

**Wayne Community Schools**  
**Board of Education Regular Meeting Minutes**  
**November 13, 2023**

The regular meeting of the Wayne Board of Education was held at 611 West 7th Street, Wayne, NE, 68787, on Monday, November 13, 2023 at 5:00 PM. Notice of the meeting and place of agenda was posted at Wayne Community Schools, posted in The Wayne Herald, and online: wayneschools.org. A copy of the Nebraska Open Meetings Act was displayed for the public to read.

I. Call the Meeting to Order

The meeting was called to order at 5:00 p.m. in the Jr/Sr High School Library.

I.a. Pledge of Allegiance

I.b. Announce Open Meetings Act Posting and Location - Posted at Wayne Community Schools, Published in the Wayne Herald (11/7/2023), and online: [www.wayneschools.org](http://www.wayneschools.org)

I.c. Action on Absence and Roll Call

I.d. Approval of Agenda - The Board may enter Closed Session to discuss any matter for which Closed Session is lawful and appropriate.

Motion to approve agenda, as presented, passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

I.e. Consent Agenda - Discuss, Consider, and Take Necessary Action on Minutes of Previous Meetings and Financial Claims

Motion to approve consent agenda, as presented, passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

I.e.I. Approval of Minutes of Previous Meetings

I.e.II. Approval of Financial Reports and Claims

I.f. Personnel

No report.

II. Communications from the Public (Policy 8346) and Requested Presentations

II.a. Lori Olson - Dana F. Cole & Company - Audit Presentation

Lori Olson, Dana F. Cole and Company Auditor, joined the meeting via Zoom. She highlighted some points from the 2022-2023 audit. She told the Board hard copies of the audit would be coming soon through the mail.

#### II.b. Kirby Hall - State Nebraska Single Bank Pooled Collateral Program Information

Mrs. Kirby Hall, State Nebraska Bank, spoke to the Board on the Single Bank Pooled Collateral Program. The bonds pledged to the school will be covered by SNB.

#### II.c. Cap Peterson - Northeast Nebraska Insurance

Mr. Cap Peterson, Northeast Nebraska Insurance Company, discussed the property and casualty insurance quotes for 2023-2024. He presented the premium breakdown from the last three years.

### III. Action Items

#### III.a. Old Business

##### III.a.I. Second Reading of Memorandum of Understanding with the City of Wayne - Community Activity Center - Discuss, Consider, and Take Necessary Action on Second Reading of MOU with the City of Wayne - Community Activity Center

Motion to approve the Second Reading of Memorandum of Understanding with the City of Wayne - Community Activity Center passed with a motion by Mr. Lynn Junck and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

After discussion, the Board approved the Second Reading of the MOU with the City of Wayne pertaining to the CAC.

#### III.b. New Business

##### III.b.I. Payment Application No. 2 - Hausmann Construction - Discuss, Consider, and Take Necessary Action on Payment Application No. 2 - Hausmann Construction

Motion to approve Payment Application No. 2 to Hausmann Construction for \$372,494.70 passed with a motion by Mrs. Sylvia Ruhl and a second by Dr. Jeryl Nelson.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the second payment to Hausmann Construction for \$372,494.70.

##### III.b.II. 2022-23 WCS Audit and Financial Statements - Discuss and Receive 2022-23 WCS Audit and Financial Statements

Motion to receive the 2022-23 WCS Audit and Financial Statements passed with a motion by Dr. Jeryl Nelson and a second by Mr. Lynn Junck.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board received the 2022-2023 audit from Dana F. Cole and Company.

III.b.III. ELC Sunnyview Lease - Discuss, Consider, and Take Necessary Action on ELC Sunnyview Lease

Motion to approve the one year extension of the lease with Sunnyview Place, LLC for the Wayne Early Learning Center passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Lynn Junck.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the addendum of the lease with Sunnyview Place, LLC, for the Early Learning Center. The lease will expire in May 2025.

III.b.IV. Post Bond Scope New Chiller Unit for Existing Junior/Senior High School- Discuss, Consider, and Take Necessary Action on the Post Bond Scope New Chiller Unit for Existing Junior/Senior High School

Motion to approve PCO-001 Post Bond Scope New Chiller Unit for Existing Junior/Senior High School passed with a motion by Mr. Justin Davis and a second by Dr. Jeryl Nelson.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the purchase of a new chiller unit for the existing Jr/Sr High School. This purchase is not part of the bond project.

III.b.V. Post Bond Added Scope Fire Alarm Upgrades in Existing High School - Discuss, Consider, and Take Necessary Action on Post Bond Added Scope Fire Alarm Upgrades in Existing High School

Motion to approve PCO-002 - Post Bond Added Scope for Fire Alarm Upgrades in Existing High School passed with a motion by Mr. Lynn Junck and a second by Mrs. Sylvia Ruhl.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the fire alarm upgrade for the existing Jr/Sr High School. This is not part of the bond project.

III.b.VI. Property and Casualty Insurance Quote - Discuss, Consider, and Take Necessary Action on Property and Casualty Insurance Quote

Motion to approve the Property and Casualty Insurance Quote from Northeast Nebraska Insurance at the \$25,000 Deductible rate passed with a motion by Dr. Jeryl Nelson and a second by Mr. Lynn Junck.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the quote from Northeast Nebraska Insurance for Property and Casualty Insurance with the \$25,000 deductible.

### III.b.VII. Cyber Insurance Quote - Discuss, Consider, and Take Necessary Action on a Quote for Cyber Insurance

Motion to approve the quote from Northeast Nebraska Insurance for Cyber Security Insurance at \$6,810. passed with a motion by Mr. Lynn Junck and a second by Mrs. Sylvia Ruhl.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the quote for cyber insurance from Northeast Nebraska Insurance.

