

**Wayne Community Schools**  
**Board of Education Regular Meeting Minutes**  
**May 13, 2024**

The regular meeting of the Wayne Board of Education was held at 611 West 7th Street, Wayne, NE, 68787, on Monday, May 13, 2024 at 5:00 PM. Notice of the meeting and place of agenda was posted at Wayne Community Schools, posted in The Wayne Herald, and online: wayneschools.org. A copy of the Nebraska Open Meetings Act was displayed for the public to read.

Mr. Justin Davis: Present

Mr. Lynn Junck: Present

Mrs. Jaime Manz: Present

Dr. Jeryl Nelson: Absent

Dr. Jodi Pulfer: Present

Mrs. Sylvia Ruhl: Present

I. Call the Meeting to Order

The meeting was called to order at 5:00 p.m.

I.a. Pledge of Allegiance

I.b. Announce Open Meetings Act Posting and Location - Posted at Wayne Community Schools, Published in the Wayne Herald (5/7/2024), and online: www.wayneschools.org

I.c. Action on Absence and Roll Call

Motion to excuse absent board member, Dr. Jeryl Nelson, passed with a motion by Mr. Justin Davis and a second by Mrs. Sylvia Ruhl.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the absence of Dr. Jeryl Nelson.

I.d. Approval of Agenda - The Board may enter Closed Session to discuss any matter for which Closed Session is lawful and appropriate.

Motion to approve agenda, as presented, passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

I.e. Consent Agenda - Discuss, Consider, and Take Necessary Action on Minutes of Previous Meetings and Financial Claims

Motion to approve consent agenda, as presented, passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

I.e.I. Approval of Minutes of Previous Meetings

I.e.II. Approval of Financial Reports and Claims

I.f. Personnel

I.f.I. Resignation - Discuss, Consider, and Take Necessary Action on Resignation

Motion to approve the resignation of Colleen Janke, effective December 20, 2024.

passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the resignation of Mrs. Colleen Janke effective December 20, 2024.

I.f.II. Elementary Teaching Position - Discuss, Consider, and Take Necessary Action on Elementary Teaching Position

Motion to approve the contract for Erin Willrich as Elementary Teacher, effective January 2, 2025. passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Lynn Junck.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the hiring of Mrs. Erin Willrich for Elementary teacher, effective January 2, 2025.

I.f.III. Business Manager Position - Discuss, Consider, and Take Necessary Action on Business Manager Position

Motion to approve the contract for Penny Janousek for the position of Business Manager. passed with a motion by Mrs. Sylvia Ruhl and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the hiring of Mrs. Penny Janousek, for the Business Manager position.

I.f.IV. Special Education Teacher - Discuss, Consider, and Take Necessary Action on Special Education Teacher

Motion to approve the contract for Kelsey Schroeder for the Jr/Sr High School Special Education position for the 2024-25 school year. passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the hiring of Ms. Kelsey Schroeder, as Jr/Sr High School Special Education teacher for the 2024-25 school year.

## II. Communications from the Public (Policy 8346) and Requested Presentations

### II.a. Wayne Community Schools Athletic Boosters

Brian Kesting, treasurer of the Wayne Community Schools Booster Club, discussed the potential purchase of video scoreboards for the gym.

## III. Action Items

### III.a. Old Business

#### III.a.I. Second Reading of 2024-25 Kids Club Handbook - Discuss, Consider, and Take Necessary Action on Second Reading of 2024-25 Kids Club Handbook

Motion to approve the Second Reading of 2024-25 Kids Club Handbook passed with a motion by Mr. Justin Davis and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the second reading of the 2024-25 Kids Club Handbook.

### III.b. New Business

#### III.b.I. Payment Application #8: Hausmann Construction - Discuss, Consider, and Take Necessary Action on Payment Application #8: Hausmann Construction

Motion to approve Payment Application Number 8 for \$1,790,998.20 from Hausmann Construction, passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved Payment Application No. 8 from Hausmann Construction.

