

**Wakefield Community School
Board of Education Regular January Meeting
Monday, January 11, 2021 5:30 PM**

Posted Locations:

**Wakefield Post Office
BankFirst
Wakefield Republican
School Main Entrance**

Posted Date: 1/7/2021

The Board of Education Regular Meeting convened in open and public session on Monday, January 11, 2021 at 5:30 PM in the Board of Education Room at the Media Center 802 Highland Street Wakefield, NE 68784.

President Brown informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

ATTENDANCE TAKEN AT 5:30 PM:

Present: Bree Brown, Emily Godinez, Jeffrey Keagle, Jim Litchfield, Sherri Lundahl, Eric Riewer. Present: 6.

Opening Procedures

Call to Order

Open Meetings Act

Pledge of Allegiance

School District Mission Statement

Adjourn Sine Die

Motion to adjourn Sine Die Passed with a motion by Jeffrey Keagle and a second by Eric Riewer.

Bree Brown: Yea

Emily
Godinez: Abstain (With Conflict)

Jeffrey
Keagle: Yea

Jim Litchfield: Abstain (With Conflict)

Sherri
Lundahl: Yea

Eric Riewer: Yea

Yea: 4, Nay: 0, Abstain (With Conflict): 2

Seat the members of the Board of Education for calendar year 2021.

Motion to cease nominations and elect Bree Brown by acclamation Passed with a motion by Jeffrey Keagle and a second by Sherri Lundahl.

Bree Brown: Yea

Emily
Godinez: Yea

Jeffrey
Keagle: Yea

Jim
Litchfield: Yea

Sherri
Lundahl: Yea

Eric Riewer: Yea

Yea: 6, Nay: 0

Administer the oath of office

Roll Call

Hold for discussion and appropriate action the election of a Board of Education President.

Reconvene the regular meeting of the Board of Education

Excuse Board Member Absences

Emergency Modification of the Agenda

Approval of Agenda

Motion to approve the agenda Passed with a motion by Sherri Lundahl and a second by Emily Godinez.

Bree Brown: Yea

Emily Godinez: Yea

Jeffrey Keagle: Yea

Jim Litchfield: Yea

Sherri Lundahl: Yea

Eric Riewer: Yea

Yea: 6, Nay: 0

Awards and Special Recognition

Reports

Administrators

Elementary Principal Report

Secondary Principal Report

Superintendent Report

Board Committees

Board Policy

Building, Sites & Transportation

Business & Finance

American Civics, Curriculum & Technology

Personnel & Public Relations

School Improvement & Strategic Planning

Recognition of Visitors/Communication from the Public

WEA

Discussion and Action Items

Consent Agenda

Motion to approve the Consent Agenda Withdrawn with a motion by Sherri Lundahl and a second by Eric Riewer.

Minutes of the previous meeting

Financial Reports

Review and sign the Code of Conduct document as written by the Nebraska Association of School Boards

Review and sign a Potential Conflict of Interest Statement as required by the Nebraska Accountability and Disclosure Act and board policy #2005

Hold for nomination and election the Vice President of the Board of Education

Motion nominated Sherri Lundahl as VP and to cease nominations Withdrawn with a motion by Jeffrey Keagle and a second by Eric Riewer.

Hold for nomination and election of the position of Board of Education Secretary.

Motion to nominated Jeff Keagle as Secretary and to cease nominations Withdrawn with a motion by Sherri Lundahl and a second by Emily Godinez.

Appoint Board Members for the 2021 calendar year to board committees

Discuss and take appropriate action to designate an official depository of official district funds.

Motion to approve BankFirst of Wakefield as the official district depository Withdrawn with a motion by Sherri Lundahl and a second by Jeffrey Keagle.

Discuss and take appropriate action authorizing Board Officers, Superintendent and Treasurer to sign checks for the General Fund; Depreciation Fund; Lunch Fund; Special Building Fund; Employee Benefit Fund; Bond Fund; and Qualified Capital Purpose Undertaking Fund.

Motion to approve the board officers, Superintendent Moody and Treasurer Gothier to sign checks for all funds Withdrawn with a motion by Jeffrey Keagle and a second by Eric Riewer.

Discuss and take appropriate action authorizing the Activities Secretary, the District Business Manager, and the Superintendent of Schools to sign checks for the Activities Fund

Move to authorized Activities Secretary Dawn Lubberstedt, Business Manager Becky Gothier and Superintendent Mike Moody to sign checks for the Activities Fund Withdrawn with a motion by Jeffrey Keagle and a second by Emily Godinez.

Discuss and take appropriate action designating an official news publication for the school district

Move to approve the Wakefield Republican as our official news publication for 2021 Withdrawn with a motion by Jim Litchfield and a second by Sherri Lundahl.

Discuss and take appropriate action to retain a law firm(s) authorized to provide the Board of Education legal counsel.

Move to approve KSB School Law as the districts legal counsel for calendar year 2021 Withdrawn with a motion by Sherri Lundahl and a second by Emily Godinez.

Hold for discussion and appropriate action approval of the Superintendent's contract for school years 2021-22 and 2022-23.

Move to extend the two-year contract as presented to Matt Farup for the position of Superintendent of Schools. Withdrawn with a motion by Jeffrey Keagle and a second by Eric Riewer.

Upcoming Dates and Times

Set the date and time for the next regular meeting

Adjournment

Motion to adjourn the meeting at 7:16 Withdrawn with a motion by Jeffrey Keagle and a second by Eric Riewer.

School District of Wakefield

In Dixon, Wayne and Thurston Counties

District No. 90-0560

WAKEFIELD, NEBRASKA 68784

"I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservation or for purpose of evasion; and that I will faithfully and impartially perform the duties of the office of member of the board of education, according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me God."

Signature

Date



<http://members.nasbonline.org/index.php/events>

To register for an NASB event, click on the 'My Membership' link, then navigate to the 'Events' dropdown and select 'Register'.
If you do not have an email and password to log in or have forgotten it, please contact NASB at 800-422-4572 for assistance.



YOUR MONTHLY BOARD AGENDA UPDATE VIDEO LINK FOR JANUARY

<http://members.nasbonline.org/index.php/news-resources/videos>

JANUARY

NEW BOARD MEMBER WORKSHOPS | MODULES RESUME JANUARY 4 | 5:50 TO 8:30 PM CT

AT THE BOARD TABLE - JANUARY 4, 5, 6 & 7

BOARD LEADERSHIP - FEBRUARY 1, 2, 3 & 4

<http://members.nasbonline.org/index.php/new-board-member-workshops>

(CHOOSE ONE EVENING FROM EACH MODULE TO ATTEND)

FIRST DAY OF THE 2021 LEGISLATIVE SESSION | WEDNESDAY, JANUARY 6

FEBRUARY

LEGISLATIVE ISSUES CONFERENCE | FEBRUARY 1 | 9:00 AM TO 1:00 PM CT | VIRTUAL | WE LIVE HERE!

Registration is now open at <https://nasb.envisiams.com/>

WITH MEETING CAPACITY LIMITATIONS, AS WELL AS THE SENATORS THEMSELVES SCALING BACK IN-PERSON SPEAKING ENGAGEMENTS THIS SESSION, THE 2021 LIC WILL BE HELD VIRTUALLY.

THIS LIVE & INTERACTIVE CONFERENCE WILL BE FILLED WITH INFORMATION PRESENTED BY LEGISLATIVE LEADERS, KEY COMMITTEE CHAIRS, AND NASB LEADERSHIP.

LEARN ABOUT THE LEGISLATURE'S PRIORITIES WITHIN EDUCATION AND HOW NASB IS ENGAGING, AS WELL AS HOW NASB IS SUPPORTING YOU TO TELL YOUR SCHOOL SPENDING STORY THROUGH THE #WELIVEHERE CAMPAIGN. SCHOOL SPENDING CONTINUES TO BE A HOT TOPIC AND WE'LL NEED THOSE WHO LIVE IN, AND REPRESENT THEIR COMMUNITIES TO BE READY TO TELL THEIR UNIQUE, INDIVIDUAL STORY.

AND BEYOND ...

NASB SUMMER CONFERENCE | JUNE 2-3

ALICAP WORKSHOPS | JUNE 15-16-17

AREA MEMBERSHIP MEETINGS | AUGUST TO SEPTEMBER

2021 STATE EDUCATION CONFERENCE | NOVEMBER 17-19

Board Presidents: Check your inbox each month for the monthly 'NASB Update' to include in your meeting agenda.
Please contact mbelka@NASBonline.org with any questions, or if you are not receiving them.

Access NASB's Covid-19 Resources page at <http://members.nasbonline.org/index.php/news-resources/covid-19-resources>

**Wakefield Community School
Board of Education Special Meeting
Thursday, December 10, 2020 4:00 PM**

Posted Locations:

• Wakefield Post Office • BankFirst • School Main Entrance

Posted Date: 12/3/2020

The Board of Education Special Meeting convened in open and public session on Thursday, December 10, 2020 at 4:00 PM in the Media Center 802 Highland Street, Wakefield, NE 68784.

President Brown informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

Attendance Taken at 4:02 PM:

Present: Bree Brown, Shannon Johnson, Jeffrey Keagle, Sherri Lundahl, Eric Riewer, and Mark Victor.
Present: 6; **Absent:** 0

Opening Procedures

- Call to Order
- Open Meetings Act
- Pledge of Allegiance
- School District Mission Statement
- Roll Call

Approval of Agenda

Motion to approve the agenda passed with a motion by Lundahl and second by Riewer.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

Discussion and Action Items

Conduct Superintendent interviews

The Board will be interviewing five potential candidates to fill the position of Superintendent to replace Interim Superintendent Dr. Moody beginning July 1, 2021. Three candidates were interviewed on December 9 and the remaining two interviewed tonight. Tonight's candidates were Kevin Finkey and Josh Weber.

Review, discuss and take appropriate action regarding a Superintendent employment contract.

Motion to enter into closed session at 7:23pm to discuss superintendent candidates and contract passed with a motion by Brown and second by Riewer.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

Motion to resume open session at 10:08pm passed with a motion by Johnson and second Riewer.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

Motion to authorize the board president to enter into negotiations with Candidate C for the job of superintendent passed with a motion by Keagle and second by Riewer.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

Motion to authorize the board president to enter into negotiations with Candidate A in the event Candidate C should decline passed with a motion by Keagle and second by Johnson.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

Adjournment

Motion to adjourn the meeting at 10:11pm passed with a motion by Johnson and second by Riewer.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

A handwritten signature in black ink, appearing to read 'Jeff Keagle', written in a cursive style.

Jeff Keagle, Secretary

**Wakefield Community School
Board of Education Regular Meeting
Monday, December 14, 2020 5:30 PM**

Posted Locations:

- Wakefield Post Office • BankFirst • Wakefield Republican • School Main Entrance

Posted Date: 12/10/2020

<https://zoom.us/j/94303578305>

The Board of Education Regular Meeting convened in open and public session on Monday, December 14, 2020 at 5:30 PM in the Media Center at 802 Highland Street, Wakefield, NE 68784.

President Brown informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

Attendance Taken at 5:30 PM:

Present: Bree Brown, Shannon Johnson, Jeffrey Keagle, Sherri Lundahl, Eric Riewer, Mark Victor.

Present: 6; **Absent:** 0

Opening Procedures

- Call to Order
- Open Meetings Act
- Pledge of Allegiance
- School District Mission Statement
- Roll Call

Approval of Agenda

Motion to approve the agenda passed with a motion by Johnson and a second by Keagle.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

Awards and Special Recognition

- Mr. Farup thanked the STRIV team: Jack Schlickbernd, Juan Martin, Ronnie Ramirez and Zack Johnson

Reports

Elementary Principal Report

- All certified staff members are using SeeSaw as a communication tool for parents. Grades K-2 are using SeeSaw as the curriculum delivery system. Grades 3-6 are using Google Classroom as the way to deliver curriculum.
- All teaching staff have made instructional resources available in a digital format.
- On a weekly basis, teachers share their lesson plans or daily agendas for kids to access whether they are in school or at home.
- If we go to full remote learning, a master Zoom schedule will be sent to parents as well as common Zoom expectation and a cheat sheet for accessing Zoom.
- If a student is under quarantine, Mr. Wulf contacts each parent to discuss accessing online content using SeeSaw or Google Classroom. If parents need additional support on accessing curriculum, teachers or administration has reached out to provide support.
- There have been 10 certificated staff and 10 non-certificated staff members out due to Covid-19 since school has started.

Secondary Principal Report

- The music teachers have recorded virtual concerts for the Elementary and Band.
- During the last couple of early dismissals, teachers have been given time to prepare for online learning.
- Dr. Nunnally has been working with Mr. Clay and Mr. Metzler on the new Social Studies curriculum development.
- We are still working out some bugs on our STRIV channel, but it has been a great addition for those who can't attend the games to be able to watch. We need to replace some internet switches and cables to improve the streaming.
- The NSAA is still limiting game attendance to household members and grandparents until January 4, 2021.

