

## Regular Board of Education Meeting

Monday, June 9, 2025 6:30 AM

Boone Central High School Art Room  
605 South 6th St.  
Albion, NE 68620

1. Open the Meeting, Recognition of Open Meetings Law and Publication of Meeting  
Notice of the meeting was given in advance by publication to the public and to all members of the Board of Education. Availability of the agenda was communicated in advance. The Open Meetings Act was available for review.

2. Roll Call

3. Agenda and Minutes

4. Welcome Guests

5. Bill Roster and Financial Reports

Motion to approve the Applied Connective bill, and to authorize the Board Vice President and Treasurer to sign and validate the check as presented. This motion, made by Ben Stuhr and seconded by Andy Roberts, Passed.

Ed Knott: Abstain (With Conflict), Karrie Fogleman: Yea, Justin Frey: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea

Yea: 5, Nay: 0, Abstain (With Conflict): 1

Motion to approve the bills, and to authorize the Board President and Treasurer to sign and validate all the checks as presented. This motion, made by Ben Stuhr and seconded by Ed Knott, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea

Yea: 6, Nay: 0

6. Reports

6.1. Boone Central Recognitions

Knott- Dr. McDonald, you have been here when needed and I have enjoyed working with you this past year. Thank you for your service and for all you have done to move the district forward in a positive direction. Also, thank you to all those who help with the Olson Nature Preserve program, it's a great program and the middle school students are lucky to be able to participate in it.

Roberts- Thank you Dr. McDonald for your service to the District. I appreciate your knowledge and leadership. We are in a great position financially and we will have a smooth transition to Mr. Look.

Frey- Dr. McDolad, thank you for your leadership and professionalism. It really helped out to have someone with your experience. Good luck in the future.

Stuhr- Thank you Dr. McDonald for getting us through the past year. Also, thank you to all of those in the business office who do all of the supply ordering- it is a lot of work!

Fogleman- I would like to give one more shout out to Dr. Damon McDonald. Thank you for your leadership this past year. Your knowledge and leadership was just what we needed and I wish you all the best in your future endeavors.

Rolf-Dr. McDonald, good luck in the future. We appreciate all your help this past

year. Thank you, also, to all those who are involved in the Summer Learning Program

McDonald- I want to take a moment to express my heartfelt gratitude for an outstanding school year. Your warm welcome and support have significantly impacted my experience

here, and I sincerely hope that I have been able to contribute positively to your

community. The Cardinal Way truly shines through in this exceptional school system. As

you transition into a new chapter under Mr. Look's leadership, I am inspired by the

dedication of the current leadership team guiding BCS. It's encouraging to see how

committed everyone is to creating a nurturing environment for all students. I am eager to

continue hearing about the wonderful opportunities and initiatives being developed for the

students at BCS. Collaborating with each of you has been a genuine pleasure, and together, I

believe we have continued to make strides to enhance both school and the broader

community. Please know that if you ever need assistance, whether it be in a professional

capacity or on a personal level, do not hesitate to reach out. I am here to support you in any

way I can. Thank you once again for a remarkable year!

Larsen-I would like to shout out Dr. McDonald for all that he has done for our district over the course of this school year. His steady hand, wisdom, and calm demeanor have been a welcome addition to our staff. I appreciate all of the guidance and support he has provided not only for me but for our district. Thank you for your leadership and commitment to our district and embracing and promoting The Cardinal Way!

Kayton- Dr. McDonald, thank you for guiding all of us and for being a great resource throughout the school year. I would also like to recognize the staff that is taking time out of

their summer to teach Summer School. Those staff members include: Mrs. Albers, Mrs.

Wiese, Mrs. Ritterbush, Mrs. Anderson, Mrs. Gonzalez, Mrs. Townsend, Mrs. Kettelson, an

Mrs. Grosch. We have 38 students attending this summer in grades K-4. We appreciate all

of the work and time you are continuing to pour into our students.

Perone- Damon, thank you for the insight. I appreciate your ability to have tough

conversations and leadership. I learned a lot from your style and want to thank you for your service this year.

## 6.2. Continuous School Improvement

We will be completing a data dig in the fall to review end-of-the-year math scores that align with our Number Sense SIP goal.

## 6.3. Board Reports

Transportation - we have encountered a few problems with pests in the new vehicle parking lot. We will keep an eye on it and add some pest control if needed.

#### 6.4. Superintendent Report

Dr. McDonald discussed the current YTD budget. Currently just under 9% of the budget for the current year. KSB has just recently provided policy updates, which have been shared with the board members for time to review before next month's meeting. The Policy Committee will meet in the coming weeks to discuss policy changes.

