

**Wayne Community Schools  
Board of Education Regular Meeting Minutes  
September 9, 2013**

The regular meeting of the Wayne Board of Education was held at 611 West 7th Street, Wayne, NE, 68787, on Monday, September 9, 2013 at 5:00 PM. Notice of the meeting and place of agenda was posted at Wayne Community Schools, posted in The Wayne Herald, and online: wayneschools.org. A copy of the Nebraska Open Meetings Act was displayed for the public to read.

Mrs. Wendy Consoli:	Present
Mark Evetovich:	Present
Mr. Rod Garwood:	Present
Mr. Ken Jorgensen:	Present
Dr. Carolyn Linster:	Absent
Dr. Jeryl Nelson:	Present

- I. Budget Hearing and Budget- 5:00 pm
  - I.a. Call to Order
  - I.b. Pledge of Allegiance
  - I.c. Announce Open Meeting Act Act Posting and Location
  - I.d. Roll Call & Action on Absences
  - I.e. Adoption of Agenda
  - I.f. Public Hearing on Proposed Budget

This was posted in the Wayne Herald. Money built into building fund to air condition more rooms in both schools. Gyms and the Lecture hall.

- I.g. Adjournment

5:09 adjourn

- II. Special Hearing to Set Final Tax Request- 5:10 pm
  - II.a. Call to Order
  - II.b. Roll Call & Action on Absences

approve passed with a motion by Mark Evetovich and a second by Mr. Rod Garwood.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

II.c. Adoption of the Agenda

II.d. Public Hearing to Set Final 2013-14 Tax Request

II.e. Adjournment

adjourn at 5:20 pm

III. Regular Meeting- 5:30 pm

III.a. Call Meeting to Order

III.a.I. Action on Absence and Roll Call

III.a.II. Approval of the Agenda

there will be executive session passed with a motion by Mr. Ken Jorgensen and a second by Mark Evetovich.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

III.a.III. Consent Agenda

Motion to approve the consent agenda as presented passed with a motion by Mr. Rod Garwood and a second by Mark Evetovich.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

III.a.III.1. Approval of Minutes from Previous Meetings

III.a.III.2. Financial Reports and Claims

III.a.III.2.1. Final Payment to Holtze Construction Company

III.a.III.2.2. Other Financial Claims

III.a.IV. Personnel

Motion to approve an addition of 1.5 FTE para-educators to the SPED staff passed with a motion by Mr. Rod Garwood and a second by Mrs. Wendy Consoli.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

Mrs. Bear says they have around 20 students that need SPED. A few students need to 1 assistance. We have to fill the need of the IEP The posititon will remain as long as the need for 1 to 1 need.

#### IV. Communications from the Public on Agenda Items

#### V. Reports and Information

##### V.a. Gifts

##### V.b. Faculty, Staff and Students

##### V.b.I. Holtze Construction Project Close-Out - Ed Cable and Jon Carlson

Ed Cable said thank you they have come to an agreement and will be closing. Jon Carlson- Mr. Lenihan thanked Mr. Cable and Mr. Carlson. for everything with the additions. This turned out Great! Mr. Evetovich also thanked Travis for the work he did with the additions.

##### V.c. Administration

##### V.c.I. Superintendent

##### V.c.I.1. Track Renovation Project Update

Mr. Lenihan- Showed drawing of the track renovations. Mr. Kern was here for a visit. He is very passionate to have the best track in the area. He liked the wish list. Whats to be kept updated. Mr. Carlson said he would be working on cost projections.

##### V.c.I.2. HVAC Project Update

He would like to go with Carlson Provondra for this HVAc project. Air conditions gyms hallways and lecture hall. We have budget for the this air conditioning.

##### V.c.I.3. Weight room expansion project

The floor showed up today. School agreed to pay for the materials. We will cover the cost of the electrician.

##### V.c.I.4. Principal Evaluation Process

It is the same tool that he has been using. Have started goal setting Admin and Dir.

##### V.c.I.5. Mission/Vision statement - Updated Draft

##### V.c.I.6. Enrollment Report 2013-14

##### V.c.II. High School Principal

V.c.II.1. Level III lockdown drill follow-up

V.c.II.2. ACT initial results

3/4 students take the act. they are high compared to the state.

V.c.III. Special Education Director

V.c.IV. Elementary Principal

V.c.IV.1. Summer School Report

V.c.V. Junior High Principal/A.D.

V.d. Board Committees

V.d.I. Foundation and Community Relations- Ken Jorgensen, Rocky Ruhl, Rod Garwood, Carolyn Linster, Mark Lenihan and Lindsay McLaughlin

main focus is the tract renovation.

V.d.II. Curriculum and Americanism- Wendy Consoli, Carolyn Linster, Jeryl Nelson and Misty Bear

V.d.III. Facility/Safety- Travis Meyer, Mark Evetovich, Ken Jorgensen and Mark Hanson

We have a parking lot!! Old Building is total gone. Mr. Meyer stated he would like to upgrade drinking fountains at the Elementary School. Would like to replace the lawn mower as the old one is on its way out.

V.d.III.1. Master Facility Planning Discussion

What do we want to proceed too?? We know new lockers, air conditioning, Locker rooms. Mr. Garwood would like to have a study done and see what we need, study. Dr. Nelson agreed. Make a master plan to where we want to be. District wide. Mr. Lenihan would like to have Carlson West Provondra.

V.d.IV. Policy/Title IX- Mark Evetovich, Wendy Consoli, Jeryl Nelson and Jill Pickinpaugh

no report- need to meet

V.d.V. Finance(Inc. Transportation & Budget)- Mark Lenihan, Wendy Consoli, Rod Garwood, Ken Jorgensen, and Rochelle Nelson

V.d.VI. Negotiations- Jeryl Nelson, Carolyn Linster, Mark Evetovich, and Mark Lenihan

Will meet in executive session

VI. Action Items

VI.a. Old Business

VI.b. New Business

VI.b.I. Vote to Approve the 2013-14 Budget

Motion to approve the 2013-2014 Wayne Community School District Budget, as presented passed with a motion by Mr. Rod Garwood and a second by Mr. Ken Jorgensen.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

VI.b.II. Vote to Approve the 2013-14 Tax Request

Motion to approve the 2013-2014 Wayne Community School District Tax Request, as presented passed with a motion by Mr. Ken Jorgensen and a second by Mark Evetovich.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

this supports the school.

VI.b.III. Track Renovation Project - Architect Contract

Motion to give approval to the Superintendent to execute all necessary documents and contracts with Carlson/West/Povondra Architects for the track renovation project passed with a motion by Mr. Ken Jorgensen and a second by Mrs. Wendy Consoli.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

Will be doing anything with the Restrooms. Mr. Carlson thought they were in good condition. Local contractors can do what need to be done.

VI.b.IV. HVAC Project - Architect Contract

Motion to grant approval to the Superintendent to execute all necessary documents and contracts with Carlson/West/Povondra Architects for the HVAC project passed with a motion by Mr. Ken Jorgensen and a second by Mr. Rod Garwood.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

hourly billing. would have Me. Pieper look over contracts.

VI.b.V. 1st Reading - Revision - Policy 1201 - Board Operating Procedures-  
Notification of Meetings

Motion to approve the first reading of the revision of Policy 1201, Notification of Meetings, as presented passed with a motion by Mr. Ken Jorgensen and a second by Mr. Rod Garwood.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

Mr. Lenihan explained the changes. NASB recommends that we do not rely on the local paper to have a meeting. Time frame.

VI.b.VI. 1st Reading - Revision - Policy 1209 - Board Operating Procedures -  
Public Participation at Board Meetings

Motion to approve the first reading of the revision of Policy 1209 - Public Participation at Board Meetings, as presented passed with a motion by Mark Evetovich and a second by Mrs. Wendy Consoli.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

VI.b.VII. 1st Reading - Revision - Policy 4100 - Personnel-Classified-Employment

Motion to approve the first reading of the revision of Policy 4100 - Classified - Employment passed with a motion by Mark Evetovich and a second by Mrs. Wendy Consoli.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

VII. Boardsmanship

VII.a. 2013 NASB Area Membership Meeting

VII.b. 2013 State Education Conference November 20-22, 2013 @ LaVista  
Conference Center

VIII. Future Agenda Items

IX. Executive Session

X. Action taken from Executive Session

Motion to enter into executive session for Collective Bargaining and to protect the reputation of individual who has not requested a public hearing passed with a motion by Mark Evetovich and a second by Mrs. Wendy Consoli.

Mrs. Wendy Consoli: Yes, Mark Evetovich: Yes, Mr. Rod Garwood: Yes, Mr. Ken Jorgensen: Yes, Dr. Jeryl Nelson: Yes

Those to be present The Board, Mr. Lenihan, Mr. Peiper and Mr. Hanson.

XI. Adjournment

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Deb Daum, Secretary

# NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

State of Nebraska  
**Budget Form - NBH-School District**  
 Statement of Publication

Wayne Community School District (90-0017) in Wayne County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 9th day of September, 2013 at 5:00 o'clock, P.M., at Wayne Jr/Sr High School Library for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours.

FUNDS	Actual	Actual/Estimated	Budgeted	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Fee and Delinquent Tax Allowance (6)	Total Personal and Real Property Tax Requirement (7)
	Disbursements & Transfers	Disbursements & Transfers	Disbursements & Transfers				
General	\$ 8,247,280.00 (1)	\$ 9,708,394.00 (2)	\$ 11,173,172.00 (3)	\$ 709,195.00	\$ 5,274,867.00	\$ 66,742.36	\$ 6,674,242.36
Depreciation	\$ 80,185.00	\$ 84,487.00	\$ 474,303.00	\$ -	\$ 474,303.00	\$ -	\$ 474,303.00
Employee Benefit	\$ -	\$ -	\$ 42,859.00	\$ -	\$ 42,859.00	\$ -	\$ 42,859.00
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Activities	\$ 405,630.00	\$ 522,500.00	\$ 539,000.00	\$ 74,000.00	\$ 613,000.00	\$ -	\$ 613,000.00
School Lunch	\$ 522,634.00	\$ 410,879.00	\$ 417,934.00	\$ 50,000.00	\$ 467,934.00	\$ -	\$ 467,934.00
Bond	\$ 452,623.00	\$ 867,920.00	\$ 697,640.00	\$ 69,572.00	\$ 270,392.00	\$ 5,018.38	\$ 501,838.38
Special Building	\$ 68,333.00	\$ 462,500.00	\$ 865,364.00	\$ -	\$ 490,364.00	\$ 3,787.88	\$ 378,787.88
Qualified Capital Purpose Undertaking	\$ 4,256,558.00	\$ 465,400.00	\$ 563,119.00	\$ 100,000.00	\$ 317,419.00	\$ 3,491.92	\$ 349,191.92
Cooperative	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Student Fee	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00
TOTALS	\$ 14,033,243.00	\$ 12,642,080.00	\$ 14,793,391.00	\$ 1,002,767.00	\$ 7,971,138.00	\$ 79,040.54	\$ 7,904,060.54

Total Personal and Real Property Tax Requirement For Bonds  
\$ 851,030.30

Total Personal and Real Property Tax Requirement for ALL Other  
\$ 7,053,030.24

Clerk/Secretary

## Notice of Special Hearing To Set Final Tax Request

Wayne Community School District (90-0017) in Wayne County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 9th day of September 2013 at 5:10 o'clock P.M., at Wayne Jr/Sr High School Library for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.