Superintendent Report

- The Covid committee meets almost daily to review the reported Covid isolations and quarantines. We work with the Northeast Nebraska Public Health Department to make sure that we are adequately protecting our folks both in school and those that have been excluded.
- As of today (12/14) we have 2 elementary students on quarantine and one with a new symptom. One Junior High student being quarantined, and two staff members on quarantine. At this rate, there is no plausible reason for us to go to a remote format in January, unless our number change dramatically between now and January 6, 2021.
- We have been notified that we have been awarded a \$10,000 grant through the "share our Strength's No Kid Hungry Campaign." We plan to use the grant dollars to purchase food storage containers for safe meal deliveries. We also are looking into providing weekend meals, and we want to work with our Wellness Committee to fund and otherwise support a fresh fruit and vegetables/healthy snacks initiative.
- A team from Carlson West Pavondra was here on November 30 to look over our facilities and to visit with staff about our current situation and our projected needs. Additionally, they have contracted with Dr. Pease at Wayne State College to conduct an enrollment trends study.
- We are working with Jim Litchfield to find a more acceptable approach to parking our buses. We are looking at the possibility of parking them behind Dollar General along Cottonwood Street since the new busses are too tall to fit into our current bus barn.

Board Committee Reports

Board Policy

- The committee has not met recently, but Policy 4043 is on the agenda later tonight for the 2nd reading.

Building, Sites & Transportation

- The committee needs to meet to discuss bus parking, the geo tech study and set a date to meet with the PCD.

Business & Finance

- The monthly bills have been reviewed and were found in order. The committee recommends approval of payment.

Public & Personnel Relations

- The committee and WEA reached an agreement on the Negotiated Agreement in one meeting. There was good discussion between the groups regarding ongoing concerns.
- The committee will hold a new board member orientation Tuesday, December 15

Strategic Planning

- We will resume our community engagement with Marcia Herring after the first of the year.

Recognition of Visitors/Communication from the Public

WEA

- Mrs. Harding shared with the boards the duties of the 7-12 guidance counselor
 - Works with seniors on college and career decisions
 - Counselor Corner Information Sheets are emailed to parents and students
 - Assist with college and FFASFA applications
 - Weekly individual counseling with 12 students and every other week with 18-20 students. Others are always welcome.
 - Manage ACT for Juniors in the spring
 - Give Pre-ACT to grades 9 and 10 which helps students prepare for the actual test.
 - Students have access to ACT Prep onto College which also helps with test taking strategies.
 - Meg Rose will be interning in the guidance office next semester.
 - Mrs. Harding thanked the board for increasing the school psychologist position to full time and having Heartland Counseling here almost 5 days a week.

Discussion and Action Items

Consent Agenda

Motion to approve the Consent Agenda passed with a motion by Lundahl and a second by Johnson.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

Bills were reviewed by the Finance Committee and approved as follow: General: \$319,846.52; Depreciation: \$10,655.66; Employee Benefit: \$195.50; Lunch: \$29,965.71; Payroll: \$246,611.79; Activities: \$10,573.67.

Discuss and take appropriate action on the Master Contract for the 2021-22 school year as negotiated.

The Personnel and Public Relations Committee has reached a tentative contract agreement with the Wakefield Education Association for the 2021 - 2022 contract year.

- The settlement includes a \$900 increase in the base salary (from \$37,490 to \$38,390). The increase in base salary results in an increase across the salary schedule (including extra duty pay) of \$100,986.17 (3.86%). Health and Dental insurance costs increased in the amount of \$20,502.36 (3.003%). With all monetary factors included, the total dollar increase to the district is \$139,189.19 or 3.640%.
- FBLA extra duty pay would increase to the same level as FCCLA and Skills USA – 5% starting rate, increasing to the 7% rate over a seven-year time frame.
- Addition of Wakefield National Technical Honor Society to the extra duty schedule beginning at the 3% rate and increasing to the 5% rate over a seven-year time frame – same as National Honor Society.
- Addition of an Assistant Golf coach to the extra duty schedule beginning at 3.5% and increasing to 5.5% over a seven-year time frame – same as JH head coaches.

The WEA has met and approved the tentative agreement.

Motion to approve changes to the 2021-22 Master Contract as presented passed with a motion by Lundahl and a second by Riewer.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

Hold for discussion and appropriate action a letter of resignation from the secondary principal, Matt Farup.

Matt cannot hold two valid contracts at the same time. In order for the board to approve that next item on the agenda, the board must accept his letter of resignation.

Motion to accept the resignation of the secondary principal, Matt Farup passed with a motion by Keagle and a second by Riewer.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

Discuss and take appropriate action regarding the issuance of a contract for services as the Superintendent of Schools for school year 2021-2023.

Motion to approve an employment contract as the Superintendent of Schools to Matt Farup for School Years 2021-2023 passed with a motion by Riewer and a second by Keagle.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

Hold for discussion and appropriate action on second reading, Policy # 4043: Professional Boundaries and Appropriate Relationships Between Employees and Students.

Policy 4043 has been reviewed by the Policy Committee and stood for first reading last month.

Motion to adopt Policy # 4043: Professional Boundaries and Appropriate Relationships Between Employees and Students as presented passed with a motion by Lundahl and a second by Johnson.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0

Upcoming Dates and Times

- New Board Member Orientation – December 15 at 5:30
- Regular Board Meeting – January 11 at 5:30

Adjournment

Motion to adjourn the meeting at 7:22pm passed with a motion by Johnson and a second by Riewer.

Yea: Brown, Johnson, Keagle, Lundahl, Riewer, Victor

Yea: 6, Nay: 0



Jeff Keagle, Secretary



Becky Gothier, Recording Secretary

Wakefield Community School

Check Payments By Fund Report

Accounting Cycle: FY20-21; Begin Date: 01/11/2021; End Date: 01/11/2021; Display Element Description: BUILDING; Check Type: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 1/8/2021 2:55:02 PM

Sorted By	Value	Description		
FUND	01	General Fund		
Check Number	Check Date	Payee	Reason	Amount
	1/11/2021	Amazon	Brother Original Waste Toner Box	\$34.30
	1/11/2021	Amazon	Rubberbands	\$29.33
	1/11/2021	Amazon	Command Small Wire Hooks, 16 Hooks, 24 Strips, Organize and decorate your dorm	\$19.98
	1/11/2021	Amazon	Fellowes Thermal Laminating Pouches, Letter Size 9 x 11.5-Inches, 3 mil, 200 pack (5743401)	\$89.95
	1/11/2021	Amazon	Fiskars SureCut Portable Paper Trimmer, 12 Inch Cut	\$21.13
	1/11/2021	Amazon	Laminating Pouches	\$74.55
	1/11/2021	Amazon	TIENO Plastic Envelopes with String Closure Clear Side Loading Folders Legal Size Paper Office Organizer 12 Packs White	\$43.26
	1/11/2021	Amazon	1984 (Signet Classics) Paperback	\$34.30
	1/11/2021	Amazon	Discount	(\$14.08)
	1/11/2021	Amazon	Fahrenheit 451 (paperback)	\$41.45
	1/11/2021	Amazon	Shipping	\$9.08
	1/11/2021	Amazon	iPad Tripods	\$259.90
	1/11/2021	Amazon	Cookie Cutter/Watercolors	\$68.05
	1/11/2021	Amazon	Board Supplies	\$27.98
	1/11/2021	Amazon	Amer Education Week Supplies	\$38.64
	1/11/2021	Amazon	Hats/Mittens	\$92.96
	1/11/2021	Amazon	Supplies	\$146.53
	1/11/2021	Amazon	Auto Flush	\$287.44
	1/11/2021	Amazon	Door Closer	\$89.86
	1/11/2021	Amazon	Fire Extinguisher	\$125.00
	1/11/2021	Amazon	Florescent Lights	\$16.88
	1/11/2021	Amazon	Flush Valve	\$48.42
	1/11/2021	Amazon	Toilet	\$114.00
	1/11/2021	Amazon	Wall Clocks	\$135.85
	1/11/2021	Amazon	Water Filter	\$59.99
		Amazon Total		\$1,894.75
51812	1/11/2021	Appeara	ITE Towels, Mops & Coats	\$38.17
51812	1/11/2021	Appeara	Mops, Towels, Uniforms & Coats	\$258.68
51812	1/11/2021	Appeara	Mops, Towels, Uniforms & Hand Sanitizer	\$64.58
51812	1/11/2021	Appeara	Mops, Towels, Uniforms & Coats	\$50.84
51812	1/11/2021	Appeara	Mops, Towels, Uniforms & Hand Sanitizer	\$12.71
51812	1/11/2021	Appeara	BB Towels & Uniforms	\$95.56
51812	1/11/2021	Appeara	BB Towels & Uniforms	\$95.61
		Appeara Total		\$616.15
51813	1/11/2021	Blue Cross and Blue Shield of NE	KRoberts Prm	\$1,388.62
		Blue Cross and Blue Shield of NE Total		\$1,388.62
51814	1/11/2021	Business Radio Licensing	FCC Call Sign	\$120.00
		Business Radio Licensing Total		\$120.00
51815	1/11/2021	CCS Presentation Systems	910-156-250: Clearone Chat 170 Group Speakerphone	\$335.00
51815	1/11/2021	CCS Presentation Systems	Shipping	\$15.00
		CCS Presentation Systems Total		\$350.00
51816	1/11/2021	Cengage Learning	Mindtap Online for Accounting	\$150.00
51816	1/11/2021	Cengage Learning	Mintap Online for Business Law	\$150.00
		Cengage Learning Total		\$300.00
51817	1/11/2021	City of Wakefield	Dec BB Utilities	\$127.47
51817	1/11/2021	City of Wakefield	Dec PF Utilities	\$18.50
51817	1/11/2021	City of Wakefield	Dec Utilities	\$271.23
51817	1/11/2021	City of Wakefield	Civic Center Rent - Wrestling	\$525.00

Check Number	Check Date	Payee	Reason	Amount
51817	1/11/2021	City of Wakefield	Dec BB Utilities	\$35.50
51817	1/11/2021	City of Wakefield	Dec PF Utilities	\$30.18
51817	1/11/2021	City of Wakefield	Dec Utilities	\$4,481.98
		City of Wakefield Total		\$5,489.86
51818	1/11/2021	Cornhusker International Trucks, Inc	Bus Repair	\$345.71
		Cornhusker International Trucks, Inc Total		\$345.71
51819	1/11/2021	Cubby's Inc.	Supt Interviews	\$29.94
51819	1/11/2021	Cubby's Inc.	Pickup Fuel	\$24.12
51819	1/11/2021	Cubby's Inc.	Skid Loader Diesel	\$29.76
51819	1/11/2021	Cubby's Inc.	Bus Diesel	\$1,038.84
51819	1/11/2021	Cubby's Inc.	Suburban Fuel	\$128.90
51819	1/11/2021	Cubby's Inc.	Van Fuel	\$112.15
		Cubby's Inc. Total		\$1,363.71
51820	1/11/2021	Dixon County Clerks Office	General Election Cost	\$169.82
		Dixon County Clerks Office Total		\$169.82
51821	1/11/2021	Dollar General	classroom supplies	\$110.25
51821	1/11/2021	Dollar General	Supplies	\$42.50
51821	1/11/2021	Dollar General	Supt Interview Supplies	\$85.35
		Dollar General Total		\$238.10
51822	1/11/2021	Egan Supply Co.	Bus Repair	\$902.52
51822	1/11/2021	Egan Supply Co.	Hand Sanitizer	\$322.65
		Egan Supply Co. Total		\$1,225.17
51823	1/11/2021	Ekberg Auto Parts, Inc.	Battery	\$154.99
51823	1/11/2021	Ekberg Auto Parts, Inc.	Battery Cleaner	\$32.27
51823	1/11/2021	Ekberg Auto Parts, Inc.	Bus Repair Parts	\$162.13
51823	1/11/2021	Ekberg Auto Parts, Inc.	Oil	\$36.99
51823	1/11/2021	Ekberg Auto Parts, Inc.	Repairs	\$168.08
51823	1/11/2021	Ekberg Auto Parts, Inc.	Returns	(\$100.19)
51823	1/11/2021	Ekberg Auto Parts, Inc.	Suburban Repair Parts	\$83.09
51823	1/11/2021	Ekberg Auto Parts, Inc.	Warranty Return	(\$98.26)
51823	1/11/2021	Ekberg Auto Parts, Inc.	Blstr PK Mini	\$5.99
51823	1/11/2021	Ekberg Auto Parts, Inc.	Wheel	\$25.98
		Ekberg Auto Parts, Inc. Total		\$471.07
51824	1/11/2021	Erb Auto Glass	Chip Repairs	\$60.00
		Erb Auto Glass Total		\$60.00
51825	1/11/2021	Essential Screens	FMCSA D&A Query	\$44.35
		Essential Screens Total		\$44.35
51826	1/11/2021	Farup, Matthew C	Feb-Jul Cell Phone Allow	\$240.00
		Farup, Matthew C Total		\$240.00
51827	1/11/2021	Fire Protection Services, LLC	Semi-Annual Fire Inspection	\$1,001.00
		Fire Protection Services, LLC Total		\$1,001.00
51828	1/11/2021	Inland Truck Parts Co.	Bus Repair	\$1,531.22
		Inland Truck Parts Co. Total		\$1,531.22
51829	1/11/2021	J.W. Pepper & Son, Inc	Brave. SSA	\$9.75
51829	1/11/2021	J.W. Pepper & Son, Inc	Don't Give up on Me 2-pt	\$10.75
		J.W. Pepper & Son, Inc Total		\$20.50
51830	1/11/2021	KSB School Law, PC LLO	Legal Services	\$439.00
		KSB School Law, PC LLO Total		\$439.00
51831	1/11/2021	Matheson Tri-Gas Inc	ITE Gases	\$264.42
		Matheson Tri-Gas Inc Total		\$264.42
51832	1/11/2021	McGraw-Hill School Education LLC	Language for Learning Teacher Materials Kit	\$1,013.67
51832	1/11/2021	McGraw-Hill School Education LLC	Shipping	\$63.64
51832	1/11/2021	McGraw-Hill School Education LLC	Early Interventions in Reading Level 1, Teacher Materials	\$856.53
51832	1/11/2021	McGraw-Hill School Education LLC	Early Interventions in Reading Level 2, Teacher Materials	\$856.53
51832	1/11/2021	McGraw-Hill School Education LLC	Shipping	\$96.27
		McGraw-Hill School Education LLC Total		\$2,886.64

