning Community**
- Learning Community Coordinating Council Only – learning community levies and total assessed valuation; Due October 15 [§ 79-528](#)
- Personnel**
- Negotiations contract dispute decision (year of contract, if needed); Due September 15 [§ 48-818.01](#)
  - Personnel Report to the Department of Education; Due September 15 [§ 79-804](#)
  - Negotiations board must respond to agent request; Due October 1 [§ 48-818.01](#)
- Policy**
- Other**
- Annual Emergency Safety Plan – Annual Adoption
  - Annual District Report
  - Tax Request Hearing for Fund Levies; Due October 13 [§ 77-1601.02](#)
  - Poverty Plan; Due October 15 [§ 79-1013](#)
  - Superintendent file Membership Report; Due October 15 [§ 79-528](#)
  - Limited English Proficiency Plan; Due October 15 [§ 79-1014](#)
  - Elementary Site Allowance; Due October 15 [§ 79-1007.15](#)
  - Distance Education Incentives Denial Appeal (through 2020); Due October 1 [§ 79-1337](#)

Activity	Statute	Timeframe	Summary
Negotiations	<a href="#">§ 48-818.01</a>	On or before September 15	The commission will render a decision on any contract dispute in regards to a non-agreed upon agreement that was due March 25.
Personnel Report	<a href="#">§ 79-804</a>	On or before September 15	All schools shall file with the Department of Education a fall personnel report, specifies the names of all individuals employed by the school who are certificated.
Negotiations	<a href="#">§ 48-811, 816, and 818</a>	On or before Oct 1	The board of directors must respond to an agent’s request for recognition as bargaining agent. Note: Timeframe – Year preceding the contract year in question.
Tax Request Hearing	<a href="#">§ 77-1601.02</a>	On or before Oct13 and a special public hearing and proper notice to be held prior to this date.	Requires a school board, ESU, learning community board, who is setting the tax request at a different amount than the prior year, to hold a special public hearing, provide proper notice at least five days prior to the hearing, pass by a majority vote a resolution or ordinance increasing the tax amount and to certify and submit the resolution to the county clerk on or before October 13.

September	Activity	Statute	Timeframe	Summary
	Distance Education Incentives	<a href="#">§ 79-1337</a>	On or before Oct 1 (thru 2020)	District or ESU may appeal the denial of incentives for any course by the Department of Education to the State Board of Education.
	Membership Report	<a href="#">§ 79-528</a>	On or before October 15	All superintendents must file with the Commissioner of Education the fall school district membership report.
	Poverty Plan	<a href="#">§ 79-1013</a>	On or before October 15	Requires each school district designate a maximum poverty allowance greater than zero dollars to submit a poverty plan for the next school fiscal year to the NDE and to the learning community coordinator council (if applicable).
	Limited English Proficiency Plan	<a href="#">§ 79-1014</a>	On or before October 15	Requires each school district designate a maximum limited English proficiency allowance greater than zero dollars to submit a limited English proficiency plan for the next school fiscal year to the NDE and to the learning community council (if applicable).
	Elementary Site Allowance	<a href="#">§ 79-1007.15</a>	On or before October 15	Requires each school district who qualifies for an elementary site allowance to submit the applicable form to the NDE.
October	<b>NASB Events</b> <ul style="list-style-type: none"> <li>NASB Facilities and Construction Workshop (cancelled for 2019 due to Kearney flooding)</li> </ul> <b>Planning</b> <ul style="list-style-type: none"> <li>Monitor progress of district goals, link goals to discussion and action items</li> <li>Strategic Plan Progress Report</li> </ul> <b>Budget</b> <ul style="list-style-type: none"> <li>Fall district enrollment figures</li> </ul> <b>Committee Reports</b> <b>Curriculum</b> <ul style="list-style-type: none"> <li>Review Statewide Assessment Results</li> </ul> <b>Educational Service Unit</b> <ul style="list-style-type: none"> <li>Publish Report of Yearly Activities of the ESU Board; Due November 1 <a href="#">§ 79-1228</a></li> </ul> <b>Personnel</b> <ul style="list-style-type: none"> <li>Negotiations shall begin; Due November 1 <a href="#">§ 48-818.01</a></li> </ul> <b>Policy</b> <b>Other</b> <ul style="list-style-type: none"> <li>Appoint Delegate Assembly Representative</li> <li>Review Annual Emergency Safety Plan</li> <li>Superintendents file Financial Report; Due November 1 <a href="#">§ 79-528</a></li> </ul>			
	Activity	Statute	Timeframe	Summary
Negotiations	<a href="#">§ 48-818.01</a>	On or before November 1 (year preceding the contract year in question)	Negotiations shall begin. No fewer than four negotiations meetings between the certificated and instructional employees' collective-bargaining agent and the board's bargaining agent.	