<b>2012/13 Budget Information</b>				<b>2013/14 Budget Information</b>	
Fund	2012-2013 Property Tax Request	2012 Tax Rate	Property Tax Rate (2012-2013 Request Divided By 2013 Valuation)	2013-2014 Proposed Property Tax Request	Proposed 2013 Tax Rate
General Fund	5,907,625.34	0.982617	0.879464	6,674,242.36 ✓	0.993590 ✓
Bond Fund(s) K - 12	512,677.62	0.085274	0.076322	501,838.38 ✓	0.074708 ✓
Bond Fund(s) K - 8			0.000000		0.000000
Bond Fund(s) 9 - 12			0.000000		0.000000
Bond Fund			0.000000		0.000000
Special Building Fund	368,163.63	0.061237	0.054808	378,787.88 ✓	0.056390 ✓
Qualified Capital Purpose Undertaking Fund K - 12	308,080.81	0.051243	0.045864	349,191.92 ✓	0.051984 ✓
Qualified Capital Purpose Undertaking Fund K - 8			0.000000		0.000000
Qualified Capital Purpose Undertaking Fund 9 - 12			0.000000		0.000000

**Minutes  
Wayne Board of Education  
Regular Meeting  
August 12, 2013**

The regular meeting of the Wayne Board of Education was held at Wayne Elementary School, Wayne, Nebraska, on Monday, August 12, 2013 at 5:00 p.m. Notice of the meeting and place of agenda was published in the Wayne Herald. A copy of the Nebraska Open Meetings Act was displayed for the public to read.

The Pledge of Allegiance was recited.

**Action on Absence and Roll Call:**

The following Board members answered to roll call: Mrs. Wendy Consoli, Mr. Mark Evetovich, Mr. Rod Garwood, Mr. Ken Jorgensen, Dr. Carolyn Linster and Dr. Jeryl Nelson. Also in attendance, Attorney, Mr. Mike Pieper.

**Approval of the Agenda**

Motion by Nelson, second by Evetovich to approve the agenda as presented. Motion carried. Roll call vote: Nelson, yes; Consoli, yes; Garwood, yes; Jorgensen, yes; Evetovich, yes; Linster, yes.

**Consent Agenda**

**Approval of Minutes from Previous Meetings**

**Financial Reports and Claims**

Motion by Garwood, second by Consoli to approve the list of the Consent Agenda items, minutes from July 8, 2013 Regular Meeting and July 25, 2013, Special Meeting, and Financial Claims as presented. Motion carried. Roll call vote: Consoli, yes; Garwood, yes; Jorgensen, yes; Evetovich, yes; Linster, yes; Nelson, yes.

**Personnel**

None

**Communications from the Public on Agenda Items**

No communications from the public.

**Gifts:**

Kent Franzen presented First Nebraska Bank Honor Roll Program donation of \$1,103, which will be used also for technology at the school. Thank you for your generous donation to Wayne Community Schools.

**Reports and Information**

**Faculty, Staff and Students**

**Coventry Health Insurance- Barb Matousek-** Miss Matousek reviewed the district's health care plan and talked about different packages for the district.

**Administration**

**Superintendent**

**Budget Update-**Mr. Lenihan stated the Land Values should be out August 20. So far the Budget balances out. He took the projected budget to Administrator Days and Nebraska Department of Education staff reviewed the budget. There will be a special Board of Education meeting on August 26<sup>th</sup> to finish the last of the 2012-13 financial claims.

**Budget Workshop- Week of August 26.** Mr. Lenihan would like to have a meeting if it works for the Committee.

**Nebraska State Accountability (NeSA) update-** The scores will be coming out soon. The results of these tests help to see where students need help or need to excel in different areas.

**Organizational Chart-** A new Chart has been made. Mr. Lenihan oked this new chart with the student being the main focus. We are here for the students. We will work on getting this chart computerized.

**Technology Update-**Mr. Lenihan informed the Board that Mrs. Burbach- PowerSchool contact for the District. Staff - Tom Larsen (Director) and Ben Promes (Network Support).

**Administrator Days Update-** He pointed out a few things he learned at Administrator Days: Approval for additional growth - approved at special meeting by Wayne School Board. Will be on agenda for September State Board of Education for formal approval. Brought our tentative budget to NDE staff for review - all looks good so far, PPACA - Affordable Health Care Act, must provide notice of insurance exchange to all employees by Oct 1, preparations for effective date of 9-1-2014.

**High School Principal –** Mr. Hanson stated we have a Foreign Exchange Student from Brazil. This is sponsored by Rotary.

**Special Education Director –** Mrs. Bear stated that they had again this year a Para In-Service day with sixteen para's attending.

**Elementary Principal –** Mrs. Pickinpaugh stated that they have 38 new students presently enrolled. WEB is piloting a volunteer project to help with art classes for the elementary.

**Junior High Principal/A.D.-** Mr. Ruhl stated he received information about our NeSA math scores from Mrs. Bear. We have discussed using the data to help place our seventh grade students into the appropriate level. We are suggesting those who meet the standards should be in Math 2 and those who exceed in Pre-Algebra. This will allow us to use both teacher input and the data from the NeSA test to place our students in a class that will challenge them to improve.

## **Board Committees**

**Foundation and Community Relations- Rocky Ruhl, Ken Jorgensen, Rod Garwood, Carolyn Linster, Mark Lenihan and Lindsay McLaughlin-** Mrs. McLaughlin stated that the Dennis Kern family has graciously donated \$90,000 for renovations to the track.

**Curriculum and Americanism- Wendy Consoli, Carolyn Linster, Jeryl Nelson and Misty Bear-**The Americanism committee of Wayne Community Schools met on Monday, August 5, 2013 at 4:00 p.m. in the Superintendent's office for the annual meeting as required by Rule 10 in the State of Nebraska. Copies of the minutes are on file in the District Office.

**Facility/Safety- Travis Meyer, Mark Evetovich, Ken Jorgensen and Mark Hanson-** The Annual Facility/Safety meeting was held on August 8, 2013 at the Jr/Sr High School conference room as required by Rule 10 in the State of Nebraska. Copies of the minutes are on file in the District Office.

**Policy/Title IX- Mark Evetovich, Wendy Consoli, Jeryl Nelson and Jill Pickinpaugh-** No report

**Finance (Inc. Transportation & Budget) - Mark Lenihan, Wendy Consoli, Rod Garwood, Ken Jorgensen, and Rochelle Nelson -** No report

**Negotiations- Jeryl Nelson, Carolyn Linster, Mark Evetovich, and Mark Lenihan-** Dr. Nelson stated that he appreciates the insurance update.

## **Action Items**

### **Old Business**

No old business

### **New Business**

#### **Bullseye Fire Sprinkler Inc. Annual Bid**

Motion by Jorgensen, second by Garwood to approve the bid from Bullseye Fire Sprinkler Inc. for annual inspection of our sprinkler system. Motion carried. Roll call vote: Garwood, yes; Jorgensen, yes; Evetovich, yes; Linster, yes; Nelson, yes; Consoli, yes.

#### **Nebraska Rural Community Schools**

Motion by Jorgensen, second by Garwood to approve the annual dues for the Nebraska Rural Community Schools Association (NRCSA). Motion carried. Roll call vote: Jorgensen, yes; Evetovich, yes; Linster, yes; Nelson, yes; Consoli, yes; Garwood, yes.

#### **Approval of Transfer of Funds**

Motion by Jorgensen, second by Evetovich to approve a transfer of \$200,000 from the district general fund to the district depreciation fund. Motion carried. Roll call vote: Evetovich, yes; Linster, yes; Nelson, yes; Consoli, yes; Garwood, yes; Jorgensen, yes.

#### **Staff Handbook**

Motion by Nelson, second by Consoli to receive staff handbooks as presented. Motion carried. Roll call vote: Nelson, yes; Consoli, yes; Garwood, yes; Jorgensen, yes; Evetovich, yes; Linster, yes.

#### **Upgrade to Kern Track Facilities**

Motion by Evetovich, second by Nelson to approve the use of donated funds from the Wayne Community School Foundation to make upgrades to the Kern Track complex. Motion carried. Roll call vote: Consoli, yes; Garwood, yes; Jorgensen, yes; Evetovich, yes; Linster, yes; Nelson, yes.

#### **Boardsmanship**

Staff Breakfast, Tuesday, August 13, 2013- 8:00-8:30 a.m., Jr/Sr High School Commons.

#### **Future Agenda Items**

Enrollment report, Budget Hearing, Tax request Hearing, Review summer school program, ACT results, NASB Area Membership Meeting, Principal Evaluation Process

#### **Executive Session**

No Session.

#### **Action taken from Executive Session**

#### **Tour of the Elementary School**

Mrs. Pickinpaugh led the Board on a tour of the school.

#### **Adjournment**

Meeting adjourned at 7:46 p.m.

**Next Board of Education Meeting, Monday, September 9, 2013, Wayne Jr/Sr High Library at 5:00 PM**

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Ann Ruwe, Secretary

**Minutes  
Wayne Board of Education  
Special Meeting  
August 26, 2013**

The Special Meeting of The Wayne Community Schools Board of Education was held in the Conference Room of the Jr-Sr High School, Wayne, Nebraska on Monday, August 26, 2013 at 4:47 p.m. Notice of the meeting was posted at Wayne Community Schools, Wayne Public Library and Wayne Post Office on August 20, 2013. A copy of the Nebraska Open Meetings Act was displayed for public inspection.

The Pledge of Allegiance was recited and roll call was answered by the following Board members: Mrs. Wendy Consoli, Mr. Mark Evetovich, Mr. Rod Garwood, Mr. Ken Jorgensen, Dr. Carolyn Linster, and Dr. Jeryl Nelson.

**Approval of the Agenda:**

Motion by Garwood, second by Consoli to approve the agenda as presented. Motion carried. Roll call vote: Garwood, yes; Evetovich, yes; Nelson, yes; Consoli, yes; Jorgensen, yes; Linster, yes.

**Financial Claims:**

**Financial Claims**

Motion by Jorgensen, second by Evetovich to approve the financial claims as presented. Motion carried. Roll call vote: Evetovich, yes; Nelson, yes; Consoli, yes; Jorgensen, yes; Linster, yes; Garwood, yes.

**Superintendent Report:**

**Budget Update-** Mr. Lenihan updated the Board on the progress of the 2013-14 year Budget, which will be ready for Board approval at the September Board of Education meeting.

**Facility Update-**Mr. Lenihan updated the Board on facilities.

**Adjournment:**

Motion by Linster to adjourn the Special meeting at 5:16 p.m.

The next regular meeting of the Wayne Community Schools Board of Education will be held on Monday, September 9, 2013 at 5:00 p.m. at Wayne Jr-Sr High School Library.