Check Number	Check Date	Payee	Reason	Amount
51833	1/11/2021	Menards-Norfolk	ITE Supplies	\$19.88
		Menards-Norfolk Total		\$19.88
51834	1/11/2021	Miller Building Supply	ITE Supplies	\$170.00
51834	1/11/2021	Miller Building Supply	Supplies	\$141.58
51834	1/11/2021	Miller Building Supply	BB Supplies	\$237.38
		Miller Building Supply Total		\$548.96
51835	1/11/2021	Moody, Michael J	Cell Phone Allow	\$300.00
		Moody, Michael J Total		\$300.00
51836	1/11/2021	Norfolk Transmission	2012 Mini Van Transmission	\$4,036.18
		Norfolk Transmission Total		\$4,036.18
51837	1/11/2021	Northeast Ne Insurance Agency	Supt Bond Renewal	\$100.00
		Northeast Ne Insurance Agency Total		\$100.00
51838	1/11/2021	Nova Fitness Equipment	Labor to complete preventative maintenance on all fitness equipment	\$195.00
51838	1/11/2021	Nova Fitness Equipment	Mileage Rate	\$106.00
51838	1/11/2021	Nova Fitness Equipment	Service Call	\$45.00
		Nova Fitness Equipment Total		\$346.00
51839	1/11/2021	Office Advantage	Printer Usage	\$211.31
51839	1/11/2021	Office Advantage	Printer Usage	\$211.31
		Office Advantage Total		\$422.62
51840	1/11/2021	Orkin Exterminating Inc	Pest Control	\$4.73
		Orkin Exterminating Inc Total		\$4.73
51841	1/11/2021	Pac N Save, Inc.	FCS Supplies	\$65.56
		Pac N Save, Inc. Total		\$65.56
51842	1/11/2021	Quality Foods	FCS Supplies	\$20.50
51842	1/11/2021	Quality Foods	Supt Interview Supplies	\$11.68
		Quality Foods Total		\$32.18
51843	1/11/2021	Realityworks	AED Trainer	\$999.00
51843	1/11/2021	Realityworks	Shipping	\$25.00
		Realityworks Total		\$1,024.00
51844	1/11/2021	RTI	Copier Lease	\$1,357.88
51844	1/11/2021	RTI	Copier Lease	\$1,357.88
		RTI Total		\$2,715.76
51845	1/11/2021	SparqData Solutions	Mtg & Negotiation Subscription	\$3,560.00
		SparqData Solutions Total		\$3,560.00
	1/11/2021	Staples	Supplies	\$88.33
		Staples Total		\$88.33
	1/11/2021	Sysco Lincoln	SPED Supplies	\$40.00
		Sysco Lincoln Total		\$40.00
51846	1/11/2021	Truck Center Companies	Bus Repair	\$273.43
		Truck Center Companies Total		\$273.43
51847	1/11/2021	Verizon	Hot Spots	\$198.84
51847	1/11/2021	Verizon	Hot Spots	\$198.84
		Verizon Total		\$397.68
51848	1/11/2021	Vision Service Plan	KRoberts Prm	\$20.17
		Vision Service Plan Total		\$20.17
	1/11/2021	VISA	Batteries	\$44.02
	1/11/2021	VISA	Registration for Spelling Bee	\$175.00
	1/11/2021	VISA	all Advanced 4-in-1 (150 loads., 255 oz.)	\$15.82
	1/11/2021	VISA	Hefty Supreme Foam Bowls Heavyweight, 12 oz. (300 ct.)	\$9.98
	1/11/2021	VISA	Hefty Supreme Foam Plates, 6" (320 ct.)	\$8.98
	1/11/2021	VISA	Member's Mark All Purpose Flour (25 lbs.)	\$6.48
	1/11/2021	VISA	Member's Mark Clear Plastic Cups (9 oz., 264 ct.)	\$9.98
	1/11/2021	VISA	Nestle Toll House Semi-Sweet Chocolate Chips (72 oz.)	\$8.98
	1/11/2021	VISA	Shipping	\$14.50
	1/11/2021	VISA	Science Curriculum subscription for ESL Science for 1 Teacher & their class, able to use at home & in school, and can share links with up to 35 students.	\$125.00
	1/11/2021	VISA	Maroon Clip V neckband medal ribbon	\$11.00

Check Number	Check Date	Payee	Reason	Amount
	1/11/2021	VISA	Peripole Baroque Halo Recorder	\$271.05
	1/11/2021	VISA	Shipping	\$30.38
	1/11/2021	VISA	Jet - 6" Belt / 12" Disc Sander with Closed Stand, Model JSG-6CS	\$1,274.99
	1/11/2021	VISA	Jet - Variable Speed Mini Lathe, Model 1015VS	\$509.99
	1/11/2021	VISA	Tax	\$98.17
	1/11/2021	VISA	Classroom Supplies	\$55.73
	1/11/2021	VISA	Online Yoga & Mindfulness Classes	\$90.00
	1/11/2021	VISA	Registration for Spelling Bee	\$175.00
	1/11/2021	VISA	Subscription - CH	\$15.00
	1/11/2021	VISA	Subscription Renewal	\$275.00
	1/11/2021	VISA	13" MacBook for Striv Videoing	\$1,699.00
	1/11/2021	VISA	ACTE Membership - KT	\$110.00
	1/11/2021	VISA	not to exceed \$500 for three preschool classrooms for supplies and recess supplies	\$128.68
	1/11/2021	VISA	A Separate Peace audiobook	\$19.95
	1/11/2021	VISA	Animal Farm	\$13.95
	1/11/2021	VISA	Anthem audiobook	\$16.07
	1/11/2021	VISA	Black Duck audiobook	\$18.95
	1/11/2021	VISA	Miracle's Boys audiobook	\$13.95
	1/11/2021	VISA	Peak audiobook	\$21.25
	1/11/2021	VISA	Roll of Thunder, Hear My Cry audiobook	\$18.95
	1/11/2021	VISA	Scarlet Letter audiobook	\$13.95
	1/11/2021	VISA	That was Then, This is Now	\$19.99
	1/11/2021	VISA	The Adventures of Huckleberry Finn audiobook	\$15.95
	1/11/2021	VISA	The Great Gatsby audiobook	\$20.99
	1/11/2021	VISA	To Kill A Mockingbird	\$26.99
	1/11/2021	VISA	Polaroid Bluetooth Wireless Headphones Dynamic Stereo Headset with Microphone - Blue	\$119.94
	1/11/2021	VISA	Supt Interviews	\$57.72
	1/11/2021	VISA	Virtual Series Registration	\$171.00
	1/11/2021	VISA	Checkpeople.com	\$1.00
	1/11/2021	VISA	Monthly Timeclock Subscription	\$96.24
		VISA Total		\$5,829.57
51849	1/11/2021	Wakefield Republican, The	Mtg Notice/Calendar	\$274.84
51849	1/11/2021	Wakefield Republican, The	Mtg Notice/Thank You	\$19.92
51849	1/11/2021	Wakefield Republican, The	Mtg Proceedings	\$288.04
		Wakefield Republican, The Total		\$582.80
51850	1/11/2021	Wakefield School Activities	New Uniforms	\$20,000.00
		Wakefield School Activities Total		\$20,000.00
51851	1/11/2021	Wakefield School-Interim	Multiple Assemblies	\$3,500.00
51851	1/11/2021	Wakefield School-Interim	Postage	\$400.00
		Wakefield School-Interim Total		\$3,900.00
51852	1/11/2021	Wayne Herald	This comes once weekly during school months	\$48.00
51852	1/11/2021	Wayne Herald	Para Job Ad	\$80.50
		Wayne Herald Total		\$128.50
51853	1/11/2021	Wigman Company	Plumbing Supplies	\$63.50
		Wigman Company Total		\$63.50
51854	1/11/2021	Wulf, Jerad D	Feb-Jul Cell Phone Allow	\$240.00
		Wulf, Jerad D Total		\$240.00
Sub Total				\$65,199.94
Sorted By	Value	Description		
FUND	06	School Nutrition Fund		
Check Number	Check Date	Payee	Reason	Amount
5275	1/11/2021	Appeara	Aprons, Mops & Towels	\$146.70
		Appeara Total		\$146.70
5276	1/11/2021	Bernard Food Industries Inc	Food	\$566.70
		Bernard Food Industries Inc Total		\$566.70

Check Number	Check Date	Payee	Reason	Amount
5277	1/11/2021	Cash-Wa Distributing	Food & Supplies	\$106.68
5277	1/11/2021	Cash-Wa Distributing	Food/Supplies	\$243.42
5277	1/11/2021	Cash-Wa Distributing	Food	\$2,968.41
5277	1/11/2021	Cash-Wa Distributing	Food & Supplies	\$533.69
5277	1/11/2021	Cash-Wa Distributing	Food/Supplies	\$1,665.08
		Cash-Wa Distributing Total		\$5,517.28
5278	1/11/2021	City of Wakefield	Dec Utilities	\$14.27
5278	1/11/2021	City of Wakefield	Dec Utilities	\$235.89
		City of Wakefield Total		\$250.16
5279	1/11/2021	Dollar General	Cups	\$4.00
		Dollar General Total		\$4.00
5280	1/11/2021	Hiland Dairy	Milk/Juice	\$2,466.22
		Hiland Dairy Total		\$2,466.22
5281	1/11/2021	Hubert Company	Bus Tub	\$20.59
5281	1/11/2021	Hubert Company	Shipping	\$23.85
		Hubert Company Total		\$44.44
5282	1/11/2021	Pac N Save, Inc.	Buns	\$83.54
5282	1/11/2021	Pac N Save, Inc.	String Cheese	\$11.25
5282	1/11/2021	Pac N Save, Inc.	Teacher In-Service Supplies	\$166.42
		Pac N Save, Inc. Total		\$261.21
	1/11/2021	Sysco Lincoln	Food & Supplies	\$115.52
	1/11/2021	Sysco Lincoln	Food/Supplies	\$1,110.76
	1/11/2021	Sysco Lincoln	Food & Supplies	\$1,614.00
	1/11/2021	Sysco Lincoln	Food/Supplies	\$3,788.91
		Sysco Lincoln Total		\$6,629.19
5283	1/11/2021	US Foods Inc- Commodities	Commodities	\$1,157.68
		US Foods Inc- Commodities Total		\$1,157.68
5284	1/11/2021	Walmart Community	Teacher Inservice	\$37.94
5284	1/11/2021	Walmart Community	Teacher Inservice	\$337.48
		Walmart Community Total		\$375.42
5285	1/11/2021	Wayne County Farm Bureau	Hamburger	\$1,268.40
		Wayne County Farm Bureau Total		\$1,268.40
Sub Total				\$18,687.40

Sorted By	Value	Description
FUND	08	Special Building Fund

Check Number	Check Date	Payee	Reason	Amount
1185	1/11/2021	Certified Testing Services nc	Geotechnical Report	\$4,700.00
		Certified Testing Services nc Total		\$4,700.00
Sub Total				\$4,700.00

Sorted By	Value	Description
FUND	09	QCPUF Fund

Check Number	Check Type	Check Date	Payee	Reason
64	1/11/2021	BankFirst	Loan Payment	\$113,297.88
	1/11/2021	BankFirst	Loan Payment	\$4,678.39
		BankFirst Total		\$117,976.27
Sub Total				\$117,976.27
Grand Total				\$206,563.61

Wakefield Community School

Cash Summary Report

Accounting Cycle: FY20-21; Beginning Period: Period 04 (12/01/2020 - 12/31/2020) ; Ending Period: Period 04 (12/01/2020 - 12/31/2020) ; Show Prior Year Expense/Encumbrance: No; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: None; Exclude Closing Entries: No; Include Unposted Transactions: No; Created On: 1/8/2021 9:27:29 AM