	Activity	Statute	Timeframe	Summary
<b>October</b>	Financial Report	<a href="#">§ 79-528</a>	On or before November 1	All superintendents must submit to the Commissioner of Education an annual financial report.
	ESU	<a href="#">§ 79-1228</a>	November 1	Board of the ESU must publish a brief report of the yearly activities of the board.
<b>November</b>	<p><b>NASB Events</b></p> <ul style="list-style-type: none"> <li>▪ NASA/NASB State Education Conference</li> <li>▪ NASB Delegate Assembly</li> </ul> <p><b>Planning</b></p> <ul style="list-style-type: none"> <li>▪ Monitor progress of district goals, link goals to discussion and action items</li> <li>▪ Strategic Plan Progress Report</li> </ul> <p><b>Committee Reports</b></p> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>▪ Distribute superintendent evaluation</li> </ul> <p><b>Policy</b></p> <p><b>Other</b></p> <ul style="list-style-type: none"> <li>▪ District Audit Report</li> </ul>			
<b>December</b>	<ul style="list-style-type: none"> <li>▪</li> </ul> <p><b>Planning</b></p> <ul style="list-style-type: none"> <li>▪ Monitor progress of district goals, link goals to discussion and action items</li> <li>▪ Strategic Plan Progress Report</li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>▪ Mid-year superintendent evaluation</li> </ul> <p><b>Budget</b></p> <ul style="list-style-type: none"> <li>▪ Fiscal Year Audit Report</li> </ul> <p><b>Committee Reports</b></p> <p><b>Curriculum</b></p> <ul style="list-style-type: none"> <li>▪ NDE State of the Schools Report</li> <li>▪ Review School Improvement Plan</li> </ul> <p><b>Learning Community</b></p> <ul style="list-style-type: none"> <li>▪ Report Evaluation and Research Results of Funds Distributed per § 79-1241.03; Due January 1 - <a href="#">§ 79-2104.02</a></li> </ul> <p><b>Educational Service Unit</b></p> <ul style="list-style-type: none"> <li>▪ ESU Annual Financial Report; Due January 31 <a href="#">§ 79-1229</a></li> </ul> <p><b>Policy</b></p>			
	Activity	Statute	Timeframe	Summary
	Learning Community	<a href="#">§ 79-2104.02</a>	On or before January 1	Each learning community shall report evaluation and research results regarding funds distributed per <a href="#">§ 79-1241.03</a>
	ESU	<a href="#">§ 79-1229</a>	On or before January 31	Administrator of ESU shall submit to the Commission of Education the annual financial report.



# Wakefield Community Schools

2019 – 2020 BOARD GOALS

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The mission of Wakefield community school in partnership with parents and community is to develop all students into collaborative lifelong learners who demonstrate effective communication, critical thinking and problem-solving skills in a changing global society.

## Board of Education

Mark Victor, President  
Bree Brown  
Arianne Conley  
Shannon Johnson  
Jeffrey Keagle  
Sherri Lundahl

## Superintendent

Mark Bejot

**Mission, Vision, and Goals Leadership**

To enhance learning opportunities for the students of Wakefield Community Schools.

Strategies		Progress Updates				Performance Indicators/Outcome <i>(Smart Goals)</i>
<b>Strategy I</b> (Adopted August 2019)	Study and consider expanded learning opportunities to support a high-level learning experience for the students of Wakefield Community Schools.	Q1	Q2	Q3	Q4	<b>Suggested Performance Indicators:</b> a) Administration, counselors, and board will review current graduation requirements. <i>Timeline: Discuss results at the November 2019 Board Meeting</i>  b) Administration will identify, study, consider, and present optional course offerings to enhance the current academic programs available to K-12 students. <i>Timeline: Progress update will be presented to the Board at the December 2019 Board Meeting.</i>  c) Administration will organize a committee of administrators, board members, and teacher representatives from each level to study and consider the components of a HAL program to support learning for K-12 students. <i>Timeline: Appoint committee and present a timeline for the board's consideration at the October 2019 Board Meeting. Goal is to implement the HAL program 2020-21 school year.</i>  d) Monitor and assess progress and success of the Mission, Vision, Leadership Board Goal. <i>Timeline: Ongoing</i>
	Responsible: <ul style="list-style-type: none"> <li>▪ Superintendent</li> <li>▪ Board of Education</li> <li>▪ Principals</li> <li>▪ Guidance Counselor</li> <li>▪ Certified staff representing each level</li> </ul>					
<b>Policy Governance</b>						

To govern the Wakefield Community Schools through current and effective policy.

Strategies		Progress Updates				Performance Indicators/Outcome <i>(Smart Goals)</i>
<b>Strategy I</b> (Adopted August 2019)	Consider and adopt a policy review process to ensure policy represents board values and direction to support a high-level learning system.	Q1	Q2	Q3	Q4	<b>Suggested Performance Indicators:</b> a) Define a process to support the board's review of the board policy manual. (Committee of the board or as a committee of the whole?) <i>Timeline: Present a plan for who, how, and when the process will be initiated at the October 2019 board meeting.</i> b) Adopt a timeline to support the review of the board policy manual. <i>Timeline: Present timeline at the October/November 2019 board meeting.</i> c) Consider the review of policies at each board meeting and confirm all updated policies are posted online to support community access. d) Monitor the progress and success of the Policy Governance board goal. <i>Timeline: Ongoing</i>
	Responsible: <ul style="list-style-type: none"> <li>▪ Board of Education</li> <li>▪ Superintendent</li> <li>▪ Principals</li> </ul>					

**Community Engagement**

To grow and expand community relations through increased connectedness with parents, patrons, community and business leaders, and organizations.

Strategies		Progress Updates				Performance Indicators/Outcome <i>(Smart Goals)</i>
<b>Strategy I</b> <i>(Adopted August 2019)</i>	Conduct community engagement to initiate open dialogue with internal and external stakeholders to increase awareness and to align district goals to the expectations of district patrons.	Q1	Q2	Q3	Q4	<b>Suggested Performance Indicators:</b> a) Take action to initiate a Community Engagement process and discussion to engage internal and external stakeholders. <i>Timeline: Take action to implement community engagement at the September 2019 board meeting.</i> b) Adopt a timeline to support the stakeholder engagement. <i>Timeline: Present for consideration at the October 2019 board meeting.</i> c) Identify key patrons, business leaders, and organizations to involve in the process. <i>Timeline: (This is dependent upon the timeline adopted.) Share the organized list with district office following the October 2019(?) board meeting.</i> d) Consider and discuss how the board/administration will utilize the Needs Analysis data to support district planning and goals. <i>Timeline: Following the presentation of the Needs Analysis Summary.</i>
	Responsible: <ul style="list-style-type: none"> <li>▪ Board of Education</li> <li>▪ Superintendent</li> </ul>					

**Board-Superintendent Operations Leadership**

To provide effective leadership protocol and procedures.