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Ann Ruwe, Secretary

## Checks for Payment Listing

Direct Dep.	Check	Check Date	Payable To	Description	Amount
<b>01 - GENERAL FUND</b>					
	00012689	09/04/2013	Accessibility dot Net, Inc.	Vision Service	495.00
	00012690	09/04/2013	Beiermann Electric	EL , Track Build, HS	1,910.79
	00012690	09/04/2013	Beiermann Electric	EL , Track Build, HS	1,790.75
	00012690	09/04/2013	Beiermann Electric	EL , Track Build, HS	1,723.23
	00012691	09/04/2013	Black Hills Energy	utilities	89.66
	00012692	09/04/2013	Brad Hoskins	HS Sped Supp	53.29
	00012693	09/04/2013	Carlson West Povondra Architects	Reimb Exp	292.27
	00012694	09/04/2013	City Of Wayne	Utilities	-673.41
	00012694	09/04/2013	City Of Wayne	Utilities	388.10
	00012694	09/04/2013	City Of Wayne	Utilities	825.50
	00012694	09/04/2013	City Of Wayne	Utilities	5,719.06
	00012694	09/04/2013	City Of Wayne	Utilities	7,012.75
	00012694	09/04/2013	City Of Wayne	Utilities	1,329.73
	00012695	09/04/2013	Curtis& Coleen Jeffries (Copy Write	7/8 PE, HS Science Supt, HS	359.02
	00012695	09/04/2013	Curtis& Coleen Jeffries (Copy Write	7/8 PE, HS Science Supt, HS	523.28
	00012695	09/04/2013	Curtis& Coleen Jeffries (Copy Write	7/8 PE, HS Science Supt, HS <i>Proc</i>	141.25
	00012695	09/04/2013	Curtis& Coleen Jeffries (Copy Write	7/8 PE, HS Science Supt, HS	3.62
	00012695	09/04/2013	Curtis& Coleen Jeffries (Copy Write	7/8 PE, HS Science Supt, HS	130.85
	00012696	09/04/2013	C. W. Suter Services	Rep and Maint <i>EL</i>	1,760.09
	00012696	09/04/2013	C. W. Suter Services	Rep and Maint <i>EL</i>	503.63
	00012696	09/04/2013	C. W. Suter Services	Rep and Maint <i>HS</i>	1,295.75
	00012696	09/04/2013	C. W. Suter Services	Rep and Maint <i>EL</i>	468.16
	00012697	09/04/2013	Egan Supply Co.	Cust Supp	307.28
	00012698	09/04/2013	First National Bank Omaha	Admin Days meals & fuel	77.86
	00012698	09/04/2013	First National Bank Omaha	Admin Days meals & fuel	77.86
	00012698	09/04/2013	First National Bank Omaha	Admin Days meals & fuel	77.86
	00012698	09/04/2013	First National Bank Omaha	Admin Days meals & fuel	77.86
	00012698	09/04/2013	First National Bank Omaha	Admin Days meals & fuel	77.85
	00012699	09/04/2013	Gill Hauling, Inc.	sanitation	460.00
	00012700	09/04/2013	Grossenburg Implement, Inc.	Grounds Equip	38.92
	00012700	09/04/2013	Grossenburg Implement, Inc.	Grounds Equip	121.92
	00012701	09/04/2013	Guarantee Roofing & Sheet Metal, Inc.	repairs over lecture hall	704.00
	00012702	09/04/2013	Helena Chemical Co.	Grounds	117.50
	00012703	09/04/2013	Kenneth S. Hamsa	MS Band Repair	1,154.50
	00012704	09/04/2013	M & O Door Products	locks	1,482.00
	00012705	09/04/2013	Mid States School Bus, Inc.	Reg Routes	30,561.71
	00012706	09/04/2013	Nebr. Assoc. Of School Boards	Board Membership Mtg, Ed Law C	390.00
	00012706	09/04/2013	Nebr. Assoc. Of School Boards	Board Membership Mtg, Ed Law C	65.00
	00012706	09/04/2013	Nebr. Assoc. Of School Boards	Board Membership Mtg, Ed Law C	47.00
	00012707	09/04/2013	Nebraska Art Teachers Assoc.	A.Jackson Reg	53.33
	00012707	09/04/2013	Nebraska Art Teachers Assoc.	A.Jackson Reg	26.67
	00012708	09/04/2013	Nebraska State Bar Foundation	mock trial reg	105.00
	00012709	09/04/2013	Nebraska State Bandmasters Association	Band Entry Fee 10/26	175.00
	00012710	09/04/2013	Nebraska Rural Community Schools	renew membership fees	700.00
	00012711	09/04/2013	O'Keefe Elevator Co, Inc.	Insp & repair Elevator & Lifts	275.00
	00012711	09/04/2013	O'Keefe Elevator Co, Inc.	Insp & repair Elevator & Lifts	242.78
	00012711	09/04/2013	O'Keefe Elevator Co, Inc.	Insp & repair Elevator & Lifts	275.00
	00012712	09/04/2013	One Source	background checks	280.00
	00012713	09/04/2013	Plunkett's Pest Control	pest control	200.64

# Checks for Payment Listing

Direct

Dep.	Check	Check Date	Payable To	Description	Amount
	00012714	09/04/2013	Susan Holdstedt (DBA S&H Tax Service)	September Flex fees	185.60
	00012715	09/04/2013	S.D. 17 Petty Cash Account	Pierce Band Contest 10/12	90.00
	00012716	09/04/2013	Tacos And More	Sped	10.80
	00012716	09/04/2013	Tacos And More	Sped	19.80
	00012716	09/04/2013	Tacos And More	Sped	5.40
	00012717	09/04/2013	University of South Dakota - Vermillion	Band Entry Fee 10/19	150.00
	00012718	09/04/2013	Vel's Bakery	Sped	7.92
	00012718	09/04/2013	Vel's Bakery	Sped	2.16
	00012718	09/04/2013	Vel's Bakery	Sped	4.32
	00012719	09/04/2013	Wayne Area Economic Development, Inc.	T.Meyer Reg, Welcome Signs	139.00
	00012719	09/04/2013	Wayne Area Economic Development, Inc.	T.Meyer Reg, Welcome Signs	35.00
<b>01 - GENERAL FUND Totals:</b>					<b>64,964.91</b>
<b>Report Total:</b>					<b>64,964.91</b>

# Checks for Payment Listing

Direct	Dep.	Check	Check Date	Payable To	Description	Amount
	<b>09 - Depreciation</b>	00012688	09/04/2013	School Specialty Inc.	lunch Tables	2,367.40
<b>09 - Depreciation Totals:</b>						<b>2,367.40</b>
<b>Report Total:</b>						<b>2,367.40</b>

**Building Fund Expenditures for Sept, 2013:**

1839	33,057.00	Pershing Excavating Remainder of 1st 1/2 EI Demo
1840	3,275.00	Heratage Homes Trusses for Wt Room
1841	83,022.00	Pershing Excavating Remainder of EL Demo
1842	10,000.00	Holtze Construction Application 17 Final Payment
1843	2,792.23	Builders Resource Materials for Wt Room
1844	14,905.00	Leseberg Masonry Concrete Floor for Wt Room

**Total** 147,051.23

**Bond Fund Expenditures for September, 2013:**

0.00

**Recycling Expenditures for September, 2013:**

**Separate checking account used to receive payments for equipment sold on Ebay**

People purchasing equipment pay for the equipment plus shipping - shipping and packing materials are then paid from this account 0

**Qualified Capital Purpose Expenditures for September 2013:**

-

**Employee Benefit Expenditures for September 2013**

**Cooperative Fund Expenditures for September 2013**

## Checks for Payment Listing

Direct

Dep.	Check	Check Date	Payable To	Description	Amount
<b>01 - GENERAL FUND</b>					
	00012720	09/09/2013	Apple Inc.	7 Ipad/7 Ipad minis/IDEA purc	1,287.00
	00012720	09/09/2013	Apple Inc.	7 Ipad/7 Ipad minis/IDEA purc	4,193.00
	00012721	09/09/2013	Arnie's Ford	Rep & Main Lunch Truck	17.04
	00012721	09/09/2013	Arnie's Ford	Rep & Main Lunch Truck	295.45
	00012721	09/09/2013	Arnie's Ford	Rep & Main Lunch Truck	344.81
	00012722	09/09/2013	Beiermann Electric	EL & tech Mod	157.00
	00012723	09/09/2013	Carhart Lumber Company	Maint, Grounds, cust Supp	21.27
	00012723	09/09/2013	Carhart Lumber Company	Maint, Grounds, cust Supp	56.01
	00012723	09/09/2013	Carhart Lumber Company	Maint, Grounds, cust Supp	166.99
	00012724	09/09/2013	Carlson West Povondra Architects	Services& reimb cost	891.62
	00012725	09/09/2013	CDW Government, Inc.	computer network repair	19.15
	00012725	09/09/2013	CDW Government, Inc.	computer network repair	38.31
	00012725	09/09/2013	CDW Government, Inc.	computer network repair	70.22
	00012725	09/09/2013	CDW Government, Inc.	computer network repair	57.46
	00012725	09/09/2013	CDW Government, Inc.	computer network repair	114.93
	00012725	09/09/2013	CDW Government, Inc.	computer network repair	210.70
	00012726	09/09/2013	Chemsearch	Contract Boiler Water Treatmen	982.90
	00012727	09/09/2013	Communication Center/State Services for	Vision textbook	437.95
	00012728	09/09/2013	C. W. Suter Services	EL Repairs	2,137.92
	00012728	09/09/2013	C. W. Suter Services	EL Repairs	1,684.89
	00012728	09/09/2013	C. W. Suter Services	EL Repairs	149.25
	00012729	09/09/2013	Egan Supply Co.	Cust Supp & Equip Parts	3,881.68
	00012729	09/09/2013	Egan Supply Co.	Cust Supp & Equip Parts	121.80
	00012729	09/09/2013	Egan Supply Co.	Cust Supp & Equip Parts	293.67
	00012729	09/09/2013	Egan Supply Co.	Cust Supp & Equip Parts	157.52
	00012729	09/09/2013	Egan Supply Co.	Cust Supp & Equip Parts	-126.08
	00012729	09/09/2013	Egan Supply Co.	Cust Supp & Equip Parts	110.54
	00012730	09/09/2013	First National Bank Omaha	HS T.Supply, HS Math, HS Perio	29.54
	00012730	09/09/2013	First National Bank Omaha	HS T.Supply, HS Math, HS Perio	301.47
	00012730	09/09/2013	First National Bank Omaha	HS T.Supply, HS Math, HS Perio	646.50
	00012731	09/09/2013	Gill Hauling, Inc.	Addl Container	70.00
	00012732	09/09/2013	Godfather's Pizza	Sped Inserv	37.13
	00012732	09/09/2013	Godfather's Pizza	Sped Inserv	10.13
	00012732	09/09/2013	Godfather's Pizza	Sped Inserv	20.24
	00012733	09/09/2013	Houghton Mifflin Harcourt Publ. Co.	Kdg. math texts	1,279.08
	00012733	09/09/2013	Houghton Mifflin Harcourt Publ. Co.	Gr. 1 math texts	2,330.04
	00012733	09/09/2013	Houghton Mifflin Harcourt Publ. Co.	ES math texts	2,330.04
	00012734	09/09/2013	HumanWare USA Inc.	repair of vision equip.	227.50
	00012735	09/09/2013	John's Welding & Tool	Maint	94.70
	00012735	09/09/2013	John's Welding & Tool	Maint	119.61
	00012736	09/09/2013	Kenneth S. Hamsa	MS&HS Repairs	235.00
	00012736	09/09/2013	Kenneth S. Hamsa	MS&HS Repairs	50.00
	00012737	09/09/2013	Learning Things, LLC	ES SPED t. supplies	194.85
	00012738	09/09/2013	Marco	toner for copier	89.89
	00012739	09/09/2013	McGraw-Hill School Education LLC	HS textbooks	171.30
	00012739	09/09/2013	McGraw-Hill School Education LLC	HS textbooks	117.43
	00012740	09/09/2013	Nebraska Council Of School	reg./Fall ed. tech. conf.	250.00
	00012741	09/09/2013	NCS Pearson, Inc.	Powerschool hosting/certificat	2,103.20