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Liabilities	Available
01	General Fund	\$1,463,156.40	\$247,861.35	(\$560,951.40)	\$0.00	\$1,150,066.35	(\$34,643.75)	\$0.00	\$1,115,422.60
02	Depreciation Fund	\$633,819.71	\$258.79	(\$10,655.66)	\$0.00	\$623,422.84	\$0.00	\$0.00	\$623,422.84
03	Employee Benefit Fund	\$40,478.42	\$16.60	(\$195.50)	\$0.00	\$40,299.52	\$0.00	\$0.00	\$40,299.52
05	Activity Fund	\$97,136.51	\$21,844.94	(\$26,045.37)	\$0.00	\$92,936.08	\$0.00	\$0.00	\$92,936.08
06	School Nutrition Fund	\$158,757.51	\$48,267.50	(\$36,458.31)	\$0.00	\$170,566.70	(\$1,278.51)	\$0.00	\$169,288.19
07	Bond Fund	\$39,359.91	\$16.16	\$0.00	\$0.00	\$39,376.07	\$0.00	\$0.00	\$39,376.07
08	Special Building Fund	\$899,162.19	\$1,008.02	\$0.00	\$0.00	\$900,170.21	\$0.00	\$0.00	\$900,170.21
09	QCPUF Fund	\$162,299.36	\$585.58	\$0.00	\$0.00	\$162,884.94	\$0.00	\$0.00	\$162,884.94
11	Interim Fund	\$1,218.28	\$49.92	(\$400.00)	\$0.00	\$868.20	\$0.00	\$0.00	\$868.20
12	Student Fees Fund	\$1,624.82	\$0.00	\$0.00	\$0.00	\$1,624.82	\$0.00	\$0.00	\$1,624.82
Sub Total		\$3,497,013.11	\$319,908.86	(\$634,706.24)	\$0.00	\$3,182,215.73	(\$35,922.26)	\$0.00	\$3,146,293.47

Wakefield Community School

Budget Report - December 31, 2020

FUNCTION	December Expenses	Current Budget	Actuals (YTD)	Encumbrances (YTD)	Budget Available	% of Budget Remaining
01100 - Regular Instruction	\$264,986.73	\$3,185,605.79	\$1,026,190.10	\$14,348.12	\$2,145,067.57	67.79
01125 - Regular Instructional Programs School Age (Flex-Spending)	\$2,582.92	\$26,897.40	\$12,340.85	\$0.00	\$14,556.55	54.12
01150 - Limited English Proficiency Programs	\$19,628.74	\$263,310.18	\$80,144.14	\$0.00	\$183,166.04	69.56
01160 - Poverty Programs	\$26,981.00	\$311,486.81	\$103,676.32	\$0.00	\$207,810.49	66.72
01190 - Early Childhood Educational Programs	\$7,113.87	\$61,613.23	\$24,799.48	\$1,165.36	\$35,648.39	59.75
01200 - Special Education Instructional Programs - School Age	\$50,081.70	\$618,765.85	\$199,941.90	\$1,383.15	\$417,440.80	67.69
01291 - Special Education Instructional Programs - Ages 3-5	\$24,491.90	\$245,899.50	\$90,367.22	\$0.00	\$155,532.28	63.25
02120 - Guidance Services	\$11,908.24	\$144,492.09	\$46,148.28	\$2,325.00	\$96,018.81	68.06
02130 - Health Services	\$6,945.35	\$68,118.51	\$26,003.88	\$310.00	\$41,804.63	61.83
02141 - Psychological Services - SPED - School Age	\$0.00	\$99,500.00	\$24,691.50	\$0.00	\$74,808.50	75.18
02151 - Speech Pathology and Audiology Services - SPED - School Age	\$0.00	\$102,630.00	\$26,191.50	\$0.00	\$76,438.50	74.48
02161 - Occupational Therapy-Related Services - SPED - School Age	\$0.00	\$9,840.00	\$2,029.50	\$0.00	\$7,810.50	79.38
02171 - Physical Therapy-Related Services - SPED - School Age	\$0.00	\$1,845.00	\$461.25	\$0.00	\$1,383.75	75.00
02181 - Visually Impaired or Vision Services - SPED - School Age	\$0.00	\$245.00	\$0.00	\$0.00	\$245.00	100.00
02190 - Support Services - Student - Other	\$3,600.00	\$20,581.59	\$3,740.98	\$0.00	\$16,840.61	81.82
02213 - Instructional Staff Training	\$638.20	\$9,000.00	\$6,737.20	\$6,000.00	(\$3,737.20)	25.14
02220 - Library or Media Services	\$3,685.65	\$57,482.63	\$16,951.50	\$81.89	\$40,449.24	70.51
02310 - Board of Education	\$1,234.22	\$62,000.00	\$21,258.06	\$0.00	\$40,741.94	65.71
02320 - Executive Administration	\$14,654.25	\$194,609.43	\$59,116.00	\$0.00	\$135,493.43	69.62
02330 - District Legal Services	\$283.50	\$25,000.00	\$711.50	\$0.00	\$24,288.50	97.15
02410 - Office of the Principal	\$29,469.64	\$357,838.54	\$118,766.35	\$0.00	\$239,072.19	66.81
02510 - Fiscal Services	\$17,436.43	\$128,001.48	\$36,904.18	\$0.00	\$91,097.30	71.17
02580 - Administrative Technology Service	\$8,055.74	\$156,514.18	\$40,449.03	\$350.00	\$115,715.15	74.16
02610 - Operation of Buildings	\$31,741.28	\$466,517.58	\$149,687.31	\$824.70	\$316,005.57	67.91
02630 - Care and Upkeep of Grounds	\$35.17	\$28,914.65	\$3,841.78	\$0.00	\$25,072.87	86.71
02670 - Safety	\$1,543.87	\$1,650.00	\$1,615.04	\$0.00	\$34.96	2.12
02710 - Vehicle Operation and Purchasing - Regular Education	\$11,109.68	\$204,167.91	\$56,927.83	\$0.00	\$147,240.08	72.12
02712 - Vehicle Operation and Purchasing - School Age SPED	\$0.00	\$1,500.00	\$511.00	\$0.00	\$989.00	65.93
02730 - Vehicle Servicing and Maintenance - Regular Education	\$3,935.24	\$47,558.84	\$13,341.61	\$0.00	\$34,217.23	71.95
02732 - Vehicle Servicing and Maintenance - School Age SPED	\$0.00	\$1,100.00	\$0.00	\$0.00	\$1,100.00	100.00
03535 - High Ability Learners	\$506.12	\$6,512.22	\$2,446.48	\$0.00	\$4,065.74	62.43
06200 - Federal Services - Title I, Part A ESSA Improving Basic Programs Operated by Local Educational Agencies	\$16,252.96	\$116,410.94	\$42,711.42	\$6,856.53	\$66,842.99	63.31
06310 - Federal Services - Title II, Part A ESSA Supporting Effective Instruction	\$0.00	\$13,376.39	\$0.00	\$0.00	\$13,376.39	100.00
06404 - Federal Services - IDEA Part B (611) Base Allocation - Birth Through Age Four	\$0.00	\$29,400.00	\$0.00	\$0.00	\$29,400.00	100.00
06406 - Federal Services - IDEA Preschool (619) Base Allocation	\$0.00	\$555.00	\$0.00	\$0.00	\$555.00	100.00
06408 - IDEA Part B Base & Enrollment Poverty Allocation	\$0.00	\$0.00	\$10,332.00	\$0.00	(\$10,332.00)	100
06410 - Federal Services - IDEA Enrollment or Poverty (611)	\$0.00	\$71,342.00	\$0.00	\$0.00	\$71,342.00	100.00
06700 - Federal Services - Federal Vocational and Applied Technology Education (Carl Perkins)	\$2,049.00	\$5,600.00	\$5,608.94	\$999.00	(\$1,007.94)	-0.16
06992 - Federal Services - REAP	\$0.00	\$44,622.00	\$0.00	\$0.00	\$44,622.00	100.00
08000 - Transfers (Outgoing)	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.00
Grand Total - General Fund	\$560,951.40	\$7,210,504.74	\$2,254,644.13	\$34,643.75	\$4,921,216.86	68.25
Previous Year	\$495,551.52	\$7,039,923.18	\$2,062,171.70	\$54,494.18	\$4,923,257.30	70.71

GENERAL FUND - #195103
TREASURER'S REPORT AS OF DECEMBER 31, 2020

BALANCE AS OF DECEMBER 1, 2020 **\$1,463,156.40**

REVENUE

WCS-General - Limited Computer Use	63.00	
Various Summer Insurance Premium Reimb.	1,403.52	
Personal Fax	1.00	
Facility Rental	80.00	
CNA Textbook/State Test	225.00	
ESU1 - Professional Development Reimb	392.82	
ESU7 - Title III Sub Reimb	115.00	
ITE Projects	205.00	
Scrap Iron	445.25	
Athletic Boosters - STRIV Reimb	1,000.00	
NECC Dual Credit Reimib	6,022.50	
Healthy School Conf Reimb	250.00	
SON - State Aid	153,462.00	
SON - SPED Reimb	51,603.00	
Thurston County - Proceeds	0.00	
Dixon County - Proceeds	28,910.08	
Wayne County- Proceeds	6,830.53	
Bank - Interest	507.99	
TOTAL REVENUE		<u><u>\$251,516.69</u></u>

EXPENSES

December Payables	317,994.95	
December Payroll	246,611.79	
TOTAL EXPENDITURES		<u><u>\$564,606.74</u></u>

TOTAL **\$1,150,066.35**

GENERAL FUND AS OF DECEMBER 31, 2020 **\$1,150,066.35**

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID; Filtered by Group.

From 09/01/2020 to 08/31/2021.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
WCS	Wakefield Community School							
A	ATHLETICS							
100	FOOTBALL			3,249.99	5,044.00	4,435.13	0.00	3,858.86
110	VOLLEYBALL			4,438.61	2,241.00	1,804.66	0.00	4,874.95
125	BOYS BASKETBALL			5,321.28	3,010.00	3,115.85	0.00	5,215.43
130	GIRLS BASKETBALL			3,659.20	4,003.00	5,268.44	0.00	2,393.76
160	NEW UNIFORMS			0.00	0.00	17,081.06	0.00	-17,081.06
170	WRESTLING			2,147.79	0.00	1,487.66	0.00	660.13
175	GEN ATHLETICS			18,424.65	14,211.79	24,596.99	0.00	8,039.45
579	STUDENTS TRACK ACCOUNT			300.00	0.00	0.00	0.00	300.00
580	STUDENTS GOLF ACCOUNT			300.00	0.00	0.00	0.00	300.00
	A Totals:			37,841.52	28,509.79	57,789.79	0.00	8,561.52
B	CLASSES							
200	CLASS OF 2019			0.00	0.00	0.00	0.00	0.00
205	CLASS OF 2020			95.52	0.00	0.00	0.00	95.52
210	CLASS OF 2021			1,552.05	0.00	125.00	0.00	1,427.05
211	CLASS OF 2022			1,713.20	0.00	0.00	0.00	1,713.20
212	CLASS OF 2023			681.11	0.00	0.00	0.00	681.11
215	CLASS OF 2024			583.31	0.00	0.00	0.00	583.31
216	CLASS OF 2025			39.58	0.00	0.00	0.00	39.58
	B Totals:			4,664.77	0.00	125.00	0.00	4,539.77
C	ORGANIZATIONS							
301	POWER DRIVE			0.00	0.00	0.00	0.00	0.00
302	FFA			625.42	0.00	0.00	0.00	625.42
303	SPEECH CLUB			4,499.34	0.00	201.00	0.00	4,298.34
305	DISTRICT 7 FCCLA			6,594.95	225.00	0.00	0.00	6,819.95
306	MUSIC BOOSTERS			0.00	0.00	0.00	0.00	0.00
310	NATIONAL HONOR SOCIETY			2,821.70	0.00	129.72	0.00	2,691.98
315	FBLA			6,707.27	2,163.40	2,556.92	0.00	6,313.75
320	ANNUAL			1,283.20	5,311.44	6,754.49	0.00	-159.85
325	TOTAD			0.00	0.00	0.00	0.00	0.00
330	FCCLA			5,540.14	5,147.94	4,862.10	0.00	5,825.98
335	STUCO			2,379.44	48.00	0.00	0.00	2,427.44
340	SPEECH & DRAMA			0.00	0.00	0.00	0.00	0.00
345	ONE ACT			299.43	1,094.27	1,393.70	0.00	0.00
346	ART CLUB			812.80	0.00	341.67	0.00	471.13
385	LIBRARY			1,804.30	0.00	0.00	0.00	1,804.30
395	HOMECOMING			915.89	390.40	1,306.29	0.00	0.00
401	Cheer Squad			0.00	0.00	0.00	0.00	0.00
501	HIGH SCHOOL SWING CHOIR			412.35	3,919.00	2,235.50	0.00	2,095.85
553	ELEMENTARY STUCO			283.22	0.00	217.42	0.00	65.80
578	SkillsUSA			3,724.87	1,680.00	0.00	0.00	5,404.87
	C Totals:			38,704.32	19,979.45	19,998.81	0.00	38,684.96

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID; Filtered by Group.