Strategies		Progress Updates				Performance Indicators/Outcome <i>(Smart Goals)</i>
<b>Strategy I</b> (Adopted August 2019)	Identify and adopt sound operating protocol and procedures to sustain an effective and positive Cooperative Agreement with external partners.	Q1	Q2	Q3	Q4	<b>Suggested Performance Indicators:</b> a) Reflect, discuss, and identify the effective strategies utilized to support the organization of the Cooperative Agreement. b) Organize the effective strategies and timeline to support the design of formal protocol and procedures the board will utilize to re-engage external partners when reviewing and adopting the Cooperative Agreement. c) Monitor and assess the progress, matters to be discussed, and success of the Cooperative Agreement. <i>Timeline: As defined by the Board of Education.</i>
	Responsible: <ul style="list-style-type: none"> <li>▪ Board of Education</li> <li>▪ Superintendent</li> <li>▪ Other Identified Staff</li> </ul>					

**Board-Superintendent Operations Leadership**

<b>Strategy II</b> (Adopted August 2019)	Adopt the Wakefield Annual Board Calendar to support timely and purposeful board meeting planning and work.	Q1	Q2	Q3	Q4	<b>Suggested Performance Indicators:</b> a) Modify and adopt the Annual Board Calendar to support the review and update of goals, required action per statute, and to ensure timely updates pertaining to student progress reports. <i>Timeline: Present for the board's consideration and adoption at the September or October 2019 board meeting.</i> b) Monitor and update the alignment of the Annual Board Calendar to ensure board meeting agendas reflect timely discussion and purposeful work at the board table. <i>Timeline: Ongoing</i>
	Responsible: <ul style="list-style-type: none"> <li>▪ Board of Education</li> <li>▪ Superintendent</li> </ul>					



# WAKEFIELD

## COMMUNITY ENGAGEMENT PROPOSAL





# Community Engagement Proposal for Wakefield Community Schools



## Board of Education

Mark Victor, President  
Bree Brown  
Arianne Conley  
Shannon Johnson  
Jeffrey Keagle  
Sherri Lundahl

### **Presented by the Nebraska Association of School Boards**

Marcia Herring, Director of Board Leadership  
Kori Stanosheck, Board Leadership Engagement Associate  
Melissa Lusk, Board Leadership Development Associate  
Karla Kruse, Board Leadership Administrative Assistant





## Community Engagement Proposal

August 29, 2019

Mr. Mark Bejot and the Wakefield Community Schools' Board of Education,

We appreciate the opportunity to share the Community Engagement Proposal with the Wakefield Community Schools' Superintendent and Board of Education. The NASB Board Leadership Department is pleased to provide a multitude of programs and services to our members, including the following community engagement process.

The Association adopted protocol and procedures are characteristic of a comprehensive stakeholder engagement process. The proposal outlines the scope and sequence that includes engagement of both internal and external stakeholders through online surveys, focus group discussion, and one-to-one interviews. The process ensures open and continuous communication with our staff, but also an evaluation process that will ensure the board is equipped to utilize the data compiled to align the leadership team's mission, vision, and goals with the priorities and needs identified by stakeholders.

The team at NASB would value the opportunity to work with the Wakefield School District through this most important endeavor. As the Director of the Leadership Department, I will serve as the lead facilitator with assistance from Kori Stanosheck, NASB Engagement Associate, Melissa Lusk, NASB Development Associate, and Karla Kruse, Board Leadership Administrative Assistant.

Once again, thank you for allowing us to present a proposal. I look forward to the opportunity to discuss and address questions and points of clarification as needed. Please feel free to contact me at 402-817-0296 at your convenience.

Respectfully submitted,

***Marcia R. Herring***

Marcia R. Herring, Director of Board Leadership  
Nebraska Association of School Boards





## Community Engagement



A most challenging, yet vital role of the Board is to gather community direction on issues related to students, their learning environment, and academic achievement. Engaging stakeholders through Community Engagement prior to taking action models valid representative leadership as it is the responsibility of the board to establish district vision and goals. The objective when seeking the input of stakeholders allows the board to then consider and respond to the operational and instructional goals aligned with and reflective of the community's values for students thus building community support for needed improvement.

Key to this form of school improvement planning is a school-based action plan that identifies the needs of the students and staff. Because the process is primarily focused on needs, it enables all stakeholders including those who do not have a direct tie to the school (i.e., neither employed by the district nor do they have a child (ren) enrolled in the school district) the ability to provide input. It is often this sector of the community (i.e., senior citizens, non-parent, and/or taxpayers) the board must work diligently to engage.

A community discussion provides assurance that parents and community stakeholders are involved and engaged in the school district. It provides a mechanism for access between the school board and stakeholders and provides accountability for the performance of the schools in the district. This ensures that when the board identifies and adopts goals, the viewpoint of the internal and external stakeholders are incorporated considered.