# Checks for Payment Listing

Direct	Dep.	Check	Check Date	Payable To	Description	Amount
		00012741	09/09/2013	NCS Pearson, Inc.	Powerschool hosting/certificat	573.60
		00012741	09/09/2013	NCS Pearson, Inc.	Powerschool hosting/certificat	1,147.20
		00012742	09/09/2013	Novacoast	consultation/Novell system	360.00
		00012742	09/09/2013	Novacoast	consultation/Novell system	660.00
		00012742	09/09/2013	Novacoast	consultation/Novell system	180.00
		00012743	09/09/2013	Oshkosh Correctional Institution	Vision textbook	2,500.00
		00012744	09/09/2013	Pac 'n' Save	Inserv, T.Supp, FACS 7/8, HS	11.09
		00012744	09/09/2013	Pac 'n' Save	Inserv, T.Supp, FACS 7/8, HS	16.90
		00012744	09/09/2013	Pac 'n' Save	Inserv, T.Supp, FACS 7/8, HS	28.96
		00012744	09/09/2013	Pac 'n' Save	Inserv, T.Supp, FACS 7/8, HS	33.87
		00012744	09/09/2013	Pac 'n' Save	Inserv, T.Supp, FACS 7/8, HS	5.54
		00012744	09/09/2013	Pac 'n' Save	Inserv, T.Supp, FACS 7/8, HS	20.33
		00012744	09/09/2013	Pac 'n' Save	Inserv, T.Supp, FACS 7/8, HS	9.75
		00012745	09/09/2013	Perry, Guthery, Haase &	August Services	4,350.00
		00012746	09/09/2013	Pieper, Miller	Sept Retainer	100.00
		00012747	09/09/2013	School Specialty Inc.	ES t. supply	24.74
		00012747	09/09/2013	School Specialty Inc.	ES SPED equip.	468.18
		00012747	09/09/2013	School Specialty Inc.	ES SPED equip.	164.14
		00012748	09/09/2013	Shopko	Off Supp, Sped EC, Sped EL, Sp	45.99
		00012748	09/09/2013	Shopko	Off Supp, Sped EC, Sped EL, Sp	39.98
		00012748	09/09/2013	Shopko	Off Supp, Sped EC, Sped EL, Sp	7.99
		00012748	09/09/2013	Shopko	Off Supp, Sped EC, Sped EL, Sp	87.98
		00012749	09/09/2013	Wayne Herald/Morning Shopper	Web, Legals, newsletter, EL T.	100.00
		00012749	09/09/2013	Wayne Herald/Morning Shopper	Web, Legals, newsletter, EL T.	561.46
		00012749	09/09/2013	Wayne Herald/Morning Shopper	Web, Legals, newsletter, EL T.	224.48
		00012749	09/09/2013	Wayne Herald/Morning Shopper	Web, Legals, newsletter, EL T.	30.00
		00012750	09/09/2013	Wayne Greenhouse, Inc.	Funeral arr	35.00
		00012751	09/09/2013	Zach Oil Company	Supt, INserv, Ath, Sped, Picku	123.22
		00012751	09/09/2013	Zach Oil Company	Supt, INserv, Ath, Sped, Picku	50.01
		00012751	09/09/2013	Zach Oil Company	Supt, INserv, Ath, Sped, Picku	283.19
		00012751	09/09/2013	Zach Oil Company	Supt, INserv, Ath, Sped, Picku	124.30
		00012751	09/09/2013	Zach Oil Company	Supt, INserv, Ath, Sped, Picku	270.21
		00012751	09/09/2013	Zach Oil Company	Supt, INserv, Ath, Sped, Picku	210.04

**01 - GENERAL FUND Totals: 41,328.80**

**Report Total: 41,328.80**

# Checks for Payment Listing

Direct

Dep.	Check	Check Date	Payable To	Description	Amount
<b>01 - GENERAL FUND</b>					
	00012752	09/09/2013	Constellation NewEnergy Gas Div., LLC	utilities	43.36
	00012752	09/09/2013	Constellation NewEnergy Gas Div., LLC	utilities	224.44
	00012753	09/09/2013	Marco	contract usage overage for Aug	15.30
<b>01 - GENERAL FUND Totals:</b>					<b>283.10</b>
<b>Report Total:</b>					<b>283.10</b>

# Void Check Journal

Check Number Invoice	Check Date Invoice Date Account	Void Date PO Number	Vendor ID PO Date	Vendor Name Description Account Name	Amount
<b>Journal Number: 1507    Void Check Journal</b>				<b>Posted: 08/29/2013</b>	
<b>01 - GENERAL FUND</b>					
Bank Account :F - State National Bank- Gen					
00012593	08/07/2013	08/29/2013	MENARDS	Menards - Norfolk	
25598&25541	08/07/2013	00004562B	08/07/2013	bldg. maint.	
	01-2620-390-0-00			Upkeep Buildings	-310.40
	01-2620-390-0-00			Upkeep Buildings	-3,411.21
25601		00004563B			
	01-2620-390-0-00			Upkeep Buildings	-542.88
				Check Total:	-4,264.49
				<b>01 - GENERAL FUND Totals:</b>	<b>-4,264.49</b>
				<b>Report Total:</b>	<b>-4,264.49</b>



September 6, 2013

Mark Lenihan, Superintendent  
Wayne Community Schools  
611 West 7<sup>th</sup> Street  
Wayne, Nebraska 68787-1715

Re: Wayne Community Schools  
Addition & Remodel  
Wayne, Nebraska  
CWP Project No. 10136

Dear Mark:

Enclosed please find the Owner's copy of Application and Certificate for Payment No.17 period to January 11, 2013, submitted by Holtze Construction Company. We have reviewed this application and recommend payment be made directly to the Contractor in the amount of \$10,000.00.

I have forwarded the contractor's copy directly to Holtze Construction Company.

If you should have any questions, please do not hesitate to contact this office.

Sincerely,

CARLSON WEST POVONDRA ARCHITECTS



Michael Thomazin

Enclosure

MT/mmb

cc: Gale A. Rasmussen/ Bob Agnes, Holtze Construction Co.

# APPLICATION AND CERTIFICATE FOR PAYMENT

## AIA DOCUMENT G702

**TO OWNER:**  
 Wayne Community Schools  
 611 West 7th Street  
 Wayne, NE. 68787

**FROM CONTRACTOR:**  
 Holtze Construction Company  
 412 Pavonia Street  
 Sioux City, IA. 51101

**PROJECT:**  
 Wayne Community Schools--Addition & Remodel  
 611 West 7th Street  
 Wayne, NE. 68787

**VIA ARCHITECT:**  
 Carlson West Povondra Architects  
 5060 Dodge Street  
 Omaha, NE. 68132

**CONTRACT FOR:** General Construction

**APPLICATION NO:** 17  
**PERIOD TO:** 11-Jan-13  
**HOLTZE PROJECT NO:** H2340  
**CONTRACT DATE:** 6/29/11  
**ARCHITECT PROJECT NO:** 2006033

**Distribution to:**  
 OWNER  
 ARCHITECT  
 CONTRACTOR

10136

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 4,953,000.00
2. Net change by Change Orders	\$ (276,907.50)
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 4,676,092.50
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 4,676,092.50
5. RETAINAGE:	
a. 0 % of Completed Work (Column D + E on G703)	\$ 0.00
b. 0 % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$ 0.00

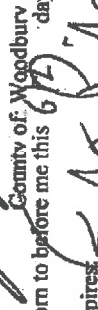
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$ 4,676,092.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 4,666,092.50
8. CURRENT PAYMENT DUE	\$ 10,000.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 0.00

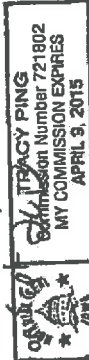
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$52,467.50	(\$321,375)
Total approved this Month		(\$8,000)
<b>TOTALS</b>	<b>\$52,467.50</b>	<b>(\$329,375)</b>
<b>NET CHANGES by Change Order</b>		<b>(\$276,907.50)</b>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Holtze Construction Company

By:  Date: 9/6/13

State of Iowa County of Woodbury  
 Subscribed and sworn to before me this 6th day of September 2013  
 Notary Public:   
 My Commission expires: 8/31/15



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 10,000.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

ARCHITECT:  Date: 9.6.13

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

A	B	C	D	F	G	H	I	
	Account Description	Scheduled Value	Previous Requests	Current Request Final	Total Materials Final	Total Completed & Stored	Balance to Finish	Retainage 10% until 50% Complete
1	General Requirements	\$173,720.00	\$173,720.00			\$173,720.00	\$0.00	\$0.00
2	Bonds & Permits	\$33,568.00	\$33,568.00			\$33,568.00	\$0.00	\$0.00
3	Earthwork & Fine Grade	\$229,397.00	\$229,397.00			\$229,397.00	\$0.00	\$0.00
4	Erosion Control	\$3,630.00	\$3,630.00			\$3,630.00	\$0.00	\$0.00
5	Demolition	\$41,657.00	\$41,657.00			\$41,657.00	\$0.00	\$0.00
6	Fences	\$2,350.00	\$2,350.00			\$2,350.00	\$0.00	\$0.00
7	Block Retaining Walls	\$16,181.00	\$16,181.00			\$16,181.00	\$0.00	\$0.00
8	Concrete Foundations	\$114,287.00	\$114,287.00			\$114,287.00	\$0.00	\$0.00
9	Concrete Interior Slabs	\$71,440.00	\$71,440.00			\$71,440.00	\$0.00	\$0.00
10	Concrete Sitework	\$54,124.00	\$54,124.00			\$54,124.00	\$0.00	\$0.00
11	Helical Piers	\$35,601.00	\$35,601.00			\$35,601.00	\$0.00	\$0.00
12	Rebar & Mesh	\$26,076.00	\$26,076.00			\$26,076.00	\$0.00	\$0.00
13	Masonry & Architectural Precast	\$150,412.00	\$150,412.00			\$150,412.00	\$0.00	\$0.00
14	Structural Steel & Erection	\$227,080.00	\$227,080.00			\$227,080.00	\$0.00	\$0.00
15	Metal Stairs and Railings	\$16,517.00	\$16,517.00			\$16,517.00	\$0.00	\$0.00
16	Misc. Steel	\$41,457.00	\$41,457.00			\$41,457.00	\$0.00	\$0.00
17	Rough Carpentry	\$17,650.00	\$17,650.00			\$17,650.00	\$0.00	\$0.00
18	Finish Carpentry & Casework	\$139,104.00	\$139,104.00			\$139,104.00	\$0.00	\$0.00
19	Water Repellents	\$6,256.00	\$6,256.00			\$6,256.00	\$0.00	\$0.00
20	Prefinished Metal Siding	\$16,530.00	\$16,530.00			\$16,530.00	\$0.00	\$0.00
21	EPDM Roofing, Flashing & Sheet Metal	\$103,708.00	\$103,708.00			\$103,708.00	\$0.00	\$0.00
22	Joint Sealers	\$31,951.00	\$31,951.00			\$31,951.00	\$0.00	\$0.00
23	Steel & Wood Doors, Frames & Hardware	\$91,995.00	\$91,995.00			\$91,995.00	\$0.00	\$0.00
24	Aluminum Windows, Storefronts & Glazing	\$45,599.00	\$45,599.00			\$45,599.00	\$0.00	\$0.00
25	North Handicapp Entrance Complete	\$56,127.00	\$56,127.00			\$56,127.00	\$0.00	\$0.00
26	Translucent Wall Panels	\$91,918.00	\$91,918.00			\$91,918.00	\$0.00	\$0.00
27	Translucent Window Replacement **	\$83,185.00	\$83,185.00			\$83,185.00	\$0.00	\$0.00
28	Gypsum Board, EIFS, Studs & Insulation	\$276,755.00	\$276,755.00			\$276,755.00	\$0.00	\$0.00
29	Ceramic Tile	\$115,338.00	\$115,338.00			\$115,338.00	\$0.00	\$0.00
30	Acoustical Tile Ceilings	\$52,617.00	\$52,617.00			\$52,617.00	\$0.00	\$0.00
31	Carpeting, Resilient Flooring & Accessories	\$83,820.00	\$83,820.00			\$83,820.00	\$0.00	\$0.00
32	Resinous & Abrasion Resistant Flooring	\$66,823.00	\$66,823.00			\$66,823.00	\$0.00	\$0.00
33	Painting, Coatings & Wall Coverings	\$75,183.00	\$75,183.00			\$75,183.00	\$0.00	\$0.00
34	Marker boards & Tack boards	\$8,551.00	\$8,551.00			\$8,551.00	\$0.00	\$0.00
35	Identifying Devices	\$3,886.00	\$3,886.00			\$3,886.00	\$0.00	\$0.00