From 09/01/2020 to 08/31/2021.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
D CONCESSIONS								
400	CONCESSIONS			0.00	7,621.60	4,225.77	0.00	3,395.83
	D	Totals:		0.00	7,621.60	4,225.77	0.00	3,395.83
E MISC								
350	SCHOLARSHIPS			0.00	0.00	0.00	0.00	0.00
390	STUDENT ASSISTANCE			2,126.09	0.00	0.00	0.00	2,126.09
502	YOUTH FOUNDATION			750.00	0.00	0.00	0.00	750.00
503	LOUNGE			1,296.46	0.00	1,337.26	0.00	-40.80
505	CHECKING INTEREST			14,480.33	168.75	0.00	0.00	14,649.08
510	CD Plus Interest			2,701.60	0.00	0.00	0.00	2,701.60
520	ELEMENTARY			1,879.29	2,092.39	3,041.42	0.00	930.26
540	POP FUND			7,566.84	10,907.39	3,146.50	0.00	15,327.73
550	STUDENT FEES			240.00	0.00	0.00	0.00	240.00
555	WAKEFIELD PLAYGROUND FUND			500.00	0.00	0.00	0.00	500.00
560	MEMORIALS			200.00	0.00	0.00	0.00	200.00
576	PE UNIFORMS			-164.00	0.00	0.00	0.00	-164.00
577	STATE TOURNAMENTS			534.04	0.00	0.00	0.00	534.04
	E	Totals:		32,110.65	13,168.53	7,525.18	0.00	37,754.00
	WCS	Totals:		113,321.26	69,279.37	89,664.55	0.00	92,936.08
	Report Totals:			113,321.26	69,279.37	89,664.55	0.00	92,936.08

Receipt History

Detail report. Sorted by Site, Receipt Number; Filtered by Group.

From 12/01/2020 to 12/31/2020.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Amount	Tax Amount	
Tax Name	Tax Activity				Tax Rate %		Amount	Tax Amount	
WCS Wakefield Community School									
000330	12/02/2020				Elementary	Pop Machine			
520	ELEMENTARY						112.15	0.00	112.15
									<u>112.15</u>
						Total For 000330:			112.15
000331	12/01/2020				Concessions	Year End Sales			
400	CONCESSIONS						110.00	0.00	110.00
									<u>110.00</u>
						Total For 000331:			110.00
000332	12/01/2020				Dollar General				
175	GEN ATHLETICS						57.00	0.00	57.00
									<u>57.00</u>
						Total For 000332:			57.00
000333	12/02/2020				Providence Medical Center				
330	FCCLA						150.00	0.00	150.00
									<u>150.00</u>
						Total For 000333:			150.00
000334	12/02/2020				GBB	Popcorn Sales			
130	GIRLS BASKETBALL						4,003.00	0.00	4,003.00
									<u>4,003.00</u>
						Total For 000334:			4,003.00
000335	12/03/2020				BBB	Cookie Dough			
125	BOYS BASKETBALL						3,010.00	0.00	3,010.00
									<u>3,010.00</u>
						Total For 000335:			3,010.00
000336	12/03/2020				FB	Football Shirts			
100	FOOTBALL						2,494.00	0.00	2,494.00
									<u>2,494.00</u>
						Total For 000336:			2,494.00
000337	12/04/2020				Lifetouch	Lifetouch			
320	ANNUAL						144.00	0.00	144.00
									<u>144.00</u>
						Total For 000337:			144.00
000338	12/07/2020				Miller Building	Ad			
320	ANNUAL						75.00	0.00	75.00
									<u>75.00</u>
						Total For 000338:			75.00
000339	12/08/2020				Pop	Pop Machine			
540	POP FUND						142.00	0.00	142.00
									<u>142.00</u>
						Total For 000339:			142.00
000340	12/08/2020				Moody & Farup	1/2 zip polos			
520	ELEMENTARY						61.00	0.00	61.00
540	POP FUND						61.00	0.00	61.00
									<u>122.00</u>
						Total For 000340:			122.00
000341	12/08/2020				FBLA	Candy Canes			
335	STUCO						48.00	0.00	48.00
									<u>48.00</u>
						Total For 000341:			48.00
000342	12/09/2020				BB Gate	BB Gate/Wayne			
175	GEN ATHLETICS						460.00	0.00	460.00
									<u>460.00</u>
						Total For 000342:			460.00
000343	12/11/2020				Yearbook	Yearbook			

Receipt History

Detail report. Sorted by Site, Receipt Number; Filtered by Group.

From 12/01/2020 to 12/31/2020.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Tax Amount	Tax Amount	Amount
	Tax Name		Tax Activity		Tax Rate %				
320	ANNUAL						30.00	0.00	30.00
							Total For 000343:		30.00
000344	12/11/2020				Wrestling	Gate			
175	GEN ATHLETICS						105.00	0.00	105.00
							Total For 000344:		105.00
000345	12/11/2020				FBLA	Dues			
315	FBLA						130.00	0.00	130.00
							Total For 000345:		130.00
000346	12/11/2020				FBLA Fundraising	FBLA			
315	FBLA						795.00	0.00	795.00
							Total For 000346:		795.00
000347	12/14/2020				Omaha Nation	Officials			
175	GEN ATHLETICS						120.00	0.00	120.00
							Total For 000347:		120.00
000348	12/14/2020				Bb Gate	BB Gate/Omaha Nation			
175	GEN ATHLETICS						429.00	0.00	429.00
							Total For 000348:		429.00
000349	12/15/2020	12/15/2020			Concessions	Concessions			
400	CONCESSIONS						421.00	0.00	421.00
							Total For 000349:		0.00
000350	12/15/2020				Concessions	Concessions			
400	CONCESSIONS						415.00	0.00	415.00
							Total For 000350:		415.00
000351	12/16/2020				BB Gate	BB Gate/Randolph			
175	GEN ATHLETICS						451.00	0.00	451.00
							Total For 000351:		451.00
000352	12/21/2020				STUCO	Concessions			
400	CONCESSIONS						533.50	0.00	533.50
							Total For 000352:		533.50
000353	12/21/2020				BB Gate	BB Gate			
175	GEN ATHLETICS						614.00	0.00	614.00
							Total For 000353:		614.00
000354	12/22/2020				BB Gate	BB Gate/Westwood			
175	GEN ATHLETICS						641.00	0.00	641.00
							Total For 000354:		641.00
000355	12/30/2020				MPM	MPM			
320	ANNUAL						2,427.44	0.00	2,427.44
395	HOMECOMING						390.40	0.00	390.40
520	ELEMENTARY						1,425.89	0.00	1,425.89
345	ONE ACT						756.27	0.00	756.27
							Total For 000355:		5,000.00
000356	12/30/2020				Art Club	Concessions			
400	CONCESSIONS						1,069.50	0.00	1,069.50

Receipt History

Detail report. Sorted by Site, Receipt Number; Filtered by Group.
From 12/01/2020 to 12/31/2020.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Amount	Tax Amount	
	Tax Name		Tax Activity		Tax Rate %		Tax Amount		
							Total For 000356:		1,069.50
000357	12/30/2020				Hartington Newcastle	Gate			
175	GEN ATHLETICS						546.00	0.00	546.00
							Total For 000357:		546.00
000358	12/31/2020				Interest December 2020	Interest			
505	CHECKING INTEREST						38.79	0.00	38.79
							Total For 000358:		38.79
							Site Total		21,844.94
							Report Total		21,844.94

Check Summary

Sorted by Activity ID, Site ID.
From 12/01/2020 to 12/31/2020.

Activity ID Site ID			Activity Name Site Name				Amount
Check Number	Status	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	
100			FOOTBALL				
WCS			Wakefield Community School				
010530	Cleared	12/01/2020	Stadium Sports			TShirts	2,088.00
010533	Cleared	12/01/2020	Miller Building Supply			Football	41.43
010536	Cleared	12/01/2020	Love Signs INC			Entry Door	485.42
010557	Cleared	12/14/2020	Stadium Sports			Football Shirts	200.00
Total:							\$ 2,814.85
125			BOYS BASKETBALL				
WCS			Wakefield Community School				
010527	Printed	12/01/2020	Fundraising University			Cookie Sales	1,504.00
010537	Cleared	12/01/2020	Line Drive Inc			Cookie Dough	1,504.00
Total:							\$ 3,008.00
130			GIRLS BASKETBALL				
WCS			Wakefield Community School				
010528	Cleared	12/01/2020	VISA			Misc	1,044.00
010560	Cleared	12/14/2020	Jolly Time Coated Kernels LLC			Popcorn	1,998.00
Total:							\$ 3,042.00
160			NEW UNIFORMS				
WCS			Wakefield Community School				
010538	Cleared	12/04/2020	Lou's Sporting Goods			BB	2,513.25
Total:							\$ 2,513.25
170			WRESTLING				
WCS			Wakefield Community School				
010528	Cleared	12/01/2020	VISA			Misc	1,230.26
010535	Cleared	12/01/2020	Worldwide Sport Supply			Wrestling	257.40
Total:							\$ 1,487.66

Check Summary

Sorted by Activity ID, Site ID.
From 12/01/2020 to 12/31/2020.

Activity ID Site ID	Activity Name Site Name	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
175	GEN ATHLETICS						
WCS	Wakefield Community School						
010526	Cleared	12/01/2020	Joey Borg			FB Worker	60.00
010528	Cleared	12/01/2020	VISA			Misc	1,190.07
010532	Cleared	12/01/2020	Awards Unlimited Inc			Awards	118.75
010538	Cleared	12/04/2020	Lou's Sporting Goods			BB	969.45
010546	Cleared	12/07/2020	Paul Steuter			BB Official	135.00
010547	Cleared	12/07/2020	Chris Wooldrik			BB Official	135.00
010548	Cleared	12/07/2020	Dean Pallas			BB Official	110.00
010549	Cleared	12/07/2020	Ron Williams			BB Official	110.00
010550	Cleared	12/07/2020	Adam Burenheide			Wrestling Official	200.00
010551	Cleared	12/07/2020	Bailey Thompson			Wrestling Official	200.00
010552	Cleared	12/07/2020	Derek Westring			BB Official	135.00
010555	Printed	12/11/2020	Dean Pallas			BB Official	110.00
010556	Cleared	12/11/2020	Ben Hegge			BB Official	110.00
010562	Cleared	12/14/2020	Gary Eikmeier			BB Official	135.00
010563	Cleared	12/14/2020	Ted Harder			BB Official	135.00
010564	Cleared	12/14/2020	Neil VanLengen			BB Official	135.00
010565	Cleared	12/14/2020	Ron Williams			BB Official	110.00
010566	Cleared	12/14/2020	Zack Johnson			BB Official	110.00
010568	Cleared	12/18/2020	Ron Williams			BB Official	110.00
010569	Cleared	12/18/2020	Dave Wolff			BB Official	135.00
010570	Cleared	12/18/2020	Bryan Daum			BB Official	135.00
010571	Cleared	12/18/2020	Brian Chapman			BB Official	135.00
010572	Cleared	12/18/2020	Amazon			Athletics	547.42
010573	Printed	12/18/2020	Jacob Kneiff			BB Official	110.00
010574	Cleared	12/21/2020	Ryan Specht			BB Official	135.00
010575	Cleared	12/21/2020	Corey Uldrich			BB Official	135.00
010576	Cleared	12/21/2020	Clint Dennis			BB Official	135.00
010577	Cleared	12/21/2020	Ron Williams			BB Official	110.00
010578	Printed	12/21/2020	Dean Pallas			BB Official	110.00
010579	Cleared	12/21/2020	Zack Johnson			BB Official	110.00
010580	Printed	12/21/2020	Todd Heitoff			BB Official	135.00
010581	Cleared	12/21/2020	Aaron Kruger			BB Official	135.00
010582	Cleared	12/21/2020	Rick Pelster			BB Official	135.00
010583	Cleared	12/21/2020	Zack Johnson			BB Official	110.00
010584	Printed	12/30/2020	Randy Hagedorn			BB Official	135.00
010585	Printed	12/30/2020	Larry Wells			BB Official	135.00
010586	Printed	12/30/2020	Travis Baumann			BB Official	135.00
Total:							\$ 7,035.69

310 NATIONAL HONOR SOCIETY

WCS	Wakefield Community School						
010558	Cleared	12/14/2020	Pac N Save			Supplies	66.72
Total:							\$ 66.72

Check Summary

Sorted by Activity ID, Site ID.
From 12/01/2020 to 12/31/2020.

