

**Wayne Community Schools  
Board of Education Regular Meeting Minutes  
July 14, 2025**

The regular meeting of the Wayne Board of Education was held at 611 West 7th Street, Wayne, NE, 68787, on Monday, July 14, 2025 at 5:00 PM. Notice of the meeting and place of agenda was posted at Wayne Community Schools, posted in The Wayne Herald, and online: wayneschools.org. A copy of the Nebraska Open Meetings Act was displayed for the public to read.

I. Call the Meeting to Order

The meeting was called to order at 5:00 p.m.

I.a. Pledge of Allegiance

I.b. Announce Open Meetings Act Posting and Location - Posted at Wayne Community Schools, Published in the Wayne Herald (7/10/25), and online: www.wayneschools.org

I.c. Action on Absence and Roll Call

I.d. Approval of Agenda - The Board may enter Closed Session to discuss any matter for which Closed Session is lawful and appropriate.

Motion to approve agenda, as presented, passed with a motion by Mrs. Jaime Manz and a second by Mr. Brent Pick.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

I.e. Consent Agenda - Discuss, Consider, and Take Necessary Action on Minutes of Previous Meetings and Financial Claims

Motion to approve consent agenda, as presented, passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

I.e.I. Approval of Minutes of Previous Meetings

I.e.II. Approval of Financial Reports and Claims

I.f. Personnel

No report.

II. Communications from the Public (Policy 8346) and Requested Presentations

III. Action Items

III.a. Old Business

### III.a.I. Second Reading of the 2025 Policy Updates - Discuss, Consider, and Take Necessary Action on Second Reading of Policy Updates

Motion to approve the Second Reading of the 2025 Policy Updates, as presented, passed with a motion by Mrs. Jaime Manz and a second by Mrs. Sylvia Ruhl.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the Second Reading of the 2025 Policy Updates. All policies can be found on the school's website.

III.a.I.1. Policy 1200: Anti-Discrimination

III.a.I.2. Policy 3131: Procurement Plan: School Food Authorities

III.a.I.3. Policy 3132: Internal Controls

III.a.I.4. Policy 3410: Safe Driving Record Standard for Drivers

III.a.I.5. Policy 4003: Anti-Discrimination, Anti-Harassment, and Anti-Retaliation

III.a.I.6. Policy 4009: Drug Use

III.a.I.7. Policy 5001: Admission Requirements

III.a.I.8. Policy 5004: Part-Time Enrollment

III.a.I.9. Policy 5201: Promotion and Retention

III.a.I.10. 5202z: Notification of Rights Under FERPA

III.a.I.11. Policy 5301: Association Activities

III.a.I.12. Policy 5401: Equal Opportunity

III.a.I.13. Policy 5507: Foster Care Student Transportation

III.a.I.14. Policy 6113: Electronic Communication Devices and Cell Phones

III.a.I.15. Policy 6931: Behavioral Intervention and Classroom Management

### III.a.II. Second Reading of 2025-26 Certificated Staff Handbook - Discuss, Consider, and Take Necessary Action on Second Reading of 2025-26 Certificated Staff Handbook

Motion to approve the Second Reading of 2025-26 Certificated Staff Handbook passed with a motion by Mrs. Sylvia Ruhl and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the Second Reading of 2025-26 Certificated Staff Handbook.

III.a.III. Second Reading of 2025-26 Non-Certificated Staff Handbook - Discuss, Consider, and Take Necessary Action on Second Reading of 2025-26 Non-Certificated Staff Handbook

Motion to approve the Second Reading of 2025-26 Non-Certificated Staff Handbook passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Brent Pick.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the Second Reading of the 2025-26 Non-Certificated Handbook.

III.a.IV. Third Reading of Voluntary Student Accident & Catastrophic Insurance - Discuss, Consider, and Take Necessary Action on Third Reading of Voluntary Student Accident & Catastrophic Insurance

Motion to approve the Class 1 and Class 2 Student Accident & Catastrophic Insurance from Student Assurance Services. passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the Third Reading of the Voluntary Student Accident & Catastrophic Insurance. This is an addition to NSAA insurance. This insurance covers cheerleaders and band students.

III.b. New Business

III.b.I. Policy 2101: Acknowledgment of Superintendent as CEO of District - Discuss, Consider, and Take Necessary Action on Policy 2101: Acknowledgment of Superintendent as CEO of District

Motion to approve Policy 2101: Acknowledgment of Superintendent as CEO of District. passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

Policy 2101 is reviewed annually and states that the Superintendent is the CEO of the District. All policies can be found on the school's website.

III.b.II. Payment Application No. 24: Hausmann Construction - Discuss, Consider, and Take Necessary Action on Payment Application No. 24: Hausmann Construction

Motion to approve Payment Application No. 24: Hausmann Construction in the amount of \$607,501.41 passed with a motion by Mr. Brent Pick and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved Payment Application No. 24 from Hausmann Construction.

III.b.III. Transfer of Funds to Lunch Fund - Discuss, Consider, and Take Necessary Action on Transfer of funds to Lunch Fund

Motion to approve a transfer of \$100,000 from the general fund to the school nutrition fund passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

III.b.IV. Audit Engagement Letter - Discuss, Consider, and Take Necessary Action on Audit Engagement Letter

Motion to approve the Audit Engagement Letter with Dana Cole & Company, LLP for the 2024-25 school year fiscal audit. passed with a motion by Mrs. Jaime Manz and a second by Mr. Lynn Junck.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the Audit Engagement Letter from Dana Cole & Company.

III.b.V. Substitute Teacher Rates - Discuss, Consider, and Take Necessary Action on Substitute Teacher Rates

Motion to approve the substitute teacher daily rate of \$160 per day passed with a motion by Mrs. Jaime Manz and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved raising the Substitute Teacher Rates to \$160.00 per day.

III.b.VI. School Resource Officer Inter-local Agreement with the City of Wayne - Discuss, Consider, and Take Necessary Action on the School Resource Officer Inter-local Agreement with the City of Wayne

Motion to approve the School Resource Officer Inter-local Agreement with the City of Wayne passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the Inter-local Agreement with the City of Wayne for the School Resource Officer.

III.b.VII. 2025-26 Nebraska Rural Community Schools Association (NRCSA) Annual Membership - Discuss, Consider, and Take Necessary Action on 2025-26 NRCSA Membership

Motion to approve the 2025-26 Nebraska Rural Community Schools Association (NRCSA) Annual Membership in the amount of \$850. passed with a motion by Mr. Justin Davis and a second by Mrs. Sylvia Ruhl.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the annual membership dues for the Nebraska Rural Community School Association.

IV. Administration and Board Committee Reports:

IV.a. Administration - Written reports were provided by Administration. Copies of their reports are available at the District Office upon request. Principal reports are not given in July.

IV.a.I. Superintendent

IV.a.I.1. Accreditation

Dr. Lenihan presented the Letter of Accreditation from the Nebraska Department of Education.

IV.b. Board Committees

IV.b.I. Foundation and Community Relations - Justin Davis, Jaime Manz, Sylvia Ruhl, Mark Lenihan, Misty Bear, Rusty Parker

No report.

IV.b.II. Curriculum and Committee on American Civics - Jaime Manz, Jodi Pulfer, Sylvia Ruhl, Mark Lenihan, Andi Diediker, Russ Plager

The Curriculum and Committee on American Civics will meet prior to the August Board Meeting.

IV.b.III. Facility/Safety/Finance - Justin Davis, Lynn Junck, Brent Pick, Mark Lenihan, Russ Plager, Dave Wragge, Darian Stoltenberg, Jordan Widner

No report.

IV.b.IV. Policy/Title IX - Jaime Manz, Brent Pick, Jodi Pulfer, Mark Lenihan, Misty Bear, Courtney Maas

No report.

IV.b.V. Negotiations - Justin Davis, Lynn Junck, Jodi Pulfer, Mark Lenihan

No report.

IV.b.VI. Legislative - Lynn Junck, Brent Pick, Sylvia Ruhl, Mark Lenihan

No report.

V. Boardsmanship

VI. Future Agenda Items

\*ELC Ribbon Cutting and Open House - August 1st - 10:00 AM

\*All Staff Training - August 4th-5th

\*Board and Staff Breakfast - August 11th

\*PK-12 Open House - Tuesday, August 12, 2025 5-7PM

\*Approval of Teacher Training Schedule

\*Americanism Hearing

\*Special Meeting for Year-End Claims and Budget Workshop - Monday, August 25

\*NASB Area Membership Meeting - Wednesday, August 27 - Norfolk

Additional Future Agenda Items include: Payment No. 25: Hausmann Construction, Board review of Policies 6000-6240.

VII. Recess

The Board recessed at 5:44 p.m. and reconvened at 5:53 p.m.

VIII. Board Work Session

VIII.a. Budget Workshop

Dr. Lenihan presented information on the budget for the 2025-26 school year.

VIII.b. Facilities Workshop

Dr. Lenihan reviewed the short-term facility plan.

VIII.c. Strategic Plan Update

Dr. Lenihan discussed the Guiding Principles of the Strategic Plan. He noted the things that are completed and the things that are on-going.

IX. Adjournment

Motion to Adjourn Meeting passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Mr. Brent Pick: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board Meeting and Retreat were adjourned at 7:18 p.m. The next regular Board Meeting will be Monday, August 11, 2025, in the Jr/Sr High School Library, beginning at 5:00 p.m.

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Deb Daum, Secretary