A	B	C	D	G		H	I
	Account Description	Scheduled Value	Previous Requests	Total Completed & Stored	%	Balance to Finish	Retainage 10% until 50% Complete
36	Toilet Partitions & Accessories	\$14,322.00	\$14,322.00	\$14,322.00	100%	\$0.00	\$0.00
37	Fire Extinguishers & Cabinets	\$1,598.00	\$1,598.00	\$1,598.00	100%	\$0.00	\$0.00
38	Corner Guards	\$1,410.00	\$1,410.00	\$1,410.00	100%	\$0.00	\$0.00
39	Dock Bumpers	\$398.00	\$398.00	\$398.00	100%	\$0.00	\$0.00
40	Lockers	\$13,007.00	\$13,007.00	\$13,007.00	100%	\$0.00	\$0.00
41	Flag Poles	\$2,469.00	\$2,469.00	\$2,469.00	100%	\$0.00	\$0.00
42	Music Storage Casework	\$6,958.00	\$6,958.00	\$6,958.00	100%	\$0.00	\$0.00
43	Fire Protection	\$178,879.00	\$178,879.00	\$178,879.00	100%	\$0.00	\$0.00
44	Site Utilities	\$75,889.00	\$75,889.00	\$75,889.00	100%	\$0.00	\$0.00
45	Mobilization - Mechanical	\$36,318.00	\$36,318.00	\$36,318.00	100%	\$0.00	\$0.00
46	Plumbing HVAC Demolition	\$6,252.00	\$6,252.00	\$6,252.00	100%	\$0.00	\$0.00
47	Plumbing Rough In - Below Grade	\$42,326.00	\$42,326.00	\$42,326.00	100%	\$0.00	\$0.00
48	Plumbing Rough In - Above Grade	\$333,428.00	\$333,428.00	\$333,428.00	100%	\$0.00	\$0.00
49	Plumbing Fixtures	\$33,670.00	\$33,670.00	\$33,670.00	100%	\$0.00	\$0.00
50	Plumbing Finisher	\$8,658.00	\$8,658.00	\$8,658.00	100%	\$0.00	\$0.00
51	Plumbing/HVAC Insulation	\$103,898.00	\$103,898.00	\$103,898.00	100%	\$0.00	\$0.00
52	HVAC Sheetmetal/Ductwork	\$26,896.00	\$26,896.00	\$26,896.00	100%	\$0.00	\$0.00
53	HVAC Equipment	\$345,319.00	\$345,319.00	\$345,319.00	100%	\$0.00	\$0.00
54	HVAC Controls	\$102,929.00	\$102,929.00	\$102,929.00	100%	\$0.00	\$0.00
55	HVAC Finisher	\$71,185.00	\$71,185.00	\$71,185.00	100%	\$0.00	\$0.00
56	HVAC Balancing	\$15,872.00	\$15,872.00	\$15,872.00	100%	\$0.00	\$0.00
57	Mobilization - Electrical	\$42,269.00	\$42,269.00	\$42,269.00	100%	\$0.00	\$0.00
58	Electrical Demolition	\$5,175.00	\$5,175.00	\$5,175.00	100%	\$0.00	\$0.00
59	Electrical Lighting & Controls	\$131,266.00	\$131,266.00	\$131,266.00	100%	\$0.00	\$0.00
60	Electrical Distribution Equipment	\$82,624.00	\$82,624.00	\$82,624.00	100%	\$0.00	\$0.00
61	Electrical Rough In - Below Grade	\$92,952.00	\$92,952.00	\$92,952.00	100%	\$0.00	\$0.00
62	Electrical Rough In - Above Grade	\$153,420.00	\$153,420.00	\$153,420.00	100%	\$0.00	\$0.00
63	Electrical Fire Alarm	\$20,657.00	\$20,657.00	\$20,657.00	100%	\$0.00	\$0.00
64	Electrical Tele/Data	\$15,495.00	\$15,495.00	\$15,495.00	100%	\$0.00	\$0.00
65	Electrical Finisher	\$61,968.00	\$61,968.00	\$61,968.00	100%	\$0.00	\$0.00
66	Testing Allowance	\$25,000.00	\$25,000.00	\$25,000.00	100%	\$0.00	\$0.00
67	Contingency Allowance	\$25,000.00	\$25,000.00	\$25,000.00	100%	\$0.00	\$0.00
68	Change Order #001 *see below	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00

A	B	C	D	G		H	I
	Account Description	Scheduled Value	Previous Requests	Total Completed & Stored	%	Balance to Finish	Retainage 10% until 50% Complete
69	Change Order #2 **	\$2,797.00	\$2,797.00	\$2,797.00	100%	\$0.00	\$0.00
70	Change Order #3	\$2,141.00	\$2,141.00	\$2,141.00	100%	\$0.00	\$0.00
71	Change Order #4	\$33,149.50	\$33,149.50	\$33,149.50	100%	\$0.00	\$0.00
72	Change Order #5	\$4,005.00	\$4,005.00	\$4,005.00	100%	\$0.00	\$0.00
73	Change Order #6	-\$40,000.00	-\$40,000.00	-\$40,000.00	100%	\$0.00	\$0.00
74	Change Order #7	-\$8,000.00	\$0.00	-\$8,000.00	100%	\$0.00	\$0.00
Totals Before Change Orders		\$4,682,000.00	\$4,682,000.00	\$0.00	\$4,682,000.00	100%	\$0.00
Totals After Change Orders		\$4,676,092.50	\$4,684,092.50	-\$8,000.00	\$4,676,092.50	100%	\$0.00
Line 6 Total Earned Less Retainage		\$4,676,092.50		\$0.00	\$0.00	0%	
Line 7 Previous Payment		\$4,666,092.50		\$4,676,092.50	100%		
Line 8 Current Payment Due		\$10,000.00					
Line 9 Balance to Finish w/Retainage		\$0.00					

\*The values for CO #001 have been rolled into there respective line items.

\*\*The value of 10,375.00 in CO#2 has been included in Line 27 Translucent Window Replacement

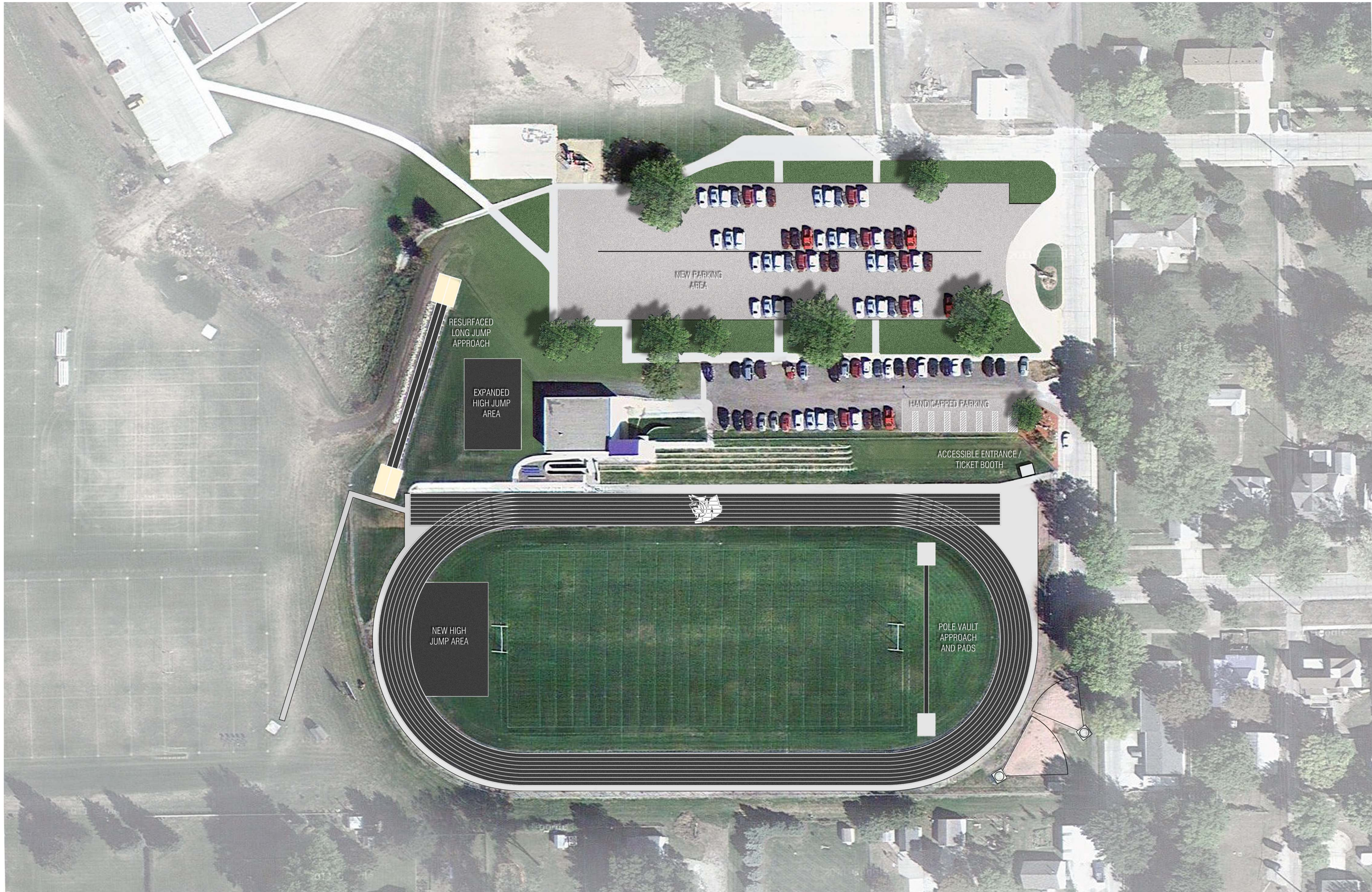


# WAYNE COMMUNITY SCHOOLS

## KERN TRACK & FIELD COMPLEX

CONCEPTUAL SITE PLAN: 1" = 40'-0" 





# WAYNE COMMUNITY SCHOOLS

## KERN TRACK & FIELD COMPLEX

CONCEPTUAL SITE PLAN: 1" = 40'-0" 



<b><u>Wayne Community Schools Enrollment</u></b>		<b>2012</b>	<b>2013</b>		
	<b><u>Elementary</u></b>				
<b><u>GRADE</u></b>		<b><u>BOYS</u></b>	<b><u>GIRLS</u></b>	<b><u>TOTAL</u></b>	
<i>Kindergarten</i>		33	21	54	
<i>First Grade</i>		32	33	65	
<i>Second Grade</i>		25	43	68	
<i>Third Grade</i>		32	26	58	
<i>Fourth Grade</i>		39	31	70	
<b>TOTAL</b>		<b>161</b>	<b>154</b>	<b>315</b>	
	<b><u>Middle School</u></b>				
<b><u>GRADE</u></b>		<b><u>BOYS</u></b>	<b><u>GIRLS</u></b>	<b><u>TOTAL</u></b>	
<i>Fifth Grade</i>		31	29	60	
<i>Sixth Grade</i>		30	32	62	
<i>Seventh Grade</i>		37	46	83	
<i>Eighth Grade</i>		28	25	53	
<b>TOTAL</b>		<b>126</b>	<b>132</b>	<b>258</b>	
	<b><u>High School</u></b>				
<b><u>GRADE</u></b>		<b><u>BOYS</u></b>	<b><u>GIRLS</u></b>	<b><u>TOTAL</u></b>	
<i>Ninth Grade</i>		26	33	59	
<i>Tenth Grade</i>		36	38	74	
<i>Eleventh Grade</i>		36	39	75	
<i>Twelfth Grade</i>		29	39	68	
<b>TOTAL</b>		<b>127</b>	<b>149</b>	<b>276</b>	
<b>TOTAL 2011-2012</b>				<b>849</b>	
<b><i>District Totals:</i></b>	<i>1987</i>	<i>835</i>		<i>1998</i>	<i>953</i>
	<i>1988</i>	<i>895</i>		<i>1999</i>	<i>915</i>
	<i>1989</i>	<i>882</i>		<i>2000</i>	<i>903</i>
	<i>1990</i>	<i>911</i>		<i>2001</i>	<i>896</i>
	<i>1991</i>	<i>934</i>		<i>2002</i>	<i>894</i>
	<i>1992</i>	<i>932</i>		<i>2003</i>	<i>897</i>
	<i>1993</i>	<i>934</i>		<i>2004</i>	<i>868</i>
	<i>1994</i>	<i>904</i>		<i>2005</i>	<i>852</i>
	<i>1995</i>	<i>923</i>		<i>2006</i>	<i>848</i>
	<i>1996</i>	<i>949</i>		<i>2007</i>	<i>834</i>
	<i>1997</i>	<i>932</i>		<i>2008</i>	<i>849</i>
				<i>2009</i>	<i>868</i>
<b>*As of September 7, 2011</b>				<i>2010</i>	<i>862</i>
# students are serviced by contracted agencies-		8	<b>2011*</b>	<b>857</b>	
Administrators - 5					
Teachers - 62					
Paraprofessionals - 17					
Secretarial/Other - 12					
Custodial - 8					
Cooks - 10					

