

Student Fee Policy Hearing

Monday, August 13, 2018 7:20 PM

Boone Central High School Library
605 South 6th St.
Albion, NE 68620

1. Open Student Fee Policy Hearing

Notice of the Public Hearing was given in advance by publication and/or posting in accordance with the Board approved method of giving notice. Student Fee Policy Hearing was open at 7:20 p.m.

2. Student Fee Policy Discussions

The school board held a public hearing on the proposed student fee policy. Such public hearing followed a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policy for the preceding school year. Revisions to the policy were recommended to accurately reflect fees to students for the 2018-19 school year.

3. Close Student Fee Policy Hearing

The hearing closed at 7:30 p.m.

Chairperson

Superintendent

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

Definitions

1. "Students" means students, their parents, guardians or other legal representatives.
2. "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
3. "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

Listing of Fees Charged by this District.

1. Guidelines for Clothing Required for Specified Courses and Activities

Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

2. Safety Equipment and Attire

The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

3. Personal or Consumable Items

The district will provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities, equipment, materials and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

4. Materials Required for Course Projects

The district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school.

CURRICULAR-BASED ACTIVITIES	DESCRIPTION	MATERIALS, ETC.
Physical Education Classes	Elementary	Tennis shoes and socks
	MS and HS	
Art Classes	District	Old t-shirt
Class Trips	Field Trips	Cost of school sponsored, class-related field trips will be paid by the school. Parents are encouraged, but not required to, assist with cost of field trips up to \$5.00 per student. Meals on field trips will be at the expense of the student. School will provide lunch as needed for free/reduced lunch eligible students.
	Other Trips	The maximum costs of such trips will be \$2,000/student.
Industrial Technology Classes	High School	Fees assessed by project chosen
Advanced Math Courses	MS and HS	Students are encouraged, but not required to purchase a scientific calculator for their personal use
College Entrance Tests	High School	Costs of college entrance tests beyond those covered by the school district are optional and to be paid directly by the students to the companies involved
Class Dues	MS and HS	Each of the classes (7 th thru 12 th) may assess its members an amount not to exceed \$50/annually. The payment of such an assessment shall be strictly voluntary, but students who do not pay may be denied admission to activities and events supported by the class dues.
Senior Recognition/Graduation	High School	Participation is not required in order for students to receive their high school diploma. Students choosing to participate will be required to pay the cost of the items involved in the graduation ceremony and attendance class activities.

5. Extracurricular Activities

The district may charge students a fee to participate in extracurricular activities to cover the district’s reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

EXTRACURRICULAR ACTIVITY	DESCRIPTION OF FEES:	FEE – NOT TO EXCEED
Student Participation Fee/Activity Ticket	Required of all students who participate in NSAA activities. Student receives admission pass to local/non-district extracurricular events.	\$35
Activity Admission Pass	Available to students for admission to activities hosted by the school.	\$35
Athletic Physicals	Required physicals for participation in athletics.	Cost determined by health clinic/physician
Athletics and Activities	Golf – Shirt/polo (Bag, clubs, and shoes to be provided by student)	Not to Exceed \$100
	Softball – Glove, shirts, and jackets (Shoes and undergarments provided by student)	Not to Exceed \$150
	Volleyball – Shirts (Knee pads, shoes and undergarments provided by student)	Not to Exceed \$25
	Football – (Shoes and undergarments provided by student) Students have option to purchase jersey with name for \$140.	Not to Exceed \$25
	Cross Country – Shirts (Shoes and undergarments provided by student)	Not to Exceed \$25
	Basketball - (Shoes and undergarments provided by student)	
	Wrestling – (Shoes and undergarments provided by student)	Not to Exceed \$25
	Track – Shirts (Shoes and undergarments provided by student)	Not to Exceed \$25
	Cheer – Shoes, approved uniforms (top, skirt, jacket), poms, accessories	Not to Exceed \$1,200
	Dance - Shoes, approved uniforms (top, skirt, jacket), poms, accessories	Not to Exceed \$900
Travel Meals	Students are responsible for their own meals while traveling. District will pay for meals for district and state qualifiers.	

Camps and Clinics	Students are responsible for the cost of all clinics, camps and conditioning programs.	
Athletic Clubs	BC Club Annual dues	Not to Exceed \$50/club
FBLA	Annual Dues and T-Shirts	Not to Exceed \$50
	State and National Travel and Fees	Not to Exceed \$2,000
CentraCard	Dues and Fees	Not to Exceed \$25
Art Club	Dues and Fees	Not to Exceed \$25
FFA	Annual Dues, T-Shirts, FFA Jackets	Not to Exceed \$200
	State and National Travel and Fees	Not to Exceed \$2,000
FCCLA	Meals, activities, dues, t-shirts	Not to Exceed \$50
	State and National Travel and Fees	Not to Exceed \$2,000
Quiz Bowl	Dues and Fees	Not to Exceed \$25
Science Club	Dues and Fees	Not to Exceed \$25
SADD	Fees, dues, t-shirts	Not to Exceed \$50
Spanish Club	Dues and fees, t-shirts, meals, activities	Not to Exceed \$50
Student Council	Dues and fees, t-shirts, meals, activities	Not to Exceed \$50

6. Post-Secondary Education Costs

Some students enroll in postsecondary courses while still enrolled in the district's high school. As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students receive high school credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the district shall offer the course without charge for tuition, transportation, books, or other fees. Students who chose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution.

7. Transportation Cost

The district will charge students reasonable fees for transportation services provided by the district to the extent permitted by federal and state statutes and regulations.

8. Copies of Student Files or Records

The district will charge a fee for making copies of a student’s files or records for the parents or guardians of such student. The Superintendent or the Superintendent’s designee shall establish a schedule of student record fees. Parents of students have the right to inspect and review the students’ files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student’s files or records.

9. Participation in Before-and-After-School or Pre-Kindergarten Services.

The district may charge fees for participation in before-and-after school or pre-kindergarten services offered by the district pursuant to statute. Fees for participation in the Cardinal Kids Club will be determined by the administration on an annual basis.

10. Participation in Summer School or Night School

The district will charge reasonable fees for participation in summer school or night school and may charge reasonable fees for correspondence courses.

SUMMER SCHOOL	DESCRIPTION OF FEES:	FEE – NOT TO EXCEED
Summer School	Classes offered outside of the regular school day/year	\$50
Credit Recovery Courses	Student required or offered to attend class outside regular school day for the purpose of credit recovery	\$50/Course

11. Charges for Food Consumed by Students

The district will charge for items that students purchase from the district’s breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

MEAL PRICES	DESCRIPTION	COST
Breakfast Program	PK-12	\$1.70
	Seconds for breakfast	Additional \$0.75
	Adult	\$2.20
Lunch Program	PK-5	\$2.80
	6 th -12 th	\$3.00
	Adult	\$3.75
	Additional Milk	\$0.50

12. Charges for Musical Extracurricular Activities

Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular

activities. For musical extracurricular activities, the school district will require students to provide the following equipment and/or attire:

BAND AND MUSIC	DESCRIPTION OF FEES:	FEE – NOT TO EXCEED
Band	Shirts (Instruments, supplies, and accessories must be provided by student)	Not to Exceed \$25
Marching Band	Students will be responsible for supplying their own instruments, supplies, and accessories. Uniforms will be supplied by the school. Students are required to pay \$25 cleaning fee.	Not to Exceed \$50
Choir	Shirts and Dues	Not to Exceed \$25

Waiver Policy

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

Distribution of Policy

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

Voluntary Contributions to Defray Costs

The district will, when appropriate, request donations of money, materials, equipment or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

Fund-Raising Activities

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

Activity and/or Student Fee Fund

The school board hereby authorized the use of the Activity and/or Student Fee Fund. The Activity and/or Student Fee Funds shall be a separate school district fund that will not be funded by tax revenue, and that will serve a depository for all monies collected from students for (1) participation in extracurricular

activities, (2) post-secondary education costs, and (3) summer school or night school courses. Monies in the Activity and/or Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Legal Reference: Neb. Rev. Stat. §§79-2125 to 79-2135 and Laws 2003, LB 249 (The Public Elementary and Secondary Student Fee Authorization Act)
Neb. Constitution, Article VII, section 1.
Neb. Rev. Stat. §§79-241, 79-605, and 79-611(transportation)
Neb. Rev. Stat. §79-2104 (student files or records)
Neb. Rev. Stat. §79-715 (eye-protective devices)
Neb. Rev. Stat. §79-737 (liability of students for damages to school books)
Neb. Rev. Stat. §79-1104 (before-and-after-school or pre-kindergarten services)
Neb. Rev. Stat. §§79-1106 to 79-1108.03 (accelerated or differentiated curriculum program)

Date of Adoption: July 20, 2015
Revised on: August 14, 2017
Revised on: August 13, 2018

CERTIFICATION

On the 13th day of August, 2018, the school board held a public hearing at a meeting of the school board on a proposed student fee policy. Such public hearing followed a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policy for the preceding school year. The foregoing student fee policy was adopted after such public hearing by a majority vote of the school board at an open public meeting in compliance with the public meetings laws.

Superintendent or Other Authorized School Official

**APPLICATION FOR FEE WAIVER
AND SHARING INFORMATION CONSENT
BOONE CENTRAL SCHOOLS**

FEE WAIVER REQUEST

The Nebraska Public Elementary and Secondary Student Fee Authorization Act allows fee waivers for students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs. The fee waivers give qualifying students the right to not have to pay certain student fees and to be provided with specialized materials or equipment to participate in certain activities. **Specifically, the fee waiver applies to: (1) participation in extracurricular activities, and (2) use of a musical instrument in optional music courses that are not extracurricular activities.** Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced-price lunches for purposes of this section.

The Board's Student Fee Policy states: *Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.* To request a fee waiver, or to decline a fee waiver, complete the following:

- No! I **DO NOT** want a fee waiver for any programs or activities.
- Yes! I **DO** want a fee waiver. I request a fee waiver for the following (Note: Please describe the fee waiver, materials, or equipment requested, and the activity or course; failure to make timely request for a fee waiver for any fees, equipment, material, or instrument not listed may result in a fee waiver not being provided):

Student Name: _____ Student Number: _____

Activity or Course: _____

Describe fee waiver or materials or equipment requested, including amount if known:

Activity or Course: _____

Describe fee waiver or materials or equipment requested, including amount if known:

Activity or Course: _____

Describe fee waiver or materials or equipment requested, including amount if known:

Parent/Guardian Signature: _____ **Date:** _____
Principal/Designee Signature: _____ **Date:** _____

This form is to be returned to the Principal/Designee.

SHARING INFORMATION CONSENT

To save you time and effort, the information you gave on your Application for Free or Reduced Meals may be shared with other programs for which your children may qualify. **For the fee waiver program, we must have your permission to share your Application for Free or Reduced Meals information in order to confirm your eligibility for a fee waiver. However, in no event will the manner in which you complete the consent form change whether your child gets free or reduced price meals.**

- No! I **DO NOT** want information from my Application for Free or Reduced Meals share for purposes of the fee waiver program.
- Yes! I **DO** want school officials to share information from my Application for Free or Reduced Meals with appropriate school officials for purposes of the student fee waiver program and any other program that would benefit student(s).

Child's Name: _____ School: _____

Student Identification Number: _____

Printed Name: _____

Address: _____

Parent/Guardian Signature: _____ Date: _____

For more information, you may call your school Principal.

Original to Superintendent

Once this fee waiver application form is turned into the school completed correctly, the school will verify the student's free and reduced lunch status. The School will also review the items on the Application to insure consistency with the School Board's policy. The fee waived items for your student are covered by the district as long as your student is actively participating in fund raising (where applicable), and contributing to their activity.