#### 6.5. Principal & AD Reports

Larsen- Student Handbook Updates. Positive end to the school year. ACT; Ability to look into providing a Fall test to our Juniors before the state test; Pre-ACT State Survey: Indicated support for Spring Pre-ACT for sophomores. ACT Dates: March 24, 2026 and April 7, 2026

Curry- Absent

Kayton- We had a great end to the school year. Supply lists were sent home the last day of school with report cards. In the middle of June, students K-4 will receive a postcard with their teacher's name for next school year. Elementary registration will be held 11:00-6:00 on Thursday, August 7th.

Perone - Discussed the option of purchasing a Gator for activities to/from transportation. A 5-year lease/purchase agreement is up for discussion and approval by the Board Members. This would be a long-term opportunity for the district. I appreciate the work of our athletes and coaches for track and golf this past spring. One more shout out to our coaches, we received good feedback with everyone working together to fill our 25-26 coaching positions.

#### 7. Discussion of Action Agenda Items

#### 8. Public Comment

Twin River sub pay is \$165/day. An inquiry into the cell phone policy, and consistency in how the policy is enforced. Cell phones are a distraction to the school day and should not be allowed in the building.

#### 9. Action Items

##### 9.1. 2025-26 Substitute Pay

Motion to increase the 2025-26 Substitute Pay to \$150 per day. This motion, made by Justin Frey and seconded by Ben Stuhr, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea

Yea: 6, Nay: 0

##### 9.2. 2025-26 Student Handbook

Motion to approve the 2025-26 Student Handbook as presented. This motion, made by Andy Roberts and seconded by Ed Knott, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea

Yea: 6, Nay: 0

9.3. 2025-26 Milk Bid

Motion to approve the 2025-26 Milk Bid from Hiland Dairy. This motion, made by Karrie Fogleman and seconded by Kathleen Rolf, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea  
Yea: 6, Nay: 0

9.4. 2025-26 Hot Lunch Rates

Motion to approve the 2025-26 Hot Lunch Rates as presented. This motion, made by Andy Roberts and seconded by Kathleen Rolf, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea  
Yea: 6, Nay: 0

9.5. 2025-26 Technology & Internet Policy Handbook

Motion to approve the 2025-26 Technology & Internet Policy Handbook as presented. This motion, made by Andy Roberts and seconded by Ed Knott, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea  
Yea: 6, Nay: 0

9.6. Student Fees Policy

Motion to approve the Student Fees Policy as presented. This motion, made by Justin Frey and seconded by Andy Roberts, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea  
Yea: 6, Nay: 0

9.7. Parental Involvement Policy

Motion to approve the Parental Involvement Policy as presented. This motion, made by Ben Stuhr and seconded by Kathleen Rolf, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea  
Yea: 6, Nay: 0

9.8. State and Federal Funds Authorization

Motion to approve Mr. Chris Look as Superintendent to administer and receive all state and federal funds for Boone Central Schools. This motion, made by Ed Knott and seconded by Ben Stuhr, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea  
Yea: 6, Nay: 0

9.9. Purchasing Agent

Motion to authorize Mr. Chris Look as Superintendent to serve as the purchasing agent for Boone Central School District. This motion, made by Karrie Fogleman and seconded by

Andy Roberts, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea

Yea: 6, Nay: 0

#### 9.10. Cornerstone Bank Authorizations

Motion to approve Chris Look, Ed Knott, Justin Frey, Andy Roberts, and Lauren Mrsny as authorized signers at Cornerstone Bank, and to remove Damon McDonald on the following accounts: -323160 Petty Cash -323179 General Fund -323225 Hot Lunch Fund -400025 Depreciation Fund -210302. Also to approve Chris Look and Lauren Mrsny as authorized signers, and to remove Damon McDonald on the following accounts at Cornerstone Bank: -210302 Safety Deposit Box. This motion, made by Andy Roberts and seconded by Ben Stuhr, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea

Yea: 6, Nay: 0

#### 9.11. Boone County Bank Authorizations

Motion to approve Chris Look, Ed Knott, Justin Frey, Andy Roberts, and Lauren Mrsny as authorized signers at Boone County Bank, and to remove Damon McDonald on the following accounts: -011424 Activities Fund. This motion, made by Karrie Fogleman and seconded by Kathleen Rolf, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea

Yea: 6, Nay: 0

#### 9.12. Great Plains State Bank Authorizations

Motion to approve Chris Look, Justin Frey, Andy Roberts, and Lauren Mrsny as authorized signers at Great Plains State Bank, and to remove Damon McDonald on the following accounts: -1113792 Building Fund. This motion, made by Kathleen Rolf and seconded by Karrie Fogleman, Passed.