<b>Wayne Community Schools Enrollment</b>				<b>2013</b>	<b>2014</b>		
				<b><u>Elementary School</u></b>			
<b><u>GRADE</u></b>				<b><u>BOYS</u></b>	<b><u>GIRLS</u></b>	<b><u>TOTAL</u></b>	
Kindergarten				36	36	72	
First Grade				29	27	56	
Second Grade				33	26	59	
Third Grade				40	32	72	
Fourth Grade				23	39	62	
Fifth Grade				38	26	64	
Sixth Grade				38	35	73	
<b>TOTAL</b>				<b>237</b>	<b>221</b>	<b>458</b>	
				<b><u>Jr/ Sr High School</u></b>			
<b><u>GRADE</u></b>				<b><u>BOYS</u></b>	<b><u>GIRLS</u></b>	<b><u>TOTAL</u></b>	
Seventh Grade				33	33	66	
Eighth Grade				32	32	64	
Ninth Grade				35	44	79	
Tenth Grade				31	34	65	
Eleventh Grade				26	32	58	
Twelfth Grade				34	43	77	
<b>TOTAL</b>				<b>191</b>	<b>218</b>	<b>409</b>	
<b>Total 2013-2014</b>						<b>867</b>	
<b>District Totals:</b>				1998	953	2008	849
				1999	915	2009	868
				2000	903	2010	862
				2001	896	2011	857
				2002	894	2012	851
				2003	897		
				2004	868		
				2005	852		
				2006	848		
				2007	834		
Pre-Kindergarten			17			<b>890</b>	
<b>* As of September 4, 2013</b>							
# students are serviced by contracted agencies-			6	<b>2013*</b>			
Administrators - 5							
Teachers - 62							
Paraprofessionals - 16							
Secretarial/Other - 16							
Custodial - 9							
Cooks - 11							

**Board Report**  
**Sept 9, 2013**  
**Mark Hanson, High School Principal**

- **ACT Report – Results are in your packet. I will answer any questions. We have 9 students with a 30 or above ACT score to this point.**
- **School pictures were Sept. 6.**
- **Two fire drills have been conducted at the Jr./Sr.high school.**
- **Lock Down Level III – Summary. The drill was held on August 30 in the elementary and Jr./Sr. high. Letter sent home, debriefing by administrators and staff.**
- **The High School Language Arts dept. (Mrs. Ruhl from the high school) will be attending a workshop (It's all Write) at the ESU that is designed to teach instructors how to prepare for the NeSA tests.**
- **ACT Prep – The John Baylor ACT prep sessions for the fall have begun.**
- **Field Experience Students – Thanks to our HS faculty who have agreed to host field experience students. We will have 6 WSC students in the high school this semester.**
- **The high school language arts dept. (Mrs. Ruhl & Mrs. Hypse) will be attending a writing workshop near the end of Oct. where they will be working on scoring writing exams and the fall writing prompt.**
- **Extra-Curricular Survey Results – I surveyed all students in grades 9-12 at the beginning of the year to see who is, or has plans to be involved in extra-curricular activities. 96% of all students indicated that they would be involved in at least one extra-curricular activity. 93% indicated that they are or will be involved in two or more extra-curricular activities.**
- **Principal meeting – I attended the John Baylor ACT prep informational meeting on August 29<sup>th</sup> followed by the principal's meeting which centered around the Marzano teacher evaluation system.**
- **Officer Consoli and Officer Sears did a good job of presenting the topic of social media to our high school students on Sept. 4. Their time and efforts are much appreciated.**
- **Thanks to all the faculty and staff for getting the school year off to a very good start.**

August 21, 2013  
Code: 287618

SUPERINTENDENT  
WAYNE CMTY SCHOOL DISTRICT 17  
611 W 7TH ST  
WAYNE, NE 68787



302990240



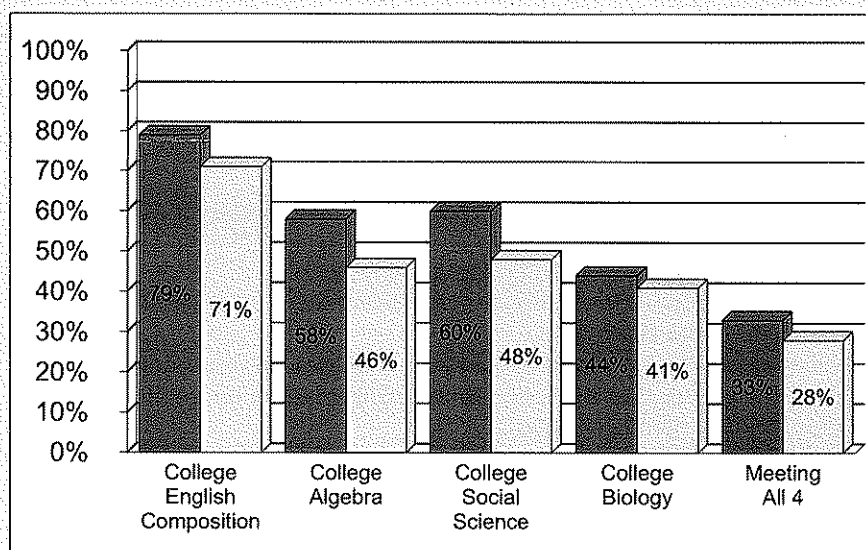
011062110

This report reflects the achievement of your graduates on the ACT over time and an indication of the extent to which they are prepared for college-level work. The ACT consists of curriculum-based tests of educational development in English, mathematics, reading, and science designed to measure the skills needed for success in first year college coursework. Table 1 shows the five-year trend of your ACT-tested graduates. Beginning with the 2013 Graduating Class, all students whose scores are college reportable, both standard and extended time tests, are now included in this report.

**Table 1: Five Year Trends - Average ACT Scores**

Grad Year	Total Tested		English		Mathematics		Reading		Science		Composite	
	District	State	District	State	District	State	District	State	District	State	District	State
2009	42	16,286	22.2	21.9	22.6	21.8	22.2	22.5	22.1	22.0	22.5	22.1
2010	52	16,172	23.0	21.8	23.6	21.6	23.3	22.4	23.1	22.0	23.4	22.1
2011	51	16,461	21.4	21.8	22.5	21.7	22.0	22.3	22.5	22.0	22.3	22.1
2012	55	16,581	22.5	21.8	23.2	21.7	23.5	22.3	22.8	21.9	23.2	22.0
2013	52	17,745	22.8	21.1	22.2	21.1	23.2	21.8	22.1	21.5	22.7	21.5

**Figure 1. Percent of ACT-Tested Students Ready for College-Level Coursework**



**Are Your Students Ready for College?**

While students will pursue a variety of paths after high school, all students should be prepared for college and work. Through collaborative research with postsecondary institutions nationwide, ACT has updated the following as college readiness benchmark scores for designated college courses:

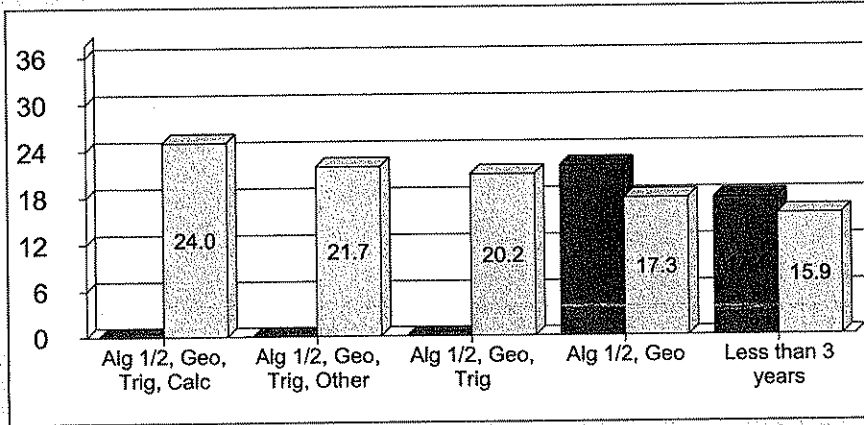
- \* English Composition: 18 on ACT English Test
- \* Algebra: 22 on ACT Mathematics Test
- \* Social Science: 22 on ACT Reading Test
- \* Biology: 23 on ACT Science Test

A benchmark score is the minimum score needed on an ACT subject-area test to indicate a 50% chance of obtaining a B or higher or about a 75% chance of obtaining a C or higher in the corresponding credit-bearing college courses.

A High School College Readiness Letter has been sent to the Principal of each high school with at least one ACT-tested graduate.

ACT Research has shown that it is the rigor of coursework - rather than simply the number of core courses - that has the greatest impact on ACT performance and college readiness. Figures 2 and 3 report the value added by increasingly rigorous coursework in mathematics and science respectively.

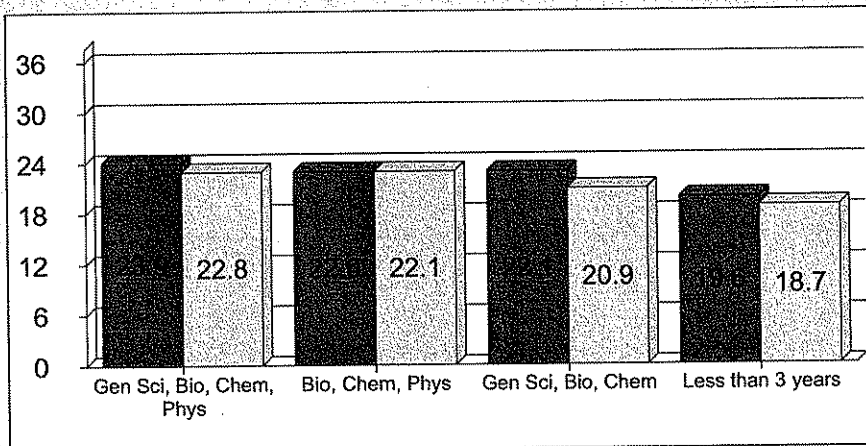
**Figure 2. Average ACT Mathematics Scores by Course Sequence**



**Value Added by Mathematics Courses**

Students who take a minimum of Algebra 1, Algebra 2, and Geometry typically achieve higher ACT Mathematics scores than students who take less than three years of mathematics. In addition, students who take more advanced mathematics courses substantially increase their ACT Mathematics score.

**Figure 3. Average ACT Science Scores by Course Sequence**



**Value Added by Science Courses**

Students taking Biology and Chemistry in combination with Physics typically achieve higher ACT Science scores than students taking less than three years of science courses.