#### III.b.II. Amendment to 2024-25 Early Learning Center Handbook - Discuss, Consider, and Take Necessary Action on the Amendment to 2024-25 ELC Handbook

Motion to approve the Amendment to 2024-25 Early Learning Center Handbook passed with a motion by Mr. Justin Davis and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the amendment to the 2024-25 Early Learning Center Handbook.

III.b.III. First Reading of Policy 5101: Student Discipline - Discuss, Consider, and Take Necessary Action on Policy 5101: Student Discipline

Motion to approve the First Reading of Policy 5101: Student Discipline, passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the first reading of Policy 5101: Student Discipline.

III.b.IV. First Reading of the Amended 2024-25 7-12 Student Handbook - Discuss, Consider, and Take Necessary Action on First Reading of the Amended 2024-25 7-12 Student Handbook

Motion to approve the First Reading of the Amended 2024-25 7-12 Student Handbook passed with a motion by Mrs. Sylvia Ruhl and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the first reading of the amended 2024-25 7-12 Student Handbook.

III.b.V. Admin Reg 5103-A : Adding an Activity and/or School Cooperative Agreement - Discuss, Consider, and Accept Admin Reg 5103-A

Motion to accept Admin Reg 5103-A : Adding an Activity and/or School Cooperative Agreement passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board accepted Admin Reg 5103-A: Adding an Activity and/or School Cooperative Agreement.

III.b.VI. First Reading of 2024-25 Non-Certificated Staff Handbook - Discuss, Consider, and Take Necessary Action on First Reading of 2024-25 Non-Certificated Staff Handbook

Motion to approve the First Reading of 2024-25 Non-Certificated Staff Handbook passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Lynn Junck.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the first reading of the 2024-25 Non-Certificated Staff Handbook.

III.b.VII. Jr/Sr High School Gym Scoreboard - Discuss, Consider, and Take Necessary Action on Jr/Sr High School Gym Scoreboard

Motion to approve the project for a new video board in the Jr/Sr High School Gym, and receive the donation for the entire cost of the project from the Wayne Athletic Boosters,

pending a full financing plan obtained by the Athletic Boosters, passed with a motion by Mr. Justin Davis and a second by Mrs. Sylvia Ruhl.

Mr. Lynn Junck: No, Mr. Justin Davis: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

After discussion, the Board approved the video scoreboard for the Jr/Sr High School Gym donation from the Wayne Community Schools Athletic Boosters.

### III.b.VIII. District 83 - Discuss, Consider, and Take Necessary Action on District 83

Motion to enter closed session to discuss District 83 property, passed with a motion by Mrs. Jaime Manz and a second by Mr. Lynn Junck.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board entered closed session at 5:51 p.m. and exited closed session at 6:01 p.m.

Mr. Justin Davis left the meeting at 6:01 p.m.

### IV. Administration and Board Committee Reports:

IV.a. Administration - Written reports were provided by Administration. Copies of their reports are available at the District Office upon request.

#### IV.a.I. Superintendent

##### IV.a.I.1. Extra Duty Contracts

Dr. Lenihan discussed the Extra Duty assignments with the Board. He also noted that a few areas still need to be filled.

##### IV.a.I.2. Project Update

Dr. Lenihan stated the weather has slowed down the building of the new building, but the new addition to the Jr/Sr High School is going well.

##### IV.a.I.3. School Resource Officer Hours

The Board discussed the hours to be contracted with the City of Wayne for the Student Resource Officer. Dr. Lenihan will be meeting with the City regarding the hours for the SRO for the 2024-25 school year.

##### IV.a.I.4. Rule 10 Safety Update

Dr. Lenihan discussed the Rule 10 Safety Review. This is an annual review required by the Nebraska Department of Education.

##### IV.a.I.5. Annual TIF Report from the City of Wayne

Dr. Lenihan discussed the annual TIF Project Report from the City of Wayne.

#### IV.a.I.6. End of Year Schedule

Dr. Lenihan explained the last day of school for students and staff. He updated the Board on the summer office hours.

#### IV.a.I.7. ELC Playground RFP - Draft

Dr. Lenihan presented the RFP draft for new playground equipment for the new building.

#### IV.a.II. High School Principal

Mr. Tucker Hight stated graduation went well. He also said the lockdown drill went very well.

#### IV.a.III. Special Education/Early Learning Center Director

Mrs. Misty Bear reported Spring Sprints was well attended. Early Learning Center graduation went very well.

##### IV.a.III.1. EL Program Review

Mrs. Misty Bear reported the number of English Learner students in the District. She discussed the qualifications and the program structure.

#### IV.a.IV. Elementary Principal

Mr. Russ Plager said the final Elementary concerts were very well attended. The Book Fair had another successful year. Mrs. Johanna Osborn stated the Wellness Night had many attendees.

#### IV.a.V. Junior High Principal/Activities Director

Mr. Dave Wragge reported all the banquets went well. He commented on the weight room being moved to the Track Building until the new one is complete.

#### IV.b. Board Committees

IV.b.I. Foundation and Community Relations - Justin Davis, Jaime Manz, Sylvia Ruhl, Misty Bear, Mark Lenihan, Rusty Parker

Dr. Lenihan read Mr. Rusty Parker's report stating the Foundation's income for April.

IV.b.II. Curriculum and Committee on American Civics - Jaime Manz, Jeryl Nelson, Sylvia Ruhl, Mark Lenihan, Misty Bear

No report.

IV.b.III. Facility/Safety/Finance - Justin Davis, Lynn Junck, Jeryl Nelson, Mark Lenihan, Russ Plager, Jordan Widner, Mary Jean Roberson

Mr. Jordan Widner gave updates on the building project. Dr. Lenihan thanked Jordan and the maintenance department for all of their work in setting up for banquets, concerts, and graduation.

IV.b.IV. Policy/Title IX - Jaime Manz, Jeryl Nelson, Jodi Pulfer, Mark Lenihan, Tucker Hight, Russ Plager, Dave Wragge

Dr. Lenihan will be arranging a meeting for the team to discuss new policies and updates.

IV.b.V. Negotiations - Justin Davis, Lynn Junck, Jodi Pulfer, Mark Lenihan

No report.

IV.b.VI. Legislative - Lynn Junck, Jodi Pulfer, Sylvia Ruhl, Mark Lenihan

Dr. Lenihan discussed updated legislative items.

V. Boardsmanship:

\*NASB Leadership Workshop: June 5-6, Lincoln, NE

V.a. May Honor Recognition

The Power Drive team, Mid-States Conference Quiz Bowl team, State Science Fair participants, and Mid-States Conference Art Show participants were honored in May.

VI. Future Agenda Items:

\*June & July Board Meetings at the Early Learning Center

\*Second Reading of Amended 2024-25 7-12 Handbook

\*Second Reading of Amended 24-25 ELC Handbook

\*Second Reading of Policy 5101

\*Second Reading of Admin Reg 5130

\*Second Reading of Non-Certificated Staff Handbook

\*Policy Updates

\*WCS Foundation 501 Status

\*WCS Foundation Annual Report

\*Annual Summer Retreat

\*First Reading of 2024-25 Teacher Handbook

\*First Reading of 2024-25 K-6 Student Handbook

\*First Reading - Policy Updates

\*Review Safe to Learn Plan

\*Interlocal Agreement on SRO Hours

\*Set Hot Lunch & Milk Prices

\*Wellness Policy (5417) Review

## VII. Adjournment

Motion to Adjourn Meeting passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The meeting was adjourned at 6:40 p.m. The next regular Board Meeting will be Monday, June 10, 2024, at the Early Learning Center.

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Deb Daum, Secretary