Activity ID Site ID			Activity Name Site Name				Amount
Check Number	Status	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	
315		FBLA					
WCS		Wakefield Community School					
010528	Cleared	12/01/2020	VISA			Misc	110.00
010529	Cleared	12/01/2020	Wal-Mart Community			FBLA	13.67
010530	Cleared	12/01/2020	Stadium Sports			TShirts	180.00
010554	Cleared	12/08/2020	STUCO			FBLA Donation	48.00
010561	Cleared	12/14/2020	Tom-Wat Fundraising			FBLA	497.00
						Total:	\$ 848.67
330		FCCLA					
WCS		Wakefield Community School					
010534	Cleared	12/01/2020	Wakefield School Activities			Concessions	110.00
010541	Cleared	12/04/2020	Nebraska FCCLA			Sponsorship	150.00
010559	Cleared	12/14/2020	Quality Foods			Supplies	58.70
						Total:	\$ 318.70
345		ONE ACT					
WCS		Wakefield Community School					
010531	Cleared	12/01/2020	Dramatic Publishing Co			Royalty Fee	140.00
010540	Cleared	12/04/2020	SIDELINES Bar & Grille			One Act	120.18
010542	Cleared	12/04/2020	Stanton High School			One Act	48.65
010544	Cleared	12/07/2020	Dollar General-REGIONS 410526		1001024139	One Act	36.75
						Total:	\$ 345.58
503		LOUNGE					
WCS		Wakefield Community School					
010539	Cleared	12/04/2020	Pepsi-Cola of Siouxland			Pop	92.25
010567	Cleared	12/15/2020	Wakefield Community Club			Gifts	435.00
						Total:	\$ 527.25
520		ELEMENTARY					
WCS		Wakefield Community School					
010543	Cleared	12/07/2020	VISA			Cookies/Elementary	80.00
010545	Cleared	12/07/2020	Amanda Miller			Cookies/Elementary	65.00
010553	Cleared	12/08/2020	Stadium Sports			Staff Polos/Tshirts	1,728.50
010567	Cleared	12/15/2020	Wakefield Community Club			Gifts	435.00
						Total:	\$ 2,308.50
540		POP FUND					
WCS		Wakefield Community School					
010553	Cleared	12/08/2020	Stadium Sports			Staff Polos/Tshirts	1,728.50
						Total:	\$ 1,728.50

Report Total : 26,045.37

Wakefield Community School

Payroll Voucher By Vendor Report

Accounting Cycle: FY20-21; Voucher: 010821,010821 HSA; Vendor: [All]; Order By: Vendor; Account Type: Liability; Created On: 1/8/2021 3:15:55 PM

Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821	BankFirst	195103		Aflac	\$581.23
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	Aflac - Accident 125		\$254.02
011421	1/14/2021	01-00941-000	Aflac - Cancer 125		\$162.63
011421	1/14/2021	01-00941-000	Aflac - Hospital Indemnity		\$75.92
011421	1/14/2021	01-00941-000	Aflac - Short Term Disability		\$88.66
Sub Total					\$581.23
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821 HSA	BankFirst	195103	51810	Ashley Campbell - HSA	\$106.92
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	HSA Ashley Campbell		\$106.92
Sub Total					\$106.92
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821	BankFirst	195103	51804	AxisPlus Benefits	\$4,533.29
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	Child Care 125		\$2,183.32
011421	1/14/2021	01-00941-000	Med Reimb 125		\$2,199.97
011421	1/14/2021	06-00941-000	Med Reimb 125		\$150.00
Sub Total					\$4,533.29
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821	BankFirst	195103		BankFirst	\$76,921.42
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	Federal Withholding		\$23,630.30
011421	1/14/2021	01-00941-000	FICA		\$41,748.44
011421	1/14/2021	01-00941-000	Medicare		\$9,763.82
011421	1/14/2021	06-00941-000	Federal Withholding		\$443.52
011421	1/14/2021	06-00941-000	FICA		\$1,082.24
011421	1/14/2021	06-00941-000	Medicare		\$253.10
Sub Total					\$76,921.42
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821	BankFirst	195103	51805	Blue Cross and Blue Shield of NE	\$77,689.64
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00901-000	BCBS Employer Hlth		\$1,459.28
011421	1/14/2021	01-00941-000	BCBS Empl Dental 125		\$1,588.99
011421	1/14/2021	01-00941-000	BCBS Empl Health 125		\$3,124.80
011421	1/14/2021	01-00941-000	BCBS Employer Dental		\$1,737.53
011421	1/14/2021	01-00941-000	BCBS Employer Hlth		\$68,565.56
011421	1/14/2021	06-00941-000	BCBS Employer Dental		\$59.08
011421	1/14/2021	06-00941-000	BCBS Employer Hlth		\$1,154.40
Sub Total					\$77,689.64
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821 HSA	BankFirst	207276		Christy Roberts - HSA	\$106.92
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	06-00941-000	HSA Christy Roberts		\$106.92
Sub Total					\$106.92

Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821 HSA	BankFirst	207276		Dave Lonz - HSA	\$106.92
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	06-00941-000	HSA Dave Lonz		\$106.92
Sub Total					\$106.92
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821	BankFirst	195103		Federal Reserve KC	\$242,529.23
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	Direct Deposit		\$236,141.98
011421	1/14/2021	06-00941-000	Direct Deposit		\$6,387.25
Sub Total					\$242,529.23
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821	BankFirst	195103		Iowa Department of Revenue	\$200.00
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	Iowa State Tax		\$200.00
Sub Total					\$200.00
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821 HSA	BankFirst	195103		Kaylen Tunink - HSA	\$301.46
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	HSA Kaylen Tunink		\$301.46
Sub Total					\$301.46
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821 HSA	BankFirst	195103		Kim Barge - HSA	\$106.92
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	HSA Kim Barge		\$106.92
Sub Total					\$106.92
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821 HSA	BankFirst	195103	51811	Lauren Barge - HSA	\$106.92
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	HSA Lauren Barge		\$106.92
Sub Total					\$106.92
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821 HSA	BankFirst	195103		LaVonne Carson - HSA	\$106.92
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	HSA LaVonne Carson		\$106.92
Sub Total					\$106.92
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821	BankFirst	195103	51806	Madison National Life	\$2,300.51
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00901-000	Life Ins Employer		\$53.50
011421	1/14/2021	01-00941-000	Dependent Life Ins		\$6.30
011421	1/14/2021	01-00941-000	Life Ins Employer		\$757.75
011421	1/14/2021	01-00941-000	Long Term Disability		\$1,441.86
011421	1/14/2021	06-00941-000	Dependent Life Ins		\$2.10
011421	1/14/2021	06-00941-000	Life Ins Employer		\$39.00
Sub Total					\$2,300.51

Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821	BankFirst	195103	51807	Vision Service Plan	\$857.18
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00901-000	Vision 125		\$9.45
011421	1/14/2021	01-00941-000	Vision 125		\$819.44
011421	1/14/2021	06-00941-000	Vision 125		\$28.29
Sub Total					\$857.18
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821	BankFirst	195103	51808	Washington National Insurance Co	\$60.90
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	WA Natl - Cancer Ins 125		\$60.90
Sub Total					\$60.90
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821	BankFirst	207276	5274	WCS-General Fund	\$1,589.75
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	Limited Computer Use		\$63.00
Sub Total					\$63.00
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
010821	BankFirst	195103	51809	WCS-General Fund	\$1,589.75
Register	Register Paid Date	Account Code	Deduction		Amount
011421	1/14/2021	01-00941-000	Summer Ins 125		\$1,403.52
011421	1/14/2021	06-00941-000	Summer Ins 125		\$123.23
Sub Total					\$1,526.75
Grand Total					\$489,241.74

Nebraska Association of School Boards Board of Education / Code of Conduct

This Code has been developed and revised by the Nebraska Association of School Boards to help school boards carry out the important education decision-making role while maintaining effective relationships with school administrators, staff, and community members. Given the complexity of the education governance structure, nothing is more important than clarifying appropriate roles and responsibilities for the school board, superintendent, and principal(s).

A school board member has no legal powers unless participating at a meeting that complies with the Nebraska Open Meetings Act, or acting on behalf of the school board after the board formally grants authority to do so. Thus, it is essential that every school board member work as a member of the broader leadership team to perform board duties and act in a manner consistent with the Code.

Board members can demonstrate personal commitment to the Code by signing this document signifying agreement to uphold the principles of the Code, both, in letter and spirit.

Many school boards post a copy of the signed Code in the front entrance of the school(s). This public display of school leadership team commitment sends a powerful message and sets the tone for how the business of education will be conducted in the community.

As citizens of the United States, board members have certain Constitutional rights, including freedom of speech that cannot be taken away, whether or not you choose to sign this document. The only sections of this Code that require legal compliance are the “*conflict of interest*” and “*act only as a member of the board.*” All other sections represent effective practice.

BOARD GOVERNANCE

- Attend all regularly scheduled board meetings, insofar as possible, and review advance materials provided.
- In consultation with the principal, teachers, and superintendent, set education goals for the school(s).
- Maintain confidentiality of information and discussion conducted in executive/closed session.

- Review essential facts, consider others' ideas, and then present personal opinions during board deliberations but, once the board vote has been taken, support board decisions regardless of how individuals voted.
- Act only as a member of the board and do not assume any individual authority when the board is not in session, unless otherwise directed by the board.
- Rely on school policies that are continually updated and aligned with Nebraska and federal education laws, and guidance from the superintendent, when making board decisions.
- Request recommendations from the superintendent and seek legal counsel, when required for full and informed board consideration of issues requiring legal expertise.
- Expect an equitable amount of board meeting time be spent both learning about educational programs and conducting the business of the board.
- Maintain a priority board focus on increasing student achievement and ensuring efficient use of education resources.

BOARD-ADMINISTRATION RELATIONS

- Provide policy support for school administrators in the performance of their duties and delegate authority commensurate with those responsibilities.
- Expect the superintendent to keep the board adequately informed through regular written and oral reports.
- Refer complaints, requests, and concerns to the superintendent or other appropriate staff members.
- Avoid making commitments that may compromise the decision-making ability of the board or administrators.
- Maintain open and candid communication with the superintendent.
- Hold the superintendent accountable by jointly creating job performance standards and at least annually perform a comprehensive evaluation process based on the job description, contract, and identified performance standards.
- Recognize that a board member's responsibility is to see that schools are well run, but not to run them.

BOARD MEMBER RELATIONS

- Retain independent judgment and refuse to surrender that judgment to individuals or special interest groups.
- Voice opinions respectfully and maintain good relations with other board members, administrators, school staff, and members of the public.

PERSONNEL RELATIONS

- Seek to employ the most qualified school staff and insist on regular, impartial employee evaluations.
- Hire no superintendent, principal or teacher already under contract with another school district unless assurance is first secured from the proper authority that the person can be released from his or her contract.
- Individual board members shall not give directives to any school administrator or employee, publicly or privately.

COMMUNITY RELATIONS

- Perform a liaison communications role by interpreting the attitudes, wishes, and needs of both the community and the school.
- Consider the needs of the entire community and vote for what is best for students.
- Encourage collaboration between the school and community.
- Request that periodic surveys be conducted with the community to assess the quality of education services and use the data to establish and monitor goals.

CONFLICT OF INTEREST

- Do not solicit or receive directly or indirectly any gift or compensation in return for making a recommendation or casting a vote.
- Do not receive anything of value by contract or otherwise, from the school district you serve unless it is received:
 - as a result of a contract accepted after a public bid.
 - in public recognition of service or achievement.
 - as expenses allowed by law for official duties performed as a member of such board.
- Follow the school board conflict of interest policy regarding the appearance of conflict of interest.

BOARD PREPARATION AND TRAINING

- Be informed about educational issues through individual study and by participating in board development opportunities such as those sponsored by the Nebraska and National School Boards Associations, the Nebraska Department of Education, and other education organizations.
- Support new school board members by sharing your experience and knowledge.
- Ensure that adequate board orientation and team building opportunities are available for board members and administrators.

- Associate with board members from other school districts to discuss school problems and collaborate on school improvement initiatives.

I agree to abide by the principles outlined in the Board of Education Code of Conduct and will do everything in my power to work as a productive member of the leadership team.

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

Date

**2005
Conflict of Interest**

Any member of the board of education who meets the conditions set forth in this policy shall be deemed to have a business or financial conflict of interest.

1. Definitions. For purposes of this policy:

a. Business with which a board member is associated shall include the following:

- (1) A business in which the board member or a member of his or her immediate family is a partner, a limited liability company, or serves as a director or an officer.
- (2) A business in which the board member or a member of his or her immediate family is a stockholder in a closed corporation with stock worth one thousand dollars or more, or the board member or his or her immediate family owns more than a five percent equity interest or is a stockholder of publicly traded stock worth more than ten thousand dollars or more at fair market value, or which represents more than ten percent equity interest. This shall not apply to publicly traded stock under a trading account if the board member reports the name and address of the company and stockbroker.

b. A business association shall be defined to include an individual as a partner, limited liability company member, director or officer, or a business in which the individual or member of the immediate family is a stockholder.

c. Immediate family member or member of the immediate family shall mean a child residing in an individual's household, a spouse of an individual, or an individual claimed by that individual or that individual's spouse as a dependent for federal income tax purposes.

2. Contracts with the School District.

a. No board member or member of his or her immediate family shall enter into a contract valued at two thousand dollars or more, in any one year, with this school district unless the contract is awarded through an open and public process that (1) includes prior public notice and (2) allows the public to inspect during the school district's regular office hours the proposals considered and the contract awarded. Board members who enter into employment contracts with the school district must also comply with the board's policy on the employment of board members.

b. The existence of any conflict of interest in any contract in which the board member has an interest and in which the school district is a party, or the failure to

make public the board member's interest known, may render a contract null and void.

- c. The prohibition of a conflict of interest or requirement for the board member to make public notice shall apply when the board member, or his or her immediate family has a business association with the business involved in the contract or will receive a direct pecuniary fee or commission as a result of the contract.
- d. The prohibition in this section does not apply if the contract is an agenda item approved at a board meeting and the board member:
 - (1) Makes a declaration on the record to the school board regarding the nature and extent of his or her interest prior to official consideration of the contract;
 - (2) Does not vote on the matters of granting the contract, making payments pursuant to the contract, or accepting performance of work under the contract, or similar matters relating to the contract, except that if the number of members of the school board declaring an interest in the contract would prevent the board with all members present from securing a quorum on the issue, then all members may vote on the matters; and
 - (3) Does not act for the school board as to inspection or performance under the contract in which he or she has an interest.

3. Contracts with Board Member's Immediate Family.

- a. If a person in a board member's immediate family is an employee of this school district, the board member may vote on all issues of a contract which are generally applicable to:
 - (1) All district employees.
 - (2) All employees within a specific classification but which does not single out the member of his or her immediate family.