In order to ensure that all students are ready for college and work, an overview of vital action steps is provided.

**College Readiness for All: An Action Plan for Schools and Districts**

- 1. Create a Common Focus.** Establish collaborative partnerships with local and state postsecondary institutions to come to a shared understanding of what students need to know for college and workplace readiness. Use ACT's College Readiness Standards and the ACT as a common language to define readiness.
- 2. Establish High Expectations for All.** Create a school culture that identifies and communicates the need for all students to meet or exceed College Readiness Benchmark Scores.
- 3. Require a Rigorous Curriculum.** Review and evaluate the rigor and alignment of courses offered and required in your school in English, mathematics, and science to ensure that the foundational skills leading to readiness for college-level work are taught, reaffirmed, and articulated across courses.
- 4. Provide Student Counseling.** Engage all students in early college and career awareness, help them to set high aspirations, and ensure that they plan a rigorous high school coursework program.
- 5. Measure and Evaluate Progress.** Monitor and measure every student's progress early and often using college readiness assessments like EXPLORE, PLAN and the ACT. Make timely interventions with those students who are not making adequate progress in meeting college readiness standards.

To learn more about these recommended action steps and ACT programs that will help improve college readiness for your students, contact ACT Customer Service at 319-337-1309 or [customerservices@act.org](mailto:customerservices@act.org).

September 9, 2013  
School Board Meeting  
Special Education Director Report  
Misty Bear

### **Special Education**

1. Final Financials for Transportation and Early Childhood Services were completed on Wednesday, August 21st.
2. In the last month 11 IEP and 2 IFSP meetings have been held.
3. Attached Administrative Policy on process hiring of Special Education paras for review.

### **Testing/Data**

1. AIMSweb testing is complete (grades K-6)
2. Fall MAP testing will be completed by September 30th so that results can be shared at parent-teacher conferences (grades K-6). Grades 7-11 will be tested in October.

### **ELL**

1. Darlene will attend an Title III consortium meeting in Columbus on September 20<sup>th</sup>. Information to be discussed includes: Consortium updates, grants, and Imagine Learning training.

### **HAL**

1. Sonya Tompkins sent Lego League letters out to all students in grades 4,5, and 6. We had enough interest to form three teams. Due to the interest in Lego League, an overall team called "Wayne's First Lego League" was developed to oversee teams and financing. Members include: President, Sonya Tompkins; Vice President Eric Vahlkamp; Secretary, Mytzy Kufner; Treasurers, Tami Worner and Amy Riesberg; and Public Relations, Barb Hochstein.
2. Sonya was also able to arrange for a student to shadow a designer at Fashion Week in Omaha.

Mrs. Jill Pickinpaugh  
Elementary Principal  
September 5, 2013

#### **FOCUS ON DATA**

- AimsWEB testing for grades K-6 is complete.
- MAPS testing will begin soon.
- Mrs. Hoffmann finished benchmarking grades K-1-2.
- Data is being used for differentiating instruction.

#### **HIGHLIGHTS**

- The first days of school were full of adventures, joy, challenges, and many smiles.
- We had parent nights for all grade levels. Teachers, WEB, Ms. Sudmann, Darla and I spoke.
- We have had three fire drills.
- One level one lockdown and one level three lockdown drill.
- All grade levels have enjoyed art with WEB.
- Grades 4, 5, and 6 have been selling booster cards.
- Girl Scouts and Boy Scouts have met with all grade levels in the gym.
- "Moments" took pictures of all students.
- Hearing Screenings have been completed.
- Grades 5 and 6 went to the assembly about Social Media presented by Jason Sears and Dom Consoli.
- Mrs. Kerby, the school psychologist, has been extremely helpful by meeting with teacher grade level groups to set goals for progress monitoring.
- The students have been climbing on the rock wall and it is quite a fun sight.
- First grade students used the demolition of the elementary school to enhance their study of magnets.

#### **Additional Endeavors**

- I attended the principal meeting at ESU1 where we discussed instructional coaching.

#### **Thank You**

- Special thank you to Herman Chiropractic for the school supply drive.
- Special thank you to WEB for all the parent volunteers in making the art classes be successful.

**Wayne Elementary School**  
08/15/2013 to 09/05/2013 = 15 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
-1	0	18	0	0	18	270	0	0	0.00	-270.00	-18.00	-100.00%
0	0	72	0	1	71	1080	0	0	13.50	1066.50	71.10	98.75%
<b>Subtotal</b>	<b>0</b>	<b>90</b>	<b>0</b>	<b>1</b>	<b>89</b>	<b>1350</b>	<b>0</b>	<b>0</b>	<b>13.50</b>	<b>796.50</b>	<b>53.10</b>	<b>59.00%</b>
1	0	56	0	0	56	840	0	0	17.50	822.50	54.83	97.92%
2	0	59	0	0	59	885	0	7	5.00	873.00	58.20	99.43%
3	0	72	0	1	71	1080	0	0	17.50	1062.50	70.83	98.38%
<b>Subtotal</b>	<b>0</b>	<b>187</b>	<b>0</b>	<b>1</b>	<b>186</b>	<b>2805</b>	<b>0</b>	<b>7</b>	<b>40.00</b>	<b>2758.00</b>	<b>183.86</b>	<b>98.57%</b>
4	0	63	0	1	62	945	0	8	14.50	922.50	61.50	98.45%
5	0	65	0	1	64	975	0	8	10.00	957.00	63.80	98.97%
6	0	73	0	0	73	1095	0	7	29.00	1059.00	70.60	97.33%
<b>Subtotal</b>	<b>0</b>	<b>201</b>	<b>0</b>	<b>2</b>	<b>199</b>	<b>3015</b>	<b>0</b>	<b>23</b>	<b>53.50</b>	<b>2938.50</b>	<b>195.90</b>	<b>98.21%</b>
<b>Grand Total</b>	<b>0</b>	<b>478</b>	<b>0</b>	<b>4</b>	<b>474</b>	<b>7170</b>	<b>0</b>	<b>30</b>	<b>107.00</b>	<b>6493.00</b>	<b>432.86</b>	<b>90.94%</b>

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

## Jumpstart Summer School – Emily Sims

### Summary 2013

This year, I taught a group of 8-10 soon to be 3<sup>rd</sup> graders. Topics centered on review of previously learned reading and math skills in preparation for school beginning in August.

**Reading:** Our reading focus for the summer was standardized test preparation and practice. We read a great deal of reading passages and then went back to look for answers to comprehension questions in the story. The students highlighted the answers in the text, in preparation for comprehension questions on the MAPs and NESAs assessments, where they are encouraged to go back to the passage for answers. Sight words were read and spelled daily. Standards-based activities were completed daily as well, such as author's purpose, onomatopoeia, figurative language, synonyms/antonyms, alliteration, homophones and similes. We also reviewed and practiced finding and properly using nouns, verbs and adjectives. I read aloud to the students each day, and then asked various questions regarding the text, forcing them to make connections to the text.

**Math:** Our math focus for the summer was Saxon math skills review. We spent time practicing patterns, skip counting, addition and subtraction strategies and problem solving including borrowing and regrouping, multiplication introductory and review problems, and place value. Throughout our place value lessons we read and formed multiple-digit numbers. We also spent time working through word problems, looking for key words and working through each portion of the problem, hoping to create independent workers and thinkers.

## Summer School 2013 Incoming 1<sup>st</sup> grade with Mrs. Thomas

This summer at Jumpstart, I had 5 students. We focused mainly on phonics – letter names, sounds and the blending to make words. By the end of the 12 days, the students were creating sentences on their own. The stories that we worked on went right along with the sounds we worked on each day. We did individual reading, along with partner reading. Each day the students had a chance to read to me as well. I was able to utilize the smartboard each day to aid in the lessons.

In math, we reviewed numbers/number words, number correlation, and patterns, along with shapes and money. Again, we worked quite often on the smartboard to help with these skills.

Board Report  
September 2013  
Athletic Director/Junior High School Principal  
Rocky Ruhl

Athletic Director

1. All fall sports have started with competitions. It is a very busy time of year.
2. The NSIAAA (Athletic Directors Assoc.) fall conference will be held in Kearney this year on November 9, 10 and 11.
3. We will host district softball and a volleyball sub-district later in the fall.

Junior High School Principal

1. All the Principals are working on the Marzano evaluation model used for coaching classroom instruction. We were presented with information at a workshop we attended at ESU 1 at the end of August.
2. The 7<sup>th</sup> graders are adjusting to school. They are being challenged by their teachers with new material and homework.
3. The 7<sup>th</sup> and 8<sup>th</sup> attended an assembly on social media and networking. There was good information given. I have not received feedback from the teachers at this time.



September 6, 2013

Mark Lenihan, Superintendent  
Wayne Community Schools  
611 West 7th Street  
Wayne, Nebraska 68787

Re: Agreement Proposal  
Kern Track & Field Improvements

### **PROJECT DESCRIPTION:**

Carlson West Povondra Architects (CWPA) will provide full architectural/engineering services for track & field improvements at Wayne Community Jr./Sr. High School, 611 West 7<sup>th</sup> Street, Wayne, Nebraska. Possible improvements include, but are not limited to, track resurfacing, accessible parking and entrance, sidewalk access to field events, drainage modifications as needed, and pole vault, high jump, long/triple jump and shot put field event improvements.

The scope of services will include:

- Data collection (through use of existing plans and field verification).
- Design/progress meetings as needed to establish design parameters.
- Estimate of probable construction costs.
- Design and construction documents for Owner and State and Local Official review and approval and bidding.
- Assistance with the bid opening and provision and coordination of the construction contract.
- Full construction phase services.

### **FEES:**

CWPA proposes billing for the project on an hourly basis with a cap of 10% of actual construction costs.

### **REIMBURSABLE EXPENSES:**

Reimbursable expenses are billed in addition to fees and include:

- Document and drawing reproduction, long distance telephone communication and delivery costs such as postage, each billed at cost plus 10%.
- Meals as allowed and mileage associated with travel for the project reimbursed based on the current Federal allowable per mile rate.

**ADDITIONAL PROVISIONS:**

The scope of Architectural services “excludes” the following:

- Topographic Land Survey
- Geotechnical Investigation
- Erosion Control Design, Permitting & Inspection
- Asbestos/hazardous materials detection, removal or abatement

CWPA is not responsible in any way for the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on the project site.

Fees and reimbursable expenses will be invoiced monthly as they accumulate. Invoices shall be payable within 30 days after invoice date.

The Owner or CWPA may terminate the agreement upon advanced written notice should the other fail to perform its obligations hereunder. In the event of termination, the Owner shall pay CWPA for all services rendered to the date of termination, plus reimbursable expenses.

**ACCEPTANCE:**

If this proposal is satisfactory we can formalize an Agreement and begin work immediately. CWPA proposes to utilize the AIA-B101-2007 Standard Form of Agreement Between Owner and Architect as our prime agreement. Please contact me if you have any questions or concerns regarding the above information.

Sincerely,

CARLSON WEST POVONDRA ARCHITECTS



Jon Carlson, AIA  
Principal

Date: 9/6/2013



September 6, 2013

Mark Lenihan, Superintendent  
Wayne Community Schools  
611 West 7th Street  
Wayne, Nebraska 68787

Re: Agreement Proposal  
Wayne HVAC High School – “AC”

**PROJECT DESCRIPTION:**

Carlson West Povondra Architects (CWPA) will provide full architectural/engineering services for HVAC improvements at Wayne Community Jr./Sr. High School, 611 West 7<sup>th</sup> Street, Wayne, Nebraska. Possible improvements include, but are not limited to, the addition of air conditioning and/or air circulation/ventilation improvements in the existing gymnasium, corridors, locker rooms, auditorium, etc. The scope of services will include:

- Data collection (through use of existing plans and field verification).
- Design/progress meetings as needed to establish design parameters.
- Estimate of probable construction costs and possible phasing construction cost projections as appropriate.
- Design and construction documents for Owner and State and Local Official review and approval and bidding.
- Assistance with the bid opening and provision and coordination of the construction contract.
- Full construction phase services.