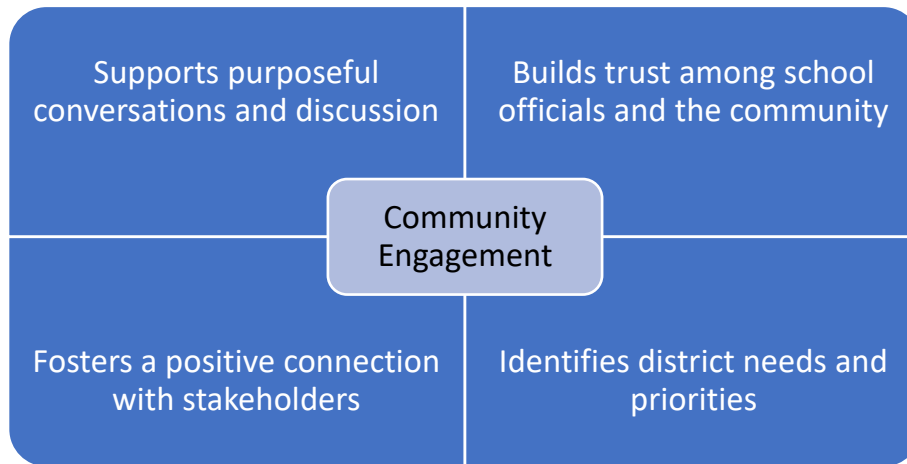
## The Value of stakeholder Engagement

Shaping and strengthening the public image of the school district and building a positive working relationship with internal and external stakeholders is important in this era of accountability.





## Community Engagement Proposal



While public relations and public participation are important, community engagement is much more. Community engagement involves key principles or values:

- Ongoing public engagement, not just one-time public input
- Connecting with citizens as owners, not as customers
- Reflecting different voices or viewpoints, not just geography or demographics
- Building common ground, not just consensus
- Creating knowledge, not just providing information

Effective community engagement works on two levels (1) it addresses legitimate public issues, and; (2) it grows the capacity of a democratic community to work collectively and collaboratively to meet the public good. Community engagement, when successful, focuses debate, galvanizes actions by leadership, and helps increase citizen support.

Community engagement can influence public policy decisions on any number of issues. It can span the range from simply providing the public with important information to gaining and requesting a full collaboration in forming plans and finding solutions for identified public issues. In every case, it places value on an ongoing conversation, involvement and the common good.

There are few districts that maintain the connection with their community after completing strategic planning or following a bond referendum. The school district works





## Community Engagement Proposal

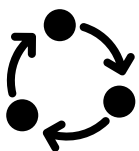
diligently to generate support, the bond passes and quickly the district reverts back to pre-bond routine.

The Association recommends that the leadership team involve internal and external stakeholders by setting clear measurable standards for what the graduate of your school district should know and what their abilities should be. Engaging the community creates the transparency and ownership/support the district needs when progress is reported; but, also enables the district to establish a firm foundation with the intent to build credibility and sustain a long-term working relationship that will serve education at times when the message is not necessarily all positive, but especially when it is.



EFFECTIVE COMMUNITY  
ENGAGEMENT ADDRESSES  
PUBLIC ISSUES AND GROWS  
THE CAPACITY OF THE  
COMMUNITY TO WORK  
COLLABORATIVELY WITH THE  
LEADERSHIP TEAM AND  
INCREASE STAKEHOLDER  
SUPPORT.

## Designing the Engagement Process



Community engagement should create a shared purpose for the district that embraces the complexity of issues and competing values that are bound to exist among diverse opinions. By using open-ended questions, the group will gain a deeper understanding. In addition, the board and administration will identify the information needed to make reasoned decisions on how to move the district forward and how to keep decisions aligned with district-level goals.

The Association will customize the process to meet the district's identified needs and outcome. Planning for the process will begin by allowing the district to:

- Identify the internal/external stakeholders involved in the process.
- Identify the discussion questions.
- Involve as broad and diverse a group of community members as possible.





Community Engagement Planning	
I. Defining the Community Engagement	
Timeline	Identify Community Engagement Participants
Approximately 6 to 8 weeks prior to the event	<p>The Board and Administrators will identify:</p> <ul style="list-style-type: none"> <li>▪ Community leaders</li> <li>▪ Business leaders</li> <li>▪ Civic leaders</li> <li>▪ Opinion leaders (i.e., individuals that others look to for sound advice, especially hot topic issues)</li> <li>▪ Parents (i.e., a diverse group representing PreK-12)</li> <li>▪ Community members without children in the school district (*Review Suggested Stakeholder List)</li> </ul>
Timeline	Define Community Engagement Expectations
Approximately 6 to 8 weeks prior to the event	<p>The Board and Administration will:</p> <ul style="list-style-type: none"> <li>▪ Define the information the board and administrators are seeking to aid in the design of the goals and priorities</li> <li>▪ Frame the questions</li> <li>▪ Design a District Data document (i.e., the Annual Report may cover most of the important content, but could include an addendum)</li> </ul>
Timeline	Identify Date/Time/Location of the Meetings
Approximately 6 to 8 weeks prior to the event	<p>The Board and Administration will:</p> <ul style="list-style-type: none"> <li>▪ Identify the dates and start time               <ul style="list-style-type: none"> <li>○ (i.e., consider multiple meetings and at alternative times of the day)</li> </ul> </li> <li>▪ Identify where the Meetings will be held (round table set up if possible)</li> </ul>
Community Engagement Planning	
II. Developing the Community Discussion	
Timeline	Design Community Engagement Materials
Approximately 6 to 8 weeks prior to the event	<p>Administration and/or Facilitator will design:</p> <ul style="list-style-type: none"> <li>▪ Discussion content</li> <li>▪ R.S.V.P. postcard/phone call/invite</li> <li>▪ Press Release to alert public</li> <li>▪ Special Meeting Notice</li> </ul>





# Community Engagement Proposal

Timeline	Identify board/district representatives
Approximately 6 weeks prior to the event	<p>Facilitator, Board, and Administration will:</p> <ul style="list-style-type: none"> <li>Define the role of board members and administrators</li> <li>Identify the district administrators (<i>i.e., Superintendent, Business Manager, Principals, Curriculum Director, Technology Director, Special Education Director, Activities Director, Guidance Counselors, etc.</i>) who will participate</li> <li>Discuss and specify the meeting(s) the administrators plan to attend</li> </ul>
Timeline	Distribute Community Engagement Materials
Approximately 4 weeks prior to the event	<p>Facilitator and Administration will:</p> <ul style="list-style-type: none"> <li>Distribute invitations (postal mail or email) and RSVP cards with a 2-week deadline. Include supporting data and the questions to be presented for discussion.</li> <li>Distribute Press Release 4 weeks prior</li> </ul>
Timeline	Verify Attendance
Approximately 2 weeks prior to the event	<p>Facilitator and Administration will:</p> <ul style="list-style-type: none"> <li>Follow up with individuals who were invited, but failed to R.S.V.P.</li> <li>Distribute an email or paper survey to those who are not able to attend requesting they complete a survey and return</li> <li>Distribute a Press Release 1 week prior</li> </ul>
Community Engagement Planning	
III. Supporting the Community Engagement	
Timeline	Learn from the Community Engagement
Date and Time	<p>Board Members and Administration will:</p> <ul style="list-style-type: none"> <li>Attend - Board Members and District</li> <li>Present to represent the district and the importance of the event</li> <li>Observe/Participate – the role of the board members/administrators at the Community Engagement meeting must be identified</li> </ul>
<i>The board and administration are communicating a commitment to student achievement through Community Engagement to ensure a shared focus and vision for growth and improvement.</i>	
Timeline	Duties to follow the Community Engagement
Immediately following the Community Discussion	<p>Board and Administration will:</p> <ul style="list-style-type: none"> <li>Distribute handwritten thank you notes to the participants</li> </ul> <p>Facilitator will:</p> <ul style="list-style-type: none"> <li>Compile the Community Engagement data and surveys received from those in the audience and from participants who were unable to attend (Facilitator)</li> </ul> <p>Note: Data will be analyzed and compiled into a formal report presented to the board in the form of a Needs Analysis</p> <p>Facilitator and Administration will:</p> <ul style="list-style-type: none"> <li>Distribute the compiled data to the participants</li> </ul> <p>Facilitator will:</p> <ul style="list-style-type: none"> <li>Distribute data to the Board of Education and Superintendent</li> </ul>





IV. Assimilating the Community Data	
Timeline	Utilizing the Compiled Data
Within 45 to 60 days following the Discussion	Facilitator, Board, and Administration will: <ul style="list-style-type: none"> <li>▪ Determine how to address the needs and priorities identified through the data collected               <ul style="list-style-type: none"> <li>○ Pursue full strategic planning utilizing the compiled data?</li> <li>○ Develop goals and performance indicators to address the needs and priorities identified?</li> </ul> </li> </ul>
Within 60 days following the Discussion	Board and Administration will: <ul style="list-style-type: none"> <li>▪ Board formally adopts the goals at a regular board meeting</li> <li>▪ District distributes the adopted goals to all community discussion participants</li> <li>▪ Communicate the goals with all stakeholders</li> </ul>

**Note:** The Association will adapt the process to meet the expectations of the board and superintendent; therefore, assignment of duties may be identified contrary to the format presented.

## Implementing Community Engagement

If the Board/Administration aspires to build awareness in the community, a press release, targeted mailings, and in-person presentations are the most effective methods we utilize. In spite of the growing digital age, the single most effective means of reaching your stakeholders remains face-to-face communication. Who are the key stakeholders identified as the audience? Invite those who advocate for the school district as well as those who may be perceived as less than supportive. The Association advocates for a modified message depending upon the audience. If local news media is not invited as a participant, be certain to specifically invite the media to report on the discussion.

### External Stakeholders

- a. Community
  - Parents (e.g., households with school age and non-school age children)
  - Residents
  - Community groups
  - Neighborhood leaders
- b. Business and Industry Representatives
  - Chamber of Commerce
  - Community Economic Development





## Community Engagement Proposal

- Developers
- Business owners/leaders
- Realtors
- Banking
- Preschool providers
- Daycare providers
- Post-Secondary Institutions
- News media
- c. Community and Youth Service Organization Representatives
  - Ministerial leaders
  - YMCA, Teammates, other
  - Civic Club Youth Programs (Optimist, Rotary, Kiwanis, Legion, Lions, etc.)
  - Veteran organizations (United Way)
  - Community Based Programs
- d. Social and Mental Health Service Representatives
  - Comprehensive care centers, drug prevention programs
  - Social Services
  - Health and Human Services
- e. Local and State Government Representatives
  - Mayor and/or City Council Members
  - County Board
  - Sheriff and Chief of Police
  - Legislators
  - Commissions
  - Minority Advocacy groups

### Internal Stakeholders

- Board
- Administrators
- Certificated/Classified Staff
- Students (Middle and High School)
- Advisory Councils
- Booster Club Officers/Members
- PTO
- Organized Parental Support Groups
- Foundation
- Alumni





## Overview and Cost

The following is a description of services to be provided by NASB:

### **Phase I: Organize and Plan the Process**

***10% of the total fee***

NASB will engage the Client in stakeholder engagement and meetings with the superintendent and board as needed and mutually agreed upon, to be conducted by the NASB Board Leadership Team.

- Create a timeline
- Identify and engage internal and external stakeholders
- Distribute the communications packet
- Provide administrative support and leadership

### **Phase III: Engage Stakeholders**

***20% of the total fee***

- NASB will work closely with the superintendent and board to communicate, engage, and manage the data collected with the internal and external stakeholders.

### **Phase II: Data Analysis**

***40% of the total fee***

NASB will provide additional consultants on an as-needed basis for the purpose of data collection and analysis.