4. Employing Members of the Immediate Family.

- a. A board member may recommend for employment or supervise the employment of an immediate family member if:
 - (1) The board member does not abuse his or her position.
 - (2) Abuse of official position shall include, but not be limited to, employing an immediate family member:
 - (i) who is not qualified for and able to perform the duties of the position;
 - (ii) for any unreasonably high salary;
 - (iii) who is not required to perform the duties of the position.
 - (3) The board makes a reasonable solicitation and consideration of applications for employment.
 - (4) The board member makes a full disclosure on the record to the governing body of the school district and to the secretary of the board. If the secretary of the board of education would be the individual filing the disclosure statement, the statement shall be filed with the president of the board of education.
 - (5) The board approves the employment or supervisory position.
- b. The board has not terminated the employment of another employee so as to make funds or a position available for the purpose of hiring an immediate family member.

5. Gifts, Loans, Contributions, Rewards, or Promises of Future Employment

- a. No board member shall offer or give to the following persons anything of value, including a gift, loan, contribution, reward, or promise of future employment, based upon an agreement that a vote, official action, or judgment would be influenced thereby:
 - (1) a public official, public employee, or candidate.
 - (2) a member of the immediate family of an individual listed in Subparagraph 'a' above.
 - (3) a business with which an individual listed in Subparagraph (1) or (2) above is associated.
- b. No board member shall solicit or accept anything of value, including a gift, loan, contribution, reward, or promise of future employment based on an agreement that the vote, official action, or judgment of the board member would thereby be influenced.

- c. A board member shall not use or authorize the use of his or her public office or any confidential information received through the holding of a public office to obtain financial gain, other than compensation provided by law, for himself or herself, a member of his or her immediate family, or a business with which he or she is associated.
- d. A board member shall not use personnel, resources, property, or funds under his or her official care and control other than in accordance with prescribed constitutional, statutory, and regulatory procedures or use such items, other than compensation provided by law, for personal financial gain.

6. Conflict of Interest Relating to Campaigning or Political Issues

- a. Except as provided below, the board shall not authorize the use of personnel, property, resources, or funds under its jurisdiction for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.
- b. This does not prohibit the board from making school district facilities available to a person for campaign purposes if the identity of the candidate or the support for or opposition to the ballot question is not a factor in making the facilities available or a factor in determining the cost or conditions for use.
- c. This does not prohibit the board from discussing and voting upon a resolution supporting or opposing a ballot question.
- d. This does not prohibit the board, while legally seated as a body, from responding to specific inquiries by the press or the public as to the board's opinion regarding a ballot question or from providing information in response to a request for information.
 - (1) The board may designate one or more members of its body, or one or more of its school administrators, to speak on behalf of the board on specific occasions such as public meetings or legislative hearings.
 - (2) Any member of the board may present his or her personal opinion regarding a ballot question or respond to a request for information related to a ballot question; but in so doing, the person should clearly state that the information being presented is his or her personal opinion and is not to be considered as the official position or opinion of the board. However, this shall not be done during a time that the individual is engaged in his or her official duties.

7. Conflict of Interest Statement

- a. Any board member who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial

benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

- (1) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;
 - (2) Deliver a copy of the statement to the school board secretary who shall enter the statement onto the school district's public records; and
 - (3) Abstain from participating or voting on the matter in which he or she has a conflict of interest.
- b. If the board member would like a formal opinion from the NADC as to whether there is an actual conflict of interest, he/she shall deliver a copy of the statement to the NADC.

8. Recordkeeping

- a. The board secretary shall maintain a separate record of the following information for every contract entered into by the school board in which a board member has an interest and for which disclosure was made pursuant to section 2d of this policy:
- (1) The names of the contracting parties.
 - (2) The nature of the interest of the board member in question.
 - (3) The date that the contract was approved.
 - (4) The amount of the contract.
 - (5) The basic terms of the contract.
- b. The information supplied relative to the contract shall be provided no later than ten (10) days after the contract has been signed by both parties. The ledger kept by the board secretary shall be available for public inspection during normal working hours of the office in which it is kept.

9. Conflict.

To the extent that there is a conflict between this policy and the Nebraska Political Accountability and Disclosure Act ("Act"), the Act shall control.

Adopted on: 12/14/2008
Revised on: 5/8/2017
Reviewed on: 07/13/2020

NEBRASKA ACCOUNTABILITY AND DISCLOSURE COMMISSION 1225 L St., Suite 400 P.O. Box 95086 Lincoln, NE 68509 (402) 471-2522	POTENTIAL CONFLICT OF INTEREST STATEMENT	POSTMARK DATE	
		MICROFILM NUMBER	
BEFORE COMPLETING THIS FORM READ THE FILING REQUIREMENTS ON PAGE 3		OFFICE USE ONLY	
NADC FORM C-2A (Village, City, School Officials Except Omaha and Lincoln Officials)			

- An official of a village or city holding elective office or an official of a school district holding elective office must file this form if he or she has a potential conflict of interest.
- **Officials of the cities of Lincoln and Omaha** holding elective office with a potential conflict of interest **should not use this form.** Use Form C-2.
- This form should be filed with the person who normally keeps records for the school district, city or village. **There is no requirement to file this form with the Nebraska Accountability and Disclosure Commission.**
- Persons who fail to disclose a potential conflict of interest or who otherwise do not comply with the law are subject to penalties.

ITEM 1	NAME, ADDRESS AND TELEPHONE NUMBER
---------------	---

Name _____ Telephone No. _____
 Last First Middle

Address _____
 STREET ADDRESS OR RURAL ROUTE City STATE ZIP CODE

ITEM 2	TITLE, AGENCY (City, Village, School), ADDRESS AND PHONE
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Your Title _____ Agency _____

Agency Address _____

Agency Phone _____

ITEM 3	DESCRIBE POTENTIAL CONFLICT OF INTEREST IN DETAIL (Use Item 6 Continuation, if necessary)
---------------	--

Date action is to be taken or decision is to be made: _____

Description of Potential Conflict:

ITEM 4 PERSONS WHO MAY RECEIVE FINANCIAL BENEFIT OR DETRIMENT

You

Member of your Immediate Family: _____
NAME

Business With Which You
 Are Associated (See Definitions) _____
NAME OF BUSINESS

ITEM 5 NATURE OF FINANCIAL BENEFIT OR DETRIMENT

ITEM 6 CONTINUATION

(SIGNATURE)

(DATE)

General Information - Filing Requirements

I. What is a Potential Conflict of Interest? - A public official has a potential conflict of interest if he or she is faced with taking an official action or making an official decision which may result in a financial benefit or a financial detriment to the public official; a member of his or her immediate family; or a business with which he or she is associated. The financial effect of the action or decision must be distinguishable from the financial effect on the general public or a broad segment of it.

II. Who Must File:

- A. An official of a city or village holding elective office who has a potential conflict of interest. An official of the cities of Lincoln or Omaha holding elective office who has a potential conflict of interest should not file this form, but instead should use Form C-2.
- B. An official of a school district holding elective office who has a potential conflict of interest.
- C. An elective office is a public office normally filled by an election. A person appointed to fill a vacancy in a public office normally filled by election holds an elective office.

III. When and Where to File:

- A. This form should be filed as soon as the person holding elective office is aware that he or she may have a potential conflict of interest and prior to the time that the action is to be taken or the decision made.

- B. This form should be filed with the person who normally keeps records for the governing body of the official holding elective office. For example, the person who keeps records for a city or village may be the city clerk or village clerk. **This form does not need to be filed with the Commission.**
- C. The person filing the form should abstain from participating in or voting on the matter in which he or she has a potential conflict of interest. However, if the person wants an opinion from the Commission as to whether he or she has an actual conflict of interest requiring abstention or non-participation, he or she may send a copy of the form to the Commission along with request for an opinion.

Disclosure of Contractual Interests by Local Officers. If you are a local elected official disclosing an interest in a contract or an open account in which a local governing body on which you serve is a party, use NADC Form C-3, Contractual Interest Statement.

Disclosure of the Employment of Immediate Family Members. If you are disclosing the employment of an immediate family member, use NADC Form C-4, Employment of Immediate Family Members Disclosure Statement.

Definitions

Immediate family shall mean a child residing in your household, your spouse or an individual claimed by you or your spouse as a dependent for federal income tax purposes.

Business shall mean any corporation, partnership, limited liability company, sole proprietorship, firm, enterprise, franchise, association, organization, self-employed individual, holding company, joint-stock company, receivership, trust, activity, or entity. NOTE: The definition includes for profit and non-profit entities.

Business with which you are associated shall mean a business: (1) of which you are the sole proprietor; (2) or in which you are a partner, director, or officer; (3) or in which you or a member of your immediate family is a stockholder of closed corporation stock worth \$1,000 or more at fair market value or which represents more than a 5 percent equity interest, or is a stockholder of publicly traded stock worth \$10,000 or more at fair market value or which represents more than a 10 percent equity interest.

Elective office shall mean a public office filled by an election, except for federal offices. A person who is appointed to fill a vacancy in a public office which is ordinarily elective holds an elective office.

Person means a business, individual, proprietorship, firm partnership, joint venture, syndicate, business trust, labor organization, company, corporation, association, committee, or any other organization or group of persons acting jointly.

Statutory Authority: Section 49-1499.03 Revised Statutes of Nebraska.

SUPERINTENDENT'S CONTRACT OF EMPLOYMENT WAKEFIELD COMMUNITY SCHOOLS

THIS CONTRACT is made by and between the **Board of Education of Wakefield Community Schools**, legally known as **Wayne County School District 90-0560**, and referred to as "the Board" and "the District" respectively, and **Matt Farup**, referred to herein as "the Superintendent". In accordance with its action taken and recorded in the minutes of a duly advertised board meeting, the Board agrees to employ the Superintendent, and the Superintendent agrees to accept such employment, subject to the terms and conditions set forth herein.

Section 1. Term of Contract. The Superintendent shall be employed for a period of two (2) year(s) beginning on July 1, 2021, and expiring on June 30, 2023. References to "contract year" shall mean the period from July 1st through June 30th and shall consist of all days except Saturdays and Sundays and any holidays or leave days listed in Section 11.

Section 2. Renewal of Contract. If a Board representative does not inform the Superintendent in writing on or before **the seventh day after the regular December 2022 board meeting (and each December thereafter)** of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of **one year** from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than **its regular November meeting** of each year of this contract and shall make the renewal of the Superintendent's employment contract an agenda item for the regular **December** board meeting during each year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to ensure that the District has complied with the Superintendent Pay Transparency Act.

Section 3. Salary. The Superintendent's salary for the contract year shall be \$130,000.00 which shall be paid in 12 equal monthly installments beginning in the month of August 2021. The Board shall not reduce the Superintendent's salary during the term of the contract, but may increase it and/or the benefits during the term of this contract, as an amendment to the contract, without the amendment constituting a new contract, requiring a hearing, or extending the term of this contract.

Section 4. Deductions. This contract shall conform to the statutes and regulations governing deductions from compensation and shall be subject to the School Employees Retirement Act. The Superintendent authorizes the District to deduct or withhold from each and every period of pay any amounts

necessary to offset any damages caused by the Superintendent or the value of property or money entrusted to the Superintendent or owed by the Superintendent to the District during the course of or as a result of the Superintendent's employment, if such property or money have not properly been returned to the District. The District shall withhold other deductions as the Superintendent and Board may agree.

Section 5. Professional Status. The Superintendent affirms that the Superintendent is not under contract with any other board of education covering any part or all of the term provided in this contract. Throughout the contract term, the Superintendent will hold a valid and appropriate certificate to act as a superintendent of schools in the State of Nebraska which the Superintendent will register and maintain on file in the District's central administrative office. This contract shall not be valid and the Board will not compensate the Superintendent for any service performed prior to the date that the Superintendent registers the certificate. The Superintendent represents that: (1) all information provided in connection with the Superintendent's application for employment with the District was true and accurate at the time of application, and if there is or has been a material change in such information, the Superintendent will advise the Board immediately; (2) the Superintendent has never been convicted of or plead no contest to a felony as defined in Title 92, Chapter 21, Sections 003.11 and 003.13 of the Nebraska Administrative Code ("Rule 21"), or any offense involving moral turpitude, abuse, neglect, or sexual misconduct, as defined in Title 92, Chapter 21, Sections 003.12 and 003.13 of the Nebraska Administrative Code; and (3) the Superintendent has not had any professional licenses or certificates suspended or revoked.

Section 6. Superintendent's Duties. The Superintendent's duties shall be as prescribed by statute and by Board policies, rules, regulations and directives. The Superintendent agrees to devote the Superintendent's time, skill, labor and attention to all required duties throughout the contract term. The Superintendent shall be subject to the direction and control of the Board at all times and shall perform such administrative duties as the Board assigns. By agreement with the Board, the Superintendent may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations as long as they do not interfere with carrying out the Superintendent's duties and obligations to the District.

Section 7. Board-Superintendent Relationship. The Board shall be primarily responsible for formulating and adopting policy. The Superintendent shall be the chief administrative officer for the District and shall be responsible for implementing Board policy. The Superintendent shall organize the administrative and supervisory staff, and select, place, and transfer personnel

with the concurrence of the Board. The Superintendent is responsible for administering the instruction of students and the business affairs of the District. The Board members agree, individually and collectively, to promptly refer all criticisms, complaints, and suggestions called to their attention to the Superintendent for action, study and/or recommendation, as appropriate.

Section 8. Cancellation or Mid-Term Amendment. The Board may cancel or amend this contract during its term for any of the following reasons: (a) the cancellation, termination, revocation, or suspension of the Superintendent's certificate (Nebraska Administrative and Supervisory Certificate, or the Nebraska Professional Administrative and Supervisory Certificate) by the State Board of Education; (b) any of the reasons set forth in this contract; (c) the breach of any of the material provisions of this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) conduct involving moral turpitude; (i) physical or mental incapacity; (j) immorality; (k) conviction of a felony; (l) any conduct that substantially interferes with the Superintendent's continued performance of the Superintendent's duties; (m) any arrest, criminal charge, or criminal conviction of Superintendent or the failure to report the same; (n) any filing against the Superintendent under NEB. REV. STAT. § 43-247 or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect or the failure to report the same; (o) knowingly falsifying District records or documents; (p) misrepresentation of fact to the District and its personnel in the conduct of its official business; (q) the use or possession of illegal drugs or controlled substances except as prescribed by a physician; or (r) being under the influence of illegal drugs, controlled substances, or alcohol while on school grounds, at school events, or in a vehicle owned, leased or contracted by the District except as prescribed by a physician. The procedures for cancellation or amendment shall be in accordance with state statutes. The parties agree that the Superintendent's failure to comply with the obligations in the Renewal of Contract or Evaluation provisions of this contract shall constitute a material breach of this contract.

Section 9. Disability. If the Superintendent is unable to perform any of the Superintendent's duties by reason of illness, accident or other disability beyond the Superintendent's control, and the disability continues for a period of more than ninety (90) days, or if the disability is permanent, irreparable, or of such a nature as to make performance of the Superintendent's duties impossible, the Board may initiate action to cancel this contract, whereupon the respective rights, duties and obligations of the parties hereunder shall terminate, with the exception of any benefits to be paid to the Superintendent under any insurance coverage furnished by the District.

Section 10. Transportation. The Board shall provide the Superintendent with transportation or reimburse the Superintendent for mileage required in the performance of official duties at the rate approved by the Board.

Section 11. Fringe Benefits. The Board shall provide the Superintendent with the following fringe benefits:

- a. Health Insurance.** Health insurance through the District's health insurance carrier for the employee; employee and children; employee and spouse; or employee, spouse, and children (as applicable).
- b. Dental Insurance.** Health insurance through the District's health insurance carrier for the employee; employee and children; employee and spouse; or employee, spouse, and children (as applicable).
- c. Life Insurance.** Term life insurance with a total death benefit of Fifty-Thousand Dollars (\$50,000).
- d. Sick Leave.** The Superintendent shall be entitled to ten (10) days of sick leave per year which may accumulate to a total of fifty (50) days. Sick leave may only be used for personal illness or as otherwise provided in District policy. If the Superintendent qualifies for disability pay under the long-term disability policy, the Superintendent shall be required to take the disability pay instead of sick leave pay. The Superintendent shall keep complete and accurate records of sick days accrued and used and shall provide the Board with a report of accumulated sick days at least quarterly and upon request. The Superintendent shall not be compensated for unused days of sick leave upon the ending of employment with the District.
- e. Disability Insurance.** The Superintendent shall purchase long-term disability insurance from the District's carrier at the Superintendent's own expense.
- f. Vacation.** The Superintendent shall have twenty (20) vacation days for the initial contract year which the Superintendent may use at times the Superintendent chooses so long as the absence does not interfere with the proper performance of the Superintendent's duties. Any

extended vacation period while school is in session will require advance approval by the Board, and the parties will cooperate in arranging vacation time so as to cause the least inconvenience to the normal operation of the District. The Superintendent was employed as a District principal prior to the 2021-22 school year. He will carry forward into this contract any vacation days he accumulated under his previous contract of employment as a principal. For the initial year of this contract and every contract year thereafter, the Board shall give the Superintendent the number of vacation days necessary to restore the total to twenty (20) days. For example, if the Superintendent uses 12 days of vacation one year, the Board will provide the Superintendent with 12 days the following year to bring the total vacation days back to 20. The Superintendent shall develop a system for recording use of vacation days and shall keep such records current and on file in the District's central office. The Superintendent shall keep complete and accurate records of all vacation days and shall provide the Board of Education with a report of accumulated vacation days at least quarterly and upon request. The Board may require the Superintendent to use vacation days and shall compensate the Superintendent for unused vacation days upon the conclusion of employment at a rate of **\$100.00** per day.

g. Professional Development. The Superintendent is expected to continue and seek professional development and to participate in relevant learning experiences. With the approval of the Board, the Superintendent may attend appropriate professional meetings at the local, state, regional and national level; and the Board will pay for valid expenses of attendance. If the Superintendent attends a national convention and does not return following the initial year of employment as Superintendent, the Superintendent agrees to repay the District in full for national convention expenses paid by the District.

h. Professional Dues. The District will pay the annual dues for the Superintendent's membership in the following organizations: the Nebraska Council of School Administrators (NCSA) and one other organization of the Superintendent's choosing.

- i. Physical Examination.** The Superintendent may voluntarily undergo a physical examination. The Superintendent agrees to authorize the physician performing each such examination to provide the Board with all records, results and medical judgments of the examination. Up to \$500.00 of the cost of such physical examination and physician's reports which are not paid for by the Superintendent's insurance coverage shall be paid by the District.
- j. Bereavement Leave.** The Superintendent shall be permitted bereavement leave as provided in District policy. In the event that the District does not have a bereavement leave policy, the Superintendent will be allowed up to three (3) days of paid bereavement leave per year.
- k. Holidays.** The Superintendent shall receive the following holidays off without loss of pay or having to take a paid leave day: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day.
- l. Cell Phone.** The Superintendent shall be required to purchase and maintain a cellular phone so that the Superintendent can be reached at all times for work-related emergencies or while away from school grounds during the work day. The District will reimburse the Superintendent up to a maximum of \$100 per month for the actual cost of a cellular phone service plan.
- m. Expense Reimbursement.** The Board shall pay or reimburse the Superintendent for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that (1) such payment or expense is authorized by the Local Government Miscellaneous Expenditures Act (NEB. REV. STAT. § 13-2201 *et seq.*) or some other provision of law, and (2) the Superintendent shall secure the prior approval of the Board before incurring any such expense when the anticipated aggregate expense of any single event is \$750.00 or more.

Section 12. Residence/Domicile in District. The Superintendent shall establish domicile and principal residence within the boundaries of the

District as they exist on the first duty day under the terms of this contract; and, the Superintendent shall maintain domicile and residence within the boundaries of the District during the term of this contract, or any renewal, amendment, or continuation thereof, except as otherwise provided herein. If the Superintendent does not establish domicile and principal place of residence within the District at the commencement of employment, the Superintendent shall move the Superintendent's domicile and principal place of residence into the corporate limits of the District before the expiration of the first six months from the Superintendent's first duty day under this contract. It is the purpose of this paragraph to require the Superintendent to, at all times during such employment, live and maintain domicile and principal place of residence in the District to encourage the Superintendent: (1) to be highly motivated and deeply committed to the District's educational system; (2) to speak to and vote on ballot issues affecting the District as a legal voter of the District; (3) to be involved in school and community activities bringing the Superintendent in contact with parents and community leaders and be committed to the future of the District and its schools; (4) to be accessible to parents and students, and allow parents and students to become personally acquainted with the Superintendent; and, (5) to gain sympathy and understanding for the cultural basis of the community, and the social, economic, and environmental problems of the children of the school community and are thus less likely to be considered isolated from the community in which the Superintendent is the educational leader.

Section 13. No Penalty for Release or Resignation. There shall not be a penalty for the release or resignation of the Superintendent from this contract; provided no resignation shall become effective until the expiration of the contract unless it is accepted by the Board, and the Board shall fix the date at which the resignation shall take effect.

Section 14. Compensation Upon Termination and Credit for Accrued Vacation. Upon lawful termination of this contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the 12 months in the annual salary period in which termination occurs. The Superintendent shall refund any portion of the salary paid but not earned prior to the date of termination of this contract.

Section 15. Evaluation. The Board shall evaluate the Superintendent twice during the Superintendent's first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the **regular December meeting**. The Superintendent shall:

remind the Board members in writing of this provision no later than its **regular November meeting**; make the Superintendent evaluation an agenda item for the regular **December** Board meeting during each year of this contract; and provide the Board members with the written evaluation instrument that is on file with the Nebraska Department of Education.

Section 16. Legal Actions. The Board will support the Superintendent if there is a legal dispute caused by carrying out the Superintendent's duties properly. If a legal action, including a professional practice complaint, is threatened or filed against the Superintendent as a result of the Superintendent's performance of duties or position as the Superintendent of the District, the Board will provide the Superintendent with a legal defense to the maximum extent permitted by law so long as the Superintendent acted in good faith and in a manner which the Superintendent reasonably believed to be in or not opposed to the best interests of the District and, with respect to any criminal action or proceeding, had no reasonable cause to believe that the Superintendent's conduct was unlawful.

Section 17. Physical or Mental Examination. The Superintendent agrees that, at the request of the Board, the Superintendent will have a comprehensive physical and/or mental examination performed by one or more licensed physicians or psychologists of the Board's choosing during the term of this contract. In deference to the requirements of state and federal law, the physician's report to the Board must address whether the Superintendent is able to perform the "essential functions" of the position.

Section 18. Disciplinary Action. The parties agree that the Board president may place the Superintendent on paid leave by delivering written notice of the same when the Board president determines it is in the best interests of the District to do so. The paid leave shall continue unless and until a majority of the Board determines otherwise at a duly convened meeting. The Board may suspend the Superintendent without pay for a period not to exceed thirty (30) working days. Prior to suspending the Superintendent without pay, the Board president or secretary shall deliver a written notice to the Superintendent advising the Superintendent of the alleged reasons for the proposed action and provided the opportunity to present the Superintendent's version of the facts. Within seven calendar days after receipt of such notice, the Superintendent may make a written request to the secretary of the school board for a due process hearing under section 79-832. If such a request is not delivered within such time, the action of the Board shall become final.

Section 19. Governing Laws. The parties shall be governed by all applicable state and federal laws, rules, and regulations in performance of their respective duties and obligations under this contract.

Section 20. Amendments to be in Writing. This contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.

Section 21. Severability. If any portion of this contract is declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforcement of the remaining provisions of this contract.

IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated below.

Executed by the Board this ____ day of _____, 202__.

President, Board of Education

Secretary, Board of Education

Executed by the Superintendent this ____ day of _____, 202__.

Superintendent

Superintendent Pay Transparency Notice—Proposed Contract Matthew Farup

Notice is hereby given that Wakefield Community Schools has the following proposed superintendent employment contract on its agenda for the board meeting to be held on January 11, 2021 at 5:30 pm at the Wakefield School Media Room in Wakefield, Nebraska.

After the 2021-22 school year, how many years remain on the contract:

(Column

1

F must be completed if additional years remain on contract.)

The estimated costs to the district for the 2021/22 year and future years are listed below:

	2021/22 Base Pay, Additional Compensation & Benefits	Future Base Pay, Additional Compensation & Benefits per Contract	TOTAL CONTRACT COST
Base Pay for the Total FTE	\$ 130,000.00	\$ 130,000.00	\$ 260,000.00
Compensation for activities outside of the regular salary:			
• <i>Extended contracts / Activities outside of regular salary</i>			\$ -
• <i>Bonus/Incentive/Performance Pay</i>			\$ -
• <i>Stipends</i>			\$ -
• <i>All other costs not mentioned above</i>			\$ -
Benefits and Payroll Costs Paid by district:			
• <i>Insurances (Health, Dental, Life, Long Term Disability)</i>	\$ 23,663.64	23663.64	\$ 47,327.28
• <i>Cafeteria Plan Stipend</i>			\$ -
• <i>Cash in lieu of insurance</i>			\$ -
• <i>Employee's share of retirement, deferred compensation, FICA and Medicare if paid by the district</i>			\$ -
• <i>District's share of retirement, FICA and Medicare</i>	\$ 22,786.14	\$ 22,786.14	\$ 45,572.28
• <i>IRS value of housing allowance</i>			\$ -
• <i>IRS value of vehicle allowance</i>			\$ -
• <i>Additional leave days</i>	\$ 10,400.00	\$ 10,400.00	\$ 20,800.00
• <i>Annuities</i>			\$ -
• <i>Service credit purchase</i>			\$ -
• <i>Association / Membership dues</i>	\$ 805.00	\$ 805.00	\$ 1,610.00
• <i>Cell Phone/Internet reimbursement</i>	\$ 1,200.00	\$ 1,200.00	\$ 2,400.00
• <i>Relocation reimbursement</i>			\$ -
• <i>Travel allowance/reimbursement</i>			\$ -
• <i>Mileage Allowance</i>			\$ -
• <i>Educational tuition assistance</i>			\$ -
• <i>All other benefit costs not mentioned above</i>			\$ -
Totals:	\$ 188,854.78	\$ 188,854.78	\$ 377,709.56