Ed Knott: Abstain (With Conflict), Karrie Fogleman: Yea, Justin Frey: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea

Yea: 5, Nay: 0, Abstain (With Conflict): 1

#### 9.13. Cedar Rapids State Bank Authorizations

Motion to approve Chris Look, Ed Knott, Justin Frey, Andy Roberts, and Lauren Mrsny as authorized signers at Cedar Rapids State Bank, and to remove Damon McDonald on the following accounts: -205878 Bond Fund. This motion, made by Ben Stuhr and seconded by Andy Roberts, Passed.

Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf: Yea, Ben Stuhr: Yea

Yea: 6, Nay: 0

#### 9.14. Contract for Lease Purchase Agreement

Motion to approve the Contract for Lease Purchase Agreement for the Gator through with

Akrs as presented. This motion, made by Andy Roberts and seconded by Ed Knott, Passed.  
Karrie Fogleman: Yea, Justin Frey: Yea, Ed Knott: Yea, Andy Roberts: Yea, Kathleen Rolf:  
Yea, Ben Stuhr: Yea  
Yea: 6, Nay: 0

10. Next Meeting Date  
July 17th at 7:30 pm.
11. Questions by the Media
12. Adjournment  
Adjourned 7:37 am.

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Chairperson

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Superintendent

# Nebraska Open Meetings Act

**84-1407. Act, how cited.** Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

**84-1408. Declaration of intent; meetings open to public.** It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

**84-1409. Terms, defined.** For purposes of the Open Meetings Act, unless the context otherwise requires:

- (1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and
- (b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders, and (iii) the Judicial Resources Commission or subcommittees or subgroups of the commission;
- (2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and
- (3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

**84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

- (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;
- (b) Discussion regarding deployment of security personnel or devices;
- (c) Investigative proceedings regarding allegations of criminal misconduct;
- (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;
- (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or
- (f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

**84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice; appearance before public body.**

(1)(a) Except as provided in subsection (9) of this section, each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committees, such notice shall be given by:

- (A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and
- (III) posting on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper; or
- (B)(I) Posting to the newspaper's website, if available, and (II) posting to a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper.

(ii) In the case of the governing body of a city of the second class or village, any advisory committee of such governing body, or the governing body of a rural or suburban fire protection district, such notice shall be given by:

- (A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper;
- (B)(I) Posting to the newspaper's website, if available, and (II) posting on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be

finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

- (C) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted by the public body in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to publish the notice, the public body shall (A) post such notice on its website, if available, (B) request the newspaper submit a post on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (C) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting pursuant to subdivision (1)(b)(iv)(A) and (C) of this section and a written record of the request to the newspaper pursuant to subdivision (1)(b)(iv)(B) of this section. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

- (i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;
- (ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;
- (iii) The governing body of a public power district having a chartered territory of more than one county in this state;
- (iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;
- (v) An educational service unit;
- (vi) The Educational Service Unit Coordinating Council;
- (vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;
- (viii) A community college board of governors;
- (ix) The Nebraska Brand Committee;
- (x) A local public health department;
- (xi) A metropolitan utilities district;
- (xii) A regional metropolitan transit authority; and
- (xiii) A natural resources district.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of (a) an organization created under the Interlocal Cooperation Act that sells electricity or natural gas, (b) an organization created under the Municipal Cooperative Financing Act, (C) a governing body of a risk management pool and any advisory committee of such governing body, or (D) any advisory committee of any state entity created in response to the Opioid Prevention and Treatment Act, such organization, governing body, or committee may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section 84-1413.

(8) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (2)(a) of this section may hold a meeting by virtual conferencing if:

- (a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body;
- (b) No action is taken by the public body at the virtual meeting; and
- (c) The public body complies with subdivisions (2)(b)(i) and (ii) of this section.

**84-1412. Meetings of public body; rights of public; public body; powers and duties.**

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing. Except for closed sessions called pursuant to section 84-1410, a public body shall allow members of the public an opportunity to speak at each meeting.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

- (a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;
- (b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;
- (c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;
- (d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;
- (e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and
- (f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

**84-1413. Meetings; minutes; roll call vote; secret ballot; when; agenda and minutes; required on website; when.**

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written or kept as an electronic record and shall be available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing or keeping the minutes is absent due to a serious illness or emergency.

(6) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public website the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the website at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the website at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public website for at least six months.

**84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.**

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Revised 06/2025

School	Substitute Teacher Rates 24-25	2025-26
Lakeview	\$150 per day	
David City	\$170 per day	
Madison	\$150 per day	
York	\$150 per day	
Boone Central	\$145 per day	
Battal Creek	\$130 per day	\$150.00
Central City	\$150 per day	
North Bend	\$150 per day	\$155.00
West Point	\$150 per day	
Seward	\$161 per day	\$167.00