- Collect and manage data collection
- Compile the data
- Analyze the data
- Create the evaluation report

### **Phase IV: Compile Needs Analysis**

***20% of the total fee***

NASB will facilitate data analysis, provide thought leadership, and create goals for the superintendent and board.

### **Phase IV: Support and Progress**

***10% of the total fee***

NASB will provide ongoing support to determine how the leadership team will utilize the results of Community Engagement and measure progress and success of the outcome.

**Total Estimated Cost: \$1,500.00** (Not including reasonable travel expenses.)





### APPENDIX: THE BOARD LEADERSHIP TEAM

The Nebraska Association of School Boards has been advocating for, working with, and training Nebraska school boards since 1918. Traditionally, the NASB's Board Leadership department has worked with school boards and their superintendents in more narrowly focused goal setting exercises. However, in 2018 district leaders requested that we expand superintendent evaluations to include a comprehensive evaluative process, which led to the creation of the Leadership Encompass 360. As demand has grown, the NASB Board Leadership Team has grown to include three facilitators:

#### ***Marcia Herring – NASB Director of Board Leadership***

Marcia began her service to public education as a school board member on the Waverly School District Board of Education, completing 12 years of service. During her tenure as a local board member she was elected by her peers to serve on the Nebraska Association of School Boards—Board of Directors completing three terms as Director. She began her work as a superintendent search consultant more than 18 years ago. Marcia served as Director of NASB Search Services for 8 years.

As the Director of Board Leadership, Marcia has expanded the programs and services to meet the ever-changing needs of our members. We currently support our members through Strategic Planning, Community Engagement, Board Development Learning Retreats and Workshops, and Online Board Self-Assessment and Superintendent Evaluation. The growth of the Department and scope of services has enabled our team to provide impactful and purposeful leadership for school districts across the state and ranging in enrollment from 125 students to more than 10,000.

#### ***Kori Stanosheck – NASB Board Leadership Engagement Associate***

Kori brings a wealth of experience and knowledge to her role as Engagement Associate. As a Strategic Advisor for more than ten years, Kori provided nationwide coaching leadership to executive leaders and board members. She exhibits strong competencies through her leadership skills and facilitation work in strategic planning, large group engagement, and role in the NASB Board Leadership Department developing value-driven resources for Association members. Kori is also directing the efforts for the Whole Child Project, which aims to cultivate the development of a healthy, safe, supportive, challenging and engaged healthy schools and communities, on behalf of the Association.

#### ***Melissa Lusk – NASB Board Leadership Development Associate***

Melissa serves as the Board Leadership Development Associate, providing support services and coordination for Board Leadership events and initiatives. Her extensive work in the growth and development of our data analysis has enhanced the integrity and quality of the Department's Needs Analysis phase of the Strategic Planning Service. Melissa is currently developing the Department C.A.R.E. (Child Advocates and Resources for Education) Program, targeting enhanced early childhood parent engagement programs and services. Melissa began her involvement in public education through teaching English to local refugees and immigrants. She has a passion for working with diverse communities and considers it an honor to be part of the evolving work at NASB.



<b>Wakefield Public School / Value Package</b>			
	<b>100% co-insurance</b>	<b>100% co-insurance</b>	
	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>
<b>Umbrella</b>	<b>\$4,168.00</b>	<b>\$4,220.00</b>	<b>\$4,334.00</b>
<b>E &amp; O</b>	<b>\$2,268.00</b>	<b>\$2,612.00</b>	<b>\$3,111.00</b>
<b>Commercial Auto</b>	<b>\$6,906.00</b>	<b>\$7,439.00</b>	<b>\$7,443.00</b>
<b>Property - Premium</b>	<b>\$24,990.00</b>	<b>\$26,456.00</b>	<b>\$27,127.00</b>
	<b>\$21,469,600.00</b>	<b>\$22,160,200.00</b>	<b>\$24,583,300.00</b>
<b>Crime</b>	<b>\$403.00</b>	<b>\$323.00</b>	<b>\$323.00</b>
<b>General Liability</b>	<b>\$3,308.00</b>	<b>\$3,372.00</b>	<b>\$3,632.00</b>
<b>Inland Marine</b>	<b>\$1,194.00</b>	<b>\$1,480.00</b>	<b>\$1,496.00</b>
<b>Data Compromise</b>	<b>\$444.00</b>	<b>\$444.00</b>	<b>\$444.00</b>
<b>\$50,000 Response</b>			
<b>Expense Aggregate</b>			
<b>Terrorism Package</b>	<b>Included</b>	<b>Included</b>	<b>Included</b>
<b>Umbrella</b>	<b>Included</b>	<b>Included</b>	<b>Included</b>
<b>Boiler</b>			
<b>Total</b>	<b>\$43,681.00</b>	<b>\$46,346.00</b>	<b>\$47,910.00</b>
<b>z</b>			
<b>Bonds - Treasurer &amp; Superintendent</b>	<b>\$275.00</b>	<b>\$275.00</b>	<b>\$275.00</b>
<b>Credit</b>		<b>(\$516.00)</b>	
<b>Total</b>		<b>\$46,105.00</b>	

Attendees:

Allen – Mike Pattee, Dawn Oswald, Jay Jackson, Jason Olesen

Wakefield - Matt Farup, Bree Brown, Mark Victor, Jeff Keagle & Mark Bejot

Emerson - Kip Ahlers, Tricia Belt, Cherie Conley & Lindsey Beaudette

Discussion / summary of Wakefield Meetings

- Well attended 100-150
- Heard multiple comments- and good discussions
- Board meeting after community meeting / staff meeting after as well
  - Lot of concerns on how things are done and lots of questions about the identify of who they are by students
  - Questions about how it will affect them and is the opportunity to expand for other opportunities
  - Was optimize and concerns by students from meeting
  - Playing time for football coop by student body
  - Other opportunities the students brought up were Power Lifting
  - Committee was in bleachers with students – question was raised if other opportunities would be offered other than athletics. Speech, one act, band, musicals
  - More acceptance than not is the impression of one member of committee
- Community meeting – went in with concern – came out feeling better,
- Only a handful was against the coop – looks of coop is the big question that can't be answered at this time.
- Fb coach spoke to crowd and give information about what fb is up against
- Track was also discussed – the question is – if we have 100 kids out what will happen. Numbers could be an issue with 3 kids.
- Two teams would be the solution to the problem of a high number of kids going out

Staff being negative from Wakefield about coop is concerning by Allen Board member

- Losing identity is the big issue from the staff
- The committee feels that the teachers are thinking the big picture is consolidation and they are worried about their positions in their district.
- Cooping has more the do with kids / staff /community, but passing along information to the teachers.
- Teachers were in defense mode and not hearing what was being presented.
- They feel they can get their teachers on board – it's just new and it will take time for them to adjust.

Where does that leave us?

Board meeting after the community meeting:

- Definite go ahead with taking a vote on a 2 year fb agreement.
- Has to have a commitment to move forward.
- Name change / mascot change was discussed, but why would we do that if somebody decides they don't want in?
- 1<sup>st</sup> step is to make a definite vote on moving forward.
  - Need to make decision on the mascot color changes
- If all 3 board decide to vote upon the agreement, the mascot, color can be decided later.
- W board expresses that they felt they are moving too fast with mascot and color when the final decision to move forward hasn't been officially made.
- W board would like the vote taken place before the name, mascot, color vote.

- Take time with the name, mascot, name change –
- Do we want to jump into name change with an early agreement or should they wait before changes are made to name / colors
- W – 1 member would rather see the 1<sup>st</sup> 2 year cycle run through before the BIG changes are made .
- Some members feel very strongly about the identity change some don't
- All in agreement in making a decision on fb now
- A - ? those thinking about fb and not the name change – is the expectation that our kids will be Wakefield Trojans – are the A – E coop schools only ones to make the big change?
- E – neutral uniforms a possibility. Decision on colors and not a mascot
- E – are there negotiations that are to be made before the signing
- A- if you make a contract the decision needs to be made on all aspects, not just what you decide to lay out
- A – We already are working in a Coop with W so why do we need to do a trial run for fb before decisions are made.
- A – decision about a coop needs to have terms set up ahead of time before signatures are made.
- A- if there are problems within boards they don't want to deal with then we have to be able to talk through them and make a decision.
- A – if there are people within committee, community – what are the alternatives? What do we take back to our boards?
- A – are we ok with the terms decided upon up to this point, so we can go back to our communities with ideas.
- E – if our boards aren't all in we wouldn't be at this meeting
- E – our junior high is preparing to be a full commitment to go forward.
- If a common agenda item is drafted that all 3 boards would use, would the rest of the board support?
- W – if something is drafted in agreement of the FB coop the board would accept it?
- E – didn't we move past just the FB
- W – board wants to start with that and move forward with Fb and go after that
- E – need girls sports the most – if girls aren't getting help, why would we use our boys to make the coop if the girls can't be helped too
- A - can it say the generality of can the wording consist of “can the board agree to work together of sports”
- A – to say W is only going to coop girls bb / A and 3 way with fb – what year are we thinking of starting this?
- A – have to be able to sell it to my community, I need answers not just this is what Wakefield is comfortable.
- If not in an agreement on what coop is – do we need to go back to square 1?
- Determine how that makes everything look
- What are the steps moving forward
- A- tell us what is happening – if you think your board won't support
  - Let start at step 1 and move forward
- W – not sure where the board stands, don't know what changed
- A- huge roadblock when the timeline changed after?
- A – would W feel more comfortable if A went with E for FB coop with 8 man and W also waiting 2 more for fb
- W – coaching in w are not comfortable with waiting, not an issue with the community, people are freaked about name, mascot, color changes.
- A – feel it's better together for more opportunities for all the students?
- E – fresh start for everyone for
- the full coop. it's more equal. Same colors would do that.
- W – the ones against are looking at enrollment not participation numbers
- W – Bejots perspective
  - No trouble w current coop
  - Feel the board members want to slow down, just take care of immediate needs (fb)
  - Discussed letters for the 1<sup>st</sup> two years

- Need time to come to consensus yet to make the full change.
- Terribly one-sided. Your thinking what W needs are and not considering the other 2 schools.
- Comes back to if community board are not comfortable and only willing to do so much with certain names, and skirting around there is not way we'll change name mascot – A will need to make other decisions.
- W – need to see if things are going to work before committing to name mascot
- W – if this is a deal breaker – asks their board what are we supposed to do – no clear answer
- A – what happens when the decision of where the sports are, will there then be the same fight. W isn't comfortable, it needs to stay in W.
  - B didn't get the sense the W board was against E girls joining the coop
  - Just do the immediate need
- A – isn't E girls an immediate need?
- W – the agreement w/ fb, in October start working on the girls sports piece and so forth
- A – NSSA agreement needs to be filled out with all components so it is a big decision that needs to be made now
- W is ok with working towards everything – just want the time to do one sport at a time.
- W – there wasn't a negotiations previously about if name color mascot is a deal breaker.
- A – conceded already using your mascot, using one of our colors, and some games in Allen
  - If we concede to everything W wants and get nothing back – how do we tell that to our community
  - Facilities – where is the important piece? If it's remaining identity, can we negotiate location of certain sport. Considering later is non-negotiable.
- W – doesn't want to change names with/o commitment to fb and committee
- A – it doesn't mean anything to vote at this time. There is nothing that holds either A or E to the agreement. Our actions speak more than the vote.
- A – came out of last meeting, all girls sports, along w. fb and track along with cross country along with boys bb in the next year. Timeline was agreed upon by entire board – but no vote was officially made.
- W – after mtg in E, W went back for sp mtg w coaches and 1<sup>st</sup> community meeting – was seconds away from voting. Didn't vote because A & E hadn't voted yet according to minutes.
- A – thought the idea was to bring this up to students if this changes what are some possibilities?
- W – community wants to be informed and it's the way W does things.
- A – thought we had timeline set up, and A board was surprised how fast things changed.
- W – the 3 members were surprised as well
- A- if a vote is needed not just voting for the coop, because we already do. If something brought before the board it has to include timeline, idea for name, color, mascot (whatever), and could concede figuring out facilities later. Cannot bring a motion to my board without those items, because it doesn't work.
- E – agrees it would be similar.
- W – feels W board needs to vote themselves and need to vote first.
- A – negotiations need a point to start from. Nothing vague If you went back to your W board – there is originally discussed, here is dates for specific sports, if we have students vote on name/mascot. If W shoots it down, bring back something to negotiate with.
- A – if W has the best facilities – we can explain that to our community, board. Don't like idea of slicing up the decision because it isn't equal divisions.
- W – board was giving permission to move forward, don't like moving too fast, not used to the conversations. Not comfortable with everything all at once. But they are moving that way.
- W – if we say WAEH for fb to agree upon a name – think they need to vote
- A – does timeline need revamped?
  - Support is there for fb with 3 schools WAEH
  - Can not have one sport agreed upon at a time, and then hear W needs to slow down and the girls are left behind for E.

- A – if W board feels strongly about waiting – we'll work with E for 2 years in fb. Gives 2 more years for your board to feel comfortable. Is that an option by your board? W – no it isn't
- A - we're all ready to move forward with the full coop without name or mascot change is what we're hearing
- W- feels that the board will be ok with WAEH name change, but possibly not the mascot
- Facilities will work themselves out – understood by the W board.

Allen

- What are some compromises?
- Does admin need discussions to speed the process up?
  - W - prefers that the admin makes discussions
  - A – can the Admin suggest to the board to come up with suggestions to the boards to make a decision.
  - E – worried about W end of decision, E is comfortable with a decision.
- W – pros and cons discussed at meeting
  - Pro – opportunity
  - Con – kids driving further
  - Feel more pros than cons
- If A says this is what we're willing to give and your community says no – alternative is we're moving ahead on our own.
- 3 administrators discussing what the options are and bring it to the board for votes.
  - Don't leave admin meeting without something drafted and the committee to agree upon.
  - Admin needs to be meeting more frequently and more admins included.
- W – threats of teachers leaving – students moving. A – we understand your pain, but we are all in the same boat. All have those threats and realities
- W – what's best for W kids have been the outcome of the W meetings
- A – will not vote upon an incomplete timeline. Must be full coop. If it doesn't include name and mascot at this time, we'll concede that point for now, but it's strongly suggested it be the next vote
- Does it make more sense to have the vote upon a timeline? Here is the timeline, vote upon the timeline under the stipulation all 3 schools will coop for these sports.
  - All girls sports 20-21
  - Fb 20-21
  - Boys bb 21-22
  - Hold on softball etc
- If timeline is approved, another timeline can be voted upon.
- Something has to be changed concerning – give us ideas and say what can you work with
- Hoping as Admin -can facilitate those ideas to bring to the board.
- If board member says no – what your alternative?

W – would you be willing for a 2 year cycle to play under trojans (can change lettering – can change colors) with football (and think they would accept girls sport)

W – mascot is the issue.

A – NO

A – would you be willing to accept a new name, will concede to mascot, but need entire new color.

E – if your kids at W are all for the change – would your board vote yet to it?

W – not sure.

W – wants to know the track numbers for other schools - A 35 E 12 next year numbers possibly A 30 E 15

W - possibly need to pump the breaks on adding more fall girls sports

Don't you think that reflects on the coaching style- don't you think that will include the other girls

W – has a policy idea for starting new sports that may be of assistance. Also have current sport policy

Moving forward

Admin – meeting Friday come up with timeline – that can be taken back to committee with potential name and facilities will come along with the process.

Next meeting for coop temp set up for day after Wakefield's board meeting (Aug 16) on Aug 18 – 8pm in Emerson.

If anything off limits needs to be told at that time.

## **Cooperative Timeline/ Objectives:**

### 2019-2020— Items to be discussed and accomplished

*September Board Meeting: Passing a common resolution with the attached timeline/ and work list.*

October Board Meeting:

- Passing a full sports (including boys basketball by 2021-2022) cooperative under a new name, color and mascot for all three schools for the upcoming 2020-2021 school year. This agreement includes Wakefield, Emerson-Hubbard and Allen Consolidated Schools.

Objectives :

- Throughout the year, administrative team will do the following:
  - a. Facility Study/ Recommendations - On-going
  - b. Activity Study/ Recommendations - On-going
  - c. Activity Director Position - Selection December 2019
  - d. COOP Administrative Handbook - by May 2020
  - e. Standardized Policies - Eligibility/Academic - Summer 2020
  - f. Title IX study - Completed with each cooperative sport

September Resolution/ Agenda Item for all Boards:

Agenda Listing: Discuss and take appropriate action on cooperative timeline and objectives.

Motion: Motion was made to approve the cooperative timeline/ objectives as was presented in the document.