### III.b.VIII. State Nebraska Single Bank Pooled Collateral Program Information

Motion to approve participation in the State Nebraska Single Bank Pooled Collateral Program passed with a motion by Dr. Jeryl Nelson and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the State Nebraska Single Bank Pooled Collateral Program.

### III.b.IX. First Reading of AIM Document Amendment for 9-Month Full-Time Classified Staff Benefit Sub-Group - Discuss, Consider, and Take Necessary Action on First Reading of AIM Document for 9-Month Full-Time Classified Staff Benefit Sub-Group

Motion to approve the AIM Document Amendment for 9-Month Full-Time Classified Staff Benefit Sub-Group and waive the second reading passed with a motion by Mr. Lynn Junck and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the amendment to the 9-month full-time classified staff AIM document and waived the second reading.

Dr. Jeryl Nelson left the meeting at 6:45 p.m.

### III.b.X. First Reading of AIM Document for Human Resource Director Position - Discuss, Consider, and Take Necessary Action on First Reading of AIM Document for the Human Resource Director Position

Motion to approve the First Reading of the AIM Document for Human Resource Director Position passed with a motion by Mrs. Jaime Manz and a second by Mr. Lynn Junck. Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the first reading of the AIM document for the position of Human Resource Director.

#### IV. Administration and Board Committee Reports:

IV.a. Administration - Written reports were provided by Administration. Copies of their reports are available at the District Office upon request.

##### IV.a.I. Superintendent

###### IV.a.I.1. Superintendent Evaluation

Dr. Lenihan told the Board they should have received a link to complete their Superintendent evaluation.

###### IV.a.I.2. Re-evaluate Admin Reg 3520 - Transportation

Dr. Lenihan explained that Admin Reg 3520 - Transportation, has been working well.

###### IV.a.I.3. 2024-25 EHA Rates

Dr. Lenihan presented the Educators Health Alliance rates to the Board.

###### IV.a.I.4. Community Information Night Recap

Dr. Lenihan stated the information night went well. He will plan on having one in the spring in Carroll.

##### IV.a.II. High School Principal

Dr. Lenihan reported Nate Neuhaus, from NSAA, spoke to the students about sportsmanship, respect, and cheering appropriately in the stands. The Veteran's Day program went really well.

##### IV.a.III. Special Education/Early Learning Center Director

Mrs. Bear stated Unified Bowling has started. Wayne has three teams participating. Mrs. Bear, Mr. Hight, and Mr. Daum attended the SPED Law Conference in Omaha.

##### IV.a.IV. Elementary Principal

Mr. Plager stated families attended Breakfast with a Buddy on November 6-7. Mrs. Osborn spoke on the Veteran's Day program and thanked Wayne alum, Tonya Burke for speaking.

#### IV.a.V. Junior High Principal/Activities Director

Mr. Wragge reported the winter sports season has begun. Winter sport participant numbers are looking good.

##### IV.a.V.1. Title IX Report

Mr. Wragge showed the number of student athletes from 2022-23. The report showed students who participated in two and three sports. The number of students listed are on NSAA competition teams.

#### IV.b. Board Committees

IV.b.I. Foundation and Community Relations - Justin Davis, Jaime Manz, Sylvia Ruhl, Misty Bear, Mark Lenihan

Mr. Rusty Parker stated that Alumni letters have been sent out.

IV.b.II. Curriculum and Committee on American Civics - Jaime Manz, Jeryl Nelson, Sylvia Ruhl, Mark Lenihan, Misty Bear

No report.

IV.b.III. Facility/Safety/Finance - Justin Davis, Lynn Junck, Jeryl Nelson, Mark Lenihan, Russ Plager, Jordan Widner, Mary Jean Roberson

Mr. Jordan Widner told the Board the Tech mod has been moved, and they are getting things moved into it. Dirt work has begun on the east side of the Jr/Sr High School and at the new ELC site.

IV.b.IV. Policy/Title IX - Jaime Manz, Jeryl Nelson, Jodi Pulfer, Mark Lenihan, Tucker Hight, Russ Plager, Dave Wragge

No report.

IV.b.V. Negotiations - Justin Davis, Lynn Junck, Jodi Pulfer, Mark Lenihan

Motion to enter Closed Session passed with a motion by Mr. Lynn Junck and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board entered into Closed Session at 7:10 p.m. They exited at 7:31 p.m.

IV.b.VI. Legislative - Lynn Junck, Jodi Pulfer, Sylvia Ruhl, Mark Lenihan

No report.

#### V. Boardsmanship

#### V.a. November Honor Recognition

Students recognized in November include: Jr. High State Cross Country Medalists, National Honor Society Members, ELC-Doing What is Expected, 2023 Nebraska All-State Musicians, 2023 NSAA National Anthem at the State Volleyball Tournament, and Girls Golf Conference and District Champions and Individual Medalists

#### VI. Future Agenda Items

- \*Second Reading of AIM Document Amendment for 9-Month Full-Time Classified Staff
- \*Second Reading of AIM Document for Human Resources Director
- \*Superintendent Evaluation
- \*Superintendent Contract
- \*ESU Contract Intentions
- \*Safe to Return to Learn Update

Additional Future Agenda items include: Payment Application No. 3 to Hausmann Construction

#### VII. Adjournment

Motion to Adjourn Meeting passed with a motion by Mrs. Jaime Manz and a second by Mr. Lynn Junck.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The meeting was adjourned at 7:32 p.m. The next regular Board Meeting will be Monday, December 11, 2023, in the Jr/Sr High School Library.

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Deb Daum, Secretary