**FEES:**

CWPA proposes billing for the project on an hourly basis with a cap of 10% of actual construction costs.

**REIMBURSABLE EXPENSES:**

Reimbursable expenses are billed in addition to fees and include:

- Document and drawing reproduction, long distance telephone communication and delivery costs such as postage, each billed at cost plus 10%.
- Meals as allowed and mileage associated with travel for the project reimbursed based on the current Federal allowable per mile rate.

**ADDITIONAL PROVISIONS:**

The scope of Architectural services "excludes" the following:

- Asbestos/hazardous materials detection, removal or abatement

CWPA is not responsible in any way for the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on the project site.

Fees and reimbursable expenses will be invoiced monthly as they accumulate. Invoices shall be payable within 30 days after invoice date.

The Owner or CWPA may terminate the agreement upon advanced written notice should the other fail to perform its obligations hereunder. In the event of termination, the Owner shall pay CWPA for all services rendered to the date of termination, plus reimbursable expenses.

**ACCEPTANCE:**

If this proposal is satisfactory we can formalize an Agreement and begin work immediately. CWPA proposes to utilize the AIA-B101-2007 Standard Form of Agreement Between Owner and Architect as our prime agreement. Please contact me if you have any questions or concerns regarding the above information.

Sincerely,

CARLSON WEST POVONDRA ARCHITECTS



Jon Carlson, AIA  
Principal

Date: 9/6/2013

**Policy 1201**  
**BOARD OPERATING PROCEDURES**

**Notification of Meetings**

To Members of the Board:

- \* Official notification of regular business meetings will be by delivery of the Agenda and Board Packet, but the Secretary/Treasurer will also keep a long-term schedule of future meetings.
- \* Notice for work sessions and public hearings will be made during the meeting in which dates for these events were set. In instances where a Board member is absent from a meeting during which dates are set, notification will be made by telephone from the central office of the District.
- \* Notice for a special meeting must be delivered personally by mail or by telephone to all members at least three days before the time of such meetings, and must include the purpose of the meeting.
- \* The President shall have the power to call an emergency meeting on less than three day's notice, but all members must be notified in writing, or by telephone to their residence and/or place of business as to the nature of the emergency.

To the Public:

- \* Reasonable advance notice of the time and place of regular business meetings, work sessions, and public hearings will be given by means of public notice in The Wayne Herald.
- \* Notice for special meetings will be given to KTCH radio and The Wayne Herald and be posted in or near the entry of all school facilities at least three days in advance of the time of such meetings.
- \* Reasonable effort will be made to provide advance notice to KTCH radio and The Wayne Herald of emergency meetings and the subjects to be discussed at such meeting. When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency will be stated in the minutes noting any formal action taken by the Board. Complete minutes shall be made available to the public by no later than the end of the next regular business day following the emergency meeting.

First Reading (New Revision): November 11, 1996

Date of Adoption (or Last Revision): December 9, 1996

Related Policies and Regulations: 1200

Legal Reference: 79-439

## Policy 1201 BOARD OPERATING PROCEDURES

### Notification of Meetings

To Members of the Board:

- \* Official notification of regular business meetings will be by delivery of the Agenda and Board Packet, but the Secretary/Treasurer will also keep a long-term schedule of future meetings.
- \* Notice for work sessions and public hearings will be made during the meeting in which dates for these events were set. In instances where a Board member is absent from a meeting during which dates are set, notification will be made by telephone from the central office of the District.
- \* Notice for a special meeting must be delivered personally by mail or by telephone to all members at least three days before the time of such meetings, and must include the purpose of the meeting.
- \* The President shall have the power to call an emergency meeting on less than three day's notice, but all members must be notified in writing, or by telephone to their residence and/or place of business as to the nature of the emergency.

To the Public:

- Reasonable advance notice of the time and place **of all meetings of the Wayne Board of Education will be posted at both school buildings, Wayne Post Office, and Wayne Public Library at least 3 days in advance of the time of the meeting.**
- When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency will be stated in the minutes noting any formal action taken by the Board. Complete minutes shall be made available to the public by no later than the end of the next regular business day following the emergency meeting.
- **An Agenda of all meetings of the Wayne Board of Education will be provided to KTCH Radio and the Wayne Herald.**

First Reading (New Revision): September 9, 2013

Date of Adoption (or Last Revision):

Related Policies and Regulations: 1200

Legal Reference: 79-439

**Policy 1209**  
**BOARD OPERATING PROCEDURES**

**Public Participation at Board Meetings**

The function of regular, special and emergency meetings of the Board is to conduct the business of the District, as distinguished from providing an open citizen’s forum. The Board does, however, encourage public attendance and participation when appropriate to the business at hand in order to

- take full advantage of the contributions of all interested individuals and groups in the community, and
- to safeguard the right of individuals or groups to be heard.

Any individual or group may speak to the Board by oral presentation concerning any subject that lies within the jurisdiction of the Board, provided the procedures herein set forth are followed.

~~For Pre-Scheduled Communication from the Public:~~

~~This portion of the Board’s agenda is for citizens to present information or to express opinions to the Board on any matter related to the School District. Request(s) for such appearances will be made in writing or by phone to the office of the Superintendent no less than 2 hours prior to the regular business meeting. Persons will be heard in the order in which requests are received.~~

For Communication from the Public on Agenda Items:

This portion of the Board’s agenda is for citizens to present information or to express opinions to the Board. ~~on specific agenda items.~~ Although persons wishing to speak are encouraged to sign up with the Superintendent’s office prior to the meeting, any one may *address the Board during the Communications from the public portion of the agenda if such section is listed on the agenda for that meeting.* ~~Speak who has not spoken during the pre-scheduled communications time; unless approved by the Board President.~~

Every person speaking to the Board will be asked to sign a “Record of Appearance” sheet at the meeting, indicating his/her name, home address, topic of concern, ~~and whether or not he/she is on the list of pre-scheduled speakers.~~ People who are not pre-scheduled will appear in the order in which they signed in, unless the chair rules otherwise. Circumstances that might warrant a change of order would be when more than one person wishes to speak on the same topic; the chair may choose to group together by topic.

*The Board has the discretion to limit the amount of time set aside for public participation. The Board President shall specify the total amount of time available for public comment prior to opening the public comment period. Individual comments will be limited to 5 minutes for each participant. The Board president will recognize these individuals to make their comments at the appropriate time. Only those speakers recognized by the Board president shall be allowed to speak. Comments by others are out of order. If disruptive, the*

*individual making the comments or another individual causing disruption may be asked to leave the Board meeting.*

If the number of people wishing to speak under the public participation portions of the agenda is large, the chair may rule that there be additional time allotted during the meeting or in the case of several people wishing to speak on the same subject, that a public hearing be scheduled. In the case of a decision to hold a public hearing, all discussion and comments related to that topic would be reserved for said hearing, and no formal action would be taken by the Board at the hearing.

~~All persons addressing the board will begin by stating his/her name. Each individual will be limited to one presentation per meeting, and a time limit of five minutes will be allotted for any speaker even in the instance of only one speaker present. Exceptions can be made at the discretion of the chair.~~

Remarks by anyone speaking to the Board that adversely reflect upon the race, color, ancestry, religious creed, national origin, physical handicap, medical condition, sex, age, or marital status of any person will be considered out of order. Persistence in such remarks shall terminate the privilege to address the Board.

No oral presentation shall include charges or complaints against any employee of the District, whether the individual is identified by name or by any other reference which would identify him/her.

For Related Information See Policy 1208  
First Reading (New Revision): September 9, 2013  
Date of Adoption (or Last Revision):  
Related Policies and Regulations: none  
Legal Reference: none

## Policy 1209

### BOARD OPERATING PROCEDURES

#### Public Participation at Board Meetings

The function of regular, special and emergency meetings of the Board is to conduct the business of the District, as distinguished from providing an open citizen's forum. The Board does, however, encourage public attendance and participation when appropriate to the business at hand in order to

- take full advantage of the contributions of all interested individuals and groups in the community, and
- to safeguard the right of individuals or groups to be heard.

Any individual or group may speak to the Board by oral presentation concerning any subject that lies within the jurisdiction of the Board, provided the procedures herein set forth are followed.

#### For Pre-Scheduled Communication from the Public:

This portion of the Board's agenda is for citizens to present information or to express opinions to the Board on any matter related to the School District. Request(s) for such appearances will be made in writing or by phone to the office of the Superintendent no less than 2 hours prior to the regular business meeting. Persons will be heard in the order in which requests are received.

#### For Communication from the Public on Agenda Items:

This portion of the Board's agenda is for citizens to present information or to express opinions to the Board on specific agenda items. Although persons wishing to speak are encouraged to sign up with the Superintendent's office prior to the meeting, any one may speak who has not spoken during the pre-scheduled communications time; unless approved by the Board President.

Every person speaking to the Board will be asked to sign a "Record of Appearance" sheet at the meeting, indicating his/her name, home address, topic of concern, and whether or not he/she is on the list of pre-scheduled speakers. People who are not pre-scheduled will appear in the order in which they signed in, unless the chair rules otherwise. Circumstances that might warrant a change of order would be when more than one person wishes to speak on the same topic; the chair may choose to group together by topic.

If the number of people wishing to speak under the public participation portions of the agenda is large, the chair may rule that there be additional time allotted during the meeting, or in the case of several people wishing to speak on the same subject, that a public hearing be scheduled. In the case of a decision to hold a public hearing, all discussion and comments related to that topic would be reserved for said hearing, and no formal action would be taken by the Board at the hearing.

All persons addressing the board will begin by stating his/her name. Each individual will be limited to one presentation per meeting, and a time limit of five minutes will be allotted for any speaker even in the instance of only one speaker present. Exceptions can be made at the discretion of the chair.

Remarks by anyone speaking to the Board that adversely reflect upon the race, color, ancestry, religious creed, national origin, physical handicap, medical condition, sex, age, or marital status of any person will be considered out of order. Persistence in such remarks shall terminate the privilege to address the Board.

No oral presentation shall include charges or complaints against any employee of the District, whether the individual is identified by name or by any other reference which would identify him/her.

For Related Information See Policy 1208  
First Reading (New Revision): May 12, 2008  
Date of Adoption (or Last Revision): July 10, 2008  
Related Policies and Regulations: none  
Legal Reference: none

**Policy 4100**  
**PERSONNEL - CLASSIFIED**  
**Employment**

All classified personnel shall be hired by the Superintendent, provided the position is an existing position. New or additional classified positions must have Board approval prior to the hiring process.

First Reading (New Revision): July 12, 2010  
Date of Adoption (or Last Revision): August 9, 2010  
Related Policies and Regulations:  
Legal Reference:

Present policy

**Policy 4100**  
**PERSONNEL - CLASSIFIED**

**Employment**

All classified personnel shall be hired by the Superintendent, provided the position is an existing position. New or additional classified positions must have Board approval prior to the hiring process, with the exception of a Para-Professional position for Special Education.

Para- Professional regarding Special Education:

Should a student have an IEP that has a written requirement of a 1-1 Para Professional, the Superintendent and Administrative staff shall:

- Make every effort to fill the 1-1 needs with current staff. If this cannot be accomplished;
- Fill the position within a reasonable time frame and list the hiring on the next available School Board meeting agenda for approval.
- The position shall be filled with the understanding that should the student requiring 1-1 Para Professional leave the District, or the IEP team agrees a 1-1 Para Professional is no longer necessary to provide services for the students educational needs, the position will be eliminated.

First Reading (New Revision): September 9, 2013

Date of Adoption (or Last Revision):

Related Policies and Regulations:

Legal Reference: